



CHILDREN'S TRUST
OF ALACHUA COUNTY

CHILDREN'S TRUST REGULAR MEETING AGENDA

March 08, 2021 at 4:00 PM

Cade Museum, 811 S Main St, Gainesville, FL 32601

Call to Order

Roll Call

Consent Agenda

1. [2.8.21 Regular Meeting Minutes](#)
2. [2.16.21 Special Meeting Minutes - Joint Meeting with BoCC](#)
3. [2.19.21 Youth Development Advisory Board Minutes](#)
4. [February 2021 Checks and Expenditures Report](#)

Agenda Review, Revision and Approval

Approval of the agenda also approves all of the items on the consent agenda.

Chairman's Report

Executive Director's Report

5. [Letter from Pritzker Children's Initiative thanking Member Cornell for speaking at the County Commissioners Association of Ohio](#)
6. [Accounting Services RFP 2021-4](#)

Programs Report

7. [On the Way Advisory Committee Update](#)
8. [Pritzker Children's Initiative Award Letter](#)
9. [Summer Programming RFP 2021-3](#)

Board Member Roundtable

10. [Youth Development Advisory Committee Report – Mapping the Gaps](#)

General Public Comments

For Your Information

Items in this section are for informational purposes only and do not require any action by the Trust.

11. [News article and videolink: Alachua county commissioners give feedback as the Children’s Trust of Alachua County updates board](#)
[News article and videolink: National Association of Counties Webinar: Why Local Leadership Matters to Young Children](#)
[News Article: Community must work together on vaccinations - article by Dr. Nancy Hardt and Mr. TJ Pyche](#)
12. [Notes from the Young/Youth Workshop on 2.17.2021 with the City of Gainesville](#)

Next Meeting Dates

Bidder's Conference - Thursday, March 11, 2021 @ 9:00 AM

ZOOM Virtual Meeting

Application Training - Thursday, March 11, 2021 @ 11:00 AM

ZOOM Virtual Meeting

Regular Meeting - Monday, April 12, 2021 @ 4:00 PM

Cade Museum, 811 S Main St, Gainesville, FL 32601

Adjournment

Virtual Meeting Information

- 1) Email public comments to childrenstrust@childrenstrustofalachuacounty.us by 5:00 PM on March 7, 2021.
- 2) Zoom link to register: https://us02web.zoom.us/webinar/register/WN_3w3hwJ-iSH21C-8OzKQIcA
- 3) Phone: Call (346) 248-7799; Meeting ID: 841 1909 9383
- 4) View on YouTube Live: https://www.youtube.com/channel/UCpYNq_GkiCo9FQo3qR5-SOw

File Attachments for Item:

1. 2.8.21 Regular Meeting Minutes



CHILDREN'S TRUST
OF ALACHUA COUNTY

DRAFT

CHILDREN'S TRUST REGULAR MEETING MINUTES

February 08, 2021 at 4:00 PM

Cade Museum, 811 S. Main St., Gainesville, FL 32601

Call to Order

Chair Lee Pinkoson called the meeting to order at 4:00 PM.

Motion made by Vice Chair Labarta, Seconded by Member Certain, in accordance with Board Policy 1.10, to allow four Board Members to participate in the meeting by electronic means due to the extraordinary circumstances of COVID-19. This motion, made on February 8, 2021, is standing until changed by the Governor of the State of Florida or by the County Commission of Alachua County.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Roll Call

PRESENT

Chair Lee Pinkoson
Vice Chair Maggie Labarta
Member Tina Certain
Member Karen Cole-Smith - participated virtually
Member Ken Cornell
Member Nancy Hardt - participated virtually
Member Carlee Simon
Member Patricia Snyder - participated virtually
Member Cheryl Twombly - participated virtually
Member Susanne Wilson Bullard

Agenda Review, Revision and Approval

Approval of the agenda also approves all of the items on the consent agenda.

Motion made to accept the Consent Agenda by Member Cornell, Seconded by Member Certain with the modification of removing item 13, and adding item titled Establishing a Governance Committee to complete a comprehensive set of Board Policies.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Consent Agenda

Any member of the Trust may ask that an item be moved from the Consent Agenda to the Regular Agenda. Consent Agenda items will not be discussed unless moved to the Regular Agenda.

1. 1.11.21 Regular Meeting Minutes
2. 12.7.20 Regular Meeting Minutes
3. December 2020 Checks and Expenditures Report
4. January 2021 Checks and Expenditures Report
5. 1st Quarter FY21 Report to the Alachua County Board of County Commissioners
6. 1st Quarter Budget Review
7. Approval of Budget Amendment to Direct Community Service Contracts in Excess of 10%
8. Letter to County Manager Requesting CARES Reimbursement
9. Evaluation Process of the Executive Director for FY 19-20

Chairman's Report

10. Board Member Attendance YTD
11. Evaluation Results of the Executive Director for FY 19-20
Board Members discussed the evaluation results of the Executive Director. Selective comments included:
 1. The ED has done an excellent job over the past year, especially given the current climate (COVID-19).
 2. The ED has successfully established CTAC as being a standalone entity, particularly through developing policies to enable CTAC to operate effectively.
 3. The ED helped the organization to flexibly and quickly respond to the COVID-19 situation by still funding programs virtually, which have had a good, meaningful impact in our community so far.
 4. The Board appreciates how well the ED and his team have kept everyone informed, through scheduling virtual meetings and phone conferences.
 5. Staff availability for questions and concerns has also been much appreciated.

Member Certain would like the record to reflect that choosing SurveyMonkey to complete the evaluation was a useful tool, however her comments may have ranked the Executive Director higher if she were able to review her comments and print a copy after submission.

Member Wilson Bullard requested the following evaluation comment be read into the record to demonstrate the very positive feelings she has based on the Executive Director's performance in the first year of employment with the CTAC: The Children's Trust has greatly benefited from Colin Murphy's wealth of experience, management, leadership, organizational skills, wisdom and measured demeanor. Colin has faced the challenges of working with a new Trust while navigating a pandemic with steadfast

determination and a commitment to transparency, accountability and meeting the goals and objectives of the Trust. He has strong presentation and communication skills, a solid work ethic and a keen ability to identify and resolve complex issues. I look forward to the opportunity of working with Colin and the rest of the team and community to continue to bring the objectives of the Trust to fruition.

Motion made by Vice Chair Labarta to accept the evaluation and have the record reflect the general consensus support of the excellent job the ED has done this year. Seconded by Member Wilson Bullard.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Motion made by Vice Chair Labarta to propose a four percent increase to the Executive Director's salary, seconded by Member Cornell.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

The Board discussed whether and how the ED should be rewarded, through a bonus or percentage increase. Member Cornell reported that county employees have recently received an annual 3% cost of living raise, although some staff also received up to a \$10,000 performance bonus. Other thoughts were a 4-5% raise that would include the cost of living as well as a bonus for their evaluation. Consensus appeared to agree that the Executive Director and his staff should receive an annual cost of living increase across the board around 3-4%, at minimum, perhaps a higher percentage for staff at the lower end of the spectrum, and then followed by a merit increase of some kind. Discussion also explored the potential of creating a structure of performance-based deliverables and grading scale to meet or exceed, which relates to a tiered monetary amount of percentage or bonus.

Motion proposed by Member Cornell, seconded by Member Certain that staff research a process by which the Board can give an annual evaluation and performance adjustment for the Executive Director and for the staff. That process would also include gathering how other Children Services Councils evaluate and rate staff performance, salaries for comparative positions, and report competitive information around the state, as well as a general discussion about objectives this Board has laid out.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Members discussed the roles and responsibilities of a Board Member in terms of policies and strategic directions, and questioned whether all members agreed with this definition of their roles. Board Members expressed general consensus of agreement.

12. Election of Officers

Motion made by Member Cornell, Seconded by Member Wilson Bullard to retain incumbents in the positions of Chair, Vice Chair and Treasurer.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Executive Director's Report

“I want to thank you for your comments and all my evaluation comments. I look forward to, especially the constructive criticism. I always look to improve and serve the Board better, so thank you very much.”

The Executive Director thanked his team and introduced Mia Jones, the new CTAC Early Childhood Coordinator. He then thanked Commissioner Cornell and county staff for helping with the reimbursement of CARES funding for the Trust. He reported that the CTAC is currently hiring for a Contract Manager. The ED informed the Trust that the Director of Program Operations, Kristy Goldwire, is currently working on an evaluation report for the summer programs. This will include an evaluation of program objectives, measures, and outcomes, what gaps or problems it would solve, and costs vs. amount of time and work.

13. Resolution 2021-2 Amendments to Chapter 1 & Chapter 5 of Board Policies

Motion made by Member Wilson Bullard, seconded by Member Certain to establish a Governance Committee with Vice Chair Labarta as Chair.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

14. FY 2021 Legislative Agenda

The Florida Children’s Council (FCC) annually choose legislative priorities and offer support and lobbying resources. The ED requests that the Board approve these priorities and provide support for the following bills:

SB 274: Juvenile Diversion Program Expunction

SB 414: Economic Self-sufficiency

HB 419: Early Learning and Early Grade Success

Motion made by Member Cornell to support the FCC's legislative priorities, seconded by Vice Chair Labarta.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly
 Voting Abstaining: Member Wilson Bullard - Member noted a conflict and did not participate in the vote: Form 8B attached.

Programs Report

15. Sponsorship Policy & Funding Application

Resolution 2021-1: Amendment to Section 6.80 "Special Programs" of the Children's Trust of Alachua County's Procurement Policies - Accept and authorize the allocation of \$20,000 for the 2021 fiscal year towards the sponsorship requests.

The Director of Program Operations, Kristy Goldwire, discussed the policy and application for requesting sponsorship funds to support events and activities for children and families in Alachua County. The documents guidelines for staff and providers to follow when requesting funds.

Dr. Hardt suggested that communication avenues be explored to keep the community informed regarding the sponsored events. The CTAC Communications Manager has created guidelines so that each entity funded should use CTAC's logo and banner at events, on social media, and in press releases.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

16. Application for Matching Funds

The Director of Program Operations has created guidelines and an application so that organizations can request matching funds.

Motion proposed by Member Cornell for the Board to approve the application and authorize \$300,000 per fiscal year, seconded by Vice Chair Labarta.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

17. Agreement with Level Up Impact Group, LLC

The ED requested the Board approve the agreement for consultation services to support summer programming applications, award process evaluation and design, and data collection.

Motion made by Member Certain, seconded by Vice Chair Labarta to approve agreement with Level Up Impact Group, LLC for the amount not exceeding \$20,625.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

18. Pritzker Interim Report

The DOP announced that the CTAC has submitted the first report to the Pritzker Foundation. The Pritzker's Children's Initiative have invested funds in our community to help strengthen prenatal to three systems by giving parents the support they need and to improve access to high quality child care. Our goals are to increase participation rates of those living below 200% of the federal poverty level, and to improve the quality and availability of infant early care education services by increasing the number of gold seal child care providers in our area.

Motion made by Member Cornell to receive the report, seconded by Member Certain.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Board Member Roundtable

19. Youth Development Research-Practice Partnership (YDRPP) – Summer Needs Assessment & Final Recommendations Presentation

Dr. Diedre Houchen and staff from the University of Florida's Youth Development Research-Practice Partnership (YDRPP) gave a presentation on the Summer Needs Assessment and Final Recommendations procured by the Trust in October 2020. Member Cole-Smith commented on the diversity of the research participants that provided a cross-section of different ideologies, and particularly the inclusion of youth perspectives.

Motion made by Member Cornell to receive the recommendations and direct staff to develop an RFP for summer programming to be presented at the March 8 Board Meeting and incorporate the findings into a long-term approach, seconded by Member Wilson Bullard.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly,

Member Wilson Bullard

General Public Comments

Member Cole-Smith commented that the Trust should celebrate this one-year mark by letting the community know what has been accomplished and that they help make the difference so we can all celebrate together. Perhaps highlighting our four priority statements, or a 'thank you' for trusting in the Trust message via community billboard, or sharing with PTAs, churches, and/or social service agencies.

Chair Pinkoson agreed and asked the Executive Director to promote this message to the community.

For Your Information

Items in this section are for informational purposes only and do not require any action by the Trust.

- 20. News Release - GNV4all's Early Learning Center
- 21. CTAC In the News

Next Meeting Dates

Special Meeting - Tuesday, February 16, 2021 - 1:30pm

Joint Meeting with the Alachua County Board of County Commissioners and the Children's Trust of Alachua County

Jack Durrance Auditorium, Alachua County Administration Building, 12 SE 1st Street, Gainesville, FL, 32601

Advisory Committee Meeting - Friday, February 19, 2021 @ 9:00 AM

Youth Development - Mapping the Gap

ZOOM Virtual Meeting

Advisory Committee Meeting - Friday, February 26, 2021 @ 10:00 AM

On the Way - Prenatal to Five (PN-5)

ZOOM Virtual Meeting

Regular Meeting - Monday, March 8, 2021 @ 4:00 PM

Cade Museum, 811 S Main St, Gainesville, FL 32601

Adjournment

Chair Pinkoson adjourned the meeting at 6:29 PM.

Attendee Report

Children's Trust of Alachua County - Board Meeting

Start Time: 02/08/2021 4:00:00 PM - Finish Time: 02/08/2021 6:29:00

PM Host: ChildrensTrust@childrenstrustofalachuacounty.us

Webinar ID - 890 8336 3475

Panelist Details - Attended

Cheryl Twombly	cheryl.twombly@myflfamilies.com
Karen Cole-Smith	Karen.Cole-Smith@sfcollge.edu
Nancy Hardt	nhardt@gmail.com
Patricia Snyder	patriciasnyder@coe.ufl.edu
Addison Staples	addison@acesinmotion.org
Anna Dilernia	anna@levelupimpact.net
Brittany Bryant	brittby14@gmail.com
Chanae Jackson	cljackson5677@gmail.com
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Diedre Houchen	diedre.houchen@gmail.com
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Sunshine Moss	sun@ufl.edu
Cade Camera	eventassist@cademuseum.org
Dan Douglas	ddouglas@childrenstrustofalachuacounty.us
Colin Murphy	cmurphy@childrenstrustofalachuacounty.us
Kristy Goldwire	kgoldwire@childrenstrustofalachuacounty.us
Bob Swain	bswain@alachuacounty.us

Attendee Details - Attended

Alan Paulin	alan_paulin@mbhci.org
Billy Marcantel	marcantelwp@cityofgainesville.org
Bob Guerriere	bobg@bgcnf.org
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Olivia Hollier
Pebbles Edelman
Rachel Eubanks
Radha Selvester
Ruth Wright
Sandrea Norman
Sheila Dickison
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From Lucy Marrero to All Panelists: 04:04 PM

Does not have to be addressed now but still have not heard when the RFP for continuing programs from last year would come out or process be announced. Thank you very much.

From Addison Staples to All Panelists: 04:07 PM

It is hard to hear, especially with the paper shuffling.

From Me to All Panelists: 04:07 PM

Hello all, as the PowerPoint is taking up most of the screen, please "raise your hand" if you'd like to speak.

From Maru Opabola to All Panelists: 04:23 PM

Can the strategic direction please be summarized in two sentences?

From John S Rollins to All Panelists: 05:06 PM

Will the sponsorship only be for events or will it allow for support of programs?

From Lucy Marrero to All Panelists: 05:10 PM

Listening to discussions. We had a grant last year and have been looking for grant applications this year. Have left several messages. This is UF Health PALS program. Where do we find new grant applications or fund applications.

From John S Rollins to All Panelists: 05:25 PM

Thank you.

From Sherry Kitchens to All Panelists: 06:04 PM

Well done! Thank you for doing this work at this depth.

From Christine Wegner to All Panelists: 06:19 PM

I can tell you that 50% of our survey participants said they have a waitlist (these participants have a capacity of about 3,000) (collective capacity, to be clear)

From John S Rollins to All Panelists: 06:23 PM

Assuming the Trust agrees with the recommendations of the YDDRP, how will providers be notified if/when a resource is provided to assist with the grant process?

From Sunshine Moss to All Panelists: 06:23 PM

It was an honor. Thank you.

From John S Rollins to All Panelists: 06:25 PM

Thank you.



Item:

Establishing a Governance Committee to complete a comprehensive set of Board Policies

Requested Action:

The Trust is asked to establish a Governance Committee to complete the development of a comprehensive set of Board Policies.

Background:

Currently, the CTAC has adopted both policies on an “as needed” basis. While this was appropriate and practical as the organization was in its initial stages, an accelerated funding schedule and impending changes to its interlocal agreement necessitates a more comprehensive approach to policy development.

This action would establish a Governance Committee to develop a comprehensive set of board policies. Among the activities the committee would perform in order to carry out its duties would be to:

- 1) Agree upon standard definitions of policies, procedures, and work activities. The committee’s actions would address the policy level.
- 2) Collect and inventory all existing internal and external mandates of the Trust. Internal mandates would include current policies and actions the CTAC has taken, Board priorities, a strategic plan, etc. External mandates would include federal, state, or local laws, regulations, or policies which impose restrictions on the Trust. (A sample is included Exhibit B).
- 3) Develop policies consistent with best practices and the intent of the Board. In discerning best practices, the CTAC may consider policies adopted by other, similar special districts, municipal governments, the State of Florida, OMB Circulars or other similar governing bodies and documents. The CTAC may also consult with the Council on Accreditation or other standards bodies for policy guidance. These names and organizations are provided as examples and not meant to be limiting.

The Executive Director would establish a schedule with a timetable for completing the work of the committee.

Policies to be reviewed and developed would include the following:

1. Budget – review
2. Financial Management - review
3. Investment Policy - review
4. Human Resources (including the employee handbook) – review
5. Procurement – review
6. Program Management - develop
 - a. Reporting
 - b. Monitoring
 - c. Allowable/Unallowable Expenditures
 - d. Compliance with state and Federal Laws
7. Internal Controls – develop
 - a. Ethics
 - b. Conflict of Interest
 - c. Audit
 - d. Fraud Prevention
 - e. Whistleblower
8. Accounting – develop
9. External Reporting – develop
10. Risk Management – develop

The committee may add or subtract from the list as they deem necessary.

Attachments:

Mandates (Sample)

Programmatic Impact:

To be determined

Fiscal Impact:

To be determined

Recommendation:

Staff recommends approval

Mandates

Regulatory Agency	Mandate	Impact on the Organization
Department of Labor	1938 Fair Labor Standards Act (FLSA)	Governs wages and overtime compensation for employees in various agencies to include government.
Equal Employment Opportunity Commission	Title VII of the Civil Rights Act of 1964	As amended by the Equal Employment Opportunity Act of 1972 prohibits discrimination based on race, color, religion, sex or national origin for most issues related to employment ¹ .
Equal Employment Opportunity Commission	Equal Pay Act of 1963	Requires equal pay for men and women performing similar work.
Equal Employment Opportunity Commission	Age Discrimination in Employment Act of 1967	Covers all aspects of age discrimination in employment ² .
Equal Employment Opportunity Commission	Title VI of the Civil Rights Act of 1964	Prohibits discrimination based on race, sex, national origin, color and disability, for programs receiving federal financial assistance.
The Department of Justice	The American with Disabilities Act	Addresses laws and provisions for staff with disabilities ¹ .
Equal Employment Opportunity Commission	Civil Rights Act of 1991	Provides for right of trial by jury for discrimination cases under Title VII.
Department of Labor	Rehabilitation Act of 1973	Prohibits discrimination of people with disabilities by federal organizations and those that receive federal funds.
Department of Labor	Family and Medical Leave Act (FMLA) of 1993	Laws governing extending leave to employees for their medical issues and those of family members specified in the act ³ .
Department of Labor	Health Insurance Portability Act of 1996	Addresses portability of insurance for employees and confidentiality of medical information.
Department of Health	Patient Protection and Affordable Care Act	Requires that all employers with 50 or more full-time equivalent employees (FTE) provide health insurance to at least 95% of their full-time employees and dependents up to age 26, or pay a fee ³ .

Department of Education	Federal Education Records Privacy Act of 1993	Protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.
Department of Labor	Drug Free Workplace Act of 1988	Requires federal grantees to establish drug-free workplace policies.
Florida Legislature	F.S. 125.901 Children's services; independent special district; council; powers, duties, and functions; public records exemption	Provides for powers and duties of Children's Services Councils; prohibits funding schools.
Florida Legislature	F.S. 112 Public Officers and Employees	Establishes standards of ethics and conduct for public employees.
Florida Legislature	F.S. 119 Public Records, Public Business, Miscellaneous Provisions	Establishes that all state, county, and municipal records are open for personal inspection and copying by any person.
Florida Legislature	F.S. 189 Uniform Special District Accountability	Establishes general provisions for the definition, creation, and operation of special districts.
Florida Legislature	F.S. 257.36 (5) Records and Information Management	Requires that the Children's Trust have a records management program.
Alachua County Board of County Commissioners	Ordinance 18-08	Approved by the voters; established the Children's Trust; provides for powers and duties.
Children's Trust of Alachua County	Bylaws	Governs how the Children's Trust conducts its business.
Children's Trust of Alachua County	Board Policies	Governs staff on how to conduct business on behalf of the Children's Trust.
Children's Trust of Alachua County	Employee Handbook	Governs employee relations for the Children's Trust.
Children's Trust of Alachua County	Strategic Plan	Guides policy formation and implementation for the Trust.

¹ Applies to organizations with 15 or more employees

² Applies to organizations with 20 or more employees

³ Applies to organizations with 50 or more employees

FORM 88 MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME-FIRST NAME-MIDDLE NAME Bullard , Susanne		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Children's Trust of Alachua County	
MAILING ADDRESS Restricted		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY	COUNTY Alachua	<input type="checkbox"/> CITY	<input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
DATE ON WHICH VOTE OCCURRED February 8, 2021		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 88

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Susanne Wilson Bullard, Circuit Court Judge hereby disclose that on Febr ua By _____, 20 _____

(a) A measure came or will come before my agency which (check one or more)

inured to my special private gain or loss;

inured to the special gain or loss of my business associate, _____

inured to the special gain or loss of my relative, _____

inured to the special gain or loss of _____, by

whom I am retained; or

inured to the special gain or loss of _____, which


is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

The measure before the Children's Trust of Alachua County was a requested action to approve legislative priorities including specific legislation related to the expungement of juvenile records. Pursuant to Judicial Canons governing the conduct of judges, including but not limited to, 2(A), 4(A) and S(A) and related JEAC opinions, voting on the matter would pose of a conflict of interest regarding my judicial duties.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

February 20, 2021
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

On The Way Initiative

Establishing Baselines



<u>Anticipated Impact on Children and Families of Proposed Achievement (over baseline)</u>	<u>Baseline (if currently available)</u>	<u>Year 1 12/31/2021 Increase over Baseline</u>	<u>Year 2 12/31/2022 Increase over Year 1</u>	<u>Year 3 12/31/2023 Increase over Year 2</u>	<u>Total Expansion (C+D+E)</u>
Annually increase the # of families with infants/toddlers participating in WIC	2283	50	75	125	250
Annually increase the # of families participating in NewbornRN	275	15	30	60	105
Annually increase number of families with infants/toddlers receiving services through Connect	1666	30	70	130	230
Annually increase the number of infants/toddlers in high quality classrooms as a result of their participation in ELC Coaching Services	46	60	60	60	180
Annually increase the # of families with infants/toddlers participating in home visiting programs	1227	15	35	65	115
Annually increase # of infants/toddlers in quality early learning classrooms as measured by a minimum score of 4.0 in the CLASS assessment	114	0	96	97	145
Annually increase the # of infants/toddlers in high quality child care rated as "Gold Seal"	17	8	15	25	48
Alachua County's Total Goal		178	381	562	1,073
25% of Alachua County's 0-3, <200% FPL Population					916

File Attachments for Item:

2. 2.16.21 Special Meeting Minutes - Joint Meeting with BoCC



CHILDREN'S TRUST
OF ALACHUA COUNTY

DRAFT

JOINT MEETING WITH THE ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS AND THE CHILDREN'S TRUST OF ALACHUA COUNTY MINUTES

February 16, 2021 at 1:30 PM

Jack Durrance Auditorium, Alachua Co Admin Bldg, 12 SE 1st Street, Gainesville, FL, 32601

Call to Order

Commissioner Cornell called the meeting to order at 1:30 PM for the Alachua County Board of County Commissioners.

Chair Lee Pinkoson called the meeting to order at 1:30 PM for the Children's Trust of Alachua County.

Roll Call

PRESENT – CTAC Members

Chair Lee Pinkoson
Vice Chair Maggie Labarta
Member Tina Certain
Member Karen Cole-Smith
Member Ken Cornell
Member Nancy Hardt
Member Carlee Simon
Member Patricia Snyder
Member Cheryl Twombly
Member Susanne Wilson Bullard

PRESENT – BoCC Members

Chair Ken Cornell
Vice Chair Marihelen Wheeler
Commissioner Mary Alford
Commissioner Anna Prizzia

ABSENT – BoCC Members

Commissioner Charles S. Chestnut IV

Agenda Review, Revision and Approval

Motion made to accept the Agenda by Commissioner Wheeler, Seconded by Commissioner Prizzia.

Motion made to accept the Agenda by Member Hardt, Seconded by Member Certain.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Discussion

1. Presentation to the Board of County Commissioners

Presentation by Executive Director Colin Murphy discussing the history, present, and future direction and goals of the Children's Trust of Alachua County.

Mr. Murphy provided an overview of the Board's membership and the program and services that the Children's Trust is currently providing and areas that the Trust is looking to expand into. The Children's Trust of Alachua County has put approximately \$3,000,000 in funding into the community.

Discussion: Meeting Needs of Children and Families in Alachua County

Commissioner Prizzia moved to direct the County Manager to meet with the Director of the Children's Trust to discuss synergies and any overlap that the might be currently with the Community Agency Partnership Program (CAPP) Children's Trust priorities. The motion carried 4-0 with Commissioner Chestnut absent.

Commissioner Wheeler expressed her support of the program and offered to provide any service that she can.

Commissioner Alford stated that this service has been needed for a long time in the Community. She advised that the SWAG Area is in transition and she would like to see it maintained as a low income housing opportunity.

Commissioner Prizzia expressed her appreciation for all the effort that everyone is giving to improve the outcomes for children.

Chair Pinkoson advised that a study has been conducted to see what can be done to improve after school programs and encouraged everyone to read it.

General Public Comments

Adjournment

Commissioner Cornell adjourned the meeting at 3:10 PM.

Chair Pinkoson adjourned the meeting at 3:10 PM.

ALSO PRESENT:

County Manager Michele Lieberman

County Attorney Sylvia Torres

Deputy Clerk Steve Donahey

Children's Trust Executive Director Colin Murphy

DRAFT



FLORIDA DEPARTMENT *of* STATE

RICK SCOTT
Governor

KEN DETZNER
Secretary of State

March 6, 2018

Honorable J. K. "Buddy" Irby
Clerk of the Circuit Court
Alachua County
201 East University Avenue
Post Office Box 939
Gainesville, Florida 32602

Attention: Mr. Steve Donahey

Dear Mr. Irby:

Pursuant to the provisions of Section 125.66, Florida Statutes, this will acknowledge receipt of your electronic copy of Alachua County Ordinance No. 18-08, which was filed in this office on March 6, 2018.

Sincerely,

Ernest L. Reddick
Program Administrator

ELR/lb

ALACHUA COUNTY
BOARD OF COUNTY COMMISSIONERS

ORDINANCE 18-08

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY; PROVIDING FOR THE CREATION OF A COUNTYWIDE INDEPENDENT SPECIAL DISTRICT TO PROVIDE CHILDREN'S SERVICES THROUGHOUT ALACHUA COUNTY; PROVIDING FOR A GOVERNING BOARD TO BE KNOWN AS THE CHILDREN'S TRUST OF ALACHUA COUNTY; PROVIDING FOR THE MEMBERSHIP POWERS AND DUTIES OF THE COUNCIL; PROVIDING FINANCIAL REQUIREMENTS AND BUDGET PROCEDURES; PROVIDING FOR AUTHORIZATION OF THE LEVY OF AD VALOREM TAXES NOT TO EXCEED ONE-HALF MILL; PROVIDING FOR A REFERENDUM AND A BALLOT QUESTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Alachua County Board of County Commissioners established a Children's Services Advisory Board on August 24, 2016, appointed members with advanced expertise in early childhood development, and appropriated funds for innovative and collaborative programs; and

WHEREAS, during its meeting of April 12, 2017, the Children's Services Advisory Board took action to formally recommend to the Alachua County Board of County Commissioners to establish an independent Children's Trust and to hold a referendum on the creation of an independent special district; and

WHEREAS, the Children's Services Advisory Board has worked to implement a Healthy Baby Nurse Home Visit Program, a Transform Professional Development for Early Care and

1 Education Providers program, and has worked to address the social and emotional needs of young
2 children and family supports; and

3 **WHEREAS**, the Children's Services Advisory Board has determined these innovative
4 initiatives will assure all Alachua County children are ready for success when entering
5 kindergarten; and

6 **WHEREAS**, section 125.901, Florida Statutes, authorizes the County to create an
7 independent special district to provide children's services for all children, from 0 to 18 years of
8 age; and

9 **WHEREAS**, in 2016 the Board of County Commissioners contracted with the WellFlorida
10 Council Inc., to conduct an assessment of Alachua County children's needs; and

11 **WHEREAS**, the Children's Services Advisory Board analyzed the needs assessment in
12 detail and discussed its findings; and

13 **WHEREAS**, the Children's Services Advisory Board concluded that the community can
14 benefit from increased awareness of recognizing the typical stages of growth and development in
15 children birth to age five; and

16 **WHEREAS**, the very early years of a newborn's brain development is critical to success
17 later in adult life; and

18 **WHEREAS**, there is a need to help Alachua County residents cope with the stress of
19 parenting to assure positive relationships between parents and children, which can reduce the
20 prevalence of child abuse and neglect; and

21 **WHEREAS**, the needs assessment identified that parents can benefit from knowing what
22 to look for in quality early learning and care services and understanding developmentally
23 appropriate early childhood education including what makes a child "ready for school"; and

1 **WHEREAS**, a recent study on Racial Inequity in Alachua County identified significant
2 disparity in educational opportunities and concluded that providing a high quality educational
3 experience will lead to a successfully educated resident who will have a higher lifetime income,
4 better employment opportunities, and less likelihood to become involved in the criminal justice
5 system; and

6 **WHEREAS**, it is the intent of the Board of County Commissioners to create an
7 independent special district with taxing authority if approved by a majority vote of the qualified
8 electors of Alachua County voting in a November 6, 2018 referendum; and

9 **WHEREAS**, the Board of County Commissioners has determined that it would serve the
10 public interest to establish said independent special district within Alachua County.

11

12 **NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY**
13 **COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:**

14 **SECTION 1.** Chapter 26, Children’s Services Independent Special District, is created:

15 **Chapter 26. Children’s Trust, Independent Special District.**

16 **Section 26.01. Creation of an Independent Special District; Creation of Children’s Trust.**

17 Subject to the approval of a majority of the qualified electors of Alachua County voting in
18 a November 6, 2018, referendum, there is hereby created an independent special district to provide
19 children's services throughout Alachua County. The boundaries of the District shall be
20 coterminous with the boundaries of Alachua County. The governing body of the District shall be
21 a board of directors to be known as the Children’s Trust of Alachua County.

22

1 **Section 26.02. Membership.**

2 The Children's Trust shall consist of 10 members, selected as follows:

3 a. The superintendent of schools; a local school board member, chosen by a majority
4 of the School Board of Alachua County; the district administrator from District III of the
5 Department of Children and Family Services, or his or her designee who is a member of the Senior
6 Management Service or of the Selected Exempt Service; one member of the County Commission,
7 chosen by a majority of the Alachua County Board of County Commissioners; and a judge
8 assigned to juvenile cases who shall sit as a voting member of the board, except that said judge
9 shall not vote or participate in the setting of ad valorem taxes under this section. If there is more
10 than one judge assigned to juvenile cases in Alachua County, the chief judge of the 8th Judicial
11 Circuit shall designate which judge shall serve on the board. All of the proceeding members shall
12 serve 4-year terms effective January 1, 2019.

13 b. The remaining five members shall be appointed by the Governor, and shall, to the
14 extent possible, represent the demographic diversity of the population of Alachua County. After
15 soliciting recommendations from the public, the Alachua County Board of County Commissioners
16 shall submit to the Governor the names of at least three persons for each vacancy occurring among
17 the five members to be appointed by the Governor, and the Governor shall appoint members to the
18 council from the candidates nominated. The Governor shall make a selection within a 45-day
19 period or request a new list of candidates. All members appointed by the Governor shall have been
20 residents of the Alachua County for the previous 24-month period. Such members shall be
21 appointed for 4-year terms, except that the length of the terms of the initial appointees shall be for
22 2 years. The Governor may remove a member for cause or upon the written petition of a majority
23 of the County Commission plus one. If any of the members of the council required to be appointed

1 by the Governor under the provisions of this subsection shall resign, die, or be removed from
2 office, the vacancy thereby created shall, as soon as practicable, be filled by appointment by the
3 Governor, using the same method as the original appointment, and such appointment to fill a
4 vacancy shall be for the unexpired term of the person who resigns, dies, or is removed from office.

5

6 **Section 26.03. Powers and Duties.**

7 a. The Children's Trust of Alachua County shall have the following powers and
8 duties:

9 1. To provide and maintain in the County such preventive, developmental,
10 treatment, and rehabilitative services for children as the council determines are
11 needed for the general welfare of the County.

12 2. To provide such other services for all children as the council determines are
13 needed for the general welfare of the County.

14 3. To allocate and provide funds for other agencies in the County which are
15 operated for the benefit of children, provided they are not under the exclusive
16 jurisdiction of the public school system.

17 4. To collect information and statistical data which will be helpful to the council
18 in deciding the needs of children in the County.

19 5. To consult with other agencies dedicated to the welfare of children to the end
20 that the overlapping of services will be prevented.

21 6. To lease or buy such real estate, equipment, and personal property and to
22 construct such buildings as are needed to execute the foregoing powers and
23 functions, provided that no such purchases shall be made or building done

1 except for cash with funds on hand or secured by funds deposited in financial
2 institutions. Nothing in this Chapter shall be construed to authorize the issuance
3 of bonds of any nature.

4 7. To employ and pay, on a part-time or full-time basis, personnel needed to
5 execute the foregoing powers and functions.

6 8. To enter into agreements with government agencies to provide administrative
7 services.

8 9. All powers, functions, and duties specified in Section 125.901, Florida Statutes.

9 b. The Children's Trust of Alachua County shall:

10 1. Immediately after the members are appointed, elect a chair and vice chair
11 from among its members, and elect other officers as deemed necessary by the
12 council.

13 2. Immediately after the members are appointed and officers are elected, identify
14 and assess the needs of the children in Alachua County and submit to the
15 County Commission of Alachua County a written description of:

16 i. The activities, services, and opportunities that will be provided to
17 children.

18 ii. The anticipated schedule for providing those activities, services, and
19 opportunities.

20 iii. The manner in which children will be served, including a description
21 of arrangements and agreements which will be made with community
22 organizations, state and local educational agencies, federal agencies,

1 public assistance agencies, the juvenile courts, foster care agencies,
2 and other applicable public and private agencies.

3 iv. The special outreach efforts that will be undertaken to provide services
4 to at-risk, abused, or neglected children.

5 v. The manner in which the council will seek and provide funding for
6 unmet needs.

7 vi. The strategy which will be used for interagency coordination to
8 maximize existing human and fiscal resources.

9 3. Provide training and orientation to all new members sufficient to allow them
10 to perform their duties.

11 4. Make and adopt bylaws and rules for the council's guidance, operation,
12 governance, and maintenance, provided such rules are not inconsistent with
13 federal or state laws or county ordinances.

14 5. Provide an annual written report, to be presented no later than January 1, to
15 the County Commission of Alachua County. The annual report shall contain,
16 but not be limited to the following information:

17 i. Information on the effectiveness of activities, services, and programs
18 offered by the council, including cost-effectiveness.

19 ii. A detailed anticipated budget for continuation of activities, services,
20 and programs offered by the council, and a list of all sources of
21 requested funding, both public and private.

- 1 iii. Procedures used for early identification of at-risk children who need
2 additional or continued services and methods for ensuring that the
3 additional or continued services are received.
- 4 iv. A description of the degree to which the council's objectives and
5 activities are consistent with the goals of this section.
- 6 v. Detailed information on the various programs, services, and activities
7 available to participants and the degree to which the programs,
8 services, and activities have been successfully used by children.
- 9 vi. Information on programs, services, and activities that should be
10 eliminated; programs, services, and activities that should be continued;
11 and programs, services, and activities that should be added to the basic
12 format of the Children's Trust.
- 13 c. The council shall maintain minutes of each meeting, including a record of all votes
14 cast, and shall make such minutes available to any interested person.
- 15 d. Members of the council shall serve without compensation, but shall be entitled to
16 receive reimbursement for per diem and travel expenses consistent with the
17 provisions of section 112.061, Florida Statutes.
- 18 e. All financial records and accounts relating to the district shall be available for audit
19 by state auditors as they are assigned from time to time to audit the affairs of the
20 County officials. If no annual audit of the District is conducted by the State, the
21 council shall cause an independent audit of the District to be conducted.
- 22 f. Within 10 days, exclusive of weekends and legal holidays, after the expiration of each
23 quarter annual period, the Children's Trust shall cause to be prepared and filed with

1 the County Commission of Alachua County a financial report which shall include the
2 following:

- 3 1. The total expenditures of the council for the quarter annual period.
- 4 2. The total receipts of the council during the quarter annual period.
- 5 3. A statement of the funds the council has on hand, has invested, or has deposited
6 with qualified public depositories at the end of the quarter annual period.
- 7 4. The total administrative costs of the council for the quarter annual period.

8
9 **Section 26.04. Fiscal Year.**

10 a. The fiscal year of the District shall be the same as that of Alachua County.

11 b. On or before July 1 of each year, the Children's Trust of Alachua County shall prepare and
12 adopt an annual written budget of its expected income and expenditures, including a contingency
13 fund. The written budget shall be certified and delivered to the Board of County Commissioners
14 on or before July 1 of each year. Included in each certified budget shall be an estimate of the
15 millage rate necessary to be applied to raise the funds budgeted for expenditures, which millage
16 rate shall not exceed a maximum of 0.5 mills of assessed valuation of all properties within the
17 County which are subject to County taxes.

18 c. The budget of the Children's Trust so certified and delivered to the Board of County
19 Commissioners shall not be subject to change or modification by the Board of County
20 Commissioners or any other authority.

1 **Section 26.05. Levying of Ad Valorem Taxes.**

2 In order to provide funds for the Children's Trust of Alachua County, the council may levy
3 ad valorem taxes annually on all taxable property in the County in an amount not to exceed
4 one-half mill, provided that the authority to levy such taxes has been approved by a majority vote
5 of the electors of the District voting in the Countywide Election to be held in accordance with the
6 requirements of the constitution and the laws of Florida and as set forth in this chapter. The tax
7 shall be assessed, levied, and collected in the same manner and at the same time as is provided by
8 law for the levy, collection, and enforcement of collection of County taxes. All tax money
9 collected under this Chapter, as soon after the collection thereof as is reasonably practicable, shall
10 be paid directly to the Children's Trust by the Tax Collector of the County and all other applicable
11 County officials. The moneys so received by the Children's Trust shall be deposited in qualified
12 public depositories, as defined in section 280.02, Florida Statutes, in accounts specifically for the
13 council and shall be withdrawn only by checks signed by the chair of the council and countersigned
14 by one other member of the council or by a chief executive officer who shall be so authorized by
15 the council. The chair and the other member of the council who signs the council's checks shall
16 each give a surety bond in the amount of \$1,000 for each \$1 million or portion thereof of the
17 council's annual budget, which bond shall be conditioned that each shall faithfully discharge the
18 duties of their office. The premium on such bond may be paid by the District as part of the expense
19 by the council. No other member of the council shall be required to give bond or other security.
20 No funds of the council shall be expended except by check as aforesaid, except expenditures of
21 petty cash account which shall not at any time exceed \$100. All expenditures from petty cash shall
22 be recorded on the books and records of the Children's Trust. No funds of the council, except the

1 expenditure of petty cash, shall be expended without prior approval of the council, in addition to
2 the budgeting thereof.

3
4 **Section 26.06. Referendum.**

5 The authority of the Children’s Trust Special District to levy up to 0.5 mill to carry out the purposes
6 and intent of this ordinance and to do all things necessary to fund the Children’s Trust and the
7 independent district created hereby shall be presented to the County electorate by placing a
8 question on the November 2018 general election ballot. The Supervisor of Elections of Alachua
9 County shall place the following question on the November 6, 2018, general election ballot:

10 **CHILDREN’S TRUST OF ALACHUA COUNTY - AUTHORITY TO LEVY**
11 **ONE-HALF MILL AD VALOREM TAXES**

12
13 IN ORDER TO PROVIDE DEVELOPMENTAL, PREVENTIVE, AND
14 SUPPORTIVE SERVICES FOR CHILDREN, SUCH AS EARLY LEARNING
15 SUPPORTS AND OUT OF SCHOOL ENRICHMENT PROGRAMMING,
16 SHOULD AN INDEPENDENT SPECIAL DISTRICT TITLED “THE
17 CHILDREN’S TRUST OF ALACHUA COUNTY” BE CREATED AND BE
18 AUTHORIZED TO LEVY AN ANNUAL AD VALOREM TAX NOT TO
19 EXCEED ONE-HALF (½) MILL FOR 12 YEARS?

- 20
21 YES
22
23 NO
24

25 SECTION 2. Inclusion in the Code, Scrivener’s Error. It is the intention of the Board of
26 County Commissioners of Alachua County, Florida, and it is hereby provided that the provisions
27 of this ordinance shall become and be made a part of the Code of Laws and Ordinances of
28 Alachua County, Florida; that the sections of this ordinance may be renumbered or relettered to
29 accomplish such intention; and that the word “ordinance” may be changed to “section,” “article,”
30 or other appropriate designation. The correction of typographical errors which do not affect the

1 intent of the ordinance may be authorized by the County Manager or designee without public
2 hearing, by filing a corrected or recodified copy of the same with the Clerk of the Circuit Court.

3 SECTION 3. Ordinance to be Liberally Construed. This ordinance shall be liberally
4 construed in order to effectively carry out the purposes hereof which are deemed not to adversely
5 affect public health, safety, or welfare.

6 SECTION 4. Modification. It is the intent of the Board of County Commissioners that
7 the provisions of this ordinance may be modified as a result of considerations that may arise
8 during public hearings. Such modifications shall be incorporated into the final version of the
9 ordinance adopted by the Board and filed by the Clerk to the Board.

10 SECTION 5. Severability. It is the declared intent of the Board of County
11 Commissioners that, if any section, subsection, sentence, clause, phrase, or provision of this
12 ordinance is held invalid or unconstitutional by a court of competent jurisdiction, such invalidity
13 or unconstitutionality shall not be so construed as to render invalid or unconstitutional the
14 remaining provisions of this ordinance.

15 SECTION 6. Repealing Clause. All Alachua County ordinances and resolutions, or
16 portions thereof, in conflict with this ordinance are, to the extent of such conflict, repealed.

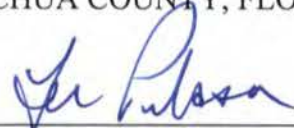
17 SECTION 7. Effective Date. A certified copy of this ordinance shall be filed with the
18 Department of State by the Clerk of the Board of County Commissioners within ten (10) days
19 after enactment by the Board of County Commissioners. This ordinance shall become effective
20 only if approved by a "yes" vote of the majority of those voting on the question posed in a
21 November 6, 2018, referendum. If the majority of those voting do not vote "yes" to the question

1 posed, the District shall not be created and this ordinance shall be of no force and effect. The
2 effective date of the creation of the special district, if approved by referendum, shall be
3 December 1, 2018.

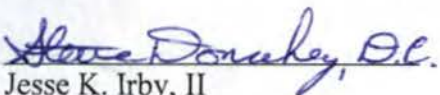
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DULY ADOPTED in regular session, this 27th day of February, 2018 A.D.

BOARD OF COUNTY COMMISSIONERS OF
ALACHUA COUNTY, FLORIDA

By: 
Lee Pinkoson, Chair

ATTEST:


Jesse K. Irby, II
Clerk of Court
(SEAL)

APPROVED AS TO FORM


Alachua County Attorney

File Attachments for Item:

3. 2.19.21 Youth Development Advisory Board Minutes



CHILDREN'S TRUST
OF ALACHUA COUNTY

DRAFT

ADVISORY COMMITTEE - YOUTH DEVELOPMENT MINUTES

February 19, 2021 at 9:00 AM

Virtual Meeting (see last page for information)

Call to Order

Co-Chair Wilson Bullard called the meeting to order at 9:00 AM.

Roll Call

PRESENT

Co-Chair Tina Certain

Co-Chair Susanne Wilson Bullard

Agenda Review, Revision and Approval

Discussion Items

1. Remarks from Committee Chairs - Judge Susanne Wilson Bullard & Tina Certain
2. Trust Priorities and Committee Objectives - Colin Murphy
3. Introduction of Facilitator - Kristy Goldwire
4. Mapping the Gap - Barzella Papa
5. Results and Review - Barzella Papa

General Public Comments

Adjournment

Co-Chair Wilson Bullard adjourned the meeting at 12:02 PM.

Attendee Report**Children's Trust of Alachua County - Youth Development Advisory Committee Meeting**

Start Time: 02/19/2021 9:00:00 AM - Finish Time: 02/19/2021 12:02:00 PM

Host: ChildrensTrust@childrenstrustofalachuacounty.us

Webinar ID - 873 7015 1149

Panelist Details - Attended

Judge Wilson Bullard	bullards@circuit8.org
Tina Certain	certain@gm.sbac.edu
Barzella Papa	lbanis@cfncf.org
Addison Staples	addison@acesinmotion.org
Community Foundation of North Central Florida	lbanis@cfncf.org
CFNCF Intern	lbanis@cfncf.org
Donna Kidwell	kidweld@gm.sbac.edu
Dr. Cindy Blankenship	blankenshipc@circuit8.org
Dr. Maggie Labarta	maggie.impact@gmail.com
Dr. Naima Brown	naima.brown@sfcollge.edu
Dr. Tyran Butler	tyran.butler@sfcollge.edu
Jennie Wise	wisejl@gm.sbac.edu
Jim Pearce	jim_pearce@cdfsfl.org
Karen Cole-Smith	karen.cole-smith@sfcollge.edu
Kelly Baldwin	kelly.baldwin@djj.state.fl.us
Leah Vail Compton	leah.vailcompton@myflfamilies.com
Lesley Banis	lbanis@cfncf.org
Melanie Kretzman	Goldmom13@aol.com
Pebbles Edelman	pebbles.edelman@pfsf.org
Rebecca Shinholser	shinholserr@sao8.org
Robert Swain	bswain@alachuacounty.us
Shaney Livingston	slivingston@aclub.us
Stacey Steinberg	steinberg@law.ufl.edu
Susan Sheahan	sheahans@pdo8.org
Tom Tonkavich	Ttonkavich@alachuacounty.us

Attendee Details - Attended

Kathryn Williams	kate@girlsplace.net
Will Halvosa	HalvosaWT@cityofgainesville.org
Ross Ambrose	Ross@WestSideStories.com
LaToya Jennings Lopez	jenninlt@gm.sbac.edu
Jeanne Dillard	Jeanne.dillard@ecs4kids.org
Jasmyn Copeland	JasmynC@bbbstampabay.org
Christi Arrington	christi@girlsplace.net
John Alexander	alexanderjw@cityofgainesville.org
Jamie Edmondson	jamie@acesinmotion.org
Autumn Santos	autumn_santos@cdfsfl.org
John S Rollins	john@motiv8uofncf.com
Colin Murphy	cmurphy@childrenstrustofalachuacounty.us
Kristy Goldwire	kgoldwire@childrenstrustofalachuacounty.us
Mia Jones	mjones@childrenstrustofalachuacounty.us
Nicole Odom	nodom@childrenstrustofalachuacounty.us
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Sabrina Harris	sabrina@cacgainesville.org

Joined by phone

3526813631

09:02:49 From Tina Certain to Children's Trust of Alachua County(Privately) : The county has a slide they put up with the Cal info.. that maybe helpful in future meetings

09:05:10 From John Alexander to All panelists : Good Morning Everyone

09:05:35 From Becker Holland to All panelists : Good Morning from Pace!

09:06:38 From Alan Paulin to All panelists : Alan Paulin Meriian present

09:09:59 From Colin Murphy to Children's Trust of Alachua County(Privately) : Let Bob Swain and Karen cole smith into the meeting...and any other board member, please

09:12:56 From Pebbles Edelman to All panelists : This makes me feel so much better about my Zoom mishaps!

09:13:47 From Leah Vail Compton to All panelists : yes!

09:14:05 From Tina Certain to All panelists : I'm praying I don't FREEZE..

09:15:21 From Leah Vail Compton to All panelists : Same here, my connection is unstable

09:23:59 From Jasmyn Copeland to All panelists : Thank you!!! Love that this area is being addressed!

09:32:48 From Community Foundation of North Central Florida to All panelists :
https://jamboard.google.com/d/1aXD_VZeGYpDu6q2PrL1wOLZ4_Eb4MZY2TAFro0VKbss/viewer?f=0

09:34:04 From Addison Staples to All panelists : Can you put the question in the chat?

09:34:32 From Jasmyn Copeland to All panelists : Social Pressures Jasmyn Copeland (Online Viewer)

09:34:52 From Barzella Papa to All panelists : Given you expertise and experience where the most pressing issues affecting the health both physically and mentally of local middle and high school youth?

09:35:15 From Ross Ambrose to All panelists : Please include the questions in chat that includes attendees as well.

09:35:37 From Barzella Papa : Given you expertise and experience where the most pressing issues affecting the health both physically and mentally of local middle and high school youth?

09:35:43 From Ross Ambrose to All panelists : Thank you!

09:36:02 From Jasmyn Copeland to All panelists : Social pressures with an emphasis on social media

09:36:16 From Alan Paulin to All panelists : Mentorship programs

09:36:17 From Becker Holland : I do not see the link for the sticky notes - is it just for panelists?

09:36:32 From Ross Ambrose to All panelists : Not being able to explore personal interests.

09:37:17 From Sabrina Harris to All panelists : Hi! I am representing the Child Advocacy Center and attending this webinar on behalf of Sherry Kitchens. She wanted me to share that as our focus is working with abused children, it is important that children ages 6-18 have access to trauma therapy and there is a need to advocate for a trauma intervention treatment plan.

09:37:27 From Jamie Edmondson to All panelists : Lack of trauma informed care

09:37:57 From Becker Holland : Mental health support to address trauma, isolation, suicidal ideation, and the consequences of generational poverty

09:38:02 From Jasmyn Copeland to All panelists : Yes, Becky, officially only for panelists. I just want to gain information as well as stay engaged :)

09:38:06 From Ross Ambrose to All panelists : individual skills not being recognized and strengthened - youth works well with hands but does not write well.

09:38:48 From Chief Tony Jones : Poverty and mental health

09:38:55 From Jamie Edmondson : Lack of trauma informed care (including trauma rooted in systemic racism and the discipline gap)

09:39:42 From Kristy Goldwire to Becker Holland and all panelists : Hi Becky, You can share your comments in the chat. Thank you.

09:39:57 From Becker Holland : Thanks, I have!

09:40:01 From John S Rollins to All panelists : Rollins-The absence of consistent role models (parenting deficiencies or involvement with personal issues therefore not equipped to deal with child(ren) concerns,)

09:40:18 From Kathryn Williams to All panelists : Social emotional learning that targets older teens, culturally competent (trained and mentored) staff, mental health services for youth AND their families

09:40:42 From Jasmyn Copeland to All panelists : Social media generating self image issues, isolation, and mental health challenges. Effects are mental health issues.

09:43:13 From Jim Pearce to All panelists : sorry I was slow to unmute—suicide increase due to unprecedented stress due to pandemic—same as Maggie comments

09:43:26 From Jasmyn Copeland to All panelists : Beautifully stated!

09:44:37 From Dorothy Thomas : kids have often fallen so far behind and/or suffered ongoing trauma for such a long time by the time they get to ms/hs it is very difficult to help them catch up and/or help them address the underlying issues.

09:46:02 From Pebbles Edelman to All panelists : Lack of Medicaid dental care providers is a huge issue-agree with Tina.

09:46:16 From Jasmyn Copeland to All panelists : Thank you, Tina Certain! Health care is a barrier to a high percent of our population due to poverty

09:46:26 From Dr. Maggie Labarta : Dorothy Thomas is correct - development is cumulative and missed steps early on or trauma have lasting impact if not addressed when they happen

09:47:13 From Tina Certain to All panelists : @Dorothy Thomas trauma just seems to be normal

09:50:57 From Jasmyn Copeland to All panelists : Yes!! Online images forming "realities" in our youth. Thank you Dr. Brown!

09:51:15 From Tina Certain to All panelists : Yes!! Work opportunities are invaluable!!

09:51:21 From Becker Holland : You are so right, Dorothy. We see this in our work at Pace all of the time. We have to help the girls address their trauma before they can truly focus on their academic success. Mental health counseling and therapy is so important if we are going to truly help them heal from their past trauma.

09:51:24 From Jennie Wise to All panelists : Agree with Dr Brown about the importance a job can make for our students

09:51:25 From Tina Certain to All panelists : learning to connect Work and Money

09:53:16 From Jamie Edmondson : Yes, Ms. Becker! Maslow's Hierarchy of Needs references the importance of this bottom up approach.

09:54:38 From Jasmyn Copeland to All panelists : Thank you, Pebbles, the compound effect!

09:54:47 From Tina Certain to All panelists : Let us not just look at children with a deficit mindset. Put the deficit on the system that is creating the symptoms we are seeing in the children. The children can thrive if given the opportunity

09:56:16 From Jasmyn Copeland to All panelists : Reaching and helping our youth many times starts with coaching the parents along the journey.

09:56:19 From Lesley Banis to All panelists : <https://form.jotform.com/210486345336052>

09:58:06 From Becker Holland : Access to mental health counseling, trauma, and poverty

09:58:40 From Chief Tony Jones to All panelists : I could not access the form

09:58:48 From Jasmyn Copeland to All panelists : Poverty....Self Image/Sexual Development, Despair/Depression, Isolation

09:59:13 From Leah Vail Compton to All panelists : I couldn't access it either

09:59:24 From Jasmyn Copeland to All panelists : Even when our youth is lacking mental health they still have their cell phones!!!

09:59:49 From Addison Staples : Agreed Tina! Lets address the root not the symptom

10:00:05 From Jasmyn Copeland to All panelists : This information is constantly filtering in their brains

10:02:06 From Jamie Edmondson : Agreed! Definitely a mix of stigma and access.

10:02:17 From Will Halvosa to All panelists : Mentoring, positive influences, out of school activities, lack of family support, jobs.

10:02:33 From Christi Arrington : Increased mental health programs needed in out of school settings.

10:02:45 From Kathryn Williams to All panelists : Having staff that is trained and equipped to respond well and quickly to the layers of mental health concerns is an important area that helps in serving the whole child and by all types of staff.

10:02:47 From Tina Certain to All panelists : Let's fix Transportation!!!

10:02:54 From Jasmyn Copeland to All panelists : Transportation is a huge issue when poverty is present!

10:02:55 From Community Foundation of North Central Florida to All panelists :

<https://jamboard.google.com/d/1LoonFH7rINzhpLR9-kCVtuy3ukzz1oOq5JzOmuW5eiA/edit?usp=sharing>

10:03:01 From Tina Certain to All panelists : let's address Transportation if not fix it

10:03:12 From Pebbles Edelman to All panelists : Yes Judge, and when all kids were at brick and mortar, mental health was more accessible on site at schools. Kids who are not at school, may not have that access.

10:03:47 From Kelly Baldwin to All panelists : Telehealth has been great for many of our DJJ kids, we have had much higher levels of participation when the youth are able to complete sessions via videoconference.

10:04:33 From Leah Vail Compton to Children's Trust of Alachua County(Privately) : My connection is unstable.. sorry

10:05:30 From Barzella Papa : What are the most pressing issues this group is facing that ay be prohibiting them to learn what they need to be successful?

10:06:23 From Jasmyn Copeland to All panelists : Experiences to help them determine future possibilities. Someone rooting them on in this efforts. Focus points for how to get there.

10:06:34 From Chief Tony Jones : Tony Jones, Parental support and Positive Mentors and environment.

10:07:17 From LaToya JenningsLopez to All panelists : support, family, community, school and the role models

10:07:30 From Will Halvosa to All panelists : parents relying on current institutions while forgoing their responsibilities as parents/guardians. early education, early education, early education

10:07:33 From Jim Pearce to Jamie Edmondson and all panelists : cant access post it—remote learning is a challenge for many from technology and success in learning-Pearce

10:07:54 From Ross Ambrose : The world is changing fast. Youth tend to adapt and assimilate change faster than people who are of a different generation. Should we be looking at how we deliver and define education? We continue to use a school model that has existed for over a 100 years (teacher, classroom, summer break, home in time to do farm chores, etc.) Can we better recognize that the experience we, as adults, may have had with education, college or the workforce is likely to be very different for today's youth? Focusing on skills that allow youth to explore, understand, interpret, validate information, etc. is more critical than ever. Learning how to do something by watching a YouTube video (math, phone screen repair to car repair) is really common, but do we teach that?

10:09:26 From Jasmyn Copeland to All panelists : There is definitely a digital divide!

10:09:58 From Kathryn Williams to All panelists : Social and emotional learning in schools and after school programs is shown in improve multiple areas of academic and behavioral success in school. We need to have more and in more settings. (And, again the training of the staff to do in a research informed or evidence based way).

10:10:03 From Will Halvosa to All panelists : peer pressure, job opportunities, mentors

10:10:15 From Tina Certain to All panelists : involve parents in decision making for programs. there are 48 ppl on this call giving input but not one parent of a child impacted

10:11:31 From Jasmyn Copeland to All panelists : Yes, Kelly, the problem exists!!

10:11:33 From Jamie Edmondson : The discipline gap is a huge barrier for many youth in schools. There should be more support in educating the educators on the discipline gap, and helping them to develop more self-awareness of their unconscious biases, etc.

10:12:43 From Jasmyn Copeland to All panelists : Thank you, Ms. Kidwell. Trades and certificates are important too.

10:14:10 From Jasmyn Copeland to All panelists : Yes!!! Uneducated parents get frustrated in the lack of their ability...which can turn into a stressful situation for both parent and child.

10:14:12 From Jamie Edmondson : Access to family therapy to help parents and guardians better understand how they can support their youth!

10:15:35 From Jasmyn Copeland to All panelists : Jennie, I agree! The first step is....to SHOW UP!!!

10:16:18 From Tina Certain to Jamie Edmondson and all panelists : Rigor, Expectation that students can learn. NOT just oh there's no hope bcs they live in poverty

10:16:47 From Melanie Kretzman to All panelists : I apologize for my absence. My screen froze and I didn't realize it.

10:16:54 From Tina Certain to All panelists : Rigor, Expectation that students can learn. NOT just oh there's no hope bcs they live in poverty

10:17:31 From Jamie Edmondson : 100%, Tina! A good balance of resilience building and equitable practices to best support each child in their unique needs.

10:18:26 From Jennie Wise : YES! Dr Brown, students need to know and be involved in goal setting and progress monitoring

10:18:56 From Lesley Banis to All panelists : <https://form.jotform.com/210485817736160>

10:18:56 From Jasmyn Copeland to All panelists : Yes, set a goal and a plan is in place for how to get there. Follow up is consistent in the journey.

10:19:12 From LaToya JenningsLopez to All panelists : its important to get buy in from kids

10:20:00 From LaToya JenningsLopez to All panelists : education equality and lack of parental support

10:20:20 From Jasmyn Copeland to All panelists : Parent/Guardian support, educational equity, goal setting with support

10:20:36 From Becker Holland : Lack of parental support, truancy and engagement

10:21:23 From Christi Arrington : I would encourage a deeper dive into "lack of parental support." Parents cannot do this alone. We cannot put so much on them. So many things interfere with their ability to support their children.

10:21:25 From Sabrina Harris to All panelists : trauma, lack of parental support and environment

10:21:48 From Kathryn Williams to All panelists : Yes, Christi!

10:21:48 From Jamie Edmondson : I think equity and parental engagement could be tied in some ways, as well. Supporting parents in navigating these systems could improve engagement.

10:22:00 From Will Halvosa to All panelists : AQ Jones should be a magnet program for challenging youth, not a punishment.

10:22:06 From Tina Certain to All panelists : @Christie A Correct! Welcome parents, meet parents where they are...

10:23:14 From Jamie Edmondson : 100%, Addison.

10:24:17 From Lesley Banis to All panelists : Yes, we can send.

10:24:30 From Jamie Edmondson : Representation, exposure, etc. Yes, Ms. Cole-Smith!

10:24:57 From Jasmyn Copeland to All panelists : I disagree that the educational system is the largest variable. Home life is the significantly larger variable. We can offer support for families as the district is continuing to provide professional equity training for teachers. Home life is the largest piece of the pie!

10:25:30 From Christi Arrington : So true Dr. Cole-Smith.

10:25:46 From Jamie Edmondson : Normalizing the fact that intelligence is not a white thing even though society perpetually spreads this message.

10:25:50 From Community Foundation of North Central Florida to All panelists : https://jamboard.google.com/d/10VBDUmCNO_wy8r5FnxTCMW2VDPom4IQD7VLh7XPREZO/viewer

10:27:29 From Becker Holland : Housing and food insecurity

10:28:02 From Jasmyn Copeland to All panelists : Mental health

10:28:18 From Chief Tony Jones : Tony R. Jones

10:28:34 From Stacey Steinberg to All panelists : mental health

10:28:51 From Sabrina Harris to All panelists : accessibility to the internet without being monitored by parents, which leads to witnessing sexual exploitation or becoming engaged in it

10:28:55 From Jim Pearce to Jamie Edmondson and all panelists : gangs, access to guns, human trafficking.

10:28:55 From Melanie Kretzman to All panelists : youth's access to guns/gun violence

10:29:08 From Chief Tony Jones : Gangs, drugs, poverty, domestic challenges, gun fire.

10:29:19 From Will Halvosa to All panelists : peer pressure, hybrid gangs, poverty, drugs, risk taking, lack of \$, out of school activities. 2 negative tracks for youth; doing poor in school, getting into the DJJ system, are one way tickets.

10:29:48 From Ross Ambrose : to much time. lack of MEANINGFUL volunteer and work opportunities or ability to self entertain in a healthy way.

10:30:14 From Jim Pearce to Jamie Edmondson and all panelists : I have to leave early as advised previously

10:30:21 From Tina Certain to All panelists : lack of safe gathering spaces and activities during out of school time

10:30:36 From Kathryn Williams to All panelists : Cyber bullying and other online violence, teen relationship violence/ family violence, drugs and alcohol

10:30:43 From LaToya JenningsLopez to All panelists : I have another meeting this was amazing great conversation please continue. However, please think about doing this with kids between the age of 12-18. Its been my experience sometimes as adults we are thinking we know what kids need and we are wrong.

10:31:30 From Tina Certain to All panelists : @LaToya JenningsLopez I Agree! ask the children and parents impacted how we can deploy resources to help them.

10:31:57 From Pebbles Edelman to All panelists : Love LaToya's voice-need to include youth and parents with lived experience.

10:33:49 From Jamie Edmondson : Research shows that access to mental health care can hugely decrease the likelihood of involvement in these types of high-risk activities. Its always interesting to see a lot of this come back to access to mental health.

10:35:04 From Jasmyn Copeland to All panelists : Thank you, Rebecca!

10:37:34 From Christi Arrington to All panelists : At some point, can each panelist introduce themselves so we understand their role with youth in our community?

10:38:06 From Jasmyn Copeland to All panelists : Yes, I agree, Kelly! And coaching parents on the right to know what's going on with there child's online life.

10:38:08 From Lesley Banis to All panelists : <https://form.jotform.com/210485801836154>

10:39:21 From Becker Holland : gun violence, peer pressure social media gangs

10:39:43 From Will Halvosa to All panelists : after school and out of school activities, JOBS, would contribute to safety.

10:40:04 From Melanie Kretzman to All panelists : gun violence; lack of parental support

10:40:14 From Jasmyn Copeland to All panelists : Lack of family support, Peer pressure and social media positive navigation support, programs & mentors

10:41:22 From Community Foundation of North Central Florida to All panelists : https://jamboard.google.com/d/1l_7ne6NYi4RkpkEwcaoH5kkn8iMvsq5uJDc3JaHrwcM/edit?usp=sharing

10:42:23 From Becker Holland : access to resources including housing, food and mental health and health support

10:42:46 From Chief Tony Jones : lack of resources for parents

10:42:52 From Jasmyn Copeland to All panelists : This was a wonderful training! I have to go and spend an hour with a parent to offer the family the support we've all been discussing. Thank you to you all! Jasmyn Copeland, Big Brothers Big Sisters

10:43:01 From Chief Tony Jones : Generational barriers

10:43:15 From Chief Tony Jones : lack of father in the home

10:43:31 From Barzella Papa : What are the most pressing issues facing this age group's family/caregiver support network?

10:43:42 From Will Halvosa to All panelists : parents/guardians interest in child's school success, out of school activities support,

10:44:20 From Sabrina Harris to All panelists : lack of seeing a need for therapy for finding ways to access therapy for healing trauma that middle and highschool-aged children have endured

10:44:43 From Christi Arrington : Oftentimes, families and caregivers do not know HOW to advocate for their children. Even if they have time, they do not know the system.

10:45:05 From Kathryn Williams to All panelists : Stigma around getting support outside of the family, having experience their own trauma and not sure how to help kids with theirs, high stress levels that make it hard to see options/solutions

10:45:49 From Tina Certain to All panelists : Many parents failed in this system so they can't help their kids

10:50:34 From Lesley Banis to All panelists : <https://form.jotform.com/210486113440142>

10:51:53 From Pebbles Edelman to All panelists : Yes Maggie!

10:51:58 From Pebbles Edelman to All panelists : <https://cssp.org/our-work/project/youth-thrive/>

10:52:16 From Leah Vail Compton to All panelists : Thanks Maggie

10:52:22 From Addison Staples : Thank Maggie!

10:52:28 From Addison Staples : Thanks

10:55:04 From Community Foundation of North Central Florida to All panelists : <https://docs.google.com/document/d/1JQSmzl80ZksBpTaHo2ZYPTD0ViBY1pSZEV5YwrcLHBM/edit?usp=sharing>

10:56:14 From Leah Vail Compton to Children's Trust of Alachua County(Privately) : I'm going to have to leave. I haven't been feeling well and I can't do so much screen time. Thank you so much for including me!

11:13:32 From Community Foundation of North Central Florida to All panelists : https://jamboard.google.com/d/1NmT30DryTx_-mDWhp8AxX9pjOLFGOL7A-MHcHmEDWqk/viewer

11:16:22 From Barzella Papa : What are the most pressing issues affecting the health of our elementary age youth? Both physical and mental

11:16:55 From Christi Arrington : Unfortunately, we are seeing a lot of the same health concerns with our elementary schoolers that were identified for the middle/high.

11:17:02 From Barzella Papa : What are the most pressing safety issues affecting youth ages 6 -11?

11:17:21 From Melanie Kretzman to All panelists : lack of parental involvement in school; access to mental health services

11:17:46 From Becker Holland to All panelists : Access to mental health services and educational equity

11:18:33 From Christi Arrington : Onsite mental health professionals have been a game changer for our organization and partners.

11:18:36 From Chief Tony Jones : Trauma exposure for the elementary.this cause mental health needs.

11:19:08 From Kristy Goldwire to Alan Paulin and all panelists : Hi Alan,

11:19:46 From Christi Arrington : Parents are, as expected, fearful of large group settings still.

11:19:51 From Kristy Goldwire to Alan Paulin and all panelists : Hi Alan, Is there a question that you would like to add to the chat?

11:23:38 From Dorothy Thomas : undiagnosed learning disabilities play a huge roll in struggles at school, which bleed over into self esteem and mental health. also issues like anxiety, etc.

11:25:08 From Lesley Banis to All panelists : <https://form.jotform.com/210486560940153>

11:26:06 From Becker Holland to All panelists : Mental Health and trauma support, social and emotional skills

11:27:47 From Community Foundation of North Central Florida to All panelists :
<https://jamboard.google.com/d/1ommuJEVituYTBhNC7KMelwpxMRsSEOs4jvrLFcU8MQ/viewer>

11:29:07 From Barzella Papa : What are the most pressing issues this group is facing that may be prohibiting them to learn what they need to be successful?

11:29:31 From Barzella Papa : What are the most pressing issues facing this age group's family/caregiving support networks?

11:32:48 From Chief Tony Jones : For the child learning at home without the proper assistance. Homework assistance for the parent and child. The environment, . The family needs assistance to help the child succeed , this may be homework assistance and skills to assist in raising their child,

11:36:36 From Pebbles Edelman to All panelists : Yes Addison!

11:37:50 From Lesley Banis to All panelists : <https://form.jotform.com/210486313542147>

11:42:18 From CFNCF Intern to All panelists : A-B: Health

11:42:40 From Community Foundation of North Central Florida to All panelists : https://docs.google.com/document/d/1-mq-Fkfyso3FYy_ZGoh9p4EMSgdWGUuivC-y_5E6H1o/edit

11:43:11 From CFNCF Intern to All panelists : C-G: Education

11:43:19 From CFNCF Intern to All panelists : J-L: Safety

11:43:25 From CFNCF Intern to All panelists : M-Z: Family Support

11:48:48 From Community Foundation of North Central Florida to All panelists :
<https://docs.google.com/document/d/11LOHZTCnBDQTeVhGmauOX7TDDpY4rb4zp894OsuNdwA/edit>

12:01:22 From Tina Certain to All panelists : please share it by CT Email

12:02:48 From Pebbles Edelman to All panelists : Incredible job Barzella and team!



Mapping Session
 Led by: Community Foundation of North Central Florida
 February 19, 2021

Supplemental Documents

Final Results from Collective Responses
 Health (Middle and High) Collective Responses Graph
 Health (Middle and High) Individual Responses
 Health (Middle and High) JamBoard
 Education (Middle and High) Collective Responses Graph
 Education (Middle and High) Individual Responses
 Education (Middle and High) JamBoard
 Safety (Middle and High) Collective Responses Graph
 Safety (Middle and High) Individual Responses
 Safety (Middle and High) JamBoard
 Family/Caregiver Support (Middle and High) Collective Responses Graph
 Family/Caregiver Support (Middle and High) Individual Responses
 Family/Caregiver Support (Middle and High) JamBoard
 Health/Safety (Elementary) Collective Responses Graph
 Health/Safety (Elementary) Individual Responses
 Health/Safety (Elementary) JamBoard
 Education/Family Support (Elementary) Collective Responses Graph
 Education/Family Support (Elementary) Individual Responses
 Education/Family Support (Elementary) JamBoard
 Final Thoughts (Middle and High)
 Final Thoughts (Elementary)
 List of Providers Collective Responses
 PowerPoint Presentation from Mapping Session



Critical Needs

(Percentage of Respondents Who Ranked As Most Critical)

High School – Health: Mental and Physical

Access to Mental Health Services (17% respondents)
 Substance Abuse (15% respondents)
 Despair/Depression (13% respondents)
 Poverty Issues (13% respondents)
 Lack of Activities/Jobs (11% respondents)
 Trauma/Abandonment (6% respondents)
 Social Media/Lack of Social Engagement (6% respondents)
 Isolation (4% respondents)
 Suicide (4% respondents)
 Social Pressures (4% respondents)
 Self Image/Sexual Development (4% respondents)
 Lack of Physical Activity (2% respondents)

High School - Education

Educational Equity (22% respondents)
 Lack of Parental Support (20% respondents)
 Truancy/Lack of Engagement (17% respondents)
 Workforce Support/Placement (17% respondents)
 Anxiety/Pressure (10% respondents)
 Caregiver Education/Support (10% respondents)
 Setting Goals (5% respondents)

High School – Safety

Gun Violence (17% respondents)

Peer Pressure/Social Media (15% respondents)
 Lack of Supervised Programs/Safe Places (15% respondents)
 Lack of Family Support (15% respondents)
 Gangs/Gang Violence (11% respondents)
 Criminal/Risky Behavior (9% respondents)
 Drugs and Substance Abuse (7% respondents)
 Caregiver Education/Resources (7% respondents)
 Human Trafficking (4% respondents)

High School – Family/Caregiver Support

Financial Concerns (27% respondents)
 Lack of Parent in Home (23% respondents)
 Lack of Resources (16% respondents)
 Generational Barriers (11% respondents)
 Parental Mental Health Services (7% respondents)
 Lack of Social Connections (7% respondents)
 Lack of Knowledge About Substance Abuse (5% respondents)
 Ability to Help with Schoolwork (2% respondents)
 Access to Transportation (2% respondents)

Elementary – Health and Safety

Better Out of School Time (26% respondents)
 Social and Emotional Skills (13% respondents)
 Gaps Due to Shutdown (13% respondents)
 Trauma Support (13% respondents)
 Mental Health Services (10% respondents)
 Behavioral Issue (10% respondents)
 Caregiver Education/Support (10% respondents)
 Lack of Physical Activity (6% respondents)

Elementary – Education and Family/Caregiver Support

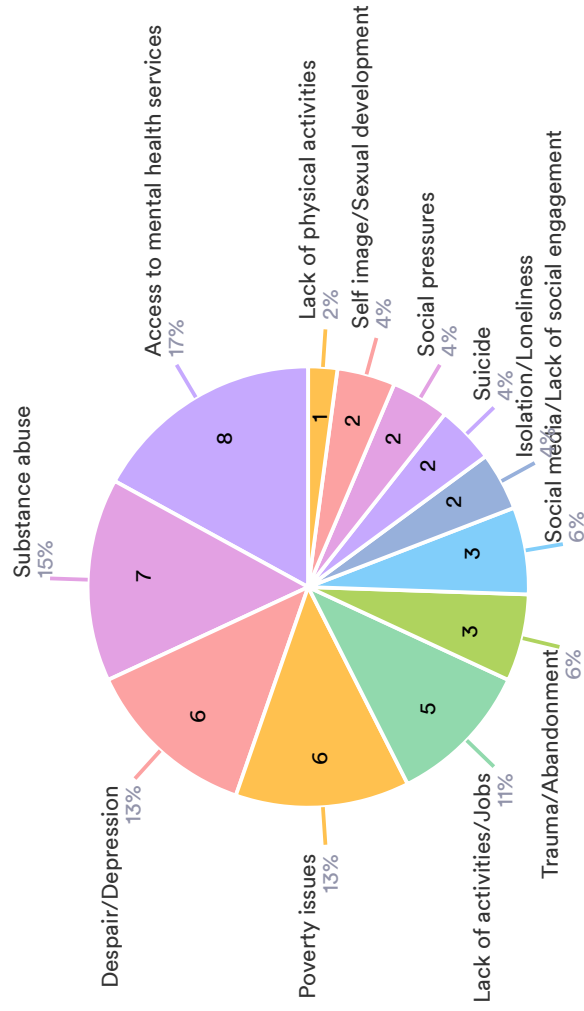
Lack of Family Support (28% respondents)
 Basic Needs Being Met (25% respondents)
 Lack of Family Resources (13% respondents)
 Educational Excitement/Engagement (13% respondents)
 Homework Assistance (8% respondents)

Truancy (8% respondents)
Online Learning (5% respondents)v
Impacts of COVID-19 (3% respondents)

Health: Physical and Mental (Middle and High School Age)

Please select the top two (2) to three (3) areas you feel are the most critical for the physical and mental health in middle to high school children in our community.

47 Responses



- Access to mental health services
- Substance abuse
- Isolation/Loneliness
- Social media/Lack of social engagement
- Despair/Depression
- Poverty issues
- Suicide
- Social pressures
- Lack of activities/Jobs
- Trauma/Abandonment
- Self image/Sexual development
- Lack of physical activities

Submission Date	First Name	Last Name	Please select the top two (2) to three (3) areas you feel are the most critical
2/19/21 10:00	Jennie	Wise	Access to mental health services; Isolation/Loneliness; Poverty issues
2/19/21 9:59	Shaney	Livingston	Substance abuse; Access to mental health services; Poverty issues
2/19/21 9:59	Jim	Pearce	Substance abuse; Despair/Depression; Suicide
2/19/21 9:58	Jim	Pearce	Substance abuse; Despair/Depression; Suicide
2/19/21 9:58	Donna	Kidwell	Substance abuse; Lack of activities/Jobs; Social media/Lack of social engagement
2/19/21 9:57	Pebbles	Edelman	Despair/Depression; Poverty issues; Trauma/Abandonment
2/19/21 9:57	Susanne	Bullard	Substance abuse; Access to mental health services; Lack of activities/Jobs
2/19/21 9:57	Tom	Tonkavich	Isolation/Loneliness; Despair/Depression; Self image/Sexual development
2/19/21 9:57	Nicole	Odom	Substance abuse; Despair/Depression; Social media/Lack of social engagement
2/19/21 9:57	Naima	Brown	Lack of activities/Jobs; Social pressures; Self image/Sexual development
2/19/21 9:57	Kelly	Baldwin	Access to mental health services; Poverty issues
2/19/21 9:57	Maggie	Labarta	Access to mental health services; Social pressures; Poverty issues
2/19/21 9:57	Tyran	Butler	Access to mental health services; Despair/Depression; Trauma/Abandonment
2/19/21 9:57	Addison	Staples	Lack of activities/Jobs; Lack of physical activities; Social media/Lack of social engagement
2/19/21 9:57	Tina	Certain	Access to mental health services; Lack of activities/Jobs; Poverty issues
2/19/21 9:57	Rebecca	Shinholser	Substance abuse; Access to mental health services; Trauma/Abandonment

Health: Mental and Physical Middle and High School

Butler- Lack of knowledge about appropriate ways to deal with stressful situations.

Kretzman access to mental health services including transportation

Kretzman Positive peer support

Bullard- chronic truancy

For teens in home care, compounded issues related to mental health. Addition of trauma, abandonment and isolation-Edelman Item 3.

stress created by uncertainty about future and no outlets for dealing with anxiety - Labarta

Baldwin - Substance use/abuse, bullying, social media, easy access to mental health/psychiatric services.

Shinholser - Access to mental health services

Bullard- violence /gang involvement

Butler- Lack of access to people/supports when they need help with various things.

Staples - the lack of variety of youth activities offered

Kidwell-Not having coping mechanisms to deal with stress and anxiety

Staples - the effects of systemic racism

Tina Certain - lack of access to healthcare for prevention and stigma attached to mental health services

Kidwell-Appropriate consideration and use of social media outlets

Social isolation for our students in the digital academy is affecting their mental health. J. Wise

Need for resilience building opportunities-Edelman

Bullard- lack of supervision/ lack of afterschool activities

Bullard- failing grades, lack of tutoring/support

Making up loss of socialization and its impact during last year-Pearce

Shinholser - Substance abuse issues and often to address underlying mental health issues

substance abuse

Vail Compton - isolation, disconnection

Increase in anxiety and depression related to need for social connections with peers and the unknown future-resulting in increase in Baker Acts and suicidality-Edelman

Staples - opportunities without access

Jones- Pressure to conform to expectations

Use of substance abuse as a means of dealing with stress

Brown: Self-Image, Direction, Sexual development

Shinholser - Trauma issues from prior abuse or experiences

Addressing increase in suicide rate-Pearce

Less access to social and physical activity/outlets for all of our students who are either isolated in the digital academy or restricted by COVID safety protocols in B&M setting. J. Wise

Isolation and loneliness - Tonkavich

Staples - the lack of engaging opportunities

Butler- Lack of access to activities/opportunities that meet them where they are and that will engage them in ways that are meaningful to them.

Livingston - Lack of interaction due to pandemic, healthcare, transportation

Access to Mental Health services including transportation Kretzman

deaths of despair apply to youth in substance use and suicidality - Labarta

Baldwin - Lack of physical activity due to virtual learning, and reduced sports programs during the pandemic.

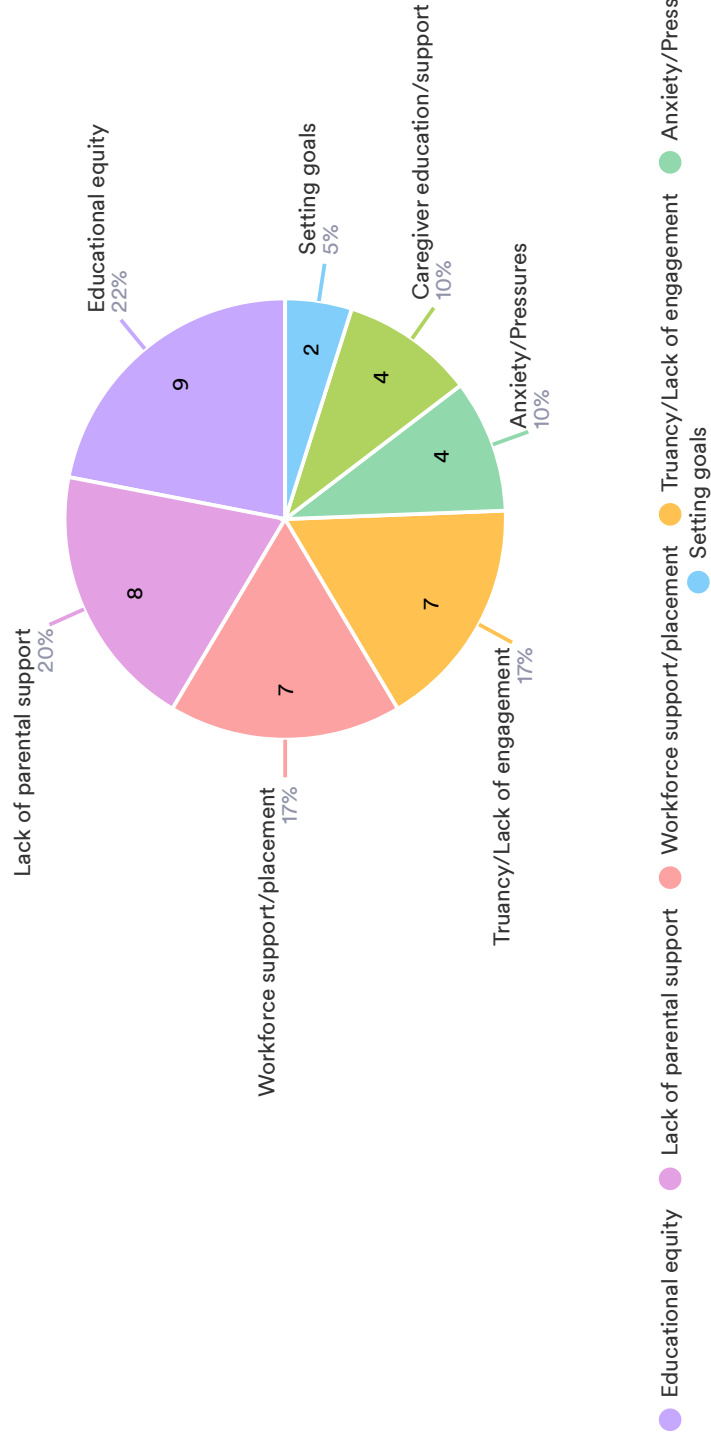
Bullard- lack of access to mental health services, lack of stability/support in the family, transportation issues, negative peer pressure, substance abuse, chronic truancy

isolation---Labarta

Education (Middle and High School Age)

Please select the top two (2) to three (3) areas you feel are the most critical for matters of education in middle to high school children in our community.

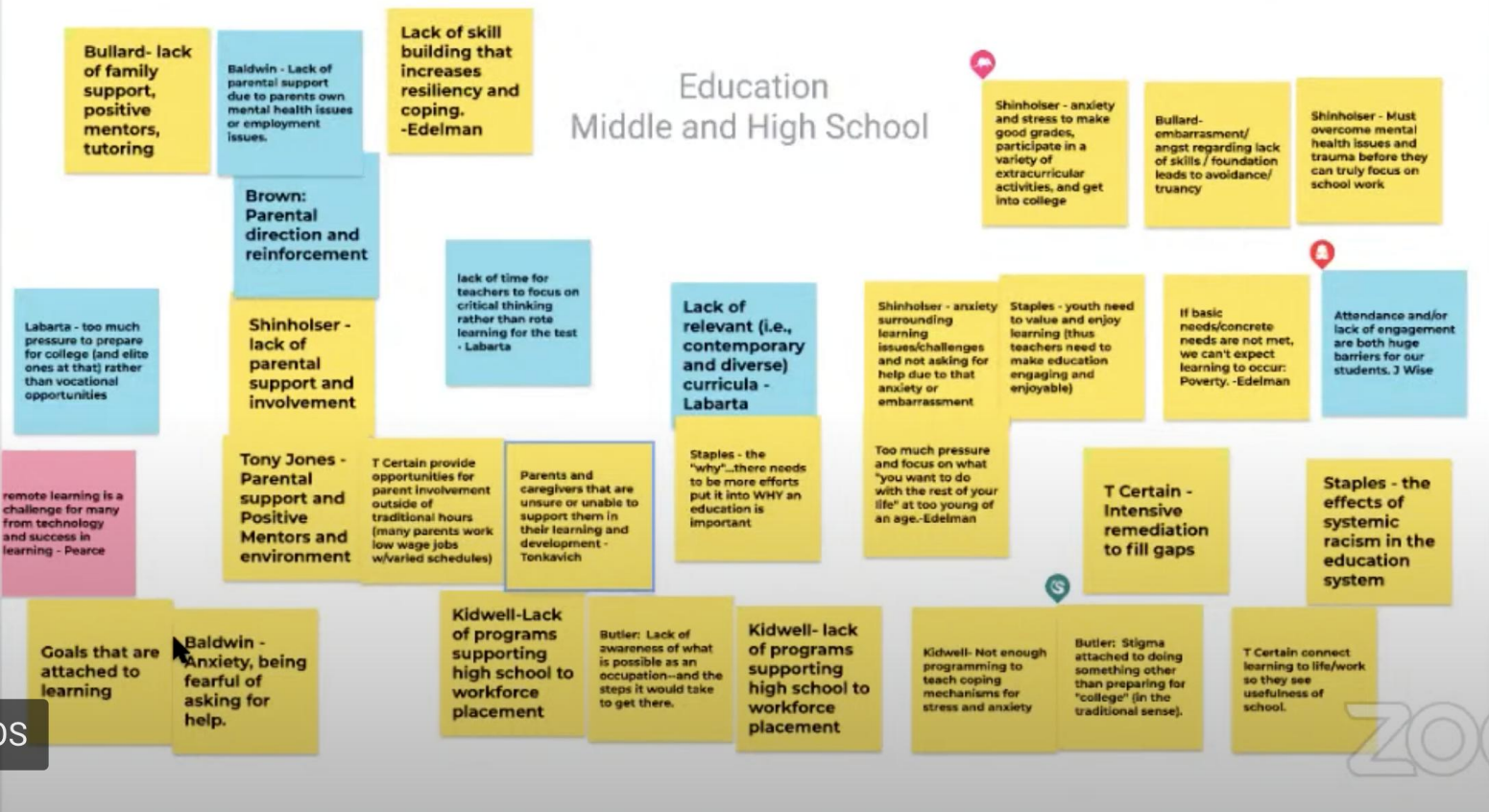
41 Responses - 1 Empty



- Educational equity
- Lack of parental support
- Workforce support/placement
- Truancy/Lack of engagement
- Anxiety/Pressures
- Caregiver education/support
- Setting goals

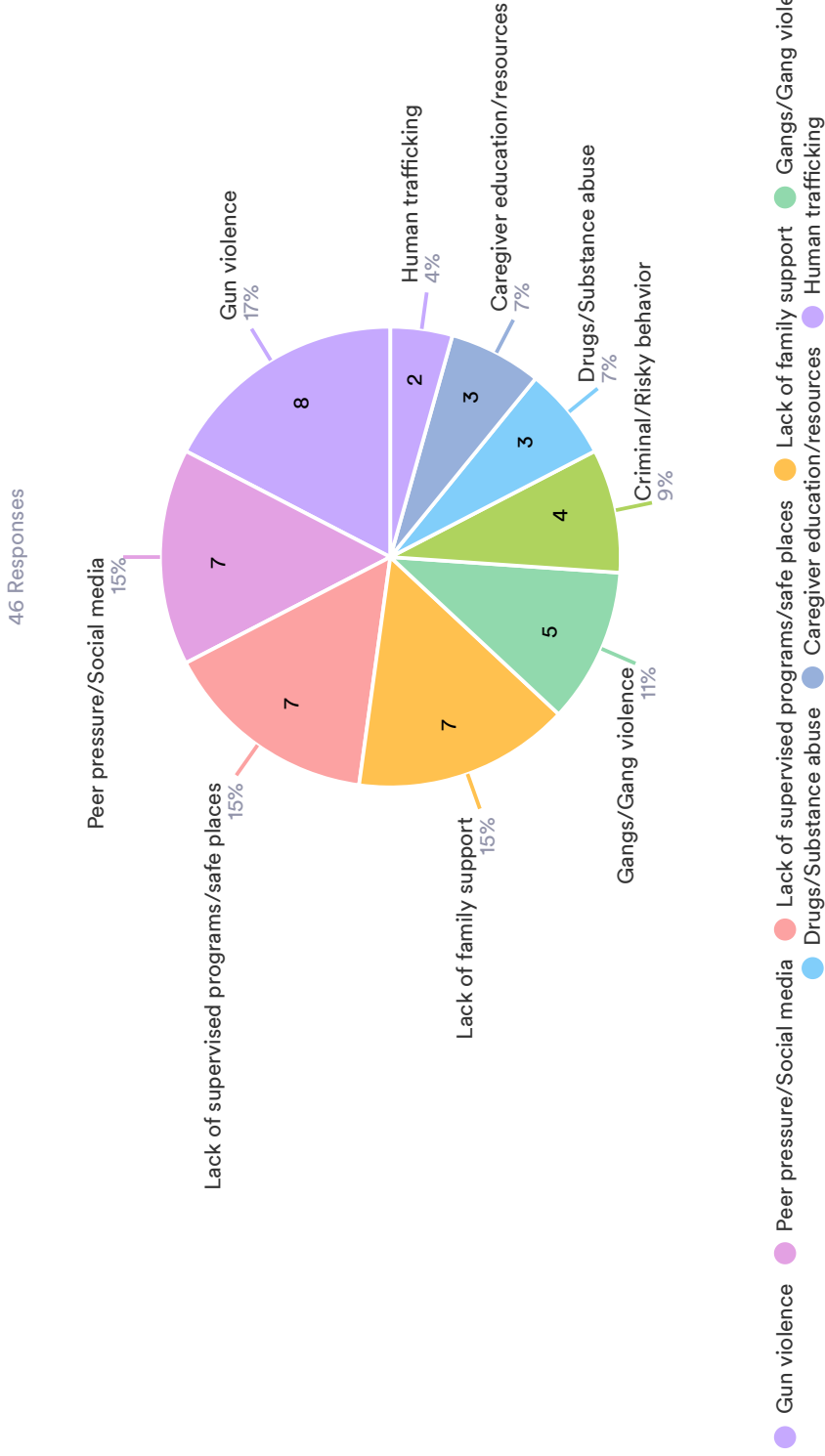
Submission Date	First Name	Last Name	Please select the top two (2) to three (3) areas you feel are the most critical
2021-02-19 10:20:58	Pebbles	Edelman	Educational equity Workforce support/placement
2021-02-19 10:20:30	Mia	Jones	Anxiety/Pressures Educational equity Caregiver education/support
2021-02-19 10:20:05	Susanne	Bullard	Workforce support/placement Caregiver education/support Truancy/Lack of engagement
2021-02-19 10:20:00	Maggie	Labarta	Anxiety/Pressures Educational equity Workforce support/placement
2021-02-19 10:19:52	Tom	Tonkavich	Lack of parental support Educational equity Caregiver education/support
2021-02-19 10:19:49	Tina	Certain	Educational equity Workforce support/placement Truancy/Lack of engagement
2021-02-19 10:19:46	Tony	Jones	Lack of parental support Workforce support/placement Caregiver education/support Setting goals
2021-02-19 10:19:43	Rebecca	Shinholser	Lack of parental support Anxiety/Pressures Truancy/Lack of engagement
2021-02-19 10:19:42	Naima	Brown	Lack of parental support Workforce support/placement Setting goals
2021-02-19 10:19:41	Tyran	Butler	Lack of parental support Educational equity Truancy/Lack of engagement
2021-02-19 10:19:40	Jennie	Wise	Anxiety/Pressures Educational equity Truancy/Lack of engagement
2021-02-19 10:19:39	Leah	COMPTON	Lack of parental support Educational equity Truancy/Lack of engagement
2021-02-19 10:19:34	Kelly	Baldwin	Lack of parental support Truancy/Lack of engagement
2021-02-19 10:19:33	Addison	Staples	Lack of parental support Educational equity Workforce support/placement

Education Middle and High School



Safety (Middle and High School Age)

Please select the top two (2) to three (3) areas you feel are the most critical for the safety of middle to high school children in our community.



Submission Date	First Name	Last Name	Please select the top two (2) to three (3) areas you feel are the most critical
2021-02-19 10:39:52	Pebbles	Edelman	Peer pressure/Social media Criminal/Risky behavior Caregiver education/resources
2021-02-19 10:39:38	Nicole	Odom	Gangs/Gang violence Peer pressure/Social media Lack of supervised programs/safe places
2021-02-19 10:39:38	Susanne	Bullard	Gun violence Lack of supervised programs/safe places Lack of family support
2021-02-19 10:39:32	Kelly	Baldwin	Gun violence Drugs/Substance abuse Criminal/Risky behavior
2021-02-19 10:39:26	Stacey	Steinberg	Gun violence Lack of family support Caregiver education/resources
2021-02-19 10:39:24	Mia	Jones	Gun violence Lack of supervised programs/safe places Human trafficking
2021-02-19 10:39:18	Tony	Jones	Gun violence Gangs/Gang violence Lack of family support
2021-02-19 10:39:17	Leah	COMPTON	Peer pressure/Social media Lack of family support
2021-02-19 10:39:04	Addison	Staples	Peer pressure/Social media Lack of supervised programs/safe places Caregiver education/resources
2021-02-19 10:39:04	Maggie	Labarta	Gun violence Peer pressure/Social media Lack of family support
2021-02-19 10:39:01	Tom	Tonkavich	Gun violence Drugs/Substance abuse Criminal/Risky behavior
2021-02-19 10:38:58	Tina	Certain	Lack of supervised programs/safe places Criminal/Risky behavior Lack of family support
2021-02-19 10:38:50			Gangs/Gang violence Drugs/Substance abuse Human trafficking
2021-02-19 10:38:49	Tyran	Butler	Peer pressure/Social media Lack of supervised programs/safe places
2021-02-19 10:38:49	Jennie	Wise	Gangs/Gang violence Peer pressure/Social media Lack of supervised programs/safe places
2021-02-19 10:38:39	Rebecca	Shinholser	Gun violence Gangs/Gang violence Lack of family support

Safety Middle and High School

Staples - parent education

Jones - Gangs, drugs, poverty, domestic challenges, gun fire.

Bullard- lack of supervision/ programs to support youth after school/ weekends

Butler: Lack of productive things to do after school.

Bullard- human trafficking
Staples - CELL PHONES

Jones- Human Trafficking and gun violence

Staples - Not enough "Teen Spaces" for teens to positively hang out, socializing, and be exposed to jobs/hobbies/opportunities

Staples - in the absence of parent support or structure, youth systems that fill the gaps

Certain - lack of safe gathering spaces and activities during out of school time

Lack of organized, positive activities after school that are accessible to all. J Wise

Shinholser - gun violence

Baldwin - Human Trafficking

Butler: Lack of supervision and misinformation that leads to them make bad choices.

Shinholser - gang activity

Peer Pressure Destructive Behaviors -Odom

T Certain - lack of safe spaces to gather & organized activities outside of school

Kidwell-access to drugs and the accompanying peer pressure to experiment with them

violence, especially access to guns - Labarta

Pearce - gangs, access to guns, human trafficking.

Kretzman - youth's access to guns/gun violence

Currently, less "eyes" on youth who are at risk for abuse. -Edelman

Bullying, hazing and teasing which greatly impacts well-being leading to unsafe acts or behaviors by youth. -Edelman

Baldwin - Relationships formed on social media.

Staples - social media

Livingston - Bullying, gun violence

Bullard- gun theft, gun violence

drug use leading to risky behaviors - Labarta

Kidwell-lack of supervision

Shinholser - lack of supervision

Access to drugs which then diminishes good decision making esp in relation to high-risk behaviors.-Edelman

Easy access to harmful substances, especially vaping - Tonkavich

Shinholser - access to and use of illegal substances

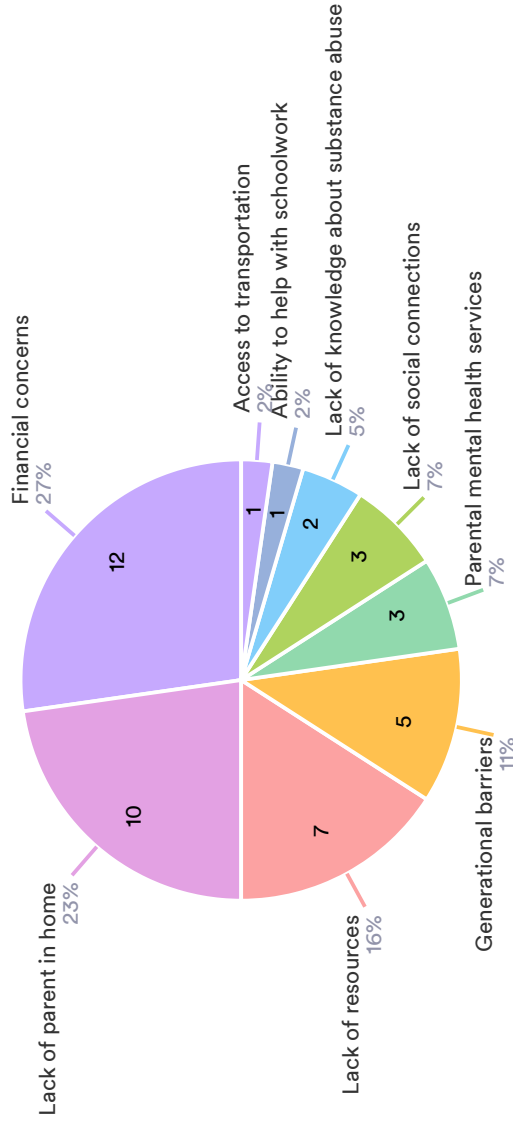
Bullard- substance abuse which leads to theft/ violence to support habit

Bullard- gang involvement often due to lack of family support- the gang becomes the "family"

Family Support (Middle and High School Age)

Please select the top two (2) to three (3) areas you feel are the most critical for the family and caregiver support of middle to high school children in our community.

44 Responses



- Financial concerns
- Lack of parent in home
- Lack of resources
- Generational barriers
- Parental mental health services
- Lack of social connections
- Lack of knowledge about substance abuse
- Ability to help with schoolwork
- Access to transportation

Submission Date	First Name	Last Name	Please select the top two (2) to three (3) areas you feel are the most critical
2021-02-19 10:53:14	Pebbles	Edelman	Financial concerns Lack of resources Lack of social connections
2021-02-19 10:53:06	Maggie	Labarta	Financial concerns Lack of resources Lack of parent in home
2021-02-19 10:53:05	Tina C	Certain	Financial concerns Lack of resources Generational barriers
2021-02-19 10:53:02	Stacey	Steinberg	Financial concerns Lack of resources Lack of parent in home
2021-02-19 10:52:53	Addison	Staples	Generational barriers Access to transportation Lack of social connections
2021-02-19 10:52:48	Donna	Kidwell	Lack of resources Lack of parent in home Parental mental health services
2021-02-19 10:52:48	Nicole	Odom	Ability to help with schoolwork Generational barriers Lack of parent in home
2021-02-19 10:52:43	Jennie	Wise	Financial concerns Lack of resources Lack of parent in home
2021-02-19 10:52:40	Rebecca	Shinholser	Financial concerns Lack of parent in home Parental mental health services
2021-02-19 10:52:40	Melanie	Kretzman	Financial concerns Lack of knowledge about substance abuse Lack of parent in home
2021-02-19 10:52:30	Kelly	Baldwin	Financial concerns Lack of resources Parental mental health services
2021-02-19 10:52:25	Melanie	Kretzman	Financial concerns Lack of knowledge about substance abuse Lack of parent in home
2021-02-19 10:52:09	Tony	Jones	Financial concerns Generational barriers Lack of parent in home
2021-02-19 10:51:40	Leah	COMPTON	Financial concerns Lack of social connections
2021-02-19 10:51:38	Shaney	Livingston	Financial concerns Generational barriers Lack of parent in home

Family Caregiver Support Middle and High School

Lack of supervision by care givers

Staples - not enough support sysms when life challenges arise

Staples - parents want the best for their children, when working multiple jobs and systemic challenges, it is difficult

Baldwin - Parents own stigmas/biases against mental health treatment.

Parent's don't know how to help the kids with school and life and are overwhelmed themselves -Odom

Adequate income - Tonkavich

Need for resources/education on child development (in this case for 12-18 yo's)...what to expect and how to respond. -Edelman

Brown: Resources stretched thin (Time, money)

Jones - Generational barrierslack of father in the home

Bullard- access to transportation

Butler: Lack of access to jobs that pay them enough to take care of their families well.

Poverty- inability to meet basic needs for their family.-Edelman

lack of living wage jobs means caregivers can't be available - Labarta

resources and access. J Wise
job insecurity; lack of knowledge about monitoring social media - steinberg

Parenting norms have changed, most parent the way they were parented - need education. -Labarta

Shinholser - involvement in the criminal justic system or dependency system

Shinholser - parents often have their own mental health issues but are afraid to ask for help and/or are concerned about the stigma attached

Baldwin - Job insecurity of parents, parents working multiple jobs, parents not having the time. Children being raised by grandparents/extended family.

As work gets harder in school, parents are less able to help -Labarta

Bullard- poverty, lack of financial stability

Resources stretched thin (time & money)

Baldwin - Parental mental health/substance abuse issues. Domestic Violence within the home.

Butler: Many insecurities--housing, food, etc.

Shinholser - caregivers working multiple jobs to support family leaving them unavailable to support and supervise children

Jones - lack of resources for parents

Livingston - Finances, inability to help with school work

Lack of knowledge regarding drug use of children

Lack of social connections/need for "community".-Edelman

Kretzman. Lack of knowledge about substance abuse of youth

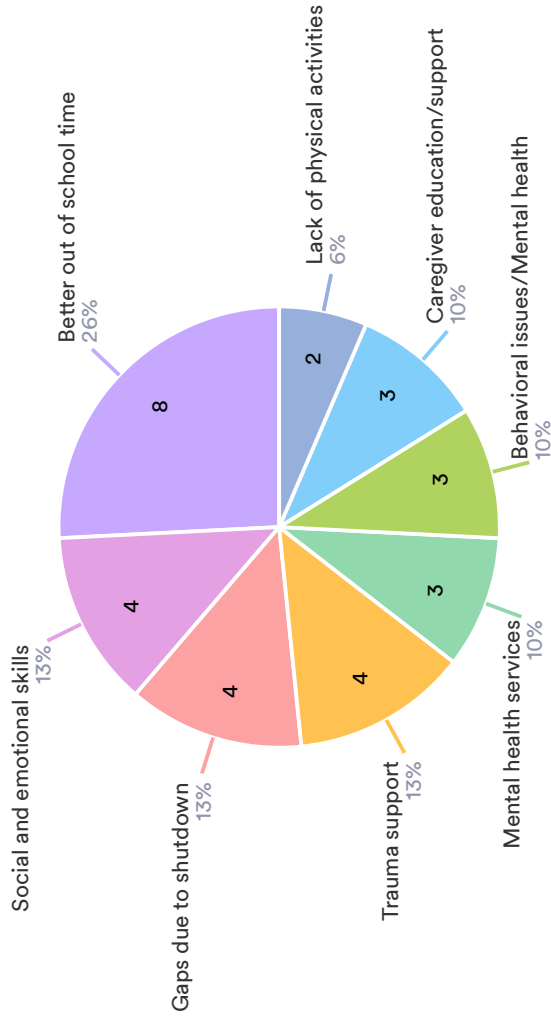
T Certain generational poverty, impact of system racism

T Certain low wage jobs w/no benefits

Health: Physical and Mental (Elementary Age)

Please select the top two (2) to three (3) areas you feel are the most critical for the physical and mental health in elementary aged children in our community.

31 Responses - 2 Empty



- Better out of school time
- Social and emotional skills
- Gaps due to shutdown
- Trauma support
- Mental health services
- Behavioral issues/Mental health
- Caregiver education/support
- Lack of physical activities

Submission Date	First Name	Last Name	Please select the top two (2) to three (3) areas you feel are the most critical
2021-02-19 11:26:50			Social and emotional skills Better out of school time Mental health services
2021-02-19 11:26:47	Donna	Kidwell	Social and emotional skills Behavioral issues/Mental health Connectivity
2021-02-19 11:26:19	Pebbles	Edelman	Social and emotional skills Better out of school time Trauma support
2021-02-19 11:26:15	Tom	Tonkavich	Social and emotional skills Gaps due to shutdown Trauma support
2021-02-19 11:26:15	Melanie	Kretzman	Better out of school time Caregiver education/support Trauma support
2021-02-19 11:26:11	Susanne	Bullard	Behavioral issues/Mental health
2021-02-19 11:26:05	Rebecca	Shinholser	Better out of school time Behavioral issues/Mental health Caregiver education/support
2021-02-19 11:26:04	Tony	Jones	Social and emotional skills Caregiver education/support Trauma support
2021-02-19 11:25:59	Tina	Certaibn	Better out of school time Mental health services Gaps due to shutdown
2021-02-19 11:25:58	Shaney	Livingston	Better out of school time Gaps due to shutdown Lack of physical activities
2021-02-19 11:25:55	Kelly	Baldwin	Social and emotional skills Better out of school time Mental health services
2021-02-19 11:25:53	Jennie	Wise	Better out of school time Behavioral issues/Mental health Gaps due to shutdown
2021-02-19 11:25:51	Addison	Staples	Better out of school time Mental health services Lack of physical activities

Health and Safety Elementary

Jones - Trauma exposure for the elementary. this cause mental health needs.

Inclusive after school in communities most in need.

Parents do not all have the knowledge around child development necessary to parent. This can result in feelings of failure as a parent, increased stress and poor parenting choices. -Edelman

Bullard- self concept, bullying, due in large part to social media

Many parents do not have the social support that is proven to be necessary for positive parenting and well-being. They may be socially isolated, -Edelman

Kidwell- Lack of appropriate socialization skills due to recent increased isolation.

T Certain access to better out of school time programs

Further opportunities for trauma informed counseling. -Edelman

Shinholser - lack of parental involvement at home and at school

Bullard- lack/ access to mental health services

Livingston - online learning, after school activities

Bullard- lack of supervision/ access/transportation to afterschool activities

Kidwell- a lag in academic skills due to the shut down

Baldwin - Affordable afterschool programs for children with working parents.

Supervision and academic support after school hours. J Wise

Shinholser - access to assistance for developmental and educational / learning delays (OT, speech therapy, etc)

Staples - Engaging mental and physical activities offered

Baldwin - more support within classrooms for teachers handling students with behavioral issues.

Staples - parent support to assist and educate parents on best practices to support their child's development

Need for opportunities to increase social and emotional competence (resiliency building, increasing coping skills). - Edelman

Shinholser - children left unsupervised or supervised by siblings
Staples - More out of school time programs (decrease in waiting lists for quality programs)

Shinholser - access to supervised activities after school

Baldwin - Ensuring that IEPs are being followed by schools, by having adequate support staff.

Staples - policies that are negatively affecting or making it difficult to children to thrive

Kretzman Lack of involvement in school. Access to Mental health services

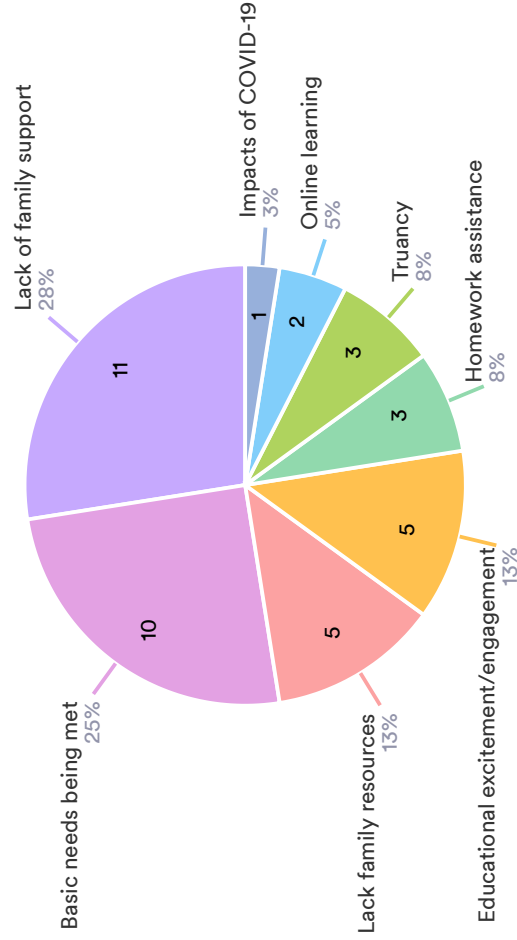
Bullard- lack of family/parental involvement/ engagement in school placement/ IEP/school progress

Lack of in person social interaction with respect to education and physical activities. - Tonkavich

Education (Elementary Age)

Please select the top two (2) to three (3) areas you feel are the most critical for matters of education in elementary aged children in our community.

40 Responses



- Lack of family support
- Basic needs being met
- Lack family resources
- Educational excitement/engagement
- Impacts of COVID-19
- Homework assistance
- Truancy
- Online learning

Submission Date	First Name	Last Name	Please select the top two (2) to three (3) areas you feel are the most critical
2021-02-20 15:18:22	Melanie	Kretzman	Lack of family support Lack family resources Basic needs being met
2021-02-19 11:39:17			Lack of family support Lack family resources Basic needs being met
2021-02-19 11:38:53	Addison	Staples	Lack of family support Basic needs being met Educational excitement/engagement
2021-02-19 11:38:48	Pebbles	Edelman	Lack of family support Homework assistance Basic needs being met
2021-02-19 11:38:47	Donna	Kidwell	Lack of family support Educational excitement/engagement Truancy
2021-02-19 11:38:46	Tom	Tonkavich	Impacts of COVID-19 Basic needs being met Educational excitement/engagement
2021-02-19 11:38:40	Shaney	Livingston	Online learning Lack of family support Homework assistance
2021-02-19 11:38:39	Melanie	Kretzman	Lack of family support Lack family resources Basic needs being met
2021-02-19 11:38:27	Kelly	Baldwin	Lack of family support Lack family resources Basic needs being met
2021-02-19 11:38:26	Tony	Jones	Online learning Homework assistance Basic needs being met
2021-02-19 11:38:24	Rebecca	Shinholser	Lack of family support Basic needs being met Truancy
2021-02-19 11:38:24			Lack of family support
2021-02-19 11:38:23	Tina	Certain	Lack of family support Lack family resources Educational excitement/engagement
2021-02-19 11:38:22	Jennie	Wise	Basic needs being met Educational excitement/engagement Truancy

Education and Family/Caregiver Support Elementary

Staples - lack of family support systems in the county

Kretzman Parents are unaware of resources. (Mental Health, economic, etc.)

Baldwin - Youth being raised by extended family members/grandparents.

Bullard- kids fall so far behind many times due to undiagnosed learning disability or truancy (many times children are also caregivers to family members- i.e. grandparents, younger siblings and miss school as a result)

Kidwell -distance learning, social distancing, masks

Baldwin - Parents are not home to assist with homework, or do not understand how to help.

Certain - generational poverty, lack of resources to provide better opportunities (housing, food, childcare, medical/counseling, etc)

Livingston - Finance, online learning

Kidwell-not being aware of the mental health supports and tech supports available

Learning gaps exacerbated by COVID. High quality Tier 2 and 3 intervention complicated with new learning modalities and COVID safety protocols. J Wise

Bullard- undiagnosed/untreated or unaddressed learning disability and lack of access to services due to resources/transportation issues and/or lack of parental engagement re the same

Baldwin - Support and education for parents to address their youth's behavioral/emotional issues at home.

Shinholser - lack of parental involvement and support at home and at school

Shinholser - parents strained by multiple jobs and do not have time to read to children, assist with homework, etc

certain - Service providers have inadequate/undeveloped skills. Schools that service neediest students have least experienced principal, teachers and support staff.

Staples - Maslow's needs first, then learning can be possible

Staples - Learning environments are challenging for youth to be excited and engaged

Shinholser - trauma and mental health issues need to be addressed in order for children and parents to reach their highest potential

Unable or unwilling to attend to school and other learning activities - Tonkavich

If learning at home, they may not have access from caregivers or school to successfully work through challenging concepts and learning objectives. -Edelman

Family/caregivers under so much stress themselves, not having anything left in the tank to help with the additional stressors on the students. J Wise

Kretzman: parents are unable or unwilling to assist their children in learning

Shinholser - some parents may not understand how important it is for children to be present and understand material taught in very young grades



Final Thoughts: Middle and High School
Please find your name and complete the sentence

Kelly Baldwin

In eight years we will know we have succeeded because all families will have easy access to services that address mental health issues, educational needs, and supervision of youth without adding additional stress to the family.

In order to succeed we need to...increase access to mental health services, tutoring/mentorship programs, vocational and afterschool programs for teens.

Dr. Cindy Blankenship

In eight years we will know we have succeeded because

In order to succeed we need to...

Dr. Naima Brown

In eight years we will know we have succeeded because we will have higher rates of career exploration and career decision making during high school, lower rates of out-of-school teens, higher graduation rates, clear and seamless pathways to education and training leading to high paying jobs, higher rates of employment/engagement during high school, lower levels of teen substance use, stronger sense of self image and less vulnerability to media images of early onset sexual activity.

In order to succeed we need to create partnerships that support parents in shaping their middle and high school children, offer programming that supports the teen's healthy development of sense of self, offer exercises that promote a growth mindset and normalize help-seeking behavior, create consistent opportunities for youth to explore various careers, create clear and seamless pathways to education and training that lead to high-paying, high-demand careers, offer assisted goal-setting that is broken down by what needs to be learned, and design and offer employment opportunities specifically for youth,

Judge Wilson Bullard

In eight years we will know we have succeeded because we are all still at the table committed to identifying needs and solutions. Ideally, we will have lower rates of crimes committed by juveniles, a decrease in gun violence, more access to mental health services, substance abuse services, tutoring and mentoring, after school activities and summer programming, vocational opportunities, more su

In order to succeed we need to...remain committed to addressing the constantly evolving needs of children and families and working in collaboration with steadfast and committed community stakeholders and partners towards realistic solutions.

Dr. Tyran Butler

In eight years we will know we have succeeded because we will have specific data to support that educational outcomes for children have improved. We will have specific data to support that teen suicide rates in our community have decreased. We have specified data to support that mental health issues are being addressed in our community. We will have additional places/spaces for children in our community to seek help/support they need (mental, physical).

In order to succeed we need to commit to providing resources that assist in these areas. We need to plan strategically so that there are multiple supports for children and families. We need to acknowledge and work to impact the causes of the challenges that children/families face. We need to be willing to make shifts in our ways of working/supporting--even if they look different from what we have done in the past. We need to remain committed even if it makes other sub groups uncomfortable, when we are sure that we are doing the right thing to support children/families in our community. We need to recognize that not all families have access to things that are often assumed as a natural part of the Gainesville "experience." We also need to be willing to advocate for children/families in our community when we know that some of our common practices will have a negative impact on them and their ability to thrive. Sometimes, our city and county act in ways that are not helpful to all citizens and often, the citizens who are impacted most negatively are not able to voice their concerns.

Tina Certain

In eight years we will know we have succeeded because Indicators measuring negative and positive outcomes/behavior in youth will be evident. Fewer arrests, decrease in gun violence, burglaries. Better academic and employment/post secondary outcomes.

In order to succeed we need to... immediately address "symptoms": make mental health and substance abuse counseling more accessible. Bring services to those in need to eliminate the transportation barrier. Have counselors that look like (representative) of the community being served. Improve the Systems and stop blaming those in need. There is personal responsibility but systems are in place that create these problems.

Involve those impacted by issues we are discussing in the development of solutions. While we think we know what is best, those that live in poverty or are dealing with issues should be asked for input to develop solutions.

Changes in school; remediate older students in reading and math so they can take advantage of post-secondary training at Santa Fe.

Provide work programs for teens 14-18 (old YES/JPTA program).

Provide Parent support, counseling

Leah Vail Compton

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Dan Douglas

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Pebbles Edelman

In eight years we will know we have succeeded because ... Baker Acts (suicide) rates are down, child abuse rates are decreased and those families and youth most impacted have access to what they need including jobs, education, after-school enrichment, parental support opportunities, financial literacy, resiliency building programs that are evidence based, mental health/substance abuse services.

In order to succeed we need to... move from ideas to action and ensure we are advocating for policies and funding that are inclusive and include youth and family members that are typically marginalized.

Chief Tony Jones

In eight years we will know we have succeeded because ...

In order to succeed we need to... The Number of youth arrested would be reduced, particularly minority youth. The number of youth gainfully employed as adults who completed High school, that are contributors to the community. Community based support for parents and youth Neighborhood centered, that provide mental health assistance to families which include peer support for all.. An abundance of after school programs and employment opportunities for youths.

Donna Kidwell

In eight years we will know we have succeeded because there will be youth of all ages taking advantage of numerous mental health services readily available in schools,, and the stigma surrounding mental health issues will be significantly decreased.

In order to succeed we need to make mental health Tier 1 services an everyday experience for youth in the public schools, with opportunities for Tier 2 and Tier 3 services readily accessible.

Melanie Kretzman

In eight years we will know we have succeeded because ...the arrest rate of juveniles is decreased and youth are graduating from high school. They are employed and they are good examples for their children.

In order to succeed we need to provide resources to youth that encourage them to be successful and productive citizens. Mental Health services need to be available to youth/families so these issues can be addressed.

Dr. Maggie Labarta

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Shaney Livingston

In eight years we will know we have succeeded because ...

The digital divide and educational equity will have changed and we are seeing more kids graduate. Gun violence and gang activities will have decreased.

In order to succeed we need to...address the totality of the family. We can not just address the obvious problem, but have access the total barriers within the family that

Jim Pearce

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Rebecca Shinholser

In eight years we will know we have succeeded because we have a significant reduction in juvenile crime in the county, especially gun violence, and because our truancy rates have decreased and graduation and job placement rates increased.

In order to succeed we need to address the need for mental health and trauma counseling for youth and parents.

Addison Staples

In eight years we will know we have succeeded because ... ALL youth are thriving (mentally, physically, educationally, and safety). We will know when the YOUTH say we have succeeded (youth feedback is essential). Parent feedback is second. Community feedback is third. Institution feedback is last. Evaluations are needed in order to gather this.

In order to succeed we need to... create a youth system. Right now we don't have one. We need a central organization that is responsible for establishing priorities, strategies, accountability, resources, etc.

Tom Tonkavich

In eight years we will know we have succeeded because ...we see noticeable improvements in key indicators of positive youth development like graduation rates, reduction in income inequities teen pregnancies, etc.

In order to succeed we need to...work together, support each other, and use best practices.

Jennie Wise

In eight years we will know we have succeeded because we will have drastically reduced/eliminated the racial achievement gap.

In order to succeed we need to collaborate with all of the partners represented in this group to align our support for students and their families.



Final Thoughts: Elementary Age
Please find your name and complete the sentence

Kelly Baldwin

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Dr. Cindy Blankenship

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Dr. Naima Brown

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Judge Wilson Bullard

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Dr. Tyran Butler

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Tina Certain

In eight years we will know we have succeeded because ... youth will be striving entering middle school.... No contact with law enforcement, on grade level academically

In order to succeed we need to...

Leah Vail Compton

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Dan Douglas

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Pebbles Edelman

In eight years we will know we have succeeded because ...

In order to succeed we need to...decide on a set, finite number of agreed on outcomes and work collaboratively and non-competitively to achieve those using research and evidence based ideas.

Kristy Goldwire

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Mia Jones

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Chief Tony Jones

In eight years we will know we have succeeded because ... We will have resilient youth entering Middle school prepared both socially and academically for the rigors of middle school

In order to succeed we need to...Provide social and emotional support to both parents and children,

Donna Kidwell

In eight years we will know we have succeeded because elementary students will be

exposed daily to mental health education and coping mechanisms they are encouraged to practice and incorporate into daily routines.

In order to succeed we need to build in the capacity to schedule these services into the school's daily schedules.

Melanie Kretzman

In eight years we will know we have succeeded because our graduation rate has increased and graduates are moving to college or employment.

In order to succeed we need to prepare our youth for adulthood by providing services while they are young.

Dr. Maggie Labarta

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Shaney Livingston

In eight years we will know we have succeeded because elementary children have mastered the skills and education to prepare them for middle school and beyond...

In order to succeed we need to address the barriers of the family that hinders their success....

Colin Murphy

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Jim Pearce

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Gregory E. Pelham, Sr.

In eight years we will know we have succeeded because ...

In order to succeed we need to...

Rebecca Shinholser

In eight years we will know we have succeeded because lower rates of children being retained, higher levels of parental participation with teachers and schools, and greater awareness in the community of after school services, mental health services, and special education services.

In order to succeed we need to raise awareness in the community of current available services for young children and parents, expand funding for current services available so that wait times are reduced, and raise awareness among parents and children of the importance of education.

Addison Staples

In eight years we will know we have succeeded because ...there are no waiting

In order to succeed we need to...

Tom Tonkavich

In eight years we will know we have succeeded because ...we see positive improvement in important measures around teen pregnancy, graduation rates, less gang involvement, etc.

In order to succeed we need to...provide more learning supports for children and families as well as make sure all children/families basic needs are met.

Jennie Wise

In eight years we will know we have succeeded because ...

In order to succeed we need to...



Please add providers

* Indicates the provider/program has been funded by the Children's Trust

Health

NAMI Gainesville*

Planned Parenthood*

UF Building Blocks for Health*

Children Beyond Our Borders*

Food4Kids Backpack Program*

UF Equal Access Network*

Healthy Start*

Children's Health, Imagination, Learning and Development Center*

Meridian

School Counseling Program(Counselors assigned by school system)

Shands Vista

Aces In Motion

Girls Place

Kids Count

Reichert House

UF Dental Program?

IFIS Nutritional Programs

Chrysalis Counseling Service (DJJ provider?)

Pace Center for Girls

Village Counseling

Catholic Charities

YMCA

Boys and Girls Club

ACORN Clinic

Child Advocacy Center

CDS

Unspoken Treasures

PALS

Crisis Center

Health Department

Family/Caregiver Support

PALS*
 Big Brothers Big Sisters*
 Peaceful Paths*
 Girls on the Run*
 Meridian*
 Partnership for Strong Families, including Resource Center Network
 Community Partnership School at HBMS
 Girls Place
 Reichert House
 Aces In Motion
 Kids Count
 Department of Health
 Pace
 Village Counseling Center
 Department of Juvenile Justice
 Catholic Charities
 My Brother's Keeper
 Santa Fe College
 Local PTAs
 Family Promise

Education

City of Alachua Youth Program*
 Project YouthBuild*
 UF Smiles Program*
 New Tech Now*
 Early Learning Coalition*
 Star Center Theatre*
 Read to Win*
 Florida Museum Youth Program*
 Bridge Community Center*
 United Way*
 Renaissance Jax*
 Cade Museum*
 Aces in Motion*
 Kids Count*
 Manhood Youth Development*
 Girls Place*
 Cultural Arts Coalition*

UF College Reach-Out Program*
 City of Gainesville Parks and Recreation*
 Growing Greatness*
 Junior Achievement*
 HEROES Program*
 Family Literacy Project*
 Partnership for Strong Families Resource Centers (3 in GV) Homework Help After-School
 Alachua County Public Library System
 Mt. Carmel Baptist Church Saturday School
 Pace
 Extended Day Enrichment Program (EDEP)
 Education Foundation
 Santa Fe College
 Gainesville Police Department
 Greater Duval Neighborhood Association
 Gainesville Thrives
 Career Source

Safety

Girls Place
 Kids Count
 Reichert House
 Boys and Girls Club
 Aces In Motion
 Pace Center for Girls*
 CDS*
 The Sentinel Program*
 RESET Program*
 Together Gainesville*
 River Phoenix Center for Peacebuilding*
 Black on Black Crime Task Force*
 ACCEPT Program-ACPS
 Little league football/cheerleading
 Library
 Neighborhood Crime Watches
 and organizations
 Extended Day Enrichment Program (EDEP)
 Boys and Girls club
 21 Century Learning Centers
 Girls Place
 Santa Fe College - CROP, Achievers
 Police/Sheriff's Explorers
 Gainesville Housing Authority Afterschool enrichment.

BOLD program.

Heroes Program

Alachua County Juvenile Justice Council

Teen Court

NAMI

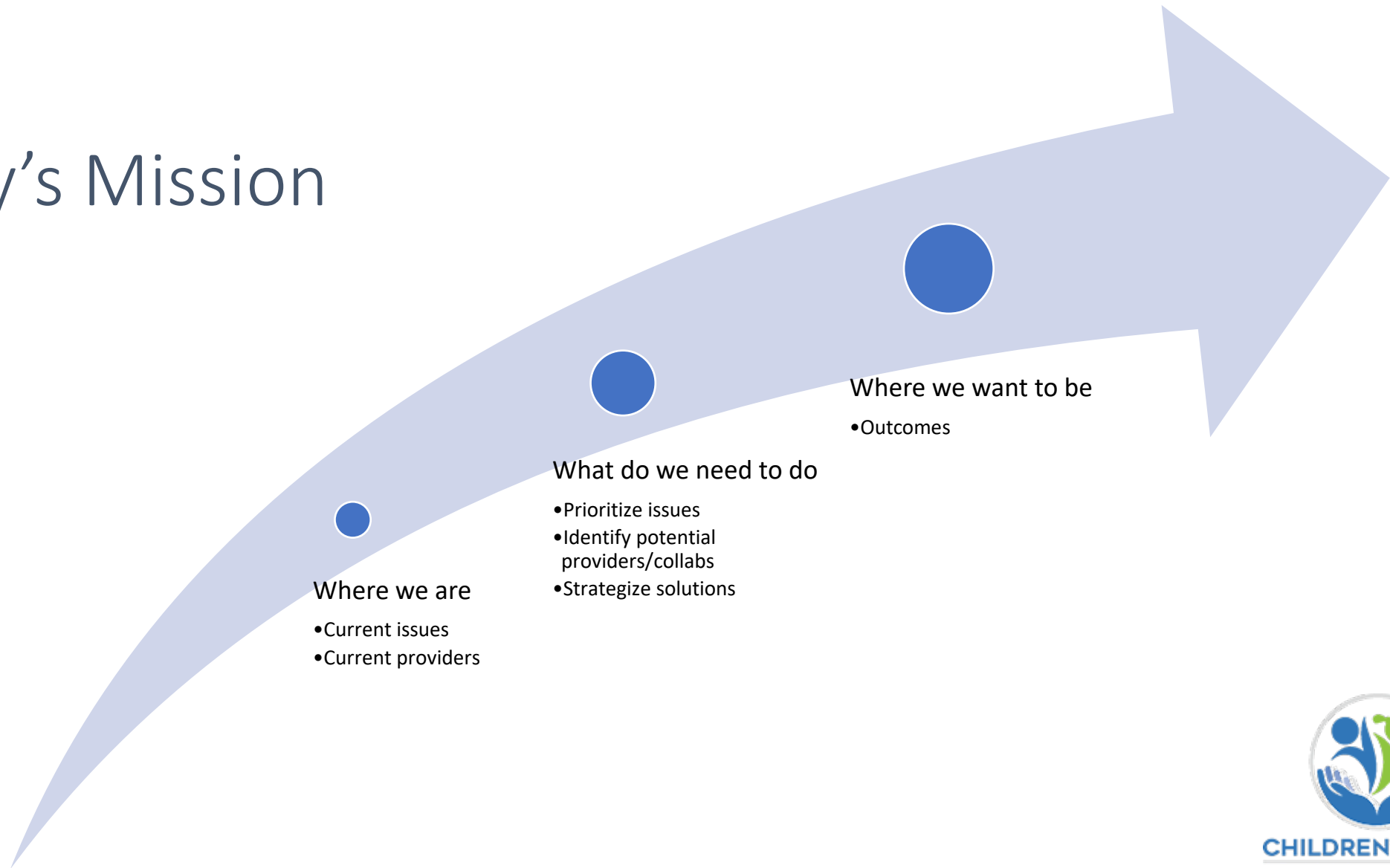
Partnership for Strong Families Resource Center Network (after-school in underserved communities)



CHILDREN'S TRUST
OF ALACHUA COUNTY

Mapping the Gaps Session
February 19, 2021

Today's Mission



Where we are
•Current issues
•Current providers

What do we need to do
•Prioritize issues
•Identify potential providers/collabs
•Strategize solutions

Where we want to be
•Outcomes





Agenda

- Review Priorities
- Part I: Middle and High School Youth Ages 12-18
 - Within Each Priority Area (40 minutes)
 - Brainstorm Current Issues (2 minutes)
 - Discussion (7 minutes)
 - Prioritize per Priority Area (1 minute)
 - Strategize Outcomes and Solutions (10 minutes)
- Break
- Part II: Elementary School youth ages 6-11
 - Within Each Priority Area (40 minutes)
 - Brainstorm Current Issues (2 minutes)
 - Discussion (7 minutes)
 - Prioritize per Priority Area (1 minute)
 - Strategize Outcomes and Solutions (10 minutes)
- Review Current Resources (10 minutes)
- Wrap Up

Expectations

- Everyone contributes
- Use chat box
- One speaker at a time
- Stay muted unless speaking
- Make sure name is visible
- Keep camera on as much as possible
- Be respectful of time
- Be patient with technology
- ...
- ...

Why Are We Here?

- 18% of Alachua County's population is under the age of 18
 - Of which, nearly 70% are ages 6 - 18
- We need your expertise and experience
- No right or wrong answers
- Shared goal of accomplishing the Trust's mission



CHILDREN'S TRUST
OF ALACHUA COUNTY

MISSION

- The Children’s Trust of Alachua County funds and supports a coordinated system of community services that allows all youth and their families to thrive.

VISION

- Facilitate equitable access and opportunities for all children and families in Alachua County to ensure every child reaches their maximum potential.



PRIORITIES:

- All children are born healthy and remain healthy
- All children can learn what they need to be successful
- All children have nurturing, supportive caregivers and relationships
- All children live in a safe community



First Exercise: Brainstorming Issues - Health



In the chat box, click the link to join our Jamboard



Click on the sticky note icon on the left toolbar and this will open your virtual post-it



Use one “post-it” per response



Please provide no more than three individual responses to the question



Please include your last name on each “post-it”



If you cannot access Jamboard, please use the chat box to respond

Middle & High
School Youth
Health: Physical &
Mental

Given your expertise and experience, what are the most pressing issues affecting the health – both physically and mentally -- of middle and high school youth?

Middle & High School Opportunities for Success

What are the most pressing issues this group is facing that may be prohibiting them to learn what they need to be successful?

Middle & High School Safety

Based on your experience, what are the most pressing issues affecting the safety of this age group?

Middle & High
School Youth
Family/Caregiver
Support

What are the most pressing issues facing this age group's family/caregiver support network?

First Exercise: Brainstorming Issues - Health



In the chat box, click the link to join our Jamboard



Click on the sticky note icon on the left toolbar and this will open your virtual post-it



Use one “post-it” per response



Please provide no more than three individual responses to the question



Please include your last name on each “post-it”



If you cannot access Jamboard, please use the chat box to respond

Ages 6 – 11
Health: Physical &
Mental

Given your expertise and experience, what are the most pressing issues affecting the health – both physically and mentally -- of middle and high school youth?

Ages 6 – 11 Opportunities for Success

What are the most pressing issues this group is facing that may be prohibiting them to learn what they need to be successful?

Ages 6 – 11 Family/Caregiver Support

What are the most pressing issues facing this age group's family/caregiver support network?

Ages 6 -11 Safety

Based on your experience, what are the most pressing issues affecting the safety of this age group?

File Attachments for Item:

4. February 2021 Checks and Expenditures Report



Item:

February 2021 Checks and Expenditures Report

Requested Action:

The Trust is asked to receive the report.

Background

Resolution 2020-2 requires that “All checks for expenditures or contracts which have not been expressly approved by the Trust shall be reported to the Trust on a monthly basis. The report may be under the consent agenda subject to being removed for further discussion.”

Attachments

February 2021 Bank Activity Report

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Receive the Report

Children's Trust of Ala Cty LIVE
Bank Account Activity Report
 Reconciled & Un-Reconciled
 From Date: 02/01/2021 - To Date: 02/28/2021

Item 4.

Bank	Bank Account					
Bank of America	Concentration Account					
Deposits:						
Date	Type	Deposit Information	Description	Department	Amount	
.						
02/03/2021	Collection		Other	0700 - Clerk Finance and Accounting	217.71	
02/22/2021	Collection		Other	0700 - Clerk Finance and Accounting	225,233.44	
					\$225,451.15	
Checks:						
Status	Check Number	Payment Date	Reconciled	Source	Payee Name	Amount
No Transactions Exist						
EFTs:						
Status	EFT Number	Payment Date	Reconciled	Source	Payee Name	Amount
No Transactions Exist						
Returned Checks:						
Date	Payer				Check Number	Amount
No Transactions Exist						
Wire Transfers:						
Type	Date	Vendor	Description	Internal Account	Amount	
.						
Wire Transfer In	02/12/2021	State Board of Administration of Florida	WT FROM 323410 TO 805		171,000.00	
Wire Transfer Out	02/26/2021	State Board of Administration of Florida	WT FROM 805 TO 323410		(176,000.00)	
					(\$5,000.00)	
Adjustments:						
Type	Date	Description				Amount
No Transactions Exist						

Children's Trust of Ala Cty LIVE
Bank Account Activity Report

Item 4.

Reconciled & Un-Reconciled
 From Date: 02/01/2021 - To Date: 02/28/2021

Bank	Bank Account					
Bank of America	ZBA Accounts Payable					
Deposits:						
Date	Type	Deposit Information	Description	Department	Amount	
No Transactions Exist						
Checks:						
Status	Check Number	Payment Date	Reconciled	Source	Payee Name	Amount
Open	10285	02/05/2021		Accounts Payable	Ameris Bank	1,709.12
Open	10286	02/05/2021		Accounts Payable	Health Equity Inc	75.00
Open	10287	02/05/2021		Accounts Payable	Newmans Heating and Air Conditioning, Inc.	205.00
Open	10288	02/05/2021		Accounts Payable	OFFICE DEPOT	222.63
Open	10289	02/05/2021		Accounts Payable	Partnership for Strong Families	5,420.77
Open	10290	02/05/2021		Accounts Payable	REAL ESTATE ACQUISITION FOR CHILDREN, LLC	260.00
Open	10291	02/12/2021		Accounts Payable	ALACHUA COUNTY BOCC	9,553.07
Open	10292	02/12/2021		Accounts Payable	CDS FAMILY & BEHAVIORAL HEALTH SERVICES, INC.	9,599.46
Open	10293	02/12/2021		Accounts Payable	Copyfax of Gainesville, Inc.	493.34
Open	10294	02/19/2021		Accounts Payable	ALACHUA COUNTY BOCC	3,539.99
Open	10295	02/19/2021		Accounts Payable	BOYS & GIRLS CLUBS OF NE FL, INC	6,108.45
Open	10296	02/19/2021		Accounts Payable	CDS FAMILY & BEHAVIORAL HEALTH SERVICES, INC.	4,499.72
Open	10297	02/19/2021		Accounts Payable	CHILDREN BEYOND OUR BORDERS, INC.	191.74
Open	10298	02/19/2021		Accounts Payable	CULTURAL ARTS COALITION INC.	3,003.22
Open	10299	02/19/2021		Accounts Payable	GAINESVILLE REGIONAL UTILITIES	116.19
Open	10300	02/19/2021		Accounts Payable	GAINESVILLE REGIONAL UTILITIES	700.00
Open	10301	02/19/2021		Accounts Payable	KIDS COUNT IN ALACHUA COUNTY, INC.	2,988.98
Open	10302	02/19/2021		Accounts Payable	OFFICE DEPOT	125.71
Open	10303	02/19/2021		Accounts Payable	PACE CENTER FOR GIRLS INC	24,704.44
Open	10304	02/19/2021		Accounts Payable	Partnership for Strong Families	5,655.07
Open	10305	02/19/2021		Accounts Payable	PLANNED PARENTHOOD of S.FL & TREASURE COAST, INC.	2,049.99
Open	10306	02/26/2021		Accounts Payable	BANK OF AMERICA	155.49
Open	10307	02/26/2021		Accounts Payable	City of Alachua	3,051.50
Open	10308	02/26/2021		Accounts Payable	Constangy, Brooks, Smith, & Prophete LLP.	1,890.00
Open	10309	02/26/2021		Accounts Payable	HEALTHY START OF NORTH	19,095.90

Children's Trust of Ala Cty LIVE
Bank Account Activity Report

Item 4.

Reconciled & Un-Reconciled
 From Date: 02/01/2021 - To Date: 02/28/2021

Bank	Bank Account					
.	Open	10310	02/26/2021	Accounts Payable	CENTRAL FL MERIDIAN BEHAVIORAL HEALTHCARE INC	11,314.86
	Open	10311	02/26/2021	Accounts Payable	NAMI GAINESVILLE, INC.	2,871.25
	Open	10312	02/26/2021	Accounts Payable	OFFICE DEPOT	8.99
	Open	10313	02/26/2021	Accounts Payable	REAL ESTATE ACQUISITION FOR CHILDREN, LLC	2,375.00
	Open	10314	02/26/2021	Accounts Payable	RENAISSANCE JAX INC	800.00
	Open	10315	02/26/2021	Accounts Payable	THE CHILDREN'S HEALTH IMAGINATION LEARNING & DEV	15,519.14
	Open	10316	02/26/2021	Accounts Payable	University of Florida Board of Trustees	233.34
	Open	10317	02/26/2021	Accounts Payable	University of Florida Board of Trustees	2,520.00
	Open	10318	02/26/2021	Accounts Payable	VINEYARD CHRISTIAN FELLOWSHIP OF GAINESVILLE, INC	1,480.90
						\$142,538.26

EFTs:	Status	EFT Number	Payment Date	Reconciled	Source	Payee Name	Amount
.	Open	30	02/04/2021		Accounts Payable	AlphaStaff Inc.	14,371.75
	Open	31	02/04/2021		Accounts Payable	ICMA	605.74
	Open	32	02/04/2021		Accounts Payable	Florida Retirement System	6,193.38
	Open	33	02/19/2021		Accounts Payable	ICMA	572.93
	Open	35	02/19/2021		Accounts Payable	AlphaStaff Inc.	15,977.07
	Open	34	02/28/2021		Accounts Payable	Florida Retirement System	5,584.19
							\$43,305.06

Returned Checks:	Date	Payer	Check Number	Amount
.	No Transactions Exist			

Wire Transfers:	Type	Date	Vendor	Description	Internal Account	Amount
.	No Transactions Exist					

Adjustments:	Type	Date	Description	Amount
.	No Transactions Exist			

File Attachments for Item:

5. Letter from Pritzker Children's Initiative thanking Member Cornell for speaking at the County Commissioners Association of Ohio

Subject: FW: Commissioner Cornell

From: Kathrine Stohr <kstohr@pritzkerfoundation.org>

Sent: Wednesday, February 24, 2021 10:13 AM

To: Colin Murphy <cmurphy@childrenstrustofalachuacounty.us>; Kristy Goldwire

<kgoldwire@childrenstrustofalachuacounty.us>; Mia Jones <mjones@childrenstrustofalachuacounty.us>

Cc: Alexander, Ronda <Ronda.Alexander@bmc.org>; Boynton Jarrett, Renee <Renee.BoyntonJarrett@bmc.org>

Subject: Commissioner Cornell

Good Morning, Alachua County!

Our partners at the National Association of Counties Research Foundation co-hosted a webinar today with the County Commissioners Association of Ohio—organized to support PN-3 work across the state of Ohio. They invited Alachua County Commissioner Ken Cornell to present on the work of the Children’s Trust. He really did an outstanding job outlining your PN-3 strategies and also was very forceful around the need to up the ante around investments.

It’s always fantastic to see elected officials who are really engaged around these issue. Just wanted to share and let you know that Alachua County shined today across Ohio!

Kathy

[Kathy Stohr](#) | Project Manager
Pritzker Children’s Initiative

J.B. and M.K. Pritzker Family Foundation
110 North Wacker Drive, Suite 4450
Chicago, IL 60606
t. 312-447-6026
kstohr@pritzkerfoundation.org
www.pritzkerchildrensinitiative.org

We’ve moved! Please note our new address.

File Attachments for Item:

6. Accounting Services RFP 2021-4



Item:

Accounting Services RFP 2021-4

Requested Action:

The Trust is asked to approve the releases of RFP 2021-4, Accounting Services.

Background:

CTAC has received notice that the Clerk of the Court will no longer provide accounting services after September 30, 2021. This RFP will allow the Trust to select another service provider.

Policy 6.50 (C)(3) requires that the Trust approve 1) the minimum qualifications, 2) the scope of services, 3) the evaluation criteria, and 4) an evaluation team.

Attachments:

Resolution 2021-4
Exhibit A

Programmatic Impact:

N/A

Fiscal Impact:

\$50,000 of \$97,213.19 from 001.15.1500.513.31.00

Recommendation:

Staff recommends approval

**CHILDREN'S TRUST OF ALACHUA COUNTY
RESOLUTION 2021-4
ACCOUNTING SERVICES RFP 2021-4**

WHEREAS, the Children's Trust of Alachua County (CTAC) developed and approved Resolution 2020-12, Procurement Policies; and

WHEREAS, the Trust seeks to select a service provider for accounting services; and

WHEREAS, the Trust is required to approve the scope of services, minimum qualifications, evaluation criteria, and the evaluation team,

NOW THEREFORE, be it ordained by the Board of the Children’s Trust of Alachua County, in the State of Florida, as follows:

SECTION 1: ADOPTION The scope of services, minimum qualifications, evaluation criteria, and evaluation team, attached hereto as Exhibit “A” is hereby adopted in its entirety as provided in Exhibit “A” and incorporated herein by this reference.

SECTION 2: EFFECTIVE DATE This Resolution shall be in full force and effect from March 8, 2021, after the required approval and publication according to law.

PASSED AND ADOPTED BY THE CHILDREN’S TRUST OF ALACHUA COUNTY BOARD; this 8th day of March, 2021.

	AYE	NAY	ABSENT	NOT VOTING
Lee Pinkoson	_____	_____	_____	_____
Dr. Maggie Labarta	_____	_____	_____	_____
Tina Certain	_____	_____	_____	_____
Dr. Karen Cole-Smith	_____	_____	_____	_____
Ken Cornell	_____	_____	_____	_____
Dr. Nancy Hardt	_____	_____	_____	_____
Dr. Carlee Simon	_____	_____	_____	_____
Dr. Patricia Snyder	_____	_____	_____	_____
Cheryl Twombly	_____	_____	_____	_____
Susanne Wilson Bullard	_____	_____	_____	_____

Presiding Officer

Attest

Lee Pinkoson, Chairman
Children’s Trust of Alachua County

Tina Certain, Treasurer
Children’s Trust of Alachua County

Term of Services

- Initial Term: July 1, 2021 – September 30, 2022 (15 months)
- 1st Renewal: October 1, 2022 – September 30, 2023
- 2nd Renewal: October 1, 2023 – September 30, 2024
- 3rd Renewal: October 1, 2024 – September 30, 2025
- 4th Renewal: October 1, 2025 – September 30, 2026

Minimum Requirements to Bid

At a minimum, the selected vendor will possess the following knowledge, skills & experience:

- 5-years of experience as a registered CPA firm providing similar services for a Florida special district, city, or county government.

Scope of Service

Transition

1. Receive / provide training on the ERP System depending on whether Contractor or New World ERP system is utilized. Critical functions include:
 - o Purchasing
 - o Accounts Payable
 - o Journal Entries
 - o Report retrieval

Weekly

2. Record all cash disbursements & cash receipts, and track income & expenses by in the GL in CTAC’s accounting system (New World from Tyler Technologies, Inc.)
3. Prepare AP and send a report with vendor check numbers, amounts paid.
4. Report on ACH and wire transfers
5. Record other miscellaneous journal entries as needed
6. Record AR entries & deposits
7. Prepare invoices & track receivables
8. Allocate payroll (bi-weekly)

Monthly

1. Record month-end journal entries
2. Complete cost-allocations
3. Reconcile bank & credit card statements and provide monthly report.
4. Prepare management reports
5. Update audit schedules
6. Prepare financial statements for management, and Board of Directors.
7. Prepare a monthly budget to actual summary and budget to actual detail report.
8. Prepare other reports or statements are requested by the Board or Executive Director.

Annually

1. Assist management in preparation of budgets & reports
2. Assist management with annual budget development & import budget into New World
3. Maintain accurate chart of accounts

4. Coordinating with the CTAC Audit Firm to provide information, documentation, and reports requested for preparation of the CTAC Annual Audit.
 - i. Writing the Management Discussion and Analysis
 - ii. Single Audit
 - iii. Grant Single Audit Schedule (as applicable)
5. Prepare requested schedules & documents
6. Make adjusting entries as requested by auditor
7. Have representative on-site during audit
8. Prepare CTAC for external funder audits as needed

Miscellaneous

1. Fixes Assets
2. Surplus Property
3. Other services as agreed to by the Executive Director and the Contractor.

Communications

1. Frequent face-to-face communication (either in person or via web-conferencing) will be expected during onboarding process, audits and year end budgeting process.
2. Weekly phone check-ins during rest of year, which may change based on needs
3. Board Training with the Board of Directors on “How to Read the Financial Statements”
4. Attendance (either in person or virtually) at monthly CTAC Board Meetings

A. Evaluation Criteria

Proposals will be reviewed against the criteria below.

CRITERIA	WEIGHT
Record of Past Experience	NA
<input type="checkbox"/> <i>Based on experience with similar projects</i>	<i>10</i>
<input type="checkbox"/> <i>Based on feedback from references</i>	<i>10</i>
Risk	NA
<input type="checkbox"/> <i>Based on identification of risk to the CTAC</i>	<i>5</i>
<input type="checkbox"/> <i>Based on contractor’s approach to reducing, mitigating, or eliminating risk</i>	<i>5</i>
Financial Stability	10
<input type="checkbox"/> <i>Based on an analysis of the contractor’s most recent financial statements or similar evidence</i>	
Project Plan	NA
<input type="checkbox"/> <i>Based on the contractor’s plan to accomplish the tasks in the scope of work</i>	<i>6</i>
<input type="checkbox"/> <i>Based on the contractor’s understanding of the problem</i>	<i>6</i>
<input type="checkbox"/> <i>Based on the contractor’s proposed staffing, deployment of qualified personnel, and organization</i>	<i>6</i>
<input type="checkbox"/> <i>Based on the contractor’s qualifications and experience of executive, managerial, and professional personnel</i>	<i>6</i>
<input type="checkbox"/> <i>Based on contractor’s proposed schedule and methodology for managing performance</i>	<i>6</i>

Attachment A

Subcontracting (<i>if no subcontracting, the contractor will receive maximum points</i>)	NA
<input type="checkbox"/> <i>Based on risk associated with subcontracting outside the United States</i>	4
<input type="checkbox"/> <i>Based on subcontractor qualifications</i>	3
<input type="checkbox"/> <i>Based on over reliance on subcontracting</i>	3
Price	20
TOTAL	100

Evaluation Team

1. Colin Murphy
2. Nicole Odom
3. Todd Hutchinson

File Attachments for Item:

7. On the Way Advisory Committee Update



Item:

On the Way Advisory Committee Update

Requested Action:

The Trust is asked to receive Committee updates

Background

At the December 7, 2020 Board meeting, the Trust approved creation of the On the Way Advisory Committees. The committee was charged with making prenatal -3 recommendations to the Board at the March 8, 2021 Children's Trust of Alachua County meeting.

Attachments

N/A

Programmatic Impact:

Recommendations for future Programming

Fiscal Impact:

To be determined

Recommendation:

Receive the information

File Attachments for Item:

8. Pritzker Children's Initiative Award Letter

PRITZKER

Children's Initiative

February 24, 2021

Colin Murphy
Executive Director
Children's Trust of Alachua County
218 SE 24th Street
Gainesville, FL 32641

Dear Colin,

On behalf of the J.B. and M.K. Pritzker Family Foundation, I am pleased to confirm a contribution of \$41,666 (forty-one thousand six hundred sixty-six dollars) to Children's Trust of Alachua County for the project titled "CIG - Alachua County, Florida." The funds were wired on February 19, 2021. This is the second of seven payments per the grant agreement signed July 29, 2020.

Please feel free to contact me with any questions.

All the best,



Janet Froetscher
President

File Attachments for Item:

9. Summer Programming RFP 2021-3

**Item:**

Summer Programming RFP 2021-3

Requested Action:

- 1) The Trust is asked to approved the release of RFP 2021-3.
- 2) The Trust is asked to authorize \$500,000.00 for summer programming during FY21.
- 3) The Trust is asked to authorize Executive Director to appoint a review team of members with subject matter expertise.

Background

The Board has adopted 4 community-level results for children: 1) All children are born healthy and remain healthy, 2) All children can learn what they need to be successful, 3) All children have nurturing and supportive caregivers and relationships, and 4) All children live in a safe community. These results include the importance of summer programming that enables Alachua County children to thrive.

The Trust authorized the Executive Director to execute an agreement with UF's College of Health and Human Performance to provide insight into the current state of summer programing in Alachua County. A summer needs assessment was completed and outlined recommendations for the Trust to consider while establishing the summer programming funding plan.

With consideration of the recommendations from the summer needs assessment, the Children's Trust of Alachua County intends to fund summer camp providers offering a range of programming activities. Providers will have the flexibility to implement creative, innovative programs that meet the needs and interests of children enrolled in their programming.

The target population for the summer RFP is children from low-income families living in Alachua County who are rising kindergarteners (five years old on or before September 1st) through rising 8th graders.

Attachments

Resolution 2021-3
Summer Programming RFP 2021-3

Programmatic Impact:

To expand access to safe and enriching summer programming that offers a wide range of activities to children from low-income families living in Alachua County

Fiscal Impact:

\$500,000.00 for FY21

Recommendation:

Staff recommends approval



CHILDREN'S TRUST
OF ALACHUA COUNTY

Summer Programming RFP 2021-3

March 8, 2021

Summer Programming RFP 2021-3

Overview of Solicitation

- Total award up to \$500,000.00
- Full and partial scholarships
- Kindergarten – 8th grade

Eligible Applicants

- For profit
- Not-for-profit
- Faith-based

Submission Timeline

- Release date
- Bidder's conference/application training
- Application deadline and review period
- Funding recommendations
- Contracts



Summer Programming RFP 2021-3

Minimum Qualifications

- Qualified to conduct business in the State of Florida
- Public schools and charter schools do not qualify for Trust funding
- Services provided in Alachua County
- Out-of-school time experience
- In-person summer camp program

Terms of Service

- May 1st - August 31st
(last day of programming is August 6th)
- Fee for services for weekly attendance



Scope of Services

Target Population

- Low-income families
- Kindergarteners - 8th grade
- Priority zip codes

Zip Code	% Under 18 Living in Poverty
32641	39%
32603	38%
32640	29%
32601	29%
32609	27%
32607	26%
32667	24%
32643	22%
32653	21%
32694	20%
32608	17%
32615	17%
32605	14%
32618	13%
32669	13%
32606	2%



Scope of Services

Scheduling, Frequency and Duration

- Attendance policy
- CTAC will not fund drop-in programs

Site Profile and Program Budget

- All locations
- Site and program description
- Number of children expected to serve
- Activities
- Program costs

Staffing

- Positions
- Ratios
- Background screens
- Training and certifications

Data Collection

- Demographics
- Attendance
- Parent satisfaction



Scope of Services

Evaluation Criteria

- Organizational Eligibility
- Organizational Capacity
- Site Profile
- Site Budget

Review and Selection Process

- Review
- Staff recommendations
- Board review
- Protests
- Contracts



RFP Application and Submission

Form 1 – Prospective Contractor Certification Form

Form 2 – Organizational Information and Organizational Narrative

Form 3 – Site Profile





Application for RFP # 2021-01

FORM 1 – Prospective Contractor Certification

By submitting this proposal, the prospective contractor certifies the following:

1. The contractor representative who signs below certifies that they have carefully read and understand the provisions of the solicitation and associated documents attached thereto, and hereby submits the attached proposal to perform the work specified therein, all in accordance with the true intent and meaning thereof.
2. The contractor representative further understands and agrees that by signing this certification all of the following information in the certification is true and accurate to the best of their knowledge. If this certification cannot be made unequivocally, a written description of all instances wherein the prospective contractor cannot unequivocally make this certification is provided with this proposal.
3. Prospective Contractor is:
 - Sole Proprietor
 - Partnership
 - Corporation* if yes, what state? _____
 - Joint Venture
 - Other (Specify)
4. Other entities or individuals shall not be allowed to perform work or take data outside the United States without express advance written authorization from the CTAC's Project Manager. All personnel provided for work under this contract, who are not United States citizens, will have executed a valid I-9 form, Employment Eligibility Form, and presented valid employment authorization documents.
5. This proposal is signed by a representative who is authorized to commit the prospective contractor.
6. The company identified below is the prime contractor.
7. The prospective contractor's insurance carrier(s) can provide insurance certificates as required within ten calendar days following notice of award.
8. The proposed prices have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to such process with any other organization or with any competitor.
9. Unless otherwise required by law, the prices proposed have not been knowingly disclosed by the prospective contractor on a prior basis directly or indirectly to any other organization or to any competitor.
10. No attempt has been made, or will be made, by the prospective contractor to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition.
11. The price and availability of all equipment, materials, and supplies associated with performing the services described, including associated indirect costs and profit, herein have been determined and included in the proposed price. All labor costs, direct and indirect, and profit have been determined and included in the proposed price. The incremental costs expected to be incurred by the CTAC, should it enter into this contract, have also been estimated to the best ability of the prospective contractor. It is understood that the life cycle cost includes the total of the contract price plus the estimated costs to be incurred by the CTAC should it enter into this contract.
12. The prospective contractor can and shall provide the specified performance bond or alternate performance guarantee (if applicable) at no added cost to the CTAC.

13. In submitting its proposal, the prospective contractor agrees not to discuss or otherwise reveal the contents of the proposal to any source outside of the using or contracting CTAC, government or private, until after the award of the contract. Prospective contractors not in compliance with this provision may be disqualified, at the option of the CTAC, from contract award. Only discussions authorized in advance and in writing by the contracting CTAC are exempt from this provision.
14. The prospective contractor hereby certifies that it and all of its affiliates collect appropriate taxes and remits them as provided by law.
15. The prospective contractor certifies that all insurance policies required by this contract shall remain in full force and effect during the entire term of this contract. All insurance policies and any extensions or renewals thereof, shall not be cancelled or amended except with the advance written approval of the CTAC. The Contractor agrees to submit certificates of insurance, which indicate coverage and notice provisions as required by this contract, to the CTAC upon execution of this contract. The insurance certificates shall be subject to approval by the CTAC. The insurance certificates shall include a statement in the certificate that no cancellation of the insurance shall be made without at least thirty calendar days' prior written notice to the CTAC. Approval of the insurance certificates by the CTAC shall not relieve the contractor of any obligation under this contract.
16. The prospective contractor has read and understands the conditions set forth in this RFP, any posted question and answers, RFP addendums and agrees to them with no exceptions. (If exceptions are taken, attach a written description of each exception to this certification.)
 - ____ Exceptions are attached to this certification.
 - ____ Exceptions are not attached to this certification.
17. The prospective contractor warrants, represents, and certifies that no elected or appointed official or employee of the CTAC has, or will, personally or indirectly benefit financially or materially from this contract.
18. In the event any part of this Agreement or Work is to be funded by federal, state, or other local agency monies, the Contractor hereby agrees to cooperate with the CTAC in order to assure compliance with all requirements of the funding entity applicable to the use of the monies, including providing access to and the right to examine relevant documents related to the Work and as specifically required by the federal or state granting agency, and receiving no payment until all required forms are completed and submitted.
19. Any contract and/or award arising from this RFP may be terminated for default by the CTAC if it is determined that gratuities of any kind were either offered to, or received by, any of the aforementioned officials or employees, or their close relatives or friends, from the prospective contractor, the prospective contractor's agent(s), representative(s) or employee(s). Any contract and/or award arising from the RFP may also be terminated for default if it is determined that the contract and/or award was obtained by fraud, collusion, conspiracy or other unlawful means, or if the contract and/or award conflicts with any statutory or Constitutional provision of the State of Florida or of the United States.
20. Prohibition Against Contingent Fees. The Contractor warrants that it has not employed or retained any company or person other than an employee working solely for the Contractor to solicit and secure this Agreement and that it has not paid or agreed to pay any person, entity, company or firm any fee, commission, gift or other consideration contingent upon or resulting from award or making of this Agreement.
21. Therefore, in compliance with this Request for Proposals, and subject to all conditions herein, the undersigned offers and agrees, that if this proposal is accepted, to furnish the subject services for a Firm Fixed Contract Price of \$_____ (Total Funding Request Across Sites)



Application for RFP # 2021-01

FORM 2 – Organizational Information and Organizational Narrative

SECTION I – Organizational Information	
Organization Name (Legal Name)	
Primary Contact Name	
Primary Contact Phone	
Primary Contact Email	
<p>Organization is an eligible applicant <i>Eligible applicants may be governmental entities, for-profit or not-for-profit organizations, or faith-based organizations providing services within Alachua County. Applicants should be currently qualified to conduct business in the State of Florida, under the laws of Florida, and must be qualified to conduct business on or before the service and contract start date(s). Eligible applicants must remain qualified to conduct business in the State of Florida for the duration of their service award. All contractors will be required to have current general liability insurance before contracts can be executed. The CTAC is prohibited from contracting with programs that are under the exclusive jurisdiction of the public school system. Additionally, Alachua County Public Schools is not eligible for funding. Applicants that operate a charter school are also ineligible for funding.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>Organizations meets minimum requirements to bid. <i>Organizations can apply for funding based on the following requirements:</i> a. All proposed services must take place within Alachua County. b. applicant must be currently qualified to conduct business in the State of Florida. c. Applicant must not be a charter school approved by any public school system in the State of Florida. d. Applicant must have experience working with youth in out-of-school time and focus on promoting positive youth development in a safe and enriching environment. e. Applicant must plan to offer in-person summer camp services in summer 2021</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>Contract termination for default in last five years? <i>The cover letter shall indicate whether the contractor had any contract terminated for default in the past five years. If no such termination for default has been experienced by the prospective contractor in the past five years, this fact shall be stated in the cover letter.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION I – Organizational Narrative
<p>1. Services: Provide a brief overview of how summer programming is consistent with your organization's mission and vision.</p>
<p>2. Experience: What experience does your organization have in delivering summer programming?</p>
<p>3. Staffing: Describe your organization's ability to hire and train qualified staff and comply with background screening requirement.</p>
<p>4. Safety Practices: Describe how your organization supports an environment of safety for children, staff, and parents.</p>
<p>5. Covid-19 interruption plans: What plans does your organization have in place if COVID-19 causes an interruption in summer programming?</p>

3. Program Activities		
Activity Type	Frequency Offered	Description of Activities
Academic	<input type="checkbox"/> Not Offered <input type="checkbox"/> Weekly <input type="checkbox"/> Daily <input type="checkbox"/> Other	
Enrichment	<input type="checkbox"/> Not Offered <input type="checkbox"/> Weekly <input type="checkbox"/> Daily <input type="checkbox"/> Other	
Exploratory	<input type="checkbox"/> Not Offered <input type="checkbox"/> Weekly <input type="checkbox"/> Daily <input type="checkbox"/> Other	
Physical, Health, Play and Recreation	<input type="checkbox"/> Not Offered <input type="checkbox"/> Weekly <input type="checkbox"/> Daily <input type="checkbox"/> Other	

4. Summer Schedule and Request from CTAC												
Summer Site Operations			Requested From CTAC									
Summer Week	Week Start Date	Overall Expected # children per week (include all site children)	Requested # of Child Enrollment fees [A]	Cost per Enrollment Fee [B]	Enrollment Fees Request Amount (A * B)	Requested # of Weekly Scholarships (Full) [C]	Cost per Weekly Scholarships (Full) [D]	Full Scholarships Request [C*D]	Requested # of Weekly Scholarships (Partial) [E]	Cost per Partial Scholarships [F]	Partial Scholarships Request [E*F]	Weekly Funding Request = (A * B) + (C * D) + (E * F)
Week 1					\$ 0			\$ 0			\$ 0	\$ 0
Week 2					\$ 0			\$ 0			\$ 0	\$ 0
Week 3					\$ 0			\$ 0			\$ 0	\$ 0
Week 4					\$ 0			\$ 0			\$ 0	\$ 0
Week 5					\$ 0			\$ 0			\$ 0	\$ 0
Week 6					\$ 0			\$ 0			\$ 0	\$ 0
Week 7					\$ 0			\$ 0			\$ 0	\$ 0
Week 8					\$ 0			\$ 0			\$ 0	\$ 0
Week 9					\$ 0			\$ 0			\$ 0	\$ 0
					Enrollment Total:			Full Total:			Partial Total:	Total:
					\$ 0			\$ 0			\$ 0	\$ 0

5. Site Budget Summary		
Budget Item	Requested Amount	Additional details to support request
Enrollment Fees -	\$ 0	add details
Scholarships (Full)	\$ 0	add details
Scholarships (Partial)	\$ 0	add details
Materials Reimbursement		add details
Fieldtrip Reimbursement		add details
Total	\$ 0	



Contract for Services

Attachment 3: Deliverables

DATE RANGE	DELIVERABLE	EVIDENCE	DUE DATE
Date of Award – June 18th, 2021	1. Program Preparation	<input type="checkbox"/> Certificate of Insurance <input type="checkbox"/> Affidavit Letter outlining screening of all staff and volunteers <input type="checkbox"/> Registration for Philanthropy Hub	June 18th, 2021
Estimated May 2021	2. Attend CTAC Summer Provider training	<input type="checkbox"/> Training attendance	TDB
June 21st – June 30th, 2021	3. Implement the program in a safe and supportive environment # of days # of students	<input type="checkbox"/> Sign In/Sign Out Sheets <input type="checkbox"/> Monthly Invoice	July 15th, 2021
June 21-August 31 st , 2021	4. Submit enrollment and weekly program attendance	<input type="checkbox"/> Submission on CTAC data collection tools	Due Monday of every week for prior week attendance
July 1st – July 31st, 2021	5. Implement the program in a safe and supportive environment # of days # of students	<input type="checkbox"/> Sign In/Sign Out Sheets <input type="checkbox"/> Monthly Invoice	August 15th, 2021
August 1st – August 31st, 2021	6. Implement the program in a safe and supportive environment # of days # of students	<input type="checkbox"/> Sign In/Sign Out Sheets <input type="checkbox"/> Final Invoice In addition, submit the following <input type="checkbox"/> End-of-Program Narrative <input type="checkbox"/> Satisfaction Surveys	September 15th, 2021

Contracts

- CTAC Contracts
 - Scope of services
 - Deliverables
 - Performance measures
 - Monitoring visits
 - Data and reporting



Recommendations

- 1. Approve the release of Summer Programming RFP 2021-3.

- 2. Authorize \$500,000.00 for summer programming during FY21.

- 3. Authorize the Executive Director to appoint a review team of members with subject matter expertise.



**CHILDREN'S TRUST OF ALACHUA COUNTY
RESOLUTION 2021-3
Summer RFP 2021-3**

WHEREAS, the Children's Trust of Alachua County (CTAC) developed and approved Resolution 2020-12, Procurement Policies; and

WHEREAS, the Trust seeks to expand summer programming capacity for low-income families; and

WHEREAS, the Trust is required to approve the scope of service, minimum qualifications, evaluation criteria, and the review team,

NOW THEREFORE, be it ordained by the Board of Children’s Trust of Alachua County, in the State of Florida, as follows:

SECTION 1: ADOPTION The Summer RFP attached hereto as Exhibit “A” is hereby adopted in its entirety as provided in Exhibit “A” and incorporated herein by this reference.

SECTION 2: EFFECTIVE DATE This Resolution shall be in full force and effect from 03.08.2021 and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE CHILDREN’S TRUST OF ALACHUA COUNTY BOARD _____

	AYE	NAY	ABSENT	NOT VOTING
Lee Pinkoson	_____	_____	_____	_____
Dr. Maggie Labarta	_____	_____	_____	_____
Tina Certain	_____	_____	_____	_____
Dr. Karen-Cole Smith	_____	_____	_____	_____
Ken Cornell	_____	_____	_____	_____
Dr. Nancy Hardt	_____	_____	_____	_____
Dr. Carlee Simon	_____	_____	_____	_____
Dr. Patricia Snyder	_____	_____	_____	_____
Cheryl Twombly	_____	_____	_____	_____
Susanne Wilson Bullard	_____	_____	_____	_____

Presiding Officer

Attest

Lee Pinkoson, Chairman
Children’s Trust of Alachua County

Tina Certain, Treasurer
Children’s Trust of Alachua County



CHILDREN'S TRUST
OF ALACHUA COUNTY

COVER PAGE

REQUEST FOR PROPOSAL (RFP) #:	2021-01
PROJECT TITLE:	Summer Programming
CTAC CONTACT and CTAC EMAIL ADDRESS:	Procurement@childrenstrustofalachuacounty.us
SUBMIT A QUESTION:	https://forms.gle/jBDS2z8wzeeoaiqP9
LAST DAY FOR QUESTIONS REGARDING THIS RFP	Friday, 3/26/2021
AVAILABLE FUNDING:	\$500,000
ANTICIPATED CONTRACT TERMS:	May 1st, 2021 – August 31 st , 2021
WEBSITE:	https://www.childrenstrustofalachuacounty.us/
RFP ISSUE DATE:	March 9 th , 2021
SUBMISSION DEADLINE:	Tuesday, 3/30/2021, 6 PM ET
PHYSICAL ADDRESS:	802 NW 5 TH Avenue Suite 100 Gainesville, FL 32601
MAILING ADDRESS:	P.O. Box 5669 Gainesville, FL 32627

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A. Notice to Prospective Contractors

Prospective contractors should carefully review this solicitation for defects and questionable or objectionable matter. Comments concerning defects and questionable or objectionable matter must be made to the Children's Trust of Alachua County (CTAC) Project Manager at link on the cover page and must be received by the CTAC prior to the deadline for written questions also shown on the Request for Proposals (RFP) cover page. The date limitation for posing questions will permit CTAC to issue any necessary corrections and/or addenda to this RFP in time for all prospective contractors to react by adjusting, if needed, their proposals. A summary of all questions from prospective contractors and CTAC responses to those questions will be posted by RFP number on the CTAC's website site.

Prospective contractors are prohibited from communicating directly with any CTAC employee or CTAC Board member except as specified in this RFP, and no CTAC employee or representative other than the CTAC's Project Manager is authorized to provide any information or respond to any question or inquiry concerning this RFP. Prospective contractors may contact the CTAC's Project Manager solely via questions link. Prospective contractors that fail to conform to this requirement may be disqualified from participation in this procurement. The Project Manager may provide reasonable accommodations, including the provision of informational material in an alternative format, for qualified prospective contractors with a disability. Prospective contractors requiring accommodation shall submit requests in writing, with supporting documentation justifying the accommodation, to the Project Manager. The Project Manager reserves the right to grant or reject any request for accommodation in accordance with Federal ADA guidelines.

Late proposals are not accepted. Errors in the proposals or non-responsive proposals may be corrected by the proposer during the negotiation process. However, prospective contractors are advised that they should endeavor to submit responsive, error-free proposals on time because failure to do so may result in rejection of their proposal.

Prospective contractors that receive this RFP from the CTAC web site or from any source other than the Project Manager and wish to assure receipt of any addenda or additional materials related to this RFP, should immediately contact the Project Manager and provide their contact information so that RFP addenda and other communications related to this procurement can be sent to them. It is the prospective contractor's responsibility to assure that all addenda have been reviewed and, if need be, signed and returned or noted in the proposal.

A copy of all inquiries along with the CTAC response will be posted on CTAC's website as shown on the cover page.

B. Overview of the Children's Trust of Alachua County

The Children's Trust of Alachua County (CTAC) funds and supports a coordinated system of community services that allows all youth and their families to thrive. Established as an Independent Special District in 2018, the CTAC vision is to facilitate equitable access and opportunities for all children and families in Alachua County to ensure every child reaches their maximum potential.

Four strategic priorities include:

- C. All children are born healthy and remain healthy.
- D. All children can learn what they need to be successful.
- E. All children have nurturing, supportive caregivers and relationships.
- F. All children live in a safe community

MISSION STATEMENT

The Children's Trust of Alachua County funds and supports a coordinated system of community services that allows all youth and their families to thrive.

VISION STATEMENT

Facilitate equitable access and opportunities for all children and families in Alachua County to ensure every child reaches their maximum potential.

GUIDING PRINCIPLES

Guiding Principles are utilized within organizations as a method to align behaviors, guide decision making, and provide consistency with the Trust's Board values. The Trust's Board and stakeholders identified the following guiding principles:

1. Initiatives should ensure accessibility to universal supports for all children 0 to 18 and their families, targeted supports for those who need additional help, and place-based supports for those with the greatest need.
2. Innovative initiatives should be funded that coordinate comprehensive systems of support and delivers those supports in collaborative ways that allows the Trust to achieve collective impact.
3. Initiatives shall be evaluated based on their ability to ultimately impact all children, directly or indirectly, with a priority for long-term continual return on investment.
4. Initiatives must be measurable with priority given to a comprehensive system of supports that provide for prevention, timely intervention, and services that strengthen families and produce achievable results.
5. Initiatives must be aligned to a documented gap or need.
6. Funds will be invested and initiatives will be prioritized based on the highest educational, social, or emotional outcome value.
7. Initiatives will be evaluated in an open, transparent, and competitive manner in order to ensure equitable results and confidence in the process.
8. The Trust values fiscal and operational accountability and will fund partners in a manner that rewards efficiencies, takes advantage of economies of scale, and maximizes services to children or family members/support members in order to meet the educational, social, emotional, and/or physical health.
9. The complete portfolio of Trust investments shall be reviewed to ensure that Alachua County children and families have equitable access to services that will work to increase racial equity.
10. Prior to any funding decision, the direct impact on children must be the primary consideration.

C. Eligible Applicants

Eligible applicants may be governmental entities, for-profit or not-for-profit organizations, or faith-based organizations providing services within Alachua County. Applicants should be currently qualified to conduct business in the State of Florida, under the laws of Florida, and must be qualified to conduct business on or before the service and contract start date(s). Eligible applicants must remain qualified to conduct business in the State of Florida for the duration of their service award. All contractors will be required to have current general liability insurance before contracts can be executed.

The CTAC is prohibited from contracting with programs that are under the exclusive jurisdiction of the public school system. Additionally, Alachua County Public Schools is not eligible for funding. Applicants that operate a charter school are also ineligible for funding. However, collaboration with the public school system and leveraged use of school resources by applicants are encouraged.

D. Solicitation Timeline

EVENT	DATE / DUE DATE
Release of the competitive solicitation and begin the Cone of Silence	Tuesday, 3/9/2021
Bidders' Conference and Application Training (attendance is highly recommended) Location: Zoom, Registration link: https://us02web.zoom.us/webinar/register/WN_2WeMp9-YTvGeHN33KGxpJA	Friday, 3/11/2021 9 AM to 10:30 AM – Bidders' 11 AM to 12 PM – Application Training
Last day to submit written questions	Friday, 3/26/2021 6 PM E.T.
Final response to all written questions posted	Monday, 3/29/2021
Application Submission Deadline	Tuesday, 3/30/2021, 6 PM E.T.
Application Review Period	3/31-4/4/2021
Funding recommendations released; end cone of silence	Monday, 4/5/2021
The Children's Trust of Alachua County Board Meeting review funding recommendations	Monday, 4/12/2021
Appeal review meetings if needed	Tuesday, 4/13/2021
Contract negotiations begin	Wednesday, 4/14/2021
Contracts begin	May 1st, 2021

SECTION 2: FUNDING OPPORTUNITY

A. Overview of Solicitation

By approval of Resolution 2021-3 on March 8th, 2021, The Children's Trust of Alachua County seeks qualified summer camp providers to host rising kindergarteners (five years old on or before September 1st) through rising 8th graders from low-income families in safe and enriching summer programming in 2021. The CTAC intends to award up to \$500,000 in full and partial summer programming scholarships to summer camp providers across Alachua county.

Funding will be prioritized by percentage of children living in poverty in each zip code. See zip code table and Florida Chamber – Gap Map, 2019 for more details: <https://www.flchamber.com/floridagapmap/>

Zip Code	% Under 18 Living in Poverty
32641	39%
32603	38%
32640	29%
32601	29%
32609	27%
32607	26%
32667	24%
32643	22%
32653	21%
32694	20%
32608	17%
32615	17%
32605	14%
32618	13%
32669	13%
32606	2%

Successful applicants will be required to enter a contract with the CTAC for the services requested in this RFP within two weeks of funding announcements. Organizations submitting a proposal must be prepared to use the CTAC's standard contract form rather than its own contract form. A Model Contract for Services is attached to this RFP. The CTAC intends to award a contract substantially in the form of the attached Model Services Contract to the selected contractors.

B. Term of Services

Successful applicants will be awarded summer-only contracts with anticipated service dates of May 1st, 2021, through August 31st, 2021. Contracts will be fee for service, based on actual enrollment and weekly attendance of children eligible for full and partial summer camp scholarships. Contract renewals are not anticipated.

C. Minimum Requirements to Bid

Organizations can apply for funding based on the following requirements:

- a. All proposed services must take place within Alachua County.
- b. applicant must be currently qualified to conduct business in the State of Florida.
- c. applicant must not be a charter school approved by any public school system in the State of Florida.
- d. Applicant must have experience working with youth in out-of-school time and focus on promoting positive youth development in a safe and enriching environment.
- e. Applicant must plan to offer in-person summer camp services in summer 2021

D. Scope of Service

The CTAC seeks to expand access to safe and enriching summer programming for children from low-income families living in Alachua County. The following areas will be included in the scope of services under this RFP.

Target Population:

The target population for this RFP is children from low-income families living in Alachua County and who are rising kindergarteners (five years old on or before September 1st) through rising 8th graders. Under the scope of services, contractors will recruit and enroll children into summer camp programming under the following guidelines:

- Full scholarships: children from families at or below 200% 2020 federal poverty threshold, children with Individualized Educational Plan (IEP), and/or children from families receiving SNAP benefits
- Partial scholarships: children from families between 200% - 400% 2020 federal poverty level

Note: Children receiving school readiness funds at a site are not eligible for Children’s Trust summer scholarship funds

Persons in Household	48 Contiguous States and D.C. Poverty Guidelines (Annual)							
	100%	133%	138%	150%	200%	250%	300%	400%
1	\$12,760	\$16,971	\$17,609	\$19,140	\$25,520	\$31,900	\$38,280	\$51,040
2	\$17,240	\$22,929	\$23,791	\$25,860	\$34,480	\$43,100	\$51,720	\$68,960
3	\$21,720	\$28,888	\$29,974	\$32,580	\$43,440	\$54,300	\$65,160	\$86,880
4	\$26,200	\$34,846	\$36,156	\$39,300	\$52,400	\$65,500	\$78,600	\$104,800
5	\$30,680	\$40,804	\$42,338	\$46,020	\$61,360	\$76,700	\$92,040	\$122,720
6	\$35,160	\$46,763	\$48,521	\$52,740	\$70,320	\$87,900	\$105,480	\$140,640
7	\$39,640	\$52,721	\$54,703	\$59,460	\$79,280	\$99,100	\$118,920	\$158,560
8	\$44,120	\$58,680	\$60,886	\$66,180	\$88,240	\$110,300	\$132,360	\$176,480

Add \$4,480 for each person over 8

Figure 1 [For reference: Poverty Thresholds for 2020 by Family Size](#)

Programming Activities:

The CTAC seeks to fund summer camp providers offering a range of programming activities. Applicants have the flexibility to implement creative, innovative programs that meet the needs and interests of children enrolled in their programming.

Based on a summer needs assessment and recommendations completed by [Youth Development Research-Practice Partnership \(YDRPP\)](#) in 2021, CTAC is in the process in building a supportive summer ecosystem where all children can thrive. The first priority in building the foundation of a thriving summer ecosystem is to offer activities under the transformative learning section of the conceptual framework including activities that focus on academic, enrichment, exploratory, and physical, health, play and recreation. Applicants will describe how they will implement at least one type of activity under this RFP but are not required to offer more than one type of activity programming. Summaries of activities are listed below for reference.

Transformative Learning:

- **Academic:** activities that are designed to improve success in school. Typically, these activities are led by highly trained staff such as certified teachers and/or tutors.
- **Enrichment:** activities that broaden knowledge and/or culture. Enrichment can cover various topics, including but not limited to STEM/STEAM, arts, music, and environmentalism.
- **Exploratory:** activities that engage in active inquiry, decision making, and problem solving.
- **Physical, Health, Play and Recreation:** activities that allow for fun, physical activity, and health.

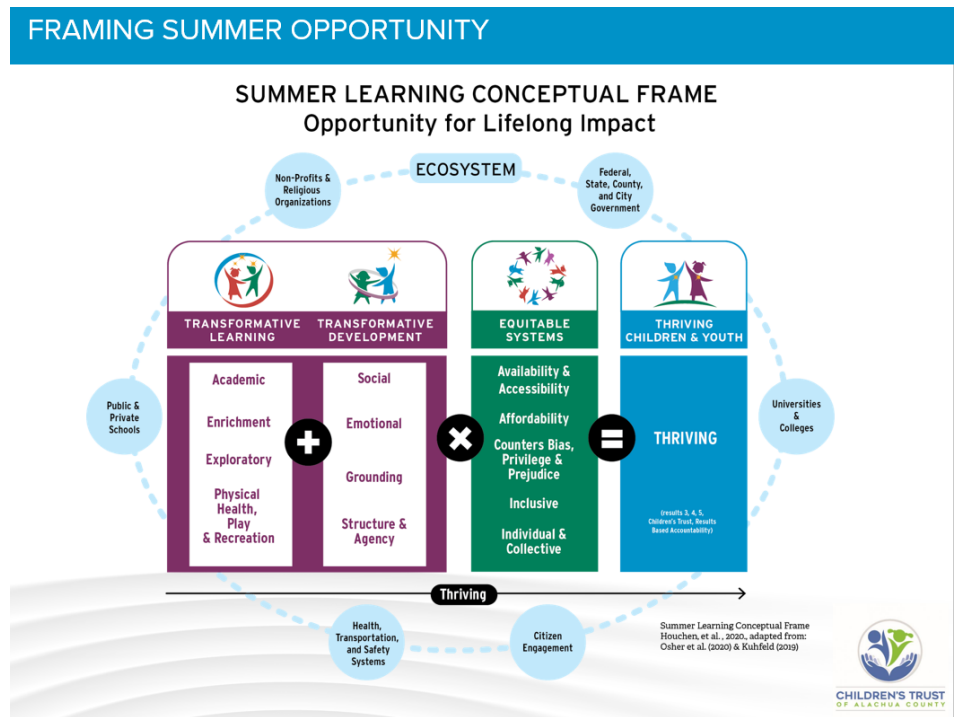


Figure 2. [Youth Development Research-Practice Partnership \(YDRPP\) – Summer Needs Assessment and Conceptual Framework](#)

Transformative Development:

- **Social:** activities that improve abilities to care, show empathy, cooperate, resolve conflict, and contribute to the group
- **Emotional:** activities that improve emotional development such as self-awareness, motivation, self-efficacy, and confidence.
- **Grounding:** activities that improve children's sense of identity, meaning, and purpose and of their role in the larger community
- **Structure and Agency:** activities that provide supportive environments for children to exercise choice and develop decision-making skills.

Service Locations:

The CTAC expects to fund summer program sites throughout Alachua County, with a concentration in high poverty communities. Applicants may propose to serve one or more program sites throughout Alachua County. Funding will be prioritized by percentage of children living in poverty in each zip code. See zip code table and Florida Chamber – Gap Map, 2019 for more details: <https://www.flchamber.com/floridagapmap/>

Applicants may provide services in a variety of locations, including, but not limited to: schools, city or county parks and facilities, faith-based locations, and community organizations. Best practices indicate providing services at sites that do not charge or charge minimally for space (such as schools, parks, and faith-based locations) results in higher investments in staffing that can support program quality.

The physical environment in which a program operates is a foundation for the youth's experience in a program. Indoor and outdoor spaces should be able to adequately and safely accommodate all program activities. Key features of high-quality service locations include:

- Can safely and comfortably accommodate the various activities offered and/or can be re-arranged to meet the various needs of the program (e.g., spaces for physical games, creative arts, individual/quiet work, and eating/socializing)
- The outdoor environment is suitable for a wide variety of activities, including physical activity, group games, and individual play
- Alternative plan if an environment is inaccessible due to weather or other external factors

Zip Code	% Under 18 Living in Poverty
32641	39%
32603	38%
32640	29%
32601	29%
32609	27%
32607	26%
32667	24%
32643	22%
32653	21%
32694	20%
32608	17%
32615	17%
32605	14%
32618	13%
32669	13%
32606	2%

Scheduling, Frequency, and Duration:

Programs have wide latitude in this RFP concerning the schedule, frequency, and duration of their programming. However, research shows that long-term engagement improves outcomes. Therefore, the CTAC will not fund drop-in programs. Providers must establish an attendance policy consistent with this requirement.

Site Profile and Site Budget

For each site applicant is seeking funding, a site profile must be completed with the following information:

1. Site Information: Site name, address, contact information, grades served, site dates and hours of operation, executive summary.
2. Site Staffing: Position name, number of positions and description of duties. See staffing section for specific requirements.
3. Program Activities: Program activities offered, frequency and description
4. Summer Schedule and Request from CTAC: Weekly camp schedule, overall # of expected children, requested # child enrollment fees, cost per enrollment fee, requested # of weekly full scholarships, cost per weekly full scholarships, requested # of weekly partial scholarships, cost per weekly partial scholarships
5. Site Budget Summary: Site budgets will be calculated based on the site level detail entered. Applicants can also request reimbursements for additional program materials and fieldtrips for children served during program.

Staffing:

Highly qualified staff members capable of developing strong, positive relationships with youth participants are a key component of successful youth programs. Applicants must demonstrate solid staff experience with similar services, including certifications and/or years of service. When possible, programs are encouraged to consider hiring staff from local schools that primarily serve their participants to increase collaboration and communication opportunities with youth's schools.

- **Positions:** All Contractors must identify one program director to administer the program. This individual will serve as the primary contact for CTAC in all matters related to the summer program. At the minimum, the program director will be responsible for managing and implementing the program as described in the Summer Site Profile to ensure that the Contractor meets its responsibilities to CTAC under the contract promptly.
- **Ratios:** Ratios should be designed to meet the needs of the students targeted by the program and should be appropriate to support the efforts to improve their academic achievement and personal growth goals. Contractors shall implement a ratio no greater than 1:20 ratio of staff /youth.
- **Background Screening:** All staff working in CTAC-funded programs must comply with Level 2 background screening and fingerprinting requirements in accordance with § 943.0542, Fla. Stat., § 984.01, Fla. Stat., § 435, Fla. Stat., § 402, Fla. Stat., § 39.001, Fla. Stat., and § 1012.465, Fla. Stat. as applicable. The program must maintain staff personnel files which reflect that a screening result was received and reviewed to determine employment eligibility prior to employment. An Affidavit of Good Moral Character must be completed prior to hire for each employee, volunteer, and subcontracted personnel who work in direct contact with children. Program providers will be required to re-screen each employee, volunteer and/or subcontractor every five (5) years.
- **Infant and Child CPR/First Aid:** Each summer program must have always at least one staff member on-site and during field trips with a current and valid certification in first aid training and infant and child cardiopulmonary resuscitation (CPR) procedures. CPR training may be classroom or online instruction and must include an on-site instructor-based skills assessment that is documented by a certified CPR instructor. Documentation of the online course and on-site assessment must be maintained on file at the facility.

Data Collection:

All contractors funded will be required to collect the following data:

- Participant demographics
- Parental consent and image releases
- Participant attendance
- Satisfaction surveys

Contractors will be expected to attend a summer provider training at the beginning of the contract to go overall data collection requirements and tools. Additionally, data is expected to be entered on a weekly basis throughout the summer.

E. Evaluation Criteria

Each application will be evaluated against the following set of criteria.

Evaluation Criteria	Review Guidelines	Points Awarded
Organizational Eligibility	The applicant clearly meets all minimum qualifications to bid and completed certification responses satisfactorily	1
Organizational Capacity	The applicant clearly outlined experience and ability to provide safe and enriching summer services and is aligned with RFP scope of services	1
Site Profiles	The applicant completed site profile and site activities and staffing described are aligned with RFP scope of services	1
Site Budget	The applicant completed site budget sections, and all costs appear reasonable and aligned with RFP scope of services	1
		4 points

Applicants that meet the criteria will be recommended for funding, with priority given high poverty zip codes. In the case of limited funding, full scholarships will be funded first before partial scholarships.

Application Score	Funding Recommendations
4	Green – Recommended for Funding
3	Yellow – Maybe Recommended for Funding
2 or less	Red – Not Recommended for Funding

F. Review and Selection Process

The following is a general description of the process by which a contractor will be selected for award of a contract to perform the services described in this RFP:

1. Request for Proposals (RFP) is released to prospective contractors.
2. To help ensure that all prospective contractors are treated consistently during the selection process, all questions regarding this RFP, as well as CTAC's responses to the questions will be posted on CTAC's website. A deadline for the receipt of written questions has been established. (See the cover sheet of this RFP for deadline date.) Persons or entities who intend to respond to such RFP by submission of a competitive proposal may wish to pose questions, objections, or requests for information, request clarification or for an interpretation regarding terms, provisions, or requirements of the RFP. In this event, prospective contractors shall not attempt to communicate in writing, electronically or orally with any CTAC official or employee other than the CTAC employee designated as the Project Manager. The Project Manager may be reached at their email address on the RFP cover page. Prospective contractors shall not contact any other CTAC officials in an attempt to gather information regarding this RFP, or in an attempt to influence the CTAC's consideration of its proposal. All inappropriate communications with CTAC officials or employees will be forwarded to the CTAC Project Manager as well as the proposal evaluation team. Inappropriate communications by a prospective contractor may, at the discretion of the Project Manager, constitute grounds for disqualification of that prospective contractor's proposal. Alternatively, the evaluation team may, at its discretion, consider such inappropriate communications when evaluating and scoring proposals.

3. All proposals must be received by CTAC no later than the date and time specified on the cover sheet of this RFP. Late proposals will not be accepted and will not be reviewed.
4. The CTAC's proposal evaluation team expects to take the following actions to determine the merits of the proposals that are submitted:
 - a. Review the proposals to determine whether they are responsive to the RFP and that they were submitted by responsible companies. Definitions for the terms "responsible" and "responsive" are provided below:
 - b. **Responsible** contractors are those contractors that meet CTAC's standards with respect to a reasonable expectation that the contractor has the management, technical, financial, equipment and human resources available to ensure adequate performance of the work described in the solicitation. To be considered responsible, contractors shall also be free of past instances of the material breach of a CTAC contract, free of a conviction (or convictions) for bribery, fraud, conflict of interest, violation of environmental laws, or for convictions for other crimes reflecting poorly on the contractor's integrity, for the last five years. Contractors that fail to meet the minimum qualifications stated in the solicitation or that have, in the past three years, been debarred or suspended or had a contract terminated for default by any government agency are also determined to be not responsible.
 - c. **Responsive** proposals are those proposals that satisfactorily address all requirements specified in the RFP. Because proposals, unlike bids, are subject to negotiation, certain omissions or variances may be resolved through negotiations to make the proposal responsive. An example of an omission or variance that can be resolved is a proposed period of performance that does not result in completion of the work within the required timeframe. If negotiation with the contractor results in an adjustment to the period of performance matching the required timeframe, the proposal then may be deemed to be responsive.
 - d. Should it be determined that changes are required to the solicitation provisions or any other changes need to be made that might affect the proposed prices of other features of the proposals, all responsible companies, or all the responsible companies in the competitive range, may be requested to submit a best and final offer (BAFO). In this event, the CTAC shall evaluate the BAFOs in lieu of the original proposals.
5. **Review.** Proposals are independently reviewed and scored by a team of reviewers that may include Trust staff, experts in the field and trained volunteers. Using the evaluation criteria, reviewers assess the soundness and completeness of each proposal as well as the vendor's capacity to effectively deliver what is proposed.
6. **Interview/site visit.** At the CTAC's discretion, publicly noticed interviews and/or site visits may be conducted at either the vendor's site or the CTAC's offices. Members of the public may attend interviews and/or site visits as observers. The interview/site visit review team may include Trust staff, experts in the field and trained volunteers. Reviewers come to consensus on interview/site visit observations using a standard rating tool and provide input to staff recommendations.
7. **Staff recommendations.** Taking into consideration the above review process results, the Executive Director of the CTAC develops a recommendation. When considering Direct Community Services, consideration is also given to factors such as alignment with the CTAC's priority investment areas, effective and economical distribution of funding across Alachua County and/or in underserved geographic areas/populations in Alachua County (if applicable), minimizing duplication of efforts, and reasonable program cost for the services and outcomes proposed. Based on consideration of all of the above factors, a recommendation is made to the CTAC Board.

8. **Board review and award.** Executive Director recommendations are reviewed and considered by the CTAC Board at a publicly noticed meeting. Applicants are encouraged to attend these meetings. CTAC Board approval of the recommendations will allow the contract negotiation process to begin, in an amount not to exceed the CTAC Board's approved award. Negotiation may include reframing the proposed services, and adjusting the total allocation, budget or any other changes necessary to comply with the requirements of the solicitation and resulting contract. Any future amendments, extensions or modifications to the contract that would exceed the CTAC Board's approved award amount or the approved contracting period require further Board approval.
9. **Protests:** Any actual or prospective bidder or proposer, who is allegedly aggrieved in connection with the issuance of a bid or proposal package or pending award of a contract, may protest the decision by following the procedure below.
- a. **Posting.** The Trust shall publicly post the award on the TRUST's website within three full business days after the Board's award decision has been made. All bidders or proposer will be sent an email with the notice of award to the email address provided in the bid or proposal.
 - b. **Requirements to Protest.**
 - i. A formal written protest must be filed no later than 5:00 PM, on the fifth business day after the notice of award has been posted. The formal written protest shall identify the protesting party and the solicitation involved; include a clear statement of the grounds on which the protest is based; refer to the statutes, laws, ordinances, applicable section(s) of the solicitation or Board policy, or other legal authorities which the protesting party deems applicable to such grounds; and specifically request the relief to which the protesting party deems itself entitled by application of such authorities to such grounds.
 - ii. A formal written protest is considered filed when the Executive Director receives it and it is date-stamped by the CTAC. Accordingly, a protest is not timely filed unless it is received within the time specified above. Failure to file a formal written protest within the time period specified shall constitute a waiver of the right to protest and result in relinquishment of all rights to protest by the actual or prospective applicant.
 - c. **Sole Remedy.** These procedures shall be the sole remedy for challenging an award of bid or proposal. Proposers are prohibited from attempts to influence, persuade, or promote a protest through any other channels or means.
 - d. **Authority to Resolve.** The Executive Director shall resolve the protest in accordance with the terms of the bid or proposal and shall render a written decision to the protesting party no later than 5:00 PM on the fifth business day after the filing of the protest.
 - e. **Review of Executive Director's Decision.**
 - i. The protesting party may request a review of the Executive Director's decision by the CTAC Board by delivering a written request for review of the decision to the Executive Director by 5:00 PM on the fifth business day after the date of the written decision. The written notice shall include any written or physical materials, objects, statements, and arguments, which the applicant deems relevant to the issues raised in the request for review.
 - ii. The CTAC Board will consider the request for review at the next regularly scheduled CTAC Board meeting after the request is received. It is within the CTAC Board's discretion whether to allow testimony or argument from the protesting party at the CTAC Board meeting. If it is determined by majority vote of CTAC Board members present at the meeting that the award is in violation of law or the regulations and internal procedures of the Trust or any another applicable authority, the Board shall cancel or revise the award as deemed appropriate within three business days after the Board meeting.

iii. If it is determined by majority vote of CTAC Board members present at the meeting the award should be upheld, the CTAC Board shall direct staff to notify the protesting party in writing of the Board decision with a copy furnished to all substantially affected persons or businesses within three business days of the CTAC Board meeting. The decision shall be final and conclusive.

f. **Stay of Procurement during Protests.** The decision to stay a procurement during protests shall be at the sole discretion of the Executive Director.

10. The CTAC reserves the right to:

- Reject any or all submittals
- Request clarification of any submitted information
- Waive any informalities or irregularities in any response
- Not enter into any contract
- Not select any firm
- Cancel this process at any time
- Amend this process at any time
- Interview firms prior to award
- Enter into negotiations with one or more firms, or request a best and final offer (BAFO)
- Award more than one contract if it is in the best interests of the CTAC.
- Issue similar solicitations in the future.
- Request additional information from prospective contractors.

SECTION 3: SUBMISSION INSTRUCTIONS

A. Submission Checklist

The response to this RFP shall consist of three forms:

- Form 1 – Prospective Contractor Certification
- Form 2 – Organizational Information and Organizational Narrative
- Form 3 – Site Profiles for each site requested (applicants may submit more than one Form 3)

All completed applications (including form 1, 2, 3) shall be submitted via email Procurement@childrenstrustofalachuacounty.us by deadline.

Emails should include the following details:

- Subject Line: [Organization Name] – Summer Programming Application
- PDF attachments for form 1, 2, and 3 must be included in a **single email** to be considered completed.

Please clearly label all application materials with form name and organization. For example “Form 1 – Organization Name”, “Form 2 - Organization Name”. For form 3, please include form name, organization name and site name, “Form 3 - Organization Name – Site Name 1”



CHILDREN'S TRUST
OF ALACHUA COUNTY

Application for RFP # 2021-01

FORM 1 – Prospective Contractor Certification

By submitting this proposal, the prospective contractor certifies the following:

1. The contractor representative who signs below certifies that they have carefully read and understand the provisions of the solicitation and associated documents attached thereto, and hereby submits the attached proposal to perform the work specified therein, all in accordance with the true intent and meaning thereof.
2. The contractor representative further understands and agrees that by signing this certification all of the following information in the certification is true and accurate to the best of their knowledge. If this certification cannot be made unequivocally, a written description of all instances wherein the prospective contractor cannot unequivocally make this certification is provided with this proposal.
3. Prospective Contractor is:
 - Sole Proprietor
 - Partnership
 - Corporation* if yes, what state? _____
 - Joint Venture
 - Other (Specify)
4. Other entities or individuals shall not be allowed to perform work or take data outside the United States without express advance written authorization from the CTAC's Project Manager. All personnel provided for work under this contract, who are not United States citizens, will have executed a valid I-9 form, Employment Eligibility Form, and presented valid employment authorization documents.
5. This proposal is signed by a representative who is authorized to commit the prospective contractor.
6. The company identified below is the prime contractor.
7. The prospective contractor's insurance carrier(s) can provide insurance certificates as required within ten calendar days following notice of award.
8. The proposed prices have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to such process with any other organization or with any competitor.
9. Unless otherwise required by law, the prices proposed have not been knowingly disclosed by the prospective contractor on a prior basis directly or indirectly to any other organization or to any competitor.
10. No attempt has been made, or will be made, by the prospective contractor to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition.
11. The price and availability of all equipment, materials, and supplies associated with performing the services described, including associated indirect costs and profit, herein have been determined and included in the proposed price. All labor costs, direct and indirect, and profit have been determined and included in the proposed price. The incremental costs expected to be incurred by the CTAC, should it enter into this contract, have also been estimated to the best ability of the prospective contractor. It is understood that the life cycle cost includes the total of the contract price plus the estimated costs to be incurred by the CTAC should it enter into this contract.
12. The prospective contractor can and shall provide the specified performance bond or alternate performance guarantee (if applicable) at no added cost to the CTAC.

13. In submitting its proposal, the prospective contractor agrees not to discuss or otherwise reveal the contents of the proposal to any source outside of the using or contracting CTAC, government or private, until after the award of the contract. Prospective contractors not in compliance with this provision may be disqualified, at the option of the CTAC, from contract award. Only discussions authorized in advance and in writing by the contracting CTAC are exempt from this provision.
14. The prospective contractor hereby certifies that it and all of its affiliates collect appropriate taxes and remits them as provided by law.
15. The prospective contractor certifies that all insurance policies required by this contract shall remain in full force and effect during the entire term of this contract. All insurance policies and any extensions or renewals thereof, shall not be cancelled or amended except with the advance written approval of the CTAC. The Contractor agrees to submit certificates of insurance, which indicate coverage and notice provisions as required by this contract, to the CTAC upon execution of this contract. The insurance certificates shall be subject to approval by the CTAC. The insurance certificates shall include a statement in the certificate that no cancellation of the insurance shall be made without at least thirty calendar days' prior written notice to the CTAC. Approval of the insurance certificates by the CTAC shall not relieve the contractor of any obligation under this contract.
16. The prospective contractor has read and understands the conditions set forth in this RFP, any posted question and answers, RFP addendums and agrees to them with no exceptions. (If exceptions are taken, attach a written description of each exception to this certification.)
- Exceptions are attached to this certification.
- Exceptions are not attached to this certification.
17. The prospective contractor warrants, represents, and certifies that no elected or appointed official or employee of the CTAC has, or will, personally or indirectly benefit financially or materially from this contract.
18. In the event any part of this Agreement or Work is to be funded by federal, state, or other local agency monies, the Contractor hereby agrees to cooperate with the CTAC in order to assure compliance with all requirements of the funding entity applicable to the use of the monies, including providing access to and the right to examine relevant documents related to the Work and as specifically required by the federal or state granting agency, and receiving no payment until all required forms are completed and submitted.
19. Any contract and/or award arising from this RFP may be terminated for default by the CTAC if it is determined that gratuities of any kind were either offered to, or received by, any of the aforementioned officials or employees, or their close relatives or friends, from the prospective contractor, the prospective contractor's agent(s), representative(s) or employee(s). Any contract and/or award arising from the RFP may also be terminated for default if it is determined that the contract and/or award was obtained by fraud, collusion, conspiracy or other unlawful means, or if the contract and/or award conflicts with any statutory or Constitutional provision of the State of Florida or of the United States.
20. Prohibition Against Contingent Fees. The Contractor warrants that it has not employed or retained any company or person other than an employee working solely for the Contractor to solicit and secure this Agreement and that it has not paid or agreed to pay any person, entity, company or firm any fee, commission, gift or other consideration contingent upon or resulting from award or making of this Agreement.
21. Therefore, in compliance with this Request for Proposals, and subject to all conditions herein, the undersigned offers and agrees, that if this proposal is accepted, to furnish the subject services for a Firm Fixed Contract Price of \$_____ (Total Funding Request Across Sites)

I affirm and certify that: neither I, nor to the best of my knowledge, information, and belief, the business identified below, or any of its officers, directors, partners, or any of its employees directly involved in obtaining or performing contracts with public bodies has been convicted of, or has had probation before judgment imposed pursuant to criminal proceedings, or has pleaded nolo contendere to a charge of bribery, attempted bribery, or conspiracy to bribe in violation of any state or federal law, except as indicated on the attachment [indicate the reasons why the affirmation cannot be given and list any conviction, plea, or imposition of probation before judgment with the date, court, official or administrative body, the sentence or disposition, the name(s) of the person(s) involved, and their current positions and responsibilities with the business]:

Prospective Contractor Name: _____

Business Street Address: _____

City, State, & Zip + 4: _____

Payment Address (if different): _____

Payment City, State, & Zip + 4: _____

Federal Employer ID Number: _____

Email Address: _____

By: _____
(Signature)

Title: _____

Name: _____
(Typed or Printed)

Unsigned certifications may result in a determination that the proposal is non-responsive.



Application for RFP # 2021-01

FORM 2 – Organizational Information and Organizational Narrative

SECTION I – Organizational Information	
Organization Name (Legal Name)	
Primary Contact Name	
Primary Contact Phone	
Primary Contact Email	
<p>Organization is an eligible applicant</p> <p><i>Eligible applicants may be governmental entities, for-profit or not-for-profit organizations, or faith-based organizations providing services within Alachua County. Applicants should be currently qualified to conduct business in the State of Florida, under the laws of Florida, and must be qualified to conduct business on or before the service and contract start date(s). Eligible applicants must remain qualified to conduct business in the State of Florida for the duration of their service award. All contractors will be required to have current general liability insurance before contracts can be executed. The CTAC is prohibited from contracting with programs that are under the exclusive jurisdiction of the public school system. Additionally, Alachua County Public Schools is not eligible for funding. Applicants that operate a charter school are also ineligible for funding.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>Organizations meets minimum requirements to bid.</p> <p><i>Organizations can apply for funding based on the following requirements:</i></p> <p>a. <i>All proposed services must take place within Alachua County.</i></p> <p>b. <i>applicant must be currently qualified to conduct business in the State of Florida.</i></p> <p>c. <i>Applicant must not be a charter school approved by any public school system in the State of Florida.</i></p> <p>d. <i>Applicant must have experience working with youth in out-of-school time and focus on promoting positive youth development in a safe and enriching environment.</i></p> <p>e. <i>Applicant must plan to offer in-person summer camp services in summer 2021</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>Contract termination for default in last five years?</p> <p><i>The cover letter shall indicate whether the contractor had any contract terminated for default in the past five years. If no such termination for default has been experienced by the prospective contractor in the past five years, this fact shall be stated in the cover letter.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION I – Organizational Narrative

1.Services: Provide a brief overview of how summer programming is consistent with your organization's mission and vision.

2. Experience: What experience does your organization have in delivering summer programming?

3.Staffing: Describe your organization's ability to hire and train qualified staff and comply with background screening requirement.

4. Safety Practices: Describe how your organization supports an environment of safety for children, staff, and parents.

5. Covid-19 interruption plans: What plans does your organization have in place if COVID-19 causes an interruption in summer programming?



Application for RFP # 2021-01

FORM 3 -Site Profile

Complete a site profile for each site requesting funding

1.Site Information	
Organization Name	
Site Name	
Site Address	City: Zip code:
Site Contract Name	
Site Contact Phone	
Site Contact E-mail	
Site Grades Served <small>Note: Grades served should reflect year child would enter in the 2021-22 school year</small>	<input type="checkbox"/> Kindergarten <input type="checkbox"/> 4 th grade <input type="checkbox"/> 8 th Grade <input type="checkbox"/> 1 st Grade <input type="checkbox"/> 5 th Grade <input type="checkbox"/> 2 nd Grade <input type="checkbox"/> 6 th Grade <input type="checkbox"/> 3 rd Grade <input type="checkbox"/> 7 th Grade
Site Dates and Hours of Operations <small>Provide specific dates and hours of operations camp services will be offered</small>	
Site Description: <small>Provide a brief description of the facility, including amenities, number of rooms, maximum occupancy, and any other information to show that the facility can safely meet the needs of children during the summer</small>	
Executive Summary: <small>Provide an executive summary of the program and services offered at this site (100 words or less). This summary will be used in reports and promotional materials developed by CTAC</small>	

Instructions: Describe how your site will provide appropriate staffing to ensure safe and enriching programming. Refer to the RFP guidelines for staffing requirements including positions and ratios when completing site staffing.

Item 9.

2.Site Staffing

Position Name	Number of Positions	Description of Duties

Instructions: Describe how your site will implement at least one of the activity types described in the RPF programming activities. Applicants are not required to implement more than one activity type and have great flexibility in offering programs that meet the needs and interests of children.

Item 9.

3. Program Activities

Activity Type	Frequency Offered	Description of Activities
Academic	<input type="checkbox"/> Not Offered <input type="checkbox"/> Weekly <input type="checkbox"/> Daily <input type="checkbox"/> Other	
Enrichment	<input type="checkbox"/> Not Offered <input type="checkbox"/> Weekly <input type="checkbox"/> Daily <input type="checkbox"/> Other	
Exploratory	<input type="checkbox"/> Not Offered <input type="checkbox"/> Weekly <input type="checkbox"/> Daily <input type="checkbox"/> Other	
Physical, Health, Play and Recreation	<input type="checkbox"/> Not Offered <input type="checkbox"/> Weekly <input type="checkbox"/> Daily <input type="checkbox"/> Other	

Instructions: Complete the table for each week summer camp programming will be offered at site. Request from CTAC will auto calculate based on information entered for requested enrollment fees, weekly full and partial scholarships. Fields in red are calculated and cannot be edited

Item 9.

4. Summer Schedule and Request from CTAC

Summer Site Operations			Requested From CTAC										
Summer Week	Week Start Date	Overall Expected # children per week <i>(include all site children)</i>	Requested # of Child Enrollment fees [A]	Cost per Enrollment Fee [B]	Enrollment Fees Request Amount (A *B)	Requested # of Weekly Scholarships (Full) [C]	Cost per Weekly Scholarship s (Full) [D]	Full Scholarships Request [C*D]	Requested # of Weekly Scholarships (Partial) [E]	Cost per Partial Scholars hips [F]	Partial Scholarship s Request [E*F]	Weekly Funding Request= (A *B) + [C*D] + (E *F)	
Week 1					0			0			0	0	
Week 2					0			0			0	0	
Week 3					0			0			0	0	
Week 4					0			0			0	0	
Week 5					0			0			0	0	
Week 6					0			0			0	0	
Week 7					0			0			0	0	
Week 8					0			0			0	0	
Week 9					0			0			0	0	
					Enrollment Total: 0				Full Total: 0			Partial Total: 0	Total: 0

5. Site Budget Summary

Budget Item	Requested Amount	Additional details to support request
Enrollment Fees -	0	
Scholarships (Full)	0	
Scholarships (Partial)	0	
Materials Reimbursement		
Fieldtrip Reimbursement		
Total	0	

C. Proposal Preparation and Submittal Instructions for Prospective Contractors

1. EXCEPTIONS: The CTAC intends to award a contract substantially in the form of and including the provisions of the attached MODEL CONTRACT FOR SERVICES. Contractors that take exception to the terms and conditions do so at the risk that their proposal may be declared to be non-responsive and not considered for contract award. By signing the PROSPECTIVE CONTRACTOR CERTIFICATION included in this RFP, the representative of the prospective contractor certifies that no exceptions are taken to the form of the Model Contract for Services or to the provisions therein, unless such exceptions are fully disclosed in a document attached to the PROSPECTIVE CONTRACTOR CERTIFICATION.
2. ORAL EXPLANATIONS: The CTAC shall not be bound by oral explanations or instructions given at any time during the competitive process or after award.
3. REFERENCE TO OTHER DATA: Only information which is received in response to this RFP will be evaluated; reference to information previously submitted shall not be evaluated.
4. ELABORATE PROPOSALS: Elaborate proposals in the form of brochures or other presentations beyond that necessary to present a complete and effective proposal are not desired. Proposals that do not conform to the page limitations or format prescribed in this RFP may be rejected by the CTAC as non-responsive. It is desirable that all responses meet the following requirements:
 - *All copies are printed double-sided.*
 - *Unless absolutely necessary, all proposals and copies should minimize or eliminate use of non-recyclable or non-reusable materials such as plastic report covers, plastic dividers, vinyl sleeves, and GBC binding. Three-ringed binders, glued materials, paper clips, and staples are preferred.*
 - *Materials should be submitted in a format which allows for easy removal and recycling of paper materials.*
5. COST FOR PROPOSAL PREPARATION: Any costs incurred by prospective contractors in preparing or submitting proposals as well as costs associated with any resultant presentations or negotiations are the prospective contractors' sole responsibility; the CTAC will not reimburse any prospective contractor for any costs incurred prior to contract award.
6. TIME FOR ACCEPTANCE: Each proposal shall state that it is a firm offer which may be accepted within a period of 90 days. Although the contract is expected to be awarded prior to that time, the longer validity period is requested to allow for unforeseen delays.
7. RIGHT TO SUBMITTED MATERIAL: All responses, inquiries, or correspondence relating to or in reference to the RFP, and all other reports, charts, displays, schedules, exhibits, and other documentation submitted by the prospective contractors shall become the property of CTAC when received.
8. PROSPECTIVE CONTRACTOR'S REPRESENTATIVE: Each prospective contractor shall submit with its proposal the name, mailing address, email address and telephone number of the person(s) with authority to bind the firm and answer questions or provide clarification concerning the firm's proposal.
9. SUBCONTRACTING: Prospective contractors may propose to subcontract portions, but not all, of the work performed. However, prospective contractors shall clearly indicate in their proposals all the work they plan to subcontract and to whom it will be subcontracted. Prospective

contractors shall also provide identifying information for each proposed subcontractor similar to the identifying information provided for contractor submitting the proposal.

10. **TRADE SECRET INFORMATION:** Trade secrets or similar proprietary data which the prospective contractor does not wish disclosed to other than personnel involved in the proposal evaluation effort or post-award contract administration will be kept confidential to the extent permitted by law as follows: Each page shall be identified by the prospective contractor in boldface text at the top and bottom as "TRADE SECRET". Any section of the proposal which is to remain confidential shall also be so marked in boldface text on the title page of that section. Price information may not be deemed proprietary. In spite of what is labeled as confidential, proprietary or trade secret, the determination as to whether or not certain material is confidential, proprietary or a trade secret shall be determined by law. If a prospective contractor designates any information in its proposal as proprietary pursuant to this provision, the prospective contractor must also submit one copy of the proposal from which proprietary information has been excised. The proprietary material shall be excised in such a way as to allow the public to determine the general nature of the material removed and to retain as much of the content of the proposal as possible.
11. **ACCOMMODATIONS:** Reasonable accommodations will be provided by the CTAC for prospective contractor personnel who need assistance due to a physical disability. However, the CTAC must have reasonable advance written notice prior to the bidders' conference (if any) or any other visit to the CTAC's facilities. The prospective contractor shall request accommodations at time of registration.

SECTION 4: MODEL CONTRACT FOR SERVICES

NO. _____

BETWEEN THE CHILDREN'S TRUST OF ALACHUA COUNTY AND

THIS CONTRACT made and entered into this _____ day of _____, A.D., 20____ by and between the Children's Trust of Alachua County, an independent taxing district in Alachua County, hereinafter referred to as the "CTAC", and " _____", a not for profit corporation organized under the laws of the State of Florida hereinafter called the "Contractor". Collectively hereinafter CTAC and the Contractor are referred to as the "Parties".

WITNESSETH:

WHEREAS, the CTAC is authorized under § 125.901, Fla. Stat., and § 26.01, Fla. Stat., *et. seq.* Alachua County Code of Ordinances, for the purpose of providing children's services throughout Alachua County; and,

WHEREAS, the CTAC is charged with providing for a number of developmental and supportive services for children as set forth in § 125.901, Fla. Stat.; and,

WHEREAS, CTAC is desirous of entering into an Agreement with _____ to support programs and its services provided by the Contractor;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by the Parties, the Parties hereby agree as follows:

Section 1. Term:

A. This agreement shall commence on May 1st, 2021 and continue through and including August 31st, 2021, unless earlier terminated, as provided herein. CTAC performance and obligation to pay under this agreement is contingent upon a specific annual appropriation by the Children's Trust of Alachua County. The parties hereto understand that this Agreement is not a commitment of future appropriations.

Section 2. Performance of Services:

A. The Services will be performed by CONTRACTOR as specified in the RFP and the Response.

Section 3. Billing and Compensation:

A. Compensation. CONTRACTOR will be paid by the CTAC for the Services as follows:

1. Advance Payment – Upon completion of Deliverable 1 in Attachment 3, the Contractor may invoice the CTAC for an advance payment of 25% of the scholarship amount as listed on Form 3- Site Profile. The Contractor will not receive any additional payments until the advance has been trued up with actual services delivered.
2. Subsequent payments will be made on a monthly basis based on each site's weekly enrollment. To be considered enrolled, proper demographic information and at least on day of attendance in the week the child is enrolled is required (see Data and Reporting, Attachment 5)
3. Enrollment Fees will be reimbursed in the same manner as in #2 above.
4. Materials and Field Trips will be reimbursed on a cost-reimbursement basis.

B. Submission of the Contractor's invoice for final payment shall further constitute the Contractor's representation to the CTAC that, upon receipt by the Contractor of the amount invoiced, all obligations of the Contractor to others, including its consultants, incurred in connection with the program, will be paid in full, that the services or expenses have not been reimbursed by another contractor, and that the services provided served a public purpose. The Contractor shall submit invoices via email to invoice@childrenstrustofalachuacounty.us, or to the CTAC at the following address.

Children's Trust of Alachua County
P.O. Box 5669
Gainesville, FL 32627

C. In the event that the CTAC becomes credibly informed that any representations of relating to payment are wholly or partially inaccurate, the CTAC may withhold payment of sums then or in the future otherwise due to the Contractor until the inaccuracy, and the cause thereof, is corrected to the CTAC's reasonable satisfaction.

D. Payments for all sums are contingent upon meeting the deliverables described in Attachment 3: Deliverables and the approval of all supporting documentation required by the CTAC. All invoices shall contain the following statement "This request for payment is subject to Section 837.06 Florida Statutes." Invoices for payment shall be made in accordance with the provisions of Chapter 218, Part VII Florida Statutes (Local Government Prompt Payment Act).

E. The Contractor shall submit invoices by the 15th of every month and its final invoice for the grant period by _____ of each year. The CTAC has no obligation to provide reimbursement to the Contractor for invoices which include expenses incurred in any previous grant period if submitted after _____.

F. Invoice payments shall be sent to:

Section 4. Audit, Records, and Reporting:

A. The Contractor agrees to:

1) Maintain financial records and reports relating to the utilization of funds.

2) Maintain books, records, documents, invoices, and other evidence and accounting procedures and practices such as will permit the Contractor to sufficiently and properly reflect all direct costs of any nature associated with the program.

3) Permit all such records described in 1) and 2) above to be subject to inspection, review, and audit by the CTAC.

B. Reports shall be submitted as described in **Attachment 3**. The CTAC reserves the right to change the forms or formats of the reports without prior written notice to the Contractor. The Contractor shall submit these reports to the CTAC at the following address:

Children's Trust of Alachua County
P.O. Box 5669
Gainesville, FL 32627

C. The CTAC may defer payment to the Contractor for non-compliance with contract deliverables or program requirements.

Section 5. Default and Termination:

A. The failure of the Contractor to comply with any provision of this Agreement will place the Contractor in default. Prior to terminating the Agreement, the CTAC will notify the Contractor in writing. This notification will make specific reference to the provision which gave rise to the default. The CTAC will give the Contractor seven (7) days to submit a plan for curing the default. In the event the default situation is not corrected within the allotted time or to the satisfaction of the CTAC, prior to formal termination the Parties agree to mediation of the dispute or disputes and shall participate in good faith. The mediation shall be conducted by a professional mediator mutually agreed to by the

parties under the Florida mediation rules. Mediation shall be held no longer than twenty-one (21) days after the notice of default.

B. The CTAC may also terminate the Agreement without cause by providing ten (10) days written notice to the Contractor (hereinafter, "Termination for Convenience"). The CTAC Contract Manager is authorized to provide written notice of Termination for Convenience on behalf of the CTAC. Upon such notice, the Contractor will immediately discontinue all Services affected (unless the notice directs otherwise) and deliver to the CTAC all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Contractor in performing this Agreement, whether completed or in process. In the event of such Termination for Convenience, the Contractor's recovery against the CTAC shall be limited to that portion of the Annual Contract Price earned through the date of termination, but the Contractor shall not be entitled to any other or further recovery against the CTAC, including, but not limited to, damages, consequential or special damages, or any anticipated fees or profit on portions of the Services not performed.

C. If funds to finance this Agreement become unavailable, the CTAC may terminate the Agreement with no less than twenty-four (24) hours' notice in writing to the Contractor. The CTAC will be the final authority as to the availability of funds. The CTAC will pay the Contractor for all Services completed prior to delivery of notice of termination. In the event of such Termination, the Contractor's recovery against the CTAC shall be limited to that portion of the Annual Contract Price earned through the date of termination, but the Contractor shall not be entitled to any other or further recovery against the CTAC, including, but not limited to, damages, consequential or special damages, or any anticipated fees or profit on portions of the Services not performed.

Section 6. Monitoring:

A. To the extent law, statute or ordinance does not limit a grant of access solely by the authority of the Contractor, the Contractor, by accepting public funds, agrees to permit persons duly authorized by the CTAC to inspect all records, papers, documents, facilities, goods, and services of the Contractor and interview any employees and clients of the Contractor to be assured of satisfactory performance of the terms and conditions of this Agreement. When applicable, the CTAC will identify any deficiencies to the Contractor in writing and the Contractor will prepare a corrective action plan to rectify all deficiencies noted. The Contractor's failure to correct the deficiencies within the agreed upon time period may result in the CTAC withholding payments or the Contractor being deemed in breach or default resulting in termination of this Agreement.

Section 7. Modifications:

A. This Agreement may be modified and amended by mutual agreement of the parties; however, any modification shall only become effective upon incorporation of a written amendment to this Agreement, duly executed by both parties. The Parties further agree to renegotiate this Agreement if federal and/or state revision of any applicable laws or regulations makes changes in this Agreement necessary.

Section 8. Notices:

A. Except as otherwise provided in this Agreement any notice of default or termination from either party to the other party must be in writing and sent by certified mail, return receipt requested, or by personal delivery with receipt. All notices shall be deemed delivered two (2) business days after mailing, unless by personal delivery in which case delivery shall be deemed to occur upon actual receipt by the other party. For purposes of all notices, the Contractor and the CTAC representatives are:

CTAC: Chair, Children’s Trust of Alachua County
c/o Children’s Trust Custodian of Public Records
PO Box 5669
Gainesville, FL 32627

Contractor: _____

A copy of any notice shall also be sent to:

Alachua County: J.K. "Jess" Irby, Esq.
Clerk of the Circuit Court
12 S.E. 1st Street
Gainesville, Florida 32602
Attn: Finance and Accounting

Section 9. Assignment of Interest:

A. Neither party will assign or transfer any interest in this Agreement without prior written consent of the other party.

Section 11. Independent Contractor:

A. In the performance of this Agreement, the Contractor will be acting in the capacity of an independent contractor and not as an agent, employee, partner, joint venture, or associate of the CTAC. The Contractor is solely responsible for the means, method, techniques, sequence, and procedure utilized by the Contractor in the full performance of this Agreement. Neither the Contractor nor any of its employees, officers, agents, or any other individual directed to act on behalf of the Contractor for any act related to this Agreement shall represent, act, or purport to act or be deemed to be the agent, representative, employee, or servant of the CTAC.

B. For Independent Contractors outside the construction industry with fewer than four employees choosing not to secure workers' compensation coverage under the Florida Workers' Compensation Act, the Independent Contractor outside the construction industry verifies that it has posted clear written notice in a conspicuous location accessible to all employees, telling employees and others of their lack of entitlement to workers' compensation benefits.

C. Policies and decisions of the Contractor, which may be represented by the Contractor in performance of this Agreement, shall not be construed to be the policies or decisions of the CTAC.

Section 12. Indemnification:

A. To the maximum extent permitted by Florida law, the Contractor shall indemnify and hold harmless the CTAC and its officers and employees from any and all liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, caused by the negligence, recklessness, or intentional wrongful misconduct of the Contractor or anyone employed or utilized by the Contractor in the performance of this Agreement. The Contractor agrees that indemnification of the CTAC shall extend to any and all Services performed by the Contractor, its subcontractors, employees, agents, servants or assigns.

B. The Contractor's obligation to indemnify under this Article will survive the expiration or earlier termination of this Agreement until it is determined by final judgment that an action against the CTAC or an indemnified party for the matter indemnified hereunder is fully and finally barred by the applicable statute of limitations.

C. This obligation shall in no way be limited in any nature whatsoever by any limitation on the amount or type of Contractor insurance coverage. This indemnification provision shall survive the termination of the Agreement between the CTAC and the Contractor.

D. Nothing contained herein shall constitute a waiver by the CTAC of sovereign immunity or the provisions or limits of liability of § 768.28, Fla. Stat.

E. Paragraphs A-D do not apply to any Contractor which is a government entity protected by Sovereign Immunity under § 768.28, Fla. Stat. For those Agencies, the Parties agree that each party shall be responsible for their own negligence and that of their employees as provided under § 768.28, Fla. Stat. without a waiver of any terms of that statute.

Section 13. Insurance:

A. The Contractor will procure and maintain insurance throughout the entire term of this Agreement of the types and in the minimum amounts detailed in **Attachment 1**. A current Certificate of Insurance showing coverage of the types and in the amounts required is attached hereto as [].

B. Additionally, proof of automobile insurance will be required in the event the Contractor transports children as part of their program.

Section 14. Laws & Regulations:

A. The Contractor will comply with all laws, ordinances, regulations, and building code requirements applicable to the Services required by this Agreement. The Contractor is presumed to be familiar with all state and local laws, ordinances, code rules and regulations that may in any way affect the Services outlined in this Agreement. If the Contractor is not familiar with state and local laws, ordinances, code rules and regulations, the Contractor remains liable for any violation and all subsequent damages or fines. This section includes, but is not limited to background checks as required under Florida law for direct services involving children.

Section 15. E-Verify.

A. Pursuant to Section 448.095, Florida Statutes, the Contractor must register with and use the U.S. Department of Homeland Security's E-Verify system to verify the work authorization status of all new employees prior to entering into this Agreement. The Contractor shall include in all contracts with subcontractors performing Work pursuant to this Agreement, an express requirement that subcontractors utilize the federal E-Verify system in accordance with the terms governing use of the system to confirm employment eligibility of all new employees hired by subcontractors during the term of this Agreement. Subcontractor shall provide the Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with unauthorized aliens and the Contractor will provide a copy of such affidavit to the CTAC. If the CTAC has good faith belief that the Contractor has violated this section the CTAC will terminate this Agreement. If the CTAC has good faith belief that a subcontractor violated this section, but the Contractor has otherwise complied with this

section, the CTAC will notify the Contractor and the Contractor will terminate its agreement with such subcontractor.

Section 16. Non-Waiver:

A. The failure of either party to exercise any right shall not be considered a waiver of such right in the event of any further default or non-compliance.

Section 17. Severability:

A. If any provisions of this Agreement shall be declared illegal, void, or unenforceable, the other provisions shall not be affected but shall remain in full force and effect.

Section 18. Entire Agreement:

A. This Agreement contains all the terms and conditions agreed upon by the Parties.

Section 19. Collusion:

A. By signing this Agreement, the Contractor declares that this Agreement is made without any previous understanding, agreement, or connections with any persons, contractors, or corporations and that this Agreement is fair, and made in good faith without any outside control, collusion, or fraud.

Section 20. Conflict of Interest:

A. The Contractor warrants that neither it nor any of its employees have any financial or personal interest that conflicts with the execution of this Agreement. The Contractor shall notify the CTAC of any conflict of interest due to any other clients, contracts, or property interests.

Section 21. Third Party Beneficiaries:

A. This Agreement does not create any relationship with, or any rights in favor of, any third party.

Section 22. Governing Law and Venue:

A. This Agreement is governed in accordance with the laws of the State of Florida. Venue is in Alachua County, Florida in a Court of Competent Jurisdiction.

Section 23. Construction:

A. This Agreement shall not be construed more strictly against one party than against the other merely by virtue of the fact that it may have been prepared by one of the parties. It is recognized that both parties have substantially contributed to the preparation of this Agreement.

Section 24. Project Records:**A. General Provisions:**

1) Any document submitted to the CTAC may be a public record and is open for inspection or copying by any person or entity. "Public records" are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any Contractor per § 119.011(11), Fla. Stat. Any document is subject to inspection and copying unless exempted under § 119, Fla. Stat., or as otherwise provided by law.

2) In accordance with § 119.0701, Fla. Stat., the Contractor, *when acting on behalf of the CTAC*, as provided under § 119.012(2), Fla. Stat., shall keep and maintain public records as required by law and retain them as provided by the General Records Schedule established by the Department of State. Upon request from the CTAC's Custodian of Public Records, provide the CTAC with a copy of the requested records or allow the records to be inspected or copied within a reasonable time unless exempted under § 119, Fla. Stat., or as otherwise provided by law. Additionally, they shall provide the public records at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.

3) The Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement and following completion of this Agreement if the Professional does not transfer the records to the CTAC.

B. Confidential Information:

1) During the term of this Agreement or license, the Contractor may claim that some or all of information, including, but not limited to, software documentation, manuals, written methodologies and processes, pricing, discounts, or other considerations (hereafter collectively referred to as "Confidential Information"), is, or has been treated as confidential and proprietary in accordance with § 812.081, Fla. Stat., or other law, and is exempt from disclosure under § 119, Fla. Stat., the Public Records Law. The Contractor shall clearly identify and mark Confidential Information as "Confidential Information" or "CI" and the CTAC shall use reasonable efforts to maintain the confidentiality of the information properly identified as "Confidential Information" or "CI".

2) The CTAC shall promptly notify the Contractor in writing of any request received by the CTAC for disclosure of the Contractor's Confidential Information and the Contractor may assert any exemption from disclosure available under applicable law or seek a protective order against disclosure from a court of competent jurisdiction. The Contractor shall protect, defend, indemnify, and hold the CTAC, its officers, employees, and agents free and harmless from and against any claims or judgments arising out of a request for disclosure of Confidential Information. The Contractor shall investigate, handle, respond to, and defend, using counsel chosen by the CTAC, at the Contractor's sole cost and expense, any such claim, even if any such claim is groundless, false, or fraudulent. The Contractor shall pay for all costs and expenses related to such claim, including, but not limited to, payment of attorney fees, court costs, and expert witness fees and expenses. Upon completion of this Agreement or license, the provisions of this paragraph shall continue to survive. The Contractor releases the CTAC from claims or damages related to disclosure by the CTAC. If the Contractor is a Public Contractor under the laws of the State of Florida, there shall be no claim for indemnification, but the Contractor shall identify all confidential information they provide to the CTAC.

C. Project Completion:

1) Upon completion of, or in the event this Agreement is terminated, the Contractor, *when acting on behalf of the CTAC* as provided under § 119.011(2), Fla. Stat., shall transfer, at no cost, to the CTAC all public records in possession of the Contractor or keep and maintain public records required by the CTAC to perform the service. If the Contractor transfers all public records to the CTAC upon completion or termination of the Agreement, it must destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon the completion or termination of the Agreement all applicable requirements for retaining public records shall be met. All records stored electronically shall be provided to the CTAC, upon request from the CTAC's Custodian of Public Records, in a format that is compatible with the information technology systems of the CTAC.

D. Compliance:

1) An Applicant who fails to provide the public records to the CTAC within a reasonable time may be subject to penalties under § 119.10, Fla. Stat.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF § 119, Fla. Stat., TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CTAC REPRESENTATIVE AT:

EMAIL: publicrecordrequests@childrenstrustofalachuacounty.us

PHONE: (352) 374-1830

ADDRESS: P.O. Box 5669, Gainesville, FL 32627

Section 25. Communications:

A. The Contractor shall maintain a working email address and shall respond to email communications from the CTAC Contract Manager within twenty-four (24) business hours from the time the email was received electronically. The Contractor agrees to notify the CTAC Contract Manager of any changes in email, staff, Board of Directors, postal mailing address, etc. within twenty-four (24) hours of the change. The Contractor agrees to add the email and postal mailing addresses of the CTAC Contract Manager to any mailing lists utilized for the purpose of announcements, status reports, and the like.

Section 26. No Religious or Sectarian Requirement:

A. In accordance with Article 1, Section 3, Florida Constitution, and other applicable law, the funding provided under this Agreement may not be used in aid of any church, sect, or religious denomination or in aid of any sectarian institution. The program shall not promote the religion of the provider, be significantly sectarian in nature, involve religious indoctrination, require participation in religious ritual, or encourage the preference of one religion over another.

Section 27. Award Acknowledgement of Support:

A. The Contractor agrees to acknowledge the CTAC's support in all materials as specified on the CTAC website at <https://www.childrenstrustofalachuacounty.us/funding/page/provider-resources>

Section 28. Electronic Signatures.

A. The Parties agree that an electronic version of this Agreement shall have the same legal effect and enforceability as a paper version. The Parties further agree that this Agreement, regardless of whether in electronic or paper form, may be executed by use of electronic signatures. Electronic signatures shall have the same legal effect and enforceability as manually written signatures. The County shall determine the means and methods by which electronic signatures may be used to execute this Agreement and shall provide the Contractor with instructions on how to use said method. Delivery of this Agreement or any other document contemplated hereby bearing an manually written or electronic signature by facsimile transmission (whether directly from one facsimile device to another by means of a dial-up connection or whether mediated by the worldwide web), by electronic mail in "portable document format" (".pdf") form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same effect as physical delivery of the paper document bearing an original or electronic signature.

Section 29. Counterparts:

A. This Agreement may be executed in any number of and by the different parties hereto on separate counterparts, each of which when so executed shall be deemed to be an original, and such counterparts shall together constitute but one and the same instrument. Receipt via fax or email with pdf attachment by a party or its designated legal counsel of an executed counterpart of this contract shall constitute valid and sufficient delivery in order to complete execution and delivery of this contract and bind the parties to the terms hereof.

Section 30. Contract Documents:

A. This contract consists of the following documents which are hereby incorporated as if fully set forth herein and which, in case of conflict, shall have priority in the order listed:

- B. This document, as modified by any subsequent signed amendments
- C. Any amendments to the RFP
- D. The RFP as originally issued
- E. Any Purchase Order under the Contract
- F. The Response, provided that any terms in the Response that are prohibited under the

RFP shall not be included in this contract.

WITNESS WHEREOF, the parties have caused this Agreement to be executed for the uses and purposes therein expressed on the day and year first above-written.

CHILDREN'S TRUST OF ALACHUA COUNTY

By: _____

Colin Murphy
Executive Director

Date: _____

APPROVED AS TO FORM

Attorney for the Trust

CONTRACTOR

ATTEST (By Corporate Officer)

By: _____

Print: _____

Title: _____

By: _____

Print: _____

Title: _____

Date: _____

INCORPORATED OR ARE OTHERWISE NOT A NATURAL PERSON, PLEASE PROVIDE A CERTIFICATE OF INCUMBANCY AND AUTHORITY, OR A CORPORATE RESOLUTION, LISTING THOSE AUTHORIZED TO EXECUTE CONTRACTS. IF SIGNATURE AUTHORITY IS PROVIDED, ATTESTATION WILL NOT BE NECESSARY.

Attachment 1: Insurance Requirement
TYPE "B" INSURANCE REQUIREMENTS
"Professional or Consulting Services"

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the contractor, their agents, representatives, employees, or subcontractors.

I. COMMERCIAL GENERAL LIABILITY.

Coverage must be afforded under a per occurrence form policy for limits not less than \$200,000 General Aggregate, \$300,000 Products/Completed Operations Aggregate, \$300,000 Personal and Advertising Injury Liability, \$200,000 each Occurrence, \$50,000 Fire Damage Liability, and \$5,000 Medical Expense.

1. II. WORKERS COMPENSATION AND EMPLOYER'S LIABILITY.

2. A Coverage to apply for all employees at STATUTORY limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the USA Longshoremen & Harbor Workers Act.

4. B Employer's Liability limits for not less than \$100,000 each accident; \$500,000 disease policy limit and \$100,000 disease each employee must be included.

III. PROFESSIONAL LIABILITY or ERRORS AND OMISSIONS LIABILITY (E&O).

Professional (E&O) Liability must be afforded for not less than \$200,000 each claim, \$300,000 policy aggregate, required for Capital but not for Services.

IV. OTHER INSURANCE PROVISIONS.

A All Coverages

1. The Contractor shall provide a Certificate of Insurance to the Children's Trust of Alachua County with a thirty (30) day notice of cancellation. The certificate shall indicate if cover is provided under a "claims made" or "per occurrence" form. If any cover is provided under "claims made" form the certificate will show a retroactive date, which should be the same date of the contract (original if contact is renewed) or prior.

2. Contractors shall include all subcontractors as insured under its policies. All subcontractors shall be subject to the requirements stated herein.

CERTIFICATE HOLDER: Children's Trust of Alachua County

Attachment 2: Scope of Services

Target Population

The CTAC seeks to expand access to safe and enriching summer programming for children from low-income families living in Alachua County. Under the scope of services, contractors will recruit, and enroll children into summer camp programming under the following guidelines:

- Full scholarships: children from families at or below 200% 2020 federal poverty threshold, children with Individualized Educational Plan (IEP), and/or children from families receiving SNAP benefits
- Partial scholarships: children from families between 200% - 400% 2020 federal poverty level

[For reference: Poverty Thresholds for 2020 by Family Size](#)

Persons in Household	48 Contiguous States and D.C. Poverty Guidelines (Annual)							
	100%	133%	138%	150%	200%	250%	300%	400%
1	\$12,760	\$16,971	\$17,609	\$19,140	\$25,520	\$31,900	\$38,280	\$51,040
2	\$17,240	\$22,929	\$23,791	\$25,860	\$34,480	\$43,100	\$51,720	\$68,960
3	\$21,720	\$28,888	\$29,974	\$32,580	\$43,440	\$54,300	\$65,160	\$86,880
4	\$26,200	\$34,846	\$36,156	\$39,300	\$52,400	\$65,500	\$78,600	\$104,800
5	\$30,680	\$40,804	\$42,338	\$46,020	\$61,360	\$76,700	\$92,040	\$122,720
6	\$35,160	\$46,763	\$48,521	\$52,740	\$70,320	\$87,900	\$105,480	\$140,640
7	\$39,640	\$52,721	\$54,703	\$59,460	\$79,280	\$99,100	\$118,920	\$158,560
8	\$44,120	\$58,680	\$60,886	\$66,180	\$88,240	\$110,300	\$132,360	\$176,480

Add \$4,480 for each person over 8

Service Locations

Below is a summary of the funded service locations awarded under this scope of services. Contractors cannot make changes to service locations without written consent. Each funded service location will utilize the site profile submitted in the application process as the basis for program information.

Site Name	Site Address	City	Zip Code	Start Date	End Date	# of weeks of programming

Site Profiles

Site profiles awarded for funding will be inserted into this section of scope of services as completed in the application materials of the RFP

Staffing

1. **Positions:** All Contractors must identify one program director to administer the program. This individual will serve as the primary contact for CTAC in all matters related to the summer program. At the minimum, the program director will be responsible for managing and implementing the program as described in the Summer Site Profile to ensure that the Contractor meets its responsibilities to CTAC under the contract in a timely manner.
2. **Ratios:** Ratios should be designed to meet the needs of the students targeted by the program and should be appropriate to support the efforts to improve their academic achievement and personal growth goals. Contractors shall implement a ratio no greater than 1:20 ratio of staff /youth.
3. **Background Screening:** All staff working in CTAC-funded programs must comply with Level 2 background screening and fingerprinting requirements in accordance with § 943.0542, Fla. Stat., § 984.01, Fla. Stat., § 435, Fla. Stat., § 402, Fla. Stat., § 39.001, Fla. Stat., and § 1012.465, Fla. Stat. as applicable. The program must maintain staff personnel files which reflect that a screening result was received and reviewed to determine employment eligibility prior to employment. An Affidavit of Good Moral Character must be completed prior to hire for each employee, volunteer, and subcontracted personnel who work in direct contact with children. Program providers will be required to re-screen each employee, volunteer and/or subcontractor every five (5) years.
4. **Infant and Child CPR/First Aid:** Each summer program must have always at least one staff member on-site and during field trips with a current and valid certification in first aid training and infant and child cardiopulmonary resuscitation (CPR) procedures. CPR training may be classroom or online instruction and must include an on-site instructor-based skills assessment that is documented by a certified CPR instructor. Documentation of the online course and on-site assessment must be maintained on file at the facility.

Attachment 3: Deliverables

DATE RANGE	DELIVERABLE	EVIDENCE	DUE DATE
Date of Award – June 18th, 2021	1.Program Preparation	<input type="checkbox"/> Certificate of Insurance <input type="checkbox"/> Affidavit Letter outlining screening of all staff and volunteers <input type="checkbox"/> Registration for Philanthropy Hub	June 18th, 2021
Estimated May 2021	2.Attend CTAC Summer Provider training	<input type="checkbox"/> Training attendance	TDB
June 21st – June 30th, 2021	3.Implement the program in a safe and supportive environment # of days # of students	<input type="checkbox"/> Sign In/Sign Out Sheets <input type="checkbox"/> Monthly Invoice	July 15th, 2021
June 21-August 31 st , 2021	4.Submit enrollment and weekly program attendance	<input type="checkbox"/> Submission on CTAC data collection tools	Due Monday of every week for prior week attendance
July 1st – July 31st, 2021	5.Implement the program in a safe and supportive environment # of days # of students	<input type="checkbox"/> Sign In/Sign Out Sheets <input type="checkbox"/> Monthly Invoice	August 15th, 2021
August 1st – August 31st, 2021	6.Implement the program in a safe and supportive environment # of days # of students	<input type="checkbox"/> Sign In/Sign Out Sheets <input type="checkbox"/> Final Invoice In addition, submit the following <input type="checkbox"/> End-of-Program Narrative <input type="checkbox"/> Satisfaction Surveys	September 15th, 2021

NOTE: An Affidavit Letter is a letter on Contractor letterhead and clearly states that all staff and volunteers have completed the screening and completed Affidavits of Good Moral Character prior to the commencement of the program.

Attachment 4: Performance Measures

Quantity: How much?	FY21 Target
Number of children enrolled – full and partial scholarships	
Number of program days	
Quality/Effort: How well are services provided?	FY21 Target
Weekly Attendance	
Site Monitoring (developed by CTAC staff)	
Client Benefits: Is anyone better off?	
Parent and Child Satisfaction Surveys (developed by CTAC staff)	

Attachment 5: Data and Reporting

PARTICIPANT DATA	
DATA REQUIREMENT	Data Collection Tool
<p><u>Participant Demographics</u>: Providers are expected to collect and report the following:</p> <ul style="list-style-type: none"> •Enrollment criteria for scholarship •Alachua County Public School Student ID Number •Last name •First name •Home address (street, city, state, zip) •Date of birth •School name •Parent Name and contact information. •Current grade level (rising grade level if recorded during summer vacation) •Race •Full or Partial Scholarship Amount 	CTAC provided child enrollment form (alternative enrollment forms can be used if site collects the same information as required reporting for demographics)
<p><u>Parental Consent and Image Release</u>: Providers are expected to collect parental consent forms and image release forms from each participant</p>	CTAC provided child enrollment form and release form (alternative forms can be used if site collects the same information as required reporting)
Daily program attendance by enrolled participant	CTAC provided data collection form

PROGRAM QUALITY MEASURES	
DATA REQUIREMENT	Data Collection Tool
<p><u>Satisfaction Survey</u>: Providers are expected to administer child/youth and parent satisfaction surveys summer.</p>	CTAC provided data data collection form
<p><u>Participant Records</u>: Providers shall maintain a file for each child enrolled including enrollment forms and image release forms</p>	Site records
<p><u>Personnel Records</u>: Providers shall maintain a personnel file for each staff involved in the program, including in-kind staff and volunteers. Each file should contain, at a minimum, background screening results, proof of required trainings, and any required certifications or licensures.</p>	<p><u>Staff Qualifications</u>: Providers are expected to hire and retain staff and subcontractors with the necessary qualifications/credentials. Providers are expected to produce proof of required experience, education, and certifications/licensures as specified in Scope of Services</p>

	Due Date*	What to Report
Summer Camp	Monday of each Week	- Prior week's new participant demographics, attendance data
	15 th of Each Month	- Invoice based on actual attendance and enrollment
	September 15th	- Final report - Parent satisfaction surveys - Final invoice

File Attachments for Item:

10. Youth Development Advisory Committee Report – Mapping the Gaps

**Item:**

Youth Development Advisory Committee Report – Mapping the Gaps

Requested Action:

The Board is asked to receive the report

Background

On February 19, 2020 the Hon. Susanne Wilson Bullard and Member Tina Certain chaired the Youth Development Advisory Committee meeting. Stakeholders participated in a “Mapping the Gap” exercise facilitated by Barzella Papa, President and CEO of the Community Foundation of North Central Florida.

Attachments

Mapping the Gaps Chart

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Receive the report



Mapping Ages 6 – 18 Report
conducted February 19, 2021

By Barzella Papa, President & CEO, Community Foundation of North Central Florida
Lesley Banis, Director of Programs, Community Foundation of North Central Florida

Why is this Important?

With the onset of puberty typically at the age of 11 and 12, the teen years are a period of rapidly increasing intellectual and hormonal development. While all ages of development in children are important, the preteen and teen years is the time when a child's mind is maturing and laying the foundation for adult life. Research has shown that teens tend to engage in riskier behavior until they reach their 20s. And according to research, the most dangerous age is 14.

Eighteen percent of Alachua County's population is under the age of 18, of which, nearly 70% are ages 6 to 18.

Process

Our mapping session was held virtually utilizing tools and techniques to engage all participants. Our participants work closely with youth in a variety of ways: schools, afterschool providers, juvenile justice, mental health, etc., so it was crucial that we heard from everyone during our time together. To organize the work, we divided the age groups into two categories: middle and high school children ages 12 – 18 and elementary school children ages 6 – 11. We decided to start the day focused on the older age group.

Participants were asked to share what they believe were the critical issues facing children ages 12 – 18 in the four specified priority areas of the Children's Trust: Health, Education, Safety, and Caregiver Support. After each brainstorming session, participants were asked to expand upon their responses then prioritize the top three critical issues. After each of the four priority areas were completed, participants were asked to complete two sentences:

- 1) *In eight years, we will know we have succeeded because...*
- 2) *In order to succeed we need to...*

After completing the older group, participants repeated the process focused on elementary aged children, however in the essence of time, the priority areas were condensed into two: Health & Safety and Education/Caregiving Support. Results were compiled and tallied to determine key findings.

Additionally, participants were asked to share current resources working within each of the four priority areas to capture any additional gaps. All supplemental materials has been provided.

Key Findings:

There was an overwhelming consensus on the issues, desired outcomes, and solutions from all participants.

Mental Health

Mental health services, accessibility to and awareness of, was a top priority for both age groups as a critical issue, desired outcome, gap and solution. Repeatedly, the need for more widely available mental health services covering a broad spectrum of issues starting with self-image and coping mechanisms to trauma services. Suggestions included:

- Providers, such as afterschool programs, mentors, tutors, working with youth should receive Mental Health First Aid training
- Coordinated collaboration between providers and teachers to expert resources
- More diverse counselors
- Services should be wrap-around and include family as well
- Focus on implications of social media/peer pressure
- Coping skills and mechanisms should be provided at younger ages

Education

All participants agreed that outcomes should include increased graduation rates, decreased dropout rates, improved academic performance. However, what was notably missing was a “seamless pathway” for academic and vocation exploration and training. Exposing middle school-aged children to possible career paths and providing employment opportunities for teens would better prepare them for adult life.

Other issues prohibiting the education success for children include:

- Lack of resources for caregivers who may not be equipped to help with schoolwork
- Concern about the increasing educational gap due to remote learning
- Lack of emotional and academic preparedness for elementary aged children entering middle school

Safety

The increase in gun violence, gang activity, and juvenile arrest was the most pressing issue our older group is facing. The lack of safe places and providers focused on truancy and crime prevention was repeated as a concern. This category had the lowest entries for local resources. Improved communications between schools and afterschool programs could help address truancy issues.

Caregiver Support

The need for family/caregiving support resonated across all priority issues. More neighborhood-centered programs providing access for caregivers and children to resources such as education (tutoring programs), mental health services, safety, basic needs, transportation, were suggested repeatedly. Caregivers of all aged children need to know support is available for them and how to access those resources.

Final Thoughts

More than ten years ago, we conducted a similar session with more than 40 providers. The most pressing issues we faced at that time was the lack of senior resources and the increase in teen pregnancy. Since that session, our community has built robust programs for seniors, and teen pregnancy has been replaced with concerns of our youth’s mental health. What still lingers from our session a decade ago is the need for transportation and coordinated collaboration among providers – especially providers working with our youth. No child should be left behind or slip through the cracks.

Respectfully submitted,

		Current Critical Issues - Prioritized	GAPS	Desired Outcomes	Solution
Middle & High School Ages 12 - 18	Health: Mental & Physical	<ul style="list-style-type: none"> • Access to Mental Health Services • Substance Abuse • Depression 	<ul style="list-style-type: none"> • Accessibility • Coordination • Awareness of resources 	<ul style="list-style-type: none"> • Increase in acceptance of mental health services • Decrease in substance abuse reports • Decrease in teen suicide rates 	<ul style="list-style-type: none"> • Awareness of resources • Transportation • Reduce stigma • Diverse counselors
	Education	Educational equity	Coordination of resources/communication between schools and afterschool resources	<ul style="list-style-type: none"> • Increase in graduation rates • Improved school performances • Decrease in school dropout rates 	Increase in mentoring and tutoring services
		Lack of Parental Support	Disproportional resources available to parents	Increase in parental participation with teachers/providers	Educational resources for caregivers i.e. tutoring, afterschool homework help Mentoring
		Truancy/Lack of Engagement	Lack of communication between school and afterschool providers	Decrease in truancy reports	Increase in communication between school and afterschool providers
		Workforce Support/Placement	Lack of Teen Work Programs/Career Exploration Transportation Lack of awareness for current resources	<ul style="list-style-type: none"> • Increased rates of employed teens • Increased rates of career exploration & decisions 	Seamless pathway for career and academic tracks starting in middle school and continuing through high school
	Safety	Gun Violence	Lack of funding & providers Lowest report of resources	<ul style="list-style-type: none"> • Decrease in juvenile arrests • Decrease in youth gun violence reports 	<ul style="list-style-type: none"> • Safe places • Programs focused on reducing gang participation
		Peer Pressure/Social Media	Lack of monitoring cyberbullying incidents	Increase reports of improved self image	

		Lack of Supervised Programs/Safe Places	Lack of awareness for current resources	Increase in participation in afterschool programs	
	Family/Caregiver Support	Financial Concerns	Lack of <u>accessible</u> neighborhood-centered resources	Awareness of resources available for caregivers and children	Community-based resources for caregivers and children
		Lack of Parent at Home			
		Lack of Resources			
		Generational Barriers			
	Current Critical Issues - Prioritized	GAPS	Desired Outcomes	Solutions	
Elementary Ages 6 - 11	Health & Safety	Lack of quality out of school time	Transportation Lack of coordinated training for providers	Better out of school time Minimize wait list for out of school programs Accessibility to out of school programs	Local standards for out of school programs Coordinated transportation
		Lack of Social & Emotional Skills			
		Trauma	Awareness of current local resources	Trauma services provided at the earliest possible time	
	Education & Family/Caregiver Support	Lack of Family Support & Resources	Community-based resources for caregivers and children	Increased rates of parental participation with teachers & schools	Community-based resources for caregivers and children
		Basic Needs Not Being Met	Community-based resources for caregivers and children		
		Lack of Excitement for Education		Lower rates of children being retained Resilient youth, prepared both socially & academically, for the rigors of middle school	

File Attachments for Item:

11. News article and videolink: Alachua county commissioners give feedback as the Children's Trust of Alachua County updates board

News article and videolink: National Association of Counties Webinar: Why Local Leadership Matters to Young Children

News Article: Community must work together on vaccinations - article by Dr. Nancy Hardt and Mr. TJ Pyche

**Item:**

National Association of Counties Webinar: Why Local Leadership Matters to Young Children
Video Link: <https://vimeo.com/516297228/97c3bb8364>. Commissioner Ken Cornell starts at 32:45

Requested Action:

N/A

Background

Alachua County Commissioner Ken Cornell participated in a webinar organized by the National Association of Counties (NACo) discussed advancing strong PN-3 programs to improve outcomes for young children and their families. Commissioner Cornell appeared with Commissioner Carolyn Rice, Montgomery County, Ohio and April Jenkins, Children, you and Family Services Manager, Department of Human Services, El Paso County, Colorado.

Attachments

N/A

Programmatic Impact:

Community Engagement

Fiscal Impact:

N/A

Recommendation:

N/A

**Item:**

News article and videolink: Alachua county commissioners give feedback as the Children's Trust of Alachua County updates board

Requested Action:

N/A

Background

Executive Director Colin Murphy presented and answered questions at the Joint Meeting with the Alachua County Board of County Commissioners and the Children's Trust of Alachua County.

Attachments

[News article and videolink: Alachua county commissioners give feedback as the Children's Trust of Alachua County updates board.](#)

Programmatic Impact:

Community Engagement

Fiscal Impact:

N/A

Recommendation:

N/A

Nancy Hardt and TJ Pyche

Guest columnists

Published in The Gainesville Sun on February 23, 2021

Opinion – This piece expresses the views of its author(s), separate from those of this publication.

Community must work together on vaccinations

Don't let perfection be the enemy of good, the aphorism goes.

We are never going to convince everyone of the well-documented efficacy and safety of the COVID-19 vaccines. If we aim for and expect 100%, we are going to fall short.

However, we must try. Not being able to do it all is a poor excuse for doing nothing at all.

A group of 40 volunteers, organized by the Rotary Club of Gainesville, walked through east Gainesville neighborhoods on Feb. 21 to share information about the vaccines and assist neighbors in getting placed on Alachua County's vaccine waiting list. Rotary has the skill set for such pursuits, having worked hard to rid the globe of polio.

During our walk, we directed our efforts to Black neighbors who are 65 or older. As of Feb. 16, according to KFF (formerly the Kaiser Family Foundation), only 6% of the vaccines administered in Florida have gone to Black residents. This is in a state where Black residents compose 16% of our population.

In some ways, what we found was heartening. Many people had received the vaccine, much to the credit of places of worship (led largely by the Rev. Karl Anderson, president of the Alachua County Christian Pastors Association) and the officials from UF Health and the Florida Department of Health who reached out to them.

Veterans had received the vaccine at the Malcom Randall Department of Veterans Affairs Medical Center. Those with UF Health's online patient portal, MyChart, had been invited by email. Regardless of whether they had received the vaccine, most neighbors were happy to see us, offering words of encouragement and gratitude for the effort.

Local officials were helpful in the lead up to this effort. Paul Myers of the Florida Department of Health in Alachua County and Mark Sexton of Alachua County were quick to offer resources. They are just two of likely thousands of professionals in our community dedicated in some way to this effort.

We found that people seeking the vaccine faced barriers. For example, both an email and mobile phone number are required to sign up for the vaccine through the portal provided by the Department of Health, yet many of the people we spoke to had only one or the other (or neither). A few neighbors expressed concern about the safety of the vaccine or rejected outright any effort to assist. Not everyone is going to require the same level of effort.

Many in our community, thankfully, have rushed to receive the vaccine as soon as they could, hurdling any barriers that stood in their way. Yet, it is important we do not leave people behind, especially since clear racial disparities persist in disease frequency and death from COVID-19.

As the vaccine becomes more widely available, some of these issues will fix themselves. To illustrate, for every year younger a person is, the more likely it is that they will have the ability to communicate via text or email.

Other issues will not readily resolve, such as the distrust we have already mentioned. We do not need to convince everyone, but we do all need to work together to convince enough people. To do it as quickly as possible, everyone needs to pitch in.

Whether it's participating in or organizing something similar to what we did — or sharing credible and reliable information with friends and neighbors — we can all play a part, big or small.

If you are interested in helping out with a future neighborhood walk or hearing about similar efforts, email TJ Pyche at pychetj@gmail.com.

Nancy Hardt, M.D., is a retired physician and TJ Pyche works in Gainesville. Both are directors of the Rotary Club of Gainesville.

File Attachments for Item:

12. Notes from the Young/Youth Workshop on 2.17.2021 with the City of Gainesville

YOUTH/YOUNG ADULT WORKSHOP WITH CITY OF GAINESVILLE
DATE: 2/17/2021

1. **Suggestions from University of Florida Student Representatives:**
 - Addressing traffic problems at the University of Florida to mitigate loss of human life. Recently University of Florida students passed away due to traffic road related issues
 - Transportation and security at the University of Florida needs to be revamped. Nearby apartments need additional crosswalks and stop signs
 - Elimination of zoning practices that hinder affordable housing.
 - Closure of Graduate Student Housing (348 units); an urgent need exists to align the City with the University of Florida housing initiatives
Feedback from the Mayor: The mayor will follow up with the University of Florida leadership to discuss the housing closure issue

2. **Suggestion on Food Access:**
 - Increasing healthy food access in Gainesville especially within food desert zones
Feedback from Commissioner Simmons: working with local farmers and partnering with convenient stores will make healthy food available and boost the Gainesville economy

3. **Suggestion on Broadband Connectivity:**
 - Affordable costs for broadband connectivity for residents and business in Gainesville. The current prices are too high for broadband
Feedback from Commissioner Simmons: 04/12/2021 @2:30 PM - A broadband utility meeting will be held to address access within Alachua County. US Congresswoman Kat Cammack has been invited to participate at this meeting

4. **Suggestion from Reichert House:**
 - Efforts are needed to improve the infrastructure development in the eastern side of Gainesville.
 - A need for entertainment services in the eastern side of Gainesville
 - Need for SE & NE substations
 - Electricity rates are a cost factor
Feedback from the Mayor: There is a transformational project, a cultural hub on 6th and Waldo, in this region; GRU can help on utility costs for certain neighbors
Feedback from Commissioner Simmons: East Gainesville has lagged for some time. There is a FedEx facility and an Amazon depot however factors like improved lighting and review of zoning laws are some of the incentives that will attract investors and businesses.

5. **Suggestions on Business Startups:**
 - Business boot camps are needed for individuals who want to start a business
Feedback from Commissioner Ward – The Gainesville Entrepreneurial Program (GEP) was a program that had been set up to address this need however it was discontinued due to COVID-19
Feedback from the Mayor: CEID Center - Santa Fe has programs for people who want to start businesses; these programs are geared towards all individuals in Gainesville
Feedback from one of the Commissioners: Equity and Diversity Inclusion - Mentorship once or twice a year is provided via STARTGNV for local entrepreneurs on how to initiate a business, how to advertise a business, how to grow a business, etc.

6. **Suggestion on Homelessness:**
 - Additional efforts are needed to reduce the number of homeless populations in Alachua - areas around University and 13th.
Feedback from the Mayor: - Individuals with a social work background will be employed to help assist with our homeless population.

7. **Suggestion from Gainesville High School Student Representative:**
 - Increase in meaningful afterschool programs
 - Increase in internet access
 - Student advisory council

YOUTH/YOUNG ADULT WORKSHOP WITH CITY OF GAINESVILLE
DATE: 2/17/2021

8. **Suggestion from Lincoln Middle School Student Representative:**
 - Request to have lectures in engaging activities for students
 - Additional safety in public schools – at least 2 police for security
 - Boosting sanitation in rest room areas for public schools

9. **Suggestions from Santa Fe College Student Representatives:**
 - Fixing the roads around Santa Fe – 83rd Street and 23rd
 - Provide opportunities for immigrants in Gainesville to help with assimilation and ease in the navigation of various services available in the City. Jacksonville has shown success with Lutheran Services Florida regarding its immigrant services; issues exist locally concerning culture shock, financial literacy, ESL, and non-familiarity with systems in place
 - Scholarship for international students as an idea
Feedback from the Mayor: he will personally follow-up regarding Welcoming America

10. **Suggestion from Westwood Middle School Representative:**
 - Students are in need for motivation to want to learn. Opportunities for experienced students to assist these students will be helpful
Feedback from the Mayor: The City is working to help with programs that can help students

11. **Suggestion from Howard Bishop Representative:**
 - Programming for STEM – e.g. Tallahassee had one available but does not appear to be much locally here
Feedback from the Mayor: students can work with their school guidance counselor to identify STEM fields that are a best fit

12. **Suggestion on Mental Health:**
 - A need to address mental health issues in Gainesville especially today due to COVID-19
Feedback from the Mayor: Gainesville Police Co-Respondents & CRP are two programs the City currently has in place – frequent users of 911 calls will be reviewed to assess for mental illnesses. Other entities such as Meridian Behavioral Health, University of Florida Shand's are all engaged in addressing mental health issues in the City

13. **Suggestion from Ft. Clark Middle School Representative:**
 - Infrastructure development – potholes near the school drop off area
 - Bill Gates' eco-friendly concrete could be considered for utilization
 - Increased enforcement of DUIs needed
 - Positive behavior for teenagers is important
Feedback from the Mayor: An application called MYGNV is available for download to report potholes in the City and he can let the County know about the school's pothole since it is in their jurisdiction

14. **Suggestion from Eastside High School Representative:**
 - Other paths to success - High school programs aimed at future teachers, health professions and other skills

15. **Suggestion from Buchholz High School Representative:**
 - Lack of youth sports programs in Gainesville and lack of funding for them, particularly in middle schools

16. **Suggestion on Job Training:**
 - What types of economic opportunities are available, specifically on the Eastside?
Feedback from the Mayor: Gainesville has a large federal Job Corps site that it is waiting on the disposal process for acquisition and possible partnership with other stakeholders