



CHILDREN'S TRUST
OF ALACHUA COUNTY

CHILDREN'S TRUST REGULAR MEETING AGENDA

October 14, 2024 at 4:00 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

Call to Order

Roll Call

Agenda Review, Revision, and Approval

Approval of the agenda also approves all of the items on the consent agenda.

Consent Agenda

1. [Board Attendance YTD](#)
2. [9.9.2024 Regular Board Meeting Minutes](#)
3. [9.9.2024 First TRIM Hearing Minutes](#)
4. [9.23.2024 Regular Board Meeting Minutes](#)
5. [9.23.2024 Final TRIM Hearing Minutes](#)
6. [9.23.2024 Board Meeting Evaluation - Survey Results](#)
7. [FY 2024 Budget Report \(August\)](#)
8. [FY 2024 Checks and Expenditures Report \(August\)](#)
9. [FY 2024 Programmatic Award and Expenditures Report \(August\)](#)
10. [September Sponsorship Applications](#)

General Public Comments

Chair's Report

11. [Annual Evaluation of Executive Director](#)

Executive Director's Report

12. [10.14.2024 ED Report](#)
13. [Comprehensive Literacy Plan and Assessment September Update](#)
14. [Board Meeting Calendar for 2025](#)
15. [Adoption of Policy Updates to CTAC By-Laws](#)

Old Business

16. [2024 Extended School Year Literacy Pilot](#)

New Business

17. [Summer Program Evaluation Results \(Bonnie Wagner\)](#)

General Public Comments

Board Member Comments

For Your Information

Items in this section are for informational purposes only and do not require any by the Trust.

18. [Maternal and Child Health Initiative and Listening Sessions Preliminary Data Update](#)

Next Meeting Dates

Regular Board Meeting - Monday, November 4th, 2024 @ 4:00 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

Regular Board Meeting - Monday, December 9th, 2024 @ 4:00 PM

Alachua Co. Headquarters Library, Meeting Room A, 401 E University Ave., Gainesville, FL 32601

Adjournment

Virtual Meeting Information

View or listen to the meeting: https://www.youtube.com/channel/UCpYNq_GkjCo9FQo3qR5-SOw

Public Comments: Submit online at <http://www.childrenstrustofalachuacounty.us/commentcard>.

Guidelines for Public Comments

Public comments can be made in person at Children’s Trust Board Meetings. We will no longer take comments by Zoom or by phone. If you would like to submit a written comment or a written transcript of your public comment before or after the meeting, these will be provided to Board Members prior to the next Board Meeting.

Any member of the public wishing to be heard either under the agenda section “General Public Comments” or on a specific agenda item shall approach the podium at the appropriate time.

Members of the public recognized by the Chair will have three (3) minutes to speak on a single subject matter. If an individual seeks to be heard on more than one agenda item, the Chair shall determine the amount of time allotted to the speaker. However, such time shall not exceed ten (10) minutes without the approval of the Board or Committee. The Clerk of the Trust is the official timekeeper.

Public members may not share or transfer all or part of their allotted time to any other person or agenda item, except as permitted by this Policy. To the extent a speaker has previously addressed a Board or Committee on the same subject, the Board Chair may limit repeat comments at the Board meeting by the same speaker.

File Attachments for Item:

1. Board Attendance YTD

2024 Board Member Attendance

Item 1.

Regular Meetings	2/12/2024	3/4/2024	4/8/2024	5/13/2024	6/10/2024	8/12/2024	9/9/2024	9/23/2024	10/14/2024	11/4/2024	12/9/2024
Andrew	P	P	absent	P	P	P	P	P			
Certain	P	P	P	P	P	P	P	P			
Chance	P	P	P	P	P	P	P	P			
Cornell	P	V	P	P	P	P	P	P			
Ferrero	P	P	P	P	P	absent	P	P			
Hardt	P	P	P	V	V	V	V	V			
Labarta	P	P	absent	P	P	P	P	absent			
Pinkoson	P	absent	P	P	P	P	P	P			
Twombly	P	P	P	P	absent	V	P	P			

Special Meetings	Workshop RFP Youth Health 3/25/2024	Joint with Board of County Commissioners 5/6/2024	Workshop RFP Enrichment 5/30/2024	Workshop on FY25 Budget 6/10/2024	Workshop on Maternal Child Health Initiatives 8/12/2024	First TRIM FY2025 9/9/2024	Final TRIM FY2025 9/23/2024
Andrew	absent	absent	absent	absent	absent	P	P
Certain	P	P	V	P	P	P	P
Chance	P	P	absent	P	absent	P	P
Cornell	P	P	P	P	V	P	P
Ferrero	absent	absent	V	P	absent	P	P
Hardt	absent	P	absent	V	V	V	V
Labarta	absent	P	P	P	P	P	absent
Pinkoson	P	P	P	P	P	P	P
Twombly	P	absent	P	absent	V	P	P

V = Virtual Attendance
P = Physical Attendance

File Attachments for Item:

2. 9.9.2024 Regular Board Meeting Minutes



CHILDREN'S TRUST
OF ALACHUA COUNTY

CHILDREN'S TRUST REGULAR MEETING MINUTES

September 09, 2024 at 4:00 PM

Jack Durrance Auditorium, Alachua Co. Admin Building, 12 SE 1st Street, Gainesville, FL, 32601

Call to Order

Chair Pinkoson called the meeting to order at 4:00 PM.

Roll Call

PRESENT

Chair Lee Pinkoson
Vice Chair Ken Cornell
Member Shane Andrew
Member Tina Certain
Member Mary Chance
Member Judge Denise R. Ferrero
Member Nancy Hardt – attended virtually
Member Maggie Labarta
Treasurer Cheryl Twombly

Agenda Review, Revision, and Approval

Motion to approve the agenda made by Vice Chair Cornell, Seconded by Member Certain.

Motion was unanimously approved by voice vote.

Consent Agenda

1. Board Attendance YTD
2. 8.12.2024 Board Workshop on Maternal Child Health Initiatives Minutes
3. 8.12.2024 Regular Board Meeting Minutes
4. 8.12.2024 Board Meeting Evaluation - Survey Results
5. FY 2024 Budget Report (July)
6. FY 2024 Checks and Expenditures Report (July)
7. FY 2024 Programmatic Award and Expenditures Report (July)
8. August Sponsorship Applications

General Public Comments

Executive Director's Report

9. 9.9.2024 ED Report

ED Kiner reported on the success of the Grants Conference on August 22, 2024, held by the Center for Nonprofit Excellence, the Community Foundation of North Central Florida, and sponsored by the Children's Trust. Over 100 non-profit leaders were able to attend at no-cost to learn about best practices for applying for non-profit grants. Another successful event was the August 24-25, 2024, kick-off of Flourish Alachua, a postpartum doula training and certification program, offered in collaboration with BEAM Birth Network. ED Kiner announced the promotion of Kristy Goldwire to Chief Operating Officer and welcomed Scott Sumner – Chief Financial Officer, Amalie Bethune – Program Specialist, Thomas Hill – Budget Specialist, and Jeannine Seider – Budget Specialist, to the team.

Presentations

10. Afterschool Program Results (Bonnie Wagner)

RP&E Coordinator Bonnie Wagner shared evaluation results for the seven FY2024 afterschool programs funded by the Children's Trust - Aces in Motion, Boys & Girls Club, Deeper Purpose Community Church, Gainesville Circus Center, Girls Place, Kids Count of Alachua County, and the Willie Mae Stokes Community Center. In addition to key statistics on served demographics, programs offered, and participation, this presentation also reported on pre- and post-surveys of attendee's social-emotional skills. Overall, 64% of youth experienced improvements over the course of the school year for those participating in 4 months or more of afterschool. On the post-test, 81% had proficient skills or demonstrated improvement in social-emotional skills.

This meeting was recessed at 5:01 PM and reconvened at 5:08 PM in order to complete the required First TRIM Hearing of the Children's Trust of Alachua County on September 9, 2024.

New Business

11. Recommendation for Award – Enrichment RFP 2024-02

COO Kristy Goldwire reported the recommendations for funding seventeen applicants of the Enrichment RFP 2024-02. This RFP aims to fund qualified providers to offer enrichment services that will provide children and youth with educational programming and activities that extend beyond their regular school day, afterschool, and summer camp. Enrichment services are designed to address youth needs in many different areas such as culture, social-emotional development, arts, STEM, recreation, etc.

Motion made by Vice Chair Cornell, Seconded by Member Certain to 1) Approve Resolution 2024-09 Enrichment RFP 2024-02, award recommendation not to exceed \$1,000,000, 2) To authorize CTAC staff to negotiate and execute agreements with organizations that scored 70 or higher, 3) To bring back to the Board a report of unspent funds, 4) To limit the cost per session not to exceed \$1,000, and to report back on how organizations adjusted their programming in response.

Motion was unanimously approved by voice vote.

Chair Pinkoson requested to have a discussion for future RFPs about the maximum amount of funding a provider can request of the total allocation.

General Public Comments

Board Member Comments

For Your Information

Items in this section are for informational purposes only and do not require action by the Trust.

- 12. Comprehensive Literacy Plan and Assessment Update
- 13. Maternal and Child Health Initiative and Listening Sessions
- 14. FY2025-2026 Funding Recommendation Based on Percentage
- 15. Upcoming Board Program Presentations

Next Meeting Dates

Regular Board Meeting - Monday, September 23rd, 2024 @ 4:00 PM
Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

Final TRIM Meeting - Monday, September 23rd, 2024 @ 5:01 PM
Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

Adjournment

Chair Pinkoson adjourned the meeting at 6:03 PM.

File Attachments for Item:

3. 9.9.2024 First TRIM Hearing Minutes



CHILDREN'S TRUST
OF ALACHUA COUNTY

FIRST TRIM HEARING MINUTES

September 09, 2024, at 5:01 PM

Jack Durrance Auditorium, Alachua Co. Admin Building, 12 SE 1st Street, Gainesville, FL, 32601

Call to Order

Chair Lee Pinkoson called the meeting to order at 5:01 PM.

Roll Call

PRESENT

Chair Lee Pinkoson
Vice Chair Ken Cornell
Treasurer Cheryl Twombly
Member Shane Andrew
Member Tina Certain
Member Mary Chance
Member Judge Denise R. Ferrero
Member Nancy Hardt – attended virtually – not voting
Member Maggie Labarta

Public Hearing - FY2025 Proposed Millage and Tentative Budget

1. FY2025 Tentative Budget
2. Resolution 2024-10 (Proposed Millage) and Resolution 2024-11 (Tentative Budget)

Motion made by Vice Chair Cornell, Seconded by Member Certain to approve Resolution 2024-10 Proposed Millage.

Voting Yea: Chair Pinkoson, Vice Chair Cornell, Treasurer Twombly, Member Andrew, Member Certain, Member Chance, Member Labarta

Not Voting: Member Judge Ferrero, Member Hardt

Motion made by Vice Chair Cornell, Seconded by Member Labarta to approve Resolution 2024-11 Tentative Budget.

Voting Yea: Chair Pinkoson, Vice Chair Cornell, Treasurer Twombly, Member Andrew, Member Certain, Member Chance, Member Judge Ferrero, Member Labarta

Not Voting: Member Hardt

Board Member Comments

General Public Comments

Next Meeting Date

Final TRIM Meeting - Monday, September 23rd, 2024 @ 5:01 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

Adjournment

Chair Lee Pinkoson adjourned the meeting at 5:08 PM.

File Attachments for Item:

4. 9.23.2024 Regular Board Meeting Minutes



CHILDREN'S TRUST
OF ALACHUA COUNTY

CHILDREN'S TRUST REGULAR MEETING MINUTES

September 23, 2024 at 4:00 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

Call to Order

Chair Pinkoson called the meeting to order at 4:00 PM.

Roll Call

PRESENT

Chair Lee Pinkoson
Vice Chair Ken Cornell
Treasurer Cheryl Twombly
Member Shane Andrew
Member Tina Certain
Member Mary Chance
Member Judge Denise R. Ferrero
Member Nancy Hardt – attended virtually – not voting

ABSENT

Member Maggie Labarta

Agenda Review, Revision, and Approval

Motion to approve the agenda made by Vice Chair Cornell, Seconded by Member Certain.

Motion was unanimously approved by voice vote.

Consent Agenda

1. Board Attendance YTD
2. 9.9.2024 Board Meeting Evaluation - Survey Results
3. Contract Renewal for HR Services with James Moore & Co.

General Public Comments

Old Business

4. Gun Violence Prevention Funding Proposal – Brandy Stone, Community Health Director, Gainesville Fire Rescue, City of Gainesville, and Brittany Coleman, Gun Violence Intervention Program Manager, Gainesville Fire Rescue

Ms. Stone and Ms. Coleman reported on the formation of the Gun Violence Prevention Alliance, a collaborative effort between the City of Gainesville, Alachua County, and Santa Fe College. The alliance aims to identify solutions and strategies to prevent gun violence and violent crime, focusing on evidence-based programs and a trauma-informed approach. Their funding proposal, allocated at \$500,000, aims to fund six Grant-Funded Projects (total of \$198,000), Violence Interruption and Training (\$150,000), Technology Hub Carts (\$50,344), a Grant Manager (\$45,350), a Strategic Planning Consultant (\$30,000), an Administrative Assistant (\$21,500), and a Facilitator for the Youth Steering Committee (\$4,750).

Board Members asked about the evidence-based connection between technology and stopping violence in the community, ongoing technology maintenance costs, public involvement in strategic planning, and the important of providing employability skills and engaging parents.

Motion made by Vice Chair Cornell, Seconded by Member Certain that CTAC approve the Gun Violence Prevention Funding Proposal, and ask that the Alliance reallocate the Grant Manager (\$45,350) and the Administrative Assistant (\$21,500) funds, and work with Alachua County, Santa Fe College, and the City of Gainesville to fund these positions.

Motion was unanimously approved by voice vote.

This meeting was recessed at 5:01 PM and reconvened at 5:10 PM in order to complete the required Final TRIM Hearing of the Children’s Trust of Alachua County on September 23, 2024.

New Business

5. BoCC Interlocal Agreement

In 2019, the Children’s Trust of Alachua County and the Board of County Commissioners of Alachua County entered into an Interlocal Agreement, per Florida Statutes 163.01 to cooperatively and efficiently provide mutual benefit to the organizations and the citizens of Alachua County. Amended annually, this agreement allows CTAC employees to participate in the County’s benefit plan, and use the services of the County Attorney’s Office, the Department of Information Technology, and the Department of Facilities Management.

Motion made by Vice Chair Cornell, Seconded by Member Certain, to approve the execution of the FY25 Interlocal Agreement between the Children’s Trust and Alachua County Board of County Commissioners.

Motion was unanimously approved by voice vote.

6. Summer Camp 2024 Results & Summer 2025 Planning (Bonnie Wagner)

RP&E Coordinator Bonnie Wagner discussed the FY24 Summer Camp Results noting the demographics of youth, scholarship eligibility criteria, dates of programming, performance measures, and feedback from youth and parents.

Surveys were provided to the Board Members requesting their input regarding performance measures, scholarship rates, academic enrichment, etc. for an upcoming workshop to discuss the FY25 Summer Programming RFP.

Motion made by Vice Chair Cornell, Seconded by Member Certain to receive the report, to have Board Members submit their surveys within the next two weeks, and schedule a workshop on October 14, 2024, at 2:00 PM.

Motion was unanimously approved by voice vote.

7. Trust Sponsorships Overview – Elizabeth Cayson

Community Engagement Manager, Liz Cayson, reported that 42 community events across Alachua County were sponsored by the Children’s Trust during FY23-24. Sharon Decker, President of the High Springs Chamber of Commerce, was in attendance to thank CTAC for sponsoring their recent Back to School event which saw 400 kids receive backpacks and school supplies in time for the first day of school. Jason Sweat, President and Founder of Swampbots Robotics, a STEM education program, spoke and brought local students to express appreciation. Events sponsored consisted of educational events, school readiness, service and cultural fairs, and health resource events.

General Public Comments

Board Member Comments

Next Meeting Dates

Regular Board Meeting - Monday, October 14th, 2024 @ 4:00 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

Regular Board Meeting - Monday, November 4th, 2024 @ 4:00 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

Adjournment

Chair Pinkoson adjourned the meeting at 6:24 PM.

File Attachments for Item:

5. 9.23.2024 Final TRIM Hearing Minutes



CHILDREN'S TRUST
OF ALACHUA COUNTY

FINAL TRIM HEARING MINUTES

September 23, 2024, at 5:01 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

Call to Order

Chair Lee Pinkoson called the meeting to order at 5:01 PM.

Roll Call

PRESENT

Chair Lee Pinkoson
Vice Chair Ken Cornell
Treasurer Cheryl Twombly
Member Shane Andrew
Member Tina Certain
Member Mary Chance
Member Judge Denise R. Ferrero
Member Nancy Hardt – attended virtually – not voting

ABSENT

Member Maggie Labarta

Agenda Review, Revision and Approval

Motion to approve the agenda made by Member Certain, Seconded by Vice Chair Cornell.

Motion was unanimously approved by voice vote.

Public Hearing - FY2025 Final Millage and Final Budget

1. FY2025 Proposed Budget
2. Resolution 2024-12 (Final Millage) and Resolution 2024-13 (Final Budget)

Motion made by Vice Chair Cornell, Seconded by Member Certain to approve Resolution 2024-12 Final Millage.

Voting Yea: Chair Pinkoson, Vice Chair Cornell, Treasurer Twombly, Member Andrew, Member Certain, Member Chance

Not Voting: Member Judge Ferrero, Member Hardt

Motion made by Vice Chair Cornell, Seconded by Member Certain to approve Resolution 2024-13 Final Budget.

Voting Yea: Chair Pinkoson, Vice Chair Cornell, Treasurer Twombly, Member Andrew, Member Certain, Member Chance, Member Judge Ferrero

Not Voting: Member Hardt

Board Member Comments

General Public Comments

Adjournment

Chair Lee Pinkoson adjourned the meeting at 5:10 PM.

File Attachments for Item:

6. 9.23.2024 Board Meeting Evaluation - Survey Results



Summary of Board Meeting Evaluation Surveys

Per Board Policy 1.15, each meeting Board members will have the opportunity to evaluate the effectiveness and efficiency of meetings and provide suggestions on how to improve and make the best use of Board meetings. The following is a summary of the input Board members provided for review by the Board, CTAC staff, and members of the public regarding the most recent Board meeting.

<u>Date of Meeting:</u>	September 23, 2024
<u>Completion Rate:</u>	88% of Board members completed (7 of 8)¹

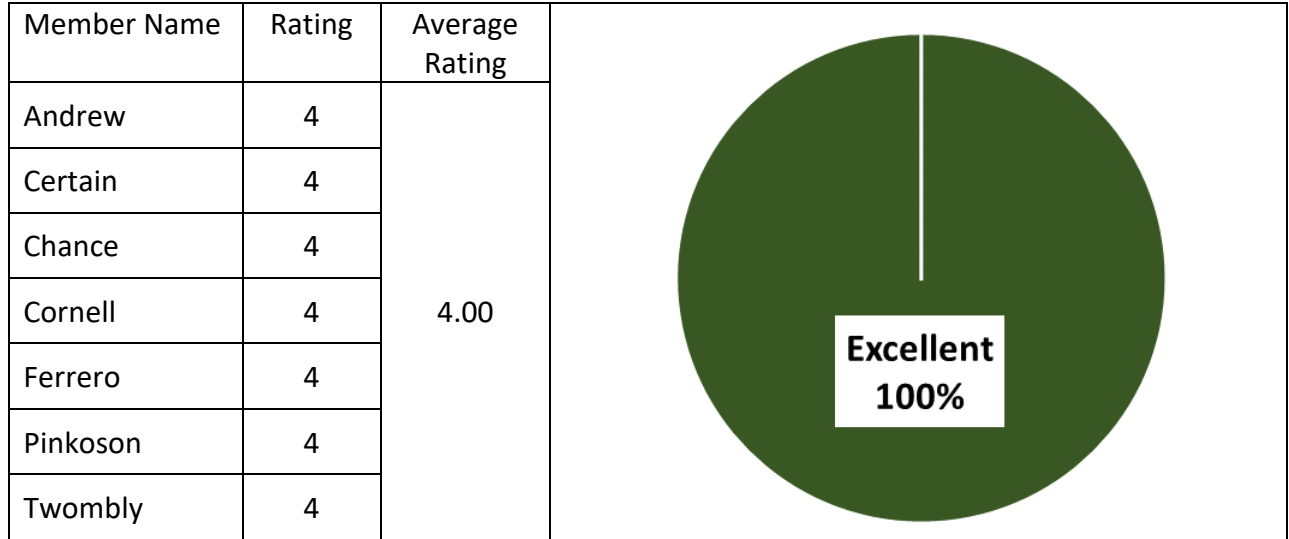
Evaluation of Meeting Components:

Board members rate the effectiveness and efficiency of four meeting components from 1 to 4. A rating of 1 = “poor”, 2 = “fair”, 3 = “good”, and 4 = “excellent”. All Board members provided ratings of “excellent” for Materials Provided and CTAC Staff. All meeting components received ratings of either “good” or “excellent”. The majority of the Board meeting time was focused on a proposal presentation given by the Gun Violence Prevention Alliance. Feedback was given that this report could have had more information.

Meeting Component				
Date of Meeting	Materials Provided	Meeting Facilitation	CTAC Staff	Presentations
September 23, 2024	4.00 ↑	3.83	4.00 ↑	3.71 ↓
Average Rating (Cumulative to Date)	3.75	3.83	3.87	3.80

¹ Eight Board members attended in-person or virtually on 9/23/2024, seven (7) of which completed a survey.

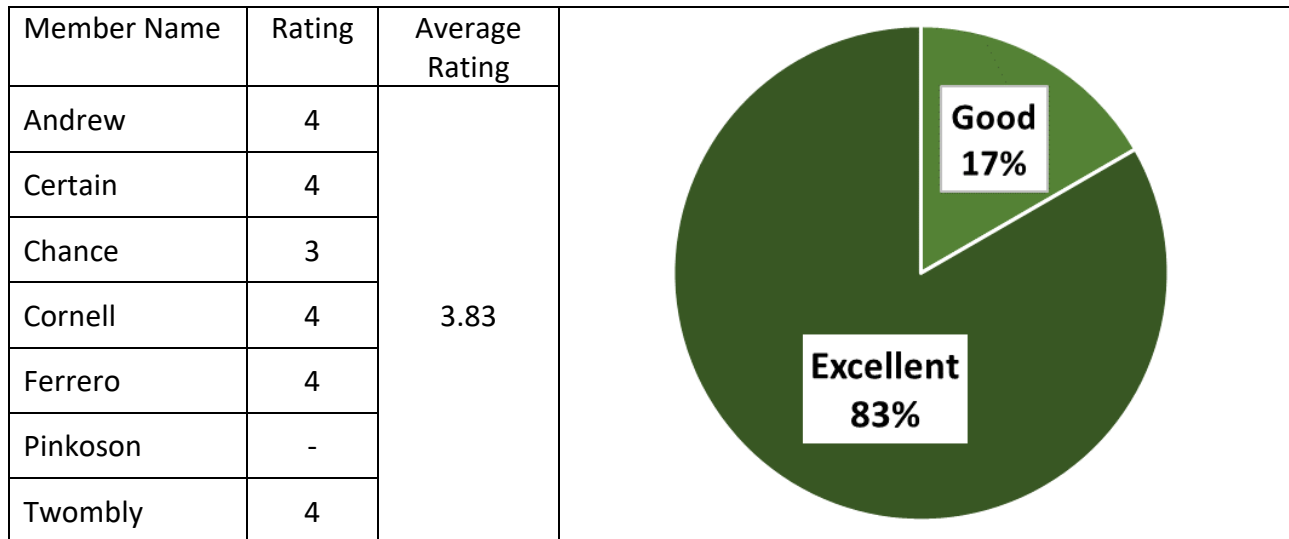
Materials Provided (The Board packet was received in a timely fashion and provided the information needed to prepare for the meeting)



Comments:

- The report from the city could have included more information. (Pinkoson).


Meeting Facilitation (The Chair ensured Board members and members of the public who wanted to speak had the opportunity to be heard)



Comments: None received.

CTAC Staff (CTAC staff were knowledgeable on their agenda items and prepared to address questions, or provide a plan for follow-up)

Member Name	Rating	Average Rating
Andrew	4	4.00
Certain	4	
Chance	4	
Cornell	4	
Ferrero	4	
Pinkoson	4	
Twombly	4	

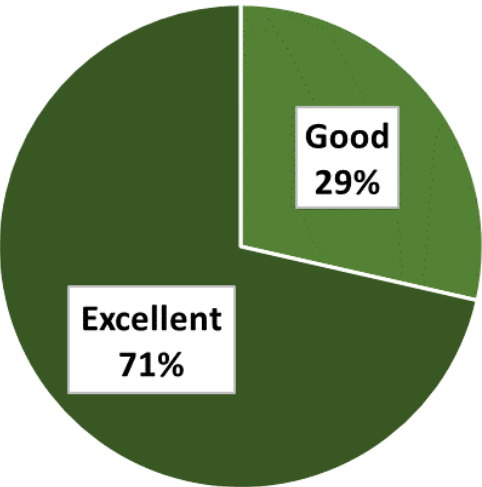


A pie chart representing the distribution of ratings. The entire circle is a dark green color, indicating that 100% of the ratings were 'Excellent'. A white box in the center of the chart contains the text 'Excellent 100%'.

Comments: None received.

Presentations (Presentations were helpful in providing information on programs and policies to guide decision-making and allow for input and transparency)

Member Name	Rating	Average Rating
Andrew	4	3.71
Certain	3	
Chance	3	
Cornell	4	
Ferrero	4	
Pinkoson	4	
Twombly	4	



A pie chart representing the distribution of ratings. The chart is divided into two segments: a large dark green segment representing 'Excellent' at 71%, and a smaller medium green segment representing 'Good' at 29%. White boxes are placed on each segment with their respective labels and percentages.

Comments: None received.

Finally, Board members can provide general comments on the meeting overall as well as topics they'd like to see addressed on future agendas. These comments are listed below.

General Comments:

- Great meeting – Thank you! (Cornell).

Items, Presentations, or other Information for future Board agendas:

- None received.

File Attachments for Item:

7. FY 2024 Budget Report (August)



Item:

FY 2024 Budget Report (August)

Requested Action:

The Trust is asked to receive the July Budget Report

Background

Board Policy 3.50 requires that “the CTAC will perform quarterly reviews to determine if the budgetary plan is being followed and if budgetary expectations are being achieved. Any problems discovered in this process will be corrected at the appropriate level of budgetary control.”

Attachments

Income Statement
Balance Sheet
Notes to Financial Statements

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Receive the Report

**CHILDREN'S TRUST OF ALACHUA COUNTY
BALANCE SHEET
GOVERNMENTAL FUNDS
YTD Transactions Through August 31, 2024**

	General Fund 001	Special Revenue Fund 101	Collaborative Task Force Fund 102	Capital Projects Fund 301	Total Governmental Funds
Assets					
Cash & Cash Equivalents	14,154,569.95	(15,554.84)	(10,000.00)	(802,433.78)	13,326,581.33
Prepaid Expenses	9,550.00				9,550.00
Capital:					
Land				476,780.00	476,780.00
Building				1,460,986.75	1,460,986.75
Building Renovation				84,123.50	84,123.50
Accumulated Depreciation				(29,108.16)	(29,108.16)
Capital Total				1,992,782.09	1,992,782.09
Total Assets	14,164,119.95	(15,554.84)	(10,000.00)	1,190,348.31	15,328,913.42
Liabilities					
Accounts Payable	89,158.23	-	-	-	89,158.23
Total Liabilities	89,158.23	-	-	-	89,158.23
Equity					
Fund Equity	14,074,961.72	(15,554.84)	(10,000.00)	1,190,348.31	15,239,755.19
Total Equity	14,074,961.72	(15,554.84)	(10,000.00)	1,190,348.31	15,239,755.19
Total Liabilities and Equity	14,164,119.95	(15,554.84)	(10,000.00)	1,190,348.31	15,328,913.42

**CHILDREN'S TRUST OF ALACHUA COUNTY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YTD Transactions Through August 31, 2024**

	All Funds FY 23-24 Budget A	General Fund 001 B	YTD Encumbrances C	Special Revenue Fund 101 D	Collaborative Task Force Fund 102 E	Capital Projects Fund 301 F	FY 2024 YTD Actuals All Funds G = B+C+D+E+F	FY 2023 YTD Actuals All Funds H	Actuals w/Encumbrances \$ Variance G-H	Budget to Actual w/Encumbrances % Variance G / A	Budget to Actual w/o Encumbrances % Variance G / A
Revenues											
Ad Valorem Taxes	9,412,041.00	9,486,387.47					9,486,387.47	8,459,865.87	1,026,521.60	101%	101%
Grants and Awards	106,709.00			185,924.75			185,924.75	94,534.89	91,389.86	174%	174%
Opioid Task Force	55,000.00				(20,000.00)		(20,000.00)	(20,000.00)	-36%	-36%	
Interest & Other	425,000.00	735,355.90		2,583.08		34,975.41	772,914.39	626,714.96	146,199.43	182%	182%
Use of Fund Balance	5,386,958.00						-	-	-	0%	0%
Literacy Task Force Transfer In	40,000.00						-	-	-	0%	0%
Capital Transfer In	1,000,000.00					1,000,000.00	1,000,000.00	1,000,000.00	-	100%	100%
Capital Non Operating Begin Balance	2,000,000.00						-	-	-	0%	0%
Total Revenues	18,425,708.00	10,221,743.37	-	188,507.83	(20,000.00)	1,034,975.41	11,425,226.61	10,181,115.72	1,244,110.89	62%	62%
Expenditures											
Personnel Services	1,477,015.00	1,287,437.39					1,287,437.39	1,287,437.39	187,577.61	87%	87%
Operating	1,556,267.00	1,019,037.83	148,290.56				1,167,328.39	1,065,553.89	101,774.50	75%	65%
Grant Awards (Programs)	10,273,302.00	3,475,907.56	4,518,518.67				7,994,426.23	3,867,390.67	4,127,035.56	78%	34%
Grants & Awards (Special Revenue Fund)	106,709.00		67,735.50	322,207.70			389,943.20	136,180.30	253,762.90	365%	302%
Task Forces	95,000.00						-	-	-	0%	0%
Capital Expense	2,963,000.00		194,124.00			1,946,896.25	2,141,020.25	2,141,020.25	-	72%	66%
Depreciation Expense	37,000.00					29,108.16	29,108.16	29,108.16	-	79%	79%
Sub-Total Expenditures	16,508,293.00	5,782,382.78	4,928,668.73	322,207.70	-	1,976,004.41	13,009,263.62	5,069,124.86	7,940,138.76	79%	49%
Other Financing Sources (Uses)											
Transfers Out	1,040,000.00	1,000,000.00	-	-	-	-	1,000,000.00	5,237.00	994,763.00	96%	96%
Appropriated Reserve	877,415.00	-	-	-	-	-	-	-	-	-	-
Total Transfers	1,917,415.00	1,000,000.00	-	-	-	-	1,000,000.00	5,237.00	994,763.00	52%	52%
Total Expenditures	18,425,708.00	6,782,382.78	4,928,668.73	322,207.70	-	1,976,004.41	14,009,263.62	5,074,361.86	8,934,901.76	76%	49%
Net Income (Expense)	-	3,439,360.59	(4,928,668.73)	(133,699.87)	(20,000.00)	(941,029.00)	(2,584,037.01)	5,106,753.86	(7,690,790.87)		
Fund Balances - Beginning of Year		10,611,094.00		127,352.00	10,000.00	2,131,377.31	12,879,823.31	13,610,070.69	(730,247.38)		
Estimated Fund Balances - June 2024	-	14,050,454.59	(4,928,668.73)	(6,347.87)	(10,000.00)	1,190,348.31	10,295,786.30	18,716,824.55	(8,421,038.25)		

Notes

- This report is YTD through August 31, 2024.
- The beginning Fund Balances are as of 9/30/2023 audited balances.



FY 2024 Notes to Financial Statements (August)

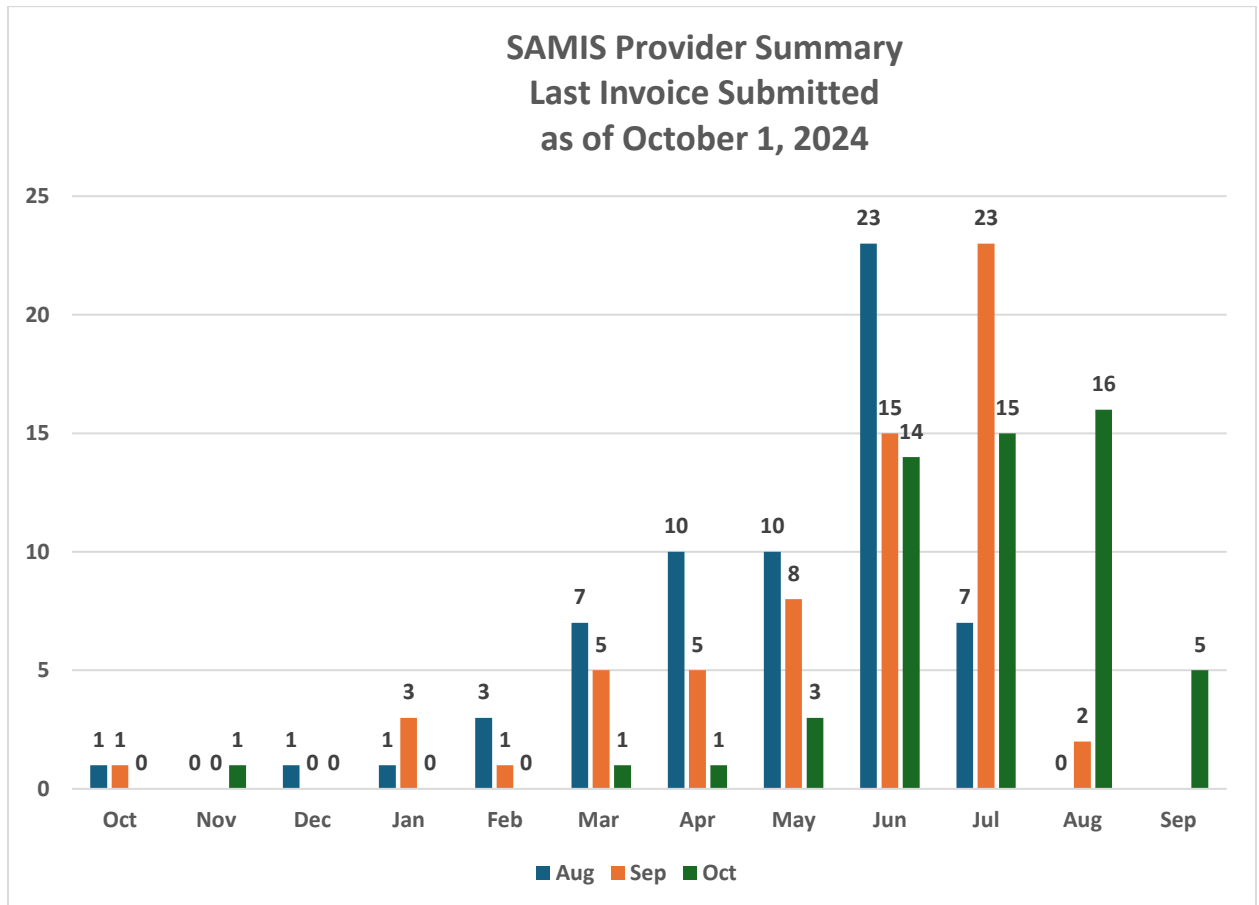
Revenues:

- Ad Valorem Taxes have exceeded budgeted revenue by \$74,346. Nominal additional tax revenue is expected by the fiscal year end.
- Interest income from our Prime account has exceeded budgeted revenue by \$310,355.90. Additional interest income of \$58,952 is expected by the fiscal year end.
- Use of Fund Balance – the CTAC Board opted to use \$5,491,155 from Fund Balance to fund commitments as budgeted.
- The Opioid Task Force actual of (\$20,000) reflects refunds to the City of Archer and the City of Alachua.
- The CTAC Board approved \$1,000,000 to transfer to Capital.

Expenses:

- Personnel expenditures reflect a positive variance of \$293,755 (18.6%) compared to budget and are expected to maintain a positive variance by the fiscal year end.
- Operating expenditures reflect a positive variance of \$148,290.56 (9.5%) compared to budget and are expected to maintain a positive variance by the fiscal year end.
- Grants & Awards expenditures to Providers reflect a positive variance of \$2,278,875 (22%) compared to budget, inclusive of encumbrances. Actual expenditures reflect 33.8% of budget without encumbrances.
- Grants & Awards (Special Revenue Fund) reflect adjustments made to the budget based on changes with the Business Leadership Institute and the Early Learning Coalition
- No funds have been expended for Task Forces.
- Capital expenditures fully recognize the purchase of the CTAC property and building, including a new roof and interior painting.
- Depreciation expenditures recognize the accumulated depreciation of the capital assets through July.

- The table below summarizes the Provider Status based on the last invoice submitted to CTAC for reimbursement. Providers with the last invoice submission between November 2023 and July 2024 are at risk of not receiving full funding if all invoices are not submitted by CTAC before October 15th.



FY2023 Audit Recommendations – Progress Update:

We continue to make good progress on all three audit recommendations:

2023-01 | Bank Reconciliations

- We have reconciled bank accounts through August, and we have a list of journal entries to resolve.
- Journals are up to date in terms of approval, including Bank Accounts Journals.
- All Prime interest and Tax revenue recorded through August.
- All Capital expenditures are now reported in the General Ledger.

2023-02 | Financial Close and Reporting

- We have a solid outline of our month-end process that was developed in July – for August month-end close.
- We are consulting with Heather Donovan from PurvisGray to look over our shoulders and provide guidance as we approach year-end.
- We have identified two configuration changes implemented in New World that facilitate correct month-end closing procedures.
- Program funding correctly reported by Goal for August.

2303-03 | Journal Entries (Separation of Duties)

- Appropriate Separation of Duties have already implemented and remain in place with zero deviation.

The Internal Controls and Fiscal Assessment project has been initiated with BDO. The Finance team is responding to a Document Request List that is the beginning of Phase 1.

File Attachments for Item:

8. FY 2024 Checks and Expenditures Report (August)



Item:

FY 2024 Checks and Expenditures Report (August)

Requested Action:

The Trust is asked to receive the report.

Background

Resolution 2020-2 requires that “All checks for expenditures or contracts which have not been expressly approved by the Trust shall be reported to the Trust on a monthly basis. The report may be under the consent agenda subject to being removed for further discussion.”

Attachments

August 2024 Checks and Expenditures Report

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Receive the Report

Children's Trust of Ala Cty LIVE
Bank Account Activity Report
 Reconciled & Un-Reconciled
 From Date: 08/01/2024 - To Date: 08/31/2024

Bank: Bank of America
 Bank Account: Concentration Account

Deposits: Date	Type	Deposit Information	Description	Department	Amount
08/20/2024	Collection		Check	0700 - Clerk Finance and Accounting	345.00
08/20/2024	Collection		Other	0700 - Clerk Finance and Accounting	1,977.95
					\$2,322.95

Checks: Status Check Number Payment Date Reconciled Source Payee Name Amount

No Transactions Exist

EFTs: Status EFT Number Payment Date Reconciled Source Payee Name Amount

Open	55	08/07/2024	07/31/2024	Accounts Payable	MISSION SQUARE RETIREMENT	480.07
Open	56	08/15/2024		Accounts Payable	MISSION SQUARE RETIREMENT	482.57
					\$962.64	

Returned Checks: Date Payer Check Number Amount

No Transactions Exist

Wire Transfers: Type Date Vendor Description Internal Account Amount

Wire Transfer Out	08/01/2024		08.01.24 transfer to 0940	ZBA Accounts Payable	(9,084.04)
Wire Transfer Out	08/02/2024		08.02.24 transfer to 0940	ZBA Accounts Payable	(101,582.70)
Wire Transfer Out	08/06/2024		08.06.24 transfer to 0940	ZBA Accounts Payable	(800.00)
Wire Transfer Out	08/07/2024		08.07.24 transfer to 0940	ZBA Accounts Payable	(2,000.00)
Wire Transfer Out	08/08/2024		08.08.24 transfer to 0940	ZBA Accounts Payable	(14,250.17)
Wire Transfer Out	08/09/2024		08.09.24 transfer to 0940	ZBA Accounts Payable	(136,207.95)
Wire Transfer Out	08/13/2024		08.13.24 transfer to 0940	ZBA Accounts Payable	(34,762.66)
Wire Transfer Out	08/14/2024		08.14.24 transfer to 0940	ZBA Accounts Payable	(185,284.82)
Wire Transfer Out	08/15/2024		08.15.24 transfer to 0940	ZBA Accounts Payable	(1,176.25)
Wire Transfer Out	08/16/2024		08.16.24 transfer to 0940	ZBA Accounts Payable	(24,471.24)
Wire Transfer Out	08/19/2024		08.19.24 transfer to 0940	ZBA Accounts Payable	(9,491.21)
Wire Transfer Out	08/20/2024		08.20.24 transfer to 0940	ZBA Accounts Payable	(132,120.56)

Children's Trust of Ala Cty LIVE
Bank Account Activity Report
 Reconciled & Un-Reconciled
 From Date: 08/01/2024 - To Date: 08/31/2024

Bank	Bank Account	Type	Date	Description	Amount
.	Wire Transfer Out		08/21/2024	08.21.24 transfer to 0940	(8,368.05)
.	Wire Transfer Out		08/23/2024	08.23.24 transfer to 0940	(214,859.31)
.	Wire Transfer Out		08/28/2024	8.28.24 transfer to 940	(45,697.40)
.	Wire Transfer Out		08/29/2024	8.29.24 transfer to 940	(4,068.68)
.	Wire Transfer Out		08/30/2024	8.30.24 transfer to 940	(793.13)
					(\$925,018.17)

Adjustments: Type Description Amount
 . No Transactions Exist

Children's Trust of Ala Cty LIVE
Bank Account Activity Report
 Reconciled & Un-Reconciled
 From Date: 08/01/2024 - To Date: 08/31/2024

Bank: Bank of America Bank Account: ZBA Accounts Payable

Deposits:		Date	Type	Deposit Information	Description	Department	Amount	
No Transactions Exist								
Checks:		Status	Check Number	Payment Date	Reconciled	Source	Payee Name	Amount
	Reconciled		12015	08/02/2024	08/31/2024	Accounts Payable	Rodriguez, Miranda	828.75
	Reconciled		12017	08/07/2024	08/31/2024	Accounts Payable	Business Leaders Institute for Early Learning	55,635.50
	Reconciled		12018	08/07/2024	08/31/2024	Accounts Payable	Catholic Charities Bureau Inc.	5,330.37
	Reconciled		12019	08/07/2024	08/31/2024	Accounts Payable	City of Alachua	34,762.66
	Reconciled		12020	08/07/2024	08/31/2024	Accounts Payable	Doves of Loves Cleaning Services LLC	700.00
	Reconciled		12021	08/08/2024	08/31/2024	Accounts Payable	Hill's Bar-B-Que and Catering LLC	2,227.33
	Reconciled		12022	08/12/2024	08/31/2024	Accounts Payable	ALACHUA COUNTY PROPERTY APPRAISER	46,421.00
	Reconciled		12023	08/12/2024	08/31/2024	Accounts Payable	Allegra Gainesville	317.50
	Reconciled		12024	08/12/2024	08/31/2024	Accounts Payable	Community Foundation of North Central Florida	33,340.00
	Reconciled		12025	08/12/2024	08/31/2024	Accounts Payable	Doves of Loves Cleaning Services LLC	700.00
	Reconciled		12026	08/12/2024	08/31/2024	Accounts Payable	James Moore & Co P. L.	2,000.00
	Reconciled		12027	08/12/2024	08/31/2024	Accounts Payable	Language Line Services Inc.	296.38
	Reconciled		12028	08/12/2024	08/31/2024	Accounts Payable	OFFICE DEPOT	1,290.65
	Reconciled		12029	08/12/2024	08/31/2024	Accounts Payable	Pride Center of North Central Florida	1,000.00
	Reconciled		12030	08/12/2024	08/31/2024	Accounts Payable	Willie Mae Stokes Community Center	7,500.00
	Reconciled		12031	08/12/2024	08/31/2024	Accounts Payable	WW Gay Fire Protection Inc.	129.00
	Reconciled		12032	08/14/2024	08/31/2024	Accounts Payable	Allegra Gainesville	667.26
	Reconciled		12033	08/14/2024	08/31/2024	Accounts Payable	City of Gainesville - PRCA	2,314.93
	Reconciled		12034	08/14/2024	08/31/2024	Accounts Payable	Gainesville Area Chamber of Commerce Inc	4,390.00
	Reconciled		12035	08/14/2024	08/31/2024	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	1,377.40
	Reconciled		12036	08/14/2024	08/31/2024	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	700.00
	Reconciled		12037	08/14/2024	08/31/2024	Accounts Payable	RIVER PHOENIX CENTER FOR PEACEBUILDING, INC.	5,000.00
	Reconciled		12038	08/14/2024	08/31/2024	Accounts Payable	Rodriguez, Miranda	476.25
	Reconciled		12039	08/14/2024	08/31/2024	Accounts Payable	Stropnicki, Little Bear	1,135.34
	Reconciled		12040	08/14/2024	08/31/2024	Accounts Payable	Sutherland, Jordan	510.00
	Reconciled		12041	08/14/2024	08/31/2024	Accounts Payable	Wake up and Dream Inc.	2,500.00
	Open		12042	08/14/2024		Accounts Payable	WUFT TV/FM	750.00

Children's Trust of Ala Cty LIVE Bank Account Activity Report

Reconciled & Un-Reconciled

From Date: 08/01/2024 - To Date: 08/31/2024

Bank	Bank Account								
	Reconciled	946	08/07/2024	08/31/2024	Accounts Payable	Made for More Foundation Inc.	5,537.22		
	Reconciled	947	08/07/2024	08/31/2024	Accounts Payable	Motiv8U of North Central Florida Inc	11,040.19		
	Reconciled	948	08/07/2024	08/31/2024	Accounts Payable	RABIN, KIRSTEN	82.81		
	Reconciled	950	08/07/2024	08/31/2024	Accounts Payable	Florida Retirement System	13,550.17		
	Reconciled	953	08/12/2024	08/31/2024	Accounts Payable	100 Black Men of Greater Florida GNV, Inc.	2,500.00		
	Reconciled	954	08/12/2024	08/31/2024	Accounts Payable	Ashley McClellan dba The Concrete Rose Foundation	2,500.00		
	Reconciled	955	08/12/2024	08/31/2024	Accounts Payable	Brittany K. Fadiora dba BEAM Birth Network LLC	7,290.00		
	Reconciled	956	08/12/2024	08/31/2024	Accounts Payable	CFX OFFICE TECHNOLOGY	219.86		
	Reconciled	957	08/12/2024	08/31/2024	Accounts Payable	Express Services Inc.	1,077.57		
	Reconciled	958	08/12/2024	08/31/2024	Accounts Payable	GAINESVILLE AREA COMMUNITY TENNIS ASSOCIATION	36,788.55		
	Reconciled	959	08/12/2024	08/31/2024	Accounts Payable	GIRLS PLACE, INC.	11,689.04		
	Reconciled	960	08/12/2024	08/31/2024	Accounts Payable	Greater Bethel AME Church	5,000.00		
	Reconciled	961	08/12/2024	08/31/2024	Accounts Payable	Old Town Ministries	2,500.00		
	Reconciled	962	08/12/2024	08/31/2024	Accounts Payable	Partnership for Strong Families	9,300.89		
	Reconciled	963	08/12/2024	08/31/2024	Accounts Payable	Randstad North America Inc. Spherion Staffing LLC	4,102.25		
	Reconciled	964	08/12/2024	08/31/2024	Accounts Payable	Webauthor.com LLC	2,000.00		
	Reconciled	966	08/14/2024	08/31/2024	Accounts Payable	Express Services Inc.	1,559.46		
	Reconciled	967	08/14/2024	08/31/2024	Accounts Payable	Gainesville Circus Center Inc	13,282.78		
	Reconciled	973	08/16/2024	08/31/2024	Accounts Payable	AlphaStaff Inc.	39,350.79		
	Reconciled	968	08/19/2024	08/31/2024	Accounts Payable	BOYS & GIRLS CLUBS OF NE FL, INC	1,856.68		
	Reconciled	969	08/19/2024	08/31/2024	Accounts Payable	CULTURAL ARTS COALITION INC.	24,019.32		
	Reconciled	970	08/19/2024	08/31/2024	Accounts Payable	Deeper Purpose Community Church Inc	49,456.40		
	Reconciled	971	08/19/2024	08/31/2024	Accounts Payable	Gainesville Thrives Inc.	2,664.83		
	Reconciled	972	08/19/2024	08/31/2024	Accounts Payable	North Central Florida YMCA	50,000.00		
	Reconciled	975	08/19/2024	08/31/2024	Accounts Payable	Health Equity Inc	32.29		
	Reconciled	983	08/20/2024	08/31/2024	Accounts Payable	BANK OF AMERICA	3,480.87		
	Reconciled	976	08/21/2024	08/31/2024	Accounts Payable	Express Services Inc.	1,320.00		
	Reconciled	977	08/21/2024	08/31/2024	Accounts Payable	HEALTHY START OF NORTH CENTRAL FL	5,244.34		
	Reconciled	978	08/21/2024	08/31/2024	Accounts Payable	NEW TECHNOLOGY MADE SIMPLE NOW, INC.	5,809.81		
	Reconciled	979	08/21/2024	08/31/2024	Accounts Payable	Partnership for Strong Families	55,324.62		
	Reconciled	980	08/21/2024	08/31/2024	Accounts Payable	STAR CENTER CHILDRENS THEATRE, INC.	590.00		
	Reconciled	981	08/21/2024	08/31/2024	Accounts Payable	The District Board of Trustees of Santa Fe College	1,065.00		

Children's Trust of Ala Cty LIVE
Bank Account Activity Report
 Reconciled & Un-Reconciled
 From Date: 08/01/2024 - To Date: 08/31/2024

Bank	Bank Account	Check Number	Date	Payor	Amount
.	Reconciled	982	08/21/2024	Accounts Payable	91,835.54
	Reconciled	1066	08/31/2024	Accounts Payable	23.00
	Open	984	08/26/2024	Accounts Payable	608.00
	Open	985	08/29/2024	Accounts Payable	6,324.03
	Open	986	08/29/2024	Accounts Payable	117.25
	Open	987	08/29/2024	Accounts Payable	300.00
	Open	988	08/29/2024	Accounts Payable	2,500.00
	Open	989	08/29/2024	Accounts Payable	2,500.00
	Open	990	08/29/2024	Accounts Payable	3,036.80
	Open	991	08/29/2024	Accounts Payable	12,364.43
	Open	992	08/29/2024	Accounts Payable	36,330.00
	Reconciled	994	08/30/2024	Accounts Payable	44,697.40
					<u>\$729,091.44</u>

Returned Checks: Date Payer Check Number Amount

No Transactions Exist

Wire Transfers:	Type	Date	Vendor	Description	Internal Account	Amount
Wire Transfer In		08/01/2024		08.01.24 transfer to 0940	Concentration Account	9,084.04
Wire Transfer In		08/02/2024		08.02.24 transfer to 0940	Concentration Account	101,582.70
Wire Transfer In		08/06/2024		08.06.24 transfer to 0940	Concentration Account	800.00
Wire Transfer In		08/07/2024		08.07.24 transfer to 0940	Concentration Account	2,000.00
Wire Transfer In		08/08/2024		08.08.24 transfer to 0940	Concentration Account	14,250.17
Wire Transfer In		08/09/2024		08.09.24 transfer to 0940	Concentration Account	136,207.95
Wire Transfer In		08/13/2024		08.13.24 transfer to 0940	Concentration Account	34,762.66
Wire Transfer In		08/14/2024		08.14.24 transfer to 0940	Concentration Account	185,284.82
Wire Transfer In		08/15/2024		08.15.24 transfer to 0940	Concentration Account	1,176.25
Wire Transfer In		08/16/2024		08.16.24 transfer to 0940	Concentration Account	24,471.24
Wire Transfer In		08/19/2024		08.19.24 transfer to 0940	Concentration Account	9,491.21
Wire Transfer In		08/20/2024		08.20.24 transfer to 0940	Concentration Account	132,120.56
Wire Transfer In		08/21/2024		08.21.24 transfer to 0940	Concentration Account	8,368.05
Wire Transfer In		08/23/2024		08.23.24 transfer to 0940	Concentration Account	214,859.31
Wire Transfer In		08/28/2024		8.28.24 transfer to 940	Concentration Account	45,697.40
Wire Transfer In		08/29/2024		8.29.24 transfer to 940	Concentration Account	4,068.68
Wire Transfer In		08/30/2024		8.30.24 transfer to 940	Concentration Account	793.13

Children's Trust of Ala Cty LIVE
Bank Account Activity Report
Reconciled & Un-Reconciled
From Date: 08/01/2024 - To Date: 08/31/2024

Bank Bank Account

\$925,018.17

Adjustments: Type Date Description Amount

No Transactions Exist

File Attachments for Item:

9. FY 2024 Programmatic Award and Expenditures Report (August)



Item:

FY 2024 Programmatic Award and Expenditures Report (August)

Requested Action:

The Trust is asked to receive the report.

Background

Upon request of Board Members, Provide monthly report of Programmatic funding by Goal. The report should include initial awarded amount and YTD expenses. The report may be under the consent agenda subject to being removed for further discussion.”

Attachments

FY 2024 Programmatic Awards and Expenditures Report (August)

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Receive the Report

**PROGRAMMATIC AWARDS AND EXPENDITURES REPORT
THROUGH August 31, 2024**

Item 9.

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expensed
GOAL 1: ALL CHILDREN AND YOUTH ARE HEALTHY AND HAVE NUTURING CAREGIVERS AND RELATIONSHIPS 001.15.1500.569.83.10						
FAMILY RESOURCE CENTERS CONSULTANT	Partnership for Strong Families	\$168,593.00	\$168,593.00	\$41,626.74	\$126,966.26	24.69%
FAMILY RESOURCE CENTERS/COMMUNITY NAVIGATORS	Partnership for Strong Families	\$581,407.00	\$581,407.00	\$194,063.32	\$387,343.68	33.38%
MATERNAL FAMILY PARTNER	Healthy Start of North Central Florida, Inc.	\$82,992.00	\$65,450.88	\$27,815.55	\$37,635.33	42.50%
NEWBORN HOME VISITING PROGRAM FY23	Healthy Start of North Central Florida, Inc.	\$22,484.14	\$22,484.14	\$22,484.14	\$0.00	100.00%
NEWBORN HOME VISITING PROGRAM FY24	Healthy Start of North Central Florida, Inc.	\$442,624.00	\$442,624.00	\$151,724.15	\$290,899.85	34.28%
Partners in Adolescent Lifestyle Support (PALS) THRIVE (A University of Florida	UF Shand's Health	\$108,992.00	\$108,992.00	\$57,926.46	\$51,065.54	53.15%
PROJECT YOUTH BUILD PARENTING PROGRAM	FL Institute for Workforce Innovation, Inc. d/b/a Project Youth Build	\$54,496.00	\$54,496.00	\$50,675.28	\$3,820.72	92.99%
REACH COMMUNITY COUNSELING SERVICES FOR ADOLESCENT GIRLS	PACE Center for Girls Inc.	\$108,992.00	\$108,992.00	\$45,526.36	\$63,465.64	41.77%
Reducing Trauma to Abused Children Therapy Program	Child Advocacy Center	\$150,000.00	\$150,000.00	\$32,400.00	\$117,600.00	21.60%
SAVING SMILES	UF College of Dentistry Oct-Dec	\$30,204.75	\$30,204.75	\$21,852.00	\$8,352.75	72.35%
SAVING SMILES	UF College of Dentistry Jan-Sep	\$78,000.00	\$78,000.00	\$53,928.90	\$24,071.10	69.14%
WEEKEND BACKPACK PROGRAM	Catholic Charities Oct-Dec	\$20,117.83	\$20,117.83	\$13,976.45	\$6,141.38	69.47%
WEEKEND BACKPACK PROGRAM	Catholic Charities Jan-Jun	\$26,000.00	\$26,000.00	\$25,322.23	\$677.77	97.39%
WELLNESS COORINATOR @ HOWARD BISHOP MS	Children's Home Society of Florida	\$34,672.37	\$34,672.37	\$12,966.97	\$21,705.40	37.40%
Willie Mae Stokes Community Center - Family Resource Center	Willie Mae Stokes Community Center	\$125,000.00	\$124,972.33	\$0.00	\$124,972.33	0.00%
One Community Health & Wellness Resources Center	Pleasant Street Civil Rights & Cultural Center	\$125,000.00	\$125,000.00	\$31,250.00	\$93,750.00	25.00%
Youth Health	RFP	\$600,000.00	\$0.00	\$0.00	\$0.00	0.00%
Maternal Child Health	UF	\$70,000.00	\$70,000.00	\$0.00	\$70,000.00	0.00%
A&A Doula Consulting Services	A&A Doula Consulting	\$16,700.00	\$16,700.00	\$4,175.00	\$12,525.00	25.00%
BEAM Birth Network Doula Consulting Services	Britany Fadora dba BEAM Birth Network LLC	\$20,000.00	\$20,000.00	\$17,500.00	\$2,500.00	87.50%
Unallocated		\$67,296.91			\$67,296.91	
TOTAL GOAL 1 General Fund		\$2,866,275.09	\$2,248,706.30	\$805,213.55	\$1,510,789.66	35.81%
GOAL 1 Special Revenue Fund 101.15.1500.569.82.70 Agreements						
Pritzker Doula Mini Grant	Britany Fadora dba BEAM Birth Network LLC	\$36,749.03	\$36,749.03	\$19,312.55	\$17,436.48	52.55%
TOTAL GOAL 1 Special Revenue Funding Agreements		\$36,749.03	\$36,749.03	\$19,312.55	\$17,436.48	52.55%

**PROGRAMMATIC AWARDS AND EXPENDITURES REPORT
THROUGH August 31, 2024**

Item 9.

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expensed
GOAL 2: ALL CHILDREN CAN LEARN WHAT THEY NEED TO BE SUCCESSFUL 001.15.1500.569.83.20						
SUMMER:						
SUMMER BRIDGE FOR HEAD START	Episcopal Children Services	\$190,686.00	\$218,340.90	\$3,802.95	\$214,537.95	1.74%
SUMMER PROGRAMMING	Freedom School	\$114,400.00	\$114,000.00	\$0.00	\$114,000.00	0.00%
TOTAL GOAL 2 Summer Programs Other		\$305,086.00	\$332,340.90	\$3,802.95	\$328,537.95	1.14%
SUMMER RFP:						
SUMMER PROGRAMMING (2021-2024)	Alachua County Camp 13382	\$45,480.00	\$45,480.00	\$11,700.00	\$33,780.00	25.73%
SUMMER PROGRAMMING (2021-2024)	Boys & Girls Clubs 13384	\$148,326.00	\$148,326.00	\$0.00	\$148,326.00	0.00%
SUMMER PROGRAMMING (2021-2024)	City Of Alachua 13386	\$73,769.00	\$73,769.00	\$34,923.16	\$38,845.84	47.34%
SUMMER PROGRAMMING (2021-2024)	Community Impact 13387	\$153,342.00	\$153,342.00	\$31,250.00	\$122,092.00	20.38%
SUMMER PROGRAMMING (2021-2024)	Cultural Arts Coalition 13388	\$30,784.00	\$30,784.00	\$30,176.12	\$607.88	98.03%
SUMMER PROGRAMMING (2021-2024)	Deeper Purpose Community Church 13389	\$101,245.00	\$101,243.85	\$90,853.85	\$10,390.00	89.74%
SUMMER PROGRAMMING (2021-2024)	Gainesville Area Tennis Association 13391	\$74,057.00	\$74,057.00	\$48,588.55	\$25,468.45	65.61%
SUMMER PROGRAMMING (2021-2024)	Gainesville Circus Center	\$27,885.00	\$27,860.00	\$13,427.13	\$14,432.87	48.20%
SUMMER PROGRAMMING (2021-2024)	Girls Place, Inc. 13393	\$99,535.00	\$99,535.00	\$19,950.00	\$79,585.00	20.04%
SUMMER PROGRAMMING (2021-2024)	Good News Art 13394	\$173,908.00	\$173,908.00	\$88,222.19	\$85,685.81	50.73%
SUMMER PROGRAMMING (2021-2024)	Greater Duval	\$55,018.00	\$55,017.86	\$40,936.42	\$14,081.44	74.41%
SUMMER PROGRAMMING (2021-2024)	I AM STEM 13393	\$180,452.00	\$180,452.00	\$28,750.00	\$151,702.00	15.93%
SUMMER PROGRAMMING (2021-2024)	Just For Us 13437	\$36,516.00	\$36,515.00	\$33,452.17	\$3,062.83	91.61%
SUMMER PROGRAMMING (2021-2024)	Kids Count in Alachua County, Inc. 13397	\$36,185.00	\$36,185.40	\$0.00	\$36,185.40	0.00%
SUMMER PROGRAMMING (2021-2024)	Santa Fe College	\$45,046.00	\$45,046.00	\$2,961.00	\$42,085.00	6.57%
SUMMER PROGRAMMING (2021-2024)	St Barbara 13400	\$69,271.00	\$69,271.00	\$68,093.64	\$1,177.36	98.30%
SUMMER PROGRAMMING (2021-2024)	Star Center Theater 13401	\$103,657.00	\$103,657.00	\$590.00	\$103,067.00	0.57%
SUMMER PROGRAMMING (2021-2024)	Traveling Art Camp 13402	\$187,567.00	\$187,567.00	\$161,143.00	\$26,424.00	85.91%
SUMMER PROGRAMMING (2021-2024)	UF CROP FY24	\$52,960.00	\$52,960.00	\$12,933.70	\$40,026.30	24.42%
SUMMER PROGRAMMING (2021-2024)	YMCA 13398	\$210,038.00	\$210,038.00	\$46,418.75	\$163,619.25	22.10%
Summer Camp Incentives		\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	0.00%
SUMMER PROGRAMMING (2021-2024)	UF CROP FY23	\$25,041.28	\$25,041.28	\$25,041.28	\$0.00	100.00%
TOTAL GOAL 2 Summer RFP		\$2,030,082.28	\$2,030,055.39	\$789,410.96	\$1,240,644.43	38.89%
ENRICHMENT:						
ENRICHMENT PROGRAMMING (2021-2024)	CE Underground Kitchen	\$73,389.00	\$73,389.00	\$73,268.79	\$120.21	99.84%
ENRICHMENT PROGRAMMING (2021-2024)	Child Advocacy Center	\$11,619.00	\$11,619.00	\$2,489.76	\$9,129.24	21.43%
ENRICHMENT PROGRAMMING (2021-2024)	Cultural Arts Coalition	\$16,099.00	\$16,099.00	\$16,099.00	\$0.00	100.00%
ENRICHMENT PROGRAMMING (2021-2024)	Gainesville Chamber Orchestra	\$7,800.00	\$7,800.00	\$7,200.00	\$600.00	92.31%
ENRICHMENT PROGRAMMING (2021-2024)	Motiv8U	\$49,795.00	\$49,793.51	\$45,287.31	\$4,506.20	90.95%
ENRICHMENT PROGRAMMING (2021-2024)	UF Natural History Museum	\$24,399.00	\$24,397.56	\$23,997.60	\$399.96	98.36%
TOTAL GOAL 2 Enrichment		\$183,101.00	\$183,098.07	\$168,342.46	\$14,755.61	91.94%

**PROGRAMMATIC AWARDS AND EXPENDITURES REPORT
THROUGH August 31, 2024**

Item 9.

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expensed
AFTERSCHOOL:						
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Boys and Girls Club of Alachua County*	\$185,406.30	\$185,406.30	\$95,020.53	\$90,385.77	51.25%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Deeper Purpose Community Church, Inc.*	\$114,965.26	\$114,965.26	\$82,995.71	\$31,969.55	72.19%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Gainesville Area Tennis Association (Aces in Motion)*	\$259,583.68	\$259,583.68	\$154,333.73	\$105,249.95	59.45%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Gainesville Circus Center*	\$131,136.86	\$141,617.34	\$135,022.86	\$6,594.48	95.34%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Girls Place, Inc.*	\$127,933.00	\$127,933.00	\$90,064.93	\$37,868.07	70.40%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Kids Count in Alachua County, Inc.*	\$188,117.55	\$188,117.55	\$128,902.00	\$59,215.55	68.52%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Willie Mae Stokes Community Center, Inc.	\$156,554.53	\$156,554.53	\$50,799.27	\$105,755.26	32.45%
TOTAL GOAL 2 After School		\$1,163,697.18	\$1,174,177.66	\$737,139.03	\$437,038.63	62.78%
GOAL 2 OTHER:						
DOLLY PARTON IMAGINATION LIBRARY	Gainesville Thrives	\$30,000.00	\$30,000.00	\$22,654.22	\$7,345.78	75.51%
THE BRIDGE COMMUNITY CENTER LITERACY PROGRAM OCT-MAR	PEAK Literacy was Vineyard	\$31,016.00	\$31,016.00	\$31,016.00	\$0.00	100.00%
THE BRIDGE COMMUNITY CENTER LITERACY PROGRAM APR-SEP	PEAK Literacy was Vineyard	\$109,013.25	\$109,013.25	\$8,736.95	\$100,276.30	8.01%
OPERATION FULL STEAM*	Cade Museum	\$20,666.80	\$20,666.80	\$6,748.95	\$13,917.85	32.66%
Tuition Assistance	Early Learning Coalition	\$294,025.00	\$294,025.00	\$0.00	\$294,025.00	0.00%
NEW TECH NOW STEZAM ENGINE PROGRAM	New Technology Made Simple Now Inc	\$34,726.00	\$34,726.00	\$33,366.63	\$1,359.37	96.09%
Junior Achievement	Junior Achievement	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	0.00%
UF Lastinger Center Needs Assessment	UF Lastinger Center	\$175,000.00	\$175,000.00	\$131,250.00	\$43,750.00	75.00%
TOTAL GOAL 2 Other		\$794,447.05	\$794,447.05	\$233,772.75	\$560,674.30	29.43%
GOAL 2 TEENS:						
TEENSWORK ALACHUA YOUTH PAYROLL	GOODWILL INDUSTRIES OF NORTH FLORIDA	\$900,000.00	\$900,000.00	\$225,000.00	\$675,000.00	25.00%
TEENSWORK ALACHUA RECRUITING		\$60,000.00	\$60,000.00	\$0.00	\$60,000.00	0.00%
TOTAL GOAL 2 Teens		\$900,000.00	\$960,000.00	\$225,000.00	\$735,000.00	23.44%
Unallocated		\$45,306.49	\$0.00	\$0.00	\$45,306.49	
TOTAL GOAL 2 General Fund		\$5,376,413.51	\$5,474,119.07	\$2,157,468.15	\$3,361,957.41	39.41%
TOTAL GOAL 2 Special Revenue Funds 101.15.569.83.91-94 Agreements						
Accreditation Academy / Master Class Series	Business Leadership Institute	\$294,025.00	\$294,025.00	\$226,289.50	\$67,735.50	76.96%
Accreditation Academy / Master Class Series	Accreditation program supplies	\$2,745.49	\$2,745.49	\$299.84	\$2,445.65	10.92%
Participant Stipend	Multiple	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	100.00%
Business Stipend	Multiple	\$19,250.00	\$19,250.00	\$19,250.00	\$0.00	100.00%
Goal Seal Incentive	Multiple	\$9,905.81	\$9,905.81	\$9,905.81	\$0.00	100.00%
TOTAL GOAL 2 Special Revenue Funding Agreements		\$350,926.30	\$350,926.30	\$280,745.15	\$70,181.15	80.00%

**PROGRAMMATIC AWARDS AND EXPENDITURES REPORT
THROUGH August 31, 2024**

Item 9.

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expensed
GOAL 3: ALL CHILDREN LIVE IN A SAFE COMMUNITY 001.15.1500.569.83.30						
PEACEFUL PATHS INCREASING SERVICE VOLUME	Peaceful Paths, Inc.	\$19,982.00	\$19,982.00	\$18,936.93	\$1,045.07	94.77%
AMI Kids	AMI Kids	\$200,000.00	\$0.00	\$0.00	\$0.00	0.00%
MENTORING & CHARACTER BUILDING	Big Brothers Big Sisters	\$75,000.00	\$75,000.00	\$37,021.88	\$37,978.12	49.36%
MENTORING & CHARACTER BUILDING	Community Impact	\$40,954.00	\$40,953.87	\$10,238.47	\$30,715.40	25.00%
MENTORING & CHARACTER BUILDING	IGB Education Group	\$64,500.00	\$64,500.00	\$41,510.96	\$22,989.04	64.36%
MENTORING & CHARACTER BUILDING	Made for More Foundation Inc.	\$63,681.20	\$63,681.20	\$23,529.18	\$40,152.02	36.95%
MENTORING & CHARACTER BUILDING	Motiv8U Mentoring	\$70,647.00	\$70,647.41	\$17,661.85	\$52,985.56	25.00%
MENTORING & CHARACTER BUILDING	The Education Foundation of Alachua County	\$30,244.15	\$30,244.15	\$14,297.38	\$15,946.77	47.27%
Midnight Basketball	City of Gainesville	\$19,918.00	\$19,514.00	\$3,191.01	\$16,322.99	16.35%
Teen Center and Youth Engagement	North Central Florida YMCA	\$150,000.00	\$150,000.00	\$50,000.00	\$100,000.00	33.33%
Gun Violence Event	Hills BBQ		\$2,227.33	\$2,227.33	\$0.00	100.00%
Unallocated		\$265,073.65			\$265,073.65	
TOTAL GOAL 3		\$734,926.35	\$536,749.96	\$218,614.99	\$583,208.62	40.73%
SOCIAL & EMOTIONAL LEARNING 001.15.1500.569.83.40						
TOTAL SOCIAL & EMOTIONAL LEARNING		\$125,000.00	\$0.00	\$0.00	\$125,000.00	0.00%
Capacity Building and Mini Grants: 001.15.1500.569.83.50						
YOUTH DEVELOPMENT CAPACITY BUILDING COLLABORATIVE:						
CENTER FOR NON-PROFIT EXCELLENCE	Community Foundation	\$130,000.00	\$130,000.00	\$66,660.00	\$63,340.00	51.28%
My Side-walk	Community Foundation	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	100.00%
Learning Management System (LMS WebAuthor)	WebAuthor	\$12,500.00	\$12,500.00	\$12,500.00	\$0.00	100.00%
Trauma Informed Training	Child Advocacy Center	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	100.00%
Language Line	Interpreter Services	\$25,000.00	\$25,000.00	\$1,184.45	\$23,815.55	4.74%
Florida Afterschool Network Membership	Children Forum	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	100.00%
Restorative Practices Training	River Phoenix Center for Peace Building	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	100.00%
MINI GRANTS:		\$150,000.00				
MINI GRANTS	100 Black Men of Greater Florida		\$15,000.00	\$10,000.00	\$5,000.00	66.67%
MINI GRANTS	Ashley McClellan dba The Concrete Rose Foundation		\$15,550.00	\$10,550.00	\$5,000.00	67.85%
MINI GRANTS	Gator Junior Golf		\$15,117.50	\$10,000.00	\$5,117.50	66.15%
MINI GRANTS	Greater Bethel		\$15,000.00	\$10,000.00	\$5,000.00	66.67%
MINI GRANTS	Just for Us		\$15,000.00	\$10,000.00	\$5,000.00	66.67%
MINI GRANTS	Old Town Ministries		\$15,745.00	\$10,745.00	\$5,000.00	68.24%
MINI GRANTS	Wake Up & Dream		\$15,764.00	\$10,764.00	\$5,000.00	68.28%
MINI GRANTS	Willie Mae Stokes Community Center		\$15,000.00	\$7,500.00	\$7,500.00	50.00%
Unallocated		\$55,700.00			\$55,700.00	
TOTAL CAPACITY BUILDING & MINIGRANTS		\$344,300.00	\$316,476.50	\$186,703.45	\$185,473.05	58.99%

**PROGRAMMATIC AWARDS AND EXPENDITURES REPORT
THROUGH August 31, 2024**

Item 9.

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expensed
COMMUNITY ENGAGEMENT 001.15.1500.569.83.60						
SPONSORSHIPS:	1000 Voices of Florida- Cultural Arts Expression		\$1,000.00	\$1,000.00		
	Alachua County NAACP - Youth Engagement Brunch		\$1,500.00	\$1,500.00		
	Alachua Raiders Football & Cheer - Back to School Give-away		\$1,800.00	\$1,800.00		
	Aqua Angels - Swimming Show		\$1,500.00	\$1,500.00		
	Bee a Blessing - Pamper Pink Symposium		\$1,500.00	\$1,500.00		
	Blossoming Butterfly - Pinkfest 2024		\$600.00	\$600.00		
	Children Beyond Our Border - Health Fair		\$1,807.50	\$1,807.50		
	Children's Forum - Annual Children's Week		\$500.00	\$500.00		
	The Children's Health Imagination & Learning-Help Us Grow (CHILD's Center)		\$750.00	\$750.00		
	City of Gainesville Fire Rescue - Community Health Program		\$2,500.00	\$2,500.00		
	City of Gainesville PRCA- Graduation Party		\$2,300.00	\$2,300.00		
	City of Newberry - American History Trip		\$2,500.00	\$2,500.00		
	City of Waldo - 2023 Fall Festival		\$1,000.00	\$1,000.00		
	Community Impact - PAVE Event		\$2,500.00	\$2,500.00		
	Concerned Citizens of Newberry Hope for the Community		\$500.00	\$500.00		
	Darn to be Different Youth Empowerment		\$1,000.00	\$1,000.00		
	Dream On Purpose - Career Launch		\$500.00	\$500.00		
	Early Learning Coalition - Falling in Love with Reading		\$1,800.00	\$600.00		
	Education Equalizer Foundation - College Pass		\$1,800.00	\$1,800.00		
	Einstein Therapy-Fundamental Therapy Solutions		\$500.00	\$500.00		
	Free Canaan United Methodist Church		\$650.00	\$650.00		
	Friends of BCF Inc - Back to school supplies		\$500.00	\$500.00		
	Gainesville Alumnae Chapter Delta Sigma Theta - Youth Summit 2024		\$700.00	\$700.00		
	Girls Can Do it - Re-writing History		\$1,500.00	\$1,500.00		
	Greater Bethel - Back to School		\$1,000.00	\$1,000.00		
	Greater Duval Neighborhood - Scholarship Gala Event		\$1,000.00	\$1,000.00		
	High Springs Chamber - BTS giveaway		\$2,000.00	\$2,000.00		
	Just Between Friends (visa)		\$350.00	\$350.00		
	Manhood Youth Development - Spring Break Road Trip		\$2,500.00	\$2,500.00		
	North Florida Council Boy Scouts of America (visa)		\$1,000.00	\$1,000.00		
Partnership for Strong Families - Networking Fair		\$400.00	\$400.00			

**PROGRAMMATIC AWARDS AND EXPENDITURES REPORT
THROUGH August 31, 2024**

Item 9.

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expensed
	Pride Center - Pride Festival		\$1,000.00	\$1,000.00		
	Shekinah Glory Family Worship Center - Back to School		\$800.00	\$800.00		
	Julie Stokes dba Waldo Community New Vision Coalition - BTS fun day event		\$1,000.00	\$1,000.00		
	Swampbots - Florida Sunshine invitational		\$2,500.00	\$2,500.00		
	Trinity Day Spa Kidpreneur - Pop Up Shop		\$1,500.00	\$1,500.00		
TOTAL COMMUNITY ENGAGEMENT		\$60,000.00	\$46,257.50	\$45,057.50	\$13,742.50	75.10%
TOTAL EMERGENT NEEDS		\$150,000.00	\$39,683.43	\$39,683.43	\$110,316.57	26.46%
UNALLOCATED (MOVE INTO GOAL 1 ? Per Board Meeting?)		\$183,010.00			\$183,010.00	
		\$0.00				
FY23-24 PROGRAM FUNDING GENERAL FUND TOTAL_		<u>\$10,273,302.00</u>	<u>\$8,661,992.76</u>	<u>\$3,452,741.07</u>	<u>\$5,890,487.81</u>	<u>33.61%</u>
Appropriated Budget/Balance per ledger		\$10,273,302.00				
FY23-24 PROGRAM FUNDING SPECIAL REVENUE FUND TOTAL_		<u>\$387,675.33</u>	<u>\$387,675.33</u>	<u>\$300,057.70</u>	<u>\$87,617.63</u>	
FY23-24 PROGRAM FUNDING ALL FUNDS		\$10,660,977.33	\$9,049,668.09	\$3,752,798.77	\$5,978,105.44	
						Completed/Closed

File Attachments for Item:

10. September Sponsorship Applications

Elizabeth Cayson

From: Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>
Sent: Wednesday, September 4, 2024 2:01 PM
To: Elizabeth Cayson
Subject: Form submission from: Sponsorship Application
Attachments: new_vendor_form_3_399_sports.xlsx; 399_sports_w9.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Wednesday, September 4, 2024 - 2:01pm

Submitted by anonymous user: [75.90.179.1](#)

Submitted values are:

Organization Name 399 Sports And Recreation Inc
 Event Name 399 Sports Presents Shoot for Success: Basketball Skills Camp and Educational Opportunity Fair
 Event Date Sat, 10/26/2024
 Time 9am-2pm
 Location Legacy Park Multi Purpose Center
 Brief Description of Proposed Activity/Event (100 words or less)
 Free Basketball Skills Camp for boys and girls ages 7-14 from 9-12pm followed by Educational Opportunity Fair Featuring local secondary education institutions and programs from our county. All basketball camp attendees will attend the Educational Opportunity Fair as well as general public. Basketball camp will be limited to 75 participants; educational Opportunity Fair will be open to public. lunch will be provided for basketball camp attendees
 Identify CTAC Goals the activity/event will be addressing. Children and youth learn what they need to be successful.
 Target Population Youth ages 7-14 that want to stay active and pursue secondary education
 Number Attending 150
 Presenters/Consultants SF College; U of F; St. Leo Univ; Florida Gateway College; Education Foundation of Alachua County; among others invited
 Have you applied to the Sponsorship Fund Application in the past for this activity event? No
 Have you received funding from the Sponsorship Fund in the past for this activity/event? No
 If yes, enter date:
 Are you qualified to conduct business in the state of Florida? Yes
 Budget Expenses: Please specify what supplies will be needed, if applicable.
 Coaching/Presenter Fees: \$1,500
 Insurance: \$500
 T-Shirts: \$500
 Food & Drinks: \$450
 Signage: \$150
 Advertising: \$100

Please specify what budget expenses will be covered by CTAC. Coaching Fees

Insurance

T-shirts

TOTAL FUNDS REQUESTED \$ 2,500

Contact Person - First Name Brandon

Contact Person - Last Name Wilson

Contact email 399sportsrecreation@gmail.com

Contact phone number 3,523,630,414

Website www.399sportsrecreation.org

Facebook n/a

Twitter n/a

Instagram n/a

New Vendor Form [new_vendor_form_3_399_sports.xlsx](#)

W-9 Taxpayer ID and Certification [399_sports_w9.pdf](#)

Acknowledgement of sponsorship Yes

Agree to appropriate logo usage Yes

Name of Submitter Brandon

Date of Submission Wed, 09/04/2024

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/1042>

Elizabeth Cayson

From: Elizabeth Cayson
Sent: Friday, September 13, 2024 9:06 AM
To: Brandon Wilson
Subject: Children's Trust Sponsorship Notification

Dear Brandon Wilson, 399 Sports Recreation,

We are delighted to inform you we have approved your sponsorship application at the amount of \$2,000.00 sponsorship level.

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media. Per our conversation (via email) on 9/5, you have agreed to add CTAC logo on the t-shirts as one of the funders.

For Logo Use: the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Amalie Bethune, Program Administrative Assistant (abethune@childrenstrustofalachuacounty.us) please respond within 30 days after the event. Also, a link will be provided for you to send us photos from the event/project that we can use for promotional purposes. If applicable, please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, & safe.

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



Elizabeth "Liz" Cayson, M.S.

Community Engagement Manager
Direct: (352) 374-1832
Cell: (352) 363-8666

4010 NW 25th Place
Gainesville, FL 32606

[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)



Elizabeth Cayson

From: Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>
Sent: Sunday, September 15, 2024 5:25 PM
To: Elizabeth Cayson
Subject: Form submission from: Sponsorship Application
Attachments: scan.jpeg; w9_.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Sunday, September 15, 2024 - 5:25pm

Submitted by anonymous user: 98.180.52.120

Submitted values are:

Organization Name City of Waldo

Event Name Fall Festival

Event Date Sat, 10/26/2024

Time 4pm-7pm

Location Waldo City Square 14450 NE 148th Ave. Waldo, Florida 32694

Brief Description of Proposed Activity/Event (100 words or less)

The City of Waldo Fall Festival has been a community tradition for over 40 years. This event is a fun and safe way for the whole family to come together in and around the City of Waldo. The City of Waldo Fall Festival event helps families learn about public and private organizations resources and programs that contribute to the health, wellness and well-being of the Alachua County residents. This event is free and will have free festival games, musical entertainment, face painting, bounce house and crafts for children to enjoy.

Identify CTAC Goals the activity/event will be addressing. Children and youth live in a safe community.

Target Population Children and Families

Number Attending 400

Presenters/Consultants Public and private organizations that provide free or low cost programs or services for children and families

Have you applied to the Sponsorship Fund Application in the past for this activity event? Yes

Have you received funding from the Sponsorship Fund in the past for this activity/event? Yes

If yes, enter date: Sat, 10/14/2023

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable.

Tabletop festival games and prizes, outdoor speakers of musical entrainment and cake walk, table/chairs for vendors, advertising materials and social media ad funds, trash cans and bags, restroom supplies/ cleaning supplies, cake walk cakes, candy for trick or treating, bounce house and event decorations.

Please specify what budget expenses will be covered by CTAC.

Ability to purchase 5 tabletop carnival/festival games and game prizes, 1 speaker, 1 bounce house.

TOTAL FUNDS REQUESTED \$ 2,000

Contact Person - First Name Rita

Contact Person - Last Name Puentes
Contact email rita@waldo-fl.com
Contact phone number 3,524,681,001
Website waldo-fl.com
Facebook Waldo wow
Twitter NA
Instagram NA
New Vendor Form scan.jpeg
W-9 Taxpayer ID and Certification w9 .pdf
Acknowledgement of sponsorship Yes
Agree to appropriate logo usage Yes
Name of Submitter Rita Puentes
Date of Submission Sun, 09/15/2024

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/1046>

Elizabeth Cayson

From: Elizabeth Cayson
Sent: Tuesday, September 24, 2024 11:59 AM
To: Rita Puentes
Subject: Children's Trust Sponsorship Notification

Dear Rita Puentes, City of Waldo

We are delighted to inform you we have approved your sponsorship application at the amount of **\$1,500.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media. Per our conversation (via email) on 9/5, you have agreed to add CTAC logo on the t-shirts as one of the funders.

For Logo Use: the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

Additionally, you are **required** to respond to the survey from Amalie Bethune, Program Administrative Assistant (abethune@childrenstrustofalachuacounty.us) please respond within 30 days after the event. Also, a link will be provided for you to send photos from the event/project that we can use for promotional purposes. If applicable, please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, & safe.

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



Elizabeth "Liz" Cayson, M.S.

Community Engagement Manager

Direct: (352) 374-1832

Cell: (352) 363-8666

4010 NW 25th Place
Gainesville, FL 32606

[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)



File Attachments for Item:

11. Annual Evaluation of Executive Director

Annual Performance Evaluation of the Executive Director - Marsha Kiner													
Period covering October 1, 2023 - October 1, 2024													
Children's Trust of Alachua County	Planning		Financial and Program Management		Operation Management		Community Relations and Advocacy		Board Relations		Strategic Leadership		Average
Board Members	Rating		Rating		Rating		Rating		Rating		Rating		
Lee Pinkoson	Exceptional	5	Exceptional	5	Exceptional	5	Exceptional	5	Exceptional	5	Exceptional	5	5
Mary Chance	Above Expectations	4	Above Expectations	4	Above Expectations	4	Meets Expectations	3	Exceptional	5	Above Expectations	4	4
Cheryl Twombly	Above Expectations	4	Above Expectations	4	Exceptional	5	Exceptional	5	Above Expectations	4	Exceptional	5	4.5
Ken Cornell	Exceptional	5	Exceptional	5	Exceptional	5	Exceptional	5	Exceptional	5	Exceptional	5	5
Tina Certain	Meets Expectations	3	Above Expectations	4	Above Expectations	4	Above Expectations	4	Meets Expectations	3	Meets Expectations	3	3.5
Shane Andrew	Exceptional	5	Exceptional	5	Exceptional	5	Exceptional	5	Exceptional	5	Exceptional	5	5
Hon. Denise R. Ferrero	Exceptional	5	Exceptional	5	Exceptional	5	Exceptional	5	Exceptional	5	Exceptional	5	5
Dr. Nancy Hardt	Above Expectations	4	Exceptional	5	Exceptional	5	Exceptional	5	Above Expectations	4	Meets Expectations	3	4.3
Dr. Maggie Labarta	Above Expectations	4	Meets Expectations	3	Meets Expectations	3	Above Expectations	4	Above Expectations	4	Above Expectations	4	3.7
Mean	4.3		4.4		4.6		4.6		4.4		4.3		
Median	4		5		5		5		5		5		4.444
Mode	4,5		5		5		5		5		5		



September 16, 2024

I am excited to provide you with the Executive Director Self-Assessment for my second year at the helm of the Children's Trust of Alachua County. I am proud of what we've accomplished as we make meaningful progress toward ensuring all children in Alachua County reach their fullest potential.

A few highlights from this year include:

- Expanded CTAC reach to more families through funding two additional Community Resource Centers:
 - Willie Mae Stokes Community Center, Micanopy
 - One Health and Wellness Community Resource Center, East Gainesville (reestablishing a Center where one had closed).
- Expanded the Community Resource Navigation Program through Partnership for Strong Families by funding an additional site where families can be served in the Porters Community and ensuring services are expanded in Hawthorne.
- CTAC held its first Financial Town Hall and its first Afterschool Convening for providers increasing our communication, the provider network, and training opportunities for those we fund.
- CTAC partnered with the Center for Nonprofit Excellence to host its first Grants Conference for nonprofit leaders at no cost to participants, expanding the knowledge and building capacity for our providers and the community.
- CTAC moved into its new headquarters after leasing for four years and secured Guardian Ad Litem as a tenant.
- CTAC's new Information Management System, SAMIS, established a secure and mutually accountable programmatic and financial processing system.

I would be remiss if I did not thank the Trust staff for their dedication and hard work. I remain immensely grateful to work with them daily. Without them, we would not be able to share the impact that the Trust is having on our community. Thank you, Kristy Goldwire, Scott Sumner, Elizabeth Cayson, Bonnie Wagner, Kirsten Rabin, Nicole Odom, Ashley Morgan-Daniel, Mia Jones, Demetrica Tyson, Belita James, Max De Zutter, Tara Major, Thomas Hill, Amalie Bethune, and Jeannine Seider.

As we close out this fiscal year, I am confident the momentum we've built around our strategic goals will carry us into greater achievements in the upcoming year.

Sincerely,

Marsha Kiner

Marsha Kiner, MS, CAE
Executive Director
Children's Trust of Alachua County

BOARD MEMBERS

Lee Pinkoson

Chair

Gubernatorial Appointee

Ken Cornell

Vice Chair

County Commissioner

Cheryl Twombly

Treasurer

*Department of
Children and Families*

Shane Andrew

Superintendent

*Alachua County
Public Schools*

Tina Certain

School Board Member

Mary Chance

Gubernatorial Appointee

Hon. Denise R. Ferrero

Circuit Judge

Dr. Nancy Hardt

Gubernatorial Appointee

Dr. Maggie Labarta

Gubernatorial Appointee

Marsha Kiner

Executive Director

CHILDREN'S TRUST
OF ALACHUA COUNTY



CHILDREN'S TRUST
OF ALACHUA COUNTY

Marsha Kiner

Executive Director Self-Evaluation FY 2023 – 2024



Business & Leadership Institute for Early Learning Graduates, June 2024

ESSENTIAL FUNCTIONS

1. Engages with the stakeholder community to promote the CTAC's mission and vision and recruit supporters and strategic partners.
2. Establishes credibility within the CTAC and with the Board as an effective developer of solutions to business challenges.
3. Collaborates to develop and implement systems, processes, procedures, and personnel designed to achieve the objectives of the Trust.
4. Uses independent judgment to plan, prioritize, and organize a diversified workload.
5. Principal spokesperson of the CTAC and stakeholder queries.

PLANNING

1. Collaborate with the Board to develop a Strategic Plan and update as appropriate.



Greater Gainesville Chamber Community Update

- a. The Board approved the new Strategic Plan to be phased in over three years, 2023 – 2026. This roadmap now guides and informs our funding priorities as we make funding investments in programming/services, system building/convening, and system refining on behalf of children, youth, and families.

- **Goal 1 – All Children & Youth Are Healthy & Have Nurturing Caregivers & Relationships:** CTAC will commit 50% of all funding to Goal 1. Focus areas include: Maternal Child Health, Comprehensive Care Access, Family Resource Centers, and Creating/Refining the System of Care with our partners and families.
- **Goal 2 – All Children and Youth Can Learn What They Need To Be Successful:** CTAC will commit 35% of all programmatic funding to Goal 2. Focus areas include: Quality Voluntary Pre-Kindergarten (Outreach & Messaging), Childcare Slots (Partnering with the Early Learning Coalition to ensure eligible children receive quality care), Mentoring & Character-Building Programs, Out-of-School-Time Activities (afterschool, camp, sports, etc.), and a Community Advisory Board. Strategically partner with: the school district, funded providers, community organizations, and families to create comprehensive solutions for increasing math and literacy proficiency.
- **Goal 3 – All Children & Youth Live in a Safe Community:** CTAC will commit 10% of all funding to Goal 3. Focus areas include: Out-of-School-Time Activities (afterschool, camp, sports, etc.); Mentoring & Character-Building Programs; Community Safety Convenor/Participant working with local municipalities, law enforcement, schools, libraries, the DJJ, the River Phoenix Center, and a youth advisory board, etc., including a focus on gun violence to see community-level improvement.
- **Funding Focus: Community Capacity Building:** CTAC will commit 5% of its funding

to capacity building. This investment supports growing the collective and individual capacity of organizations and residents.

- b. With funding investments and commitments already in existence, CTAC staff began the development of an implementation plan timeline. Bridge funding for providers with contracts ending in September 2023 was allocated through March 2024.

2. Direct the activities of the CTAC based on the Strategic Plan.

- In FY 23-24, CTAC began implementing its new Strategic Initiatives. Staff developed an implementation plan and timeline for the new initiatives and shared it with the Board. In October 2023, staff provided a Funding Timeline and Implementation Plan summary for the year.
- [Implementation Plan 2023-2024](#)

3. Institute mechanisms to ensure community involvement in planning processes.

- a. For each new initiative and each renewed funding opportunity, CTAC held input sessions with providers and community stakeholders. This information was synthesized and shared with the Board for input before the release of new funding opportunities.

- b. The Executive Director visited with community groups, non-profit leaders, civic leaders, state leaders, and a host of organizations large and small throughout the County to share the work of the Trust and to hear feedback. These groups and individuals shared ideas for needed programs for the community as well as their thoughts on planned Trust initiatives. Each week, the Board received an overview of the Executive Director’s meetings/activities and any feedback received. Examples include: League of Cities Meetings, visits to/with city leaders in Waldo, High Springs, and Alachua.



Meeting with State Rep. Chuck Clemons in Tallahassee during Children’s Week, Feb. 2024.

4. Work with other local planning bodies to ensure coordination and consistency of efforts.

- a. The Executive Director serves on the Board of the Early Learning Coalition of Alachua County. CTAC staff serve on the Children’s Mental Health Committee which aims to devise a Comprehensive Mental Health Plan with the school district and the county. CTAC is the lead convener for the development of a Comprehensive Literacy Plan for the county collaborating with the Lastinger Center for Learning at the University of Florida on a needs assessment to help inform the Literacy Plan. CTAC is represented on the Gainesville Housing Authority’s Choice Neighborhood Planning Grant Committee aimed at planning for the revitalization and redesign of East University Avenue and surrounding communities. CTAC is a partner and administrator of the Alachua County Opioid Taskforce Committee working to design a marketing plan for youth opioid prevention. The Executive Director serves as the Secretary on the Board of the statewide Florida Alliance for Children’s Councils and Trusts (FACCT), and is a member of the Center for Nonprofit Excellence Advisory Council. The Executive Director

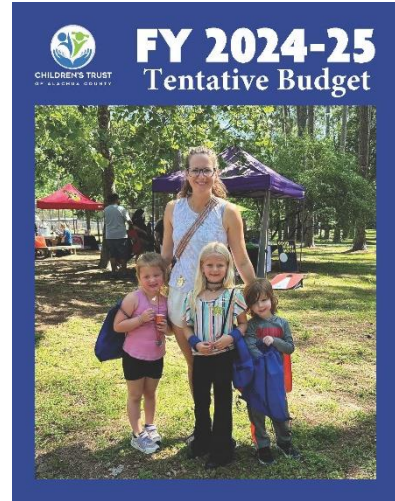
participated in and graduated from Leadership Gainesville Class 50 in June. CTAC staff also participated/served on: Florida Grade-Level Reading Advisory Committee, the National Collaborative for Infants and Toddlers, the Safety Net Collaborative, FIMR Community Review Team, Junior League of Gainesville, Gainesville Women’s Forum, Food Insecurity Advisory Group, Greater Gainesville Chamber, the High Springs Chamber, and the City of Alachua Education Taskforce, as well as others.

- 5. Develop benchmarks to track progress toward strategic goals.
 - a. The Board adopted the Strategic Plan and funding goals in August of last year. An implementation plan was presented in October, February, August, and updated in September for FY25. The Board received each update for review and input. For each funding initiative, staff presented an overview of the performance measures to be used for each new funding initiative with Board input. In April of 2025, a Board workshop will be held to review the Plan, its initiatives, and to determine if CTAC needs to modify its goals and performance measures.
 - b. In 2023, CTAC began implementation of Continuous Quality Improvement (CQI) with our providers to aid in achieving better outcomes. In collaboration with our providers, we developed a tool and process to review and reflect on provider’s fiscal, operations, population focus, service delivery, performance measures, and data quality. Each provider received a report summary with a program score card, feedback from CTAC staff, and their own reflections. There were lessons learned and opportunities to collaborate on areas needing improvement.
 - [CQI FY2023 - Provider Example Report & Tool](#)

FINANCIAL AND PROGRAM MANAGEMENT

- 1. Preparation, management, and oversight of annual budget and funding recommendations for Board approval.
 - a. Presented the Board with a proposed budget in June 2024. The Board approved the proposed budget and final budget in September 2024. CTAC is on track to successfully complete the Truth-In-Millage (TRIM) process in September.
 - b. Departmental meetings were held to review budget needs for the upcoming year and unmet needs from the last fiscal year. Staff then prepared a tentative budget for review by the Finance Committee for its feedback and input.
- 2. Preparation and oversight of budget model forecast for planning purposes.
 - a. Established a Finance Committee of Board Members to provide direction to staff on financial reporting to the Board, long-term and short-term financial planning for fund balance, investments, capital funds, innovation funding, and preparation of the proposed budget. The Committee met four times during the year.
 - b. In June, staff provided an overview of the unallocated funds and made recommendations for use, resulting in funding for the following initiatives:

- Doula Friendly Hospital Designation
- Postpartum Doula Supports
- ACCESS for Interviews, Community Listening Sessions, & Data Analysis (Assembling Community and Clinical Stakeholders to Empower and Strengthen Families)
- Maternal Child Health Initiative Consulting and Training Support
- ELC of Alachua County Childcare Tuition Assistance
- Alachua County Amplify
- 3DE - Junior Achievement Program at Eastside High School
- Youth Gun Violence Initiative (partnership with the City and County)
- AMI Kids Gainesville Program Support
- Teen Center at YMCA (Safe space and engagement for teens throughout the county).



3. Establishment of policies and procedures related to the evaluation of funding requests.
 - a. CTAC follows Section 6 of the established Board Policies and Procedures related to funding requests. Additionally, CTAC continues to review its procedures and processes after every funding opportunity closes. Staff debriefs on what worked well and what didn't. CTAC began requesting additional financial information from applicants to determine organizational health and sustainability of all providers.
 - In FY 2023/2024, all CTAC funded programs were able to request a 25% advance to aid in their initial programmatic costs (changed from years past where this option was only available for summer programming due to limited time of operation).
4. Oversight of programs and fiscal monitoring of funded programs.
 - a. All contracted programs have performance measures in their contract. These measures are designed with the requirements from the RFP and the collaborative efforts with the provider to ensure reasonableness in desired outcomes for the year. The Board receives a summary overview of all programs by category annually with a performance measures review.
 - [Afterschool Summary Report FY 2024](#)
 - b. CTAC continued utilizing Continuous Quality Improvement plans to aid review and improvement of processes, service delivery, and outcomes.
 - c. CTAC provided monthly budget review for Board Meetings including a notes page to ensure the Board understands fiscal issues providers may have throughout the year.
 - d. CTAC revised the Provider Handbook, now called Provider Guidelines. The Guidelines elevate accountability for both providers and CTAC.
 - e. Hosted a Finance Townhall by Zoom with providers to review the new Guidelines, answer their questions, and prepare them for FY 2025 budget development.
 - f. In FY 23-24, CTAC began utilizing its new Information Management System, SAMIS, with all

providers. Staff developed guides, videos, and scheduled group and individual trainings with providers on the new system which streamlines both fiscal and programmatic reporting and adds additional accountability for both CTAC and the provider.

- Created a SAMIS status report that allows monitoring of all provider contracts, establishing a mutually accountable approach to managing timely invoice submission and invoice processing.
 - Created provider-specific SAMIS reports to identify gaps in invoice submissions, rejections, and approvals. These reports facilitate discussions with providers with a focus on data.
- g. Improved invoice processing through problem-solving with the finance team, initiating direct provider contact via phone, email, and Zoom meetings, and establishing reasonable tests for invoice requests.
- h. Improved the finance team's invoice queue performance, remaining current on submitted invoices from the prior work week since Summer 2024.
- i. Made substantial progress on addressing issues identified in the FY 2023 Audit. "Turned on" several configuration components of New World that facilitate efficient financial operations.
- j. Initiated an Internal Controls and Fiscal Infrastructure Assessment with BDO USA, Inc. to ensure CTAC has the highest standards for financial processes, procedures, team roles and training, and month-end close procedures.
- k. Created a game plan to process a two-fold increase in provider invoices due to submission delays, review FY 2025 provider budgets, and integrate the BDO Assessment – all during the last quarter of the fiscal year.

OPERATION MANAGEMENT

1. Foster high levels of customer service to ensure effectiveness and further development of customer-centered service delivery.



United Way's Women's Holiday Luncheon

a. SAMIS trainings for providers were implemented for groups and individuals. Additional one-on-one sessions were held with those providers who needed it. CTAC also traveled to providers to provide trainings resulting in multiple sessions (4 or 5) for some providers.

b. The Executive Director held individual listening sessions and met with numerous providers, potential providers, and others to hear their questions, listen to their concerns, and provide updates on the work of the CTAC.

c. The Executive Director accompanied the Community Engagement Manager to events throughout the county to ensure CTAC was represented and opportunities for community feedback were received.

- d. CTAC distributed a provider newsletter every other month with updates, resources, tips, and it included recognition of various CTAC providers.
 - e. CTAC contracted with Language Line for on-demand access to over-the-phone interpretations and direct response for all providers to ensure translation access for all families to CTAC-funded programs. All providers were trained, and utilization audits were conducted to ensure adequate training and usage.
2. Establish work environment that fosters a productive work culture.
 - a. The Executive Director held quarterly check-ins with all staff to hear their feedback, issues of concern, and position updates.
 - b. The Executive Director has an open-door policy for all staff, including encouraging staff to add themselves to her calendar for meetings.
 - c. The full CTAC staff meets every other week to share departmental updates, organizational updates, and discuss any issues of concern. Additionally, professional development was included by presenters who spoke on resources in the community that could aid providers/partners or staff.
 - d. CTAC held a staff retreat in February (Part 1) and received DISC Training, followed by Part 2 in March. The purpose was to aid in fostering a new workplace culture by promoting better communication among the staff and externally. The training helped staff learn their personal communications styles, better understand the styles of others, and learn how to more effectively communicate and work together during stressful circumstances.
 - e. Required CTAC staff to utilize LinkedIn Learning to increase their skills and knowledge. All were required to complete five training courses and encouraged to use the service for additional professional development opportunities. One staff member shared the list of 40 courses she completed over the year to learn more about an area of interest she'd like to pursue. Thus, opening the door for a discussion on career development and opportunities for promotion.
 - f. CTAC staff celebrated birthdays of team members and special events with group lunches to build camaraderie and a sense of work community.
 - g. The Executive Director approved summer schedules for staff wishing to work 10-hour days and take one day off during the week.
 - h. CTAC moved from leased space after four years into a new property with diminished interruption of service to providers. Within two weeks of the move, we were back to normal business operations.
 3. Prioritize a dynamic workload.
 - a. The Executive Director hired a new Chief Financial Officer, promoted the Director of Program



CTAC Holiday Luncheon

Operations to Chief Operating Officer, and created a new position, Data Support Specialist, to oversee SAMIS. CTAC hired two of its temporary employees as full-time Budget Specialists and hired another as a Program Specialist. This reorganization was needed to ensure a more efficient fiscal department and provided CTAC with the capacity to oversee the addition of more programs and providers. We also brought on two interns to assist the communications staff and the research and evaluation staff.

b. The Executive Director met with the Chief Operating Officer weekly to receive programmatic updates. Additionally, the leadership team (Chief Financial Officer, Chief Operating Officer, and the Executive Director) met weekly to share updates, discuss issues, and to plan for upcoming Board meetings.

c. CTAC reached out to fellow CSCs & Trusts for guidance, recommendations, and information when needed. CTAC participates in FACCT Affinity Groups based on work areas to share best practices and gain insights.



CTAC staff at FACCT conference

4. Develop and provide oversight to such organizational plans and procedures as necessary for effective operations.

a. Executive Director met bimonthly with the James Moore HR consultant to discuss any emergent HR needs and ensure adequate resources were provided for CTAC staff. Consultant met both in-person and virtually with staff when needed and during the HR Open Enrollment to answer questions and provide updates.

b. CTAC department heads (Chief Financial Officer, Chief Operating Officer, the Finance Manager, & Executive Director) met with the Krizner Group for annual supervisor training and review. Krizner will provide an audit of policies and provide any policy recommendations.

c. Maintained and annually updated the Employee Handbook.

- Updated the Employee Handbook and Policies: 2.65 Internal Promotions Policy; 2.70 Supplemental Employment; 3.09 & 3.10 Workweek & Work Hours; 4.65 Responsibilities While On Workers' Compensation Leave; 5.85 Job Abandonment; 6.10 C. Remote-based Sexual Harassment; 7.20 Accommodations Policy; 7.45 Workplace Surveillance and Monitoring; 8.10 Pay Periods; 8.50 Overtime; 8.80 Benefits; 8.90 Benefits Continuation During Unpaid Leave of Absence; and 9.20 Communication and Computer Systems Security and Usage.

5. Manage and direct the activities of staff to ensure programs are properly executed and the CTAC's priority objectives are achieved.

a. CTAC has a strong team of leaders. The leadership team prioritizes and plans for CTAC's initiatives, programs, and activities. They collaborate on timelines, the established workflow, and determine team leads for each project/initiative.

b. Hired additional CTAC staff to ensure continuity of service for expanded programs and services. [CTAC Organizational Chart](#)

c. Both the Fiscal and Programs Departments meet every other week to share updates and receive feedback and prioritize their activities. Both have established workflows for projects.

- d. The SAMIS implementation aided in ensuring a secure programmatic and fiscal platform for staff and providers.
 - e. Initiated new components to the RFP process this year for in-person presentations and pre-recorded videos. Finalists for the Youth Health RFP presented in-person to the review committee. Additionally, applicants for the Enrichment RFP submitted videos on their proposed programs. Both new additions to the RFP process helped to provide more context about the programs CTAC will potentially fund, and aid in the determination of funding selection by reviewers and recommendations by CTAC staff.
 - Recruited volunteer reviewers for all CTAC funding opportunities with a focus on subject matter experts.
 - f. Led and ensured the effective management of the Council in meeting the statutory functions relevant to CTAC.
 - g. Provided the Board with Sunshine and Public Records Law Training.
 - h. The Executive Director works closely with the CTAC attorney to ensure statutory requirements are met.
 - i. The Executive Director attends weekly FACCT ED meetings to stay abreast of statutory mandates, new and proposed legislation, and other matters that may impact CTAC.
6. Participate and oversee emergency planning and responses to emergency situations when required to do so.
- a. Ensured the adherence to Policy 3.20 Emergency Closure for emergency situations.
 - b. Follows and stays abreast of all emergency news through the Alachua County Emergency Management Group.
 - c. Other administrative duties as required.

COMMUNITY RELATIONS AND ADVOCACY

- 1. Establishment and oversight of mechanisms to communicate the activities of the CTAC to the community.
 - a. The annual publishing of the Annual Report by December 31.
 - Distributed the Report to stakeholders, partners, and others throughout the community.
 - b. CTAC newsletter and social media platforms (Facebook, Twitter, Instagram, and LinkedIn) all provide mechanisms for communication of activities and initiatives.
 - CTAC distributes the Capitol Connections from FACCT during the legislative session.
 - CTAC published the annual Summer Programs Guide.
 - CTAC updated its Brochure to include more information about who we are and what we

do.

- CTAC provided signage to every Trust-funded program. Banners, window clings, and yard signs were provided. Now, every program funded by the Trust will be visible in the community.

- <https://www.facebook.com/reel/1675277226339611>

- c. The Executive Director and other CTAC staff accepted every opportunity to speak and present at local meetings and events throughout the year. Examples: Rotary Clubs, Newberry Concerned Citizens Meeting, Community Engagement Meetings in East Gainesville, Radio Programs (Tu Fiesta), League of Cities Meetings, among others.

- <https://www.facebook.com/reel/2807350059415583>

- d. Updated website to include requests for CTAC speaking opportunities and attendance at community events.

- e. CTAC partnered with WUFT on its Fanfare & Fireworks event for the first PBS Kids Zone in recognition of the 4th of July. CTAC radio spots ran from February through June 2024. Two 30-second spots aired 32 times, and a digital ad ran on the WUFT website from March to May 2024 with over 76,967 impressions.

- f. Hired new a Communications Manager and brought on a communications intern to aid in ensuring CTAC's messages and brand awareness are expanded and timely.

2. Develop and foster effective, and collaborative, external working relationships with community stakeholders within the community to address key strategic issues facing the community.



Alachua County Legislative Delegation Hearing

- a. The Executive Director has been able to cultivate relationships with other leaders in the community. She is a member of the Early Learning Coalition of Alachua County Board of Directors and served on the hiring committee for the ELC's new Executive Director.

- b. Serves as a member of the Center for Nonprofit Excellence Advisory Council and the Community Foundation Equity Task Force.

- c. CTAC participates on the Gainesville Housing Authority Choice Neighborhoods Grant Committee.

- d. CTAC belongs to the Safety Net Collaborative, participates with GINI, and has a strong relationship with the Greater Gainesville Chamber of Commerce.

- e. CTAC hosted the 5th Avenue Neighborhood Association meetings monthly until we moved into our new property. However, CTAC remains a member of the Association and attends its monthly meetings.

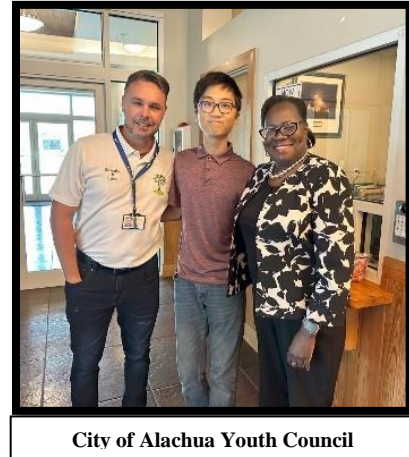
- f. CTAC is a member and funder of the Gun Violence Prevention Alliance, comprised of Alachua County, the City of Gainesville, Santa Fe College, and several other community stakeholders.

g. CTAC recently joined the Housing First for Children Collaborative which focuses on literacy gaps of vulnerably housed children.

3. Build and foster effective relations among a diverse array of individuals.

a. Successful at building and fostering effective relations with an array of individuals throughout the county.

- Met with key funders including the United Way and the Community Foundation.
- Met with many community stakeholders including but not limited to: the Rural Women’s Health Project, Concerned Citizens of Newberry, ACPS staff, Rotary, Sheriff’s Office, GPD, Black on Black Crime Taskforce, State Attorney’s Office, Bishop Chris Stokes, Pastor Gerard Duncan, Gainesville 4ALL, all the local county municipalities, Santa Fe College, UF Lastinger Center, and Greater Gainesville Chamber of Commerce.
- Met with many CTAC-contracted agencies, including but not limited to: ACES in Motion, Willie Mae Stokes Community Center, One Community Health & Wellness Resource Center, Partnership for Strong Families, Goodwill Industries, PEAK Literacy, Akwaaba Freedom School, Deeper Purpose, Healthy Start, City of Alachua, YMCA, and CHS Community Partnership School.



City of Alachua Youth Council

4. Representation of the CTAC to the community.



CTAC at UF Homecoming Parade

a. CTAC participated in the UF Homecoming Parade in October 2023.

b. The Executive Director was interviewed for various news stories and articles (see attached links).

c. The Executive Director served as a speaker for several local organizations including: Newberry Concerned Citizens’ MLK Celebration, the Archer Cultural Progressive Organization, Goodwill Ready To Work Leadership Program, Downtown Rotary, Sunrise Rotary, Safety Net Collaborative, High Springs Chamber, City of Alachua, and the High Springs Women’s Club.

d. The Executive Director presented at a workshop for Leadership Gainesville’s Class 50 to provide an overview of how CTAC is impacting the community, children, and their families.

e. Published the Annual Report by December 31, 2023. [FY2023 Annual Report](#)

f. CTAC newsletter and social media platforms (Facebook, Twitter, Instagram, and LinkedIn) all provide mechanisms for communication of activities and initiatives throughout the county.

- [Read Across America Week](#)

g. CTAC sponsored nine Black History Month ads on 98.9 JAMZ in February. In April through June, CTAC had six unique 30-second radio spots play on Tu Fiesta Radio Station including daily CTAC shout-outs.

h. CTAC sponsored the Mainstreet Daily News Citizens of the Month from December through June. We also placed a half page ad in the Alachua County Football Preview issue in August.



Rep. Yvonne Hayes Hinson during Children's Week.

i. Representation of the CTAC at various local and state events addressing issues related to the interests and mission of the CTAC.

j. CTAC attendance at FACCT Conference in December.

k. CTAC attendance at Children's Week events in Tallahassee in February including meeting with our delegation at the Capitol. CTAC met with Senator Keith Perry, Representative Chuck Clemons, and Representative Yvonne Hayes Hinson.

l. CTAC sponsored the Gun Violence Prevention Forum in August in collaboration with the City of Gainesville, Santa Fe College, Alachua County Sheriff's Office, Alachua County Teen Court, the State Attorney's Office, Alachua County Public Schools, and others.

m. CTAC hosted the Lights On Afterschool Event in October at Camp Kulaqua in collaboration with Deeper Purpose Kids Academy.

n. The Community Conversation on the Business of Childcare Convening hosted by CTAC with invited faith-based leaders, early childhood business owners, the Greater Gainesville Chamber, the Early Learning Coalition of Alachua County, and other community stakeholders.



Florida Alliance of Children's Service Councils & Trusts Board of Directors

o. CTAC partnered with WUFT on its Fanfares & Fireworks to host the first Kids Zone at the event in recognition of the 4th of July. Participated in the National Day of Prayer event at Upper Room Ministries.

p. Participated in the Juneteenth Breakfast celebration at Cotton Club Museum.

q. CTAC participated in the 5th Avenue Arts Festival.

r. Participated in the GNV FACE I Meet & Greet event.

s. Sponsored and participated in the PAVE Stop the Violence Backpack & Back to School Event.

5. Work with local legislative delegation and local elected officials to advance the interests of the children and families.

a. Presented at the Alachua County Legislative Delegation in January.

b. Met with Senator Perry during Children's Week events in Tallahassee.

- c. Met with Representative Yvonne Hayes-Hinson during Children’s Week events in Tallahassee.
 - d. Met with Representative Chuck Clemons in Tallahassee during Children’s Week.
 - e. Attended the statewide Faith and Community Zoom Call with Lt. Governor Jeanette Nunez.
 - f. Facilitated the joint meeting with the City of Gainesville and the CTAC Board.
 - g. Met with Congresswoman Kat Cammack in district to discuss early learning initiatives.
 - h. CTAC joint meeting with the County Commission in May.
 - i. Attended the Alachua County Delegation Post Legislative Session Meeting in March.
 - j. Attended the High Springs City Commission Meeting and met with Commissioner Andrew Miller to discuss CTAC programs to benefit community needs.
 - k. CTAC facilitated meetings for the Alachua County Opioid Task Force.
6. Communicate the CTAC's positions to providers and the community.
- a. CTAC Newsletter, Provider Newsletter, and social media platforms (Facebook, Twitter, Instagram, and LinkedIn) all provide mechanisms for communication of activities and initiatives throughout the county.
 - b. The Executive Director presented at a workshop for Leadership Gainesville’s Class 50 to provide an overview of how CTAC is impacting the community, children, and their families.
 - c. Meetings with community leaders and nonprofits to share CTAC Strategic Plan, initiatives, funding opportunities, and updates. A few meetings with the Executive Director included: Balance 180, Gainesville Fire Rescue Community Resource Paramedicine Program, Kiwanis Club, City of Alachua Education Taskforce, Santa Fe College Charrette, Black on Black Crime Taskforce, as well as meetings with One Community Health & Wellness, Aces In Motion, Willie Mae Stokes Community Center, and the City of Waldo.
 - d. See [In the News](#) Section below for press releases on new initiatives and funding opportunities.



Speaking at the MLK Banquet in January

BOARD RELATIONS

1. Provide directional leadership and sound, imaginative advice to the Board on all matters relating to CTAC.

- a. Provided feedback to the Board on matters related to funding programs, multi-year funding, and the need for emergent needs funding for organizations in need of real-time assistance.
 - b. Provided recommendations to provide Cost of Living Adjustments (COLA) to all grantees and increase the continuation funding for those on 9-month contracts providing 12 months of services.
2. Develops and maintains positive and open relationship and communication with the Board.
 - a. Met with all Board members one-on-one to provide opportunity for feedback on CTAC and Executive Director responsibilities.
 - b. Provided weekly and/or bimonthly updates highlighting Executive Director's meetings and the work of the Trust. Provided highlights of initiatives and areas of focus between Board meetings.
 - c. Invited and notified the Board of activities and events of the Trust where appropriate.
 3. Ensures the Board is kept informed of relevant policy issues and relevant operational issues.
 - a. Brought forward any policy or operational issues to Board Meetings for Board approval and discussion. Additionally, shared needed operational issues with Finance Committee when fiscal impact was determined.
 - b. Shared updates from FACCT where appropriate.
 - c. Provided updates on internal operations to the Board via Executive Director Updates and the more formal ED Report provided in the Board packet.
 4. Preparation and oversight of agendas and supporting materials for Board Meetings.
 - a. Met monthly with Board Chair to develop agenda.
 - b. Facilitated joint meetings with City of Gainesville, Board of County Commissioners, and the Alachua County Public Schools.
 - Provided mechanism for Board input on agendas for the Joint Meetings.
 - c. Ensured meeting materials were provided to the Board in advance and reduced the number of handouts during the meetings.
 - d. Implemented Board Workshops for all new funding initiatives.
 - e. Ensure Board members receive agenda packet according to their preference.
 5. Preparation and oversight of recommendations as requested by the Board.
 - a. Responded to any recommendations from the Board in a timely manner.
 - b. Directed CTAC staff to bring forward requested information through presentations at Board meetings, informational additions to Board materials in the For Your Information section, and limited handouts distributed at meetings per Board request.

6. Assists the Chair in matters relating to Board member participation and meetings.
 - a. Communicated with Chair when issues arose for Board direction.
 - b. Scheduled regular meetings with Chair.
 - c. Informed Chair of issues, concerns, activities, and events of the CTAC.
 - d. Added technology support to ensure Chair can view other Board members who may be on Zoom during meetings.

STRATEGIC LEADERSHIP

1. Assists the Trust Board in defining the organization's vision, mission, strategic direction, and policies.
 - a. Continue to listen to the Board, providers, partners, and community stakeholders to ensure CTAC is in alignment with its vision, mission, strategic direction, and policies which govern it.
2. Develops a comprehensive set of guiding principles and values that guides all considerations on how to achieve the Children's Trust of Alachua County's (CTAC) vision, mission, and goals.
 - a. The Executive Director follows the guiding principles and values of the CTAC and ensures they inform all work of the organization in partnership with the Board of Directors.
3. In concert with and after consultations with appropriate providers, community partners, community representatives, managers, and staff, sets the direction and focus of activity.
 - a. CTAC Listening Tour recommendations included regularly listening to stakeholders. For every new funding opportunity, CTAC provides listening sessions/workshop to hear from stakeholders, parents, providers, and others.
 - b. CTAC held convenings with providers to receive feedback, provide a network for best practices and support, and to ensure all received necessary trainings and information.
4. CTAC held end of program/contract sessions with providers to receive feedback and encourage future partnerships and collaborations. Oversees the development of a business plan for the CTAC that anticipates, assesses, and shapes responses to both short-term issues and long-term opportunities and challenges.
 - a. CTAC Chief Financial Officer joined the staff in late April and immediately began working on elevating CTAC's responses to issues, opportunities, and challenges. Meeting with the Finance Committee to share strategies and priorities with the highest standards of financial processes and procedures.
 - b. Staff communicated with the Property Appraiser's Office to receive a forecast of property values for FY25 to inform TRIM and discussions on Fund Balance utilization.
 - c. Executive Director facilitated the lease extension on old property for six months while



Afterschool Convening for Providers

preparing to move to the new property in January.

- d. Executive Director secured a tenant (Guardian Ad Litem - GAL) for rental space to help offset property costs. CTAC's Chief Financial Officer designed a timeline for CTAC office space use assignments, GAL's move-in, and will manage CTAC's renovation project.

IN THE NEWS



TeensWork Alachua Fall Leadership Program Graduates

November 2023

- [Provider Newsletter](#)
- News alert: [New Survey for Alachua Families and Caregivers](#)

December 2023

- Sponsorship of Mainstreet Daily News' [Citizens of the Month](#) program from December through June, for ACPS fifth-grade students. This includes a quarter page ad in the last print issue of each month.

January 2024

- [Provider Newsletter](#)
- [TeensWork Alachua seeks local businesses, students for summer employment program](#) | Gainesville Sun, Jan. 23, 2024

March 2024

- [Provider Newsletter](#)
- Press Release: [Attend a virtual input session about Comprehensive Healthcare in Alachua County](#)
- Press Release: [Blue Pinwheels are April's Yard Decor](#)

April 2024

- [Children's Trust in Alachua County plants pinwheel garden for Child Abuse Prevention Month](#) - WCJB TV20, April 5
- [Summer youth employment program looking for business partners](#) - WCJB TV20, April 12
- [Children's Trust of Alachua County signifies Child Abuse Prevention month](#) - The Independent Florida Alligator, April 8
- Press Release: [Trust opens funding opportunity to address healthcare barriers for Alachua County families](#)

May 2024

- [Provider Newsletter](#)
- [Longtime Peaceful Paths CEO leaves for new nonprofit position](#) - TV20, 05/29/24
- [24 students earn Citizen of the Year honors](#) - Mainstreet Daily News, 05/22/24
- [Children's Trust allocates \\$250K for gun violence](#) - Mainstreet Daily News, 05/07/24
 - And [another story from TV20](#)
- Press Release: [Teens Work Alachua Fall Leadership program participants honored at May board meeting](#)
- Launch of [Tidbits](#), a revamped external newsletter.

June 2024

- Marsha Kiner on WUFT's ["Tell Me About It"](#), June 24
- Press Release: [BLI Recognition Ceremony held June 8](#)
- [Tidbits external newsletter](#)

July 2024

- [Provider Newsletter](#)
- [Children's Trust funded summer reading camp wins award](#), July 18
 - Also in [Mainstreet Daily News](#), July 18
- [One Community Family Resource Center holds launch event for new building](#), The Independent Florida Alligator, July 22, 2024
- Press Release: [Flourish Alachua program to increase trustworthy postpartum support options for moms, babies](#)

August 2024

- [Children's Trust grant supports new 3DE by Junior Achievement program at Eastside High School](#), Alachua Chronicle, Aug. 14, 2024
- [Children's Trust approves gun violence funding rollover](#), Mainstreet Daily News, Aug. 13, 2024
- [Alachua's Recreation & Culture Department Celebrates Successful Summer](#), Alachua County Today, Aug. 12, 2024
- Press Release: [Afterschool providers share advice, feedback at first-ever Convening](#)
- Press Release: [Trust introduces Goldwire, Sumner as COO, CFO](#)
- [Tidbits external newsletter](#)

September 2024

- Press Release: [Expanding access through language service](#)

AT A GLANCE



File Attachments for Item:

12. 10.14.2024 ED Report



CHILDREN'S TRUST
OF ALACHUA COUNTY

EXECUTIVE DIRECTOR REPORT

September 1, 2024 - October 1, 2024

SUMMARY

1. TRIM Success
2. TeensWork Alachua End of Summer Celebration
3. Renovation & New Tenants

MEETINGS AND EVENTS FOR PLANNING, COORDINATION, AND COMMUNITY ENGAGEMENT		
DATE	MEETING / EVENT	SUMMARY
9/4	Meeting with Lastinger Center	ED Kiner met with the Lastinger Center to discuss the Literacy Needs Assessment plan for the remainder of the contract. Interviews with ACPS district staff and teachers are planned for September and early October (none were conducted over the summer due to summer schedules/staffing, vacations, and working) as well as Focus Groups with community members and parents. Discussion around extending the due date of the report until January/February due to losing time in November and December.
9/5	GFWC High Springs New Century Woman’s Club meeting	CTAC Presentation provided by ED Kiner. L. Cayson, K. Rabin, and M. Rodriguez attended the meeting. Donated items provided by the Woman’s Club were given to Partnership for Strong Families. Photos from the event were posted on social media.
9/6	Healthy Communities Meeting	L. Cayson, Community Engagement Manager, (CEM) attended the meeting. Several members from different organizations provided updates. The following updates were provided: CAPP Funding, Saving Smiles, Alachua Schools Food Service providing fruits and vegetables, Healthy Afternoons with GNV Fire Rescue, Tobacco Free Alachua, GNV4All, and CHIP updates.
9/10	Alachua Chamber of Commerce meeting	L. Cayson, CEM attended the meeting. Guest Speaker Freddie Wehbe, Wehbe Marketing & Spurrier’s Gridiron Grille shared an engaging speech about his personal journey and lessons from influential leaders. This event was a standing room only.
9/10	5th Avenue Neighborhood Association	ED Kiner and L. Cayson, CEM attended the meeting. Guest speaker Pastor Gerard Duncan, One Community Family Resource Center. Pastor Duncan provided an

		overview on One Community Family Resource Center and how families and individuals can access services.
9/11	FACCT ED's Meeting	ED Kiner participated in EDs call with FACCT.
9/11	Gun Violence Alliance Stakeholder Meeting	ED Kiner attended the stakeholder meeting of the gun violence alliance. The proposal for CTAC funding was presented to the group for discussion.
9/12	Education Foundation Meeting	ED Kiner and COO Goldwire met with the Education Foundation and the ACPS Volunteer Coordinator to discuss opportunities for partnership on attendance, scholarships, and summer camp opportunities.
9/12	Meeting with Truist Bank	ED Kiner met with Truist Bank VP Brenda Cesar-Banales about the Truist collaborative programs for the community.
9/12	Housing First for Children Collaborative	ED Kiner attended the meeting and offered to provide a letter of support for Family Promise to receive the Rotary Wildgame Feast Fund grant.
9/16	Meeting with Gainesville Circus Center	ED Kiner, CFO Sumner, COO Goldwire, and Contract Manager James met with Dr. Corey Cheval to discuss issues of concern.
9/16	Children's Mental Health Group Meeting	COO Goldwire and ED Kiner joined a meeting of the Children's Mental Health Group at the Health Dept. The discussion centered on options for the group to raise awareness of the mental health supports currently offered throughout the county including those offered through the schools, meridian, and other programs.
9/17	Vessel of Hope Board	ED Kiner met with the Vessel of Hope Board at Mt. Pleasant UM Church to discuss CTAC funding opportunities and processes for funding.

9/17	Meeting with Phil Kabler of CDS	ED Kiner met with CDS CEO Phil Kabler about CDS activities and opportunities for collaboration.
9/18	ELC Board of Directors' Meeting	ED Kiner, COO Goldwire, and Early Childhood Coordinator Jones attended the Board Meeting.
9/18	Gainesville Housing Authority - Choice Neighborhood Steering Committee meeting	L. Cayson, CEM attended the meeting. Gainesville Housing Authority awarded a HUD grant. Currently, working on a two-year planning phase. The steering committee met to review the results of two surveys completed by residents. There were 497 surveys completed, mixed ages. Many children ages 6-16 years live in the community, there is a perception that only elderly individuals live in these communities of Lake Terrace and Pine Meadows. Next steps, forming (4) four working groups to plan vision for Choice Neighborhood Plan.
9/19	CDC Family & Behavioral Health Services-New Interface Youth Shelter Ribbon-Cutting Ceremony	ED Kiner and L. Cayson, CEM attended the ceremony for CDS Family & Behavioral Health Service new youth facility. Tours of the facility were provided. Posted photos from the event on CTAC social media.
9/19	Support Black GNV Meeting	ED Kiner and COO Goldwire met with the Support Black GNV founders to discuss CTAC funding opportunities and processes and to hear about this new organization's mission and purpose.
9/19	TeensWork Alachua End of Summer Celebration	CTAC staff attended the celebration of the summer program.
9/20	Safety -Net Collaborative meeting	L. Cayson, CEM attended the meeting. An overview on Findhelp was provided by CJ Niquette. In 2021, findhelp was adopted as Alachua County's Guide to Resources by the Safety Net Committee and UF Health. During the meeting, it was suggested for members to review the

		information on Findhelp and see if there are any updates needed. The committee will form a taskforce to review other resources such as 211 and United Way.
9/22	Rural Women's Health Project/The Gainesville Immigrant Neighbor Inclusion Initiative (GINI) event	L. Cayson, CEM provided a CTAC resource table at the public celebration in honor of the Immigrant Community for National Welcome Week. A large number of Indian families, Asian Families and Haitian families attended the event. This event was a great opportunity to engage with families from all diverse communities and share CTAC resources.
9/23	UF Health Shands Children's Hospital-Safe Kids NCF Coalition Meeting	L. Cayson, CEM attended the meeting. Jordyn Zyngier, NCFL Coordinator, stated that her organization wanted to join the Safe Kids Worldwide and Florida Coalition in order to formalize a Safe Kids Coalition in Gainesville. She shared the goals from the World Wide Coalition and Florida's state goals. She indicated that the coalition can vote on the safety initiatives that the local coalition wants to embark on. More information to follow.
9/24	Center for Nonprofit Excellence Advisory Council Meeting	ED Kiner attended the meeting.
9/24	Jurisdictional Liaison Meeting	ED Kiner attended this meeting on Hurricane preparations for the county.

INITIATIVES

The Children’s Trust will be hosting its annual Lights On Afterschool celebration on October 24, 2024. This event is free and open to the public. This year’s event will be co-hosted by the Boys and Girls Clubs of Northeast Florida.





¡Venga Uno!  *¡Vengan Todos!*

El Children's Trust del condado de Alachua presenta su celebración anual Lights On Afterschool

FESTIVAL DE OTOÑO

24 de octubre 2024
4:30 - 6 p.m.

MÚSICA | DISFRACES | JUEGOS |
RECONOCIMIENTO A LOS PROVEEDORES DE
SERVICIOS EXTRACURRICULARES DEL
CONDADO DE ALACHUA


CHILDREN'S TRUST
OF ALACHUA COUNTY


BOYS & GIRLS CLUBS
OF NORTHEAST FLORIDA

Boys & Girls Clubs of NE Florida
2661 NW 51st Street
Gainesville, FL

PROGRAMS CALENDAR

September	
Tuesday, September 3, 2024	State Meeting - The Future Call: Conversation on Florida's Early Learning Future
Tuesday, September 3, 2024	Flourish Alachua: PPD Training Initiative Session 1 Build Your Own Resources
Wednesday, September 4, 2024	Co-Chair and Project Manager Meeting - Early Learning Roadmap
Thursday, September 5, 2024	Community Meeting - Campaign for Grade Level Reading
Thursday, September 5, 2024	Help Me Grow Alachua Proposal Discussion with Resource Centers
Thursday, September 5, 2024	Advisory Board Meeting - Campaign for Grade Level Reading
Friday, September 6, 2024	Community Meeting - Healthy Communities Meeting
Saturday, September 7, 2024	Doula Town Hall
Monday, September 9, 2024	Children's Trust Regular Board Meeting
Tuesday, September 10, 2024	Extend School Year Debrief with PEAK Literacy
Tuesday, September 10, 2024	Youth Transportation Meeting with City of Gainesville
Thursday, September 12, 2024	Advisory Board Meeting - Roadmap 2024
Thursday, September 12, 2024	Flourish Alachua: PPD Training Initiative Session 2 Community & PP Advocacy
Thursday, September 12, 2024	ACCESS Taskforce Meeting
Friday, September 13, 2024	Co-Chair Planning Meeting - System Transformation Working Group
Monday, September 16, 2024	Comprehensive Literacy Planning Committee
Tuesday, September 17, 2024	SAMIS S3 Collaboration Meeting
Tuesday, September 17, 2024	State Meeting - The Future Call: Conversation on Florida's Early Learning Future
Tuesday, September 17, 2024	Alachua County Child Abuse Prevention Task Force Meeting
Wednesday, September 18, 2024	North Central CRT
Wednesday, September 18, 2024	ELC Board Meeting
Thursday, September 19, 2024	TeensWork Alachua Summer Celebration
Thursday, September 19, 2024	HSNCF Board of Directors Meeting
Monday, September 23, 2024	Children's Trust Regular Board Meeting
Monday, September 23, 2024	System Transformation Working Group Meeting
Tuesday, September 24, 2024	Advisory Board Meeting - Roadmap 2024
Tuesday, September 24, 2024	Flourish Alachua: PPD Training Initiative Session 3 PPD Q & A
Monday, September 30, 2024	Flourish Alachua: PPD Training Initiative Book Club Part 1 Review: The Fourth Trimester
October	
Tuesday, October 1, 2024	FACCT Program Affinity Group
Tuesday, October 1, 2024	TeensWork Alachua Evaluation Review Meeting
Wednesday, October 2, 2024	Teen Job Fair Initiative
Thursday, October 3, 2024	Enrichment RFP Contract Discussions
Thursday, October 3, 2024	Gainesville Thrives Literacy Night at GEZ Family Learning Center
Friday, October 4, 2024	Enrichment RFP Contract Discussions
Saturday, October 5, 2024	BLI Master Class Session 1: Business Development
Monday, October 7, 2024	NC FLAAYC Board Meeting
Monday, October 7, 2024	Enrichment RFP Contract Discussions
Tuesday, October 8, 2024	Flourish Alachua: PPD Training Initiative Session 4 Supports
Tuesday, October 8, 2024	Co-host of Walk to School Safety Day at High Springs Community School
Tuesday, October 8, 2024	Help Me Grow Alachua Meeting with Help Me Grow Florida
Wednesday, October 9, 2024	Early Childhood Food Security Project
Wednesday, October 9, 2024	Five State Power Sharing Initiative Action Planning Call
Thursday, October 10, 2024	NCIT Quarterly Meeting
Thursday, October 10, 2024	HEAT and CTAC Meeting
Monday, October 14, 2024	Children's Trust Board Workshop on FY 25 Summer Programming RFP
Monday, October 14, 2024	Children's Trust Regular Board Meeting
Tuesday, October 15, 2024	SAMIS S3 Collaboration Meeting
Tuesday, October 15, 2024	The Future Call: Conversations on Florida's Early Learning Future
Tuesday, October 15, 2024	Maternal Health Listening Session Presentation Draft Review and Discussion
Wednesday, October 16, 2024	System Transformation Working Group Meeting
Wednesday, October 16, 2024	North Central CRT Meeting
Tuesday, October 17, 2024	Flourish Alachua: PPD Training Initiative Session 5 Death Doula Network
Tuesday, October 17, 2024	MCH RFP Staff Discussion
Tuesday, October 17, 2024	Training Virtual Townhall
Monday, October 21, 2024	Comprehensive Literacy Planning Committee
Wednesday, October 23, 2024	Mentoring Provider Convening
Wednesday, October 23, 2024	NCIT Steering Committee
Thursday, October 24, 2024	HSNCF Home Visiting Advisory Group
Thursday, October 24, 2024	Lights On Afterschool
Tuesday, October 24, 2024	Training Virtual Townhall
Tuesday, October 29, 2024	Flourish Alachua: PPD Training Initiative Session 6 Death Doula Network
Wednesday, October 30, 2024	Flourish Alachua: PPD Training Initiative Book Club Part 2 Review: The Fourth Trimester

PLANNING, RESEARCH, AND EVALUATION

Evaluation Planning, Data Analysis, and Support

- Review and development of performance measures, data collection, and monthly reporting for new and continuing programs.
- Provider meetings/evaluation check-ins with program staff to review results and discuss data collection, and performance measures.
 - **Business Leadership Institute**
 - **Early Learning Coalition of Alachua County**
 - **NewboRN Nurse Home Visiting**
 - **Family Resource Centers**
 - **PEAK Literacy**
 - **Summer Camps** (follow-up communication)
 - **Akwaaba Freedom School**
 - **TeensWork Alachua**
 - **AMikids Gainesville**
 - **Swampbots Robotics**
 - **YMCA Level Up Teen Nights**
- Contract FY2024 close-out - sending reminders for final evaluation deliverables (i.e., data, end of year reporting, and program reflections) to all Enrichment Providers, Mentoring Mini-Grants, NewboRN, and more.
- Contract FY2025 development (new) and renewal meetings. Development, revision, and review of performance measures, data collection and reporting requirements.
- Afterschool Program evaluation – analyze data, develop, and present content.
- Summer Camp evaluation – analyze data, develop, and present content.
- TeensWork Alachua evaluation – analyze data and report drafting.
- Discussions about Help Me Grow and how to support early childhood screening, system of care, and family engagement/parent-child activities to support children meeting developmental milestones.

SAMIS Administration & Oversight

- Configuring, customizing, and testing picklists, surveys, features, requirements, and functionality for programs.
- Initiated a new Enrichment Services request form and process within SAMIS.
- Design, implement custom data entry for new programs.
- Attended SAMIS collaborative meetings (User Collaborative).

Community Assessment, Planning, & Indicators

- Receive and compile input from Board members to inform the Summer Camp RFP.
- Review and provide feedback on a doula survey.

FINANCE AND ADMINISTRATION

FY 2024 Budget Report (August)

FY 2024 Checks and Expenditures Report (August)

FY 2024 Programmatic Award and Expenditures Report (August)

COMMUNICATIONS

For the month of September

“Tidbits” - External newsletter

- 41.7% open rate and 4% click rate
- Most-clicked link was the [Grants Conference photo gallery](#).
- Next edition coming in October

Website Traffic - Key Points

- 4,600 views and 1,300 unique users
- The top-visited page was again the homepage, followed by Bids and RFPs and the Programs Directory.
- Most views are again coming from organic searches, followed by direct access.

Social Media - Key Points

- Gained 21 net followers on Facebook and 11 followers on Instagram (both on par with last month)
- Facebook posts reached 3.3K users, and Instagram posts reached 219 users, all organic reach. I learned Meta’s algorithm changed mid-August and now prioritizes advertising posts even more, so we will re-evaluate strategy and consider posts to boost each month.
- Top Facebook content: [Lights On Afterschool event introduction](#), [National Literacy Month](#), and the [CDS Family & Behavioral Health Interface Youth Shelter ribbon cutting](#).
- LinkedIn had 75 organic impressions and gained 5 new followers.
- Our Constant Contact open rate is a remarkable 45% over the past month, with 6% clickthrough rate. There were 3 net new subscribers, all organic additions (including possibly our first addition through the Tidbits newsletter signup, as opposed to the general interest signup).

News releases

- [Children’s Trust expands access through language service](#)

Other notables

- New photo galleries include the [High Springs Woman’s Club](#) event where ED Kiner spoke, some photos of the [CTAC building](#) and in-progress construction, and [TeensWork Alachua end-of-year celebration](#).
- New marketing pieces include a book sticker, bookmarks, and generic Children’s Trust stickers for book giveaways and similar events.
- Work on the annual report is underway. It will be arranged by goal and emphasize transparency of investments.
 - The [cover art contest](#) for high school students also closes later this month, and one UF College of the Arts faculty member is already on board to be a judge and help select the winners. The winning artwork goes on the cover of the annual report, and the top 3 will be showcased in the Children’s Trust office.
- [Lights On Afterschool](#) event is created, and plans are coming together. A press release should be out soon.
- Much of our content focus for September was on [National Literacy Month](#), and in a continuation of effectively the same theme, October will have a lot of National Book Month content.
- Website updates include an [accessible Strategic Plan PDF](#), found at that menu item, the [organizational chart](#), and a page for [capacity building](#).
- The CTAC website migration date is set for November 14. This shouldn’t affect anything from an external viewpoint, but the website may temporarily be down. (Undetermined as of this moment.)
- Plans are in motion for a new resource guide product, coming early calendar year 2025.

BOARD MOTIONS AND REQUESTS

DATE	MOTION / REQUEST	STATUS
3.25.2024	Treasurer Twombly suggested a presentation by a Medicaid outreach provider to discuss the full range of Medicaid's services. ED Kiner suggested that this be incorporated into staff's professional development and into the training offered to the Trust's providers.	In progress
5.13.2024	Motion: Vice Chair Cornell - CTAC staff and Goodwill staff to discuss ways to modify and improve the TeensWork Alachua 2024/2025 program and provide recommendations to the Board prior to the end of this budget cycle.	In progress
6.10.2024	<p>1. Motion: Vice Chair Cornell asked staff to see if any of the unallocated funding of \$300K for ELC can be assigned to Goal 1 instead of Goal 2.</p> <p>2. See if the remaining balance of unallocated funds, up to but not exceeding \$491,131, can be spent in Goal 1.</p>	<p>1. In progress</p> <p>2. In progress</p>
8.12.2024	Member Chance mentioned that programmatic dashboards showing awarded amounts and actual invoiced/funded amounts for each program area would be helpful and useful for staff to create or distribute.	In progress
9.9.2024	Motion made by Vice Chair Cornell, Seconded by Member Certain to 1) To authorize CTAC staff to negotiate and execute agreements with organizations that scored 70 or higher, 2) To bring back to the Board a report of unspent funds, 3) To limit the cost per session not to exceed \$1,000, and to report back on how organizations adjusted their programming in response.	In progress
9.9.2024	Chair Pinkoson requested to have a discussion for future RFPs about the maximum amount of funding a provider can request of the total allocation.	TBA

SUCCESS STORIES

Success story shared from University of Florida Saving Smiles Program

This month, we saw a 16-year-old female patient accompanied by her guardian in our Saving Smiles Program. This patient had a rare form of periodontal disease where the supporting bone around her back permanent molars rapidly resorbs due to the presence of certain aggressive bacteria. She had received initial treatment from the UF College of Dentistry Periodontics clinic which had stabilized her gum health and halted the progression of the disease. Unfortunately, the patient was unable to afford the maintenance treatment, which consisted of regular dental cleanings every 3 months. Without this treatment, the disease would likely recur, and she would be at risk of losing her back molar teeth due to severe bone loss. The Periodontics clinic referred the patient to our program, where she received a dental cleaning at no cost. She is scheduled to receive future needed dental cleanings in our program in 3-month intervals.

File Attachments for Item:

13. Comprehensive Literacy Plan and Assessment September Update



Item:

Comprehensive Literacy Plan and Assessment Update

Requested Action:

The Board is asked to approve the project extension until the end of March 2025.

Background:

In May 2023 the Children’s Trust board had a joint meeting with the Alachua County Board of County Commissioners. During that meeting the Children’s Trust staff were tasked with creating a Comprehensive Literacy Plan.

It was determined that a comprehensive needs assessment was needed to help inform the development of a comprehensive literacy plan aimed at improving literacy achievement for all students. In October 2023, Executive Director Kiner reached out to the UF Lastinger Center to begin a discussion about the plan development and a coordinator for the project.

Project Phases Update:

The Comprehensive Literacy Needs Assessment is off to a great start, with surveys being gathered across the community and numerous organization interviews being conducted. The UF Lastinger Center (UFLC) is scheduling targeted focus groups with the community and families, and hopes to start conducting surveys, interviews, and focus groups with Alachua County Public Schools in the Fall.

The UFLC will continue to gather data through November, analyze both quantitative and qualitative data, and compile the data into a comprehensive report to be presented to all funders. Due to the holidays in November and December, UFLC is asking for a no-cost extension to February 28, 2025, to make sure they have enough time to adequately analyze the data, share it with the Comprehensive Literacy Needs Assessment Committee, prepare the report, and present the report to all funders.

We are in Phase 2 of the project plan and moving towards Phase 3.

Three Phases of the Comprehensive Needs Assessment

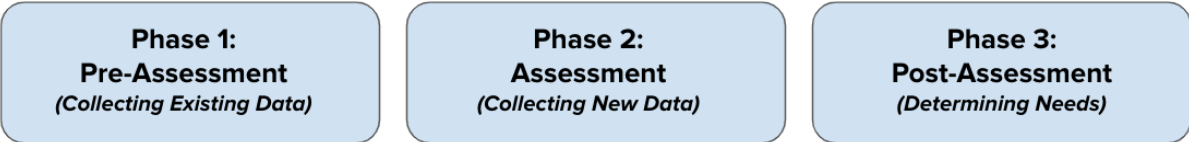


Figure 1: Three Phase of the Comprehensive Needs Assessment adapted from Witkin & Altschuld (1995).

Programmatic Impact:

Goal 2: Children & Youth Can Learn What They Need To Be Successful

Fiscal Impact:

\$175,000.00

Recommendation:

The Board is asked to approve the project extension until the end of March 2025.

File Attachments for Item:

14. Board Meeting Calendar for 2025

CTAC Board Calendar 2025

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
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27	28	29	30			

July						
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20	21	22	23	24	25	26
27	28	29	30	31		

October						
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26	27	28	29	30	31	

February						
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23	24	25	26	27	28	

May						
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
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					1	2
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24	25	26	27	28	29	30
31						

November						
Su	Mo	Tu	We	Th	Fr	Sa
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23	24	25	26	27	28	29
30						

March						
Su	Mo	Tu	We	Th	Fr	Sa
						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

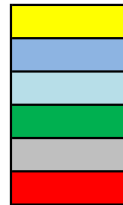
September						
Su	Mo	Tu	We	Th	Fr	Sa
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Dates to discuss
 January 13, 2025
 April 14, 2025
 July 14, 2025

Legend

- Proposed Date (Second Monday)
- Spring Break - Alachua
- Spring Break - Ferrero
- Alternative Date Option
- BoCC & ACLIB's TRIM Hearings
- Columbus/Indigenous People's Day



File Attachments for Item:

15. Adoption of Policy Updates to CTAC By-Laws

**CHILDREN’S TRUST OF ALACHUA COUNTY
RESOLUTION 2024-14
ADOPTION OF CHANGES TO CTAC BY-LAWS**

WHEREAS, the Children’s Trust of Alachua County (CTAC), at their first Board Meeting on March 11, 2019, adopted the Children’s Trust of Alachua County By-Laws; and

WHEREAS, the Children’s Trust of Alachua County desires to make changes to these by-laws,

NOW THEREFORE, be it ordained by the Board of the Children’s Trust of Alachua County, in the State of Florida, as follows:

SECTION 1: AMENDMENT “Article II. – Meetings, Section 1 – Regular Meetings” is hereby amended as follows:

AMENDMENT

ARTICLE II. – MEETINGS

Section 1. - Regular Meetings

Regular meetings of the Trust shall be held monthly at a time and place set by the Trust at their November meeting. The annual meeting shall be held in ~~January~~ **December**, at which time the election of officers shall take place. If a regularly scheduled meeting falls on a holiday, the Trust shall meet at such date and time as selected by the Trust.

PASSED AND ADOPTED BY THE CHILDREN’S TRUST OF ALACHUA COUNTY BOARD; this 14th day of October 2024.

	AYE	NAY	ABSENT	NOT VOTING
Lee Pinkoson	_____	_____	_____	_____
Ken Cornell	_____	_____	_____	_____
Cheryl Twombly	_____	_____	_____	_____
Shane Andrew	_____	_____	_____	_____
Tina Certain	_____	_____	_____	_____
Mary Chance	_____	_____	_____	_____
Hon. Denise R. Ferrero	_____	_____	_____	_____
Dr. Nancy Hardt	_____	_____	_____	_____
Dr. Maggie Labarta	_____	_____	_____	_____

Presiding Officer

Attest

Lee Pinkoson, Chair
Children’s Trust of Alachua County

Marsha Kiner, Secretary
Children’s Trust of Alachua County

The Children's Trust of Alachua County, an Independent District of Alachua County

BY-LAWS CHILDREN'S TRUST OF ALACHUA COUNTY

PREAMBLE

The Children's Trust of Alachua County has been established pursuant to Florida Statute 125.901 (2018) and Alachua County Ordinance 18-08 as approved by the Electorate and its purpose is set forth by statute and ordinance.

ARTICLE I. - MEMBERSHIP AND TERM OF OFFICE

The Children's Trust of Alachua County shall consist of ten (10) members including the Alachua County Superintendent of Schools, a local Alachua County School Board Member (as selected by the School Board), the Administrator of the District of the Department of Children and Families having authority over Alachua County or designee who is a member of the Senior Management Service or of the Selected Exempt Service, a member of the Alachua County Board of County Commissioners (as selected by the Board of County Commissioners), and the Judge assigned to juvenile cases. These members shall serve for as long as they hold office or until they are removed in accordance with statute or the ordinance. The other five (5) members of the Board shall be appointed by the Governor upon recommendation by the Board of County Commissioners and, after their initial term in office shall serve for terms of four (4) years each. Members shall serve until their replacement is selected or they have been otherwise removed from office.

ARTICLE II. - MEETINGS

Section 1. - Regular Meetings

Regular meetings of the Trust shall be held monthly at a time and place set by the Trust at their November meeting. The annual meeting shall be held in January, at which time the election of officers shall take place. If a regularly scheduled meeting falls on a holiday, the Trust shall meet at such date and time as selected by the Trust. Written or electronic notice of regular meetings of the Trust shall be given to each member at least five (5) days prior to each meeting; the notice is to be accompanied by a tentative agenda for the meeting. Meetings may be cancelled or rescheduled by majority vote of the Trust. In the event of an emergency or lack of business to be considered a meeting may be canceled by the Chair, Vice-Chair, or Treasurer, in that order, but in no case shall longer than 60 days go between meetings of the Trust.

Section 2. - Special Meetings

Special meetings of the Trust may be called:

- (a) By the Chair or
- (b) In the Chair's absence by the Vice-Chair or
- (c) In the Chair and Vice Chair's absence by the Treasurer or
- (d) By request of a majority of the Trust made to an officer or the Executive Director.

Forty-eight (48) hours' notice of a special meeting shall be given to each member of the Trust; the notice is to be accompanied by an agenda specifying the subject(s) of the special meeting. Only those subject(s) appearing on the special agenda may be discussed at that called meeting. The date, time, and location of the special meeting shall be determined by the Chair, Vice-Chair, Treasurer, or Trust, as appropriate.

Section 3. - Emergency Meetings

Emergency meetings of the Trust may be called:

- (a) By the Chair or
- (b) In the Chair's absence by the Vice-Chair or
- (c) In the Chair and Vice Chair's absence by the Treasurer or
- (d) By vote or request of a majority of the Trust made to an officer or the Executive Director.

Twenty-four (24) hours' notice of an emergency meeting shall be given to each member of the Trust; the notice is to be accompanied by an agenda specifying the subject(s) of the emergency meeting. Only those subject(s) appearing on the emergency meeting agenda may be discussed at that meeting. The date, time, and location of the meeting shall be determined by the Chair, Vice-Chair, Treasurer, or Trust, as appropriate. If, after reasonable diligence, it is impossible to give notice to each member or, because of the nature of the emergency, it is impossible to let twenty-four (24) hours elapse before the meeting, such failure shall not affect the legality of the meeting if a quorum is in attendance.

Section 4. - Public Meetings.

The Trust, as a public body of the State of Florida shall be subject to the requirements of Chapter 286, F.S.

Section 5. - Minutes

Minutes of each meeting shall be accurately taken, preserved, and provided to members at or before the next regular meeting.

Section 6. - Initial Year of Existence

To the extent that Ordinance 18-85 or Sec. 125.901(2)(b) requires that certain actions or events take place based upon the initial meeting of the Trust the timing set forth in those laws shall control during the organizational period of the Trust.

ARTICLE III. - VOTING

- A. Each member shall have one vote, which may only be exercised by the member and not by proxy or by designee with the exception of the District Administrator of the Department of Children and Families who may have a designee.
- B. Quorum. The presence of a majority of all members serving on the Trust shall be necessary at any meeting to constitute a quorum to transact business.
- C. Action on any proposal other than amendment of these By-Laws, hiring of an Executive Director, or adoption of the annual budget shall require an affirmative vote of a majority of the members present.
- D. Action on matters relating to amendment of these By-Laws may only be taken by an affirmative vote of two-thirds (2/3) of all serving members of the Trust. Action on matters relating to the hiring of an Executive Director may only be taken by affirmative vote of a majority of all serving members of the Trust.
- E. Approval of the budget and setting of the millage shall be as established by law.
- F. The Judge of juvenile cases appointed to the Trust shall not vote or participate in the setting of ad valorem taxes.

ARTICLE IV. - OFFICERS, ELECTIONS, AND VACANCIES

Section 1. - Officers

The officers of this Trust shall be chosen from its membership and consist of a Chair, Vice-Chair, and Treasurer. The term of office shall be one (1) year.

- A. The Chair shall:
1. Preside at all meetings of the Trust.
 2. May be an ex-officio member of all committees of the Trust.
 3. Serve as a member of the Executive Committee.
 4. Appoint, with Trust approval, all ad hoc committees.
 5. Perform all of the duties usually pertaining to the office of Chair.
 6. Be the primary check signer of the Trust subject to countersignature by another member of the Trust or the Executive Director.
- B. The Vice-Chair shall:
1. Preside at all meetings of the Trust in the absence of the Chair.
 2. Serve as a member of the Executive Committee.
 3. Perform all such duties usually pertaining to the Office of Vice-Chair.

- C. The Treasurer shall:
1. Preside over the Trust Budget Planning Committee.
 2. Serve as a member of the Executive Committee.
 3. Preside at all meetings of the Trust in the absence of the Chair and Vice-Chair
- D. At the annual meeting of the Trust, the Vice Chair shall assume the office of the Chair and the Treasurer shall assume the office of the Vice Chair. At that meeting, a new Treasurer shall be elected by the members of the Trust. Nominations for the office of Treasurer shall be taken from the floor for this position and voted upon at the same meeting.
- E. In the event of a vacancy in the position(s) of the Chair, Vice-Chair, or Treasurer, the position shall be filled at the next meeting of the members and the term shall be the remainder of the vacant position's term.

ARTICLE V. - CONDUCT OF BUSINESS

Section 1. – Reporting

Commencing no later than January 1, 2020, and by January 1st of every year thereafter the Trust will prepare an annual written report, to be presented to the Board of County Commissioners which shall contain the information set forth in Sec. 125.901(2)(b)5, F.S.

Section 2. – Budgeting

On or before July 1 of each year, the Trust shall prepare a tentative annual written budget of the district's expected income and expenditures, including a contingency fund. The Trust shall, in addition, compute a proposed millage rate within the one-half mill cap approved by the electorate necessary to fund the tentative budget and, prior to adopting a final budget, comply with the provisions of Sec 200.065, F.S. relating to the method of fixing millage, and shall fix the final millage rate by resolution of the Trust. The adopted budget and final millage rate shall be certified and delivered to the Board of County Commissioners as soon as possible following the Trust's adoption of the final budget and millage rate pursuant to chapter 200 F.S. or as otherwise limited in Sec. 125.901, F.S.

Section 3. - Elections and Vacancies

Election of officers shall be held at the annual meeting. This election shall be by nomination and voice vote.

ARTICLE VI. - FINANCE

Section 1. - Fiscal Year

The fiscal year of the Trust shall commence on October 1 and end on September 30.

Section 2. - Budget

The Executive Director shall be responsible for submitting a tentative annual budget for the operation of the Trust to the Members of the Trust at or before the May meeting for adoption by the Trust. The Trust must submit a certified budget to the Board of County Commissioners no later than July 1.

Section 3. - Committees

Standing committees may be established by majority vote of the Trust. Ad hoc committees may be established by the Chair, with Trust approval, provided that ad hoc committees shall not be established for a period of time exceeding one year.

ARTICLE VII. - EMPLOYMENT OF EXECUTIVE DIRECTOR

An Executive Director shall be employed by a majority vote of all serving members of the Trust. The Executive Director shall be employed by written contract. The Executive Director shall serve at the pleasure of the Trust and may be terminated at any time, subject to the provisions of the terms of said contract by an affirmative vote of a majority of the serving Trust Members.

The powers and duties of the Executive Director shall include:

1. The employment and development of staff to implement policies and programs of the Children's Trust of Alachua County.
2. Ensure that a comprehensive plan for the needs of youth in Alachua County is developed and implemented and that the purposes of Sec 125.901, F.S. and Alachua County Ordinance 18-08 are met.
3. Establish policies and procedures relating to the evaluation, subject to approval of the Trust, of funding requests, monitoring of programs funded by the Trust, employment and evaluation of personnel, and other similar matters.
4. Maintain all records of the Children's Trust of Alachua County.
5. Perform other administration duties as may normally be performed by an administrative officer.
6. Shall act as the Secretary of the Trust or otherwise provide that the minutes are accurately maintained.

ARTICLE VIII. - CONFLICT OF INTEREST

- A. Members of the Trust shall avoid entering into contracts or agreements involving, directly or indirectly, members of the Trust in a manner that would be, or give the appearance of being, a conflict of interest.
- B. Members of the Trust will, prior to voting on a funding issue, which involves any program or agency in which they participate as an employee or member of the governing authority, disclose their interest in said program or agency and file a disclosure statement.
- C. Members of the Trust will comply with all Florida Statutes relating to "conflicts of interest."

ARTICLE IX. - RULES OF ORDER

The Trust shall promulgate rules of order for the conduct of all meetings of the Trust. All procedural matters not addressed in said rules of order or by these By-Laws shall be governed by the latest edition of "The Standard Code of Parliamentary Procedure" by Sturgis.

ARTICLE X. - BOARD ATTENDANCE

If a member has three (3) consecutive absences without cause from regular board meetings during a fiscal year or a total of five (5) absences without cause from regular board meetings during a fiscal year, the Chair shall request the appropriate appointing authority to remove that member and make a new appointment to the Trust.

ARTICLE XI. - AMENDMENTS

Amendments of these By-Laws may be proposed by any Trust Member and shall become effective upon affirmative vote of a two-thirds (2/3) majority of all serving Trust Members.

APPROVED AND ADOPTED by the Children's Trust of Alachua County on March 11, 2019.

AMENDED AND ADOPTED by the Children's Trust of Alachua County on November 14, 2022.

File Attachments for Item:

16. 2024 Extended School Year Literacy Pilot

**Item:**

2024 Extended School Year Literacy Pilot

Requested Action:

The Board is asked to receive this update.

Background:

Since 2020, Peak Literacy has helped K-12 students who are behind in their literacy development to quickly catch up to their peers through short daily reading and math lessons, supported by encouraging volunteer coaches. Their methods are data-driven and use the Great Leaps software, making it easy to track student progress and report outcomes. On average Peak Literacy students see 1.2 years of reading level growth in just 12 weeks.

They partner with schools, parents and after school programs to implement the program in ways that work for parents, students, teachers and administrators.

In June 2024, Peak Literacy collaborated with the Children's Trust of Alachua County and the Alachua County School District to pilot a summer literacy intensive project for third graders attending the Extended School Year at Shell Elementary and Stephen Foster Elementary.

This report will share the outcome of the pilot.

Programmatic Impact:

Goal 2: Children & Youth Can Learn What They Need To Be Successful

Fiscal Impact:

\$109,013.25

Recommendation:

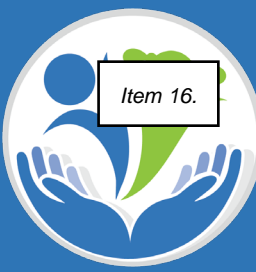
The Board is asked to receive this update.



CHILDREN'S TRUST

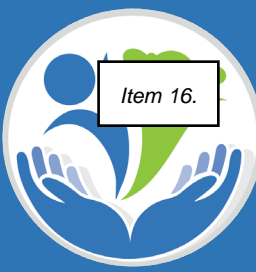
OF ALACHUA COUNTY

Peak Literacy 2024 Extended School Year (ESY) Pilot



Today's Presentation

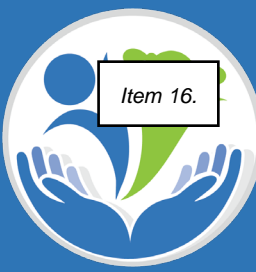
1. History and Introduction
2. Peak Literacy ESY Pilot Review and Outcomes
3. Moving Forward



History

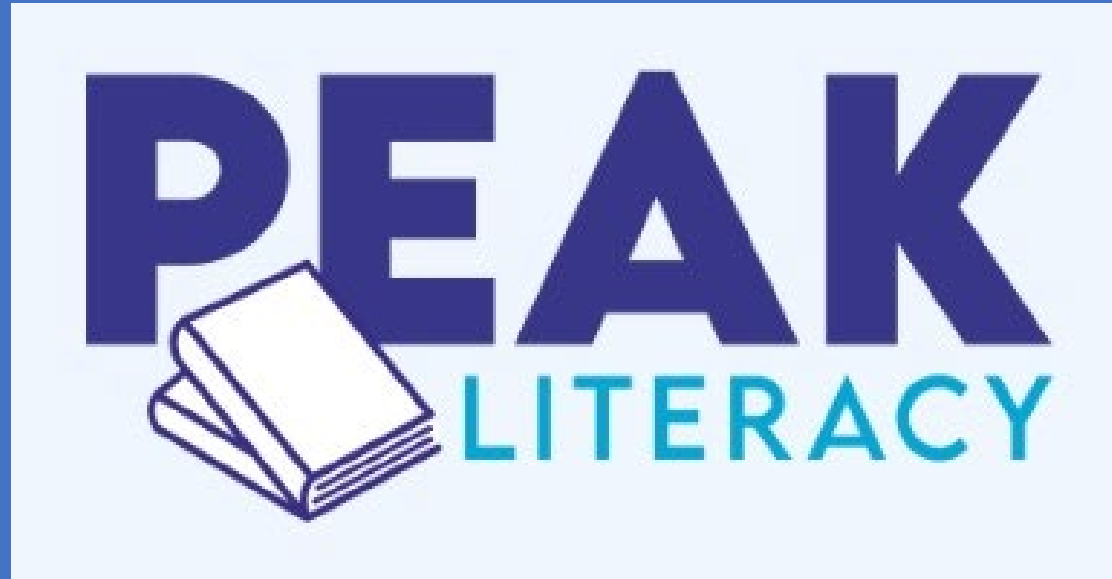
Since 2020, Peak Literacy has helped K-12 students who are behind in their literacy development to quickly catch up to their peers through short daily reading and math lessons, supported by encouraging volunteer coaches.

Peak partners with schools, parents, and after school programs to implement the program during times that are convenient for parents, students, teachers, and administrators.

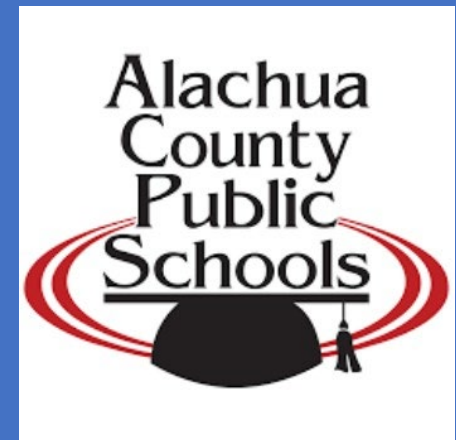


Introduction

- In June 2024 through July 2024, Peak Literacy collaborated with the Children's Trust of Alachua County and the Alachua County School District to pilot a summer literacy intensive project for third graders attending the Extended School Year at Shell Elementary and Stephen Foster Elementary.
- The following Peak presentation will share the outcomes of the pilot.



2024 ESY Pilot Program



PEAK



LITERACY

Established 2020

Our mission is to prepare young readers for personal and collective success through consistent one-to-one reading instruction provided by competent and nurturing volunteers.



PEAK Literacy in ESY

- ⑩ June 3rd– June 27th 2024
- ⑩ 4 weeks, 4 days per week (16 total days)
- ⑩ Pilot study (no control group)

	# Students served	Total # lessons	Average # lessons/student (16 possible)	% of students attending 3+ lessons/week (Goal: 80%)
Stephen Foster Elementary	11	150	13.6	9 (82%)
Chester Shell Elementary	25	252	9.5	8 (32%)
Total	36	402		

PEAK Literacy in ESY



- Hired 2 tutors; worked 8:30–12, M–Th
- Process:
 - Tutors retrieve students from class
 - Complete lesson (15 min.) one to one, in separate room
 - Return student to class and retrieve next student

Effective Literacy Instruction

```
graph TD; A[Effective Literacy Instruction] --> B[Explicit]; A --> C[Systematic]; A --> D[Frequent monitoring of student progress];
```

Explicit

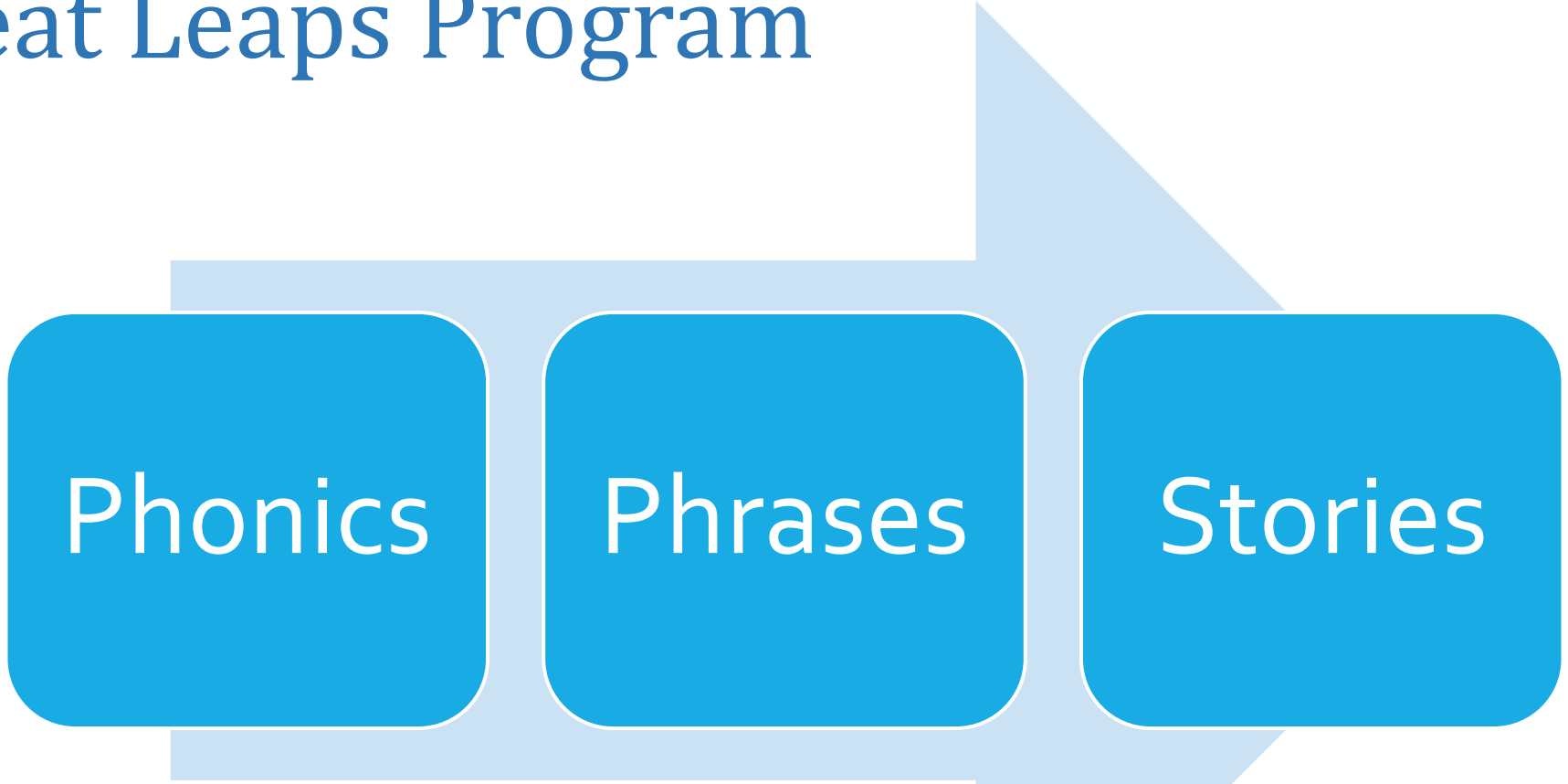
- Clear, direct, unambiguous
- I do, we do, you do
- Many opportunities to respond; students **practice** skill or concept
- Number of student opportunities to respond best predictor of student success

Systematic

- Instruction logically sequenced to build on student's prior knowledge
- Moves from easier to challenging in manageable increments

Frequent monitoring of student progress

Great Leaps Program



Progress Monitoring

DATA DASHBOARD

Fidelity Warning

Date Range Selection

Ella Ramsey Student Summary
Data displayed: Oct 11, 2021 - Sep 20, 2022 (11 Months 9 Days)

PERFORMANCE HIGHLIGHTS

GRADE LEVEL GROWTH	READING RATE	TOTAL SESSIONS
3.4 years	83% ↑	157

TOTAL LENGTH IN PROGRAM
11.3 months

GOALS ACHIEVED

Alphabet	52
Phonics	43
Phrases	48
Stories	53

FIDELITY
4.2 sessions per week average

4 sessions this week

Fidelity Tracking

PEAK LITERACY

Simple to evaluate student data and monitor implementation fidelity

Great Leaps Data: Stephen Foster

Student	Total # Lessons (16 possible)	Starting Grade Level	Ending Grade Level	Total Grade Level Growth
1	14	1.1	2	0.9
2	15	1.1	1.3	0.2
3	11	1.1	1.2	0.1
4	16	1.8	2.6	0.8
5	14	1.3	2.9	1.6
6	13	1.1	1.1	0
7	15	2.5	3.6	1.1
8	10	1.1	1.2	0.1
9	13	2.9	3.1	0.2
10	15	4.3	4.5	0.2
11	14	5.4	5.5	0.1
Toal lessons	150		Average grade level growth	.48

Great Leaps Data: Chester Shell 1

Student	# Lessons	Starting grade level	Ending grade level	Total grade level growth
1	14	4.7	4.7	0
2	11	4.3	4.8	0.5
3	13	2.9	3.1	0.2
4	14	2.8	3.9	1.1
5	9	1.1	1.1	0
6	8	1.1	1.1	0
7	11	3.7	3.9	0.2
8	10	3	3.1	0.1
9	9	2.8	2.9	0.1
10	12	3.1	3.4	0.3
11	5	1.1	1.1	0

Great Leaps Data: Chester Shell 2

Student	# Lessons	Starting grade level	Ending Grade Level	Total grade level growth
12	14	3.8	4.2	0.4
13	7	1.1	1.1	0
14	10	5.3	5.3	0
15	7	1.1	1.1	0
16	8	4.1	4.1	0
17	8	1.4	1.6	0.2
18	11	1.1	3.2	2.1
19	7	2.3	2.5	0.2
20	11	1.9	2.3	0.4
21	12	1.9	2.5	0.6
22	8	2.6	3	0.4
23	15	0	0	0
24	7	0	0	0
25	11	1.1	1.1	0
Total lessons	252		Average grade level growth	.28

Reading Gains

	Stephen Foster	Chester Shell
% of students demonstrating any progress in reading (GL)	100%	100%
% of students demonstrating TOWRE- 2 pre/post test improvement (of students tested)	80%	92%

Finding #1: Student Reading Improved

Students:

“When I was third grade it was really hard for me to read. When I started the [Great Leaps] lessons it got easier. *It helps with the big words.*”

“It’s *helping me learn...* words and other words that I don’t even know about yet.”

Tutors:

“The child I am working with struggles with not only reading but self confidence. Because of this program he has improved in his reading skills and has also *found his voice.*”

“ [This student] is one of the most determined readers I know. She is determine[d] to learn how to sound and say the words on her own. Her reading is *so much better.*”

Finding #2: Supportive, caring tutor-student relationships correspond with learning

Student: "I like that *she helps me*...Sometimes I don't get some of the words...She helps me spell things out"

Learning, and motivation to learn, cannot occur until students develop a sense of trust and belonging with tutor, especially in a virtual setting

(Spears & Young, 2022)

Tutor: "PEAK helps bridge the gap in students' education... It also allows tutors to develop *camaraderie* with their students"

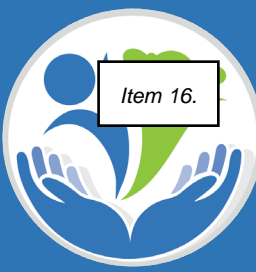
Tutor: "*one-on-one sessions with tutors are immensely beneficial. They provide students with a *safe space* to express themselves and ask as many questions as they need.*"

Student: "*I like reading* with [my tutor]"

Finding # 3: Lesson process and structure conducive to student success

*"[PEAK Literacy is] **fantastic**. Just the extra reading instruction. The extra intervention.. The one on one." –ESY school principal*

*"The team is very open to getting feedback from schools and provide an individualized approach to **meeting the needs of each student**. They know that students that have a deficit in an area are often times reluctant [to] **practice** it. By **giving students constant motivation and feedback, they are encouraged to persevere when challenged instead of shutting down.**" –ACPS staff member*



Successes and Challenges

Successes

- Reading Gains with personalized, focused instruction
- Improved Relationships with school staff, leaders
- Tutor/Student Relationships supportive, caring relationships
- Student Engagement-kids enjoyed it, reward box

Challenges

- Parent Engagement
- Limited Time biggest gains experienced after +4 weeks in program
- Variability in Attendance

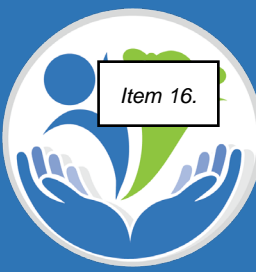
Thank You!



CHILDREN'S TRUST

OF ALACHUA COUNTY





Moving Forward

- Fund Peak Literacy to provide services year-round.
- Services to be provided during out of school time



CHILDREN'S TRUST

OF ALACHUA COUNTY

Thank you!

File Attachments for Item:

17. Summer Program Evaluation Results (Bonnie Wagner)

**Item:**

Summer Program Evaluation Results (Bonnie Wagner)

Requested Action:

The Board is asked to receive information.

Background:

The Children's Trust staff will be presenting evaluation results for three summer programs – TeensWork Alachua, Akwaaba Freedom School, and Midnight Basketball. Each program recently completed their third year of receiving funding from the Trust.

Attachments:

TeensWork Alachua – Year 3 Evaluation Results – FY2024

Board Presentation – Freedom School Evaluation Results on 10-14-2024

Board Presentation – Midnight Basketball Evaluation Results on 10-14-2024

Programmatic Impact:

These programs support the following Trust goals:

Goal 2: All children and youth learn what they need to be successful.

Goal 3: All children and youth are safe.

Fiscal Impact:

FY2024 Allocations:

TeensWork Alachua – \$900,000

Freedom School – \$114,400

Midnight Basketball – \$19,514

Recommendation:

Receive the information.



TeensWork Alachua: 2024

Year 3 Evaluation Results

Children's Trust of Alachua County

Bonnie Wagner and Jordan Sutherland

October 2024

Purpose Statement

This report evaluates Year 3 of TeensWork Alachua – a summer youth employment program – funded by the Children's Trust of Alachua County.

The purpose of this report is to provide a compilation of results and insight on performance, successes, and to highlight opportunities for improvement and enhancing impact. The primary audience for this report is the Children's Trust staff, providers, the Trust Board, and partners who help support the implementation of services. After gaining insights from results presented, the objective is to take actions to strengthen services and outcomes for children and youth.

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Executive Summary

TeensWork Alachua was introduced to provide a positive outlet for youth to explore and develop career aspirations and professional connections while simultaneously deterring youth from delinquent activity and negative influences.

The primary purpose of this report is to compile results, provide insight into performance, successes, and areas for improvement. Findings are highlighted below:

Performance and Results:

- 97 work sites.
- 315 teens applied & placed in a job.
- 12 hours of training received (on average).
- 38,220 hours of work clocked.
- \$1,605 earned (on average).
- 126 hours worked (on average).
- 2.0 job coach support provided to teens in person (on average).
- 3.4 job coach visits to work-site locations (on average).

Key Successes:

- Increased the number of work sites.
- Teens report high levels of satisfaction with the program.
- 94% of teens report they gained valuable work experience, preparation for future jobs, and skills that will benefit them in the future.
- 97% of employers agreed teens gained valuable skills.
- 8 teens were offered jobs from their TeensWork employers.

Areas for Improvement:

- Enhance job placement matching based on youth interest.
- Increase job coach support for teens.
- Better communication and more training with site supervisors

This report is respectfully submitted with the intention of driving improvements and better services to propel teens to excel in their future.

Introduction

In December 2021, the Children’s Trust of Alachua County facilitated a competitive procurement process to identify qualified organizations to recruit and support employers and teens (14-18yrs) to provide training and job experience to explore career options, build work readiness, skills, and ability to thrive in future employment. In 2024 program year, Goodwill Industries of North Florida was the local organization funded to collaboratively carry out this mission.

Why is youth employment important?

Benefits of summer youth employment programs are well-documented. Youth employment programs expose youth to meaningful employment experiences and supportive adult relationships. Research demonstrates a variety of positive outcomes, including improved self-esteem and confidence, skill and knowledge development, high school graduation rates, reduced criminal behavior and teen pregnancies among participants (Heller, 2021; Sachdev, 2011). Programs help youth develop job skills, gain an understanding of work norms and culture, career pathways, professional connections and financial literacy through training and one-on-one support received through job coaches and worksite supervisors.

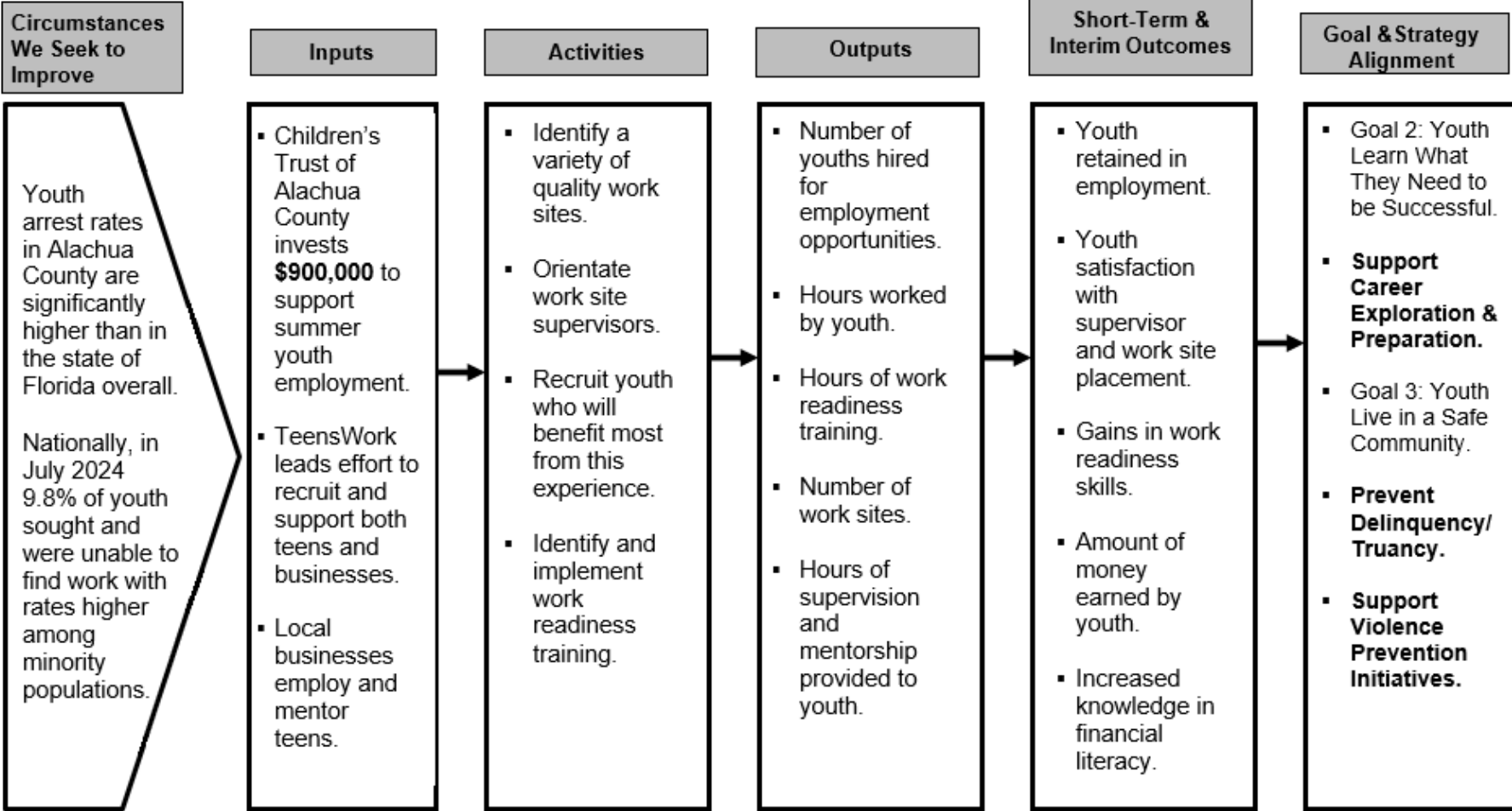
Businesses receive support to receive, manage, and pay youth workers. Businesses learn and can benefit from a young person’s perspective and ideas in the workplace setting. Businesses also have an important opportunity to help cultivate talent, give back to their community, and promote readiness in their future workforce.

In July 2024, the unemployment rate among young people stood at 9.8% percent (Bureau of Labor Statistics, 2024). Unemployment is defined by those actively seeking, but unable to find work. While there are obvious financial hardships associated with unemployment, negative psychological impacts of unemployment have also been demonstrated (Belle & Bullock, N.D.) and may be particularly profound for youth who are

developing their identity, sense of worth, and fit in society. Compared to last year, the youth unemployment rate was higher in July 2024 than July 2023 (9.8% vs. 8.7%) (U. S. Bureau of Labor Statistics, 2024). Obtaining one's first job is a significant milestone to adulthood and teens face challenges in obtaining jobs. TeensWork is designed to help support the connection between youth and employers to create a building block for transitioning into a future career and adulthood.

Crime rates in Alachua County are a significant community concern and have consistently surpassed the state of Florida (Florida Department of Juvenile Justice, 2023). Youth arrest rates in Alachua County substantially outpace the state of Florida (36.2 versus 21.6 youth arrested per 1,000 for FY2022-23). Without legitimate opportunities to contribute, teens may be more likely to pursue illegitimate options. Several randomized experimental studies confirm summer youth employment programs reduce criminal justice involvement youth who participate compared to those who did not (Heller, 2021).

TeensWork Logic Model



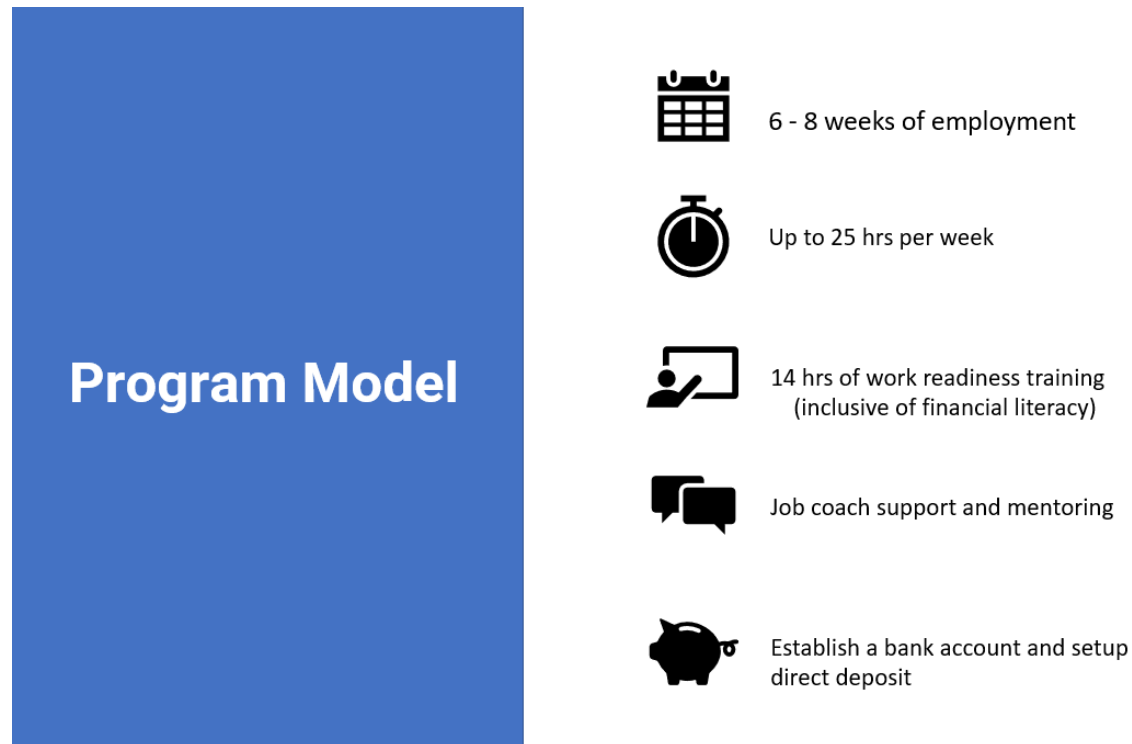
Note: The definition of unemployment is those who are seeking but unable to find work.

Youth arrest rates in Alachua County outpace the state of Florida (36.2 versus 21.6 youth arrested per 1,000).

Data Source: Florida Department of Juvenile Justice – Delinquency Profile 2023

What is TeensWork Alachua?

Program Design:

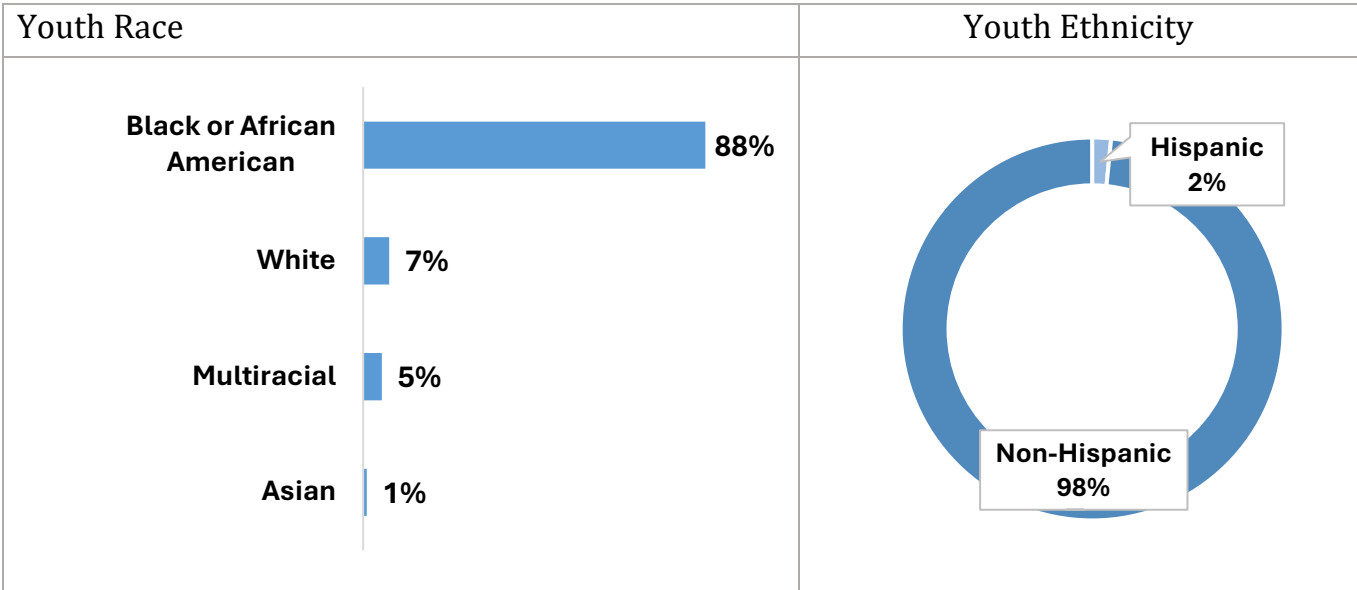
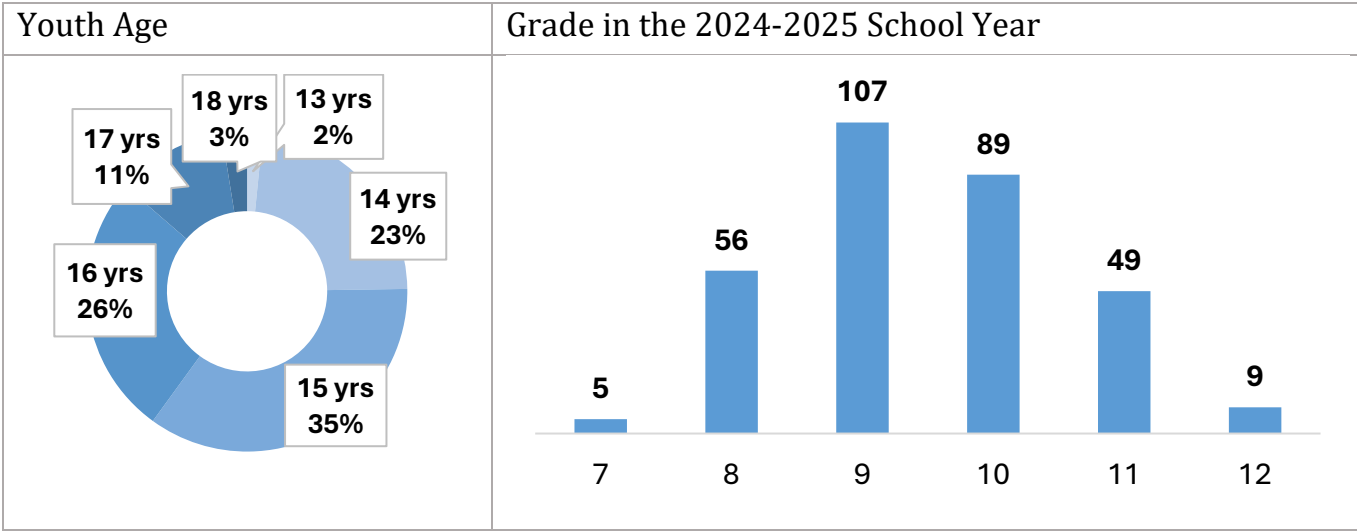


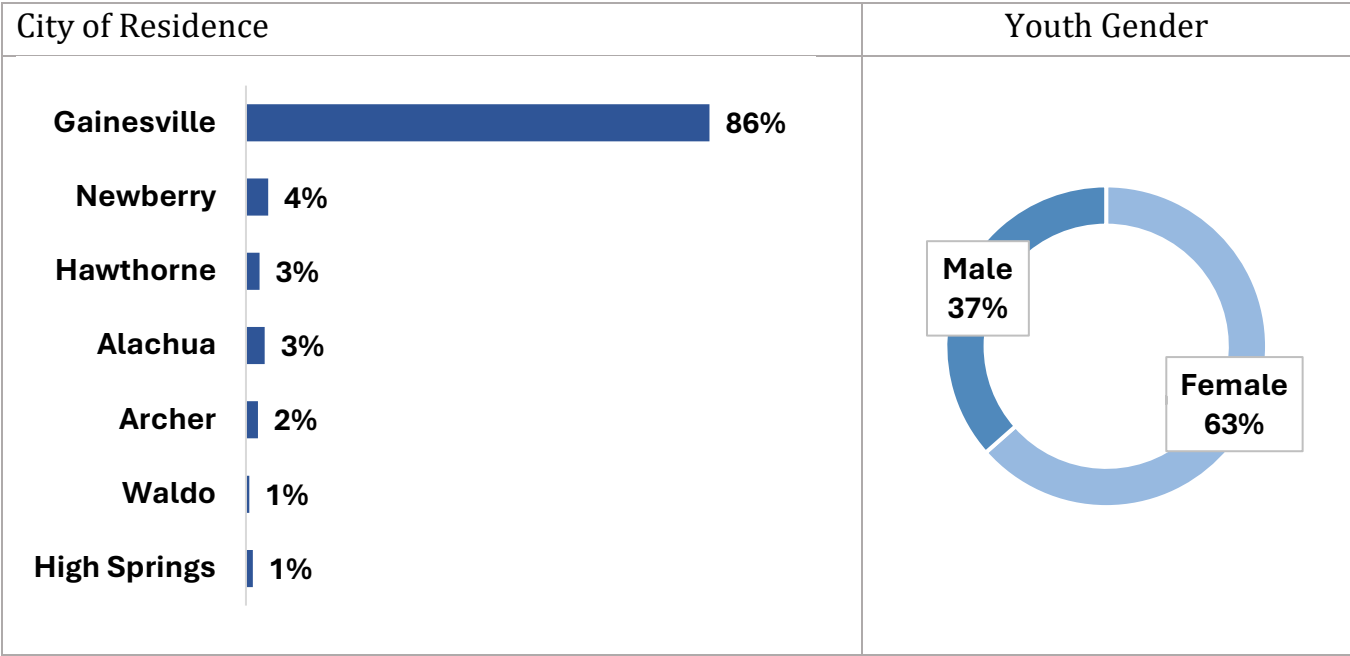
TeensWork recruited both teens and employers to participate in a 6–8-week summer employment experience for up to 25 hours per week. Prior to being placed at a work site, all youth are required to attend 8 hours of work readiness training. An additional 6 hours of training were to be completed over the course of the summer. Topics covered during the training included: career readiness, college and career pathways, workplace culture, resume writing, interview skills and mock interviews, adding value to the workplace, and financial literacy. Youth and employers are paired with a job coach to assist in the employment process, provide support, and be a liaison between the youth and employer. All teens were provided with the opportunity to establish a non-custodial bank account with VyStar Credit Union.

Key Questions:

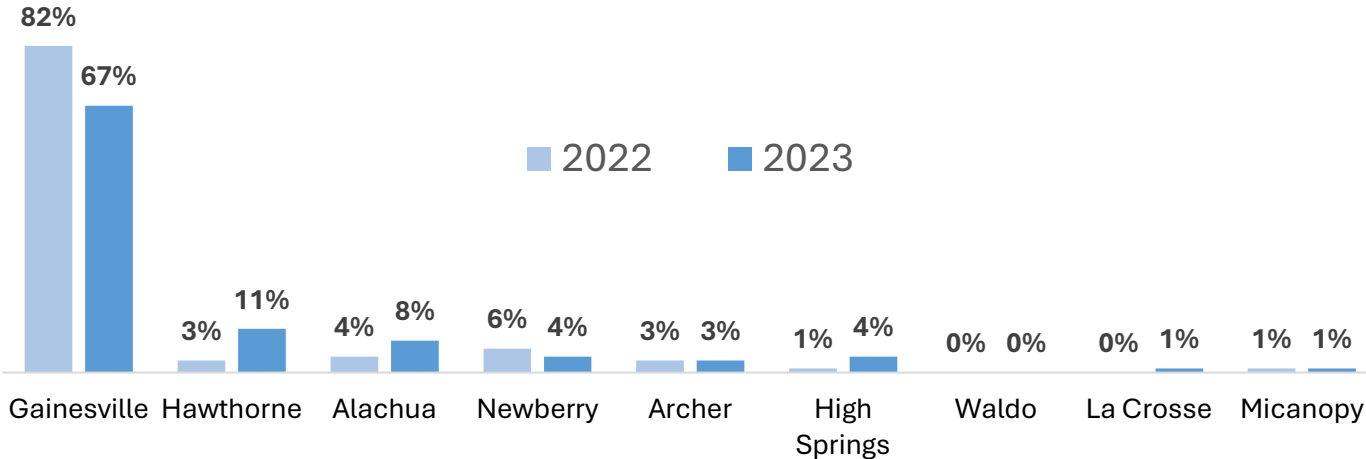
Who was served?

A total of 315 teens were on-boarded and placed for employment opportunities. The average age of youth participating was 15.3 years old. More than half of youth were 14 or 15 years old (58%). Nineteen percent of youth were middle schoolers in the 2024-2025 school year and 81% high school students, with highest participation among 9th graders. Most teens in the program were Black or African American (88%). Two percent of youth were Hispanic. More than half of participants were female (63%).





Compared to last year, participants are comparable in age with an average age of 15.2 in 2023 and 15.3 in 2024. Program participants were less diverse ethnic and racially as compared to last year with more Black or African American (82% to 88%) youth, less Multiracial (7% to 5%), Asian (3% to <1%), Hispanic (6% to 2%), and the same percent of White (7%) youth. In 2024, the program served more Gainesville participants (from 67% in 2023 to 86% in 2024) and less representation in rural areas; in particular, Hawthorne (11% to 3%) and Alachua (8% to 3%).



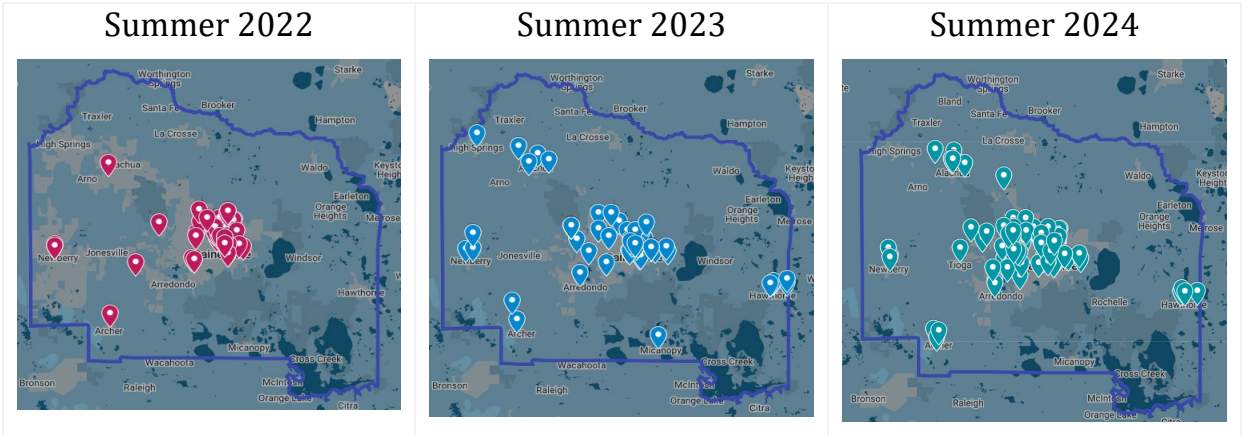
Who were the employers?

TeensWork Alachua is a collaboration of non-profit, government, and private businesses seeking to support youths’ successful transition to adulthood. TeensWork staff recruited, trained, and supported 85 for-profit, non-profit, and public organizations to provide youth employment opportunities at 97 work sites. The number of work sites increased from 62 to 97 in summer 2024 and added new work sites in rural communities including Alachua and Newberry.

Work Sites by City and ZIP Code

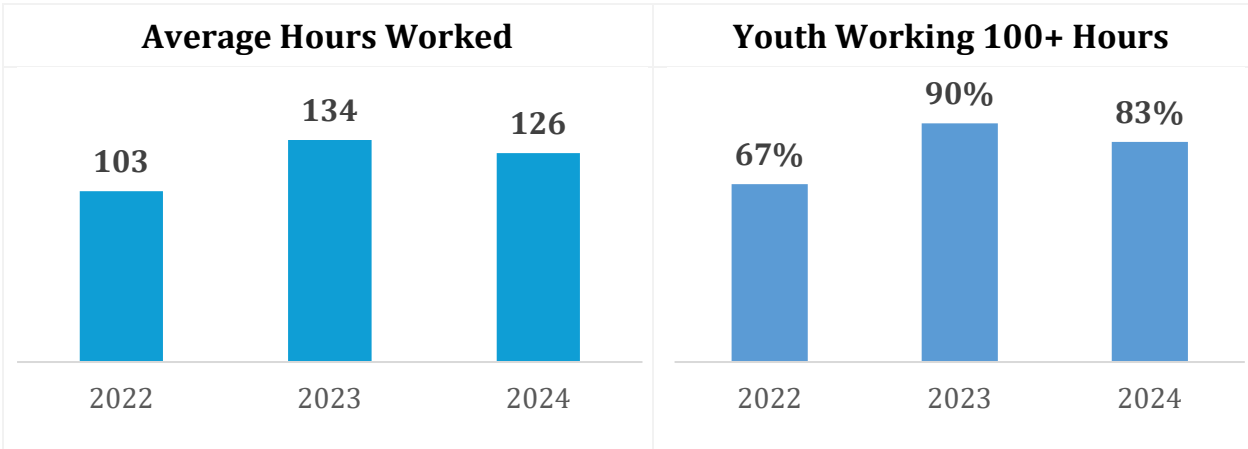
City and ZIP code	2022	2023	2024
Alachua - 32615	1	4	7
Archer - 32618	1	3	3
Gainesville	37	43	78
32601	14	14	22
32605	4	3	7
32606	1	9	10
32607	-	1	6
32608	4	2	7
32609	10	4	17
32627	-	1	-
32641	4	9	8
32653	-	-	1
Hawthorne - 32640	-	7	5
High Springs - 32643	-	1	-
Micanopy - 32667	-	1	-
Newberry - 32669	3	3	4
Grand Total	42	62	97

Location of TeensWork Work Sites

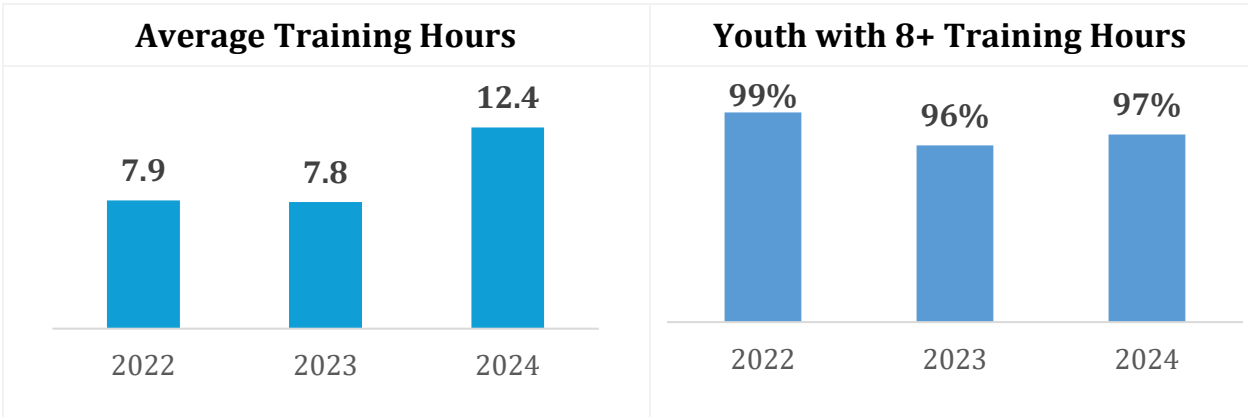


How much did youth participate?

Youth were given the opportunity to work up to 150 hours within 6-8 weeks of the program. Youth who worked clocked an average of 126 hours with 83% working at least 100 hours over the summer. The most common reason for youth not retaining employment was due to transportation, family/personal, and work performance issues¹.



Additionally, in 2024 youth were required to complete eight hours of pre-employment work readiness training and to receive an additional six hours of work readiness over the course of the summer. Almost all youth completed the full 8 hours of pre-employment training.

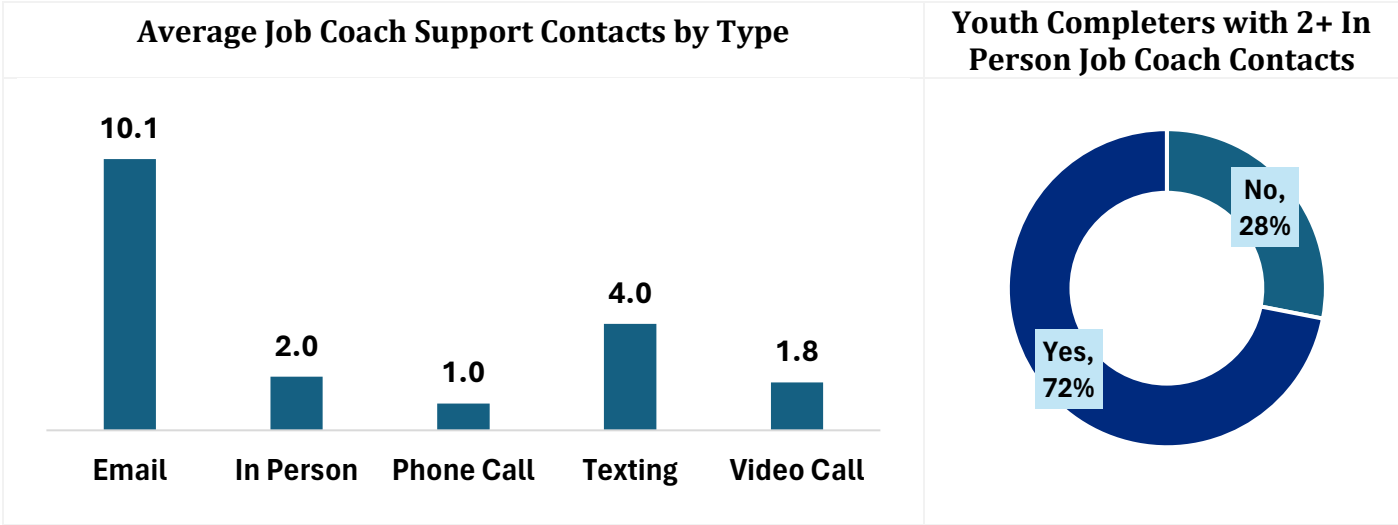


¹ There were 12 youth who received pre-employment training, on-boarding, and were placed in a job, but did not complete any work hours at their placement.

How much support did youth receive from job coaches?

Each youth is paired with a job coach that they communicate with on a weekly basis. The job coaches offer support and encouragement and help youth problem solve when needed. Job coaches help youth identify goals they would like to work toward during employment, develop good work habits such as arriving on time, communicating with their employers, and clocking in and out of work. Job coaches also check in on the businesses to make sure that youth are meeting expectations and to help redirect youth as necessary.

Overall, youth received an average of 18.8 contacts from their job coach. The most prevalent type of job coach contact was emails and texting. We sought for teens to receive at least two in-person job coach contacts over the course of the program. Youth hired received an average of 2.0 in-person job coach support meetings. Among youth completing program², 72% received two or more in-person support contacts.



Job coaches also offer support to the employers. This starts with an initial work-site safety check and determining whether a business is a good fit to be a host site for teens. Upon confirmation, job coaches complete an on-boarding process with businesses, which includes providing training on program expectations and how to support teens. Job coaches provide periodic visits to work sites to make sure youth are meeting expectations and

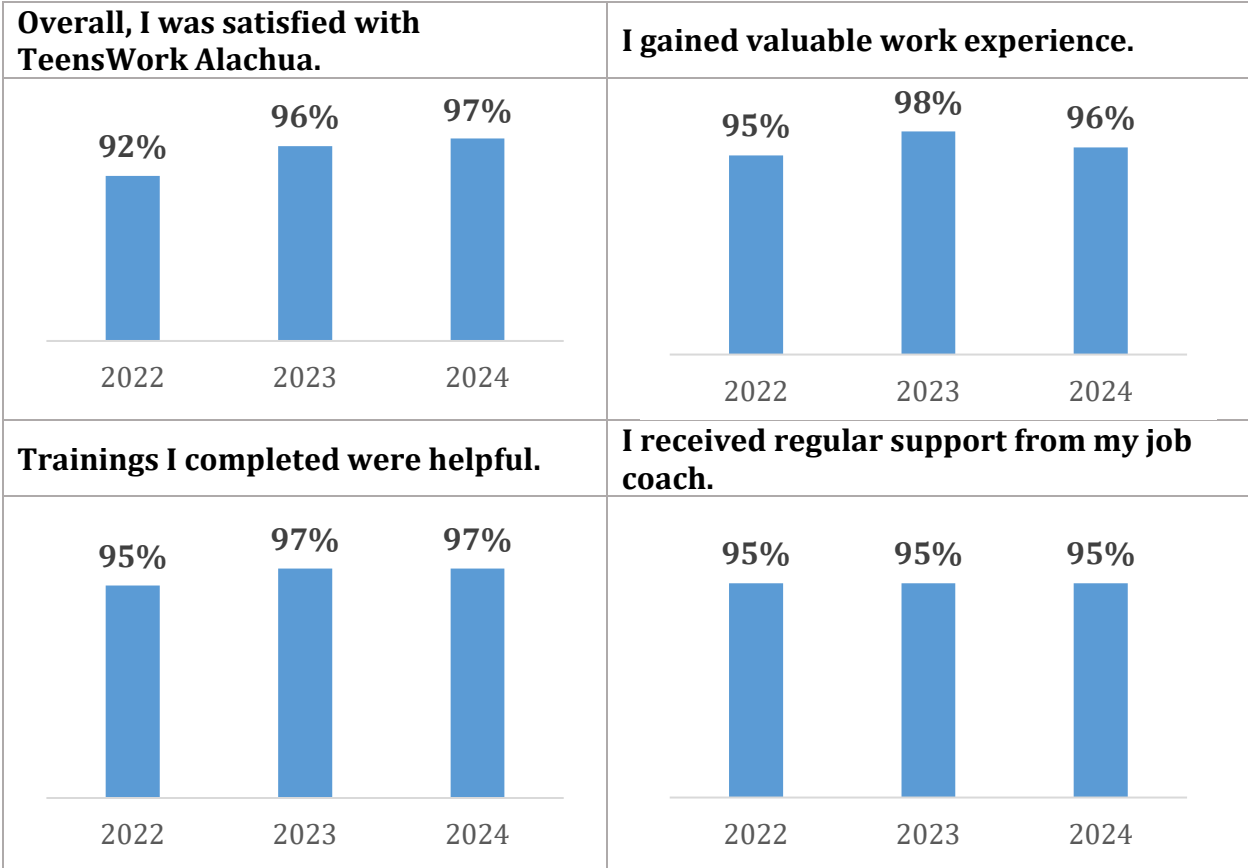
² In order to be considered complete youth must clock at least 100 hours at their job placement.

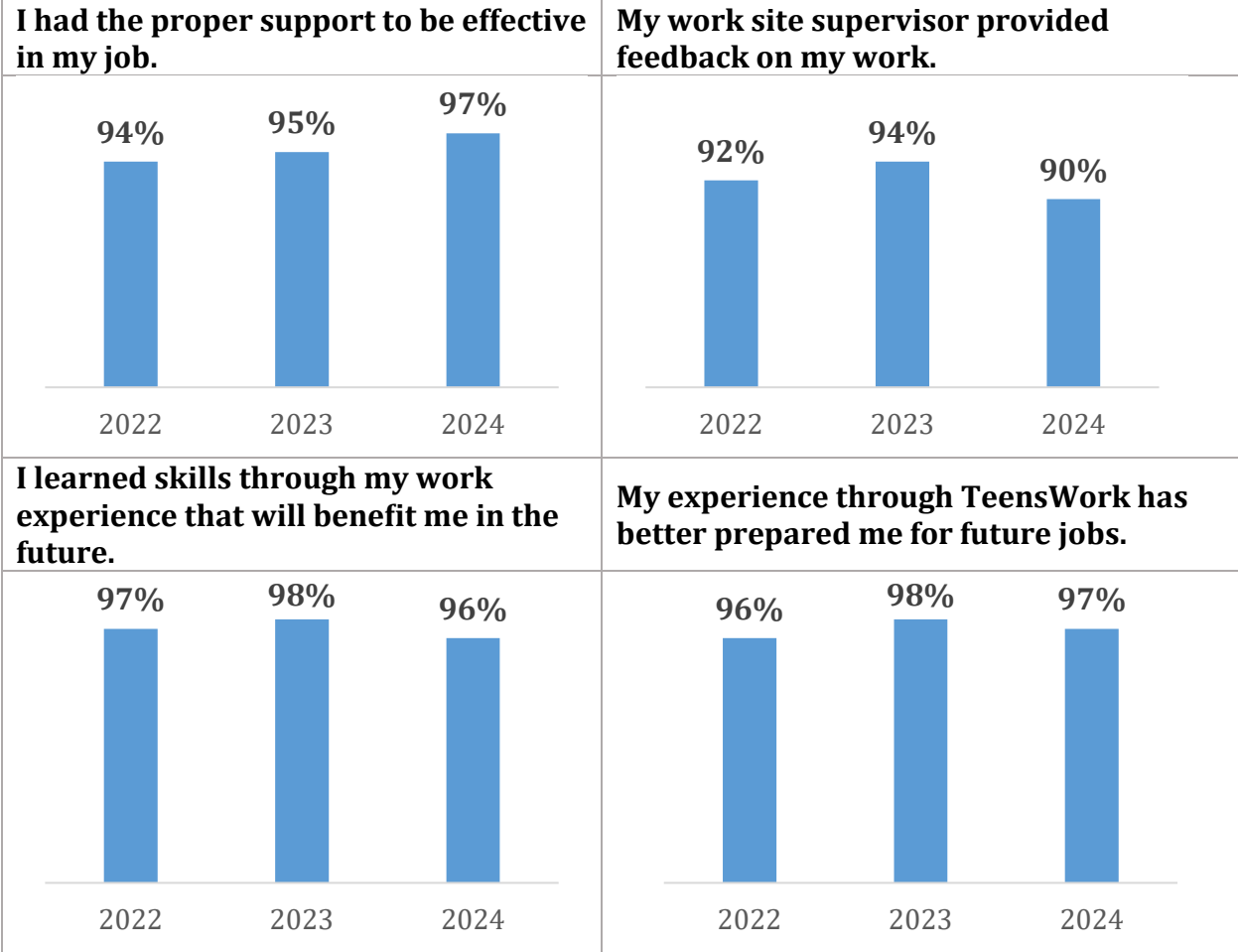
resolve issues. Work sites employing teens received an average of 3.4 visits from their assigned job coach, 96 percent of work sites received 3 or more visits.

Were youth satisfied with the program?

At the end of the program, teens were asked to complete a brief satisfaction survey to learn their perception of the program, how it was helpful, and ways to improve. Survey completion rates are important because larger participation yields more representative, valid, and meaningful results. Overall, 117 responses were received, which represents 39% completion rate. This is a decline compared to last year’s completion rate of 60%.

Like last year, teens report very high levels of satisfaction with the program. Most teens agreed they gained **valuable work experience, preparation for future jobs, and skills that will benefit them in the future** (94%). Teens rated satisfaction in all areas similar to last year.





Teens were also asked:

- **Why did you choose the program?**

While there were a variety of reasons why teens chose to participate in TeensWork, the most common included wanting to get work experience and found this opportunity a good fit as it was for teens just starting out. Making money and keeping busy were also key drivers and several teens noted specifically that they were looking to earn money to buy school clothes, supplies, and shoes. Some teens indicated their motivation for TeensWork was at the suggestion of a parent or other trusted adult who told them they should participate. Many youth also expressed intrinsic motivation, seeking to gain work skills to better prepare themselves for their future career and adulthood.

- **What impact has the TeensWork program had on you?**

The most prevalent impact teens noted was in gaining work experience, work skills, and building professional connections and social skills. Youth responded that they learned how an “*actual job works*” and gaining experience on “*how to be on a job and work*”. A number youth expressed this was their first work experience. In many responses youth noted it helped them to build valuable work skills. Some skills mentioned included: communication, social skills, teamwork, professionalism, responsibility, problem-solving, time management. Many teens also noted increased financial literacy – how to save, budgeting, banking, the value of money, etc.

- **Please list any further feedback, suggestions, or concerns.**

Not as many teens responded with feedback, suggestions, or concerns, but among those that did, the most common qualitative theme for feedback/suggestions was they want the opportunity to decide which job they are assigned to. Some respondents indicated that next year they wanted to remain at the same site, while others wanted a different opportunity, and that they would like more of say in choosing their employment assignment. Many teens mentioned they had a positive experience and would like the program to be longer in duration and/or offer more hours per week. Recognition and praise were expressed regarding the support offered by the job coaches by several teens.

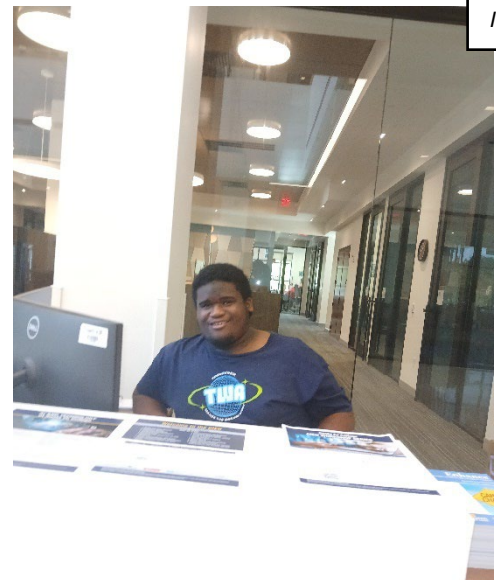
The most prevalent qualitative themes using emergent coding are displayed:

Why Chosen?	#	Program Impact	#	Feedback	#
Work Experience	57	Work Skills	45	Very Satisfied	10
Money	34	Future Preparation	18	Work Site Disappointment	5
Learning Experience/Skills	19	Work Experience	14	Poor Job Coach Communication	4
Future Preparation	17	Personal Growth	13	Program Could be Better	2
Recommendation	11	Financial Literacy	12	Amazing Coach	2

Quotes from TeensWork teens:

Why did you choose the program?

- “It’s a safe and easy place for me to work.”
- “To help me get a sense on what a job is and what I should expect of having a job.”
- “I wanted to gain more diverse work experience and learn how to best save the money that I earn.”



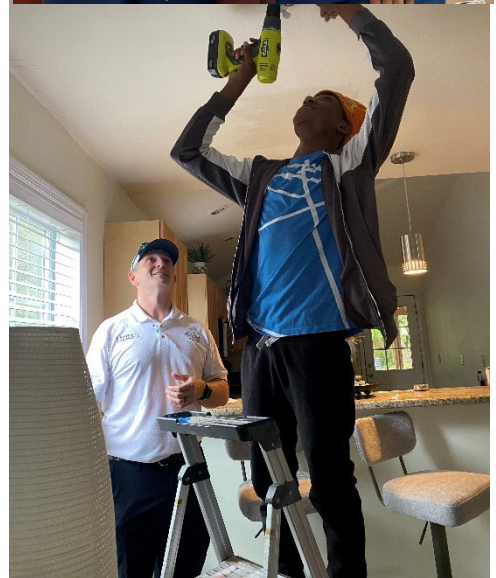
What impact has TeensWork had on you?

- “It was amazing, I was able to gain community service hours, a child-care certificate, connections, and more.”
- “It retaught prime principles for going into the business world and pushed me to be the best employee I could be.”
- “The TeensWork program has significantly boosted my confidence and provided me with practical skills that I can use in future job.”



Feedback, suggestions, or concerns.

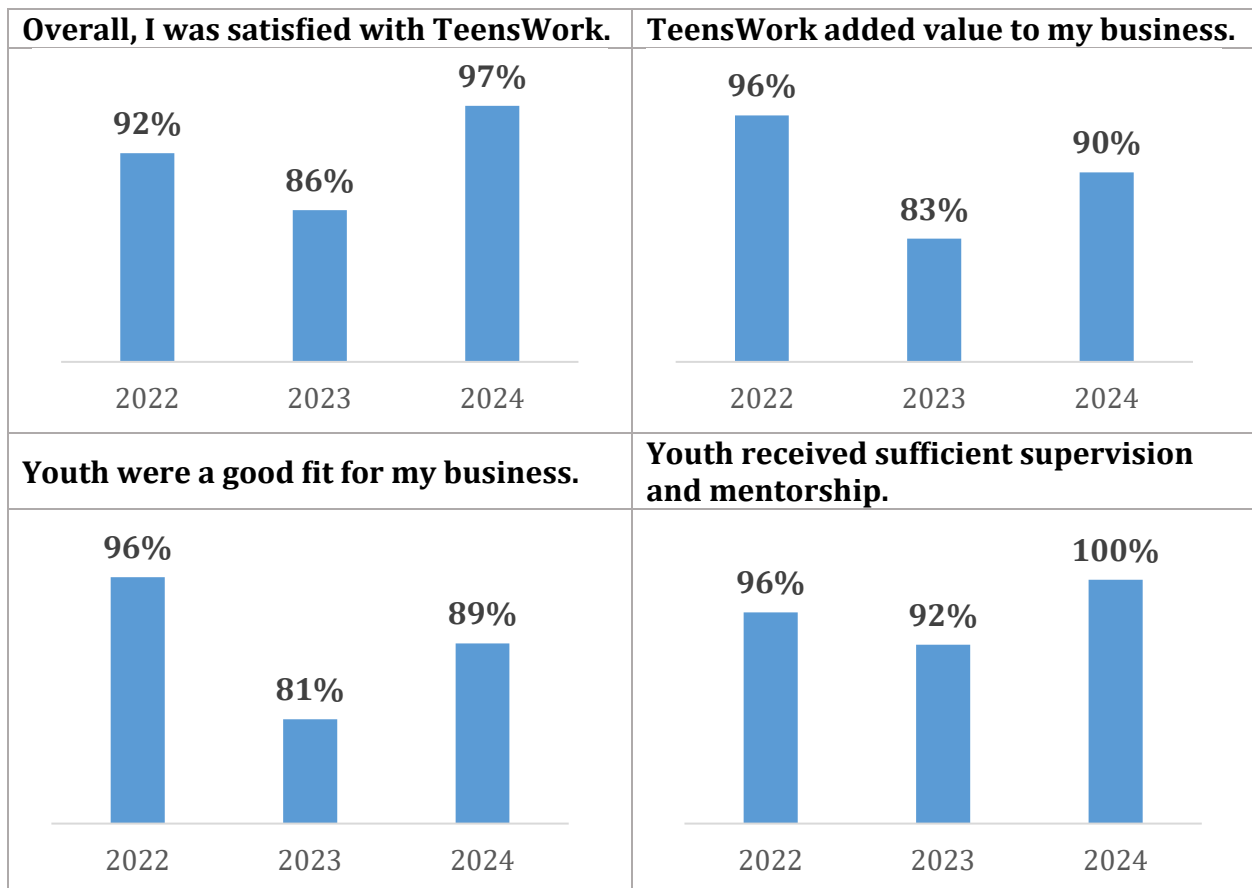
- “I would like more involvement in my job, because they don’t always have things for us to do.”
- “I think that the weekly meetings could be more helpful if they had content geared for people of varying job experiences.”
- “I just want to thank all of you for giving me the chance to work. It was an amazing 6 weeks.”

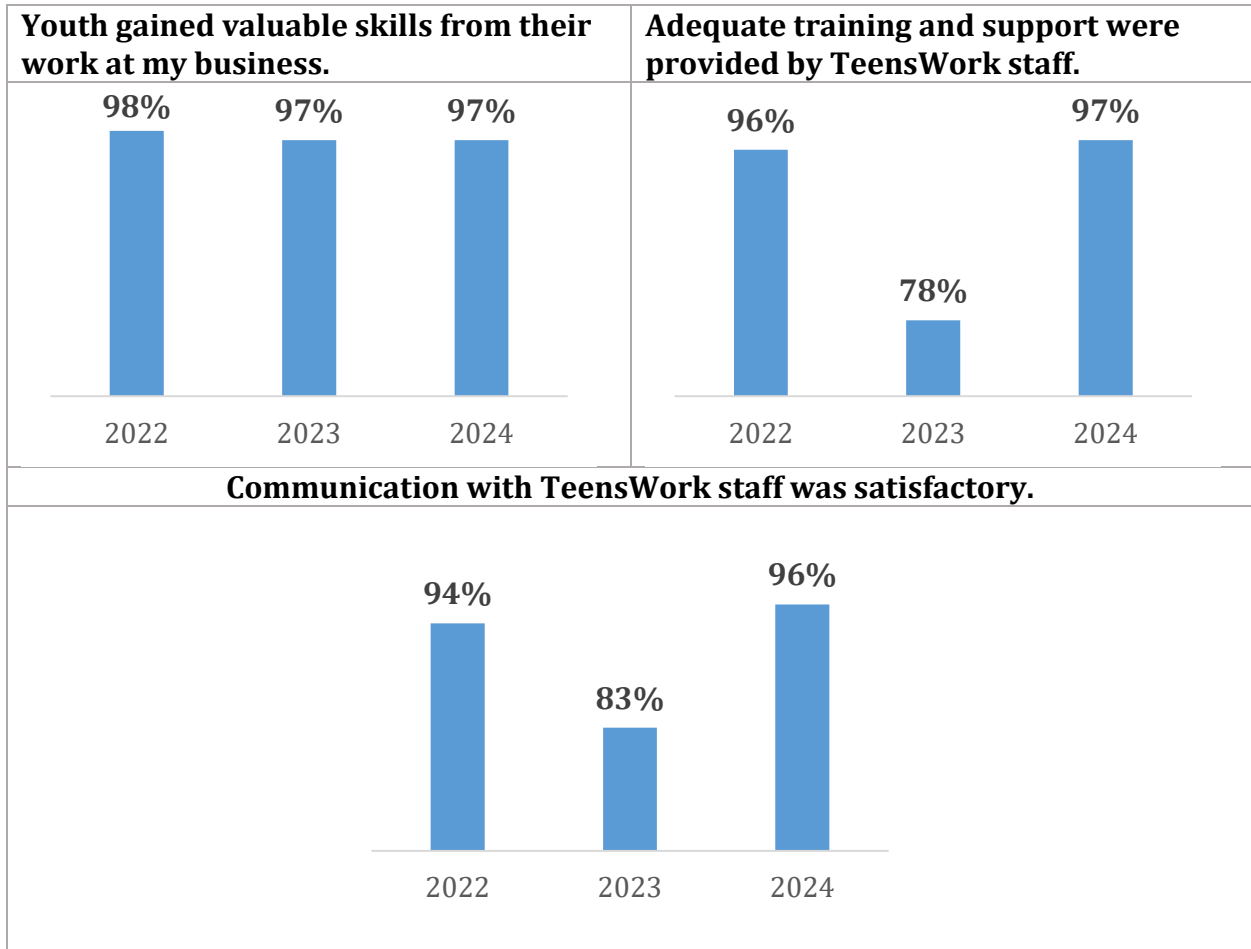


Were employers satisfied with the program?

At the end of the program, work site supervisors were encouraged to complete a satisfaction survey to learn their perception of the program and ways to improve. Overall, 72 responses were received with a 74% completion rate. This represents an increase from last year’s completion rate of 58%.

Overall, among the employers that did respond agreed that youth did receive **adequate mentorship** (100%) as well as **gaining valuable skills** (97%) from their TeensWork experience. Compared to last year, there was higher satisfaction among employers in all items except for one which had the same satisfaction rate. The lowest level of satisfaction was youth being a good fit for their business (89%) and that TeensWork added value to their business (90%).





Employers were also asked:

→ **Why did you choose to participate?**

The most common reason employers cited for choosing to participate in TeensWork was that they wanted to help young people. Related to this was helping prepare youth for the future, giving them work experience, skills, and industry exposure. Several employers mentioned being motivated by wanting to keep kids safe, off the streets, or in a safe environment during the summer. Some employers also shared the need for extra staffing provided by the program.

→ **Please share a TeensWork success story.**

Prevalent success story themes included teens excelling in their job function, completing important tasks, or experiencing growth in knowledge and skills over the course of the summer. Employers shared successes in youth gaining career perspective,

industry exposure, and understanding of how a business runs. Several businesses noted their teens were helpful and the synergy between giving and receiving efforts, knowledge, and ideas for a mutual benefit.

Please list any further feedback, suggestions, or concerns.

Feedback on communication, which involved programmatic expectations, wanting more information on their TeensWork employees, and managing youth accountability were areas employers noted for improvement. Several employers noted issues with teens accountability (e.g., attendance, following rules, phone use) and that some teens did not take their employment experience seriously and lacked motivation. Like the teens, employers wanted the opportunity to interview and choose teens who would be a good fit for their business. Along with that some suggested having earlier training and involving employers in them. There were several responses noted that they thought the program was great and hope to see it continued.

The most prevalent qualitative themes using emergent coding are displayed:

Why Chosen?	#	Suggestions	#
Help Teens	45	Better Communication	6
Help Their Business	12	Programming After Summer	4
Participated Last Year	5	Set Expectations	4
Organized by Superior	5	More Trainings/Workshops	4
Try New Experience	3	Better Placement	3
Feedback	#	Impact	#
Very Satisfied	9	Gained Skills	28
Better Communication	5	Work Experience	26
Phone Use	3	Future Preparation	14
Better Placement	2	Earn Money/Learn Financial Responsibility	8
		Personal Growth	7

Quotes from TeensWork employers:

Why did you choose to participate?

- **“To give our young people a safe place to work and grow.”**
- **“We love helping our youth learn job skills and helping them be proud of the work they accomplish.”**
- **“I saw it as an opportunity to give back to the youth in the community, share knowledge about my business and field, and also obtain support in my small business.”**

Please share a TeensWork success story.

- **“One of our returning TWA students, [Teen], is interning with State Representative, Yvonne Hinson. [Teen] is a bright student with future goals of becoming a judge and working in local politics, and is doing great with [their] internship! Representative Hinson recently had the following to say about [Teen]: “We are all so impressed with [Teen’s] skills and intelligence. [They have] drafted an outline for three possible initiatives as well as drafted one possible bill. In fact two of the initiatives are strong enough for bills and one may be submitted for a possible HUD Grant. [They are] keeping us on our toes to provide enough work for her because of [their] tremendous skill set.”**

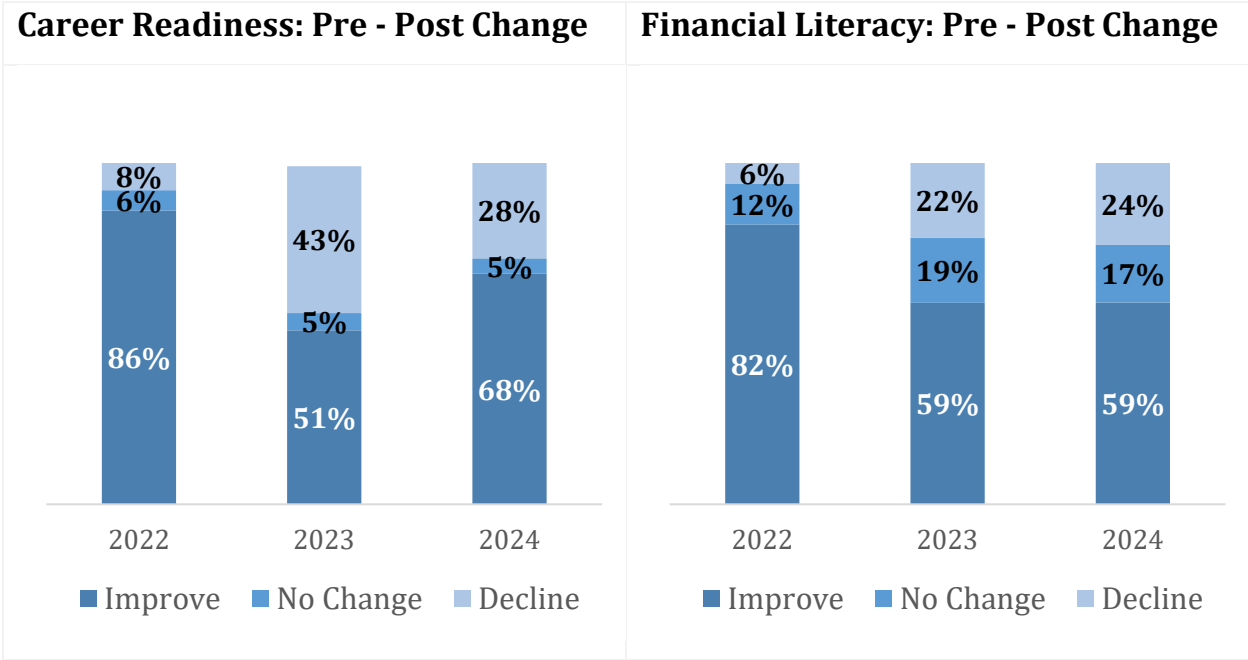
Please list any further feedback, suggestions, or concerns.

- **“If you all hold a sort of open house for the youth, maybe the potential employers could setup a table where the kids themselves could visit different types of job opportunities.”**
- **“I believe the leadership is great with TeensWork. More interview time in the future just to make sure that the participants have a strong interest.”**

What were other benefits and outcomes?

Career Readiness & Financial Literacy

A pre and post Career Readiness assessment³ was completed to gain insight on specific areas, such as job seeking, resume writing, good work habits, human resources, college/career options, and financial literacy. For summer 2024, there were 154 teens who completed both a pre and post assessment. In comparison to last year, completion increased from 34% in 2023 (74/215) to 49% this summer (154/315). This assessment was administered at the beginning and again at the end of the program. Overall, 68% of teens demonstrated pre-post gains in career readiness and 59% in financial literacy. This is an increase in career readiness from last year (51%), but comparable to last year’s financial literacy gains (59%).



Several changes were made to the assessment tool by the program staff. Some of the changes included the wording of items, decreasing from 28 to 20 items; modifying response options from a 5-point to a 4-point scale as follows:

³ [FLEX Forms: Forms List \(samis.io\)](https://samis.io)

Summer 2023	Summer 2024
<ul style="list-style-type: none"> ▪ Strongly Disagree 	<ul style="list-style-type: none"> ▪ I'm not sure.
<ul style="list-style-type: none"> ▪ Disagree 	<ul style="list-style-type: none"> ▪ I have a sense.
<ul style="list-style-type: none"> ▪ Neutral 	<ul style="list-style-type: none"> ▪ I have a good grasp.
<ul style="list-style-type: none"> ▪ Agree 	<ul style="list-style-type: none"> ▪ I feel very confident.
<ul style="list-style-type: none"> ▪ Strongly Agree 	

Last year's assessment seemed greatly impacted by social desirability bias, which is where survey respondents feel pressure to indicate what they believe is the "right answer". Program staff indicated that teens may have believed that if they appeared to be more knowledgeable on their pre survey that they would get a better job. To minimize social desirability bias this year, the assessment stated at the top: **"You are not being graded. It's ok if there is something you don't know yet."** Another factor that may have influenced results is "experience limitation", which is a phenomenon, whereby youth "didn't know what they didn't know" at pre and then knowledge limitations are recognized more at post. Survey fatigue is also another an important consideration for any evaluation, where teens may have "completed" the survey but not taken the time to carefully read and report their true experience.

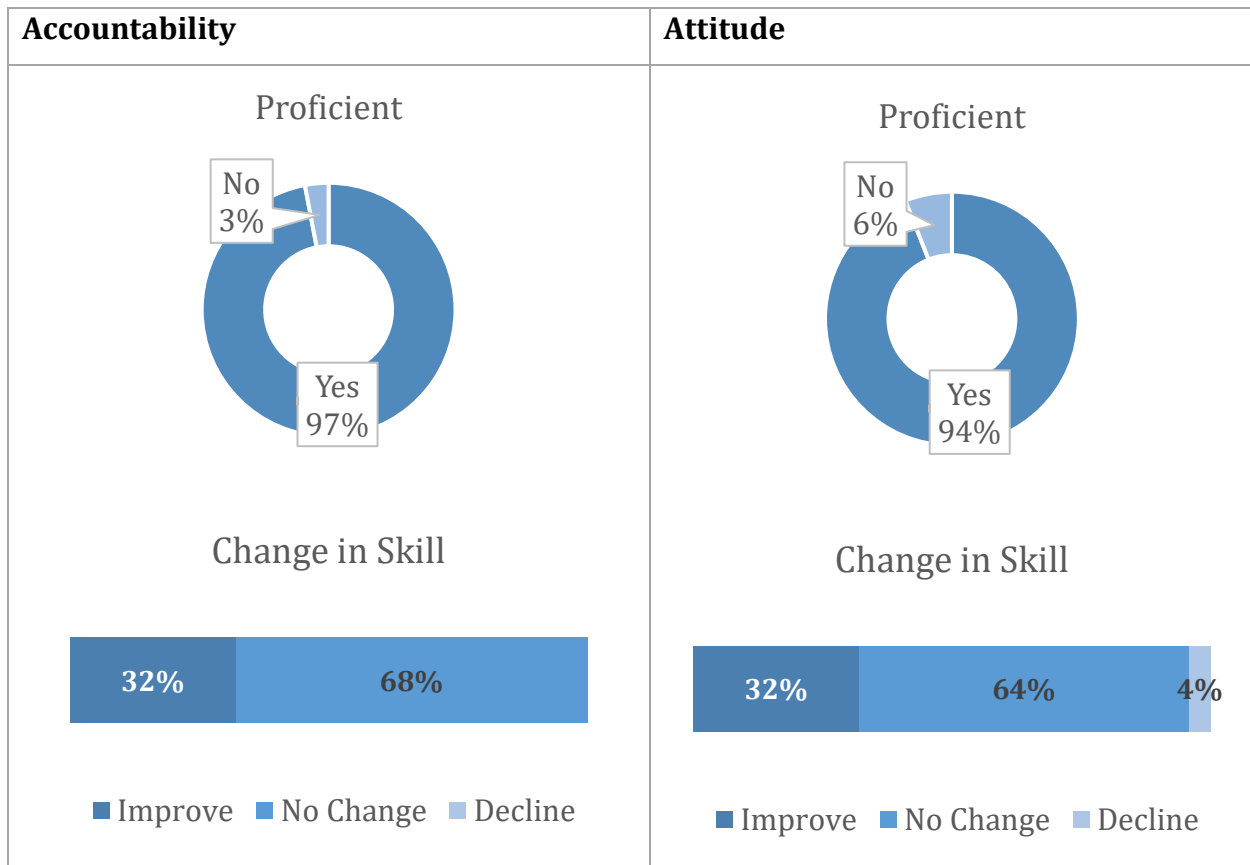
Gain Work Skills

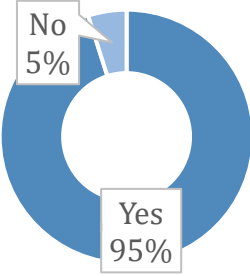

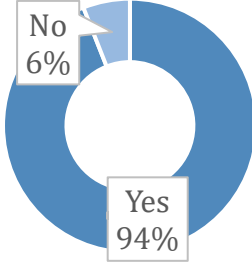

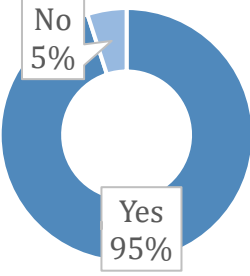

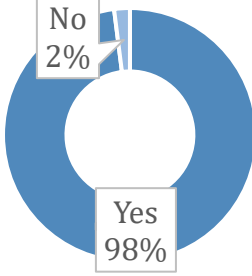

Both teens and employers had the opportunity to indicate work skills gained retrospectively via the satisfaction survey. Nearly all employers felt teens gained valuable skills from their work experience at their business (97%). Similarly, 96% of teens agreed that they learned skills through their work experience that will benefit them in the future. This was a key reason why teens choose to be involved in the

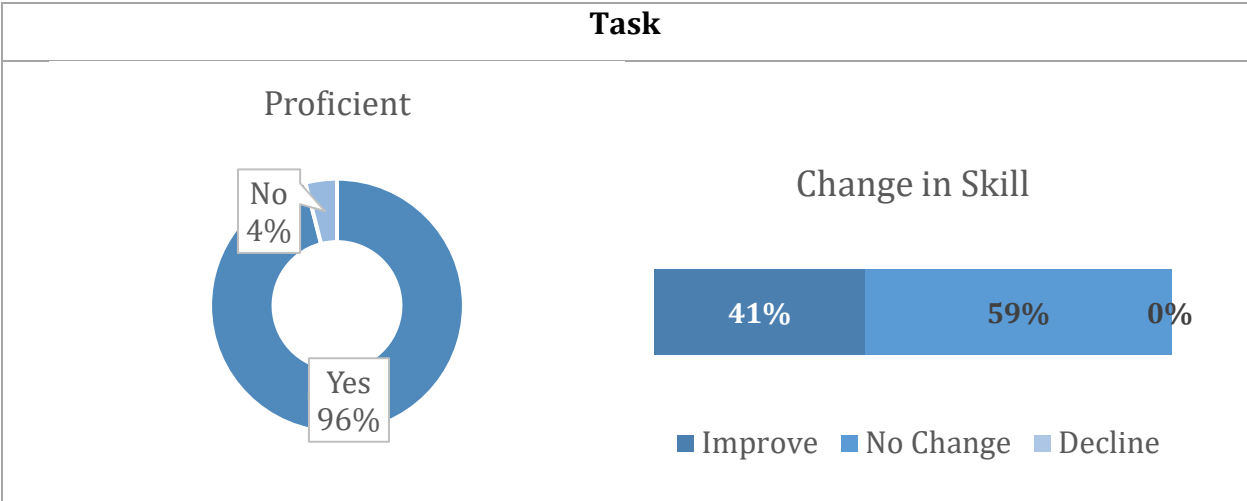


program was to gain work experience and skills and TeensWork delivered.

In addition to the satisfaction survey, work site supervisors were to complete end of program assessment on each youth for them to give input on growth in – punctuality, appropriate dress, communication, receives direction, attitude management, accountability, task completion, and overall progress. This assessment was introduced in 2023 and not part of the 2022 evaluation. However, not enough matched responses were received to allow for representative results in 2023 (n<10). In 2024, 143/315 responses were collected (45%).

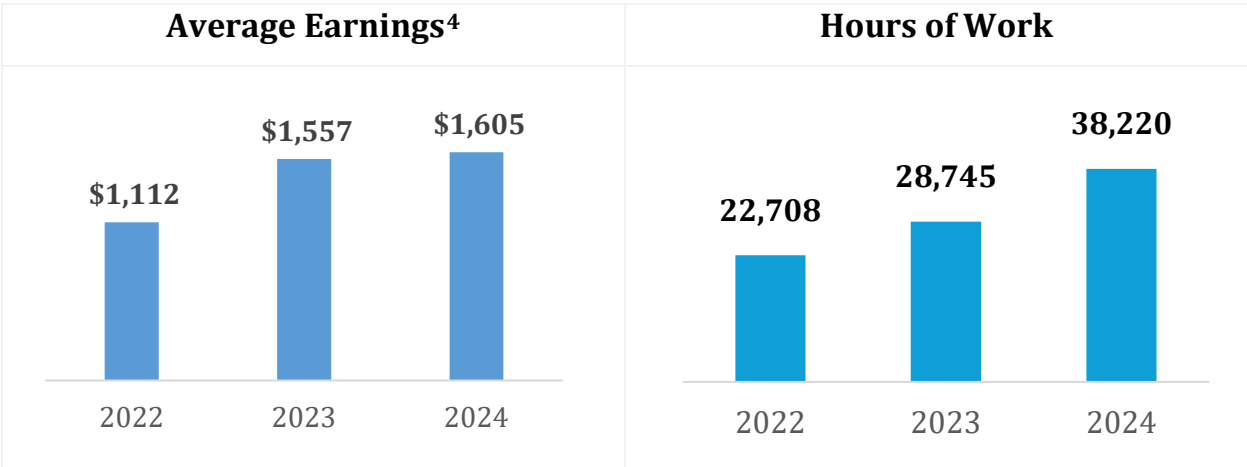


<p>Dress</p> <p>Proficient</p>  <p>Change in Skill</p>  <p>■ Improve ■ No Change ■ Decline</p>	<p>Punctuality</p> <p>Proficient</p>  <p>Change in Skill</p>  <p>■ Improve ■ No Change ■ Decline</p>
<p>Listen</p> <p>Proficient</p>  <p>Change in Skill</p>  <p>■ Improve ■ No Change ■ Decline</p>	<p>Respect</p> <p>Proficient</p>  <p>Change in Skill</p>  <p>■ Improve ■ No Change ■ Decline</p>



Community Investment

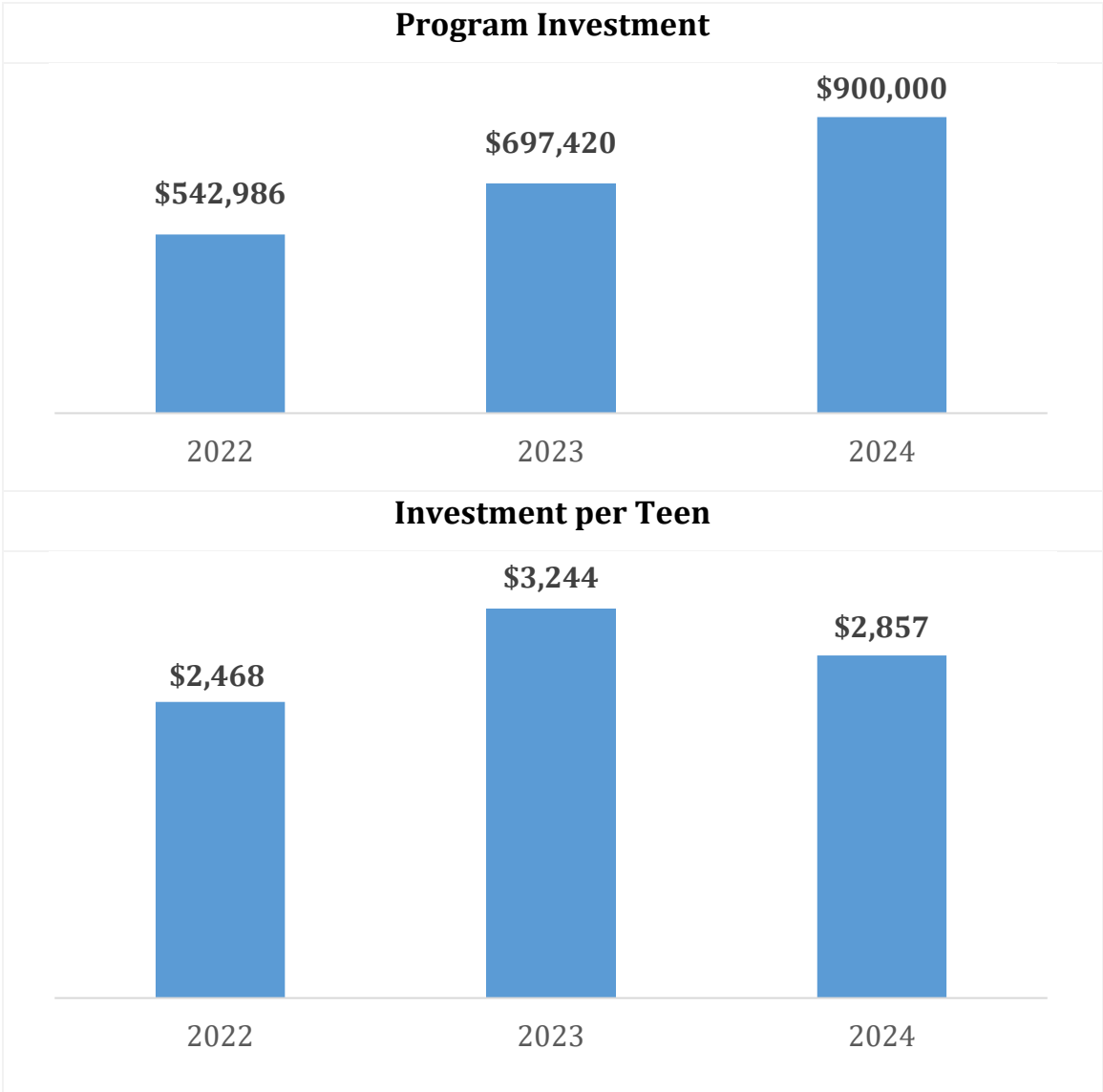
Another benefit of the program is that it allows youth to earn their first paycheck and become a member of the Alachua County labor force. Youth earned an average of **\$1,605** over the course of the summer. Businesses gained **38,220** hours of work clocked by TeensWork teens. The average earnings and the hours of work both demonstrate growth and improvement from Year 1.



⁴ Earnings includes hours worked and training hours

How much was invested in programming?

The Trust allocated **\$900,000** dollars for TeensWork Alachua. Compared to last year the program expenditures increased by 29%. The investment per teen is \$2,857.



Conclusion

TeensWork served 315 teens in 2024. A key motivator for participating teens was to gain work experience, earn money, and to have a supported experience where they would learn skills and prepare for the future. These expectations were met with 94% of teens reporting they gained valuable work experience, preparation for future jobs, and skills that will benefit them in the future. Moreover, teens earned an average of \$1,605 over the course of the summer.

On average teens worked 126 of 150 possible hours with 83% of teens working 100 hours or more. There was a small decline in hours worked and program retention from the previous year. Nearly all teens participated in eight hours of work readiness training and received an average of eighteen job coach support contacts.

Other notable successes include:

- Expansion of from 62 to 97 work sites, including a few more rural sites.
- 97% of teens were satisfied with the program overall.
- 38,220 hours of work clocked.
- 8 teens were offered jobs from their TeensWork employers.

Areas of improvement moving forward include:

- More job coach support for teens and employers.
- Start earlier and provide more training for teens and employers.
- Teens wanted to have more choice in their job assignments.
- Communication with the site supervisors.

Overall, there were many successes, and some very important lessons learned. With these insights and improvements already underway we hope to see even greater successes for teens in summer 2025.

References

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CHILDREN'S TRUST

OF ALACHUA COUNTY

Akwaaba Freedom School Program Results – Year 3



The Akwaaba Freedom School program provides summer enrichment through a research-based and multicultural program model that supports K-12 scholars and their families through five essential components:

- high quality academic and character-building enrichment
- parent and family involvement
- civic engagement and social action
- intergenerational servant leadership development
- and nutrition, health and mental health.





AKWAABA

FREEDOM SCHOOL

DAILY SCHEDULE

Program Days:

June 10th – July 19th

7:45am – 3pm

8:00 AM	Breakfast
8:30 AM	Harambee
9:00 AM	Integrated Reading Curriculum
10:30 AM	Snack
10:45 AM	Integrated Reading Curriculum
11:45 AM	D.E.A.R. time
12:00 PM	Lunch
1:00 PM	Enrichment Activities
3:00 PM	Dismissal



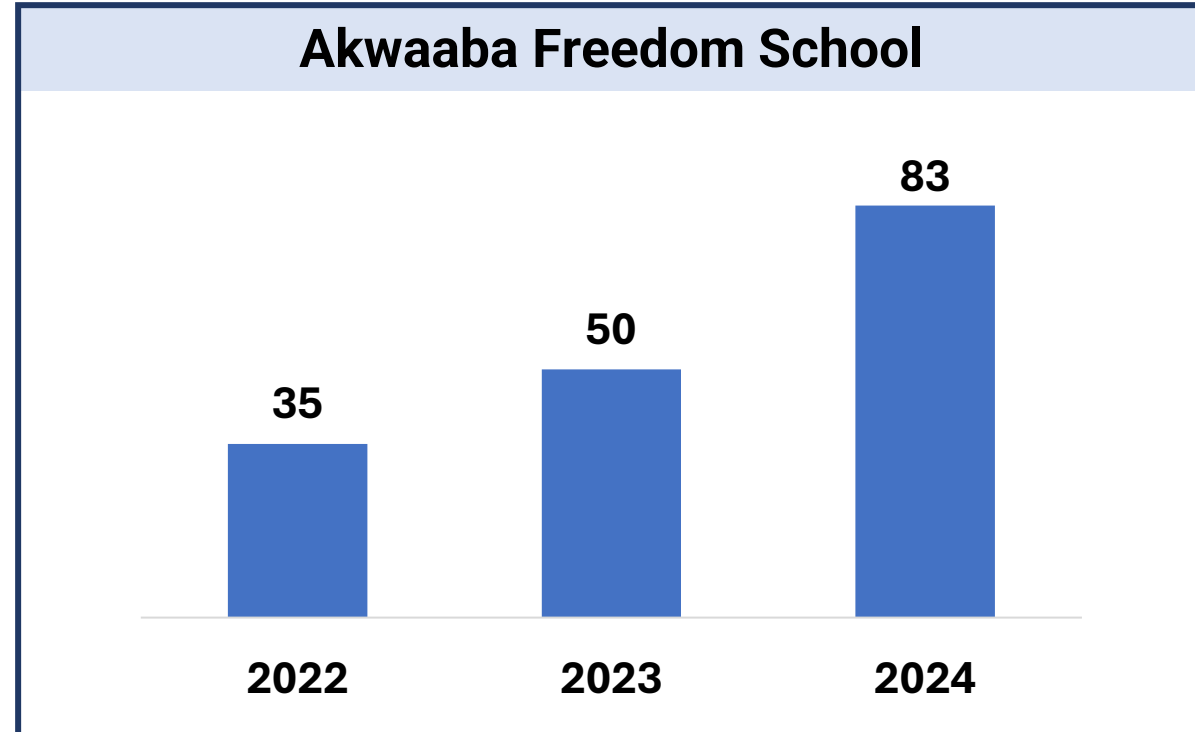
Children Served



Children served with funding from Children's Trust of Alachua County:



CHILDREN'S TRUST
OF ALACHUA COUNTY



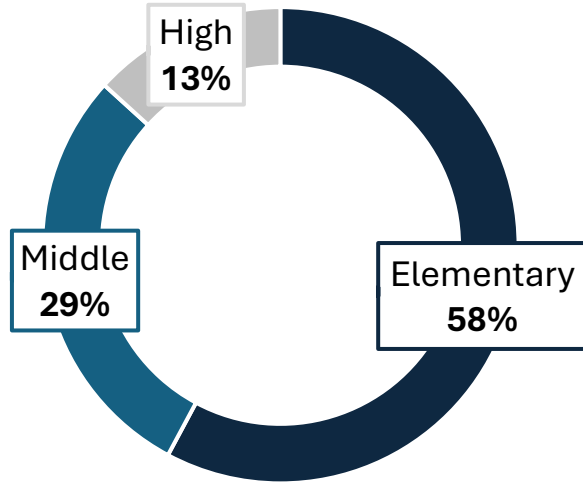
Freedom School has steadily increased the number of youth served since its augural year in summer 2022.

Who are Children Served?

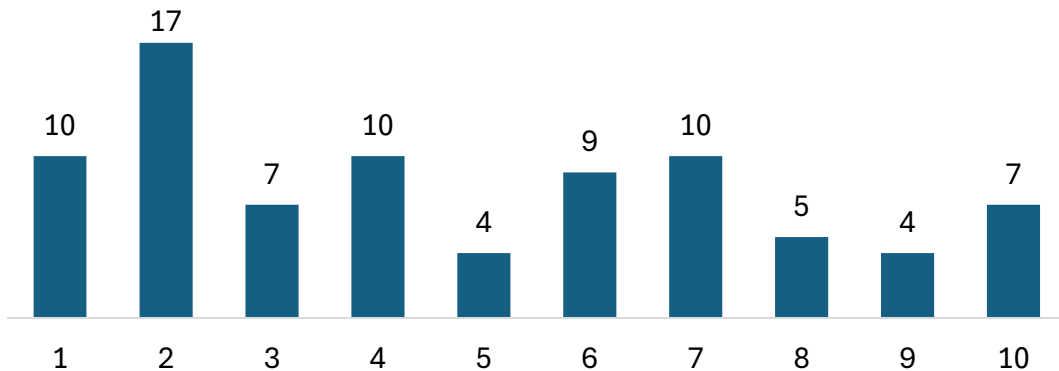


The average age of youth served is 9.5

Grade Level

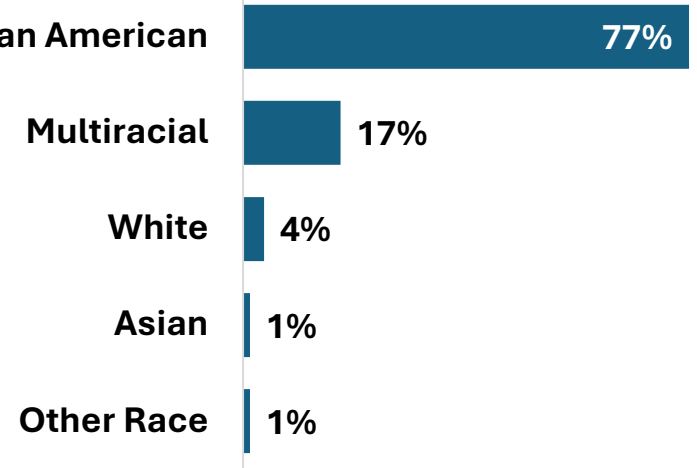


Grade in 2024-2025

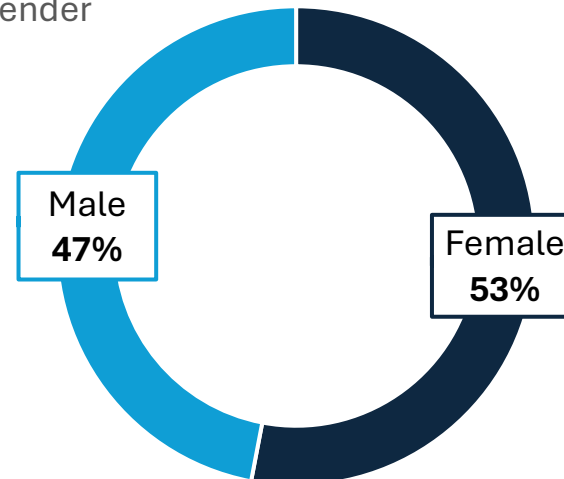


Race

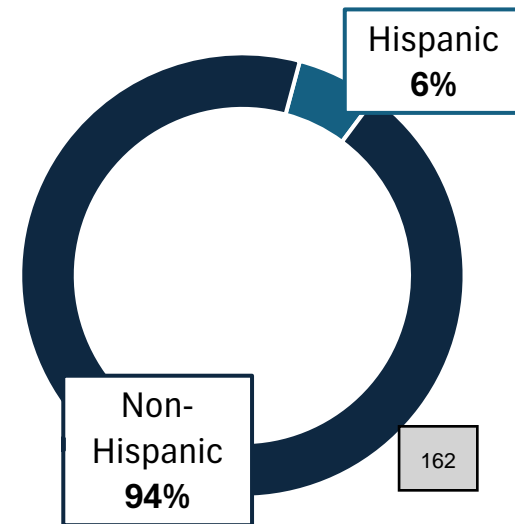
Black or African American

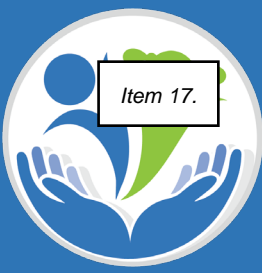


Gender



Ethnicity



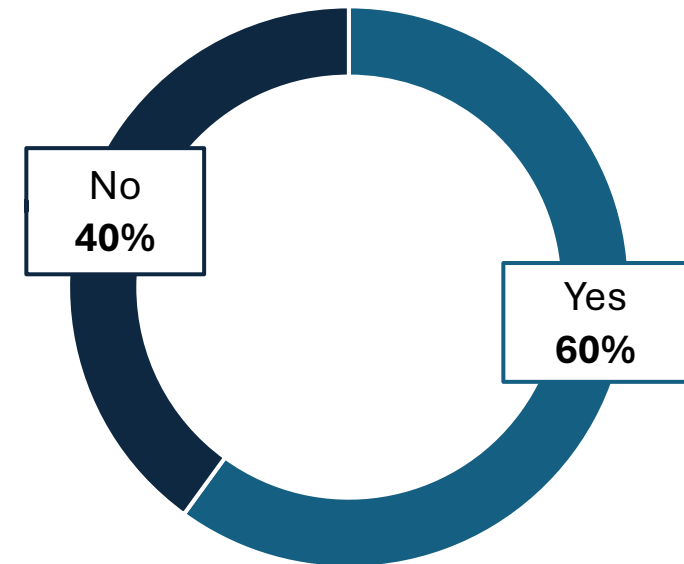


Who are Children Served?

Children Served by City of Residence

City	Count (%)
Gainesville	66 (80%)
Newberry	11 (13%)
Alachua	3 (4%)
Archer	3 (4%)
Total	83

Children who Qualify for Free or Reduced Lunch



Reading Results

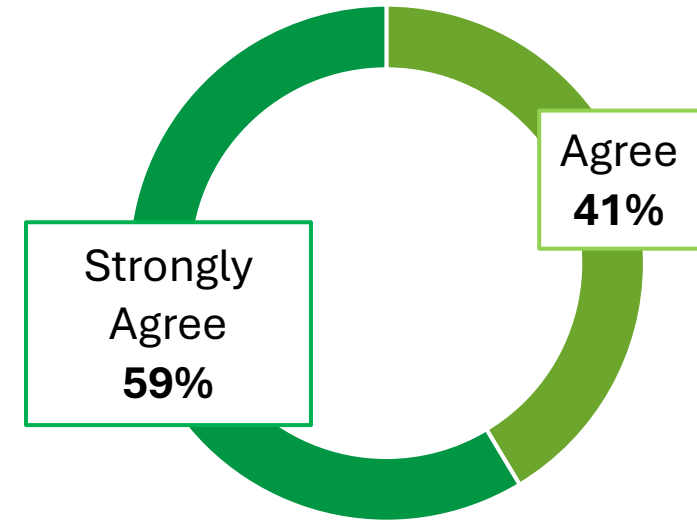
- Students who participated in the Akwaaba Freedom School summer program were able to preserve their reading fluency skills.
- The summer programming provided easy access to self-selected books for summer reading.
- When comparing students to national benchmarks, although Freedom School scholars started at lower skill levels than the national averages and they outpaced the national rate of improvement for their respective grade levels.



**maintained (29%) or
increased (71%) reading scores**

Scholars Gain Confidence

100% of parents agreed or strongly agreed their child has **more confidence** because of their participation in Freedom School.



Parents said:

“My daughter is **more confident in reading and speaking up for herself.**”

“It gave her confidence and **has truly made a lasting impact in her life** and reading.”

“I love how my child, typically reserved and shy, ha felt safe and **free to be herself** at camp.”



Parents would like to Tell the Trust:

“I appreciate the opportunity to participate in this program. I think it is a privilege to be here.”

“We need more Freedom School sites. This location fills to capacity very quickly.”

“The program is incredible. We need more opportunities like this for our children year-round.”

“My child loves Freedom School, and it allows him to continue learning while having fun!”

“This has been my daughter's first camp experience, and it has been amazing. She is thriving.”



Performance Measures



Item 17.

CHILDREN'S TRUST
OF ALACHUA COUNTY

How Much?

Measure	Target	Actual
Children Enrolled	72	83
Program Days	29	29
Parents who Participate	64	70
Volunteers	20	70

How Well?

Measure	Target	Actual
Scholar Attendance	85%	92%
Parent Involvement	50%	88%
Camp Communication	85%	93%
Overall Experience	90%	100%

Better Off?

Measure	Target	Actual
Scholars Improve or Maintain Reading Scores	80%	100%
Scholars Gain Confidence	90%	100%
Program Safety	90%	100%
Learning Activities	90%	100%

Freedom School Summer 2024





CHILDREN'S TRUST

OF ALACHUA COUNTY

Midnight Basketball Evaluation Results – Year 3

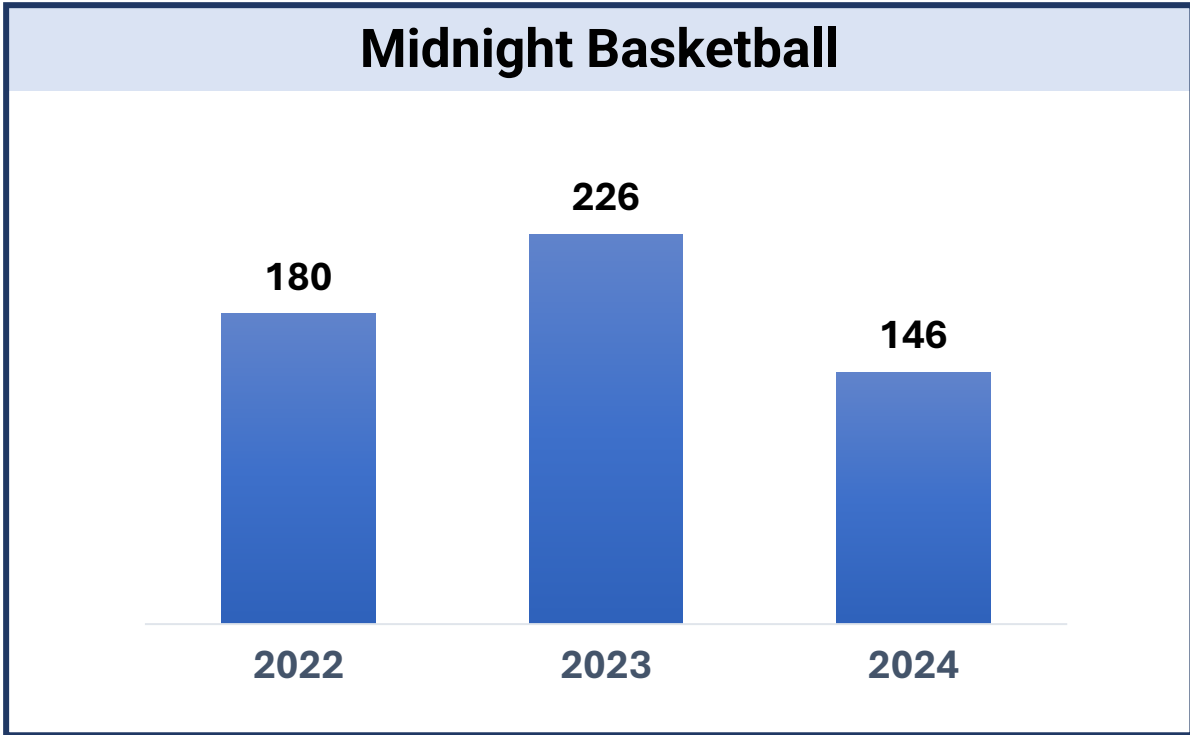


Item 17.

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OF ALACHUA COUNTY

Youth served with funding from Children's Trust of Alachua County:

Youth Served



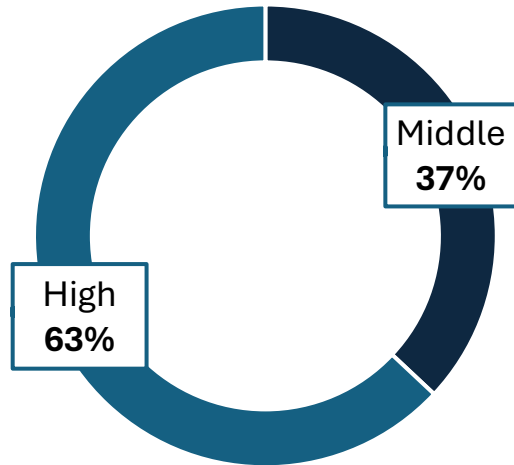
Youth participation in Midnight Basketball has varied from 2022 to 2024, however the average number of sessions youth attend has steadily increased since its augural year in 2022.

Who are Youth Served?

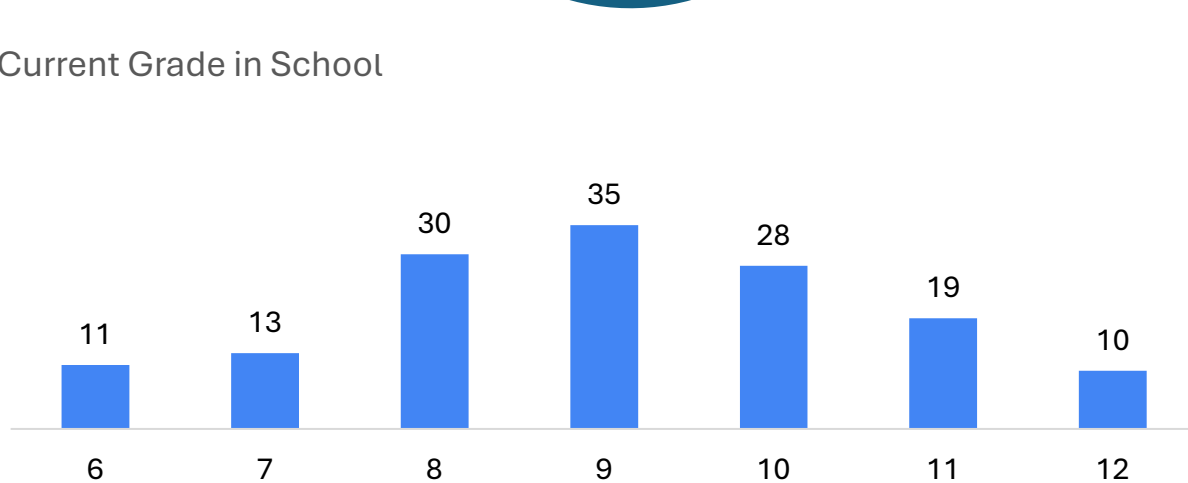


The average age of youth served is 14.8

Grade Level



Current Grade in School



Race

Black or African-American

95%

White

3%

Multiracial

1%

Asian

1%

Other

1%

Gender

Female

16%

Male

84%

Ethnicity

Hispanic

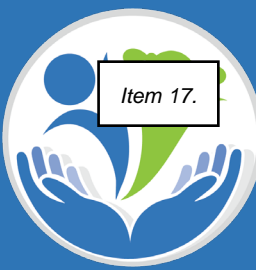
1%

Non-Hispanic

99%

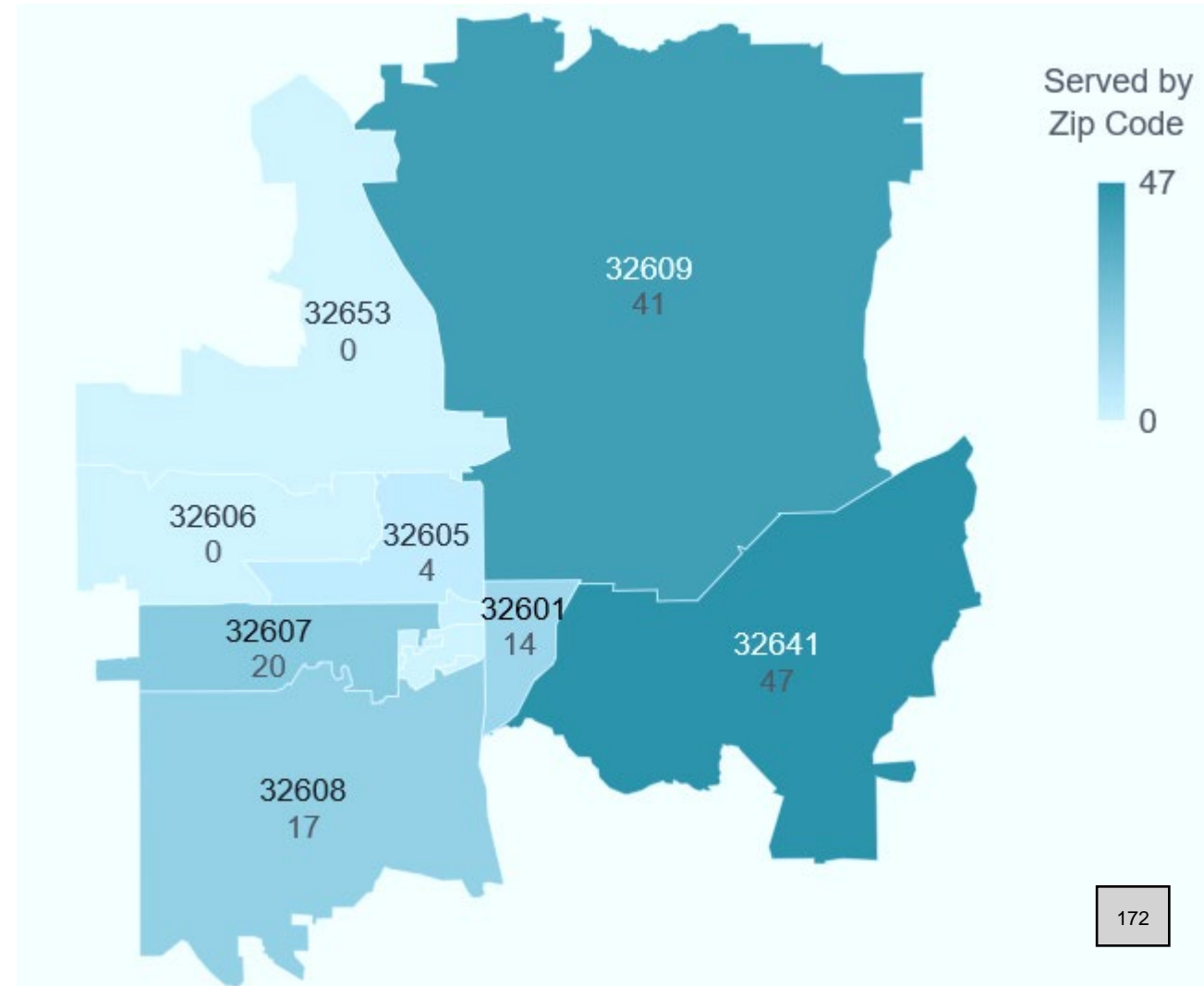
171

Who are Youth Served?

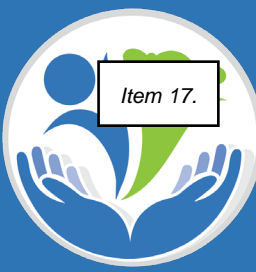


Youth Served by Residence City and ZIP code

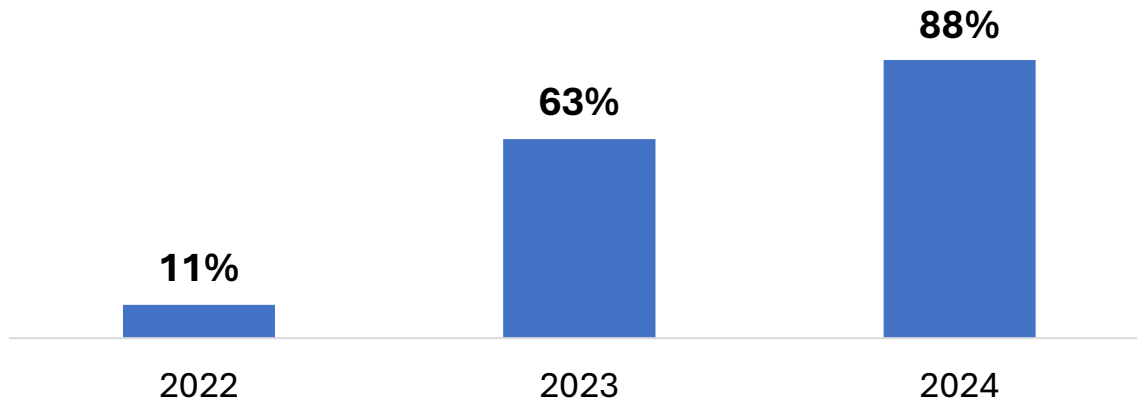
City and ZIP code	Count (%)
Gainesville	146 (100%)
32641	47 (32%)
32609	41 (28%)
32607	20 (14%)
32608	17 (12%)
32601	14 (10%)
32605	4 (3%)
32602	1 (1%)
32603	1 (1%)
32627	1 (1%)



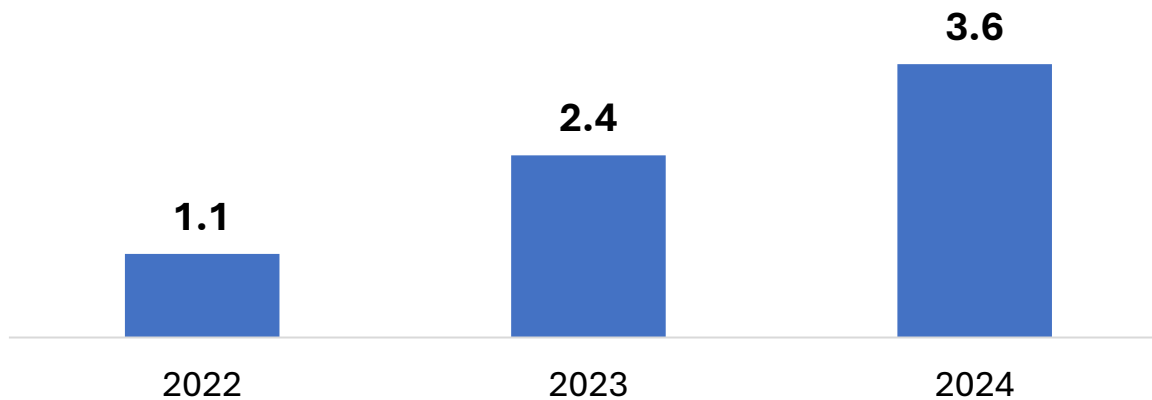
Youth engagement has increased.



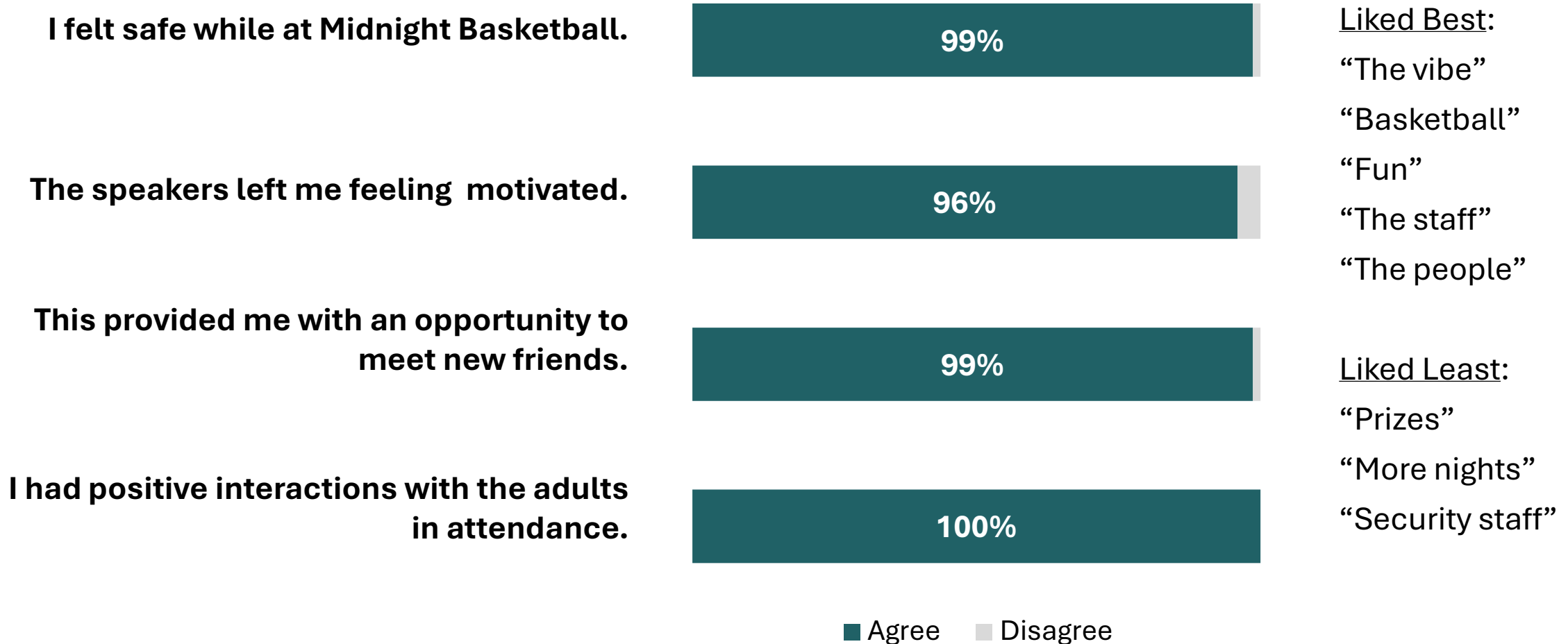
Youth who Participate 2+ Sessions



Average Sessions Attended by Youth



Youth reported benefits and satisfaction.



Performance Measures



Item 17.

CHILDREN'S TRUST
OF ALACHUA COUNTY

How Much?

Measure	Target	Actual
Youth Served	200	146
Number of Sessions	5	5

How Well?

Measure	Target	Actual
Youth Participation in 2 or more sessions	70%	88%
Session Staffing	80%	80%
Positive Interactions with Adults in Attendance	70%	100%

Better Off?

Measure	Target	Actual
Youth felt Safe	90%	99%
Youth felt Motivated	90%	96%



File Attachments for Item:

18. Maternal and Child Health Initiative and Listening Sessions Preliminary Data Update

**Item:**

Maternal and Child Health Initiative and Listening Sessions Preliminary Data Update

Requested Action:

Receive the information

Background:

The Children's Trust of Alachua County has partnered with UF Maternal Health to conduct listening sessions, interviews, and convene the ACCESS Taskforce. The purpose of this report is to provide an update on the ACCESS Taskforce and listening session preliminary data for the month of September.

Programmatic Impact:

Goal 1- Children and youth are healthy and have nurturing caregivers and relationships.

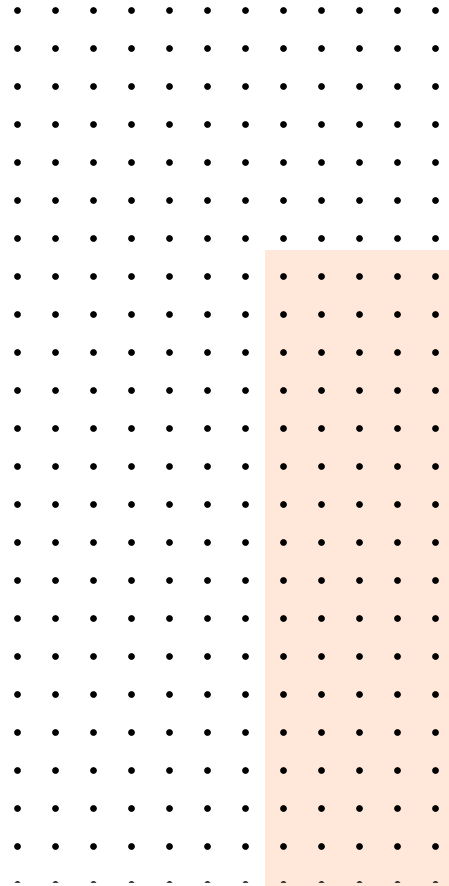
Fiscal Impact:

\$70,000.00

Recommendation:

Receive the information

ASSEMBLING COMMUNITY AND
CLINICAL STAKEHOLDERS TO
EMPOWER AND STRENGTHEN
FAMILIES (ACCESS) TASK FORCE



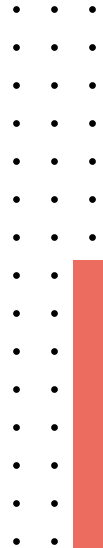
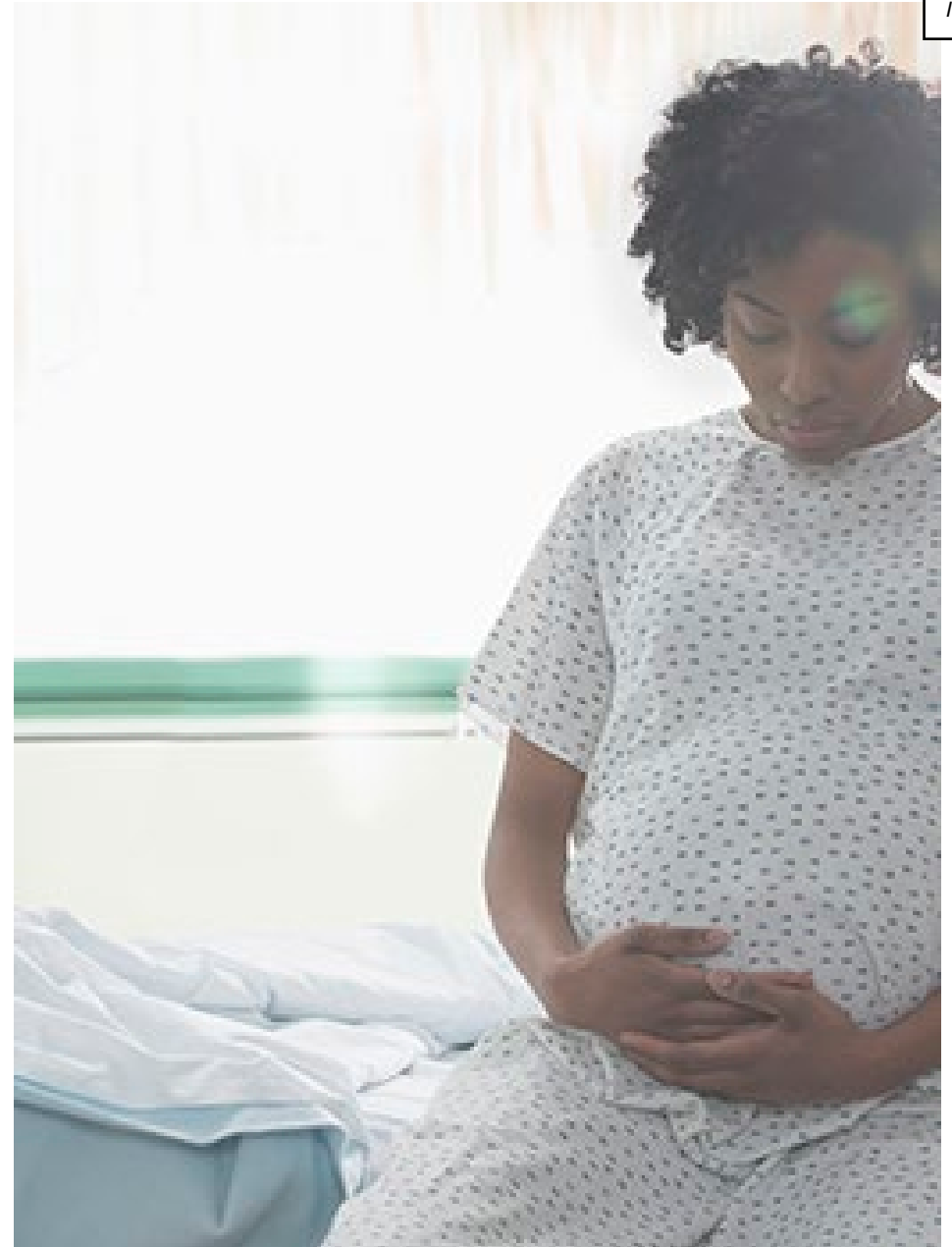


ACCESS TASK
FORCE

VISION AND MISSION

VISION

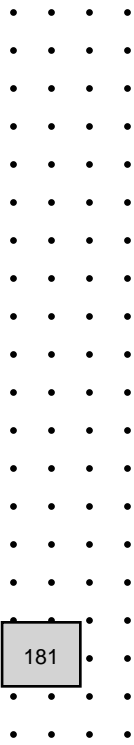
The ACCESS Task Force strives to enhance maternal health equity and access to healthcare through community-informed interventions in North Central Florida.



MISSION

The mission of the Access Task Force is to ensure equitable access to comprehensive maternal healthcare by:

- eliminating barriers to perinatal care (prenatal, birth, postpartum, lactation)
- enhancing resource availability and raising awareness about available resources
- fostering collaboration with key stakeholders to advocate for policy changes to improve maternal health



WHY DID YOU JOIN THE ACCESS TASK FORCE?

- Engaging meaningfully in maternal health issues
- Task force would serve as a platform for:
 - collaboration
 - resource sharing
 - trust-building within the community
 - driving change at the local level
 - facilitating connections between women and essential resources

“I joined the task force out of frustration when my clients asked for resources that my program could not provide. The resources that my clients were requesting were real resources that I could not provide for them. Thus, I joined that we could bring all the resources together, to provide solutions to the challenges of the communities among each other.”

WHAT ARE THE CHALLENGES YOU AND/OR YOUR ORGANIZATION NOTICE REGARDING MATERNAL HEALTH?

Item 18.

- healthcare access among the immigrant community and in general
- limited doula coverage and education about doulas
- mistrust of healthcare workers
- difficulties reaching rural and low-income areas
- maternal health disparities
- ineffective national solutions at the community level
- insurance bureaucracy.

“The women don’t want these resources because they don’t trust the healthcare space. Thus, going to the worst communities by taking action, not just to publish but to bridge the gap of research to meet the needs of the people. Thus, we should look for ways to bring synergy to the resources in the communities.”

WHAT ARE THE MATERNAL ASSETS IN THE COMMUNITY?

key assets include:

- unity and diversity among perinatal care professionals
- people working for the right reasons
- the facilities, and the dedication of the task force members.

“Things are in place; we just need to implement this work to bring in better outcomes.”

WHAT IS YOUR VISION FOR MATERNAL HEALTH IN ALACHUA COUNTY OR NORTH CENTRAL FLORIDA?

- Enhancing accessible and affordable healthcare
- Expanding education and awareness about doulas
- Deploying mobile clinics to rural areas,
- Establishing a network of healthcare providers and creating a dedicated maternal health center.

“The Department of Health is doing an excellent job, but it will be better if we can bring all the organizations together for the betterment of women. The coming together of all the health organizations would lead to acceptability, accessibility, and affordability of healthcare. One key point is acceptability – which is being sensitive to culture. Also, we can work towards establishing a center with a larger focus on maternal health that can coordinate the work, while the task force could be the advisory board.”

SUGGESTIONS FOR HOW WE MOVE FORWARD UNITED TO MOVE THIS NEEDLE?

Participants suggested:

- enhancing diversity within the task force (incorporating diverse perspectives)
- taking data-driven solutions
- increasing doula education and access
- improving awareness of community resources
- expanding maternal care to rural areas
- fostering teamwork

Diversity, unity, and providing the best possible answers to perinatal care questions and challenges.

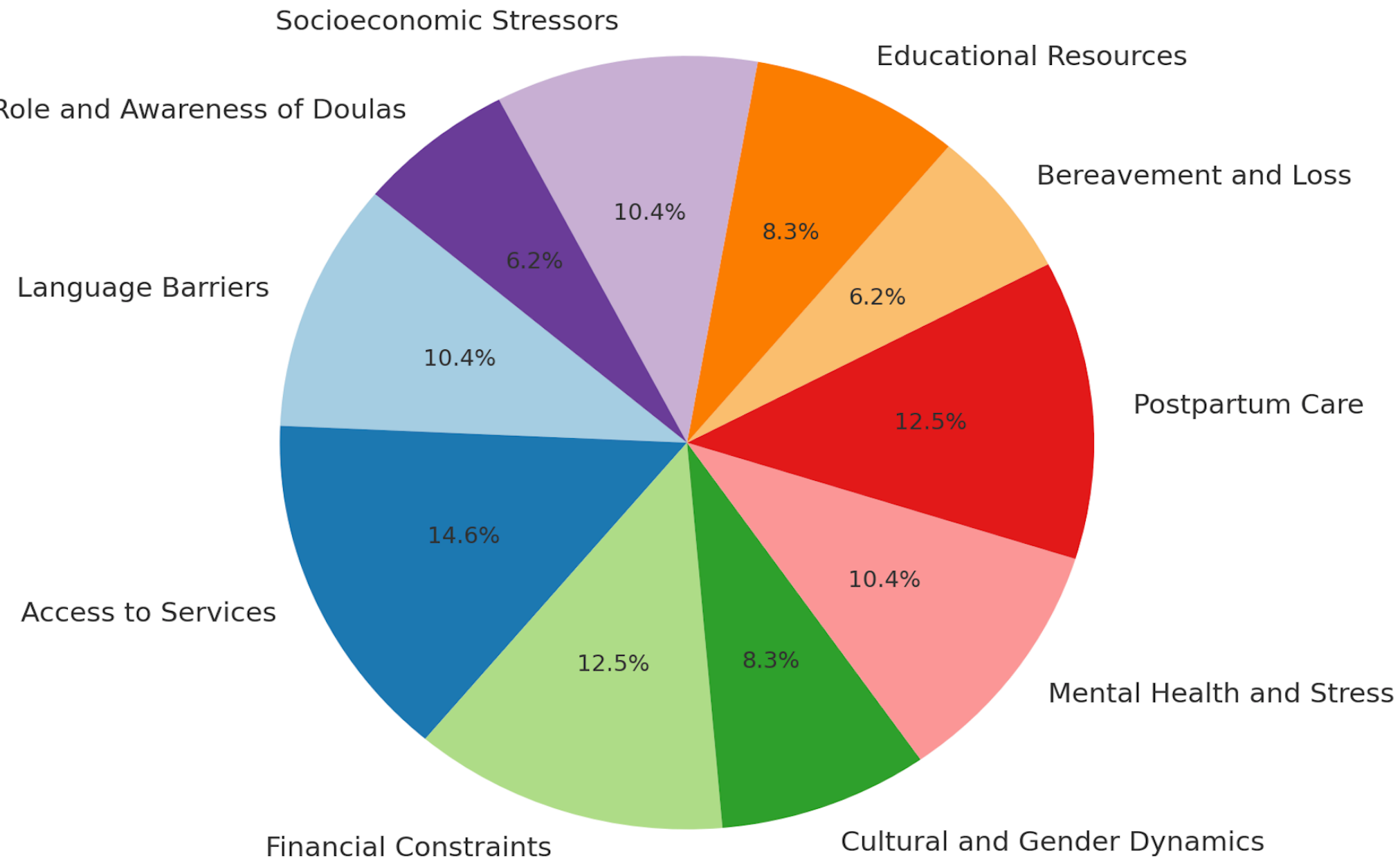


LISTENING SESSIONS

- Completed 8 listening sessions
(~150 participants)
- community members
 - community health workers/
promotoras/communicadoras
 - Lactation consultants
 - Doulas
 - Community stakeholders

Key Themes	Sub-Themes	Key Points	Example Quotes
Language Barriers	Lack of translation services, reliance on family, communication issues	Non-English-speaking women have difficulty communicating with healthcare providers.	"When you're in pain and you don't speak the language, it's even worse."
Access to Services	Transportation challenges, closure of health facilities, rural care access issues	Transportation is a significant barrier, particularly in rural areas where women must travel long distances to access care.	"We used to have the Department of Health close by, but now everyone has to travel far to get any kind of treatment."
Financial Constraints	High medical costs, uninsured patients, fear of medical bills	Uninsured women face extreme financial challenges in covering prenatal, delivery, and postpartum care.	"If they don't have Medicaid, those resources aren't available. Many families are stuck in a gap where they make too much for Medicaid but not enough to afford healthcare."
Cultural and Gender Dynamics	Traditional beliefs, male control over reproductive choices, family pressures	Cultural beliefs regarding pregnancy, contraception, and birth often conflict with medical advice.	"Some women's partners don't let them take birth control or visit the doctor unless it's urgent."
Mental Health and Stress	Job stress, postpartum depression, mental health care gaps	Postpartum depression is prevalent, yet underreported, as women fear stigma and lack access to mental health support.	"I had postpartum depression, and I didn't know where to turn. The doctors didn't ask, and I didn't feel comfortable bringing it up."

Key Themes	Sub-Themes	Key Points	Example Quotes
Postpartum Care	Focus on baby over mother, inadequate postpartum checkups, return to work pressures	The pressure to return to work soon after childbirth, particularly for single mothers, is a significant source of stress.	"Being a single mom, I had to go back to work quickly, and the stress was unbearable."
Bereavement and Loss	No counseling for pregnancy loss, emotional struggles for both mother and partner	There is inadequate support for families experiencing pregnancy loss, with many women receiving no counseling or follow-up care.	"I've experienced four pregnancy losses, and I was never offered any support from healthcare providers."
Educational Resources	Lack of prenatal education, birth control access, awareness of available resources	Women are often unprepared for breastfeeding challenges and postpartum physical recovery due to insufficient prenatal education.	"I wanted to get an implant after having my baby, but the nearest place was too far, and it took weeks to get an appointment."
Socioeconomic Stressors	Financial instability, lack of childcare, housing insecurity	Financial instability creates barriers to maternal care, including the ability to attend appointments and purchase necessary supplies.	"I struggle to make ends meet and I can't afford to miss work for appointments, even though I know I need to."
Role and Awareness of Doulas	Limited awareness about doulas, low accessibility to doula services	Doulas are underutilized due to lack of awareness and cost barriers, despite their positive impact on maternal health outcomes.	"I heard about doulas but didn't know they could help so much. I wish I had known before."



Proposed Solution	Description	Potential Impact
Mobile Health Clinics	Introducing maternal mobile clinics in rural areas.	High impact in underserved areas.
Lower Costs for Maternal Services	Reducing costs for low-income women to improve access to perinatal services.	Increased access to care.
Language Support and Education	Ensuring availability of medical resources in multiple languages, particularly Spanish.	Improved communication and patient care.
Mental Health Services	Providing perinatal psychological and bereavement support and expanding mental health resources	Better maternal mental health outcomes.
Male Involvement in Health Education	Educating men on maternal health to reduce male dominance in reproductive decisions.	More balanced decision-making in families.
Community Education Campaigns	Raising awareness on maternal health and family planning through community-based programs.	Increased awareness and adoption of care.
Access to Family Planning	Providing accessible information on contraceptives to prevent unintended pregnancies.	Reduced unintended pregnancies.
Doula Accessibility and Education	Expanding education about doulas.	Improved well-being of mothers.
Lactation Support and Education	Community support groups in East Side and Rural communities	Improved breastfeeding rates and access