



CHILDREN'S TRUST REGULAR MEETING AGENDA

January 11, 2021 at 4:00 PM

Cade Museum, 811 S. Main St., Gainesville, FL 32601

Call to Order

Roll Call

Agenda Review, Revision and Approval

Approval of the agenda also approves all of the items on the consent agenda.

Consent Agenda

1. [Approval of Budget Amendment to Direct Community Service Contracts in Excess of 10%](#)
2. [12.7.20 Regular Meeting Minutes](#)
3. [December 2020 Checks and Expenditures Report](#)
4. [1st Quarter FY21 Report to the Alachua County Board of County Commissioners](#)

Chairman's Report

5. [Introduction of New Board Member – Dr. Carlee Simon, Superintendent, Alachua County Public Schools](#)

Executive Director's Report

6. [Evaluation of the Executive Director for FY 19-20](#)
7. [Approval of the creation of the Director of Finance Position](#)

Programs Report

8. [Discussion with BoCC \(Community Support Services\), Community Action Agency & Catholic Charities](#)
9. [On the Way & Youth Development Advisory Committee Updates](#)
10. [Youth Development Research-Practice Partnership \(YDRPP\) Summer Needs Assessment – Interim Report](#)

Finance Report

11. [1st Quarter Budget Review](#)

Board Member Roundtable

12. [Election of Officers](#)

General Public Comments

For Your Information

Items in this section are for informational purposes only and do not require any action by the Trust.

13. [Attendance of Board Members 2020](#)

14. [Omnibus COVID Relief Summary](#)

Next Meeting Date

Regular Meeting - Monday, February 8, 2021 @ 4:00 PM

Cade Museum, 811 S Main St, Gainesville, FL 32601

Adjournment

Virtual Meeting Information

1) Email public comments to childrenstrust@childrenstrustofalachuacounty.us by 2:00 PM on January 11, 2021.

2) Zoom link to register: https://us02web.zoom.us/webinar/register/WN_FzluR2ElScKqJBZ71iOewQ

3) Phone: Call (346) 248-7799; Meeting ID: 844 4763 6468

4) View on YouTube Live: https://www.youtube.com/channel/UCpYNq_GkjCo9FQo3qR5-SOw

File Attachments for Item:

1. Approval of Budget Amendment to Direct Community Service Contracts in Excess of 10%



Item:

Approval of Budget Amendment to Direct Community Service Contracts in Excess of 10%

Requested Action:

The Trust is asked to approve Budget Amendment Requests

Background

Resolution 2020-18, which amends section 6.70 "Contract Amendments" of the Procurement Policies, requires that the Board approve Budget Amendment Request for Direct Community Services contract that move funds between line items in excess of 10% of the contract amount.

Attachments

Request for Contact # 11572 – CDS Family & Behavioral Health Services, Inc.
Request for Contact # 11554 – Cultural Arts Coalition, Inc.

Programmatic Impact:

N/A

Fiscal Impact:

N/A

Recommendation:

Staff recommends approval



MISSION

"Strengthening
Communities by Building
Strong Families"

YOUTH SHELTER

*Short-term residential care
for youth in crisis*

Interface Youth Program

Truancy Services

Safe Place

COUNSELING

*Services for troubled youth and
their families*

Family Action

PREVENTION

*Educating the community,
focusing on substance abuse,
and reducing juvenile crime with
a focus on high-risk youth*

Drug Free Community
Coalition Partners

Independent Living

Evidenced-Based School
Prevention Programs

Reichert House

SNAP
Stop Now And Plan

Spotlight on Youth

December 1, 2020

Children's Trust of Alachua County
Attn: Finance & Administration Manager
PO Box 5669
Gainesville, FL 32627

Re: Budget Revision and Amendment request

Dear Sir/Madam,

Please see the Budget Revision and Amendment request. We are requesting to move Operating funds to Personnel, where it's currently needed. As you are most likely aware from your own experiences, COVID has forced us to look at different ways to complete our mission. Expense items that were thought of as common place such as; in person training, office environment work/meetings, are now health and safety concerns. But we have adapted.

Staff perform their responsibilities on school grounds and they use school resources. They receive their training from their managers and supervisors and other available on-line sources. They do not travel to CDS offices for project-related work activity or meetings.

As such, the operating funds are not being used, though requested with sincere intent. It is hereby requested that the Budget Revision and Amendment request be granted so that we can continue to provide the services so desperately needed by our youth during this trying time.

Sincerely,

Diana Sanchez
Comptroller
CDS Family & Behavioral Health Services, Inc.
1218 NW 6th Street
Gainesville, FL 32601
Tel (352) 244-0628 Ext. 3725
FAX (352) 334-3817

Copy: Colin Murphy
Nicole Odom



FYSB Family & Youth
Services Bureau



CDS Family & Behavioral Health Services, Inc.

1218 NW 6th Street, Gainesville, FL 32601
Tel: (352) 244-0628 • Fax (352) 334-3817
www.cdsfl.org



Major support from: State of Florida, Department of Juvenile Justice; Florida Network of Youth & Family Services, Inc.;
State of Florida, Department of Children & Families; LSF Health Systems; Partnership for Strong Families;
U.S. Department of Health & Human Services;
United Way of North Central Florida; United Way of Suwannee Valley; Individual Contributions



BUDGET REVISION AND AMENDMENT REQUEST FORM (<10%)

A Budget Amendment Request Form must be submitted for CTAC approval. Please answer the questions below to support your request.

Organization Name: CDS Family & Behavioral Health Services, In Preparer's Email diana_sanchez@cdfsfl.org
 Project Title: Investing In Alachua's Rural Youth
 Request for Award ID: RFA-937 Preparer's Phone: (352) 244-0628 Ext. 3725
 Agreement Number: 11572
 Budget Contact Name & Phone: Diana Sanchez Revision # (1, 2, 3) 1
 Request Date: 12/04/20 Amendment # (1, 2, 3)

Please answer the following qualifying questions (IF REQUESTING AMENDMENT TO ORIGINAL AWARD AMOUNT)

- 1 Is there a change in the scope or the objective of the project?
- 2 Is there a change in key personnel specific to the award amount?
- 3 Does this budget amendment or the cumulative sum of amendments increase the budget more than 10% of award amount



SELECT Yes/No
 No
 No
 No

If your answer is "Yes" to at least one of the above questions, STOP & CONTACT CTAC TO DISCUSS YOUR REQUEST.

PROJECT BUDGET	Approved Budget	Expensed Y-T-D	REASE/DECREASE AMO	NEW LINE AMOUNT
Personnel Expenses				
Salaries & Wages				
(List position and indicate FT or PT)				
Coordinator FT	4,945.00	4,319.04	1,250.00	6,195.00
Lead Program Facilitator FT	3,750.00	3,279.01	956.61	4,706.61
Program Facilitator FT	17,453.72	14,824.96	5,445.00	22,898.72
Program Facilitator FT	17,548.71	12,061.56	3,980.00	21,528.71
	-	-	-	-
	-	-	-	-
Total Salaries & Wages	\$ 43,697.43	\$ 34,484.57	\$ 11,631.61	\$ 55,329.04
Total Personnel Expenses (Amendment)				
	\$ 43,697.43	\$ 34,484.57	\$ 11,631.61	\$ 55,329.04
Operating Expenses (Non-Personnel)				
Supplies	4,271.00	-	(4,271.00)	-
Travel	1,512.00	-	(1,512.00)	-
Equipment	2,400.00	1,960.28	(439.72)	1,960.28
Training	5,003.89	-	(5,003.89)	-
Insurance	225.00	-	(225.00)	-
Professional Services	-	-	-	-
Contractual Services	-	-	-	-
Printing & Copying	180.00	-	(180.00)	-
Postage & Delivery	-	-	-	-
Communications (Telephone / Fax / Internet)	-	-	-	-
Other Operating Expenses (List Below):				
Agency Administrative Overhead	8,035.68	8,035.68	-	8,035.68
	-	-	-	-
Capital	-	-	-	-
	-	-	-	-
Total Operating Expenses	\$ 21,627.57	\$ 9,995.96	\$ (11,631.61)	\$ 9,995.96
TOTAL EXPENSES				
(Personnel + Operating)	\$ 65,325.00	\$ 44,480.53	\$ -	\$ 65,325.00
TOTAL ORIGINAL BUDGET	\$ 65,325.00			
NEW BUDGET TOTAL	\$ 65,325.00			
	\$ -			
INCREASE/DECREASE TOTAL	\$ 11,631.61			
PERCENTAGE OF ORIGINAL BUDGET	18%			

For Office Use Only

Request Approved:
 Request Denied:
 Authorized Approver:

Yes/No (Dropdown Box)
 Yes

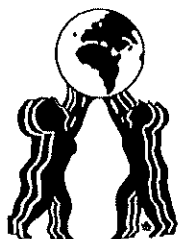
Colin Murphy, Executive Director

Submit Amendment Request To:

invoice@childrenstrustofalachuacounty.us
 Children's Trust of Alachua County
 Attn: Finance & Administration Manager
 PO Box 5669
 Gainesville, FL 32627

(Email Preferred Method)
 Or Mail to PO Box

Vendor #



CULTURAL ARTS COALITION INC
321 NW 10TH ST
GAINESVILLE FL 32601
352-372-0216

December 16, 2020

Dear Children's Trust of Alachua County,

We are still having to make changes to the Cultural Arts Coalition's Science Bus Program due to COVID concerns, structural program changes, and additional in-kind donations.

Specifically:

- Labor and material for all of the Science Bus improvements have donated to date, so we no longer need the Contractual Services during this grant cycle.
- Due to COVID, our service delivery area has contracted and we will no longer need the Travel Expense during this grant cycle.
- We will not be purchasing TShirts during this grant cycle.
- All necessary Background Checks have been provided by participating agencies.
- The person hired for the Science Bus Teacher position is actually a full-time Science Program Coordinator (Marvin Wilson) who manages the entire Science Bus program. This has increased our Personnel Expenses.

We are requesting the CTAC approve another Contract Revision as attached, allowing us to move funds allocated for Travel, Contractual Services, Background Checks, and Tshirts to increase the Salaries and Payroll Taxes Budget.

Thank you for your consideration of this request. If you have questions, please feel free to contact me.
 Roberta Gastmeyer, Treasurer
 352-494-9662

2019-2020 Board of Directors

President Anthony Greene, PhD * Vice President Chief Tony Jones * Secretary LaKesha P. Thomas, Esq. * Treasurer Roberta Gastmeyer
Agnes Leslie, UF African Studies * Barbara McDade Gordon, UF Geography * Barbara Jessie * Mary Alford * Dr. Michael V. Bowie
Executive Director NKwanda Jah



BUDGET REVISION AND AMENDMENT REQUEST FORM (<10%)

A Budget Amendment Request Form must be submitted for CTAC approval. Please answer the questions below to support your request.

Organization Name: Cultural Arts Coalition Inc
 Project Title: Science Bus
 Request for Award ID: RFA No. 20-937
 Agreement Number: 11554
 Budget Contact Name & Phone: Roberta Gaslmeyer 352-494-9662
 Request Date: 08/10/20
 Preparer's Email: rgastmeyer2@gmail.com
 Preparer's Phone: 352-494-9662
 Revision # (1, 2, 3): 2
 Amendment # (1, 2, 3):

Please answer the following qualifying questions (IF REQUESTING AMENDMENT TO ORIGINAL AWARD AMOUNT)

- 1 Is there a change in the scope or the objective of the project?
- 2 Is there a change in key personnel specific to the award amount?
- 3 Does this budget amendment or the cumulative sum of amendments increase the budget more than 10% of award amount

If your answer is "Yes" to at least one of the above questions, STOP & CONTACT CTAC TO DISCUSS YOUR REQUEST.



Attachment #	PROJECT BUDGET	Approved Budget	Expensed Y-T-D	INCREASE/DECREASE AMOUNT	NEW LINE TOTAL
	Personnel Expenses				
	Salaries & Wages				
	(List position and indicate FT or PT)				
	Science Program Coordinator	4,800.00	2,692.30	4,200.00	9,000.00
	Science bus driver	2,880.00	-	-	2,880.00
	Payroll Taxes	590.00	208.64	356.00	946.00
	Work Comp Ins	400.00	-	(400.00)	-
		-	-	-	-
	Total Salaries & Wages	\$ 8,670.00	\$ 2,900.94	\$ 4,156.00	\$ 12,826.00
	Total Personnel Expenses (Amendment)	\$ 8,670.00	\$ 2,900.94	\$ 4,156.00	\$ 12,826.00
	Operating Expenses (Non-Personnel)				
	Supplies	718.00	-	-	718.00
	Travel	1,000.00	-	1,000.00	-
	Equipment	8,500.00	6,000.00	-	8,500.00
	Training	-	-	-	-
	Insurance	-	-	-	-
	Professional Services	-	-	-	-
	Contractual Services	2,000.00	-	2,000.00	-
	Printing & Copying	-	-	-	-
	Postage & Delivery	-	-	-	-
	Communications (Telephone / Fax / Internet)	-	-	-	-
	Other Operating Expenses (List Below):				
	Background Checks	156.00	-	156.00	-
	Tshirts for participants	1,000.00	-	1,000.00	-
	Capital				
		-	-	-	-
		-	-	-	-
	Total Operating Expenses	\$ 13,374.00	\$ 6,000.00	\$ 4,156.00	\$ 9,218.00
	TOTAL EXPENSES (Personnel + Operating)	\$ 22,044.00	\$ 8,900.94		\$ 22,044.00
	TOTAL ORIGINAL BUDGET	\$ 22,044.00			
	INCREASE AMOUNT				
	DECREASE AMOUNT				
	INCREASE/DECREASE TOTAL	\$ 4,156.00			
	PERCENTAGE OF ORIGINAL BUDGET	19%			

For Office Use Only

Request Approved:
 Request Denied:
 Authorized Approver:

Yes/No (Dropdown Box)

Colin Murphy, Executive Director

Submit Amendment Request To:

invoice@childrenstrustofalachuacounty.us
 Children's Trust of Alachua County
 Attn: Finance & Administration Manager
 PO Box 5669
 Gainesville, FL 32627

(Email Preferred Method)
 Or Mail to PO Box

Vendor #

File Attachments for Item:

2. 12.7.20 Regular Meeting Minutes



CHILDREN'S TRUST
OF ALACHUA COUNTY

CHILDREN'S TRUST REGULAR MEETING MINUTES

DRAFT

December 07, 2020 at 4:00 PM

Thomas Coward Auditorium, Alachua County Health Department,
224 SE 24th St, Gainesville, FL 32641

Call to Order

Chair Lee Pinkoson called the meeting to order at 4:16 PM.

Motion made by Member Cornell, Seconded by Member Wilson Bullard, in accordance with Board Policy 1.10, to allow four Board Members to participate in the meeting by electronic means due to the extraordinary circumstances of COVID-19.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Snyder, Member Twombly, Member Wilson Bullard

Roll Call

PRESENT

Chair Lee Pinkoson
Vice Chair Maggie Labarta
Member Tina Certain
Member Karen Cole-Smith
Member Ken Cornell
Member Nancy Hardt
Member Patricia Snyder
Member Cheryl Twombly
Member Susanne Wilson Bullard

Agenda Review, Revision and Approval

Approval of the agenda also approves all of the items on the consent agenda.

Motion made to accept the Consent Agenda by Member Cornell, Seconded by Member Certain.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Snyder, Member Twombly, Member Wilson Bullard

Consent Agenda

Any member of the Trust may ask that an item be moved from the Consent Agenda to the Regular Agenda. Consent Agenda items will not be discussed unless moved to the Regular Agenda.

1. 10.19.20 Regular Meeting Minutes
10.30.20 Special Meeting Minutes
11.04.20 Joint Meeting with the Gainesville City Commission Minutes
2. Resolution 2020-21 Personal Vehicle Use – update Employee Handbook with Section 7.171.
3. October 2020 and November 2020 Checks and Expenditures Report
4. Approval of Budget Amendments to Direct Community Service Contracts in Excess of 10%
5. FY2020 Annual Report

Executive Director Report

6. Executive Director's Report

ED Murphy gave an overview of achievements and accomplishments the CTAC has met in the past 10 months, referencing the FY2020 Annual Report. He introduced two new staff members, Dr. Dan Douglas as Communications Manager, and Kristy Goldwire as Director of Program Operations. He reported that Member Cole-Smith's term is expiring in January 2021, and the Governor of Florida would appoint from a list of applicants provided by the Alachua County Board of County Commissioners.

The summer needs assessment, performed by the Youth Development Research-Practice Partnership (YDRPP) of the University of Florida, is underway; an interim report should be presented at the January 11, 2021 meeting of the Board. ED Murphy also reminded the Board that he has been employed for almost one year with the CTAC, and in line with Board policies, needs to schedule a performance review with the Board.

Motion made by Member Cornell, Seconded by Member Wilson Bullard to direct ED Murphy to complete a self-evaluation using the Executive Director's approved job description as a performance measurement, and instruct him to bring this to the next Board meeting on January 11, 2021. The Board will then complete their individual assessments, and provide feedback at the February 8, 2021 meeting.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Snyder, Member Twombly, Member Wilson Bullard

Action Items

7. Proposed Dates and Location for Children's Trust Board Meetings in 2021

Discussion was held regarding cost of room booking. Member Certain suggested using the School Board meeting room, however, was unaware if it was available on the suggested dates. Member Cornell suggested contracting to ensure meeting space was booked for

2021 meetings, and to renegotiate at a later date if necessary. Chair Pinkoson asked how much the DOH meeting room cost in comparison, and was advised that the meeting space was unavailable in 2021. ED Murphy explained that the cost of the room booking at the Cade Museum also included all the technology needed to continue to use electronic means for the Board Members and the public who were unable to attend for any reason, a Cade staff member to record the event for live streaming and to attend to the technology during the meeting. A second Cade staff member is also included in the cost; they would greet people at the door, direct them to the reception table, and field questions about the space and museum. ED Murphy explained that if another space was used, he would expect similar costs or would need to buy the equipment and hire the staff, which would be comparable, if not significantly more expensive.

Motion made by Member Cornell, Seconded by Vice Chair Labarta to direct ED Murphy to contract with the Cade Museum on the proposed dates for meeting space.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Snyder, Member Twombly, Member Wilson Bullard

8. Resolution 2020-20 Board Member and Public Participation at Board and Committee Meetings

Motion made by Member Cornell, Seconded by Member Certain to approve Resolution 2020-20: Board Member and Public Participation at Board and Committee Meetings.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Snyder, Member Twombly, Member Wilson Bullard

9. Resolution 2020-22 Creation of Advisory Committee

Motion made by Member Cornell, Seconded by Vice Chair Labarta to approve Resolution 2020-22: Creation of Advisory Committees.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Snyder, Member Twombly, Member Wilson Bullard

General Public Comments

Board Member Comments

Next Meeting Date

Regular Meeting - Monday, January 11, 2021 @ 4:00 PM

Cade Museum for Creativity and Invention, 811 S Main St, Gainesville, FL 32601

Adjournment

Chair Pinkoson adjourned the meeting at 4:51 PM.

Attendee Report

Children's Trust of Alachua County - Board Meeting

Start Time: 12/07/2020 4:16:00 PM - Finish Time: 12/07/2020 4:51:03 PM Host:

ChildrensTrust@childrenstrustofalachuacounty.us

Webinar ID – 860 6778 9437

Panelist Details - Attended

Lee Pinkoson	lpinkoson@aol.com
Susanne Wilson Bullard	bullards@circuit8.org
Karen Cole-Smith	karen.cole-smith@sfcollege.edu
Maggie Labarta	maggie.impact@gmail.com
Tina Certain	certain@gm.sbac.edu
Cheryl Twombly	cheryl.twombly@myflfamilies.com
Nancy Hardt	nhardt@gmail.com
Kenneth Cornell	kcornell@alachuacounty.us
Patricia Snyder	patriciasnyder@coe.ufl.edu
Colin Murphy	cmurphy@childrenstrustofalachuacounty.us

Attendee Details - Attended

Jennifer Rivers	jrrivers@childrenstrustofalachuacounty.us
Nicole Odom	nodom@childrenstrustofalachuacounty.us
Katie White	kwhite@elcalachua.org
Herman Knopf	hknopf@ufl.edu
Kathryn Williams	kate@girlsplace.net
Jamie Stormer	jamie_stormer@mbhci.org
Julie Moderie	jmoderie@wellflorida.org
Jasmyn Copeland	JasmynC@bbbstampabay.org
Stephanie Bailes	sbailes@cademuseum.org
Merrie Lynn Parker	ml.chickp@verizon.net
Dorothy Thomas	dorothy.acee.thomas@gmail.com
Alan Paulin	alan_paulin@mbhci.org
Joyce Peppel	joycepeppel@gmail.com
Patty Carroll	patricia.carroll@pfsf.org
Sherry Kitchens	sherry@cacgainesville.org
Shirley Bloodworth	sgblood@bellsouth.net
Thomas Harrington	harringtontj@cityofgainesville.org
Jacki Hodges	
Rachel Eubanks	
Joined by phone	13523347900
	13522565234
	13522714437

File Attachments for Item:

3. December 2020 Checks and Expenditures Report

**Item:**

December 2020 Checks and Expenditures Report

Requested Action:

The Trust is asked to receive the report.

Background

Resolution 2020-2 requires that “All checks for expenditures or contracts which have not been expressly approved by the Trust shall be reported to the Trust on a monthly basis. The report may be under the consent agenda subject to being removed for further discussion.”

Attachments

December 2020 Bank Activity Report

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Receive the Report

Children's Trust of Ala Cty LIVE
Bank Activity Report 1st Quarter Ending 12/31/20
 Reconciled & Un-Reconciled
 From Date: 10/01/2020 - To Date: 12/31/2020

Item 3.

Bank	Bank Account						
Bank of America	ZBA Accounts Payable						
Deposits:	Date	Type	Deposit Information		Description	Department	Amount
	No Transactions Exist						
Checks:	Status	Check Number	Payment Date	Reconciled	Source	Payee Name	Amount
	Reconciled	10126	10/09/2020	10/19/2020	Accounts Payable	ALACHUA COUNTY SHERIFF'S OFFICE	171.94
	Reconciled	10127	10/09/2020	10/19/2020	Accounts Payable	CADE MUSEUM FOUNDATION, INC.	7,100.52
	Reconciled	10128	10/09/2020	10/19/2020	Accounts Payable	CDS FAMILY & BEHAVIORAL HEALTH SERVICES, INC.	27,335.30
	Reconciled	10129	10/09/2020	10/19/2020	Accounts Payable	CDW GOVERNMENT	10,723.14
	Reconciled	10130	10/09/2020	11/12/2020	Accounts Payable	CHILDREN BEYOND OUR BORDERS, INC.	607.86
	Reconciled	10131	10/09/2020	10/23/2020	Accounts Payable	FLORIDA INSTITUTE FOR WORKFORCE INNOVATION, INC.	5,506.86
	Reconciled	10132	10/09/2020	10/16/2020	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	816.19
	Reconciled	10133	10/09/2020	10/22/2020	Accounts Payable	HEALTHY START OF NORTH CENTRAL FL	27,577.96
	Reconciled	10134	10/09/2020	10/19/2020	Accounts Payable	Junior Achievement of Tampa Bay, Inc.	2,949.82
	Reconciled	10135	10/09/2020	10/16/2020	Accounts Payable	NAMI GAINESVILLE, INC.	5,997.50
	Reconciled	10136	10/09/2020	10/19/2020	Accounts Payable	OFFICE DEPOT	317.61
	Reconciled	10137	10/09/2020	10/19/2020	Accounts Payable	OFFICE ENVIRONMENTS, INC.	40,610.89
	Reconciled	10138	10/09/2020	10/21/2020	Accounts Payable	REAL ESTATE ACQUISITION FOR CHILDREN, LLC	2,505.00
	Reconciled	10139	10/09/2020	10/19/2020	Accounts Payable	Shands Teaching Hospital and Clinics, Inc.	5,970.35
	Reconciled	10140	10/09/2020	10/19/2020	Accounts Payable	University of Florida Board of Trustees	10,104.00
	Reconciled	10141	10/16/2020	10/26/2020	Accounts Payable	Ameris Bank	3,423.10
	Reconciled	10142	10/16/2020	10/21/2020	Accounts Payable	BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC.	6,535.80
	Reconciled	10143	10/16/2020	10/20/2020	Accounts Payable	CDS FAMILY & BEHAVIORAL HEALTH SERVICES, INC.	10,219.49
	Reconciled	10144	10/16/2020	10/23/2020	Accounts Payable	CDW GOVERNMENT	1,304.00
	Reconciled	10145	10/16/2020	10/22/2020	Accounts Payable	First Florida Insurance Brokers LLC	6,000.00
	Reconciled	10146	10/16/2020	10/21/2020	Accounts Payable	MUNICODE	7,425.00
	Reconciled	10147	10/16/2020	10/22/2020	Accounts Payable	PLANNED PARENTHOOD of S.FL & TREASURE COAST, INC.	2,449.26
	Reconciled	10148	10/16/2020	10/26/2020	Accounts Payable	UNITED CHURCH OF GAINESVILLE	5,746.55

User: Jennifer Rivers

Pages: 1 of 6

1/2/2021 6:52:24 PM

Children's Trust of Ala Cty LIVE
Bank Activity Report 1st Quarter Ending 12/31/20

Item 3.

Reconciled & Un-Reconciled
 From Date: 10/01/2020 - To Date: 12/31/2020

Bank	Bank Account						
.	Reconciled	10149	10/23/2020	11/06/2020	Accounts Payable	EARLY LEARNING COALITION OF ALACHUA COUNTY, INC.	47,400.00
	Reconciled	10150	10/23/2020	11/12/2020	Accounts Payable	Girls on the Run of Alachua County	860.28
	Reconciled	10151	10/23/2020	11/04/2020	Accounts Payable	Junior Achievement of Tampa Bay, Inc.	5,074.46
	Reconciled	10152	10/23/2020	11/06/2020	Accounts Payable	KIDS COUNT IN ALACHUA COUNTY, INC.	2,614.02
	Reconciled	10153	10/23/2020	11/04/2020	Accounts Payable	NAMI GAINESVILLE, INC.	4,527.50
	Reconciled	10154	10/23/2020	11/03/2020	Accounts Payable	NEW TECHNOLOGY MADE SIMPLE NOW, INC.	7,974.99
	Reconciled	10155	10/23/2020	11/02/2020	Accounts Payable	OFFICE DEPOT	23.49
	Reconciled	10156	10/23/2020	11/03/2020	Accounts Payable	Peaceful Paths Inc.	2,418.79
	Reconciled	10157	10/23/2020	11/13/2020	Accounts Payable	RENAISSANCE JAX INC	1,599.96
	Reconciled	10158	10/23/2020	11/03/2020	Accounts Payable	Ricoh USA, Inc.	4,258.00
	Reconciled	10159	10/23/2020	11/04/2020	Accounts Payable	THE CHILDREN'S HEALTH IMAGINATION LEARNING & DEV	36,964.82
	Reconciled	10160	10/23/2020	11/03/2020	Accounts Payable	UNITED WAY OF NORTH CENTRAL FL	1,369.90
	Reconciled	10161	10/23/2020	10/30/2020	Accounts Payable	University of Florida Board of Trustees	1,631.25
	Reconciled	10162	10/23/2020	11/24/2020	Accounts Payable	University of Florida Board of Trustees	1,946.00
	Reconciled	10163	10/30/2020	11/09/2020	Accounts Payable	BANK OF AMERICA	174.81
	Reconciled	10164	10/30/2020	11/20/2020	Accounts Payable	BLACK ON BLACK CRIME TASK FORCE OF GAINESVILLE	2,611.09
	Reconciled	10165	10/30/2020	11/10/2020	Accounts Payable	City of Alachua	8,758.30
	Reconciled	10166	10/30/2020	11/18/2020	Accounts Payable	CULTURAL ARTS COALITION INC.	6,000.00
	Reconciled	10167	10/30/2020	11/18/2020	Accounts Payable	FLORIDA CHILDREN'S COUNCIL	12,000.00
	Reconciled	10168	10/30/2020	11/18/2020	Accounts Payable	GAINESVILLE AREA COMMUNITY TENNIS ASSOCIATION	7,516.23
	Reconciled	10169	10/30/2020	11/13/2020	Accounts Payable	HEALTHY START OF NORTH CENTRAL FL	45,214.41
	Reconciled	10170	10/30/2020	11/09/2020	Accounts Payable	MERIDIAN BEHAVIORAL HEALTHCARE INC	21,855.51
	Reconciled	10171	10/30/2020	11/06/2020	Accounts Payable	Shands Teaching Hospital and Clinics, Inc.	57,571.30
	Reconciled	10172	10/30/2020	11/12/2020	Accounts Payable	THE GREENHOUSE CHURCH, INC.	4,722.84
	Reconciled	10173	10/30/2020	11/06/2020	Accounts Payable	UNITED WAY OF NORTH CENTRAL FL	3,907.26
	Reconciled	10174	10/30/2020	11/24/2020	Accounts Payable	University of Florida Board of Trustees	2,247.00
	Reconciled	10175	10/30/2020	11/10/2020	Accounts Payable	VINEYARD CHRISTIAN FELLOWSHIP OF GAINESVILLE, INC	4,485.42
	Reconciled	10176	11/13/2020	11/20/2020	Accounts Payable	ALACHUA COUNTY BOCC	1,802.07
	Reconciled	10177	11/13/2020	11/23/2020	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	156.99
	Reconciled	10178	11/13/2020	11/23/2020	Accounts Payable	Health Equity Inc	250.00

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Children's Trust of Ala Cty LIVE

Bank Activity Report 1st Quarter Ending 12/31/20

Item 3.

Reconciled & Un-Reconciled
From Date: 10/01/2020 - To Date: 12/31/2020

Bank	Bank Account						
.	Open	10179	11/13/2020		Accounts Payable	Neon Poet Creative LLC	300.00
	Reconciled	10180	11/13/2020	11/24/2020	Accounts Payable	Newmans Heating and Air Conditioning, Inc.	1,204.79
	Reconciled	10181	11/13/2020	11/23/2020	Accounts Payable	OFFICE DEPOT	234.31
	Reconciled	10182	11/17/2020	11/30/2020	Accounts Payable	Ameris Bank	1,478.17
	Reconciled	10183	11/17/2020	11/23/2020	Accounts Payable	Florida Retirement System	3,663.98
	Open	10184	11/25/2020		Accounts Payable	ALACHUA COUNTY SHERIFF'S OFFICE	1,738.34
	Open	10185	11/25/2020		Accounts Payable	BLACK ON BLACK CRIME TASK FORCE OF GAINESVILLE	4,752.22
	Open	10186	11/25/2020		Accounts Payable	CHILDREN BEYOND OUR BORDERS, INC.	337.01
	Open	10187	11/25/2020		Accounts Payable	GAINESVILLE REGIONAL UTILITIES	700.00
	Open	10188	11/25/2020		Accounts Payable	Health Equity Inc	75.00
	Open	10189	11/25/2020		Accounts Payable	KIDS COUNT IN ALACHUA COUNTY, INC.	664.00
	Open	10190	11/25/2020		Accounts Payable	NAMI GAINESVILLE, INC.	4,288.67
	Open	10191	11/25/2020		Accounts Payable	OFFICE DEPOT	211.98
	Open	10192	11/25/2020		Accounts Payable	OFFICE ENVIRONMENTS, INC.	16,903.57
	Open	10193	11/25/2020		Accounts Payable	PLANNED PARENTHOOD of S.FL & TREASURE COAST, INC.	2,025.02
	Open	10194	11/25/2020		Accounts Payable	REAL ESTATE ACQUISITION FOR CHILDREN, LLC	4,880.00
	Open	10195	11/25/2020		Accounts Payable	Shands Teaching Hospital and Clinics, Inc.	16,723.18
	Open	10196	11/25/2020		Accounts Payable	THE CHILDREN'S HEALTH IMAGINATION LEARNING & DEV	17,041.02
	Open	10197	11/25/2020		Accounts Payable	University of Florida Board of Trustees	1,000.00
	Open	10198	11/25/2020		Accounts Payable	VINEYARD CHRISTIAN FELLOWSHIP OF GAINESVILLE, INC	4,485.42
	Open	10199	12/04/2020		Accounts Payable	Allegra Gainesville	55.00
	Open	10200	12/04/2020		Accounts Payable	BANK OF AMERICA	151.27
	Open	10201	12/04/2020		Accounts Payable	CDS FAMILY & BEHAVIORAL HEALTH SERVICES, INC.	6,925.76
	Open	10202	12/04/2020		Accounts Payable	GAINESVILLE REGIONAL UTILITIES	136.92
	Open	10203	12/04/2020		Accounts Payable	Health Equity Inc	75.00
	Open	10204	12/04/2020		Accounts Payable	HEALTHY START OF NORTH CENTRAL FL	12,142.99
	Open	10205	12/04/2020		Accounts Payable	KIDS COUNT IN ALACHUA COUNTY, INC.	29,133.00
	Open	10206	12/04/2020		Accounts Payable	NEW TECHNOLOGY MADE SIMPLE NOW, INC.	1,993.99
	Open	10207	12/04/2020		Accounts Payable	OFFICE DEPOT	15.99

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 Reconciled & Un-Reconciled
 From Date: 10/01/2020 - To Date: 12/31/2020

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Bank	Bank Account					
.	Open	10208	12/04/2020	Accounts Payable	University of Florida Board of Trustees	438.00
	Open	10209	12/04/2020	Accounts Payable	University of Florida Board of Trustees	4,739.00
	Open	10210	12/11/2020	Accounts Payable	ALACHUA COUNTY SHERIFF'S OFFICE	3,037.91
	Open	10211	12/11/2020	Accounts Payable	Allegra Gainesville	55.00
	Open	10212	12/11/2020	Accounts Payable	Ameris Bank	1,614.35
	Open	10213	12/11/2020	Accounts Payable	CDW GOVERNMENT	545.00
	Open	10214	12/11/2020	Accounts Payable	CULTURAL ARTS COALITION INC.	2,900.94
	Open	10215	12/11/2020	Accounts Payable	KIDS COUNT IN ALACHUA COUNTY, INC.	2,342.52
	Open	10216	12/11/2020	Accounts Payable	NEW TECHNOLOGY MADE SIMPLE NOW, INC.	750.00
	Open	10217	12/11/2020	Accounts Payable	OFFICE DEPOT	8.30
	Open	10218	12/11/2020	Accounts Payable	University of Florida Board of Trustees	345.18
	Open	10219	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	1.80
	Open	10220	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	1.79
	Open	10221	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	7.16
	Open	10222	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	59.22
	Open	10223	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	4.12
	Open	10224	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	3.10
	Open	10225	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	2,225.74
	Open	10226	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	2,225.74
	Open	10227	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	210,049.75
	Open	10228	12/18/2020	Accounts Payable	CDW GOVERNMENT	1,999.00
	Open	10229	12/18/2020	Accounts Payable	CHILDREN BEYOND OUR BORDERS, INC.	112.44
	Open	10230	12/18/2020	Accounts Payable	City of Alachua	42,115.16
	Open	10231	12/18/2020	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	51.58
	Open	10232	12/18/2020	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	700.00
	Open	10233	12/18/2020	Accounts Payable	OFFICE DEPOT	2,044.68
	Open	10234	12/18/2020	Accounts Payable	PLANNED PARENTHOOD of S.FL & TREASURE COAST, INC.	2,055.18
	Open	10235	12/18/2020	Accounts Payable	University of Florida Board of Trustees	410.63
	Open	10236	12/23/2020	Accounts Payable	FLORIDA INSTITUTE FOR WORKFORCE INNOVATION, INC.	14,502.52
	Open	10237	12/23/2020	Accounts Payable	HEALTHY START OF NORTH CENTRAL FL	15,099.60
	Open	10238	12/23/2020	Accounts Payable	KIDS COUNT IN ALACHUA COUNTY, INC.	3,418.57
	Open	10239	12/23/2020	Accounts Payable	NAMI GAINESVILLE, INC.	3,398.50
	Open	10240	12/23/2020	Accounts Payable	Partnership for Strong Families	14,222.27
	Open	10241	12/23/2020	Accounts Payable	THE CHILDREN'S HEALTH IMAGINATION LEARNING & DEV	14,516.33

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Children's Trust of Ala Cty LIVE
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Item 3.

Reconciled & Un-Reconciled
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Bank	Bank Account					
.	Open	10242	12/31/2020	Accounts Payable	Ameris Bank	3,117.95
	Open	10243	12/31/2020	Accounts Payable	BANK OF AMERICA	161.80
	Open	10244	12/31/2020	Accounts Payable	CDW GOVERNMENT	520.64
	Open	10245	12/31/2020	Accounts Payable	CULTURAL ARTS COALITION INC.	2,465.45
	Open	10246	12/31/2020	Accounts Payable	Health Equity Inc	75.00
	Open	10247	12/31/2020	Accounts Payable	KIDS COUNT IN ALACHUA COUNTY, INC.	3,708.78
	Open	10248	12/31/2020	Accounts Payable	Nelson's Lark Buildings	7,556.00
	Open	10249	12/31/2020	Accounts Payable	OFFICE DEPOT	120.95
	Open	10250	12/31/2020	Accounts Payable	REAL ESTATE ACQUISITION FOR CHILDREN, LLC	2,375.00
	Open	10251	12/31/2020	Accounts Payable	University of Florida Board of Trustees	3,213.00
	Open	10252	12/31/2020	Accounts Payable	VINEYARD CHRISTIAN FELLOWSHIP OF GAINESVILLE, INC	4,485.42
						<hr/> \$996,472.50

EFTs: Status	EFT Number	Payment Date	Reconciled	Source	Payee Name	Amount
.						
Open	1	10/16/2020		Accounts Payable	AlphaStaff Inc.	7,442.11
Voided	9	10/16/2020	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	1.80
Voided	10	10/16/2020	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	1.79
Voided	11	10/16/2020	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	7.16
Voided	12	10/16/2020	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	59.22
Voided	13	10/16/2020	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	4.12
Voided	14	10/16/2020	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	3.10
Open	4	10/20/2020		Accounts Payable	ICMA	630.83
Open	2	10/30/2020		Accounts Payable	AlphaStaff Inc.	11,152.24
Open	5	11/02/2020		Accounts Payable	ICMA	674.85
Open	3	11/13/2020		Accounts Payable	AlphaStaff Inc.	14,063.63
Voided	17	11/13/2020	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	2,225.74
Open	6	11/16/2020		Accounts Payable	ICMA	687.72
Open	8	11/27/2020		Accounts Payable	AlphaStaff Inc.	13,375.33
Open	16	11/27/2020		Accounts Payable	Florida Retirement System	5,193.24
Voided	15	11/27/2020	12/18/2020	Accounts Payable	ALACHUA COUNTY BOCC	2,225.74
Open	7	12/01/2020		Accounts Payable	ICMA	675.31
Open	19	12/10/2020		Accounts Payable	Health Equity Inc	153.69
Open	18	12/11/2020		Accounts Payable	ICMA	674.85
Open	20	12/11/2020		Accounts Payable	AlphaStaff Inc.	17,118.80
Open	21	12/23/2020		Accounts Payable	ICMA	674.85
						<hr/> \$77,046.12

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Children's Trust of Ala Cty LIVE

Bank Activity Report 1st Quarter Ending 12/31/20

Reconciled & Un-Reconciled

From Date: 10/01/2020 - To Date: 12/31/2020

Item 3.

Bank	Bank Account					
.	Returned Checks:					
	Date	Payer	Check Number		Amount	
	.					
	No Transactions Exist					
	Wire Transfers:					
	Type	Date	Vendor	Description	Internal Account	Amount
	.					
	No Transactions Exist					
	Adjustments:					
	Type	Date	Description		Amount	
.						
No Transactions Exist						

File Attachments for Item:

4. 1st Quarter FY21 Report to the Alachua County Board of County Commissioners

**Item:**

1st Quarter FY21 Report to the Alachua County Board of County Commissioners

Requested Action:

The Trust is asked to 1) approve the report, and 2) authorize the Chair to transmit the report to the Alachua County Board of County Commissioners.

Background

Pursuant to Florida Statute 125.901(3)(f) and Alachua County Board of County Commissioners Ordinance 26.04 (5)(f), the Children's Trust of Alachua County is required to present to the Alachua County Board of County Commissioners a report that lists the expenditures, receipts, statement of funds on hand invested or deposited with a qualified public depository, and total administrative costs for the quarter annual period.

A summary for the 1st Quarter is as follows:

1) Expenditures:	\$ 433,249.02
2) Receipts:	\$5,535,326.32
3) Statement of Funds on Hand:	\$5,102,077.30
4) Total Administrative Costs:	\$ 203,605.72

Attachments

Transmittal Memo

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Staff recommends approval



TO: KEN CORNELL, CHAIR
ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS

FROM: LEE PINKOSON, CHAIR
CHILDREN'S TRUST OF ALACHUA COUNTY

SUBJECT: 1ST QUARTER FINANCIAL REPORT

DATE: JANUARY 11, 2021

Pursuant to Florida Statute 125.901(3)(f) and Alachua County Board of County Commissioners Ordinance 26.04 (5)(f), the Children's Trust of Alachua County presents to the Alachua County Board of County Commissioners its FY 2020 (insert) Quarter Financial Reports for Period Ending (insert date).

The attached summary includes the total expenditures, receipts, statement of funds on hand, invested or deposited with a qualified public depository and total administrative costs for the quarter annual period.

A summary for the 1st Quarter is as follows:

1) Expenditures:	\$ 433,249.02
2)Receipts:	\$5,535,326.32
3)Statement of Funds on Hand:	\$5,102,077.30
4)Total Administrative Costs:	\$ 203,605.72

CC: Michele Lieberman, County Manager
Alachua County Board of County Commissioners
J.K. "Jess" Irby, Esq. Clerk of the Court & Comptroller
Children's Trust of Alachua County Board
Colin Murphy, Executive Director, Children's Trust of Alachua County

File Attachments for Item:

5. Introduction of New Board Member – Dr. Carlee Simon, Superintendent, Alachua County Public Schools

**Item:**

Introduction of New Board Member – Dr. Carlee Simon, Superintendent, Alachua County Public Schools

Requested Action:

None

Background

Dr. Carlee Simon was appointed Superintendent of Alachua County Public Schools on 12/4/2020.

Attachments

Bio – Dr. Carlee Escue Simon, Ph.D

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

NA

Carlee Escue Simon, Ph.D. Biography

Carlee Escue Simon, Ph.D., brings significant expertise and experience in educational leadership, school finance and infrastructure to her role as Interim Superintendent for Alachua County Public Schools.

Most recently, Dr. Simon has been a faculty member at the University of North Florida, where she developed and taught online graduate courses in School Finance and Early Childhood Leadership Policy and Law for principals, district administrators and other working professionals seeking leadership training and advanced certification. She was also a faculty member in the Department of Educational Leadership at the University of Cincinnati. Dr. Simon served as the coordinator of the department's Educational Leadership Master's Program and taught courses in school law, finance, ethics and educational leadership, urban educational leadership and other topics.

For eight years, Dr. Simon served as Executive Director/Director of the National Education Finance Academy, a professional association focused on providing opportunities for development and collaboration among legislators, educators, researchers and others on equity, adequacy, efficiency and other issues related to education funding. She also served in a leadership capacity with the American Education Finance Association.

Dr. Simon has ten years of instructional and curriculum experience in the K-12 setting, having worked as a math teacher at J.W. Mitchell High School in Trinity, Florida and at P.K. Yonge Developmental Research School and as a subject matter expert for the Florida Virtual School, the statewide online school.

Throughout her career, Dr. Simon has lent her expertise to a wide variety of organizations. This includes serving as a guest lecturer at both the University of Texas at Arlington and the University of Florida and as the associate editor of the *Florida Journal of Educational Administration and Policy*, a peer-reviewed journal published by UF's College of Education.

Dr. Simon is a prolific writer and presenter on education-related issues. Her articles on topics ranging from school facility design to teacher evaluation to school funding have been published in several peer-reviewed and other publications, and she's written chapters on educational equity and diversity, teacher salaries and school spending for three peer-reviewed books. Dr. Simon has also made numerous presentations at local, state, national and international conferences, including talks at the National Education Finance Academy Annual Conference, The Sloan Consortium International Conference on Online Learning, and the Oxford Union in Oxford, England.

Dr. Simon currently holds a Ph.D. in Educational Administration and Policy from the University of Florida and is completing a second Ph.D. at UF in Design, Construction and Urban Planning, with a focus on addressing educational equity. She has also earned state certification in Educational Leadership, Engineering and Technology Education and Mathematics.

Dr. Simon's accomplishments have earned her a number of awards and honors from state and national organizations, including the University Council for Educational Administration, the National Education Finance Academy, the Florida chapter of the American Planning Association, and the University of Florida. She's also held membership in a number of professional organizations, such as the Association for Learning Environments, the National Education Finance Academy, and the Education Law Association.

Dr. Simon has also contributed her time and expertise to local educational organizations, including the Education Task Force and as chair of the renaming committee for Carolyn Parker Elementary School.

Dr. Simon is both a graduate of Alachua County Public Schools (Eastside High School) and the parent of three children attending local schools.

More details about Dr. Simon's educational and professional qualifications and achievements are available at <https://bit.ly/3m8U2Lv>

File Attachments for Item:

6. Evaluation of the Executive Director for FY 19-20

**Item:**

Evaluation of the Executive Director for FY 19-20

Requested Action:

The Board is asked to approve the process for the evaluation of the Executive Director

Background

At the December 7, 2020 Trust meeting, the Board asked the Executive Director to develop a process for evaluating the ED's performance per the terms of the ED's contract, which reads as follows:

"Section 11 Performance Evaluation: CTAC shall review and evaluate the performance of the Director at least once per year. At such time CTAC may increase base salary and/or other benefits of the Director in such amounts and to such an extent as it may determine that it is desirable to do so, in light of the performance by the Director."

Attachments

Attachment A – Executive Director Evaluation Process
ED Job Description
ED Evaluation Form (will be delivered via Survey Monkey)

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Staff recommends approval

Executive Director Process

January 15 th	Executive Director self-evaluation sent to Board Members in narrative form
January 19 th	Evaluation sent to board members to be completed via Survey Monkey
January 22 th	Board member evaluations due (via Survey Monkey)
January 26 th	Evaluation scores and comments sent to the Board Chair by the Clerk of the Trust. Clerk provides the ED copies of the scoring and comments
January 27 th	Executive Director and Board Chair discuss the results and recommendations for the February meeting
February 1 st	Executive Director evaluation and recommendations placed on the February agenda
February 2 nd – 5 th	Executive Director and Board Member one-on-one meetings to discuss results (as needed)
February 8 th	Executive Director evaluation and recommendation discussed and approved at the regular Trust board meeting.



CHILDREN'S TRUST
OF ALACHUA COUNTY

Annual Performance Evaluation - Colin Murphy

Please rate the Executive Director's performance out of five stars and provide comments in the boxes below.

* 1. **Name**

* 2. **Planning**

- Work with the Board to develop a Strategic Plan and update as appropriate.
- Direct the activities of the CTAC based on the strategic plan.
- Institute mechanisms to ensure community involvement in planning processes.
- Work with other local planning bodies to ensure coordination and consistency of efforts.

- Develop benchmarks to track progress toward strategic goals.

Needs Improvement	Below Expectations	Meets Expectations	Above Expectations	Exceptional
★	★	★	★	★

Comments

//

* 3. **Financial and Program Management**

- Preparation, management and oversight of annual budget and funding recommendations for Board approval.
- Preparation and oversight of budget model forecast for planning purposes.
- Establishment of policies and procedures related to the evaluation of funding requests.
- Oversight of program and fiscal monitoring of funded programs.

Needs Improvement	Below Expectations	Meets Expectations	Above Expectations	Exceptional
★	★	★	★	★

Comments

//

* 4. **Operation Management**

- Foster high levels of customer service to ensure effectiveness and further development of customer-centered service delivery.
- Establish work environment that fosters a productive work culture.
- Prioritize a dynamic workload.
- Develop and provide oversight to such organizational plans and procedures as necessary for effective operations.
- Manage and direct the activities of staff to ensure programs are properly executed and the CTAC's priority objectives are achieved.
- To lead and ensure the effective management of the Council in meeting the statutory functions relevant to CTAC.
- Participate and oversee emergency planning and responses to emergency situations when required to do so.
- Other administrative duties as required.

Needs Improvement	Below Expectations	Meets Expectations	Above Expectations	Exceptional
★	★	★	★	★

Comments

//

* 5. **Community Relations and Advocacy.**

- Establishment and oversight of mechanisms to communicate the activities of the CTAC to the community.
- Develop and foster effective, and collaborative, external working relationship with community stakeholders within the community in order to address key strategic issues facing the community.
- Build and foster effective relations among a diverse array of individuals.
- Representation of the CTAC to the community.
- Representation of the CTAC at various local and state events addressing issues related to the interests and mission of the CTAC.
- Work with local legislative delegation and local elected officials to advance the interests of the children and families.
- Communicate the CTAC's positions to providers and the community.

Needs Improvement	Below Expectations	Meets Expectations	Above Expectations	Exceptional
★	★	★	★	★

Comments

//

* 6. **Board Relations**

- Provide directional leadership and sound, imaginative advice to the Board on all matters relating to CTAC.
- Develops and maintains positive and open relationship and communication with the Board.
- Ensures the Board is kept informed of relevant policy issues and relevant operational issues.
- Preparation and oversight of agendas and supporting materials for Board meetings.
- Preparation and oversight of recommendations as requested by the Board.
- Assists the Chair in matters relating to Board member participation and meetings.

Needs Improvement	Below Expectations	Meets Expectations	Above Expectations	Exceptional
★	★	★	★	★

Comments

//

* 7. **Strategic Leadership**

- Assists the Trust Board in defining the organization's vision, mission, strategic direction, and policies.
- Develops a comprehensive set of guiding principles and values that guides all considerations on how to achieve the Children's Trust of Alachua County's (CTAC) vision, mission and goals.
- In concert with and after consultations with appropriate providers, community partners, community representatives, managers, and staff, sets the direction and focus of activity.
- Oversees the development of a business plan for the CTAC that anticipates, assesses, and shapes responses to both short-term issues and long-term opportunities and challenges.

Needs Improvement	Below Expectations	Meets Expectations	Above Expectations	Exceptional
★	★	★	★	★

Comments

//

8. Any other comments?

Done

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File Attachments for Item:

7. Approval of the creation of the Director of Finance Position

**Item:**

Approval of the creation of the Director of Finance Position

Requested Action:

The Trust is asked to authorize the Executive Director create and hire for the new position of Director of Finance.

Background

On 12.16.20 the Executive Director received notice that the Clerk of the Circuit Courts did not intend to continue providing accounting services past 9.30.2021. Currently, the Trust received services listed in "Interlocal Agreement Attachment C – Duties of the Clerk" for a yearly fee of \$45,000 / year. The arrangement between the Clerk of the Circuit Court and the Children's Trust of Alachua County was unique among children's services councils.

This action will allow the new Director of Finance to transition all finance functions to the Trust by the end of the fiscal year working in conjunction with the Clerk's office.

Attachments

Email from the Clerk of the Court's Office
1.11.21 – Organizational Chart
Interlocal Agreement Attachment C – Duties of the Clerk

Programmatic Impact:

NA

Fiscal Impact:

None – funds for FY 21 will come from repurposing lapsed salary dollars

Recommendation:

Staff recommends approval

From: [Todd Hutchison](#)
To: [Colin Murphy](#)
Cc: [Bob Swain](#)
Subject: Services provided by the Clerk in Interlocal Agreement
Date: Wednesday, December 16, 2020 1:16:31 PM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Colin,

It has become clear to me after the first 2.5 months under the new interlocal agreement that my office is not the best fit for the types of accounting services that the Children's Trust of Alachua County (CTAC) needs on a long-term basis. I am letting you know now via this email that the Clerk's Finance & Accounting Office will not be extending the term of the current interlocal agreement after it expires on September 30, 2021. I'm providing you notice now as a professional courtesy so that you have ample time, 9.5 months, to search for a new CPA firm or hire your own staff to perform accounting and treasury services.

My office's overall organizational structure and accounting positions are defined based on the official duties and responsibilities required of the Clerk as Comptroller to the County and Library District. I have worked hard over the years alongside with management from the County & Library to strengthen the internal control framework for each agency while continuously improving their organizational efficiencies through integrated systems and databases. This collective effort and use of integrated systems has allowed the Clerk's Office to stay at the same staffing levels, 25 FTE, for 20+ years despite significant growth in government and the added complexities of new governmental accounting standards that have been issued over the last 15 years.

Under the original interlocal agreement between the County, Clerk and CTAC I was able to maintain the same internal control framework and organizational efficiencies for CTAC that are in place for the County & Library because CTAC's procurement processes and staffing were under the County's Procurement Code and ERP system, more specifically the County's HR/Payroll system. That is no longer the case with the new FY2021 interlocal agreement and long term my office is not structured to provide ongoing accounting services under this new arrangement. It would not be financially prudent for the County or CTAC for me to try and ramp up staffing levels in order to continue to provide services long term under the current interlocal model.

I'm proud of the work my office has done in assisting County staff and subsequently CTAC staff on getting the trust up and running. CTAC is off to a great start. We are putting the finishing touches on CTAC's first annual financial statements and I'm certain CTAC is going to get a very clean audit report for FY20 from the independent CPA firm hired to perform the audit.

My office will continue to work diligently for the remainder of the term of the current interlocal agreement to deliver the services that we've contracted to provide for CTAC. We will also work closely with the new accounting firm or staff you hire to transition the accounting records to them for the FY2022 fiscal year.

Best of luck in your search.

Todd

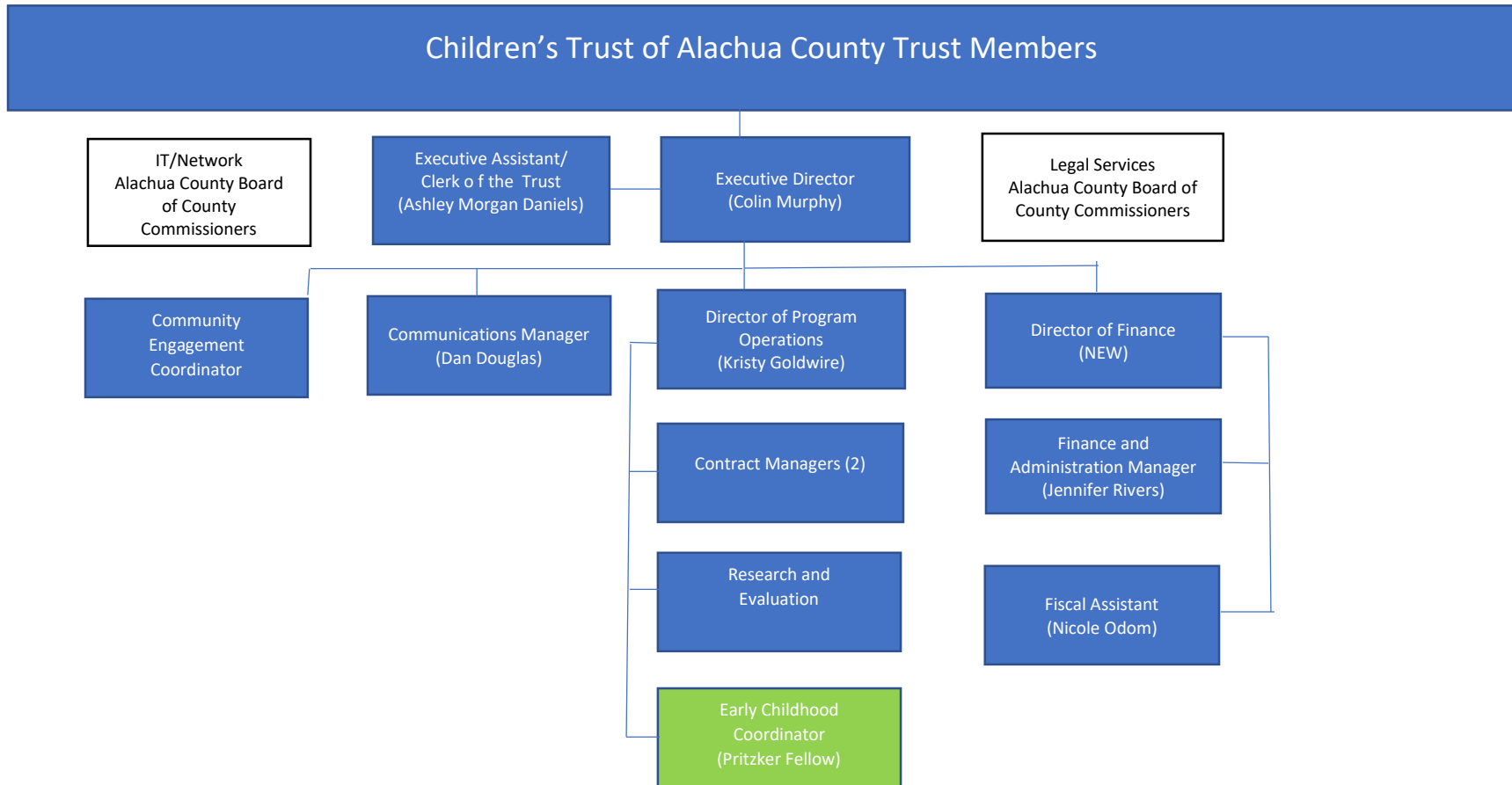
Todd Hutchison, CPA, CGFO
Chief Deputy Comptroller/Finance Director
Alachua County Clerk of the Court
12 SE 1st St, 4th Floor
Gainesville, FL 32601
352-374-3605

Attachment C: Duties of the Clerk

- I. Provide Auditing, Accounting, and Treasury services including the following:
 - 1.1. Cash Receipts
 - 1.2. Revenue Collections
 - 1.3. Accounts Receivable
 - 1.4. Investments, including recommendations for Investment Policy
 - 1.5. Grants Single Audit Schedule
 - 1.6. Accounts Payable including pre-audit of all payment requests
 - 1.7. Fixed Assets
 - 1.8. Surplus Property
 - 1.9. Financial Reporting
 - 1.9.1. Quarterly financial reports
 - 1.9.2. Audited Annual Financial Report
 - 1.9.3. Annual Comptroller's Report
 - 1.9.4. Single Audit
 - 1.9.5. Post Audit Follow-up

ORGANZATIONAL CHART

Item 7.



File Attachments for Item:

8. Discussion with BoCC (Community Support Services), Community Action Agency & Catholic Charities

**Item:**

Discussion with BoCC (Community Support Services), Community Action Agency & Catholic Charities

Requested Action:

Receive the information for discussion

Background

The Trust has received reports of local concern regarding increased rates of evictions in Alachua County due to state and federal moratoriums expiring. The Executive Director and Director of Program Operations facilitated a meeting with Claudia Tuck (Alachua County), Charles Harris (Community Action Agency) and John Barli (Catholic Charities) to discuss and assess current evictions rates, rent and utility funding needs and capacity to support an increase in requests.

Trust staff will continue to monitor the eviction rates in Alachua County, as evictions have an enormous impact on children. BoCC, Community Action Agency & Catholic Charities will report back to the Trust after they meet to determine if there are gaps in resources for Alachua County families.

Attachments

N/A

Programmatic Impact:

N/A

Fiscal Impact:

To be determined

Recommendation:

Receive the information

File Attachments for Item:

9. On the Way & Youth Development Advisory Committee Updates

**Item:**

On the Way & Youth Development Advisory Committee Updates

Requested Action:

The Trust is asked to receive Committee updates

Background

At the December 7, 2020 Board meeting, the Trust approved creation of the On the Way & Youth Development Advisory Committees. Both Committees are charged with making recommendations by the March 8, 2021 Children's Trust of Alachua County meeting. Both Committees will operate in accordance with Section 1.10, 1.20 and 1.30 of the Board Policies.

Attachments

N/A

Programmatic Impact:

Recommendations for future Programming

Fiscal Impact:

To be determined

Recommendation:

Receive the information

File Attachments for Item:

10. Youth Development Research-Practice Partnership (YDRPP) Summer Needs Assessment – Interim Report

**Item:**

Youth Development Research-Practice Partnership (YDRPP) Summer Needs Assessment – Interim Report

Requested Action:

The Trust is asked to receive the Summer Needs Assessment Interim Report

Background:

At the October 5, 2020 meeting, the Trust authorized the Executive Director to execute an agreement with UF's College of Health and Human Performance to provide insight into the current state of summer programming in Alachua County. The agreement's scope of work includes input from parents and families, attributes of quality summer programs, and suggestions on how to procure the services of community providers in an equitable and fair manner.

Attachments:

Interim Report

Programmatic Impact:

Recommendations for summer programming for Alachua County, Children 6 to 18 years of age

Fiscal Impact:

To be determined

Recommendation:

Receive the information



YOUTH DEVELOPMENT
RESEARCH-PRACTICE PARTNERSHIP

SUMMER NEEDS ASSESSMENT INTERIM REPORT

December 15, 2020

Colin Murphy
Executive Director
Children's Trust of Alachua County
P.O. Box 5669
Gainesville, FL 32627

Dear Mr. Murphy:

The Children's Trust of Alachua County (CTAC) contracted with the Youth Development Research-Practice Partnership (YDRPP) at the University of Florida to assess K–8 summer programming in Alachua County and provide recommendations regarding the following questions: (1) In what parts of the county should Trust-funded programs be located? 2) What evidence-based attributes should the Trust-funded programs include to support positive youth development and literacy? and 3) What types of programs would best meet Alachua County children and families' self-identified needs? This interim report summarizes our progress to date.

Assessment of availability and attributes of current summer youth programming in

Alachua County: Though quality summer programming for K–8 youth is an integral part of child and youth development and educational success, no agency in Alachua County has been tasked with maintaining a comprehensive database of such services. Therefore, as our first step, we collected these data from information hubs (organizations that compile data for the public, such as Fun 4 Gator Kids and the BOOST Alliance) and funding organizations (the United Way, CTAC, the Community Foundation). Though our data is likely not comprehensive, it does indicate patterns of summer programming and funding over the past two years. It could serve as the foundation for a comprehensive database of summer youth programs that the county could maintain and make available to families. Using this data set, we designed and distributed a survey for youth providers on summer programming for K–8 youth to assess the attributes of current programs (location, accessibility, program length, types of activities, hours available, and cost) and solicit provider perspectives on program capacity and the CTAC RFP process. 53 organizations completed the survey. We are currently analyzing survey data to compile the attributes of active summer programs. We will further explore the provider perspective using either a focus group or targeted individual interviews.

Identification of Alachua County parents/caregivers' needs: We designed a qualitative focus group process to collect parent/caregiver needs and perspectives on accessibility and quality of available programs. To ensure our data represent all county residents' needs and include diverse



YOUTH DEVELOPMENT
RESEARCH-PRACTICE PARTNERSHIP

SUMMER NEEDS ASSESSMENT INTERIM REPORT

Page 2

racial, economic, gender, and learning-based perspectives, and attends to most vulnerable families, we organized focus-group recruitment and participation by zip code and region. Further, we used equity-based, culturally competent focus group administration practices. Of the 35 parents/caregivers who participated in one of six focus groups, 14 identified as white, 19 as African American Non-Hispanic, one as African American Hispanic, and one preferred not to identify; 31 identified as female, three as male, and one preferred not to identify. We are currently using qualitative research methods to analyze these data.

Review of best practices: We are also reviewing and synthesizing academic literature related to best practices regarding youth summer program content. This literature review, combined with our analyses of current summer programming attributes, provider perspectives, and parent/caregiver needs, will inform our recommendations to the CTAC.

Sincerely,

Dr. Christine Wegner

Principal Investigator, Youth Development Research-Practice Partnership

File Attachments for Item:

11. 1st Quarter Budget Review

**Item:**

1st Quarter Budget Review

Requested Action:

The Trust is asked to receive the 1st Quarter Budget Review

Background

Board Policy 3.50 requires that “the CTAC will perform quarterly reviews to determine if the budgetary plan is being followed and if budgetary expectations are being achieved. Any problems discovered in this process will be corrected at the appropriate level of budgetary control.”

Attachments

Budget Performance Report – 10/1/20-12/31/20

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Receive the Report



Income Statement

FY21 YTD 1st Quarter Ending December 31, 2020

Capital Project Fund 301

Item 11.

Account	Account Description	YTD Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Governmental Funds							
301 - Capital Project Fund							
REVENUE							
Operating Transfer In							
	Operating Transfer In Operating Transfer In	300,000.00	.00	.00	300,000.00	0	.00
		<u>\$300,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$300,000.00</u>	<u>0%</u>	<u>\$0.00</u>
	REVENUE TOTALS	\$300,000.00	\$0.00	\$0.00	\$300,000.00	0%	\$0.00
EXPENSE							
Operating Supplies							
	Operating Supplies Operating Supplies	50,000.00	.00	.00	50,000.00	0	.00
		<u>\$50,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$50,000.00</u>	<u>0%</u>	<u>\$0.00</u>
Other Non Operating							
	Other Non Operating Other Uses Appropriated	250,000.00	.00	.00	250,000.00	0	.00
	Other Non Operating Totals	<u>\$250,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$250,000.00</u>	<u>0%</u>	<u>\$0.00</u>
	EXPENSE TOTALS	\$300,000.00	\$0.00	\$0.00	\$300,000.00	0%	\$0.00
Capital Project Fund Totals							
	REVENUE TOTALS	300,000.00	.00	.00	300,000.00	0%	.00
	EXPENSE TOTALS	<u>300,000.00</u>	<u>.00</u>	<u>.00</u>	<u>300,000.00</u>	<u>0%</u>	<u>.00</u>
	Capital Project Fund Net Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Capital Project Funds Totals							
	REVENUE TOTALS	300,000.00	.00	.00	300,000.00	0%	.00
	EXPENSE TOTALS	<u>300,000.00</u>	<u>.00</u>	<u>.00</u>	<u>300,000.00</u>	<u>0%</u>	<u>.00</u>
	Capital Project Funds Net Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Governmental Funds Totals							
	REVENUE TOTALS	10,143,751.00	4,587,430.17	5,535,326.32	4,608,424.68	55%	4,680,214.93
	EXPENSE TOTALS	<u>10,143,751.00</u>	<u>254,157.34</u>	<u>437,446.91</u>	<u>9,706,304.09</u>	<u>4%</u>	<u>103,408.67</u>
	Governmental Funds Net Gain (Loss)	\$0.00	\$4,333,272.83	\$5,097,879.41	\$5,097,879.41	+++	\$4,576,806.26



Income Statement

Item 11.

FY21 YTD 1st Quarter Ending December 31, 2020
Special Revenue Funds 101

Account	Account Description	YTD Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Special Revenue Funds							
101 - Grants and Awards							
REVENUE							
Federal Grants							
	Federal Grants Federal Grants	216,630.00	.00	.00	216,630.00	0	.00
		<u>\$216,630.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$216,630.00</u>	<u>0%</u>	<u>\$0.00</u>
Interest And Other Earnings							
	Interest And Other Earnings General Government Interest	.00	7.20	17.12	(17.12)	+++	.00
		<u>\$0.00</u>	<u>\$7.20</u>	<u>\$17.12</u>	<u>(\$17.12)</u>	<u>+++</u>	<u>\$0.00</u>
Private Contributions and Donations							
	Private Contributions and Donations Private Contr and	83,333.00	.00	.00	83,333.00	0	.00
		<u>\$83,333.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$83,333.00</u>	<u>0%</u>	<u>\$0.00</u>
Operating Transfer In							
	Operating Transfer In Operating Transfer In	38,667.00	.00	.00	38,667.00	0	.00
		<u>\$38,667.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$38,667.00</u>	<u>0%</u>	<u>\$0.00</u>
	REVENUE TOTALS	\$338,630.00	\$7.20	\$17.12	\$338,612.88	0%	\$0.00
EXPENSE							
Regular Salaries							
	Regular Salaries Regular Salaries & Wages	94,500.00	.00	.00	94,500.00	0	.00
		<u>\$94,500.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$94,500.00</u>	<u>0%</u>	<u>\$0.00</u>
Professional Services							
	Professional Services Professional Services	20,000.00	.00	.00	20,000.00	0	.00
		<u>\$20,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20,000.00</u>	<u>0%</u>	<u>\$0.00</u>
Travel and Per Diem							
	Travel and Per Diem Travel & Per Diem	5,000.00	.00	.00	5,000.00	0	.00
		<u>\$5,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$5,000.00</u>	<u>0%</u>	<u>\$0.00</u>
Communications Services							
	Communications Services Communication Services	1,500.00	.00	.00	1,500.00	0	.00
		<u>\$1,500.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,500.00</u>	<u>0%</u>	<u>\$0.00</u>
Office Supplies							
	Office Supplies Office Supplies	1,000.00	.00	.00	1,000.00	0	.00
		<u>\$1,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,000.00</u>	<u>0%</u>	<u>\$0.00</u>
Aid to Private Organizations							



Income Statement

Item 11.

FY21 YTD 1st Quarter Ending December 31, 2020
Special Revenue Funds 101

Account	Account Description	YTD Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
	Aid to Private Organizations Aid to Private Organizations	171,561.00	338.44	338.44	171,222.56	0	.00
	Aid to Private Organizations Kids Count in Ala Cnty #11828	45,069.00	3,708.78	19,561.78	25,507.22	43	.00
		<u>\$216,630.00</u>	<u>\$4,047.22</u>	<u>\$19,900.22</u>	<u>\$196,729.78</u>	<u>9%</u>	<u>\$0.00</u>
	EXPENSE TOTALS	\$338,630.00	\$4,047.22	\$19,900.22	\$318,729.78	6%	\$0.00
	Grants and Awards Totals						
	REVENUE TOTALS	338,630.00	7.20	17.12	338,612.88	0%	.00
	EXPENSE TOTALS	338,630.00	4,047.22	19,900.22	318,729.78	6%	.00
	Grants and Awards Net Gain (Loss)	\$0.00	(\$4,040.02)	(\$19,883.10)	(\$19,883.10)	+++	\$0.00



Income Statement

Item 11.

FY21 YTD 1st Quarter Ending December 31, 2020
General Fund 001

Account	Account Description	YTD Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund 001 - General Fund							
REVENUE							
Ad Valorem Taxes							
	Ad Valorem Taxes Current Real & Personal Property	7,742,236.00	4,585,638.41	5,532,029.10	2,210,206.90	71	4,680,214.93
	Ad Valorem Taxes Delinquent Taxes	.00	837.01	984.25	(984.25)	+++	.00
		<u>\$7,742,236.00</u>	<u>\$4,586,475.42</u>	<u>\$5,533,013.35</u>	<u>\$2,209,222.65</u>	<u>71%</u>	<u>\$4,680,214.93</u>
Federal Grants							
	Federal Grants Federal Grants	8,000.00	.00	.00	8,000.00	0	.00
		<u>\$8,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$8,000.00</u>	<u>0%</u>	<u>\$0.00</u>
Interest And Other Earnings							
	Interest And Other Earnings Interest and Other Earnings	16,500.00	.00	.00	16,500.00	0	.00
	Interest And Other Earnings General Government Interest	.00	947.55	2,295.85	(2,295.85)	+++	.00
		<u>\$16,500.00</u>	<u>\$947.55</u>	<u>\$2,295.85</u>	<u>\$14,204.15</u>	<u>14%</u>	<u>\$0.00</u>
Non-Operating Sources							
	Non-Operating Sources Beginning Fund Balance	4,500,000.00	.00	.00	4,500,000.00	0	.00
	Non-Operating Sources Ending Fund Balance	(2,761,615.00)	.00	.00	(2,761,615.00)	0	.00
		<u>\$1,738,385.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,738,385.00</u>	<u>0%</u>	<u>\$0.00</u>
	REVENUE TOTALS	\$9,505,121.00	\$4,587,422.97	\$5,535,309.20	\$3,969,811.80	58%	\$4,680,214.93
EXPENSE							
Executive Salaries							
	Executive Salaries Executive Salaries and Wages	148,500.00	4,230.79	19,884.67	128,615.33	13	.00
		<u>\$148,500.00</u>	<u>\$4,230.79</u>	<u>\$19,884.67</u>	<u>\$128,615.33</u>	<u>13%</u>	<u>\$0.00</u>
Regular Salaries							
	Regular Salaries Regular Salaries & Wages	815,332.00	12,856.51	43,457.56	771,874.44	5	.00
		<u>\$815,332.00</u>	<u>\$12,856.51</u>	<u>\$43,457.56</u>	<u>\$771,874.44</u>	<u>5%</u>	<u>\$0.00</u>
Overtime							
	Overtime Overtime	.00	36.06	367.02	(367.02)	+++	.00
		<u>\$0.00</u>	<u>\$36.06</u>	<u>\$367.02</u>	<u>(\$367.02)</u>	<u>+++</u>	<u>\$0.00</u>
FICA							
	FICA FICA Taxes	.00	1,288.66	4,755.30	(4,755.30)	+++	.00
		<u>\$0.00</u>	<u>\$1,288.66</u>	<u>\$4,755.30</u>	<u>(\$4,755.30)</u>	<u>+++</u>	<u>\$0.00</u>
Retirement							
	Retirement Retirement Contributions	.00	4,963.54	12,410.56	(12,410.56)	+++	.00
		<u>\$0.00</u>	<u>\$4,963.54</u>	<u>\$12,410.56</u>	<u>(\$12,410.56)</u>	<u>+++</u>	<u>\$0.00</u>
Life And Health Insurance							
	Life And Health Insurance Health Insurance	.00	3,358.52	8,111.13	(8,111.13)	+++	.00

Account	Account Description	YTD	MTD	YTD	Budget Less	% of	Prior Yr	Item 11.
		Budget Amount	Actual Amount	Actual Amount	YTD Actual	Budget	YTD To	
	Life And Health Insurance Dental Insurance	.00	95.84	191.68	(191.68)	+++		.00
	Life And Health Insurance Life Insurance	.00	27.00	58.50	(58.50)	+++		.00
		\$0.00	\$3,481.36	\$8,361.31	(\$8,361.31)	+++		\$0.00
Workers Compensation								
	Workers Compensation Workers Comp	.00	35.51	129.61	(129.61)	+++		.00
		\$0.00	\$35.51	\$129.61	(\$129.61)	+++		\$0.00
Unemployment Compensation								
	Unemployment Compensation Unemployment Compensation	.00	52.51	231.98	(231.98)	+++		.00
		\$0.00	\$52.51	\$231.98	(\$231.98)	+++		\$0.00
Professional Services								
	Professional Services Professional Services	231,000.00	301.00	2,138.81	228,861.19	1		.00
	Professional Services Property Appr / Tax Collector	.00	91,749.84	110,910.24	(110,910.24)	+++		93,854.37
		\$231,000.00	\$92,050.84	\$113,049.05	\$117,950.95	49%		\$93,854.37
Accounting and Auditing								
	Accounting and Auditing Independent Audit	10,000.00	.00	.00	10,000.00	0		.00
		\$10,000.00	\$0.00	\$0.00	\$10,000.00	0%		\$0.00
Other Services								
	Other Services Other Contractual Services	2,600.00	.00	430.00	2,170.00	17		.00
		\$2,600.00	\$0.00	\$430.00	\$2,170.00	17%		\$0.00
Travel and Per Diem								
	Travel and Per Diem Travel & Per Diem	5,000.00	300.00	799.00	4,201.00	16		.00
		\$5,000.00	\$300.00	\$799.00	\$4,201.00	16%		\$0.00
Communications Services								
	Communications Services Communication Services	18,720.00	.00	.00	18,720.00	0		.00
		\$18,720.00	\$0.00	\$0.00	\$18,720.00	0%		\$0.00
Utility Services								
	Utility Services Utility Services	3,600.00	957.58	1,951.49	1,648.51	54		.00
		\$3,600.00	\$957.58	\$1,951.49	\$1,648.51	54%		\$0.00
Rental and Leases								
	Rental and Leases Rental and Leases	32,000.00	2,375.00	9,500.00	22,500.00	30		.00
		\$32,000.00	\$2,375.00	\$9,500.00	\$22,500.00	30%		\$0.00
Insurance								
	Insurance Insurance	10,000.00	.00	6,000.00	4,000.00	60		.00
		\$10,000.00	\$0.00	\$6,000.00	\$4,000.00	60%		\$0.00
Repairs and Maintenance Services								
	Repairs and Maintenance Services Repairs and Maintenance	2,000.00	.00	1,204.79	795.21	60		.00
		\$2,000.00	\$0.00	\$1,204.79	\$795.21	60%		\$0.00
Printing and Binding								
	Printing and Binding Printing and Binding	.00	55.00	55.00	(55.00)	+++		.00
		\$0.00	\$55.00	\$55.00	(\$55.00)	+++		\$0.00
Promotional Activities								
	Promotional Activities Promotional Activities	.00	156.90	248.26	(248.26)	+++		245.30
		\$0.00	\$156.90	\$248.26	(\$248.26)	+++		\$245.30
Other Current Charges and Obligations								
	Other Current Charges and Obligations Other Current Chgs &	285,175.00	161.80	313.07	284,861.93	0		.00

Account	Account Description	YTD	MTD	YTD	Budget Less	% of	Prior Yr	Item 11.
		Budget Amount	Actual Amount	Actual Amount	YTD Actual	Budget	YTD To	
		\$285,175.00	\$161.80	\$313.07	\$284,861.93	0%		\$0.00
	Office Supplies							
	Office Supplies Office Supplies	10,000.00	3,772.71	4,008.98	5,991.02	40		.00
		\$10,000.00	\$3,772.71	\$4,008.98	\$5,991.02	40%		\$0.00
	Operating Supplies							
	Operating Supplies Operating Supplies	49,750.00	5,324.52	6,801.64	42,948.36	14		.00
		\$49,750.00	\$5,324.52	\$6,801.64	\$42,948.36	14%		\$0.00
	Books Publications Subscriptions and Memberships							
	Books Publications Subscriptions and Memberships Books	15,000.00	164.00	12,164.00	2,836.00	81		.00
	Books Publications Subscriptions and Memberships	.00	.00	.00	.00	+++		9,309.00
		\$15,000.00	\$164.00	\$12,164.00	\$2,836.00	81%		\$9,309.00
	Aid to Private Organizations							
	Aid to Private Organizations Aid to Private Organizations	4,869,842.91	.00	.00	4,869,842.91	0		.00
	Aid to Private Organizations Healthy Start of North Centrl FL	400,000.00	27,242.59	27,242.59	372,757.41	7		.00
	Aid to Private Organizations The Child Center	439,228.00	14,516.33	31,557.35	407,670.65	7		.00
	Aid to Private Organizations Meridian Behavioral Healthcare	193,180.02	.00	.00	193,180.02	0		.00
	Aid to Private Organizations Alachua County Sheriff's Office	65,517.68	3,037.91	4,776.25	60,741.43	7		.00
	Aid to Private Organizations BOOST Project Alliance	30,782.84	.00	.00	30,782.84	0		.00
	Aid to Private Organizations Cade Museum Foundation	22,909.18	.00	.00	22,909.18	0		.00
	Aid to Private Organizations CDS Family-Behavioral Health Svc	27,769.71	.00	6,925.76	20,843.95	25		.00
	Aid to Private Organizations Children Beyond our Borders	11,251.41	112.44	449.45	10,801.96	4		.00
	Aid to Private Organizations City of Alachua	111,721.33	14,117.50	14,117.50	97,603.83	13		.00
	Aid to Private Organizations City of Gainesville - GPD	49,452.50	.00	.00	49,452.50	0		.00
	Aid to Private Organizations Cultural Arts Coalition	16,043.50	2,465.45	5,366.39	10,677.11	33		.00
	Aid to Private Organizations Girls Place, Inc - ACHIEVE	22,402.50	.00	.00	22,402.50	0		.00
	Aid to Private Organizations FL Institute for Workforce Innov	84,461.18	14,502.52	14,502.52	69,958.66	17		.00
	Aid to Private Organizations Gainesville Police Department	8,450.00	.00	.00	8,450.00	0		.00
	Aid to Private Organizations Peacefull Paths, Inc	16,248.94	.00	.00	16,248.94	0		.00
	Aid to Private Organizations Girls on the Run-Alachua County	295.58	.00	.00	295.58	0		.00
	Aid to Private Organizations Manhood Youth Development	22,500.00	.00	.00	22,500.00	0		.00
	Aid to Private Organizations National Alliance Mental Illness	18,435.05	3,398.50	7,687.17	10,747.88	42		.00
	Aid to Private Organizations New Technology Made Simple Now	49,611.51	750.00	2,743.99	46,867.52	6		.00
	Aid to Private Organizations PALS THRIVE (UF Health Program)	576.17	.00	566.00	10.17	98		.00
	Aid to Private Organizations Renaissance JAX (Swampbots FTC)	26,752.04	.00	.00	26,752.04	0		.00
	Aid to Private Organizations River Phoenix Peacebuilding Ctr	19,500.00	.00	.00	19,500.00	0		.00
	Aid to Private Organizations Star Center Childrens Theatre	55,413.25	7,556.00	7,556.00	47,857.25	14		.00
	Aid to Private Organizations Together Gainesville	20,777.16	.00	.00	20,777.16	0		.00
	Aid to Private Organizations Boys & Girls Club Alachua County	36,000.00	.00	.00	36,000.00	0		.00
	Aid to Private Organizations United Way of Central Florida	5,811.60	.00	.00	5,811.60	0		.00
	Aid to Private Organizations University of Florida	20,824.00	.00	.00	20,824.00	0		.00
	Aid to Private Organizations UF Board/Trustees-FL Mus Nat His	.00	.00	.00	.00	+++		.00
	Aid to Private Organizations UF College of Dentistry	59,213.00	3,213.00	7,952.00	51,261.00	13		.00
	Aid to Private Organizations UF College of Nursing FPA	13,937.45	410.63	755.81	13,181.64	5		.00
	Aid to Private Organizations Vineyard Christian Fellowship	14,937.06	4,485.42	8,970.84	5,966.22	60		.00
	Aid to Private Organizations City of Gville - PRCA SummerCamp	19,302.00	.00	.00	19,302.00	0		.00

Account	Account Description	YTD	MTD	YTD	Budget Less	% of	Prior Year	Item 11.
		Budget Amount	Actual Amount	Actual Amount	YTD Actual	Budget	YTD To	
	Aid to Private Organizations Florida Organic Growers	11,703.67	.00	.00	11,703.67	0	.00	
	Aid to Private Organizations United Church Gville-Read to Win	42,122.50	.00	.00	42,122.50	0	.00	
	Aid to Private Organizations Gville Tennis Assoc-FitLite Proj	28,266.00	.00	.00	28,266.00	0	.00	
	Aid to Private Organizations Partnership for Strong Families	136,498.00	14,222.27	14,222.27	122,275.73	10	.00	
	Aid to Private Organizations Equal Access Clinic Network	7,475.00	.00	1,438.00	6,037.00	19	.00	
	Aid to Private Organizations Planned Parenthood SENFL	16,604.08	2,055.18	4,080.20	12,523.88	25	.00	
	Aid to Private Organizations PACE Center for Girls, Inc	111,832.00	.00	.00	111,832.00	0	.00	
	Aid to Private Organizations Kids Count in Alachua County Inc	21,628.27	5,761.09	5,761.09	15,867.18	27	.00	
	Aid to Private Organizations Black on Black Crime Task Force	11,388.91	.00	4,752.22	6,636.69	42	.00	
		<u>\$7,140,666.00</u>	<u>\$117,846.83</u>	<u>\$171,423.40</u>	<u>\$6,969,242.60</u>	<u>2%</u>	<u>\$0.00</u>	
	Operating Transfers Out							
	Operating Transfers Out Transfers Out SRF and Capital	338,667.00	.00	.00	338,667.00	0	.00	
		<u>\$338,667.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$338,667.00</u>	<u>0%</u>	<u>\$0.00</u>	
	Other Non Operating							
	Other Non Operating Other Uses Appropriated Reserves	387,111.00	.00	.00	387,111.00	0	.00	
	Other Non Operating Totals	<u>\$387,111.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$387,111.00</u>	<u>0%</u>	<u>\$0.00</u>	
	EXPENSE TOTALS	<u>\$9,505,121.00</u>	<u>\$250,110.12</u>	<u>\$417,546.69</u>	<u>\$9,087,574.31</u>	<u>4%</u>	<u>\$103,408.67</u>	
	General Fund Totals							
	REVENUE TOTALS	9,505,121.00	4,587,422.97	5,535,309.20	3,969,811.80	58%	4,680,214.93	
	EXPENSE TOTALS	<u>9,505,121.00</u>	<u>250,110.12</u>	<u>417,546.69</u>	<u>9,087,574.31</u>	<u>4%</u>	<u>103,408.67</u>	
	General Fund Net Gain (Loss)	<u>\$0.00</u>	<u>\$4,337,312.85</u>	<u>\$5,117,762.51</u>	<u>\$5,117,762.51</u>	<u>+++</u>	<u>\$4,576,806.26</u>	

File Attachments for Item:

12. Election of Officers



Item:

Election of Officers

Requested Action:

The Trust is asked to elect officers for FY21.

Background

According to Article II, Section 1 of the bylaws, the Trust shall hold an annual meeting in January, at which time the election of officers shall take place.

Article IV, Section 1 of the bylaws requires that the Trust elect a Chair, Vice Chair, and Treasurer with the following duties:

A. The Chair shall:

1. Preside at all meetings of the Trust.
2. May be an ex-officio member of all committees of the Trust.
3. Serve as a member of the Executive Committee.
4. Appoint, with Trust approval, all ad hoc committees.
5. Perform all of the duties usually pertaining to the office of Chair.
6. Be the primary check signer of the Trust subject to countersignature by another member of the Trust or the Executive Director.

B. The Vice-Chair shall:

1. Preside at all meetings of the Trust in the absence of the Chair.
2. Serve as a member of the Executive Committee.
3. Perform all such duties usually pertaining to the Office of Vice-Chair.

C. The Treasurer shall:

1. Preside over the Trust Budget Planning Committee.
2. Serve as a member of the Executive Committee.
3. Preside at all meetings of the Trust in the absence of the Chair and Vice-Chair

Attachments

NA

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

NA

File Attachments for Item:

13. Attendance of Board Members 2020

Attendance of Board Members

Regular Meetings in 2020

Regular Meetings	12/9/2019	1/27/2020	2/10/2020	2/17/2020	4/6/2020	4/27/2020	5/18/2020	6/1/2020	6/29/2020	8/3/2020	8/31/2020	9/14/2020	9/21/2020	10/5/2020	10/19/2020	12/7/2020
Pinkoson	n/a	n/a	n/a													
Labarta	n/a	n/a	n/a													
Certain																
Clarke				absent				absent	absent		absent					n/a
Cole-Smith	n/a	n/a	n/a													
Cornell																
Hardt	n/a	n/a	n/a				absent					absent				
Snyder	n/a	n/a	n/a													
Twombly		absent							absent							
Wilson Bullard																

File Attachments for Item:

14. Omnibus COVID Relief Summary

BIPARTISAN-BICAMERAL OMNIBUS & COVID RELIEF DEAL

The final COVID Relief package is approximately \$900 billion, or a net of approximately \$325 billion after rescinding \$429 billion in Federal Reserve 13(3) authority and repurposing unused PPP funds, compared to the \$3.3 trillion Heroes 1 and \$2.4 trillion Heroes 2.

COVID RELIEF

Extends the Paycheck Protection Program (PPP) and adds deductibility for PPP expenses

- Gives businesses experiencing severe revenue reductions an opportunity to apply for a second draw PPP loan
- Includes 501(c)(6) organizations but excludes unions from eligibility
- \$15 billion in funding for entertainment venues, movie theaters, and museums that are experiencing significant revenue loss
- Codifies federal rules that ensure churches and faith-based organizations are eligible for PPP loans

Reopening America

- \$20 billion for purchase of vaccines that will make the vaccine available at no charge for anyone who needs it
- \$8 billion for vaccine distribution
- \$20 billion to assist states with testing
- \$20 billion distribution from existing provider relief fund Ends

CARES Act emergency powers for the Federal Reserve

- Rescinds \$429 billion in unused funds provided by the CARES Act for the Federal Reserve's emergency lending facilities and terminates these facilities
- Stimulus checks -- \$600 for both adults and dependents
- Temporarily extends a number of unemployment programs created by CARES Act that expire Dec. 31, 2020
- Provide unemployed individuals an additional \$300 per week for 10 weeks from December 26, 2020-March 14, 2021
- Extends and phases-out PUA, which is a temporary federal program covering self-employed and gig workers, to March 14 (after which no new applicants) through April 5, 2021



- \$10 billion for grants to childcare centers to help providers safely reopen
- \$4 billion for substance abuse – significant progress made over past several years on opioid addiction has been reversed because of impact of COVID lockdowns
- \$82 billion in funding for schools and universities to assist with reopening for in-person learning that also includes \$2.75 billion in designated funds for private K through 12 education
- \$25 billion in temporary and targeted rental assistance for individuals who lost their source of income during the pandemic
 - Extends the eviction moratorium until January 31, 2021
- \$7 billion in broadband funding that includes
 - Nearly \$2 billion to replace foreign manufactured broadband equipment that poses national security threats
 - \$300 million to build out rural broadband
 - \$250 million for telehealth
- \$45 billion for transportation, including
 - \$16 billion for another round of airline employee and contractor payroll support
 - \$14 billion for transit
 - \$10 billion for highways
 - \$2 billion for intercity buses
 - \$2 billion for airports
 - \$1 billion for Amtrak
- Increases SNAP benefits by 15% for six months, but does not expand eligibility, and requires the Secretary to issue a report on redemption rate and unexpended balances
- Provides funding for the Commodity Supplemental Food Program, a program that serves over 700,000 older Americans monthly
- \$13 billion to support our farmers and agriculture sector
 - Enhances assistance under the Coronavirus Food Assistance Program (CFAP) to support specialty crop, non-specialty crop, livestock, dairy, and poultry producers
 - Gives discretionary authority to the Secretary to support producers of biofuels, producers of organics or value-added products, and timber harvesting and hauling businesses
 - Additional funding is directed to programs that support local producers and new and beginning farmers, dairy producers, dairy processors via reimbursement for donated dairy products, fisheries, textile mills, agricultural research, small and medium size meat processors, and to the departments of agriculture for farm stress programs



OMNIBUS

Item 14.

- Completes the FY21 appropriations process and adheres to the established budget caps
- Provides our military with the resources to defend our nation and advance U.S. national security
 - Includes a 3% pay raise for the troops and provides the resources to continue rebuild our military, deter adversaries, and defend our national security interests
 - Prioritizes funding to protect national security interests, enhance school safety, advance scientific research and exploration, and combatting the opioid epidemic

OTHER MATTERS

- Extends important public health programs for three years, including community health centers - eliminating several funding cliffs over next several years
- Ends surprise medical billing
 - True and honest cost estimate for patients three days prior to scheduled procedure
 - Arbitration – independent dispute resolution process with no benchmark rate and multiple factors (but not government program reimbursement rates) which can be considered in arbitration process
- Supports Front Line Health Care Providers by injecting billions of dollars into Medicare physician pay in 2021 and heading off payment cuts due to be enacted next year
- Improves support for Rural and Underserved Health Care
- Tax extenders package includes permanence for some policies, multi-year extensions for others and eliminates outdated or misguided policies
 - Makes meals deductible business expense for 2 years
- Technical corrections to USMCA
- Energy package includes promoting carbon capture and utilization, ending reliance on critical minerals from foreign countries, and creating commercial opportunities for advanced nuclear technologies.
- Includes Intel reauthorization
- Includes pipeline reauthorization as well as bipartisan agreement to reform aircraft certification process
- Includes WRDA Reauthorization