

CHILDREN'S TRUST REGULAR BOARD MEETING AGENDA

April 03, 2023 at 4:00 PM

CTAC, 802 NW 5th Ave, Gainesville, FL 32601

Call to Order

Roll Call

Agenda Review, Revision, and Approval

Approval of the agenda also approves all of the items on the consent agenda.

Consent Agenda

- 1. 2nd Quarter Budget Report, Balance Sheet and Income Statement
- 2. Programmatic Awards and Expense Report
- 3. February 2023 Checks and Expenditures Report
- 4. 2nd QUARTER FINANCIAL REPORT to the BoCC
- 5. 2023 Board Attendance
- 6. Board Meeting Evaluation Survey Results from 03.20.23
- 7. 03.20.2023 Regular Board Meeting Minutes

General Public Comments

Chair's Report

8. Executive Director Performance Evaluation

Executive Director's Report

9. <u>04.03.2023 ED Report</u>

Old Business

- 10. Special Programs Policy Update 6.80
- 11. CDS Family & Behavioral Health Services, Inc. Request

New Business

- 12. Continuous Quality Improvement (Bonnie Wagner)
- 13. Gainesville Bridge Literacy Program Reassignment (Kristy Goldwire)

Board Member Comments

For Your Information

Items in this section are for informational purposes only and do not require any action by the Trust.

Next Meeting Dates

Regular Board Meeting - Monday, May 8th, 2023 @ 4:00 PM

Children's Trust of Alachua County, 802 NW 5th Ave, Gainesville, FL 32601

Regular Board Meeting - Monday, June 12th, 2023 @ 4:00 PM

Children's Trust of Alachua County, 802 NW 5th Ave, Gainesville, FL 32601

Adjournment

Virtual Meeting Information

View or listen to the meeting: https://www.youtube.com/channel/UCpYNq_GkjCo9FQo3qR5-SOw

Public Comments: Submit online at

http://www.childrenstrustofalachuacounty.us/commentcard.

Guidelines for Public Comments

Public comments can be made in person at Children's Trust Board Meetings. We will no longer take comments by Zoom or by phone. If you would like to submit a written comment or a written transcript of your public comment before or after the meeting, these will be provided to Board Members prior to the next Board Meeting.

Any member of the public wishing to be heard either under the agenda section "General Public Comments" or on a specific agenda item shall approach the podium at the appropriate time.

Members of the public recognized by the Chair will have three (3) minutes to speak on a single subject matter. If an individual seeks to be heard on more than one agenda item, the Chair shall determine the amount of time allotted to the speaker. However, such time shall not exceed ten (10) minutes without the approval of the Board or Committee. The Clerk of the Trust is the official timekeeper.

Public members may not share or transfer all or part of their allotted time to any other person or agenda item, except as permitted by this Policy. To the extent a speaker has previously addressed a Board or Committee on the same subject, the Board Chair may limit repeat comments at the Board meeting by the same speaker.

1. 2nd Quarter Budget Report, Balance Sheet and Income Statement



Item:

2nd Quarter Budget Review

Requested Action:

The Trust is asked to receive the 2nd Quarter Budget Review

Background

Board Policy 3.50 requires that "the CTAC will perform quarterly reviews to determine if the budgetary plan is being followed and if budgetary expectations are being achieved. Any problems discovered in this process will be corrected at the appropriate level of budgetary control."

Attachments

 2^{nd} Quarter Budget Report 2^{nd} Quarter Income Statement

2nd Quarter Balance Sheet

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Receive the Report

CHILDREN'S TRUST OF ALACHUA COUNTY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

YTD Transactions Through March 24th 2023

	General <u>Fund</u>	Special Revenue <u>Fund</u>	Capital Projects <u>Fund</u>	YTD Encumbrances	Total Governmental <u>Funds</u>	General Fund FY 2022-23 Budget	% of Budget Used
Through March 24, 2023							
Revenues							
Ad Valorem Taxes	7,451,701.50	-	-	-	7,451,701.50	8,858,643.00	84%
Contributions from Private Sources	9,697.17	66,000.00	-	-	75,697.17	-	0%
Grant Income	-	-	-	-	-	-	0%
Interest	1,361.34	-	-	-	1,361.34	5,000.00	27%
Other Sources (Use of FB 2022)	-	=	-	-	-	3,221,414.00	0%
Total Revenues	7,462,760.01	66,000.00	-	-	7,528,760.01	12,085,057.00	62%
Expenditures							
Personnel Services	526,144.48	45,538.34	-	-	571,682.82	1,346,102.00	39%
Operating	505,872.43	3,419.42	-	192,752.88	702,044.73	1,960,416.00	26%
Grant awards	613,473.34	9,658.65	-	3,685,780.70	4,308,912.69	7,773,302.00	8%
Sub-Total Expenditures	1,645,490.25	58,616.41	-	3,878,533.58	5,582,640.24	11,079,820.00	15%
Other Financing Courses (Hear)							
Other Financing Sources (Uses) Transfers In			1 000 000 00		1 000 000 00	1 005 227 00	
Transfers In Transfers Out	1,000,000.00		1,000,000.00		1,000,000.00	1,005,237.00	
Total Transfers	1,000,000.00		1,000,000.00		1,000,000.00	1,005,237.00	99%
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Total Expenditures	2,645,490.25	58,616.41	1,000,000.00	3,878,533.58	5,582,640.24	12,085,057.00	22%
Net Income (Expense)	4,817,269.76	7,383.59	1,000,000.00	(3,878,533.58)	1,946,119.77	-	
Estimated Fund Balances - Beginning of Year	10,232,883.61	174,066.38	1,055,654.91	-	11,462,604.90		
Estimated Fund Balances - End of Year	15,050,153.37	181,449.97	2,055,654.91	(3,878,533.58)	13,408,724.67		

Notes

- This report is YTD through March 24, 2023.
- The Fund Balances are estimated as the FY 2022 Audit is still in progress.
- Contributions from Private Sources includes The excess fees refund from the Property Appraiser's Office.
- The General Fund expenditures will use \$3,221,414 from Fund Balance to complete current year obligatations as budgeted.
- The encumbrances column and FY2022-23 Budget column are for the General Fund only. Those 2 columns do not contain encumbrances or budget from the Special Revenue Fund or Capital Projects Fund.

CHILDREN'S TRUST OF ALACHUA COUNTY BALANCE SHEET GOVERNMENTAL FUNDS YTD Balances Through March 24, 2023

	General <u>Fund</u>	Special Revenue <u>Fund</u>	Capital Projects <u>Fund</u>	Total Governmental <u>Funds</u>
Through March 24, 2023				
Assets				
Cash & Cash Equivalents	15,040,603.37	181,449.97	2,055,654.91	17,277,708.25
Prepaid Expenses	9,550.00	-	-	9,550.00
Total Assets	15,050,153.37	181,449.97	2,055,654.91	17,287,258.25
Liabilities				
Total Liabilities	-	-	-	-
Estimated Equity/Fund Balance Prior Year	10,232,883.61	174,066.38	1,055,654.91	11,462,604.90
Net Income	4,817,269.76	7,383.59	1,000,000.00	5,824,653.35
Estimated Total Liabilities & Fund Equity	15,050,153.37	181,449.97	2,055,654.91	17,287,258.25

Notes

- The General Fund Fund Balance includes \$3,221,414 necessary to complete current year obligatations as budgeted.
- This exhibit does not include funds encumbered.
- This exhibit does not include Accrued Expense Liabilities as they have not yet been posted for FYE 2022
- The Fund Balances are <u>estimated</u> as the FY 2022 Audit is still in progress.

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Budget by Fund Category Report

03/24/2023

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
1 - Governmental Funds			3						
Revenue									
11 - General Fund									
31 - TAXES	\$8,858,643.00	\$0.00	\$8,858,643.00	\$0.00	\$0.00	\$7,451,701.50	\$1,406,941.50	84%	\$7,602,878.54
33 - Intergovernmental Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
34 - Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
36 - Miscellaneous Revenue	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$11,058.51	(\$6,058.51)	221%	\$4,253.96
38 - Other Sources	\$3,221,414.00	\$0.00	\$3,221,414.00	\$0.00	\$0.00	\$0.00	\$3,221,414.00	0%	\$0.00
11 - General Fund Total:	\$12,085,057.00	\$0.00	\$12,085,057.00	\$0.00	\$0.00	\$7,462,760.01	\$4,622,296.99	62%	\$7,607,132.50
12 - Special Revenue Funds									
33 - Intergovernmental Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
36 - Miscellaneous Revenue	\$41,667.00	\$116,000.00	\$157,667.00	\$0.00	\$0.00	\$66,000.00	\$91,667.00	42%	\$42,211.32
38 - Other Sources	\$98,219.00	\$0.00	\$98,219.00	\$0.00	\$0.00	\$0.00	\$98,219.00	0%	\$0.00
12 - Special Revenue Funds Total:	\$139,886.00	\$116,000.00	\$255,886.00	\$0.00	\$0.00	\$66,000.00	\$189,886.00	26%	\$42,211.32
14 - Capital Project Funds									
36 - Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$106.75
38 - Other Sources	\$2,000,000.00	\$0.00	\$2,000,000.00	\$1,000,000.00	\$0.00	\$1,000,000.00	\$1,000,000.00	50%	\$0.00
14 - Capital Project Funds Total:	\$2,000,000.00	\$0.00	\$2,000,000.00	\$1,000,000.00	\$0.00	\$1,000,000.00	\$1,000,000.00	50%	\$106.75
Revenue Totals	\$14,224,943.00	\$116,000.00	\$14,340,943.00	\$1,000,000.00	\$0.00	\$8,528,760.01	\$5,812,182.99	59%	\$7,649,450.57
Expense									
11 - General Fund									
10 - Personnel Services	\$1,346,102.00	\$0.00	\$1,346,102.00	\$91,417.67	\$0.00	\$526,144.48	\$819,957.52	39%	\$374,207.39
20 - Operating Expenses	\$1,309,174.00	\$0.00	\$1,309,174.00	\$24,431.91	\$194,495.64	\$504,130.43	\$610,547.93	53%	\$533,138.12
30 - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,742.00)	\$1,742.00	\$0.00	+++	\$38,113.00
50 - Grants and Aid	\$7,773,302.00	\$0.00	\$7,773,302.00	\$113,234.60	\$3,685,780.70	\$613,473.34	\$3,474,047.96	55%	\$613,692.30
60 - Other Uses	\$1,656,479.00	\$0.00	\$1,656,479.00	\$1,000,000.00	\$0.00	\$1,000,000.00	\$656,479.00	60%	\$0.00
11 - General Fund Total:	\$12,085,057.00	\$0.00	\$12,085,057.00	\$1,229,084.18	\$3,878,534.34	\$2,645,490.25	\$5,561,032.41	54%	\$1,559,150.81
12 - Special Revenue Funds									
10 - Personnel Services	\$95,864.00	\$0.00	\$95,864.00	\$7,284.15	\$0.00	\$45,538.34	\$50,325.66	48%	\$37,976.73

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Budget by Fund Category Report

03/24/2023

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
1 - Governmental Funds									
Expense									
20 - Operating Expenses	\$44,022.00	\$0.00	\$44,022.00	\$0.00	\$5.40	\$3,419.42	\$40,597.18	8%	\$6,407.10
50 - Grants and Aid	\$0.00	\$116,000.00	\$116,000.00	\$367.25	\$8,000.00	\$9,658.65	\$98,341.35	15%	\$0.00
12 - Special Revenue Funds Total:	\$139,886.00	\$116,000.00	\$255,886.00	\$7,651.40	\$8,005.40	\$58,616.41	\$189,264.19	26%	\$44,383.83
14 - Capital Project Funds									
20 - Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
30 - Capital Outlay	\$2,000,000.00	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	0%	\$0.00
60 - Other Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
14 - Capital Project Funds Total:	\$2,000,000.00	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	0%	\$0.00
Revenue Totals:	\$14,224,943.00	\$116,000.00	\$14,340,943.00	\$1,000,000.00	\$0.00	\$8,528,760.01	\$5,812,182.99	59%	\$7,649,450.57
Expenditure Totals:	\$14,224,943.00	\$116,000.00	\$14,340,943.00	\$1,236,735.58	\$3,886,539.74	\$2,704,106.66	\$7,750,296.60	46%	\$1,603,534.64
1 - Governmental Funds Net Totals:	\$0.00	\$0.00	\$0.00	(\$236,735.58)	(\$3,886,539.74)	\$5,824,653.35	(\$1,938,113.61)		\$6,045,915.93
Revenue Grand Totals:	\$14,224,943.00	\$116,000.00	\$14,340,943.00	\$1,000,000.00	\$0.00	\$8,528,760.01	\$5,812,182.99	59%	\$7,649,450.57
Expenditure Grand Totals:	\$14,224,943.00	\$116,000.00	\$14,340,943.00	\$1,236,735.58	\$3,886,539.74	\$2,704,106.66	\$7,750,296.60	46%	\$1,603,534.64
Grand Totals:	\$0.00	\$0.00	\$0.00	(\$236,735.58)	(\$3,886,539.74)	\$5,824,653.35	(\$1,938,113.61)		\$6,045,915.93

2. Programmatic Awards and Expense Report



Item:

Programmatic Award and Expense Report

Requested Action:

The Trust is asked to receive the report.

Background

Upon request of Board Members, Provide monthly report of Programmatic funding by Goal. The report should include initial awarded amount and YTD expenses. The report may be under the consent agenda subject to being removed for further discussion."

Attachments

Program Funding and Expense Report

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Receive the Report

PROGRAM AWARDS AND EXPENSES THROUGH MARCH 24, 2023

GOAL 1: ALL CHILDREN ARE BORN HEALTHY AND REMAIN HEALTHY		\$	1,000,000.00						
UNALLOCATED		\$	312,294.00					\$	62,420.15
STRATEGY 1.1 SUPPORT MATERNAL AND CHILD HEALTH									
PROGRAM	<u>AGENCY</u>	BUDGE	TED FUNDING	UNDE	R CONTRACT	EXPENSE	D	REMAININ	IG BUDGET
MATERNAL FAMILY PARTNER	Healthy Start of North Central Florida, Inc.	\$	75,000.00	\$	· ·		961.17	\$	56,038.83
NEWBORN HOME VISITING PROGRAM	Healthy Start of North Central Florida, Inc.	\$	400,000.00	\$	400,000.00	\$ 116,8	334.42	\$	283,165.58
STRATEGY 1.2 SUPPORT MENTAL HEALTH AND SUBSTANCE ABUSE PREVENTION									
PROGRAM	<u>AGENCY</u>	BUDGE	TED FUNDING	UNDE	R CONTRACT	EXPENSE	D	REMAININ	IG BUDGET
REACH COMMUNITY COUNSELING SERVICES FOR ADOLESCENT GIRLS	PACE Center for Girls Inc.	\$	75,000.00	\$	75,000.00	\$	-	\$	75,000.00
YOUTH MENTAL HEALTH SUPPORT DURING AFTER-SCHOOL AND SUMMER	Partners in Adolescent Lifestyle Support (PALS) THRIVE (A University of Florida								
PROGRAMMING	Health Program) Shands Teaching Hospital	\$	75,000.00	\$	75,000.00	\$	-	\$	75,000.00
	Child Advocacy Center	\$	-	\$	100,000.00			\$	100,000.00
STRATEGY 1.3 SUPPORT PHYSICAL HEALTH									
PROGRAM	AGENCY	BUDGE	TED FUNDING	UNDE	R CONTRACT	EXPENSE	D	REMAININ	IG BUDGET
WELLNESS COORINATOR @ HOWARD BISHOP MS	Children's Home Society of Florida	\$	62,706.00	\$	62,705.50	\$ 16,4	177.96	\$	46,227.5
SAVING SMILES	UF College of Dentistry	\$	-	\$	100,000.00	\$ 4,8	318.00	\$	95,182.00
STRATEGY 1.4 IMPROVE FOOD SECURITY									
PROGRAM	<u>AGENCY</u>	BUDGE	TED FUNDING	UNDE	R CONTRACT	EXPENSE	D	REMAININ	IG BUDGET
WEEKEND BACKPACK PROGRAM	Catholic Charities	\$	-	\$	49,874.35	\$ 1,4	100.51	\$	48,473.84
GOAL 2: ALL CHILDREN CAN LEARN WHAT THEY NEED TO BE SUCCESSFUL		\$	4,594,967.00						
UNALLOCATED STRATEGY 2.1 SUPPORT PROFESSIONAL DEVELOPMENT AND CAPACITY-								\$	100,084.34
BUILDING									
PROGRAM	AGENCY		TED FUNDING		R CONTRACT	EXPENSE			IG BUDGET
TRANSFORMATIVE PROFESSIONAL DEVELOPMENT	Early Learning Coalition of Alachua County	\$	248,026.00		248,026.00		167.08		241,858.92
V'LOCITY MASTER CLASS SERIES	Business Leadership Institute for Early Learning	\$	90,000.00		101,330.00		254.88		78,075.12
ACCREDITATION ACADEMY	Multiple	\$	300,000.00	\$	181,387.00	\$ 17,6	572.33		163,714.67
PHILANTHROPY HUB STRATEGY 2.2 EXPAND ACCESS TO HIGH QUALITY CHILDCARE, AFTERSCHOO AND SUMMER PROGRAMS	Community Foundation of North Central Florida	\$	8,500.00					\$	-
PROGRAM	AGENCY	BUDGE	TED FUNDING	UNDE	R CONTRACT	EXPENSE	D	REMAININ	IG BUDGET
SUMMER PROGRAMMING (2021-2024)		\$	2,000,000.00	_	-				-
SUMMER PROGRAMMING (2021-2024)	Alachua County Camp 13382	-		\$	41,100.00	\$	-	\$	41,100.00
SUMMER PROGRAMMING (2021-2024)	Boys & Girls Clubs 13384			\$	134,042.00	\$	-	\$	134,042.00
SUMMER PROGRAMMING (2021-2024)	Cade Museum 13385			\$	16,268.00	\$	_	\$	16,268.00

PROGRAM AWARDS AND EXPENSES THROUGH MARCH 24, 2023

SUMMER PROGRAMMING (2021-2024)	City Of Alachua 13386			\$	66,665.00	\$	-	\$	66,665.00
SUMMER PROGRAMMING (2021-2024)	Community Impact 13387			\$	138,575.00	\$	-	\$	138,575.00
SUMMER PROGRAMMING (2021-2024)	Cultural Arts Coalition 13388			\$	28,200.00	\$	-	\$	28,200.00
SUMMER PROGRAMMING (2021-2024)	Deeper Purpose Community Church 13389			\$	91,499.85	\$	-	\$	91,499.85
SUMMER PROGRAMMING (2021-2024)	Gainesville Area Tennis Association 13391			\$	66,925.00	\$	-	\$	66,925.00
SUMMER PROGRAMMING (2021-2024)	Gainesville Circus Center			\$	25,200.00	\$	-	\$	25,200.00
SUMMER PROGRAMMING (2021-2024)	Girls Place, Inc. 13393			\$	89,950.00	\$	-	\$	89,950.00
SUMMER PROGRAMMING (2021-2024)	Good News Art 13394			\$	157,200.00	\$	-	\$	157,200.00
SUMMER PROGRAMMING (2021-2024)	I AM STEM 13393			\$	163,075.00	\$	-	\$	163,075.00
SUMMER PROGRAMMING (2021-2024)	Just For Us 13437			\$	33,000.00	\$	-	\$	33,000.00
SUMMER PROGRAMMING (2021-2024)	Kids Count in Alachua County, Inc. 13397			\$	32,700.00	\$	-	\$	32,700.00
SUMMER PROGRAMMING (2021-2024)	Santa Fe College			\$	40,708.00	\$	-	\$	40,708.00
SUMMER PROGRAMMING (2021-2024)	Greater Duval			\$	50,000.00			\$	50,000.00
SUMMER PROGRAMMING (2021-2024)	St Barbara 13400			\$	62,600.00	\$	-	\$	62,600.00
SUMMER PROGRAMMING (2021-2024)	Star Center Theater 13401			\$	93,675.00	\$	-	\$	93,675.00
SUMMER PROGRAMMING (2021-2024)	Traveling Art Camp 13402			\$	169,505.00	\$	-	\$	169,505.00
SUMMER PROGRAMMING (2021-2024)	YMCA 13398			\$	189,812.00	\$	-	\$	189,812.00
SUMMER PROGRAMMING (2021-2024)	UF CROP			\$	47,860.00	\$	-	\$	47,860.00
SUMMER PROGRAMMING (2021-2024)	City of Alachua FY 2022 expense payable			\$	2,022.02	\$	2,220.02	\$	(198.00)
ENRICHMENT PROGRAMMING (2021-2024)	CE Underground Kitchen			\$	66,322.00	\$	34,260.50	\$	32,061.50
ENRICHMENT PROGRAMMING (2021-2024)	Motiv8U			\$	45,000.00	\$	14,625.00	\$	30,375.00
ENRICHMENT PROGRAMMING (2021-2024)	Cultural Arts Coalition			\$	14,544.00	\$	-	\$	14,544.00
ENRICHMENT PROGRAMMING (2021-2024)	UF Natural History Museum			\$	22,080.00	\$	1,840.00	\$	20,240.00
ENRICHMENT PROGRAMMING (2021-2024)	Child Advocacy Center			\$	10,500.00	\$	2,500.00	\$	8,000.00
	Freedom School	\$	60,000.00	\$	110,000.00	\$	-	\$	110,000.00
		BUD	GETED FUNDING	UN	DER CONTRACT	EX	PENSED	RE	MAINING BUDGET
AFTERSCHOOL PROGRAMMING (RFP 2021-06)		\$	1,000,000.00						
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Boys and Girls Club of Alachua County*			\$	174,259.00	\$	18,930.83	\$	155,328.17
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Deeper Purpose Community Church, Inc.*			\$	101,333.10	\$	45,571.79	\$	55,761.31
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Gainesville Area Tennis Association (Aces in Motion)*			\$	243,969.62	\$	40,023.74	\$	203,945.88
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Gainesville Circus Center*			\$	121,538.30	\$	36,311.76	\$	85,226.54
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Girls Place, Inc.*			\$	120,238.00	\$	23,007.07	\$	97,230.93
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Kids Count in Alachua County, Inc.*			\$	188,839.24	\$	39,202.19	\$	149,637.05
STRATEGY 2.3 SUPPORT LITERACY AND OTHER ACADEMIC SUPPORTS									
PROGRAM	AGENCY	BUD	GETED FUNDING	UN	DER CONTRACT	EX	PENSED	RE	MAINING BUDGET
DOLLY PARTON IMAGINATION LIBRARY	Gainesville Thrive	\$	14,000.00	\$	14,000.00	\$	5,772.12	\$	8,227.88
THE BRIDGE COMMUNITY CENTER LITERACY PROGRAM	Vineyard Christian Fellowship of Gainesville, FL	\$	42,690.00	\$	42,688.00	\$	19,968.50	\$	22,719.50
OPERATION FULL STEAM*	Cade Museum	\$	33,959.00	\$	33,957.78	\$	-	\$	33,957.78
STRATEGY 2.4 IMPROVE CAPACITY TO SUPPORT SPECIAL NEEDS									
PROGRAM	AGENCY	BUD	GETED FUNDING	UN	DER CONTRACT	EX	PENSED	RE	MAINING BUDGET

STRATEGY 2.5 SUPPORT CAREER EXPLORATION AND PREPARATION

PROGRAM AWARDS AND EXPENSES THROUGH MARCH 24, 2023

PROGRAM	AGENCY	BUDGETED FUNDING	G	UNDF	R CONTRACT	FXI	PENSED	REMAINING	BUDGET
TEENSWORK ALACHUA MARKETING & RECRUTMENT	MINORITY BUSINESS LISTINGS, INC.	\$ 125,00		\$ 102,500.00				Ś	102,500.00
TEENSWORK ALACHUA	GOODWILL INDUSTRIES OF NORTH FLORIDA	\$ 125,00			271,442.96			\$	271,442.96
TEENSWORK ALACHUA YOUTH PAYROLL	GOODWILL INDUSTRIES OF NORTH FLORIDA	\$ 500,00			492,554.06			\$	492,554.06
NEW TECH NOW STE2AM ENGINE PROGRAM	New Technology Made Simple Now Inc		2.00		47,791.73	Ś	4,258.95	т	43,532.78
GOAL 3: ALL CHILDREN HAVE NURTURING AND SUPPORTIVE CAREGIVERS		,,		_	,		.,	•	,
AND RELATIONSHIPS		\$ 1,000,00	0.00						
UNALLOCATED		\$ 505,00	0.00					\$	513,411.00
STRATEGY 3.1 SUPPPORT INITIATIVES THAT CONNECT FAMILIES TO									
RESOURCES			_						
PROGRAM	AGENCY	BUDGETED FUNDING			R CONTRACT		PENSED	REMAINING	
RFP 2021-07 HELP ME GROW ALACHUA	Children's Home Society of Florida	\$ 220,00			220,000.00		-	\$	220,000.00
FAMILY RESOURCE CENTERS/COMMUNITY NAVIGATORS	Partnership for Strong Families	\$ 200,00	0.00	\$	191,589.00	\$	49,623.83	\$	141,965.17
STRATEGY 3.2 IMPROVE FAMILY STRENGTHENING AND SUPPORTS			_						
PROGRAM	AGENCY FL Institute for Workforce Innovation, Inc. d/b/a	BUDGETED FUNDING	G						
PROJECT YOUTH BUILD PARENTING PROGRAM	Project YouthBuild	\$ 75,00	0.00	¢	75,000.00	¢	27,324.74	¢	47,675.26
THOSE OF TOO THE BOLES TAME IN THE ONLY HE	r rojece roadibalia	7 75,00	0.00	٠	73,000.00	٧	27,324.74	,	47,073.20
GOAL 4: ALL CHILDREN LIVE IN A SAFE COMMUNITY		\$ 1,000,00	0.00						
UNALLOCATED		\$ 924,94	6.00					\$	924,946.00
STRATEGY 4.1 SUPPPORT INJURY PREVENTION		, ,,,,	0.00					Ψ	724,740.00
PROGRAM	AGENCY	BUDGETED FUNDING	G	UNDE	R CONTRACT	EXI	PENSED	REMAINING	BUDGET
STRATEGY 4.2 SUPPPORT INITIATIVES THAT PREVENT DELINQUENCY /									
TRUANCY									
PROGRAM	AGENCY	BUDGETED FUNDING	G	UNDE	R CONTRACT	EXI	PENSED	REMAINING	BUDGET
BIG BROTHERS BIG SISTERS OF ALACHUA COUNTY	Big Brothers Big Sisters of Tampa Bay, Inc.	\$ 29,55	4.00	\$	29,554.00	\$	11,365.44	\$	18,188.56
STRATEGY 4.3 SUPPPORT VIOLENCE PREVENTION INITITATIVES									
PROGRAM	<u>AGENCY</u>	BUDGETED FUNDING	G	UNDE	R CONTRACT	EXI	PENSED	REMAINING	BUDGET
PEACEFUL PATHS INCREASING SERVICE VOLUME	Peaceful Paths, Inc.	\$ 27,50	0.00	\$	27,500.00	\$	10,235.51	\$	17,264.49
Midnight Basketball	City of Gainesville	\$ 18,00	0.00	\$	18,000.00			\$	18,000.00
COMMUNITY ENGAGEMENT		\$ 75,00	0.00						
PROGRAM	AGENCY	\$ 75,00 BUDGETED FUNDING		LINDE	R CONTRACT	EVI	PENSED	REMAINING	PUDGET
PARTNERSHIP FOR REIMAGINING GAINESVILLE	Community Foundation of North Central Florida	\$ 50,00		UNDER	CONTRACT	EVI	LENSED	\$	BODGET
PARTNERSHIP FOR REINIAGINING GAINESVILLE	Community Foundation of North Central Florida	BUDGETED FUNDING		LINDE	R CONTRACT	FYI	PENSED	⊋ REMAINING	RUDGET
SPONSORSHIPS	SPONSORSHIPS	\$ 25,00		ONDLI	CONTINACT	LAI	LINGLD	S	4,155.00
SF ONSONSTIFES			0.00					Ф	4,133.00
		\$ 25,00				Ċ	1 075 00		
	Alachua County Child Abuse Task Force- Celabrate the Child	\$ 23,00				\$ \$	1,075.00 2 010 00		
	Alachua County Child Abuse Task Force- Celabrate the Child Alachua County Council of PTA's - Disability Resource	Ş 23,00				\$	2,010.00		
	Alachua County Child Abuse Task Force- Celabrate the Child Alachua County Council of PTA's - Disability Resource Balance 180 -	\$ 25,00				\$ \$	2,010.00 2,500.00		
	Alachua County Child Abuse Task Force- Celabrate the Child Alachua County Council of PTA's - Disability Resource Balance 180 - Childrens Forum - Childrens Week	÷ 23,00				\$ \$ \$	2,010.00 2,500.00 500.00		
	Alachua County Child Abuse Task Force- Celabrate the Child Alachua County Council of PTA's - Disability Resource Balance 180 - Childrens Forum - Childrens Week City of Waldo - 2022 Fall Festival	÷ 23,00				\$ \$ \$ \$	2,010.00 2,500.00 500.00 2,000.00		
	Alachua County Child Abuse Task Force- Celabrate the Child Alachua County Council of PTA's - Disability Resource Balance 180 - Childrens Forum - Childrens Week	÷ 23,00				\$ \$ \$	2,010.00 2,500.00 500.00		

Item 2.

PROGRAM AWARDS AND EXPENSES THROUGH MARCH 24, 2023

Darn The Torpedos - The Tiny Bash	\$ 1,500.00
Education Equalizer Foundation - College Prep 101	\$ 2,500.00
Finer Foundation - Fair	\$ 2,000.00
Just Between Friends - Safe Kids Day	\$ 260.00
Sweetwater Apartments - 2022 Fall Festival	\$ 500.00
United Way Reading Pals Program	\$ 500.00
Waldo Community Coalition - Education Fair	\$ 500.00
	\$ 500.00

REMAINING UNALLOCATED MATCH	\$	103,335.00	\$	103,335.00
FY 22 BUDGETED GRANTS AND AID				
FY22 PROGRAM FUNDING TOTAL	<u>\$</u>	<u>7,773,302.00</u> \$	<u>5,994,105.51</u> <u>\$</u> <u>613,473.34</u> <u>\$</u>	6,184,882.66
(+/-)	\$	(7,773,302.00)		
Total Unallocated			\$	1,704,196.49

PROGRAMMATIC AWARDS & EXPENSES NOTES PAGE

PACE CENTER FOR GIRLS - REACH COMMUNITY COUNSELING SERVICES FOR ADOLESCENT GIRLS

- DUE TO EXTERNAL DELAYS PROVIDER SIGNED CONTRACT ON 12/7/2022
- FIRST REIMBURSEMENT FORM EMAILED ON 12/16/2022
- EMAILED PROVIDER ON 2/9/2023 REGARDING INVOICE AND PROVIDER RESPONDED: ORGANIZATION HAD BEEN IN MIDYEAR AUDIT AND THEY WOULD BE SUBMITTING FOR OCT-JAN TO BECOME CURRENT AND MONTHLY THEREAFTER.
- 2/27/23 PROVIDER EMAILED STATING THERE WERE ISSUES WITH THE REIMBURSEMENT FORM AND REQUESTED ASSISTANCE.
- 3/10/2023 PROVIDER STATED THEY RECEIVED ASSISTANCE FROM FISCAL AND WOULD BE INVOICING THE WEEK OF MARCH 13TH FOR OCT-FEB.

UF SHANDS - PARTNERS IN ADOLESCENT LIFESTYLE SUPPORT (PALS)

- CONTRACT SIGNED 11/7/2022
- FIRST REIMBURSEMENT FORM RECEIVED 12/16/2022, AND PROVIDER REQUESTED CHANGES.
- 2/28/2023 SECOND REIMBURSEMENT FORM WAS RECEIVED AND PROVIDER REQUESTED MEETING WITH FISCAL TO DISCUSS. FISCAL MET WITH PROVIDER.
- 3/10/2023 -EMAILED PROVIDER REGARDING INVOICING AND/OR ASSISTANCE NEEDED. PROVIDER STATED THEY WOULD BE INVOICING THE WEEK OF MARCH 13.

CHILD ADVOCACY CENTER – REDUCING TRAUMA TO ABUSED CHILDREN THERAPY PROGRAM

 AWAITING REIMBURSEMENT FORM, STAFF VACANCY FILLED LATE JANUARY 2023 AND ADMINISTRATIVE STAFF HAD BEEN ON EMERGENCY LEAVE.

CATHOLIC CHARITIES - WEEKEND BACKPACK PROGRAM

• INVOICED FOR JANUARY

PROGRAMMATIC AWARDS & EXPENSES NOTES PAGE

SUMMERS CAMPS

CONTRACT TERM APRIL 1, 2023 – AUGUST 31, 2023

CULTURAL ARTS COALITION - ENRICHMENT PROGRAM

 CULTURAL ARTS DECIDED TO USE OTHER FUNDS THE FIRST PORTION OF THE YEAR. RESERVING THE MAJORITY OF CTAC FUNDING TO PROVIDE ENRICHMENT FOR THE SUMMER PROGRAMS. THEY WILL INVOICE THIS MONTH FOR A FEW SESSIONS PROVIDED IN FEBRUARY.

UNIVERSITY OF FLORDA - FREEDOM SCHOOL

CONTRACT TERM APRIL 1, 2023 – AUGUST 31, 2023

CADE MUSEUM OPERATION FULL STEAM

LEADERSHIP CHANGES IN FISCAL HAS DELAYED INVOICES.

TEENSWORK ALACHUA

CONTRACT FINALIZED MARCH 2, 2023

CHILDRENS HOME SOCIETY - HELP ME GROW

DUE TO EXTERNAL DELAYS THE CONTRACT HAS NOT BEEN SIGNED.
 CONTRACT IS ON TRACK FOR EXECUTION BY 3/17/2023.

CITY OF GAINESVILLE - MIDNIGHT BASKETBALL

CONTRACT TERM APRIL 1, 2023 – AUGUST 31, 2023

3. February 2023 Checks and Expenditures Report



Item:

February 2023 Checks and Expenditures Report

Requested Action:

The Trust is asked to receive the report.

Background

Resolution 2020-2 requires that "All checks for expenditures or contracts which have not been expressly approved by the Trust shall be reported to the Trust on a monthly basis. The report may be under the consent agenda subject to being removed for further discussion."

Attachments

February 2023 Bank Activity Report

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Receive the Report

Item 3.

Children's Trust of Ala Cty LIVE

Bank Account Activity Report

Reconciled & Un-Reconciled

From Date: 02/01/2023 - To Date: 02/28/2023

Bank	Bank A	ccount					
Bank of America	Concen	ntration Account					
		itration Account					
Deposits	Date	Type	D	eposit Information	Description	Department	Amount
	No Transactions E	Exist					
Checks	Status	Check Number	Payment Date	Reconciled	Source	Payee Name	Amount
	No Transactions E	Exist					
EFTs	Status	EFT Number	Payment Date	Reconciled	Source	Payee Name	Amount
	Open	21	02/06/2023		Accounts Payable	MISSION SQUARE RETIREMENT	355.69
	Open	20	02/16/2023		Accounts Payable	MISSION SQUARE RETIREMENT	359.79
							\$715.48
Returned Checks	: Date	Payer		Ch	eck Number		Amount
	No Transactions E	Exist					_
Wire Transfers	: Туре	Date	Vendor		Description	Internal Account	Amount
	Wire Transfer Out	02/01/2023			2.1.23 transfer to 0940	ZBA Accounts Payable	(51,390.41)
	Wire Transfer Out	02/02/2023			2.2.23 transfer to 0940	ZBA Accounts Payable	(2,828.48)
	Wire Transfer Out	02/06/2023			2.6.23 transfer to 0940	ZBA Accounts Payable	(109,161.01)
	Wire Transfer Out	02/07/2023			2.7.23 transfer to 0940	ZBA Accounts Payable	(49,201.94)
	Wire Transfer Out	02/09/2023			2.9.23 transfer to 0940	ZBA Accounts Payable	(14,392.69)
	Wire Transfer Out	02/10/2023			2.10.23 transfer to 0940	ZBA Accounts Payable	(16,897.80)
	Wire Transfer Out	02/13/2023			2.13.23 transfer to 0940	ZBA Accounts Payable	(1,256.26)
	Wire Transfer Out	02/14/2023			2.14.23 transfer to 0940	ZBA Accounts Payable	(4,875.23)
	Wire Transfer Out	02/15/2023			2.15.23 transfer to 0940	ZBA Accounts Payable	(432.95)
	Wire Transfer Out	02/16/2023			2.16.23 transfer to 0940	ZBA Accounts Payable	(44,178.74)
	Wire Transfer Out	02/17/2023			2.17.23 transfer to 0940	ZBA Accounts Payable	(27,780.47)
	Wire Transfer Out	02/21/2023			2.21.23 transfer to 0940	ZBA Accounts Payable	(13,141.77)
	Wire Transfer Out	02/22/2023			2.22.23 transfer to 0940	ZBA Accounts Payable	(50,729.96)
	Wire Transfer Out	02/23/2023			2.23.23 transfer to 0940	ZBA Accounts Payable	(84,912.94)
	Wire Transfer Out	02/24/2023			2.24.23 transfer to 0940	ZBA Accounts Payable	(25,468.24)
	Wire Transfer Out	02/27/2023			2.27.23 transfer to 0940	ZBA Accounts Payable	(4,168.87)
	Wire Transfer Out				2.28.23 transfer to 0940	ZBA Accounts Payable	(3,061.05)
							(0500.070
							(\$503,878.

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Adjustments: Type Date Description

No Transactions Exist

myReports

ZBA Accounts Payable

Deposits: Date Type Deposit Information Description Department Amount

No Transactions Exist

Checks: Status	Check Number	Payment Date	Reconciled	Source	Payee Name	Amount
Open	11271	02/03/2023		Accounts Payable	ALACHUA COUNTY PROPERTY APPRAISER	85,411.00
Open	11272	02/03/2023		Accounts Payable	BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC.	2,170.17
Open	11273	02/03/2023		Accounts Payable	Childrens Home Society of FL	4,128.51
Open	11274	02/03/2023		Accounts Payable	EARLY LEARNING COALITION OF ALACHUA COUNTY, INC.	6,167.08
Open	11275	02/03/2023		Accounts Payable	Gainesville Circus Center Inc	12,769.29
Open	11276	02/03/2023		Accounts Payable	GAINESVILLE REGIONAL UTILITIES	641.71
Open	11277	02/03/2023		Accounts Payable	Health Equity Inc	75.00
Open	11278	02/03/2023		Accounts Payable	HEALTHY START OF NORTH CENTRAL FL	12,222.52
Open	11279	02/03/2023		Accounts Payable	Larry Brown DBA Clubhouse Athletics	1,635.00
Open	11280	02/03/2023		Accounts Payable	Partnership for Strong Families	13,404.19
Open	11281	02/03/2023		Accounts Payable	Prismatic Services Inc.	33,146.75
Open	11282	02/03/2023		Accounts Payable	Cayson, Elizabeth	66.00
Open	11283	02/10/2023		Accounts Payable	ALACHUA COUNTY BOCC	25,961.16
Open	11284	02/10/2023		Accounts Payable	CE's Underground Kitchen	4,478.69
Open	11285	02/10/2023		Accounts Payable	City of Alachua	2,220.02
Open	11286	02/10/2023		Accounts Payable	Doves of Loves Cleaning Services LLC	1,200.00
Open	11287	02/10/2023		Accounts Payable	FLORIDA INSTITUTE FOR WORKFORCE INNOVATION, INC.	7,392.62
Open	11288	02/10/2023		Accounts Payable	GAINESVILLE AREA COMMUNITY TENNIS ASSOCIATION	20,494.37
Open	11289	02/10/2023		Accounts Payable	HEALTHY START OF NORTH CENTRAL FL	68,889.69
Open	11290	02/10/2023		Accounts Payable	NEW TECHNOLOGY MADE SIMPLE NOW, INC.	711.31
Open	11291	02/10/2023		Accounts Payable	Prismatic Services Inc.	5,825.80
Open	11292	02/10/2023		Accounts Payable	UNIV OF FL FOUNDATION, INC.	1,075.00
Open	11293	02/10/2023		Accounts Payable	VINEYARD CHRISTIAN FELLOWSHIP OF GAINESVILLE, INC	7,399.30
Open	11294	02/10/2023		Accounts Payable	KIDS COUNT IN ALACHUA COUNTY, INC.	31,117.46
Open	11295	02/10/2023		Accounts Payable	BOYS & GIRLS CLUBS OF NE FL, INC	13,141.77
Open	11296	02/10/2023		Accounts Payable	Wagner, Bonnie	432.95
Open	11297	02/17/2023		Accounts Payable	Alachua County Tax Collector	7,144.04
Open	11298	02/17/2023		Accounts Payable	BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC.	2,168.87
Open	11299	02/17/2023		Accounts Payable	CDW GOVERNMENT	5,965.71
Open	11300	02/17/2023		Accounts Payable	Concerned Citizens of Newberry Inc.	2,500.00
Open	11301	02/17/2023		Accounts Payable	GAINESVILLE REGIONAL UTILITIES	700.00
Open	11302	02/17/2023		Accounts Payable	HEALTHY START OF NORTH CENTRAL FL	14,242.46
Open	11303	02/17/2023		Accounts Payable	James Moore & Co P. L.	2,000.00
Open	11304	02/17/2023		Accounts Payable	NEW TECHNOLOGY MADE SIMPLE NOW, INC.	745.32
Open	11305	02/17/2023		Accounts Payable	Partnership for Strong Families	15,195 <u>.83</u>
Open	11306	02/17/2023		Accounts Payable	Peaceful Paths Inc.	2,605
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Open	11307	02/17/2023	Accounts Payable	REAL ESTATE ACQUISITION FOR CHILDREN, LLC	e Item 3.
Open	11308	02/17/2023	Accounts Payable	Deeper Purpose Community Church Inc	9,023.25
Open	11309	02/17/2023	Accounts Payable	Kiner, Marsha	1,108.00
Open	11310	02/24/2023	Accounts Payable	Ameris Bank	8,137.58
Open	11311	02/24/2023	Accounts Payable	CFX OFFICE TECHNOLOGY OF GAINESVILLE	276.00
Open	11312	02/24/2023	Accounts Payable	Childrens Home Society of FL	4,054.97
Open	11313	02/24/2023	Accounts Payable	Doves of Loves Cleaning Services LLC	800.00
Open	11314	02/24/2023	Accounts Payable	First Florida Insurance Brokers LLC	300.00
Open	11315	02/24/2023	Accounts Payable	FLORIDA INSTITUTE FOR WORKFORCE INNOVATION, INC.	12,524.67
Open	11316	02/24/2023	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	811.00
Open	11317	02/24/2023	Accounts Payable	Gainesville Thrives	4,577.50
Open	11318	02/24/2023	Accounts Payable	Health Equity Inc	75.00
Open	11319	02/24/2023	Accounts Payable	Howard Industries Inc d.b.a. Howard Technologies	1,742.00
Open	11321	02/24/2023	Accounts Payable	Motiv8U of North Central Florida Inc	2,250.00
Open	11322	02/24/2023	Accounts Payable	OFFICE DEPOT	308.47
Open	11323	02/24/2023	Accounts Payable	Seek Higher Ground	2,915.78
Open	11324	02/24/2023	Accounts Payable	Summer Thommen Consulting	8,000.00
Open	11325	02/24/2023	Accounts Payable	University of Florida Board of Trustees	480.00
Open	11326	02/24/2023	Accounts Payable	VINEYARD CHRISTIAN FELLOWSHIP OF GAINESVILLE, INC	3,142.30
Open	11327	02/24/2023	Accounts Payable	Target Copy of Gainesville, Inc. DBA Renaissance	2,026.95
Open	11328	02/24/2023	Accounts Payable	Express Services Inc.	958.50

EFTs: Status	EFT Number	Payment Date	Reconciled	Source	Payee Name	Amount
Open	215	02/01/2023		Accounts Payable	AlphaStaff Inc.	36,552.80
Open	208	02/03/2023		Accounts Payable	Randstad North America Inc. Spherion Staffing LLC	759.20
Open	220	02/09/2023		Accounts Payable	Health Equity Inc	375.00
Open	216	02/10/2023		Accounts Payable	Jones, Mia R	56.26
Open	221	02/13/2023		Accounts Payable	Health Equity Inc	396.54
Open	222	02/17/2023		Accounts Payable	Level Up Impact Group, LLC	13,312.50
Voided	225	02/22/2023	03/15/2023	Accounts Payable	AlphaStaff Inc.	(72.11)
Open	226	02/24/2023		Accounts Payable	Cayson, Elizabeth	295.12
Open	227	02/24/2023		Accounts Payable	Jones, Mia R	153.82
Open	228	02/24/2023		Accounts Payable	Randstad North America Inc. Spherion Staffing LLC	4,584.40
Open	231	02/27/2023		Accounts Payable	Health Equity Inc	95.71

Returned Checks: Date Payer Check Number Amount

No Transactions Exist

Wire Transfers:	Туре	Date	Vendor	Description	Internal Account	Amour	nt
	Wire Transfer In	02/01/2023		2.1.23 transfer to 0940	Concentration Account	51,390.4	11
	Wire Transfer In	02/02/2023		2.2.23 transfer to 0940	Concentration Account	2,828	
	Wire Transfer In	02/06/2023		2.6.23 transfer to 0940	Concentration Account	109,161	23

\$485,257.34

95.71 \$56,509.24

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Wire Transfer In	02/07/2023	2.7.23 transfer to 0940	Concentration Account	49
			* - · · · · · · · · · · · · · · · · · ·	.1 Item 3.
Wire Transfer In	02/09/2023	2.9.23 transfer to 0940	Concentration Account	14
Wire Transfer In	02/10/2023	2.10.23 transfer to 0940	Concentration Account	16,897.80
Wire Transfer In	02/13/2023	2.13.23 transfer to 0940	Concentration Account	1,256.26
Wire Transfer In	02/14/2023	2.14.23 transfer to 0940	Concentration Account	4,875.23
Wire Transfer In	02/15/2023	2.15.23 transfer to 0940	Concentration Account	432.95
Wire Transfer In	02/16/2023	2.16.23 transfer to 0940	Concentration Account	44,178.74
Wire Transfer In	02/17/2023	2.17.23 transfer to 0940	Concentration Account	27,780.47
Wire Transfer In	02/21/2023	2.21.23 transfer to 0940	Concentration Account	13,141.77
Wire Transfer In	02/22/2023	2.22.23 transfer to 0940	Concentration Account	50,729.96
Wire Transfer In	02/23/2023	2.23.23 transfer to 0940	Concentration Account	84,912.94
Wire Transfer In	02/24/2023	2.24.23 transfer to 0940	Concentration Account	25,468.24
Wire Transfer In	02/27/2023	2.27.23 transfer to 0940	Concentration Account	4,168.87
Wire Transfer In	02/28/2023	2.28.23 transfer to 0940	Concentration Account	3,061.05
				\$503,878.81

Adjustments: Type Date Description Amount

No Transactions Exist

4. 2nd QUARTER FINANCIAL REPORT to the BoCC



Item:

2nd Quarter Financial Report FY23 to the Alachua County Board of County Commissioners

Requested Action:

The Trust is asked to 1) approve the report, and 2) authorize the Chair to transmit the report to the Alachua County Board of County Commissioners.

Background

Pursuant to Florida Statute 125.901(3)(f) and Alachua County Board of County Commissioners Ordinance 26.04 (5)(f), the Children's Trust of Alachua County is required to present to the Alachua County Board of County Commissioners a report that lists the expenditures, receipts, statement of funds on hand invested or deposited with a qualified public depository, and total administrative costs for the quarter annual period.

A summary for the 2nd Quarter is as follows:

1)	Expenditures:	\$ 1,704,106.66
2)	Receipts:	\$ 7,528,760.01
3)	Statement of Funds on Hand:	\$ 17,287,258.25
4)	Total Administrative Costs:	\$ 1,032,016.91

Attachments

Transmittal Memo

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Staff recommends approval



TO: MARIHELEN WHEELER, CHAIR

ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS

FROM: DR. MARGARITA LABARTA, CHAIR

CHILDREN'S TRUST OF ALACHUA COUNTY

SUBJECT: 2nd QUARTER FINANCIAL REPORT

DATE: March 27, 2023

Pursuant to Florida Statute 125.901(3)(f) and Alachua County Board of County Commissioners Ordinance 26.04 (5)(f), the Children's Trust of Alachua County presents to the Alachua County Board of County Commissioners its FY 2023 2nd Quarter Financial Report for the period ending 3/24/2023.

The report includes the total expenditures, receipts, statement of funds on hand, invested or deposited with a qualified public depository and total administrative costs for the quarter annual period.

A summary for the 2nd Quarter is as follows:

Expenditures: \$ 1,704,106.66
 Receipts: \$ 7,528,760.01
 Statement of Funds on Hand: \$ 17,287,258.25
 Total Administrative Costs: \$ 1,032,016.91

CC: Michele Lieberman, County Manager
Alachua County Board of County Commissioners
Children's Trust of Alachua County Board
Marsha Kiner, Executive Director, Children's Trust of Alachua County
Carr, Riggs, and Ingram, Accountants for the Children's Trust of Alachua County

5. 2023 Board Attendance

Regular Meetings	1/9/2023	2/13/2023	3/20/2023	4/3/2023	5/8/2023	6/12/2023	7/10/2023	8/14/2023	9/11/2023	9/25/2023	10/9/2023	11/13/2023	12/11/2023
Labarta	P	P	р										
Certain	P	P	р										
Pinkoson	P	P	р										
Andrew	P	P	р										
Cole-Smith	P	N/A	N/A										
Cornell	P	P	р										
Ferrero	P	р	р										
Hardt	P	р	р										
Snyder	P	р	р								·		
Twombly	P	р	р										

Special Meetings	Workshop Listening Project 4/3/2023	First TRIM FY2024 9/11/2023	Final TRIM FY2024 9/25/2023
Labarta			
Certain			
Pinkoson			
Andrew			
Cole-Smith			
Cornell			
Ferrero			
Hardt			
Snyder			
Twombly			

V = Virtual Attendance P = Physical Attendance

6. Board Meeting Evaluation Survey Results from 03.20.23



Summary of Board Meeting Evaluation Surveys

Per Board Policy 1.15, each meeting Board members will have the opportunity to evaluate the effectiveness and efficiency of meetings and provide suggestions on how to improve and best use time during Board meetings. The following is a summary of the input Board members provided for review by the Board, CTAC staff, and members of the public regarding the most recent Board meeting.

Date of Meeting: March 20, 2023

Completion Rate: 78% of Board members completed (7 of 9)

Evaluation of Meeting Components:

Board members rate the effectiveness and efficiency of four components from 1 to 4.

Ratings signify 1 = "poor", 2 = "fair", 3 = "good", and 4 = "excellent". All meeting components received favorable ratings of either "good" or "excellent". Additionally, all meeting components received higher than average rating. Several members noted the meeting had good discussion.

		Meeting C	omponent	
Date of Meeting	Materials Provided	Meeting Facilitation	CTAC Staff	Presentations
March 20, 2023	3.71	3.86 🕇	3.86	3.86
Average Rating (Cumulative to Date)	3.68	3.78	3.80	3.72

<u>Materials Provided</u> (The Board packet was received in a timely fashion and provided the information needed to prepare for the meeting)

Member Name	Rating	Average Rating
Andrew Certain	4	
Cornell	3	
Ferrero	4	3.71
Labarta	4	
Pinkoson	4	
Twombly	3	

Comments:

I did not receive, but believe this was an email issue. I was able to pull off of CTAC website.
 (Twombly).

<u>Meeting Facilitation</u> (The Chair ensured Board members and members of the public who wanted to speak had the opportunity to be heard)

Member Name	Rating	Average Rating	Good
Andrew	4		14%
Certain	3		
Cornell	4		
Ferrero	4	3.86	Excellent
Labarta	4		86%
Pinkoson	4		
Twombly	4		

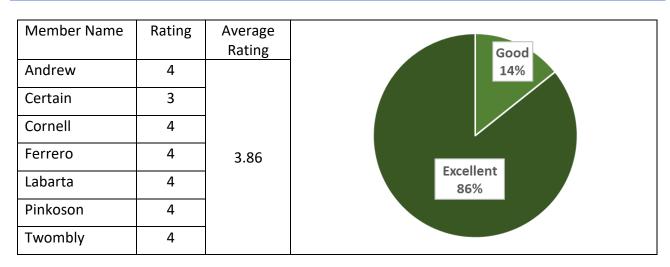
Comments: None Received.

<u>CTAC Staff</u> (CTAC staff were knowledgeable on their agenda items and prepared to address questions, or provide a plan for follow-up)

Member Name	Rating	Average Rating	Good
Andrew	4		14%
Certain	3		
Cornell	4		
Ferrero	4	3.86	Excellent
Labarta	4		86%
Pinkoson	4		
Twombly	4		

Comments: None Received.

<u>Presentations</u> (Presentations were helpful in providing information on programs and policies to guide decision-making and allow for input and transparency)



Comments:

Mia's report is outstanding - she's a jewel! (Labarta).

Finally, Board members can provide general comments on the meeting overall as well as topics they'd like to see addressed on future agendas. These comments are listed below.

General Comments:

- Excellent discussion generated by Tina & Lee. It's the kind of substance boards should struggle with. (Labarta).
- Great meeting! (Pinkoson).
- Good discussion on ensuring that we focus our funding on system changes that support and create outcomes desired by the Board and community. (Twombly).

Are there any items, presentations, or other information you would like placed on a future Board agenda?

None received.

7. 03.20.2023 Regular Board Meeting Minutes



CHILDREN'S TRUST REGULAR BOARD MEETING MINUTES

March 20, 2023 at 4:00 PM

CTAC, 802 NW 5th Ave, Gainesville, FL 32601

Call to Order

Meeting called to order at 4pm by Chair T. Certain.

Roll Call

Agenda Review, Revision, and Approval

Approval of the agenda and the consent agenda Motion to approve and move item #7 to discussion by Member Cornell

Seconded by Member Labarta

Motion approach by an

Consent Agen

- 1. 12.16.1 22 Steeping Committee Strate (ic Plan York Lop Minutes
- 2. 1.19.2023 Steering Committee Virtual Strategic Planning Session Minutes
- 3. 2023 Board Attendance
- 4. 2.13.2023 Regular Board meeting Minutes
- 5. Board Meeting Evaluation Survey Results from 2.13.23
- Programmatic Award and Expense Report
- 7. Monthly Budget Review-moved to discussion
- 8. January 2023 Checks and Expenditures Report

General Public Comments

Philip Kabler of CDS Family & Behavioral Health Services introduced himself to the group. He spoke to various financial needs that the organization currently has which includes a passenger van (to transport youth to/from school/events, other shelter-related purposes), a new Gainesville shelter in the recreation area, and a new solar panel system. The organization is currently building a new youth shelter.

Dorothy Thomas, chair and founding member of The CHILD Center for Early Learning, encouraged the board to look at the systems outcomes and how it all fits with the strategic vision the board and steering committee is developing.

Julie Moderie, Chief Operation Officer, and Program Director, of Healthy Start/Well Florida introduced her new team members assigned to the Fatherhood Initiative. Joe Neal, Fatherhood Regional Coordinator and Gregory Winloy, a local representative.

Yvette Robinson, CEO and Founder, shared that she is working to bring the Xavier House to Alachua County. The organization will work with children in the foster care system providing onsite education.

Chair's Report

Chair T. Certain discussed various community conversations that she has been a part of regarding systems change. Chair Certain suggested that the Trust fund positions for subject matter experts in the areas of health, education, safety and support.

Executive Director's Report

9. 3.20.2023 ED Report

Executive Director M. Kiner highlighted the second Business Leadership Institute's meeting. The meeting covered marketing, branding and social media. The next meeting will cover finances. ED Kiner shared a good news report Trust staff member Mia Jones was selected as one of twenty people to participate in the Rockwood Leadership Institute's Fellows Program. ED Kiner also shared that Dr. Dan Douglas, Communications Manager, has resigned and his last day will be at the end and the country beautiful to the Country beau

Committee Updates-note Presentations 10. Jack Lc no 46 c eratic is Institute—Nut present

7. Monthly Budget Review (Member Pinkoson)

Member Pinkoson brought to the board's attention pages 115, 152, and 153 in the board packet. He further discussed concerns that the \$2 million dollars set aside for a building might not be enough to purchase what we need. Member Pinkoson along with other board members expressed the need to evaluate all Trust funds and funding priorities. Member Pinkoson requested a board workshop to continue the discussion. The date is to be determined.

Old Business

11. Pritzker Children's Initiative Community Grant and Early Learning Network Update (Mia Jones)

Trust Staff M. Jones gave an update to the board to share the impact numbers for 2022 (year 2) and the goal for 2023 (year 3). M. Jones highlighted updates, next steps, and recommendations for expanding the Early Childhood Learning Network Quality Improvement System.

12. Travel Policy Revision (Finance Director Diana Sanchez)

Finance Director D. Sanchez informed the board that Travel Policy 8.110 was found to be inconsistent. A revision was made to follow §112.061, F.S. 2020 throughout the document. This policy will be used to authorize and obtain reimbursement of travel expenses for employees of the Trust, potential employees traveling to interview with the Trust, hired

consultants, other authorized persons, or board members traveling on behalf of the Trust. FD. D. Sanchez asked the board to vote to amend the policy.

Motion to approve Staff's recommendation made by Member Pinkoson Second by Member Cornell

Chair Certain asked that future backup materials contain redlines to highlight changes. Motion approved by all.

13. Fund Analysis Report FY23 and Unallocated Fund Balance Recommendations

Executive Director M. Kiner updated a request from the Board at the 2.13.2023 board meeting. FD D. Sanchez provided an estimate of the available Fund Balance budgeted but not otherwise encumbered. Director of Programs Kristy Goldwire presented the following recommendations on behalf of the Trust for unallocated fund use.

- \$124,175 to make seven Continuation Partners whole by increasing their funding to cover 12 months rather than the nine-month funding currently allocated.
- Piloting two Early Learning Initiatives (for a total of \$308,352). First, the Social Emotional Learning Pilot would support two local programs to strengthen families and utilize Conscious Disciple as a trauma-responsive social and emotional learning (SEL) tool. The second recommendation is for the Summer Bridge for Head Start Program and child in during the sample.
 - ind child during summ slide.
- 500,000 Using and Ch Build Staff would ractl **I**-Grants ns with a focus n mentorship and a fundin tunity ogr releas bpp June
- Using \$100,000 of the unallocated funds for the Summer Camp Incentives approved by the Board.
- Approving \$50,000 for Greater Bethel AME Camp Excellence as a Summer Camp for 2023. Camp Excellence was funded in 2021 and was not funded in 2022.
- Initiating an Emergent Need Fund. Use \$150,000 of the unallocated funding for providers and others to apply for assistance for emergency or immediate needs related to capital, administrative, personnel expenses, and/or other emergent issues.
- \$116,000 of the unallocated funds for the additional funding needed for TeensWork Alachua which was approved at the February Board meeting.
- Using \$288,000 of the unallocated funds for Cost-of-Living Adjustments for 2023 for providers with active programs and contracts from 2022 and renewed for 2023.

Discussion

Members of the board asked questions about the exact figure that reflects year to date totals. Some members expressed concerns that the Trust is spending more than it is taking in, expressing the need to wait for the budget discussion before more funds are -spent. A few board members wanted to allow for flexibility of the dollar amounts allocated for the mini grants.

Public Comment

Greg Bradley, of Mirror Image asked the Board to consider opening the Mentoring Mini-Grants and not limiting them to \$50,000 apiece. Allow for those with greater need to be considered as well as those with lessor needs.

Greg Parker, of IGB asked the Board to not hold up funding that could be used for summer programs/projects. He asked the Board to consider opening funding opportunities now for summer.

Motion to accept staff recommendations made by Member Labarta Second by Member Snyder Seven members voted in favor, two voted no (Member Pinkoson and Member Hardt) Motion passed.

New Business

14. Data System Solutions (Bonnie Wagner)

Trust Staff Bonnie Wagner recommends the Trust enter an agreement with Webauthor and the Florida Alliance for Children's Councils & Trusts (FACCT) for SAMIS and the Flex Enterprise Software modules. SAMIS is an integrated online information management system.



Member Snyder thanked staff and the Executive Director for the data provided.

Member Andrew thanked staff for the data provided in the backup materials.

Members Labarta and Pinkoson also thanked staff.

For Your Information

Items in this section are for informational purposes only and do not require any action by the Trust.

15. https://www.childrenstrustofalachuacounty.us/programs-directory-listing/2023-summer-program-directory-pdf-version

Meeting adjourned by Chair T. Certain at 6:26pm.

Next Meeting Dates

Special Meeting Workshop for Listening Project- Monday, April 3rd, 2023 @ 1:00 PM Children's Trust of Alachua County, 802 NW 5th Ave, Gainesville, FL 32601 Regular Board Meeting - Monday, April 3rd, 2023 @ 4:00 PM

Children's Trust of Alachua County, 802 NW 5th Ave, Gainesville, FL 32601 Regular Board Meeting - Monday, May 8th, 2023 @ 4:00 PM Children's Trust of Alachua County, 802 NW 5th Ave, Gainesville, FL 32601

Virtual Meeting Information

View or listen to the meeting: https://www.youtube.com/channel/UCpYNq_GkjCo9FQo3qR5-SOw

Public Comments: Submit online at

http://www.childrenstrustofalachuacounty.us/commentcard.

Guidelines for Public Comments

's Trust Public comme at Child mad take commen phone. I ou we ld ke to s mit a written d by Zoon written transcapt of you aent bef ter th to Board Memers prior next B rd M b th

Any member of the public wishing to be heard either under the agenda section "General Public Comments" or on a specific agenda item shall approach the podium at the appropriate time.

Members of the public recognized by the Chair will have three (3) minutes to speak on a single subject matter. If an individual seeks to be heard on more than one agenda item, the Chair shall determine the amount of time allotted to the speaker. However, such time shall not exceed ten (10) minutes without the approval of the Board or Committee. The Clerk of the Trust is the official timekeeper.

Public members may not share or transfer all or part of their allotted time to any other person or agenda item, except as permitted by this Policy. To the extent a speaker has previously addressed a Board or Committee on the same subject, the Board Chair may limit repeat comments at the Board meeting by the same speaker.



CHILDREN'S TRUST REGULAR MEETING

March 20, 2023

CTAC Offices, 802 NW 5th Ave., Gainesville, FL 32601

Attendance List

Name	Organization	Email address	Contact number	
Julie Modere	Healthy Start	imoderie @ well florida.org	(352) 313-6500	
JoeNeal	Healthy Start Well Florida	Morada org	(817)771-109b	
Sharon Lee		V		
Matha Cox	Episcopal andrew sus	ecs 4 kils. org	904-535-04	2Ē
Greg Bradley	MTLA	wordd 794 @	678 612-	
Jeff Parken	I Gotcha Bock	geffpæigbmentoringe	COM 35Z 672 4373	
Candice Kin	community	you have -	->	
Dorothy Ben	Son			
Clan TACIM	Meridian	on felo	352-672-276/	
Durohutn	child Ctr	onfor	9177976731	
Gregory Winley	Houlthy Start			



CHILDREN'S TRUST REGULAR MEETING

March 20, 2023

CTAC Offices, 802 NW 5th Ave., Gainesville, FL 32601

Attendance List

Name	Organization	Email address	Contact number
1/ He	Xavie	yvette, robinson	352 426
Yvette Robinson	170038	. 019	7600
		Philip-Kablero	352-244-
Pluc Kasca	COS	cdsfl.grg	0628, KRT 3824
Margot Delonna	Food 4 Kids	Margote food4Rids	9542409819
Olysha Magarda	Xavin House	olyshammegnail	3523185341
TiHanyMakn		tiffany matin Ochstione Chynna martiaez	950-499 2140
Chyana M	CHS	Chyma martidez WChSFL.org	8473440717
Tandin Simons	NMB Organization	nomborgan, rates n.com	367-288- 3450
Lena Mny	NMB ORG	LMAY @ NMBorganization	845- 321- 0070 1.40m
James Miller	Mirror Image Lendership Academy	jmiller@mirrorimage leadership.org	352-204-0072
	· /	, J	

- 6. Travel Authorization Form means the standard form to be completed by the traveler before departure. This form includes the purpose, destination, dates, and estimated costs associated with the requested travel.
- 7. Travel Reimbursement Form means the form submitted by the traveler for reimbursement of eligible expenses.
- 8. Traveler means any individual authorized to receive travel reimbursement.

B. Travel Authorization Form

All travel outside of Alachua County requires a Travel Authorization Form signed by an immediate supervisor and the Executive Director or their designee. A copy must then be given to the Finance Department,

C. Lodging

Travelers may stay in hotels recommended by the event they are attending, or in competitively priced lodging for a particular geographic location. Travelers should request government rates (may be called GOV, CONUS, or per diem rates). Travelers who share a room and split the cost must claim actual expenses not to exceed the maximum provided: https://www.flsenate.gov/Laws/Statutes/2020/l12.061. Supervisors cannot require travelers to share accommodations. Reservations may be held by either a CTAC purchasing card or a personal credit card.

D. Cancellations/Changes

In the case of a need to change or cancel a reservation, it is the employee's responsibility to do so as soon as possible in order to avoid any fees, to request and record change/cancellation numbers, and to request refunds or credits if at all possible.

E. Meals

Per diem or actual costs for meals will only be paid during the period of time spent outside of Alachua County on Trust business. You may find the requisite hours of travel that correspond to each per diem meal at § 112.061(5)(b), F.S. 2020: https://www.flsenate.gov/Laws/Statutes/2020/112.061. Meals are not reimbursable if the traveler is lodging in a personal residence with meals provided at no cost, or if the costs of meals are included in the total cost of a conference or meeting registration.

F. Mileage

Mileage is reimbursable for business use of an employee's personal vehicle; however, standard commuting costs must be deducted from their mileage reimbursement calculation. Standard commuting costs are the excess cost associated with miles traveled (round-trip) between the employee's primary residence (i.e., address on record) and the employee's assigned headquarters. Online mapping between locations may be required to substantiate mileage to/from the approved destination(s). Mileage will be reimbursed at the IRS standard mileage rate.

G. Other Reimbursable Expenses

Miscellaneous expenses are reimbursable when they are ordinary and necessary to accomplish the official business purpose of a trip. These include parking fees, tolls, taxi fares, and communication expenses, etc.

H. Sales Tax

The Trust is registered in the State of Florida as exempt from Florida tax; all travelers should have a copy of the CTAC Tax Exempt Certificate to present when making reimbursable purchases. The employee should pay with their CTAC purchasing card, if assigned, to ensure there is no sales tax included. If the traveling employee does not have an assigned purchasing card, hotels and other applicable advance purchases should be booked with the assistance of the CTAC administrative staff.

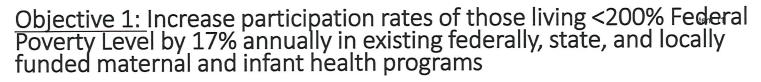
Pritzker Children's Initiative Community Grant and Early Learning Network Update

OF ALACHUA COUNTY
OF ALACHUA COUNTY



Item 11





(WIC, Healthy Start, MIECHV, NewboRN, Healthy Families)



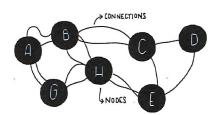






1.1 "The App" Increased Engagement





1.2 The Map



Working Together for Healthy Communities





1.3 interagency coordination, inclusiveness, and effectiveness



1.4 Replication through State-wide agencies, collaboratives, and similarly related initiatives

ARIL'S

COMMUNITY INNOVATION GRANT



Objective 2: Improve the quality and availability of early care and education services by increasing the percentage of accredited providers



















Gold Seal Accreditation and Professional Development

Financial Incentives for

COMMUNITY INNOVATION GRANT

PRITZKER Children's Initiative









IMPACT REPORT

Item 11

1	Pritzker Objective:	Baseline-	Year 1	Year 2	Year 3
		2020	Increase	Increase	Goal
	Increase # of families (prenatal through age 3) receiving coordinated services through Connect.	1,666	100	110	130
Maternal and Infant Health	Increase # of families (prenatal through age 3) participating in home visiting programs.	1,227	298	98	65
	Increase # of families participating in NewboRN Home visiting Program. Increase # of children ages 0-3 actively participating in WIC. Increase # of SR children 0-3 in classrooms receiving Practice Based Coaching Services. *countywide specific strategy	275	231	189	60
		2,283	276	16	125
		46	20	136	60
Early Care and Education	Increase # of SR children 0-3 in quality early learning classrooms as measured by a minimum score of 4.5 on the CLASS assessment * zip code specific strategy 07,09,41	114	114	No increase	97
	Increase # of SR children 0-3 in high quality childcare rated as "Gold Seal"	17	24	No increase	25
	*zip code specific strategy 07,09, 41				

COMMUNITY INNOVATION GRANT

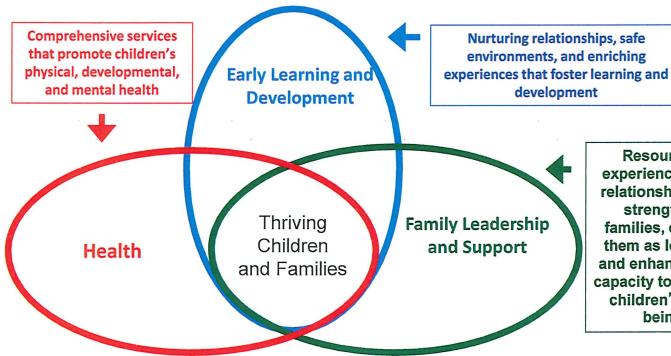






PRITZKER

Children's Initiative



Resources, experiences, and relationships that strengthen families, engage them as leaders, and enhance their capacity to support children's well being

143

Source: Early Childhood Systems Working Group (2011)

Current Supports

The Children's Trust of Alachua County On The Way initiative invest funds that support children's development from birth to age 5 with a goal of ensuring families have what they need for healthy development and children are ready to learn when they arrive at kindergarten.

	Item 11		
	Help Me Grow Alachua		
Health	Family Partner		
(Early Intervention)	NewboRN Home Visiting		
	Transformative Professional Development		
Early Learning and Development	Business Leadership Institute for Early Learning Masterclass		
	Accreditation Academy		
	Gainesville Thrive		
Family Leadership and Support	Project Youth Build Parenting Program		
	Family Resource Center – Community Navigator		

em 11

Item 11

Quality Improvement System Next Steps

Research

- Gather data from all sources and domains
- Utilize the listening tour findings and completed strategic plan
- Utilize the local and state findings from the Future Project listening tour and other local assessments
- System Map- Review gaps and lessons learned

Convene

- Identify a local expert to help develop model
- Create comprehensive funding strategy and subsidy rate cost estimation tools
- Host workgroups

Launch

- Share model and strategy
- Build public awareness and common language
- Continued community conversations and annual community summit

File Attachments for Item:

12. Travel Policy Revision



CHILDREN'S TRUST OF ALACHUA COUNTY

Unallocated Funds Recommendations March 20, 2023

Unallocated Funds Recommendations

Total Staff Recommendations

	Funds	
Program Recommendations	Requested	
Summer camp Incentives - Board approved	\$100,000	
Greater Bethel	\$50,000	
TeensWork Alachua - Board Approved	\$116,500	
Summer Bridge	\$183,352	
Social and Emotional Learning	\$125,000	
Mentorship and character building	\$500,000	
Emergent Needs Funds	\$150,000	
COLA	\$288,000	
Sponsorships	\$25,000	
Continuation Providers	\$124,175	
	\$1,662,027	

Summer Camp Performance Incentives \$100,000

Extended Hours of Operations

Family Engagement Activities

Extended Summer Duration

High Participation Rates

Greater Bethel AME - Camp Excellence \$50,000 Greater Bethel AME Church

Pastor: Ron Rawls

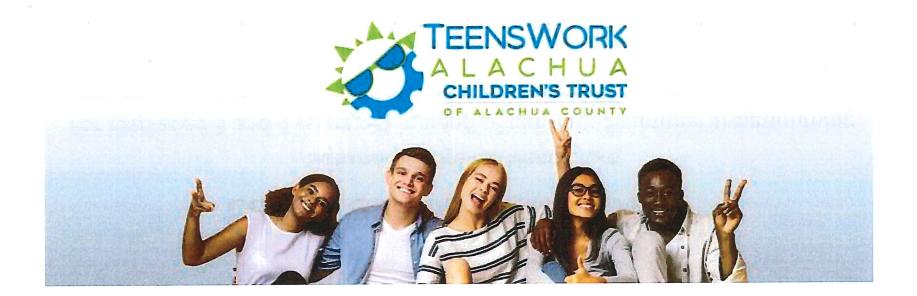
Trust funded camp in 2021

Eligible for funding for 2022, but not awarded.

Additional camp services for 32641

TeensWork Alachua \$116,500

Approved to support additional TWA staff to provide mentoring and employment coaching to 220 teens.



Early Learning Initiatives

Summer Bridge for Head Start

For displaced 3 and 4 years old in need of continued summer programming.

Length:	8-week pilot program		
Dates:	June 5 – July 24		
Number of Centers:	6		
Number of Children:	164		
Rate Per child:	\$2 <mark>7.95</mark>		
Cost:	\$183,352.00		
Administrative Cost:	\$0		

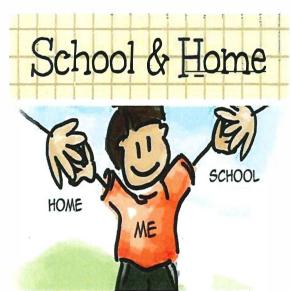






Healthy Social and Emotional Development \$125,00





- Collaborate with two local community partners to develop, create an implementation plan, and pilot a program within the early learning environment.
- Works with Educators along side Caregivers
- Combines therapeutic parenting and trauma-responsive social and emotional learning engagement strategies
- Links families and centers to other community partners if recommended for deeper collaboration
- · Teaches parents what Educators are doing

Mentorship & Character Building \$500,000

Providers that encourage youth to connect on a personal level

- Build trusting relationships
- Establish goals
- Celebrate success
- Delinquency and truancy prevention
- Building self-esteem

- Request for Proposal
- 10 Mini Grants
- June/July

Emergent Needs Funds \$150,000

To provide a safety net when crisis situations arise that jeopardize services for local organizations that provide services to youth and their families.

Capital Personnel Expenses Emergent Needs

Cost of Living Adjustments \$288,000

Amend FY23 contracts to allow for cost of living adjustments for providers that meet the following criteria.

- FY22 contracts were renewed for FY23
- Must currently have an active program and contract

Sponsorships \$25,000

Community Engagement - Sponsorships

Sponsorship funding provides a way for the Children's Trust to partner with community agencies and businesses as they engage the community in ways that benefit the children and families of Alachua County.

- 100 Black Men of Greater Florida GNV 4th Annual Aviation Academy
- 42nd Annual 5th Ave Arts Festival Kids Corner
- Alachua County Child Abuse Prevention Task Force
 Celebrate the Child Event
- Balance 180 Gymnastics & Sports Academy -The Carnival Classic Event
- BLSSD Future, Inc Teach Me to Dance: Kids Dance Lessons
- Community Impact Corp. 23rd Annual Stop the Violence: Back to School Rally
- Community Impact Corporation Fatherhood Summit: Call to Action
- Early Learning Coalition Back to School Backpack Giveaway

- Episcopal Children's Services Wild Reading Safari:
 A Day at Santa Fe Zoo
- High Springs Chamber Back to School event
- Just Between Friends Safe Kids Event
- · New Tech Now Arts for Kids in Archer
- Premier Moms Family Health & Fitness Day
- Soars Mentoring Services East Gainesville Backyard BBQ Cook-Off
- UF Dance Marathon Family Room: Kids Activities
- UF Student Life UF Site Tours for Summer Camps
- United Way of North Central Florida Reading Pals Program
- Vineyard Christian Fellowship -Spring Field Day

Continuation Providers \$124,175

Seven provider contracts were renewed to provide direct community services for FY23 at a 9-month contract. Funds will be used to make contracts whole.

Total of 7 Continuation Providers	Current Funding	Recommendation
Big Brothers & Big Sisters	\$29,554	\$9,851
Peaceful Paths	\$27,500	\$9,167
FL Institute for Workforce Innovation - PYB	\$75,000	\$25,000
New Tech Now	\$47,792	\$15,931
PACE Center for Girls	\$75,000	\$25,000
UF Shands - PALS	\$75,000	\$25,000
Vineyard	\$42,688	\$14,226
	\$372,534	\$124,175

<u>SPONSORSHIPS</u>

FY 2022-2023

\$25,000

Organizations Name	Project	Date of Event	Requested Amount	Awarded
City of Waldo	Fall Festival	10/22/2022	\$2,000.00	\$2,000
Dam the Torpedos	Tiny Bashers Kid Zone	11/5/2022	\$1,500.00	\$1,500
Just Between Friends	Safe Kids Day	11/12/2022	\$1,500.00	\$260
Sweetwater Square Apartments	Fall Festival	10/17/2022	\$1,700.00	\$500
Gator Junior Golf	Golf Training	10/27/2022	\$10,325.00	\$0.00
Powerhouse Family Worship Center	Christmas Toy Drive	10/18/2022	\$1,000.00	\$0.00
The Concrete Rose Foundation	College Tours	7/17/2023	\$10,650.00	\$2,000
Alachua County Council of PTA's	Disability Resource Exp	00 2/4/2023	\$2,010.00	\$2,010
Education Equalizer Foundation	College Prep 101	7/6/2023	\$2,500.00	\$2,500
Alachua County Child Abuse Prevention Task Force	Celebrate the Child	4/1/2023	\$1,075	\$1,075
Concerned Citizens of Newberry, Inc	Back to School event	8/5/2023	\$2,500	\$2,500
The Finer Foundation	Gun Violence Prevention	3/18/2023	\$2,000	\$2,000
Waldo Community New Vision Coalition	Education Health Fair	4/8/2023	\$500	\$500
Dream on Purpose, Inc	Career Launch Intensiv	e 11/20/2022	2,000	\$2,000
Episcopal Children's Services	Parent Conference	4/28/2023	1,000	\$1,000
BLSSD Future, Inc	Teach Me to Dance	6/9/2023	\$1,000	\$1,000
Archer Cultural Progressive Organization	College Prep Seminar	8/4/2023	\$2,500	\$2,000
Just Between Friends	Safe Kids Day	4/22/2023	\$1,304.99	\$0.00
Manhood Youth Development Foundation, Inc	Civil Rights Road Trip	3/12/2023	\$11,500	\$1,500
Crafty Gemini Youth Development	Basketball Skills Camp Reading	5/6/2023	\$1,500	\$1,000
	Coaches &			
	Students			
Vineyard Christian Fellowship of Gainesville	event	5/6/2023	\$1,500	\$500
TOTAL				\$25,845

WHAT IS CDS?

CDS Family & Behavioral Health Services, Inc. is a private 501 (c) (3) non-profit social service agency.

CDS is a lifeline for families. CDS is a resource for the community. CDS is a place to get help.

CDS many wrap-around programs serve a wide variety of community needs. Be it parents or guardians struggling with troubled youth or children at high risk for dangerous behaviors or in crisis, CDS has programs that can help.



COUNTIES WE SERVE

CDS HAS BEEN SERVING THE COMMUNITIES OF NORTH CENTRAL FLORIDA FOR OVER 53 YEARS. OUR SERVICES **COVER 14 COUNTIES:**

ALACHUA-BAKER-BRADFORD-COLUMBIA-DIXIE-GILCHRIST-HAMILTON-LAFAYETTE-LEVY-MADISON-PUTNAM-SUWANNEE-**TAYLOR-UNION**

QUALITY IMPROVEMENT

We want to continue seeking your feedback regarding the services received to improve the process. Find us on Facebook and on Instagram.

CONTACT US

CDS Administration

Gainesville: (352)244-0628

Youth Shelters

Interface Central (Gainesville): (352) 244-0618 Interface East (Palatka): (386) 385-0405 Interface Northwest (Lake City): (386) 487-0190 Safe Place: (352) 244-0618

Counseling Offices

Gainesville: (352) 244-0628 x 3822 Palatka: (386) 385-0405 Lake City: (386) 487-0190 Prevention: (352) 244-0628 SNAP: (352) 244-0628 x3804



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SB Family & Youth Services Bureau



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Major support from: Florida Department of Juvenile Justice; Florida Network of Youth & Family Services; Florida Department of Children & Families; LSF Health Systems; Partnership for Strong Families; U.S. Department of Health & Human Services; United Way of Central Florida; United Way of Suwannee Valley; and individual donations.



"Empowering youth building strong families for a brighter tomorrow"

3615 SW 13th Street, Suite 7 Gainesville, FL 32608 (352) 244-0628

Our facilities are accessible to individuals with disabilities.

www.cdsfl.org Facebook.com/CDSFamily CDSfamilyandbehavioralhealth

OUR PROGRAMS

CDS INTERFACE YOUTH PROGRAM

A place for youth ages 10-17 who are temporarily homeless, runaways (or threatened to), skipping school or refusing to follow directions. Youth receive individual, group, and family counseling. Our staff works with youth to address short-term needs and long-term goals.

CDS FAMILY ACTION COUNSELING

Provides short-term counseling to families with children ages 6-17 who are ungovernable, truant, and who run away (or threaten to do so).

SNAP FOR BOYS. SNAP FOR GIRLS

"Stop Now, and Plan" helps children ages 6-11 and their families with impulse control, anger management, and more. It is an evidence-based program to reduce risks and build positive outcomes.

INDEPENDENT LIVING

This is a case management and support program for youth 16-23 aging out of foster care, working to improve the transition into adulthood by teaching valuable life skills and helping young adults pursue educational and career goals

PREVENTION

Evidence-based prevention programs hosted in elementary and middle schools in Alachua, Gilchrist and Levy County proved to reduce risk factors and build protective factors in youth. Prevention staff also help run summer camps for children in various locations.

CDS, Commitment to You and Your Family

MAINTAINING A SAFE **ENVIRONMENT**

Your safety is our first concern. We want to identify and respond to safetyrelated concerns rapidly and appropriately.



ENGAGING INDIVIDUALS

There is no "wrong door," if CDS is not the right place to get needed services, we are committed to helping you find the right place whenever possible. We will work with you to assess your strengths and find solutions to the problems you have identified.

We will emphasize the appropriate discharge and transition planning throughout your involvement with us to make sure you use available resources to meet your expressed needs at no cost.

SUPPORT OUR WORK!

We need your help! To continue providing FREE valuable services to the community, we appreciate your monetary, in-kind donations, or volunteer time. Contributions are tax deductible and vital to our ongoing success. For more information, visit our website at www.cdsfl.org.

OUR MISSION

CDS provides youth with a safe place to talk, be, and learn. Our wrap-around programs fulfill our mission of "Empowering youth & building strong families for a brighter tomorrow."



SAFE PLACE

CDS sponsors and operates the Safe Place program. Safe Place is a national network of businesses and other community locations where youth in crisis can get immediate help.

2022 ANNUAL REPORT

CDS



www.cdsfl.org

www.cdsfl.org Facebook.com/CDSFamily CDSfamilyandbehavioralhealth

SCAN THE QR CODE TO READ THE FULL REPORT



MISSION

"Strengthening Communities by Building Strong Families"

> Chief Executive Officer Philip N. Kabler, J.D.

Board of Directors Executive Committee

President
H. Thomas Lane, Jr.
Paperless Solutions Group

Vice President Daniel Crapps Daniel Crapps Agency, Inc.

Secretary Richard Mankin, Ph.D. U.S. Department of Agriculture

Treasurer Frank Williams, Esq. Prosecutor US Attorneys Office

Past President Reginald L. Williams Levy County Schools (Retired)

Board Members

Becky Hunt Southern Scholarship Foundation

Veita Jackson-Carter, M.Ed. Alachua County Public Schools

Debra Kinman-Ford, M.Ed. Cedarville Global Community School

> Gilbert A. Levy VyStar Credit Union

Chief Jason L. Shaw, Sr. Palatka Police Department

Joseph E. Smith Levy County Judge (Retired)

Bishop Christopher C. Stokes Willie Mae Stokes Community Center. Inc.

Jim Surrency, Ed.D.
Gilchrist County School District

Assistant Dean Robert E. Thomas University of Florida Warrington College of Business

PROGRAMS

Youth Shelters
Programs for youth in crisis

Counseling
Services for troubled youth and
their families

Prevention

Educating the community, focusing on substance abuse, and reducing juvenile crime with a focus on high-risk youth



November 17, 2022

Dear Community Partner:

We are pleased to share a copy of the CDS Family & Behavioral Health Services, Inc. 2022 Annual Report.

In the Fiscal Year ending June 30, 2022 of the 339 youth who received services in our residential program, Interface Youth Shelter, 90% successfully completed our shelter program and 100% remained crime free.

In our community counseling program, Family Action, 346 youth and families were served with 99% completing services.

In our SNAP (Stop Now and Plan) program, 42 families participated in services with 100% successfully completing the program.

Prevention Services provided the evidence based program to 2,857 elementary and middle school youth.

Last year in our Independent Living program, 74 youth and young adults received support and guidance from our counselors.

We are proud that our last Stakeholder survey revealed that 100% of those responding answered Strongly Agree or Agree to the following statement:

"CDS has a good working relationship with our organization."

We are so fortunate to have a dedicated and committed Board, and on behalf of our Directors, we extend our gratitude to staff, community partners, and volunteers for their ongoing support of the CDS Mission:

"Empowering youth & building strong families for a brighter tomorrow"

If we may be of service to you, please contact us at 352-244-0628 or e-mail

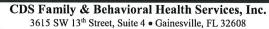
Philip Kabler@cdsfl.org or Tommy Lane at Tlane@lphllc.net.

IMM

Tommy Lane Board President Phil Kabler CEO



Family & Youth Services Bureau



Tel: (352) 244-0628 • Fax: (352) 244-0668

www.cdsfl.org

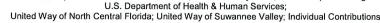




Plorida Network of Youth &









NOT FOR CONSTRUCTION



CDS FAMILY
PARCEL 08191-000-000



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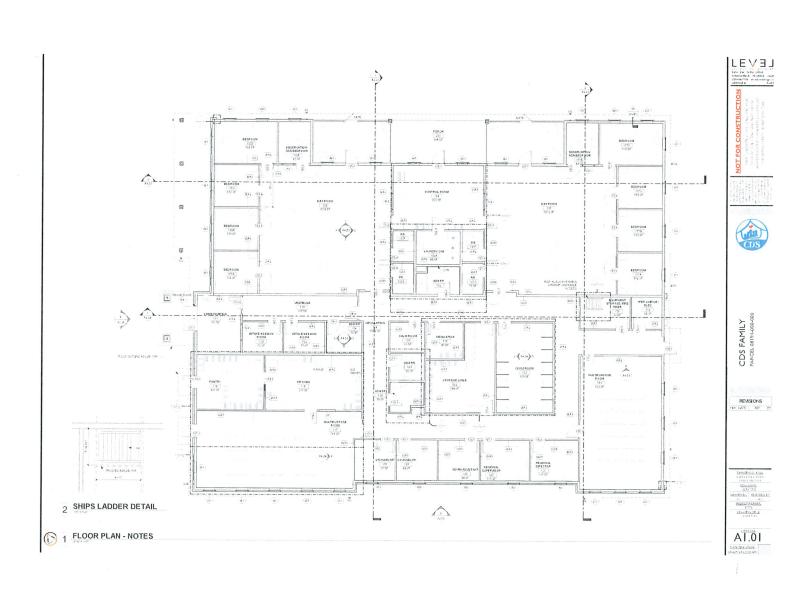




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File Attachments for Item:

8. Executive Director Performance Evaluation

EXIT



Annual Performance Evaluation -

Please rate the Executive Director's performance out of five stars and provide comments in the boxes below.

_{* 1.} Name

* 2. Planning

- Work with the Board to develop a Strategic Plan and update as appropriate.
- Direct the activities of the CTAC based on the strategic plan.
- Institute mechanisms to ensure community involvement in planning processes.
- Work with other local planning bodies to ensure coordination and consistency of efforts.

• Develop benchmarks to track progress toward strategic goals.



//

* 3. Financial and Program Management

- Preparation, management and oversight of annual budget and funding recommendations for Board approval.
- Preparation and oversight of budget model forecast for planning purposes.
- Establishment of policies and procedures related to the evaluation of funding requests.
- Oversight of program and fiscal monitoring of funded programs.



* 4. Operation Management

- Foster high levels of customer service to ensure effectiveness and further development of customer-centered service delivery.
- Establish work environment that fosters a productive work culture.
- Prioritize a dynamic workload.
- Develop and provide oversight to such organizational plans and procedures as necessary for effective operations.
- Manage and direct the activities of staff to ensure programs are properly executed and the CTAC's priority objectives are achieved.
- To lead and ensure the effective management of the Council in meeting the statutory functions relevant to CTAC.
- Participate and oversee emergency planning and responses to emergency situations when required to do so.
- Other administrative duties as required.

Needs Below Meets Above
Improvement Expectations Expectations Exceptional

* 5. Community Relations and Advocacy

- Establishment and oversight of mechanisms to communicate the activities of the CTAC to the community.
- Develop and foster effective, and collaborative, external working relationship with community stakeholders within the community in order to address key strategic issues facing the community.
- Build and foster effective relations among a diverse array of individuals.
- Representation of the CTAC to the community.
- Representation of the CTAC at various local and state events addressing issues related to the interests and mission of the CTAC.
- Work with local legislative delegation and local elected officials to advance the interests of the children and families.
- Communicate the CTAC's positions to providers and the community.

Needs Below Meets Above
Improvement Expectations Expectations Exceptional

* 6. Board Relations

- Provide directional leadership and sound, imaginative advice to the Board on all matters relating to CTAC.
- Develops and maintains positive and open relationship and communication with the Board.
- Ensures the Board is kept informed of relevant policy issues and relevant operational issues.
- Preparation and oversight of agendas and supporting materials for Board meetings.
- Preparation and oversight of recommendations as requested by the Board.
- Assists the Chair in matters relating to Board member participation and meetings.



* 7. Strategic Leadership

- Assists the Trust Board in defining the organization's vision, mission, strategic direction, and policies.
- Develops a comprehensive set of guiding principles and values that guides all considerations on how to achieve the Children's Trust of Alachua County's (CTAC) vision, mission and goals.
- In concert with and after consultations with appropriate providers, community partners, community representatives, managers, and staff, sets the direction and focus of activity.
- Oversees the development of a business plan for the CTAC that anticipates, assesses, and shapes responses to both short-term issues and long-term opportunities and challenges.



Item 8.

8. Any other comments?

Done

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7.50 Evaluation Of The Executive Director

Systematic and rigorous evaluation of the Executive Director's job performance will be solely against the only expected Executive Director job outputs as defined in the Executive Director's job description, the Executive Director's Contract, the Trust's Goals and Strategies, and adherence to Trust policies.

- A. The evaluation of the Executive Director shall occur in the month of the Executive Director's employment anniversary
- B. Prior to the Board's evaluation, the Executive Director shall provide the Board a summary of work from the previous fiscal year that includes a summary of outputs as defined in the Executive Director's job description, the Executive Director's Contract, the Trust's Goals and Strategies, and Trust policies.
- C. Each Trust member shall complete an evaluation of the Executive Director's performance. The results of the individual evaluation shall be compiled and placed on the agenda for discussion.
- D. At the evaluation of the evaluation of the Executive Director, the Board may increase base salary and/or other benefits of the Director in such amounts and to such an extent as it may determine that it is desirable to do so, in light of the performance by the Director.

HISTORY

Adopted by Res. 2022-01 on 1/10/2022

File Attachments for Item:

9. 04.03.2023 ED Report



EXECUTIVE DIRECTOR REPORT

March 1, 2023 – March 31, 2023

SUMMARY

Highlight for the Month:

- 1. BLI Master Class #3 Finances
- 2. Children's Week in Tallahassee

MEETINGS AND EVENTS FOR PLANNING, COORDINATION, AND COMMUNITY ENGAGEMENT			
DATE	MEETING / EVENT	SUMMARY	
3/1	Women of Distinction luncheon	Staff attended luncheon at Hilton	
3/1	Black on Black task force meeting	Staff attended meeting at GPD	
3/1	TeensWork Alachua Collaborative	Trust coordinated a collaborative meeting for planning and communication between provider agencies and Trust staff.	
3/2	High Springs Woman's Club General meeting	Staff attended the meeting. The month of March is celebrated as Women's History month. The Women's Club of High Springs celebrated by sharing historical fun facts and the Club's achievements since organizing in 1899.	
3/3	Help Me Grow Alachua Check In	Monthly check in meeting with a contract partner andHelp Me Grow Florida office.	

3/3	Mandatory summer kickoff makeup training	Makeup training held for providers with summer contracts	
3/4	Stem Open House, Alachua County Library-Waldo Branch	Staff managed the resource table and shared information and CTAC t-shirts with families and participants.	
3/4	Pritzker and Community Fellow Meeting	Monthly meeting to review community doula project.	
3/7	Early Childhood Network Meeting	Meeting with CHILD Center	
3/7	Pritzker Fellow Meeting	Monthly Pritzker Children's Initiative Fellows Meeting	
3/7	Future Project Steering Committee Meeting	Workgroup Review	
3/8	Opioid Taskforce meeting	Staff attended meeting held at Micanopy city hall	
3/9	Future Project Steering Committee Meeting	Workgroup Review	
3/9	FACCT Policy Group meeting	Staff attended FACCT meeting via zoom. FACCT staff provided updates on current legislative bills.	

3/9	FACCT Research Affinity Group	Staff participated in an affinity group with other CSC research and evaluation staff.
3/9	ELC Follow-up Meeting	Follow-up meeting with ELC to review subsidy numbers and cost for families on the waitlist
3/10	Meeting with Healthy Start	Community Doula Discussion and Planning Meeting
3/14	Programs Team meeting	Internal team meeting
3/14	Alachua Board of County Commission Special Meeting & Board meeting	Staff attended both meetings.
3/14	Fifth Ave Neighborhood Association meeting	Staff attended the meeting. CTAC hosted the Association. Marsha shared with the group summer camp booklets and updates on CTAC.
3/15	Family Fun Day-Majestic Oaks Apartments	This event was hosted during Spring break and geared to having activities for children and resources for families. Staff managed the resource table and

		shared information, coloring books and CTAC t-shirts. The children enjoyed CTAC corn hole activities.
3/16	Hawthorne Chamber of Commerce meeting	Staff attended Hawthorne's Chamber of Commerce meeting. The Chamber's staff provided updates regarding upcoming events and fundraisers.
3/16	Meeting with NAEYC and other Early Learning Centers	Introduction meeting to Conscious Discipline and review of current training model
3/17	Safety Net Collaborative meeting	Staff attended the Safety Net Collaborative meeting at the Health Department. Members of the group shared upcoming events and organizational updates.
3/17	Future Project Update: Listening Tour Findings & Next Steps	Learn more about the perspectives and insights from Florida parents, teachers, owners on early childhood care and

		education and what works and what needs to change from a Listening Tour completed by the Children's Movement.
3/17	North FIMR Case Review Team	Monthly FIMR Team Meeting
3/17	NCIT COmmunity Monthly	Monthly Pritzker Children's Initiative Technical Assistance Call
3/18	PEACE in ACTION: A Gun Violence Prevention Resource Fair (Sponsorship event)	Staff managed a resource table at the event. CTAC t-shirts, summer camp booklets and information were provided to families and participants.
3/21	Future Project Steering Committee	Follow-up team meeting for next steps.
3/21	Alachua Co. Library Director Meeting	ED Kiner met with the Library Director
3/21	Greater Chamber Meeting	ED Kiner met with Chamber CEO & COO
3/21	City of Waldo Meeting	ED Kiner met with City Staff
3/22	GNV4ALL meeting	Committee provided updates.

3/22	Santa Fe College Meeting	ED Kiner met with VP of Student Affairs
3/24	Steering Committee Meeting	Staff attended meeting to discuss impact area prioritization.
3/25	UF Health Shands Children's Hospital Bike Rodeo Safety & Health Fair	Staff managed a resource table at the event. Resource information, summer camp booklets and CTAC t-shirts were provided.
3/25	BLI Masterclass Session 3 Financial Management	Monthly session for Early Childhood Education Owners and Directors.
3/27	Children's Week Florida 2023 Advocacy Dinner and Awards Ceremony	Marsha attended the event in Tallahassee.
3/28	Children's Week 2023 Celebrations & Partner Booths	Staff hosted Partner Booth at the Rotunda, Tallahassee.
3/29	City of Gainesville-One Nation One Project meeting	Staff attended the City of Gainesville's zoom call regarding the One Nation One Project review panel. Liz will serve as one of the review panels.
3/29	Meeting with YMCA CEO	ED Kiner met with YMCA CEO

3/30	Meeting with Mayor of Hawthorne	ED Kiner met with Mayor
3/30	Meeting with CEO of CDS	ED Kiner met with CDS CEO Phil Kabler
3/30	FACCT Lunch 'n Learn: Amplify Tutoring	Staff attended a webinar to learn about the research behind high impact tutoring.
3/31	14th Annual MLK Prayer meeting	Marsha attended the MLK Prayer meeting.

PROGRAMS Calendar

April		
Monday, April 3, 2023	Special Meeting - Workshop on the Listening Project	
Monday, April 3, 2023	Board Meeting - Continuous Quality Improvement Presentation	
Tuesday, April 11, 2023	Summer Camp Invoice and Data Collection Training for Providers	
Thursday, April 13, 2023	Summer Camp Invoice and Data Collection Training for Providers	
Tuesday, April 4, 2023	Peer Learning Session: Exploring Best Practices in Maternal Health with Bridgeport, CT	
Tuesday, April 4, 2023	Community Partner Introduction Meeting: Food 4 Kids	
Tuesday, April 4, 2023	Pritzker Children's Initiative - Fellows Meeting	
Tuesday, April 4, 2023	FACCT Programs Affinity Group Meeting	
Thursday, April 6, 2023	Community Doula Collaboartion Meeting	
Thursday, April 6, 2023	Florida Association of Childrens Council and Trust Policy Affinity Group	
Thursday, April 13, 2023	NCIT Quarterly Meeting	
Thursday, April 13, 2023	Florida Association of Childrens Council and Trust Policy Affinity Group	
Tuesday, April 18, 2023	Help Me Grow Florida Annual State Meeting	
Wednesday, April 19, 2023	Healthy Families Advisory	
Thursday, April 20, 2023	Florida Association of Childrens Council and Trust Policy Affinity Group	
Friday, April 21, 2023	NCIT Community Monthly Meeting	
Friday, April 22, 2023	Business and Leadership Institute of Early Learning Master Class- Session 4	
Monday, April 24, 2023	HBCD Monthly Study Team Meeting	
Thursday, April 27, 2023	HSNCF Home Visiting Advisory Committee	
Thursday, April 27, 2023	Florida Association of Childrens Council and Trust Policy Affinity Group	

PLANNING, RESEARCH, AND EVALUATION

Continuous Quality Improvement (CQI) – We are working to collaboratively develop a tool and process for CQI which would include shared review, reflection, and planning on a regular cyclical basis. Staff developed an initial draft tool and concept to support reviewing shared goals, evaluation results, and identifying ways to improve and better support services and systems. A CQI presentation will be shared during the 4/3/2023 Board meeting.

Integrated Information Management System – Staff reviewed and discussed internally an online data management proposal from Webauthor. Vetted alignment with our Data Collection and Management Policy. Discuss API and software integration with the county. Developed staff report, presentation, sole source authorization, and resolution to receive approval to enter an agreement with Webauthor and FACCT for SAMIS. Follow-up with Webauthor and FACCT to draft, review and finalize agreements.

Listening Project & **Strategic Planning** – Staff reviewing and providing feedback to Prismatic on an initial draft of the Listening Project report submitted on 3/20/2023 as well as subsequent iterations. The Trust hosted a Strategic Planning session with steering committee members and staff on 3/24/2023 to further discuss priority indicators and strategies within each goal area. Staff coordinating compilation of local child well-being indicators by ZIP code for Alachua County. Staff reached out to the Alachua County Planning Department and the School District Data Analytics, Accountability & Evaluation Department regarding availability of local indicator data by ZIP code.

Provider Training, Support & **Collaboration** – Review and follow-up on monthly provider data reporting. Completed five (5) provider meetings to review and discuss data, performance measures, and learn more programming offered.

FINANCE AND ADMINISTRATION

2nd Quarter Financial Report To BOCC 2nd Quarter Budget to Actual FY2023 Monthly Programmatic Award and Expense Report Monthly Checks and Expenditures February 2023

COMMUNICATIONS

COMMUNICATIONS March 1 – 24, 2023

Website Traffic – Key Points

- Page Views − 5,254
- New Users 1,056

Most Viewed Web Pages

- Home Page 908
- Program Directory 847
- Bids/RFPs 194
- TeensWork Alachua 168
- Meetings 151

Followers

- Constant Contact − 1,306
- Facebook 1,060
- Twitter 486
- Instagram 292
- LinkedIn 143

Greater Good Video – Will be broadcast in late April



Children's Trust of Alachua County - WUFT's Greater Good



https://vimeo.com/790489912/eaa7b7f27c

SUCCESS STORIES

Success story provided by Pace Center for Girls

Upon enrollment, the client struggled with social anxiety that hindered her from building healthy connections with peers and family. She often kept her emotions to herself for fear of feeling unheard or burdensome, despite her supportive family dynamic. She also

struggled with her academics and identifying healthy outlets. This November, she began breaking communication barriers within her family after an unexpected loss. Her family member's passing caused confusion and angst. She showed perseverance in this difficult time in her ability to use therapeutic tools to effectively express her emotions. She attends her sessions regularly, ready to learn new tools every week. She gives weekly reports of her grades and her academic planning and has increased her productivity in the classroom. She recently gained employment and is enjoying her first job.

File Attachments for Item:

10. Special Programs Policy Update 6.80



Item:

Special Programs Policy Update 6.80

Requested Action:

- 1) The Trust is asked to approve the updated special programs policy, including language for the Emergent Needs Fund.
- 2) The Trust is asked to approve Resolution 2023-05 Special Programs Policy 6.80.

Background:

At the March Board meeting, the Trust approved funding recommendations for the unallocated programs budget. Included in the recommendation was a new special programs funding opportunity for local providers.

This approval required an update to policy 6.80. The emergent funds language has been added as section 6.80.C. Trust staff also used this opportunity to review and update any language that does not align with the sponsorship policy.

Staff intends to create an application process that guides and supports local providers with submitting the best possible application for emergent funds.

Attachments

Special Programs Policy Update
Resolution 2023-05 – Special Programs Policy 6.80

Programmatic Impact:

Agencies submitting a request must provide services that address the Children's Trust goals and strategies.

- Goal 1: All children are born healthy and remain healthy.
- Goal 2: All children can learn what they need to be successful.
- Goal 3: All children have nurturing, supportive caregivers and relationships.
- Goal 4: All children live in a safe community.

Fiscal Impact:

\$150,000 for FY 23

Recommendation:

Staff recommends approval

6.80 Special Programs

- A. Matching / Leveraged Funds
 - Conditions for use. A proposal for match funding may be received by The Children's Trust either when:
 - The initial funding proposal is offered to the provider from the primary funding source; or
 - 2. After the primary funding source has confirmed the award.
 - 2. **Review.** The Executive Director or designee will review the application for documentation verifying that:
 - 1. Match funding is required by the primary funding source.
 - Applicant brings new funds to Alachua County (i.e., not simply replacing an existing match or matching local dollars that already exist in the community).
 - Applicant provides recurring, sustainable, and ongoing resources versus a onetime only match.
 - 3. Evaluation. The Executive Director or designee will consider whether the proposal meets the stated goals and objectives stated by the Trust, whether the services fill a community need, and whether the costs are commensurate with the outcomes proposed by the Agency. The Executive Director may consider other criteria in making a recommendation for funding so long as the criteria is explicitly stated in the recommendation.
 - Recommendation. Agencies not recommended for funding shall be notified in writing by the Executive Director. Agencies recommended for funding shall be presented to the Board for approval.
 - Contracts. Agencies awarded funding under this provision shall be contacted in accordance with the policies stated in Section 6.70.

B. Sponsorships

- Conditions for use. Children's Trust of Alachua County (CTAC) wishes to support local
 agencies by providing sponsorships for events and activities supporting children and their
 families. Funds for this special category are limited and denial of any request shall in no
 way be construed as a reflection one of the project submitted or the agency involved.
- Review. The Executive Director or designee will review the application and documentation.
 - 1. Submit a letter on the organization's official letterhead request online by completing the sponsorship webform, signed by an authorized signer, at a minimum of sixty (60) days, but no more than one-hundred and eighty (180) days in advance of the planned activity.
 - Briefly describe the planned event and its relationship to the mission and goals of the CTAC.
 - Include information about the purpose/goals of the event, the estimated impact and number of citizens or community members reached.
- 3. Evaluation. The Executive Director or designee will consider whether the proposal meets the goals and objectives stated by the Trust, whether the event activities address a community need, and whether the costs are commensurate with the impact and reach proposed by the Agency. The Executive Director may consider other criteria in making a recommendation for funding so long as the criteria is explicitly stated in the recommendation.
- 4. Recommendation. The Executive Director or designee has the authority to approve or deny sponsorship requests. Agencies not recommended for funding shall be notified in writing by the Executive Director or designee. Agencies recommended approved for funding will be reported to the Board each month on the Consent Agenda.

 Payment. If approved by the Executive Director, the request and backup are provided to the CTAC Finance Department for processing and payment. - Checks are mailed to the organizati

C. Emergent Needs Fund

- 1. Conditions for use. The emergent needs fund is an opportunity for the Children's Trust of Alachua County to support local providers, offering services to children and their families, when crisis situations may jeopardize their services. Funds in this special category are limited and on a one time only basis during any fiscal year. The denial of any request shall in no way be construed as a reflection of the project submitted or the agency involved.
 - 1. Current funding from the Children's Trust of Alachua County is not a determining factor for this special funding category.
 - Agencies submitting a request must provide services that address the Children's Trust goals and strategies.
 - The intent of the emergency funding is not to make organizations whole or remedy contractual or service errors or omissions with other funders.
 - Emergent needs fund requests are capped at \$20,000, with the exception of requests for large repairs and other needs caused by natural disasters.
 - 0-5. Emergent needs requests submitted to the Children's Trust of Alachua County should only be made as the last resort.
- Review. The Executive Director or designee will review the application and supporting documentation.
 - 1. Submit request online by completing the emergent needs webform, signed by an authorized signer.

2. Requests must include the following.

- 1. Required financial documents, which may include audited financial statements,
- Steps taken by the requesting agency to resolve the emergent need on their own.
- 3. Description of the adverse impact to service delivery if emergent need-funding is not available.

2.3.

- Evaluation. The Executive Director or designee will consider whether the request meets
 the requirements of the application. The Executive Director may consider other criteria in
 making a recommendation for funding so long as the criteria is explicitly stated in the
 recommendation.
- 4. Recommendation. The Executive Director or designee has the authority to approve or deny all requests. Agencies not recommended for funding shall be notified in writing by the Executive Director or designee. Agencies approved for funding will be reported to the Board each month on the Consent Agenda.
- Payment. If approved by the Executive Director, the request and backup are provided to the CTAC Finance Department for processing and payment.

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CHILDREN'S TRUST OF ALACHUA COUNTY RESOLUTION 2023-05

AMENDMENT TO SECTION 6.80 "SPECIAL PROGRAMS" OF THE CHILDREN'S TRUST OF ALACHUA COUNTY'S PROCUREMENT POLICIES

WHEREAS, the Children's Trust of Alachua County (CTAC) developed and approved Resolution 2020-12, Procurement Policies; and

WHEREAS, the Trust desires to update the sponsorship language and continue to fund local events supporting children and their families.

WHEREAS, the Trust desires to include language for the emergent needs fund and establish procedures to support and provide a safety net to providers when crisis situations arise that may jeopardize services to children and their families.

NOW THEREFORE, be it ordained by the Board of Children's Trust of Alachua County, in the State of Florida, as follows:

SECTION 1: <u>AMENDMENT</u> "6.80 Special Programs" of the Children's Trust of Alachua County Board Policies is hereby *amended* as follows:

ADOPTION

6.80 Special Programs

A. Matching / Leveraged Funds

- 1. **Conditions for use.** A proposal for match funding may be received by The Children's Trust either when:
 - 1. The initial funding proposal is offered to the provider from the primary funding source; or
 - 2. After the primary funding source has confirmed the award.
- 2. **Review.** The Executive Director or designee will review the application for documentation verifying that:
 - 1. Match funding is required by the primary funding source.
 - 2. Applicant brings new funds to Alachua County (i.e., not simply replacing an existing match or matching local dollars that already exist in the community).
 - 3. Applicant provides recurring, sustainable, and ongoing resources versus a one-time only match.
- 3. **Evaluation.** The Executive Director or designee will consider whether the proposal meets the stated goals and objectives stated by the Trust, whether the services fill a community need, and whether the costs are commensurate with the outcomes proposed by the Agency. The Executive Director may consider other criteria in making a recommendation for funding so long as the criteria is explicitly stated in the recommendation.
- 4. **Recommendation.** Agencies not recommended for funding shall be notified in writing by the Executive Director. Agencies recommended for funding shall be presented to the Board for approval.
- 5. **Contracts.** Agencies awarded funding under this provision shall be contacted in accordance with the policies stated in Section 6.70.

B. Sponsorships

1. **Conditions for use.** Children's Trust of Alachua County (CTAC) wishes to support local agencies by providing sponsorships for events and activities supporting children and their

families. Funds for this special category are limited and denial of any request shall in no way be construed as a reflection of the project submitted or the agency involved.

- 2. **Review.** The Executive Director or designee will review the application and documentation.
 - 1. Submit a request online by completing the sponsorship webform, signed by an authorized signer, at a minimum of sixty (60) days, but no more than one-hundred and eighty (180) days in advance of the planned activity.
 - 2. Briefly describe the planned event and its relationship to the mission and goals of the CTAC.
 - 3. Include information about the purpose/goals of the event, the estimated impact and number of citizens or community members reached.
- 3. **Evaluation.** The Executive Director or designee will consider whether the proposal meets the goals and objectives stated by the Trust, whether the event activities address a community need, and whether the costs are commensurate with the impact and reach proposed by the Agency. The Executive Director may consider other criteria in making a recommendation for funding so long as the criteria is explicitly stated in the recommendation.
- 4. **Recommendation.** The Executive Director or designee has the authority to approve or deny sponsorship requests. Agencies not recommended for funding shall be notified in writing by the Executive Director or designee. Agencies approved for funding will be reported to the Board each month on the Consent Agenda.
- 5. **Payment.** If approved by the Executive Director, the request and backup are provided to the CTAC Finance Department for processing and payment.

C. Emergent Needs Fund

- 1. Conditions for use. The emergent needs fund is an opportunity for the Children's Trust of Alachua County to support local providers, offering services to children and their families, when in a crisis situation that may jeopardize their services. Funds in this special category are limited and on a one time only basis during any fiscal year. The denial of any request shall in no way be construed as a reflection of the project submitted or the agency involved.
 - 1. Current funding from the Children's Trust of Alachua County is not a determining factor for this special funding category.
 - 2. Agencies submitting a request must provide services that address the Children's Trust goals and strategies.
 - 3. The intent of the emergency funding is not to make organizations whole or remedy contractual or service errors or omissions with other funders.
 - 4. Emergent needs fund requests are capped at \$20,000, with the exception of requests for large repairs and other needs caused by natural disasters.
 - 5. Emergent needs requests submitted to the Children's Trust of Alachua County should only be made as the last resort.
- 2. **Review.** The Executive Director or designee will review the application and supporting documentation.
 - 1. Submit request online by completing the emergent needs webform, signed by an authorized signer.
 - 2. Requests must include the following.
 - 1. Required financial documents, which may include an audited financial statement.
 - 2. Steps taken by the requesting agency to resolve the emergent need on their own.
 - 3. Description of the adverse impact to service delivery if emergent needs funding is not available.
- 3. **Evaluation**. The Executive Director or designee will consider whether the request meets the requirements of the application. The Executive Director may consider other criteria in making a recommendation for funding so long as the criteria is explicitly stated in the recommendation.
- 4. **Recommendation.** The Executive Director or designee has the authority to approve or deny all requests. Agencies not recommended for funding shall be notified in writing by the

- Executive Director or designee. Agencies approved for funding will be reported to the Board each month on the Consent Agenda.
- 5. **Payment**. If approved by the Executive Director, the request and backup are provided to the CTAC Finance Department for processing and payment.

PASSED AND ADOPTED BY THE CHILDREN'S TRUST OF ALACHUA COUNTY BOARD; this 3rd day of April 2023.

	AYE	NAY	ABSENT	NOT VOTING
Tina Certain				
Lee Pinkoson				
Ken Cornell				
Dr. Maggie Labarta				
Dr. Nancy Hardt				
Shane Andrew				
Dr. Patricia Snyder				
Cheryl Twombly				
Hon. Denise Ferrero				
Presiding Officer		Attest		
Tina Certain, Chair Children's Trust of Alachua County	_		iner, Secretary	nua County
Children's Trust of Alachua County Children's Trust of Alachua Coun			iua County	

File Attachments for Item:

11. CDS Family & Behavioral Health Services, Inc. Request



Item:

CDS Family & Behavioral Health Services, Inc. Request

Requested Action:

The Trust is asked to receive the report.

Background

Request made to the Board at the March 20, 2023 meeting for assistance with passenger van (to transport youth to/from school/events), new Gainesville shelter in recreation area, and a solar panel system. Per board policy for unplanned requests, staff reviewed the request for consideration.

Attachments

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Staff recommends CDS apply for funding once the Emergent Needs Funding Opportunity Application opens. The request can be considered at that time.

File Attachments for Item:

12. Continuous Quality Improvement (Bonnie Wagner)



Item:

Continuous Quality Improvement (Bonnie Wagner)

Requested Action:

The Board is asked to receive this update.

Background:

Trust staff has been working in collaboration to develop a tool and process for CQI which includes shared review, reflection, and planning on a regular cyclical basis for all providers and programs. Staff developed an initial draft tool and concept to support the review of shared goals, evaluation results, and identifying ways to improve and better support services and systems. In January, we hosted a provider input session to introduce and gain input on the tool and process. Shortly after we sent out information on the CQI tool and process, individualized CQI reports, and survey link for all providers to have the opportunity to review and provide feedback. This feedback has been used to refine and develop the process further.

Attachments:

CQI Presentation for the Board Meeting on 04-03-2023

Sample Provider CQI Report and Tool – example

Programmatic Impact:

This process will support on-going communication and quality.

Fiscal Impact:

None.

Recommendation:

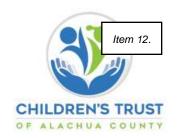
Continue implementation and collaborative refinements.



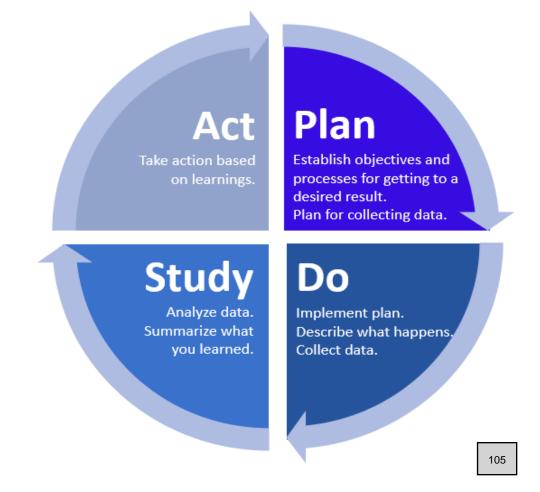
Continuous Quality Improvement

April 3, 2023

What is Continuous Quality Improvement (CQI)?



Continuous quality improvement can be defined as an intentional approach for both learning and driving improvements that will enable us to achieve better outcomes.



Our Vision for CQI



Through the CQI process, the Trust's seeks to:

- ★ Intentionally **review** and **reflect** on performance.
- ★ Generate learnings and collaborative problem solving.
- ★ Better understand how to support organizations.



- ★ Improve administrative processes, service delivery and outcomes.
- ★ Identify **supports** and **resources** to improve the system overall.

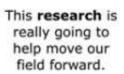
How will CQI help us?



The goal is to build a continuous quality improvement cycle from which we can learn and improve and ultimately build better, more efficient system for serving children.

- Organizations will have an opportunity to review their performance and reflect on their strengths and weaknesses in order to strategize and course-correct.
- The Trust and funded organizations will have a shared understanding of the important components that impact organizational effectiveness and performance.

• The Trust will work in collaboration with funded organizations to support the growth and improvement of programs.





This **evaluation** is really going to help our program become more effective.



Fresh Spectrum

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Component	Item	Trust Staff
Fiscal Health	Invoicing Up to Date: All required invoices have been submitted.	Fiscal Staff
	Timely Invoicing: Invoices are submitted on time.	Fiscal Staff
	Use of Allocation: Percent of funding allocation that has been spent.	Fiscal Staff
Administrative &	Communication supports effective operations.	Contract Manager
Operational	Acknowledgment of funding support from the Trust.	Contract Manager
Population Focus	Program is serving the intended population. The target population and program eligibility vary by contract.	Contract Manager
Service Delivery	Based on site visits and observed documentation, the program is being implemented as expected. Items included in this rating vary based on program type and defined scope of work.	Contract Manager
Performance Measures	How much did we do? Measures vary by initiative/program are discussed and agreed upon during contract negotiations.	Evaluation Coordinat
	How well did we do it? Measures vary by initiative/program are discussed and agreed upon during contract negotiations.	Evaluation Coordinat
	Is anyone better off? Measures vary by initiative/program are discussed and agreed upon during contract negotiations.	Evaluation Coordinat
Data Quality	Quality: Data collected is complete and accurate.	Evaluation Coordinat
	Timeliness: Data is submitted according to due dates outlined in the contract.	Evaluation Coordinat

CQI Report

- Program Name and Description
- Program Scorecard

Rating	Definition	
Mastering Performance is exceptional and substantia above the contract requirements.		
Advancing Performance meets or slightly exceeds contract requirements.		
Emerging	Performance needs improvement to better meet all requirements.	

- Results Summary
- Provider Reflection



The Children's Trust of Alachua County **CQI** Report

Item 12.

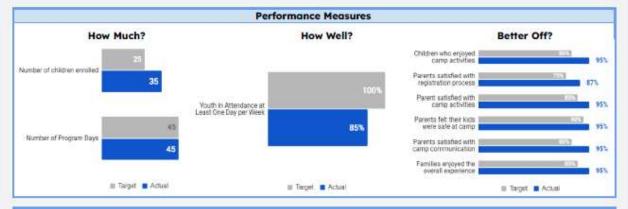
11023- Camp Rainbow Unicorn: Summer Camp

Program Description Camp Rainbow Unicorn is a youth development organization, supervised by professional adults, that strives to foster personal growth for children by providing them fun, safe educational/recreational programs, outdoor experiences and group activities while away from home during the summer months.



FY2022 - Results Summary





Provider Reflection

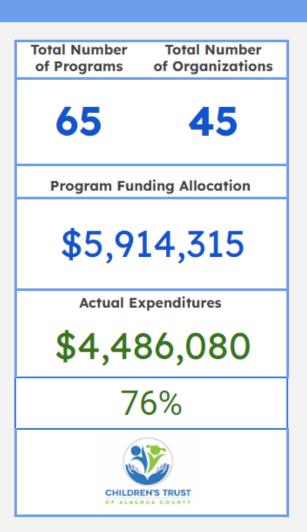
Were there any notable challenges that impacted your meeting operational or programmatic goals? If so, please describe these challenges.

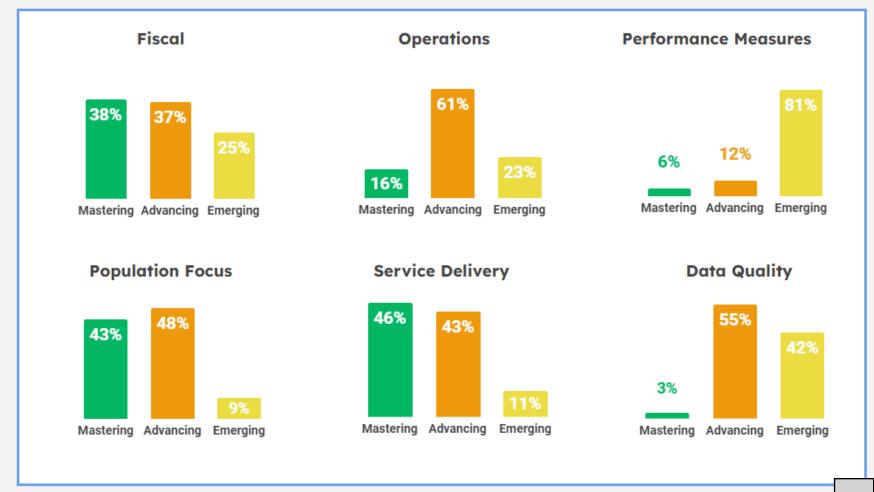
What are some areas of opportunity? What additions or revisions are you planning to enhance your program within the next program year? Please let us know how the Trust or its staff can support you.

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System-Wide Results

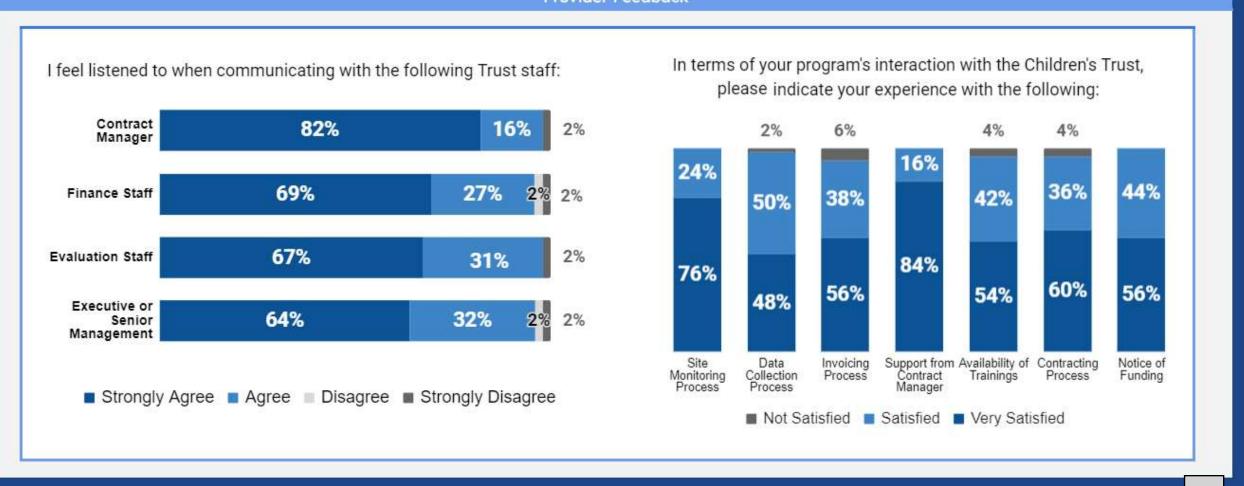
The Children's Trust of Alachua County Overall Program CQI Results





Provider Feedback Supports our CQI

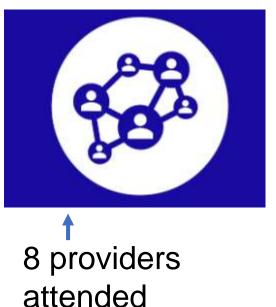
Provider Feedback



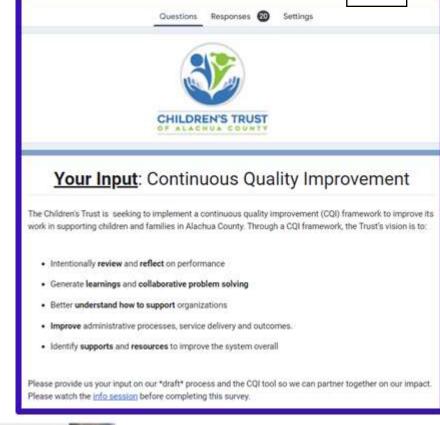
Provider Input

 CQI Input Session on 1/21/23 for all Providers.

 CQI Tool and Reports sent to all Providers on 2/1/23 with request for feedback by 2/17/23.



20 survey responses





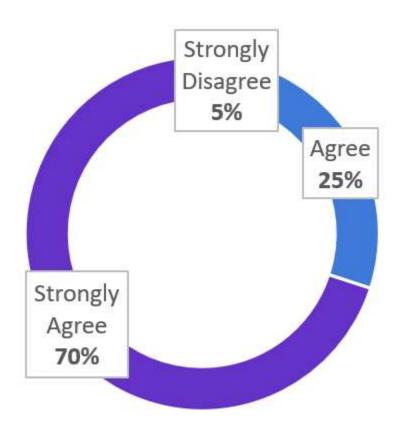
34 video views

112

Item 12.

95% of providers agreed the CQI process would be a helpful way to engage in reflection and establishing goals.





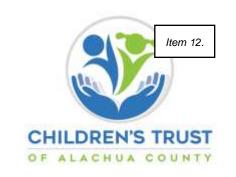
Providers said:

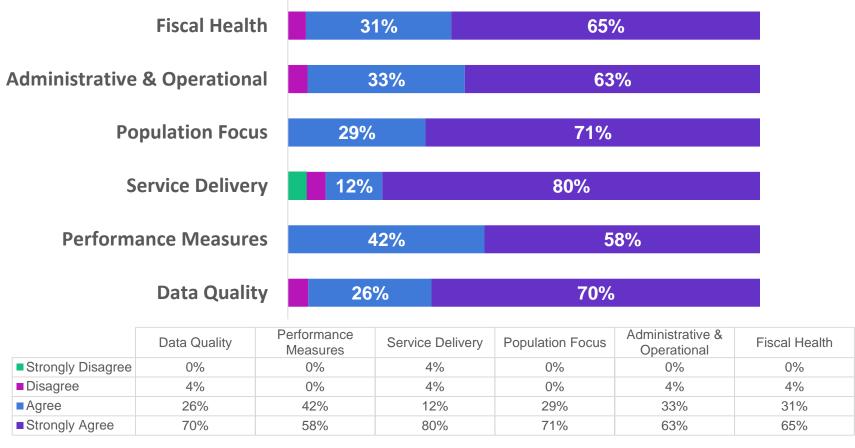
"I really appreciate the time and detail in which this report was created and is being utilized. I feel that there is a better understanding of the expectations and where we are on that spectrum of expectations."

"Great job in creating a data driven approach along with a visual of strengths and weaknesses. Much appreciated!"

"Thank you! This is such a well-rounded performance tool."

Providers also highly endorsed the components included in the tool.



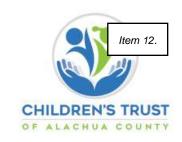


Provider Recommendations & Key Insights



- Objective is reflection and improvement.
- Provide more detailed results (especially in areas for improvement).
- Allow providers to describe challenges they are facing.
- Better understanding of the process.
- Ability to monitor progress along the way.

What do the phases of CQI look like?



Plan	Develop and refine performance measures, processes	
Do	Collect data and site visits	
Study	End of Year reporting, review, and reflection process	
Act	Identify opportunities for improvement	



CQI Process Timeline

October

End of Year data is available



July - September

Take actions to support improvements

January

Programs receive CQI reports

February - June

Discuss opportunities for improvement

Closing and Next Steps





Provide a CQI update to providers



Growth planning and reflecting



New CQI reports in January 2024 with FY23 data



The cycle continues...



The Children's Trust of Alachua County **CQI** Report

Item 12.

11023- Camp Rainbow Unicorn: Summer Camp

Program Description Camp Rainbow Unicorn is a youth development organization, supervised by professional adults, that strives to foster personal growth for children by

> providing them fun, safe educational/recreational programs, outdoor experiences and group activities while away from home during the summer

Sample

Program Scorecard		
Component	Rating	
Fiscal	Advancing	
Operations	Advancing	
Performance Measures	Emerging	
Population Focus	Mastering	
Service Delivery	Mastering	
Data Quality	Emerging	

FY2022 - Results Summary

Fiscal

Invoices Up to Date Yes (not included in rating)

Invoicing Timely Yes (not included in rating) \$13,000

\$ Spent \$ Allocated

\$15,000

Use of Funding Allocation

87%

Operations

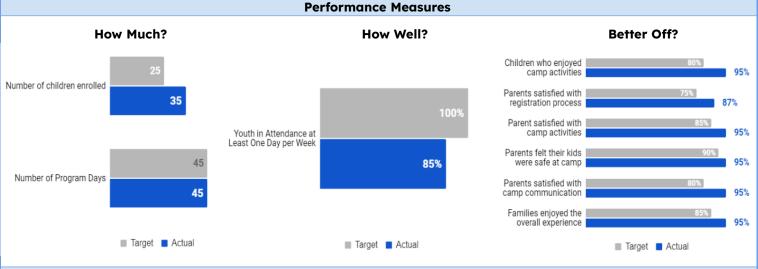
Mastering Communications

Acknowledgement Advancing

Data Quality

Emerging Data Quality Data Timeliness

Mastering



Service Delivery

Environmental Safety

Fully Compliant

Activities

Fully Compliant

Background Check

Fully Compliant

Youth Engagement

Fully Compliant

CPR Certification

Fully Compliant

Scholarship Eligibility

Fully Compliant

Additional Comments

Sample

The Children's Trust of Alachua County CQI Report

Purpose of the Tool and Rating Guidelines

The purpose of CQI is to:

- Intentionally review and reflect on performance.
- Generate learnings and collaborative problem solving.
- Identify supports and resources to improve the system overall.
- Improve administrative processes, service delivery and outcomes.

Rating	Definition

Advancing

Mastering Performance needs improvement to better meet all requirements.

Performance meets or slightly exceeds contract requirements.

Performance needs improvement to better meet all requirements.

CQI Component Overview

Fiscal Health			
Item	Item Detail	Rating Options	
Invoices are	Invoices are Up to Date At the time of review, program has submitted all invoices.	Yes = Submission of invoices is up to date.	
Up to Date		No = Submission of invoices is not up to date.	
Invoice Timeless	At the time of review, the program has submitted all invoices by or before the due date. (Note: Invoices are due by the 15th each month.)	Mastering = All invoices are submitted on time.	
		Advancing = Between 70-99% are submitted on time.	
		Emerging = Less than 70% are submitted on time.	
Use of Funding Allocation	Percent of Trust funding used by the program in accordance with the contract expectations.	Mastering = 90% or more of award expensed.	
		Advancing = Between 60-89% of award expensed.	
	Use of Funding Allocation = Actual Expenditures / Funding Allocation	Emerging = Less than 60%, or use of funds was inconsistent with contract expectations.	

Administrative & Operational		
Item	Item Detail	Rating Options
	Program maintains a working email address and responded within 24 business hours from the time the email was received; has notified the Trust Contract Manager of any changes in a mail taff. Board of Directors, postal mailing address, at a within	Mastering = Communication with Trust staff exceeds contract requirements.
Communication with the Trust		Advancing = Communication with Trust staff meets contract requirements.
	mailing lists utilized for the purpose of announcements, status reports, and the like.	Emerging = Communication with Trust staff does not meet contract requirements.
	Provider acknowledges the Trust's support as specified on the Trust website, including (but not limited to):	Mastering = Multiple, on-going efforts to acknowledge the Trust in ways specified (and beyond).
Acknowledgement of Funding from the Trust	 Trust logo on website with live link Trust logo included in email signature Award acknowledgements in media or social media posts 	Advancing = Specific efforts are made to acknowledge Trust support.
	https://www.childrenstrustofalachuacounty.us/programs/page/provider-resources	Emerging = More effort is needed in acknowledging the Trust's in the ways indicated.

Population Focus			
Item	Item Detail	Rating Options	
Target Population	Population being served is in line with the contract requirements.	Mastering = Population served meets the eligibility criteria stipulated in the contract without deviation.	
	This item varies by initiative, in some instances, one or more of the specifications below may be used to rate this item. • Alachua County Residency	Advancing = Between 90-99% of the population served meets the eligibility criteria stipulated in the contract.	
	Participant AgeScholarship Verification	Emerging = Less than 90% of the population served meet eligibility requirements stipulated in the contract.	

Service Delivery		
Item	Item Detail	Rating Options
	Program is being implemented with quality and according to specification in the contract, including actions indicated to promote program quality and safety.	Mastering = Service delivery and program implementation are exceptional and substantially above the contracted requirements.
Site Visit and Program Monitoring	This item varies by initiative, in some instances, one or more of the specifications below may be used to rate this item. • Staff to Youth Ratio	Advancing = Service delivery & programming meets, or slightly exceeds requirements.
	Delivery of ActivitiesParticipant Engagement	Emerging = Service delivery and program implementation need improvement.

The Children's Trust of Alachua County CQI Report

CQI Component Overview

Performance Measures		
Item	Item Detail	Rating Options
	How much did we do?	Mastering = Program substantially exceeded targets for one or more of the established How Much measures and met targets for all How Much measures.
How Much?	Based on the <u>Results Based Accountability Framework</u> . Measures are discussed and agreed upon during contract negotiations, reviewed during CQI reflection, and vary by initiative & program.	Advancing = Met or slightly exceeded all established How Much targets.
		Emerging = Program did not meet one or more the How Much targets.
	How well did we do? Based on the Results Based Accountability Framework. Measures are discussed and agreed upon during contract negotiations, reviewed during CQI reflection, and vary by initiative & program.	Mastering = Program substantially exceeded targets for one or more of the established How Well measures and met targets for all How Well measures.
How Well?		Advancing = Met or slightly exceeded all established How Well targets.
		Emerging = Program did not meet one or more the How Well targets.
	Is anyone better off? Based on the Results Based Accountability Framework. Measures are discussed and agreed upon during contract negotiations, reviewed during CQI reflection, and vary by initiative & program.	Mastering = Program substantially exceeded targets for one or more of the established Better Off measures and met targets for all Better Off measures.
Better Off?		Advancing = Met or slightly exceeded all established Better Off targets.
		Emerging = Program did not meet one or more of the Better Off targets.

Data Quality		
Item	Item Detail	Rating Options
Data Quality		Mastering = Data quality is exceptional, thorough, and provides or allows for meaningful insights and analysis of the program's impact.
		Advancing = Data quality is complete, accurate, and provides sufficient necessary details on the program's performance as requested.
		Emerging = Data submitted is incomplete, inconsistent, contains errors, or does not provide enough information to determine program performance.
Data Timeliness	Timeliness: Data is being collected and submitted as outlined in the contract	Yes = Data was submitted on or before the due date.
		No = Data was submitted after the due date.

11023- Camp Rainbow Unicorn: Summer Camp

Provider Reflection

Were there any notable challenges that impacted your meeting operational or programmatic goals? If so, please describe these challenges.

What are some areas of opportunity? What additions or revisions are you planning to enhance your program within the next program year? Please let us know how the Trust and its staff can support you.

Sample

File Attachments for Item:

13. Gainesville Bridge Literacy Program Reassignment (Kristy Goldwire)



Item:

Gainesville Bridge Literacy Program Reassignment

Requested Action:

1) The Board is asked to approve the transfer of the Gainesville Bridge Literacy Program.

Background:

The Trust has received a request from Vineyard Christian Fellowship of Gainesville, Inc. to transfer the responsibilities of the Gainesville Bridge Literacy Program, including funding, performance measures, data requirements, etc. to Gainesville Bridge, Inc.

Vineyard Christian Fellowship of Gainesville has new leadership and has expressed interest in the program being completely transferred. Both organizations have agreed to the transfer. No changes in staff or loss in program continuity are expected.

Trust staff are prepared to work with the attorney to transfer the contract in a timely manner to avoid any disruption in services.

Attachments

Letter from Vineyard Christian Fellowship of Gainesville, Inc. Letter from Gainesville Bridge, Inc.

Programmatic Impact:

Goal 2: All children can learn what they need to be successful. **Strategy 2.3:** Support literacy and other academic supports.

Program: Gainesville Bridge Literacy Program

Contract Award: \$42,688 Remaining Budget: \$25,861.80

Fiscal Impact:

\$42,688 FY23

Recommendation:

Staff recommends approval.



March 23, 2023

Marsha Kiner and the Board of Directors Children's Trust of Alachua County 802 NW 5th Ave., Suite 100 Gainesville, FL 32601

Dear Ms. Kiner and the Board of Directors,

Vineyard Christian Fellowship of Gainesville, Inc. would like to assign the current 2022 – 2023 contract from Vineyard Christian Fellowship to The Gainesville Bridge, Inc. (EIN 85-3896568) beginning April 1, 2023.

The administration of the GNV Bridge Literacy program, funded by the Trust since Fall 2020, have always been split between these two organizations. Given recent changes in leadership at the Vineyard Christian Fellowship, leaders of both organizations believe it is necessary that the literacy program's financial and administrative activities be transferred completely to The Gainesville Bridge, Inc. No changes in staff or loss in program continuity for the GNV Bridge Literacy Program is expected from these changes.

Sincerely,

Dr. Michael Raburn

Mill Cal

Chairman

Vineyard Christian Fellowship of Gainesville

- **(**) 352-359-1270
- □ leah@gnvbridge.org
- www.gnvbridge.org

March 24th, 2023

To Whom It May Concern:

The Gainesville Bridge, Inc. (EIN 85-3896568) would like to accept the transfer of the current 2022 – 2023 CTAC contract with the Vineyard Christian Fellowship of Gainesville.beginning April 1, 2023. We agree and accept all the terms of this contract including the scope of services. No changes in staff or loss in program continuity for the GNV Bridge Literacy Program is expected.

Kind regards,

Brent Henderson

GNV Bridge Board President