



CHILDREN'S TRUST REGULAR MEETING AGENDA

May 10, 2021 at 4:00 PM

Cade Museum, 811 S Main St, Gainesville, FL 32601

Call to Order

Roll Call

Agenda Review, Revision and Approval

Approval of the agenda also approves all of the items on the consent agenda.

Consent Agenda

1. [4.5.21 Summer Programming Awards - Scoring Discussion Minutes](#)
2. [4.12.21 Regular Meeting Minutes](#)
3. [April 2021 Checks and Expenditures Report](#)
4. [Approval of Budget Amendment to Direct Community Service Contracts in Excess of 10%](#)

Chairman's Report

Executive Director's Report

5. [Revisions to the Employee Handbook - Resolution 2021-7 Travel Policy](#)
6. [Classification and Compensation Measures - FL Children's Services Councils](#)
7. [Cancellation of RFP 2020-4 Accounting Services; Authorization to Negotiate with Carr, Riggs, and Ingram \(CRI\)](#)

Programs Report

8. [2021 Summer Contracts](#)

Finance Report

9. [FY 2020 Financial Statements and Independent Auditor's Report](#)

Board Member Roundtable

10. [Fiscal Year 2022 Proposed Millage and Tentative Budget](#)

General Public Comments

For Your Information

Items in this section are for informational purposes only and do not require any action by the Trust.

11. [Board Member Attendance YTD](#)
12. [Notes from the Youth Direct Service Provider Workshop on 3.1.2021 with the City of Gainesville](#)
13. [CTAC in the News](#)

Next Meeting Date

Regular Meeting - Monday, June 14, 2021 @ 4:00 PM

Cade Museum, 811 S Main St, Gainesville, FL 32601

Adjournment

Virtual Meeting Information

1) Email public comments to childrenstrust@childrenstrustofalachuacounty.us by 2:00 PM on May 10, 2021.

2) Zoom link to register:

https://us02web.zoom.us/webinar/register/WN_5o1uermlTMq8tQ2SN1rKRQ

3) Phone: Call (346) 248-7799; Meeting ID: 871 5280 3210

4) View on YouTube Live: https://www.youtube.com/channel/UCpYNq_GkjCo9FQo3qR5-SOw

File Attachments for Item:

1. 4.5.21 Summer Programming Awards - Scoring Discussion Minutes



SUMMER PROGRAMMING AWARDS - SCORING DISCUSSION MINUTES

April 05, 2021 at 9:00 AM

DRAFT

Virtual Meeting

Call to Order

Colin Murphy called this meeting to order at 9:00 AM.

Discussion Items

Summer Programming Awards - Scoring Discussion

The review team discussed the applications and scores in order to make recommendations to the Board for funding.

Adjournment

The Clerk of the Trust, adjourned this meeting at 10:58 AM.

Attendee Report

Webinar ID: 831 2754 8250

Colin Murphy, Executive Director
Kristy Goldwire, Director of Program Operations
Ashley Morgan-Daniel, Clerk of the Trust

cmurphy@childrenstrustofalachuacounty.us
kgoldwire@childrenstrustofalachuacounty.us
childrenstrust@childrenstrustofalachuacounty.us

File Attachments for Item:

2. 4.12.21 Regular Meeting Minutes



CHILDREN'S TRUST
OF ALACHUA COUNTY

DRAFT

CHILDREN'S TRUST REGULAR MEETING MINUTES

April 12, 2021 at 4:00 PM

Cade Museum, 811 S Main St, Gainesville, FL 32601

Call to Order

Chair Lee Pinkoson called the meeting to order at 4:00 PM.

Roll Call

PRESENT

Chair Lee Pinkoson
Vice Chair Maggie Labarta
Member Tina Certain
Member Karen Cole-Smith
Member Ken Cornell
Member Nancy Hardt
Member Carlee Simon
Member Patricia Snyder
Member Cheryl Twombly
Member Susanne Wilson Bullard

Agenda Review, Revision and Approval

The Executive Director mentioned the correction on page 62 of the missing zero, he also requested that the Programs Report move before the ED's report to ensure a quorum vote on those items.

Motion made to accept the Consent Agenda with above modifications by Member Certain, Seconded by Member Cornell.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Consent Agenda

1. 2.26.21 On The Way Advisory Board Minutes
2. 3.8.21 Regular Meeting Minutes
3. 3.11.21 Bidders' Conference and Application Training - Summer Programming Minutes
4. 3.25.21 Technical Assistance Open Lab - Summer Programming RFP 2021-03 Minutes
5. 3.26.21 Bidders' Conference - Accounting Services RFP 2021-04 Minutes

6. Approval of Budget Amendment to Direct Community Service Contracts in Excess of 10%
7. March 2021 Checks and Expenditures Report
8. 2nd Quarter FY21 Report to the Alachua County Board of County Commissioners
9. Budget Amendment – Special Revenue Fund

Chairman's Report

10. Board Member Attendance YTD
11. Follow-up meeting with the Gainesville City Commission on May 19, 2021 at 4:00 PM

Motion made to confirm the Joint Special Meeting with the Gainesville City Commission by Vice Chair Labarta, Seconded by Member Cornell.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Executive Director's Report

12. 4.12.21 Executive Director's Report

Finance Report

13. FY 2020 Financial Statements and 2nd Quarter Budget Report

Motion to receive the report made by Member Certain, Seconded by Member Cornell.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Programs Report

14. Match Funds Request

Motion to approve the request for match funding by the Children's Home Society made by Vice Chair Labarta, Seconded by Member Certain.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Motion made by Member Hardt, Seconded by Member Wilson Bullard to ask the Children's Home Society to give a presentation at a future CTAC Board Meeting.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

15. Sponsorship Funds Request

Motion to approve the requests for sponsorship funding made by the Greater Duval Neighborhood Association and the Genesis Family Enrichment Center made by Member Cornell, Seconded by Member Certain.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

16. Summer RFP Funding Recommendations

Motion made by Member Cornell, Seconded by Member Certain, to authorize the Executive Director to negotiate contracts with organizations that scored a 3 or higher, to set a maximum overall award amount of \$1,100,000, to authorize the Executive Director to present the results of the final negotiation on the consent agenda at the May 10, 2021 Board meeting, to authorize the Executive Director to work with the Superintendent to facilitate bus drivers and meals for summer programs and present options at May Board Meeting, and to approve Resolution 2021-5.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Board Member Roundtable

17. Family First Family First Prevention Services Act Presentation - DCF & the Partnership for Strong Families

Tyler Tuszynski (DCF) and Stephen Pennypacker (PFSF) gave presentations.

General Public Comments

For Your Information

Items in this section are for informational purposes only and do not require any action by the Trust.

- 18. News Article: Children's Trust starting to ramp up efforts The Gainesville Sun Editorial Board - March 14, 2021
- 19. News Article: Peabody College faculty awarded \$1.6M grant to examine impacts of practitioner coaching at early learning centers - March 11, 2021
- 20. Hub Community Spotlight: The Children's Trust of Alachua County, FL
- 21. News Article: Council for Exceptional Children Division for Research Honors Dr. Patricia Snyder with Distinguished Researcher Award
- 22. News Article: Celebrating women By Voleer Thomas For The Guardian - March 24, 2021
- 23. News Article: Watson sworn in as Alachua County's 1st new sheriff in 14 years by The Alachua County Today - March 28, 2021 (Judge Susanne Wilson Bullard in photo)

Next Meeting Date

Regular Meeting - Monday, May 10, 2021 @ 4:00 PM
Cade Museum, 811 S Main St, Gainesville, FL 32601

Adjournment

Chair Pinkoson adjourned the meeting at 6:02 PM

Attendee Report

Children's Trust of Alachua County - Regular Board Meeting

4/12/2021 4:00:00 PM - 6:02:49 PM

Webinar ID: 828 8899 1588

Chair Lee Pinkoson
 Vice Chair Maggie Labarta
 Member Tina Certain
 Member Ken Cornell
 Member Nancy Hardt
 Member Carlee Simon
 Member Patricia Snyder
 Member Susanne Wilson Bullard
 Bob Swain
 Todd Hutchison

Colin Murphy
 Ashley Morgan-Daniel
 Nicole Odom
 Dan Douglas
 Kristy Goldwire
 Mia Jones
 Stephen Pennypacker
 Tom Logan
 Amanda Hamilton

Panelist joined by Zoom

Member Karen Cole-Smith
 Member Cheryl Twombly
 Ginger Griffeth
 Tyler Tuszynski

karen.cole-smith@sfcollge.edu
 Cheryl.Twombly@myflfamilies.com
 Ginger.Griffeth@myflfamilies.com
 tyler.tuszynski@myflfamilies.com

Attendees joined by Zoom

Jennifer Mullis
 Remonte Green
 Lauren Hopkins
 Jamie Stormer
 Christi Arrington
 Janalyn Peppel
 Marianne Schmink
 Jamie Edmondson
 Dorothy Thomas
 Sherry Kitchens
 Guy Jopling
 Bob Guerriere
 Rachel Eubanks
 Keri Neel
 Tyler Williams
 Jennifer Libby
 Stevie Doyle
 John S Rollins
 Joyce Peppel
 Autumn Tomas
 Addison Staples
 Elliot Harris

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 jamie_stormer@mbhci.org
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 schmink@ufl.edu
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 joycepeppel@gmail.com
 AUTUMN.TOMAS@ECS4KIDS.ORG
 addison@acesinmotion.org
 eharris@cityofalachua.com

Stephanie Bailes
LaToya JenningsLopez
Sheila Dickison
Maureen Conroy
Jeff Kilpatrick
Alan Paulin
Julia Moderie
Cade Museum2
Cheryl Calhoun
Angela Howard
Lauren Levitt
Kallen Shaw
Stacy Merritt
Julie Moderie
Olivia Hollier
Cade Camera
Pebbles Edelman

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pebbles.edelman@pfsf.org

Joined by phone

13526722761
13522223766
13523390567
13523718002
13522835562

16:04:48 From Children's Trust of Alachua County : Public Comments - Call (346) 248-7799; Enter Meeting ID: 828 8899 1588

16:21:35 From Remonte Green to All panelists : Hello we aren't able to hear the others talking

16:21:48 From Remonte Green to All panelists : Is there a way to them project their voices

16:26:42 From Remonte Green to All panelists : This sounds like a great thing.

17:19:26 From Stacy Merritt to All panelists : I apologize technical difficulties- no questions

17:39:30 From Pebbles Edelman to All panelists : Maggie is absolutely correct. Very expensive to implement, many have small caseloads, turnover of just a couple certified staff can stop the service provision. That is why mental health providers in area are currently not implementing most of these.

17:49:22 From Tyler Tuszynski to All panelists : Thanks Maggie and Pebbles. I do hope we are able to create a system in which this implementation cost barrier can be mitigated.

17:54:21 From Tyler Tuszynski to All panelists : Thank you all for your time and attention. I must jump off and pick up my child. If you have questions please don't hesitate to Let Colin know and we can get you the information.

The Children's Home Society

Performance Measures

Quantity: How Much?	Target
Number of children receiving vision services	50
Number of children receiving primary health services	40
Number of children receiving behavioral health referrals	40
Number of children receiving dental services	50
Number of signed flu mist forms	120
Number of parents participating in student support meetings	50
Quality/Effort: How well are services provided?	Target
% of families satisfied with referral and service process	80%
% of families satisfied with participation in student support meetings	85%
Client Benefits: Is anyone better off	Target
% of staff reporting decrease in instructional time lost for students receiving medical services	25%
% of children receiving Behavioral Health services (those receiving referrals only)	50%
% of families that will report a decrease in the standard amount of time (21days) for receiving Behavioral Health	75%
% of children receiving flu mist	75%
% of children receiving primary health services	80%
Decrease in the % of behavior referrals for children receiving behavioral health services	30%
% of students in behavioral health will demonstrate an increase in functioning based on the Children's Functional Assessment Rating Scale (CFARS)	80%

**CHILDREN'S TRUST OF ALACHUA COUNTY
RESOLUTION 2021-5**

RFP 2021-3 SUMMER PROGRAMMING FUNDING RECOMMENDATIONS

WHEREAS, the Children's Trust of Alachua County (CTAC) developed and approved Resolution 2020-12, Procurement Policies and Resolution 2021-3, Summer RFP 2021-3; and

WHEREAS, the Trust seeks to expand summer programming capacity for low-income families; and

WHEREAS, the Trust is required to approve the recommendations to allow the contract negotiation process to begin, in an amount not to exceed the board's approved award,

NOW THEREFORE, be it ordained by the Board of Children's Trust of Alachua County, in the State of Florida, as follows:

SECTION 1: ADOPTION RFP 2021-3 Summer Programming funding recommendations attached hereto as Exhibit "A" is hereby adopted in its entirety as provided in Exhibit "A" and incorporated herein by this reference.

SECTION 2: AUTHORIZATION The Board of the Children's Trust of Alachua County authorizes the Executive Director to negotiate contracts with the agencies listed in Exhibit "A" in order to obtain the best value for the Children's Trust of Alachua County. The Executive Director shall not negotiate an agreement with any agency in excess of the amounts listed in Exhibit "A" without approval from the Board. Furthermore, the Executive Director shall not negotiate agreements with the agencies listed in Exhibit "A" that, when totaled together, exceed \$1,100,000 without approval from the Board.

SECTION 3: EFFECTIVE DATE This Resolution shall be in full force and effect from April 12, 2021 and after the required approval and publication according to law.

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PASSED AND ADOPTED BY THE CHILDREN'S TRUST OF ALACHUA COUNTY BOARD; this 12th day of April, 2021.

	AYE	NAY	ABSENT	NOT VOTING
Lee Pinkoson	<u>✓</u>	_____	_____	_____
Dr. Maggie Labarta	<u>✓</u>	_____	_____	_____
Tina Certain	<u>✓</u>	_____	_____	_____
Dr. Karen Cole-Smith	<u>✓</u>	_____	_____	_____
Ken Cornell	<u>✓</u>	_____	_____	_____
Dr. Nancy Hardt	<u>✓</u>	_____	_____	_____
Dr. Carlee Simon	<u>✓</u>	_____	_____	_____
Dr. Patricia Snyder	<u>✓</u>	_____	_____	_____
Cheryl Twombly	<u>✓</u>	_____	_____	_____
Susanne Wilson Bullard	<u>✓</u>	_____	_____	_____

Presiding Officer

Lee Pinkoson

Lee Pinkoson (Apr 13, 2021 15:18 EDT)

Lee Pinkoson, Chairman
Children's Trust of Alachua County

Attest

Tina Certain

Tina Certain (Apr 13, 2021 16:14 EDT)

Tina Certain, Treasurer
Children's Trust of Alachua County

2021 Summer RFP – Summary Page



Organization Name	Average Score	Total Request	# Sites	Enrollment	Scholarships (Full)	Per Week	Scholarships (Partial)	Per Week	Total Request Amount (scholarships)	Transportation Reimbursement	Materials Reimbursement	Fieldtrips Reimbursement	Total # of CTAC Scholarship (full and partial)	Totals
Aces in Motion	4	\$23,049	3	\$0	\$14,711	\$209.00	\$1,588	\$209.00	\$16,299	\$750	\$3,000	\$3,000	75	
Boys & Girls Clubs of Northeast Florida	4	\$83,200	2	\$5,000	\$60,000	\$100.00	\$0	\$0	\$60,000	\$4,000	\$7,000	\$7,200	100	
Cade Museum for Creativity & Invention	4	\$15,705	1	\$0	\$10,470	\$349.00	\$5,235	\$174.50	\$15,705	\$0	\$0	\$0	60	
City of Waldo	4	\$5,480	1	\$0	\$0	\$0.00	\$0	\$0.00	\$0	\$2,470	\$1,600	\$1,410	0	
Cultural Arts Coalition	4	\$33,300	1	\$0	\$31,800	\$70.00	\$0	\$0.00	\$31,800	\$500	\$500	\$500	12	
Daysprings Missionary Baptist Church of Gainesville, FL Inc	4	\$60,650	1	\$1,500	\$51,450	\$245.00	\$0	\$0.00	\$51,450	\$500	\$3,000	\$4,200	30	
Deeper Purpose Community Church, Inc	4	\$21,750	1	\$750	\$21,000	\$100.00	\$0	\$0.00	\$21,000	\$0	\$0	\$0	30	
Gainesville Circus Center	4	\$20,880	1	\$4,320	\$8,250	\$275.00	\$4,110	\$137.00	\$12,360	\$3,000	\$1,200	\$0	60	
Gainesville Sports Camp	4	\$5,100	1	\$5,100	\$0	\$0.00	\$0	\$0.00	\$0	\$0	\$0	\$0	30	
Girls Place	4	\$57,750	1	\$2,250	\$24,500	\$175.00	\$28,350	\$135.00	\$32,850	\$1,200	\$200	\$1,250	50	
Good News Arts	4	\$66,960	1	\$0	\$66,960	\$93.00	\$0	\$47.00	\$66,960	\$0	\$0	\$0	720	
Greater Bethel AME Church	4	\$28,450	1	\$0	\$18,375	\$75.00	\$2,450	\$50.00	\$20,825	\$1,400	\$1,500	\$4,725	42	
Greater Duval Neighborhood Association	4	\$24,596	2	\$0	\$16,000	\$243.00	\$0	\$0.00	\$16,000	\$3,200	\$5,181	\$215	13	
I Am Stem	4	\$54,200	1	\$10,200	\$36,000	\$75.00	\$8,000	\$40.00	\$44,000	\$0	\$0	\$0	170	
Kids Count	4	\$15,560	1	\$0	\$12,420	\$115.00	\$0	\$0.00	\$12,420	\$140	\$1,000	\$2,000	36	
Santa Fe Community College	4	\$30,203	1	\$7,800	\$9,363	\$159.00	\$1,440	\$80.00	\$10,803	\$10,600	\$1,000	\$0	78	
The North Central Florida YMCA	4	\$214,720	1	\$4,800	\$144,978	\$174.26	\$20,196	\$144.26	\$165,174	\$41,246	\$3,500	\$0	120	\$ 761,553
Alachua County Board of County Commissioners	3.5	\$109,434	1	\$0	\$83,539	\$275.00	\$0	\$0	\$83,539	\$895	\$25,000	\$0	338	
City of Newberry	3.5	\$29,056	1	\$12,600	\$4,200	\$105.00	\$6,256	\$52.00	\$10,456	\$0	\$5,000	\$1,000	50	
Just for Us Education	3.5	\$61,500	1	\$6,750	\$51,750	\$115.00	\$0	\$0.00	\$51,750	\$0	\$3,000	\$0	90	
Traveling Art Camp	3.5	\$119,250	1	\$0	\$81,000	\$300.00	\$6,750	\$150.00	\$87,750	\$0	\$31,500	\$0	35	\$ 1,080,793
City of Alachua	3	\$144,100	2	\$21,360	\$41,400	\$98.00	\$24,840	\$98.00	\$66,240	\$23,500	\$7,000	\$26,000	160	
Star Center Children's Theatre	3	\$58,750	1	\$28,500	\$20,250	\$150.00	\$7,500	\$100.00	\$27,750	\$500	\$1,500	\$500	40	\$ 1,283,643
DAVID Health and Safety Training Services	2.5	\$2,100	1	\$2,100	\$0	\$0.00	\$0	\$0.00	\$0	\$0	\$0	\$0	12	
Promise Prep Academy	2.5	\$629,600	2	\$11,000	\$327,600	\$360.00	\$0	\$0	\$327,600	\$80,000	\$171,000	\$40,000	110	
Grand Total		\$1,915,343	27	\$124,030	\$1,136,016		\$116,715		\$1,252,731	\$173,901	\$272,681	\$92,000	2,461	
Non-responsive Applications														
Pace Center for Girls, Alachua		\$67,500	1	\$0	\$0		\$67,500		\$67,500	\$0	\$0	\$0	60	



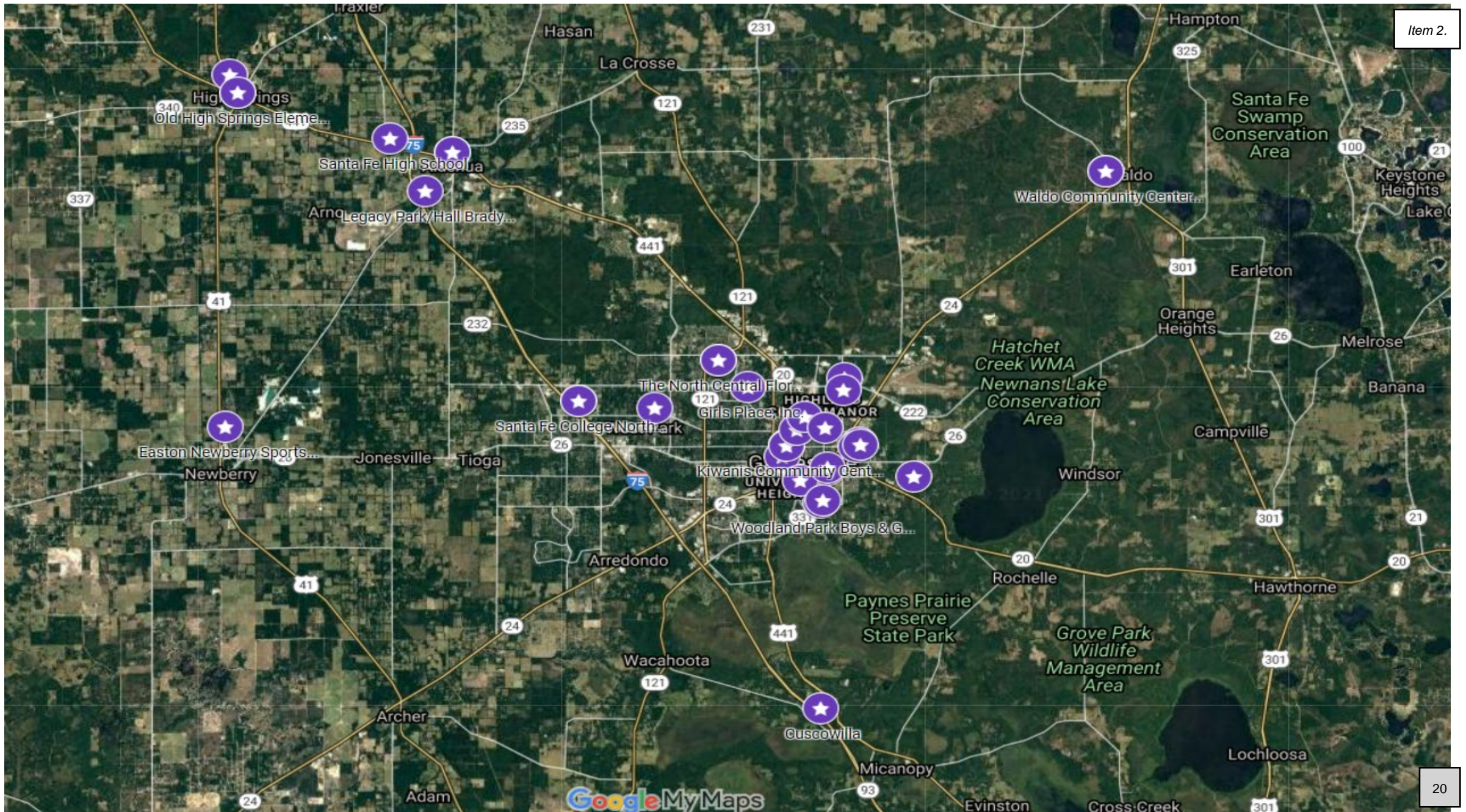
CHILDREN'S TRUST
OF ALACHUA COUNTY

Summer Programming RFP - Recommendations

April 12, 2021

Organization Name	Average Score	Total Request	# of Sites	Total request for Enrollment Fees	Total request for Scholarships	Total Reimbursement Request	Total # of CTAC Scholarship (full and partial)	<div>Item 2.</div> Totals
Aces in Motion	4	\$23,049	3	\$0	\$16,299	\$6,750	75	
Boys & Girls Clubs of Northeast Florida	4	\$83,200	2	\$5,000	\$60,000	\$18,200	100	
Cade Museum for Creativity & Invention	4	\$15,705	1	\$0	\$15,705	\$0	60	
City of Waldo	4	\$5,480	1	\$0	\$0	\$5,480	0	
Cultural Arts Coalition	4	\$33,300	1	\$0	\$31,800	\$1,500	12	
DaySprings Missionary Baptist Church of Gainesville, FL Inc	4	\$60,650	1	\$1,500	\$51,450	\$7,700	30	
Deeper Purpose Community Church, Inc	4	\$21,750	1	\$750	\$21,000	\$0	30	
Gainesville Circus Center	4	\$20,880	1	\$4,320	\$12,360	\$4,200	60	
Gainesville Sports Camp	4	\$5,100	1	\$5,100	\$0	\$0	30	
Girls Place	4	\$57,750	1	\$2,250	\$52,850	\$2,650	50	
Good News Arts	4	\$66,960	1	\$0	\$66,960	\$0	720	
Greater Bethel AME Church	4	\$28,450	1	\$0	\$20,825	\$7,625	42	
Greater Duval Neighborhood Associations	4	\$24,596	2	\$0	\$16,000	\$8,596	13	
I Am Stem	4	\$54,200	1	\$10,200	\$44,000	\$0	170	18

Organization Name	Average Score	Total Request	# of Sites	Total request for Enrollment Fees	Total request for Scholarships	Total Reimbursement Request	Total # of CTAC Scholarship (full and partial)	<div>Item 2.</div> Totals
Kids Count	4	\$15,560	1	\$0	\$12,420	\$3,140	36	
Santa Fe Community College	4	\$30,203	1	\$7,800	\$10,803	\$11,600	78	
The North Central Florida YMCA	4	\$214,720	1	\$4,800	\$165,174	\$44,746	120	\$ 761,553
Alachua County Board of County Commissioners	3.5	\$109,434	1	\$0	\$83,539	\$25,895	338	
City of Newberry	3.5	\$29,056	1	\$12,600	\$10,456	\$6,000	50	
Just for Us Education	3.5	\$61,500	1	\$6,750	\$51,750	\$3,000	90	
Traveling Art Camp	3.5	\$119,250	1	\$0	\$87,750	\$31,500	35	\$ 1,080,793
City of Alachua	3	\$144,100	2	\$21,360	\$66,240	\$56,500	160	
Star Center Children's Theatre	3	\$58,750	1	\$28,500	\$27,750	\$,2500	40	\$ 1,283,643
DMD Health and Safety Training Services	2.5	\$2,100	1	\$2,100	\$0	\$0	12	
Promise Prep Academy	2.5	\$629,600	2	\$11,000	\$327,600	\$171,000	110	
Grand Total		\$1,915,343	27	\$124,030	\$1,252,731	\$272,681	2,461	
			Non-responsive Applications					
Pace Center for Girls, Alachua		\$67,500	1	\$0	\$67,500	\$0	\$60	19



File Attachments for Item:

3. April 2021 Checks and Expenditures Report

**Item:**

April 2021 Checks and Expenditures Report

Requested Action:

The Trust is asked to receive the report.

Background

Resolution 2020-2 requires that "All checks for expenditures or contracts which have not been expressly approved by the Trust shall be reported to the Trust on a monthly basis. The report may be under the consent agenda subject to being removed for further discussion."

Attachments

April 2021 Bank Activity Report

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Receive the Report

Item 3.

Children's Trust of Ala Cty LIVE
Bank Account Activity Report
Reconciled & Un-Reconciled
From Date: 04/01/2021 - To Date: 04/30/2021

Bank	Bank Account						
Bank of America	ZBA Accounts Payable						
Deposits: Date		Type	Deposit Information		Description	Department	Amount
No Transactions Exist							
Checks: Status	Check Number	Payment Date	Reconciled	Source	Payee Name	Amount	
Open	10348	04/02/2021		Accounts Payable	ALACHUA COUNTY BOCC	2,720.31	
Open	10350	04/02/2021		Accounts Payable	BANK OF AMERICA	163.37	
Open	10351	04/02/2021		Accounts Payable	CDW GOVERNMENT	4,216.34	
Open	10352	04/02/2021		Accounts Payable	Constangy, Brooks, Smith, & Prophete LLP.	4,162.20	
Open	10353	04/02/2021		Accounts Payable	First Florida Insurance Brokers LLC	200.00	
Open	10354	04/02/2021		Accounts Payable	Health Equity Inc	75.00	
Open	10355	04/02/2021		Accounts Payable	REAL ESTATE ACQUISITION FOR CHILDREN, LLC	260.00	
Open	10356	04/09/2021		Accounts Payable	ALACHUA COUNTY SHERIFFS OFFICE	5,432.54	
Open	10357	04/09/2021		Accounts Payable	Copyfax of Gainesville, Inc.	163.76	
Open	10358	04/09/2021		Accounts Payable	University of Florida Board of Trustees	3,346.00	
Open	10359	04/09/2021		Accounts Payable	University of Florida Board of Trustees	26,016.00	
Open	10360	04/19/2021		Accounts Payable	ALACHUA COUNTY BOCC	2,721.83	
Open	10361	04/19/2021		Accounts Payable	Alachua County Tax Collector	6,010.64	
Open	10362	04/19/2021		Accounts Payable	CHILDREN BEYOND OUR BORDERS, INC.	58.50	
Open	10363	04/19/2021		Accounts Payable	CULTURAL ARTS COALITION INC.	465.72	
Open	10364	04/19/2021		Accounts Payable	GAINESVILLE REGIONAL UTILITIES	136.92	
Open	10365	04/19/2021		Accounts Payable	GAINESVILLE REGIONAL UTILITIES	700.00	
Open	10366	04/19/2021		Accounts Payable	MERIDIAN BEHAVIORAL HEALTHCARE INC	8,907.69	
Open	10367	04/19/2021		Accounts Payable	PAGE CENTER FOR GIRLS INC	9,258.00	
Open	10368	04/19/2021		Accounts Payable	University of Florida Board of Trustees	311.00	
Open	10369	04/19/2021		Accounts Payable	University of Florida Board of Trustees	3,360.00	
Open	10370	04/23/2021		Accounts Payable	ALACHUA COUNTY BOCC	7,660.22	
Open	10371	04/23/2021		Accounts Payable	Ameris Bank	3,005.51	
Open	10372	04/23/2021		Accounts Payable	BOYS & GIRLS CLUBS OF NE FL, INC	4,364.12	
Open	10373	04/23/2021		Accounts Payable	City of Alachua	17,545.60	
Open	10374	04/23/2021		Accounts Payable	Dygett, Jill	844.00	
Open	10375	04/23/2021		Accounts Payable	HEALTHY START OF NORTH CENTRAL FL	16,457.84	
Open	10376	04/23/2021		Accounts Payable	PAGE CENTER FOR GIRLS INC	9,257.96	
Open	10377	04/23/2021		Accounts Payable	Partnership for Strong Families	4,552.94	
Open	10378	04/23/2021		Accounts Payable	REAL ESTATE ACQUISITION FOR CHILDREN, LLC	2,375.00	
Open	10379	04/23/2021		Accounts Payable	VINEYARD CHRISTIAN FELLOWSHIP OF GAINESVILLE, INC	8,970.00	
Open	10380	04/30/2021		Accounts Payable	Ameris Bank	2,260.05	
Open	10381	04/30/2021		Accounts Payable	Constangy, Brooks, Smith, & Prophete	6,020.00	

Open	10382	04/30/2021	Accounts Payable	LLP.	78
Open	10383	04/30/2021	Accounts Payable	Health Equity Inc	78
				Level Up Impact Group, LLC	12,500.00
					\$174,614.06

EFTs: Status	EFT Number	Payment Date	Reconciled	Source	Payee Name	Amount
Open	43	04/02/2021		Accounts Payable	AlphaStaff Inc.	17,015.92
Open	44	04/02/2021		Accounts Payable	ICMA	470.96
Open	45	04/06/2021		Accounts Payable	Health Equity Inc	45.00
Open	46	04/12/2021		Accounts Payable	Health Equity Inc	624.22
Open	47	04/16/2021		Accounts Payable	AlphaStaff Inc.	16,678.83
Open	48	04/16/2021		Accounts Payable	ICMA	441.01
						\$35,275.94

Returned Checks: Date Payer Check Number Amount

No Transactions Exist

Wire Transfers: Type Date Vendor Description Internal Account Amount

No Transactions Exist

Adjustments: Type Date Description Amount

No Transactions Exist

File Attachments for Item:

4. Approval of Budget Amendment to Direct Community Service Contracts in Excess of 10%

**Item:**

Approval of Budget Amendment to Direct Community Service Contracts in Excess of 10%

Requested Action:

The Trust is asked to approve Budget Amendment Requests

Background

Resolution 2020-18, which amends section 6.70 "Contract Amendments" of the Procurement Policies, requires that the Board approve Budget Amendment Request for Direct Community Services contract that move funds between line items in excess of 10% of the contract amount.

Attachments

Request for Contract # 11550 – City of Gainesville – Parks, Recreation and Cultural Affairs Department

Programmatic Impact:

N/A

Fiscal Impact:

N/A

Recommendation:

Staff recommends approval



CITY OF GAINESVILLE

Parks, Recreation and Cultural Affairs
a CAPRA Accredited Agency

April 28, 2021

To the Children's Trust of Alachua County:

In spring 2020, the City of Gainesville's Parks, Recreation and Cultural Affairs Department's Recreation Division received funding for summer camp expansion (Contract # 11550) from the Children's Trust. Due to COVID-19 complications, we were unable to expand summer camps and received an extension through the 2021 fiscal year. This year, our summer camps have approved capacities that are close to our pre-covid levels, so we are unable to expand capacity once again. I am requesting approval for a budget amendment to expand capacity of a new Summer Teen Night Pilot program that we will be offering this year as a way to offer more services to our neighbors.

This program will be run for approximately 3-4 hours each night, 2-3 nights each week for 5-6 weeks. Currently, we are planning for offering the pilot program at one location, but we would like to expand services to an additional location if able, one for middle school and one for high school aged youth. Our structure will be a 10-1 staff to youth ratio with a maximum capacity of 30 youth at each location. We will utilize one PRCA community centers as a primary location for each age group, but may have several events and opportunities at the MLK Jr Multipurpose Center and other available park locations as well. As a pilot program, we will offer this opportunity at no cost to our neighbors.

The primary goal of the pilot program is to provide positive and engaging activities for our teen neighbors during evening hours during the summer. Planned activities will vary from night to night, but may include such experiences as basketball tournaments, game or movie nights, pool parties, community service events, bowling nights, and other recreational or enrichment field trips. Participant and community engagement will play a vital role in activity planning through the program to ensure we are meeting the needs of both the youth and community.

Best regards,

William Marcantel
Recreation Manager, Parks, Recreation and Cultural Affairs Department

cc: Roxana Gonzalez, Interim Parks, Recreation and Cultural Affairs Director



CHILDREN'S TRUST
OF ALACHUA COUNTY

BUDGET REVISION AND AMENDMENT REQUEST FORM

A Budget Amendment Request Form must be submitted for CTAC approval. Please answer the questions below to support your request.

Organization Name: City of Gainesville PRCA; Recreation Division
Project Title: Summer Camp Expansion
Request for Award ID: RFA No. 20-937
Contract Agreement Number: #11550
Budget Contact Name & Phone: William Marcantel, 352-393-8526
Request Date: 4/27/2021

Email Address: marcantelwp@cityofgainesville.org

Preparer's Phone: 352-393-8526

Revision # (1, 2, 3)

Amendment # 2 10/16/2020

Please answer the following qualifying questions (IF REQUESTING AMENDMENT TO ORIGINAL AWARD AMOUNT)

- 1 Is there a change in the scope or the objective of the project?
- 2 Is there a change in key personnel specific to the award amount?
- 3 Does this budget amendment or the cumulative sum of amendments increase the budget more than 10% of award amount



Select Yes/No

Yes

No

No

If your answer is "Yes" to at least one of the above questions, STOP & CONTACT CTAC TO DISCUSS YOUR REQUEST.

PROJECT BUDGET	Approved Budget	Expensed Y-T-D	INCREASE/DECREASE AMOUNT	NEW LINE AMOUNT
Personnel Expenses				
Salaries & Wages				
(List position and indicate FT or PT)				
Temporary Recreation Asst, PT	8,662.00	-	440.00	9,102.00
	-	-	-	-
	-	-	-	-
	-	-	-	-
Total Salaries & Wages	\$ 8,662.00	\$ -	\$ 440.00	\$ 9,102.00
Total Personnel Expenses (Amendment)				
	\$ 8,662.00	\$ -	\$ 440.00	\$ 9,102.00
Operating Expenses (Non-Personnel) Items				
<i>must match budget narrative</i>				
Materials and Supplies	5,360.00	-	(2,360.00)	3,000.00
Field Trip Expenses	-	-	3,600.00	3,600.00
Food	-	-	3,600.00	3,600.00
	-	-	-	-
Van Rentals	5,280.00	-	(5,280.00)	-
	-	-	-	-
Other Operating Expenses (List Below):	-	-	-	-
Capital	-	-	-	-
Total Operating Expenses	\$ 10,640.00	\$ -	\$ (440.00)	\$ 10,200.00
TOTAL EXPENSES				
(Personnel + Operating)	\$ 19,302.00	\$ -	\$ -	\$ 19,302.00
TOTAL ORIGINAL BUDGET	\$ 19,302.00			
INCREASE AMOUNT				
DECREASE AMOUNT				
INCREASE/DECREASE TOTAL	\$ 7,640.00			
PERCENTAGE OF ORIGINAL BUDGET	40%			

For Office Use Only

Yes/No (Dropdown Box)

Request Approved:

Request Denied:

CTAC Board Approval Date if applicable:

Authorized Approver:

Submit Amendment Request To:

Colin Murphy, Executive Director

invoice@childrenstrustofalachuacounty.us

Children's Trust of Alachua County

Attn: Finance & Administration

PO Box 5669

Gainesville, FL 32627

(Email Preferred Method)

Or Mail to PO Box

Vendor #

File Attachments for Item:

5. Revisions to the Employee Handbook - Resolution 2021-7 Travel Policy

**Item:**

Revisions to the Employee Handbook

Requested Action:

The Trust is asked to approve Resolution 2021-7 revising the employee handbook.

Background

At the August 3, 2020 Board meeting, the Trust approved the employee handbook via Resolution 2020-8. The suggested revision adds Section 8.110 "Travel Policy" to include policies and procedures to authorize and reimburse travel expenditures for CTAC approved business expenses.

Attachments

Resolution 2021-7

Programmatic Impact:

N/A

Fiscal Impact:

These expenses will be estimated and included in the proposed budget for Fiscal Year 2022.

Recommendation:

Staff recommends approval

**CHILDREN'S TRUST OF ALACHUA COUNTY
RESOLUTION 2021-7**

ADOPTION OF CHANGES TO THE EMPLOYEE HANDBOOK

WHEREAS, the Children's Trust of Alachua County Adopted an Employee Handbook through Resolution 2020-8; and

WHEREAS, the Children's Trust of Alachua County desires to make changes to the Employee Handbook;

NOW THEREFORE, be it ordained by the Board of Children's Trust of Alachua County, in the State of Florida, as follows:

SECTION 1: **ADOPTION** “8.110 Travel Policy” of the Children's Trust of Alachua County Employee Handbook is hereby *added* as follows:

A D O P T I O N

8.110 Travel Policy

This policy will be used to authorize and obtain reimbursement of travel expenses for employees of the Trust, potential employees traveling to interview with the Trust, hired consultants, other authorized persons, or board members traveling on behalf of the Trust. It is the policy of the Children’s Trust of Alachua County to ensure equitable standards, effective controls, uniform procedures, proper accounting, and compliance with state and federal law for CTAC travelers. Employee travel-related expenses will be authorized only if the purpose of the travel is clearly consistent with the mission of the Trust. In the event of a conflict between the terms of this document and the terms of §112.061, F.S. 2020, the latter shall prevail.

The traveler must choose the most economical method of travel for each trip, keeping in mind the nature of the business, efficiency (time, impact on productivity, cost of transportation, and per diem), the number of people making the trip, and the amount of CTAC equipment or material to be transported.

The Trust’s policy is to reimburse for reasonable and necessary business expenses incurred in the course of business activities performed on behalf of the Trust. All travel must be booked at the lowest price, flights must be booked in economy class, hotels must be reserved at the lowest single room rate, and rental cars must be booked in the compact class. An upgrade is permitted when it is offered at no additional cost, it makes the overall costs of travel lower, or if the basic option is not available. All these exceptions must be explained and approved in writing by the Executive Director or their designee. Optional upgrades must be purchased at the traveler’s personal expense.

A. Definitions

1. Assigned headquarters means the employee's permanent job location.
2. Class A travel means continuous travel of 24 hours or more away from official headquarters.
3. Class B travel means continuous travel of less than 24 hours which involves overnight absence from official headquarters.
4. Class C travel means travel for short or day trips where the traveler is not away from their assigned headquarters overnight, which includes commuting to an alternate work site.
5. Official headquarters is the city or town in which an office is located specified by §112.061 (4), F.S. 2020.

6. Travel Authorization Form means the standard form to be completed by the traveler before departure. This form includes the purpose, destination, dates, and estimated costs associated with the requested travel.
7. Travel Reimbursement Form means the form submitted by the traveler for reimbursement of eligible expenses.
8. Traveler means any individual authorized to receive travel reimbursement.

B. Travel Authorization Form

All travel outside of Alachua County requires a Travel Authorization Form signed by an immediate supervisor and the Executive Director or their designee. A copy must then be given to the Finance Department.

C. Lodging

Travelers may stay in hotels recommended by the event they are attending, or in competitively priced lodging for a particular geographic location. Travelers should request government rates (may be called GOV, CONUS, or per diem rates): <https://www.gsa.gov/travel/plan-book/per-diem-rates>. Travelers who share a room and split the cost must claim actual expenses rather than per diem. Supervisors cannot require travelers to share accommodations. Reservations may be held by either a CTAC purchasing card or a personal credit card.

D. Cancellations/Changes

In the case of a need to change or cancel a reservation, it is the employee's responsibility to do so as soon as possible in order to avoid any fees, to request and record change/cancellation numbers, and to request refunds or credits if at all possible.

E. Meals

Per diem or actual costs for meals will only be paid during the period of time spent outside of Alachua County on Trust business. You may find the requisite hours of travel that correspond to each per diem meal at §112.061(5)(b), F.S. 2020: <https://www.flsenate.gov/Laws/Statutes/2020/112.061>. Meals are not reimbursable if the traveler is lodging in a personal residence with meals provided at no cost, or if the costs of meals are included in the total cost of a conference or meeting registration.

F. Mileage

Mileage is reimbursable for business use of an employee's personal vehicle; however, standard commuting costs must be deducted from their mileage reimbursement calculation. Standard commuting costs are the excess cost associated with miles traveled (round-trip) between the employee's primary residence (i.e. address on record) and the employee's assigned headquarters. Online mapping between locations may be required to substantiate mileage to/from the approved destination(s). Mileage will be reimbursed at the rate at the time the expense was incurred. You may find the approved mileage reimbursement rate at: <https://www.gsa.gov/mileage>.

G. Other Reimbursable Expenses

Miscellaneous expenses are reimbursable when they are ordinary and necessary to accomplish the official business purpose of a trip. These include parking fees, tolls, taxi fares, and communication expenses, etc.

H. Sales Tax

The Trust is registered in the State of Florida as exempt from Florida tax; all travelers should have a copy of the CTAC Tax Exempt Certificate to present when making reimbursable purchases. The employee should pay with their CTAC purchasing card, if assigned, to ensure there is no sales tax included. If the traveling employee does not have an assigned purchasing card, hotels and other applicable advance purchases should be booked with the assistance of the CTAC administrative staff.

I. Tips

All customary tips are at the discretion of the traveler and not eligible for reimbursement.

J. Travel Paid by Other Entity

Any eligible CTAC travel expenses that are paid for or reimbursed directly to the traveler by another entity or agency are not eligible expenses for reimbursement by the CTAC.

K. Vacation Combined with CTAC Travel

When a traveler combines CTAC travel with a personal vacation, they must clearly segregate expenses and time associated with each. Travelers may only request reimbursement for business expenses.

L. Travel Reimbursement Form

Original receipts are required for all expenses, except for per diem meal allowances and mileage reimbursement. Expenses not substantiated by the required receipts and/or documentation will not be reimbursed and will be considered as a personal expense. In the event a receipt is lost, a written statement explaining why the original receipt is not available and that reimbursement has not been previously received must be attached to the form.

The policies outlined below are not expected to address every issue, exception, or contingency that may arise in the course of the Trust's business. The prevailing standard dealing with exceptions is the exercise of good and reasonable judgment in the use and stewardship of the Trust's resources.

SECTION 2: **EFFECTIVE DATE** This Resolution is effective as of May 10, 2021.

PASSED AND ADOPTED BY THE CHILDREN'S TRUST OF ALACHUA COUNTY BOARD; this 10th day of May, 2021.

	AYE	NAY	ABSENT	NOT VOTING
Lee Pinkoson	_____	_____	_____	_____
Dr. Maggie Labarta	_____	_____	_____	_____
Tina Certain	_____	_____	_____	_____
Dr. Karen Cole-Smith	_____	_____	_____	_____
Ken Cornell	_____	_____	_____	_____
Dr. Nancy Hardt	_____	_____	_____	_____
Dr. Carlee Simon	_____	_____	_____	_____
Dr. Patricia Snyder	_____	_____	_____	_____
Cheryl Twombly	_____	_____	_____	_____
Susanne Wilson Bullard	_____	_____	_____	_____

Presiding Officer

Attest

Lee Pinkoson, Chairman
Children's Trust of Alachua County

Tina Certain, Treasurer
Children's Trust of Alachua County

File Attachments for Item:

6. Classification and Compensation Measures - FL Children's Services Councils

Q1	Q2	Q3	Q4	Q5	Q6
Do you have a formal job classification process?	Do you have a formal pay plan with pay grades based on job classifications?	Do you have an employee evaluation process?	Please check all the components in your employee evaluation system. 1. Performance report for specific goals 2. 360 Feedback 3. Community/Provider Feedback 4. Other (please specify)	Do you have a process for increasing employee salaries?	Please check all of the ways your employees could have their salary increased at your organization. 1. Cost-of-Living Adjustment 2. Performance Evaluation 3. Promotion 4. Other (please specify)
Yes	Yes	Yes	Performance report for specific goals	Yes	Cost-of-Living Adjustment Promotion
Yes	Yes	Yes	Performance report for specific goals	Yes	Cost-of-Living Adjustment Promotion We have adjusted salaries periodically based on salary surveys
No	No Our current pay ranges were established based on a Salary Study done by CSCSL in 2019.	Yes	Performance report for specific goals 360 Feedback Organizational Core Values	Yes Annual Merit increases base on the scoring instrument impeded in the Performance Evaluation forms	Performance Evaluation Promotion
Yes	Yes	Yes	360 Feedback Pay for performance - Results	Yes	Cost-of-Living Adjustment Performance Evaluation Promotion
Yes	Yes	Yes	Performance report for specific goals done quarterly - also includes Professional Development progress and department metrics	Yes	Cost-of-Living Adjustment Performance Evaluation
Yes	Yes	Yes	Performance report for specific goals 360 Feedback	Yes Merit-based salary increase	Performance Evaluation Salary adjustments
Yes	Yes	Yes	Performance report for specific goals Core competencies, goals (linked to organizational goals), and learning plan goals	Yes Based on scores - evaluation	Performance Evaluation Promotion

Q7	Q8	Q9	Q10	Q11	Q12
Do you have a policy of yearly Cost-of-Living increases for your employees?	If yes, what scale or benchmark do you use?	If no, how do you decide whether to give cost-of-living increases?	Do you give bonuses in addition to or apart from salary increases?	If yes, please describe what kind of bonuses.	Which organization do you represent?
No	N/A	N/A	No	N/A	Hillsborough
Yes	The CPI for our region	N/A	No We did up until this fiscal year. Last year we decided to eliminate bonuses and increase everyone's base salary by their normal bonus amount. This would benefit them for FRS / retirement and we felt our workers were not driven to work harder due to the bonus. They are just a hard working group.	When we did bonuses, they were on top of the COLA and were up to 5% based on their performance appraisal score.	Broward
No	N/A	N/A We do not adjust salaries for cost of living, annual salary increases are base on merit and performance.	No	N/A	Martin
No	N/A	N/A	No	N/A	Manatee
No	N/A	surveying other local entities	No there are State requirements for bonuses which including telling everyone ahead of time and offering to all	N/A	St. Lucie
No	N/A	N/A	Yes Separate from salary increases	End of year bonus and employee of the year bonus	Miami-Dade
No	N/A	Our Board (CSCPBC) wants increases based on performance evaluations only	No	N/A	Palm Beach

File Attachments for Item:

7. Cancellation of RFP 2020-4 Accounting Services; Authorization to Negotiate with Carr, Riggs, and Ingram (CRI)

**Item:**

Cancellation of RFP 2020-4 Accounting Services; Authorization to Negotiate with Carr, Riggs, and Ingram (CRI)

Requested Action:

The Trust is asked to 1) authorize the cancellation of RFP 2020-4 due to receiving no responses, and 2) authorize the Executive Director to begin contract negotiations with Carr, Riggs, and Ingram.

Background

On March 23, 2021 the Trust issued RFP 2020-4 Accounting Services. Responses were due on April 13, 2021. The CTAC did not receive any responses.

The Director of Finance spoke with potential bidders and, in consultation with the Executive Director, have determined that it is in the best interest to begin negotiations with the firm of Carr, Riggs, and Ingram (CRI). CTAC policy 6.60 B (3) exempts from competitive procurement "all Supplies or Services purchased at a Price established by the Florida Department of Management Services (DMS), or at a Price equal to or less than the Price established by the state agency." CRI appears on the DMS -approved contract list for financial and performance audit consulting services. The Executive Director will bring back to the CTAC for approval a contract negotiated in accordance with the DMS-approved pricing.

Attachments

None

Programmatic Impact:

None

Fiscal Impact:

TBD

Recommendation:

Staff recommends approval

File Attachments for Item:

8. 2021 Summer Contracts

**Item:**

2021 Summer Contracts

Requested Action:

The Trust is asked to receive the summer contract updates.

Background:

The Children's Trust of Alachua County released its 2021 Summer RFP with the intentions of funding summer camp providers offering a range of programming activities. The RFP was approved by the Board on March 8, 2021. Final applications were due Tuesday, March 30 by 6pm ET. Twenty-six (26) providers submitted applications. 23 providers scored a 3 or higher. The Trust authorized the Executive Director to begin contract negotiations with organizations that scored a 3 or higher.

Attachments:

Contract summary list

Programmatic Impact:

To expand access to safe and enriching summer programming that offers a wide range of activities to children from low-income families living in Alachua County.

Fiscal Impact:

\$1,100,000 for FY2021

Recommendation:

Receive the information

Organization Name	Average Score	Total Request	Actual	Difference	# Kids
Aces in Motion	4	\$23,049	\$22,691	\$358	75
Boys & Girls Clubs of Northeast Florida	4	\$83,200	\$83,200	\$0	100
Cade Museum for Creativity & Invention	4	\$15,705	\$15,705	\$0	60
City of Waldo	4	\$5,480	\$5,480	\$0	50
Cultural Arts Coalition	4	\$33,300	\$33,300	\$0	12
DaySprings Missionary Baptist Church of Gainesville, FL Inc	4	\$60,650	\$60,650	\$0	30
Deeper Purpose Community Church, Inc	4	\$21,750	\$21,750	\$0	30
Gainesville Circus Center	4	\$20,880	\$16,000	\$4,880	60
Gainesville Sports Camp	4	\$5,100	\$5,100	\$0	30
Girls Place	4	\$57,750	\$57,750	\$0	50
Good News Arts	4	\$66,960	\$44,640	\$22,320	480
Greater Bethel AME Church	4	\$28,450	\$28,135	\$315	42
Greater Duval Neighborhood Association	4	\$24,596	\$24,596	\$0	13
I Am Stem	4	\$54,200	\$54,200	\$0	170
Kids Count	4	\$15,560	\$15,560	\$0	36
Santa Fe Community College	4	\$30,203	\$25,203	\$5,000	78
The North Central Florida YMCA	4	\$214,720	\$171,278	\$43,442	120
Alachua County Board of County Commissioners	3.5	\$109,434	\$76,322	\$33,112	266
City of Newberry	3.5	\$29,056	\$0	\$29,056	0
Just for Us Education	3.5	\$61,500	\$38,400	\$23,100	60
Traveling Art Camp	3.5	\$119,250	\$99,750	\$19,500	35
City of Alachua	3	\$144,100	\$100,060	\$44,040	160
Star Center Children's Theatre	3	\$58,750	\$45,250	\$13,500	130
Totals		\$ 1,283,643	\$1,045,020	\$238,623	2087

File Attachments for Item:

9. FY 2020 Financial Statements and Independent Auditor's Report

**Item:**

FY 2020 Financial Statements and Independent Auditor's Report

Requested Action:

The Trust is asked to receive the FY2020 Financial Statements and Independent Auditor's Report

Background

Board Policy 3.50 (C) requires that "An annual audit will be performed by an independent public accounting firm, as required by Florida Statute. The results of the audit and the audit opinion will be reported to the CTAC and included in CTAC's annual financial report."

The audited financial statements will be presented by CTAC's auditing firm, Purvis Gray.

Attachments

2020 Financial Statements and Independent Auditor's Report

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Accept the FY2020 Audited Financial Statements

2020

Children's Trust of Alachua County

Financial Statements and Independent Auditor's Report

September 30, 2020

**FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITOR'S REPORT**

CHILDREN'S TRUST OF ALACHUA COUNTY

SEPTEMBER 30, 2020

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PURVIS GRAY

INDEPENDENT AUDITOR'S REPORT

To CTAC Members
Children's Trust of Alachua County
Gainesville, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of the Children's Trust of Alachua County (CTAC) as of and for the year ended September 30, 2020, and the related notes to financial statements, which collectively comprise CTAC's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

CERTIFIED PUBLIC ACCOUNTANTS

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To CTAC Members
Children's Trust of Alachua County
Gainesville, Florida

INDEPENDENT AUDITOR'S REPORT

Opinions

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and the major fund of CTAC as of September 30, 2020, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated March 30, 2020, on our consideration of CTAC's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of CTAC's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering CTAC's internal control over financial reporting and compliance.

March 30, 2021
Gainesville, Florida

MANAGEMENT'S DISCUSSION AND ANALYSIS

MANAGEMENT'S DISCUSSION AND ANALYSIS

The Children's Trust of Alachua County (CTAC) Management's discussion and analysis presents an overview of CTAC's financial activities for the fiscal year ended September 30, 2020. CTAC's financial performance is discussed and analyzed within the context of the accompanying financial statements & disclosures following this section.

Financial Highlights

Government-Wide Statements

- CTAC's assets exceeded its liabilities at September 30, 2020, by \$5,185,124 (net position). Of this amount, \$5,185,124 represents unrestricted net position, which may be used to meet the government's ongoing obligations to citizens and creditors.
- This is the first year of operations for CTAC so the beginning net position was zero. CTAC increased net position by \$5,185,124 during the the fiscal year.

Fund Statements

- At September 30, 2020, CTAC's governmental funds reported combined ending fund balance of \$5,185,124.
- At September 30, 2020, the total fund balance for the General Fund was \$5,185,124 or 69.99% of operating revenue. CTAC's General Fund assigned ending fund balance totaled \$4,848,197; with \$4,161,086 assigned for grants carried over to fiscal year 2021; \$387,111 assigned for subsequent year's reserves; and \$300,000 assigned for future program capacity.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to CTAC's basic financial statements. CTAC's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The Government-wide Financial Statements are designed to provide readers with a broad overview of CTAC's finances, in a manner similar to a private sector business.

- The Statement of Net Position presents financial information on all of CTAC's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the CTAC is strengthening or weakening.
- The Statement of Activities presents information showing how the government's net position changed during fiscal year 2020. All changes in net position are reported as soon as the event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

The government-wide financial statements can be found on pages 8-9 of this report.

MANAGEMENT'S DISCUSSION AND ANALYSIS

Fund Financial Statements

A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. CTAC, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All CTAC funds are governmental funds.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information is useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for the governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. CTAC maintains one individual governmental fund, the General Fund.

CTAC adopts an annual budget for its General Fund. Budgetary comparison schedules have been provided for the General Fund to demonstrate budgetary compliance which is in the Required Supplementary Information starting on page 21 of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 14-20 of this report.

Government-Wide Financial Analysis

Changes in net position over time may serve as a useful indicator of a government's financial position. In the case of CTAC, assets exceeded liabilities by \$5,185,124 at the end of the fiscal year ended September 30, 2020.

Children's Trust of Alachua County Net Position

	Governmental Activities 2020
Current and Other Assets	\$ 5,898,375
Total Assets	5,898,375
Other Liabilities	713,251
Total Liabilities	713,251
Net Position:	
Unrestricted	5,185,124
Total Net Position	\$ 5,185,124

MANAGEMENT'S DISCUSSION AND ANALYSIS

Fiscal year 2020 is the first year of operations for CTAC so there is no year over year comparison to show the percent change in net position from 2019 to 2020. At the end of the year, all of CTAC's net position is unrestricted net position (\$5,185,124) and may be used to meet the government's ongoing obligations to citizens and creditors.

Children's Trust of Alachua County Changes in Net Position	
	Governmental Activities
	2020
Revenues:	
Program revenues:	
Operating grants and contributions	\$ 41,667
General revenues:	
Ad Valorem Taxes	7,341,128
Interest and Other Income	26,146
Total revenues	7,408,941
Expenses:	
Program - Children's Services	1,696,871
Administration	526,946
Total expenses	2,223,817
Change in net position	5,185,124
Net position - beginning	-
Net position - ending	\$ 5,185,124

Governmental Activities

Program Revenues – CTAC recognized a private grant award in FY2020 in the amount of \$41,667.

General Revenues – CTAC's primary operating revenue source is property taxes and for the year ending September 30, 2020, CTAC collected \$7,341,128 in taxes. CTAC earned \$26,146 in interest earnings on investment of surplus funds.

Net Position – The CTAC's total ending net position is \$5,185,124.

Fund Financial Analysis

The CTAC uses fund accounting to ensure and demonstrate compliance with financial-related legal requirements.

Governmental Funds

The primary purpose of CTAC's governmental fund is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing CTAC's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

MANAGEMENT'S DISCUSSION AND ANALYSIS

Children's Trust of Alachua County
Classifications of Fund Balance

Total Fund Balance	\$ 5,185,124
Less Classified Fund balance:	
Non-Spendable	2,375
Assigned for:	
Grants Carryover to FY 2021	4,161,086
Subsequent Year's Reserves	387,111
Future Program Capacity Expansion	300,000
Unassigned Fund Balance	<u>\$ 334,552</u>

As of the end of fiscal year 2020, CTAC's governmental fund reported an ending fund balance of \$5,185,124.

Major Funds

CTAC reports one major fund, the General Fund, for the year ended September 30, 2020.

The General Fund is the chief operating fund of CTAC. The total fund balance at September 30, 2020 is \$5,185,124. For the fiscal year, the General Fund had a net increase in fund balance of \$5,185,124. This net increase was primarily due setting the millage rate at .50 mills in the first year of operations while operating services were still being ramped up. As a measure of the General Fund's liquidity, it is useful to compare total fund balance to total fund revenues. For fiscal year 2020 the ending fund balance represents a 69.99% of total General Fund operating revenue.

General Fund Budgetary Highlights

The General Fund's total original budget (see schedule on page 21) remained unchanged for the fiscal year. CTAC did amend the Administration budget to reallocate \$500,000 in Salary and Benefits to Operating in order to cover the costs of the interlocal agreement with the Alachua County Clerk of the Court and Alachua County Board of County Commissioners.

Overall actual revenues varied from final budgeted revenues positively by \$170,183. This positive variance is primarily due to tax collections coming in higher than budgeted and the receipt of investment income which was not budgeted in the first year of operations. Actual expenditures were less than final budgeted expenditures by \$4,653,003 (positive variance). CTAC did not have to use any of the \$361,938 budgeted in reserves for the fiscal year and the remaining net difference of actual results compared to final budget was positive due the fact this was the first year of operations and it took time to hire staffing and ramp up services.

Economic Factors and Next Year's Budgets and Rates

- Total taxable assessed value county-wide increased 6.41% for fiscal year 2021.
- Population increased by approximately 1.60% from the prior year to an estimated 271,588 at September 30, 2020.

The ad valorem tax rate for the General Fund for the upcoming 2021 fiscal year budget is .50 mills, which is the same as the current year rate of .50 mills.

MANAGEMENT'S DISCUSSION AND ANALYSIS**Requests for Information**

This financial report is designed to present users with a general overview of CTAC's finances. If you have questions concerning any of the information provided in this report or need additional financial information, please contact the Alachua County Clerk of Court, Finance and Accounting, 201 East University Avenue, Gainesville, Florida 32601. Additional financial information can be found on CTAC's web site: <https://www.childrenstrustofalachuacounty.us/>

BASIC FINANCIAL STATEMENTS

CHILDREN'S TRUST OF ALACHUA COUNTY
STATEMENT OF NET POSITION
SEPTEMBER 30, 2020

Assets

Current Assets:

Cash and Cash Equivalents	\$ 5,875,301
Due from Other Governments	20,699
Prepaid Items	2,375

Total Assets

5,898,375

Liabilities

Current Liabilities:

Accounts Payable and Accrued Liabilities	108,532
Grants Payable	395,945
Due to Other Governments	208,774

Total Liabilities

713,251

Net Position

Unrestricted	5,185,124
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Total Net Position

\$ 5,185,124

See accompanying notes.

**CHILDREN'S TRUST OF ALACHUA COUNTY
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2020**

Program Expenses	
Program - Children's Services	\$ 1,696,871
Administration	526,946
Total Program Expenses	<u>2,223,817</u>
Program Revenues	
Operating Grants and Contributions	41,667
Total Program Revenues	<u>41,667</u>
Net Program (Expense) Revenue	<u>(2,182,150)</u>
General Revenues	
Ad Valorem Taxes	7,341,128
Interest and Other Income	26,146
Total General Revenues	<u>7,367,274</u>
Change in Net Position	5,185,124
Net Position - Beginning of Year	<u>-</u>
Net Position - End of Year	<u><u>\$ 5,185,124</u></u>

See accompanying notes.

**CHILDREN'S TRUST OF ALACHUA COUNTY
BALANCE SHEET - GENERAL FUND
SEPTEMBER 30, 2020**

ASSETS

Assets

Cash and Cash Equivalents	\$ 5,875,301
Due from Other Governments	20,699
Prepaid Expenses	2,375
Total Assets	5,898,375

LIABILITIES AND FUND BALANCES

Liabilities

Accounts Payable and Accrued Liabilities	108,532
Grants Payable	395,945
Due to Other Governments	208,774
Total Liabilities	713,251

Fund Balances

Non-Spendable:	
Prepaid Items	2,375
Assigned:	
Grants Outstanding and Carryover to Fiscal Year 2021	4,161,086
Subsequent Year's Reserves	387,111
Future Program Capacity Expansion	300,000
Unassigned	334,552
Total Fund Balances	5,185,124
Total Liabilities and Fund Balances	\$ 5,898,375

See accompanying notes.

**CHILDREN'S TRUST OF ALACHUA COUNTY
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES
TO NET POSITION OF GOVERNMENTAL ACTIVITIES
SEPTEMBER 30, 2020**

Total Fund Balances - Governmental Funds	<u>\$ 5,185,124</u>
Net Position of Governmental Activities	<u><u>\$ 5,185,124</u></u>

See accompanying notes.

**CHILDREN'S TRUST OF ALACHUA COUNTY
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2020**

	General
Revenues	
Ad Valorem Taxes	\$ 7,341,128
Rental Income	-
Interest and Other Income	26,146
Grant Income	41,667
Total Revenues	7,408,941
Expenditures	
Program - Children's Services:	
Operating	151,100
Grant Awards	1,545,771
Total Program - Children's Services	1,696,871
Administration:	
Operating	526,946
Total Administration	526,946
Total Expenditures	2,223,817
Net Change in Fund Balance	5,185,124
Fund Balances - Beginning of Year	-
Fund Balances - End of Year	\$ 5,185,124

See accompanying notes.

**CHILDREN'S TRUST OF ALACHUA COUNTY
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2020**

Net Change in Fund Balance of Governmental Funds	<u>\$ 5,185,124</u>
Change in Net Position of Governmental Activities	<u><u>\$ 5,185,124</u></u>

See accompanying notes.

**CHILDREN'S TRUST OF ALACHUA COUNTY
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

Note 1 - Summary of Significant Accounting Policies

Reporting Entity

The Children's Trust of Alachua County (CTAC) is an independent special district established under County Ordinance 18-08 and approved by the electors of Alachua County voting in the November 6, 2018, election. CTAC is governed by a board of directors which consists of 10 members, including the Superintendent of Schools, a local School Board member, the District III Administrator from the Florida Department of Children and Families or designee; one member of the Board of County Commissioners, a Judge assigned to juvenile cases and the remaining five members are appointed by the Governor for four-year terms. CTAC operates in accordance with Section 125.901, Florida Statutes.

CTAC funds and supports a coordinated system of community services that allows all youth and their families to thrive. CTAC's vision statement is to facilitate equitable access and opportunities for all children and families in Alachua County to ensure every child reaches their maximum potential.

CTAC follows the standards promulgated by Government Accounting Standards Board (GASB) Codification Section 2100, *Defining the Financial Reporting Entity*. The accompanying financial statements include all operations over which CTAC is financially accountable.

CTAC provides funding to various agencies, however, each agency is financially independent. CTAC has no authority to appoint or hire management of the agencies nor does it have responsibility for routine operations of the agencies. Based upon application of these factors, CTAC has concluded that it has no financial oversight responsibility for the various agencies and, therefore, their financial statements are excluded from the reporting entity. CTAC has not identified any component units and is not a participant in any joint ventures.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of CTAC.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate fund financial statements are provided for governmental funds.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus, and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

**CHILDREN'S TRUST OF ALACHUA COUNTY
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to compensated absences and claims and judgments are recorded only when payment is due.

Ad valorem taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

CTAC reports the following major governmental fund:

- General Fund – The government's primary operating fund. It accounts for all financial resources of the general government.

Budgets and Budgetary Accounting

The budget is prepared and adopted after public hearings, pursuant to Section 200.065 of the Florida Statutes. The budget was adopted by CTAC for the General Fund for the period October 1, 2019 through September 30, 2020 utilizing generally accepted accounting principles. Throughout the year, there were CTAC approved budget transfers.

Capital Assets

Capital assets (property and equipment) are reported in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Property and equipment of CTAC is depreciated using the straight line method over the estimated useful lives of five to ten years for equipment and buildings for 39 years.

Property Taxes

Property taxes for the current year were assessed and collected by the Alachua County Tax Collector and subsequently remitted to CTAC. Property taxes are assessed as of January 1 each year and are first billed (levied) and due the following November 1. Under Florida law, the assessment of all properties and the collection of all county, municipal, school board and special district property taxes are consolidated in the offices of the County Property Appraiser and County Tax Collector. The laws for the State regulating tax assessments are also designed to assure a consistent property valuation method statewide. State statutes permit Children's Trusts to levy property taxes at a rate of up to .5 mills (\$.50 per \$1,000 of assessed taxable valuation). The millage rate assessed by CTAC for the year ended September 30, 2020 was 0.5 mills.

**CHILDREN'S TRUST OF ALACHUA COUNTY
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

The taxes levied are established by CTAC prior to October 1 of each year, and the County Property Appraiser incorporates the millage into the tax levy, for the County. All property is reassessed according to its fair market value as of January 1 of each year. Each assessment roll is submitted to the Executive Director of the State Department of Revenue for review to determine if the rolls meet all of the appropriate requirements of state statutes.

All real and tangible personal property taxes are due and payable on November 1 each year, or as soon as practicable thereafter as the assessment roll is certified by the County Property Appraiser. The County Property Appraiser mails to each property owner on the assessment roll a notice of the taxes due and the County Tax Collector collects the taxes on behalf of CTAC. Taxes may be paid upon receipt of such notice, with discounts at the rate of four percent (4%) if paid in the month of November, three percent (3%) if paid in the month of December, two percent (2%) if paid in the month of January, and one percent (1%) if paid in the month of February. Taxes paid during the month of March are without discount, and all unpaid taxes on real and tangible personal property become delinquent and liens are placed on April 1 of the year following the year in which the taxes were assessed. Procedures for the collection of delinquent taxes by the County are provided for in the laws of Florida. There were no material delinquent property taxes at September 30, 2020.

Grants and Grants Payable

CTAC provides coordination, evaluation and funding of various programs for children which are administered by organizations throughout the County. Once CTAC decides to fund a program, CTAC executes a grant agreement with an administering organization (grantee). The grantee can then request cost reimbursements up to the total amount of the executed grant agreement on a monthly basis during the term of the grant as defined in the executed grant agreement. The grants payable at September 30, 2020 represents cost reimbursement requests submitted by grantees for costs incurred prior to September 30, 2020. No grants payable are recorded for amounts awarded through executed grant agreements for which cost reimbursement requests have not been made by grantees as of September 30, 2020.

Cash and Cash Equivalents

Cash and cash equivalents, which are cash and short-term investments with maturities of three months or less, include cash on hand and in banks, repurchase agreements and cash placed with the State Treasurer's investment pool.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

Governmental Fund Balance

CTAC adopted a Fund Balance Policy to comply with GASB Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. Governmental fund balances are now reported as non-spendable, restricted, committed, assigned and unassigned.

- Non-Spendable Fund Balance – Amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact.
- Restricted Fund Balance – Amounts that can be spent only for specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

**CHILDREN'S TRUST OF ALACHUA COUNTY
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

- Committed Fund Balance – Amounts that can only be used for specific purposes pursuant to the constraints imposed by a formal action of the government's highest level of decision-making authority. Only the governing ten member council may modify or rescind a fund balance commitment, by resolution.
- Assigned Fund Balance – Amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The authority to assign fund balance lies with CTAC, the budget committee, or an official who has been given the authority to assign funds.
- Unassigned Fund Balance – The residual classification for the General Fund resources. This classification represents fund balances that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund. Unassigned fund balance may also include negative balances for a governmental fund if expenditures exceed amounts restricted, committed, or assigned for those specific purposes.
- Fund Balance Spending Hierarchy – When restricted, committed, assigned, and unassigned fund balances are combined in a fund, qualified expenditures are paid first from restricted or committed fund balance, as appropriate, then assigned and finally unassigned fund balances.

Note 2 - Deposits and Investments

Statement of Policy

The purpose of CTAC's investment policy is to set forth the investment objectives and parameters for the management of public funds, the availability of operating funds when needed, and an investment return competitive with market rates.

CTAC's policy is written in accordance with Section 218.415, Florida Statutes, which applies to funds under control of local governments and special districts. The policy and any subsequent revisions are approved by CTAC Members.

Deposits

Banks qualified as public depositories under Florida law hold cash deposits of CTAC. In addition to insurance provided by the Federal Depository Insurance Corporation, all deposits are held in banking institutions approved by the State Treasurer of the State of Florida to hold public funds. Under Florida Statutes Chapter 280, *Florida Security for Public Deposits Act*, the State Treasurer requires all Florida qualified public depositories to deposit with the Treasurer or banking institution eligible collateral. As of September 30, 2020, CTAC's bank balance was \$476,587 and the carrying value was \$300,391.

The pooled cash balance of CTAC also included \$5,574,910 at September 30, 2020, in Florida Prime, a Securities and Exchange Commission Rule 2a-7 like external investment pool, similar to money market funds. Florida Prime is rated AAAM by Standard and Poor's, and had a weighted average days to maturity of 48 days at September 30, 2020.

**CHILDREN'S TRUST OF ALACHUA COUNTY
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

Investments

CTAC's investment policy allows management to invest funds in investments permitted under Section 218.415, Florida Statutes. Among other investments, the policy allows CTAC to invest in repurchase agreements and the State Board of Administration Local Government Surplus Trust Funds, which are the only two vehicles CTAC is currently utilizing.

Cash placed with the State Board of Administration represents CTAC's participation in the Local Government Surplus Trust Funds Investment Pool (Florida Prime) and is reported at fair value. As a pool participant CTAC invests in pools of investments in which shares are owned in the pool rather than the underlying investments.

CTAC categorizes its fair value measurements within the fair value hierarchy recently established by generally accepted accounting principles. The fair value is the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. CTAC uses a market approach in measuring fair value that uses prices and other relevant information generated by market transactions involving identical or similar assets, liabilities, or groups of assets and liabilities.

Assets or liabilities are classified into one of three levels. Level 1 is the most reliable and is based on quoted price for identical assets, or liabilities, in an active market. Level 2 uses significant other observable inputs when obtaining quoted prices for identical or similar assets, or liabilities, in markets that are not active. Level 3 is the least reliable and uses significant unobservable inputs that use the best information available under the circumstances, which includes CTAC's own data in measuring unobservable inputs.

As of September 30, 2020, CTAC did not hold any investments that meet the criteria described above.

Interest Rate Risk

Section 218.415(6), Florida Statutes, limits investment maturities to provide sufficient liquidity to pay obligations as they come due. CTAC has a formal investment policy operating surplus funds that limits investments maturities to 3 years as a means of managing its exposure to fair value losses from increasing interest rates. Investment of non-operating funds, including construction funds can have maturities that do not exceed 5.50 years.

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. CTAC's investment policy limits its investments to high quality investments to control credit risk.

Custodial Credit Risk

For an investment, custodial risk is the risk that, in the event of the failure of the counterparty, CTAC will not be able to recover the value if its investment or collateral securities that are in possession of an outside party. CTAC's investment policy requires execution of a third-party custodial safekeeping agreement for all purchased securities, and require that securities be held in CTAC's name. As of September 30, 2020, CTAC did not own any securities that were required to be held in custodial safekeeping.

**CHILDREN'S TRUST OF ALACHUA COUNTY
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

Note 3 - Receivables

The majority of receivables are due from other governmental and grantee agencies. CTAC has determined that an allowance for doubtful accounts is not necessary.

Receivables at September 30, 2020 consisted of the following:

Excess Fees from Tax Collector and Property Appraiser	\$ 20,699
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Note 4 - Risk Management

CTAC is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. CTAC purchases commercial insurance coverage to cover the various risks. There have been no significant reductions in insurance coverage and there were no settled claims which exceeded insurance coverage in the last year.

Note 5 - Commitments and Contingencies

At September 30, 2020, CTAC had tentatively approved funding for next year's programs in the amount of \$7,140,666.

The budget of the property appraiser's office, as approved by the Department of Revenue, is the basis upon which taxing authorities of the County (except municipalities and the district school board) are billed by the property appraiser for services rendered. Each taxing authority is billed an amount that bears the same proportion to the total amount of the budget as its share of ad valorem taxes bore to the total levied for the preceding year. CTAC paid fees of \$130,228 to the Property Appraiser for the year ended September 30, 2020.

The tax collector's actual costs of collection must not exceed 2% of the tax revenues collected. CTAC's charges for the year amounted to \$147,072.

Note 6 - Grants

CTAC provides coordination, evaluation and funding of various programs for children which are administered by organizations throughout Alachua County, Florida in the following program areas:

1. Healthy Children
2. Strong Families
3. Safe Communities
4. Success in School and Life

**CHILDREN'S TRUST OF ALACHUA COUNTY
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2020**

As of September 30, 2020, \$4,161,086 of \$5,706,857 that CTAC awarded for grants in the 2020 budget has not been expended.

Total Program Grants Awarded as of September 30, 2020	\$ 5,706,857
Total Expended through September 30, 2020	<u>(1,545,771)</u>
Grants Outstanding at September 30, 2020	<u>\$ 4,161,086</u>

Note 7 - Board-Assigned Fund Balance

CTAC has assigned fund balance as follows as of September 30, 2020:

Assigned – Grants Outstanding and Carryover to FY21	\$ 4,161,086
Assigned – Subsequent Year's Reserves	387,111
Assigned – Future Program Capacity Expansion	<u>300,000</u>
Total Assigned	<u>\$ 4,848,197</u>

Note 8 - Interlocal Agreement

On September 24, 2019, CTAC entered into an interlocal agreement with the Alachua County Clerk of Court and the Alachua County Board of County Commissioners and then subsequently amended the interlocal on June 23, 2020, for the provision of the following services for period October 1, 2019, through September 30, 2020:

- 1) Clerk to provide Auditing, Accounting, and Treasury services for CTAC at a cost of \$45,000.
- 2) Alachua County to provide Human Resources (HR), Equal Opportunity (EO), Risk Management, Information & Technology, Purchasing, Legal and Financial Software Hosting services for CTAC at a not to exceed cost of \$123,250, plus hourly charges for HR and EO staff.
 - a. Additionally, the County agreed to budget and fund all CTAC positions as County employees and subsequently bill CTAC for reimbursement of all associated personnel costs (actual salary and benefits) for these positions. CTAC reimbursed the County \$160,424 in FY20 for these positions.

Note 9 - Operating Leases

CTAC is leasing office space under a lease that is cancelable under certain circumstances. The lease is accounted for as an operating lease. During the fiscal year ended September 30, 2020, the lease payments for operating leases totaled \$9,500.

Note 10 - Subsequent Event

On September 22, 2020, CTAC entered into a new Interlocal agreement with the Alachua County Clerk of Court and Alachua County Board of County Commissioners for the period October 1, 2020, through September 30, 2021. Pursuant to the new interlocal agreement, positions employed by the County under the prior interlocal which provided services to CTAC ceased to be employed by the County effective 11:59pm on September 30, 2020. As of October 1, 2020, all employees of Alachua County who transferred to CTAC will be reported to the Florida Retirement System (FRS) as being terminated under the County's Retirement Plan and begin being reported to FRS as new employees under CTAC's Retirement Plan.

REQUIRED SUPPLEMENTARY INFORMATION

CHILDREN'S TRUST OF ALACHUA COUNTY
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2020

	Budgeted Amounts		Actual	Variance
	Original	Final	Amounts	With Final Budget Positive (Negative)
Revenues				
Ad Valorem Taxes	\$ 7,238,758	\$ 7,238,758	\$ 7,341,128	\$ 102,370
Interest and Other Income	-	-	26,146	26,146
Grant Income	-	-	41,667	41,667
Total Revenues	<u>7,238,758</u>	<u>7,238,758</u>	<u>7,408,941</u>	<u>170,183</u>
Expenditures				
Program - Children's Services:				
Operating	418,832	418,832	151,100	267,732
Capital	30,000	30,000	-	30,000
Grant Awards	5,258,025	5,258,025	1,545,771	3,712,254
Total Program	<u>5,706,857</u>	<u>5,706,857</u>	<u>1,696,871</u>	<u>4,009,986</u>
Administration:				
Salary and Benefits	500,000	-	-	-
Operating	308,025	808,025	526,946	281,079
Reserve for Contingencies	361,938	361,938	-	361,938
Total Administration	<u>1,169,963</u>	<u>1,169,963</u>	<u>526,946</u>	<u>643,017</u>
Total Expenditures	<u>6,876,820</u>	<u>6,876,820</u>	<u>2,223,817</u>	<u>4,653,003</u>
Excess of Revenues Over (Under) Expenditures	361,938	361,938	5,185,124	4,823,186
Fund Balances - Beginning of Year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balances - End of Year	<u>\$ 361,938</u>	<u>\$ 361,938</u>	<u>\$ 5,185,124</u>	<u>\$ 4,823,186</u>

See accompanying notes.

PURVIS GRAY

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

To CTAC Members
Children's Trust of Alachua County
Gainesville, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of the Children's Trust of Alachua County (CTAC) as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise CTAC's basic financial statements, and have issued our report thereon dated March 30, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered CTAC's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of CTAC's internal control. Accordingly, we do not express an opinion on the effectiveness of CTAC's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of CTAC's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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To CTAC Members
Children's Trust of Alachua County
Gainesville, Florida

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Compliance and Other Matters

As part of obtaining reasonable assurance about whether CTAC's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, non-compliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of CTAC's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering CTAC's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

March 30, 2021
Gainesville, Florida

PURVIS GRAY

MANAGEMENT LETTER

To CTAC Members
Children's Trust of Alachua County
Gainesville, Florida

Report on the Financial Statements

We have audited the financial statements of the Children's Trust of Alachua County (CTAC) as of and for the year ended September 30, 2020, and have issued our report thereon dated March 30, 2020.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, *Rules of the Florida Auditor General*.

Other Reports and Schedule

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountant's Report on an examination conducted in accordance with AICPA Professional Standards, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, *Rules of the Auditor General*. Disclosures in those reports, which are dated March 30, 2020, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., *Rules of the Auditor General*, requires that we address in the Management Letter, if not already addressed in the auditor's report on compliance and internal controls, whether or not recommendations made in the preceding annual financial report have been followed. There were no recommendations made in the preceding audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., *Rules of the Auditor General*, requires the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The name and legal authority for CTAC were disclosed in the notes to the financial statements. There were no component units related to CTAC.

Financial Condition

Section 10.554(1)(i)5.a. and 10.556(7), *Rules of the Auditor General*, require us to apply appropriate procedures and communicate the results of our determination as to whether or not CTAC met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that CTAC did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

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To CTAC Members
Children's Trust of Alachua County
Gainesville, Florida

MANAGEMENT LETTER

Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), *Rules of the Auditor General*, we applied financial conditions assessment procedures as of September 30, 2020 for CTAC. It is management's responsibility to monitor CTAC's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by the same.

Section 10.554(1)(i)2., *Rules of the Auditor General*, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Special District Component Units

Section 10.554(1)(i)5.c., *Rules of the Auditor General*, requires, if appropriate, that we communicate the failure of a special district that is a component unit of a county, municipality, or special district, to provide the financial information necessary for proper reporting of the component unit within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. In connection with our audit, we did not note any special district component units that failed to provide the necessary information for proper reporting in accordance with Section 218.39 (3)(b), Florida Statutes.

Additional Matters

Section 10.554(1)(i)3., *Rules of the Auditor General*, requires us to communicate non-compliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the CTAC Members, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

March 30, 2021
Gainesville, Florida

PURVIS GRAY

INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

To CTAC Members
Children's Trust of Alachua County
Gainesville, Florida

We have examined Children's Trust of Alachua County's (CTAC) compliance with Section 218.415, Florida Statutes during the year ended September 30, 2020. Trust management is responsible for CTAC's compliance with those requirements. Our responsibility is to express an opinion on CTAC's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether CTAC complied, in all material respects, with the requirements referenced above. An examination involves performing procedures to obtain evidence about whether CTAC complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on auditor judgment, including assessment of the risks of material non-compliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on CTAC's compliance with the specified requirements.

In our opinion, CTAC complied, in all material respects, with the aforementioned requirements during the year ended September 30, 2020.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, Florida Auditor General, federal and other granting agencies, CTAC Members, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

March 30, 2021
Gainesville, Florida

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File Attachments for Item:

10. Fiscal Year 2022 Proposed Millage and Tentative Budget

**Item:**

Fiscal Year 2022 Proposed Millage and Tentative Budget

Requested Action:

The Trust is asked to 1) receive the FY 2021-2022 Proposed Budget, 2) discuss the recommendations, and 3) provide feedback for the June 14, 2021 Trust Meeting

Background

The Executive Director shall be responsible for submitting a tentative annual budget for the operation of the Trust to the Members of the Trust at or before the May meeting for adoption by the Trust.

The Trust must submit a certified budget to the Board of County Commissioners no later than July 1. The Trust shall, in addition, compute a proposed millage rate within the one-half mil cap approved by the electorate necessary to fund the tentative budget and, prior to adopting a final budget, comply with the provisions of Sec 200.065, F.S. relating to the method of fixing millage, and shall fix the final millage rate by resolution of the Trust.

The adopted budget and final millage rate shall be certified and delivered to the Board of County Commissioners as soon as possible following the Trust's adoption of the final budget and millage rate pursuant to chapter 200 F.S. or as otherwise limited in Sec. 125.901, F.S.

Attachments

Fiscal Year 2021-2022 Proposed Budget

Programmatic Impact:

TBD

Fiscal Impact:

TBD

Recommendation:

The Trust is asked to 1) receive the FY 2021-2022 Proposed Budget, 2) discuss the recommendations, and 3) provide direction the June 14, 2021 Trust Meeting

FY 2021-22 PROPOSED BUDGET



CHILDREN'S TRUST
OF ALACHUA COUNTY

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BOARD MEMBERS

Lee Pinkoson
Chair
Gubernatorial Appointee

Dr. Maggie Labarta
Vice Chair
Gubernatorial Appointee

Tina Certain
Treasurer
School Board Member

Dr. Karen Cole-Smith
Gubernatorial Appointee

Ken Cornell
County Commissioner

Dr. Nancy Hardt
Gubernatorial Appointee

Dr. Carlee Simon
Superintendent
Alachua County Public Schools

Dr. Patricia Snyder
Gubernatorial Appointee

Cheryl Twombly
Community Development
Administrator
Department of Children and
Families

Hon. Susanne Wilson Bullard
Circuit Judge

Colin Murphy
Executive Director

Honorable Members of the Children's Trust of Alachua County

May 10, 2021

Re: Fiscal Year 2022 Proposed Millage and Tentative Budget

In accordance with Florida Statutes, Chapters 125 and 200, and Chapter 26 of the Alachua County Code of Ordinances, I present to you the Proposed Millage and Tentative Budget for Fiscal Year 2022.

The FY22 Budget totals \$10,093,732 an increase of 1.01% over the FY21 Amended Budget. The budget supports the recommendations from work provided by the original needs' assessment performed on behalf of the Children's Services Advisory Board, the Technical Advisory Committee, the "Ensuring Youth Thrive" Report by the Youth Development Research Practice Partnership, and the Strengths and Gaps Analysis conducted by the Community Foundation of North Central Florida.

The FY22 Budget accounts for uncertainties that linger from the COVID-19 pandemic as well as the influx of funding from the federal government that is intended to provide relief to communities as they recover from the economic and social consequence of the pandemic. The Budget has been developed to link funding with the Trust's desired results while remaining flexible enough to respond to changing circumstances.

The FY22 Budget includes the Trust's Mission, Vision, and Guiding Principles, Population-level Results and Indicators, a budget summary by function and object, details for each fund, and an organizational chart with the staff positions proposed for fiscal year 2022.

A summary of the major components of the FY22 Budget is included in the summary below:

REVENUES

Ad Valorem Taxes

The budget continues to fund the Trust's operations at 0.500 mills for a total tax levy of \$8,361,521, an increase of 2.6% over the previous year's adjusted ad valorem proceeds. The budget assumes a 3% increase in property values and a collection rate of 95% of the certified taxable value as required by F.S. 200.065.

Intergovernmental Revenues

The budget does not include any intergovernmental revenues, which is a decrease of \$66,000 from the FY21 amended budget, due primarily to the expiration of CARES funding.

Interest

The FY22 budget reduces the interest revenue from \$16,000 to \$10,000, due to lower interest rates.

Contributions from Private Sources

The CTAC will continue to receive funding from the Pritzker Children's Initiative in FY22 in the amount of \$83,333.

EXPENSES

Grants and Aid: While Grants and Aid shows a net decrease of 13.81%, from \$7,170,546 to \$6,180,000, the reduction is due to the expiration of carryover funds from FY21 and not from a decrease in available funding for existing and new programs.


Personal Services: The FY22 Budget has a net decrease in Personal Services of 0.77% across all funds. Increases in wages and salaries of 4% increase for all employees after 1 year of service were offset by the elimination of the Finance and Administration Manager position.

Operational Expenses: The FY22 Budget has an increase in administrative operational expenses of 26.32%, or \$207,524 due to an increase in the budgeted amount for accounting services, legal services, local travel, rental space for the second floor of 802 NW 5th Ave, for the CADE Museum for board meetings, and promotional activities, public meeting notices, and the TRIM process.

Reserves for Capital: In addition to the \$300,000 set aside last year, the FY22 budget sets aside an additional \$750,000 for future facility needs and technology infrastructure.

According to the Government Finance Officers Association (GFOA), budgets that meet the highest standards and receive the Distinguished budget Award serve as an effective Policy Document, Financial Plan, Operations Guide, Communications Device. As the Children's Trust of Alachua County develops both its internal capacity and provider community capacity, the Trust's budget and budget process will continue to develop as it strives to meet the highest standards of transparency and accountability.

Sincerely,



Colin Murphy
Executive Director

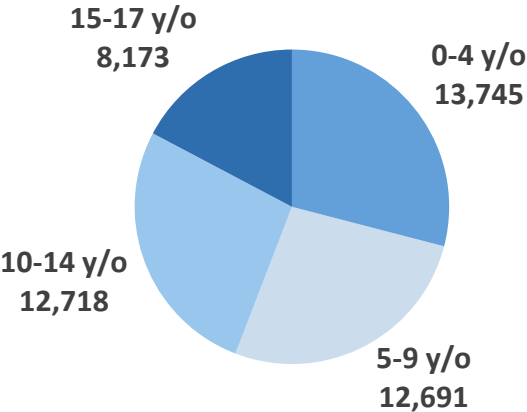
Demographic Snapshot of Children Living in Alachua County



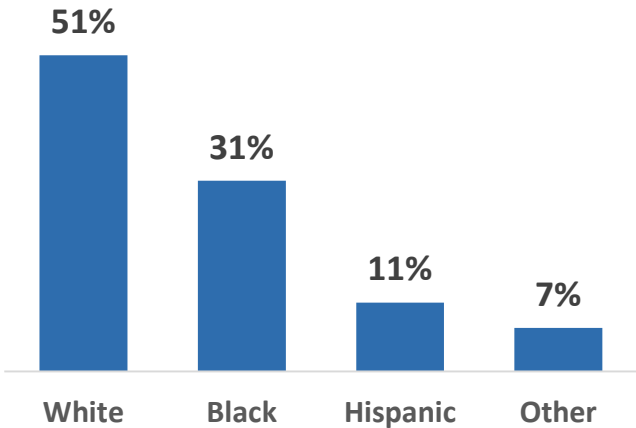
CHILDREN'S TRUST
OF ALACHUA COUNTY

47,327

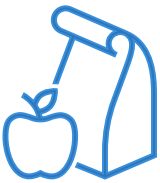
children and youth **under age 18** live in Alachua County



Alachua County children by Race



20% of children live in households below the 100% federal poverty level



50% of elementary are eligible for free/reduced lunch



57% of preschoolers are ready at kindergarten entry



90% of high school students graduate within four years.



MISSION STATEMENTS

The Children's Trust of Alachua County funds and supports a coordinated system of community services that allows all youth and their families to thrive.

VISION STATEMENTS

Facilitate equitable access and opportunities for all children and families in Alachua County to ensure every child reaches their maximum potential.

GUIDING PRINCIPLES

Guiding Principles are utilized within organizations as a method to align behaviors, guide decision-making, and provide consistency with the Trust's Board values. The Trust's Board and stakeholders identified the following guiding principles:

1. Initiatives should ensure accessibility to universal supports for all children 0 to 18 and their families; targeted supports for those who need additional help; and place-based supports for those with the greatest need.
2. Innovative initiatives should be funded that coordinate comprehensive systems of support and delivers those supports in collaborative ways that allows the Trust to achieve collective impact.
3. Initiatives shall be evaluated based on its ability to ultimately impact all children, directly or indirectly, with a priority for long-term continual return on investment.
4. Initiatives must be measurable with priority given to a comprehensive system of supports that provide for prevention, timely intervention, and services that strengthen families and produce achievable results.
5. Initiatives must be aligned to a documented gap or need.
6. Funds will be invested and initiatives will be prioritized based on the highest educational, social, or emotional outcome value.
7. Initiatives will be evaluated in an open, transparent, and competitive manner in order to ensure equitable results and confidence in the process.
8. The Trust values fiscal and operational accountability and will fund partners in a manner that rewards efficiencies, takes advantage of economies of scale, and maximizes services to children or family members/support members in order to meet the educational, social, emotional, and/or physical health.
9. The complete portfolio of Trust investments shall be reviewed to ensure that Alachua County children and families have equitable access to services that will work to increase racial equity.
10. Prior to any funding decision, the direct impact on children must be the primary consideration.

ALACHUA COUNTY RESULT INDICATORS

	Previous Value (Year)	Most Recent Value (Year)/ By Race (when available)	Change Between Years	State of FL Most Recent Value
ALL CHILDREN ARE BORN HEALTHY AND REMAIN HEALTHY				
Low Birth Weight ¹ <i>Live Births Under 2500 Grams</i>	11.7% (2018) 20% of Black births	11.0% (2019) 18.4% of Black births	✓	8.8% (2019)
Hospitalizations for self-inflicted injuries ¹ <i>Ages 12-18</i>	151.1 (2018) rate per 100,000	149.2 (2019) rate per 100,000	✓	62.8 (2019) rate per 100,000
Bacterial STDs ¹ <i>Ages 14-19</i>	1,292.9 (2018) rate per 100,000	1,352.7 (2019) rate per 100,000	✗	758 (2019) rate per 100,000
Child Food Insecurity Rate ¹	20.1% (2017)	18.2% (2018)	✓	19.4% (2018)
ALL CHILDREN CAN LEARN WHAT THEY NEED TO BE SUCCESSFUL				
Children Ready for Kindergarten ¹	58.2% (2018)	56.9% (2019)	✗	53.4% (2019)
3rd Grade Language Arts Proficiency ²	56% (2018)	57% (2019) 32% of Black 3 rd graders	✓	58% (2019)
8th Grade Reading Levels ²	61% (2018)	61% (2019) 31% of Black 8th graders	↔	56% (2019)
High School Graduation Rates ¹	88.5% (2018)	90.4% (2019) 84% for Black youth	✓	90% (2019)
ALL CHILDREN HAVE NURTURING, SUPPORTIVE CAREGIVERS AND RELATIONSHIPS				
Children Subject to Maltreatment	<i>unavailable</i>	80.1 (2019) rate per 10,000		59.0 (2019) rate per 10,000
Youth Arrests ¹	215.5 (2018) rate per 100,000	238.4* (2019) rate per 100,000	✗	160.6 (2019) rate per 100,000
Children in Out-of-Home Care ³ <i>Ages 0-17</i>	269 (2020) 48% Black	300 (2021) 53% Black	✗	22,672 (2021)
ALL CHILDREN LIVE IN A SAFE COMMUNITY				
Social Vulnerability Index ⁵	22nd percentile in overall vulnerability (2016)	24th percentile in overall vulnerability (2018)	✗	<i>unavailable</i>
Households with severe housing problems ¹	20.1% (2016)	20.6% (2017)	✗	20% (2017)
Violent crimes ¹	686.6 (2018) rate per 100,000	661.9 (2019) rate per 100,000	✓	381.3 (2019) rate per 100,000
Non-fatal motor vehicle traffic related hospitalizations <i>Ages 12-18</i>	55.0 (2018) rate per 100,000	81.4 (2019) rate per 100,000	✗	51.3 (2019) rate per 100,000

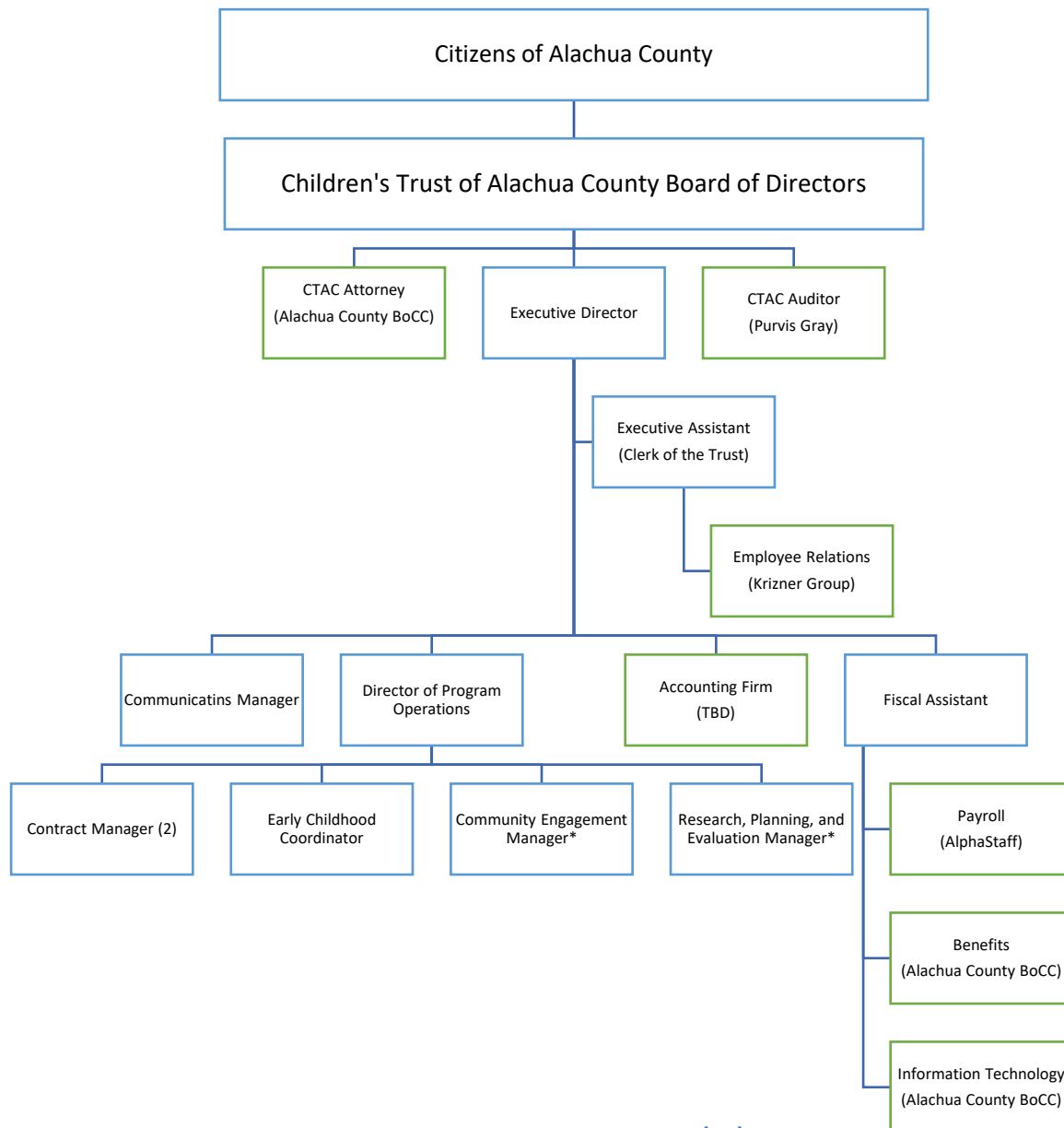
Data Sources: ¹FL Health Charts; ²Florida Department of Education; ³Fostering Court Improvement; ⁴FL Department of Children and Families; ⁵ Center for Disease Control

* Alachua ranked 2nd of 67 counties for racial disparities in youth arrests



CHILDREN'S TRUST
OF ALACHUA COUNTY

FY 2022 Organizational Chart



BLUE = CTAC EMPLOYEE (10)

GREEN = CONTRACTED SERVICE

(*) = position not filled

FY 2022 COMPREHENSIVE BUDGET

	2020 Actual Amount	2021 Amended Budget	2022 Proposed Budget	% CHANGE
REVENUES				
GENERAL FUND TOTALS				
311 1000 - Ad Valorem Taxes Current Real & Personal Property	\$7,341,128	\$7,742,236	\$7,943,445	2.60%
331 0000 - Federal Grants	\$0	\$8,000	\$0	-100.00%
361 0000 - Interest And Other Earnings	\$0	\$16,500	\$10,000	-39.39%
361 1320 - Interest And Other Earnings - Tax Collector	\$1,235	\$0	\$0	
361 1410 - Interest And Other Earnings General Government Interest	\$24,911	\$0	\$0	
386 7000 - Transfer From Constitutional Officer Tax Collector	\$20,698	\$0	\$0	
389 9100 - Non-Operating Sources Beginning Fund Balance	\$0	\$4,500,000	\$8,200,000	82.22%
389 9200 - Non-Operating Sources Ending Fund Balance	\$0	(\$2,761,615)	(\$6,962,970)	152.13%
GENERAL FUND TOTALS	\$7,387,972	\$9,505,121	\$9,190,475	-3.31%
SPECIAL REVENUE FUND TOTALS				
331 0000 - Federal Grants Federal Grants	\$0	\$66,000	\$0	-100.00%
366 0000 - Private Contributions and Donations Private Contr and Donations	\$41,667	\$83,333	\$83,333	0.00%
381 0000 - Operating Transfer In Operating Transfer In	\$0	\$38,667	\$19,924	-48.47%
389 9100 - Non-Operating Sources Beginning Fund Balance	\$0	\$0	\$50,000	
389 9200 - Non-Operating Sources Ending Fund Balance	\$0	\$0	\$0	
SPECIAL REVENUE FUND TOTALS	\$41,667	\$188,000	\$153,257	-18.48%
CAPITAL PROJECT FUND TOTALS				
381 0000 - Operating Transfer In Operating Transfer In	\$0	\$300,000	\$750,000	150.00%
389 9100 - Non-Operating Sources Beginning Fund Balance	\$0	\$0	\$300,000	
389 9200 - Non-Operating Sources Ending Fund Balance	\$0	\$0	(\$300,000)	
CAPITAL PROJECT FUND TOTALS	\$0	\$300,000	\$750,000	150.00%
REVENUE TOTALS:	\$7,429,639	\$9,993,121	\$10,093,732	1.01%

FY 2022 COMPREHENSIVE BUDGET

	2020 Actual Amount	2021 Amended Budget	2022 Proposed Budget	% CHANGE
EXPENDITURES				
GENERAL FUND				
11 00 - Executive Salaries Executive Salaries and Wages	\$0	\$102,000	\$114,400	12.16%
12 00 - Regular Salaries Regular Salaries & Wages	\$0	\$733,433	\$557,539	-23.98%
21 00 - FICA FICA Taxes	\$0	\$28,126	\$60,180	113.97%
22 00 - Retirement Retirement Contributions	\$0	\$55,465	\$86,642	56.21%
23 10 - Life And Health Insurance Health Insurance	\$0	\$33,459	\$114,226	241.39%
23 15 - Life And Health Insurance Dental Insurance	\$0	\$1,152	\$2,301	99.74%
23 20 - Life And Health Insurance Life Insurance	\$0	\$270	\$486	80.00%
24 00 - Workers Compensation Workers Comp	\$0	\$0	\$1,423	
25 00 - Unemployment Compensation Unemployment Compensation	\$0	\$9,927	\$18,143	82.76%
31 00 - Professional Services Professional Services	\$369,356	\$231,000	\$291,500	26.19%
31 80 - Professional Services Property Appr / Tax Collector	\$182,473	\$0	\$285,175	
32 00 - Accounting and Auditing Independent Audit	\$0	\$10,000	\$10,000	0.00%
34 00 - Other Services Other Contractual Services	\$35,445	\$2,600	\$6,860	163.85%
40 00 - Travel and Per Diem	\$501	\$5,000	\$4,000	-20.00%
40 10 - Travel and Per Diem Local Mileage	\$0	\$0	\$6,000	
41 00 - Communications Services	\$4,620	\$18,720	\$29,960	60.04%
43 00 - Utility Services	\$1,763	\$3,600	\$2,160	-40.00%
44 00 - Rental and Leases	\$14,250	\$32,000	\$78,499	145.31%
45 00 - Insurance Insurance	\$0	\$10,000	\$8,385	-16.15%
45 40 - Insurance Ins/Property	\$2,185	\$0	\$0	
46 00 - Repairs and Maintenance Services	\$0	\$2,000	\$2,800	40.00%
47 00 - Printing and Binding	\$1,376	\$0	\$0	
48 00 - Promotional Activities	\$403	\$0	\$71,000	
49 00 - Other Current Charges and Obligations	\$1,046	\$285,175	\$3,950	-98.61%
51 00 - Office Supplies	\$3,014	\$10,000	\$15,000	50.00%
52 00 - Operating Supplies	\$77,744	\$49,750	\$51,250	3.02%
54 00 - Books Publications Subscriptions and Memberships	\$0	\$15,000	\$20,000	33.33%
54 40 - Books Publications Subscriptions and Memberships	\$9,309	\$0	\$1,000	
82 00 - Aid to Private Organizations Aid to Private Organizations	\$1,482,750	\$7,140,666	\$6,180,000	-13.45%
91 20 - Operating Transfers Out Transfers Out SRF and Capital	\$0	\$338,667	\$769,924	127.34%
99 20 - Other Non Operating Other Uses Appropriated Reserves	\$0	\$387,111	\$397,672	2.73%
GENERAL FUND TOTALS	\$2,186,244	\$9,505,121	\$9,190,475	-3.31%

FY 2022 COMPREHENSIVE BUDGET

	2020 Actual Amount	2021 Amended Budget	2022 Proposed Budget	% CHANGE
SPECIAL REVENUE FUND				
12 00 - Regular Salaries Regular Salaries & Wages	\$0	\$67,110	\$66,560	-0.82%
21 00 - FICA FICA Taxes	\$0	\$4,896	\$5,092	4.00%
22 00 - Retirement Contributions	\$0	\$6,400	\$6,650	3.91%
23 10 - Health Insurance	\$0	\$14,024	\$14,235	1.50%
23 15 - Dental Insurance	\$0	\$288	\$288	0.00%
23 20 - Life Insurance	\$0	\$54	\$54	0.00%
24 00 - Workers Compensation	\$0	\$0	\$130	
25 00 - Unemployment Compensation	\$0	\$1,728	\$1,798	4.05%
31 00 - Professional Services	\$0	\$56,120	\$40,000	-28.72%
40 00 - Travel and Per Diem	\$0	\$5,000	\$10,350	107.00%
40 10 - Local Mileage	\$0	\$0	\$0	
41 00 - Communications Services	\$0	\$1,500	\$1,500	0.00%
48 00 - Promotional Activities	\$0	\$0	\$5,000	
51 00 - Office Supplies	\$0	\$1,000	\$1,000	0.00%
54 40 - Books Publications Subscriptions and Memberships	\$0	\$0	\$600	
82 44 - Aid to Private Organizations	\$14,608	\$29,880	\$0	-100.00%
SPECIAL REVENUE FUND TOTALS	\$14,608	\$188,000	\$153,257	-18.48%
CAPITAL PROJECT FUND TOTALS				
52 00 - Operating Supplies Operating Supplies	\$0	\$50,000	\$50,000	0.00%
99 20 - Other Non Operating Other Uses Appropriated Reserves	\$0	\$250,000	\$700,000	180.00%
CAPITAL PROJECT FUND TOTALS	\$0	\$300,000	\$750,000	150.00%
REVENUE TOTALS	\$7,429,639	\$9,993,121	\$10,093,732	1.01%
EXPENDITURE TOTALS	\$2,200,852	\$9,993,121	\$10,093,732	1.01%
NET GRAND TOTALS	\$5,228,787	\$0	\$0	

FY 2022

BUDGET BY FUNCTION

	FY 2020 ACTUAL AMOUNT	FY 2021 AMENDED BUDGET	FY 2022 PROPOSED BUDGET	%CHANGE
GENERAL FUND				
EXPENDITURES				
56 - Programs	\$1,830,652	\$8,023,664	\$7,390,350	-7.89%
51 - Administration	\$355,592	\$1,142,790	\$1,030,201	-9.85%
58 - Other Uses	\$0	\$338,667	\$769,924	127.34%
59 - Other Non Operating	\$0	\$0	\$0	
EXPENDITURES TOTAL	\$2,186,244	\$9,505,121	\$9,190,475	-3.31%
GRANTS AND AWARDS				
EXPENDITURES				
56 - Programs	\$14,608	\$188,000	\$153,257	-18.48%
EXPENDITURES TOTAL	\$14,608	\$188,000	\$153,257	-18.48%
CAPITAL PROJECTS FUND				
Expenditures				
56 - Programs	\$0	\$300,000	\$750,000	150.00%
EXPENDITURES TOTAL	\$0	\$300,000	\$750,000	150.00%
EXPENDITURE GRAND TOTALS	\$2,200,852	\$9,993,121	\$10,093,732	1.01%

FY 2022

BUDGET BY OBJECT

	FY 2020 ACTUAL AMOUNT	FY 2021 AMENDED BUDGET	FY 2022 PROPOSED BUDGET	% CHANGE
REVENUES				
31 - TAXES	\$7,341,128	\$7,742,236	\$7,943,445	2.60%
33 - Intergovernmental Revenue	\$0	\$74,000	\$0	-100.00%
34 - Charges for Services	\$0	\$0	\$0	
36 - Miscellaneous Revenue	\$67,813	\$99,833	\$93,333	-6.51%
38 - Other Sources	\$20,698	\$2,077,052	\$2,056,954	-0.97%
REVENUE TOTALS	\$7,429,639	\$9,993,121	\$10,093,732	1.01%
EXPENDITURES				
10 - Personnel Services	\$0	\$1,058,332	\$1,050,147	-0.77%
20 - Operating Expenses	\$703,495	\$788,465	\$995,989	26.32%
30 - Capital Outlay	\$0	\$0	\$0	
50 - Grants and Aid	\$1,497,358	\$7,170,546	\$6,180,000	-13.81%
60 - Other Uses	\$0	\$975,778	\$1,867,596	91.40%
EXPENDITURE GRAND TOTALS	\$2,200,852	\$9,993,121	\$10,093,732	1.01%
NET GRAND TOTALS	\$5,228,787	\$0	\$0	

SCHEDULE A GRANTS AND AID

RESULT: ALL CHILDREN ARE BORN HEALTHY AND REMAIN HEALTHY			
STRATEGY	PROGRAM	AGENCY	PROPOSED FUNDING
1. Support Maternal and Child Health	NEWBORN HOME VISITING PROGRAM	Healthy Start of North Central Florida, Inc.	\$400,000
	HELP ME GROW	TBD - REQUEST FOR PROPOSALS	\$200,000
2. Support Mental Health and Substance Abuse	EARLY CHILDHOOD MENTAL HEALTH CONSULTATION	TBD - REQUEST FOR PROPOSALS	TBD
	COMMUNITY-BASED MENTAL HEALTH	TBD - REQUEST FOR PROPOSALS	TBD
	PREVENTION SERVICES	TBD - REQUEST FOR PROPOSALS	TBD
3. Support Physical Health	HOWARD BISHOP COMMUNITY PARTNERSHIP SCHOOL	Children's Home Society of Florida, Inc.	\$41,000
4. Improve Food Security	TBD	TBD	
SUBTOTAL			\$641,000
RESULT: ALL CHILDREN CAN LEARN WHAT THEY NEED TO BE SUCCESSFUL			
STRATEGY	PROGRAM	AGENCY	PROPOSED FUNDING
1. Support Provider Professional Development and Capacity-building	EARLY LEARNING DEMONSTRATION SITE	CHILD Center	\$60,000
	PRACTICE-BASED COACHING	Early Learning Coalition of Alachua County	\$250,000
	CHILD CARE/FAMILY HOME CHILD CARE CAPACITY & ACCREDITATION SUPPORT	Business Leadership Institute for Early Learning	\$120,000
	ACCREDITATION CONSULTANTS	TBD	\$60,000
	CENTER SUPPORT	TBD	\$250,000
	PROFESSIONAL DEVELOPMENT REGISTRY	The Children's Forum	\$10,000
2. Youth Development	SUMMER PROGRAMMING	TBD - REQUEST FOR PROPOSALS	\$1,100,000
	AFTERSCHOOL/ENRICHMENT	TBD - REQUEST FOR PROPOSALS	\$1,000,000
3. Literacy and Academic Supports	ALACHUA COUNTY LITERACY LANDSCAPE AND EVALUATION	TBD - REQUEST FOR PROPOSALS	\$50,000
	DOLLY PARTON IMAGINATION LIBRARY	GAINEVILLE THRIVES	\$14,000
4. Improve Capacity to Support Special Needs		TBD - REQUEST FOR PROPOSALS	TBD
5. Career Exploration and Preparation		TBD - REQUEST FOR PROPOSALS	TBD
SUBTOTAL			\$2,914,000
RESULT: ALL CHILDREN HAVE NURTURING AND SUPPORTIVE CAREGIVERS AND RELATIONSHIPS			
STRATEGY	PROGRAM	AGENCY	PROPOSED FUNDING
1. Support Initiatives that Connect Families to Resources	FAMILY RESOURCE CENTER SUSTAINABILITY	TBD - REQUEST FOR PROPOSALS	\$25,000
2. Improve Family Strengthening and Supports		TBD - REQUEST FOR PROPOSALS	TBD
SUBTOTAL			\$25,000
RESULT: ALL CHILDREN LIVE IN A SAFE COMMUNITY			
STRATEGY	PROGRAM	AGENCY	PROPOSED FUNDING
1. Injury Prevention		TBD - REQUEST FOR PROPOSALS	TBD
2. Delinquency/Truancy Prevention		TBD - REQUEST FOR PROPOSALS	TBD
3. Violence Prevention		TBD - REQUEST FOR PROPOSALS	TBD
SUBTOTAL			\$0
RECOMMENDED PROGRAM FUNDING			\$3,580,000
UNALLOCATED*			\$2,600,000
TOTAL PROGRAM FUNDING			\$6,180,000
*(MATCH, SPONSORSHIPS, COMMUNITY ENGAGEMENT, EVALUATION)			

DATE	RESPONSIBILITY	ACTION
Monday, March 29	<i>All Staff</i>	<i>Send out email to all staff stating that budget requests due by April 9, 2021.</i>
Wednesday, April 14	<i>Executive Director</i>	<i>Lead meeting of all staff to discuss vision and budget, for Fiscal Year 2022.</i>
Monday, May 10	<i>Executive Director</i>	<i>Presentation of proposed budget to the Board of the Trust.</i>
Tuesday, June 1	<i>Alachua County Property Appraiser</i>	<i>Delivery of the total assessed value of non-exempt property in Alachua County.</i>
Monday, June 14	<i>Board of the Trust</i>	<i>Approval of two Truth in Millage Resolutions - 1) A resolution setting the Proposed Millage Rate, setting the date, time and place of the Public Hearings to consider the proposed millage rate and tentative budget; 2) A resolution adopting a tentative written budget for Fiscal Year 2022.</i>
Thursday, July 1	<i>Alachua County Property Appraiser</i>	<i>Certification of the taxable value to each taxing authority on the Certification of Taxable Value (Form DR-420).</i>
Thursday, July 1	<i>Executive Director</i>	<i>Submission of a tentative annual budget to the Alachua County Board of County Commissioners.</i>
Friday, July 30	<i>Executive Director</i>	<i>No later than August 4, 2021, (within 35 days after the Certification of Taxable Value), each taxing authority must inform the Alachua County Property Appraiser of the prior year millage rate, the current year proposed millage rate, the current year rolled-back rate, and the date, time, and meeting place of the first required tentative budget hearing.</i>
Tuesday, August 24	<i>Alachua County Property Appraiser</i>	<i>No later than August 24, 2021, (within 55 days after the Certification of Taxable Value), the Alachua County Property Appraiser must send the Truth in Millage notification to all property owners in Alachua County.</i>
Tuesday, September 1	<i>Communications Manager</i>	<i>Pursuant to F.S. 200.065, the tentative budget must be posted on the authority's official website at least two days before the budget hearing and must remain on the website for at least 45 days.</i>
TBD	<i>School Board of Alachua County</i>	<i>School Board of Alachua County first public budget hearing. CTAC CANNOT HOLD HEARING ON THIS DAY</i>
TBD	<i>Alachua County Board of County Commissioners</i>	<i>Alachua County Board of County Commissioners first public budget hearing. CTAC CANNOT HOLD HEARING ON THIS DAY</i>
Monday, September 13	<i>Board of the Trust</i>	<i>First public hearing of the proposed millage rate and the tentative budget. (Hearing dates with July 1 Certification - No sooner than Sept. 3 and no later than Sept. 18)</i>
Thursday, September 23	<i>Clerk of the Trust</i>	<i>Advertisement of final hearing posted two to five days before the final hearing. Notice of Proposed Tax Increase <u>OR</u> Notice of Budget Hearing <u>AND</u> Budget Summary.</i>
Thursday, September 23	<i>Communications Manager</i>	<i>Preliminary adopted budget posted on the authority's official website at least two days before the final budget hearing.</i>

TBD	<i>School Board of Alachua County</i>	<i>School Board of Alachua County second public budget hearing. CTAC CANNOT HOLD HEARING ON THIS DAY</i>
TBD	<i>Alachua County Board of County Commissioners</i>	<i>Alachua County Board of County Commissioners second public budget hearing. CTAC CANNOT HOLD HEARING ON THIS DAY</i>
Monday, September 27	<i>Board of the Trust</i>	<i>Second public hearing of the final millage rate and the final adopted budget. This must be held within 15 days following the first hearing.</i>
Thursday, September 30	<i>Finance Department</i>	<i>The taxing authority must forward the resolution adopting the final millage rate to the Alachua County Property Appraiser, the Alachua County Tax Collector, and the Florida Department of Revenue within three days of the final hearing. Receipt of the resolution is the official notification of the final millage rate.</i>
Friday, October 8	<i>Clerk of the Trust Finance Department</i>	<i>Within 30 days of the final hearing, each taxing authority must complete and submit the following forms to the Florida Department of Revenue: 1) Certification of Compliance (Form DR-487) a) Provide proof of publication for all newspaper advertisements. b) Provide the entire page from each newspaper advertisement including the Budget Summary advertisement and the Notice of Proposed Tax Increase or Budget Hearing Advertisement. c) Submit the authority's resolution adopting the final millage rate, with percent change of rolled-back rate shown and the resolution adopting the final budget, indicating order of adoption. 2) Vote Record for Final Adoption of Millage Levy (Form DR-487V) 3) A copy of the Certification of Final Taxable Value (Form DR-422)</i>
Monday, October 25	<i>Communications Manager</i>	<i>The final adopted budget must be posted on the authority's official website within 30 days after the adoption and must remain on the website for at least two years.</i>
Monday, November 1	<i>Clerk of the Trust</i>	<i>Return original copy of the complete Certification of Final Taxable Value (Form DR-422) to the Alachua County Property Appraiser.</i>
October - December	<i>Executive Director</i>	<i>The governing body of the authority, pursuant to F.S. 189.016(6) citing F.S. 200.065, dictates that any budget amendment that increases or decreases the overall budget after 60 days of the passing of the final budget, must be passed by resolution, posted on the website within 5 days and remain there for two years.</i>

Forms delivered to the Alachua County Property Appraiser (ACPA) and/or Florida Department of Revenue (DOR):

Form DR-420 Certification of Taxable Value

Form DR-422 Certification of Final Taxable Value

Form DR-487 Certification of Compliance

Form DR-487V Vote Record for Final Adoption of Millage Levy

File Attachments for Item:

11. Board Member Attendance YTD

Regular Meetings	1/11/2021	2/8/2021	3/8/2021	4/12/2021	5/10/2021	6/14/2021	7/12/2021	8/9/2021	9/13/2021	9/27/2021	10/11/2021	11/8/2021	12/13/2021
Pinkoson	P	P	P	P									
Labarta	absent	P	P	P									
Certain	P	P	P	P									
Cole-Smith	V	V	V	V									
Cornell	P	P	P	P									
Hardt	V	V	V	P									
Simon	P	P	P	P									
Snyder	V	V	V	P									
Twombly	absent	V	V	V									
Wilson Bullard	P	P	P	P									

Special Meetings	2/16/2021
Pinkoson	x
Labarta	x
Certain	x
Cole-Smith	x
Cornell	x
Hardt	x
Simon	x
Snyder	x
Twombly	x
Wilson Bullard	x

V = Virtual Attendance
P = Physical Attendance

File Attachments for Item:

12. Notes from the Youth Direct Service Provider Workshop on 3.1.2021 with the City of Gainesville



MEMORANDUM

To: Lee R. Feldman, ICMA-CM, City Manager
From: Thomas Harrington, Intergovernmental Affairs Coordinator
Date: 3/1/2021
Subject: Youth Direct Service Provider Workshop

PlayTennisGainesville (Christopher Champion) – they have programming at Westside Park, TD McPherson, Tom Petty, and Northside. He thinks marketing and getting public aware of many services that can be utilized are very important as a challenge exists in marketing for elementary schools (and any schools for that matter). He also suggested an alignment with all organizations providing services, especially during COVID19.

Meridian Behavioral Health Care (Alan Paulin) – they are the largest provider of mental health services in Alachua and surrounding counties. Outreach, prevention programming, residential, therapy, outpatient and services for children involved with substance abuse are all services they offer. Increase in telehealth has helped to provide services with traditional barriers of transportation. SBAC has funding for therapists and guidance counselors. A shortage of therapists exists so opportunities exist to work with UF with those graduating. How does the word get out effectively and what are barriers to capture times when kids need assistance or at risk to getting in trouble.

In addition, Meridian getting threaded out would be helpful as a lot of times it is not a matter of funding but being threaded out in the community. Getting word out with after school services would be a part of this with their screening and early warnings signs for school engagement with all the players threaded or embedded together. The Mayor mentioned about the School District, City, and County training employees with mental health, especially identifying early warning signs in children. He asked how effective has Meridian been at providing mental health first aid to nonprofit service providers to have those tools as well so they can make referrals to which the representative mentioned moderately, only minimally tapping into the overall market of all those who can benefit from such. If they can increase the percentage of all persons in Alachua County, it would really help at-risk youth. The Mayor noted of finding more ways the City can help facilitate such opportunities.

Cultural Arts Coalition (Nkwanda Jah) – this is a 10 year program and has seen up to 10 science clubs on the Eastside. They are serving 5 science clubs and very soon are planning to roll out a science bus with interactive science stations. They also have a teenage summer ambassadorial program where they learn to take care of the environment – water, air, energy, etc. - where camping and the springs is involved as well.

Take Stock in Children (Au’vian Cherry) – this is part of the Education Foundation of Alachua County. After conducting a needs-based survey, they found the need for microphones/headsets for student laptops or hot spots for internet accessibility. They were able to purchase 70 laptops but the need still persists. Marketing for the lunches at the schools and tutoring services as evident by second quarter failing grades are also important. Teen pregnancy and domestic violence in the home are additional issues. All this organization can do is make referrals. They are also definitely in need of mentors. Commissioner Simmons is interested in getting her into the fold with the efforts of the Digital Access Subcommittee to work with GHA and SBAC.

Greater Duval Neighborhood Association (Andrew Miles) – they have offered youth services since 2016 with the morning focused on 1st-6th grade and evening consisting of a tutoring session (both academic and social skills). They also have a summer program called Summer Sling focused on future planning and career opportunities. Phoenix House comes in and facilitates social skills and anger/frustration coping mechanisms. Money to expand outreach with current capacity to reach 13 kids. A garden club and cooking class are included too. He wants to partner more with police officers to help volunteer with tutoring at the center along with other organizations to partner on the mental health. The Mayor mentioned working with them and the GPD and River Phoenix Center, also allowing them and Alan from Meridian to get together on the mental health front.

Partnership for Strong Families (Cherie Kelly) – this is a library partnership to strengthen programs of children and families. It is targeted specifically in the NE area of Gainesville for those traditionally underserved. They provide an academic enrichment program that consists of homework help, tutoring, along with GSA, Meridian, and Pace Center partnerships. They conduct engagement and wraparound services to parents and families for other needs too. In addition, they offer summer program to prevent summertime learning loss in reading and math with the primary partner being CDHS, along with other partner agencies. Their recent outdoor family movie night is another example of an opportunity which they provided. Children’s Trust provides a grant for early childhood centers in Gainesville. East Gainesville has a need for free and affordable programs. No YMCA or Boys & Girls Club exists in their specific area and they have observed wider gaps due to COVID19, something that will need to be further addressed.

Peaceful Paths (Crystal Sorrow) – they serve survivors of Alachua, Bradford, and Union Counties – children in shelter or outreach services, along with teen violence dating and healthy relationships education in the schools.

Lofton HS GPD SRO (Dontonya Smith) – Gainesville Police Explorers program – occupational scouting for police, fire, and other like military or police adjacent. They offer community service hours – about 175 hours on average. Guest agency speakers are brought in to share about various careers with Junior Police Academy for a week during the summer time. Funding is somewhat self-sufficient.

YMCA (Angela Howard & Tatiana Bastion) – they are about foundations of community, empowering young people, and inspiring action; youth development and healthy living with social responsibility to serve entire community. Their funding ability for youth involves subsidization of their programming via scholarships (one does not have to be a member) for participants. Collaborations and partnerships with many nonprofits are made wherever they can. Their age range is from toddlers to seasonally matured adults (95). Youth sports, STEM programming, and summer programs where mindfulness training, conflict resolution, social/emotional curriculum, self-regulation can be integrated. Staffing assistance and manpower are needed in terms of volunteers. They want to offer outreach but need help from those who can volunteer their time (e.g. NE area mentioned by Ms. Cherry). Regarding transportation, they are looking for 12-15 passenger vans as a donation and volunteers to drive for kids all throughout the area. One of the challenges has been finding someone with a CDL however.

City Parks, Recreation, and Cultural Affairs (Billy Marcantel) – the City offers after school, summer, and holiday break camps. There are affordable opportunities and availability of several different facilities (four different locations for after school and five different locations for summer). Barriers are across the board, one being with summer camps when there is never enough time. Two week training would be helpful to have for summer camps with quality student/staff ratios. Capacity is capped out by their budget however. The Children’s Trust will be focusing on expanding capacity this year. Additionally, access to professional support/staff training for cognitive support related to children with various disabilities would help. BOOST does provide some opportunity for trainings to service providers.

CDS Family & Behavioral Health Services (Autumn Santos) – this has been a nonprofit in Alachua County for over the last 50 years. They abide by three pillars – prevention, counseling, and youth shelters at no cost to participants and families. Of particular note, the youth shelter in Gainesville caters to ages from 10-17 who experience tumultuous life circumstances. The program is typically an average of 30 days where youth learn both social and soft skills. Funding is needed for a new youth shelter as the former one was built in the 50’s. A legislative capital request to rebuild the shelter was submitted. Another major barrier to services is lack of staffing. Referrals are also missing out due to virtual school.

Girl’s Place (Christi Arrington) – they have a great concern for silos with the City, Children’s Trust, and the County. City representation is needed on the Youth Advisory Subcommittee on areas of growth and gaps for Children’s Trust.

Project YouthBuild (Pastor Gerard Duncan) – this program serves youth ages 16-24 through AmeriCorps as well as volunteering. \$500,000 from Children’s Trust for summer programming is not a lot when split between 30-40 programs. Trying to identify ways to work with students from UF to help train them is desirable with the need to tap into the university system and help the university develop in helping out. He would like to see opportunities to utilize their youth (e.g. – painting houses as Habitat and Rebuilding America cannot do it together) so please give him some work orders like pressure washing, hedge trimming, etc. for the youth as other youth will notice and will also be positively impacted.

HEROES Program (Will Halvosa) – this program is for 15-17 year olds. Collaboration is with COG and Children’s Trust, the latter who could offset salary where businesses like McDonald’s could just chip in \$2 of the overall hourly wage. A concept such as STW’s –

Students To Work – would be good and is something that other Children’s Trusts do around the state in the other half of their activities.

Aces in Motion (Addison Staples) – funding is directly related to the staffing. UF and SFC are in our backyard. World experts are available and a certificate program has been mentioned many times before. Only \$500,000 will be distributed for the summer programming is a big disappointment for a lot of providers; easily 50 programs can apply which averages to \$10,000 per each. \$500,000 for all youth summer programming is not sufficient. How much is the City investing, the County, and what local funding is available for programs that serve youth? We need a youth system in the City and right now we do not have one. Better collaboration and systems supporting around the youth-centered organizations is needed. Commissioner Arreola’s intention aligns with the latter sentiment.

Commissioner Arreola – professional development/staff retention is of interest. Where are the BOOST trainings that need more support? Christi Arrington from Girl’s Place said that they have no paid staff but mainly advocacy and supporting each other. He commented that Management needs to re-evaluate youth, along with the City Commission. It is the place for the government to step in via coordinating support. City management and policy should be used to guide that support for resource leveraging in addition to bringing brain power together, all towards the effort of serving young people in Gainesville who comprise a large part of the population. He would like to receive a formal update on the City’s BOOST program from City Management.

CC:

Deborah Bowie, Assistant City Manager
Fred Murry, Assistant City Manager

File Attachments for Item:

13. CTAC in the News

The Gainesville Sun | Gainesville.com

OPINION *This piece expresses the views of its author(s), separate from those of this publication.*

Florida needs to invest in mental health system

Maggie Labarta Guest columnist

Published 12:00 a.m. ET Apr. 15, 2021 | Updated 9:56 a.m. ET Apr. 15, 2021

Nationally, May is Mental Health Month, but in Florida it is when the Legislature is in session deciding on policy and budget, largely determining the health and well-being of our mental health system. Right now that system is at risk.

While every news source reports a growing mental health crisis that exceeds what is available, the Florida Legislature continues to under-resource care and allow valuable resources to languish. Industry experts, providers and the media document the need repeatedly with little change.

Across the state, there are community behavioral health centers that daily provide crisis, counseling, psychiatric, residential and other supportive services to those with mental illnesses and substance use disorders. They are accredited health care organizations that meet state, federal and professional guidelines for quality. They often provide services for which neither insurers nor the state pay and struggle to cobble together local, state, federal and philanthropic funds to stabilize families and save lives.

The state Legislature for years has failed to recognize, maintain or upgrade these precious community assets. Most people do not even realize that these resources exist in their community, or the breadth of what is available through them.

Despite lofty language in statute, Florida's legislatures — past and present — have failed provide the funding needed to create and maintain a minimum continuum of care in every community and to ensure access for all who need care. Even core services —like crisis stabilization beds — are too often funded as “special projects,” using non-recurring state funds. Innovative or new practices are funded only occasionally and then only temporarily.

Initially, the state made a substantial investment in these centers (largely with federal funds), but like any asset, continued improvement and upkeep is required. The legislatures' approach to funding has provided neither.

Local communities must then decide what critical or innovative services to fund, which most small and/or fiscally constrained counties cannot afford. Some are fortunate to have elected officials whose leadership roles in the Legislature boost the odds that special projects for their area will be funded, for at least a year with no guarantee of future support, regardless of the project's merit or performance.

Legislators often recognize the need but not that existing community behavioral health centers, assets in which they already have a substantial investment, can be leveraged to address new and growing need if they are adequately supported.

While acknowledging the need Florida's leaders need to build upon and enhance the existing community behavioral health care infrastructure. Other states have done this successfully by moving their existing system to the evidence-based Certified Community Behavioral Health Clinic, or CCBHC model.

The federal government created the model in 2017, in 10 demonstration states with 66 clinics, designing it to align funding with clinical outcomes and local community needs. The centers meet quality, access, scope of service and data collection standards but are paid an enhanced rate, like that received by the federal community health centers that exist across the country.

Since 2017, the CCBHC model has been expanded using grants to 340 clinics in 40 states, including 11 in Florida. The CCBHC model reinforces the value of existing community assets, and uses additional funding to enhance their scope, quality and sustainability.

CCBHCs emphasize greater outreach into the community, and speedier patient access. They increase the number of people seen and the range of services, based on unique community needs. Crisis response and diversion of people from the criminal justice system and homeless population improve. Intensive collaboration and communication with other community resources is required. These centers also have a more stable and enhanced workforce.

Although the CCBHC expansion grants are time limited, states can implement the program through Medicaid waivers or dedicated funding. Florida has not expanded Medicaid, which

elsewhere has been shown to improve outcomes and reduce unnecessary healthcare expenditures. Instead, Florida continues to pay 100% of the cost of many behavioral health services for those who are low income but ineligible for Medicaid, leaving many without care at all.

Expanding Medicaid would allow the state share for many of those costs to drop to 10%, freeing up current state funds to implement CCBHCs and also provide needed housing, social and vocational supports.

In the current health care crisis, at a time when need is growing, investing in the existing community behavioral health infrastructure is the wise and right thing to do. The Legislature should act now to expand Medicaid and require state agencies to develop a plan for reinvesting the savings to implement the CCBHC model statewide, leveraging its most valuable behavioral health care asset, its existing community behavioral health centers.

Maggie Labarta is a retired health care executive and founder of Impact Non-profit Consulting in Gainesville.

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Idylwild Elementary Redevelopment Project Kickoff

10 PHOTOS

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Evelyn Folsom, 7, a first grader at Idylwild Elementary writes her name in the wet concrete with her mom Kim Folsom, left, who is a teacher at Idylwild Elementary during the Redevelopment Project Kickoff event held at the construction site of what will be the new Idylwild Elementary, in Gainesville Fla. April 16, 2021. The school system has used millions of tax dollars to reinvest in the infrastructure of four older schools. Idylwild will be one of the almost completely new schools in the district.

BRAD MCCLENNY/THE GAINESVILLE SUN



Dr. Carlee Simon, the superintendent of Alachua County Public Schools, delivers comments during the Redevelopment Project Kickoff event held at the construction site of what will be the new Idylwild Elementary, in Gainesville Fla. April 16, 2021. The school system has used millions of tax dollars to reinvest in the infrastructure of four older schools. Idylwild will be one of the almost completely new schools in the district.

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Lisa Peterson, the principal of Idylwild Elementary, delivers comments during the Redevelopment Project Kickoff event held at the construction site of what will be the new Idylwild Elementary, in Gainesville Fla. April 16, 2021. The school system has used millions of tax dollars to reinvest in the infrastructure of four older schools. Idylwild will be one of the almost completely new schools in the district.

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George Wyatt Folsom, 12, a fifth grader at Idylwild Elementary signs his name in the wet concrete with with other during the Redevelopment Project Kickoff event held at the construction site of what will be the new Idylwild Elementary, in Gainesville Fla. April 16, 2021. The school system has used millions of tax dollars to reinvest in the infrastructure of four older schools. Idylwild will be one of the almost completely new schools in the district.

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Markesia Akinbami, left, and Eric Drummond, with Charles Perry Partners, Inc., deliver comments about the construction team during the Redevelopment Project Kickoff event held at the construction site of what will be the new Idylwild Elementary, in Gainesville Fla. April 16, 2021. The school system has used millions of tax dollars to reinvest in the infrastructure of four older schools. Idylwild will be one of the almost completely new schools in the district. [Brad McClenny/The Gainesville Sun]

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Wendy Fletcher-Shannon, the Idylwild 2021 Teacher of the Year, delivers comments during the Redevelopment Project Kickoff event held at the construction site of what will be the new Idylwild Elementary, in Gainesville Fla. April 16, 2021. The school system has used millions of tax dollars to reinvest in the infrastructure of four older schools. Idylwild will be one of the almost completely new schools in the district.

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Tina McClain, the Idylwild 2021 School Related Employee of the Year, delivers comments during the Redevelopment Project Kickoff event held at the construction site of what will be the new Idylwild Elementary, in Gainesville Fla. April 16, 2021. The school system has used millions of tax dollars to reinvest in the infrastructure of four older schools. Idylwild will be one of the almost completely new schools in the district. [Brad McClenny/The Gainesville Sun]

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People sign their names in the wet concrete with with other during the Redevelopment Project Kickoff event held at the construction site of what will be the new Idylwild Elementary, in Gainesville Fla. April 16, 2021. The school system has used millions of tax dollars to reinvest in the infrastructure of four older schools. Idylwild will be one of the almost completely new schools in the district.

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A rendering of the new Idylwild Elementary during the Redevelopment Project Kickoff event held at the construction site of what will be the new Idylwild Elementary, in Gainesville Fla. April 16, 2021. The school system has used millions of tax dollars to reinvest in the infrastructure of four older schools. Idylwild will be one of the almost completely new schools in the district.

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A construction team from Charles Perry Partners, Inc. works on the new Idylwild Elementary during the Redevelopment Project Kickoff event held at the construction site of what will be the new Idylwild Elementary, in Gainesville Fla. April 16, 2021. The school system has used millions of tax dollars to reinvest in the infrastructure of four older schools. Idylwild will be one of the almost completely new schools in the district. [Brad McClenny/The Gainesville Sun]

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From left: Commissioner Ken Cornell, Commissioner Marihelen Wheeler and Commissioner Mary Alford meet on Wednesday with Gainesville city commissioners and Alachua County School Board members to discuss improving equity across the county. (Briana Farrell/WUFT News)



17 ELECTED LEADERS IN ALACHUA COUNTY AND GAINESVILLE MET THIS WEEK TO DISCUSS RACIAL EQUITY CONCERNS. HERE'S SOME OF WHAT THEY SAID

By Briana Farrell

🕒 April 15, 2021 📁 Education, Government and politics

The Alachua County Public Schools Board, Alachua County Commission and Gainesville City Commission held a joint meeting on Wednesday, tackling a wide-ranging agenda focusing on equity and matters such as youth literacy and programming, digital access, transportation and school rezoning.

“A little over three years ago was the last joint meeting,” County Commission Chair Ken Cornell said. “This is a meeting that should excite us all and make us come together.”

Seventeen elected officials participated, with the county commissions present in the County Administration Building, and the city commissioners and school board members taking part virtually because of ongoing social distancing requirements.

The first agenda item on the agenda: Ensuring that the county’s children can read at grade-level by the end of third grade. Nearly two-thirds of U.S. children cannot, according to the Lectio Institute, which is working

with school districts, states and philanthropists on the problem.

“We have children who have never even been to the ocean before, and yet they’re trying to read about things that would happen in the ocean,” County Commission Vice Chair Marihelen Wheeler said. “So, I’m just saying, if we could maybe include in those kinds of things some experiences, too. Not only for the children, but for their families, because not only have those children not been to the ocean, their parents haven’t either.”

Another literacy program discussed was the Summer Adventures in Literacy (SAIL) program, a four-week initiative offered by the University of Florida College of Education’s Literacy Institute. SAIL aims to help elementary school students make significant gains in reading achievement.

“It is a literacy program that is meant to teach literacy skills, but also to build background knowledge and life experiences in students,” said Tina Certain, vice chair of the school board. “So that when they read a passage and books, they can connect what they’re reading with their life experiences.”

Below: Hear reporter Briana Farrell explain what this story means for the future of racial equity in Alachua County. Subscribe to The Point podcast on iTunes or Spotify.



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Colin Murphy, executive director of the Children's Trust of Alachua County, offered a presentation on youth programming on and what it takes for children to thrive in their environment.

Murphy said they not only need their academic learning, but also more attention focused on the social and emotional pieces that help prepare them to interact with the world and their peers – and how to have the self-confidence and emotional skills needed for success in life.

"I am not a big believer that you're going to really improve reading scores in after school programs," Murphy said. "I think those are for the social, emotional skills and safety. The gap in opportunities in equity for children is in the summertime."

The elected officials and presenters also discussed how equity in digital access has become even more important when the world is dealing with a pandemic.





From top left: City of Gainesville Chambers, Commissioner Ken Cornell, Commissioner Anna Prizzia, Mayor Lauren Poe, Board Member McGraw, Commissioner Mary Alford, Board Member Certain, Commissioner Marihelen Wheeler, Board Chair McNealy, Colin Murphy, Superintendent Carlee Simon and Board Member Rob Hyatt on a zoom conference for the joint meeting discussing equity in youth programming. (Briana Farrell/WUFT News)

With schools everywhere having to teach students remotely, too many students were hurt by not having sufficient internet connectivity around the clock and especially during school hours.

School Board Member Gunnar Paulson proposed that the county and city commissions should work to provide greater e-learning access in after-school programs.

“Some of our parents not only don’t have access, but don’t know how to use it,” Paulson said.

That led to the discussion of providing greater broadband access for the public, which some city commissioners have wanted for some time.

“The direct broadband access to every home – where people live, work and study most of the time – is paramount,” Mayor Lauren Poe said.

A motion to have affordable broadband across the county passed unanimously.

Transportation was another issue. The elected officials discussed a new route that was costly.

Chris Dawson, the transportation planning manager at Alachua county, talked about developing the potential for an additional route that would serve Elementary School I. This new elementary school is expected to be completed in August of 2021.

“It’s a fairly long way from where we currently provided any service through existing agreements with RTS, and it’s in an area of relatively low-density residential use,” Dawson said. “It’s approximately four miles from the SWAG (The Southwest Advocacy Group) Area, which is a pretty long run and that’s why there’s some higher costs associated with the fixed routes to go there.”

Elementary School I and Meadowbrook Elementary School would benefit from the service. However, the bus route would be \$460,000, the elected officials debated between the expensive cost and the importance of families having transportation.

They have not yet come to an understanding, but are searching for better solutions.

Schools Superintendent Carlee Simon also discussed the rezoning of the county’s public schools.

The issue is unbalanced enrollment. Buchholz and Gainesville High Schools, both of which located near the city’s west side, are over capacity. So are nearby middle schools, Simon said.

“Our schools run efficiently when it’s at capacity,” the superintendent said.

There was also discussion of needing more diverse populations and the problem of racial inequity that needs to be solved.

The goal is to reprogram the schools and improve them.

At the end of the presentation, Simon proposed a community engagement campaign involving listening sessions and public surveys.

“We get more out of it when we work together,” she said.