



CHILDREN'S TRUST
OF ALACHUA COUNTY

CHILDREN'S TRUST REGULAR MEETING AGENDA

February 10, 2025 at 4:00 PM

CTAC, 4010 NW 25th Place, Gainesville, FL 32606

Call to Order

Roll Call

Agenda Review, Revision, and Approval

Approval of the agenda also approves all of the items on the consent agenda.

Consent Agenda

1. [Board Attendance YTD](#)
2. [12.9.2024 Regular Board Meeting Minutes](#)
3. [12.9.2024 Board Meeting Evaluation - Survey Results](#)
4. [FY 2025 Budget Report \(December\)](#)
5. [FY 2025 Checks and Expenditures Report \(December\)](#)
6. [FY 2025 Programmatic Awards and Expenditures Report \(December\)](#)
7. [FY 2025 1st Quarter Financial Report](#)
8. [FY 2025 1st Quarter Financial Report to the BOCC](#)
9. [December and January Sponsorship Applications](#)
10. [Emergent Needs](#)

General Public Comments

Chair's Report

Executive Director's Report

11. [2.10.2025 Executive Director's Report](#)

Old Business

New Business

12. [Summer Camp and Freedom School RFP 2025-01](#)
13. [Continuous Quality Improvement \(Bonnie Wagner\)](#)

14. [Strategic Plan – Key Indicators \(Bonnie Wagner\)](#)
15. [Resolution 2025-02 Authorization for Signatories on the CTAC Bank Accounts](#)

General Public Comments

Board Member Comments

For Your Information

Items in this section are for informational purposes only and do not require any action by the Trust.

16. [Comprehensive Literacy Plan and Assessment January 2025 Update](#)
17. [SAVE THE DATE: Children's Trust of Alachua County Open House - March 29, 2025](#)

Next Meeting Dates

18. Regular Board Meeting - Monday, March 10, 2025 @ 4:00 pm
Children's Trust of Alachua County, 4010 NW 25th Place, Gainesville, FL 32606

Adjournment

Virtual Meeting Information

View or listen to the meeting: https://www.youtube.com/channel/UCpYNq_GkjCo9FQo3qR5-SOw

Public Comments: Submit online at
<http://www.childrenstrustofalachuacounty.us/commentcard>.

Guidelines for Public Comments

Public comments can be made in person at Children's Trust Board Meetings. We will no longer take comments by Zoom or by phone. If you would like to submit a written comment or a written transcript of your public comment before or after the meeting, these will be provided to Board Members prior to the next Board Meeting.

Any member of the public wishing to be heard either under the agenda section "General Public Comments" or on a specific agenda item shall approach the podium at the appropriate time.

Members of the public recognized by the Chair will have three (3) minutes to speak on a single subject matter. If an individual seeks to be heard on more than one agenda item, the Chair shall determine the amount of time allotted to the speaker. However, such time shall not exceed ten (10) minutes without the approval of the Board or Committee. The Clerk of the Trust is the official timekeeper.

Public members may not share or transfer all or part of their allotted time to any other person or agenda item, except as permitted by this Policy. To the extent a speaker has previously addressed a Board or Committee on the same subject, the Board Chair may limit repeat comments at the Board meeting by the same speaker.

File Attachments for Item:

1. Board Attendance YTD

2024 Board Member Attendance

Item 1.

Regular Meetings	2/12/2024	3/4/2024	4/8/2024	5/13/2024	6/10/2024	8/12/2024	9/9/2024	9/23/2024	10/14/2024	11/4/2024	12/9/2024
Andrew	P	P	absent	P	P	P	P	P	absent	P	
Certain	P	P	P	P	P	P	P	P	P	P	P
Chance	P	P	P	P	P	P	P	P	P	P	P
Cornell	P	V	P	P	P	P	P	P	P	P	P
Ferrero	P	P	P	P	P	absent	P	P	P	P	P
Hardt	P	P	P	V	V	V	V	V	P	P	P
Labarta	P	P	absent	P	P	P	P	absent	P	P	P
Patton											P
Pinkoson	P	absent	P	P	P	P	P	P	P	absent	P
Twombly	P	P	P	P	absent	V	P	P	V	V	V

Special Meetings	Workshop RFP Youth Health 3/25/2024	Joint with Board of County Commissioners 5/6/2024	Workshop RFP Enrichment 5/30/2024	Workshop on FY25 Budget 6/10/2024	Workshop on Maternal Child Health Initiatives 8/12/2024	First TRIM FY2025 9/9/2024	Final TRIM FY2025 9/23/2024	Workshop RFP FY25 Summer Programming 10/14/2024
Andrew	absent	absent	absent	absent	absent	P	P	absent
Certain	P	P	V	P	P	P	P	P
Chance	P	P	absent	P	absent	P	P	P
Cornell	P	P	P	P	V	P	P	P
Ferrero	absent	absent	V	P	absent	P	P	P
Hardt	absent	P	absent	V	V	V	V	P
Labarta	absent	P	P	P	P	P	absent	P
Pinkoson	P	P	P	P	P	P	P	P
Twombly	P	absent	P	absent	V	P	P	V

V = Virtual Attendance
P = Physical Attendance

File Attachments for Item:

2. 12.9.2024 Regular Board Meeting Minutes



CHILDREN'S TRUST REGULAR MEETING MINUTES ANNUAL MEETING

December 09, 2024, at 4:00 PM

Alachua Co. Headquarters Library, Meeting Room A, 401 E University Ave., Gainesville, FL 32601

Call to Order

Chair Pinkoson called the meeting to order at 4:00 PM.

Roll Call

PRESENT

Chair Lee Pinkoson
Vice Chair Ken Cornell
Treasurer Cheryl Twombly – attended virtually
Member Kamela Patton
Member Tina Certain
Member Mary Chance
Member Judge Denise R. Ferrero
Member Nancy Hardt
Member Maggie Labarta

Motion made by Vice Chair Cornell, Seconded by Member Ferrero to allow Member Twombly to participate virtually due to extraordinary circumstances.

A physical quorum of six members voted on this motion.

Motion was unanimously approved by voice vote.

Agenda Review, Revision, and Approval

Motion to approve the agenda made by Vice Chair Cornell, Seconded by Member Ferrero.

Motion was unanimously approved by voice vote.

Consent Agenda

1. Board Attendance YTD
2. 11.4.2024 Regular Board Meeting Minutes
3. 11.4.2024 Board Meeting Evaluation - Survey Results
4. FY 2025 Budget Report (October)
5. FY 2025 Checks and Expenditures Report (October)

6. Adoption of Policy Updates to Employee Handbook and Board Policies
7. November Sponsorship Applications

General Public Comments

Chair's Report

Executive Director Kiner recognized Trust Member Judge Denise R. Ferrero for her service on the Board, as this will be her last meeting. ED Kiner presented her with an office plant in appreciation for her service to the children and families of Alachua County.

The Board welcomed the new Superintendent of Alachua County Schools, Dr. Kamela Patton. She was administered the CTAC Oath of Office by Member Judge Ferrero.

8. Election of Officers for 2025

At each Annual Meeting of the Children's Trust of Alachua County, in December, new officers must be nominated and appointed by the Members of the Board. According to the CTAC By-laws and order of succession, the current Vice Chair will become the new Chair, the current Treasurer will become the Vice Chair, and the new Treasurer shall be nominated from the remaining members.

Motion made by Vice Chair Cornell, seconded by Member Chance to nominate Member Labarta as the CTAC Treasurer for the 2025 calendar year, effective immediately.

Motion was unanimously approved by voice vote.

Upon approval, Member Pinkoson passed the gavel and title to the new Board Chair Ken Cornell. The new Vice Chair is Cheryl Twombly, and the new Treasurer is Dr. Maggie Labarta.

Executive Director Kiner recognized Member Pinkoson for his service as Chair of the Board of the Children's Trust of Alachua County and presented him with an office plant in appreciation for his service to the children and families of Alachua County.

Executive Director's Report

9. 12.9.2024 ED Report

Executive Director Kiner showed appreciation to her staff for several successful accomplishments this past month. She offered thanks to the Finance Team for completing and closing out FY2024, the Communications Manager for completing an impressive CTAC Annual Report, and the Community Engagement Manager for her work with the Annual Very GNV Holiday Parade.

10. Speak Your Piece Art Contest - Recognition and Awards

In September 2024, The Trust launched a contest for high school art submissions, entitled "Speak Your Piece", that depicted a theme of anti-violence or peace. The top three works of art will be put on display at the Children's Trust of Alachua County offices.

Motion by Member Certain, Seconded by Member Chance, to recognize and congratulate the winners and their guests; First Place: Jaden Alfonzo, Second Place: Francheska Melendez, Third Place: Lea Sanchez.

Motion was unanimously approved by voice vote.

Presentations

11. Training on Public Records/Sunshine Laws

Trust Attorney Bob Swain discussed Board Member's responsibilities and requirements regarding public records, retention schedules, sunshine laws, and voting conflicts.

Old Business

12. Mentoring Programs – Evaluation Results (Amy Wagner and Bonnie Wagner)

The Research, Planning, and Evaluation Coordinators presented the Year 1 Evaluation Results from RFP 2023-02: Youth Mentoring Program. A total of 14 organizations provided 1-on-1 or group mentoring programs to 409 youth in Alachua County. Overall, the youth built strong relationships with mentors and maintained or made gains in social-emotional skills and academic performance and avoided involvement with the juvenile justice department. The demographics show that 82% of the youth were Black or African American and 10% were White. Of the mentors, 35% were Black or African American and 56% were White. The majority of the mentees were male (65%), while the majority of mentors were female (57%). The youth served were in grades elementary (13%), middle (52%), and high (35%). While the majority of performance measures were met and exceeded, and the youth served had positive outcomes, there was one outstanding area of improvement. Providers reported challenges recruiting and retaining mentors, especially volunteers. The team will explore strategies to improve mentor recruitment for future mentoring programming.

13. Head Start Summer Bridge 2024 Program Overview

CTAC Staff Mia Jones and Bonnie Wagner presented the outcomes of the Head Start Summer Bridge 2024 Program which partnered in Alachua County with Episcopal Children's Services. The 8-week program served 110 children aged 3-5 within five Early Learning Centers, with a total CTAC investment of \$183,352.00. This second year of funding added a Program Manager position, offered extended hours, and built on the successful education plan from Summer 2023. The number of children served nearly doubled from 56 to 110 and the program saw significant learning gains in literacy, math, and social-emotional skills. Surveys showed that 75% of parents reported that their child would not have been enrolled in any summer care if not for this program. The Board has approved funding for Summer 2025, and the team aims to once again increase enrollment, increase average attendance, continue to enhance the educational offerings, and look into adding more early learning center locations.

14. Live Local Act Exemption Resolution

Section 196.1978(3), Florida Statutes requires the Alachua County Property Appraiser to exempt certain properties from ad valorem taxes if they meet the criteria of the Live Local

Act Property Tax Exemption. This statute also allows taxing authorities to opt-out of providing the exemption to certain households whose annual income is between 80-120% of the median annual adjusted gross income within the metropolitan statistical area.

Motion made by Chair Cornell, Seconded by Member Certain, to approve Resolution 2024-15: Live Local Act Property Tax Exemption.

Motion was unanimously approved by voice vote.

New Business

15. SAMIS Update (Demetrica Tyson, Bonnie Wagner, and Scott Sumner)

In March 2023, the Board approved an agreement to acquire and implement an integrated online information management system, SAMIS. This system is currently used by nine children's services councils across the state of Florida to manage provider grants, fiscal budgets, invoices, and track data. The purpose of this program is to track work with funded programs, improve quality, and enable CTAC to better demonstrate the impact of funded services. Over the past year, CTAC staff have been testing, onboarding, and training providers through in-person, virtual, and 1-on-1 sessions. Benefits of the program include the ability to automate processes, enhance shared collaboration, and provide more efficiency in data collection. It also assists with backup documentation, monitoring of CTAC and provider invoice status for timeliness, and integrates budget and contract workflows. Future plans include further training, including a trauma series, and the integration of business analytics to improve overall performance.

General Public Comments

Board Member Comments

For Your Information

Items in this section are for informational purposes only and do not require action by the Trust.

16. Comprehensive Literacy Plan and Assessment November 2024 Update

Next Meeting Date

Regular Board Meeting - Monday, February 10, 2025 @ 4:00 PM
Children's Trust of Alachua County, 4010 NW 25th Place, Gainesville, FL 32606

Adjournment

Chair Cornell adjourned the meeting at 5:50 PM.



CHILDREN'S TRUST
OF ALACHUA COUNTY

CHILDREN'S TRUST OF ALACHUA COUNTY

OATH OF OFFICE

STATE OF FLORIDA
COUNTY OF ALACHUA

I, Kamela K. Patton, Ph.D., do solemnly swear that I will support, protect, and defend the Constitution and Government of the United States and of the State of Florida; that I am duly qualified to hold office under the Constitution of the state; and that I will well and faithfully perform the duties of a Board member of the Children's Trust of Alachua County on which I am now about to enter. So help me God.

(Signed)

Kamela Patton

Submitted and sworn to before me this 9th day of December, 2024.

(Signed)

Denise R. Ferrero

Denise R. Ferrero, Circuit Judge

Name and Title of person authorized by law to take oath.

RESOLUTION 24-15

A RESOLUTION BY THE CHILDREN’S TRUST OF ALACHUA COUNTY; PURSUANT TO SECTION 196.1978(3)(o), FLORIDA STATUTES, ELECTING TO NOT EXEMPT CERTAIN PROPERTY UNDER SECTION 196.1978(3)(d)1.a., FLORIDA STATUTES, COMMONLY KNOWN AS THE "LIVE LOCAL ACT PROPERTY TAX EXEMPTION"; PROVIDING AUTHORITIES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE AND AN OPTION TO RENEW.

WHEREAS, Section 196.1978(3)(d), Florida Statutes (the "Live Local Act Property Tax Exemption") requires the Alachua County Property Appraiser to exempt certain multifamily properties from ad valorem taxes if such properties meet the criteria of the Live Act Local Property Tax Exemption; and

WHEREAS, beginning with the 2025 tax roll, Section 196.1978(3)(o), Florida Statutes, allows taxing authorities to "opt-out" of providing the Live Local Act Property Tax Exemption to units in multifamily projects that are used to house natural persons or families whose annual household income is between 80% and 120% of the median annual adjusted gross income for households within the metropolitan statistical area ("MSA") or, if not within a MSA, within the county in which the person or family resides (the "80 to 120 Tax Exemption"); and

WHEREAS, pursuant to Section 196.1978(3)(o), Florida Statutes, if the taxing authority finds that the most recently published Shimberg Center for Housing Studies Annual Report, prepared pursuant to Section 420.6075, Florida Statutes ("Shimberg Annual Report"), that is part of the jurisdiction of the taxing authority is within a metropolitan statistical area or region where the number of affordable and available units in the metropolitan statistical area or region is greater than the number of renter households in the metropolitan statistical area or region for the category entitled "0-120 percent AMI."; and

WHEREAS, the Children’s Trust of Alachua County ("CTAC") has reviewed the most recently published Shimberg Annual Report, which is incorporated herein by this reference, and based upon the Shimberg Annual Report, the CTAC hereby finds that there is surplus of affordable and available units located in Alachua County for those households that meet the income criteria for the 80 to 120 Tax Exemption; and

WHEREAS, the CTAC hereby finds that it is a taxing authority that is eligible for the election in Section 196.1978(3)(o), Florida Statutes, which allows the CTAC to not exempt properties that would otherwise qualify for the 80 to 120 Tax Exemption; and

WHEREAS, at a public meeting, the Alachua County Affordable Housing Committee considered and voted in favor of recommending the Alachua County Board of County Commissioners "opt-out" of the 80 to 120 Tax Exemption; and

WHEREAS, the CTAC held a public hearing and advertised this Resolution pursuant to the requirements of Section 50.011(1), Florida Statutes, prior to adoption of this Resolution.

NOW, THEREFORE BE IT RESOLVED BY THE CHILDREN’S TRUST OF ALACHUA COUNTY, AS FOLLOWS:

SECTION 1. The above recitals and findings are true and correct and are incorporated herein by this reference.

SECTION 2. Pursuant to Section 196.1978(3)(o), Florida Statutes, the CTAC hereby elects not to exempt the properties located in Alachua County, Florida that are eligible for tax exemption by way of housing persons or families whose annual household income is greater than 80% but no more than 120% median annual adjusted gross income, as otherwise allowed in Section 196.1978(3)(d)1.a., Florida Statutes, and hereby requests that the Alachua County Property Appraiser not grant any such exemptions.

SECTION 3. This Resolution, and the election made as a result, applies to the ad valorem property tax levies imposed by and within Alachua County, Florida in all the unincorporated and incorporated areas of the County.

SECTION 4. If any word, phrase, clause, paragraph, section or provision of this Resolution or the application hereof to any person or circumstance is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of the Resolution which can be given effect without the invalid or unconstitutional provisions or application, and to this end the provisions of this Resolution are declared severable.

SECTION 5. This Resolution shall become effective on January 1, 2025, and the election made as a result begins with the 2025 tax roll. This Resolution shall expire on January 1, 2027 (“expiration date”), and it may be renewed by the Board prior to the expiration date pursuant to Section 196.1978, Florida Statutes, as may be amended.

SECTION 6. The Executive Director or designee is directed to provide a copy of this Resolution to the Alachua County Property Appraiser prior to January 1, 2025.

DULY ADOPTED in regular session, this 9th day of December, 2024.

CHILDREN’S TRUST OF ALACHUA COUNTY

By: Lee Pinkoson
Lee Pinkoson (Dec 28, 2024 14:11 EST)

Lee Pinkoson, Chair

ATTEST:

Cheryl Twombly
Cheryl Twombly (Dec 16, 2024 14:02 EST)

Cheryl Twombly, Treasurer

APPROVED AS TO FORM

Alachua County Attorney

Alachua County Attorney

**CHILDREN’S TRUST OF ALACHUA COUNTY
RESOLUTION 2024-16
ADOPTION OF CHANGES TO BOARD POLICIES**

WHEREAS, the Children’s Trust of Alachua County (CTAC) adopted Chapter 1: General Administration through Resolution 2022-01; and

WHEREAS, the Children’s Trust of Alachua County desires to make changes to these policies,

NOW THEREFORE, be it ordained by the Board of the Children’s Trust of Alachua County, in the State of Florida, as follows:

SECTION 1: AMENDMENT “1.02 Mission, Vision, and Guiding Principles” is hereby amended as follows:

AMENDMENT

1.02 MISSION, VISION, CORE VALUES, AND GUIDING PRINCIPLES

- A. **MISSION:** The Children’s Trust of Alachua County funds and supports a coordinated system of community services that allows all youth and their families to thrive.
- B. **VISION:** Facilitate equitable access and opportunities for all children and families in Alachua County to ensure every child reaches their maximum potential.
- C. **CORE VALUES:** Our goal is an ethical and cooperative work environment for all our employees. We expect our employees to understand the following core values and affirm their commitment to ethical conduct throughout their duties and activities.
 - 1. We expect our employees to exhibit honesty, integrity, just management, fairness, trust, safety, and respect to coworkers, superiors, subordinates, those we serve and those who provide service to us.
 - 2. We expect our employees to promote a positive work environment. Behaviors such as unscrupulous communications and gossip are destructive and not appropriate in our workplace.
 - 3. We believe our employees to be good citizens of the community, reflecting well upon themselves and our Organization.
 - 4. We expect our employees to be respectful of their co-workers, the Organization, and its leadership.
 - 5. At times, we may trust our employees with confidential Organizational information. Respect these confidences. We expect that proprietary information will be protected and secure and will not be disclosed to anyone without proper authorization.
 - 6. We respect cultural diversity and recognize the value of a diverse workplace.
 - 7. We are committed to providing a drug-free, safe, and healthy work environment, and to observe environmentally sound business practices.

8. We expect our employees to maintain accurate and complete business and transactional records. All information is to be factually represented in a timely manner.

D. GUIDING PRINCIPLES are utilized within organizations as a method to align behaviors, guide decision-making, and provide consistency with the Trust's Board values. The Trust's Board and stakeholders identified the following guiding principles:

1. Initiatives should ensure accessibility to universal supports for all children 0 to 18 and their families; targeted supports for those who need additional help; and place-based supports for those with the greatest need.
2. Innovative initiatives should be funded that coordinate comprehensive systems of support and delivers those supports in collaborative ways that allows the Trust to achieve collective impact.
3. Initiatives shall be evaluated based on its ability to ultimately impact all children, directly or indirectly, with a priority for long-term continual return on investment.
4. Initiatives must be measurable with priority given to a comprehensive system of supports that provide for prevention, timely intervention, and services that strengthen families and produce achievable results.
5. Initiatives must be aligned to a documented gap or need.
6. Funds will be invested and initiatives will be prioritized based on the highest educational, social, or emotional outcome value.
7. Initiatives will be evaluated in an open, transparent, and competitive manner in order to ensure equitable results and confidence in the process.
8. The Trust values fiscal and operational accountability and will fund partners in a manner that rewards efficiencies, takes advantage of economies of scale, and maximizes services to children or family members/support members in order to meet the educational, social, emotional, and/or physical health.
9. The complete portfolio of Trust investments shall be reviewed to ensure that Alachua County children and families have equitable access to services that will work to increase racial equity.
10. Prior to any funding decision, the direct impact on children must be the primary consideration.

SECTION 2: EFFECTIVE DATE This Resolution shall be in full force and effect from 12.09.2024 and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE CHILDREN'S TRUST OF ALACHUA COUNTY BOARD; this 9th day of December 2024.

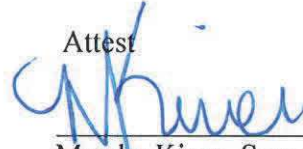
	AYE	NAY	ABSENT	NOT VOTING
Lee Pinkoson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ken Cornell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Twombly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Kamela Patton	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tina Certain	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Chance	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hon. Denise R. Ferrero	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Nancy Hardt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Maggie Labarta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Presiding Officer



Lee Pinkoson, Chair
Children's Trust of Alachua County

Attest



Marsha Kiner, Secretary
Children's Trust of Alachua County

**CHILDREN'S TRUST OF ALACHUA COUNTY
RESOLUTION 2024-17
ADOPTION OF CHANGES TO THE EMPLOYEE HANDBOOK**

WHEREAS, the Children's Trust of Alachua County Adopted an Employee Handbook through Resolution 2020-8; and

WHEREAS, the Children's Trust of Alachua County desires to make changes to the Employee Handbook;

NOW THEREFORE, be it ordained by the Board of the Children's Trust of Alachua County, in the State of Florida, as follows:

SECTION 1: AMENDMENT "1.21 Mission, Vision, and Guiding Principles" of the Children's Trust of Alachua County Employee Handbook is hereby amended as follows:

AMENDMENT

1.21 MISSION, VISION, CORE VALUES, AND GUIDING PRINCIPLES

- A. **MISSION:** The Children's Trust of Alachua County funds and supports a coordinated system of community services that allows all youth and their families to thrive.
- B. **VISION:** Facilitate equitable access and opportunities for all children and families in Alachua County to ensure every child reaches their maximum potential.
- C. **CORE VALUES:** Our goal is an ethical and cooperative work environment for all our employees. We expect our employees to understand the following core values and affirm their commitment to ethical conduct throughout their duties and activities.
 - 1. We expect our employees to exhibit honesty, integrity, just management, fairness, trust, safety, and respect to coworkers, superiors, subordinates, those we serve and those who provide service to us.
 - 2. We expect our employees to promote a positive work environment. Behaviors such as unscrupulous communications and gossip are destructive and not appropriate in our workplace.
 - 3. We believe our employees to be good citizens of the community, reflecting well upon themselves and our Organization.
 - 4. We expect our employees to be respectful of their co-workers, the Organization, and its leadership.
 - 5. At times, we may trust our employees with confidential Organizational information. Respect these confidences. We expect that proprietary information will be protected

- and secure and will not be disclosed to anyone without proper authorization.
6. We respect cultural diversity and recognize the value of a diverse workplace.
 7. We are committed to providing a drug-free, safe, and healthy work environment, and to observe environmentally sound business practices.
 8. We expect our employees to maintain accurate and complete business and transactional records. All information is to be factually represented in a timely manner.
- D. GUIDING PRINCIPLES are utilized within organizations as a method to align behaviors, guide decision-making, and provide consistency with the Trust's Board values. The Trust's Board and stakeholders identified the following guiding principles:
1. Initiatives should ensure accessibility to universal supports for all children 0 to 18 and their families; targeted supports for those who need additional help; and place-based supports for those with the greatest need.
 2. Innovative initiatives should be funded that coordinate comprehensive systems of support and delivers those supports in collaborative ways that allows the Trust to achieve collective impact.
 3. Initiatives shall be evaluated based on its ability to ultimately impact all children, directly or indirectly, with a priority for long-term continual return on investment.
 4. Initiatives must be measurable with priority given to a comprehensive system of supports that provide for prevention, timely intervention, and services that strengthen families and produce achievable results.
 5. Initiatives must be aligned to a documented gap or need.
 6. Funds will be invested and initiatives will be prioritized based on the highest educational, social, or emotional outcome value.
 7. Initiatives will be evaluated in an open, transparent, and competitive manner in order to ensure equitable results and confidence in the process.
 8. The Trust values fiscal and operational accountability and will fund partners in a manner that rewards efficiencies, takes advantage of economies of scale, and maximizes services to children or family members/support members in order to meet the educational, social, emotional, and/or physical health.
 9. The complete portfolio of Trust investments shall be reviewed to ensure that Alachua County children and families have equitable access to services that will work to increase racial equity.
 10. Prior to any funding decision, the direct impact on children must be the primary consideration.

SECTION 2: AMENDMENT "4.61 Paid Parental Leave Policy" of the Children's Trust of Alachua County Employee Handbook is hereby *amended* as follows:

AMENDMENT

4.61 PAID PARENTAL LEAVE POLICY

- A. Paid Parental Leave is available to regular part-time and full-time employees who have been employed with CTAC for at least one year. This Policy applies to both mother and/or father, and same-sex couples. Temporary employees are not eligible for paid leave under this policy.
- B. Leave under this policy is a paid leave associated with:
1. The birth of the employee's child;
 2. The employee's adoption of a child under the age of 18;
 3. The placement of a child with the employee when the relationship will be that of in "loco parentis."
- C. Provisions of Paid Parental Leave
1. Six weeks of Paid Parental Leave may be granted and must be used continuously anytime during the first twelve (12) months following the birth, adoption, or placement of the child, unless delayed due to medical complications or other extenuating circumstances. Extensions beyond twelve months require approval by the Executive Director.
 2. Employees with less than one year of service who have taken six or more weeks of parental leave are not eligible for paid parental leave during the rolling 12-month period measured forward from the end date of the previously taken parental leave.
 3. Employees are only eligible for one (1) six week Paid Parental Leave in a rolling 12-month period, regardless of whether more than one birth or adoption occurs within that 12-month time frame.
 4. If both parents are employees, only one may access the paid benefits of this policy. Both, however, continue to be entitled to family and medical leave, if eligible.
 5. Employees will be compensated based on their regularly scheduled work schedule and pay rate. If a holiday occurs during Paid Parental Leave, the employee will receive Holiday Pay instead of Paid Parental Leave, but a holiday does not extend the duration of the leave.
 6. Paid Parental Leave is not charged against the employee's other paid leave credits.
- D. Continuation of Benefits
1. Health insurance benefits will continue to be provided during the Paid Parental Leave under this policy at the same rate as in effect before the leave was taken. The employee's payroll deductions for all employee benefits and accrual of paid leave benefits will continue during Paid Parental Leave.

- E. Requirements for Obtaining Paid Parental Leave
1. The employee must provide to the department head 30 days' notice of the requested leave (or as much notice as practicable if the leave is not foreseeable), complete the necessary forms, and file them with human resources.
- F. Coordination with Eligible Family & Medical Leave
1. Paid Parental Leave runs concurrently with leave under the FMLA and will be counted toward the 12 weeks of eligible FMLA leave entitlement per year. All other requirements and provisions under the FMLA will apply.
 2. After Paid Parental Leave is exhausted, the balance of FMLA leave will be compensated through the employee's accrued sick or vacation time. Upon exhaustion of accrued sick and vacation, any remaining leave will be unpaid leave.
- G. Unpaid Leave
1. Employees not eligible for FMLA should refer to Policy 8.90: Benefits Continuation During Unpaid Leave of Absence regarding continuation of insurance coverage after the six weeks of Paid Parental Leave, and any other paid leave, have been exhausted.

SECTION 3: ADOPTION "9.90 Use of Artificial Intelligence" of the Children's Trust of Alachua County Employee Handbook is hereby *adopted* as follows:

ADOPTION

9.90 USE OF ARTIFICIAL INTELLIGENCE

All CTAC employees have access to AI. Employees seeking to use such systems must ensure that the use does not violate any policies related to CTAC's confidentiality or equipment usage. Employees using AI for any reason associated with their employment will also be solely responsible for the content generated. Any content that violates any existing conduct or other policies, or that indicates use of copyrighted or other protected material, will result in discipline up to and including termination of employment.

Any employee seeking to use AI for job purposes is first required to secure written approval from such employee's supervisor. CTAC encourages employees to pursue greater points of efficiency available as a result of AI but also demands integrity in how such tool is utilized to further employees' work product.

The purpose of this policy is to ensure that all employees use AI tools in a secure, responsible, and confidential manner. The policy outlines the requirements that employees must follow when using AI tools, including the evaluation of security risks and the protection of confidential data.

We recognize that the use of AI tools can pose risks to our operations and customers. Therefore, we are committed to protecting the confidentiality, integrity, and availability of all company and customer data. This policy requires all employees to use AI tools in a manner consistent with our security best practices, as follows.

1. **Evaluation of AI tools.** Employees must evaluate the security of any AI tool before using it. This includes reviewing the tool's security features, terms of service, and privacy policy. Employees must also check the reputation of the tool developer and any third-party services used by the tool.
2. **Protection of confidential data.** Employees must not upload or share any data that is confidential, proprietary, or protected by regulation. This includes data related to customers, employees, or partners.
3. **Access control.** Employees must not give access to AI tools outside the company. This includes sharing login credentials or other sensitive information with third parties.
4. **Use of reputable AI tools.** Employees should use only reputable AI tools and be cautious when using tools developed by individuals or companies without established reputations. Any AI tool used by employees must meet our security and data protection standards. Your supervisor or a member of our IT Department can guide you regarding these standards.
5. **Compliance with security policies.** Employees must apply the same security best practices we use for all company and customer data. This includes using strong passwords, keeping software up-to-date, and following our data retention and disposal policies.

As a public entity, CTAC is subject to specific requirements regarding AI. We must:

- Maintain records of all resume searches conducted using AI, both from searches of external websites and internal resume databases, which include the substantive search criteria used; and
- Provide information of all AI systems used in the recruiting, selection and hiring process to the Department of Labor upon request.
- Provide advance notice and appropriate disclosure to applicants and employees being considered for promotion or transfer of our intent to use AI in the hiring process, including what data will be captured and used by the AI system.
- Provide advance notice to applicants and employees being considered for promotion or transfer of their right to review, correct, or delete erroneous data gathered using AI.
- Safeguard the privacy of applicants and employees when using AI.
- Ensure transparency regarding the basis of an employment decision and how AI contributed to the decision.

Because of the above requirements, all such use of AI in the posting, screening, interviewing, selection, compensation or in any other way related to the hiring process must be conducted solely by authorized staff.

SECTION 4: EFFECTIVE DATE This Resolution shall be in full force and effect from 12.09.2024 and after the required approval and publication according to law.

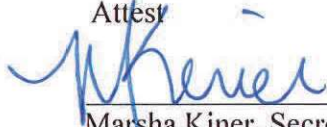
PASSED AND ADOPTED BY THE CHILDREN’S TRUST OF ALACHUA COUNTY BOARD; this 9th day of December 2024.

	AYE	NAY	ABSENT	NOT VOTING
Lee Pinkoson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ken Cornell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Twombly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Kamela Patton	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tina Certain	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Chance	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hon. Denise R. Ferrero	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Nancy Hardt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Maggie Labarta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Presiding Officer

Lee Pinkoson
Lee Pinkoson (Dec 28, 2024 14:10 EST)
Lee Pinkoson, Chair
Children’s Trust of Alachua County

Attest


Marsha Kiner, Secretary
Children’s Trust of Alachua County



**CHILDREN'S TRUST
OF ALACHUA COUNTY**

CHILDREN'S TRUST REGULAR BOARD MEETING

December 9, 2024, at 4:00 PM

Alachua Co. Headquarters Library, Meeting Room A, 401 E University Ave., Gainesville, FL 32601

Attendance List

Name	Organization	Email address	Contact number
Joy Cullinan	CDS	Joy_Cullinan@cdfsfl.org	352-258-2373
Kim Mullins	TGB	kimberley.mullins@outlook.com	352-246-0917
Luann Blaskowski	Eastside High School	Howardblaskowski@lwt@gm.sbac.edu	843-496-4728
Robian Sanchez FAMILY	LOFTEN H.S.		
Cindy Thomas	Meridian	Cindy-thomas@ambci.org	434-2388699
Jaden Alfonso	First Christian Academy	jdualfan@outlook.com	386-965-6256
Sharde Goodloe	TWA	sgoodloe@goodwillnorthfl.org	904.658.7356
Jeff PARKER	TGB ED	jeffp@tgbmeeting.com	352.672.4373
Christine Melendez	East Side High School	christamel@yahoocom	826-519-9754
Maxine Mullins	Goodwill		
Phillip Simmons	Goodwill		904 517-2062



**CHILDREN'S TRUST
OF ALACHUA COUNTY**

CHILDREN'S TRUST REGULAR BOARD MEETING

December 9, 2024, at 4:00 PM

Alachua Co. Headquarters Library, Meeting Room A, 401 E University Ave., Gainesville, FL 32601

Attendance List

Name	Organization	Email address	Contact number
Andrae H. Alfonso	FCA		
Sierra White	IGB Education		
Isabel Brazel	CACC		
Jenna Wolcott	First Christian Academy		
CHARISE ARRINGTON	GODS PLACE, INC		
David Singleton	Made For More		
Sherry Kitchens	CAC		
Marilyn Cox	ECS4 Kids		

File Attachments for Item:

3. 12.9.2024 Board Meeting Evaluation - Survey Results



Summary of Board Meeting Evaluation Surveys

Per Board Policy 1.15, each meeting Board members will have the opportunity to evaluate the effectiveness and efficiency of meetings and provide suggestions on how to improve and make the best use of Board meetings. The following is a summary of the input Board members provided for review by the Board, CTAC staff, and members of the public regarding the most recent Board meeting.

Date of Meeting:	December 9th, 2024
Completion Rate:	100% of Board members completed (9 of 9)¹

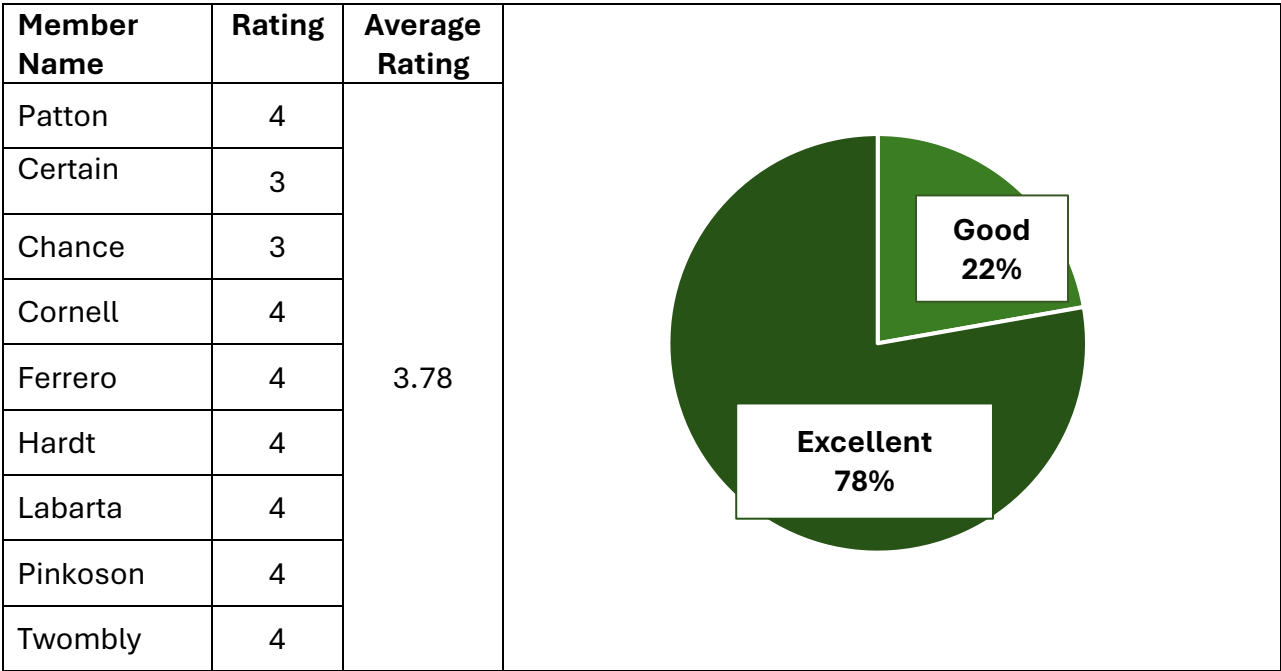
Evaluation of Meeting Components

Board members rate the effectiveness and efficiency of four meeting components from 1 to 4. A rating of 1 = “poor”, 2 = “fair”, 3 = “good”, and 4 = “excellent.” All Board members provided ratings of “excellent” and “good” for Meeting Facilitation, Materials Provided, Presentations, and CTAC Staff. The Board meeting included discussions of Mentoring programming, Head Start Summer Bridge, and SAMIS.

Meeting Component				
Date of Meeting	Materials Provided	Meeting Facilitation	CTAC Staff	Presentations
December 9, 2024	3.78 ↑	3.89 ↑	3.89 ↑	3.67 ↓
Average Rating (Cumulative to Date)	3.75	3.84	3.87	3.79

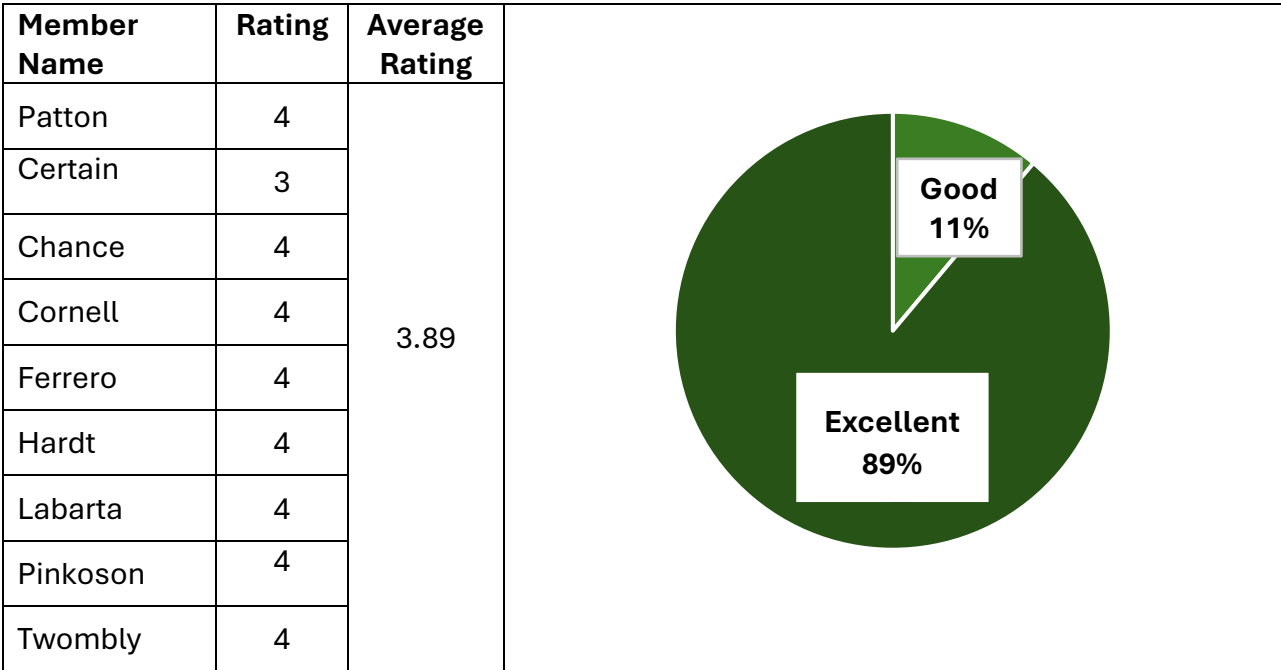
¹ Nine Board members attended in-person or virtually on 12/9/2024 and all completed a survey.

Materials Provided: The Board packet was received in a timely fashion and provided the information needed to prepare for the meeting.



Comments: None received

Meeting Facilitation: The Chair ensured Board members and members of the public who wanted to speak had the opportunity to be heard.



Comments: None received

CTAC Staff: CTAC staff were knowledgeable on their agenda items and prepared to address questions or provide a plan for follow-up.

Member Name	Rating	Average Rating
Patton	4	3.89
Certain	3	
Chance	4	
Cornell	4	
Ferrero	4	
Hardt	4	
Labarta	4	
Pinkoson	4	
Twombly	4	

A pie chart illustrating the distribution of ratings for CTAC staff. The chart is divided into two segments: a large dark green segment representing 'Excellent' at 89%, and a smaller medium green segment representing 'Good' at 11%.

Comments: None received

Presentations: Presentations were helpful in providing information on programs and policies to guide decision-making and allow for input and transparency.

Member Name	Rating	Average Rating
Patton	4	3.67
Certain	3	
Chance	3	
Cornell	4	
Ferrero	4	
Hardt	3	
Labarta	4	
Pinkoson	4	
Twombly	4	

A pie chart illustrating the distribution of ratings for presentations. The chart is divided into two segments: a large dark green segment representing 'Excellent' at 67%, and a medium green segment representing 'Good' at 33%.

Comments: SAMIS (Certain)

Finally, Board members can provide general comments on the meeting overall as well as topics they'd like to see addressed on future agendas. These comments are listed below.

General Comments:

- It was a well run efficient meeting! Thanks so much! (Patton)
- Thank y'all for all you do! May the holidays be wonderful for all of you! (Pinkoson)

Items, Presentations, or other Information for future Board agendas:

- Presentations- Make them more concise because we have (should have) read them prior to the meeting (Certain)

File Attachments for Item:

4. FY 2025 Budget Report (December)



Item:

FY 2025 Budget Report (December)

Requested Action:

The Trust is asked to receive the June Budget Report

Background

Board Policy 3.50 requires that “the CTAC will perform quarterly reviews to determine if the budgetary plan is being followed and if budgetary expectations are being achieved. Any problems discovered in this process will be corrected at the appropriate level of budgetary control.”

Attachments

Income Statement
Balance Sheet
Notes to Financial Statements

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Receive the Report

CHILDREN'S TRUST OF ALACHUA COUNTY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FY 2025 Transactions Through December 31, 2024

	All Funds FY 24-25 Budget A	General Fund 001 B	Special Revenue Fund 101 C	Collaborative Task Force Fund 102 D	Capital Projects Fund 301 E	FY 2025 YTD Actuals All Funds F = B+C+D+E
Revenues						
Ad Valorem Taxes	10,029,054.00	5,318,244.13	-	-	-	5,318,244.13
Miscellaneous Revenue	-	368,107.80				368,107.80
Grants and Awards	305,000.00	-	-	-	-	-
Interest	425,000.00	-	-	-	-	-
Rent	62,496.00	-	-	-	-	-
Use of Fund Balance	6,384,884.00	-	-	-	-	-
Literacy Task Force Transfer In	175,000.00	-	-	-	-	-
Capital Transfer In	250,000.00	-	-	-	-	-
Capital Non Operating Begin Balance	-	-	-	-	-	-
Total Revenues	17,631,434.00	5,686,351.93	-	-	-	5,686,351.93
Expenditures						
Personnel Services	2,060,257.00	437,762.13	-	-	-	437,762.13
Operating	1,665,956.00	336,695.66	-	-	3,433.48	340,129.14
Grant & Aid (Programs)	12,027,891.00	429,537.37	-	-	-	429,537.37
Grants & Awards (Special Revenue Fund)	305,000.00	-	74,106.25	-	-	74,106.25
Task Forces	175,000.00	-	-	-	-	-
Capital Expense	200,000.00	-	-	-	97,425.84	97,425.84
Depreciation Expense	50,000.00	-	-	-	-	-
Sub-Total Expenditures	16,484,104.00	1,203,995.16	74,106.25	-	100,859.32	1,378,960.73
Other Financing Sources (Uses)						
Transfers Out	312,500.00	-	-	-	-	-
Appropriated Reserve	834,830.00	-	-	-	-	-
Total Transfers	1,147,330.00	-	-	-	-	-
Total Expenditures	17,631,434.00	1,203,995.16	74,106.25	-	100,859.32	1,378,960.73
Net Income (Expense)	-	4,482,356.77	(74,106.25)	-	(100,859.32)	4,307,391.20

**CHILDREN'S TRUST OF ALACHUA COUNTY
BALANCE SHEET
GOVERNMENTAL FUNDS
FY 2025 Transactions Through December 31, 2024**

	General Fund 001	Special Revenue Fund 101	Collaborative Task Force Fund 102	Capital Projects Fund 301	Total Governmental Funds
Assets					
Cash & Cash Equivalents	15,076,952.04	(170,319.11)	(10,000.00)	(878,497.45)	14,018,135.48
Prepaid Expenses	9,550.00	-	-	(50,000.00)	(40,450.00)
Capital:	-	-	-		
Land	-	-	-	476,780.00	476,780.00
Building	-	-	-	1,539,080.75	1,539,080.75
Building Renovation	-	-	-	-	-
Accumulated Depreciation	-	-	-	(3,433.48)	(3,433.48)
Capital Total				2,012,427.27	2,012,427.27
Total Assets	15,086,502.04	(170,319.11)	(10,000.00)	1,083,929.82	15,990,112.75
Liabilities					
Accounts Payable	1,065,415.87	792.81	-	-	1,066,208.68
Contracts Payable	(977,253.75)	-	-	-	(977,253.75)
Due to Other Governments	(24,325.98)	-	10,000.00	-	(14,325.98)
Total Liabilities	63,836.14	792.81	10,000.00	-	74,628.95
Equity					
Fund Equity	15,022,665.90	(171,111.92)	(20,000.00)	1,083,929.82	15,915,483.80
Total Equity	15,022,665.90	(171,111.92)	(20,000.00)	1,083,929.82	15,915,483.80
Total Liabilities and Equity	15,086,502.04	(170,319.11)	(10,000.00)	1,083,929.82	15,990,112.75

File Attachments for Item:

5. FY 2025 Checks and Expenditures Report (December)



Item:

FY 2025 Checks and Expenditures Report (December)

Requested Action:

The Trust is asked to receive the report.

Background

Resolution 2020-2 requires that “All checks for expenditures or contracts which have not been expressly approved by the Trust shall be reported to the Trust on a monthly basis. The report may be under the consent agenda subject to being removed for further discussion.”

Attachments

November and December 2024 Checks and Expenditures Report

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Receive the Report

Children's Trust of Ala Cty LIVE Bank Account Activity Report

Reconciled & Un-Reconciled
From Date: 11/01/2024 - To Date: 11/30/2024

Bank	Bank Account
-------------	---------------------

Bank of America Concentration Account

Deposits:	Date	Type	Deposit Information	Description	Department	Amount
	11/21/2024	Collection		Other	0700 - Clerk Finance and Accounting	1,042,627.71
						\$1,042,627.71

Checks:	Status	Check Number	Payment Date	Reconciled	Source	Payee Name	Amount
No Transactions Exist							

EFTs:	Status	EFT Number	Payment Date	Reconciled	Source	Payee Name	Amount
	Reconciled	64	11/05/2024	11/30/2024	Accounts Payable	MISSION SQUARE RETIREMENT	535.52
	Reconciled	65	11/05/2024	11/30/2024	Accounts Payable	MISSION SQUARE RETIREMENT	619.54
	Reconciled	66	11/22/2024	12/31/2024	Accounts Payable	MISSION SQUARE RETIREMENT	609.30
						\$1,764.36	

Returned Checks:	Date	Payer	Check Number	Amount
No Transactions Exist				

Wire Transfers:	Type	Date	Vendor	Description	Internal Account	Amount
	Wire Transfer Out	11/01/2024		11.01.2024 transfer to 0940	ZBA Accounts Payable	(101,691.03)
	Wire Transfer Out	11/04/2024		11.04.2024 transfer to 0940	ZBA Accounts Payable	(11,919.72)
	Wire Transfer Out	11/05/2024		11.05.2024 transfer to 0940	ZBA Accounts Payable	(42,148.58)
	Wire Transfer Out	11/06/2024		11.06.2024 transfer to 0940	ZBA Accounts Payable	(343,254.96)
	Wire Transfer Out	11/07/2024		11.07.24 transfer to 0940	ZBA Accounts Payable	(937.00)
	Wire Transfer Out	11/08/2024		11.08.2024 transfer to 0940	ZBA Accounts Payable	(43,413.17)
	Wire Transfer Out	11/12/2024		11.12.24 transfer to 0940	ZBA Accounts Payable	(28,120.47)
	Wire Transfer Out	11/13/2024		11.13.2024 transfer to 0940	ZBA Accounts Payable	(32,575.62)
	Wire Transfer Out	11/15/2024		11.15.2024 transfer to 0940	ZBA Accounts Payable	(108,183.00)
	Wire Transfer Out	11/18/2024		11.18.2024 transfer to 0940	ZBA Accounts Payable	(18,932.92)
	Wire Transfer Out	11/19/2024		11.19.2024 transfer to 0940	ZBA Accounts Payable	(357.80)
	Wire Transfer Out	11/20/2024		11.20.2024 transfer to 0940	ZBA Accounts Payable	(80,824.78)
	Wire Transfer Out	11/21/2024		11.21.2024 transfer to 0940	ZBA Accounts Payable	(5,338.55)
	Wire Transfer Out	11/22/2024		11.22.24 transfer to 0940	ZBA Accounts Payable	(51,706.81)
	Wire Transfer Out	11/25/2024		11.25.2024 transfer to 0940	ZBA Accounts Payable	(18,851.06)
	Wire Transfer Out	11/26/2024		11.26.2024 transfer to 0940	ZBA Accounts Payable	(35,153.34)

Wire Transfer Out 11/27/2024

myReports
11.27.2024 transfer to 0940

ZBA Accounts
Payable

(120 Item 5.

(\$1,043,783.59)

Adjustments:	Type	Date	Description	Amount
.			No Transactions Exist	

Deposits: Date Type Deposit Information Description Department Amount

No Transactions Exist

Checks: Status Check Number Payment Date Reconciled Source Payee Name Amount

Reconciled	12149	11/04/2024	11/30/2024	Accounts Payable	Childrens Home Society of FL	16,746.72
Reconciled	12150	11/04/2024	11/30/2024	Accounts Payable	Lawn Enforcement Agency Inc.	937.00
Reconciled	12151	11/04/2024	11/30/2024	Accounts Payable	Pleasant Street Civil Rights & Cultural Center	42,689.42
Reconciled	12152	11/04/2024	11/30/2024	Accounts Payable	University of Florida Board of Trustees	6,234.47
Reconciled	12153	11/04/2024	11/30/2024	Accounts Payable	Willie Mae Stokes Community Center	79,703.67
Reconciled	12154	11/07/2024	11/30/2024	Accounts Payable	Rodriguez, Miranda	723.75
Reconciled	12155	11/07/2024	11/30/2024	Accounts Payable	Sutherland, Jordan	224.00
Reconciled	12156	11/11/2024	11/30/2024	Accounts Payable	ALACHUA COUNTY BOCC	499.92
Reconciled	12157	11/11/2024	11/30/2024	Accounts Payable	ALACHUA COUNTY BOCC	18,433.00
Reconciled	12158	11/11/2024	11/30/2024	Accounts Payable	Clubhouse Apparel LLC	1,062.00
Reconciled	12159	11/11/2024	11/30/2024	Accounts Payable	James Moore & Co P. L.	3,000.00
Reconciled	12160	11/11/2024	11/30/2024	Accounts Payable	SwampBots, Inc	20,000.00
Reconciled	12161	11/18/2024	11/30/2024	Accounts Payable	Childrens Home Society of FL	8,949.89
Reconciled	12162	11/18/2024	12/31/2024	Accounts Payable	Education Foundation of Alachua County	4,498.33
Reconciled	12163	11/18/2024	11/30/2024	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	1,395.62
Reconciled	12164	11/18/2024	11/30/2024	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	700.00
Reconciled	12165	11/18/2024	11/30/2024	Accounts Payable	University of Florida Board of Trustees	16,250.00
Reconciled	12166	11/18/2024	11/30/2024	Accounts Payable	North Florida Building Maintenance DBA Citywide	2,959.00
Reconciled	12167	11/19/2024	12/31/2024	Accounts Payable	Minority Business Listings Inc	20,000.00
Reconciled	12168	11/19/2024	11/30/2024	Accounts Payable	Rodriguez, Miranda	352.50
Reconciled	12169	11/19/2024	12/31/2024	Accounts Payable	Sutherland, Jordan	224.00
Reconciled	12170	11/20/2024	11/30/2024	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	1,201.06
Reconciled	12171	11/20/2024	11/30/2024	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	700.00
Reconciled	12172	11/20/2024	11/30/2024	Accounts Payable	University of Florida Board of Trustees	35,000.00
Reconciled	12174	11/25/2024	12/31/2024	Accounts Payable	Golden Moving Systems DBA Two Men and a Truck	875.25
Reconciled	12175	11/25/2024	12/31/2024	Accounts Payable	Health Equity Inc	75.00
						\$283,434.60

EFTs: Status EFT Number Payment Date Reconciled Source Payee Name Amount

Reconciled	1159	11/04/2024	11/30/2024	Accounts Payable	Episcopal Children's Services	891.55
Reconciled	1160	11/04/2024	11/30/2024	Accounts Payable	Express Services Inc.	1,525.86
Reconciled	1161	11/04/2024	11/30/2024	Accounts Payable	GIRLS PLACE, INC.	6,112.48
Reconciled	1162	11/04/2024	11/30/2024	Accounts Payable	HEALTHY START OF NORTH CENTRAL FL	58,765.94
Reconciled	1163	11/04/2024	11/30/2024	Accounts Payable	I AM STEM, LLC	8,128.49
Reconciled	1164	11/04/2024	11/30/2024	Accounts Payable	IGB Education Corp	10,625.99
Reconciled	1165	11/04/2024	11/30/2024	Accounts Payable	Main Street Daily News Gainesville, LLC	290.00
Reconciled	1166	11/04/2024	11/30/2024	Accounts Payable	PACE CENTER FOR GIRLS INC	7,770.82
Reconciled	1167	11/04/2024	11/30/2024	Accounts Payable	Partnership for Strong Families	35,400.06
Reconciled	1168	11/04/2024	11/30/2024	Accounts Payable	The District Board of Trustees of Santa Fe College	3,235.00
Reconciled	1171	11/06/2024	11/30/2024	Accounts Payable	Florida Retirement System	18,313.08
Reconciled	1190	11/08/2024	11/30/2024	Accounts Payable	AlphaStaff Inc.	49,738.73
Reconciled	1172	11/11/2024	11/30/2024	Accounts Payable	GIRLS PLACE, INC.	20,320.67
Reconciled	1173	11/11/2024	11/30/2024	Accounts Payable	HEALTHY START OF NORTH CENTRAL FL	7,542.39
Reconciled	1174	11/11/2024	11/30/2024	Accounts Payable	OFFICE DEPOT BUSINESS	162.57
Reconciled	1175	11/11/2024	11/30/2024	Accounts Payable	Webauthor.com LLC	2,000.00
Reconciled	1176	11/13/2024	11/30/2024	Accounts Payable	Cayson, Elizabeth	177.00

Transaction Type	Check Number	Date	Due Date	Account	Description	Amount
Reconciled	1177	11/13/2024	11/30/2024	Accounts Payable	Community Impact Corporation, Karl Anderson	50
Reconciled	1178	11/13/2024	11/30/2024	Accounts Payable	GAINESVILLE AREA COMMUNITY TENNIS ASSOCIATION	27,179.35
Reconciled	1179	11/13/2024	11/30/2024	Accounts Payable	GIRLS PLACE, INC.	10,263.08
Reconciled	1180	11/18/2024	11/30/2024	Accounts Payable	Caren Hackman Inc.	1,000.00
Reconciled	1181	11/18/2024	11/30/2024	Accounts Payable	Cayson, Elizabeth	104.99
Reconciled	1182	11/18/2024	11/30/2024	Accounts Payable	Gainesville Circus Center Inc	15,000.00
Reconciled	1183	11/18/2024	11/30/2024	Accounts Payable	I AM STEM, LLC	15,000.00
Reconciled	1185	11/19/2024	11/30/2024	Accounts Payable	AFLAC	608.00
Reconciled	1187	11/20/2024	11/30/2024	Accounts Payable	CE's Underground Kitchen	32,266.25
Reconciled	1188	11/20/2024	11/30/2024	Accounts Payable	Deeper Purpose Community Church Inc	7,795.43
Reconciled	1189	11/20/2024	11/30/2024	Accounts Payable	Express Services Inc.	3,546.00
Reconciled	1191	11/22/2024	11/30/2024	Accounts Payable	Deeper Purpose Community Church Inc	7,795.43
Reconciled	1192	11/25/2024	11/30/2024	Accounts Payable	BOYS & GIRLS CLUBS OF NE FL, INC	4,521.28
Reconciled	1193	11/25/2024	11/30/2024	Accounts Payable	Community Impact Corporation, Karl Anderson	42,624.17
Reconciled	1194	11/25/2024	11/30/2024	Accounts Payable	GAINESVILLE AREA COMMUNITY TENNIS ASSOCIATION	27,520.44
Reconciled	1195	11/25/2024	11/30/2024	Accounts Payable	Motiv8U of North Central Florida Inc	35,000.00
Reconciled	1196	11/25/2024	11/30/2024	Accounts Payable	North Florida Building Maintenance DBA Citywide	1,759.00
Reconciled	1238	11/26/2024	11/30/2024	Accounts Payable	Health Equity Inc	153.34
						\$513,954.24

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Returned Checks:

Date	Payer	Check Number	Amount
No Transactions Exist			

Wire Transfers:

Type	Date	Vendor	Description	Internal Account	Amount
Wire Transfer In	11/01/2024		11.01.2024 transfer to 0940	Concentration Account	101,691.03
Wire Transfer In	11/04/2024		11.04.2024 transfer to 0940	Concentration Account	11,919.72
Wire Transfer In	11/05/2024		11.05.2024 transfer to 0940	Concentration Account	42,148.58
Wire Transfer In	11/06/2024		11.06.2024 transfer to 0940	Concentration Account	343,254.96
Wire Transfer In	11/07/2024		11.07.24 transfer to 0940	Concentration Account	937.00
Wire Transfer In	11/08/2024		11.08.2024 transfer to 0940	Concentration Account	43,413.17
Wire Transfer In	11/12/2024		11.12.24 transfer to 0940	Concentration Account	28,120.47
Wire Transfer In	11/13/2024		11.13.2024 transfer to 0940	Concentration Account	32,575.62
Wire Transfer In	11/15/2024		11.15.2024 transfer to 0940	Concentration Account	108,183.00
Wire Transfer In	11/18/2024		11.18.2024 transfer to 0940	Concentration Account	18,932.92
Wire Transfer In	11/19/2024		11.19.2024 transfer to 0940	Concentration Account	357.80
Wire Transfer In	11/20/2024		11.20.2024 transfer to 0940	Concentration Account	80,824.78
Wire Transfer In	11/21/2024		11.21.2024 transfer to 0940	Concentration Account	5,338.55
Wire Transfer In	11/22/2024		11.22.24 transfer to 0940	Concentration Account	51,706.81
Wire Transfer In	11/25/2024		11.25.2024 transfer to 0940	Concentration Account	18,851.06
Wire Transfer In	11/26/2024		11.26.2024 transfer to 0940	Concentration Account	35,153.34
Wire Transfer In	11/27/2024		11.27.2024 transfer to 0940	Concentration Account	120,374.78
					\$1,043,783.59

Adjustments:

Type	Date	Description	Amount
No Transactions Exist			

Children's Trust of Ala Cty LIVE Bank Account Activity Report

Reconciled & Un-Reconciled
From Date: 12/01/2024 - To Date: 12/31/2024

Bank	Bank Account
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Bank of America Concentration Account

Deposits:	Date	Type	Deposit Information	Description	Department	Amount
	12/10/2024	Collection		Wire Transfer/ACH/EFT	0700 - Clerk Finance and Accounting	212.33
	12/10/2024	Collection		Other	0700 - Clerk Finance and Accounting	4,162,893.71
						\$4,163,106.04

Checks:	Status	Check Number	Payment Date	Reconciled	Source	Payee Name	Amount
No Transactions Exist							

EFTs:	Status	EFT Number	Payment Date	Reconciled	Source	Payee Name	Amount
	Reconciled	69	12/19/2024	12/31/2024	Accounts Payable	MISSION SQUARE RETIREMENT	584.09
	Reconciled	70	12/20/2024	12/31/2024	Accounts Payable	MISSION SQUARE RETIREMENT	617.17
							\$1,201.26

Returned Checks:	Date	Payer	Check Number	Amount
No Transactions Exist				

Wire Transfers:	Type	Date	Vendor	Description	Internal Account	Amount
	Wire Transfer Out	12/02/2024		12.02.2024 transfer to 0940	ZBA Accounts Payable	(4,498.33)
	Wire Transfer Out	12/03/2024		12.03.2024 transfer to 0940	ZBA Accounts Payable	(13.96)
	Wire Transfer Out	12/04/2024		12.04.2024 transfer to 0940	ZBA Accounts Payable	(50,058.19)
	Wire Transfer Out	12/05/2024		12.05.2024 transfer to 0940	ZBA Accounts Payable	(20,000.00)
	Wire Transfer Out	12/06/2024		12.06.2024 transfer to 0940	ZBA Accounts Payable	(2,152.50)
	Wire Transfer Out	12/10/2024		12.10.2024 transfer to 0940	ZBA Accounts Payable	(40.00)
	Wire Transfer Out	12/12/2024		12.12.2024 transfer to 0940	ZBA Accounts Payable	(109,118.16)
	Wire Transfer Out	12/13/2024		12.13.2024 transfer to 0940	ZBA Accounts Payable	(13,319.89)
	Wire Transfer Out	12/17/2024		12.17.2024 transfer to 0940	ZBA Accounts Payable	(22,551.05)
	Wire Transfer Out	12/18/2024		12.18.2024 transfer to 0940	ZBA Accounts Payable	(50,198.81)
	Wire Transfer Out	12/19/2024		12.19.2024 transfer to 0940	ZBA Accounts Payable	(1,200.00)
	Wire Transfer Out	12/20/2024		12.20.2024 transfer to 0940	ZBA Accounts Payable	(41,593.11)
	Wire Transfer Out	12/23/2024		12.23.2024 transfer to 0940	ZBA Accounts Payable	(107,443.65)
	Wire Transfer Out	12/24/2024		12.24.2024 transfer to 0940	ZBA Accounts Payable	(3,768.94)
	Wire Transfer Out	12/27/2024		12.27.2024 transfer to 0940	ZBA Accounts Payable	(1,200.00)
	Wire Transfer Out	12/30/2024		12.30.2024 transfer to 0940	ZBA Accounts Payable	(4,054.25)

Wire Transfer Out 12/31/2024

myReports
12.31.2024 transfer to 0940

ZBA Accounts
Payable

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(\$499,638.06)

Adjustments:	Type	Date	Description	Amount
.			No Transactions Exist	

Deposits: Date Type Deposit Information Description Department Amount

No Transactions Exist

Checks: Status Check Number Payment Date Reconciled Source Payee Name Amount

Reconciled	12176	12/04/2024	12/31/2024	Accounts Payable	Archer Cultural Progressive Organization	2,000.00
Reconciled	12177	12/04/2024	12/31/2024	Accounts Payable	Rodriguez, Miranda	652.50
Open	12178	12/04/2024		Accounts Payable	Sutherland, Jordan	224.00
Reconciled	12179	12/11/2024	12/31/2024	Accounts Payable	ALACHUA COUNTY BOCC	21,175.88
Reconciled	12180	12/11/2024	12/31/2024	Accounts Payable	ALACHUA COUNTY BOCC	499.92
Open	12182	12/11/2024		Accounts Payable	Patrick, Chelsea	200.00
Open	12183	12/16/2024		Accounts Payable	Education Equalizers Foundations Inc.	1,800.00
Reconciled	12185	12/19/2024	12/31/2024	Accounts Payable	BBI Construction Management Inc.	97,425.84
Reconciled	12186	12/19/2024	12/31/2024	Accounts Payable	Bunt Backline Event Services DBA Vivid Sky	1,131.65
Open	12187	12/19/2024		Accounts Payable	Education Equalizers Foundations Inc.	1,800.00
Open	12188	12/19/2024		Accounts Payable	Frankel Media Group LLC, Ryan Frankel	11,965.00
Reconciled	12189	12/19/2024	12/31/2024	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	1,150.82
Reconciled	12190	12/19/2024	12/31/2024	Accounts Payable	Golden Moving Systems DBA Two Men and a Truck	1,054.25
Open	12191	12/19/2024		Accounts Payable	Goldwire, Kristy	35.51
Reconciled	12192	12/19/2024	12/31/2024	Accounts Payable	James Moore & Co P. L.	3,000.00
Reconciled	12193	12/19/2024	12/31/2024	Accounts Payable	Jones, Mia R	374.76
Reconciled	12194	12/19/2024	12/31/2024	Accounts Payable	Language Line Services Inc.	202.73
Reconciled	12195	12/19/2024	12/31/2024	Accounts Payable	Rodriguez, Miranda	1,200.00
Open	12196	12/19/2024		Accounts Payable	Saudia Amalie Bethune	61.78
Reconciled	12197	12/19/2024	12/31/2024	Accounts Payable	Stropnick, Little Bear	735.34
Open	12198	12/19/2024		Accounts Payable	Sutherland, Jordan	112.00
Reconciled	12199	12/19/2024	12/31/2024	Accounts Payable	Wishful Thinking, Inc	1,200.00
Open	12200	12/19/2024		Accounts Payable	Charlene Coles DBA All Well Health Services LLC	138.00
Reconciled	12201	12/19/2024	12/31/2024	Accounts Payable	Karisma Welcome DBA Infinite Dream Builders Corp.	3,566.21
Reconciled	12202	12/19/2024	12/31/2024	Accounts Payable	Eric Lopez DBA DJ Elo Global	7,000.00
Open	12203	12/31/2024		Accounts Payable	ALACHUA COUNTY BOCC	21,175.88
Open	12204	12/31/2024		Accounts Payable	ALACHUA COUNTY BOCC	499.92
Open	12205	12/31/2024		Accounts Payable	ALACHUA COUNTY PROPERTY APPRAISER	47,892.00
Open	12206	12/31/2024		Accounts Payable	BDO USA, P.C.	8,785.50
Open	12207	12/31/2024		Accounts Payable	Business Leaders Institute for Early Learning	73,506.25
Open	12208	12/31/2024		Accounts Payable	Education Foundation of Alachua County	19,407.70
Open	12209	12/31/2024		Accounts Payable	First Florida Insurance Brokers LLC	100.00
Open	12210	12/31/2024		Accounts Payable	GAINESVILLE REGIONAL UTILITIES	700.00
Open	12211	12/31/2024		Accounts Payable	Information Management Solutions LLC	80.00
Open	12212	12/31/2024		Accounts Payable	Lawn Enforcement Agency Inc.	937.00
Open	12213	12/31/2024		Accounts Payable	Music & Art Program for Youth Inc.	3,538.40
Open	12214	12/31/2024		Accounts Payable	Lee's Preschool Center Inc.	9,265.50
						\$344,594.34

EFTs: Status EFT Number Payment Date Reconciled Source Payee Name Amount

Reconciled	1239	12/03/2024	12/31/2024	Accounts Payable	Health Equity Inc	13.96
Reconciled	1197	12/04/2024	12/31/2024	Accounts Payable	AMIKids Gainesville Inc.	86,522.70
Reconciled	1198	12/04/2024	12/31/2024	Accounts Payable	Gainesville Circus Center Inc	1,500.00
Reconciled	1217	12/06/2024	12/31/2024	Accounts Payable	AlphaStaff Inc.	49,834.19
Reconciled	1240	12/10/2024	12/31/2024	Accounts Payable	Health Equity Inc	40.00
Reconciled	1199	12/11/2024	12/31/2024	Accounts Payable	Community Impact Corporation, Karl Anderson	10,330.00

Reconciled	1200	12/11/2024	12/31/2024	Accounts Payable	Express Services Inc.	20,595.46
Reconciled	1201	12/11/2024	12/31/2024	Accounts Payable	OFFICE DEPOT BUSINESS	
Reconciled	1202	12/13/2024	12/31/2024	Accounts Payable	Florida Retirement System	20,595.46
Reconciled	1241	12/17/2024	12/31/2024	Accounts Payable	Health Equity Inc	23.70
Reconciled	1203	12/19/2024	12/31/2024	Accounts Payable	AFLAC	514.40
Reconciled	1204	12/19/2024	12/31/2024	Accounts Payable	Allegra Gainesville	267.00
Reconciled	1205	12/19/2024	12/31/2024	Accounts Payable	Brittany K. Fadiora dba BEAM Birth Network LLC	5,000.00
Reconciled	1206	12/19/2024	12/31/2024	Accounts Payable	Child Advocacy Center Inc.	4,100.00
Reconciled	1207	12/19/2024	12/31/2024	Accounts Payable	Deeper Purpose Community Church Inc	13,352.78
Reconciled	1208	12/19/2024	12/31/2024	Accounts Payable	Express Services Inc.	1,440.00
Reconciled	1209	12/19/2024	12/31/2024	Accounts Payable	Gainesville Bridge Inc. dba PEAK Literacy	8,157.92
Reconciled	1210	12/19/2024	12/31/2024	Accounts Payable	Main Street Daily News Gainesville, LLC	290.00
Reconciled	1211	12/19/2024	12/31/2024	Accounts Payable	Target Copy of Gainesville, Inc. DBA Renaissance	9.96
Reconciled	1212	12/19/2024	12/31/2024	Accounts Payable	Webauthor.com LLC	2,000.00
Reconciled	1218	12/20/2024	12/31/2024	Accounts Payable	AlphaStaff Inc.	50,175.11
Reconciled	1216	12/30/2024	12/31/2024	Accounts Payable	IGB Education Corp	16,931.25
Open	1227	12/31/2024		Accounts Payable	Brittany K. Fadiora dba BEAM Birth Network LLC	5,000.00
Open	1228	12/31/2024		Accounts Payable	Child Advocacy Center Inc.	7,750.00
Open	1229	12/31/2024		Accounts Payable	Express Services Inc.	2,727.00
Open	1230	12/31/2024		Accounts Payable	GAINESVILLE AREA COMMUNITY TENNIS ASSOCIATION	42,132.05
Open	1231	12/31/2024		Accounts Payable	Gainesville Bridge Inc. dba PEAK Literacy	9,884.81
Open	1232	12/31/2024		Accounts Payable	GIRLS PLACE, INC.	719.70
Open	1233	12/31/2024		Accounts Payable	IGB Education Corp	6,113.16
Open	1234	12/31/2024		Accounts Payable	Shands Teaching Hospital and Clinics, Inc.	8,407.72
Open	1266	12/31/2024		Accounts Payable	AlphaStaff Inc.	50,377.45
Open	1267	12/31/2024		Accounts Payable	Health Equity Inc	1,615.52
						\$408,815.73

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Returned Checks:

Date	Payer	Check Number	Amount
No Transactions Exist			

Wire Transfers:

Type	Date	Vendor	Description	Internal Account	Amount
Wire Transfer In	12/02/2024		12.02.2024 transfer to 0940	Concentration Account	4,498.33
Wire Transfer In	12/03/2024		12.03.2024 transfer to 0940	Concentration Account	13.96
Wire Transfer In	12/04/2024		12.04.2024 transfer to 0940	Concentration Account	50,058.19
Wire Transfer In	12/05/2024		12.05.2024 transfer to 0940	Concentration Account	20,000.00
Wire Transfer In	12/06/2024		12.06.2024 transfer to 0940	Concentration Account	2,152.50
Wire Transfer In	12/10/2024		12.10.2024 transfer to 0940	Concentration Account	40.00
Wire Transfer In	12/12/2024		12.12.2024 transfer to 0940	Concentration Account	109,118.16
Wire Transfer In	12/13/2024		12.13.2024 transfer to 0940	Concentration Account	13,319.89
Wire Transfer In	12/17/2024		12.17.2024 transfer to 0940	Concentration Account	22,551.05
Wire Transfer In	12/18/2024		12.18.2024 transfer to 0940	Concentration Account	50,198.81
Wire Transfer In	12/19/2024		12.19.2024 transfer to 0940	Concentration Account	1,200.00
Wire Transfer In	12/20/2024		12.20.2024 transfer to 0940	Concentration Account	41,593.11
Wire Transfer In	12/23/2024		12.23.2024 transfer to 0940	Concentration Account	107,443.65
Wire Transfer In	12/24/2024		12.24.2024 transfer to 0940	Concentration Account	3,768.94
Wire Transfer In	12/27/2024		12.27.2024 transfer to 0940	Concentration Account	1,200.00
Wire Transfer In	12/30/2024		12.30.2024 transfer to 0940	Concentration Account	4,054.25

Wire Transfer In 12/31/2024

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12.31.2024 transfer to 0940

Concentration
Account

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\$499,638.06

Adjustments:	Type	Date	Description	Amount
.			No Transactions Exist	

File Attachments for Item:

6. FY 2025 Programmatic Awards and Expenditures Report (December)

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expensed
GOAL 1: ALL CHILDREN AND YOUTH ARE HEALTHY AND HAVE NUTURING CAREGIVERS AND RELATIONSHIPS 001.15.1500.569.83.10						
FAMILY RESOURCE CENTERS CONSULTANT	Partnership for Strong Families	\$177,023.00	\$177,023.00		\$177,023.00	0.00%
FAMILY RESOURCE CENTERS/COMMUNITY NAVIGATORS	Partnership for Strong Families	\$863,477.00	\$863,477.00		\$863,477.00	0.00%
FAMILY RESOURCE CENTERS/COMMUNITY NAVIGATORS	Willie Mae Stokes Community Center	\$157,500.00	\$157,500.00	\$38,659.99	\$118,840.01	24.55%
FAMILY RESOURCE CENTERS/COMMUNITY NAVIGATORS	Pleasant Street Civil Rights & Cultural Center	\$157,500.00	\$157,500.00	\$37,721.07	\$119,778.93	23.95%
Maternal Child Health	Healthy Start of North Central Florida, Inc.	\$471,883.00			\$0.00	0.00%
Maternal Child Health	UF	\$70,000.00			\$0.00	0.00%
Maternal Child Health	A&A Doula Consulting	\$49,197.00	\$49,197.00		\$49,197.00	0.00%
Maternal Child Health	Britany Fadora dba BEAM Birth Network LLC	\$60,000.00	\$60,000.00	\$10,000.00	\$50,000.00	16.67%
Partners in Adolescent Lifestyle Support (PALS) THRIVE (A University of Florida)	UF Shand's Health	\$114,442.00	\$114,441.95	\$8,407.72	\$106,034.23	7.35%
REACH COMMUNITY COUNSELING SERVICES FOR ADOLESCENT GIRLS	PACE Center for Girls Inc.	\$114,442.00	\$114,442.00	\$1,866.38	\$112,575.62	1.63%
Reducing Trauma to Abused Children Therapy Program	Child Advocacy Center	\$75,000.00	\$75,000.00	\$11,850.00	\$63,150.00	15.80%
SAVING SMILES	UF College of Dentistry	\$344,921.00			\$0.00	0.00%
WELLNESS COORINATOR @ HOWARD BISHOP MS	Children's Home Society of Florida	\$253,242.97	\$252,627.29		\$252,627.29	0.00%
Youth Health	RFP				\$0.00	0.00%
TOTAL GOAL 1 General Fund		\$3,717,362.00	\$2,021,208.24	\$108,505.16	\$1,912,703.08	5.37%
GOAL 1 Special Revenue Fund 101.15.1500.569.82.70 Agreements						
Pritzker Doula Mini Grant		\$7,965.61				
TOTAL GOAL 1 Special Revenue Funding Agreements		\$7,965.61	\$0.00	\$0.00	\$0.00	0.00%
GOAL 2: ALL CHILDREN CAN LEARN WHAT THEY NEED TO BE SUCCESSFUL 001.15.1500.569.83.20						
SUMMER:						
SUMMER BRIDGE FOR HEAD START	Episcopal Children Services				\$0.00	0.00%
SUMMER PROGRAMMING	Freedom School	\$150,000.00			\$0.00	0.00%
TOTAL GOAL 2 Summer Programs Other		\$150,000.00	\$0.00	\$0.00	\$0.00	0.00%
ENRICHMENT:						
ENRICHMENT PROGRAMMING (2025-2026)	All Well Health Services	\$4,403.46	\$4,403.46	\$138.00	\$4,265.46	3.13%
ENRICHMENT PROGRAMMING (2025-2026)	CE's Underground Kitchen	\$129,065.00	\$129,065.00	\$32,266.25	\$96,798.75	25.00%
ENRICHMENT PROGRAMMING (2025-2026)	Crafty Gemini Youth Development	\$75,000.00	\$75,000.00		\$75,000.00	0.00%
ENRICHMENT PROGRAMMING (2025-2026)	Cultural Arts Coalition	\$33,498.00	\$33,498.00		\$33,498.00	0.00%
ENRICHMENT PROGRAMMING (2025-2026)	DJ Elo Global LLC	\$36,810.00	\$36,810.00	\$7,000.00	\$29,810.00	19.02%
ENRICHMENT PROGRAMMING (2025-2026)	Dream On Purpose	\$17,672.00	\$17,672.00		\$17,672.00	0.00%

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expensed
ENRICHMENT PROGRAMMING (2025-2026)	Gator Junior Golf	\$18,750.00	\$18,750.00		\$18,750.00	0.00%
ENRICHMENT PROGRAMMING (2025-2026)	Grace to Overcome Inc.	\$48,555.80			\$0.00	0.00%
ENRICHMENT PROGRAMMING (2025-2026)	IGB Education Group	\$24,452.76	\$24,452.76	\$6,113.16	\$18,339.60	25.00%
ENRICHMENT PROGRAMMING (2025-2026)	Infinite Dream Builders Corp	\$14,264.85	\$14,264.85	\$3,566.21	\$10,698.64	25.00%
ENRICHMENT PROGRAMMING (2025-2026)	Lee's Preschool Center	\$88,022.50	\$88,022.50	\$9,265.50	\$78,757.00	10.53%
ENRICHMENT PROGRAMMING (2025-2026)	Motiv8U of North Central Florida Inc.	\$157,500.00	\$157,500.00	\$35,000.00	\$122,500.00	22.22%
ENRICHMENT PROGRAMMING (2025-2026)	Music & Arts Program for Youth Inc.	\$60,355.72	\$60,355.72	\$3,538.40	\$56,817.32	5.86%
ENRICHMENT PROGRAMMING (2025-2026)	Santa Fe College	\$91,302.20	\$91,209.20		\$91,209.20	0.00%
ENRICHMENT PROGRAMMING (2025-2026)	Swampbots Robotics	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	100.00%
ENRICHMENT PROGRAMMING (2025-2026)	University of Florida Natural History Museum	\$56,158.50	\$56,158.50		\$56,158.50	0.00%
ENRICHMENT PROGRAMMING (2025-2026)	University of Florida Upward Bound	\$39,825.00	\$39,825.00		\$39,825.00	0.00%
TOTAL GOAL 2 Enrichment		\$915,635.79	\$866,986.99	\$116,887.52	\$750,099.47	13.48%
AFTERSCHOOL:						
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Boys and Girls Club of Alachua County*	\$194,676.00	\$194,676.00	\$194,676.00	\$0.00	100.00%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Deeper Purpose Community Church, Inc.*	\$120,713.00	\$120,713.00	\$28,943.64	\$91,769.36	23.98%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Gainesville Area Tennis Association (Aces in Motion)*	\$272,563.00	\$272,563.00	\$42,132.05	\$230,430.95	15.46%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Gainesville Circus Center*	\$148,698.00	\$148,698.00	\$33,316.64	\$115,381.36	22.41%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Girls Place, Inc.*	\$134,330.00	\$134,330.00		\$134,330.00	0.00%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Kids Count in Alachua County, Inc.*	\$197,524.00	\$197,524.00		\$197,524.00	0.00%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Willie Mae Stokes Community Center, Inc.	\$164,382.00	\$164,381.91	\$41,043.68	\$123,338.23	24.97%
TOTAL GOAL 2 After School		\$1,232,886.00	\$1,232,885.91		\$892,773.90	0.00%
GOAL 2 OTHER:						
DOLLY PARTON IMAGINATION LIBRARY	Gainesville Thrives	\$60,000.00	\$60,000.00		\$60,000.00	0.00%
THE BRIDGE COMMUNITY CENTER LITERACY PROGRAM OCT-MAR	PEAK Literacy was Vineyard	\$115,500.00	\$115,500.00	\$18,042.73	\$97,457.27	15.62%
Childcare Tuition Assistance	Early Learning Coalition	\$358,920.70	\$358,901.31		\$358,901.31	0.00%
Junior Achievement	Junior Achievement	\$100,000.00	\$100,000.00		\$100,000.00	0.00%
UF Lastinger Center Needs Assessment	UF Lastinger Center	\$175,000.00	\$43,750.00		\$43,750.00	0.00%
TOTAL GOAL 2 Other		\$809,420.70	\$678,151.31		\$660,108.58	0.00%
GOAL 2 TEENS:						
TEENSWORK ALACHUA YOUTH PAYROLL	GOODWILL INDUSTRIES OF NORTH FLORIDA	\$945,000.00	\$944,999.41		\$944,999.41	0.00%
TOTAL GOAL 2 Teens		\$945,000.00	\$944,999.41		\$944,999.41	0.00%
TOTAL GOAL 2 General Fund		\$6,480,344.00	\$3,723,023.62	\$116,887.52	\$2,881,471.34	3.14%
TOTAL GOAL 2 Special Revenue Funds 101.15.569.83.91-94 Agreements						
Accreditation Academy / Master Class Series	Business Leadership Institute	\$294,025.00	\$294,025.00	\$73,506.25	\$220,518.75	25.00%

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expensed
Accreditation Academy / Master Class Series	Accreditation program supplies	\$975.00	\$975.00		\$975.00	0.00%
Participant Stipend	Multiple	\$0.00	\$0.00		\$0.00	0.00%
Business Stipend	Multiple	\$10,000.00	\$10,000.00		\$10,000.00	0.00%
Goal Seal Incentive	Multiple	\$0.00	\$0.00		\$0.00	0.00%
TOTAL GOAL 2 Special Revenue Funding Agreements		\$305,000.00	\$305,000.00	\$73,506.25	\$231,493.75	24.10%
GOAL 3: ALL CHILDREN LIVE IN A SAFE COMMUNITY 001.15.1500.569.83.30						
PEACEFUL PATHS INCREASING SERVICE VOLUME	Peaceful Paths, Inc.				\$0.00	0.00%
AMI Kids	AMI Kids	\$200,000.00	\$173,045.40		\$173,045.40	0.00%
MENTORING & CHARACTER BUILDING	Big Brothers Big Sisters	\$78,750.00	\$78,750.00		\$78,750.00	0.00%
MENTORING & CHARACTER BUILDING	Community Impact	\$43,002.00	\$43,001.56		\$43,001.56	0.00%
MENTORING & CHARACTER BUILDING	IGB Education Group	\$67,725.00	\$67,725.00	\$16,931.25	\$50,793.75	25.00%
MENTORING & CHARACTER BUILDING	Made for More Foundation Inc.	\$66,685.00	\$66,685.00		\$66,685.00	0.00%
MENTORING & CHARACTER BUILDING	The Education Foundation of Alachua County	\$78,750.00	\$78,157.93	\$19,407.70	\$58,750.23	24.83%
Teen Center and Youth Engagement	North Central Florida YMCA	\$150,000.00	\$150,000.00		\$150,000.00	0.00%
Gun Violence					\$0.00	100.00%
TOTAL GOAL 3		\$1,280,185.00	\$657,364.89	\$36,338.95	\$621,025.94	5.53%
SOCIAL & EMOTIONAL LEARNING 001.15.1500.569.83.40						
TOTAL SOCIAL & EMOTIONAL LEARNING		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Capacity Building and Mini Grants: 001.15.1500.569.83.50						
YOUTH DEVELOPMENT CAPACITY BUILDING COLLABORATIVE:						
CENTER FOR NON-PROFIT EXCELLENCE	Community Foundation	\$130,000.00	\$100,000.00		\$100,000.00	0.00%
My Side-walk	Community Foundation	\$15,000.00	\$15,000.00		\$15,000.00	0.00%
Learning Management System (LMS WebAuthor)	WebAuthor	\$12,500.00	\$12,500.00		\$12,500.00	0.00%
Trauma Informed Training	Child Advocacy Center	\$1,000.00	\$700.00		\$700.00	0.00%
Language Line	Interpreter Services	\$10,000.00	\$10,000.00	\$202.73	\$9,797.27	2.03%
Florida Afterschool Network Membership	Children Forum	\$5,000.00	\$5,000.00		\$5,000.00	0.00%
Restorative Practices Training x2	River Phoenix Center for Peace Building	\$12,200.00	\$12,200.00		\$12,200.00	100.00%
Trauma Informed Training	Genesis Family Enrichment Center	\$7,500.00	\$7,500.00			
MINI GRANTS:		\$150,000.00				
MINI GRANTS	Dance Alive	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	0.00%
TOTAL CAPACITY BUILDING & MINIGRANTS		\$390,000.00	\$177,900.00	\$202.73	\$170,197.27	0.11%
COMMUNITY ENGAGEMENT 001.15.1500.569.83.60						

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expensed
SPONSORSHIPS:	Archer Cultural Progressive Organization		\$2,000.00	\$2,000.00		
	Children Beyond Our Borders - Tiny Hero's Event		\$2,500.00	\$2,500.00		
	City of Waldo - Fall Festival		\$1,500.00	\$1,500.00		
	Early Learning Coalition - Storybook Village		\$500.00	\$500.00		
	Education Equalizers Foundation - FAFSA workshop		\$1,800.00	\$1,800.00		
	Free Canaan UMC - Family Fun Day		\$500.00	\$500.00		
	RWF/ Just between friends - Safe Kids Day			\$1,000.00		
	Wishful Thinking - Renascence Beautilon			\$1,200.00		
	Gainesville Circus Center - Sensory Circus Event			\$1,500.00		
SPONSORSHIPS:						
TOTAL COMMUNITY ENGAGEMENT		\$60,000.00	\$8,800.00	\$12,500.00	\$47,500.00	20.83%
EMERGENT NEEDS FUNDS 001.15.1500.569.83.70						
EMERGENT NEEDS FUNDS						
EMERGENT NEEDS FUNDS						
TOTAL EMERGENT NEEDS		\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
		\$0.00				
FY24-25 PROGRAM FUNDING GENERAL FUND TOTAL__		<u>\$12,027,891.00</u>	<u>\$6,588,296.75</u>	<u>\$274,434.36</u>	<u>\$5,732,897.63</u>	<u>2.28%</u>
Appropriated Budget/Balance per ledger		\$12,027,891.00				
FY24-25 PROGRAM FUNDING SPECIAL REVENUE FUND TOTAL__		<u>\$305,000.00</u>	<u>\$305,000.00</u>	<u>\$73,506.25</u>	<u>\$231,493.75</u>	
FY24-25 PROGRAM FUNDING ALL FUNDS		\$12,332,891.00	\$6,893,296.75	\$347,940.61	\$5,964,391.38	

File Attachments for Item:

7. FY 2025 1st Quarter Financial Report



Item:

FY 2025 1st Quarter Financial Report

Requested Action:

The Trust is asked to receive the 1st Quarter Financial Report

Background

Board Policy 3.50 requires that “the CTAC will perform quarterly reviews to determine if the budgetary plan is being followed and if budgetary expectations are being achieved. Any problems discovered in this process will be corrected at the appropriate level of budgetary control.”

Attachments

1st Quarter Financial Report

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Receive the Report



FIRST QUARTER FINANCIAL REPORT

1) TOTAL EXPENDITURES THROUGH THE 1ST QUARTER OF FY2024.	AMOUNT
QUARTERLY EXPENDITURES (1ST QTR ONLY)	\$ 1,378,961
YTD EXPENDITURES	\$ 1,378,961
2) TOTAL RECEIPTS THROUGH THE 1ST QUARTER OF FY2024	
QUARTERLY REVENUES & RECEIPTS (1ST QTR ONLY)	\$ 5,686,352
YTD RECEIPTS/REVENUES	\$ 5,686,352
3) STATEMENT OF FUNDS ON HAD, INVESTED, OR DEPOSITED WITH A QPD:	
TOTAL FUNDS ON HAND AT THE END OF THE 1ST QTR	\$ 14,441,930
4) TOTAL ADMINISTRATIVE COSTS	
QUARTERLY ADMINISTRATIVE COSTS	\$ 448,342
YTD ADMINISTRATIVE COSTS	\$ 448,342
ADDITIONAL SUPPLEMENTAL FINANCIAL INFORMATION:	
QUARTERLY AID TO ORGANIZATIONS	\$ 503,644
YTD AID TO ORGANIZATIONS	\$ 503,644
YTD - OTHER DIRECT PROGRAM COSTS	\$ 426,975
YTD - CAPITAL TRANSFERS	\$ -

The quarterly financial information above is hereby submitted to the Alachua County Board of County Commissioners to comply with Florida Statutes, Section 125.901, which requires children's services established as an independent special district to prepare and file with the governing body of the County a quarterly financial report. The information depicted above includes financial data through the first quarter of fiscal year 2025.

File Attachments for Item:

8. FY 2025 1st Quarter Financial Report to the BOCC



Item:

FY 2025 1st Quarter Financial Report to the BOCC

Requested Action:

The Trust is asked to 1) approve the report, and 2) authorize the Chair to transmit the report to the Alachua County Board of County Commissioners.

Background

Pursuant to Florida Statute 125.901(3)(f) and Alachua County Board of County Commissioners Ordinance 26.04 (5)(f), the Children's Trust of Alachua County is required to present to the Alachua County Board of County Commissioners a report that lists the expenditures, receipts, statement of funds on hand invested or deposited with a qualified public depository, and total administrative costs for the quarter annual period.

Attachments

Transmittal Memorandum

Programmatic Impact:

NA

Fiscal Impact: NA

Recommendation:

Staff recommends approval



CHILDREN'S TRUST
OF ALACHUA COUNTY

TO: MARY ALFORD, CHAIR
ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS
FROM: KEN CORNELL, CHAIR
CHILDREN'S TRUST OF ALACHUA COUNTY
SUBJECT: 1st QUARTER FINANCIAL REPORT
DATE: February 3, 2025

Pursuant to Florida Statute 125.901(3)(f) and Alachua County Board of County Commissioners Ordinance 26.04 (5)(f), the Children's Trust of Alachua County presents to the Alachua County Board of County Commissioners its FY 2025 1st Quarter Financial Report for the period ending 12/31/2025.

The report includes the total expenditures, receipts, statement of funds on hand, invested or deposited with a qualified public depository and total administrative costs for the quarter annual period.

A summary for the 1st Quarter is as follows:

1. Total Expenditures through the 1st Quarter of FY 2025	
Quarterly Expenditures (1st Quarter only)	\$1,378,960.73
YTD Expenditures	\$1,378,960.73
2. Total Receipts through the 1st Quarter of FY 2025	
Quarterly revenues & receipts (1st Quarter only)	\$5,686,351.93
YTD Revenues & Receipts	\$5,686,351.93
3. Statement of Funds on hand, invested, or deposited with a QPD	
Total Funds on hand at the end of the 1st quarter	\$14,441,930.26
4. Total administrative costs	
Quarterly administrative costs (1st Quarter only)	\$448,342.24
YTD administrative costs	\$448,342.24

CC: Michele Lieberman, County Manager
Alachua County Board of County Commissioners
Children's Trust of Alachua County Board
Marsha Kiner, Executive Director, Children's Trust of Alachua County

File Attachments for Item:

9. December and January Sponsorship Applications

Elizabeth Cayson

From: Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>
Sent: Thursday, December 26, 2024 1:23 PM
To: Elizabeth Cayson
Subject: Form submission from: Sponsorship Application
Attachments: 2024_vendor_form_small.png; 2024_w9_small.png

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Thursday, December 26, 2024 - 1:22pm

Submitted by anonymous user: 98.180.44.155

Submitted values are:

Organization Name Trinity's Day Spa Pampering for Kids
Event Name 5th Annual Kidpreneur Popup Shop
Event Date Sun, 02/23/2025
Time 11am-3pm
Location Martin Luther King Multipurpose Center
Brief Description of Proposed Activity/Event (100 words or less)
Our annual Kidpreneur Pop-Up Shop is a community-focused event that empowers and celebrates young entrepreneurs in our county. This unique event provides kids with a platform to showcase their businesses, gain exposure, and learn valuable lessons about entrepreneurship. It also fosters community engagement by inviting residents to support these young visionaries and encouraging connections among like-minded peers.
Identify CTAC Goals the activity/event will be addressing. Children and youth learn what they need to be successful.
Target Population 150-200
Number Attending 100
Presenters/Consultants Edwennia Moore owner and founder
Have you applied to the Sponsorship Fund Application in the past for this activity event? Yes
Have you received funding from the Sponsorship Fund in the past for this activity/event? Yes
If yes, enter date: Sat, 02/17/2024
Are you qualified to conduct business in the state of Florida? Yes
Budget Expenses: Please specify what supplies will be needed, if applicable. Giveaways, vendor booth fees, live DJ, decorations, entertainment, marketing
Please specify what budget expenses will be covered by CTAC. Vendor booth fees, some giveaways, DJ, and some entertainment
TOTAL FUNDS REQUESTED \$ 2,000
Contact Person - First Name Edwennia
Contact Person - Last Name Moore

Contact email 2edwennia@gmail.com
Contact phone number 3,524,945,179
Website www.trinitydayspa.com
Facebook Trinitys day spa pampering for kids "New Page"
Twitter Trinitys Day Spa Pampering for kids
Instagram Trinitys day spa pampering for kids
New Vendor Form 2024 [2024_vendor_form_small.png](#)
W-9 Taxpayer ID and Certification [2024_w9_small.png](#)
Acknowledgement of sponsorship Yes
Agree to appropriate logo usage Yes
Name of Submitter Edwennia Moore
Date of Submission Thu, 12/26/2024

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/1076>

Elizabeth Cayson

From: Elizabeth Cayson
Sent: Tuesday, December 31, 2024 2:20 PM
To: Edwennia Moore
Subject: Children's Trust Sponsorship Notification

Dear Edwennia Moore, Trinity's Day Spa Pampering for Kids,

We are delighted to inform you we have approved your sponsorship application at the amount of **\$1,500.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media.

For Logo Use: the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Amalie Bethune, Program Specialist (abethune@childrenstrustofalachuacounty.us) please respond within 30 days after the event. Also, a link will be provided for you to send us photos from the event/project that we can use for promotional purposes. If applicable, please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks.

Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, thriving, & safe.

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



Elizabeth "Liz" Cayson, M.S.
Community Engagement Manager
Direct: (352) 374-1832
Cell: (352) 363-8666
4010 NW 25th Place
Gainesville, FL 32606
[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)



Elizabeth Cayson

From: Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>
Sent: Wednesday, November 6, 2024 8:49 PM
To: Elizabeth Cayson
Subject: Form submission from: Sponsorship Application
Attachments: new_vendor_form_3wt.pdf; w9_wishful_thinking.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Wednesday, November 6, 2024 - 8:48pm

Submitted by anonymous user: 172.59.66.195

Submitted values are:

Organization Name Wishful Thinking, Inc.
Event Name Renaissance Beautillion Cotillion
Event Date Sat, 03/15/2025
Time 5:30 p.m.
Location J. Wayne Reitz Union
Brief Description of Proposed Activity/Event (100 words or less)
The purpose of the 3rd Annual Beautillion Cotillion is to assist high school seniors in the Greater North Central Florida (GNCF) area with the college application process, securing scholarship funding, providing life skills development, financial literacy, networking, public speaking, and soft skills development. Participants complete two service projects: A Breast Cancer Survivor Brunch and Adopt A Survivor Holiday Drive. The culminating event is a formal ball with a keynote speaker and presenting the beaus and debutantes to Alachua County and the surrounding community.
Identify CTAC Goals the activity/event will be addressing. Children and youth learn what they need to be successful.
Target Population African American youth
Number Attending 16
Presenters/Consultants Elois Waters, LaKendra Garrison
Have you applied to the Sponsorship Fund Application in the past for this activity event? No
Have you received funding from the Sponsorship Fund in the past for this activity/event? No
If yes, enter date:
Are you qualified to conduct business in the state of Florida? Yes
Budget Expenses: Please specify what supplies will be needed, if applicable.
Venue - \$2500
Food - \$8000
Marketing - \$500
Instructor - \$500
Scholarships - \$1500
Please specify what budget expenses will be covered by CTAC. Scholarships
Instructor
TOTAL FUNDS REQUESTED \$ 2,000

Contact Person - First Name Tarcha
Contact Person - Last Name Rentz
Contact email tarcha.rentz@gmail.com
Contact phone number 3,523,396,228
Website www.wishfulthinkinginc.org
Facebook Wishful Thinking
Twitter n/a
Instagram wishfulthinkingtoreality
New Vendor Form [new_vendor_form_3wt.pdf](#)
W-9 Taxpayer ID and Certification [w9_wishful_thinking.pdf](#)
Acknowledgement of sponsorship Yes
Agree to appropriate logo usage Yes
Name of Submitter Tarcha Rentz
Date of Submission Mon, 11/11/2024

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/1065>

Elizabeth Cayson

From: Elizabeth Cayson
Sent: Monday, December 2, 2024 3:21 PM
To: tarcha.rentz@gmail.com
Subject: Children's Trust Sponsorship Notification

Dear Tarcha Rentz, Wishful Thinking Inc,

We are delighted to inform you we have approved your sponsorship application at the amount of **\$1,200.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media.

For Logo Use: the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Amalie Bethune, Program Specialist (abethune@childrenstrustofalachuacounty.us) please respond within 30 days after the event. Also, a link will be provided for you to send us photos from the event/project that we can use for promotional purposes. If applicable, please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks.

Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, thriving, & safe.

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards, Liz



Elizabeth "Liz" Cayson, M.S.

Community Engagement Manager

Direct: (352) 374-1832

Cell: (352) 363-8666

4010 NW 25th Place

Gainesville, FL 32606

[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)



Elizabeth Cayson

From: Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>
Sent: Friday, January 10, 2025 6:23 PM
To: Elizabeth Cayson
Subject: Form submission from: Sponsorship Application
Attachments: thechildrenstrust_vendorform_zphibincdszchapter.pdf; w9_-_01092025.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Friday, January 10, 2025 - 6:23pm

Submitted by anonymous user: [45.30.150.105](#)

Submitted values are:

Organization Name The Delta Sigma Zeta Chapter of Zeta Phi Beta Sorority, Incorporated

Event Name "What's Love Got To Do With It: Orange You Empowered"

Event Date Sat, 02/08/2025

Time 2:00pm-4:30pm

Location Springhill Missionary Baptist Church

Brief Description of Proposed Activity/Event (100 words or less)

Zeta Phi Beta Sorority, Incorporated, the Delta Sigma Zeta Chapter, is hosting "What's Love Got to Do with It? Orange You Empowered" on February 8, 2025, from 2:00 PM to 4:30 PM at Springhill Missionary Baptist Church. This event, in partnership with Peaceful Paths, Inc., Dream on Purpose, Inc., and Finer Foundation of Florida, Inc., will raise awareness about intimate partner violence for middle and high school-aged girls (11-18), college-aged young ladies (19-24), and their parents and/or guardians. This event aims to identify red flags, define domestic violence and its ramifications, share authentic stories, and connect attendees with resources.

Identify CTAC Goals the activity/event will be addressing. Children and youth are healthy and have nurturing caregivers and relationships.

Target Population Middle & High School Girls (ages 11-18); College-aged Young Ladies (ages 19-24); and their Parents/Guardians

Number Attending 100

Presenters/Consultants Members of Peaceful Paths, Zeta Phi Beta Sorority and the City of Gainesville.

Have you applied to the Sponsorship Fund Application in the past for this activity event? No

Have you received funding from the Sponsorship Fund in the past for this activity/event? No

If yes, enter date:

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable.

The following supplies are needed to position "What's Love Got to Do With It" for success: venue rental (\$1,000); venue decor (\$150); marketing/advertising (\$200); print materials: fliers (\$250); writing utensils for note taking (\$30); printed handouts (\$150); self-stick chart paper pad and markers (\$50); name tags/stickers and colored index cards (\$20); snacks and refreshments (\$300); paper products and serving utensils (\$100); engagement incentives (\$500); and stewardship gifts (\$500).

Please specify what budget expenses will be covered by CTAC.

The Delta Sigma Zeta Chapter is requesting financial support in the amount of \$2,500 from The Children's Trust, which would cover the following expenses: venue rental (\$1,000); venue decor (\$100); print materials: fliers (\$250); writing utensils for note taking (\$30); printed handouts (\$150); self-stick chart paper pad and markers (\$50); name tags/stickers and colored index cards (\$20); snacks and refreshments (\$300); paper products and serving utensils (\$100); and engagement incentives (\$500).

TOTAL FUNDS REQUESTED \$ 2,500

Contact Person - First Name Maya

Contact Person - Last Name James

Contact email gainesvillezetastamias@gmail.com

Contact phone number 3,529,495,318

Website <https://gainesvillezetastamias.com>

Facebook <https://www.facebook.com/gainesvillezetastamias>

Twitter <https://x.com/GvilleZetas?s=09>

Instagram <https://www.instagram.com/gainesvillezetastamias>

New Vendor Form [thechildrenstrust_vendorform_zphibincdszchapter.pdf](#)

W-9 Taxpayer ID and Certification [w9 - 01092025.pdf](#)

Acknowledgement of sponsorship Yes

Agree to appropriate logo usage Yes

Name of Submitter Maya James

Date of Submission Fri, 01/10/2025

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/1078>

Elizabeth Cayson

From: Elizabeth Cayson
Sent: Friday, January 17, 2025 10:31 AM
To: 'gainesvillezetastamias@gmail.com'
Subject: Children's Trust Sponsorship Notification

Dear Maya James, The Delta Sigma Zeta Chapter of Zeta Phi Beta Sorority, Inc.

We are delighted to inform you we have approved your sponsorship application at the amount of **\$1,800.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust requires that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media. For Logo Use: the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Amalie Bethune, Program Specialist (abethune@childrenstrustofalachuacounty.us) please respond within 30 days after the event. Also, a link will be provided for you to send us photos from the event/project that we can use for promotional purposes. If applicable, please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, nurtured, & safe. Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kind regards,
Liz



Elizabeth "Liz" Cayson, M.S.

Community Engagement Manager

Direct: (352) 374-1832

Cell: (352) 363-8666

4010 NW 25th Place
Gainesville, FL 32606

[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)



Elizabeth Cayson

From: Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>
Sent: Friday, January 17, 2025 12:26 PM
To: Elizabeth Cayson
Subject: Form submission from: Sponsorship Application
Attachments: new_vendor_form_-_brookside_apartments.pdf; brookside_w9.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Friday, January 17, 2025 - 12:25pm

Submitted by anonymous user: 98.164.151.202

Submitted values are:

Organization Name Brookside Apartments

Event Name Valentine's Day Celebration

Event Date Sat, 02/15/2025

Time 12PM-5PM

Location 100 NW 146th Drive Newberry, FL 32669

Brief Description of Proposed Activity/Event (100 words or less)

Low-income housing event to introduce local resources, sponsorship programs, employment opportunities, and more to the Brookside Apartment/Community families.

Identify CTAC Goals the activity/event will be addressing. Children and youth learn what they need to be successful.

Target Population Low-income housing residents

Number Attending 100

Presenters/Consultants 1 - Monique (Moe) Walls

Have you applied to the Sponsorship Fund Application in the past for this activity event? No

Have you received funding from the Sponsorship Fund in the past for this activity/event? No

If yes, enter date:

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable.

Temporary/foldable seating areas, tables/chairs, tents, snacks/drinks, resource flyers or printer paper to print them, gift cards for participation and attention grabbing...

Please specify what budget expenses will be covered by CTAC.

We aren't sure how this works - Would the supplies listed above be provided or would the funds provided cover the supplies listed? We just want to make sure we don't ask for more than what we need.

Ultimately we are looking for any supplies that would assist with the event. (Temporary/foldable seating areas, tables/chairs, tents, snacks/drinks, resource flyers or printer paper to print them, gift cards for participation and attention grabbing...) Regarding requested funds - We don't know how much is "too much"; We are happy to accept any assistance at all.

TOTAL FUNDS REQUESTED \$ 500

Contact Person - First Name Moe

Contact Person - Last Name Walls

Contact email moe.walls@rpmliving.com

Contact phone number 3,526,423,615

Website <https://livebrookside.com/>

Facebook None

Twitter None

Instagram None

New Vendor Form [new_vendor_form - brookside_apartments.pdf](#)

W-9 Taxpayer ID and Certification [brookside_w9.pdf](#)

Acknowledgement of sponsorship Yes

Agree to appropriate logo usage Yes

Name of Submitter Amy Woeller

Date of Submission Fri, 01/17/2025

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/1084>

Elizabeth Cayson

From: Elizabeth Cayson
Sent: Monday, January 27, 2025 5:57 PM
To: Moe Walls
Subject: Children's Trust of Alachua County-Sponsorship Notification

Dear Monique Walls, Brookside Apartments,

We are delighted to inform you we have approved your sponsorship application at the amount of \$500.00 sponsorship level.

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media.

For Logo Use: the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: Logo Use | Children's Trust of Alachua County, Florida (childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Amalie Bethune, Program Specialist (abethune@childrenstrustofalachuacounty.us) please respond within 30 days after the event. Also, a link will be provided for you to send us photos from the event/project that we can use for promotional purposes. If applicable, please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks.

Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, thriving, & safe.

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



CHILDREN'S TRUST
OF ALACHUA COUNTY

Elizabeth "Liz" Cayson, M.S.

Community Engagement Manager

Direct: (352) 374-1832

Cell: (352) 363-8666

4010 NW 25th Place

Gainesville, FL 32606

ChildrensTrustOfAlachuaCounty.us



Elizabeth Cayson

From: Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>
Sent: Friday, January 24, 2025 11:28 AM
To: Elizabeth Cayson
Subject: Form submission from: Sponsorship Application
Attachments: img_1458.jpeg; img_1459.jpeg

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Friday, January 24, 2025 - 11:27am

Submitted by anonymous user: 104.28.33.1

Submitted values are:

Organization Name Hawthorne Quarterback Club Inc

Event Name Youth empowerment day

Event Date Fri, 04/25/2025

Time 4:00

Location Hawthorne middle high school

Brief Description of Proposed Activity/Event (100 words or less)

A session with local community members to encourage and meet with students about the importance of making smart choices and being good leaders in the classroom.

Identify CTAC Goals the activity/event will be addressing. Children and youth learn what they need to be successful.

Target Population Middle and high school students

Number Attending 100

Presenters/Consultants Local leaders

Have you applied to the Sponsorship Fund Application in the past for this activity event? No

Have you received funding from the Sponsorship Fund in the past for this activity/event? No

If yes, enter date:

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable. Handouts

Snacks

Please specify what budget expenses will be covered by CTAC. All

TOTAL FUNDS REQUESTED \$ 2,000

Contact Person - First Name Lisa

Contact Person - Last Name Collins

Contact email hawthornequarterbackclubinc@gmail.com

Contact phone number 3,522,197,853

Website None

Facebook Hawthorne quarterback club

Twitter None

Instagram None

New Vendor Form [img_1458.jpeg](#)

W-9 Taxpayer ID and Certification [img_1459.jpeg](#)

Acknowledgement of sponsorship Yes

Agree to appropriate logo usage Yes

Name of Submitter Lisa Collins

Date of Submission Fri, 01/24/2025

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/1086>

Elizabeth Cayson

From: Elizabeth Cayson
Sent: Monday, January 27, 2025 5:26 PM
To: hawthornequarterbackclubinc@gmail.com
Subject: Children's Trust of Alachua County-Sponsorship Notification

Dear Lisa Collins, Hawthorne Quarterback Club, Inc.,

We are delighted to inform you we have approved your sponsorship application at the amount of \$1,000.00 sponsorship level.

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media.

For Logo Use: the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: Logo Use | Children's Trust of Alachua County, Florida (childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Amalie Bethune, Program Specialist (abethune@childrenstrustofalachuacounty.us) please respond within 30 days after the event. Also, a link will be provided for you to send us photos from the event/project that we can use for promotional purposes. If applicable, please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks.

Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, thriving, & safe.

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



Elizabeth "Liz" Cayson, M.S.

Community Engagement Manager

Direct: (352) 374-1832

Cell: (352) 363-8666

4010 NW 25th Place

Gainesville, FL 32606

ChildrensTrustOfAlachuaCounty.us



Elizabeth Cayson

From: Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>
Sent: Monday, November 18, 2024 2:47 PM
To: Elizabeth Cayson
Subject: Form submission from: Sponsorship Application
Attachments: 6-8-2023_substitutew-9.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Monday, November 18, 2024 - 2:47pm

Submitted by anonymous user: 50.96.230.33

Submitted values are:

Organization Name Writers Alliance of Gainesville

Event Name Sunshine State Book Festival

Event Date Sat, 02/01/2025

Time 10am-5pm

Location Best Western Gateway grand Hotel

Brief Description of Proposed Activity/Event (100 words or less)

The Sunshine State Book Festival brings 200 local and FL authors to Gainesville to promote literacy and bring a sense of community to Alachua County. For the past five years we have awarded Alachua County students scholarships for creative writing to encourage and promote the next generation of writers. We also provide educational activities for children who attend the festival.

Identify CTAC Goals the activity/event will be addressing. Children and youth live in a safe community.

Target Population All readers no matter age, race, religion, etc.

Number Attending 4,000

Presenters/Consultants 6 children's book authors and experts on Climate Change in Literature

Have you applied to the Sponsorship Fund Application in the past for this activity event? No

Have you received funding from the Sponsorship Fund in the past for this activity/event? No

If yes, enter date:

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable. A complete budget is available for your review if you would like to see it.

Please specify what budget expenses will be covered by CTAC. Materials for children's activities such as crayons, advertising

TOTAL FUNDS REQUESTED \$ 1,000

Contact Person - First Name Jenny

Contact Person - Last Name Dearing

Contact email jenny.dearing@gmail.com

Contact phone number 3,523,163,538

Website sunshinestatebookfestival.com

Facebook <https://www.facebook.com/SSBF.FL/>

Twitter none

Instagram ssbf_fl
New Vendor Form 6-8-2023_substitutew-9.pdf
W-9 Taxpayer ID and Certification 6-8-2023_substitutew-9.pdf
Acknowledgement of sponsorship Yes
Agree to appropriate logo usage Yes
Name of Submitter Jenny Dearing
Date of Submission Sat, 11/18/2023

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/1070>

Elizabeth Cayson

From: Elizabeth Cayson
Sent: Monday, December 30, 2024 12:51 PM
To: jenny.dearinger@gmail.com
Subject: Children's Trust of Alachua County Sponsorship Notification

Dear Jenny Dearinger, Writers Alliance of Gainesville,

We are delighted to inform you we have approved your sponsorship application at the amount of **\$1,000.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media.

For Logo Use: the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Amalie Bethune, Program Specialist (abethune@childrenstrustofalachuacounty.us) please respond within 30 days after the event. Also, a link will be provided for you to send us photos from the event/project that we can use for promotional purposes. If applicable, please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks.

Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, thriving, & safe.

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards, Liz



Elizabeth "Liz" Cayson, M.S.

Community Engagement Manager

Direct: (352) 374-1832

Cell: (352) 363-8666

4010 NW 25th Place
Gainesville, FL 32606

[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)



File Attachments for Item:

10. Emergent Needs

Demetrica Tyson

From: Demetrica Tyson
Sent: Tuesday, January 7, 2025 8:35 AM
To: Marsha Kiner; Kristy Goldwire; Scott Sumner
Subject: RE: Little Sprouts emergent needs request

Thank you. I will complete the process with the requestor the cost of the fence is \$4,265.98, the rubber mat quote is \$6,672.00 total \$10,937.98.



Demetrica Tyson

Data Support Coordinator
Direct: (352) 374-1833
Cell: (352) 727-2292

Fax: (352) 374-1831

4010 NW 25th Place
Gainesville, FL 32606

ChildrensTrustOfAlachuaCounty.us



From: Marsha Kiner <mkiner@childrenstrustofalachuacounty.us>
Sent: Monday, January 6, 2025 1:22 PM
To: Kristy Goldwire <kgoldwire@childrenstrustofalachuacounty.us>; Demetrica Tyson <dtyson@childrenstrustofalachuacounty.us>; Scott Sumner <ssumner@childrenstrustofalachuacounty.us>
Subject: RE: Little Sprouts emergent needs request

Thanks Kristy. If there's nothing else to discuss on this application, then I approve it.

M



Marsha Kiner, MS, CAE

Executive Director

Children's Trust of Alachua County
Office: (352) 374-1830
4010 NW 25th Place
Gainesville, FL 32606

ChildrensTrustOfAlachuaCounty.us



From: Kristy Goldwire <kgoldwire@childrenstrustofalachuacounty.us>
Sent: Monday, January 6, 2025 1:18 PM
To: Demetrica Tyson <dtyson@childrenstrustofalachuacounty.us>; Marsha Kiner <mkiner@childrenstrustofalachuacounty.us>; Scott Sumner <ssumner@childrenstrustofalachuacounty.us>
Subject: Little Sprouts emergent needs request

All

I had the pleasure of meeting with Rebekkah Faul from Little Sprouts during the holiday break, where I toured the facility and the outdoor area where the fence and rubber surfacing will be installed. All of the students at Little Sprouts have medical needs and are awaiting specific medical procedures. The purpose of this request is to enable the children to safely enjoy outdoor time during their stay. The rubber surfacing is intended for children in wheelchairs, while the fence will help keep "runners" from reaching the street. Additionally, the fence will allow for increased staff-to-child ratios. Currently, only one-on-one supervision is approved for outdoor time due to the close proximity to the street.

I would like to advocate for the approval of this funding request.

Let me know if you have any additional questions

Kristy Goldwire



Kristy Goldwire, MSW

Chief Operating Officer
Direct: (352) 374-1826
Cell: (352) 538-0361

4010 NW 25th Place
Gainesville, FL 32606

ChildrensTrustOfAlachuaCounty.us



From: Demetrica Tyson <dtyson@childrenstrustofalachuacounty.us>

Sent: Wednesday, December 11, 2024 10:39 AM

To: Kristy Goldwire <kgoldwire@childrenstrustofalachuacounty.us>; Marsha Kiner

<mkiner@childrenstrustofalachuacounty.us>; Scott Sumner <ssumner@childrenstrustofalachuacounty.us>

Subject: FW: Cost for fencing for Little Sprouts

Good morning. I just received the follow up from Little Sprouts Emergent needs request. ED Kiner, let me know if you would like me to schedule another meeting to discuss this: Kristy, Rebekkah, the owner, listed possible dates for your visit in her email response.



Demetrica Tyson

Data Support Coordinator
Direct: (352) 374-1833
Cell: (352) 727-2292

Fax: (352) 374-1831

4010 NW 25th Place
Gainesville, FL 32606

ChildrensTrustOfAlachuaCounty.us



Demetrica Tyson

From: Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>
Sent: Saturday, November 16, 2024 10:36 PM
To: Demetrica Tyson
Subject: Form submission from: Emergent Needs Fund Application
Attachments: profitandloss.pdf; little_sprouts_2024_annual_report_1.pdf; pfa_schedules_1.pdf; snapshotreport.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Saturday, November 16, 2024 - 10:35pm

Submitted by anonymous user: [98.180.42.195](#)

Submitted values are:

Organization Name Little Sprouts PPEC
 Email Address Nursing@littlesproutsppec.com
 Address 18622 NW US Highway 441, High Springs, FL 32643
 Phone Number 3522249781

Which Children's Trust Goal or Strategy does your program address? 1. Children and youth are healthy and have nurturing caregivers and relationships. 2. Children and youth can learn what they need to be successful. 3. Children and youth live in a safe community. 1. Children and youth are healthy and have nurturing caregivers and Relationships.

Are you a current Children's Trust provider? Yes or No No

If not, have you ever received funding from the Trust? 2025

Name of the program you received funding for previously. N/A

Have you applied for Emergent Needs Funds before? Yes or No No

If you answered yes above please enter date. Fri, 11/01/2024

Is your business currently registered with the Philanthropy Hub? Yes or No No

Are you qualified to conduct business in the State of Florida? Yes or No Please attach your Sunbiz. Yes

Describe your program including how your services impact the lives of the Children of Alachua County. Little Sprouts PPEC is a medical day-center and school for children with complex medical needs to be met outside the home, giving families in our community a safe learning environment. These children have medical, developmental and therapeutic needs that need to be met on a hourly to daily basis, thats were we step in. We currently have children ages 5months - 11 years old at Little Sprouts. Our center is creating a safe loving setting, to give support to the family and their whole unit on top of meeting the needs of the children attending Monday Saturday. These children have nursing staff, ESE teachers, theraptists for physical therapy , occupational and speech therapy, along with music therapy.

Please Specify your need in as much detail as possible. Include the dollar amount of your request.

Explain how your request is an emergent need.

Through out our opening process, we needed an ADA compliant bathroom, this financial cost burdened our opening, and was more then 60.000 to get done.. With that being said, we do not have a playground or outside safe space. We desperately need a safety fence put up for outside play. This is especially important for our children due to most of our children being an eloping risk, non verbal and require close

supervision. Until a fence is placed our children will not be able to be outside during the day. Our center is on 441 in High Springs. We do believe that outside play is important and needed to continue health and healing. The secondary part is rubber matting the flooring of this play space, children in our care use walkers, wheelchairs, and are unbalanced due to diagnoses such as Cerebral Palsy, Seizures, Blindness, etc. Having a safe space for them to walk, wheel and play is EXTREMELY important. This would also be used for PE, and physical therapy space. We are asking for 11,000: 3,000 for fencing, we are willing to take time to put it up ourself, and 8,000 for 4in rubber square mats to cover the full play space.

What dollar amount are you requesting? 11,000

What steps have you taken to resolve the need on your own?

We have looked into grants, and have not currently found a source to help. We have taken out a secondary loan for the ADA bathroom, and do not have anymore room to take on more debt to make this happen.

How has the emergent need impacted your service delivery?

Children will not be able to have outside time, until this need is met. We are opening on Monday after a year of prepping/ AHCA licensing after Zoning code change. November 18, 2024.

Please provide your organization's most recent audited Financial Statements if applicable.

[profitandloss.pdf](#)

Please provide your organization's most recent financial statement to your Board of Directors.

[little_sprouts_2024_annual_report_1.pdf](#)

Please provide your annual report if applicable. [little_sprouts_2024_annual_report_1.pdf](#)

Please provide your organization's current budget. [pfa_schedules_1.pdf](#)

Please upload your Sunbiz. [snapshotreport.pdf](#)

Name of the submitter Rebekkah Faul

Signature Rebekkah Faul

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6377/submission/1069>

From: [Children's Trust of Alachua County Florida](#)
To: [Demetrica Tyson](#)
Subject: Form submission from: Emergent Needs Fund Application
Date: Sunday, December 29, 2024 10:11:07 PM
Attachments: [2023 annual financial report.pdf](#)
[monthly performance report - xavier house unlimited inc september 2024 - updated.pdf](#)
[budgetvsactuals fy xavier house.pdf](#)
[14. annual budget.pdf](#)
[sunbiz 12 29 24.pdf](#)

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Sunday, December 29, 2024 - 10:08pm

Submitted by anonymous user: [67.233.191.244](#)

Submitted values are:

Organization Name Xavier House Unlimited, Inc
 Email Address yvette.robinson@xavierhouse.org
 Address 21327 NW 58th Terrace
 Phone Number 3524267600

Which Children's Trust Goal or Strategy does your program address? 1. Children and youth are healthy and have nurturing caregivers and relationships. 2. Children and youth can learn what they need to be successful. 3. Children and youth live in a safe community. 1, 2 and 3

Are you a current Children's Trust provider? Yes or No No

If not, have you ever received funding from the Trust? 2026

Name of the program you received funding for previously. NA

Have you applied for Emergent Needs Funds before? Yes or No No

If you answered yes above please enter date. Thu, 01/01/2026

Is your business currently registered with the Philanthropy Hub? Yes or No Yes

Are you qualified to conduct business in the State of Florida? Yes or No Please attach your Sunbiz. Yes

Describe your program including how your services impact the lives of the Children of Alachua County.

Xavier House is the first foster group home in the nation that identifies and cares for children in foster care who demonstrate behaviors consistent with high intelligence. Xavier House opened it's doors to begin serving youth August of 2024. The children that Xavier House cares for often struggle to fit in in the foster care system and their behaviors are often misunderstood. Not only have these children struggles to fit in AND experienced trauma, abuse and neglect, our residents also average having been moved between 25 and 35 different homes prior to being placed with us. Xavier House gives these children a chance for stability and for the opportunity to use their gifts and talents in meaningful ways which leads to a reduction in problematic behaviors. With staff who enjoy working with curious, strong-willed, and ever active teens, Xavier House creates an environment where children can feel safe and secure enough to stretch out to reach their full potential.

Many children from foster care will become incarcerated, homeless, drug involved, teen parents and unemployed. Around half of children who age out of foster care graduate from high school and only about 12% ever enroll in college. Xavier House provides the support during the critical high school years to help our youth identify career pathways,

complete college readiness activities and be well prepared to enroll in post secondary education or skilled trades. We help our residents move from being service drawers to talent generators.

Please Specify your need in as much detail as possible. Include the dollar amount of your request. Explain how your request is an emergent need.

On December 21st, 2024, just days before Christmas two Xavier House staff and three clients were involved in head on collision while headed out for a field trip. The driver of the other car was driving full speed in the wrong lane and was intoxicated. All 5 of the individuals from Xavier House were hospitalized. Our driver was air flighted to the hospital with life-threatening injuries. In total our residents and staff suffered 6 broken legs, and have undergone numerous emergency surgeries for various injuries.

Our organization's one vehicle was demolished in the wreck. Xavier House is licensed for 6 residents. The van was our sole vehicle that we used to get our children to and from school, sibling visits, medical appointments, music practice, sports, therapy, and court hearings. Our kids have multiple appointments that they have to get to each and every day. After the holiday season, many organizations funds are tapped out and don't have many options for securing donations to buy a new van on short notice.

Our organization serves 6 youth and when we go on outings we also have at least one staff so the van that we get to replace our wrecked one needs to be able to fit at least 7 people. The reimbursement from insurance for our old van is not likely to be much because it was a 2007 van. Because we have only been open for a short period of time, we do not have any financial cushion for a large unexpected expense like this so early in our agency's existence.

What dollar amount are you requesting? \$20,000

What steps have you taken to resolve the need on your own?

We have filed all necessary paperwork for our insurance companies. We have reached out to a couple of dealerships to find the best deal that we can on a replacement van.

How has the emergent need impacted your service delivery?

The accident occurred days before Christmas and many offices have been closed so we have not had many appointments scheduled. The children were all still receiving inpatient care at the hospital so we did not have many appointments to have to get the remaining children to. As the children get released from the hospital and have numerous doctor appointments, we will have no way to get them there which would jeopardize their health. Our insurance provides for a rental car but that is only for a very short period of time.

Please provide your organization's most recent audited Financial Statements if applicable. [2023_annual_financial_report.pdf](#)

Please provide your organization's most recent financial statement to your Board of Directors. [monthly_performance_report_-_xavier_house_unlimited_inc_september_2024_-_updated.pdf](#)

Please provide your annual report if applicable. [budgetvsactuals_fy_xavier_house.pdf](#)

Please provide your organization's current budget. [14._annual_budget.pdf](#)

Please upload your Sunbiz. [sunbiz_12_29_24.pdf](#)

Name of the submitter Yvette R. Robinson

Signature Yvette R. Robinson

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6377/submission/1077>

Demetrica Tyson

From: Marsha Kiner
Sent: Thursday, January 16, 2025 3:56 PM
To: Demetrica Tyson
Cc: Scott Sumner; Kristy Goldwire
Subject: RE: Xavier House Emergency Grant Request- Ins info

Based on the additional information provided from the Insurance Company, I approve the Emergent Need Grant funding for \$20,000.

M



Marsha Kiner, MS, CAE

Executive Director

Children's Trust of Alachua County
Office: (352) 374-1830
4010 NW 25th Place
Gainesville, FL 32606

ChildrensTrustOfAlachuaCounty.us



From: Marsha Kiner <mkiner@childrenstrustofalachuacounty.us>
Sent: Thursday, January 16, 2025 10:40 AM
To: Demetrica Tyson <dtyson@childrenstrustofalachuacounty.us>
Subject: FW: Xavier House Emergency Grant Request- Ins info

FYI



Marsha Kiner, MS, CAE

Executive Director

Children's Trust of Alachua County
Office: (352) 374-1830
4010 NW 25th Place
Gainesville, FL 32606

ChildrensTrustOfAlachuaCounty.us



From: Yvette Robinson <yvette.robinson@xavierhouse.org>
Sent: Thursday, January 16, 2025 10:36 AM
To: Marsha Kiner <mkiner@childrenstrustofalachuacounty.us>
Subject: Re: Xavier House Emergency Grant Request- Ins info

Please see attached.

Yvette R. Robinson, M. A. Ed.

Founder & CEO
Xavier House Unlimited
xavierhouse.org



From: Marsha Kiner <mkiner@childrenstrustofalachuacounty.us>
Sent: Thursday, January 16, 2025 10:29 AM
To: Yvette Robinson <yvette.robinson@xavierhouse.org>
Subject: RE: Xavier House Emergency Grant Request- Ins info

Hi Yvette,

We need a copy of the Insurance Statement (whatever it is – email) with the payout amount listed.



Marsha Kiner, MS, CAE

Executive Director

Children's Trust of Alachua County

Office: (352) 374-1830

4010 NW 25th Place

Gainesville, FL 32606

ChildrensTrustOfAlachuaCounty.us



From: Yvette Robinson <yvette.robinson@xavierhouse.org>
Sent: Thursday, January 16, 2025 10:18 AM
To: Marsha Kiner <mkiner@childrenstrustofalachuacounty.us>
Subject: Xavier House Emergency Grant Request- Ins info

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning Mrs. Kriner,

As part of Xavier House's application for Emergent Needs Funds, I wanted to update you as to what our insurance is paying out for our totaled vehicle. The figure we were provided was \$4901.16.

We have a contact at Honda of Gainesville that has a used Chrysler Pacifica minivan for approximately \$26,000. If we were granted the maximum allowed funds from the Children's Trust of Alachua's Emergent Funds, we could combine this with the insurance payout and promptly replace our agency's minivan and resume care and transport of our residents.

Thank you again for your consideration of our grant request!

File Attachments for Item:

11. 2.10.2025 Executive Director's Report



CHILDREN'S TRUST
OF ALACHUA COUNTY

EXECUTIVE DIRECTOR REPORT

December 1, 2024 - February 1, 2025

SUMMARY

- 1. Trust Open House Save the Date - Saturday, March 29, 2025 - 11:00 am - 3 :00 pm

CHILDREN'S TRUST OF ALACHUA COUNTY
PROUDLY PRESENTS

Open House & Building Dedication

All are welcome as the Children's Trust officially opens its doors to the community.

- KIDS' ACTIVITIES
- FOOD TRUCKS
- PERFORMANCES
- CONNECT WITH COMMUNITY SERVICES
- AND MORE!

MARCH 29, 2025 | 11 AM - 3 PM
4010 NW 25th Place, Gainesville

CHILDREN'S TRUST
OF ALACHUA COUNTY

- 2. FACCT Annual Meeting - January 29 - 31, 2025

MEETINGS AND EVENTS FOR PLANNING, COORDINATION, AND COMMUNITY ENGAGEMENT		
DATE	MEETING / EVENT	SUMMARY
December 3, 2024	Meeting with Pastor Adam Joy, Deeper Purpose Community Church, Inc.	ED Kiner met with Pastor Joy to discuss his Church and the possibility of a Community Resource Center in High Springs.
December 3, 2024	One Community FRC - Data collection & SAMIS training	B. Wagner facilitated training for staff at the One Community Family Resource Center. Reviewed evaluation requirements, performance measures, and demonstrated data collection/reporting in SAMIS.
December 4, 2024	Meeting with Dorothy Thomas at The CHILD Center	ED Kiner met with Dorothy Thomas at the CHILD Center to continue discussion of early childhood supports including funding, convening of providers, and working with the Anita Zucker Center.
December 4, 2024	BLIEL - Data collection & SAMIS training	B. Wagner facilitated training for the staff at Business Leadership Institute for Early Learning. Reviewed evaluation requirements and demonstrated data collection/reporting in SAMIS.
December 5, 2024	CTAC Finance Committee Meeting	Committee received updates on CTAC FY 2024 year-end. Held discussion on FY 2025 Workplan, facilities planning, and other financial matters.
December 5, 2024	Mobile Outreach Clinic Meeting	ED Kiner, K. Goldwire, and M. Jones met with the Mobile Outreach Clinic to discuss maternal health in the county and the work of the clinic.
December 5, 2024	5th Ave Neighborhood Association meeting	ED Kiner attended the meeting.

December 6, 2024	Women's Giving Circle Leadership Conference	ED Kiner, K. Goldwire, B. James attended the conference at Santa Fe College. Board Member Dr. Maggie Labarta was one of the speakers.
December 6, 2024	Meeting with Superintendent Dr. Patton	ED Kiner provided an introduction to the Trust to Interim Superintendent Patton.
December 7, 2024	City of Gainesville Holiday Parade	The Trust staff participated in the Parade.
December 10, 2024	OKITO America Tour - Alachua	ED Kiner, K. Goldwire, & L. Cayson toured the OKITO America Alachua site and met with owner, Orlando Millian to discuss partnership opportunities and Trust funding.
December 10, 2024	5th Avenue Neighborhood Association Meeting	ED Kiner and L. Cayson attended the meeting.
December 10, 2024	Made for More - Data collection & SAMIS training	B. Wagner facilitated training for staff at the Made for More mentoring program. Reviewed evaluation requirements, performance measures, and demonstrated data collection/reporting in SAMIS.
December 11, 2024	United Way of North Central Florida Board Meeting	ED Kiner presented a CTAC Overview to the United Way Board and discussed the newest initiative benefiting ALICE families in partnership with the Early Learning Coalition of Alachua County (CTA - Childcare Tuition Assistance Program).
December 11, 2024	Community Gun Violence Prevention Alliance Stakeholder Meeting	ED Kiner attended the meeting virtually. Cure Violence Global presented to the group with a discussion about their grant from the Department of Justice.

December 12, 2024	3DE Culminating Event at Eastside High School	ED Kiner attended the event at EHS to watch the students' final presentations for Campus USA Credit Union.
December 13, 2024	Community Foundation of North Central Florida Equity Task Force Breakfast	ED Kiner attended the Equity Task Force Breakfast to celebrate the Leaders of Color Awards.
December 14, 2024	Impact GNV Celebrating Peace and Connecting the Community Event	ED Kiner attended the event.
December 16, 2024	Comprehensive Literacy Planning Committee Meeting	Monthly meeting of the Committee working on the Literacy Needs Assessment.
December 16, 2024	Family Resource Center - Data collection & SAMIS training	B. Wagner facilitated training for the Family Resource Center staff at SWAG. Reviewed evaluation requirements, performance measures, and demonstrated data collection/reporting in SAMIS.
December 16, 2024	IGB Education - Data collection & SAMIS training	B. Wagner facilitated training for staff at the IGB Education mentoring program. Reviewed evaluation requirements, performance measures, and demonstrated data collection/reporting in SAMIS.
December 19, 2025	Childcare Tuition Assistance Press Conference	CTA Press Conference held in Alachua at Pattie-Cake Christian Academy.
January 6, 2025	City of Gainesville Commission Swearing-In	ED Kiner attended the swearing-in ceremony.

January 7, 2025	Meeting with Board Member & Superintendent Dr. Patton	ED Kiner and Superintendent Patton met for a Trust Board Member Orientation.
January 8, 2025	AMIKids Meeting	ED Kiner and K. Goldwire met with new AMI Kids Regional Director Tanya Hollins. They received an overview of the program since changes were implemented in its model and CTAC staff provided an overview of Trust funding.
January 8, 2025	TeensWork Alachua Assessment tools	B. Wagner and M. De Zutter met with Goodwill Industries and Economic Awareness Council staff to learn more about their financial literacy training, assessment tools, and evaluation results.
January 9, 2025	Alachua Co. Legislative Delegation Meeting	ED Kiner presented an update on Trust initiatives for the legislators.
January 10, 2025	UF Legislative Delegation Luncheon	Delegation members provided an overview of their legislative committees for the 2025 Session and discussed bills and legislation we should look for during the session.
January 11, 2025	MLK Banquet	ED Kiner attended the Martin Luther King, Jr., Commission of Florida, Inc. King celebration.
January 13, 2025	City of Hawthorne Meeting on Family Resource Center Development	ED Kiner, K. Goldwire, & B. James met with Hawthorne Mayor Jacquelyn Randall and City Manager Robert Thompson to discuss the development of a Family Resource Center expansion in the city.
January 13, 2025	Opioid Abatement Task Force Meeting	The Task Force met to discuss the marketing campaign, a logo, and name for the group.

January 14, 2025	5th Avenue Neighborhood Association Meeting	ED Kiner attended the meeting. Gainesville Police Department representatives were scheduled to present along with Brittany Coleman for Impact GNV, but they were asked to postpone their presentation until February due to the announcement of the death of immediate past chair, Roberta Parks.
January 14, 2025	Made for More - Data collection & SAMIS training	B. Wagner facilitated training for staff at the Made for More mentoring program. Reviewed evaluation requirements, performance measures, and demonstrated data collection/reporting in SAMIS.
January 15, 2025	YMCA CEO Farewell	ED Kiner attended the farewell celebration for YMCA CEO Angela Howard.
January 15, 2025	MLK Town Hall Symposium	ED Kiner attended the youth symposium where former Keeper of the Dream Youth Award Winners discussed their journey to winning the award and provided a "Where Are They Now" update.
January 17, 2025	Meeting with Leazon Technology Institute	ED Kiner, K. Goldwire, and B. James met with LaRon Barber to discuss STEM Robotics and opportunities for partnership with the Trust.
January 20, 2025	MLK Micanopy Celebration	ED Kiner provided the Keynote at the Micanopy MLK Celebration event at W.M. Stokes Community Center.
January 21, 2025	Tu Fiesta ELC Commercial Taping	Taping of our joint commercial with ELC touting the new Childcare Tuition Assistance Grant.
January 21, 2025	ELC - Data collection & SAMIS training	A. Wagner and B. Wagner facilitated training for ELC staff supporting the Child Care Tuition Assistance program. Reviewed evaluation requirements, performance measures, and demonstrated data collection/reporting in SAMIS.

January 23, 2025	Meeting with ELC of Alachua County	Planning meeting with ELC for joint events at Children's Week in Tallahassee.
January 23, 2025	Dance Alive - Data collection & SAMIS training	A. Wagner and B. Wagner facilitated training for Dance Alive staff supporting the Let's Dance program. Reviewed evaluation requirements, performance measures, and demonstrated data collection/reporting in SAMIS.
January 26, 2025	Rotary Youth Exchange - Outbound Student County Reveal	ED Kiner attended the county reveal event for the Rotary Youth Exchange Program. CTAC is sponsoring a youth this year.
January 27, 2025	River Phoenix - Data collection & SAMIS training	B. Wagner facilitated training for staff at the River Phoenix Center for Peace Building. Reviewed evaluation requirements, performance measures, and demonstrated data collection/reporting in SAMIS.

INITIATIVES

"Let's Dance!" is a pilot program designed to offer dance classes tailored for students with special needs. The classes are inclusive of all disabilities and special needs, including Autism, Down Syndrome, Cerebral Palsy, and other emotional or physical challenges. Each session is adapted to meet the unique needs of the participants, ensuring a comfortable and supportive environment. The program focuses on having fun while promoting the development of motor skills (both gross and fine), social skills, strength and flexibility, body awareness, self-awareness, expressive language, and more.

DANCE ALIVE
NATIONAL BALLET
PRESENTS

LET'S DANCE!

Register at weblink.donorperfect.com/LETS_DANCE

A NEW Dance Program
for Children with Physical
Developmental Special Needs
AMBULATORY AND NON-AMBULATORY

Tuesdays
January: 14, 21, 28
February: 4, 11, 18
March: 4, 11

3:30-4:15 PM: GRADES K-5
4:30-5:15 PM: GRADES 6-12

Oakview Park
810 NW 9TH AVENUE
GAINESVILLE, FL 32601

Cost: Free
LIMITED TO ALACHUA
COUNTY CHILDREN

Classes limited to 15 students
Sign Up Now!



CHILDREN'S TRUST
OF ALACHUA COUNTY

City of
Gainesville

Visit
GAINESVILLE
Alachua County, FL

For more information + release forms, contact Emily@dancealive.org

PROGRAMS CALENDAR

January	
Monday, January 6, 2025	BLIEL Compliance Program Introduction
Tuesday, January 7, 2025	Provider CQI Review and Discussion
Wednesday, January 8, 2025	Gun Violence Alliance Stakeholder Meeting
Wednesday, January 8, 2025	SAMIS Metrics and Monitoring Workgroup
Thursday February 9, 2025	ACCESS Task Force Meeting
Monday, January 13, 2025	Summer Camp & Freedom School RFP - Staff Workshop
Monday, January 13, 2025	North Central Florida Chapter of FLAAYC Meeting
Monday, January 13, 2025	Family Resource Center Expansion Discussion with the City of Hawthorne
Tuesday, January 14, 2025	Florida Grade Level Reading Campaign Meeting
Tuesday, January 14, 2025	ELC and CTAC Meeting
Wednesday, January 15, 2025	DCF Mandatory Reporting Training for all providers
Wednesday, January 15, 2025	ELC Board of Directors Meeting
Wednesday, January 15, 2025	North Central CRT Meeting
Tuesday, January 21, 2025	SAMIS S3 Collaboration Meeting
Tuesday January 21, 2025	ELC SAMIS Date Entry Training
Tuesday January 21, 2025	Head Start Summer Bridge Kick-Off Meeting
Tuesday January 21, 2025	CTAC and BEAM Bi Weeekly Check In Meeting
Wednesday, January 22, 2025	From Trauma Informed to Trauma Transformed Training for all providers
Thursday, January 23, 2025	UF Lastinger and CTAC Preperation Meeting
Friday, January 24, 2025	Goodwill Career Center Grand Re- Opening & Tour of TWA Staff and Training Space
Friday, January 24, 2025	Early Learning Roadmap Co-Chairs and Project Team Meeting
Saturday, January 25, 2025	BLI Mster Class Session 4
Tuesday January, 28, 2025	BLI Accrediation Academy Quarterly Review Discussion
Monday, January 28, 2025	Philanthropy Hub Review and Discussion
February	
Monday, February 3, 2025	Early Learning System of Care Review and Discussion
Tuesday, February 4, 2025	Help Me Grow Alachua Onboarding
Wednesday, February 5, 2025	Celebrate Junior Acheivement Breakfast
Thursday, February 6, 2025	Alachua County Grade Level Reading Campaign
Monday, February 10, 2025	CTAC Regular Board Meeting
Tuesday, February 11, 2025	Five State Power Sharing Initiative Action Planning Quarterly Call
Wednesday, February 12, 2025	System Transformation Workgroup
Thursday February 13, 2025	Talk Saves Lives Presentation for all providers
Friday, Februray 14, 2025	Summer RFP Released
Friday, Februray 14, 2025	Early Learning Roadmap Advisory Board Meeting
Monday, Februray 17, 2025	CTAC and Anita Zucker Center MOU Discussion
Tuesday, February 18, 2025	SAMIS S3 Collaboration Meeting
Tuesday, February 18, 2025	Early Learning in Florida Training Session 1
Wednesday, February 19, 2025	Bidders' Conference and Application Training for Summer RFP
Wednesday, February 19, 2025	North Central CRT Meeting
Monday, February 24, 2025	Early Learning in Florida Training Session 2
Monday, February 24, 2025	Comprehensive Literacy Planning
Tuesday, February 25, 2025	Philanthropy Hub Information Session for Summer RFP
Wednesday February 26, 2025	Early Learning in Florida Training Session 3

PLANNING, RESEARCH, AND EVALUATION

Evaluation Planning, Data Analysis, and Support

New and renewal contracts for FY2025:

Developed performance measures, monthly and end of year reporting requirements, and data collection tools for new and renewal FY2025 contracts. Discussed with providers evaluation and data requirements and trained in SAMIS use. Providers listed below:

- Dance Alive: Let's Dance!
- A&A Consulting: Doula Friendly Initiative
- Gainesville Empowerment Zone: Family Learning Center
- North Central Florida Healthy Start: Newborn Home Visiting Program
- Early Learning Coalition: Children's Tuition Assistance Program
- University of Florida Department of Obstetrics and Gynecology: ACCESS Clinic
- Partnership for Strong Families: Family Resource Centers

FY 2025 Summer Camp

- Collaborated on RFP development and Board presentation
- Developed performance measures, data, and reporting requirements

Continuous Quality Improvement (CQI)

- Created CQI report for each FY2024 provider, providing evaluation of fiscal, operations, service delivery, and impact (performance measures).
- Facilitated internal discussion and finalization of CQI process and final reports
- Sent CQI reports to providers

Board Presentations

- Compiled, analyzed, and reported 2024 program evaluation results to the Board:
 - Mentoring Programs
 - Head Start Summer Bridge
- Collaborated on SAMIS presentation

Key Indicators

- Compiled local data on the status of key indicators identified in the strategic plan.

Ongoing

- Data follow up with providers
- Provider SAMIS training and support

FINANCE AND ADMINISTRATION

FY 2025 Budget Report (December)

FY 2025 Checks and Expenditures Report (December)

FY 2025 Programmatic Awards and Expenditures Report (December)

FY 2025 1st Quarter Financial Report

FY 2025 1st Quarter Financial Report to the BOCC

COMMUNICATIONS

Dec 1 - Jan 30

Website Traffic - Key Points

- 8.6k views and 2.5k unique users
- The top-visited page was again the homepage, followed by the Programs Directory and TeensWork Alachua (newly revised for upcoming summer).
- Most views are again coming from organic searches, followed by direct access.

Social Media - Key Points

- Gained 43 net followers on Facebook and 9 followers on Instagram (both on par with last month)
- Facebook posts reached 13.5k users, and Instagram posts reached 958 users (^79%), all organic reach. Some popular content in this period: The [invitation to the Childcare Tuition Assistance press conference](#) (2.4k reach on Facebook), the registration for [Flourish Alachua's cohort 2](#) (1.1k on Facebook), and although it's been up less than a week as of this report, the visit from [Xavier House founder Yvette Robinson](#) has tracked more views and interactions than typical posts.
- LinkedIn had 235 organic impressions and gained 7 new followers.
- Our Constant Contact open rate is a remarkable 51% over the past month, with 6% clickthrough rate, both an increase over previous months. There were 5 net new organic subscribers.

“Tidbits” - External newsletter, December

- 46.1% open rate and 4.4% click rate
- Most-clicked link was about the [Childcare Tuition Assistance](#) program.
- Next edition coming in February.

In the News

- [November and December Citizens of the Month](#), Mainstreet Daily News
- [Dance Alive National Ballet presents “Let’s Dance,” a new program for children with special needs](#), Alachua Chronicle, Jan. 7, 2025
- [Goodwill on 34th Street to re-open Friday](#) (TeensWork mention), Mainstreet Daily News, Jan. 22, 2025
- [Sunshine State Book Festival looks at climate change in literature](#) (CTAC is a sponsor), Mainstreet Daily News, Jan. 29, 2025

Other notables

- See new photos and videos from the [Gainesville Circus Center Showcase](#) on Dec. 6, [Gainesville Holiday Parade](#) on Dec. 7, the [Childcare Tuition Assistance press conference](#) on Dec. 19, the [December Board Meeting](#), and the [NEFL Regional Robotics Championship](#) on Jan. 18.
- The 2024 annual report is live on <https://www.childrenstrustofalachuacounty.us/communications/page/annual-reports>. Physical copies are starting to be distributed throughout the community.
- Landing pages for Mentoring and Family Resource Centers are in the works. This is part of a new overhaul planned for the Programs page of the website, where program categories will be along the side menu rather than within the full directory list.
- Sponsorship of Black History Moments on 98.9 JAMZ to begin in February. 30-second ad spots run February and March.
- We are working with Early Learning Coalition of Alachua County for Children’s Week in Tallahassee in April. This includes the creation of materials for distribution to state legislators.

BOARD MOTIONS AND REQUESTS

DATE	MOTION / REQUEST	STATUS
3.25.2024	Vice Chair Twombly suggested a presentation by a Medicaid outreach provider to discuss the full range of Medicaid's services. ED Kiner suggested that this be incorporated into staff's professional development and into the training offered to the Trust's providers.	In progress
6.10.2024	See if the remaining balance of unallocated funds, up to but not exceeding \$491,131, can be spent in Goal 1.	In progress
8.12.2024	Member Chance mentioned that programmatic dashboards showing awarded amounts and actual invoiced/funded amounts for each program area would be helpful and useful for staff to create or distribute.	In progress
9.9.2024	Chair Pinkoson requested to have a discussion for future RFPs about the maximum amount of funding a provider can request of the total allocation.	TBA
11.4.2024	The Board discussed the need for affordable housing for families with children, with a focus on those living in cars or motels. Member Hardt suggested contacting Anne Ray from the Shimberg Center to give a presentation on local issues and potential solutions.	In progress
11.4.2024	The Board requested a joint meeting with the Alachua County Library Board.	TBA

SUCCESS STORIES

Success story shared by Partnership for Strong Families

A student visited one of our CRNs expressing distress about perceived discrimination and favoritism from a teacher, which they reported had not been resolved despite reporting it to school staff. The CRN encouraged the student to tell their caregiver, and with the student's permission the CRN reached out to the caregiver herself. The caregiver acted quickly, and soon after, the student reported things had improved at school and they were feeling much better. This experience demonstrates the importance of available support and advocacy from trusted adults as students navigate various challenges they will face in life.

Success story shared by One Community Family Resource Center

We recently assisted a young mother who came to us after her electricity had been disconnected. She has a daughter under the age of three and was struggling to find employment or establish a source of income due to feeling overwhelmed by her circumstances. We were able to help her get her lights reconnected, and we connected her with CareerSource to set up a job interview, providing her with a pathway to more stable employment.

Success Stories shared by Goodwill Industries – Teens Work Alachua

1. On December 31st, 2024, TWA student, Moriah Campbell, interviewed for a job at Chick-fil-A in Gainesville, Florida. Moriah provided her TWA job coach's information as a reference on her application.

While completing the phone reference, the general manager noted how professionally dressed Moriah was, maintained eye contact and answered questions eloquently throughout her interview. Her coach, Nadia, informed the manager about the employability skills that students learn during the TeensWork Alachua program and the manager thanked us for our investment into the lives of the youth.

We are proud to announce that later that day, Moriah received the job offer from Chick-fil-A and started work Monday, January 6th!

2. On January 8, 2025, 3x TWA Alumni student, Aniya Williams, reached out to our office to thank us for writing her a letter of recommendation for her college applications and for all of our assistance over the years. She reported that she has already been accepted to 33 colleges and universities with over \$300,000 in scholarship offers! Way to go, Aniya!

File Attachments for Item:

12. Summer Camp and Freedom School RFP 2025-01

**Item:**

Summer Camp and Freedom School RFP 2025-01

Requested Action:

- 1) The Trust is asked to approve the release of RFP 2025 – 01.
- 2) The Trust is asked to approve the allocation of \$2,000,000.
- 3) The Trust is asked to authorize Executive Director Kiner to appoint a review team of members with subject matter expertise.

Background:

The Trust Board approved Strategic plan 2023-2026 as a road map to guide service delivery planning and fund investment for children, youth, and their families. The strategic plan consists of three goals:

1. Goal 1: Children and youth are healthy and have nurturing caregivers and relationships.
2. Goal 2: Children and youth learn what they need to be successful.
3. Goal 3: Children and youth live in a safe community.

In continued support of Goal 2, CTAC intends to fund organizations to provide summer camps for Alachua County children and youth. Also, CTAC will fund two additional Freedom School sites within our rural communities. In preparation of this RFP, staff have facilitated internal planning meetings and collected information via Board and community surveys.

Today's presentation will consist of a review of the Summer Camp and Freedom School RFP scope.

Attachments:

Resolution 2025-01
Exhibit A – Summer Camp and Freedom School RFP Scope
Summer Camp and Freedom School RFP PowerPoint

Programmatic Impact:

1. Goal 2: Children and youth learn what they need to be successful.

Fiscal Impact:

\$2,000,000

Summer Camps \$1,840,000

Freedom Schools \$160,000

Recommendation:

Staff recommends approval



CHILDREN'S TRUST

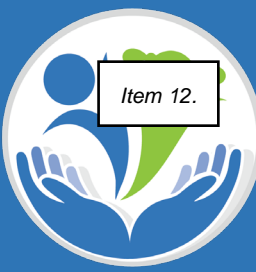
OF ALACHUA COUNTY

Summer Camp & Freedom School RFP

Recap

- Goal 2: Children and youth learn what they need to be successful
- Allocation: \$2,000,000
 - Summer Camp - \$1,840,000
 - Freedom School -\$160,000
- Provider and family feedback
- CTAC staff planning sessions
- Board workshop





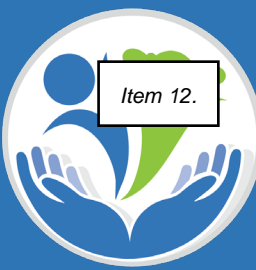
Item 12.

Event	Date/Due Date
Release of the competitive solicitation and begin the Cone of Silence	Friday February 14, 2025
Bidders' Conference and Application Training (attendance is highly recommended) Virtual: 9am: Link 6pm: Link	Date: Wednesday February 19, 2025 9:00 AM to 11:00 AM – Bidders' Conference & Application Training Date: Wednesday February 19, 2025 6:00 PM to 8:00 PM – Bidders' Conference & Application Training
Office hours for technical support One-on-one appointments can be scheduled during this time to answer any technical questions regarding the application materials. Send email to Procurement@chlidrenstrustofalachuacounty.us to schedule an appointment	February 24th-28th 9:00AM-3:00PM
Philanthropy Hub Information Session (attendance is highly recommended)	February 25, 2025, 10AM
Last day to submit written questions	Wednesday March 5, 2025, 3:00pm
Final response to all written questions posted	Friday March 7, 2025
Application submission deadline	Thursday March 13, 2025, 3:00PM
Public Opening of bids (Public Meeting) Virtual: registration link	Thursday March 13, 2025, 4:00PM
Application review period	March 17th-25th
Review team – final score deliberation (Virtual Public Meeting) Virtual: Insert registration link	Thursday March 27, 2025, TBD
Funding recommendations released – (Trust Board Meeting Packet)	Monday March 31, 2025
The Children's Trust of Alachua County Board Meeting Review funding recommendations Location: To be determined	Monday April 7, 2025, 4:00pm
End cone of silence; Appeal process begins	April 7, 2025, 4pm at the beginning of the board meeting
Contract negotiations begin	Monday April 14, 2025
Contracts begin	May 1, 2025
Summer Camp Kick Off Training (Required in person)	Thursday May 8, 2025
Training (in-person) for SAMIS Onboarding and Delivery (Required)	Wednesday May 14, 2025 Friday May 16, 2025
Summer Camp Kick Off Training (in-person) for Fiscal (Required)	Wednesday May 21, 2025
Provider Professional Development Training(in-person) (Required)	Tuesday May 27, 2025 Thursday May 29, 2025

Timeline

Family Feedback

What Families Like Best



- **Activities**
- **Field Trips**
- **Staff**
- **Friendships**

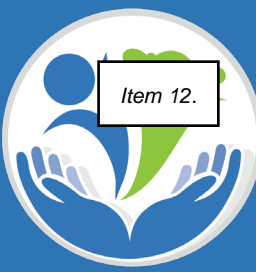
"I love how camp was fun and educational. The campers learned basic life skills which is extremely important."

I loved the fact that my granddaughter was in both a fun and learning environment. The Summer Slide is real, and the school provided lessons in all areas of learning, to help her remain strong through the summer. What a blessing to have breakfast and lunch provided daily. The program brought comfort in knowing that summer would be filled with positive and youthful activities.



Family Feedback

What Families Like Least



- **Program Length (too short)**

"Wanted more weeks."

- **Waking Up Early**

"It didn't last longer."

- **Staffing**

"Short hours."

- **Activities**

"I wish it could have ran for the entire summer"

- **Food**

"They wanted it to last the whole summer like some of the other camps."

- **Florida Heat**

"Too short of a day. They wanted to stay longer or come in earlier."

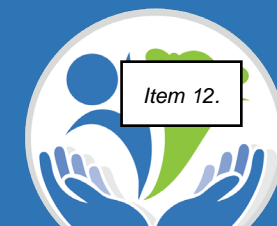
"My children wanted the camp to have more weeks."

"The camp hours were not long enough."

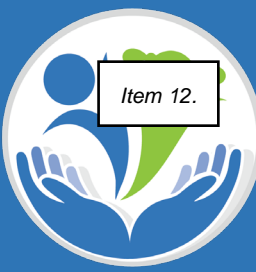
"Not long enough."

"Too short."

Provider Feedback



Challenges				
Staffing	Staff training	Fiscal	Enrollment	Transportation
Need more staff	Staff need more, better training	long wait time for reimbursement	Students enrolling in camp, accepting scholarship, and not coming; difficult to fill spots later in the summer	Not able to go on as many field trips due to transportation challenges
Need more administrative staff, especially to handle CTAC scholarship eligibility and reporting. Would be helpful if CTAC handled scholarship eligibility	Need more staff training in child development and managing youth behavior, working with youth with special needs, safety and emergency procedures, staff leadership and other professional skill building, staff performance and conduct	Lack of clarity and consistency in fiscal procedures		
Difficulty hiring, retaining staff (staff take vacations, teachers go back to school in early August)	Challenging to find time for staff training during summer; more pre-summer training would be helpful	Would like more flexibility in using scholarship funds		
Opportunities				
Interest in adding more academic programming	Would like to go on more field trips	Would like to add more family engagement opportunities	Provider offering dance for special needs children, but summer program fewer than 8 hours/day (best practice for target population)	Provider would like more guidance using data tools
Academic tutoring provider would like to offer programming within full time summer camps			Want to provide camp for neurodivergent children	



Minimum Qualifications to Bid

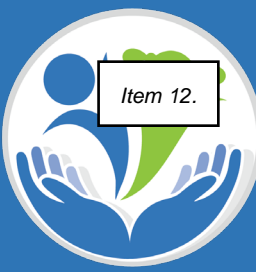
- All proposed services must take place within Alachua County.
- Applicant must be currently qualified to conduct business in the State of Florida.
- Applicant must not be a charter school approved by any public-school system in the State of Florida.
- Applicant must have experience managing an in person out-of-school-time (OST) program, such as after school or summer camp.
- Philanthropy Hub verification for nonprofits
- 501©3 and not for profits must provide a letter of support from Board of Directors.
- For profits, LLCs, churches, and government organizations must provide a reference letter from a community partner **and** a letter of support from executive leadership.

Summer Camp

Summer Camps

- Fun and exposure
- Adventure and learning
- Develop new skills
- Lasting friendships



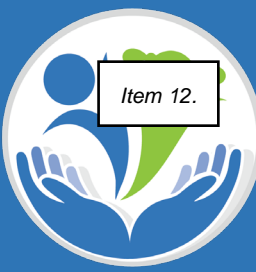


Target Population & Service Location

- Children and youth residing in Alachua County
- From different socioeconomic backgrounds, up to 300% of the FPL

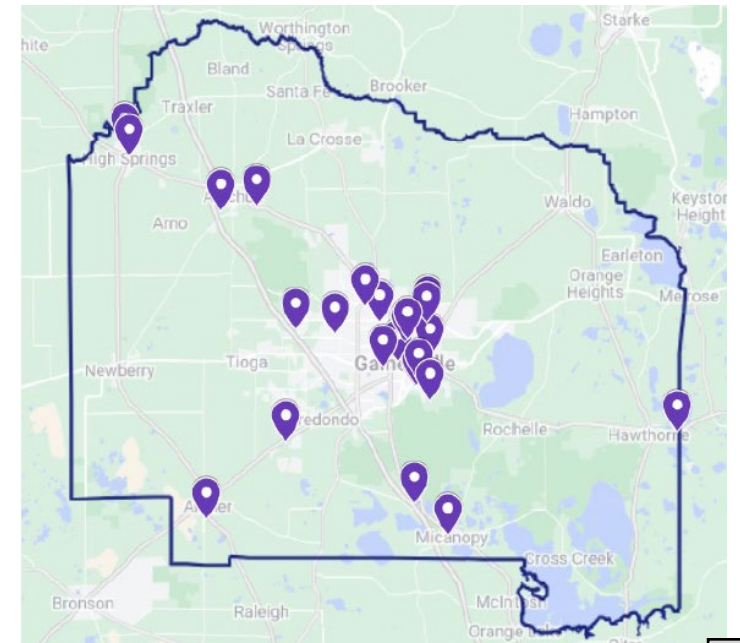
Household/ Family Size	2025 Poverty Guidelines: 48 Contiguous States (Excluding Alaska and Hawaii)					
	Dollars Per Year					
	100%	150%	200%	250%	300%	400%
1	15,650.00	23,475.00	31,300.00	39,125.00	46,950.00	62,600.00
2	21,150.00	31,725.00	42,300.00	52,875.00	63,450.00	84,600.00
3	26,650.00	39,975.00	53,300.00	66,625.00	79,950.00	106,600.00
4	32,150.00	48,225.00	64,300.00	80,375.00	96,450.00	128,600.00
5	37,650.00	56,475.00	75,300.00	94,125.00	112,950.00	150,600.00
6	43,150.00	64,725.00	86,300.00	107,875.00	129,450.00	172,600.00
7	48,650.00	72,975.00	97,300.00	121,625.00	145,950.00	194,600.00
8	54,150.00	81,225.00	108,300.00	135,375.00	162,450.00	216,600.00
9	59,650.00	89,475.00	119,300.00	149,125.00	178,950.00	238,600.00
10	65,150.00	97,725.00	130,300.00	162,875.00	195,450.00	260,600.00
11	70,650.00	105,975.00	141,300.00	176,625.00	211,950.00	282,600.00
12	76,150.00	114,225.00	152,300.00	190,375.00	228,450.00	304,600.00
13	81,650.00	122,475.00	163,300.00	204,125.00	244,950.00	326,600.00
14	87,150.00	130,725.00	174,300.00	217,875.00	261,450.00	348,600.00

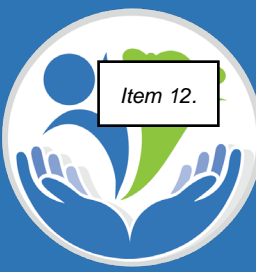
[Reference: 2025 Federal Poverty Guidelines](#)



Target Population & Service Location

- Children in foster care
- Children in voluntary and formal kinship care
- Children under in-home case management supervision
- Children from families receiving SNAP benefits
- Eligible sites across the Alachua County.
 - Schools
 - City and county parks and facilities
 - Community organizations
 - Community centers
 - Faith-based locations





Target Population & Service Location

Proposed camps in one or more of the rural communities marked with an asterisk will receive bonus points during the application review process.

Alachua

Gainesville

High Springs

Micanopy

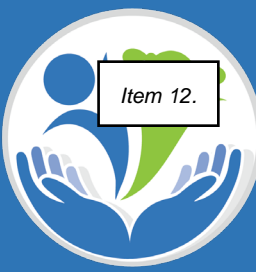
Waldo*

Archer*

Hawthorne*

La Crosse

Newberry



Scheduling Frequency, and Duration

- Camps should operate five days a week with the exception of holidays and unforeseen closures due to weather, etc.
- Camps should operate for a minimum of eight hours per day
- Camps have the flexibility to propose the number of weeks their camp will operate. All providers proposing a minimum of 8 weeks will receive bonus points during application review.

Program Activities Framework

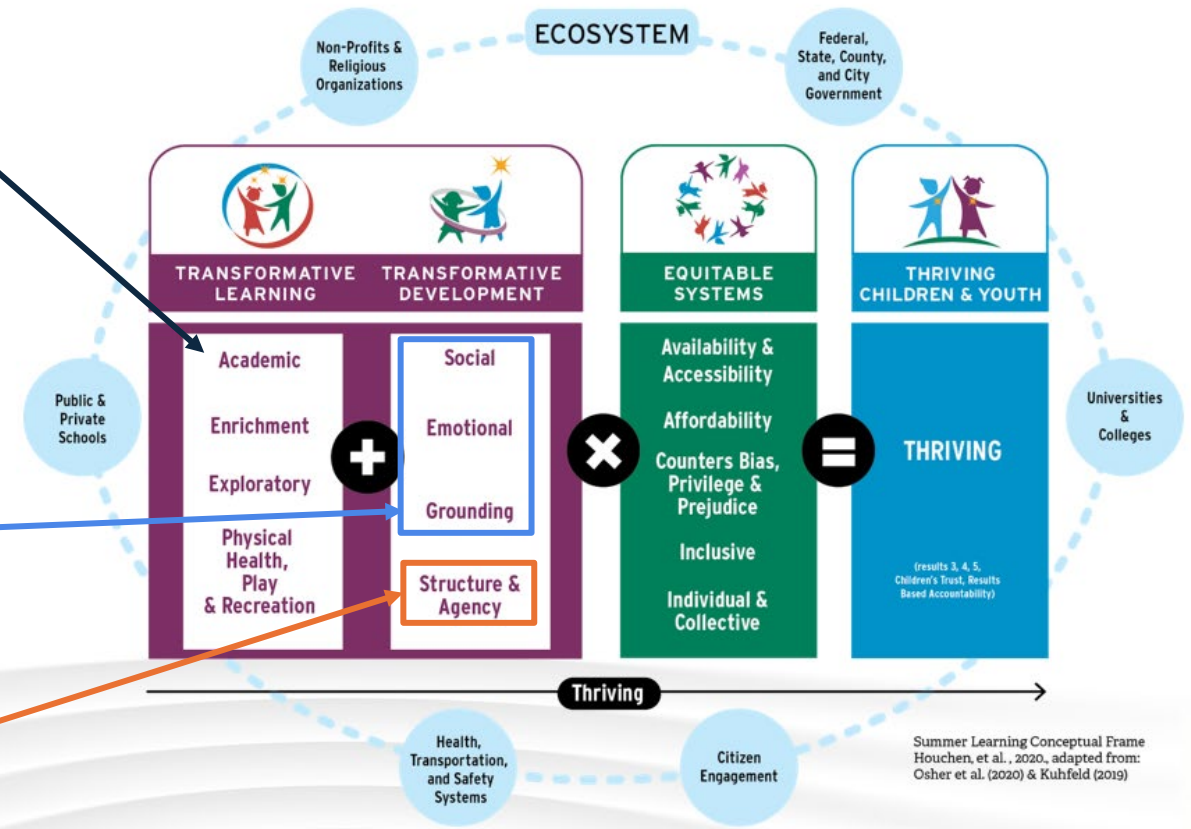
FRAMING SUMMER OPPORTUNITY

- Program Activities:**
- Academic
 - Literacy
 - Enrichment
 - Exploratory
 - Physical, health, play and recreation

Staff Training

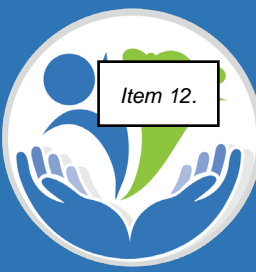
Weekly Schedule

SUMMER LEARNING CONCEPTUAL FRAME Opportunity for Lifelong Impact



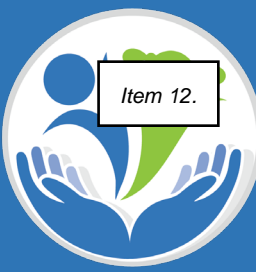
Summer Learning Conceptual Frame Houchen, et al., 2020., adapted from: Osher et al. (2020) & Kuhfeld (2019)

Program Activities



Instructions: Describe how your site will implement at least one of the Programming Activities described in the RFP. Applicants are not required to implement more than one programming type and have great flexibility in offering programs that meet the needs and interests of children.

3. Program Activities		
Activity Type	Frequency Offered	Description of Activities
Academic	<input type="checkbox"/> Not Offered <input type="checkbox"/> Weekly <input type="checkbox"/> Daily <input type="checkbox"/> Other	
Enrichment	<input type="checkbox"/> Not Offered <input type="checkbox"/> Weekly <input type="checkbox"/> Daily <input type="checkbox"/> Other	
Exploratory	<input type="checkbox"/> Not Offered <input type="checkbox"/> Weekly <input type="checkbox"/> Daily <input type="checkbox"/> Other	
Physical, Health, Play and Recreation	<input type="checkbox"/> Not Offered <input type="checkbox"/> Weekly <input type="checkbox"/> Daily <input type="checkbox"/> Other	



Weekly Schedule

Summer Camp Activity Schedule

Came Name: Example Day Camp

Date Range: June 2nd- 6th, 2025

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-8:30	Sign in, breakfast, outdoor free play				
8:30-9:30	Literacy activity: READ aloud	Math activity	Literacy activity: READ aloud	Math activity	Field trip: Library
9:30-10:30	Outdoor group games: Amoeba tag	Art: drawing	Outdoor group games: Capture the flag	Music	
10:30-11:30	Art: painting	Outdoor group games: Birds have feathers	Music	Outdoor group games: Camp relay race	
11:30-12:30	Lunch				
12:30-1:30	Inquiry learning: work on long term project of choice	Dance	Inquiry learning: work on long term project of choice	Guest speaker	Inquiry learning: work on long term project of choice
1:30-2:30	Gardening	Book club	SEL Activity	Creative writing	Gardening
2:30-3:30	Sports games: Baseball	Sports games: basketball	Sports games: Baseball	Sports games: basketball	Sports games: baseball
3:30-4:00	Reflection, free play, pick up				

Staff Training

Why:

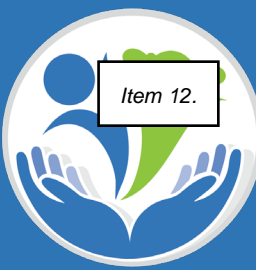
- Clarify daily processes, safety procedures, skills to lead activities
- Staff develop meaningful relationships with campers
- Staff intentionally build SEL skills in campers
- Staff skill building (leadership, communication, problem solving)
- Maintain mission, goal alignment among all staff



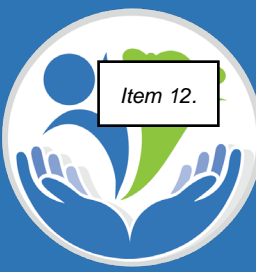
Requirements:

- All camp directors attend CTAC training: “How to develop winning staff training program”
- Camp leaders train staff
 - Formal and informal learning throughout summer
- Camp staff attend CTAC trainings
 - CPR/first aid
 - Mandated reporting

Performance Measures



How Much?	Target
Children enrolled who attend at least one day	
Number of program days	
Number of staff training sessions	
How Well?	Target
Children attend for the number of days anticipated	75%
Parents were satisfied with camp communication	85%
Families were satisfied with the camp experience overall	90%
Staff felt training equipped them to succeed in their role	90%
Staff felt training equipped them with skills to maintain a safe environment and handle emergencies	95%
Better Off?	Target
Families were satisfied with the learning activities offered	90%
Families report their children enjoyed their camp experience	90%
Families felt their children were safe while at camp	90%



Data Requirements and Collection

Participant Characteristics

- Child Name
- Address, city, ZIP (note: must be within Alachua County)
- Child Date of Birth
- Grade (i.e., K-12)
- School Name
- Race
- Ethnicity
- Gender
- Language Spoken at Home
- English Proficiency
- Enrollment Criteria for Scholarship (i.e., below 300% FPL, in foster care, kinship care, under in-home case management, family receiving SNAP benefits)
- Number of days of expected attendance as reported by the parent/caregiver
- **Special Education Status (yes or no)**

For each child enrolled, provider will enter into SAMIS: enrollment form, scholarship eligibility verification, consent form, image release form, and characteristics listed above.

Providers will also maintain a file on site for each camper with documentation listed above.

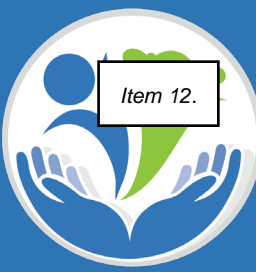
Staff Credentials

- Required training certificates
- DCF requirements:
 - Background check clearance
 - Affidavit of moral character

Staff credentials will be entered into SAMIS. New staff credentials to be entered weekly.

Providers will also maintain a personnel file for each staff involved in the program, including in-kind staff and volunteers, with documentation listed above.

Data Reporting



Data Requirement	Data Collection
<p>Program Participation: Providers are expected to collect and report the following on each child served individually:</p> <ul style="list-style-type: none"> • Daily summer camp attendance • Field trip attendance (if applicable) • Participation in family engagement events/activities 	<p>Provider will develop, collect, and maintain attendance forms to support the collection of data to be submitted to CTAC.</p> <p>Provider will submit participation data listed for each individual child through SAMIS.</p> <p>Attendance data and new participant demographics to be entered weekly.</p>
<p>Providers are expected to administer surveys provided by CTAC with all participating families and staff and encourage full participation.</p> <ul style="list-style-type: none"> • <u>Family Satisfaction</u> • <u>Staff Survey</u> 	<p>Providers may administer the survey to families and staff electronically, on paper, or using both methods.</p> <p>A link to each survey will be provided by CTAC for electronic administration.</p>
<p>At the end of the summer, providers submit:</p> <ul style="list-style-type: none"> • <u>End of year reflection</u> 	<p>Reflection submitted in SAMIS.</p>

Family Engagement

Why:

When families are engaged in summer camp programming, student outcomes related to **behavior, attendance, and achievement** improve (Little, n.d.).

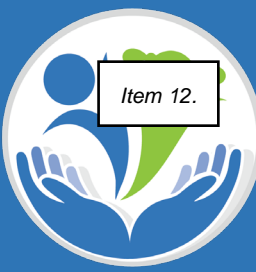


Requirement:
CTAC funded camp providers host at least one family engagement event during the summer.



Source:

Little, P. (n.d.). *Engaging families in afterschool and summer learning programs: A review of the research*. The Expanded Learning & Afterschool Project. Retrieved January 13th, 2024, from <https://www.expandinglearning.org/expandingminds/article/engaging-families-afterschool-and-summer-learning-programs-review-research>



Evaluation Criteria

Organizational Capacity and Description = 20 Points

Summer Camp Description and Implementation = 30 Points

Budget = 20 Points

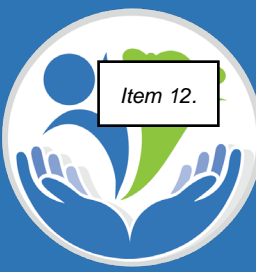
Rural Areas = 5 Bonus Points

Camp Duration = 5 Bonus Points

Provider Video = 5 Points

Site Agreement Letter = 15 Points

Total possible Points = 100



Budgeting & Compensation

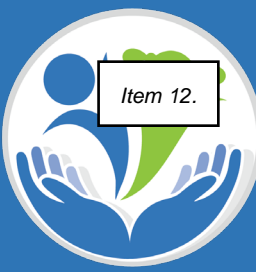
Application Requirements

- Site Budget
- Summary Budget
- Traditional Camps
 - \$300 per child/per week
- Specialty Camps
 - \$350 per child/per week

Speciality camps are defined as camps that serve special needs children only, art and music camps and STEM camps

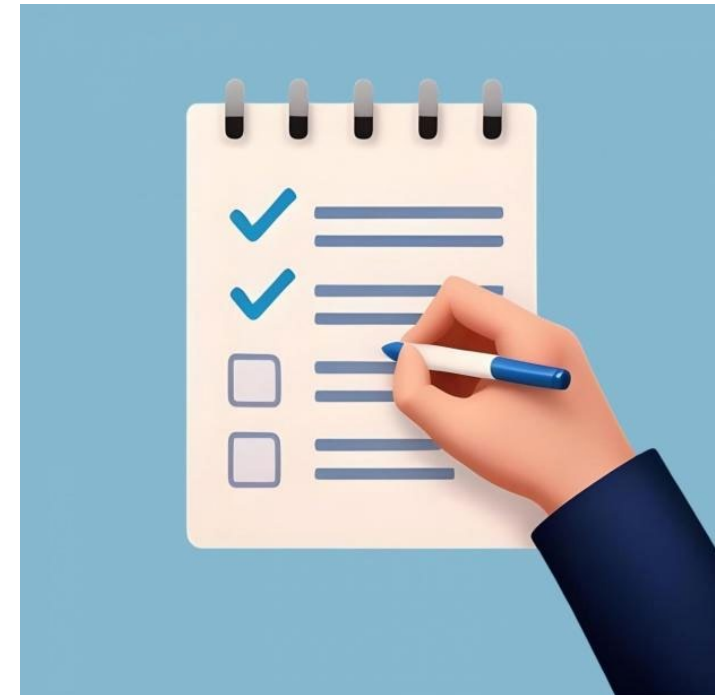
Award Recipients

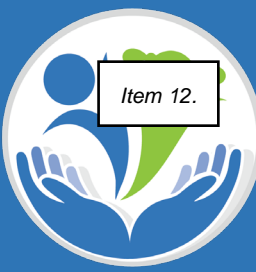
- Advance Payment
- Monthly Reimbursement
- Year-End Incentives



Submission Checklist

- Fiscal Documents
- Logo
- Activity Schedule (First week only)
- Training Agenda
- Site Profile
- Budget Worksheet
- Provider Video
- Active Sunbiz Certification
- Site Agreement Letter





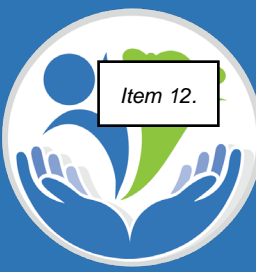
Freedom School

Freedom School

- Two additional sites
- Rural Communities of Hawthorne and Newberry
- Freedom school integrated reading curriculum
- Addressing summer learning loss

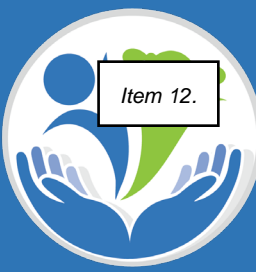


AKWAABA
FREEDOM SCHOOL



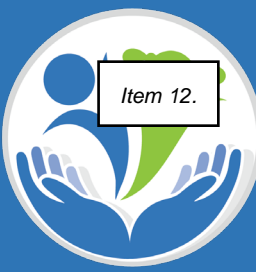
Target Population & Service Location

- Alachua County, raising kindergarteners through raising 12th graders
- Receiving free and reduced lunch.
- Site will have the flexibility to select one the following enrollment options:
 - Option 1-30 scholars of the following grade levels: Level 1 (K-2), Level 2 (3-5), Level 3 (6-8), Level 4 (9-12)
 - Option 2- 40 scholars of the following grade levels: Level 1 (K-2), Level 2 (3-5), Level 3 (6-8), Level 4 (9-12)
- Eligible sites must be in Newberry or Hawthorne
 - Schools
 - City and county parks and facilities
 - Community organizations
 - Community centers
 - Faith-based locations



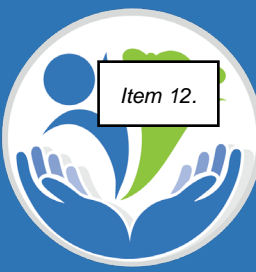
Scheduling, Frequency and Duration

- Site must offer six weeks of programming from June to August
- Site must operate for a minimum of eight hours per day
- Site must operate five days a week with the exception of holidays and unforeseen closures due to weather, etc.



Program Activities

- Integrated Reading Curriculum (3 hours/day)
- Daily debrief sessions
- Weekly field trips
- Weekly parent meetings/workshops (to be combined with main site)
- Afternoon Enrichment Activities (e.g., music, dance, sports, arts, STEM, etc.)
- Daily Morning Reading (each site should secure volunteer readers)
- Weekly programming at the intersection of arts, culture, entrepreneurship, education, and wellness
- National Day of Social Action
- Final Showcase (Year end)

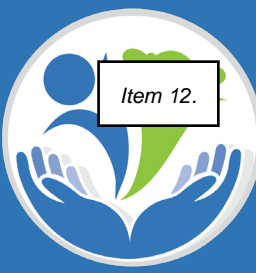


Staffing & Staff Training

Freedom School Sites Staff

- Site Coordinator
- 3 to 4 Servant Leader Interns
- 1 Assistant Servant Leader Intern

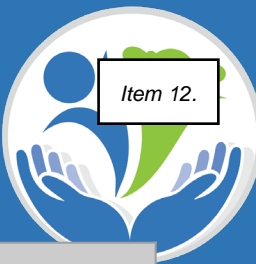
All sites will fall under the umbrella of the Gainesville site led by Executive Director and Project Director of the Akwaaba Freedom School-Gainesville



Staffing & Staff Training

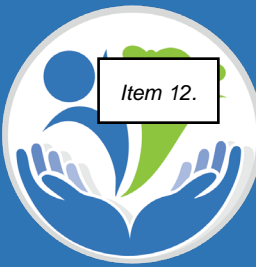
- Background screening – DCF Clearing House
- Ratio 1:10 staff/youth
- Infant and Child CPR/First Aid - one staff member on-site and during field trips with a current and valid certification
- CDF National Freedom School Training in Knoxville, TN.
- Local Freedom School Training
- Freedom School kick off Training

Performance Measures: Freedom Schools



How Much?	Target
Scholars enrolled who attend at least one day	
Number of program days	
Number of parents who participate in one or more family engagement activity	
Number of volunteers assisting with camp programming	
How Well?	Target
Scholar Attendance (the average number of days attended relative to the number of program days for all scholars enrolled)	85%
Parent/Caregiver Involvement (the percentage of scholars enrolled who had one or more parent/caregiver attend a weekly family engagement activity)	50%
Parents were satisfied with Camp Communication	85%
Families were satisfied with the Overall Camp Experience	90%
Better Off?	Target
Scholars Improve or Maintain Reading Scores	80%
Scholars Gain Confidence	90%
Families were satisfied with Learning Activities Offered	90%
Families felt their Children were Safe while at Camp	90%

Data Requirements and Collection: Freedom Schools



Participant Characteristics

- Child Name
- Residence address, city, ZIP (note: must reside in city where camp is located)
- Child Date of Birth
- Grade (i.e., K-12)
- School Name
- Race
- Ethnicity
- Gender
- Language Spoken at Home
- English Proficiency
- Economic need (60% of camp participants must be from families under 300% of FPL)
- Number of days of expected attendance as reported by the parent/caregiver.
- **Special Education Status (yes or no)**

For each child enrolled, provider will enter into SAMIS: enrollment form, consent form, image release form, and characteristics listed above.

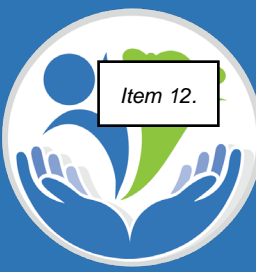
Providers will also maintain a file on site for each camper with documentation listed above.

Staff Credentials

- Required training certificates
- DCF requirements:
 - Background check clearance
 - Affidavit of moral character

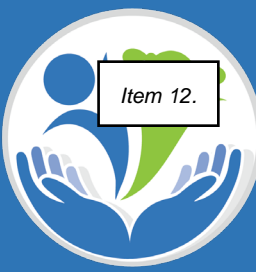
Staff credentials will be entered into SAMIS. New staff credentials to be entered weekly.

Providers will also maintain a personnel file for each staff involved in the program, including in-kind staff and volunteers, with documentation listed above.



Data Reporting: Freedom Schools

Data Requirement	Data Collection
<p><u>Program Participation</u>: Providers are expected to collect and report the following on each child served individually:</p> <ul style="list-style-type: none"> ● Daily summer camp attendance ● Field trip attendance (if applicable) ● Participation in family engagement events/activities 	<p>Provider will develop, collect, and maintain attendance forms to support the collection of data to be submitted to CTAC.</p> <p>Provider will submit participation data listed for each individual child through SAMIS. Attendance data and new participant demographics entered weekly.</p>
<p>Providers are expected to administer surveys provided by CTAC with all participating families and encourage full participation.</p> <ul style="list-style-type: none"> ● <u>Family Satisfaction Survey (CTAC)</u> ● <u>CDF Freedom Schools Parent Survey</u> ● <u>Basic Reading Inventory</u>: <ul style="list-style-type: none"> ● <i>Providers are expected to conduct a pre & post assessment with enrolled scholars.</i> 	<p>Providers may administer the survey to families electronically, on paper, or using both methods.</p> <p>Providers will enter in survey results via SAMIS if not completed by participants and linked into the system directly.</p>
<p>At the end of the summer, providers submit:</p> <ul style="list-style-type: none"> ● <u>End of year reflection</u> 	<p>Reflection submitted in SAMIS.</p>



Evaluation Criteria

Organizational Capacity and Description = 25 Points

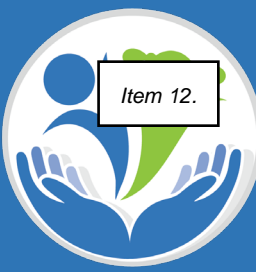
Program Description and Implementation = 35 Points

Budget = 25 Points

Provider Video = 5 Points

Site Agreement Letter = 10 Points

Total possible Points = 100



Budgeting & Compensation

Application Requirements

- Site Budget
- Summary Budget

Award Recipients

- Advance Payment
- Monthly Reimbursement

The CTAC has allocated up to \$160,000 for the Akwaaba Freedom School expansion.

Submission Checklist

- Fiscal Documents
- Logo
- Site Activity
- Budget Worksheet
- Provider Video
- Active Sunbiz
- Site Agreement





CHILDREN'S TRUST
OF ALACHUA COUNTY

COVER PAGE

REQUEST FOR PROPOSAL (RFP) #:	2025-01
PROJECT TITLE:	Summer Camp and Freedom School RFP
CTAC Contact Address	Procurement@childrenstrustofalachuacounty.us
SUBMIT A QUESTION:	SAMIS
LAST DAY FOR QUESTIONS REGARDING THIS RFP	March 5, 2025
AVAILABLE FUNDING: \$2,000,000	Summer Camps - \$1,840,000 Freedom School - \$160,000
ANTICIPATED CONTRACT TERMS:	FY 2024-2025 FY 2025-2026
WEBSITE:	SAMIS Link
RFP ISSUE DATE:	February 14, 2025
Submission Deadline	March 13, 2025

SECTION 1: INTRODUCTION

A. Notice to Prospective Contractors

Prospective contractors should carefully review this solicitation for defects and questionable or objectionable matters. Comments concerning defects and questionable or objectionable matter must be made to the Children's Trust of Alachua County (CTAC) Project Manager at email on the cover page and must be received by the CTAC prior to the deadline for written questions also shown on the Request for Proposals (RFP) cover page. The date limitation for posing questions will permit CTAC to issue any necessary corrections and/or addenda to this RFP in time for all prospective contractors to react by adjusting, if needed, their proposals. A summary of all questions from prospective contractors and CTAC responses to those questions will be posted by RFP number on the CTAC's website site.

Prospective contractors are prohibited from communicating directly with any CTAC employee or CTAC Board member except as specified in this RFP, and no CTAC employee or representative other than the CTAC's Project Manager is authorized to provide any information or respond to any question or inquiry concerning this RFP. Prospective contractors may contact the CTAC's Project Manager solely via the question link. Prospective contractors that fail to conform to this requirement may be disqualified from participating in this procurement. The Project Manager may provide reasonable accommodations, including the provision of informational material in an alternative format, for qualified prospective contractors with a disability. Prospective contractors requiring accommodation shall submit requests in writing, with supporting documentation justifying the accommodation, to the Project Manager. The Project Manager reserves the right to grant or reject any request for accommodation in accordance with Federal ADA guidelines.

Late proposals are not accepted. Errors in the proposals or non-responsive proposals may be corrected by the proposer during the negotiation process. However, prospective contractors are advised that they should endeavor to submit responsive, error-free proposals on time because failure to do so may result in rejection of their proposal.

Prospective contractors that receive this RFP from the CTAC website or from any source other than the Project Manager and wish to assure receipt of any addenda or additional materials related to this RFP, should immediately contact the Project Manager and provide their contact information so that RFP addenda and other communications related to this procurement can be sent to them. It is the prospective contractor's responsibility to ensure that all addenda have been reviewed and, if need be, signed and returned or noted in the proposal.

A copy of all inquiries along with the CTAC response will be posted on CTAC's website as shown on the cover page.

B. Overview of the Children's Trust of Alachua County

The Children's Trust of Alachua County (CTAC) funds and supports a coordinated system of community services that allows all youth and their families to thrive. Established as an Independent Special District in 2018, the CTAC vision is to facilitate equitable access and opportunities for all children and families in Alachua County to ensure every child reaches their maximum potential.

Three strategic priorities include:

- All children and youth are healthy and have nurturing caregivers.
- All children and youth can learn what they need to be successful.
- All children and youth live in a safe community.

Mission Statement

The Children’s Trust of Alachua County funds and supports a coordinated system of community services that allows all youth and their families to thrive.

Vision Statement

Facilitate equitable access and opportunities for all children and families in Alachua County to ensure every child reaches their maximum potential.

Guiding Principles

Guiding Principles are utilized within organizations as a method to align behaviors, guide decision making, and provide consistency with the Trust’s Board values. The Trust’s Board and stakeholders identified the following guiding principles:

1. Initiatives should ensure accessibility to universal supports for all children 0 to 18 and their families, targeted supports for those who need additional help, and place-based supports for those with the greatest need.
2. Innovative initiatives should be funded that coordinate comprehensive systems of support and deliver those supports in collaborative ways that allows the Trust to achieve collective impact.
3. Initiatives shall be evaluated based on their ability to ultimately impact all children, directly or indirectly, with a priority for long-term continual return on investment.
4. Initiatives must be measurable with priority given to a comprehensive system of supports that provide for prevention, timely intervention, and services that strengthen families and produce achievable results.
5. Initiatives must be aligned to a documented gap or need.
6. Funds will be invested, and initiatives will be prioritized based on the highest educational, social, or emotional outcome value.
7. Initiatives will be evaluated in an open, transparent, and competitive manner in order to ensure equitable results and confidence in the process.
8. The Trust values fiscal and operational accountability and will fund partners in a manner that rewards efficiencies, takes advantage of economies of scale, and maximizes services to children or family members/support members in order to meet the educational, social, emotional, and/or physical health.
9. The complete portfolio of Trust investments shall be reviewed to ensure that Alachua County children and families have equitable access to services that will work to increase racial equity.
10. Prior to any funding decision, the direct impact on children must be the primary consideration.

C. Eligible Applicants

Eligible applicants may be governmental entities, for-profit or not-for-profit organizations, or faith-based organizations providing services within Alachua County. Applicants should be currently qualified to conduct business in the State of Florida, under the laws of Florida, and must be qualified to conduct business on or before the service and contract start date(s). Eligible applicants must remain qualified to conduct business in the State of Florida for the duration of their service award. All contractors will be required to have current general liability insurance before contracts can be executed.

The CTAC is prohibited from contracting with programs that are under the exclusive jurisdiction of the public-school system. Additionally, Alachua County Public Schools are not eligible for funding. Applicants that operate a charter school are also ineligible for funding. However, collaboration with the public-school system and leveraged use of school resources by applicants are encouraged.

D. Solicitation Timeline – Summer Camp and Freedom School RFP

Event	Date/Due Date
Release of the competitive solicitation and begin the Cone of Silence	Friday, February 14, 2025
Bidders' Conference and Application Training (Virtual) <i>Attendance strongly recommended</i>	Date: Wednesday, February 19, 2025 9:00 AM to 11:00 AM – Bidders' Conference & Application Training
Registration links for virtual training: 9-11AM: Link 6-8PM: Link	Date: Wednesday, February 19, 2025 6:00 PM to 8:00 PM – Bidders' Conference & Application Training
Office hours for technical support One-on-one appointments can be scheduled during this time to address any technical questions regarding the application materials. Send email to Procurement@chlidrenstrustofalachuacounty.us to schedule an appointment	February 24th-28th 9:00AM-3:00PM
Philanthropy Hub Information Session <i>Attendance strongly recommended</i> https://us02web.zoom.us/meeting/register/JBizfeggSLKkc-mhIDckAQ	February 25, 2025 10:00AM
Last day to submit written questions	Wednesday, March 5, 2025 3:00pm
Final response to all written questions posted	Friday, March 7, 2025 5:00PM
Application submission deadline	Thursday, March 13, 2025 3:00PM
Public Opening of bids (Public Meeting) Virtual: registration link	Thursday, March 13, 2025 4:00PM
Application review period	March 17 th -25 th , 2025
Review team – final score deliberation (Virtual Public Meeting)	Thursday, March 27, 2025
Funding recommendations released – (Trust Board Meeting Packet)	Monday, March 31, 2025
The Children's Trust of Alachua County Board Meeting Review funding recommendations Location: To be determined	Monday, April 7, 2025 4:00pm
End cone of silence; Appeal process begins	April 7, 2025 4PM (Start of Board meeting)

Contract negotiations begin	Monday, April 14, 2025
Contracts begin	May 1, 2025
Summer Camp Kick Off Training (Required, In Person)	Thursday, May 8, 2025
Training for SAMIS Onboarding and Delivery (Required, In Person)	Wednesday, May 14, 2025 Friday, May 16, 2025
Summer Camp Fiscal Training (Required, In Person)	Wednesday, May 21, 2025
Provider Professional Development Training (Required, In Person)	Tuesday, May 27, 2025 Thursday, May 29, 2025

SECTION 2: FUNDING OPPORTUNITY

A. Overview of Solicitation

By approval of Resolution 2025-01 on February 10, 2025. The CTAC seeks qualified providers to offer summer camp services to children and youth in Alachua County. The CTAC also seeks qualified providers to support the expansion of Freedom School sites to Hawthorne, FL and Newberry, FL. The CTAC intends to make multiple awards. The total allocation is \$2,000,000. \$1,840,000 is allocated to summer camps and \$160,000 is allocated for Freedom Schools.

CTAC intends to fund summer camps offering Alachua County children and youth a summer filled with fun and exposure to a variety of exciting activities where adventure and learning intertwine. Summer camp participants should be encouraged to explore nature, develop new skills, and make lasting friendships. Camp days should include a range of creative activities such as arts and crafts, drama, dance, or music, allowing campers to express themselves and discover new passions. Campers should be encouraged to step out of their comfort zones, gain confidence, and develop teamwork skills in a supportive and inclusive environment.

CTAC intends to fund two additional Freedom School sites, expanding Freedom School access to rural communities in Alachua County. Freedom Schools provide engaging learning experiences through the Children's Defense Fund (CDF) integrated reading curriculum (IRC). The IRC focuses on culturally and linguistically sustaining literature and is designed to support reading skills for all students and stop summer learning loss. Freedom Schools incorporate the totality of the Children's Defense Fund's mission by fostering environments that encourage children and young adults to excel and believe in their ability to make a difference in themselves and in their families, schools, communities, nation and world, through hope, education and action.

CTAC funded summer camps are created to ensure children from low- and middle-income families living in Alachua County have access to camps that will have a positive impact on children, youth, and their families. Through this solicitation, CTAC is seeking proposals for the following services:

Summer Camp:

- Offer ongoing in-person summer camp services and programming that serve children and families
- Serve low- and middle-income children who reside in Alachua County entering grades K to 12th
- Recruit eligible children for CTAC summer camp scholarships
- Implement creative, innovative programming that meets the needs and interests of children enrolled
- Employ highly qualified staff members capable of developing strong, positive relationships with participants
- Host summer camp services at sites that are safe and enriching environments

- Staff trained in first aid and infant and child cardiopulmonary resuscitation (CPR) procedures
- Ensure minimum staff ratios are 1:20 and all staff have Level 2 background screenings, approved by DCF
- Ensure required liability coverage requirements are met prior to contract execution

Freedom School:

- Serve low- to middle- income children who reside in Alachua County entering grades K to 12th
- Recruit eligible children to attend Freedom School
- Attend all required Freedom School trainings
- Implement and host Freedom School in Hawthorne, FL and Newberry, FL
- Host Freedom School at a site that is safe and has an enriching environment
- Employ highly qualified staff members capable of developing strong, positive relationships with participants
- Provide Freedom School for six weeks
- Staff trained in first aid and infant and child cardiopulmonary resuscitation (CPR) procedures
- Ensure minimum staff ratios are 1:10 and all staff have Level 2 background screenings, approved by DCF
- Ensure required liability coverage requirements are met prior to contract execution

Successful applicants will be required to enter into a contract with the CTAC for the services requested in this RFP within 4 weeks of the funding announcement. Organizations submitting a proposal must be prepared to use CTAC's standard contract form rather than its own contract form. A Model Contract for Services is attached to this RFP for your review. The CTAC intends to award a contract substantially in the form of the attached Model Services Contract to the selected contractors.

B. Term of Services

Applicants will be awarded contracts with anticipated service dates of May 1, 2025, through August 30, 2025. Contracts will be a fee for service, based on actual enrollment and weekly attendance of children eligible for CTAC summer camp scholarships. CTAC reserves the right to renegotiate terms annually. Contracts awarded may be renewed for two additional years, for a total of three years of funding with annual performance reviews, for the following terms:

- April 1, 2026 – August 30, 2026
- April 1, 2027- August 30, 2027.

C. Minimum Qualifications to Bid

Organizations can apply for funding based on the following requirements:

- All proposed services must take place within Alachua County.
- Applicants must be currently qualified to conduct business in the State of Florida.
- Applicants must not be a charter school approved by any public-school system in the State of Florida.
- Applicants must have experience managing an in person out-of-school time (OST) program, such as after school or summer camp.
- Philanthropy Hub verification for nonprofits
- 501©3 and not for profits must provide a letter of support from the Board of Directors.
- For profits, LLCs, churches, and government organizations must provide a reference letter from a community partner and a letter of support from executive leadership.

D. Scope of Service

The CTAC seeks qualified providers to offer summer camp services to children and youth in Alachua County. The CTAC also seeks qualified providers to support the expansion of Freedom School sites in Alachua County.

Potential Applicants

The CTAC seeks applications from youth serving organizations that intend to offer safe and enriching summer camps in Alachua County. Applicants must have experience in offering summer camps in person. The applicant must have the support of their Board of Directors and/or the leadership or governing board of their organization.

All nonprofits must complete a Philanthropy Hub verification prior to starting the application process. The Philanthropy Hub is North Central Florida's first-ever, fully searchable online database of local nonprofit organizations. This resource was created to help donors and local residents better understand North Central Florida's nonprofit community and discover how to engage in the causes they care about most. Use the link below to learn more about the Philanthropy Hub and how to complete the verification process.

<https://www.thephilanthropyhub.org/>

Summer Camp Providers

Site Profile

All applicants must complete a site profile for each site they are seeking funding for. A site profile must be completed with the following information: Site name, address, contact information, grades served, site dates and hours of operation, executive summary, and site staffing. Organizations with multiple sites must be prepared to describe their capacity to manage all proposed sites.

Target Population

The target population for this RFP is children and youth from low- to middle income families living in Alachua County, who are rising kindergarteners through rising 12th graders.

Summer camp providers will recruit and enroll children in summer camp programming under the following criteria:

1. Children from families at or below 300% FPL
2. Children in foster care
3. Children in voluntary and formal kinship care
4. Children under in-home case management supervision, and/or
5. Children from families receiving SNAP benefits

Note: Children receiving school readiness funds at a site are not eligible for Children's Trust summer scholarship funds

2025 Poverty Guidelines: 48 Contiguous States (Excluding Alaska and Hawaii)						
Dollars Per Year						
Household/ Family Size	100%	150%	200%	250%	300%	400%
1	15,650.00	23,475.00	31,300.00	39,125.00	46,950.00	62,600.00
2	21,150.00	31,725.00	42,300.00	52,875.00	63,450.00	84,600.00
3	26,650.00	39,975.00	53,300.00	66,625.00	79,950.00	106,600.00
4	32,150.00	48,225.00	64,300.00	80,375.00	96,450.00	128,600.00
5	37,650.00	56,475.00	75,300.00	94,125.00	112,950.00	150,600.00
6	43,150.00	64,725.00	86,300.00	107,875.00	129,450.00	172,600.00
7	48,650.00	72,975.00	97,300.00	121,625.00	145,950.00	194,600.00
8	54,150.00	81,225.00	108,300.00	135,375.00	162,450.00	216,600.00
9	59,650.00	89,475.00	119,300.00	149,125.00	178,950.00	238,600.00
10	65,150.00	97,725.00	130,300.00	162,875.00	195,450.00	260,600.00
11	70,650.00	105,975.00	141,300.00	176,625.00	211,950.00	282,600.00
12	76,150.00	114,225.00	152,300.00	190,375.00	228,450.00	304,600.00
13	81,650.00	122,475.00	163,300.00	204,125.00	244,950.00	326,600.00
14	87,150.00	130,725.00	174,300.00	217,875.00	261,450.00	348,600.00

[Reference: 2025 Federal Poverty Guidelines](#)

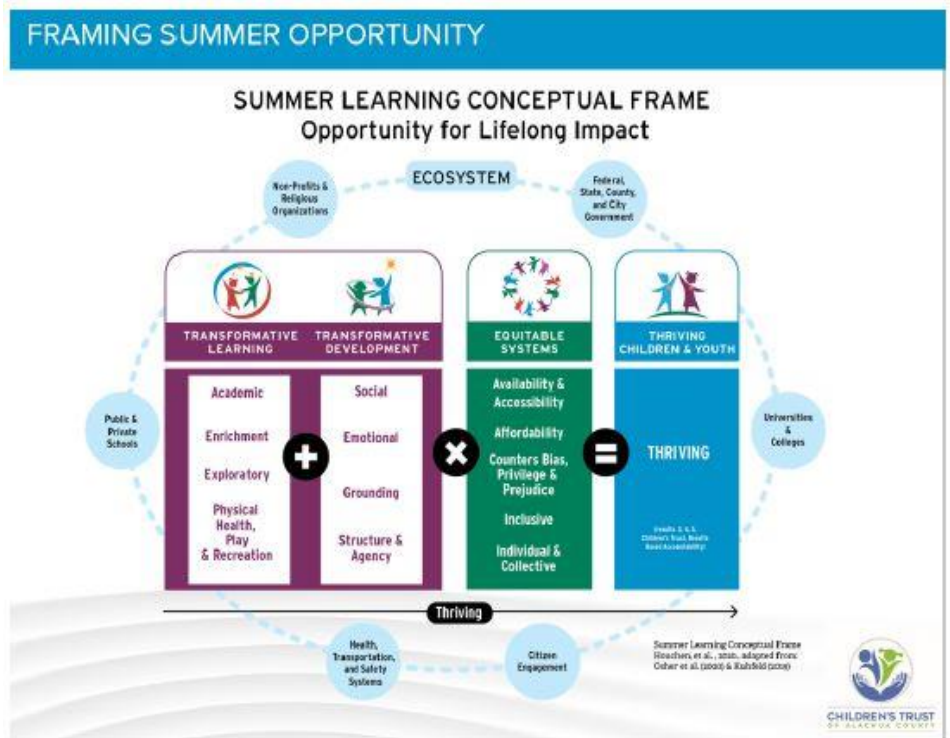
Programming Activities

The CTAC seeks to fund summer camp providers offering a range of programming activities. Applicants have the flexibility to implement creative, innovative programs that meet the needs and interests of children enrolled in their programming.

Based on a summer needs assessment and recommendations completed by [Youth Development Research-Practice Partnership \(YDRPP\)](#) in 2021, CTAC is building a supportive summer ecosystem where all children can thrive. A priority in building the foundation of a thriving summer ecosystem is to offer activities under the transformative learning section of the conceptual framework that focuses on academic, enrichment, exploratory, and physical, health, play and recreation. Applicants will describe how they will implement at least one type of activity under this RFP but are not required to offer more than one type of activity programming. Summaries of activities are listed below for reference:

Transformative Learning:

- **Academic:** activities that are designed to improve success in school. Typically, these activities are led by highly trained staff such as certified teachers and/or tutors. **Literacy:** While all students tend to lose some literacy skills over the summer break, summer learning loss is more profound for students from low-income households¹. Camps are encouraged to incorporate literacy activities into programming. Students



¹ Gao, M., Gilbert, B. B., Woods, L. (2016). Low-income students lose literacy skills in the summer: Do summer programs make a difference? *Journal of Research and Reflections in Education*, 10(2), 115-122. Retrieved from <https://www.ue.edu.pk/jrre/articles/102001.pdf>

are more likely to read when books are aligned with their interests and skill level, and when reading is prompted and supplemented with structured activities². Summer camps can partner with local libraries to enhance literacy offerings, and/or incorporate an evidence-based literacy curriculum into programming.

- **Enrichment:** activities that broaden knowledge and/or culture. Enrichment can cover various topics, including but not limited to STEM/STEAM, arts, music, and environmentalism.
- **Exploratory:** activities that encourage students to engage in active inquiry, decision making, and problem solving.
- **Physical, Health, Play and Recreation:** activities that allow fun, physical activity, and health.

Transformative Development:

- **Social:** activities that improve abilities to care, show empathy, cooperate, resolve conflict, and contribute to the group.
- **Emotional:** activities that improve emotional development such as self-awareness, motivation, self-efficacy, and confidence.
- **Grounding:** activities that improve children's sense of identity, meaning, and purpose and of their role in the larger community
- **Structure and Agency:** Youth benefit especially from programs that utilize well planned daily, weekly, and seasonal schedules of activities with clear components and rationale for each component. A clear, organized schedule also allows youth to expect and more fully engage in each activity. Program leaders should also build opportunities for youth to exercise agency and decision making in program schedules, allowing youth to explore, learn, and contribute to the collective camp experience.

Weekly Activity Schedule

Providers are asked to submit an activity schedule for the first week of camp, outlining specific planned activities for each hour of programming. An example weekly schedule is below. Applicants may use the format below or may use their own.

Summer Camp Activity Schedule

Camp Name: Example Day Camp

Date Range: June 2nd- 6th, 2025

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-8:30	Sign in, breakfast, outdoor free play				
8:30-9:30	Literacy activity: READ aloud	Math activity	Literacy activity: READ aloud	Math activity	Field trip: Library
9:30-10:30	Outdoor group games: Amoeba tag	Art: drawing	Outdoor group games: Capture the flag	Music	
10:30-11:30	Art: painting	Outdoor group games: Birds have feathers	Music	Outdoor group games: Camp relay race	
11:30-12:30	Lunch				
12:30-1:30	Inquiry learning: work on long term project of choice	Dance	Inquiry learning: work on long term project of choice	Guest speaker	Inquiry learning: work on long term project of choice
1:30-2:30	Gardening	Book club	SEL Activity	Creative writing	Gardening
2:30-3:30	Sports games: Baseball	Sports games: basketball	Sports games: Baseball	Sports games: basketball	Sports games: baseball
3:30-4:00	Reflection, free play, pick up				

² McEachin, A., Augustine, C. H., McCombs, J. (2018). Effective summer programming: What educators and policymakers should know. *American Educator*. Retrieved from <https://files.eric.ed.gov/fulltext/EJ1173313.pdf>

Family Engagement

Family engagement is a shared responsibility among schools, community organizations, and families to actively support children’s learning—in school, after school, over the summer, and at home. When families are engaged, students benefit through improved attendance, achievement, and behavior³. Research highlights that summer camps, serving as a bridge between home and school, are uniquely positioned to encourage parent involvement in student learning that can continue throughout the year. Summer camps can engage families through regular communication, on-site events showcasing student learning, and resources to extend learning activities at home.³

Summer camp leaders and staff should engage with families daily; for more ideas on how to do so, see [Evidence based strategies for Supporting and Enhancing Family Engagement](#) and [A Hybrid Summer Camp Program Rethinks Family Engagement](#).

CTAC requires each summer camp to host at least one Family Engagement Event during the summer. Events can include a pre-camp parent orientation, end of camp showcase of student work, guest speakers, or seminars.

Service Locations

The CTAC expects to fund sites throughout Alachua County. Applicants may propose to serve one or more program sites throughout the County, including rural communities of the county. Providers servicing the rural communities marked with an asterisk will receive bonus points during the application review process.

- Alachua
- Archer*
- Hawthorne*
- High Springs
- La Crosse
- Micanopy
- Newberry
- Waldo*

Applicants may provide services in a variety of locations, including, but not limited to schools, city or county parks and facilities, faith-based locations, and community organizations. Best practices indicate providing services at sites that do not charge or charge minimally for space (such as schools, parks, and faith-based locations) results in higher investments in staffing that can support program quality. Applicants must submit a site agreement letter from the facility owners confirming permission for access throughout the duration of the camp.

The physical environment in which a program operates is a foundation for the youth's experience in a program. Indoor and outdoor spaces should be able to accommodate all program activities adequately and safely. Key features of high-quality service locations include:

³ Little, P. (n.d.). *Engaging families in afterschool and summer learning programs: A review of the research*. The Expanded Learning & After School Project. <https://www.expandinglearning.org/expandingminds/article/engaging-families-afterschool-and-summer-learning-programs-review-research>

- Can safely and comfortably accommodate the various activities offered and/or can be rearranged to meet the various needs of the program (e.g., spaces for physical games, creative arts, individual/quiet work, and eating/socializing)
- The outdoor environment is suitable for a wide variety of activities, including physical activity, group games, and individual play
- Alternative plan if an environment is inaccessible due to weather or other external factors

Scheduling, Frequency, and Duration

Programs are required to operate five days a week at a minimum of eight hours per day. However, camps do have the flexibility to propose the number of weeks their camp will operate. All providers proposing a minimum of 8 weeks will receive bonus points during application review.

Note: Providers must establish an attendance policy consistent with all requirements.

Staffing

Highly qualified staff members capable of developing strong, positive relationships with campers are a key component of successful youth programs. Applicants must demonstrate solid staff experience with similar services, including certifications and/or years of service. When possible, programs are encouraged to consider hiring staff from local schools that primarily serve their campers to increase collaboration and communication opportunities with the camper's schools.

- **Positions:** All Contractors must identify one program director to administer the program. This individual will serve as the primary contact for CTAC in all matters related to the summer program. At the minimum, the program director will be responsible for managing and implementing the program to ensure that the Contractor meets its responsibilities to CTAC under the contract promptly.
- **Background Screening:** All staff working in CTAC-funded programs must comply with Level 2 background screening and fingerprinting requirements in accordance with § 943.0542, Fla. Stat., § 984.01, Fla. Stat., § 435, Fla. Stat., § 402, Fla. Stat., § 39.001, Fla. Stat., and § 1012.465, Fla. Stat. as applicable. The program must maintain staff personnel files which reflect that a screening result was received and reviewed to determine employment eligibility prior to employment. An Affidavit of Good Moral Character must be completed prior to hiring each employee, volunteer, and subcontracted personnel who work in direct contact with children. Program providers will be required to re-screen each employee, volunteer and/or subcontractor every five (5) years.
- **Ratios:** Ratios should be designed to meet the needs of the students targeted by the program and should be appropriate to support the efforts to improve their academic achievement and personal growth goals. Contractors shall implement a ratio no greater than 1:20 ratio of staff /youth.
- **Infant and Child CPR/First Aid:** Each summer program must always have at least one staff member on-site and during field trips with a current and valid certification in first aid training and infant and child cardiopulmonary resuscitation (CPR) procedures. CTAC is sponsoring an infant and child first aid/CPR class that camp staff are expected to attend. If staff are not able to attend CTAC's sponsored course, they may attend a class on their own and provide a certificate of completion. CTAC will not cover the cost of classes taken outside of the CTAC sponsored course. If staff

choose to take the First aid/CPR on their own, training may be classroom or online instruction. Training must include an on-site instructor-based skills assessment that is documented by a certified CPR instructor. Documentation of the online course and on-site assessment must be maintained on file at the facility.

- **Staff Training:** Maintaining a well-trained team of staff is essential to delivering a high-quality summer camp. Staff should have a strong understanding of daily processes, safety procedures, and skills to lead program activities and engage families. Staff should also have knowledge of positive youth development, including how to build meaningful relationships with campers and integrate social-emotional learning into activities; such knowledge strengthens staff’s understanding of program goals and directly contributes to improved outcomes for youth⁴. Training also builds in staff professional skills such as leadership, problem-solving, communication, and teamwork⁵.

The American Camp Association emphasizes the importance of pre-camp training, followed by ongoing training once camp begins⁵. Training should also be job-embedded, related to day-to-day responsibilities of staff. This approach ensures staff continuously build their skills, address challenges in real time, and stay aligned with the camp’s mission and goals.

CTAC requires all summer camp directors to attend a Professional Development Training, hosted by CTAC, to learn about the best practices and tools for staff training. Applicants will be required to attend mandated reporting of child abuse within CTAC’s Learning Management System before the first day of camp. Camp leaders are then required to facilitate formal and informal staff training throughout the summer.

In addition to Professional Development training, providers are required to attend kickoff training, a training on SAMIS, and fiscal training. See training dates below:

Summer Camp Kick Off Training (Required, In Person)	Thursday, May 8, 2025
Training for SAMIS Onboarding and Delivery (Required, In Person)	Wednesday, May 14, 2025 Friday, May 16, 2025
Summer Camp Fiscal Training (Required, In Person)	Wednesday, May 21, 2025
Provider Professional Development Training (Required, In Person)	Tuesday, May 27, 2025 Thursday, May 29, 2025

- **Enrollment Forms:** Provider will collect from participants a CTAC developed enrollment form and submit the required data to CTAC (see Data Collection requirements).
- **Program Consent:** Provider will collect from participants a CTAC developed programmatic consent

⁴ Henderson, K.A., Bialeschki, M. D., Scanlin, M. M., Thurber, C., Whitaker, L. S., Marsh, P. E. (2007). Components of camp experiences for positive youth development. *Journal of Youth Development*, 1(3). Retrieved from https://www.researchgate.net/publication/311067401_Components_of_Camp_Experiences_for_Positive_Youth_Development

⁵ Gillard, A. (2021, March). *Evidence-informed guidance for summer camp training*. American Camp Association. <https://www.acacamps.org/events-education/online-learning/recorded-webinar/evidence-informed-guidance-summer-camp-staff-training>

signifying voluntary agreement to the receipt of services and acknowledgement of CTAC as funder.

- Image Release: Provider will collect from participants a CTAC developed image release for all children who participate in the program to indicate whether the parent authorizes photos to be shared and used for publicity purposes to promote the program and its funders. Photos provided to CTAC must have parental authorization for all children who can be identified in the photo.
- Participant files: Providers will enter enrollment forms, consent forms, and image releases for all participants into SAMIS. Providers will also maintain a physical file on site for each participant containing his/her enrollment form, consent form, and image release.

Data Collection

All applicants will be required to collect the following data:

- Parental consent and image releases
- Participant demographics
- Participant attendance
- Satisfaction surveys

Data collection and tools will be reviewed at the required SAMIS onboarding training (see Staff Training above). Data is expected to be entered on a weekly basis throughout the summer.

Budget and Compensation

All applicants must complete a site budget and summary budget including the following areas to determine the CTAC funding request:

- Salary & Fringe Benefits
- Transportation
- Program Supplies
- Contractual Services
- Certification & Training
- Printing
- Communication
- Insurance
- Equipment & Maintenance
- Other Operating Expenses
- Indirect Cost

The entirety of the program budget will be used to calculate the cost per child per week. Contracts awarded will be limited to \$300 per child per week for traditional camp programs and \$350 per child per week for specialty camp programs. Specialty camps are described as camps that focus on a specific activity or theme, rather than offering a more general, traditional camp experience. These camps allow children and youth to immerse themselves in a particular interest or passion for the duration of the camp. The following are examples of the type of specialty camps the CTAC intends to fund:

- Camps offering summer camp services to special needs children only
- Art and music camps

- Stem camps

Summer Camp Provider Compensation:

Summer providers awarded contracts will be compensated as follows:

- Advance Payment – Contractor may invoice the CTAC for an advance payment of up to 25% of the scholarship amount total awarded (full and partial). The Contractor will not receive any additional payments until the advance has been trued up with actual services delivered.
- Subsequent payments will be made monthly based on each site’s monthly enrollment and attendance. To be considered enrolled, proper demographic information and at least three days of attendance in the week the child is enrolled in is required.

Incentives

In addition to the above compensation, the following performance-based incentives will be awarded at the end of the contract for all summer providers that meet the following *optional* outcomes. Incentives will be reevaluated every year and are at the sole discretion of CTAC:

- Extended hours of operations: \$100 per enrolled child will be awarded to providers that offer daily programming for more than 8 hours or a maximum of \$5,000 per provider [Note: must be documented with schedules and contract manager observations]
- Extended Summer Duration: \$1,000 per site will be awarded to providers that offer summer services for the duration of summer (e.g. 1st day of Summer to Last day of Summer from Alachua County Public School Calendar) [Note: must be documented with schedules and contract manager observations]
- High Participation rates: \$10 per week per child that attends the program for four or more days or a maximum of \$10,000 per provider [Note: must be documented with schedules and submitted attendance]

Applicants are encouraged to review [CTAC’s Fiscal Guidelines](#) as a tool to be referenced in the execution of contracts with budget guidelines and payment procedures.

Collaboration

It is expected that successful applicants will demonstrate effective partnerships with collaborative services that would contribute to positive experiences for youth. CTAC is also devoted to supporting collaborative partnerships by expanding free training. Applicants are strongly encouraged to take advantage of CTAC training opportunities in [CTAC’s Learning Management System](#).

E. Evaluation Criteria

Each application will be evaluated against the following set of criteria.

Evaluation Criteria	Review Guidelines	Maximum Points Awarded
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<p>Organizational Capacity and Description</p>	<ol style="list-style-type: none">1. Provide a detailed description of your organization, including mission, services it provides, history of working on behalf of children, and organizational governance within Alachua County.2. Provide a brief description of how summer camp programming is consistent with your organization’s mission and vision.3. Describe your experience working with children and youth in an out-of-school time environment.4. Describe your organization's ability to hire and train qualified staff and comply with the background screening requirement.5. Describe how your organization supports an environment of safety for children and youth, staff, and parents.	<p>20</p>
<p>Summer Camp Description and Implementation</p>	<ol style="list-style-type: none">1. Provide an executive summary of the program and services offered by this camp. Note: This summary will be used in reports and promotional materials developed by CTAC2. Provide a list of specific program goals for your proposed camp.3. Describe the community need for the location where you intend to offer summer camp programming.4. How many summer camp sites are you proposing? Describe your capacity to manage each site.5. Describe the target population you intend to offer services to. Please include the grades you intend to work with.6. Describe how you will recruit children and youth for your program.7. Provide the overall number of children served for your program for the last year (if any), expected # without any CTAC funding and additional # of children expected if CTAC funded.8. What is your camp’s adult to student ratio? (i.e. 1:20) Note: Applicants shall not propose a ratio greater than 1:20.	<p>30</p>

	<p>9. Describe your staff training program. When, how, and how often do you provide staff training and other informal learning opportunities? What competencies are covered in pre-camp training and during the summer?</p> <p>10. Attach a training agenda you use/plan to use. Note: Agendas should include the activities facilitated, description of activities, time allotted for each activity, leader of activities, and projected outcomes of each training session.</p> <p>11. Complete and attach a summer camp activity schedule for the first week of your camp. Note: See example activity schedule.</p> <p>12. Complete and attach a site profile for all proposed camp sites.</p>	
Budget	<ol style="list-style-type: none">1. Describe your camp costs including the weekly fees, enrollment fees, transportation costs, material, and field trips.2. Does your organization have a fiscal team? If so, describe their roles and responsibilities and how they will support your organization with your summer camp invoices?3. Describe how your organization determined your camp costs. Note: Complete the budget worksheet to support proposed camp costs.4. What do you currently charge private pay families to attend your camp? Include costs for enrollment and weekly fees. Note: Explain any differences in proposed costs to the Children’s Trust.5. What percentage of your budget is dependent on the funds you have requested from the Trust?6. If the Trust only funds your proposal at 50% percent of your request, will your organization still offer a summer camp? If yes, please describe if services will be different when compared to a fully funded proposal. If not, please explain why.7. What is the total amount of funding you are requesting from the Children’s Trust?	20

Rural Areas Bonus Points	Five points will be awarded if the completed site profile indicates services in Archer, Hawthorne, or Waldo.	5
Duration of the Camp Bonus Points	Five points will be awarded if the completed site profile indicates the proposed camp services are for a minimum of 8 weeks.	5
Provider Video	<p>1. Complete a 3–5-minute video about your organization and your proposed summer camp. The video must include the following information:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Name of organization and summary of services offered <input type="checkbox"/> Number of years organization has offered services in Alachua County <input type="checkbox"/> The impact you believe your program will have on the lives of children <input type="checkbox"/> Why it is important for the Children’s Trust to fund your proposed program 	5
Site Agreement Letter	The applicant must submit a site agreement letter from the facility owners confirming permission for access throughout the duration of the camp.	15
		Max points =100

Application Score	
80 - 100	Organizations with the highest scores will be recommended for funding, contingent upon available funding.
70-79.9	
69.9 and below	Not recommended for funding

Freedom School

A. Akwaaba Freedom School Expansion

Children’s Defense Fund (CDF) Freedom schools focus on addressing summer learning loss in low-income and minority populations, where children fall behind academically because their families and/or community may not have access to resources to engage them in high-quality summer programs. CTAC intends to fund two additional Freedom School sites, expanding Freedom School access to rural sites in Alachua County. The proposed sites must be located within Hawthorne, FL and Newberry, FL. Applicants must demonstrate the ability to facilitate the implementation of a Freedom School. Each site will be under the direction of Dr. Chonika Coleman-King, Executive Director of Akwaaba Freedom School located in Gainesville, Florida. In addition, each site will have an assigned Project Director.

Applicants must recruit and enroll children into the expansion site. To ensure that programs are implemented with fidelity, according to the CDF guidelines, selected applicants will complete training on the following required components of the Freedom School programs:

- Integrated Reading Curriculum (3 hours/day)
- Daily debrief sessions
- Weekly field trips

- Weekly parent meetings/workshops (to be combined with main site)
- Afternoon Enrichment Activities (e.g., music, dance, sports, arts, STEM, etc.)
- Daily Morning Reading (each site should secure volunteer readers)
- Weekly programming at the intersection of arts, culture, entrepreneurship, education, and wellness
- National Day of Social Action
- Finale showcase (Year-end)

Site Profile

All applicants must complete a site profile. A site profile must be completed with the following information: Site name, address, contact information, grades served, site dates and hours of operation, executive summary, and site staffing.

Program/Project Staff

Freedom school rural sites will be an expansion of the main site in Gainesville, FL. All sites will fall under the umbrella of the Gainesville site led by Executive Director and Project Director of Akwaaba Freedom School-Gainesville. Successfully funded applicants will be required to hire the following staff and volunteers for daily reading and program support.

- 1 Site Coordinator
- 3-4 Servant Leader Interns, TBD (1 Servant Leader Intern per class of 10 scholars)
- 1 Assistant Servant Leader Interns, TBD
- Volunteers

Note: Akwaaba Freedom School interns are considered paid positions.

Target Population:

The target population for Freedom School expansion is children and youth who reside in Alachua County, from rising kindergarteners through rising 12th graders, with 60% of youth from families under 300% of the Federal Poverty Level. Applicants will have the flexibility to select one of the following enrollment options:

- Option 1 - 30 scholars of the following grade levels: Level 1 (K-2), Level 2 (3-5), Level 3 (6-8), Level 4 (9-12)
- Option 2 - 40 scholars of the following grade levels: Level 1 (K-2), Level 2 (3-5), Level 3 (6-8), Level 4 (9-12)

2025 Poverty Guidelines: 48 Contiguous States (Excluding Alaska and Hawaii)						
Dollars Per Year						
Household/ Family Size	100%	150%	200%	250%	300%	400%
1	15,650.00	23,475.00	31,300.00	39,125.00	46,950.00	62,600.00
2	21,150.00	31,725.00	42,300.00	52,875.00	63,450.00	84,600.00
3	26,650.00	39,975.00	53,300.00	66,625.00	79,950.00	106,600.00
4	32,150.00	48,225.00	64,300.00	80,375.00	96,450.00	128,600.00
5	37,650.00	56,475.00	75,300.00	94,125.00	112,950.00	150,600.00
6	43,150.00	64,725.00	86,300.00	107,875.00	129,450.00	172,600.00
7	48,650.00	72,975.00	97,300.00	121,625.00	145,950.00	194,600.00
8	54,150.00	81,225.00	108,300.00	135,375.00	162,450.00	216,600.00
9	59,650.00	89,475.00	119,300.00	149,125.00	178,950.00	238,600.00
10	65,150.00	97,725.00	130,300.00	162,875.00	195,450.00	260,600.00
11	70,650.00	105,975.00	141,300.00	176,625.00	211,950.00	282,600.00
12	76,150.00	114,225.00	152,300.00	190,375.00	228,450.00	304,600.00
13	81,650.00	122,475.00	163,300.00	204,125.00	244,950.00	326,600.00
14	87,150.00	130,725.00	174,300.00	217,875.00	261,450.00	348,600.00

[Reference: 2025 Federal Poverty Guidelines](#)

Service locations

The CTAC expects to fund two Akwaaba Freedom School sites, one in Hawthorne, FL and Newberry, FL. The Hawthorne site must serve residents of Hawthorne and Waldo. The Newberry site must serve residents of Newberry and Archer. Applicants must demonstrate their ability to recruit families from all eligible municipalities.

Applicants may provide services in a variety of locations, including but not limited to; schools, city or county parks and facilities, faith-based locations, and community organizations. Best practices indicate providing services at sites that do not charge or charge minimally for space (such as schools, parks, and faith-based locations) results in higher investments in staffing that can support program quality. Applicants must submit a site agreement letter from the facility owners confirming permission for access throughout the duration of the camp.

The physical environment in which a program operates is a foundation for the youth's experience in a program. Indoor and outdoor spaces should be able to accommodate all program activities adequately and safely. Key features of high-quality service locations include:

- Can safely and comfortably accommodate the various activities offered and/or can be rearranged to meet the various needs of the program (e.g., spaces for physical games, creative arts, individual/quiet work, and eating/socializing)
- The outdoor environment is suitable for a wide variety of activities, including physical activity, group games, and individual play
- Alternative plan if an environment is inaccessible due to weather or other external factors

Scheduling, Frequency and Duration

Site schedules must be approved by Akwaaba Freedom School Executive director. Schedules must include the following

- Six weeks of programming from June to August
- Operate for a minimum of eight hours per day
- Operate five days a week with the exception of holidays and unforeseen closures due to weather, etc

Staffing

Highly qualified staff members capable of developing strong, positive relationships with participants are a key component of successful youth programs. Applicants must demonstrate solid staff experience with similar services, including certifications and/or years of service. When possible, programs are encouraged to consider hiring staff from local schools that primarily serve their participants.

- **Positions:** Each Freedom School Site will be under the direction of Dr. Chonika Coleman-King, Executive Director of Akwaaba Freedom School located in Gainesville, Florida. In addition, each site will have an assigned Project Director. Five to Six additional staff will be needed for implementation. The staff must include 1 site coordinator, 3-4 Servant Leader Interns (1 Servant Leader per class of 10 scholars) and 1 Assistant servant Leader Intern.
- **Background Screening:** All staff working in CTAC-funded programs must comply with Level 2 background screening and fingerprinting requirements in accordance with § 943.0542, Fla. Stat., § 984.01, Fla. Stat., § 435, Fla. Stat., § 402, Fla. Stat., § 39.001, Fla. Stat., and § 1012.465, Fla. Stat. as applicable. The program must maintain staff personnel files which reflect that a screening result was received and reviewed to determine employment eligibility prior to employment. An Affidavit of Good Moral Character must be completed prior to hiring each employee, volunteer, and subcontracted personnel who work in direct contact with children. Program providers will be required to re-screen each employee, volunteer and/or subcontractor every five (5) years.
- **Ratios:** Ratios should be designed to meet the needs of the students targeted by the program and should be appropriate to support the efforts in addressing summer opportunity loss. Contractors shall implement a ratio no greater than 1:10 ratio.
- **Infant and Child CPR/First Aid:** Each summer program must always have at least one staff member on-site and during field trips with a current and valid certification in first aid training and infant and child cardiopulmonary resuscitation (CPR) procedures. CTAC is sponsoring an infant and child first aid/CPR class that camp staff are expected to attend. If staff are not able to attend CTAC's sponsored course, they may attend a class on their own and provide a certificate of completion. CTAC will not cover the cost of classes taken outside of the CTAC sponsored course. If staff choose to take the First aid/CPR on their own, training may be classroom or online instruction and must include an on-site instructor-based skills assessment that is documented by a certified CPR instructor. Documentation of the online course and on-site assessment must be maintained on file at the facility.
- **Enrollment Forms:** Provider will collect from participants a CTAC developed enrollment form and submit the required data to CTAC (see Data Collection requirements). Freedom school sites may use their own enrollment form, but form must collect information required by CTAC and display CTAC logo.
- **Program Consent:** Provider will collect from participants a CTAC developed programmatic consent signifying voluntary agreement to the receipt of services and acknowledgement of CTAC as a funder.
- **Image Release:** Provider will collect from participants a CTAC developed image release for all children who participate in the program to indicate whether or not the parent authorizes photos to be shared and used for publicity purposes to promote the program and its funders. Photos

provided to CTAC must have parental authorization for all children who can be identified in photo. Freedom school sites may use their own image release form, but the form must include language authorizing use of photos by program funders.

- Participant files: Providers will enter enrollment forms, consent forms, and image releases for all participants into SAMIS. Providers will also maintain a physical file on site for each participant containing his/her enrollment form, consent form, and image release.

Budget and compensation

The CTAC has allocated up to \$160,000 for the Akwaaba Freedom School expansion of two additional sites. Each site will be required to incorporate the Freedom School budget components to ensure the program meets CDF requirements. All applicants must complete a site budget and summary budget including the following areas to determine the CTAC funding request:

- Staff Salary & Benefits
 - Servant Leader Interns (3 to 4)
 - Assistant Servant Leader Intern (1)
- Operating Expenses
 - Parent Meetings (6)
 - Special Meals
 - Classroom Supplies
 - Outdoor Supplies
 - Field Trips
 - Transportation (Field Trips)
 - National Training
 - Local Training
 - Staff Retreats/Outings (3)
 - Snacks
 - Afternoon Activities
 - Technology & Equipment

Each site will have the flexibility to select one of the following options based on the number of scholars they intend to enroll.

- Option 1 - 30 scholars of the following grade levels: Level 1 (K-2), Level 2 (3-5), Level 3 (6-8), Level 4 (9-12)
- Option 2- 40 scholars of the following grade levels: Level 1 (K-2), Level 2 (3-5), Level 3 (6-8), Level 4 (9-12)

Training Requirements

Successful applicants will be required to attend and complete the following training:

- Local Freedom School Training
- CDF National Freedom School Training in Knoxville, TN for Site Coordinators and Servant Leader Interns
- Freedom School Kick Off Training

Applicants are also required to attend the following CTAC training: Summer camp kickoff training, training on SAMIS (our data collection tool), and fiscal training. See table below for dates:

Summer Camp Kick Off Training (Required, In Person)	Thursday, May 8, 2025
Training for SAMIS Onboarding and Delivery (Required, In Person)	Wednesday, May 14, 2025 Friday, May 16, 2025
Summer Camp Fiscal Training (Required, In Person)	Wednesday, May 21, 2025
Provider Professional Development Training (Required, In Person)	Tuesday, May 27, 2025 Thursday, May 29, 2025

Data Collection:

CDF Freedom Schools initiate a multiyear assessment of programs annually. This measure has shown that the program has a statistically significant, positive effect on children’s reading skills, attitudes toward learning, and belief in themselves and in their ability to make a difference in the world around them. Assessments include one or more of the following: The Basic Reading Inventory, surveys, observations, and interviews/focus groups.

CTAC requires the following data collection from funded Freedom Schools providers:

- Parental consent and image releases
- Participant demographics
- Participant attendance
- CTAC Satisfaction surveys
- CDF Freedom School’s parent survey
- Basic Reading Inventory (pre-and-post assessments)

Data collection requirements and tools will be reviewed at the SAMIS onboarding training (see Staff Training above). Data is expected to be entered on a weekly basis throughout the summer.

Collaboration

Applicants will work to identify local entities that help support the development of children to partner with Freedom School. Through these partnerships applicants will collaboratively plan guest speakers and readers, and extracurricular activity facilitators. Applicants should build partnerships to help expose scholars to local historical sites and activities like chess, cultural dance, visual arts, etc. to provide creative and multimodal learning opportunities for scholars.

It is expected that successful applicants will demonstrate effective partnerships with collaborative services that would contribute to positive experiences for youth. CTAC is also devoted to supporting collaborative partnerships by expanding free training. Applicants are strongly encouraged to take advantage of CTAC training opportunities in [CTAC’s Learning Management System](#).

A. Evaluation Criteria

Each application will be evaluated against the following set of criteria.

Evaluation Criteria	Review Guidelines	Maximum Points Awarded
---------------------	-------------------	------------------------

<p>Organizational Capacity and Description</p>	<ol style="list-style-type: none"> 1. Provide a detailed description of your organization below, including: (1) mission, (2) services it provides, (3) history of working on behalf of children, and (4) organizational governance, within Alachua County. 2. Describe your experience working with children and youth in an out-of-school environment. Tell us about any related programming you currently offer. 3. Describe your organization's ability to hire and train qualified staff and comply with the background screening requirement. 4. Describe how your organization supports an environment of safety and inclusiveness for children and youth, staff, and parents/caregivers. 	<p>25</p>
<p>Program Description and Implementation</p>	<ol style="list-style-type: none"> 1. Describe how your organization will facilitate the implementation of an Akwaaba Freedom School Site. 2. Select the rural area (Hawthorne or Newberry) will you implement your Freedom School site? 3. Describe how you will identify a site location within Newberry or Hawthorne. 4. How many scholars do you propose to serve? Note: Sites must choose option 1 for 30 scholars or option 2 for 40 scholars. 5. How many children do you estimate serving at each level? Note: Based on the selected option above, sites can choose to serve a maximum of 30 or 40 scholars within any level. <ul style="list-style-type: none"> • Level I (grades K-2)? • Level II (grades 3-5)? • Level III (grades 6-8)? • Level IV (grades 9-12)? 6. Describe how you will recruit participants(scholars). 7. Identify how you will recruit volunteers. 8. Describe your current community collaboration. Include How your community partners can be used to support the implementation of the Freedom School site. 	<p>35</p>

	9. Complete and attach a site profile for site.	
Budget	<ol style="list-style-type: none"> 1. Does your organization have a fiscal team? If so, describe their roles and responsibilities and how they will support your organization with your invoices. 2. Complete and upload a budget worksheet aligned with the planned option. 	25
Program Video	<p>1. Complete a 3–5-minute video about your organization. The video must include the following information:</p> <ul style="list-style-type: none"> • Name of organization and summary of services offered. • Number of years your organization has offered services in Alachua County. • Why is your organization well suited to implement a Freedom School site? 	5
Site Agreement Letter	The applicant must submit a site agreement letter from the facility owners confirming permission for access throughout the duration of Freedom School programming.	10

Applicants with the two highest scores will be recommended for funding

**CHILDREN'S TRUST OF ALACHUA COUNTY
RESOLUTION 2025-01
Summer Camp and Freedom School RFP**

WHEREAS, the Children's Trust of Alachua County (CTAC) developed and approved Resolution 2020-12, Procurement Policies;

WHEREAS, the Trust seeks to fund summer camps throughout Alachua County and expand the Akwaaba Freedom School site to the cities of Hawthorne, FL and Newberry, FL; and

WHEREAS, the Trust seeks to partner with summer camps offering Alachua County children and youth a summer filled with fun and exposure to a variety of exciting activities, where adventure and learning intertwine; and

WHEREAS, the Trust budgeted \$2,000,000 for summer camps,

NOW THEREFORE, be it ordained by the Board of Children’s Trust of Alachua County, in the State of Florida, as follows:

SECTION 1: ADOPTION The scope of service, minimum qualifications, evaluation criteria, and review team attached hereto as Exhibit “A” is hereby adopted in its entirety as provided in Exhibit “A” and incorporated herein by this reference.

SECTION 2: EFFECTIVE DATE This Resolution shall be in full force and effect from 02.10.2025 and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE CHILDREN’S TRUST OF ALACHUA COUNTY BOARD; this 10th day of February 2025.

	AYE	NAY	ABSENT	NOT VOTING
Ken Cornell	_____	_____	_____	_____
Cheryl Twombly	_____	_____	_____	_____
Dr. Maggie Labarta	_____	_____	_____	_____
Lee Pinkson	_____	_____	_____	_____
Tina Certain	_____	_____	_____	_____
Mary Chance	_____	_____	_____	_____
Hon. Susanne Wilson Bullard	_____	_____	_____	_____
Dr. Nancy Hardt	_____	_____	_____	_____
Dr. Kamela Patton	_____	_____	_____	_____

Ken Cornell, Chair
Children's Trust of Alachua County

Marsha Kiner, Secretary
Children's Trust of Alachua County

File Attachments for Item:

13. Continuous Quality Improvement (Bonnie Wagner)

**Item:**

Continuous Quality Improvement (Bonnie Wagner)

Requested Action:

The Board is asked to receive information.

Background:

In January 2023, Trust evaluation staff – in collaboration with providers – developed a tool and process for Continuous Quality Improvement (CQI). The annual CQI process includes shared review and reflection on program implementation for all funded programs. The tool examines several components – fiscal, communications, funding acknowledgement, population focus, service delivery, performance measures, and data quality – to support the review of shared goals, contract expectations, and evaluation results to identify ways to improve and better serve children and families.

CQI reports are being shared and completed with 70 programmatic contracts that served children in FY2024. An overview of the purpose, tool and process, results, insights and next steps will be presented to the Board by Trust staff.

Attachments:

CQI Presentation for the Board Meeting on 02-10-2025

CQI Report – FY2024 – Example Provider CQI Report

Programmatic Impact:

This process will reinforce on-going communication and quality improvement.

Fiscal Impact:

None.

Recommendation:

Continue CQI implementation.



CHILDREN'S TRUST

OF ALACHUA COUNTY

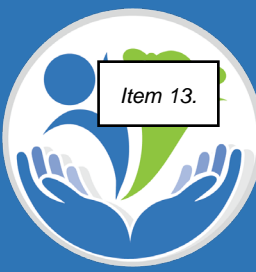
Continuous Quality Improvement Year 3 – Evaluation Results

What is CQI?

The purpose of CQI is to:

- Intentionally review and reflect on performance.
- Engage in learning and collaborative problem solving.
- Identify support and resources to improve the system overall.
- Improve administrative processes, service delivery, and outcomes.





CQI – Categories & Ratings Examined

Component	Item	Trust Staff
Fiscal	Use of Funding Allocation: Mastering = 90% or more Advancing = 60-89% Emerging = Less than 60%	Fiscal
	Communication with the Trust.	Contract Manager
Operations	Acknowledgement of Funding Support.	Contract Manager
	Program is serving the Intended Population.	Contract Manager
Population Focus	Program is being implemented with quality and according to the contract specifications.	Contract Manager
Service Delivery	Performance met established targets: Mastering = All measures met. Advancing = 80-99% of measures met. Emerging = Less than 80% of measures met.	Evaluation
Data Quality	Data is complete and accurate.	Evaluation
	Data was submitted on-time.	Evaluation

CQI Report

- Program Name and Description
- CQI Rating Scorecard
- CQI Purpose
- Component Definition
- Feedback from CTAC Staff
- Provider Reflection

Mastering

Advancing

Emerging



Item 13.

The Children's Trust of Alachua County CQI Report

19999 - Example Agency - Example Parenting Program

Funded Since: FY2022

Program Description: Example Parenting Program aims to serve a wide range of needs for young parents and their children. Emphasis is placed on creating a welcoming, supportive, and accessible environment for young parents to get the skills and resources they need, so children meet developmental milestones and enter kindergarten prepared for success. This will be accomplished through parenting workshops, one-on-one coaching, and intensive case management and service linkage.

Program Scorecard	
Component	Rating
Fiscal	Advancing
Operations	Emerging
Population Focus	Mastering
Service Delivery	Advancing
Performance Measures	Advancing
Data Quality	Emerging

Purpose of the Tool

The purpose of CQI is to:

- Intentionally review and reflect on performance.
- Engage in learning and collaborative problem solving.
- Identify support and resources to improve the system overall.
- Improve administrative processes, service delivery, and outcomes.

FY2024 - Results Summary

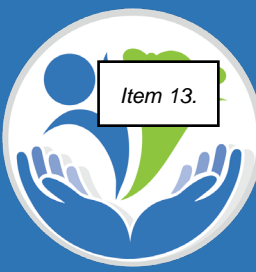
Fiscal	Use of Allocation	Fiscal Rating
<p>\$ Spent \$98,250</p> <p>\$ Allocated \$125,550</p> <p>Use of Funding 78%</p>	<p>The percent of Children's Trust funding expended by the program relative to the awarded amount.</p> <p>Use of Funding = \$ Spent / \$ Allocated</p>	<p>Mastering = 90% or more of award expended.</p> <p style="background-color: #28a745; color: white;">Advancing = Between 60-89% expended.</p> <p>Emerging = Less than 60% of award expended.</p>
Operations	Communication	Acknowledgement
<p>Communications Emerging</p> <p>Acknowledgement Advancing</p>	<p>Mastering = Communication with Trust staff exceeds contract requirements.</p> <p>Advancing = Communication with Trust staff meets contract requirements.</p> <p style="background-color: #ffc107;">Emerging = Communication with Trust staff does not meet contract requirements.</p>	<p>Mastering = Multiple efforts to acknowledge the Trust funding as specified (& beyond).</p> <p style="background-color: #28a745; color: white;">Advancing = Specific efforts are made to acknowledge Trust support.</p> <p>Emerging = More effort is needed in acknowledging the Trust's support.</p>
<p>Communication with the Trust</p>	<p>Program maintains a working email address and responds within 3 business days from the time the email was received; notifies the Trust Contract Manager of any changes in e-mail, staff, Board of Directors, postal mailing address, etc. within twenty-four (24) hours of the change; has included Trust Contract Manager in any mailing lists utilized for the purpose of announcements, status reports, and the like.</p>	
<p>Funding Acknowledgement</p>	<p>Provider acknowledges the Trust's support as specified on the Trust website, including (but not limited to):</p> <ul style="list-style-type: none"> • Trust logo on website with live link • Award acknowledgements in media or social media posts • See more: childrenstrustofalachuacounty.us/programs/page/provider-resources 	
<p>Feedback from CTAC staff:</p> <p>Communication: Provider was unresponsive to multiple calls and emails from CTAC staff to schedule a site visit. After CTAC arrived at the scheduled visit time the building was locked and empty. This all delayed the site monitor process significantly and better communication is needed.</p> <p>Acknowledgement: Provider has ensured the CTAC logo is prominently displayed on program materials, on their website, and in social media posts.</p>		

CQI – Using the Results

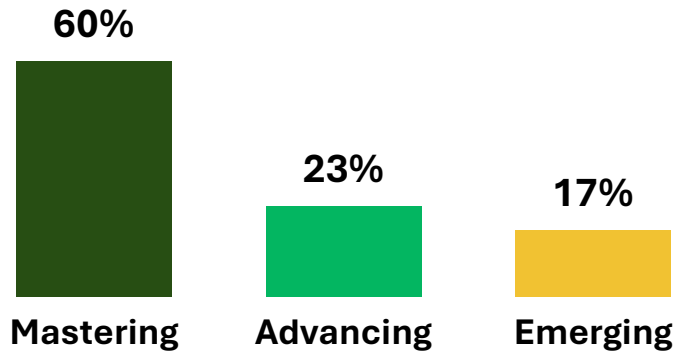
- Internally within the Trust
- Sharing and communicating with providers



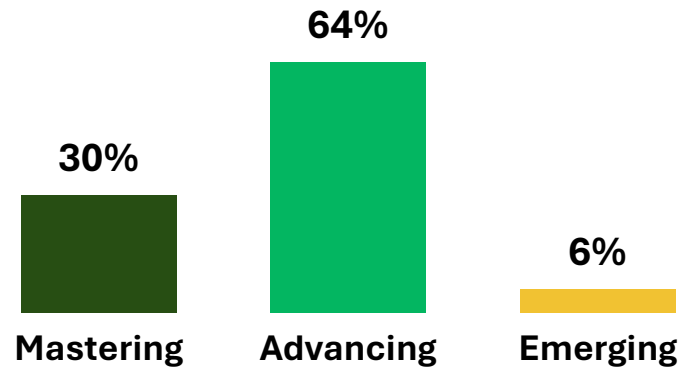
CQI Overall Results – FY2024



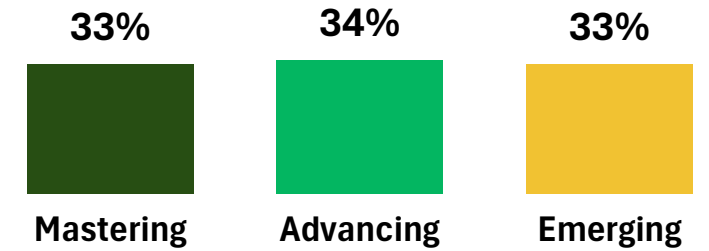
Fiscal



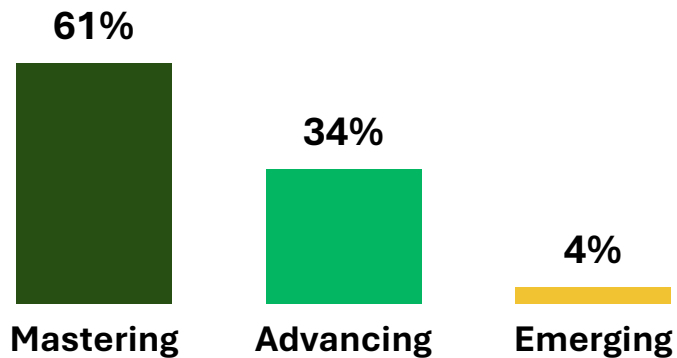
Operations



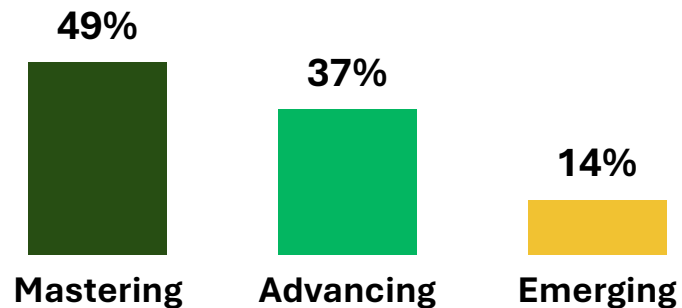
Performance Measures



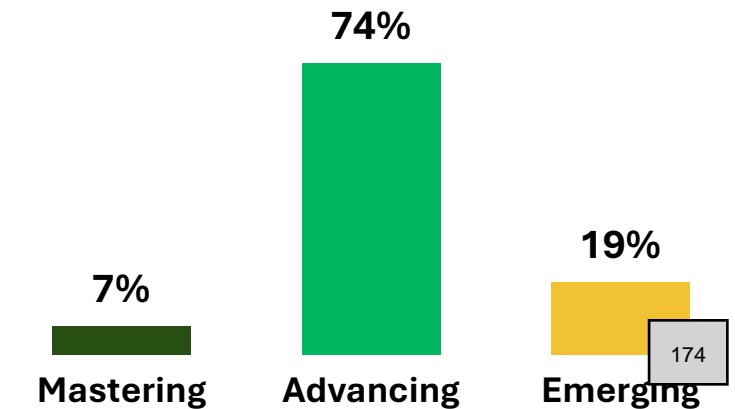
Population Focus



Service Delivery



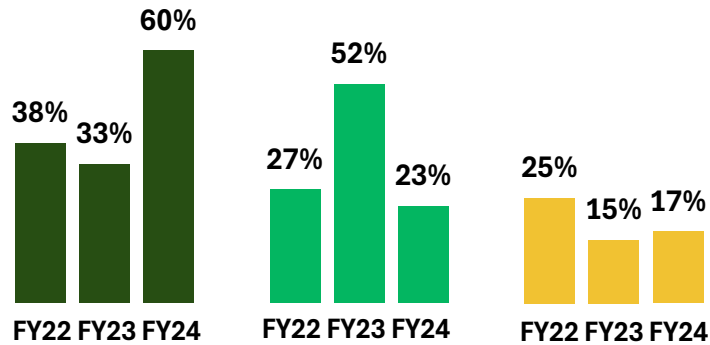
Data Quality



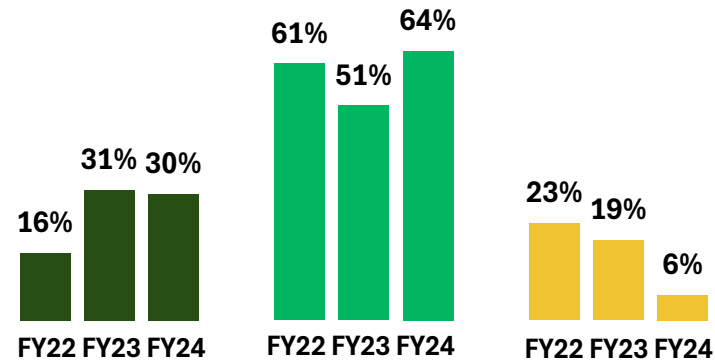
CQI Results Historically



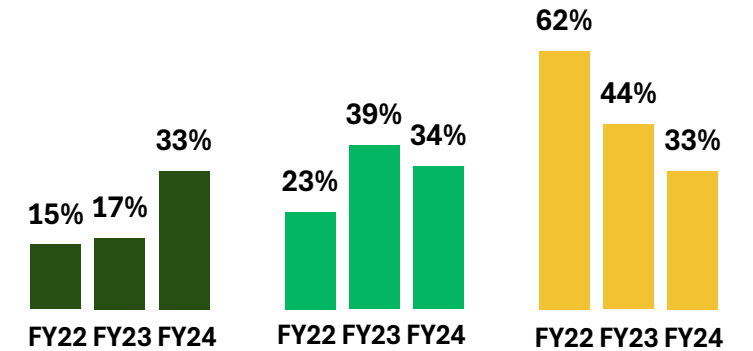
Fiscal



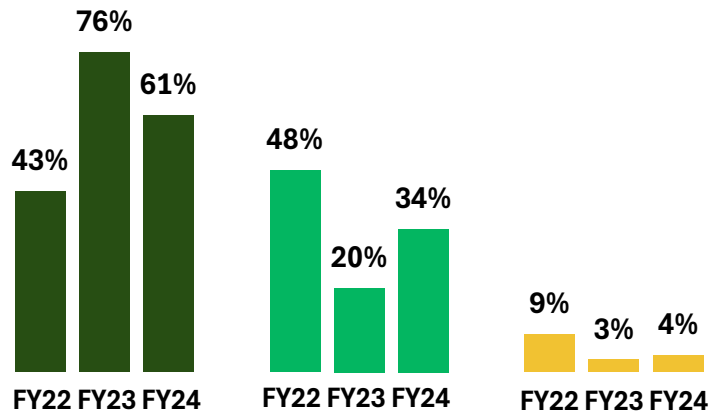
Operations



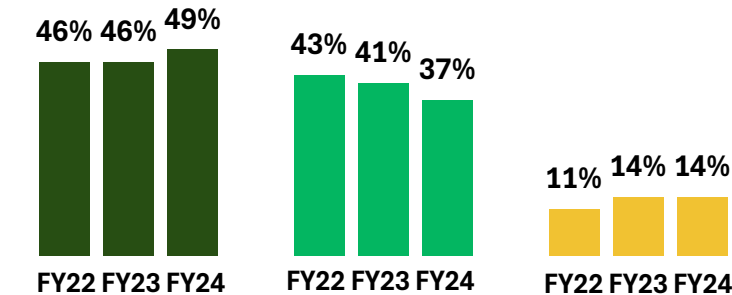
Performance Measures



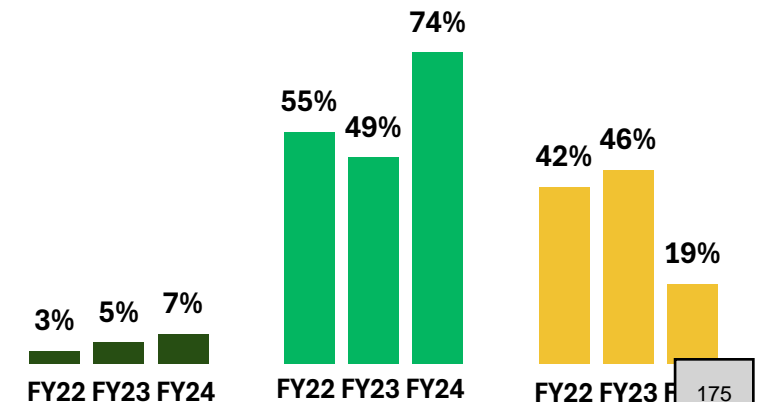
Population Focus



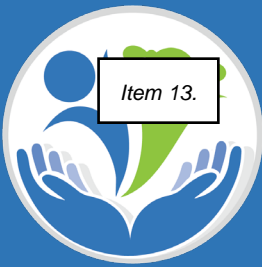
Service Delivery



Data Quality



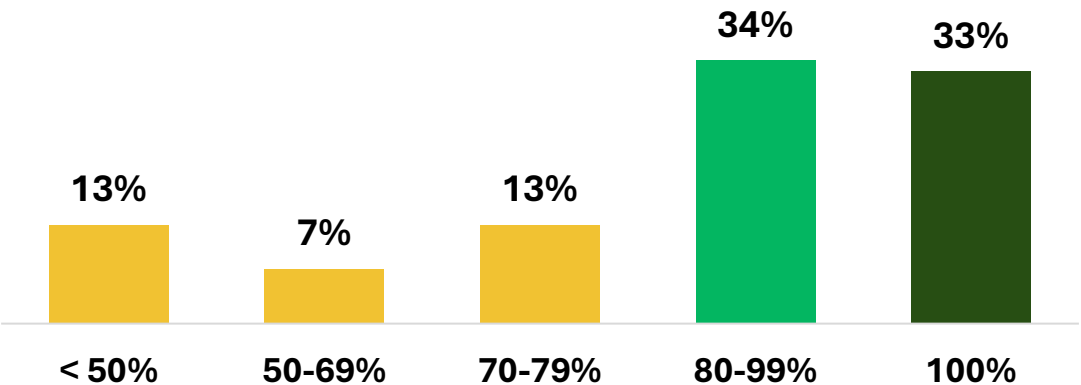
■ Mastering ■ Advancing ■ Emerging



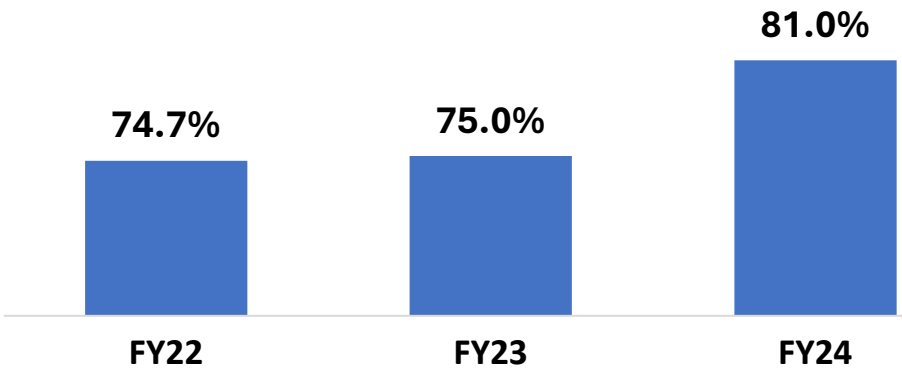
More on Performance Measures

Performance Measures	Rating Categories
<p>Performance measures express shared goals and ways of measuring whether anticipated results and outcomes are achieved. CTAC uses Results Based Accountability, which is a framework for defining success measures based on:</p> <ul style="list-style-type: none"> • How Much? (quantity) • How Well? (quality) • Is Anyone Better Off? (impact) 	<p>Mastering = All measures met.</p> <p>Advancing = 80-99% of measures met.</p> <p>Emerging = Fewer than 80% of measures met.</p>

FY2024: % of Performance Targets by Interval



Average Percentage of Performance Targets Met by Contract and Fiscal Year



The Children's Trust of Alachua County

CQI Report

Item 13.

19999 - Example Agency - Example Parenting Program

Funded Since: FY2022

Program Description Example Parenting Program aims to serve a wide range of needs for young parents and their children. Emphasis is placed on creating a welcoming, supportive, and accessible environment for young parents to get the skills and resources they need, so children meet developmental milestones and enter kindergarten prepared for success. This will be accomplished through parenting workshops, one-on-one coaching, and intensive case management and service linkage.

Program Scorecard	
Component	Rating
Fiscal	Advancing
Operations	Emerging
Population Focus	Mastering
Service Delivery	Advancing
Performance Measures	Advancing
Data Quality	Emerging

Purpose of the Tool

The purpose of CQI is to:

- Intentionally review and reflect on performance.
- Engage in learning and collaborative problem solving.
- Identify support and resources to improve the system overall.
- Improve administrative processes, service delivery, and outcomes.



CHILDREN'S TRUST
OF ALACHUA COUNTY

FY2024 - Results Summary

Fiscal		Use of Allocation	Fiscal Rating
\$ Spent	\$98,250	The percent of Children's Trust funding expended by the program relative to the awarded amount. Use of Funding = \$ Spent / \$ Allocated	Mastering = 90% or more of award expended.
\$ Allocated	\$125,550		Advancing = Between 60-89% expended.
Use of Funding	78%		Emerging = Less than 60% of award expended.

Operations		Communication	Acknowledgement
Communications	Emerging	Mastering = Communication with Trust staff exceeds contract requirements.	Mastering = Multiple efforts to acknowledge the Trust funding as specified (& beyond).
Acknowledgement	Advancing	Advancing = Communication with Trust staff meets contract requirements.	Advancing = Specific efforts are made to acknowledge Trust support.
		Emerging = Communication with Trust staff does not meet contract requirements.	Emerging = More effort is needed in acknowledging the Trust's support.

Communication with the Trust Program maintains a working email address and responds within 3 business days from the time the email was received; notifies the Trust Contract Manager of any changes in e-mail, staff, Board of Directors, postal mailing address, etc. within twenty-four (24) hours of the change; has included Trust Contract Manager in any mailing lists utilized for the purpose of announcements, status reports, and the like.

Funding Acknowledgement Provider acknowledges the Trust's support as specified on the Trust website, including (but not limited to):

- Trust logo on website with live link
- Award acknowledgements in media or social media posts
- See more: childrenstrustofalachuacounty.us/programs/page/provider-resources

Feedback from CTAC staff:

Communication: Provider was unresponsive to multiple calls and emails from CTAC staff to schedule a site visit. After CTAC arrived at the scheduled visit time the building was locked and empty. This all delayed the site monitor process significantly and better communication is needed.

Acknowledgement: Provider has ensured the CTAC logo is prominently displayed on program materials, on their website, and social media posts.

The Children's Trust of Alachua County

CQI Report

Item 13.

Population Focus

Item	Item Detail	Rating Options
Target Population	Population served aligns with contract requirements.	Mastering = All participants served met the eligibility criteria stipulated in the contract.
	This varies by initiative; one or more of the specifications below may be used to rate if the intended population was served. <ul style="list-style-type: none"> Alachua County Residency Participant Age Scholarship Eligibility 	Advancing = Between 90-99% of participants met the eligibility criteria stipulated. Emerging = Fewer than 90% of participants met eligibility stipulated.

Service Delivery

Item	Item Detail	Rating Options
Site Visit and Program Monitoring	The program is being implemented with quality, adhering to contract specifications, while proactive measures are taken to ensure safety.	Mastering = Service delivery & administrative implementation is exceptional / exceeds contract requirements.
	This varies by initiative; one or more of the specifications below may be used to rate if the intended population was served. <ul style="list-style-type: none"> Staff to Youth Ratio Delivery of Activities Staff Training/Credentials 	Advancing = Service delivery & administrative implementation meets requirements. Emerging = Service delivery and program implementation need improvement.

Feedback from CTAC staff:

Population Focus: Provider serves parents age 16-24 years old who are raising children in Alachua County.

Service Delivery: Though a small turnout, parents were very engaged in the workshop.

Contract Management: Consider offering child care options for parents.

Provider Reflection

Were there any notable challenges that impacted your meeting operational or programmatic goals? If so, please describe these challenges.

Unfortunately, we had turnover in our Parenting Coordinator position during this fiscal year. This impacted operational functions and the achievement of programmatic goals significantly.

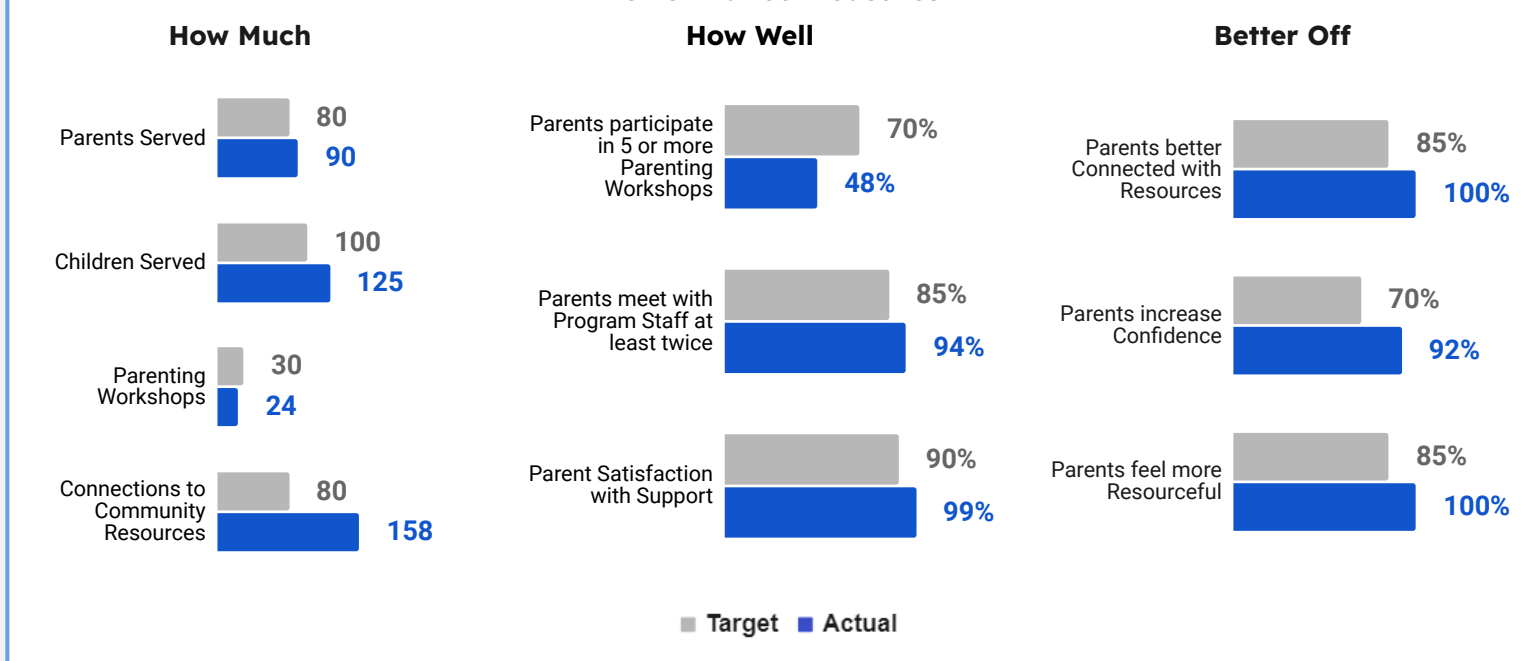
What are some areas of opportunity? What additions or revisions are you planning to enhance your program within the next program year? Please let us know how the Trust and its staff can support you.

Young people continue to face growing challenges related to community violence, housing, education, employment, and rising cost of living. The Trust should consider...

Performance Measures

Item	Item Detail	Rating Options
Performance Measures	<p>Performance measures express shared goals and ways of measuring whether anticipated results and outcomes are achieved. CTAC uses Results Based Accountability, which is a framework for defining success measures based on:</p> <ul style="list-style-type: none"> How Much? (quantity) How Well? (quality) Is Anyone Better Off? (impact) 	<p>Mastering = All measures met.</p> <p style="background-color: #008000; color: white; padding: 2px;">Advancing = 80-99% of measures met.</p> <p>Emerging = Fewer than 80% of measures met.</p>

Performance Measures



Data Quality

Item	Item Detail	Rating Options
Data Quality	<p>Quality data is complete, accurate, and describes in sufficient detail the program performance as requested. This often considers demographics, attendance/participation, and survey completion. Data collection requirements, processes, deliverables, and due dates are outlined in the contract.</p>	<p>Mastering = Data quality is exceptional and provides or allows for meaningful insights and analysis of impact.</p> <p style="background-color: #008000; color: white; padding: 2px;">Advancing = Data quality is complete, accurate, and provides necessary details on the program's performance as requested.</p> <p>Emerging = Data is incomplete, contains errors, or does not provide needed information to determine program performance.</p>
Data Timeliness	<p>Data is submitted as outlined in the contract</p>	<p>Advancing = Data was submitted on or before the due date.</p> <p style="background-color: #ffc107; padding: 2px;">Emerging = Data was submitted after the due date.</p>

Feedback from CTAC staff:

Performance Measures: Provider met 8 of 10 performance targets (80%). The two targets not met were related to hosting and gaining attendance at the parent workshops, which was a struggle this year due to staff vacancies and low parent engagement. In FY2025, inviting more guest speakers along having a staff plan to address vacancies should be implemented where possible. Provider did an excellent job meeting all other program performance goals!

Data Quality: Ultimately all required data was submitted but it took many reminders and was well beyond the due date. Let's consider how survey completion rates could be improved moving forward.

File Attachments for Item:

14. Strategic Plan – Key Indicators (Bonnie Wagner)

**Item:**

Strategic Plan – Key Indicators (Bonnie Wagner)

Requested Action:

The Board is asked to receive information.

Background:

The Board commissioned a Steering Committee that supported the development of a Strategic Plan approved on June 12, 2023. Within the Strategic Plan, there are 16 key indicators identified for tracking the trends on child well-being in Alachua County. The attached presentation shows longitudinal trends in each key indicator for Alachua County alongside the State of Florida and the programmatic funding investments made by the Trust.

According to the most recent key indicator data, Alachua County children are doing better than the State in prenatal care, infant mortality, child abuse & neglect, kindergarten readiness, third grade reading, domestic violence, and chronic absence.

Attachments:

Board Presentation – Strategic Plan – Key Indicators on 2-10-2025

Programmatic Impact:

Review of trends in key indicators for Alachua County.

Fiscal Impact:

None

Recommendation:

Receive the information.

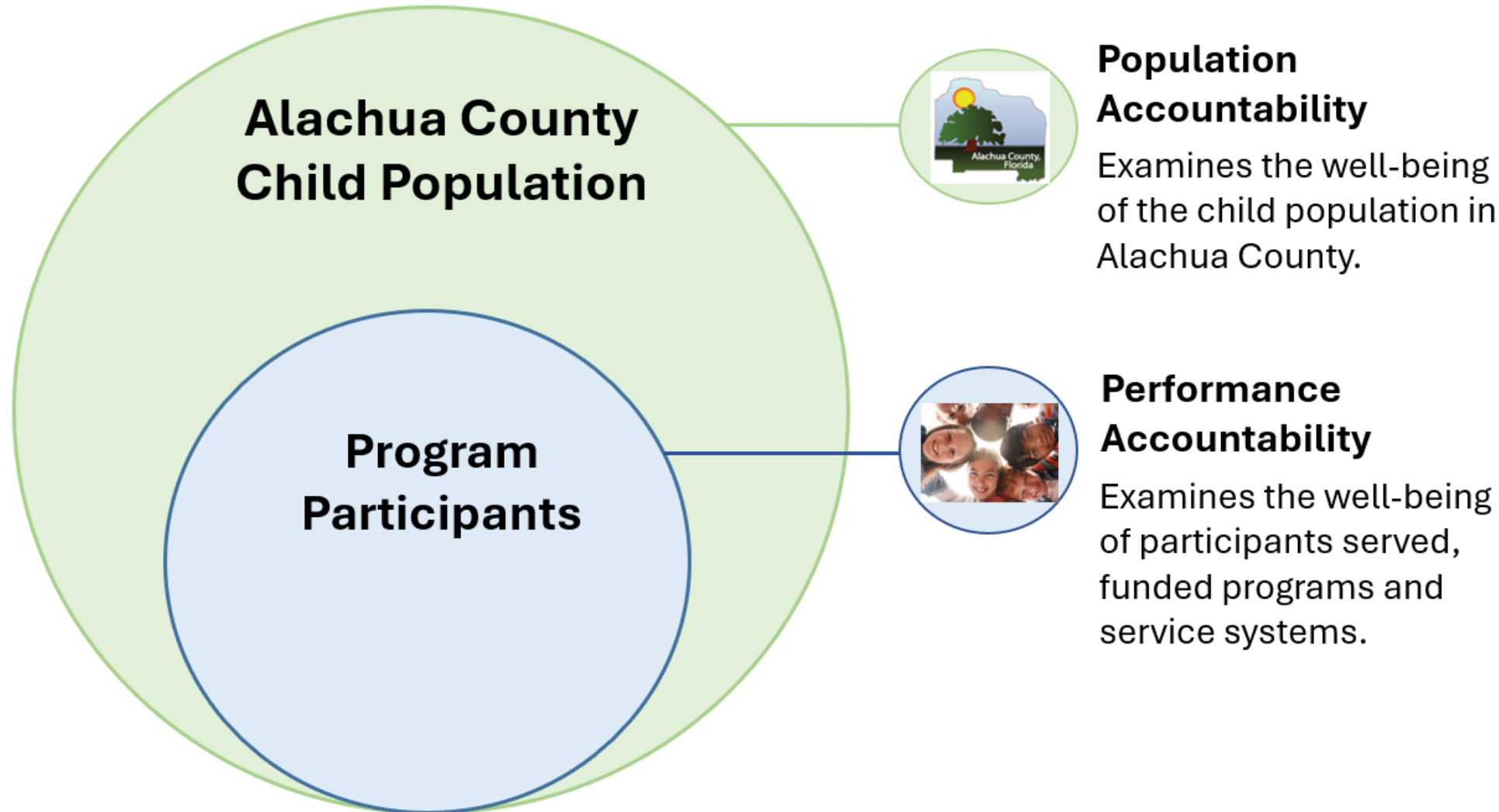


CHILDREN'S TRUST

OF ALACHUA COUNTY

Strategic Plan – Key Indicators

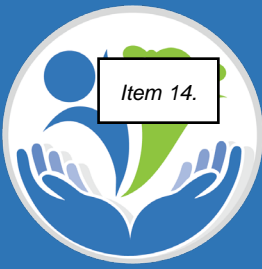
Results-Based Accountability framework





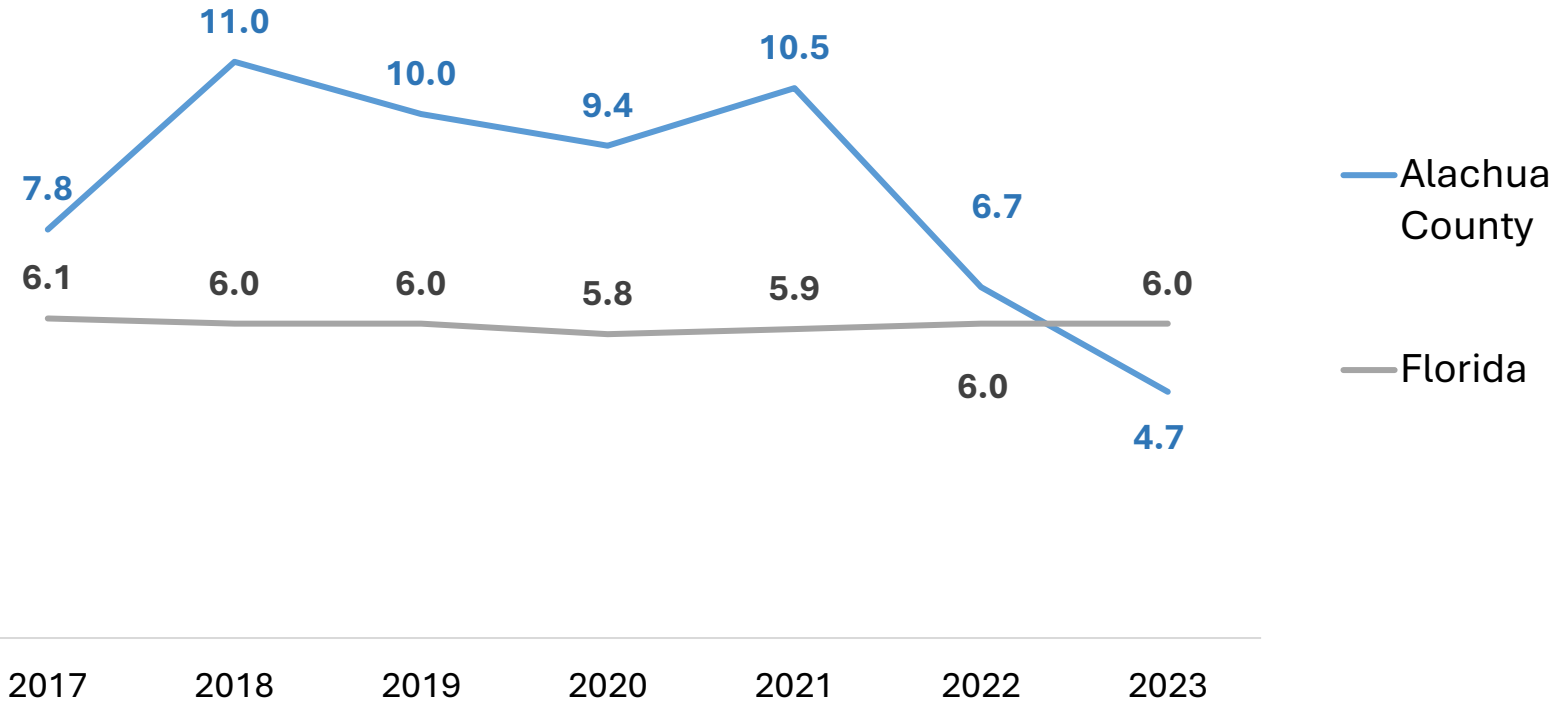
Strategic Plan – Key Indicators

Goal 1	Goal 2	Goal 3
<p>Children and youth are healthy and have nurturing caregivers and relationships.</p>	<p>Children and youth can learn what they need to be successful.</p>	<p>Children and youth live in a safe community.</p>
<ul style="list-style-type: none"> ▪ Infant mortality ▪ Low birthweight babies ▪ Prenatal care ▪ Oral health ▪ Hospitalizations for self-inflicted injuries ▪ Youth who felt sad or hopeless for 2 weeks or more 	<ul style="list-style-type: none"> ▪ VPK enrollment ▪ Quality childcare enrollment ▪ Children Ready for Kindergarten ▪ Chronic absence ▪ 3rd grade math & reading ▪ High school graduation rates 	<ul style="list-style-type: none"> ▪ Verified abuse & neglect ▪ Domestic violence ▪ Truancy ▪ Youth arrests



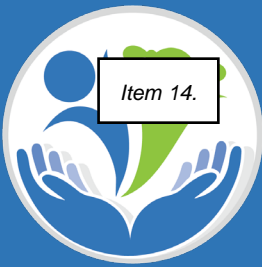
Infant Mortality

Infant Mortality Rate Per 1,000 Live Births



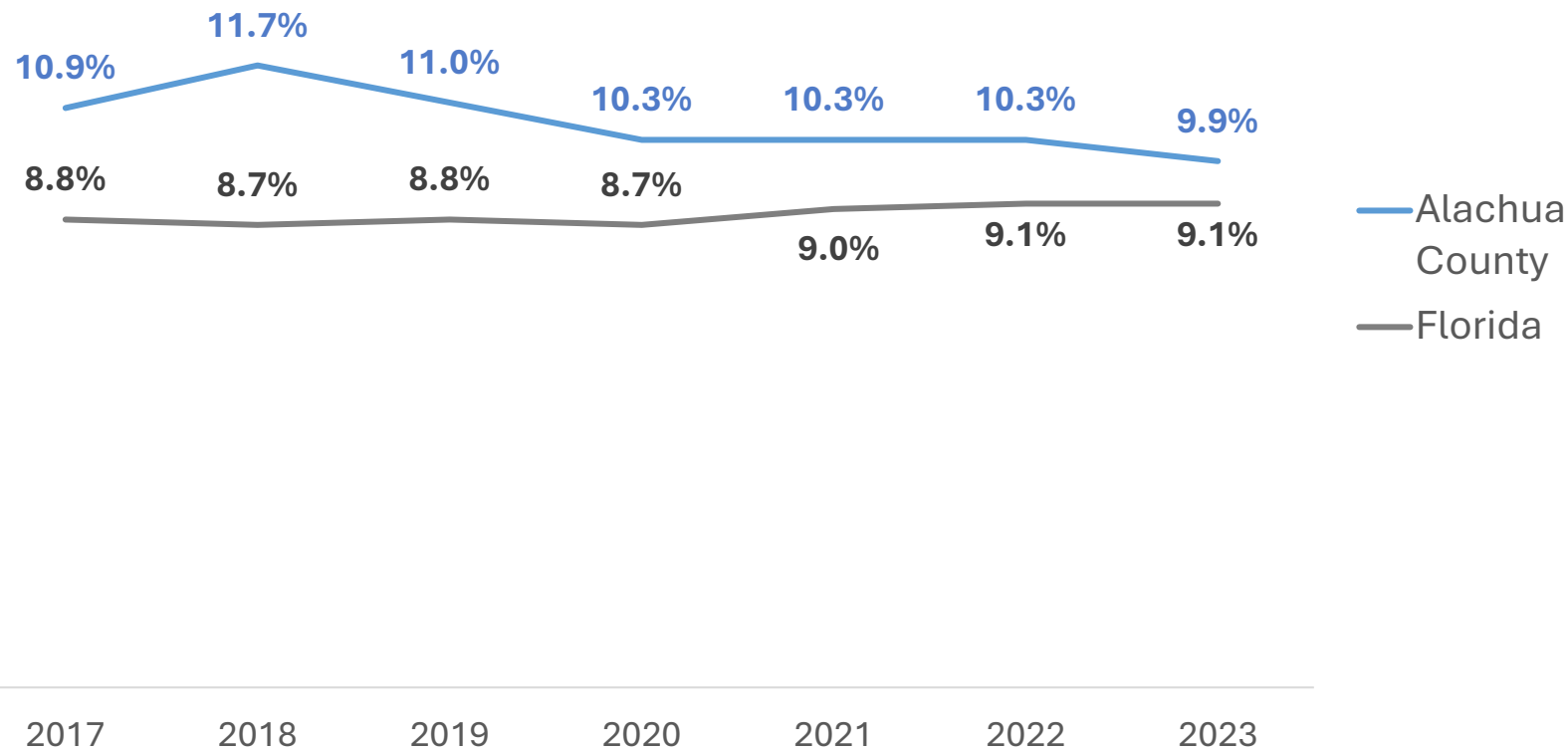
CTAC Funds:

- NewboRN Home Visiting
- Postpartum Doula Training
- Wellness & Health Navigation
- Maternal Child Health Access Program
- Maternal Child Health RFP (upcoming)



Low Birthweight Babies

Low Birth Weight Births



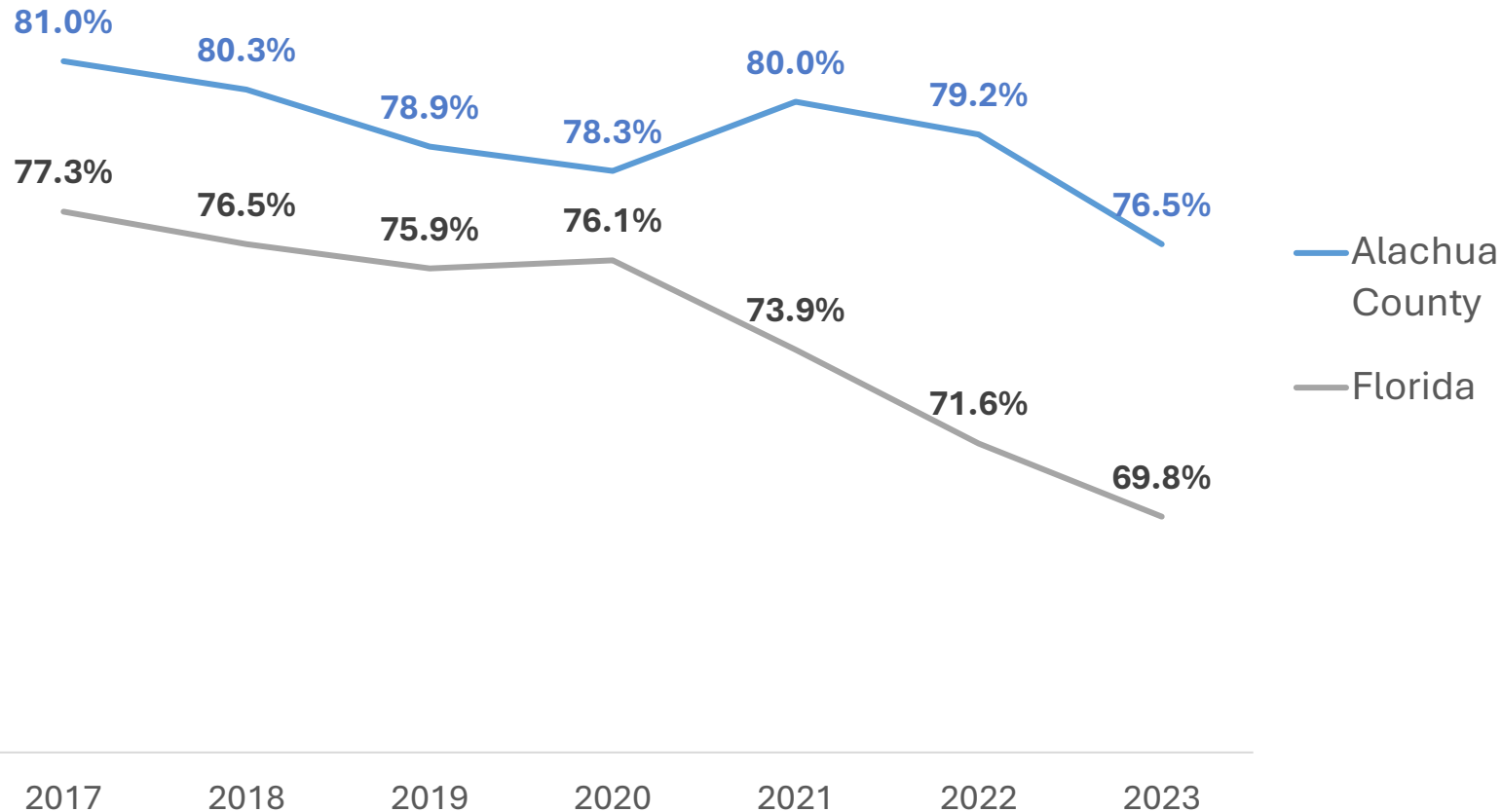
CTAC Funds:

- Wellness & Health Navigation
- Maternal Child Health Access Program
- Maternal Child Health RFP (upcoming)

Prenatal Care



First Trimester Prenatal Care



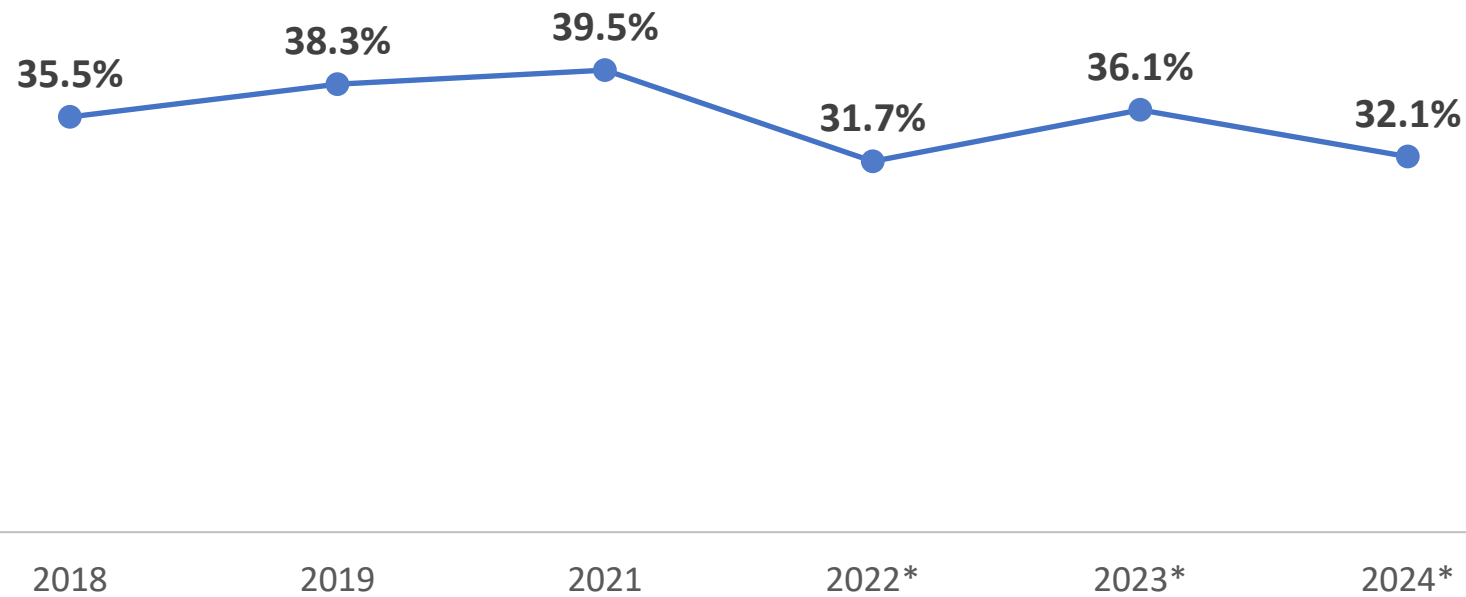
CTAC Funds:

- Wellness & Health Navigation
- Maternal Child Health Access Program
- Maternal Child Health RFP (upcoming)

Oral Health



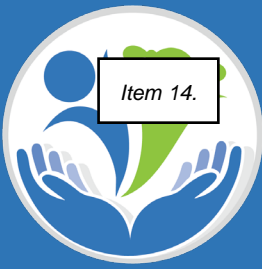
Third Grade Alachua County Students With Untreated Cavities



CTAC Funds:

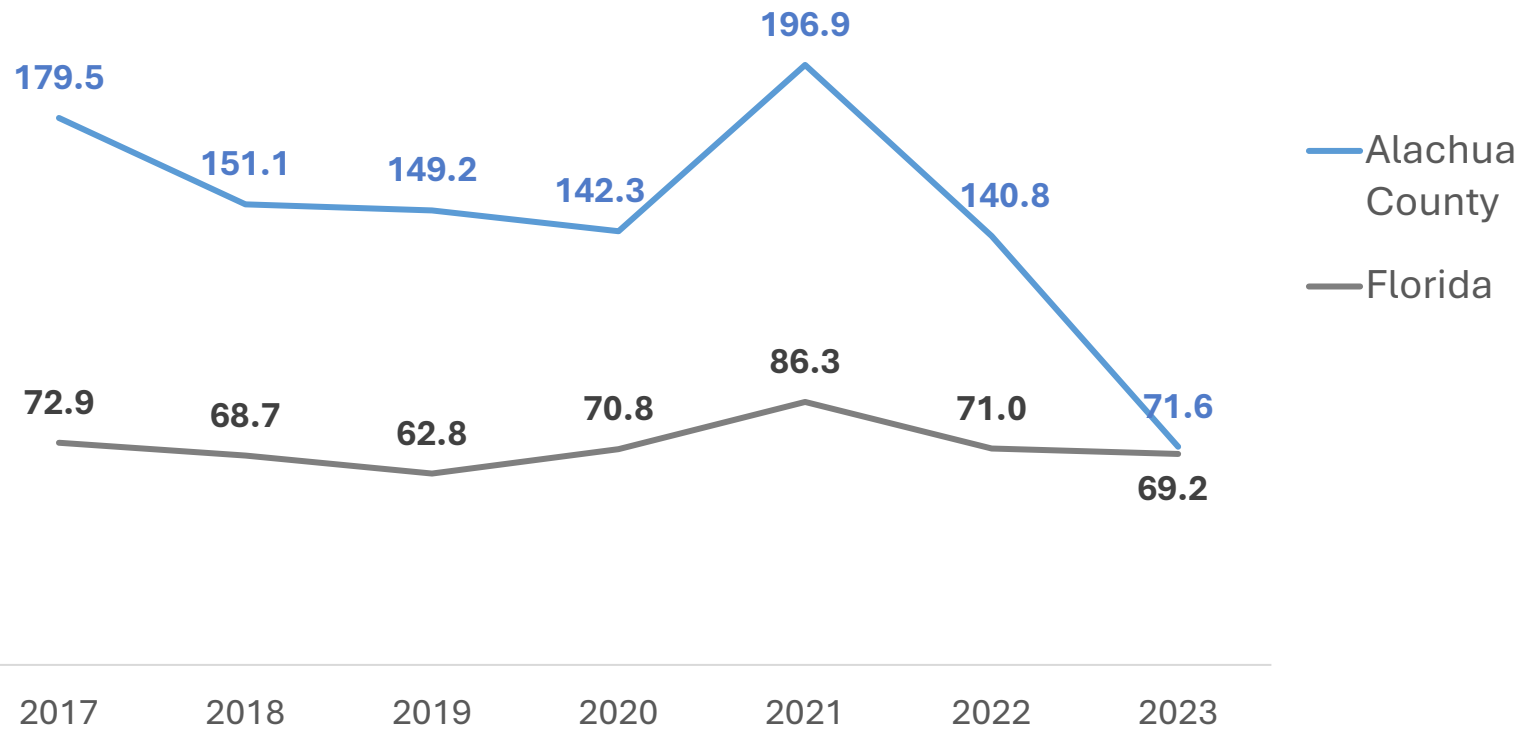
- Saving Smiles
- Wellness & Health Navigation

* 3rd grade dental screenings were “opt-in” instead of “opt-out”.



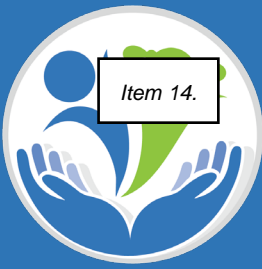
Hospitalizations for Self-Inflicted Injuries

Hospitalizations from Non-Fatal Self-Harm Injuries
per 100,000 population age 12-18 years old



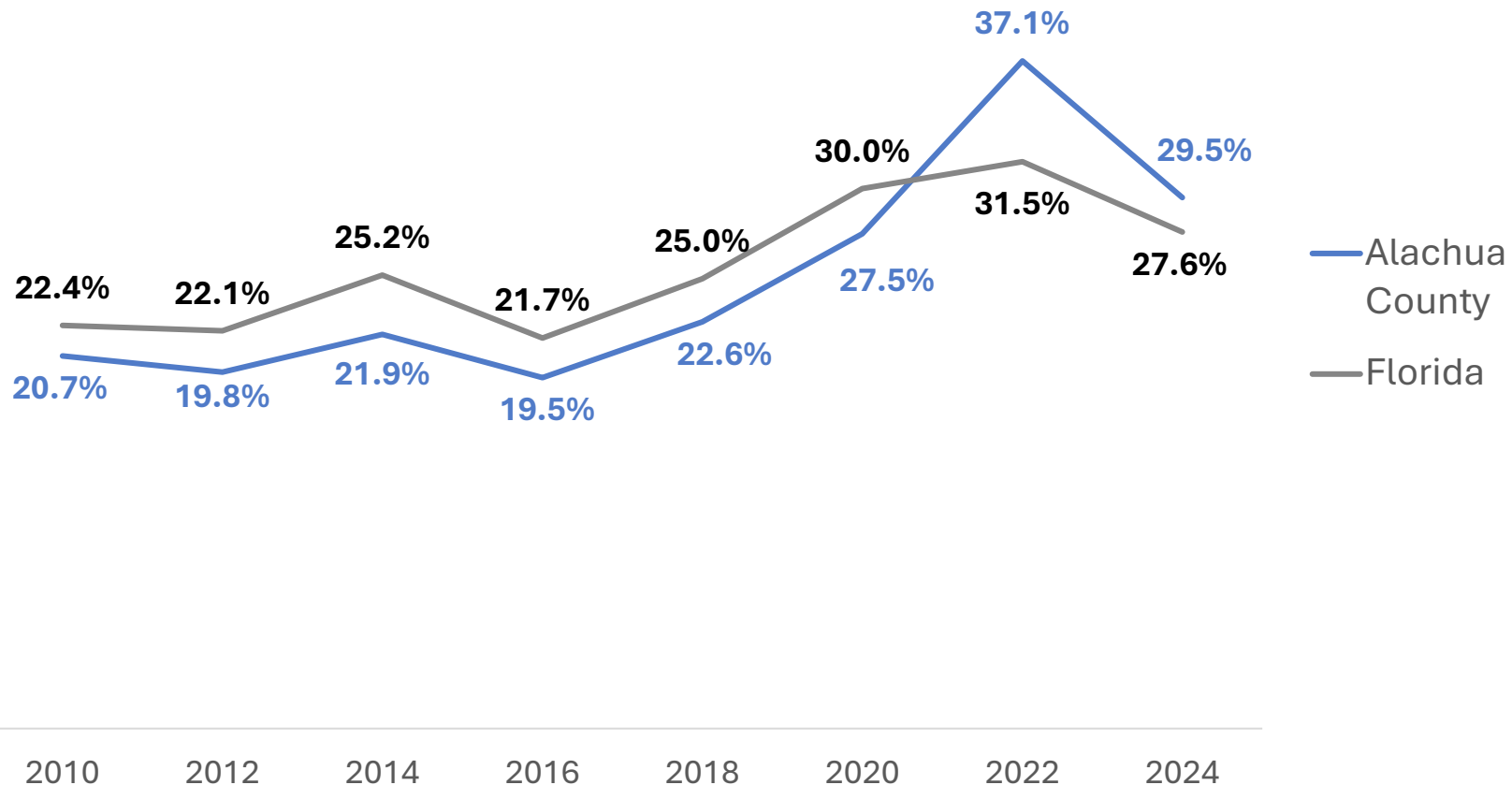
CTAC Funds:

- Child Advocacy Center
- Partners in Adolescent Lifestyle Support (PALS)
- PACE Reach Counseling



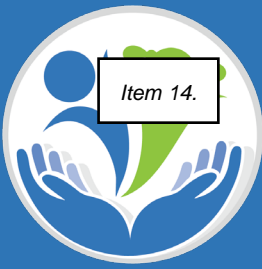
Youth Who Felt Sad or Hopeless

Youth who felt sad or hopeless for 2 weeks or more

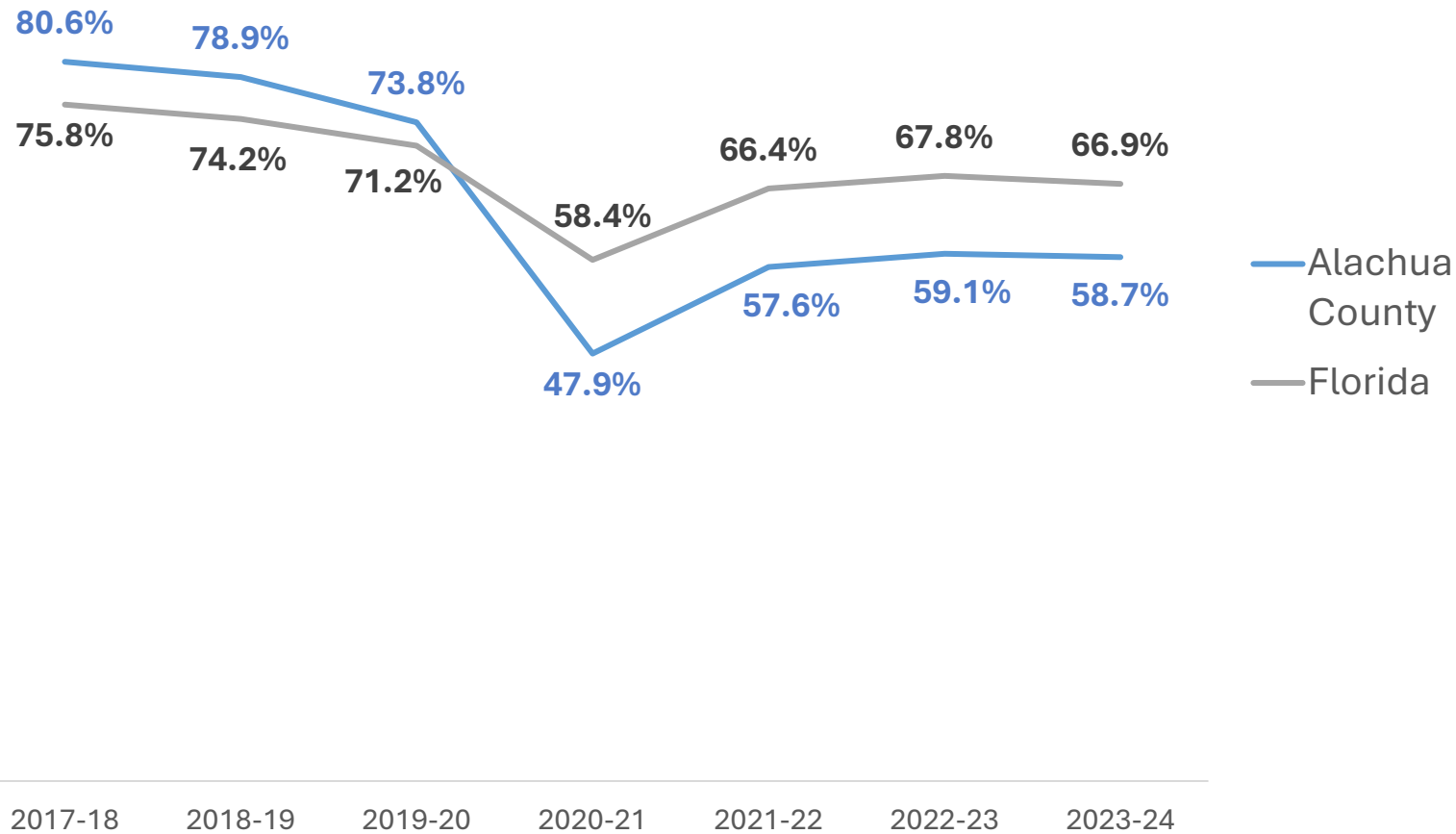


CTAC Funds:

- Child Advocacy Center
- Partners in Adolescent Lifestyle Support (PALS)
- PACE Reach Counseling

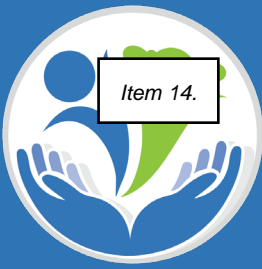


VPK Enrollment



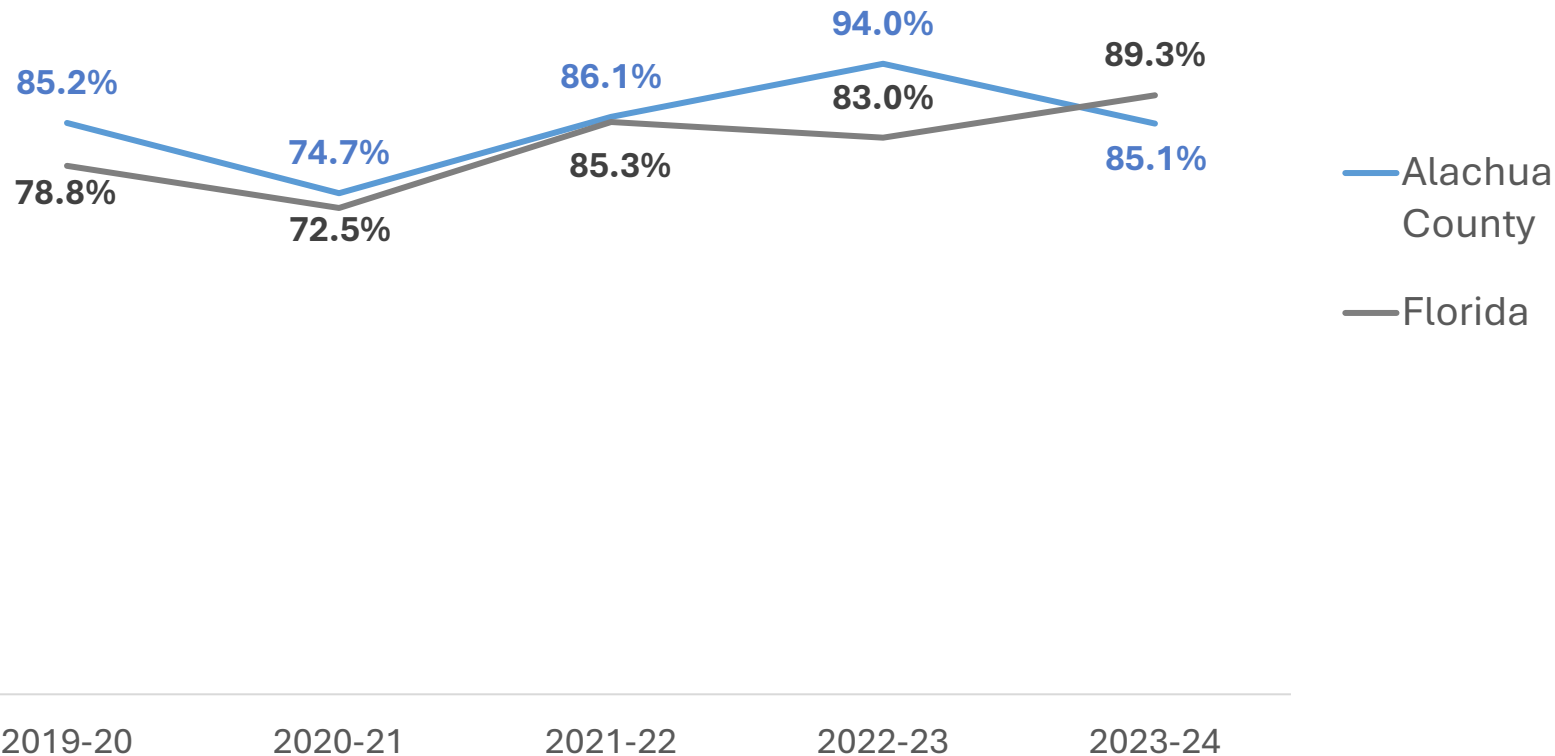
CTAC Funds:

- Early Learning Master Class Series and Accreditation Academy
- Early Learning Coalition
- Head Start Summer Bridge



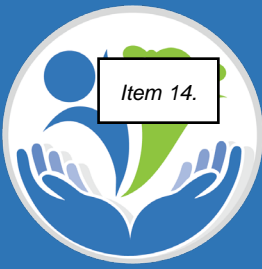
Quality Child Care Enrollment

Child Enrollment in Child Care Providers with CLASS Assessment
Quality Ratings ≥ 4.0

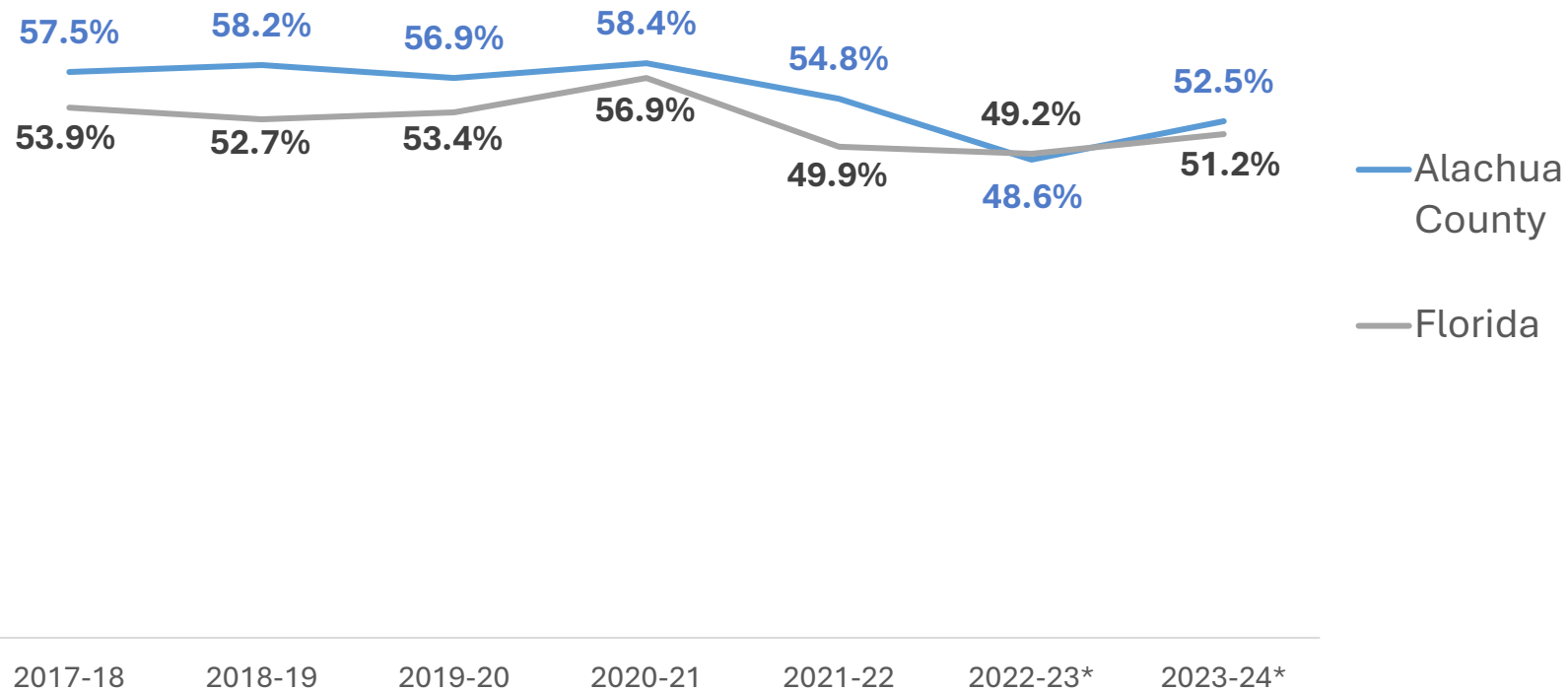


CTAC Funds:

- Early Learning Master Class Series and Accreditation Academy
- Early Learning Coalition
- Head Start Summer Bridge
- Early Childhood Neighborhood Innovation



Children Ready for Kindergarten



CTAC Funds:

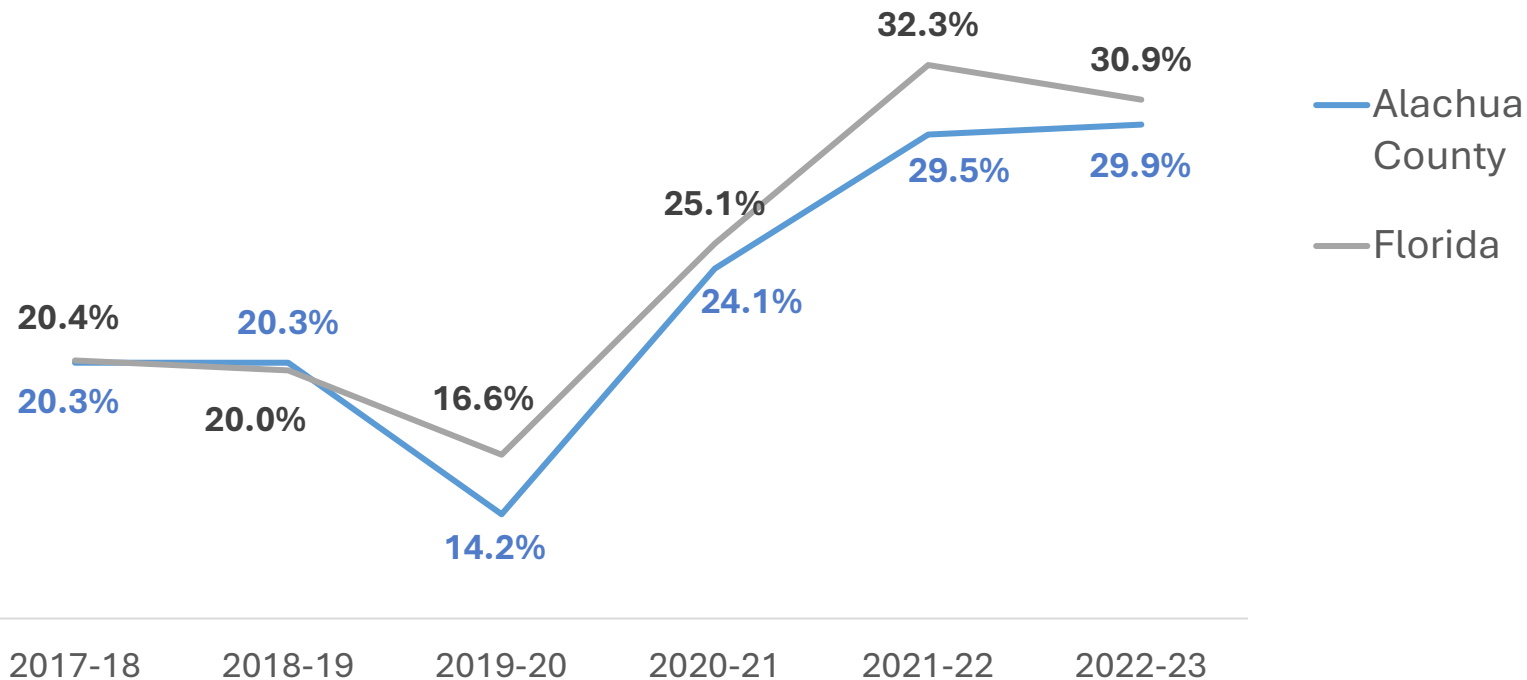
- Early Learning Master Class Series and Accreditation Academy
- Early Learning Coalition
- Head Start Summer Bridge
- Early Childhood Neighborhood Innovation
- Imagination Library
- Help Me Grow

* 2022-23 started using Florida Assessment of Student Thinking (FAST) Star Early Literacy instead of Florida Kindergarten Readiness Screener (FLKRS)

Chronic Absence



Students Absent 10% or more of School Days



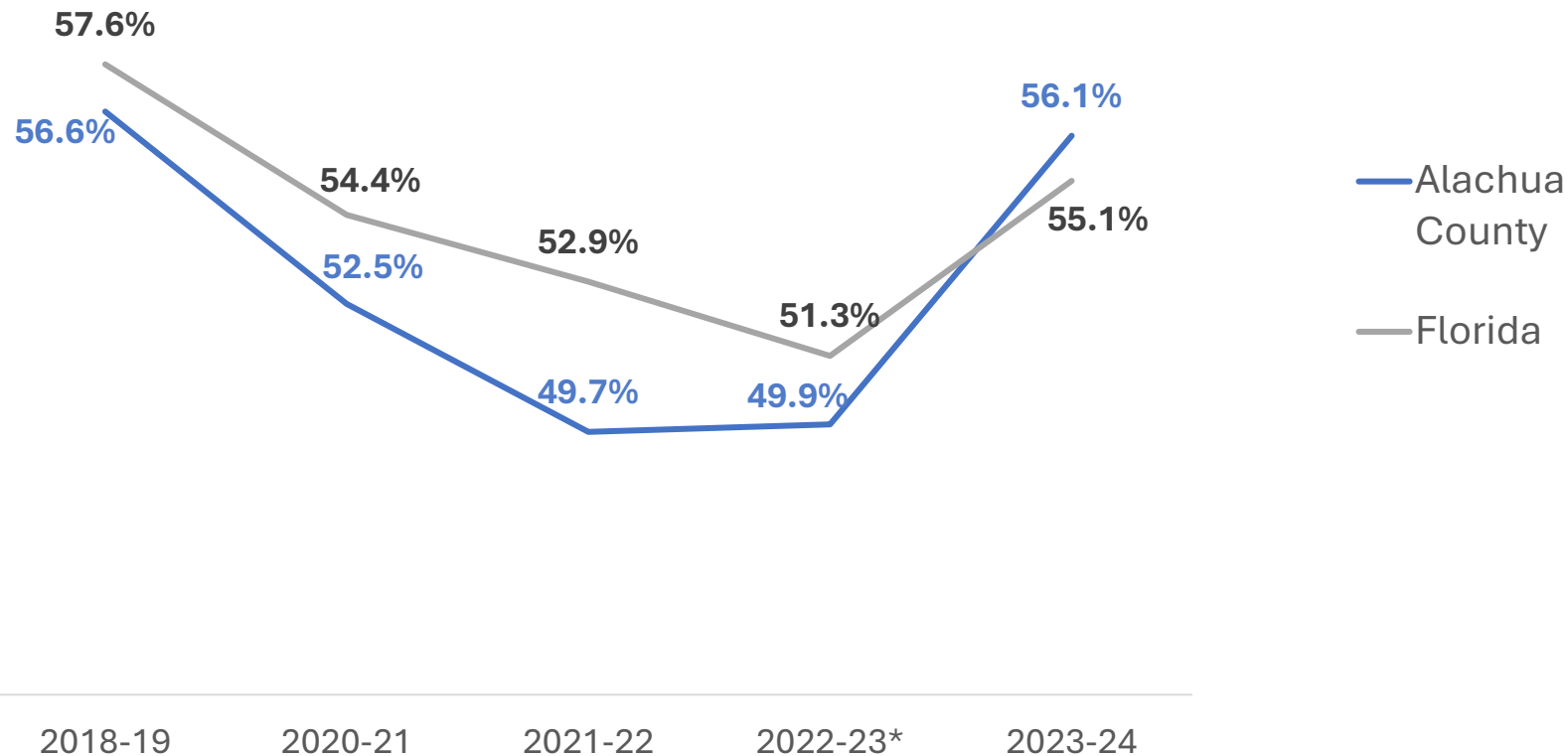
CTAC Funds:

- Wellness & Health Navigation
- Family Resource Centers
- 3DE by Junior Achievement
- Afterschool Programs
- Mentoring Programs



Third Grade Reading Proficiency

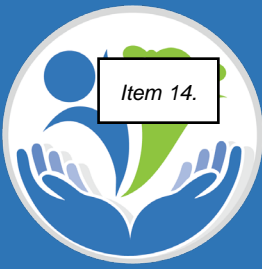
Grade 3 Students proficient in English Language Arts



CTAC Funds:

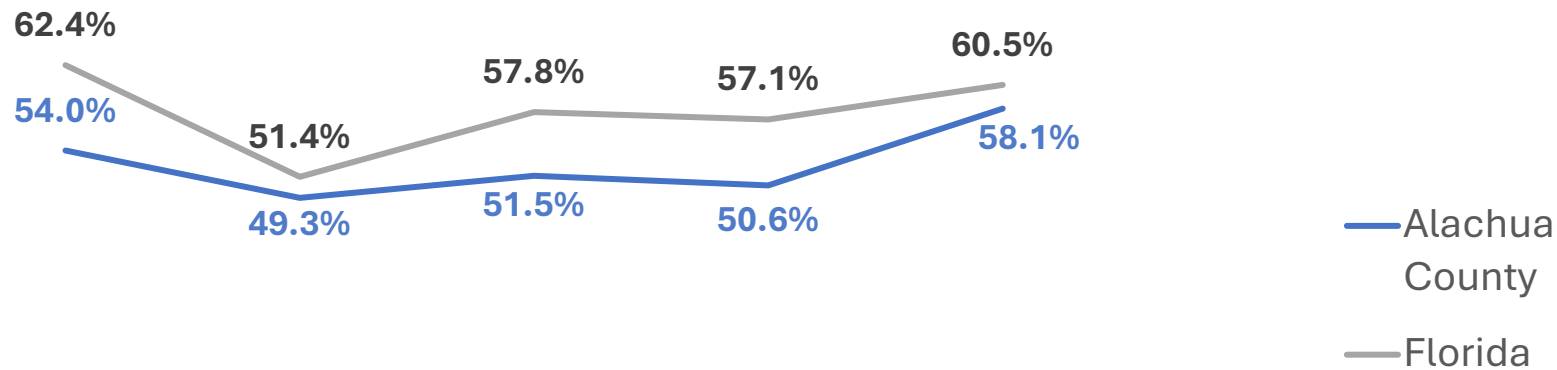
- Afterschool Programs
- Summer Programs
- Enrichment Programs
- Mentoring Programs
- Literacy Tutoring

*Beginning with the 2022-23 school year, Florida implemented new statewide standardized assessments: Florida Assessment of Student Thinking (FAST) and Benchmarks for Excellent Student Thinking (B.E.S.T.).



Third Grade Math Proficiency

Third Grade students proficient in Mathematics



CTAC Funds:

- Afterschool Programs
- Summer Programs
- Enrichment Programs
- Mentoring Programs

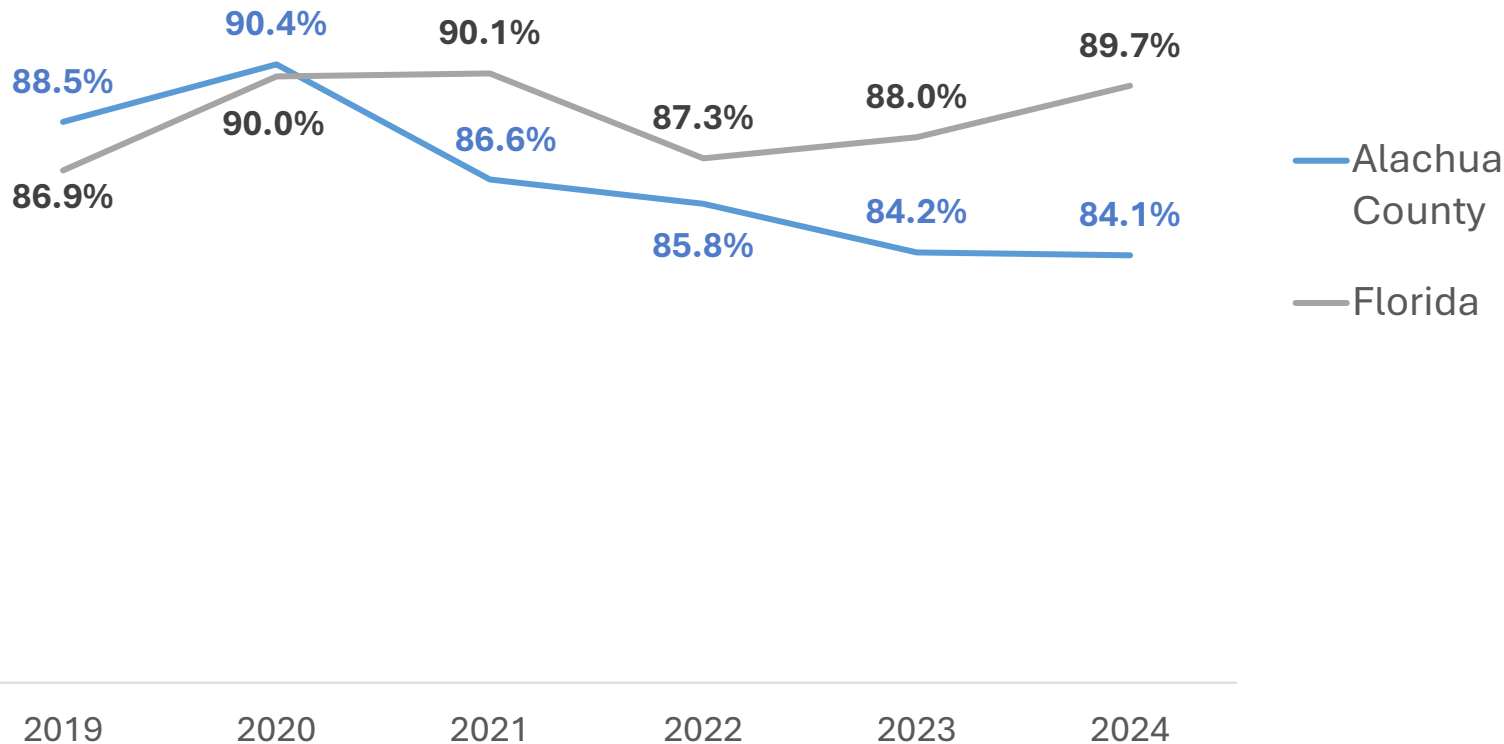
2018-19 2020-21 2021-22 2022-23* 2023-24

*Beginning with the 2022-23 school year, Florida implemented new statewide standardized assessments: Florida Assessment of Student Thinking (FAST) and Benchmarks for Excellent Student Thinking (B.E.S.T.).



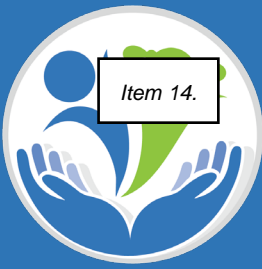
High School Graduation Rates

High School Graduation Rates



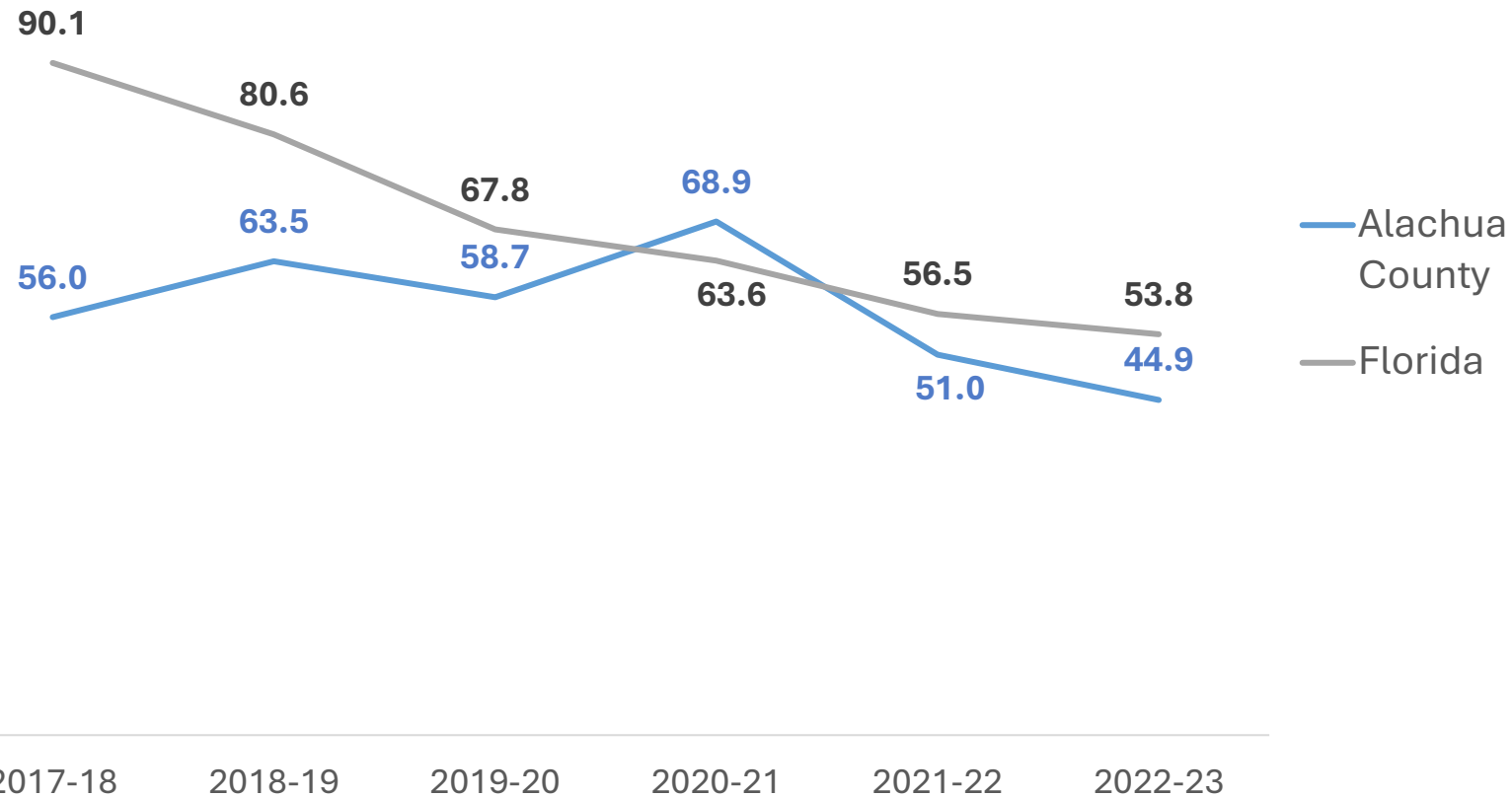
CTAC Funds:

- Afterschool Programs
- Summer Programs
- Enrichment Programs
- Mentoring Programs
- Literacy Tutoring
- TeensWork Alachua
- 3DE by Junior Achievement
- AMIkids Workforce Development



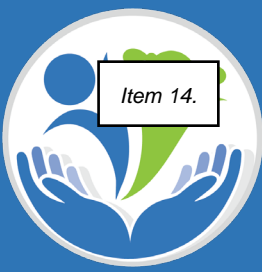
Verified Abuse & Neglect

Verified Findings of Maltreatment Per 10,000 Children



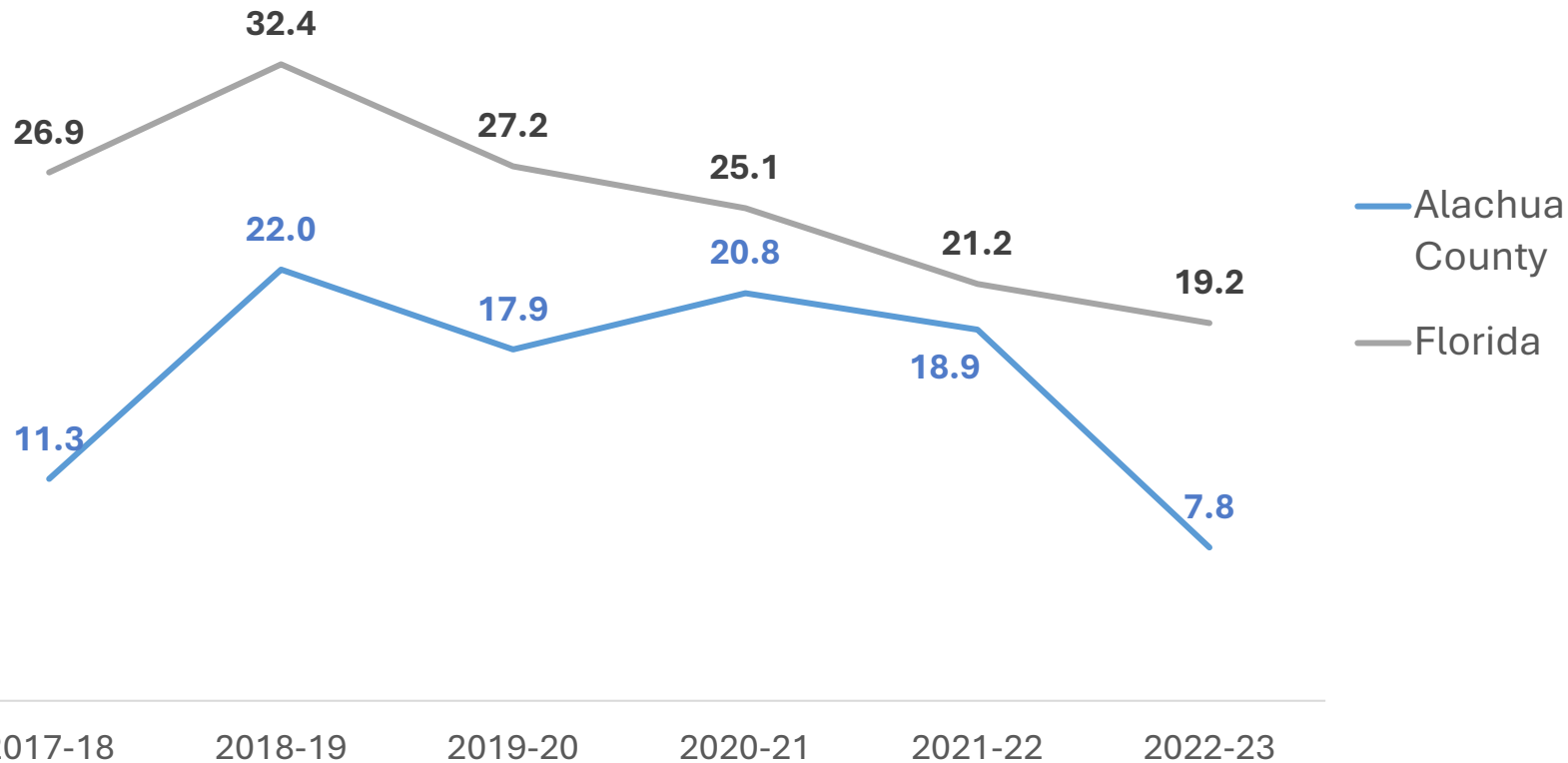
CTAC Funds:

- Family Resource Centers



Domestic Violence

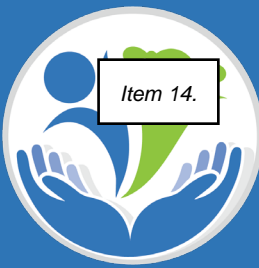
Verified Findings of "Household Violence Threatens Child" or "Intimate Partner Violence Threatens Child" Per 10,000 Children



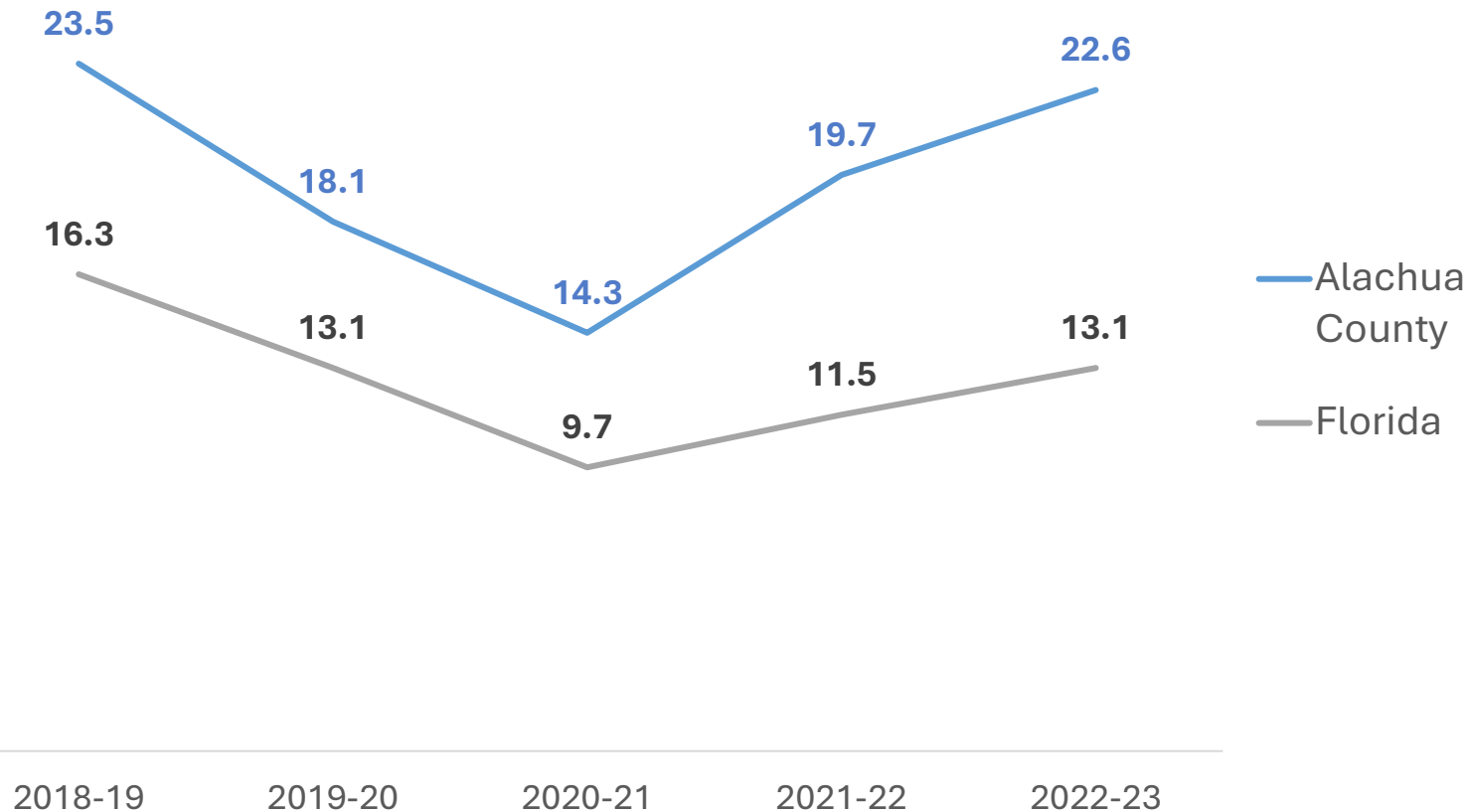
CTAC Funds:

- Family Resource Centers

Youth Arrests



Youth Arrests (Per 1,000)



CTAC Funds:

- Afterschool Programs
- Summer Programs
- Enrichment Programs
- Mentoring Programs
- Midnight Basketball
- Teen Nights
- TeensWork Alachua
- 3DE by Junior Achievement
- AMIkids Workforce Development

File Attachments for Item:

15. Resolution 2025-02 Authorization for Signatories on the CTAC Bank Accounts

RESOLUTION 2025-02

A RESOLUTION OF THE CHILDREN'S TRUST OF ALACHUA COUNTY AUTHORIZING THE CHAIR, TREASURER AND EXECUTIVE DIRECTOR TO ACT AS SIGNATORIES ON THE CHILDREN'S TRUST OF ALACHUA COUNTY'S BANK ACCOUNTS; AUTHORIZING SIGNATURE CARDS AND DEPOSITORY AUTHORIZATIONS TO BE EXECUTED; PROVIDING FOR CIRCULATION OF CERTIFIED COPIES HEREOF; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Children's Trust of Alachua County must establish bank accounts in order to conduct business; and

WHEREAS, pursuant to Alachua County Ordinance 18-08 monies received by the Children's Trust of Alachua County shall be deposited in qualified public depositories, as defined in section 280.02, Florida Statutes; and

WHEREAS, monies deposited into the Children's Trust of Alachua County's bank accounts shall be withdrawn only by signature of the Chair and countersigned by either the Treasurer of the Children's Trust of Alachua County or the Executive Director; and

WHEREAS, a signature card signed by the Chair, the Treasurer, and the Executive Director will be necessary on all accounts; and

WHEREAS, administrative agreements may be required on some bank accounts;

NOW, THEREFORE, BE IT RESOLVED BY THE CHILDREN'S TRUST OF ALACHUA COUNTY:

1. That the two following-named officers may withdraw any or all of the funds of the Children's Trust of Alachua County now or hereafter on deposit in the accounts to be established in Exhibit "A" attached hereto, and may endorse and sign checks, drafts, and orders

for the payment of money; provided, however, that one of the two signatories on each document shall be the Chair and the others shall be the Treasurer or the Executive Director, to wit:

<u>NAME</u>	<u>TITLE</u>
Ken Cornell	Chair
Dr. Margarita Labarta	Treasurer
Marsha Kiner	Executive Director

2. That the Children's Trust of Alachua County shall furnish to every bank listed in Exhibit "A" a certified copy of this resolution and such banks are hereby authorized to act upon this resolution and to honor the signatures of the persons named herein, and each of them, notwithstanding that any such person may in fact have died or ceased to be an officer of this organization unless and until said bank shall be notified in writing that such event has occurred or that the authority of this resolution has been revoked or amended.

3. That all signature cards required by the bank are hereby authorized to be executed by the Chair, Treasurer and Executive Director, and that their facsimiles be placed on the cards and initialed by the respective signatories.

4. In accordance with Section 116.34, Florida Statutes, required Certificates of Facsimile Signature will be filed with the Secretary of the State.

5. That any administrative agreement required to be executed is hereby authorized to be entered into by the Children's Trust of Alachua County.

6. That this resolution shall take effect immediately upon its adoption.

DULY ADOPTED in regular session, this 10th Day of February, A.D., 2025.

Presiding Officer

Ken Cornell, Chair
Children's Trust of Alachua County

Attest

Marsha Kiner, Secretary of the Board
Children's Trust of Alachua County

Approved as to form

Counsel for the Trust

Exhibit "A"

CHILDREN'S TRUST OF ALACHUA COUNTY
BANK ACCOUNTS

Name of Bank	Account Number
Bank of America	
-Concentration Account	*****0937
-Accounts Payables ZBA Account	*****0940

File Attachments for Item:

16. Comprehensive Literacy Plan and Assessment January 2025 Update



Item:

Comprehensive Literacy Plan and Assessment January 2025 Update

Requested Action:

The Board is asked to receive the update

Background:

In May 2023 the Children’s Trust board had a joint meeting with the Alachua County Board of County Commissioners. During that meeting the Children’s Trust staff were tasked with creating a Comprehensive Literacy Plan.

It was determined that a comprehensive needs assessment was needed to help inform the development of a comprehensive literacy plan aimed at improving literacy achievement for all students. In October 2023, Executive Director Kiner reached out to the UF Lastinger Center to begin a discussion about the plan development and a coordinator for the project.

Project Phases Update:

As of January, The UF Lastinger Center (UFLC) have completed all organizational interviews, focus groups, and surveys. They are reviewing the Alachua County Public School Data and finalizing the draft of the comprehensive literacy assessment report. At the last committee meeting held on January 27, 2025, the committee was tasked with reviewing and providing feedback for the:

- Draft Assessment Report
- Recommendations
- Alachua County Public School Data.
-

This project will wrap up at the end of March and Lastinger Center will be sharing the report to the Children’s Trust Board in April. We are in Phase 3 of the project plan.

Three Phases of the Comprehensive Needs Assessment

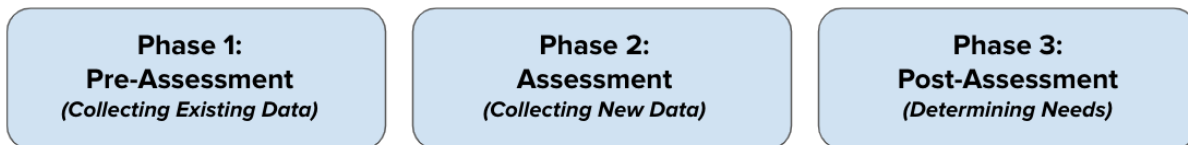


Figure 1: Three Phase of the Comprehensive Needs Assessment adapted from Witkin & Altschuld (1995).

Programmatic Impact:

Goal 2: Children & Youth Can Learn What They Need To Be Successful

Fiscal Impact:

\$175,000.00

Recommendation:

The Board is asked to receive the update.

File Attachments for Item:

17. SAVE THE DATE: Children's Trust of Alachua County Open House - March 29, 2025

CHILDREN'S TRUST OF ALACHUA COUNTY
PROUDLY PRESENTS

Open House & Building Dedication

All are welcome as the Children's Trust officially opens its doors to the community.

- KIDS' ACTIVITIES
- FOOD TRUCKS
- PERFORMANCES
- CONNECT WITH COMMUNITY SERVICES
- AND MORE!

MARCH 29, 2025 | 11 AM - 3 PM

4010 NW 25th Place, Gainesville



CHILDREN'S TRUST
OF ALACHUA COUNTY