



CHILDREN'S TRUST REGULAR MEETING MINUTES

June 14, 2021 at 4:00 PM

Cade Museum, 811 S Main St, Gainesville, FL 32601

Call to Order

Chair Lee Pinkoson called the meeting to order at 4:00 PM.

Roll Call

PRESENT

Chair Lee Pinkoson
Vice Chair Maggie Labarta
Member Tina Certain
Member Karen Cole-Smith
Member Ken Cornell
Member Nancy Hardt
Member Carlee Simon
Member Patricia Snyder
Member Cheryl Twombly
Member Susanne Wilson Bullard

Agenda Review, Revision and Approval

Approval of the agenda also approves all of the items on the consent agenda.

Consent Agenda

Motion made by Member Cornell, Seconded by Member Certain to accept the consent agenda.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

1. 5.10.21 Regular Meeting Minutes
2. 5.13.21 Summer Kick-Off Training Minutes
3. May 2021 Checks and Expenditures Report
4. Approval of Budget Amendment to Direct Community Service Contracts in Excess of 10%

Chairman's Report

Presentation

Jacki Hodges gave a presentation about the Early Learning Coalition of Alachua County.

5. Early Learning Coalition of Alachua County (ELCAC) Presentation

Executive Director's Report

6. FY 2022 Proposed Millage and Tentative Budget

ED Murphy presented the proposed budget and rolled-back millage rate for FY 2022.

Motion made by Member Cornell, Seconded by Vice Chair Labarta, to keep the millage rate at 0.5000 for FY 2022, and to research other Florida Children's Services Councils for their 2021 and 2022 millage rates.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly

Not Voting: Member Wilson Bullard

7. Contract for Accounting Services with Carr, Riggs, & Ingram LLC

Motion made by Member Cornell, Seconded by Member Certain to approve contract.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

8. Amendment to Lease Agreement

Motion made by Member Cornell, Seconded by Member Certain to approve amendment.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

9. Audit Engagement Letter for Fiscal Year 2021/2022

Motion made by Member Cornell, Seconded by Member Certain to approve contract.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Programs Report

10. Sponsorship funding requests

Motion made by Vice Chair Labarta, Seconded by Member Twombly to approve request.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

11. Summer Contract Update & Eligibility Changes

Motion made by Vice Chair Labarta, Seconded by Member Certain to approve updates and eligibility changes.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

12. System Mapping RFP

Motion made by Member Certain, Seconded by Member Simon to approve System Mapping RFP.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Communications Report

13. Summer Fun Communications 2021

Board Member Comments

General Public Comments

For Your Information

Items in this section are for informational purposes only and do not require any action by the Trust.

14. Board Member Attendance YTD

15. Communications Report - May 2021

Next Meeting Dates

Regular Meeting - Monday, August 9, 2021 @ 4:00 PM

Cade Museum, 811 S Main St, Gainesville, FL 32601

Motion made by Vice Chair Labarta, Seconded by Member Wilson Bullard, to extend the August 9, 2021 meeting/workshop from 1:00 PM to 6:00 PM.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Adjournment

Chair Lee Pinkoson adjourned the meeting at 5:44 PM.

Attendee Report

Children's Trust of Alachua County - Regular Board Meeting

6/14/2021 4:00:00 PM - 5:45:00 PM

Webinar ID: 842 4050 9205

Chair Lee Pinkoson	Colin Murphy
Vice Chair Maggie Labarta	Kristy Goldwire
Member Tina Certain	Ashley Morgan-Daniel
Member Karen Cole-Smith	Nicole Odom
Member Ken Cornell	Dan Douglas
Member Carlee Simon	Deon Carruthers
Member Patricia Snyder	Belita James
Member Cheryl Twombly	Bob Swain
Member Susanne Wilson Bullard	Martha Cox
Maureen Conroy	Jacki Hodges

Panelists joined by Zoom

Nancy Hardt	nhardt@gmail.com
Todd Hutchison	nth@alachuaclerk.org
Mia Jones	mjones@childrenstrustofalachuacounty.us

Attendees joined by Zoom

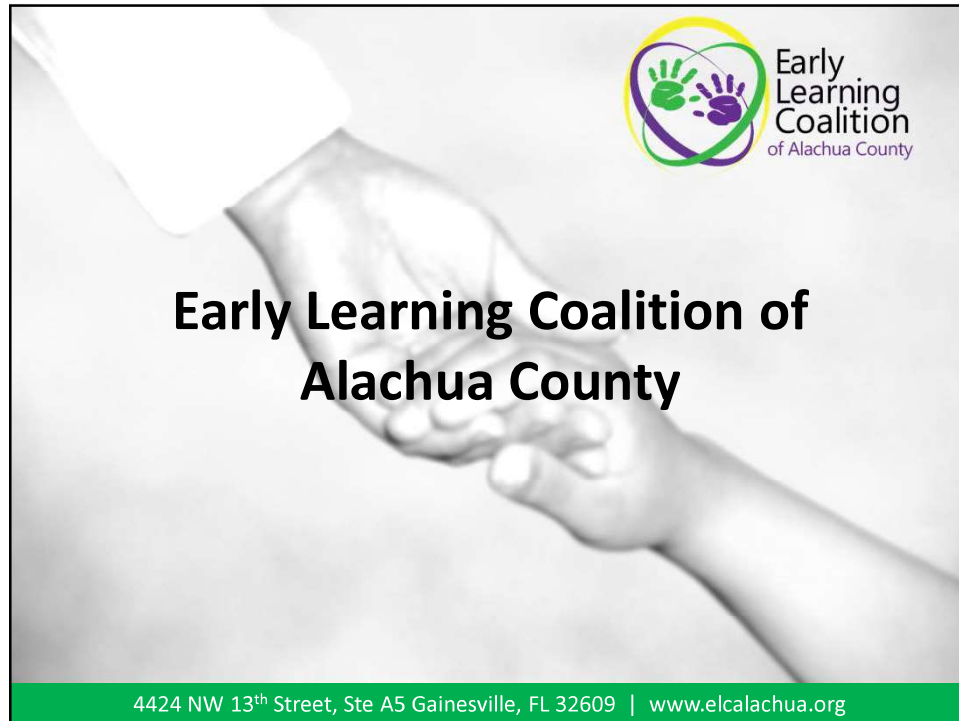
Sherry Kitchens	Sherry@cacgainesville.org	Child Advocacy Center
Alberto Lopez	alopez@floridamuseum.ufl.edu	Florida Museum
Stevie Doyle	stevie.doyle@pfsf.org	Partnership for Strong Families
Angela Howard	a.howard@ncfymca.org	North Central Florida YMCA
Kathryn Williams	Kate@girlsplace.net	Girls Place, Inc.
Pebbles Edelman	pebbles.edelman@pfsf.org	Partnership for Strong Families
Jamie Stormer	jamie_stormer@mbhci.org	Meridian Behavioral Healthcare
Leah Galione	leah@gnvbridge.org	GNV Bridge
Christi Arrington	christi@girlsplace.net	Girls Place, Inc.
Lauren Levitt	llevitt@iwionline.org	Project Youthbuild
Kallen Shaw	krsshaw@ufl.edu	
Diva Mcpherson	mcpherson24@cox.net	
Julie Moderie	jmoderie@wellflorida.org	
Dorothy Thomas	dorothy.acee.thomas@gmail.com	
Candice King	candiceking2620@gmail.com	
Amanda Hamilton	ahamilton@cademuseum.org	Cade Museum
Cade Camera	eventintern@cademuseum.org	Cade Museum
Cade Museum	eventassist@cademuseum.org	Cade Museum

Joined by phone

18037247977
13525483613
13862891949
13523598169
13523718002

Zoom Chat

- 01:11:06 Sherry Kitchens: Thank you for raising the issue of children that are falling through the cracks. Any program addressing mental health and substance abuse HAS to address trauma, otherwise the treatments are only minimally effective. The other issue is that caregivers often are unwilling to participate in voluntary services that create supportive changes in the household when children are returned to the home. It is easier to see the child as “the problem”.
- 01:48:23 Nancy Hardt: Love these food and nutrition collaborations!



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Agenda

- Structure & History
- Early Learning Coalition of Alachua County
- Programs & Services
 - Funding
- Finance



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Structure

- 501(c)(3) non-profit
- Fiscal year: July 1 – June 30
- Department of Education ➡ Independent Education and Parental Choice ➡ Office of Early Learning ➡ Early Learning Coalitions



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History

- Prior to 1999 – Subsidized child care program administered by DCF
- 1999 – Florida Statute establishing School Readiness Coalitions
- 2002 – Florida voters approve VPK Constitutional Amendment
- 2004 – Legislature implements VPK, sets criteria for VPK, houses program in Agency for Workforce Innovation
- 2004 – School Readiness Coalitions renamed Early Learning Coalitions; responsible for oversight of School Readiness and VPK programs at the local level
- 2012 – AWI becomes Florida's Office of Early Learning
- 2013 – the OEL was moved under the Independent Education and Parental Choice within the DOE. We have operated in this same manner until the current changes take place July 2021
- 2021 – The OEL will be dissolved and a Division of Early Education will be created within the DOE.

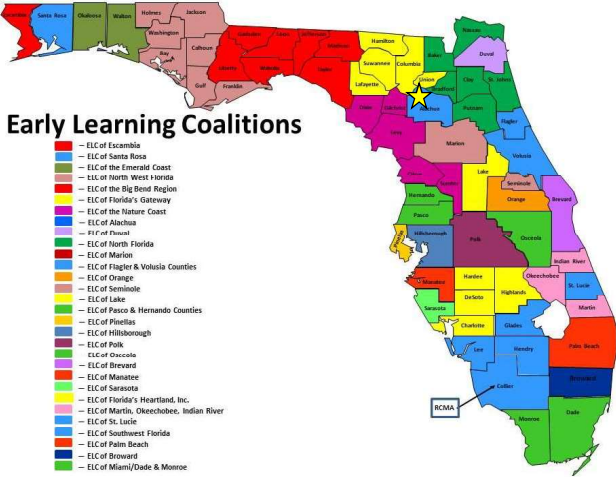


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Map of Coalitions

30 Coalitions in
67 counties



Early Learning Coalitions

- ELC of Escambia
- ELC of Santa Rosa
- ELC of the Emerald Coast
- ELC of North West Florida
- ELC of the Big Bend Region
- ELC of Florida's Gateway
- ELC of the Nature Coast
- ELC of the Gulf Coast
- ELC of North Florida
- ELC of Marion
- ELC of Franklin & Volusia Counties
- ELC of Orange
- ELC of Seminole
- ELC of Lake
- ELC of Pasco & Hernando Counties
- ELC of Pinellas
- ELC of Hillsborough
- ELC of Polk
- ELC of Osceola
- ELC of Brevard
- ELC of Manatee
- ELC of Sarasota
- ELC of Florida's Heartland, Inc.
- ELC of Martin, Okechobee, Indian River
- ELC of St. Lucie
- ELC of Southwest Florida
- ELC of Palm Beach
- ELC of Broward
- ELC of Miami/Dade & Monroe



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Mission

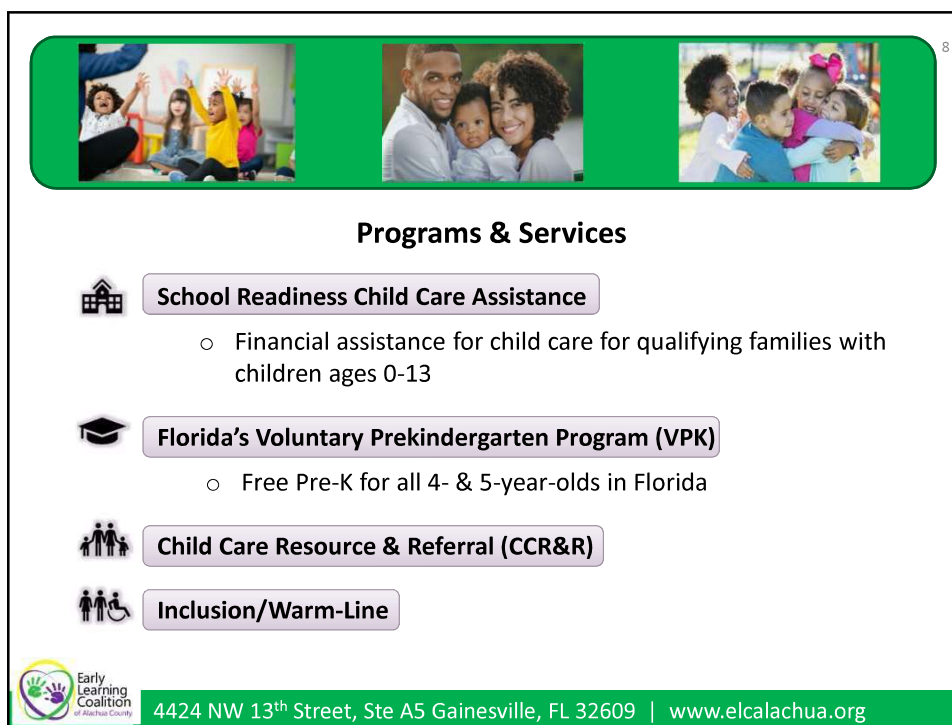
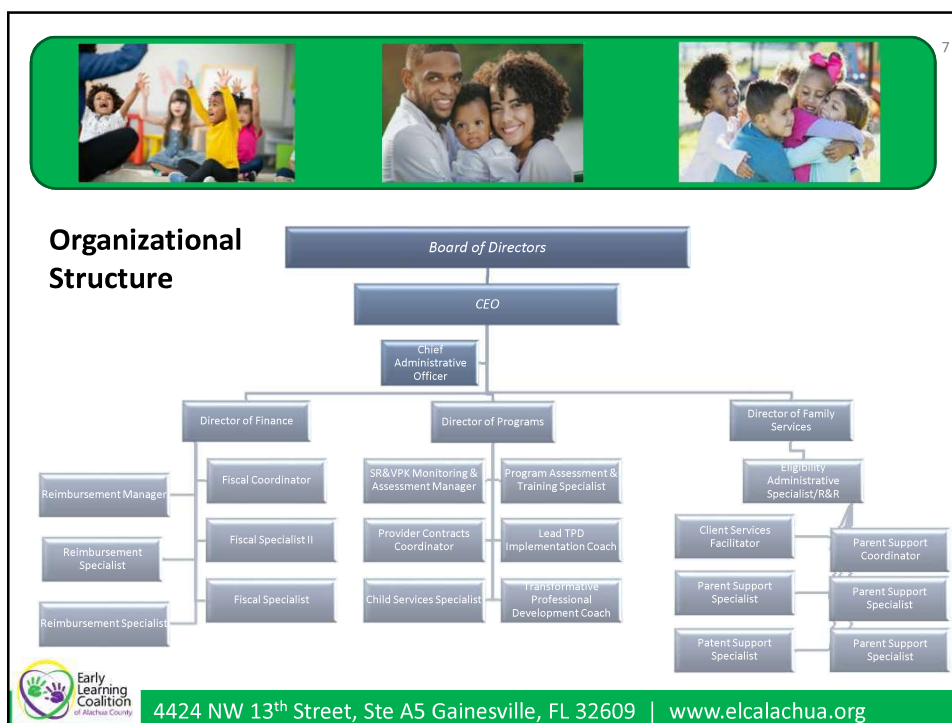
*To promote **high-quality** school readiness, voluntary pre-kindergarten, and after-school programs, thus increasing all children's chances of **achieving future educational success** and becoming **productive members of society**.*

Vision

Ready for school, ready for life!



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School Readiness Program
State and Federal Funds


Program Benefits:

- ✓ Prepares young children to start kindergarten.
- ✓ Helps working families afford quality early learning services.
- ✓ Keeps parents in the workforce and/or going to school.
- ✓ Helps families become financially independent.
- ✓ Recognizes parents as the child's first teacher.
- ✓ Provides families with information about child development.




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School Readiness Program

- Serve children ages 0 – 13 and children under the Child Care Application Authorization (CCAA) program.
- Available full-day and year-round.
- Services are offered at public schools, private child care centers, faith-based programs and family child care homes (both formal and informal).



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School Readiness Program

Eligibility is based on:

- Parents/guardians must be working at least 20 hours per week or attending school full time.
- Gross income must be at or below 150% of the federal poverty level. Eligible families may remain in the program up to 200% of the FPL.
- Families pay a minimal parent fee/copayment for child care based on income and family unit size.



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Voluntary Prekindergarten Program (VPK)

- Child must be four years old on or before September 1st to participate in the program. If their fourth birthday falls Feb. 2 through Sept. 1 in a calendar year, parents can postpone enrolling their child in VPK that year and wait until the following year when their child is 5, or if the child is 5 with an IEP.
- Parents may enroll their child with any approved VPK provider.
- Public, private, faith-based and family child care homes may offer this program.
- Families must choose between the school-year or summer program; they cannot participate in both.
- VPK is open to all 4-year-olds in Florida, regardless of income.
- Providers and schools must meet specific eligibility criteria to participate.



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Voluntary Prekindergarten Program (VPK)

School Year Program:

- Offers 540 instructional hours.
- Each class must have at least 4 VPK children, but no more than 20 children total.
- Utilize a curriculum that meets the educational goals adopted by DOE.
- Have a qualified VPK instructor and meet the approved adult/child ratios.



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Voluntary Prekindergarten Program (VPK)

Summer Program:





- Offers 300 instructional hours.
- Each class must have at least 4 VPK children, but no more than 12 children total.
- Utilize a curriculum that meets the educational goals adopted by DOE.
- Have a qualified VPK instructor and meet the approved adult/child ratios.



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Federal & State Grants

-  School Readiness Grant: \$14,770,952
-  VPK state funding: \$4,234,667
-  Coronavirus Response and Relief Supplemental Act: \$1,635,000
-  Coronavirus, Aid, Relief, and Economic Security Act: \$2,260,729

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Children Served

-  School Readiness: 1951
-  Voluntary Pre-kindergarten: 834

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School Readiness Funding

- The Office of Early Learning distributes eligible funds to the local early learning coalitions for the funding of local programs and services.
- Funds are budgeted for each county and a pro rata share and administrative costs are allocated to the coalition



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Grants


- Community Agency Partnership Program (CAPP)
- City of Gainesville (COG)
- Children's Trust of Alachua County (CTAC)
- Other Grants we apply for:
 - UF Campaign for Charities (UFCC)



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Eligibility/Child Care Resource & Referral (CCR&R)


- School Readiness financial assistance enrollment, eligibility, and wait list.
- VPK enrollment and eligibility.
- Provide Resource & Referral to all families regardless of income.
- Conducts VPK provider round-ups to enroll children into the program, making it convenient for parents.
- Outreach & Awareness.



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Child Care Resource & Referral (CCR&R)

- ✓ Maintains and updates service information for all childcare providers.
- ✓ Provides free CCR&R to ALL families – a clearing house dedicated to helping families receive support and information on food, shelter and employment.
- ✓ Parental referrals are customized to meet the family's needs.
- ✓ Quality customer service.
- ✓ Information to help parents make an informed choice.
- ✓ Information about how to access licensing inspection report.



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Finance

- SR & VPK Provider reimbursements, adjustments, provider contracts
- Child care center attendance monitoring, review sign-in/sign-out sheets
- Procurement, vendor payments, contracts
- Payroll, travel arrangements and reimbursements
- ELCAC annual budget, grant budgets
- Financial reporting, compliance, internal controls, grant agreements
- Cost Allocation Management
- External Single Audit, Internal (OEL) fiscal monitoring and desk reviews



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Questions?



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OF ALACHUA COUNTY

Fiscal Year 2021/2022 Budget

From May Meeting

Motion for the Executive Director to present a second draft at the June meeting incorporating additional information collected from the Alachua County Tax Collector, the Alachua County Property Appraiser, proposed FY 2022 programming information, and the FY 2022 proposed millage rate.



CHILDREN'S TRUST
OF ALACHUA COUNTY

Budget Overview - Revenues

REVENUES (ALL FUNDS)

	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 Tentative Budget
Revenue				
<i>Millage Rate</i>	0.5000	0.5000	0.5000	0.4868
31 – Taxes (95% of tax levy)	7,341,128	7,742,236	7,742,236	7,921,578
33 - Intergovernmental Revenue	-	224,630	74,000	-
36 - Miscellaneous Revenue	67,813	99,833	99,833	83,333
38 - Other Sources	-	2,077,052	2,077,052	100,000
Revenue Grand Total:	7,408,940	10,143,751	9,993,121	8,104,911



CHILDREN'S TRUST
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Budget Overview - Expenses

	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 Tentative Budget
Fund: 001 - General Fund				
56 - Programs	1,696,871	8,023,664	8,023,664	6,129,788
51 - Administration				
511 - Legislative	-	30,000	30,000	64,900
512 - Executive	895	463,520	463,520	180,268
513 - Finance & Admin	526,051	627,270	627,270	761,622
514 - Legal Counsel	-	22,000	22,000	35,000
51 - Administration Totals	526,946	1,142,790	1,142,790	1,041,790
58 - Other Uses Totals	-	338,667	338,667	750,000
Fund Total: General Fund	2,223,817	9,505,121	9,505,121	7,921,578
Fund: 101 - Grants and Awards				
56 - Programs	-	338,660	188,000	133,333
Fund Total: Grants and Awards	-	338,630	188,000	133,333
Fund: 301 - Capital Project Fund				
56 - Programs				
569 - Programs	-	300,000	300,000	50,000
Fund Total: Capital Project Fund	-	300,000	300,000	50,000
Expenditure Grand Totals:	2,223,817	10,143,751	9,993,121	8,104,911



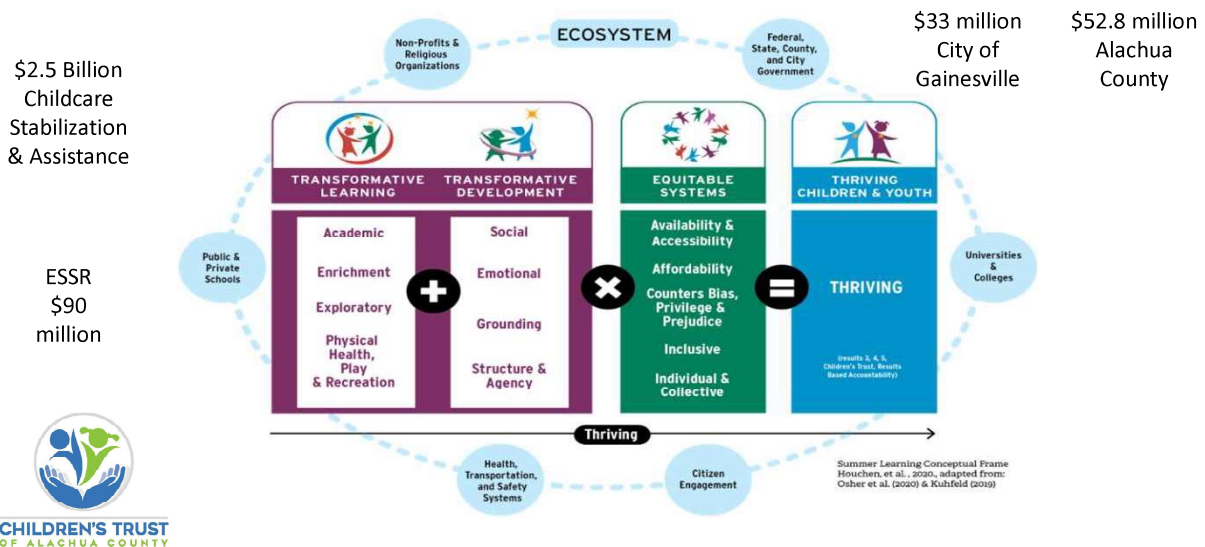
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What Changed?

1. State and Federal Funding and Policy
2. Property values higher than expected
 - \$17.13 Billion vs. \$16.7 Billion
3. Fund Balance
4. August 9th workshop focused on Program Funding for FY'22



Where does CTAC “fit”?



Where does CTAC “fit”?

2. *Innovative initiatives should be funded that coordinate comprehensive systems of support and delivers those supports in collaborative ways that allows the Trust to achieve collective impact.*

LEAD, FOLLOW, OR GET OUT OF THE WAY?



Ex. Superintendent's Vision

- 20% of ESSER funds set aside to **address learning loss** through **evidence-based interventions** such as
 - Summer learning or summer enrichment
 - Extended day, afterschool, or school year programs
- Addressing mental health in schools through expansion of full-service community schools sustained through Medicaid



Ex. Superintendent's Vision

- ACPS and Volunteer reading interventions (Great Leaps)
- Family Liasons (Family Strengthening Workers)
- Bereavement Collaborative (Broward County)

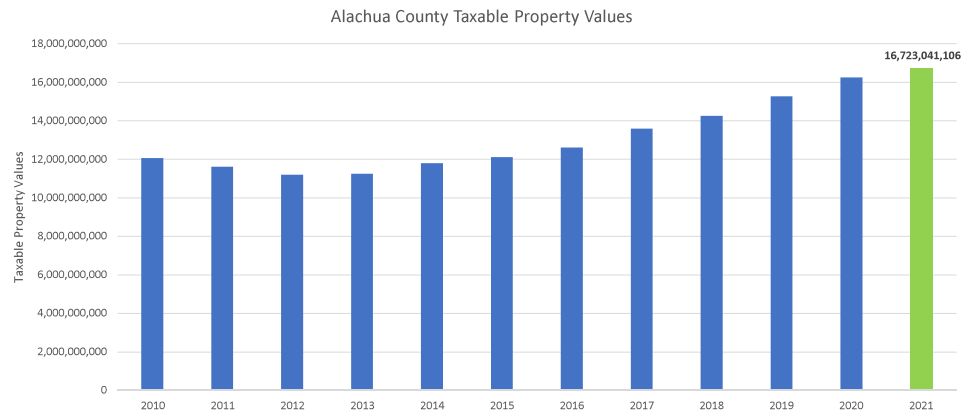


Department of Children and Families

- Care Coordination
- Senate Bill 96



Alachua County Taxable Property Values



CHILDREN'S TRUST
OF ALACHUA COUNTY

Fund Balance (pg.84)

	2020 Actual	2021 Projected	2022 Tentative
Beginning Fund Balance	\$0	\$5,185,124	\$8,550,000
Unassigned	3,008,292	4,814,329	(60,000)
Non-Spendable	2,375	3,925	-
Assigned for:			
Carryover Grants	1,487,346	(1,487,346)	-
Subsequent Year's Reserve	387,111	8,968	-
Future Program Capacity Expansion	300,000	(300,000)	-
Building	-	300,000	700,000
Compensated Absences	-	25,000	10,000
Net Change in Fund Balance	5,185,124	3,364,876	650,000
Total Fund Balance	5,185,124	8,550,000	9,200,000



CHILDREN'S TRUST
OF ALACHUA COUNTY

Scenario #1 – Spend “as if” .0500 mills



	2022	2023	2024	2025
Property Values	17,130,000,000	17,643,900,000	17,996,778,000	18,356,713,560
Millage	0.4868	0.4868	0.4868	0.4868
Revenues (95% of levey)	7,921,940	8,159,598	8,322,790	8,489,246
Beginning Unassigned Fund Balance	7,822,621	7,822,621	7,601,366	7,375,687
Use of Fund Balance	-	(221,255)	(225,680)	(230,193)
Ending Unassigned Fund Balance	7,822,621	7,601,366	7,375,687	7,145,494
Total Budget*	7,921,940	8,380,853	8,548,470	8,719,439
Target Fund Balance (2 months of exp)	1,320,323	1,396,809	1,424,745	1,453,240
Difference (+/-)	6,502,298	6,204,558	5,950,942	5,692,254

Scenario #2 – Sustainability



	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Property Values	17,130,000,000	17,643,900,000	17,996,778,000	18,356,713,560
Millage	0.4868	0.4868	0.4868	0.4868
Revenues (95% of levey)	7,921,940	8,159,598	8,322,790	8,489,246
Beginning Unassigned Fund Balance	7,822,621	7,822,621	7,601,396	6,801,396
Use of Fund Balance	-	(221,225)	(800,000)	(900,000)
Ending Unassigned Fund Balance	7,822,621	7,601,396	6,801,396	5,901,396
Total Budget*	7,921,940	8,380,823	9,122,790	9,389,246
Target Fund Balance (2 months of exp)	1,320,323	1,396,804	1,520,465	1,564,874
Difference (+/-)	6,502,298	6,204,592	5,280,931	4,336,522

AUGUST 9 WORKSHOP

- Review Goals and Indicators
 - Are we missing some?
 - (i.e. Goals around system coordination; organization capacity)
- *LEAD, FOLLOW, GET OUT OF THE WAY?*
- *Board Member Wish List*
- *Public Comments*



Discussion

Summer Fun

2021 Summer Program Overview

On May 13th CTAC staff hosted our Summer Kick-Off Training with all 22 summer program providers.

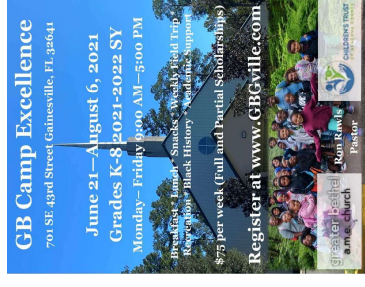
The training focused on:

- CTAC Goals
- Child Enrollment forms
- Invoice submission documents and program advance requirements (Community Foundation)
- Background Checks/Screening for summer staff (DCF & Clearing House)
- CPR training enrollment information.
- Data Collection Training-June

The 22 summer program providers will have a total of 48 programs and 2087 youth supported by CTAC funds.

- 19 Elementary programs
- 20 Middle School programs
- 9 High School programs
- Programs will run from June 21st- August 6th 2021 (Programs range between 2-7 weeks)

CTAC staff will schedule monitoring visits with providers starting the week of June 28th throughout the summer.



Collaborations:

Alachua School District Food & Nutrition Department has identified 16 summer providers with breakfast/lunch/snacks throughout the summer as an open site in their surrounding communities.

- 12 providers for Breakfast & Lunch
- 2 providers for Lunch only
- 1 provider for Breakfast only
- 1 provider for Snacks only

(Special thanks to Maria Eunice & Jennifer Ayala)

Alachua School District Transportation Department will support 5 providers with bus transportation for field trips until July 19th.

(Special thanks to Darin Jones & Hannah Evans)

CTAC partnered with Gator CPR to provide training for 12 providers to be trained and certified in CPR/First-Aid. Providers can enroll up to 2 staff members through this collaboration.

- 12 providers have enrolled staff
- 20 staff members currently enrolled for training
- Dates: June 15th, 16th, and 17th



CTAC asked to the Board for Language Adjustment to the Target Population Section

Target Population

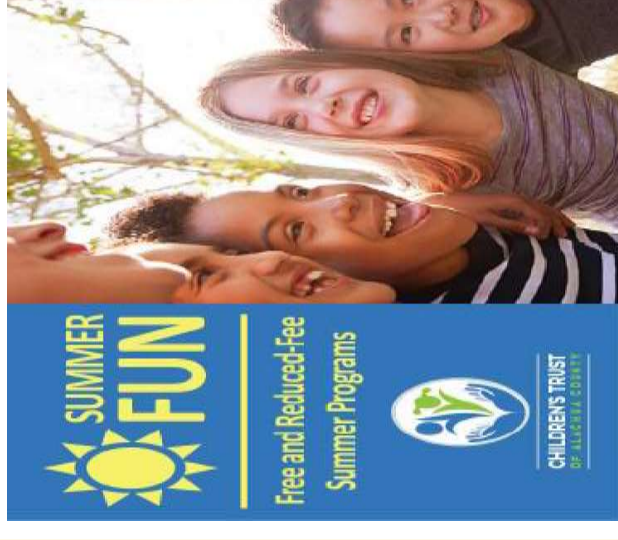
The CTAC seeks to expand access to safe and enriching after-school programming for children from low-income families living in Alachua County. Under the scope of services, contractors will recruit, and enroll children into summer camp programming under the following guidelines:

- Full scholarships: children from families at or below 200% 2020 federal poverty threshold, children with Individualized Educational Plan (IEP), and/or children from families receiving SNAP benefits
- Partial scholarships: children from families between 200% - 400% 2020 federal poverty level

Updated Target Population Language

- Full scholarships: children from families at or below 200% 2020 federal poverty threshold, children with Individualized Educational Plan (IEP), children from families receiving SNAP benefits, children in foster care, children in voluntary and formal kinship care, and children under in-home case management supervision.
- Partial scholarships: children from families between 200% - 400% 2020 federal poverty level

The Trust is asked to authorize the Executive Director to revise scholarship eligibility criteria, children in foster care, children in voluntary and formal kinship care, and children under in-home case management supervision.





CHILDREN'S TRUST
OF ALACHUA COUNTY

CHILDREN'S TRUST REGULAR MEETING MINUTES

June 14, 2021 at 4:00 PM

Cade Museum, 811 S Main St, Gainesville, FL 32601

Signature Page

Approval of Meeting Minutes

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Children's Trust of Alachua County, held on the 14th day of June, 2021.

I further certify that the meeting was duly called and held and that a quorum was present.

CHILDREN'S TRUST OF ALACHUA COUNTY

By: Lee Pinkoson
Lee Pinkoson (Aug 13, 2021 17:00 EDT)

Lee Pinkoson, Chair

CHILDREN'S TRUST OF ALACHUA COUNTY

By: Colin Murphy

Colin Murphy, Secretary