



**CHILDREN'S TRUST**  
OF ALACHUA COUNTY

## **CHILDREN'S TRUST REGULAR MEETING MINUTES**

December 07, 2020 at 4:00 PM

Thomas Coward Auditorium, Alachua County Health Department,  
224 SE 24th St, Gainesville, FL 32641

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### **Call to Order**

**Chair Lee Pinkoson called the meeting to order at 4:16 PM.**

**Motion made by Member Cornell, Seconded by Member Wilson Bullard, in accordance with Board Policy 1.10, to allow four Board Members to participate in the meeting by electronic means due to the extraordinary circumstances of COVID-19.**

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Snyder, Member Twombly, Member Wilson Bullard

### **Roll Call**

#### **PRESENT**

Chair Lee Pinkoson  
Vice Chair Maggie Labarta  
Member Tina Certain  
Member Karen Cole-Smith  
Member Ken Cornell  
Member Nancy Hardt  
Member Patricia Snyder  
Member Cheryl Twombly  
Member Susanne Wilson Bullard

#### **Agenda Review, Revision and Approval**

Approval of the agenda also approves all of the items on the consent agenda.

**Motion made to accept the Consent Agenda by Member Cornell, Seconded by Member Certain.**

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Snyder, Member Twombly, Member Wilson Bullard

## Consent Agenda

Any member of the Trust may ask that an item be moved from the Consent Agenda to the Regular Agenda. Consent Agenda items will not be discussed unless moved to the Regular Agenda.

1. 10.19.20 Regular Meeting Minutes  
10.30.20 Special Meeting Minutes  
11.04.20 Joint Meeting with the Gainesville City Commission Minutes
2. Resolution 2020-21 Personal Vehicle Use – update Employee Handbook with Section 7.171.
3. October 2020 and November 2020 Checks and Expenditures Report
4. Approval of Budget Amendments to Direct Community Service Contracts in Excess of 10%
5. FY2020 Annual Report

## Executive Director Report

6. Executive Director's Report

ED Murphy gave an overview of achievements and accomplishments the CTAC has met in the past 10 months, referencing the FY2020 Annual Report. He introduced two new staff members, Dr. Dan Douglas as Communications Manager, and Kristy Goldwire as Director of Program Operations. He reported that Member Cole-Smith's term is expiring in January 2021, and the Governor of Florida would appoint from a list of applicants provided by the Alachua County Board of County Commissioners.

The summer needs assessment, performed by the Youth Development Research-Practice Partnership (YDRPP) of the University of Florida, is underway; an interim report should be presented at the January 11, 2021 meeting of the Board. ED Murphy also reminded the Board that he has been employed for almost one year with the CTAC, and in line with Board policies, needs to schedule a performance review with the Board.

**Motion made by Member Cornell, Seconded by Member Wilson Bullard to direct ED Murphy to complete a self-evaluation using the Executive Director's approved job description as a performance measurement, and instruct him to bring this to the next Board meeting on January 11, 2021. The Board will then complete their individual assessments, and provide feedback at the February 8, 2021 meeting.**

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Snyder, Member Twombly, Member Wilson Bullard

## Action Items

7. Proposed Dates and Location for Children's Trust Board Meetings in 2021

Discussion was held regarding cost of room booking. Member Certain suggested using the School Board meeting room, however, was unaware if it was available on the suggested dates. Member Cornell suggested contracting to ensure meeting space was booked for

2021 meetings, and to renegotiate at a later date if necessary. Chair Pinkoson asked how much the DOH meeting room cost in comparison, and was advised that the meeting space was unavailable in 2021. ED Murphy explained that the cost of the room booking at the Cade Museum also included all the technology needed to continue to use electronic means for the Board Members and the public who were unable to attend for any reason, a Cade staff member to record the event for live streaming and to attend to the technology during the meeting. A second Cade staff member is also included in the cost; they would greet people at the door, direct them to the reception table, and field questions about the space and museum. ED Murphy explained that if another space was used, he would expect similar costs or would need to buy the equipment and hire the staff, which would be comparable, if not significantly more expensive.

**Motion made by Member Cornell, Seconded by Vice Chair Labarta to direct ED Murphy to contract with the Cade Museum on the proposed dates for meeting space.**

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Snyder, Member Twombly, Member Wilson Bullard

8. Resolution 2020-20 Board Member and Public Participation at Board and Committee Meetings

**Motion made by Member Cornell, Seconded by Member Certain to approve Resolution 2020-20: Board Member and Public Participation at Board and Committee Meetings.**

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Snyder, Member Twombly, Member Wilson Bullard

9. Resolution 2020-22 Creation of Advisory Committee

**Motion made by Member Cornell, Seconded by Vice Chair Labarta to approve Resolution 2020-22: Creation of Advisory Committees.**

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Snyder, Member Twombly, Member Wilson Bullard

**General Public Comments**  
**Board Member Comments**

**Next Meeting Date**

Regular Meeting - Monday, January 11, 2021 @ 4:00 PM  
Cade Museum for Creativity and Invention, 811 S Main St, Gainesville, FL 32601

**Adjournment**

**Chair Pinkoson adjourned the meeting at 4:51 PM.**

Attendee Report  
Children's Trust of Alachua County - Board Meeting  
Start Time: 12/07/2020 4:16:00 PM - Finish Time: 12/07/2020 4:51:03 PM Host:  
ChildrensTrust@childrenstrustofalachuacounty.us  
Webinar ID – 860 6778 9437

Panelist Details - Attended

Lee Pinkoson	lpinkoson@aol.com
Susanne Wilson Bullard	bullards@circuit8.org
Karen Cole-Smith	karen.cole-smith@sfcollege.edu
Maggie Labarta	maggie.impact@gmail.com
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Kenneth Cornell	kcornell@alachuacounty.us
Patricia Snyder	patriciasnyder@coe.ufl.edu
Colin Murphy	cmurphy@childrenstrustofalachuacounty.us

Attendee Details - Attended

Jennifer Rivers	jriver@childrenstrustofalachuacounty.us
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