



## CHILDREN'S TRUST REGULAR MEETING MINUTES

February 10, 2025 at 4:00 PM

CTAC, 4010 NW 25th Place, Gainesville, FL 32606

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**Call to Order - Chair Cornell called the meeting to order at 4:00 PM**

### **Roll Call**

Board Members Present: Chair Ken Cornell, Vice Chair Cheryl Twombly, Treasurer Maggie Labarta, Member Tina Certain, Member Mary Chance, Member Nancy Hardt (4:07 pm), Member Kamela Patton (4:10 pm), Member Lee Pinkoson, Member Susanne Wilson Bullard.

**Quorum was established.**

**Agenda Review, Revision, and Approval – Member Pinkoson moved for approval; seconded by Treasurer Lambarta – motion passed unanimously by voice vote.**

### **Consent Agenda**

1. Board Attendance YTD
2. 12.9.2024 Regular Board Meeting Minutes
3. 12.9.2024 Board Meeting Evaluation - Survey Results
4. FY 2025 Budget Report (December)
5. FY 2025 Checks and Expenditures Report (December)
6. FY 2025 Programmatic Awards and Expenditures Report (December)
7. FY 2025 1st Quarter Financial Report
8. FY 2025 1st Quarter Financial Report to the BOCC
9. December and January Sponsorship Applications
10. Emergent Needs

**General Public Comments - None**

### **Chair's Report**

Chair Cornell welcomed the Hon. Susanne Wilson Bullard back to the CTAC Board and administered the CTAC Oath of Office.

## Executive Director's Report

ED Marsha Kiner officially welcomed everyone to the first meeting of the Board of Directors in the new training room/conference room in the new building. Keturah Bailey Acevedo was welcomed and introduced as the new Clerk of the Trust and Executive Assistant to ED Kiner. CTAC's official Open House and Building Dedication is on March 29<sup>th</sup>. Please plan to attend. CTAC staff represented the Trust at the Florida Alliance of Children's Councils and Trusts (FACCT) conference in Orlando. Kudos to Mia Jones (CTAC Early Childhood Coordinator) for a great presentation. Shout-out to Swampbots (CTAC funded program) for their 3<sup>rd</sup> place rank at their recent national competition.

## Old Business

### New Business

#### 12. Summer Camp and Freedom School RFP 2025-01

COO Kristy Goldwire, Amy Wagner (Research, Planning, and Evaluation Coordinator), Belita James (Director of Program Operations) presented on RFP 2025-01.

#### Requested Action:

1. The Trust is asked to approve the release of RFP 2025-01
2. The Trust is asked to approve the allocation of \$2 million (\$1.8 million for summer camps; \$160,000.00 for Freedom School expansion)
3. The Trust is asked to authorize the ED Kiner to appoint a review team of members with subject matter expertise.

*Motion to approve: Member Pinkoson (seconded by Member Chance)*

Discussion: Member Certain requested bonus points for applicants located in La Crosse. Additional discussion on bonus points for programs that include a literacy component; concerns were raised about staff capacity – Member Patton proposed coordinating with SBAC for grade-level appropriate material CTAC providers can use. Brief discussion on using program performance measures to determine future funding and contract changes. Member Chance noted that the point allocation for the summer program RFP needs to be modified to equal 100 points.

Public comments: Aldreka Everett (Executive Director, Aces In Motion) shared that the financial reimbursement process was a challenge due to student absences - requested more compromise in the process; also reminded that middle and high school students must be included in literacy initiatives. Kim Tuttle (Dance Alive/Let's Dance Program) requested an exemption for special needs camps to only be required for a half-day; provided a pamphlet for review and thanked CTAC for their previous support. Christi Arrington (Executive Director, Girls' Place) stated more time with the RFP would have been helpful; also spoke to timeline constraints with summer registration beginning in March but parents not knowing if they will be funded until April; disconnect between the Board's feedback and what is posted in the RFP (shorter days, guideline on \$300/week, partial scholarships); further commented that losing partial scholarships will hurt families; also questioned if transportation is available for students to be

transported to summer camp after summer school. Allysen Marks (Kids Count) echoed comments of her colleagues re: the timeline, support from SBAC and attendance; requested parents on field trips count as family engagement for reimbursement purposes. Eli Newman (Afterschool Acroyoga) is curious to learn more about partnership and opportunities to offer programming at CTAC funded sites. Violet Kyong (Behavior Bricks) introduced herself and offered her services to support students with special needs (autism, down syndrome, etc..) – looking to partner with CTAC to provide programming for kids with special needs.

CTAC staff responded to the questions raised during discussion. K. Goldwire suggested adding flexibility to the attendance requirement in the RFP to an average of three days/week and modifying the attendance requirement for special needs students to half days. The board did not object to the suggested modifications. Member Pinkoson amended the initial motion to include the following:

4. CTAC will coordinate with the School Board with recommendations of age-appropriate reading materials.
5. CTAC will include bonus points for programs in LaCrosse.
6. CTAC will change the point allocation as discussed.

*Motion passed by a unanimous voice vote.*

*In the interest of time, Member Pinkoson recommended the vote on Resolution 2025-02 be moved up on the agenda; the was approved by unanimous consent.*

15. Resolution 2025-02 Authorization for Signatories on the CTAC Bank Accounts  
Motion to approve: Member Pinkoson (seconded by Member Chance) – no discussion.  
Motion passed by a unanimous voice vote.

#### 13. Continuous Quality Improvement

Bonnie Wagner (Research, Planning, and Evaluation Coordinator) provided CQI FY2024 assessment results for all providers. Member Pinkoson moved to approve the CQI implementation plan (seconded by Wilson Bullard) – motion passed by unanimous voice vote.

#### 14. Strategic Plan – Key Indicators

B. Wagner provided information on Alachua County’s progress in meeting goal areas. Noted major improvements in some CTAC prioritized fields. Member Pinkoson moved to receive the report (seconded by Member Chance) – motion passed by unanimous voice vote.

### **General Public Comments**

C. Arrington (Girl’s Place) expressed gratitude for local funding supported by local people.

### **Board Member Comments**

Member Chance expressed interest in receiving updates, training and more information about the Sunshine Data Portal from the Anita Zucker Center prior to the next Early Childhood Cycle.

Member Hardt urged everyone to be aware of the needs of ALICE families and that she wants CTAC to learn more about how to assist.

Vice Chair Twombly thanked B. Wagner for the information in her report and will follow-up with her offline.

Treasurer Labarta said that the meeting was rushed, would like to see the research reports moved up in the agenda going forward. Also thanked staff for the great information they are providing.

Chair Cornell expressed gratitude to CTAC staff for all the information and support provided; suggested improvements for next meeting set-up.

ED Kiner extended thanks; introduced Katrina Welch, new Program Specialist and Naomi Volcy, Communications Intern.

### **For Your Information**

Items in this section are for informational purposes only and do not require any action by the Trust.

16. Comprehensive Literacy Plan and Assessment January 2025 Update

17. SAVE THE DATE: Children's Trust of Alachua County Open House - March 29, 2025

### **Next Meeting Dates**

18. Regular Board Meeting - Monday, March 10, 2025 @ 4:00 pm

Children's Trust of Alachua County, 4010 NW 25th Place, Gainesville, FL 32606

### **Adjournment**

Chair Cornell adjourned the meeting at 6:13 pm