



**City of Chipley
City Council Meeting**

April 09, 2024 at 5:00 PM

City Hall - 1442 Jackson Avenue, Chipley, FL 32428

AGENDA

A. CALL TO ORDER

B. PRAYER AND PLEDGE

C. SWEARING IN

1. W. Brett Butler

D. APPOINTMENT OF COUNCIL LIASONS

1. Council Liaisons

E. APPROVAL OF AGENDA

F. CITIZENS REQUEST

The City of Chipley welcomes you to this meeting. This is time set aside for the Citizens of Chipley to address the City Council. This is not a question and answer period, it is not a political forum, nor is it a time for personal accusations and derogatory remarks to/or about city personnel. If you would like to address the City Council please raise your hand to speak, state your name and address for the record and limit your comments to no more than three (3) minutes per Florida Statute 286.0114. To ask a question via phone; dial *9 and wait to be recognized/unmuted. If you are attending via webinar, there will be an onscreen option to ask a question during the public comment portion of the meeting. Your participation is welcomed and appreciated.

G. PRESENTATIONS

1. Service Recognition - Malcolm Nelson

H. APPROVAL OF MINUTES

1. Regular Council Meeting - March 12, 2024

I. DEPARTMENT REPORTS

1. City Attorney Report
2. CRA Report
3. Fire Department Report

- [4.](#) Code Enforcement Report
- [5.](#) Planning & Zoning Report
- [6.](#) Police Department Report
- [7.](#) Public Works Department Report
- [8.](#) Recreation Department Report
- [9.](#) Water Utilities Department Report
10. City Administrator Report

J. CONSENT AGENDA

K. AGENDA ITEMS

- [1.](#) **Resolution No. 24-20** - Excessive Use of Force Policy
- [2.](#) **Resolution No. 24-21** – Florida Department of Commerce Agreement Amendment One
- [3.](#) **Resolution No. 24-22** – FDEP State Revolving Fund Loan Program – Drinking Water Facilities Plan
- [4.](#) **Special Event Application** – Watermelon Festival Parade
- [5.](#) **Verizon Contract** – GPS Systems
- [6.](#) **Public Education** – Lead and Copper
- [7.](#) **Speeding on City Streets** - Discussion
- [8.](#) **US DOT Reconnecting Communities and Neighborhoods (RCN) Grant Application Results** – Metric Consulting
- [9.](#) **Ordinance No. 983 (First Reading)** – Amendment to the Future Land Use Map

L. OTHER BUSINESS

M. ADJOURN

N. ZOOM

- [1.](#) ZOOM Information

Any subject on the agenda, regardless of how stated, may be acted upon by the Council. The Council reserves the right to add other items to the agenda. Anyone desiring a verbatim transcript of the meeting must make personal arrangements as the City takes only summary minutes. Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 638-6350, at least 48 prior to the proceedings.



City of Chipley

1442 Jackson Avenue
P.O. Box 1007
Chipley, Florida 32428
(850) 638-6350 Fax: (850) 638-6318



Section D, Item 1.

COUNCIL LIAISONS 2023-2024

<u>Administration</u>	<u>Tracy Andrews</u>
<u>External Affairs</u>	<u>Tracy Andrews</u>
<u>Tourist Development Council (TDC)</u>	<u>Tracy Andrews</u>
<u>Historic Merchants of Chipley</u>	<u>Cheryl McCall</u>
<u>Planning & Zoning</u>	<u>Cheryl McCall</u>
<u>Water Utilities</u>	<u>Cheryl McCall</u>
<u>Fire</u>	<u>Linda Cain</u>
<u>Code Enforcement</u>	<u>Linda Cain</u>
<u>Industrial Park</u>	<u>Brett Butler</u>
<u>Police</u>	<u>Brett Butler</u>
<u>CRA</u>	<u>Kevin Russell</u>
<u>Public Works/Cemetery</u>	<u>Kevin Russell</u>
<u>Recreation</u>	<u>Kevin Russell</u>

**City of Chipley
Council Meeting
Minutes
March 12, 2024 at 5:00 p.m.**

Attendees:

Ms. Tracy Andrews, Mayor
Mrs. Linda Cain, Council Member
Mrs. Michelle Jordan, City Attorney

Mr. Kevin Russell, Mayor Pro-Tem
Ms. Cheryl McCall, Council Member

Others Present Were:

Mrs. Patrice Tanner, City Administrator
Mr. Michael Richter, Police Lieutenant
Mr. Guy Lane, Public Works Director
Mrs. Tamara Donjuan, Planning/Code Enf. Officer
Mr. Michael Maxwell, CRA Executive Director

Ms. Sherry Snell, City Clerk
Mr. Jimmy Cook, Water Utilities Director
Mr. Hunter Aycock, Fire Chief
Mr. Brock Tate, Recreation Director

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

A. CALL TO ORDER

The meeting was called to order by Mayor Andrews at 5:00 p.m.

B. PRAYER AND PLEDGE

Prayer was given by Council Member Russell and Mayor Andrews led the pledge to the American Flag.

C. APPROVAL OF AGENDA

Mayor Andrews added item # 13 Agreement – Fisher Arnold and # 14 Ward 4 Position - Discussion.

A motion was made by Council Member Russell and seconded by Council Member McCall to approve the agenda with the additions. The motion passed unanimously.

D. CITIZENS REQUEST

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There were no comments.

E. APPROVAL OF MINUTES

- 1. Regular Council Workshop – February 8, 2024
- 2. Regular Council Meeting – February 13, 2024

A motion was made by Council Member Russell and seconded by Council Member Cain to approve the minutes as presented. The motion passed unanimously.

F. DEPARTMENT REPORTS

Fire Department – Hunter Aycock. Chief Aycock explained they were a little slow with calls but have been busy with day to day activities. He stated they completed the hydrant testing. The new truck still needed lettering and striping and they will go down on the 28th for the final inspection. He added hopefully we will have it here mid-April and will try to do a push in ceremony the end of April but the date is not set yet. Mayor Andrews asked about photo ops with City of Bonifay for equipment donated to them. Mr. Aycock stated he hasn't worked on it yet. Ms. McCall asked about painting the fire hydrants. Mr. Aycock stated Mrs. Tanner was going to talk to CRA about painting them since the ones that need painting are located in that district. Mrs. Tanner stated they are looking at approximately \$2,500 for the painting. Mr. Aycock stated most departments paint their own, but the quote he received was roughly \$30-\$35 for each hydrant and there are approximately 75 hydrants in that district. Discussion ensued.

Community Redevelopment Agency (CRA) – Michael Maxwell. Mr. Maxwell explained the CRA meeting was relatively light and didn't have a lot of grant requests, but we did accept the resignation of Reverend Malcolm Nelson. He added that he wanted to thank Reverend Nelson for his many years of service and stated that he will be missed. We have a nominee in place for that position. Mayor Andrews asked how many years he had. Mr. Maxwell stated he thought it was 12 years. Mrs. Cain stated she hates to see him leave. Mr. Russell asked about the loan concept and how to deal with loan payments and people not making payments. Mr. Maxwell stated he's working with Mrs. Tanner and starting in April they will send courtesy notices to people with loans to help keep them informed of where they are with their loans. This will be handled by Crystal Abel. Discussion ensued.

City Attorney – Michelle Jordan. Attorney Jordan stated there were no updates. No further discussion.

Code Enforcement – Tamara Donjuan. Mrs. Donjuan explained it was a little slow. She stated Guy has Amnesty scheduled for next month. She added that next month we have a couple of cases scheduled for special magistrate and we received a surplus for a property. Ms. McCall asked on page 2 of the report that Church Avenue didn't have an address. Mrs. Donjuan said it was a vacant lot. Mrs. Cain asked if it had an address. Ms. McCall asked where it was it. Mrs. Donjuan stated down by the old barber on the left. Ms. McCall asked if it was on the North side covered with kudzu. Mrs. Donjuan stated yes. Mr. Russell asked about the 1278 Holley Avenue property. Mrs. Donjuan stated it is still in litigation. Attorney Jordan stated they are still searching for the heirs of that estate. Mr. Russell asked how long that takes. Attorney Jordan stated they have to exhaust all options and if no heirs are identified then we do publication and notice of action for foreclosure. Mayor Andrews stated she noticed people are leaving trash cans out and not pulling them back in. She asked if we are doing a bill insert or anything. Mrs. Donjuan stated we can put something on FB again and go out and put stickers on the cans again. Ms. McCall asked about the housing project by the cemetery because there is a bicycle and a grill that has been left out for a month as you go into the cemetery. Mrs. Donjuan stated that is a code issue that she would look at. Ms. McCall added that also last year it took 9 months for them to get the ground stumps done and it's been over a month and she doesn't want it to linger again that long. Discussion ensued.

Planning & Zoning – Tamara Donjuan. Mrs. Donjuan explained it has been a little more active but

slower than it has been. We do have a couple of cases on the agenda for approval. No further discussion.

Police Department – Michael Richter. Lieutenant Richter explained it was a pretty typical month with 55 criminal cases. He stated the numbers for traffic warnings are skewed due to one of the officers having issues with his MCT which caused it to not calculate like it should. We had 18 traffic crashes. He stated we did get news today from CLS that the project for the cameras in the Entertainment District will actually start working tomorrow. No further discussion.

Public Works – Guy Lane. Mr. Lane stated everything is going good. Ms. McCall stated the work they did on the fountain at the cemetery was gorgeous. Mr. Lane stated the grass has started growing so we will be jumping for a little while. Ms. McCall asked about a Bradford pear tree at the chamber that’s split in half and needs looking at. Mr. Lane stated he would look into it. Discussion ensued.

Recreation – Brock Tate. Mr. Tate explained they have been really busy. We finished basketball season and started softball. We picked teams and started practice, but they still need one more coach. He added there will be a travel ball tournament this weekend. Mr. Russell asked about the port-o potties located at the park. Mr. Tate stated the bathrooms will be open tomorrow. Mrs. Tanner stated they are only there due to work being done at the park and the bathrooms will be open tomorrow. Mayor Andrews asked when was Opening Day. Mr. Tate stated April 6th at 8:30 a.m. Mrs. Cain asked about any hopes for the coach that is still needed. Mr. Russell asked if anyone on the Rec Board has volunteered. Mr. Tate stated he will reach out to them. Ms. McCall asked about the new system. Mr. Tate stated he loves the new Team Pass platform. Mayor Andrews asked about any vacant positions on the Rec Board and asked for a list of the current members. Mrs. Tanner stated we will send an email with the members and added that we have also just listed all P&Z, Rec Board, and CRA members on the website. Discussion ensued.

Water Utilities – Jimmy Cook. Mr. Cook explained they have been pretty busy doing a lot of maintenance. He added the rain in February caused a few issues. Ms. McCall stated the grounds look good. No further discussion.

Finance – Patrice Tanner. Mrs. Tanner explained we have started working on the kiosks that is a process because we have to make sure that our software is going to be compatible. We are working through that and by next month I hope to have the information to the Council; The Performance Management software is actually in place, it’s just not usable yet. It’s going to take 4-6 weeks to get all of the employee information uploaded and the actual evaluation questions completely identified. It will give the department heads the ability to go into the performance management system, discuss goals with their employees, discuss things they would like to see them accomplish as well as documenting notes throughout the year. I look forward to it being a great system for the city. A good month would probably be June to do all evaluations for this fiscal year. If Council wants to do it at a different time next year we can. Mr. Russell stated he thinks June is a good time right before we start looking at the budget; The GPS systems, we have gathered all the information, we have gotten prices from a few different vendors. We should be able to use the Sourcewell contract or another cooperative purchasing contract to move forward however we have one more department to get the vehicles from and once we have that we can move forward and find out what our cost is going to be. Just an example of one vendor is between \$16.50-18.00 per vehicle for that GPS system to run monthly. You don’t pay any upfront costs in some cases, some vendors charge their cost up front. Some vendors require if you take the vehicle out of service for you to remove the equipment and send it back, others do not. We should have a contract for Council to approve by April; As you can see we have a new system here in the Council chambers that includes live streaming to FB. We ended up not being able to do portrait tv’s in the corners due to the HDMI cords and how they had to be connected to the system. We were able to do the tv in the front center that we didn’t think we could due to the size. These show the packet and the one in the lobby shows what is livestreaming to FB with the corner that shows the packet. Mayor Andrews asked the audience if it was readable. The audience stated it was too small. Mrs. Tanner stated we can enlarge

screens but if it's enlarged it won't show the entire document on the screen. We will work with our guy on increasing the size of each document. Discussion ensued.

Administration – Patrice Tanner. Mrs. Tanner explained the following project updates: Chipley Downtown Redevelopment Plan – This is the Community Planning Technical Assistance Grant. We were not able to get an extension on this grant. They made it very clear that they would not allow it, we would either have to give up the grant or get it done. At the end of a grant period, they do normally allow 60 days to close out a grant so they did say they will allow us to finish the project by July 31st and then get all the documentation in to them by August 31st. We received two RFQ's and the selection committee did rank them. Fisher Arnold is the one we are recommending for award based on the selection committee results. I was able to negotiate their contract to help speed up the project a little bit and it was added to the agenda for tonight. Mr. Russell asked if they were the first group to say they could do the job before we realized we were going to be on a strict timeline. Mrs. Tanner stated no, we had one company that said they could not submit and the other two companies did submit. When they found out there were things they could do to alleviate time and that the state is willing to work on deliverable due dates and things of that nature, they were willing to move forward. Heather spoke with them and they said they would do whatever it takes to make sure the job is complete utilizing whatever resources they have on their staff; Historical Society Museum – We have received a draft report that was reviewed and there were a couple of things that were requested to be changed in it. Now Baker Design is making the amendments and will resubmit it. Then we should be able to move forward with a final document and approval of it. This is also a June 30th deadline; First Responder Emergency Equipment – There was an extension approved in the legislature but not put in writing yet, that our lobbyist worked on. They were successful in getting it approved to extend out another year because we are not expecting our tanker truck until sometime in 2025. However what the state is going to do is since we have a PO package for the truck and a signed proposal from the company that we are purchasing from, they are going to see about going ahead with doing an amendment and getting the funds disbursed prior to the deadline. Since we have the funds, we will place in deferred revenue until the truck is received. They said they thought this would be the smoothest way to handle it; Chipley Lead Service Line Replacement – We are currently working on agreement documents. That's still an ongoing process going thru all different types of documents that they have to have in place prior to getting an agreement in hand. Hopefully the next month or so we should have that. I also found out today there is funding possible available thru FL Rural Water Association. They were given some money to be used toward lead service line replacement and it will be for entities with a population of 10,000 or less. It was originally 2,500-3,000 population but it has been increased to 10,000 so we fall into that category. It will be \$75,000 that we should be able to be utilize toward our project with FDEP, per our engineers, which is a loan and grant project; City Hall Generator – We are continuing to work with the state on RFI's. We ended up having to have a vendor come out even though it hasn't been bid or approved by FDEM yet. They wanted to see specs specifically from a vendor that sells generators. They wanted to see all the documentation to make sure the size generator that we are requesting will be the size that we need for City Hall. Hopefully the process will start moving faster in the next 30 days; Chipley Mongoven Building – John Udochi, DHM, is here if you have any questions. We are looking at possibly the 3rd week in March as the start date. Mr. Udochi stated he just received an email stating work would start on March 27th. Mrs. Tanner stated that we met with DHM, the contractor and the business owners next to the Mongoven building to discuss any concerns that they had and feels that they are all confident in what was discussed. The CEI inspector from DHM will keep in touch with the business owners regularly to address any concerns. Mayor Andrews asked if there will be any detour coming off SR 90 to 5th Street. Mr. Udochi stated not yet, but it depends on how they plan to access in and out. Mr. Russell asked if we could do it for safety. Mayor Andrews asked if Mr. Lane could handle that; Public Works Building Solar Panel Project – Alternative Energy Systems contract is on the agenda for approval this month. They have already done a site visit and if approved plan to start March 25th and it will be a pretty quick process; Communications Tower – This got set back about a month for construction due to EPA environmental issues and instead of March 15th it moved to April 12th and hopefully it won't extend far beyond that to start construction; Voluntary Annexation Project –

This will be completed tonight if the two ordinances are passed. Emerald Coast will complete the necessary paperwork to get the annexations approved by the State; Website Redesign – I gave the Council the timeline last month and we are still on the same one. We have a deliverable due this week that we will meet with no problem. We will continue working on that.

Mrs. Tanner stated back in January I had asked Council about the possibility of doing a RFQ and hiring a contract planner. I wanted to get the ok for that if you want to move forward with doing that so that we have someone that can help work with the city thru the Live Local Act as well as possibly putting procedures in place. I will come up with a scope of work and we will advertise. Mr. Russell stated he thought that was necessary and the Council agreed.

G. CONSENT AGENDA

- 1. CDBG-MIT #MT148 Grant Administration Services Agreement – David H. Melvin, Inc.
- 2. CDBG-MIT #MT148 Professional Services Agreement – David H. Melvin, Inc.
- 3. Peach Street Lift Station Professional Engineering Services Agreement - Mott MacDonald
- 4. Special Event Application – Law Enforcement Torch Run for Special Olympics Florida – Northwest Florida Reception Center
- 5. Special Event Application – Community Outreach - Washington County Sheriff's Office
- 6. Reappointment of Planning & Zoning Commission Member – Holland Kent
- 7. Resignation of CRA Board Member – Reverend Malcolm Nelson
- 8. Appointment of CRA Board Member – Summer Thomas
- 9. Reappointment of CRA Board Member – Angela Grantham

A motion was made by Council Member Russell and seconded by Council Member Cain to approve the consent agenda items. The motion passed unanimously.

H. AGENDA ITEMS

- 1. **Ordinance No. 981 (Final Reading)** – Amendment to the Future Land Use Map – Annexation. Mayor Andrews closed the regular meeting and opened the public hearing at 5:45 p.m. Mrs. Tanner read Ordinance No. 981 by title:

AN ORDINANCE OF THE CITY OF CHIPLEY, FLORIDA, PROVIDING FOR ANNEXATION OF CONTIGUOUS LANDS AS DESCRIBED HEREIN TO THE CITY; PROVIDING FOR AUTHORITY; PROVIDING FOR BOUNDARY; PROVIDING FOR LAND USE DESIGNATION OF AFFECTED LANDS AS MEDIUM DENSITY RESIDENTIAL; PROVIDING FOR AMENDMENT TO THE FUTURE LAND USE MAP; PROVIDING FOR A SMALL SCALE AMENDMENT TO THE ADOPTED COMPREHENSIVE PLAN; PROVIDING FOR FILING WITH THE CLERK OF CIRCUIT COURT AND THE FLORIDA DEPARTMENT OF STATE; AND DECLARING AN EFFECTIVE DATE.

Mrs. Tanner stated official notice to advise the public that the proposed adoption of Ordinance No. 981 was published in the Washington County News on February 28, 2024 and the ad complied with the legal requirements of the city code and the Florida Statutes.

There were no comments.

Mayor Andrews closed the public hearing and opened the regular meeting at 5:46 p.m. No further discussion.

A motion was made by Council Member McCall and seconded by Council Member Russell to approve the final reading of Ordinance No. 981. The motion passed unanimously.

- 2. Ordinance No. 982 (Final Reading)** – Amendment to Chapter 2 – Administration. Mayor Andrews closed the regular meeting and opened the public hearing at 5:46 p.m. Mrs. Tanner read Ordinance No. 982 by title:

AN ORDINANCE OF THE CITY OF CHIPLEY, FLORIDA, PROVIDING FOR ANNEXATION OF CONTIGUOUS LANDS AS DESCRIBED HEREIN TO THE CITY; PROVIDING FOR AUTHORITY; PROVIDING FOR BOUNDARY; PROVIDING FOR LAND USE DESIGNATION OF AFFECTED LANDS AS COMMERCIAL; PROVIDING FOR AMENDMENT TO THE FUTURE LAND USE MAP; PROVIDING FOR A SMALL SCALE AMENDMENT TO THE ADOPTED COMPREHENSIVE PLAN; PROVIDING FOR FILING WITH THE CLERK OF CIRCUIT COURT AND THE FLORIDA DEPARTMENT OF STATE; AND DECLARING AN EFFECTIVE DATE.

Mrs. Tanner stated official notice to advise the public that the proposed adoption of Ordinance No. 982 was published in the Washington County News on February 28, 2024 and the ad complied with the legal requirements of the city code and the Florida Statutes.

There were no comments.

Mayor Andrews closed the public hearing and opened the regular meeting at 5:48 p.m. No further discussion.

A motion was made by Council Member Cain and seconded by Council Member McCall to approve the final reading of Ordinance No. 982. The motion passed unanimously.

- 3. Resolution No. 24-18** - FY23-24 State Assistance for Fentanyl Eradication (S.A.F.E.) - Chipley Police Department. Mrs. Tanner explained this will approve an agreement identified as the State Assistance for Fentanyl Eradication (S.A.F.E.) in Florida program CSFA 71.122 between the Florida Department of Law Enforcement, Department, and the City of Chipley, Recipient in the amount of \$56,600.00. No further discussion.

A motion was made by Council Member Russell and seconded by Council Member McCall to approve Resolution No. 24-18. The motion passed unanimously.

- 4. Resolution No. 24-19** - FDOT Municipal Small County Outreach Program (M-SCOP) Grant Submission. Mrs. Tanner explained this resolution will authorize the submission of an application for the Municipal Small County Outreach Program (MSCOP) to the Florida Department of Transportation and this includes both projects: Martin Luther King Drive that we have put in for in the past which did not get approved as well as Pecan Street. Ms. McCall asked who made the recommendations. Mrs. Tanner stated we utilized projects that we have already applied for that were necessary projects. Mrs. Cain asked if Guy made a list of projects. Mrs. Tanner stated yes they are on the list but we have applied for these a couple of times and

we are trying to get them approved. No further discussion.

A motion was made by Council Member Cain and seconded by Council Member Russell to approve Resolution No. 24-19. The motion passed unanimously.

- 5. Planning & Zoning Recommendation** - Small-Scale Amendment – 1218 Campbellton Avenue – Debra McGhee-Davis. Mrs. Donjuan explained this is for a Small-Scale Amendment at 1218 Campbellton Avenue for Mrs. Debra McGhee-Davis. This is switching from low density to high density so they can do more houses. Mrs. Cain asked how many houses. Mrs. Donjuan stated they will either do 1 duplex or 1 quadplex depending on funding. It was approved through Planning & Zoning five to zero. No further discussion.

A motion was made by Council Member Russell and seconded by Council Member Cain to approve the Small-Scale Amendment for Debra McGhee-Davis located at 1218 Campbellton Avenue. The motion passed unanimously.

- 6. Planning & Zoning Recommendation** - Request for Development Order - 1680 Main Street - Waffle House, Inc. Mrs. Donjuan explained Waffle House is requesting a development order for vehicle charging stations. Mrs. Cain asked how many stations will they put there. Ms. McCall stated they show four stalls with two charging spaces and one is ADA and there are two per space. Discussion ensued.

A motion was made by Council Member Cain and seconded by Council Member McCall to approve the Development Order for Waffle House located at 1680 Main Street. The motion passed unanimously.

- 7. Code Enforcement Fine Forgiveness** – Case No. 65 – 589 Main Street. Mrs. Tanner explained that Mr. & Mrs. Suggs are asking for fine forgiveness on 589 Main Street due to Code Case No. 65 from a previous owner for overgrown grass and vegetation. A lien was placed on the home due to code violations in the amount of \$20,700.20, the property was sold at auction and Mrs. Suggs purchased the property in which the city has now received a surplus from the sale in the amount of \$11,188.75, leaving a lien balance of \$9,511.45. There are attorney fees in the amount of \$3,581.62. And I believe the attorney may have additional fees for February. Mrs. Jordan stated there were no additional fees. Discussion ensued.

A motion was made by Council Member Russell and seconded by Council Member Cain to approve the forgiveness of the lien excluding the attorney fees. The motion passed unanimously.

Mrs. Tanner stated once the attorney fees are paid at City Hall then the release of lien could be done. Mrs. Donjuan asked if they want attorney fees. Mrs. Cain asked if Mrs. Suggs will pay the attorney fees. Mrs. Tanner stated it was brought up for the fines to be forgiven excluding the attorney fees. Mrs. Cain asked if we usually charge the attorney fees. Mrs. Jordan stated yes. Mrs. Suggs stated she requests no attorney fees and questioned the total. Mrs. Tanner stated the attorney fees are \$1,975.00 but there are additional fees like filing fees, title search fees and process service costs that are added to the attorney fees because they are part of our cost which brings the total to \$3,581.62. Mayor Andrews stated they have already voted unless someone wants to make an amendment. Mr. Russell asked Mrs. Jordan to explain about the surplus amount. Mrs. Jordan stated it was a tax deed sale and our lien exceeded the amount that was collected. Mrs. Cain asked if the attorney fees could be paid from the surplus amount. Mrs. Jordan stated you were entitled to collect \$20,700.20 in fines and that information was part of the information when the property was sold. Mrs. Suggs stated in the past there was not a surplus on other properties. Mrs. Tanner stated that it was just a little different situation that this case was not her case to begin with, but as Attorney Jordan stated, the owner should have known about the lien when it was purchased. Mrs. Tanner stated it was a little different situation

but it was the Council's decision. Mrs. Cain stated it could still be in the same condition but she has started cleaning it up. Mayor Andrews stated it would need a motion and second to amend. Discussion ensued.

A motion was made by Council Member Cain and seconded by Council Member Russell to make an amendment and forgive the attorney fees in the amount of \$3,581.62. The motion passed with three (3) ayes and one (1) naye with Council Member McCall opposed.

Mrs. Kristy Malloy asked if you dismiss attorney fees for one person would it be across the board for everyone. Mayor Andrews stated it would be case by case and this case may be different because there was surplus and a little different situation. As a general rule it will be case by case and it is the discretion of the board to review all the information for the best result. Mrs. Tanner stated there are some cases where nothing is forgiven. Discussion ensued.

- 8. Award of RFQ No. 2024-03 - Professional Services for a Florida Department of Commerce Community Planning Technical Assistance Grant.** Mrs. Tanner explained this is the Award of the RFQ to Fisher Arnold that the selection committee reviewed. She stated that Fisher Arnold ended up with the best score and we were able to negotiate a fair and reasonable compensation for the contract that was added to the agenda. No further discussion.

A motion was made by Council Member Cain and seconded by Council Member Russell to approve the Award of RFQ No. 2024-03 to Fisher Arnold. The motion passed unanimously.

- 9. Chipley Communications Tower Change Order No. 2 - Sabre Industries.** Mrs. Tanner explained this change order will increase the size of the foundation due to water depth issues which were unknown at the time of the bid. The original quote was for a mat pier 4 ft in depth, but the Geotech report, which was not done until after the contract was awarded, showed water at the 4ft level. They will have to change to a pier foundation which will increase the concrete by 12 cubic yards to overcome the issue. The change order is in the amount of \$11,750.00 to Sabre Industries which will bring the total contract price to \$421,817.00. No further discussion.

A motion was made by Council Member McCall and seconded by Council Member Russell to approve the Change Order No. 2 with Sabre Industries in the amount of \$11,750.00. The motion passed unanimously.

- 10. Contract for Construction – Alternative Energy Services, Inc. - Public Works Building – Solar Panel Project.** Mrs. Tanner explained this will approve the Contract for Construction with Alternative Energy Services, Inc. for the Public Works Building Solar Panel Project in the amount of \$88,190.00. No further discussion.

A motion was made by Council Member McCall and seconded by Council Member Russell to approve the Contract for Construction with Alternative Energy Services in the amount of \$88,190.00. The motion passed unanimously.

- 11. Purchase of 2024 Freightliner Debris Loader - Sanitation Fund.** Mr. Guy Lane explained the Council approved this year to purchase a new knuckle boom for our trash pick-up. Mrs. Tanner added that this happened quickly and the council already approved the budget with this vehicle to be purchased this budget year. Under normal circumstances we wouldn't bring it to council unless it was a bid. We didn't have to bid, we used the Sourcwell contract. It had already been approved by Council prior to now. We were bringing it to the council on the agenda to basically inform you and let you know we already have the truck but we followed proper procurement because Council had approved the truck at budget time and we used the Sourcwell contract. The truck came in unexpectedly on Friday because they only had one truck that Guy had to get

or else it would go to someone else. Mr. Lane stated they were not expecting it that quick. Discussion ensued.

12. Support for Closure of Dalton Street Railroad Crossing. Mr. Lane stated they had a meeting with FDOT and the railroad and there are safety concerns at that crossing that were brought to the railroad’s attention by FDOT. What they are going to do is close that crossing and they want Council support. Mrs. Cain stated they can close it without Council support. Ms. McCall asked if this would be a permanent closure. Mr. Lane stated yes it would be. Mrs. Cain asked if it was found before they did the upgrades or after. Mr. Lane stated it was during one of the parades due to a float getting hung up at the crossing. Mrs. Tanner stated they can close it without City Council support but they did ask for the support of the City. No further discussion.

A motion was made by Council Member Russell and seconded by Council Member Cain to approve the Support for the Closure of Dalton Street Railroad Crossing. The motion passed unanimously.

13. Agreement – Fisher Arnold. Mrs. Tanner stated this was the agreement that we discussed during the award. The Council awarded the project tonight and this is the agreement in the amount of \$50,000.00 that we were able to negotiate with them. We started out at \$60,000.00 and they did request a couple of things, nothing that I feel we will run into a problem with. They have local staff that will handle the largest part of the project so they will be here at any public meetings we have. Their staff that is not located in Chipley, they asked for them to be able to meet via ZOOM so they won’t have travel expenses. No further discussion.

A motion was made by Council Member Cain and seconded by Council Member Russell to approve the Agreement with Fisher Arnold in the amount of \$50,000.00. The motion passed unanimously.

14. Ward 4 Position Discussion. Mayor Andrews stated Ward 4 has been vacant for a couple of months. I did have a couple of people that live in Ward 4 that I talked to about possibly serving on the board. The names are Ms. Trish Duce, Mrs. Paula Cunningham, and Mr. Ashley Williams and those three said at this time they would not like to be placed in a position here at the city. Mr. Brett Butler who used to sit in Ward 4 said he would gladly like to sit back in that seat and had intentions of running in June for that seat. Mr. Russell stated the term comes up in June and asked if we could just float it out the last two months and let someone run for the position due to costs, like portraits, of adding new members. Mrs. Cain stated it will actually be October before the position is filled. She added that she feels we should go ahead and fill it. Mayor Andrews stated she followed the Council’s lead and talked to those requested and this is the end result. No further discussion.

A motion was made by Council Member Cain and seconded by Council Member McCall to fill the Ward 4 Council Seat vacancy with Mr. Brett Butler. The motion passed unanimously.

J. OTHER BUSINESS

Mayor Andrews reminded Council about the March 27th Community Easter Event at Shiver’s Park and said she would purchase the potato chips.

Ms. McCall stated she likes doing one meeting and asked if there is anything keeping us from doing just one meeting so people don’t have to come back. Mrs. Tanner stated the workshop is not in the code, only the meeting which is the 2nd Tuesday. She added that the workshop is not required. Mayor Andrews stated this agenda was pretty lengthy, but having the consent agenda items helped not having to go through everything. Mrs. Cain stated she liked the way it was tonight so the public can hear everything that goes on. Mrs. McCall asked what needed to be

done to make it happen. Discussion ensued.

A motion was made by Council Member McCall and seconded by Council Member Cain to do away with the separate day of having a workshop and start the meetings an hour earlier at 5:00 p.m.

Mrs. Jordan stated the regular meeting would be the second Tuesday at 5:00 p.m. Mrs. Tanner stated that might require a change in the code but we can do an Ordinance which is pretty simple. Discussion ensued.

There was no other business.

K. ADJOURN

The meeting was adjourned by Mayor Andrews at 6:15 p.m.

City of Chipley

Attest:

Tracy L. Andrews, Mayor

Sherry Snell,
City Clerk

Tracking Number	Timestamp	Email Address	Legal Service Requested	Summary of Request	Date Submitted	Response Deadline	Contact Name	Supporting Documentation for Request	MBJ Reviewed	Notes	Status
24-001	1/3/2024 9:08:04	tdonjuan@cityofchipley.com	Request for Formal Written Opinion to City Council	We spoke the other day about the new business coming in downtown that will be selling alcoholic beverages and will be having food trucks. They are wanting to apply for alcoholic beverage license 8COP this is typically the license type for a restaurant. On the application the zoning officer is required to sign off for zoning. Would there be any issues if the City approved and signed off on this establishment.	1/3/2024	1/9/2024	Tamara Donjuan		3/13/2024	Sent memo to TD	Complete
24-002	1/18/2024 12:52:31	sthompson@cityofchipley.com	Request for Memo to Administration/Staff (Legal Research)	Are skateboards allowed on City sidewalks and public areas where not prohibited. Florida Statute 316.2065(9) & (11) basically indicate that Skateboarders are pedestrians and may use the sidewalk and/or crosswalk to cross the roadway. Attorney General Opinion Number: AGO 98-15, reflects same statutes and same opinion. City Ordinance: Sec. 34-87 Bicycles, etc... prohibited. states: No person shall ride a bicycle, tricycle or velocipede, or other such vehicle or toy over or upon any public sidewalk within the city. Does a skateboard fall into the category of "other such vehicle or toy"?	1/18/2024	1/23/2024	Scott Thompson	https://drive.google.com/open?id=1gbl0SeH9Nsq8LP4owU3sOw3Z8gZ3_R6l	1/19/2024	Sent memo to CST	Complete
24-003	1/30/2024 10:28:48	director@washcomall.com	Draft Document	Draft resolution for CRA budget amendment	1/30/2024	2/1/2024	Michael Maxwell		1/30/2024	Sent resolution to MM	Complete
24-004	1/30/2024 10:29:24	director@washcomall.com	Draft Document	Draft Council resolution adopting Business Mentoring Program	1/30/2024	2/1/2024	Michael Maxwell		1/30/2024	Sent draft resolution to MM	Complete
24-005	2/20/2024 9:49:25	tdonjuan@cityofchipley.com	Document/Contract Review	I explained to the developer about a P&Z and city council approval would be needed because the property is located in our CDD. I never told him that he would have to rezone. He states that the new law that he does not have to conduct the review can you help on this and let me know if he is still required to go thru with the development procedures, we have for the CDD. I have will forward you the email. It will not attach correctly.	2/20/2024	2/29/2024	Tamara Donjuan		2/20/2024	Sent memo to TD	Complete

COC: Current Litigation

as of February 27, 2023

Section I, Item 1.

Attorney	Case Name	Court Judge Docket No.	Description	Outside Counsel	Parties	Opposing Counsel	Hold ?	Person in	Case Status
Goldhagen, Matt	COC v Annie Holmes	Court: Washington Co. - Circuit Civil Case No. 2023-CA-07 Judge: Christopher Patterson Magistrate Judge: N/A	Foreclosure of Code Enforcement Lien / N. Church Ave.	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9693	Plaintiff(s): City of Chipley Defendant(s): Annie Holmes Third Parties: N/A		N		1/13/23 - Complaint filed & Summons Issued. Waiting on USPS PO Box Request to come back with Street Address for Service of Complaint & Summons. 2/14/23 Sent Summons & Complaint to Sherrif for service upon Defendant. 4/10/23 - Waiting for ROS from Sherrif. 5/11/23-Receive Return of Non Service. 6/26/23 -Waiting on service by Publication due being unable to serve Annie Holmes. 7/26/23 - Proof of Publication for 7/12/23 & 7/19/23 filed. Waiting for Proof of Publication for 7/26/23 & 8/2/23. 8/18/23 - Filed Notice of Filing Affidavit of Publications. 8/22/23 - Clerk's default entered. Need to file Motion to Default Judgment & schedule hearing. 9/20/23 - Filed Notice of Substitution of Counsel. 12/22/23 - File Motion for Default Judgment. 3/4/24 - Motion for Final Default Jdgmt being reviewed by MJG.
Goldhagen, Matt	COC v Jeremie & Carlie Peters et al	Court: Washington Co. - County Civil Case No. 2023-CC-41 Judge: Frederick Peel Magistrate Judge: N/A	Foreclosure of Code Enforcement Lien / 1471 S. Railroad Ave.	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9694	Plaintiff(s): City of Chipley Defendant(s): Jeremie Peters, Carlie Petres, Kathy J. Warrington n/k/a Kathy Hartzog, John E. Hartzog, & Fareoffercashnow, Inc. Third Parties: N/A		N		1/13/23 - Complaint drafted & awaiting attorney's review. 3/20/23 - Followed up w/Atty re: file complaint. 4/21/23 Follow up w/Atty re filing Complaint and other pleadings. 5/1/23 - Complaint, Notice of Lis Pendens & Notice of Appearance filed w/Court. 6/23/23 - waiting on returns of service. 7/26/23 - FairOffer served on 7/20/23 & 8/9/23 Answer due deadline calendared. Kathy & John Hartzog served of 7/26/23 & 8/15/23 Answer due deadline calendared. Return of Non-Service filed on 7/26/23 for Carlie Peters, may reside in Destin. 8/25/23 - Still awaiting service upon Carlie Peters and Jeremie Peters. 9/20/23 - Filed Notice of Substitution of Counsel. 11/30/23 - No answers filed. 3/4/24 - need to Motion for Clerk Default.
Goldhagen, Matt	COC v. Estate of Joseph R. Ledlow et al	Court: Washington Co. - Circuit Civil Case No. 2023-CA-59 Judge: Christopher Patterson Magistrate Judge: N/A	Foreclosure of Code Enforcement Lien / 1278 Holley Ave. & 492 2nd Street	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9695	Plaintiff(s): City of Chipley Defendant(s): Estate of Joseph R. Ledlow a/k/a Joseph R. Ledlow, Deceased; All Heirs, Beneficiaries, Deviseses, Legatees, Spouses & Creditors of Joseph R. Ledlow a/k/a Joseph R. Ledlow, Deceased Third Parties: N/A		N		1/13/23 - Complaint drafted & awaiting attorney's review. 3/20/23 - Followed up w/Atty re: file complaint. 4/21/23 Follow up w/Atty re filing Complaint and other pleadings. 4/28/23 - Complaint, Notice of Lis Pendens & Notice of Appearance filed w/Court. Waiting for service by Publication. 7/26/23 - Publications scheduled for 7/26/23, 8/2/23, 8/9/23, & 8/16/23. 8/18/23 - Filed Notice of Filing Affidavit of Publications. Need to file Motion to Appoint Admin Alitem. 9/20/23 - Filed Notice of Substitution of Counsel. 11/15/23 - Received a second recorded Order. Waiting for title work. Will amend the complaint to include new lien. 12/22/23 - Appoint Ad. Litem & Amend complaint to include 492 2nd Street CE Lien. 2/23/24 - Filed Amended Complaint and Motion to Appoint AAL and received Order appointing AAL. 3/25/24 Awaiting AAL report.
Goldhagen, Matt	COC v. Estate of Mary C. MyDosh et al.	Court: Washington Co. - County Civil Case No. 2023-CC-39 Judge: Frederick Peel Magistrate Judge: N/A	Foreclosure of Code Enforcement Lien / 589 Main Street & 592 Main Street	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9697	Plaintiff(s): City of Chipley Defendant(s): Estate of Mary C. Mydosh a/k/a Mary Mydosh a/k/a Marh Carmella Davis; Charles Smejkal, Jr.; All Heirs, Beneficiaries, Deviseses, Legatees, Spouses & Creditors of Mary C. Mydosh a/k/a Mary Mydosh a/k/a Marh Carmella Davis, Deceased Third Parties: N/A		N		2/9/23 - Requested Title Work. 4/24/23 - Draft Complaint, Summons, Notice of Action, Notice of Lis Pendens, Affidavit of Const. Service, Notice of Appearance and emailed to JAM for review. 4/28/23 - Complaint, Notice of Lis Pendens & Notice of Appearance filed w/Court. Waiting on service. 6/23/23 - Waiting on service by publication. 7/26/23 - Waiting on Return of Service for Smejkal & proof of publications (publications are scheduled for 7/26/23, 8/2/23, 8/9/23, & 8/16/23. 8/18/23 - Filed Notice of Filing Affidavit of Publications. Need to file Motion for Clerk's Default & Appoint Admin Alitem. 9/20/23 - Filed Notice of Substitution of Counsel. 11/30/23 - In process of getting admin ad litem/attorney ad litem appointed. 12/22/23 - Drop Count I of Complaint & Appoint Ad. Litem. 1/3/24. Amended Complaint to drop Count I & file Motion to Appoint AAL. 1/5/24 - Received Order Appointing AAL - Kristi Novonglosky. Waiting to receive AAL report.
Goldhagen, Matt	COC v. Nancy Elizabeth White	Court: Washington Co. Case No. N/A Judge: N/A Magistrate Judge: N/A	Foreclosure of Code Enforcement Lien / 737 Sinclair St.	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9693	Plaintiff(s): City of Chipley Defendant(s): Nancy Elizabeth White Third Parties: N/A		N		2/24/23 - Need to bring motion back to magistrate to enter an amended order that identifies both parcels (correct scriviners error). 3/20/23 - Tax deed sale scheduled. COC filed claim for surplus funds. 12/22/23 - Interpleader suit filed.
Goldhagen, Matt	COC v. Estate of Dennie Gilmore a/k/a Dennie Gilmore, Deceased et al	Court: Washington Co. - Circuit Civil Case No. 2023-CA-47 Judge: Christopher Patterson Magistrate Judge: N/A	Foreclosure of Code Enforcement Lien / 1209 Campbelton Ave	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9699	Plaintiff(s): City of Chipley Defendant(s): Estate of Dennie Gilmore a/k/a Dennie Gilmore, Deceased; All Heirs, Beneficiaries, Deviseses, Legatees, Spouses & Creditors of Dennie Gilmore a/k/a Dennie Gilmore, Deceased Third Parties: N/A		N		1/13/23 - Complaint drafted & awaiting attorney's review. 3/20/23 - Followed up w/Atty re: file complaint. 4/10/23 Notarized Aff. Const. Service. File Complaint, Summons, NOA & NOLis Pendens. Notice of Action in Foreclosure publication is currently running and will be complete on 5/10/23. Answer to complaint due May 19. 6/23/23 - Drafting motion to appoint administrator ad litem for estate. 9/20/23 - Filed Notice of Substitution of Counsel. 11/30/23 - In process of getting admin ad litem/attorney ad litem appointed. 1/3/24 - File Motion to Appoint AAL. 1/5/24 - Received Order Appointing AAL - Kristi Novonglosky. Waiting to receive AAL report.

COC: Current Litigation

as of February 27, 2023

Section I, Item 1.

Goldhagen, Matt	COC v. Estate of Martha Pippin	Court: Washington Co. Case No. Judge: Magistrate Judge:	Foreclosure of Code Enforcement Lien / 777 West Boulevard & 499 Martin Luther King Drive	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9700	Plaintiff(s): City of Chipley Defendant(s): Estate of Martha D. Deal Pippin; Michael Brian Tylor; Amanda Taylor Third Parties: N/A	Y	5/17/23 - Possible Homestead property. 3/4/24 - Review title work.
Goldhagen, Matt	COC v. Richard Barrentine	Court: Washington Co. Case No. Judge: Magistrate Judge:	Foreclosure of Code Enforcement Lien / 1219 Johnson Avenue	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9701	Plaintiff(s): City of Chipley Defendant(s): Richard Barrentine and Diana Barrentine Third Parties:	y	4/28/23 - Waiting for recorded lien. 8/28/23 - received title work. 9/8/23 - Title work shows mortgage foreclosure suit filed. Researched whether junior lien foreclosure or intervene in existing foreclosure suit to claim surplus funds. 12/22/23 - Moratorium until May.
Goldhagen, Matt	COC v. Sandra Brewer	Court: Washington Co. Case No. Judge: Magistrate Judge:	Foreclosure of Code Enforcement Lien / 746 West Blvd.	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9703	Plaintiff(s): City of Chipley Defendant(s): Sandra Brewer and Iplusive Expressions, LLC Third Parties:	N	4/12/23 - Lien recorded. 8/25/23 - Waiting for title work. 3/4/24 - Receive title work & need to draft Complaint.
Goldhagen, Matt	COC v. Stephanie Broxton	Court: Washington Co. - Circuit Civil Case No. 2023-CA-86 Judge: Christopher Patterson Magistrate Judge: N/A	Appeal of Code Enforcement Lien / 653 Bennett Drive	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9706	Plaintiff(s): City of Chipley Defendant(s): Stephanie Broxton Third Parties:	N	6/22/23 - Order finding Violation. 30 day waiting period for appeal. Broxton filed appeal 31 days after Order. COC filed Motion to Dismiss. 8/22/23 - Judge denied Motion to Dismiss. 10/26/23 - Order dismissing appeal due to Appellant's failure to file the required brief. 12/22/23 - Waiting on direction from Council - CRA grant received.
Goldhagen, Matt	COC v. Joshua Deans	Court: Washington Co. Case No. Judge: Magistrate Judge:	Foreclosure of Code Enforcement Lien / 745-763 1st Street	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9707	Plaintiff(s): City of Chipley Defendant(s): Joshua Deans and Jeremy Deans Third Parties:	N	6/22/23 - Order finding Violation. 30 day waiting period for appeal. 9/25/23 - Waiting for title work.
Goldhagen, Matt	COC v. Latonia Mckinnie	Court: Washington Co. Case No. Judge: Magistrate Judge:	Foreclosure of Code Enforcement Lien / 1167 6th Street	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9708	Plaintiff(s): City of Chipley Defendant(s): Latonia Mckinnie Third Parties:	N	6/22/23 - Order finding Violation. 30 day waiting period for appeal. 11/15/23 - Received recorded Order. Waiting for title work. 12/22/23 - Follow up w/TD re: magistrate.
Goldhagen, Matt	Lora Bell v. COC	Court: Washington Co. - Circuit Civil Case No. 2023-CA-77 Judge: Christopher Patterson Magistrate Judge: N/A	Interpleader Complaint / 737 Sinclair Street	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9709	Plaintiff(s): Hon. Lora Bell, Clerk of Court Defendant(s): City of Chipley, Nancy E. White, Amy K. Hill, William M. Hill, Andrew H. Hill, Tina M. Hill, Monica N. Hill, Christina Hill, and Teannah Hill Third Parties: N/A	N	7/18/23 COC served with Complaint. Answer filed 8/9/23. 9/20/23 - Filed Notice of Substitution of Counsel. 11/17/23 - Clerk filed motion for interpleader. Hearing hasn't been scheduled due to all parties not being personally served. 1/23/24 Hrg on Bell's Motion for Judgment of Interpleader scheduled for 1/30/24. 2/26/24 - Hearing on Motion for Interpleader heard on 1/30/24 & Order granting Motion was entered on 1/31/24. 3/16/24 Regions filed motion for final order & schedule hrg for 6/3/24. 3/18/24 - MJG drafting MSJ.
Goldhagen, Matt	CPD v. Nipul Metha	Court: Washington Co. - Circuit Civil Case No. 2023-CA-85 Judge: Christopher Patterson Magistrate Judge: N/A	Forfeiture	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9710	Plaintiff(s): Chipley Police Department Defendant(s): Nipul Metha, Atul Modi, and Nitya, Inc. d/b/a Gas Mart/77 Gas Mart	N	8/4/23 - Petition for Final Order of Forfeiture filed with the Court. 8/9/23 - Atul Modi and Gas Mart served with Petition & Summons. 8/25/23 - Serve Nipul Metha. 1/29/24 File Motion for Prob. Cause. 2/23/24 Metha served. Modi filed statement w/Court.

COC: Current Litigation

as of February 27, 2023

Section I, Item 1.

Goldhagen, Matt		Court: Washington Co. - Case No. Judge: Magistrate Judge:	Foreclosure of Code Enforcement Lien / 5871 7th Street	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9689	Plaintiff(s): City of Chipley Defendant(s): [DEFENDANT] Third Parties: [THIRD PARTIES]	N	12/22/23 - Special Magistrate to amend order to correct address.
Goldhagen, Matt	COC v. Terry Davis	Court: Washington Co. - Case No. Judge: Magistrate Judge:	Foreclosure of Code Enforcement Lien / 504 MLK Drive	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9689	Plaintiff(s): City of Chipley Defendant(s): Terry Davis Third Parties: [THIRD PARTIES]	N	3/4/25 Rcv title work & draft complaint.
Goldhagen, Matt	COC v. Edith Juanita Hogan	Court: Washington Co. - Case No. Judge: Magistrate Judge:	Foreclosure of Code Enforcement Lien / 737 Pecan Street	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9689	Plaintiff(s): City of Chipley Defendant(s): Edith Juanita Hogan, Third Parties: [THIRD PARTIES]	N	3/4/24 MBJ to follow-up with TD.
Goldhagen, Matt	COC v. Thelma Wood	Court: Washington Co. - Case No. Judge: Magistrate Judge:	Foreclosure of Code Enforcement Lien / 771 Pecan Street	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9689	Plaintiff(s): City of Chipley Defendant(s): Thelma Wood Third Parties: [THIRD PARTIES]	Y	3/4/24 Title Work ordered. 3/14/24 Hold - per TD owner is trying to comply.
Goldhagen, Matt	COC v. Pamela Moore et. al.	Court: Washington Co. - Case No. Judge: Magistrate Judge:	Foreclosure of Code Enforcement Lien / 869 Chesnut Hill	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9689	Plaintiff(s): City of Chipley Defendant(s): Pamela Moore, David A. Marshall Third Parties: [THIRD PARTIES]	N	3/4/24 Title Work ordered.
Goldhagen, Matt	Chipley Course, LLC v. COC	Court: Washington Co. - Circuit Civil Case No. 2023-CA-123 Judge: Timothy Register Magistrate Judge: N/A	Breach of Contract - Dec. Judgment	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9689	Plaintiff(s): Chipley Course, LLC Defendant(s): City of Chipley Third Parties: N/A	Mitch Dever, Esq. FL Bar No. 0939730 PO Box	N 12/22/23 - Prepare Complaint re: dec. relief. 1/25/24 Receive Amended Complaint from Chipley Gulf Course. Draft Answer to Amended Complaint and Counterclaim for Declaratory Relief. 2/7/24 COC filed an Answer and Counterclaim. 3/19/24 Responded to CGC's discovery request. Send discovery to CGC. Depo of P. Tanner scheduled for 4/23/24.
Goldhagen, Matt	Godfrey Environmental	Court: Washington Co. - Case No. Judge: Magistrate Judge:	Godfrey Environmental	Matt Goldhagen Blankenship Jordan P.A. 1512 Highway 90 Chipley, FL 32428 matt@blankenshipjordanpa.com (850) 638-9689	Plaintiff(s): [PLAINTIFF] Defendant(s): [DEFENDANT] Third Parties: [THIRD PARTIES]	N	12/22/23 - Monitor. Dismissed w/o prejudice

ChIPLEY Redevelopment Agency April 2024 Report to ChIPLEY City Council

- I. The CRA Board of Directors met on Tuesday, March 19, 2024.
- 1.2 The Board of Directors approved a request from the City of ChIPLEY to paint fire hydrants located within the CRA District. The amount approved was up to \$3662.00
- 1.3 The Board of Directors approved a procedure to send reminder notices to those with Loans through the CRA. Board Member Crystal Abel, who is a CPA, will begin sending out these courtesy notices at the beginning of the month.
- 1.4 The Board approved Deborah Brown, Summer Thomas, and Tracey Kent-Bell to attend CRA 101 training in Orlando on April 19.
- II. Fiscal Year 2024 Grants Status – See Attached
- IV. Loan Balances as of 3.31.2024 – See Attached
- IV. Account Balances as of 3.31.2024 – See Attached
- V. The next CRA Meeting is scheduled for Tuesday, April 16, 2024, at 3:30 PM.

Respectfully submitted by

Michael D. Maxwell
Executive Director

**City of Chipley
Chipley Redevelopment Agency
FY 2024 Grant Summary**

<u>Grant Number</u>	<u>Grantee</u>	<u>Property Address</u>	<u>Type of Grant</u>	<u>Date Approved</u>	<u>Amount Approved</u>
01-2024	Sheri Graham	709 7th Street	Interior Improvement	10.17.2023	\$ 12,000.00
02-2024	Stephanie Lee	653 Bennett Drive	Demolition Assistance	10.17.2023	\$ 2,250.00
03-2024	Keisha Williams	1367A South Railroad	Interior Improvement	11.14.2023	\$ 10,856.00
04-2024	Sheri Graham	709 7th Street	Exterior Improvement	11.14.2023	\$ 14,714.00
05-2024	Sheri Graham	709 7th Street	Demolition Assistance	11.14.2023	\$ 9,825.00
06-2024	Sheri Graham	709 7th Street	Exterior Infrastructure	11.14.2023	\$ 3,000.00
07-2024	Mickey Knapp	1342 N. Railroad	Exterior Improvement	12.19.2023	\$ 20,000.00
08-2024	Josh Landry	814 Main Street	Exterior Improvement	2.8.2024	\$ 25,103.46
09-2024	Rena Harrell	808 Main Street	Exterior Improvement	2.8.2024	\$ 16,170.00
					<u>\$ 113,918.46</u>

City of Chipley
Community Redevelopment Agency
Revolving Loan Acitivity
Fiscal Year 2023-2024

Section 1, Item 2.

Name	Loan Balance As of 10/01/23	New Loans (10/01/23-03/31/24)	Principal Paid (10/01/23-03/31/24)	Balance As of 03/31/24
Jerusalem Baptist Church (03/02/17)	4,292.19	0.00	1,245.26	3,046.93
Sister's Southern Charm (11/20/18)	10,499.31	0.00	1,487.47	9,011.84
Leanne and John Pedraja (07/18/19)	9,839.01	0.00	2,406.94	7,432.07
Cynthia H. Brown (02/10/22)	15,717.43	0.00	1,380.79	14,336.64
Tiffany Hitchcock (04/12/22)	16,174.62	0.00	1,376.19	14,798.43
Rachel & James Jenkins (05/27/22)	8,201.58	0.00	686.85	7,514.73
Brittany & James Wright (10/19/23)	20,000.00	0.00	1,113.90	18,886.10
Totals	\$ 84,724.14	\$ -	\$ 9,697.40	\$ 75,026.74

Monthly Payment Due	
Jerusalem Baptist Church	255.35
Sister's Southern Charm	262.02
Leanne and John Pedraja	255.35
Cynthia H. Brown	255.37
Tiffany Hitchcock	255.37
Rachel & James Jenkins	127.67
Brittany & James Wright	255.37
	\$ 1,666.50



City of Chipley

1442 Jackson Avenue
Post Office Box 1007
Chipley, Florida 32428
(850) 638-6350 Fax: (850) 638-6353

April 8, 2024

Chipley Redevelopment Agency
Post Office Box 457
Chipley, Florida 32428

Dear Mr. Maxwell:

The Chipley Redevelopment Agency bank accounts have the following balances as of March 31, 2024:

<u>Account Name</u>	<u>SBA Account</u>	<u>Checking Account</u>	<u>Total Amount</u>
CRA Trust Escrow	\$ 136,191.55	\$ 1,110.19	\$ 137,301.74
CRA Trust Fund	203,638.94	24,115.82	227,754.76
CRA Revolving Loan	<u>61,796.36</u>	<u>36,539.10</u>	<u>98,335.46</u>
Total	<u>\$ 401,626.85</u>	<u>\$ 61,765.11</u>	<u>\$ 463,391.96</u>

If you have any questions or if you should need additional information, please contact me at the number listed above or by email at ptanner@cityofchipley.com.

Sincerely,

Patrice A. Tanner
City Administrator

Community Redevelopment Agency Annual Report

Section I, Item2.

Chipley Redevelopment Agency

Florida Department of Economic Opportunity Special District Accountability Program ID

171

Registered Agent	Mr. Michael Maxwell
Mailing Address	Post Office Box 457 Chipley, Florida 32428
Office Address	672 5th Street
Telephone	(850) 638-4157
Fax	(000) 000-0000
Email	director@washcomall.com
Website	www.cityofchipley.com/234/Chipley-Redevelopment-Agency
County(ies)	Washington
Local Governing Authority	City of Chipley
Date Created / Established	Tuesday, December 31, 1985
Creation Documents	City Resolutions 85-14 and 92-9 and Ordinance 646
Board Selection	Chapter 163, Part III, Florida Statutes
Authority to Issue Bonds	12/31/1985
Revenue	Community Redevelopment
Most Recent Update	Saturday, January 0, 1900

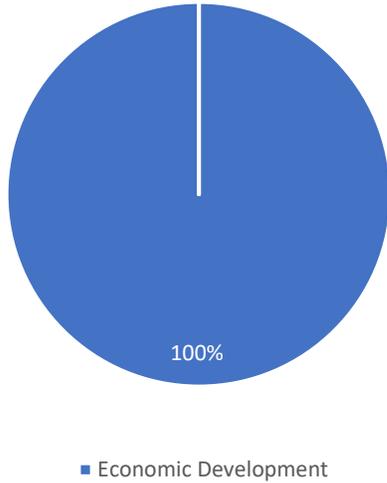
Total number of Activities started	8
Total number of Activities completed	12
Current Year Taxable Value in CRA	\$ 23,349,372.00
Actual expended increment revenue	\$ -
Base Year Taxable Value in CRA	\$ 6,993,700.00
Current Year Tax Increment Value	\$ 16,355,672.00
Total amount expended for low and middle income affordable housing	\$ -

The following is a summary of this community redevelopment agency's achievement of its redevelopment plan's goals.

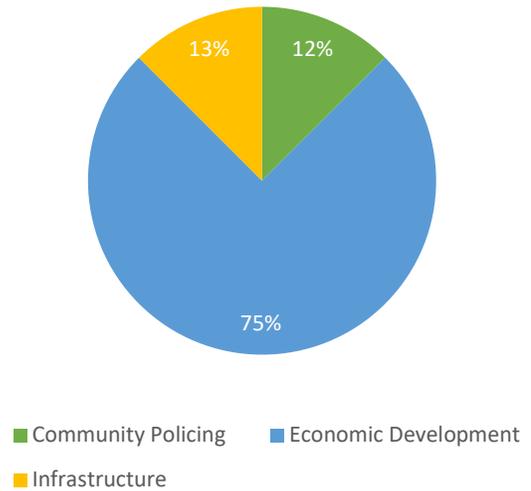
ACHIEVEMENT	CRA PLAN PAGE
Economic Development	38

Community Redevelopment Agency Annual Report

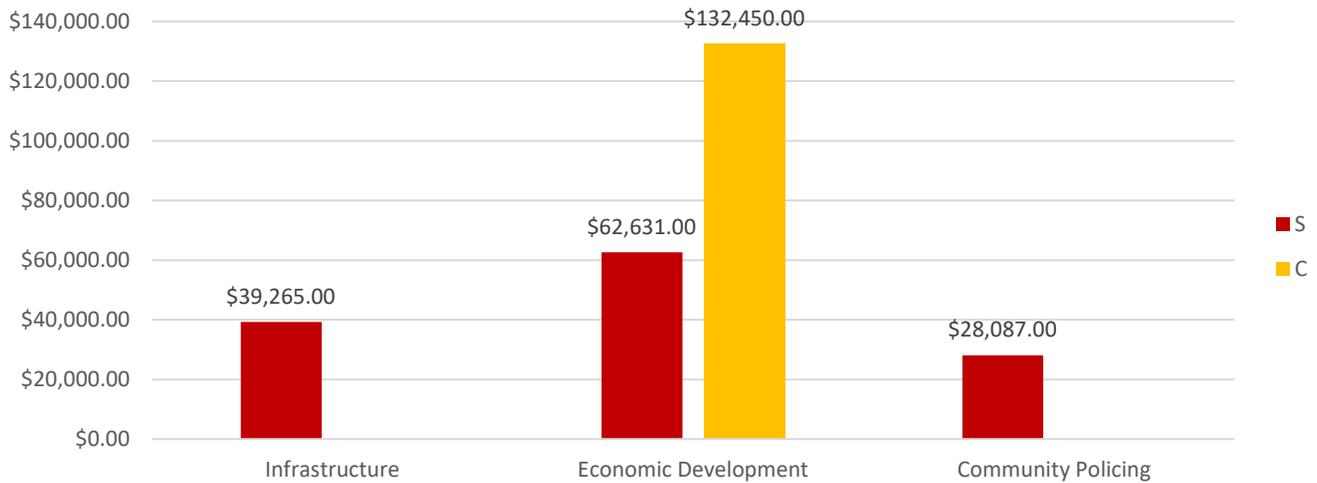
COMPLETED (C) ACTIVITIES BY COUNT



STARTED (S) ACTIVITIES BY COUNT



ACTIVITIES SUMMARY (\$)





Chipley Fire Department

March 2024 Monthly Activity Report

From: Hunter Aycock, Fire Chief

Type of Call	March	February	For the Year of 2023 - 2024		
	Totals	Totals	Total Calls	Responders	
Structure Fires	2	3	Structure Fires	18	10
Vehicle Fires	3	1	Vehicle Fires	10	9
Wild land Fires	1	6	Wild Land Fires	22	8
Fire Alarms	2	1	Fire Alarms	30	7
Meeting (Business & Training)	2	3	Meetings	14	16
MVA (Traffic Crashes)	6	4	Sig 4 (Traffic Crashes)	29	8
First Responder	0	0	First Responder	0	0
Life Flight	0	0	Life Flights	0	0
Public Service Calls:	3	2	Public Service Calls:	46	8
			Average Response		9
Total # of calls for the month:	19	20	Total Calls:	169	
Total # of calls in the City:	9	6	Total City calls:	86	
Total # of calls in the County:	10	11	Total County calls:	71	
Total # of Mutual Aids:	1	5	Total Mutual Aids:	9	
Total # of Meetings:	2	3	Total Meetings:	14	

Inspection completed on New engine 2



City of Chipley

CODE ENFORCEMENT
1442 Jackson Avenue
P.O. Box 1007
Chipley, Florida 32428
(850) 638-6350 Fax: (850) 638-6318



Section I, Item 4.

MARCH 2024

1. Total Active Cases: 25

These active cases include subsection a) some cases may include multiple violations.

a. Public Nuisance: 36

- Junk, Trash and Debris: 7
- Building/Structure Violations: 9
- Junk Cars: 3
- Overgrown Lots: 12
- Fence Violations: 2
- 911 Addressing Violations: 2
- RV, Vehicle, Outbuilding used for residential living: 1
- Zoning Violations (to include Signage): 0
- Construction Container Violations: 0
- Swimming Pool Violations: 0
- Obstruction of Right-of-Way: 0
- Permit Violations: 0
- Pitbull Registration Violation: 0
- Utilities Violation: 0

2. New cases opened this month: 34

3. Properties Posted this month: 10

4. Cases brought before this month's Special Magistrate: 0

5. Citations written this month: 0

6. Cases Closed this Month: 21

These closed cases include subsection b) some cases may include multiple violations.

a. 6 of these closed cases are from previous months.

b. Public Nuisance: 26

- Junk, Trash and Debris: 14
- Building/Structure Violations: 0
- Junk Cars: 3
- Overgrown Lots: 3

- Fence Violations: 1
- 911 Addressing Violations: 1
- RV, Vehicle, Outbuilding used for residential living:
- Zoning Violations: 0
- Garbage Container Left at Roadside: 2
- Swimming Pool Violations: 0
- Obstruction of Right-of-Way (to include Signage): 0
- Permit Violations: 0
- Utilities Violation: 0
- Outside Burning of Household Trash: 0
- Demo Debris: 0
- Invalid Complaints: 2

9. Code Enforcement Verification: 5

1. 1611 Main Street
2. 466 Martin Luther King Drive
3. 1695 Main Street
4. 1310 N. Railroad Avenue
5. 709 7TH Street

10. Pit bull Registration: 0

11. Properties with Active Liens: 15

1. 1209 Campbellton Avenue 08/05/2020 Sent to attorney.
2. 1278 Holley Avenue (Two Liens) 08/05/2020 & 08/26/2022 Sent to attorney.
3. 1471 S. Railroad Avenue 07/11/2022 Sent to attorney.
4. Church Avenue 07/11/2022 Sent to attorney.
5. 592 Main Street 09/19/2022 Sent to attorney.
6. 777 West Boulevard 01/09/2023 Sent to attorney.
7. 499 Martin Luther King Drive 01/09/2023 Sent to attorney.
8. 746 West Boulevard 4/12/2023 Sent to attorney.
9. 1214 Johnson Avenue 05/08/2023 Sent to attorney.
10. 1167 6th Avenue 8/10/2023 Sent to attorney.
11. 492 2nd Street 8/10/2023 Sent to attorney.
12. 504 Martin Luther King Drive 11/21/23 Sent to attorney.
13. 771 Pecan Street 12/4/23 Sent to attorney.
14. 869 Chesnut Hill Street 12/4/23 Sent to attorney.
15. 737 Pecan Street 1/11/24 Liens accruing.

Case Report

4/1/2023 - 03/31/2024

Case Date	Owner Name	Parcel #	Parcel Address	Description	Main Status
3/27/2024	STANLEY A & SHELIA H JONES	00000000-00-1784-0001	794 2ND ST	Rubbish, excessive grass, weeds, and vegetation	Active
3/27/2024	JASON & LACEY BYRD	00000000-00-1781-0000	1356 ESTELLE AVE	Excessive grass, weeds, and vegetation	Active
3/27/2024	DONALD L & IRMHILD E SELLERS	00000000-00-1921-0000	739 4TH ST	Excessive grass, weeds, vegetation, RV Living	Active
3/27/2024	JERMAINE BAKER	00000000-00-1884-0000	741 5TH ST	Disrepair and excessive grass, weeds, and vegetation	Active
3/26/2024	NA'M SAMAL HAYES	00000000-00-1391-0000	1233 CHURCH AVE	Disrepair	Active
3/26/2024	DONNA HAYES-AUSTIN	00000000-00-1392-0000	1235 CHURCH AVE	Disrepair	Active
3/26/2024	ERIC D & AMBER K IVEY	00000000-00-2195-0018	841 3RD ST	Rubbish, excessive grass, weeds, vegetation	Active
3/26/2024	JANEL CATHERINE MARUSIAK ESTATE	00000000-00-2832-0000	578 7TH ST	Excessive grass, weeds, vegetation.	Active
3/26/2024	SPEARMAN JAMES	00000000-00-2955-0001	2ND ST	Excessive grass, weeds, and vegetation	Active
3/21/2024	JASON REYES	00000000-00-1787-0000	1343 ESTELLE AVE	Junk Vehicle	Active
3/21/2024	JOHN BLEDSOE	00000000-00-2871-0000	511 2ND ST	Junk Vehicle, excessive grass, vegetation, disrepair	Active
3/21/2024	CLAYTON BAILEY &	00000000-00-2842-	579 MAIN ST	Excessive weeds and vegetation	Active

	ETAL JACK RIDER	0000			
3/21/2024	WILLIAM CLAYTON BAILEY	00000000-00-2843-0000	577 MAIN ST	Excessive weeds and vegetation	Active
3/21/2024	JAMES SPEARMAN	00000000-00-2838-0000	603 MAIN ST	No 911 Address/Excessive grass, weeds, junk, trash	Active
3/13/2024	MICHAEL A & KATHERINE M WALKER & ETAL	00000000-00-1334-0000	1284 CHURCH AVE	Disrepair, abandoned materials, junk	Active
3/6/2024	LINDA A DAVIS	00000000-00-1209-0000	617 9TH ST	Fence Height, junk vehicle	Active
3/6/2024	GWAUN REED	00000000-00-1227-0000	618 9TH ST	Fence, rubbish, trash, abandoned materials	Active
3/6/2024	VIVIAN MORRIS	00000000-00-2814-0000	500 MARTIN LUTHER KING DR	Shed in need of repair	Active
3/1/2024	ROSEMARY S JONES & ETAL % EUNICE COHEN & E SHACKELFORD	00000000-00-1168-0000	792 PEACH ST	Disrepair	Active
2/28/2024	GWUAN REED	00000000-00-1212-0000	618 BENNETT DR	911 address / abandoned materials, junk, trash	Active
2/23/2024	DAVID LORENZO ROULHAC	00000000-00-2682-0000	566 MARTIN LUTHER KING DR	Abandoned materials, junk, trash	Active
2/21/2024	ADRIAN SPEED AND ARIE LEE CARTHON	00000000-00-2708-0000	598 BENNETT DR	Disrepair	Active
1/18/2024	SHERWOOD APTS LTD % CARVER ENTERPRISES / AGENT	00000000-00-2218-0025	900 SOUTH EASTERN LOOP	Disrepair Structure	Active
12/29/2023	WASHINGTON COUNTY/JEFF	00000000-00-2891-	1292 MORRIS	Structure in disrepair.	Active

	MASSEY	0000	AVE	excessive grass, weeds, and vegetation	
11/16/2023	WINSTON S & TAMMY ROBINSON	00000000-00-2961-0000	1385 WARREN AVE	Structure in Disrepair	Active

Total Records: 25

4/1/2024

Monthly Closed Cases

03/01/2024 - 03/31/2024

Case Date	Owner Name	Parcel #	Parcel Address	Description	Last Status Change Date	Main Status
3/27/2024	DARREL A & PAULA RHENEA YONTZ	00000000-00-1644-0000	682 3RD ST	RV living/Invalid complaint	3/27/2024	Closed Case
3/21/2024	IMPLUSIVE EXPRESSIONS LLC/SANDRA BREWER, AGENT	00000000-00-1759-0000	1352 FORREST AVE	Abandoned materials	3/25/2024	Closed Case
3/20/2024	HAVILAND SHIRLEY & GERALD ESTATE	00000000-00-2912-0000	537 4TH ST	Excessive grass, weeds, vegetation	3/26/2024	Closed Case
3/15/2024	SOUTHTRUST BANK% WACHOVIA BANK	00000000-00-1351-0000	1281 CHURCH AVE	Excessive grass, weeds, vegetation	3/19/2024	Closed Case
3/14/2024	ROSEMARY KIRKLAND	00000000-00-1315-0001	CHURCH AVE	Excessive grass, weeds, vegetation	3/20/2024	Closed Case
3/14/2024	MICHAEL A LAMB	00000000-00-1319-0000	1248 CHURCH AVE	Trash, junk, abandoned materials, rubbish, garbage container	3/28/2024	Closed Case
3/13/2024	CHIPLEY HOUSING AUTHORITY	00000000-00-2797-0000	1370 OLD BONIFAY RD	Abandoned materials, junk	3/14/2024	Closed Case
3/12/2024	DAWN T COLLINS	00000000-00-1825-0011	753 GILBERT DR	Abandoned materials, trash, junk	3/20/2024	Closed Case
3/11/2024	MYRICK THOMAS & RUTH	00000000-00-1157-0000	1157 5TH AVE	Nuisance on lot	3/11/2024	Closed Case
3/6/2024	MINNIE JEWEL BOSTON ESTATE	00000000-00-1204-0000	1215 OLD BONIFAY RD	Rubbish, trash, abandoned materials	3/20/2024	Closed Case
3/5/2024	SPEARMAN JAMES	00000000-00-2933-0000	530 2ND ST	Maintenace of Fence	3/7/2024	Closed Case

3/5/2024	PERCY PRESTON FISH JR	00000000-00-2931-0002	1335 KAY AVE	Abandoned materials, junk vehicles, rubbish, trash	3/14/2024	Closed
3/5/2024	Mabel Robinson Estate / Heirs	00000000-00-2866-0000	832 GLENWOOD AVE	Abandoned materials, rubbish, trash, junk	3/19/2024	Closed Case
3/1/2024	PAUL PETE & DEIDRA DAY	00000000-00-2779-0000	595 4TH ST	911 address Abandoned materials, junk, trash	3/20/2024	Closed Case
3/1/2024	BILLY DEWAYNE & CANDICE BAXLEY	00000000-00-2959-0005	496 2ND ST	Abandoned materials, junk, trash, garbage containers	3/7/2024	Closed Case
2/29/2024	VIVIAN MORRIS	00000000-00-1139-0000	708 PEACH ST	Abandoned materials, junk, trash	3/13/2024	Closed Case
2/28/2024	CABEEAFL LLC / SHERRI WADE	00000000-00-2890-0000	1294 MORRIS AVE	Abandoned material, trash	3/7/2024	Closed Case
2/23/2024	CHRISTOPHER & KRYSTAL WHITE	00000000-00-2944-0000	1257 PLUM AVE	Abandoned materials, junk, trash	3/7/2024	Closed Case
2/9/2024	KIMMIE DARLENE COTA ESTATE AND HEIRS/TENANTS	00000000-00-1539-0000	639 GROVE ST	Junk vehicles, abandoned materials	3/11/2024	Closed Case
1/30/2024	WILLIAM HARRISON	00000000-00-1993-0000	1400 FORREST AVE	Junk vehicle, trash, abandoned materials	3/4/2024	Closed Case
12/28/2023	VIVIAN J & PERCY L MORRIS	00000000-00-1170-00004	1189 1ST AVE	Junk, trash, abandoned materials	3/4/2024	Closed Case

Total Records: 21

4/1/2024



**CITY OF CHIPLEY
PLANNING & ZONING REPORT
FOR THE MONTH OF JANUARY 2024**



TO: City Council
FROM: Tamara Donjuan – Planning Officer
DATE: April 1, 2024

(1) Land Use Compliance Certificates: 15

- 1 – 622 Pear Street – New Construction/Garage
- 2 – 847 8th Street – Solar Installation
- 3 – 808 Main Street – Roof Replacement
- 4 – 1264 Plum Avenue – Electrical Pole
- 5 – 1150 Motel Drive – Signage
- 6 – 630 4th Street – Solar Installation
- 7 – 610 Martin Luther King Drive – Playhouse
- 8 – 731 5th Street – Roof Replacement
- 9 – 855 Earl Street - Roof Replacement
- 10 – 659 2nd Street – Home Improvements
- 11 – 787 Gilbert Drive – Porch Addition
- 12 – 979 Haywood Drive – Inground Swimming Pool
- 13 – 671 Rustin Drive – Solar Installation
- 14 – 850 Falling Waters Road – Solar Installation
- 15 – 581 5th Street – Electrical Upgrade

(2) Tree Removal Permits: 6

- 1 – 722 5th Street
- 2 – 640 3rd Street
- 3 – 730 Main Street
- 4 – 784 5th Street
- 5 – 672 5th Street
- 6 – 721 Pecan Street

(3) Demolition Permits: 1

- 1 – 677 Griffin Road

(4) Zoning Changes: 1

- 1 – 1218 Campbellton Avenue

(5) Planning and Zoning Hearing: 0

(6) Signage Permit: 6

- 1 – 1150 Motel Drive – Replacing Signage
- 2 – 1611 Main Street – Replacing Signage/New
- 3 – 722 5th Street – Temporary signage
- 4 – 709 7th Street – Replacing Signage/New
- 5 – 1138 Main Street – Replacing pre-existing/New
- 6 – 1138 Main Street – New Signage

(7) Site Plan Reviews: 0

(8) Development Orders: 1

- 1 – 1680 Main Street

(9) Request to Site Manufactured Home Unit: 0

(10) Request for Certificate of Appropriateness: 0

(11) Construction Permits: 0

(12) Zoning Verifications: 4

- 1 -1611 Main Street
- 2 – 1695 Main Street
- 3 – 1310 N. Railroad Avenue
- 4 – 705 7th Street

(13) Solicitor Permit: 0

(14) Alcoholic Beverages and Tobacco: 0

Permit Report

03/01/2024 - 03/31/2024

Permit #	Permit Type	Permit Type	Permit Type	Permit Applicant Name	Description	Land Use Designation	Owner Name	Parcel #	Parcel Address	Flood Zone	Main Status
Group: Business License											
573	Business License			Hometown Veterinary Center	Business License	Commercial	NELSON CONNIE	00000000-00-2112-0000	705 7TH ST	No	Closed
554	Business License	Sign		Vo's Nails	Business License/ Signage	Commercial	SWISS CAPITAL GROUP LLC	00000000-00-2325-0005	1611 MAIN ST	No	Closed
Group Total: 2											

Group: Demolition

557	Demolition			City of Chipley	Demo Music Building	Recreation	CITY OF CHIPLEY	00000000-00-1955-0000	677 GRIFFIN RD	No	Closed
Group Total: 1											

Group: Land Use Compliance

576	Land Use Compliance			Jeff McNair	Electrical Upgrade	Low Density Residential	JEFFREY MCNAIR	00000000-00-2729-0000	581 5TH ST	No	Closed
574	Land Use Compliance			Jason Waits	Solar Installation	Low Density Residential	JASON A WAITS	00000000-00-2169-0003	850 FALLING WATERS RD	No	Closed
572	Land Use Compliance			City of Chipley	Solar Installation	Public/Semi-Public/Educational	CITY OF CHIPLEY	00000000-00-1616-0000	671 RUSTIN DR	No	Closed
565	Land Use Compliance			Savanah Arabie	Inground Pool		Brennan J & Savannah L Arabie	00000000-00-2258-0114	979 HAYWOOD DR	No	Closed

Section I, Item5.

564	Land Use Compliance		Glenda Aycock	Porch Addition	Low Density Residential	GLENDAYAYCOCK	00000000-00-1825-0033	787 GILBERT DR	No	Closed
560	Land Use Compliance		Eric & Amber Ivey	Home Improvements	Low Density Residential	Eric & Amber Ivey	00000000-00-1568-0000	659 2ND ST	No	Closed
559	Land Use Compliance		Mollie Tyus	Roof Replacement	Low Density Residential	MOLLIE E TYUS	00000000-00-2169-0000	855 EARL ST	No	Closed
556	Land Use Compliance		Iauction Group 7 LLC	Roof Replacement	Low Density Residential	Iauction Group LLC	00000000-00-1875-0000	731 5TH ST	No	Closed
555	Land Use Compliance		Jimmie Cooper	Playhouse 14x8	Low Density Residential	JIMMIE L COOPER	00000000-00-1285-0000	610 MARTIN LUTHER KING DR	No	Closed
553	Land Use Compliance		Crystal Carter	Solar Installation	Low Density Residential	DERRELL A & CRYSTAL N CARTER	00000000-00-1588-0000	630 4TH ST	No	Closed
552	Land Use Compliance		Sharon Harrell	Roof Replacement	Historic Commercial	SHARON HARRELL	00000000-00-1366-0000	808 MAIN ST	No	Closed
551	Land Use Compliance	Sign	Brad Sanders	Sign Replacement	Commercial	SHANTI OM INVESTMENTS LLC	00000000-00-2343-0000	1150 MOTEL DR	No	Closed
550	Land Use Compliance		Justin Trott	Electrical Pole	Low Density Residential	JUSTIN & CRISTINA TROTT	00000000-00-2950-0000	1264 PLUM AVE	No	Closed
549	Land Use Compliance		Anthony Mark	Solar Installation	Low Density Residential	ANTHONY & CHARITY MARTIN	00000000-00-2118-0001	847 8TH ST	No	Closed
548	Land Use Compliance		Allen P Rhodes	New construction of a garage	Low Density Residential	ALLEN & MELISSA RHODES	00000000-00-1525-0000	622 PEAR ST	No	Closed
526	Land Use Compliance	Development Order	Waffle House Inc	EV Charging Stations	Commercial	WAFFLE HOUSE INC	00000000-00-2341-0007	1680 MAIN ST	No	Close

Group Total: 16

Group: Sign

571 Sign				Teresa Shannon	Signage	Commercial	CORBIN VENTURE PROPERTIES LLC	00000000-00-2135-0000	1138 MAIN ST	No	Closed
570 Sign				Mandy Cook	(2) Signage	Commercial	CORBIN VENTURE PROPERTIES LLC	00000000-00-2135-0000	1138 MAIN ST	No	Closed
569 Sign				Sherie Owens Graham Mitchell	Signage	Commercial	Regina Sherie Owens Graham	00000000-00-1824-0000	705-709 7TH ST	No	Closed

Group Total: 3

Group: Tree Removal

577 Tree Removal				City of Chipley	Tree Removal	Low Density Residential	LARRY & MARY L EVINS	00000000-00-1108-0000	721 PECAN ST	No	Closed
568 Tree Removal				City of Chipley	Tree Removal	Recreation	CITY OF CHIPLEY	00000000-00-1938-0000	784 5TH ST	No	Closed
567 Tree Removal				City of Chipley	Tree Removal	Public/Semi-Public/Educational	CITY OF CHIPLEY	00000000-00-1341-0000	672 5TH ST	No	Closed
562 Tree Removal				Patricia Dedge	Tree Removal	Low Density Residential	SHIRLEY J DEDGE ESTATE	00000000-00-1255-0000	730 MAIN ST	No	Closed
561 Tree Removal				Kevin Russell	3 Trees Removed	Low Density Residential	KEVIN RUSSELL	00000000-00-1574-0000	640 3RD ST	No	Closed

Section I, Item5.

558	Tree Removal	Sign	Stephanie Gustason	Tree Removal / Temporary Signage	Low Density Residential	Stephanie & Reynold Ames Jr Gustason	00000000-00-1911-0000	722 5TH ST	No	Closed
Group Total: 6										

Group: Zoning Change

527	Zoning Change		Debra McGhee Davis	Small Amendment	Low Density Residential	DEBRA MCGHEE-DAVIS	00000000-00-2698-0001	1218 CAMPBELLTON AVE	No	Closed
Group Total: 1										

Group: Zoning Verifications

566	Zoning Verifications		Spa Chicks	Business License	Historic Commercial	GODFREY WARD G JR TRUSTEE	00000000-00-1386-0000	1308 & 1310 RAILROAD AVE	No	Closed
563	Zoning Verifications		Platinum Arcade	Business License	Commercial	LGS INVESTMENTS LLC	00000000-00-2336-0003	1695 MAIN ST	No	Closed
Group Total: 2										

Total Records: 31

4/1/2024



SCOTT THOMPSON, Chief of Police

Chipley Police Department City of Chipley, Florida
1430 JACKSON AVENUE, • P.O. BOX 1007 • CHIPLEY, FLORIDA 32428
PHONE (850) 638-6310 • FAX (850) 638-6327

MONTHLY ACTIVITY REPORT March 1 to March 31, 2024

<u>OFFENSE</u>	<u>NUMBER</u>
INFORMATION	4
WARRANT SERVICE	11
TRAFFIC STOP	2
SUSPICIOUS INCIDENT	1
BAKER ACT	1
BURGLARY(RESIDENCE)	2
BURGLARY(BUSINESS)	0
DISTRUBANCE	6
HIT AND RUN	0
SHOTS HEARD	0
CRIMINAL MISCHIEF	2
VEHICLE ACCIDENT	0
ABANDONED PROPERTY	2
LOST/STOLEN PROPERTY	2
HARASSMENT/THREATS	2
DECEASED PERSON	2
BATTERY	1
CIVIL ISSUE	2
THEFT	9
TRESPASSING	3
SEX OFFENSE	1
DRUG CASE	8
COUNTERFEIT MONEY	1
MARCHMAN ACT	1
ANIMAL COMPLAINT	1
FRAUD	1
STOLEN VEHICLE	1
MISSING JUVENILE	1
KIDNAPPING	1
	68



SCOTT THOMPSON, Chief of Police

Chipley Police Department City of Chipley, Florida
 1430 JACKSON AVENUE, • P.O. BOX 1007 • CHIPLEY, FLORIDA 32428
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TOTALS

	FEB (LAST MONTH)	MAR (THIS MONTH)
TRAFFIC CITATIONS	13	23
TRAFFIC WARNINGS	69	170
TRAFFIC CRASHES	18	09

MARCH 1 to MARCH 31, 2024

Traffic Crash Summary

<u>Date</u>	<u>Time</u>	<u>Road</u>	<u>Closest Crossroad</u>	<u>Intersection</u>	<u>Form</u>
03/1	1001am	HWY 77	Brickyard Rd	Not Intersection Related	Long
03/4	1201pm	US 90	EAST BLVD	Not Intersection Related	Short
03/4	204pm	CHURCH AVE	PARKING LOT	Not Intersection Related	Short
03/5	1210pm	Hwy 77	Nadia Ave	Not Intersection Related	Short
03/6	500pm	1621 Main St	Parking Lot	Not Intersection Related	Short
03/17	830pm	1621 Main St.	HWY 77	Intersection Related	Short
03/21	425PM	1621 Main St	Parking Lot	Not Intersection Related	Short
03/27	1034AM	1611 Main St	Parking Lot	Not Intersection Related	Long
03/29	0435pm	U.S. 90	HWY 77	Not Intersection Related	Short



City of Chipley

Public Works Office MARCH Activity Report From: Guy Lane



The following is a list of routine monthly duties and additions to by departments:

Bldg. Maintenance

Routine checks of all city buildings/Routine weekly checks of all flags, cleaning of all parks, removing trash and cleaning and stocking bathrooms/Routine monthly checks of all traffic signals, crosswalks and playground equipment at parks/Escorted Cross Country Exterminators to city buildings for monthly sprayings/Removed trash from Glenwood Cemetery weekly/Removed trash downtown twice weekly/Marked off one plot at Glenwood Cemetery/Built two new gates for Shivers Park/Replaced one light switch for Parks & Recreation Department in their shop/Installed work bench and cabinet under wash rack at Public Works/Took damaged flags and picked up repaired flags from Dothan/Went to Lowe's in Marianna to buy materials for projects/Fixed broken door in women's bathroom and repaired lights in bathrooms at Jim Trawick Park/Replaced back door keypad lock at Public Works/Reset timers on antique street lamps downtown due to time change/Put city logo decals on new Freightliner debris truck/Replaced all light bulbs around the concession stand at Jim Trawick Park/Repaired 4 antique street lamps downtown/Took down big USA flag twice during month due to inclement weather conditions/Repaired a broken tile and clogged drain at Chamber of Commerce Building/Checked all electrical, sprayed ant poison and cleaned and stocked bathrooms at the Farmer's Market for Thursday Night Lights event/Cleaned, stocked and checked electrical at Gilmore Park for an event/Cleaned and stocked Shivers Park twice daily for school events and community Easter egg events/Replaced the old door locks with new keypad locks at the bathrooms at Farmer's Market.

Street

Mowed city right of ways/Maintained ditches/Sign maintenance/Equipment maintenance/Maintained streets, sidewalks, and driveways/Special pickups/Limb & leaf pickup/Replaced sections of sidewalk at City Hall/Mowed ditches with Mini-X/Cut low hanging limbs in various locations/Hauled off trees from 5th Street and 3rd Avenue cut down by Florida Power & Light on our right of ways/Put together and installed benches at Splash Pad for Parks & Recreation Department/Installed driveway pipe on 7th Street/Assisted Water Department with Beef O'Brady's water tie in and with sidewalks on Hwy. 90 two locations and at Florida Power & Light site/Assisted Building Maintenance cleaning parks and building bird bath at Glenwood Cemetery/Hauled spoiled dirt.

Gas

Locate Tickets (35)/Gas calls (3)/New Service (1)/Pressure test (7)/Replaced meter sets (1)/Pulled inactive meters (2)/Replaced gas warning signs (0)/Service Availability request (0)/Abandonments (0)/Performed rectifier and field odorization test/Performed valve maintenance/Took C.P. readings/Perform atmospheric corrosion/Changed gas charts 4 times for the month/Animal Complaints (4)/Cats Impounded (1)/Dogs Impounded (3)/Dead animal pick-up (1)/Dog bites (0)/(1)/Gas Disconnects (1)/Assisted Water Department with leak on 2nd Street/Installed larger gas meter at 1131 Wynn Drive/Replaced index housing at National Guard Armory and installed 9 crash poles by gas meter and painted them.

Water

Water Connects (29)/Water Disconnects (23)/ Re-reads (754)/Doorknockers (22)/Non-Payment Disconnects (0)/Non-Payment Reconnects (0)/Replaced meter boxes (0)/Replaced meter box lids (0)/Hydrant meter sets (1)/Locates (23)/Service leaks (5)/After-hours service leaks (1)/Water main breaks (1)/Service availability request (1)/Water taps (0)/Assisted Gas Department with spotting line on Hwy. 90/Assisted Building Maintenance Department with gates at parks/Monitored bore crew at Washington County Ag Center/Tied in bore at Ag Center and abandoned line crossing Hwy. 90/Weed-eated around fire hydrants in all wards/Poured sidewalk back on Hwy. 90 at Ag Center and at Florida Power & Light site/Checked pressure at trailer park on Coleman Avenue/Took lead & copper samples/Assisted with bird bath at Glenwood Cemetery/Pressure washed sidewalk at Jim Trawick Park/Reports of low pressure at 1377-A Brickyard Road, checked pressure was good at meter/Abandoned services at 1292 Morris Avenue for demo/Abandoned services at 1240 Campbellton Avenue for demo/Repaired leaking toilet at Jim Trawick Park for Parks & Recreation/Monitored bore crew on Hwy. 90.



City of Chipley

RECREATION DEPT.

1442 Jackson Avenue

P.O. Box 1007

Chipley, Florida 32428

(850) 638-6348 Fax: (850) 638-6318

Recreation Department

Report for March 2024

1. Hosted Travel Ball tournament on 3/16.
2. Preparing for upcoming opening day and ball season.
3. Started bathroom construction/repairs.
4. Field Maintenance.
5. Gym maintenance
6. Splashpad Maintenance.
7. Grounds and Janitorial Maintenance.



City of Chipley

Water Utilities Department
P. O. Box 1007
Chipley, Florida 32428
(850) 638-6347 - Fax: (850) 638-6052

April 1, 2024

Water Utilities Department Report for March 2024

To: City Council and Administrator

Wastewater Treatment Facility: The analytical results of the Wastewater Reclamation Facility for the month of February 2024 show no violations. We have not received all the results from March 2024, but what have received show no violations. Continuing to plot sewer lines and cleanouts in diamond maps. Grease trap quarterly inspections. Clean out under drains in drying beds.

Lift Stations: Work underway at Jon Teal and Vo-Tech lift station to place generators. Cut grass. Routine inspections.

Water Wells: The bacteriological samples for the month of March 2024 passed. Check generators weekly. Cut grass.

Spray Field: Routine inspections. Built hose rack for bypass pump hoses. Took down (2) old sheds at spray field.

Locates: 39

Work orders: 9

Sewer Stoppages: 3

Abonnement Sewer Lateral: 3

Replace Clean Out Caps: 0

Sewer Taps: 0

Replace/Repair Sewer Lateral: 0

Development Order: 1

Install Clean Out Boxes: 0

Replace Clean Outs: 0

Repair Sewer Main: 0

Manhole rain guards installed: 2

Demolition Order: 3

Recorded Rainfall for the month: 6.09 inches

Jimmy Cook
 Water Utilities Director

CITY OF CHIPLEY

STAFF REPORT

SUBJECT: Resolution No. 24-20 – Excessive Use of Force Policy.

MEETING DATE

Tuesday, April 9, 2024

PREPARED BY

Patrice Tanner, City Administrator

SUMMARY

This resolution will approve a policy prohibiting the use of excessive force by local law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; or fails to adopt and enforce a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of nonviolent civil rights demonstrations within its jurisdiction

RECOMMENDATION

City Staff recommend approval of Resolution No. 24-20.

ATTACHMENTS

1. Resolution No. 24-20.

RESOLUTION NO. 24-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHIPLEY, FLORIDA ADOPTING AN EXCESSIVE USE OF FORCE POLICY; PROVIDING FOR DISTRIBUTION; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the Congress of the United States has passed Section 104(1) to the Title I of the Housing and Community Development Act stating that no CDBG funds may be obligated or expended by any unit of general local government that fails to adopt and enforce a policy of prohibiting the use of excessive force by local law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; or fails to adopt and enforce a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of nonviolent civil rights demonstrations within its jurisdiction; and

WHEREAS, the City of Chipley has received a Community Development Block Grant and is required to comply with the Title I of the Housing and Community Development Act; and

WHEREAS, the failure to enforce such policies may cause the CITY to lose its grant or eligibility for future federal grants;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CHIPLEY, FLORIDA THAT:

SECTION 1 It is the **POLICY** of the **CITY** that excessive force by local law enforcement agencies shall not be used against individuals engaged in lawful and nonviolent civil rights demonstrations within the City boundaries.

SECTION 2 It is the **POLICY** of the **CITY** to enforce applicable state and local laws against the physical barring of an entrance to or exit from a facility or location which is the subject of nonviolent civil rights demonstrations within its jurisdiction.

SECTION 3 The City Council directs the Police Chief to implement this Resolution by amending applicable police department procedures.

PASSED AND ADOPTED by the City Council of the City of Chipley, Florida, this 9th day of April 2024.

CITY OF CHIPLEY

Tracy L. Andrews, Mayor

ATTEST:

Sherry Snell, City Clerk

CITY OF CHIPLEY

STAFF REPORT

SUBJECT: Resolution No. 24-21 – Florida Department of Commerce Agreement Amendment One

MEETING DATE

Tuesday, April 9, 2024

PREPARED BY

Patrice Tanner, City Administrator

SUMMARY

This resolution will approve Amendment One to the Florida Department of Commerce Agreement No. D0190 updating information on the Florida Department of Commerce name change, Agreement Period, and E-Verify. The agreement is effective as of November 12, 2021 and shall continue until the earlier to occur of (a) November 11, 2024, or (b) the date on which either Party terminates the Agreement.

RECOMMENDATION

City Staff recommend approval of Resolution No. 24-21.

ATTACHMENTS

1. Resolution No. 24-21.
2. Agreement No. D0190 Amendment One.

RESOLUTION NO. 24-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHIPLEY, FLORIDA APPROVING AN AGREEMENT AMENDMENT IDENTIFIED AS AMENDMENT ONE TO THE FLORIDA DEPARTMENT OF COMMERCE AGREEMENT NO. D0190 BETWEEN THE STATE OF FLORIDA, DEPARTMENT OF COMMERCE AND THE CITY OF CHIPLEY, FLORIDA.

WHEREAS, the State of Florida, Department of Commerce “Commerce”, and the City of Chipley, Florida “Grantee” entered into agreement D0190 “Agreement”; and

WHEREAS, The Florida Department of Economic Opportunity was renamed to the Florida Department of Commerce; and

WHEREAS, This Agreement is effective as of November 12, 2021 and shall continue until the earlier to occur of (a) November 11, 2024 or (b) the date on which either Party terminates this Agreement.

WHEREAS, Employment Eligibility Verification – E – VERIFY information is updated.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHIPLEY, FLORIDA, THAT:

1. The City of Chipley hereby approves the State of Florida, Department of Commerce Agreement No. D0190, Amendment One.
2. The City for and in consideration of the covenants and obligations set forth herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, intending to be legally bound hereby agree to perform the duties described herein in the attached Attachment “A”.
3. The Mayor or Mayor Pro-Tem of the City of Chipley be hereby authorized and directed to execute the agreement.
4. A certified copy of this Resolution be forwarded to the FDEO along with the executed Agreement.

PASSED AND ADOPTED THIS 9TH DAY OF APRIL, 2024.

CITY OF CHIPLEY

ATTEST:

Tracy L. Andrews, Mayor

Sherry Snell,
City Clerk

**AMENDMENT ONE
TO GRANT AGREEMENT
BETWEEN
THE FLORIDA DEPARTMENT OF COMMERCE
AND
CITY OF CHIPLEY**

On November 12, 2021, the **State of Florida, Department of Commerce** (“Commerce”), formerly the Department of Economic Opportunity, and the **City of Chipley** (“Grantee”) (collectively the “Parties”), entered into Agreement Number D0190 (“Agreement”), pursuant to paragraph 288.0655(2)(b), Florida Statutes.

WHEREAS, Paragraph D, Modification, of the Agreement provides that any amendment to the Agreement shall be in writing executed by the Parties thereto; and

WHEREAS the Parties wish to amend the Agreement as set forth herein;

NOW THEREFORE, in consideration of the mutual covenants and obligations set forth herein, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the following:

1. On July 1, 2023, the Florida Department of Economic Opportunity was renamed to the Florida Department of Commerce (“Commerce”). Effective July 1, 2023, all references to “Department of Economic Opportunity” or “DEO” are hereby replaced with “Florida Department of Commerce” or “Commerce” as appropriate.
2. Paragraph A, Agreement Period, is hereby deleted in its entirety and is replaced by the following:

A. Agreement Period:

This Agreement is effective as of **November 12, 2021** (the “Effective Date”) and shall continue until the earlier to occur of (a) **November 11, 2024**, (the “Expiration Date”) or (b) the date on which either Party terminates this Agreement (the “Termination Date”). The period of time between the Effective Date and the Expiration Date or Termination Date is the “Agreement Period”.

3. Paragraph U, Employment Eligibility Verification – E-VERIFY, is hereby deleted in its entirety, and is replaced by the following:

U. EMPLOYMENT ELIGIBILITY VERIFICATION – E-VERIFY

1. E-Verify is an Internet-based system that allows an employer, using information reported on an employee’s Form I-9, Employment Eligibility Verification, to determine the eligibility of all new employees hired to work in the United States. There is no charge to employers to use E-

Verify. The Department of Homeland Security's E-Verify system can be found at: <https://www.e-verify.gov/>.

2. In accordance with section 448.095, F.S., the State of Florida expressly requires the following:
 - a) Every public agency and its contractors and subcontractors shall register with and use the E-Verify system to verify the work authorization status of all newly hired employees. A public agency or a contractor or subcontractor thereof may not enter into a contract unless each party to the contract registers with and uses the E-Verify system.
 - b) An employer shall verify each new employee's employment eligibility within three (3) business days after the first day that the new employee begins working for pay as required under 8 C.F.R. 274a. Beginning July 1, 2023, a private employer with 25 or more employees shall use the E-Verify system to verify a new employee's employment eligibility.

3. If an entity does not use E-Verify, the entity shall enroll in the E-Verify system prior to hiring any new employee or retaining any contract employee after the effective date of this Agreement.

4. Attachment 1, Scope of Work, Section 6, Invoice Submittal and Payment Schedule has been revised to add subsection 6.5 as follows:

6.5 If the Grantee is a county or municipality that is a rural community or rural area of opportunity as those terms are defined in section 288.0656(2), F.S., the payment of submitted invoices may be issued for verified and eligible performance that has been completed in accordance with the terms and conditions set forth in this Agreement to the extent that federal or state law, rule, or other regulation allows such payments. Upon meeting either of the criteria set forth below, the Grantee may elect in writing to exercise this provision.

 - a. A county or municipality that is a rural community or rural area of opportunity as those terms are defined in section 288.0656(2), F.S., that demonstrates financial hardship; or
 - b. A county or municipality that is a rural community or rural area of opportunity as those terms are defined in section 288.0656(2), F.S., and which is located in a fiscally constrained county, as defined in section 218.67(1). If the Grantee meets the criteria set forth in this paragraph, then the Grantee is deemed to have demonstrated a financial hardship.

5. This Agreement is hereby reinstated as though it had not expired.

6. All other terms and conditions of the Agreement not in conflict with this Amendment remain in full force and effect and are to be performed as specified in the Agreement.

~Remainder of this page left intentionally blank~

Agreement Number: Section K, Item2.

IN WITNESS HEREOF, by signature below, the Parties agree to abide by the terms, conditions, and provisions of Agreement D0190, as amended. The terms of this Amendment will become effective as of November 12, 2023.

CITY OF CHIPLEY

**FLORIDA DEPARTMENT OF
COMMERCE**

By _____
Signature
Tracy L. Andrews

By _____
Signature
J. Alex Kelly

Title **Mayor**

Title **Secretary**

Date **April 9, 2024**

Date _____

Approved as to form and legal sufficiency,
subject only to full and proper execution by
the Parties.

**OFFICE OF GENERAL COUNSEL
FLORIDA DEPARTMENT OF COMMERCE**

By: _____

Approved Date: _____

CITY OF CHIPLEY

STAFF REPORT

SUBJECT: Resolution No. 24-22 – FDEP State Revolving Fund Loan Program – Drinking Water Facilities Plan

MEETING DATE

Tuesday, April 9, 2024

PREPARED BY

Patrice Tanner, City Administrator

SUMMARY

This resolution will approve the submission of a FDEP State Revolving Fund Loan Program Application for a Drinking Water Facilities Plan. The Florida Statutes provide for loans to local government agencies to finance the construction of water distribution systems. The State Revolving Fund loan priority list designates Project No. DW67014 as eligible for available funding. The total cost for the Facilities Plan to be prepared is \$100,000. This project is funded 50%/50% loan and grant. This Facilities Plan will include a listing of projects that need to be done in the city and will be required to apply for funding through the FDEP SRF Program.

RECOMMENDATION

City Staff recommend approval of Resolution No. 24-22.

ATTACHMENTS

1. Resolution No. 24-22.

RESOLUTION NO. 24-22

A RESOLUTION OF CITY OF CHIPLEY, FLORIDA, RELATING TO THE STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE LOAN APPLICATION; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.

WHEREAS, the Florida Statutes provide for loans to local government agencies to finance the construction of water distribution systems; and

WHEREAS, the Florida Administrative Code rules require authorization to apply for loans, to establish pledged revenues, to designate an authorized representative; to provide assurances of compliance with loan program requirements; and to enter into a loan agreement; and

WHEREAS, the State Revolving Fund loan priority list designates Project No. DW67014 as eligible for available funding; and

WHEREAS, the City of Chipley, Florida, intends to enter into a loan agreement with the Department of Environmental Protection under the State Revolving Fund for project financing.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHIPLEY, FLORIDA, THAT:

SECTION I. The foregoing findings are incorporated herein by reference and made a part hereof.

SECTION II. The City of Chipley, Florida, is authorized to apply for a loan to finance the Project.

SECTION III. The revenues pledged for the repayment of the loan are net water and sewer system revenues after payment of debt service on the City’s Series 2022 Water and Sewer System Revenue Bonds; the Series 2006 Water and Sewer System Revenue Bonds and FDEP Clean Water State Revolving Fund Loan No. WW670111.

SECTION IV. The City Administrator is hereby designated as the authorized representative to provide the assurances and commitments required by the loan application.

SECTION V. The Mayor is hereby designated as the authorized representative to execute the loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The Mayor is authorized to represent the City in carrying out the City’s responsibilities under the loan agreement. The Mayor is authorized to delegate responsibility to appropriate City staff to carry out technical, financial, and administrative activities associated with the loan agreement.

SECTION VI. The legal authority for borrowing money to construct this project is in accordance with Florida Statutes.

SECTION VII. All resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION VIII. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION IX. This Resolution shall become effective immediately upon its passage and adoption.

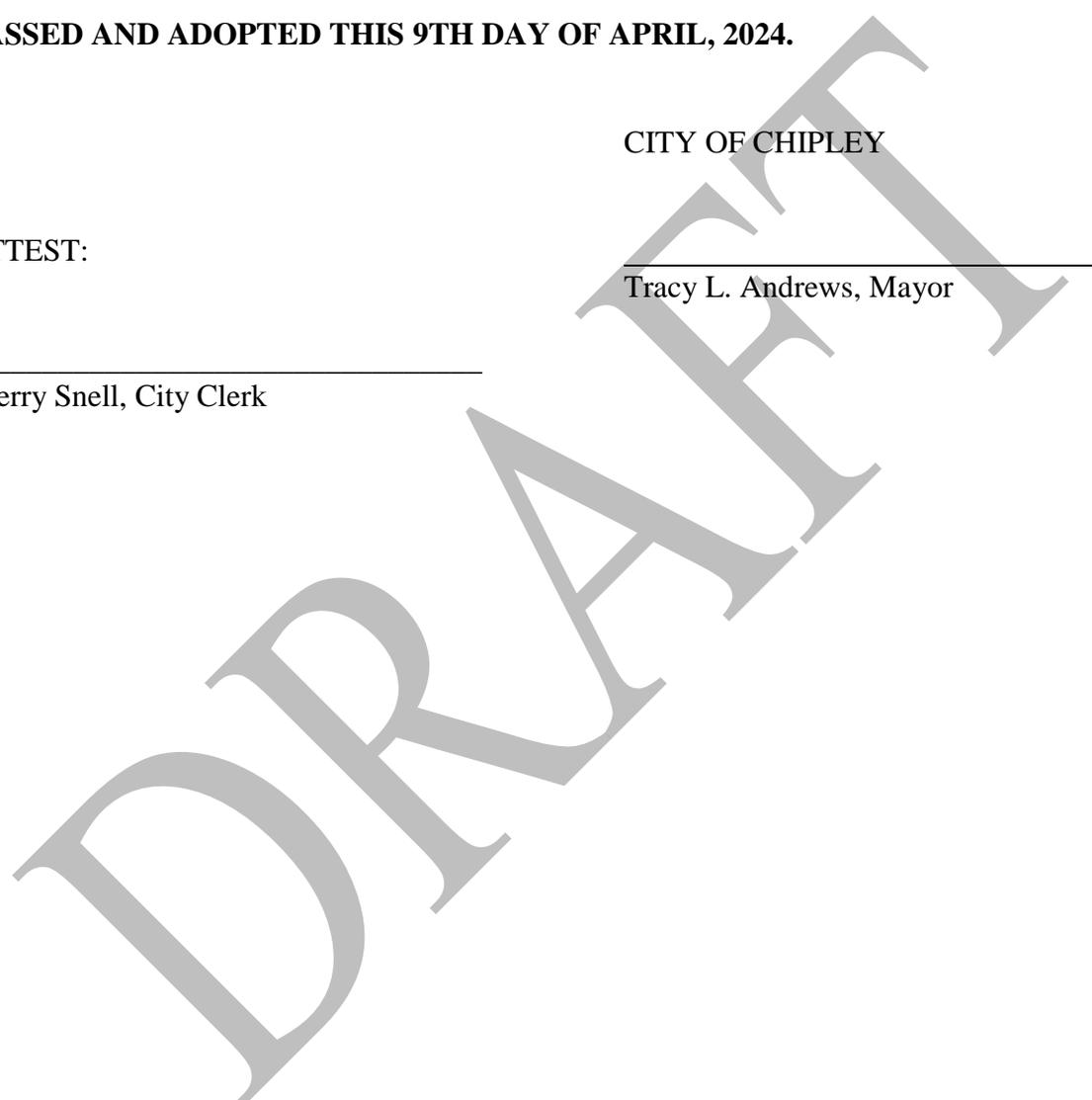
PASSED AND ADOPTED THIS 9TH DAY OF APRIL, 2024.

CITY OF CHIPLEY

ATTEST:

Tracy L. Andrews, Mayor

Sherry Snell, City Clerk



CITY OF CHIPLEY

STAFF REPORT

SUBJECT: Special Event Application – Watermelon Festival Parade

MEETING DATE

Tuesday, April 9, 2024

PREPARED BY

Patrice Tanner, City Administrator

SUMMARY

This event will be held on Saturday, June 22, 2024 starting at 10:00 a.m. The Police Department is presenting a new parade route due to the future closing of and safety issue at the Dalton Street crossing.

RECOMMENDATION

City Staff recommend approval of Special Event Application – Watermelon Festival Parade and the 2024 New Parade Route Proposal.

ATTACHMENTS

1. Special Event Application.
2. 2024 New Parade Route Proposal.



City of Chipley

CITY HALL
1442 Jackson Avenue
P.O. Box 1007

Chipley, Florida 32428
(850) 638-6350 Fax: (850) 638-6353



Special Event Application

Name/Organization: Panhandle Watermelon Festival

Address: P O Box 550 Chipley FL 32428

Contact person: Lora Fisher Phone: 850-527-8256 Fax: —

E-mail: lora.fisher.15@yahoo.com

Type of Event: Festival Parade 10:00AM June 22, 2024

Purpose of Event: To provide the community with a free concert, parade, car show and other free activities on June 21 + 22, 2024

Location of Event: Jim Trawick Park / Ag Center Indoors/Outdoors

Date(s) & Time(s) of Event: June 21 + 22, 2024

Amount of Liability Insurance: Yes \$ 1,000,000 (attach copy of policy)

Concert Yes / No If yes, What type of music? Country

Will food and nonalcoholic beverages be sold? Yes

Will fireworks be displayed? Yes / No If yes, provide name, license number and pyrotechnic plan to be approved by Fire Chief.

Will amusement rides be available? No

Number of participants anticipated per day: 1500

Are security and/or medical services provided? Yes

Applicant Signature: Lora Fisher Date: 3/27/2024

Approved { } Denied { }
Mayor's Signature: _____ Date: _____

RELEASE AND HOLD HARMLESS AGREEMENT

FOR THE SOLE CONSIDERATION OF the City of Chipley granting permission for the undersigned to conduct a Parade June 22, 2024 10:00 AM on street(s) as provided for in it's letter of request, the undersigned agrees to indemnify and hold harmless the City of Chipley, it's successors, agents and assigns and all other persons, firms or corporations, from any and all claims, demands, damages, actions, causes of actions or suits of any kind or nature whatsoever, and particularly on account of all injuries, both to person and property, which may result from the use of the street(s) as described above, and releases forever discharges the City of Chipley, for any such Claims.

Undersigned hereby declares that the terms of this agreement and lease have been completely read and are fully understood and voluntarily accepted.

IN WITNESS WHEREOF, the undersigned has executed this release, this 27th day of March, 2024.

FIRM OR ORGANIZATION: Panhandle Watermelon Festival

Lora Fisher Signature

Lora Fisher Print Name

Johnnie Pettis Witness

Jennifer Cook Witness

Johnnie Pettis Print Name

Jennifer Cook Print Name

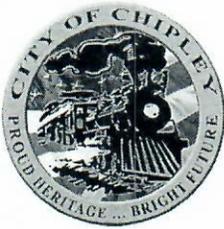
STATE OF FLORIDA COUNTY OF WASHINGTON

The foregoing instrument was acknowledged before me by Lora Fisher, who is personally known to me or who produced identification, and who executed the foregoing instrument and acknowledge before me that he/she executed the same freely and voluntarily and for purposes expressed therein.

Witness my hand and seal in the County and State last aforesaid this 27th day of March, 2024.



Miranda Burnham Notary Public



City of Chipley



CITY HALL
1442 Jackson Avenue
P.O. Box 1007
Chipley, Florida 32428
(850) 638-6350 Fax: (850) 638-6353

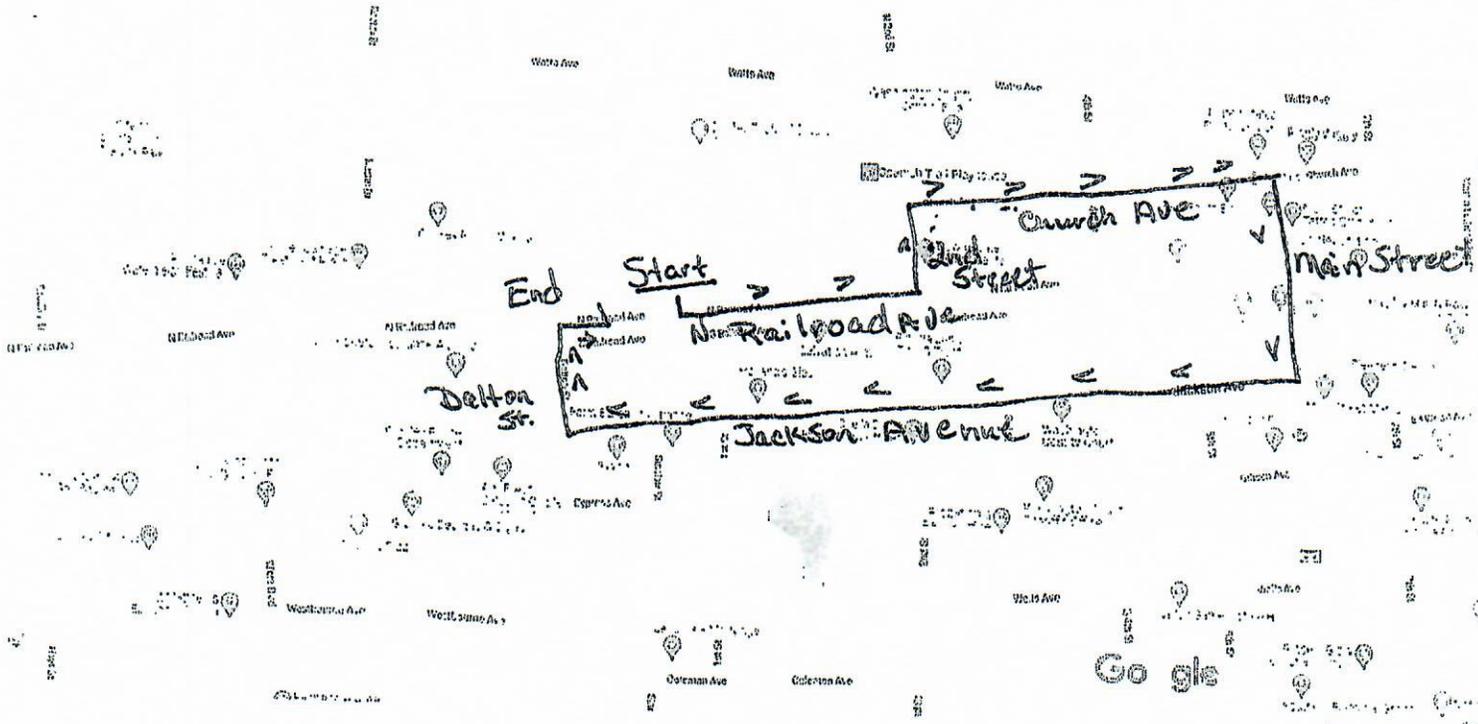
Request for Temporary Closure of City Road/Sidewalk/Alleyway

Name of Organization: Panhandle Watermelon Festival		Person in Charge: Colby Peel		Date: 3-27-24
Address of Organization: PO Box 550 Chipley FL			Telephone Number: 850-258-6290	
Title of Event: Panhandle Watermelon Festival Parade				
Date of Event: 6/22/24	Starting Time of Event: 10:00AM	Duration of Event: 1 hour	Actual Closing Time (Set up of barriers, Etc.) 9:30 - 10:30	
Proposed Parade Route or Road/Sidewalk/Alleyway Closure (Include Exact Road Names and Map of Route): See attached sheet				
This section is to be completed when closure is for special event filming.				
Liability Insurance Carrier: _____		Policy Effective Date: _____		
Coverage Amount: _____		(\$1,000,000 Minimum)		
Length of Coverage: _____		Days		
Licenses Pyrotechnics Operator: _____				
License Number: _____				
Approval of Local Fire Department: _____				
Federal Aviation Administration Approval for Low Flying Filming: _____				
Additional Liability Insurance Amount: _____				
PLEASE DO NOT WRITE BELOW THIS LINE				
Detour Route (Include Exact Road Names and Map of Detour Route): 				
Name of Department Responsible for Traffic Control (City Police Department, Sheriff's Department, Highway Patrol): Chipley City Police Department				
Special Conditions: Use this route only!				
Name of Police Chief: Scott Thompson		Signature of Police Chief:		Date Signed:
Name and Title of City Official: Patrice Tanner, City Administrator		Signature of City Official:		Date Signed:

PWF Parade Route

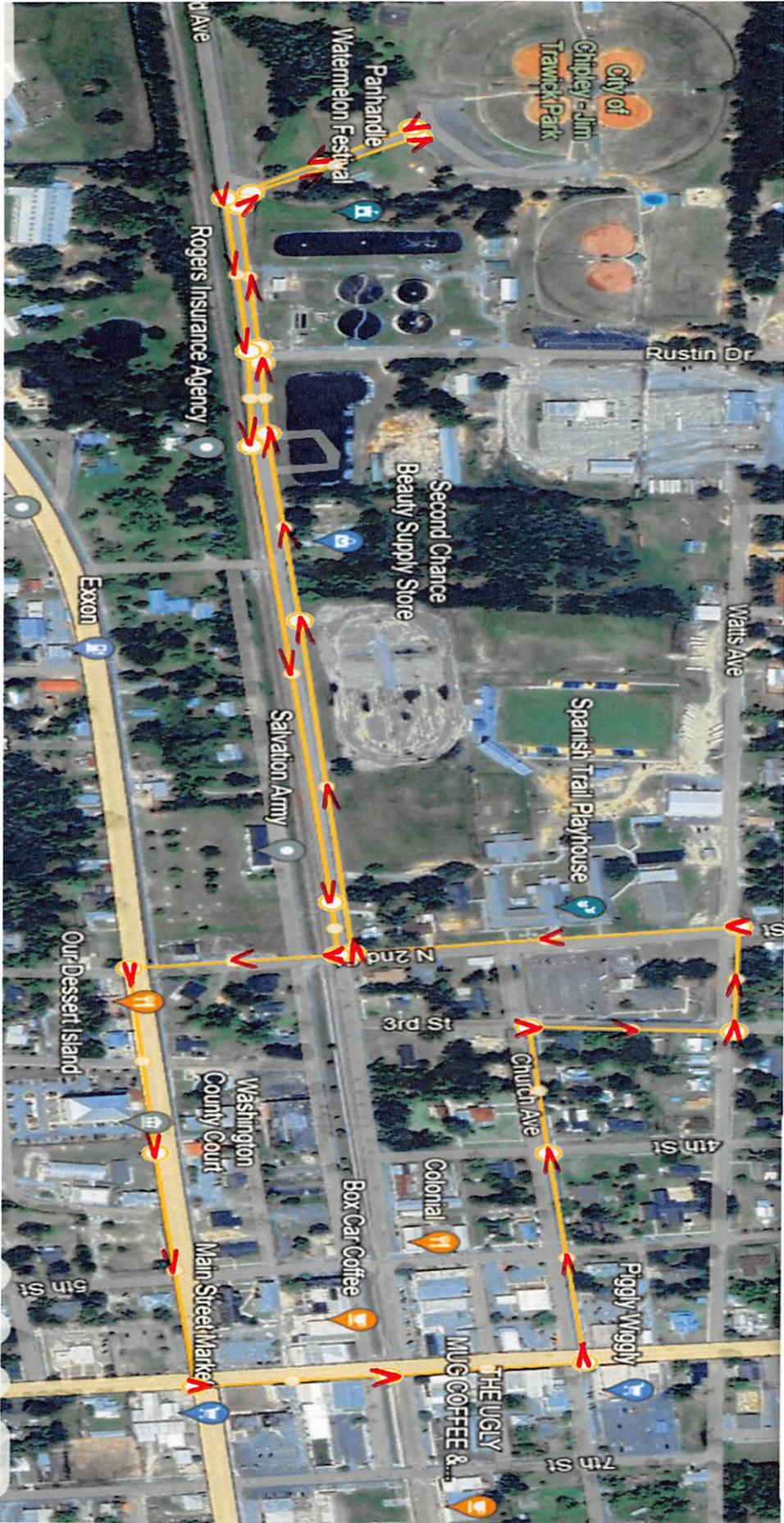
1.31

Section K, Item 4.



No items thrown.
10 floats **estimated**

All groups, individuals participating in parade will have their own insurance.



CITY OF CHIPLEY

STAFF REPORT

SUBJECT: Verizon Contract – GPS Systems

MEETING DATE

Tuesday, April 9, 2024

PREPARED BY

Patrice Tanner, City Administrator

SUMMARY

This will approve a contract with Verizon for GPS system for city vehicles. Verizon was the company with the most references and the lowest cost.

RECOMMENDATION

City Staff recommend approval of Verizon Contract.

ATTACHMENTS

1. Reference List

GPS Systems

<u>Municipality/County</u>	<u>Company</u>	<u>Rating</u>
City of Grand Ridge	Verizon	Very Satisfied
City of Marianna	Verizon	Very Satisfied
City of Monticello (Police Dept)	Verizon	Very Satisfied
Bay County	Verizon	Satisfied (except billing)
Jackson County	Verizon	Very Satisfied
Washington County	MCA	Satisfied
Leon County	Samsara	Does not recommend

SERVICES ORDER FORM

Section K, Item 5.



Customer Service: 1-844-617-1100
Customer Service:
www.verizonconnect.com

GENERAL INFORMATION				
Order Date: April 6, 2024	Customer Reference Number:		VCF Salesperson Name: Mike Simmons	Region: CA
Company Name: CITY OF CHIPLEY		Officer or Owner: PATRICE TANNER		Telephone: 8506386350
Address (Mailing or Invoicing Address): 1442 JACKSON AVE		Officer/Owner Email Address: ptanner@cityofchipley.com		Cell Phone:
City: CHIPLEY	State: FL	Zip Code: 32428-1600	Installation Contact if other than Officer/Owner:	Telephone:
<i>Please advise your VCF scheduler if there are multiple shipping or installation addresses</i>			Accounts Payable Contact, if other than Officer/Owner:	Telephone:
			Email:	

SUBSCRIPTION SERVICES:			
QUANTITY	DESCRIPTION	MONTHLY PER UNIT FEE	MONTHLY TOTALS
52	Vehicle Tracking Subscription	15.95 USD	829.40 USD
1	Non Powered Asset Tracking Subscription	8.45 USD	8.45 USD

TOTAL Monthly AMOUNT		837.85 USD
Agreement Length: 12 Months from the Subscription Start Date. The billing and Service Term shall commence upon the earlier of (i) installation of any Equipment into a Vehicle, or (ii) ninety (90) days from the shipment of the Equipment.		Excludes Applicable Taxes and Fees

ONE-TIME FEES (per Occurrence):				
QUANTITY	DESCRIPTION	AMOUNT	EXTENDED PRICE	
10	Install: VTU+Features or AT Trip	106.80 USD	1068.00 USD	
Total One-Time Fees			1068.00 USD	
COVERT INSTALLATION: Unknown			EXCLUDES APPLICABLE TAXES AND FEES	

ORDER TERMS:
 Customer agrees that the purchase and/or licensing of the products and/or services set forth in this order is subject to the terms and conditions in the contract between Verizon Connect Fleet USA LLC (VCF) and GSA Schedule 47QTCA22D00DD that are in effect as of the date the order was received by VCF. The GSA Schedule terms and conditions are available at https://www.gsaadvantage.gov/ref_text/47QTCA22D00DD/0Y078X.3TQK3L_47QTCA22D00DD_47QTCA22D00DD-3-3-2023-697104.PDF. If, in accordance with the terms of the GSA Contract, Customer and VCF have executed an additional separate written agreement ("Customer Addendum") with respect to the products and/or services set forth in this order, the terms and conditions set forth in the Customer Addendum shall also apply with respect to the products and/or services set forth in this order, if there are any discrepancies in the Addendum language and the GSA Schedule, the GSA Schedule Terms and Conditions shall supersede. All orders are subject to product availability. If an item is not in stock at the time you place your order, we will notify you immediately.
 Unless otherwise specified, this Order Form is valid for 30 days after the Order Date. Please remit a signed copy of this Order Form to your VCF Salesperson within the validity period.

INSTALLATION NOTES (not valid for changes to billing, payment or other contract terms):

3055 NORTH POINT PKWY

Alpharetta, GA 30022-3074

Fax: (781) 577-4793

SERVICES ORDER FORM

Section K, Item 5.



Customer Service: 1-844-617-1100

Customer Service:

www.verizonconnect.com

Customer Name: CITY OF CHIPLEY		
By (signature)	Date:	

CITY OF CHIPLEY

STAFF REPORT

SUBJECT: Public Education – Lead and Copper

MEETING DATE

Tuesday, April 9, 2024

PREPARED BY

Guy Lane, Public Works Director

SUMMARY

This is a Public Education requirement from FDEP. The city completed its triennial Lead & Copper test in September 2023. Five of the twenty houses tested were above the action level for DEP compliance. The City tested the original twenty houses plus twenty more in March of 2024. All forty houses tested below the exceedance threshold.

To eliminate lead in the drinking water, the City will complete a lead service line inventory in the 2024 year. The City will also replace any lead or copper service lines found. The City will continue to test for lead above and beyond what the DEP requires. This additional testing will continue until we get two consecutive acceptable rounds of tests within a twelve (12) month period.

RECOMMENDATION

Discussion

ATTACHMENTS

1. Public Education Notice.



City of Chipley



PUBLIC WORKS DEPARTMENT
671 Rustin Drive
P.O. Box 1007
Chipley, Florida 32428
(850) 638-6346 - Fax: (850) 638-6314

Date: April 9, 2024
PWS# 1607135

PUBLIC EDUCATION NOTICE

IMPORTANT INFORMATION ABOUT LEAD IN YOUR DRINKING WATER:

The City of Chipley found elevated levels of lead in drinking water in some homes/buildings. Lead can cause serious health problems, especially for pregnant women and young children. Please read this notice closely to see what you can do to reduce lead in your drinking water.

Health Effects of Lead:

Lead can cause serious health problems if too much enters your body from drinking water or other sources. It can cause damage to the brain and kidneys and can interfere with the production of red blood cells that carry oxygen to all parts of your body. The greatest risk of lead exposure is to infants, young children, and pregnant women. Scientists have linked the effects of lead on the brain with lowered IQ in children. Adults with kidney problems and high blood pressure can be affected by low levels of lead more than healthy adults. Lead is stored in the bones, and it can be released later in life. During pregnancy, the child receives lead from the mother's bones, which may affect brain development.

Sources of Lead:

Lead is a common metal found in the environment. Drinking water is one possible source of lead exposure. Other main sources of lead exposure are lead-based paint and lead-contaminated dust or soil, and some plumbing materials. Lead can also be found in certain types of pottery, pewter, brass fixtures, food, and cosmetics. Other sources include exposure in the workplace and exposure from certain hobbies (lead can be carried on clothing or shoes). Lead is found in some toys, some playground equipment, and some children's metal jewelry.

Brass faucets, fittings, and valves, including those advertised as "lead-free," may contribute lead to drinking water. The law currently allows pipes, fittings, and fixtures with up to .25 percent weighted average of lead to be identified as "lead-free".

The city has tested the source water at all three wells. These samples did not contain lead. When water is in contact with pipes, service lines or plumbing that contains lead for several hours, the lead may enter drinking water. Homes built before 1988 are more likely to have lead pipes or

lead solder. EPA estimates that up to 20 percent of a person's potential exposure to lead may come from drinking water. Infants who consume mostly formula mixed with lead-containing water can receive 40 to 60 percent of their exposure to lead from drinking water.

Don't forget about other sources of lead such as lead paint, lead dust, and lead in soil. Wash your children's hands and toys often as they can come into contact with dirt and dust containing lead.

Steps You Can Take to Reduce Your Exposure to Lead in Water:

- 1. Run your water to flush out lead.** Run water for 15-30 seconds to flush lead from interior plumbing [Run water for 5 minutes if you have a lead service line or any lead pipes in your home plumbing] or until it becomes cold or reaches a steady temperature before using it for drinking or cooking if it hasn't been used for several hours.
- 2. Use cold water for cooking and preparing baby formula.** Do not cook with or drink water from the hot water tap, lead dissolves more easily into hot water. Do not use water from the hot water tap to make baby formula.
- 3. Do not boil water to remove lead.** Boiling water will not reduce lead.
- 4. Look for alternative sources or treatment of water.** You may want to consider purchasing bottled water or a water filter. Read the package to be sure the filter is approved to reduce lead or contact NSF International at 800-NSF-8010 or www.nsf.org for information on performance standards for water filters. Be sure to maintain and replace a filter device in accordance with the manufacturer's instructions to protect water quality.
- 5. Test your water for lead.** Call us at 850-638-6346 to find out how to get your water tested for lead. The Water Spigot at 5806 East Highway 22, Panama City, FL 32404 will test for lead for a fee. You may contact them at 850-871-1900 for more information.
- 6. Get your child's blood tested.** Contact your local health department or healthcare provider to find out how you can get your child tested for lead if you are concerned about exposure.
- 7. Identify and replace plumbing fixtures containing lead.** Brass faucets, fittings, and valves, including those advertised as "lead-free," may contribute lead to drinking water. The law previously allowed end-use brass fixtures, such as faucets, with up to 8 percent lead to be labeled as "lead free." As of January 4, 2014, end-use brass fixtures, such as faucets, fittings, and valves, must meet the new "lead-free" definition of having no more than 0.25 percent lead on a weighted average. Visit the website at <http://nepis.epa.gov/Exe/ZyPDF.cgi?Dockey=P100LVYK.txt> to learn more about lead-containing plumbing fixtures and how to identify lead-free certification marks on new fixtures.

What Happened? What is Being Done?

The city completed its triennial Lead & Copper test in September 2023. Five of the twenty houses tested were above the action level for DEP compliance. The City tested the original twenty houses plus twenty more in March of 2024. All forty houses tested below the exceedance threshold.

To eliminate lead in the drinking water, the City will complete a lead service line inventory in the 2024 year. The City will also replace any lead or copper service lines found. The City will continue to test for lead above and beyond what the DEP requires. This additional testing will continue until we get two consecutive acceptable rounds of tests within a twelve (12) month period.

If your home was built prior to 1988, and you would like your service line inspected, please contact Public Works at 850-638-6346.

The City does not know the reason for the rise in the 2023 lead levels. The City will continue testing until the lead levels are within range.

For More Information

Call us at **850-638-6346** or visit our website at <https://cityofchibley.com>. For more information on reducing lead exposure around your home/building and the health effects of lead, visit EPA’s website at www.epa.gov/lead or contact your health care provider.

City of Chipley
PWS# 1670135

CITY OF CHIPLEY

STAFF REPORT

SUBJECT: Speeding on City Streets - Discussion

MEETING DATE

Tuesday, April 9, 2024

PREPARED BY

Patrice Tanner, City Administrator

SUMMARY

Council Member McCall requested a discussion about Speeding on City Streets due to the high volume of speeding within the City.

RECOMMENDATION

Discussion.

ATTACHMENTS

CITY OF CHIPLEY

STAFF REPORT

SUBJECT: US DOT Reconnecting Communities and Neighborhoods (RCN) Grant Application Results – Metric Consulting

MEETING DATE

Tuesday, April 9, 2024

PREPARED BY

Patrice Tanner, City Administrator

SUMMARY

Mrs. Suzanne Settoon, Metric Consulting, will discuss the information the US DOT Reconnecting Communities and Neighborhoods (RCN) Grant Application results.

RECOMMENDATION

Discussion

ATTACHMENTS

1. Application Results.

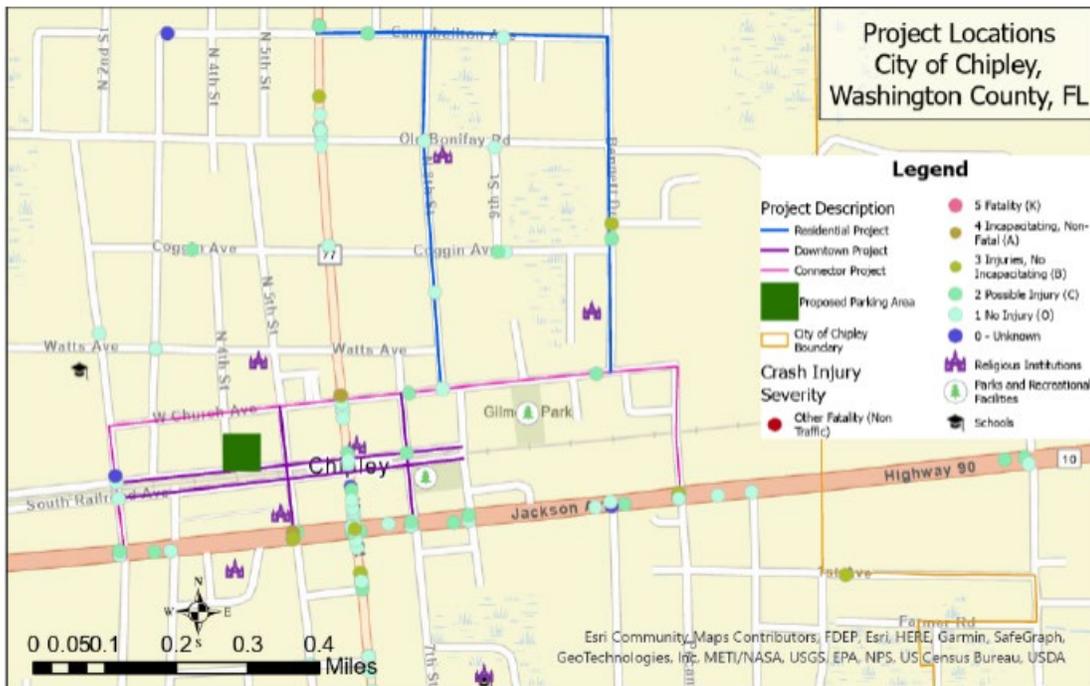
April 4, 2024

City of Chipley
 1442 Jackson Avenue
 Chipley, FL 32428
 Attn: City Council

RE: US DOT Reconnecting Communities and Neighborhoods (RCN) Grant Application Results

Dear City Council,

Metric Consulting assisted the City with its application to the US Department of Transportation’s Reconnecting Communities Grant. The application, titled “Uniting Communities of Chipley through Equitable Access and Mobility”, was submitted on September 28th 2023. The City requested \$6,002,198.21 for construction activities involving mobilization, creating shared lanes, stripping paths, installing signage, safe side paths, bike share facilities, parking upgrades, intersection improvements, and sharrow installations.



US DOT announced award FY23 awards on March 13th 2024. The City of Chipley’s application was not funded. The DOT awarded \$3.3 billion in funding to 132 projects through the program. A total of 555 applications were not funded, for a grand total of 687 applicants and a 19% success rate. Interest in the program was extremely high, with applications requesting over \$11 billion in grant funding – more than 3 times the amount available. To display the level of limited funding, a total of two capital projects were awarded in the state of Florida.

City staff has already requested a debrief with US DOT to discuss the application and opted to receive technical assistance through Reconnecting Communities Institute. These are steps towards a successful future application to the program.

As your strategic partner, we look forward to collaborating with the City to ensure that the work done within this application is used in future available funding streams and will continue to monitor grant opportunities best suited for success, as well as use the takeaways provided during the de-brief to enhance the application for resubmittal through RCN next cycle.

I will continue to serve as the primary point of contact for this work and can be reached at Suzanne.settoon@metric-consulting.com or by cell phone at (504) 494-4785.

Respectfully,

A handwritten signature in cursive script that reads "Suzanne Settoon".

Suzanne Settoon
Vice President
Disaster Recovery & Resiliency

CITY OF CHIPLEY

STAFF REPORT

SUBJECT: Ordinance No. 983 (First Reading) – Amendment to the Future Land Use Map

MEETING DATE

Tuesday, April 9, 2024

PREPARED BY

Patrice Tanner, City Administrator

SUMMARY

This Ordinance, if approved, will approve an amendment to the Future Land Use Map changing the land use designation of Parcel # 00-2698-0001 located at 1218 Campbellton Avenue, a total of approximately .417 acres, from Low Density Residential to the High Density Residential Land Use Category.

RECOMMENDATION

City Staff recommend approval of First Reading of Ordinance No. 983.

ATTACHMENTS

- 1. Ordinance No. 983.
- 2. Exhibit A.

ORDINANCE NO. 983

AN ORDINANCE OF THE CITY OF CHIPLEY, FLORIDA, AMENDING ITS ADOPTED COMPREHENSIVE PLAN; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR FUTURE LAND USE CHANGE OF A PARCEL OF PROPERTY WITH PARCEL NO. 00000000-00-2698-0001 LOCATED AT 1218 CAMPBELLTON AVENUE, FROM LOW DENSITY RESIDENTIAL TO HIGH DENSITY RESIDENTIAL; PROVIDING FOR AMENDMENT TO THE FUTURE LAND USE MAP; PROVIDING FOR A SMALL SCALE AMENDMENT TO THE ADOPTED COMPREHENSIVE PLAN; PROVIDING FOR THE FILING WITH THE CLERK OF CIRCUIT COURT AND THE FLORIDA DEPARTMENT OF COMMERCE; AND DECLARING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF CHIPLEY, FLORIDA, AS FOLLOWS:

SECTION 1. AUTHORITY. The authority for enactment of this Ordinance is Section 2 of the City Code, Sections 163.3187 F.S., 166.021 F.S. and the Comprehensive Plan.

SECTION 2. FINDING OF FACT. The City Council of Chipley, Florida finds:

- A. A public hearing has been held by the City Council after “due public notice”; and
- B. This amendment involves changing the Future Land Use designation imposed on a parcel of property with Parcel No. 00000000-00-2698-0001 located at 1218 Campbellton Avenue from Low Density Residential to High Density Residential; and
- C. This amendment is consistent with the City Land Use Regulations and the adopted Comprehensive Plan and is in the best interest of the City and its citizens.

SECTION 3. PURPOSE. The purpose of this Ordinance is to adopt a small-scale comprehensive plan amendment to the City of Chipley Comprehensive Plan also known as Ordinance 983. The amendment is identified as 24S1 and is described in Section 4 herein.

SECTION 4. FUTURE LAND USE MAP AMENDMENT. The Future Land Use Map of the City of Chipley, Florida, is hereby amended by changing the Future Land Use category imposed on a certain parcel of property with Parcel No. 00000000-00-2698-0001 located at 1218 Campbellton Avenue, containing a .417 acre parcel more or less, from Low Density Residential to High Density Residential, and as more specifically described as follows:

SUBJECT PARCEL – Parcel I.D. # 00000000-00-2698-0001.

COMMENCE AT THE SW CORNER OF LOT 10, BLOCK “A” OF HAGERMAN ADDITION TO THE TOWN OF CHIPLEY, FLORIDA IN

SECTION 33, TOWNSHIP 5 NORTH, RANGE 13 WEST; THENCE RUN EAST ALONG THE NORTH BOUNDARY LINE OF CAMPBELLTON AVENUE 529 FEET TO THE TO THE POINT OF BEGINNING; THENCE N 01 DEGREES 20' WEST FOR 200 FEET; THENCE NORTH 89 DEGREES 20' EAST FOR 91.0 FEET MORE OR LESS TO THE EAST BOUNDARY LINE OF LOT 11, BLOCK "A"; THENCE S01 DEGREES 20' EAST FOR 200 FEET TO THE SOUTHEAST CORNER OF SAID LOT 11 BLOCK "A"; THENCE S89 DEGREES 20' WEST ALONG CAMPBELLTON AVENUE FOR 91.0 FEET MORE OR LESS TO THE POINT OF BEGINNING.

And also;

The land use change imposed on the subject parcel and map change is shown as Exhibit A, which is attached and made a part hereof by reference.

SECTION 5. EFFECTIVE DATE. The effective date of this plan amendment and ordinance shall be thirty-one (31) days after adoption on the second reading by the City Council, unless the amendment is challenged pursuant to Section 163.3187 of the Florida Statutes. If challenged, the effective date shall be a date a final order is issued by the Department of Economic Opportunity or other appropriate authority, finding the amendment in compliance in accordance with Section 163.3184 F.S.

INTRODUCED at a Regular meeting of the City Council of the City of Chipley, Florida, held at City Hall on the 9th day of April, 2024, and **PASSED** at a Regular meeting of the City Council of the City of Chipley, Florida, held at City Hall on the 14th day of May, 2024.

CITY OF CHIPLEY

Tracy L. Andrews, Mayor

ATTEST:

Sherry Snell
City Clerk

The form and legal sufficiency of the foregoing has been reviewed and approved by the City Attorney.

Michelle Blankenship Jordan, City Attorney

EXHIBIT A



1218 Campbellton Avenue
Parcel No. 00000000-2698-0001
.417 acres more or less

You are invited to a Zoom webinar.
When: **April 9, 2024 5:00 PM** Central Time (US and Canada)
Topic: **City Council Meeting**

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/84543450711>

Or One tap mobile :
+13052241968,,84543450711# US
+16469313860,,84543450711# US

Or Telephone:
Dial(for higher quality, dial a number based on your current location):
+1 305 224 1968 US
+1 646 931 3860 US
+1 301 715 8592 US (Washington DC)
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 564 217 2000 US
+1 669 444 9171 US
+1 669 900 9128 US (San Jose)
+1 689 278 1000 US
+1 719 359 4580 US
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
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