



**City of Chipley
Special Council Meeting**

November 26, 2024 at 5:00 PM

City Hall - 1442 Jackson Avenue, Chipley, FL 32428

AGENDA

A. CALL TO ORDER

B. PRAYER AND PLEDGE

C. APPROVAL OF AGENDA

D. AGENDA ITEMS

1. Resolution No. 25-11 – One Florida Bank Loan – Fire Department
2. Resolution No. 25-12 – Fiscal Year 2023 – 2024 Final Budget Amendment
3. Public Demand for Extended Park Hours
4. City Hall Bathroom Renovations and Front Door Repairs for Security Purposes - ARPA Funding
5. Purchase a Caterpillar Pickup Broom Attachment – ARPA Funding – Street Department.

E. OTHER BUSINESS

F. ADJOURN

G. ZOOM

Any subject on the agenda, regardless of how stated, may be acted upon by the Council. The Council reserves the right to add other items to the agenda. Anyone desiring a verbatim transcript of the meeting must make personal arrangements as the City takes only summary minutes. Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 638-6350, at least 48 prior to the proceedings.

CITY OF CHIPLEY

STAFF REPORT

SUBJECT: Resolution No. 25-11 – One Florida Bank Loan – Fire Department

MEETING DATE	PREPARED BY
Tuesday, November 26, 2024	Patrice Tanner, City Administrator

SUMMARY

This resolution will approve the purchase of a 2025 Ford F-250 XL Super Duty Crew Cab 4 x 4 Truck for the Fire Department. One Florida Bank has offered an interest rate of 5.21% with no loan closing costs, for five years.

RECOMMENDATION

City Staff recommend approval of Resolution No. 25-11.

ATTACHMENTS

1. Resolution No. 25-11.

2. Memo to City Council.

RESOLUTION NO. 25-11

A RESOLUTION OF THE CITY OF CHIPLEY, FLORIDA, RELATING TO THE FIRE DEPARTMENT CAPITAL PURCHASE; NOTING A FINANCING SOURCE; DESIGNATING AN AUTHORIZED REPRESENTATIVE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Chipley, Florida, is purchasing one (1) 2025 Ford F-250 XL Super Duty Crew Cab 4 x 4; and

WHEREAS, the City is approved for a loan of \$66,473.00 from One Florida Bank for the purchase of the vehicle; and

WHEREAS, One Florida Bank has approved an interest rate of 5.21% with five (5) annual payments and no closing costs, with the first payment being due on October 30, 2025; and

WHEREAS, the City hereby designates this note as a “Qualified Tax Exempt Obligation” within the meaning of Section 265(B)(3) of the Internal Revenue Code;

WHEREAS, the City has authorized and approved said loan to be secured by a pledge of and lien upon the non-advalorem taxes sufficient to pay the principal of, premium, if any, and interest on said loan as set forth in the terms of the promissory note;

WHEREAS, the City covenants to budget and appropriate payment for the loan annually until maturity;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHIPLEY AS FOLLOWS:

1. That the loan funds in the amount of Sixty-Six Thousand Four Hundred Seventy-Three Dollars and 00/100 Cents (\$66,473.00) be used to purchase one (1) 2025 Ford F-250 XL Super Duty Crew Cab 4 x 4.
2. That the Mayor be designated as the authorized representative to carry out the responsibilities under the loan agreement.

PASSED AND ADOPTED by the City Council of the City of Chipley, Florida on this 26th day of November, 2024.

City of Chipley

ATTEST:

Tracy L. Andrews, Mayor

Sherry Snell,
City Clerk



City of Chipley

1442 Jackson Avenue
P.O. Box 1007
Chipley, Florida 32428
(850) 638-6350 Fax: (850) 638-6353

To: Mayor and Council
City Administrator

From: Patrice A. Tanner, City Administrator

Date: November 25, 2024

Re: Bank Loan Quotes – 2025 Ford F-250 XL Super Duty Crew Cab 4 x 4

The following is a list of the banks that submitted quotes:

One Florida Bank
Amount: \$66,473.00
Term: 5 Annual Payments
Interest Rate: 5.21%
Loan Fee: \$.00

Capital City Bank
Amount: \$66,473.00
Term: 5 Annual Payments
Interest Rate: 5.30%
Loan Fee: \$.00

Peoples South Bank
Amount: \$66,473.00
Term: 5 Annual Payments
Interest Rate: 5.25%
Loan Fee: \$.00

CITY OF CHIPLEY
STAFF REPORT

SUBJECT: Resolution No. 25-12 – Fiscal Year 2023 – 2024 Final Budget Amendment

MEETING DATE	PREPARED BY
Tuesday, November 26, 2024	Patrice Tanner, City Administrator

SUMMARY

This resolution will approve the final budget amendment for Fiscal Year 2023 - 2024.

RECOMMENDATION

City Staff recommend approval of Resolution No. 25-12.

ATTACHMENTS

- 1. Resolution No. 25-12.

CITY OF CHIPLEY

STAFF REPORT

SUBJECT: Public Demand for Extended Park Hours

MEETING DATE	PREPARED BY
Tuesday, November 26, 2024	Patrice Tanner, City Administrator

SUMMARY

We have had numerous requests from citizens regarding the extension of park hours, particularly for utilizing tennis and pickleball courts after standard work hours. The change in daylight savings time significantly limits access to these recreational facilities, especially in the evening. As daylight savings time ends, the availability of natural light decreases sharply in the evening, restricting the time that individuals can engage in outdoor activities after work. This reduction in available daylight directly impacts community members who wish to participate in sports like tennis and pickleball, depriving them of valuable recreational opportunities that enhance community engagement and health.

RECOMMENDATION

City Staff recommends approval of a trial extension of park hours during peak usage times to assess demand and community feedback. We plan to increase public awareness of extended hours through community advertising and social media to ensure all residents are informed about the opportunities available.

ATTACHMENTS

CITY OF CHIPLEY

STAFF REPORT

SUBJECT: City Hall Bathroom Renovations and Front Door Repairs for Security Purposes - ARPA Funding

MEETING DATEPREPARED BY

Tuesday, November 26, 2024Patrice Tanner, City Administrator

SUMMARY

This will approve doing an Invitation to Bid for City Hall Restroom Renovations and Front Door Repairs for Security Purposes and utilizing ARPA funding for this project. The City Hall Restroom Renovations and Front Door Repairs projects are significant for maintaining functionality and security within our building.

RECOMMENDATION

City Staff recommends approval to utilize ARPA funding for a City Hall Restroom Renovations and Front Door Repairs for Security Purposes project.

ATTACHMENTS

CITY OF CHIPLEY

STAFF REPORT

SUBJECT: Purchase a Caterpillar Pickup Broom Attachment – ARPA Funding – Street Department.

MEETING DATE	PREPARED BY
Tuesday, November 26, 2024	Patrice Tanner, City Administrator

SUMMARY

The City’s Public Works Department is seeking to enhance their street maintenance capabilities through the acquisition of a street sweeper. The request made by Mr. Lane specifically identifies the Caterpillar Pickup Broom as the preferred choice for this procurement, indicating a focus on maintaining cleanliness in both streets and parking lots.

RECOMMENDATION

City Staff recommends approval of the purchase of a Caterpillar Pickup Broom attachment for the Street Department, with ARPA funding.

ATTACHMENTS

1. Picture of Equipment Attachment.

Section D, Item5.



You are invited to a Zoom webinar.

When: Nov 26, 2024 05:00 PM Central Time (US and Canada)

Topic: Special Council Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84181157851>

Or One tap mobile :

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+13017158592,,84181157851# US (Washington DC)

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