

***City of Chipley***  
**Special Council Meeting**  
**Minutes**  
**August 29, 2024 at 5:00 p.m.**

**Attendees:**

Ms. Tracy Andrews, Mayor  
Mrs. Linda Cain, Council Member

Mr. Kevin Russell, Mayor Pro-Tem  
Ms. Cheryl McCall, Council Member

**Others Present Were**

Mrs. Patrice Tanner, City Administrator  
Mr. Hunter Aycock, Fire Chief

Mr. Michael Richter, Police Chief

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

- A. Call to Order.** The meeting was called to order by Mayor Andrews at 5:00 p.m.
- B. Prayer and Pledge.** Prayer was given by Mr. Russell and Mayor Andrews led the pledge to the American Flag.
- C. Approval of Agenda.**

**A motion was made by Council Member McCall and seconded by Council Member Russell to approve the agenda as presented. The motion passed unanimously.**

**D. Agenda Items.**

- 1. **Resolution No. 24-34** – FDOT Small County Outreach Program (SCOP) Agreement – Bennett Drive. Mrs. Tanner stated this is for Bennett Drive Resurfacing Project from E Church Avenue to State Road 273 for a total of .53 miles in the amount of \$784,760.00. There were questions at the last council meeting about milling which is included in the agreement. Discussion ensued.

**A motion was made by Council Member McCall and seconded by Council Member Russell to approve Resolution No. 24-34 – FDOT Small County Outreach Program (SCOP) Agreement for Bennett Drive in the amount of \$784,760.00. The motion passed unanimously.**

- 2. **Construction Contract with Chapel Branch & Lagniappe, LLC** – Demolition of Buildings. Mrs. Tanner stated this will approve the Construction Contract with Chapel Branch & Lagniappe, LLC for the demolition of the old Fire Station buildings and the old Beauty Shop building located at 1384 & 1388 North Railroad Avenue. The total cost of the contract is in the amount of \$117,927.27 and has been approved to be paid with CRA funds. Discussion ensued.

**A motion was made by Council Member Cain and seconded by Council Member Russell to approve the Construction Contract with Chapel Branch & Lagniappe, LLC in the amount of \$117,927.27. The motion passed unanimously.**

3. **Chipley Tanker 2 Tank Replacement** – Fire Department – ARPA Funding. Mrs. Tanner stated this is for a new tank to be installed on Tanker 2 for the Fire Department and we are hoping to utilize ARPA funding for the purchase. There were three quotes attached in your packet. Chief Aycock stated that the tank on Tanker 2 busted again. It was built in 1990 and we were hoping it would last until we get our new tanker, but it will not. Discussion ensued.

**A motion was made by Council Member Russell and seconded by Council Member Cain to approve the new tank for the Fire Department in the amount of \$31,733.00. The motion passed unanimously.**

4. **Body Worn Cameras & Camera System** – Police Department – ARPA Funding. Mrs. Tanner stated this is for the purchase of the body worn cameras and camera system for the Police Department and we are hoping to utilize ARPA funding for the purchase. The grant for 50% of the cameras that we applied for did not get approved. It is a very necessary purchase. Chief Richter stated times have changed and body cameras have helped us tremendously being crucial in evidence collection, prosecution and internal investigations. Discussion ensued.

**A motion was made by Council Member Russell and seconded by Council Member Cain to approve the new Body Worn Camera System and Cameras for the Police Department in the amount of \$30,977.00. The motion passed unanimously.**

Mayor Andrews adjourned the meeting at 5:10 p.m.

City of Chipley

Tracy L. Andrews, Mayor

Attest:

Sherry Snell,  
City Clerk