

City of Chipley
Special Council Meeting
Minutes
July 29, 2025 at 4:00 p.m.

Attendees:

Ms. Tracy Andrews, Mayor
Mrs. Linda Cain, Council Member
Ms. Cheryl McCall, Council Member

Mr. Kevin Russell, Mayor Pro-Tem
Mr. Leonard Blount, Council Member

Others Present Were

Mrs. Patrice Tanner, City Administrator
Mr. Guy Lane, Asst. City Admin./Public Works Director
Mrs. Michelle Jordan, City Attorney

Ms. Sherry Snell, City Clerk
Mr. Michael Richter, Police Chief

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

A. CALL TO ORDER.

The meeting was called to order by Mayor Andrews at 4:00 p.m.

B. PRAYER AND PLEDGE

Prayer was given by Mr. Russell and Mayor Andrews led the pledge to the American Flag.

C. APPROVAL OF AGENDA

Mayor Andrews added # 4 – Oswald Property Offer

A motion was made by Council Member McCall and seconded by Council Member Russell to approve the agenda with the addition. The motion passed unanimously.

D. Agenda Items.

- 1. Resolution No. 25-41 – FDLE JAGD Grant.** Mrs. Tanner explained this resolution will approve the submission of an application to the State of Florida Department of Law Enforcement for the Edward Byrne Memorial Justice Assistance Grant Direct (JAGD) for the purchase of UTM 9mm UTX Red training rounds up to the amount of \$1,360.00. This will provide Law Enforcement with further resources in force-on-force scenarios, including close-quarters battle, use-of-drills, and role-player interactions, mimicking real-world encounters. This investment fosters confidence, sharpens decision-making, and prepares officers for high-stress situations while prioritizing safety and environmental responsibility. The application is due July 31st. No further discussion.

A motion was made by Council Member Russell and seconded by Council Member McCall to approve Resolution No. 25-41. The motion passed unanimously.

2. **Resolution No. 25-42** – Subordination Agreement. Mrs. Tanner explained this resolution will approve a subordination agreement between the Chipley Redevelopment Agency and J. Corb, LLC for the property located at 1265 Church Avenue, Chipley, FL. Attorney Jordan stated the CRA approved this for the Council to review. It will allow further development on the property. No further discussion.

A motion was made by Council Member Cain and seconded by Council Member Blount to approve Resolution No. 25-42. The motion passed unanimously.

3. **Resolution No. 25-43** – Community Planning Technical Assistance (CPTA) Grant Program. Mrs. Tanner explained this resolution will approve the submission of an application to the Florida Department of Commerce for the Community Planning Technical Assistance Grant Program to update the City's Comprehensive Plan. Our planner will prepare the application and submit it. It will be for an entire update to the Comprehensive Plan. We will focus on economic development as well as land use. Discussion ensued.

A motion was made by Council Member Russell and seconded by Council Member McCall to approve Resolution No. 25-43. The motion passed unanimously.

4. **Oswald Property** – Offer. Attorney Jordan stated there is an offer of \$280,000 for the property with \$2,000 going into escrow with Panhandle Land Title Company. It is a cash purchase with a 30-day due diligence period for inspections. Mrs. Tanner stated the appraisal was around \$346,000. Anything less than the SRF loan amount that purchased the property will go toward paying off our current SRF loan. Attorney Jordan stated the acceptance date is July 31st, and you can counter. Attorney Jordan stated the council could delegate authority to the City Administrator to negotiate. It could be contingent on final approval by the council. Mayor Andrews stated it was listed at \$343,000 and asked if the council was willing to go any lower. Discussion ensued.

A motion was made by Council Member Russell and seconded by Council Member Cain to counter at \$340,000 and allow Mrs. Tanner to negotiate. The motion passed unanimously.

Mayor Andrews adjourned the meeting at 4:23 p.m.

City of Chipley

Tracy L. Andrews, Mayor

Attest:

Sherry Snell,
City Clerk