



Town of Century, Florida
Council Meeting Agenda
February 18, 2025 at 6:45 PM
7995 N. Century Blvd. Century, Florida 32535
(850)256-3208 | www.TownOfCenturyFlorida.com

- 1. Call the Meeting to Order**
- 2. Open Meeting with Prayer**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Approval of Agenda**
- 6. Consent Agenda**
 - A.** Approval of Bill List
 - B.** Approval of Minutes
- 7. Action Items**
 - A.** Deputy Town Clerk Consideration
 - B.** Consideration of Amendment Number 1 to the Agreement with Emerald Coast Regional Council
 - C.** Consideration of Travel Expenses for FLC Conference for Councilmember McCall-Abrahams.
- 8. Mayor Comments**
- 9. Council Comments**
- 10. Staff Comments/Report**
- 11. Public Forum**
- 12. Adjourn**

§ In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the Town Clerk no later than noon the day of the meeting to request assistance.

§ If HEARING impaired, please contact TDD (TDD-Telecommunications Device for the Deaf) at 1-800-955-8771.

§ If VOICE impaired, please contact the Florida Relay Service at 1-800-955-8770, for assistance.

§ If a person decides to appeal any decision with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for that purpose, he may need to ensure that a "verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal to be based." Minutes of the Town Council meetings can be obtained from the Town Clerk's

office. The cost of duplication and/or court reporter will be at the expense of the requesting party. Minutes are recorded but are not transcribed verbatim.

Town of Century
February 18, 2025
Bill List

Section 6, Item A.

Account Number	Account Name	Payee	Amount	Inv #	Month	Date Paid	YTD Spent	Annual Budget
		Gas Fund						
401-32-4-65000	Vehicle Expense Gas	JHB Auto Parts (oil, oil filter)	\$86.06	106470	February		\$133.23	\$3,000.00
		Total	\$86.06					
		General Fund						
100-72-4-67001	Equipment Maintenance Park	A 1 Small Engines (sealed pto switch kit)	\$39.56	2/10/2025	February		\$366.41	\$2,500.00
100-41-4-67003	Equipment Maintenance Small	Bondurant Lumber & Hardware (hex nut zinc, hex bolt, chain zinc)	\$42.88	464111	January		\$248.32	\$8,000.00
100-72-4-60004	Equipment Maintenance Large	Bondurant Lumber & Hardware (insert bit - showalter parks)	\$6.88	464285	February		\$4,084.24	\$10,000.00
100-72-5-27002	Field Supplies Park	Bondurant Lumber & Hardware (single cut key, lube lock ease)	\$20.93	464174	January		\$1,011.80	\$10,000.00
100-41-4-67003	Equipment Maintenance Small	Bondurant Lumber & Hardware (urinal repair kit, faucet bar, screwdriver)	\$89.97	464416	February		\$291.20	\$8,000.00
100-12-5-01007	Water Cooler Rental	Culligan	\$22.30	497115	January		\$126.60	\$400.00
100-41-4-67004	Equipment Maintenance Large	JHB Auto Parts (battery cable lug)	\$5.19	106542	February		\$4,084.24	\$10,000.00
100-41-4-67004	Equipment Maintenance Large	JHB Auto Parts (connector, tape)	\$7.51	106307	January		\$4,077.36	\$10,000.00
100-72-4-66000	Vehicle Maintenance Park	JHB Auto Parts (fuse-showalter park)	\$6.17	104659	January		\$6.17	\$1,000.00
100-12-8-10002	Consulting Services	Robert Hudson (monthly invoice)	\$1,625.00	21380	January		\$10,424.00	\$50,000.00
100-12-4-61000	Office Equipment Maintenance	Southern Computer Services (Microsoft Office 365-monthly invoice)	\$984.00	20731	January		\$15,934.32	\$22,000.00
100-12-4-61000	Office Equipment Maintenance	Southern Computer Services (monitors, camera, and keyboard)	\$619.87	20710	January		\$15,934.32	\$22,000.00
100-12-4-61000	Office Equipment Maintenance	Southern Computer Services (monthly invoice)	\$1,075.00	20730	January		\$15,934.32	\$22,000.00
100-12-4-61000	Office Equipment Maintenance	Southern Computer Services (new computer for billing clerk, upgrade mayor's ram on computer)	\$1,529.92	20685	January		\$15,934.32	\$22,000.00
100-12-4-61000	Office Equipment Maintenance	Southern Computer Services (onsite to troubleshoot phone)	\$178.00	20709	January		\$15,934.32	\$22,000.00
		Total	\$6,253.18					
		Water Fund						
402-36-4-59000	Lift Stations/Pump Maintenance	Bondurant Lumber & Hardware (blade sawzall)	\$21.99	464133	January		-\$888.29	\$125,000.00
402-36-4-59000	Lift Stations/Pump Maintenance	Bondurant Lumber & Hardware (coupling, pvc elbow, white tee, ball valve, adapter, glue, primer)	\$172.81	464131	January		-\$888.29	\$125,000.00
402-36-4-59000	Lift Stations/Pump Maintenance	Bondurant Lumber & Hardware (garden sprayer, ext pole, brush, purple power gallon)	\$45.96	464336	February		-\$433.49	\$125,000.00
402-36-4-67000	Equipment Maintenance Sewer	Bondurant Lumber & Hardware (heater radiant oil filled)	\$89.99	463694	January		\$132.70	\$3,500.00
402-36-4-59000	Lift Stations/Pump Maintenance	Bondurant Lumber & Hardware (lumber)	\$16.99	464236	January		-\$888.29	\$125,000.00
402-36-4-68001	Field Supplies Water	Bondurant Lumber & Hardware (poly tube, ratcheting pipe cutter)	\$35.16	464148	January		\$17,461.15	\$40,000.00
402-36-4-68001	Field Supplies Water	Bondurant Lumber & Hardware (tie wire, insulate waterheat)	\$43.98	463986	January		\$17,461.15	\$40,000.00

Town of Century
February 18, 2025
Bill List

Section 6, Item A.

Account Number	Account Name	Payee	Amount	Inv #	Month	Date Paid	YTD Spent	Annual Budget
402-36-4-65000	Vehicle Expense Water/Sewer	Buck Shots Off Road & Tire (3 tires Robert Tim's Work Truck)	\$541.53	1797	January		\$4,316.83	\$3,000.00
402-36-4-10003	Water Purchase Account	Central Water Works (12/18/24-01/15/25)	\$10,118.80	12/18/24-1/15/25	December-January		\$47,319.50	\$90,000.00
402-36-4-59000	Lift Stations/Pump Maintenance	Consolidated Electric Supply (midget fuse)	\$29.80	0939-1014293	February		-\$858.49	\$125,000.00
402-36-4-59000	Lift Stations/Pump Maintenance	Control Systems & Instrumentation (partial invoice- Ann Brooks Lift Station)	\$25,289.00	2905190	January		-\$888.29	\$125,000.00
402-36-4-76002	Testing Sewer	Eurofins Environment Testing (testing samples)	\$255.00	4000155063	February		\$5,570.00	\$15,000.00
402-36-4-76001	Testing Water	Eurofins Environment Testing (testing samples)	\$240.00	4000155064	February		\$3,200.00	\$15,000.00
402-36-4-59000	Lift Stations/Pump Maintenance	Hydra Service (install pump at WWTP)	\$425.00	185535	February		-\$433.49	\$125,000.00
402-36-4-59000	Lift Stations/Pump Maintenance	JHB Auto Parts (aiken purple power five gallon)	\$34.99	106791	February		-\$433.49	\$125,000.00
402-36-8-10002	Consulting Services	Robert Hudson (monthly invoice)	\$1,625.00	21380	January		\$6,500.00	\$19,000.00
402-36-4-00000	Service Line	Xtreme (Add on Service-Complete Sewer Tab-9300 Old Flomaton Road)	\$4,500.00	2/12/2025	February			
402-36-4-00000	Service Line	Xtreme (To Install Sewer Tap-9300 Old Flomaton Road)	\$10,000.00	2/7/2025	February			
		Total	\$53,486.00					
		Grand Total	\$59,825.24					

Town of Century
February 18, 2025

Section 6, Item A.

Bill List

Account Number	Account Name	Amount
	Gas Fund	
401-32-4-65000	Vehicle Expense Gas	\$86.06
	Total	\$86.06
	General Fund	
100-72-4-67001	Equipment Maintenance Park	\$39.56
100-41-4-67003	Equipment Maintenance Small	\$132.85
100-72-4-60004	Equipment Maintenance Large	\$19.58
100-72-5-27002	Field Supplies Park	\$20.93
100-12-5-01007	Water Cooler Rental	\$22.30
100-72-4-66000	Vehicle Maintenance Park	\$6.17
100-12-8-10002	Consulting Services	\$1,625.00
100-12-4-61000	Office Equipment Maintenance	\$4,386.79
	Total	\$6,253.18
	Water Fund	
402-36-4-59000	Lift Stations/Pump Maintenance	\$25,611.54
402-36-4-67000	Equipment Maintenance Sewer	\$89.99
402-36-4-68001	Field Supplies Water	\$79.14
402-36-4-65000	Vehicle Expense Water/Sewer	\$541.53
402-36-4-10003	Water Purchase Account	\$10,118.80
402-36-4-76002	Testing Sewer	\$255.00
402-36-4-76001	Testing Water	\$240.00
402-36-5-40001	Rental Fee	\$425.00
402-36-8-10002	Consulting Services	\$1,625.00
402-36-4-00000	Service Line	\$14,500.00
	Total	\$53,486.00
	Grand Total	\$59,825.24

Town of Century
February 18, 2025

Section 6, Item A.

Bill List

Payee	Amount
A 1 Small Engines	\$39.56
Bondurant Lumber & Hardware	\$587.54
Buck Shots Off Road & Tire	\$541.53
Central Water Works	\$10,118.80
Consolidated Electric Supply	\$29.80
Control Systems & Instrumentation	\$25,289.00
Culligan	\$22.30
Eurofins Environment Testing	\$495.00
JHB Auto Parts	\$139.92
Hydra Service	\$425.00
Robert Hudson	\$3,250.00
Southern Computer Services	\$4,386.79
Xtreme	\$14,500.00
Grand Total	\$59,825.24



700002464
 JHB AUTO PARTS LLC.
 P O BOX 702
 Milton, FL 32572
 (251) 296-3445

Invoice Number 106470 Page: 1/1

Invoice Date: 02/03/2025

Section 6, ItemA.



eInvoice# JAX00464106470

850
 Town Of Century
 P O Drawer 790
 Century, FL 32535-0000

Employee: 3 , TRACY
 Sales Rep: 0 , Salesman
 Accounting Day: 2
 Tax Exemption:

Attention:
 PO#:
 Delivery:
 Terms: NET 30

Part Number	Line	Description	Quantity	Price	Net	Total	
75-050	NOL	NAPA QUART 5W30. Above Item on Sale	24.00	8.92	3.2900	78.96	T
		2020 Ram 1500 3.6 L 220 CID V6 Hybrid					
100010	FIL	NAPA Gold Oil Filter	1.00	17.76	7.1000	7.10	TR

~~SHOP~~ Gas Dept.
 465-000

ALL GOODS RETURNED MUST BE ACCOMPANIED BY THIS INVOICE

Misty

Customer Signature

INSIST ON THE BEST
 NAPA...BECAUSE THERE ARE
 NO UNIMPORTANT PARTS!!!!

Tender Type: Amount:
 Charge Sale 86.06

Subtotal 86.06
 TAXTABLE 4 0.0000% 0.00

Total 86.06

Date Printed: 2/10/2025
Time Printed: Section 6, ItemA.

Invoice Number

469276

Invoice

A-1 Small Engines
700 Highway 29 South
Cantonment, FL 32533

Invoice Date: 2/10/2025
PO Number:
Sold By: DONNIE
Terms: NET 10TH
Tag Number:

(850) 968-5396 Fax(850) 968-9439

Bill To

Ship To

Regular

TOWN OF CENTURY
7995 N CENTURY BLVD
P.O. DRAWER 790
CENTURY, FL 32535
(850) 256-5226

Customer ID: 2565226
Contact: KEVIN
E-Mail: kmerchant@centuryflorida.us
Tax Exempt: 858012646343c-0

Part Number	Mfg	Description	Retail Price	Unit Price	Qty	Extended
S463034	SC	SEALED PTO SWITCH KIT	\$39.56	\$39.56	1.00	\$39.56

Parts Total:	\$39.56
Sub Total:	\$39.56
Total:	\$39.56
Balance Due:	\$39.56

Showalter

467-001

ALL CHAIN SAW AND GENERATOR SALES ARE FINAL. NO RETURNS
Electrical and installed parts cannot be returned. Receipt REQUIRED for ALL returns !!! X



Customer Signature

02/10/2025 13:11:03

Date

BONDURANT LUMBER AND HARDWARE, INC.

P O BOX 1944

FLOMATON, AL 36441

email dgunn1@bellsouth.net

PHONE: (850) 256-9000

THANKS FOR SHOPPING WITH US!!

(850) 256-9000

PAGE NO 1

Section 6, Item A.

CUST NO: 31 JOB NO: 000 PURCHASE ORDER: MICKEY REFERENCE: PO # MICKEY TERMS: NET 10TH CLERK: TRB DATE / TIME: 1/28/25 10:52

TERMINAL: 560

SOLD TO:
CENTURY, TOWN OF

P O DRAWER 790
CENTURY FL 32535

850-256-3208

SHIP TO:

TAX: 010 FLORIDA-CENTURY

INVOICE: 464111

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1	2	2	EA	MF03672	3/8-16Hex Nut Zinc NC		2	0.19 /EA	.38 N
2	2	2	EA	MF00057	3/8-16 x 2Hex Bolt Zinc		2	0.64 /EA	1.28 N
3	18	18	EA	5365655	1/4 PROOF CHAIN ZINC		18	2.29 /EA	41.22 N
					St. Dept. 467-003				

TAXABLE 0.00
NON-TAXABLE 42.88
SUBTOTAL 42.88

(KRISTINA)
** AMOUNT CHARGED TO STORE ACCOUNT ** 42.88

TAX AMOUNT 0.00
TOTAL 42.88

TOT WT: 1558.80

Mickey
Received By

BONDURANT LUMBER AND HARDWARE, INC.

P O BOX 1944

FLOMATON, AL 36441

email dgunn1@bellsouth.net

PHONE: (850) 256-9000

THANKS FOR SHOPPING WITH US!!

(850) 256-9000

Section 6, Item A.

CUST NO: 31 JOB NO: 000 PURCHASE ORDER: PARK REFERENCE: PO # PARK TERMS: NET 10TH CLERK: TRB DATE / TIME: 2/3/25 8:20

TERMINAL: 560

SOLD TO:
CENTURY, TOWN OF

P O DRAWER 790
CENTURY FL 32535

850-256-3208

SHIP TO:

PARKS

TAX: 010 FLORIDA-CENTURY

INVOICE: 464285

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1	1	1	EA	2294353	INSERT BIT PH#2 10PK DWT		1	4.99 /EA	4.99 N
2	1	1	EA	MF21093	4 x 1Ph Fl Wood Sc Zn		1	1.89 /EA	1.89 N
					<i>Showalter</i>				
					<i>460-004</i>				

TAXABLE 0.00
NON-TAXABLE 6.88
SUBTOTAL 6.88

(KRISTINA)
** AMOUNT CHARGED TO STORE ACCOUNT **

6.88

TAX AMOUNT 0.00
TOTAL 6.88

TOT WT: 0.10

[Signature]
Received By

BONDURANT LUMBER AND HARDWARE, INC.

P O BOX 1944

FLOMATON, AL 36441

email dgunn1@bellsouth.net

PHONE: (850) 256-9000

THANKS FOR SHOPPING WITH US!!

(850) 256-9000

PAGE NO 1
Section 6, Item A.

CUST NO: 31 JOB NO: 000 PURCHASE ORDER: PARKS REFERENCE: PO # PARKS TERMS: NET 10TH CLERK: MD DATE / TIME: 1/29/25 2:29

TERMINAL: 560

SOLD TO:
CENTURY, TOWN OF

P O DRAWER 790
CENTURY FL 32535

850-256-3208

SHIP TO:

Parks

TAX: 010 FLORIDA-CENTURY

INVOICE: 464174

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1	6	6	EA	KEY1	SINGLE CUT KEY		6	1.99 /EA	11.94 N
2	1	1	EA	13366	LUBE LOCK EASE 3 OZ		1	8.99 /EA	8.99 N
					<i>Showalter 527-002</i>				

TAXABLE 0.00
NON-TAXABLE 20.93
SUBTOTAL 20.93

(KRISTINA)
** AMOUNT CHARGED TO STORE ACCOUNT ** 20.93

TAX AMOUNT 0.00
TOTAL 20.93

TOT WT: 0.40

[Signature]
Received By

BONDURANT LUMBER AND HARDWARE, INC.

Section 6, ItemA.

P O BOX 1944
 FLOMATON, AL 36441
 email dgunn1@bellsouth.net
 PHONE: (850) 256-9000
 THANKS FOR SHOPPING WITH US!!
 (850) 256-9000

CUST NO: 31 JOB NO: 000 PURCHASE ORDER: 0177 REFERENCE: PO # 0177 TERMS: NET 10TH CLERK: RH DATE / TIME: 2/6/25 8:42

SOLD TO:
 CENTURY, TOWN OF

 P O DRAWER 790
 CENTURY FL 32535

 850-256-3208

SHIP TO:

TERMINAL: 561

TAX: 010 FLORIDA-CENTURY

INVOICE: 464416

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1	1	1	EA	45918	URINAL REPAIR KIT A37A		1	32.99 /EA	32.99 N
2	1	1	EA	4877346	BAR FAUCET 2H CH LL OB		1	49.99 /EA	49.99 N
3	1	1	EA	26010G	LUTZ SCREWDRIVR 6 IN 1		1	6.99 /EA	6.99 N
					<p><i>Street</i> <i>460-003</i></p>				

TAXABLE 0.00
 NON-TAXABLE 89.97
 SUBTOTAL 89.97

(KRISTINA)
 ** AMOUNT CHARGED TO STORE ACCOUNT ** 89.97

TAX AMOUNT 0.00
TOTAL 89.97

TOT WT: 2.73

x A To Jerry
 Received By



CULLIGAN
 624 LOVEJOY RD NW
 FT WALTON BEACH FL 32548-3832
 (850) 664-7771 (850) 474-3616

Section 6, Item A.

ACCOUNT NUMBER
 497115

DELIVERY ADDRESS:
 TOWN OF CENTURY CITY HALL
 7995 N CENTURY BLVD
 CENTURY FL 32535

BILLING DATE **DUE DATE**
 01/31/2025 02/15/2025

PURCHASE ORDER #

WE WILL HAVE A NEW BILLING FORMAT COMING OUT IN APRIL!!

DATE	DESCRIPTION	REFERENCE	TOTAL
12/31/24	BEGINNING BALANCE		43.50
01/14/25	PAYMENT - CHECK	019811	-43.50
01/27/25	BOTTLE DEPOSIT CREDIT	QTY 1 @ -7.00 DONO: 0671413	-7.00
01/27/25	5 GAL BOTTLE DEPOSIT	QTY 1 @ 7.00 DONO: 0671413	7.00
01/27/25	7 OZ FLAT CUP SLV	DONO: 0671413	0.00
01/27/25	5 G SPRING	QTY 1 @ 8.10 DONO: 0671413	8.10
01/31/25	RENTAL BW CONTRACT		9.20
	SERVICE FROM 02/01/2025 TO 02/28/2025		
	SURCHARGE	QTY 1 @ 5.00	5.00
	DELIVERY DATES 02/24 03/24 04/21 05/19		

PAY THIS AMOUNT 22.30

ANNUAL RATE	DAILY PERIODIC RATE	MIN. FINANCE CHARGE	UNPAID PREV. BALANCE	FINANCE CHARGE
0.00%	0.0%	0.00	0.00	0.00

0-30 DAYS	30-60 DAYS	60-90 DAYS	90-120 DAYS	OVER 120 DAYS
22.30	0.00	0.00	0.00	0.00

RETURN THIS PORTION WITH PAYMENT



CULLIGAN
 624 LOVEJOY RD NW
 FT WALTON BEACH FL 32548-3832



ACCOUNT NUMBER **DUE DATE**
 497115 02/15/2025


AMOUNT DUE **AMOUNT PAID**
 22.30

TOWN OF CENTURY CITY HALL
 7995 N CENTURY BLVD
 CENTURY FL 32535

REMIT TO
 CULLIGAN
 624 LOVEJOY ROAD NW
 FT WALTON BEACH FL 32548



700002464
 JHB AUTO PARTS LLC.
 P O BOX 702
 Milton, FL 32572
 (251) 296-3445

Invoice Number 106307 Page: 1/1
 Invoice Date: 01/31/2025 **Section 6, ItemA.**

 eInvoice# JAX00464106307

850 Employee: 3, TRACY Attention:
 Town Of Century Sales Rep: 0, Salesman PO#:
 P O Drawer 790 Accounting Day: 24 Delivery:
 Century, FL 32535-0000 Tax Exemption: Terms: NET 30

Part Number	Line	Description	Quantity	Price	Net	Total
728000	NW	BUTT CONNECTOR	1.00	3.74	1.9900	1.99 T
7701730	BK	TAPE	1.00	10.42	5.5200	5.52 T

~~Shop~~ ST. Dept.
 467-003

ALL GOODS RETURNED MUST BE ACCOMPANIED BY THIS INVOICE

Miches

Customer Signature

INSIST ON THE BEST
 NAPA..WHERE THE STANDARD
 IS QUALITY!!!

Tender Type:	Amount:	Subtotal	7.51
Charge Sale	7.51	TAXTABLE 4 0.0000%	0.00
		Total	7.51



700002464
 JHB AUTO PARTS LLC.
 P O BOX 702
 Milton, FL 32572
 (251) 296-3445

Invoice Number 104659 Page: 1/1
 Invoice Date: 01/08/2025
 eInvoice# JAX00464104659
 Section 6, Item A.

850 Employee: 25, Zac Attention:
 Town Of Century Sales Rep: 0, Salesman PO#:
 P O Drawer 790 Accounting Day: 6 Delivery:
 Century, FL 32535-0000 Tax Exemption: Terms: NET 30

Part Number	Line	Description	Quantity	Price	Net	Total
782-2247	BK	BPFMX-LP FMX FUSE	1.00	9.22	6.1700	6.17 T

*Showalter Prk
 467-001*

ALL GOODS RETURNED MUST BE ACCOMPANIED BY THIS INVOICE

Miches

Customer Signature

INSIST ON THE BEST
 NAPA...BECAUSE THERE ARE
 NO UNIMPORTANT PARTS!!!!

Tender Type:	Amount:	Subtotal	6.17
Charge Sale	6.17	TAXTABLE 4 0.0000%	0.00
		Total	6.17

Invoice

Robert T Hudson CPA, LLC

308 N Main Street
Atmore, AL 36502

Date	Invoice #
1/31/2025	21380

Bill To
1240 TWN OF CENT Town Of Century, FL P.O. Box 790 Century, FL 32535

Description	Amount
Monthly accounting service we performed during the current month for your prior month transactions.	3,250.00
Total \$3,250.00	

Printed: 1/31/2025 2:24:53 PM
Store: 1
Workstation: 7

Sales Receipt #20731
1/31/2025
Cashier:
Page 1

Southern Computer Services
504 E. Nashville Ave
Atmore, AL 36502
251-446-3136

Bill To:
TOWN OF CENTURY
7995 NORTH CENTURY BLVD
CENTURY, FL 32535

Item Name	Attribute	Size	Orig Price	Disc %	Type	Qty	Price	Ext Price	Tax
Microsoft 365 Exchange			\$12.00			31	\$12.00	\$372.00	N
Microsoft 365 Basic			\$17.00			11	\$17.00	\$187.00	N
Microsoft 365 Standard			\$25.00			17	\$25.00	\$425.00	N

Subtotal: \$984.00
 Exempt 0 % Tax: + \$0.00
RECEIPT TOTAL: \$984.00

Account: \$984.00

Signature _____

I agree to pay above amount according to card issuer agreement (merchant agreement if credit voucher).

Previous Account Balance: \$3,580.79
Account Balance: \$4,564.79

Thank You For Your Business



Printed: 1/28/2025 2:01:05 PM
Store: 1
Workstation: 7

Sales Receipt #20710

1/28/2025
Cashier:
Page 1

Southern Computer Services
504 E. Nashville Ave
Atmore, AL 36502
251-446-3136

Bill To:
TOWN OF CENTURY
7995 NORTH CENTURY BLVD
CENTURY, FL 32535

Item Name	Attribute	Size	Orig Price	Disc %	Type	Qty	Price	Ext Price	Tax
DELL 24" MONITOR SE2422HX			\$229.99			2	\$229.99	\$459.98	T
LOGITECH C920X PRO HD WEBCAM			\$99.95			1	\$99.95	\$99.95	T
LOGITECH MK270 WIRELESS COMBO			\$39.99			1	\$39.99	\$39.99	T
DISPLAYPORT TO HDMI ADAPTER			\$19.95			1	\$19.95	\$19.95	T
							Subtotal:	\$619.87	
							Exempt	0 % Tax:	+ \$0.00
							RECEIPT TOTAL:	\$619.87	

Account: \$619.87

Signature _____

I agree to pay above amount according to card issuer agreement (merchant agreement if credit voucher).

Previous Account Balance: \$4,110.91
Account Balance: \$4,730.78

1/27/2025
Went to drop off some monitors, camera, and a keyboard

Thank You For Your Business



20710

Printed: 1/31/2025 2:23:32 PM
Store: 1
Workstation: 7

Sales Receipt #20730

1/31/2025
Cashier:
Page 1

Southern Computer Services

504 E. Nashville Ave
Atmore, AL 36502
251-446-3136

Bill To:

TOWN OF CENTURY
7995 NORTH CENTURY BLVD
CENTURY, FL 32535

Item Name	Attribute	Size	Orig Price	Disc %	Type	Qty	Price	Ext Price	Tax
SLA Monthly January 2025			\$1,075.00			1	\$1,075.00	\$1,075.00	N
							Subtotal:	\$1,075.00	
							Exempt	0 % Tax:	+ \$0.00
							RECEIPT TOTAL:	\$1,075.00	

Account: \$1,075.00

Signature _____

I agree to pay above amount according to card issuer agreement (merchant agreement if credit voucher).

Previous Account Balance: \$2,505.79
Account Balance: \$3,580.79

Thank You For Your Business



20730

Printed: 1/20/2025 2:28:00 PM
Store: 1
Workstation: 7

Sales Receipt #20685

1/20/2025
Cashier:
Page 1

Southern Computer Services
504 E. Nashville Ave
Atmore, AL 36502
251-446-3136

Bill To:
TOWN OF CENTURY
7995 NORTH CENTURY BLVD
CENTURY, FL 32535

Item Name	Attribute	Size	Orig Price	Disc %	Type	Qty	Price	Ext Price	Tax
DISPLAYPORT TO VGA M-F			\$21.95			1	\$21.95	\$21.95	T
OPTIPLEX XE4 I7/16GB/500GB			\$1,199.99			1	\$1,199.99	\$1,199.99	T
Serial # DY90L44									
8GB DDR3-1600 Ram Upgrade			\$64.99			2	\$64.99	\$129.98	T
TYLER LABOR			\$125.00	28.8%		2	\$89.00	\$178.00	N
							Subtotal:	\$1,529.92	
							Exempt 0 % Tax:	+ \$0.00	
							RECEIPT TOTAL:	\$1,529.92	

Account: \$1,529.92

Signature _____

I agree to pay above amount according to card issuer agreement (merchant agreement if credit voucher).

Previous Account Balance: \$2,402.99
Account Balance: \$3,932.91

Total Sales Discounts: \$72.00

1/16/2025
Went to install new computer for billing clerk and upgrade mayors ram in his computer

Thank You For Your Business



20685

Printed: 1/28/2025 1:59:11 PM
Store: 1
Workstation: 7

Sales Receipt #20709

1/28/2025
Cashier:
Page 1

Southern Computer Services
504 E. Nashville Ave
Atmore, AL 36502
251-446-3136

Bill To:
TOWN OF CENTURY
7995 NORTH CENTURY BLVD
CENTURY, FL 32535

Item Name	Attribute	Size	Orig Price	Disc %	Type	Qty	Price	Ext Price	Tax
JONATHAN ONSITE LABOR			\$89.00			2	\$89.00	\$178.00	N
							Subtotal:	\$178.00	
					Exempt		0 % Tax:	+ \$0.00	
							RECEIPT TOTAL:	\$178.00	

Account: \$178.00

Signature _____

I agree to pay above amount according to card issuer agreement (merchant agreement if credit voucher).

Previous Account Balance: \$3,932.91
Account Balance: \$4,110.91

1/27/2025

Request for onsite to troubleshoot phone in Carrie's office. Also worked with Carrie on her onboarding.

Thank You For Your Business



20709



BONDURANT LUMBER AND HARDWARE, INC.

P O BOX 1944

FLOMATON, AL 36441

email dgunn1@bellsouth.net

PHONE: (850) 256-9000

THANKS FOR SHOPPING WITH US!!

(850) 256-9000

CUST NO: 31	JOB NO: 000	PURCHASE ORDER: KEVIN	REFERENCE: PO # KEVIN	TERMS: NET 10TH	CLERK: RP	DATE / TIME: 1/28/25 1:29
-----------------------	-----------------------	---------------------------------	---------------------------------	---------------------------	---------------------	-------------------------------------

SOLD TO:
CENTURY, TOWN OF

P O DRAWER 790
CENTURY FL 32535
850-256-3208

SHIP TO:

TERMINAL: 559

TAX: 010 FLORIDA-CENTURY

INVOICE: 464133

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1	1	1	EA	2007839	BLADE SAWZALL SUPR 8-12T		1	21.99 /EA	21.99 N
					<i>Water Dept. 459-000</i>				

	TAXABLE	0.00
	NON-TAXABLE	21.99
	SUBTOTAL	21.99
** AMOUNT CHARGED TO STORE ACCOUNT **		21.99

	TAX AMOUNT	0.00
TOTAL		21.99

TOT WT: 0.20

X Kevin [Signature]

Received By

BONDURANT LUMBER AND HARDWARE, INC.

P O BOX 1944

FLOMATON, AL 36441

email dgunn1@bellsouth.net

PHONE: (850) 256-9000

THANKS FOR SHOPPING WITH US!!

(850) 256-9000

Section 6, Item A.

CUST NO: 31 JOB NO: 000 PURCHASE ORDER: KEVIN REFERENCE: PO # KEVIN TERMS: NET 10TH CLERK: MD DATE / TIME: 1/28/25 1:24

TERMINAL: 561

SOLD TO:
CENTURY, TOWN OF

P O DRAWER 790
CENTURY FL 32535

850-256-3208

SHIP TO:

TAX: 010 FLORIDA-CENTURY

INVOICE: 464131

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1	6	6	EA	43108	1-1/2 WHT COUPLING SXS		6	1.99 /EA	11.94 N
2	2	2	EA	43126	1-1/2 PVC 90 ELBOW		2	3.59 /EA	7.18 N
3	3	3	EA	4693362	COMPRESSION COUPLING 1.5		3	9.99 /EA	29.97 N
4	1	1	EA	43140	1-1/2 WHT TEE SXSXS		1	3.99 /EA	3.99 N
5	2	2	EA	4560009	BALL VALVE SCH40 1.5"SXS		2	12.99 /EA	25.98 N
6	1	1	EA	4335964	VALV SWING CHECK1.25"IPS		1	31.99 /EA	31.99 N
7	2	2	EA	42654	1-1/2 DWV MPT ADAPT		2	2.99 /EA	5.98 N
8	1	1	EA	4011987	GLUE PVC RAIN/SHINE 8OZ		1	11.99 /EA	11.99 N
9	1	1	EA	49931	PRIMER PVC PURPLE 8OZ		1	9.99 /EA	9.99 N
10	20	20	EA	112PVC40	1 1/2 SCH 40 PVC PIPE		20	1.69 /EA	33.80 N

*Water Dept.
459-000*

TAXABLE 0.00
NON-TAXABLE 172.81
SUBTOTAL 172.81

(KRISTINA)
** AMOUNT CHARGED TO STORE ACCOUNT ** 172.81

TAX AMOUNT 0.00
TOTAL 172.81

TOT WT: 5.80

x Kevin [Signature]

Received By

BONDURANT LUMBER AND HARDWARE, INC.

P O BOX 1944

FLOMATON, AL 36441

email dgunn1@bellsouth.net

PHONE: (850) 256-9000

THANKS FOR SHOPPING WITH US!!

(850) 256-9000

Section 6, Item A.

CUST NO: 31 JOB NO: 000 PURCHASE ORDER: ROBERT REFERENCE: PO # ROBERT TERMS: NET 10TH CLERK: MD DATE / TIME: 2/4/25 10:08

TERMINAL: 561

SOLD TO:
CENTURY, TOWN OF

P O DRAWER 790
CENTURY FL 32535

850-256-3208

SHIP TO:

TAX: 010 FLORIDA-CENTURY

INVOICE: 464336

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1	1	1	EA	7437650	GARDEN SPRAYER 1 GAL		1	24.99 /EA	24.99 N
2	1	1	EA	11809	4' WOOD EXT. POLE W/WOOD TIP		1	5.99 /EA	5.99 N
3	1	1	EA	12166	ACID BRUSH TAPERED HOLE		1	6.99 /EA	6.99 N
4	1	1	EA	32201972	PURPLE POWER GALLON		1	7.99 /EA	7.99 N
					<i>Water</i>				
					<i>459-000</i>				

TAXABLE 0.00
NON-TAXABLE 45.96
SUBTOTAL 45.96

(KRISTINA)
** AMOUNT CHARGED TO STORE ACCOUNT ** 45.96

TAX AMOUNT 0.00
TOTAL 45.96

TOT WT: 3.00

Robert...
Received By

BONDURANT LUMBER AND HARDWARE, INC.

P O BOX 1944

FLOMATON, AL 36441

email dgunn1@bellsouth.net

PHONE: (850) 256-9000

THANKS FOR SHOPPING WITH US!!

(850) 256-9000

PAGE NO 1
Section 6, Item A.

CUST NO: 31 JOB NO: 000 PURCHASE ORDER: KEVIN REFERENCE: PO # KEVIN TERMS: NET 10TH CLERK: RP DATE / TIME: 1/14/25 10:54

TERMINAL: 559

SOLD TO:
CENTURY, TOWN OF

P O DRAWER 790
CENTURY FL 32535

850-256-3208

SHIP TO:

TAX: 010 FLORIDA-CENTURY

INVOICE: 463694

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1	1	1	EA	4010209	HEATER RADIANT OIL FILLED 1500W		1	89.99 /EA	89.99 N
					<i>Water Dept. 467-000</i>				

TAXABLE 0.00
NON-TAXABLE 89.99
SUBTOTAL 89.99

(KWOOD@CENTURYFLORIDA.)
** AMOUNT CHARGED TO STORE ACCOUNT **

89.99

TAX AMOUNT 0.00
TOTAL 89.99

TOT WT: 19.00

X [Signature]

Received By

BONDURANT LUMBER AND HARDWARE, INC.

P O BOX 1944

FLOMATON, AL 36441

email dgunn1@bellsouth.net

PHONE: (850) 256-9000

THANKS FOR SHOPPING WITH US!!

(850) 256-9000

Section 6, Item A.

CUST NO: 31 JOB NO: 000 PURCHASE ORDER: KEVIN REFERENCE: PO # KEVIN TERMS: NET 10TH CLERK: RP DATE / TIME: 1/31/25 12:53

TERMINAL: 561

SOLD TO:
CENTURY, TOWN OF

P O DRAWER 790
CENTURY FL 32535

850-256-3208

SHIP TO:

TAX: 010 FLORIDA-CENTURY

INVOICE: 464236

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1	1	1	EA	2128PT	2X12X8 PT <i>water Dept. 459-000</i>		1	16.99 /EA	16.99 N

TAXABLE 0.00
NON-TAXABLE 16.99
SUBTOTAL 16.99

(KRISTINA)
** AMOUNT CHARGED TO STORE ACCOUNT ** 16.99

TAX AMOUNT 0.00
TOTAL 16.99

TOT WT: 0.00

X *Kevin*
Received By

BONDURANT LUMBER AND HARDWARE, INC.
P O BOX 1944
FLOMATON, AL 36441
email dgunn1@bellsouth.net
PHONE: (850) 256-9000
 THANKS FOR SHOPPING WITH US!!
 (850) 256-9000

PAGE NO 1
 Section 6, ItemA.

CUST NO: 31 JOB NO: 000 PURCHASE ORDER: ROBERT REFERENCE: PO # ROBERT TERMS: NET 10TH CLERK: TRB DATE / TIME: 1/29/25 9:10

SOLD TO:
 CENTURY, TOWN OF

 P O DRAWER 790
 CENTURY FL 32535

 850-256-3208

SHIP TO:

TERMINAL: 561

TAX: 010 FLORIDA-CENTURY

INVOICE: 464148

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1	3	3	EA	SALE	1/2 PRICE ITEMS		3	1.79 /EA	5.37 N
2	20	20	EA	4027454	TUBE POLY 3/8ID X 1/2OD		20	0.39 /EA	7.80 N
3	1	1	EA	26810960	RATCHETING PIPE CUTTER		1	21.99 /EA	21.99 N
					<i>Water Dept.</i>				
					<i>468-001</i>				

(KRISTINA)
 ** AMOUNT CHARGED TO STORE ACCOUNT **

35.16

TAXABLE 0.00
 NON-TAXABLE 35.16
 SUBTOTAL 35.16

TAX AMOUNT 0.00

TOTAL 35.16

TOT WT: 0.80

[Signature]
 Received By

BONDURANT LUMBER AND HARDWARE, INC.

P O BOX 1944

FLOMATON, AL 36441

email dgunn1@bellsouth.net

PHONE: (850) 256-9000

THANKS FOR SHOPPING WITH US!!

(850) 256-9000

Section 6, Item A.

CUST NO: 31 JOB NO: 000 PURCHASE ORDER: MICKEY REFERENCE: PO # MICKEY TERMS: NET 10TH CLERK: RP DATE / TIME: 1/24/25 9:55

SOLD TO:
CENTURY, TOWN OF

P O DRAWER 790
CENTURY FL 32535

850-256-3208

SHIP TO:

TERMINAL: 559

TAX: 010 FLORIDA-CENTURY

INVOICE: 463986

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1	1	1	EA	TW	TIE WIRE		1	7.99 /EA	7.99 N
2	1	1	EA	46910	INSULATE WATRHEAT60G6.7R		1	35.99 /EA	35.99 N
					<i>Water Dept.</i>				
					<i>468-001</i>				

TAXABLE 0.00
NON-TAXABLE 43.98
SUBTOTAL 43.98

(KRISTINA)
** AMOUNT CHARGED TO STORE ACCOUNT ** 43.98

TAX AMOUNT 0.00
TOTAL 43.98

TOT WT: 3.00

x Michay

Received By

INVOICE

Buck Shot's Off Road & Tire Center
21430 Hwy 31
Flomaton, AL 36441

chris@buckshotsoffroad.com
+1 (251) 296-4036

Bill to
Town of Century
PO Drawer 790
Century, FL 32535-1621

Ship to
Town of Century
PO Drawer 790
Century, FL 32535-1621

Invoice details

Invoice no.: 1797
Terms: Due on receipt
Invoice date: 01/07/2025
Due date: 01/07/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.	01/07/2025	Sales	LT 275/70/18 Trail Guide AT	3	\$180.51	\$541.53
2.			Truck #24			
					Total	\$541.53

Water Dept.

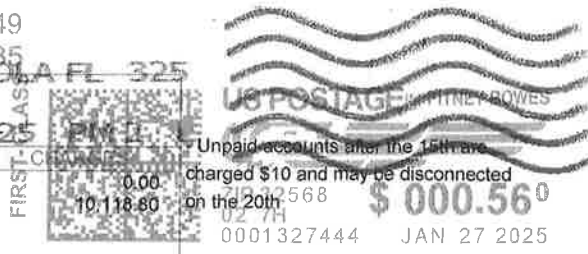
Central Water Works (850) 256-3849
 1101 Byrneville Road, Century, FL 32535

Section 6, Item A.

DATES OF SERVICE 12/18/2024 - 1/15/2025

SERVICE AT 371-P TEDDER RD, CENTURY, FL 32535

CODE	PRESENT	PREVIOUS	USAGE
Balance Forward: 01/23/2025			
WAT	104,038,000	100,790,000	3,248,000



ACCOUNT	DUE DATE
20211015	2/10/25
AMT DUE AFTER DUE DATE	PAY THIS AMOUNT
\$11,130.68	\$10,118.80

AMOUNT DUE AFTER DUE DATE	PENALTY AFTER DUE DATE	PAY THIS AMOUNT
\$11,130.68	\$1,011.88	\$10,118.80

ACCOUNT	DUE DATE
20211015	2/10/25
RETURN THIS STUB WITH PAYMENT	

TOWN OF CENTURY
 371-P TEDDER RD
 CENTURY, FL 32535

000197351471



CED/ALSTON ELECTRIC SUPPLY
 331 SAINT JOSEPH AVENUE
 BREWTON AL 36426
 T:251 867-6084 FAX: (251)867-7556

INVOICE

Section 6, ItemA.

INVOICE NO. 0939-1014293	INVOICE DATE 02/03/2025
PLEASE SHOW INVOICE NO. AND REMIT TO: Covington Credit PO Box 207088 Dallas TX 75320-7088 USA (985)809-8851 FAX: () -	

SOLD TO: TOWN OF CENTURY
 P O DRAWER 790
 CENTURY,
 FL 32535

SHIP TO: MICKEY
 331 SAINT JOSEPH AVENUE
 BREWTON AL 36426

ACCOUNT NO. DZ-88070 TOWN OF CENTURY	JOB NAME AND ADDRESS	CUSTOMER ORDER NO. MICKEY	
SALESPERSON 4082 SS	SHIPPING INFORMATION PREPAID	SHIP VIA WILL CALL	SHIP DATE 02/03/2025

QUANTITY ORDERED	PRODUCT CODE	DESCRIPTION	C O D E	QUANTITY SHIPPED	PRICE	P E R	DISC.	EXTENSION	C/D	T T Y P E
------------------	--------------	-------------	------------------	------------------	-------	-------------	-------	-----------	-----	-----------------------

4	GLD TRM10	250V MIDGET TD FUSE		4	7.45	E		29.80		
---	-----------	---------------------	--	---	------	---	--	-------	--	--

<small>TITLE TO MERCHANDISE AND RISK OF LOSS OR DAMAGE PASSES AT POINT OF SHIPMENT. CLAIMS FOR SHORT OR DAMAGED MERCHANDISE SHOULD BE MADE TO CARRIER.</small> <small>MERCHANDISE RETURNED WITHOUT OUR CONSENT WILL NOT BE ACCEPTED. A RESTOCKING CHARGE WILL BE MADE ON RETURNED GOODS UNLESS DEFECTIVE OR THROUGH ERROR ON OUR PART.</small> <small>A SERVICE CHARGE OF 1 1/2% PER MONTH, BUT NOT TO EXCEED THE HIGHEST AMOUNT LAWFULLY ALLOWED BY APPLICABLE STATE LAW, WILL BE MADE ON ALL PAST DUE ACCOUNTS. THIS SALE IS SUBJECT TO OUR TERMS LOCATED AT SALES.OUR-TERMS.COM, WHICH WE MAY CHANGE FROM TIME TO TIME WITHOUT PRIOR NOTICE.</small>	<small>CODE: TO ADVISE YOU PROMPTLY CONCERNING YOUR ORDER, THIS CODE IS USED ON OUR INVOICES.</small> <small>B - BACK ORDERED, WILL SHIP AS SOON AS RECEIVED UNLESS INSTRUCTED TO CANCEL.</small> <small>C - CANCELLED, NOT IN STOCK, UNABLE TO PURCHASE LOCALLY.</small>	MERCHANDISE SALES TAX SHIPPING CHARGE	29.80 0.00 0.00
	NET PAYMENT IS DUE BY THE 15TH OF THE MONTH FOLLOWING PURCHASE	TOTAL DUE	29.80

Section 6, Item A.

ALSTON ELECTRIC SUPPLY
 SAINT JOSEPH AVENUE
 BREWTON, AL 36426
 TEL: 251 867-6084
 FAX: 251 867-7556
 AD TO: TOWN OF CENTURY
 P O DRAWER 790
 CENTURY, FL 32535
 (850) 256-3208

*** INV WILL BE SENT E-MAILED ***

SHIP TO: MICKY
 331 SAINT JOSEPH AVENUE
 BREWTON, AL 36426

ENTERED: 02/03/2025 PAGE 001 of 001

REGISTER NO.	REGISTER DATE
0939-1014293	02/03/25
THIS IS NOT AN INVOICE	

ACCOUNT NO. DZ-88070	JOB NAME AND ADDRESS TOWN OF CENTURY	CUSTOMER ORDER MICKY	WHEN SHIP 02/03/25	CARTONS	COILS	BUNDLES
SALESPERSON 0770 SS	SHIPPING INFORMATION PREPAID	SHIP VIA WILL CALL / CUSTOMER PRESENT	SHIP DATE			

QUANTITY ORDERED	PRODUCT CODE	DESCRIPTION	PRICE	DISC.	EXTENSION	T T A X
4	GLD TRM10	250V MIDGET TD FUSE	7.45		29.80	T

Water Dept.
459-000

power plant

TITLE TO MERCHANDISE AND RISK OF LOSS OR DAMAGE PASSES AT POINT OF SHIPMENT. CLAIMS FOR SHORT OR DAMAGED MERCHANDISE SHOULD BE MADE TO CARRIER. MERCHANDISE RETURNED WITHOUT OUR CONSENT WILL NOT BE ACCEPTED. A RESTOCKING CHARGE WILL BE MADE ON RETURNED GOODS UNLESS DEFECTIVE OR THROUGH ERROR ON OUR PART.
 A SERVICE CHARGE OF 1.1/2% PER MONTH, BUT NOT TO EXCEED THE HIGHEST AMOUNT LAWFULLY ALLOWED BY APPLICABLE STATE LAW WILL BE MADE ON ALL PAST DUE ACCOUNTS. THIS SALE IS SUBJECT TO OUR TERMS LOCATED AT SALES-OUR-TERMS.COX, WHICH WE MAY CHANGE FROM TIME TO TIME WITHOUT PRIOR NOTICE.

CODE: TO ADVISE YOU PROMPTLY CONCERNING YOUR ORDER, THIS CODE
 B - BACK ORDERED. WILL SHIP AS SOON AS RECEIVED UNLESS INSTRUCTED TO CANCEL.
 C - CANCELLED. NOT IN STOCK. UNABLE TO PURCHASE LOCALLY.

MERCHANDISE	29.80
SALES TAX	0.00
SHIPPING CHARGE	0.00

THIS MATERIAL WAS SPECIFICALLY ORDERED FOR AND WILL BE USED ON THE JOB NAME HEREIN. ABOVE MATERIAL RECEIVED:
 SIGNED _____ DATE _____

DEPOSIT:	
BAL DUE:	29.80
TOTAL DUE	29.80

CUSTOMER COPY



Control Systems & Instrumentation

"Your Complete Control Solutions Headquarters"

INVOICE #2901250

29 January 2025

Town of Century
Attn: Alicia Johnson/Buz Carroll
7995 N Century Blvd
Century, FL 32535

Provide All Materials & Labor To Remove & Replace With "Like Kind" The Existing Damaged Lift Station #13 Enclosures Located On Jackson Street And Ann Brooks Accounting.

<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>LIST</u>	<u>EXTENDED LIST</u>
1 Lot	Milestone Payment #1 Duplex Pump Enclosure With Wet Well And Power Junction Boxes	\$23,789.00	\$23,789.00
1 Lot	Engineering & "As Built" Drawings Provided	\$1,500.00	\$1,500.00
Total -			\$25,289.00

Original Contract Price	\$41,769.00
Less Previous Total Amount Paid	\$0.00
Balance	\$41,769.00
Amount Requested	\$25,289.00

Due Upon Receipt

Please Remit To: Control Systems & Instrumentation, LLC
4960 Hwy 90
Pace, FL 32571



Environment Testing

Invoice No.	4000155063	Invoice Date	February 07, 2025
Terms	Net 30 days	Federal Tax ID	87-2895395
Remit to	Eurofins Environment Testing Southeast, LLC, PO BOX 3213, Carol Stream, IL 60132-3213		
Wire	Citibank ABA: 031100209 Acct# 54064616 SWIFT Code: CITIUS33		
ACH	Citibank ABA: 031100209 Acct# 54064616 SWIFT Code: CITIUS33		

Bill to:
Town of Century Attn: Accounts Payable 7995 N Century Blvd Century, FL 32535

Ship to:
Town of Century 7995 N Century Blvd Century, FL 32535

P.O. Number	W.O. Number	Contract Number	Work Ordered by
Purchase Order not required			Bob Johnson
Job Description	Site Name	SDG Number	Invoice Contact
See below			Alicia Johnson

Job No.	Job Description	Receipt Date	Quantity	Unit Price	Amount
	Method/Test Description				
J269719-1	Monthly Testing	01/24/2025			
	SM 2540D - Solids, Total Suspended (TSS)		2.00	15.00	30.00
	350.1 - Nitrogen, Ammonia		1.00	20.00	20.00
	351.2 - Nitrogen, Total Kjeldahl		1.00	30.00	30.00
	353.2 - Nitrogen, Nitrate-Nitrite		1.00	20.00	20.00
	365.4 - Phosphorus, Total		1.00	20.00	20.00
	SM 9222D - Coliforms, Fecal (Membrane Filter)		1.00	25.00	25.00
	SM 9223 - Coliforms, Total, and E.Coli (Colilert - Quanti Tray)		1.00	35.00	35.00
	Total Nitrogen - Nitrogen, Total		1.00	10.00	10.00
	SM5210B CBOD - Carbonaceous BOD, 5 Day		2.00	25.00	50.00
	Safe and Environmentally Responsible Waste Management (per sample)		3.00	5.00	15.00

Project Number	Client Number	Project Manager	Subtotal (USD)	\$255.00
40010692	4100570	Cheyenne Whitmire		
Latest Sample Receipt Date	Latest Report Date	Phone Number	Total (USD)	\$255.00
01/24/2025	02/07/2025	(850) 471-6222		

For proper credit, please include invoice number on all remittance.

Eurofins Pensacola - 3355 McLemore Drive, Pensacola, FL 32514


This invoice falls under Eurofins Environment Testing Southeast, LLC Standard T&C's of Net 30 Days unless superseded by another valid contract vehicle in place at the time these services were rendered.

Eurofins Pensacola
 3355 McLemore Drive
 Pensacola, FL 32514
 Phone: 850-474-1001 Fax: 850-478-2671

Chain of Custody Record

Client Information
 Client Contact: **Bob Johnson** Phone: **448-207-9989**
 Company: **Bob Johnson** PWSID: _____
 Town of Century
 Address: **7995 N Century Blvd**
 City: _____
 State Zip: **FL, 32536**
 Phone: **448-207-9989 (Tel)**
 Email: **BJ@4871@gmail.com**
 Project Name: _____
 Back: **40010892**
 SSSOW: _____

Lab Pkt: **Whitnirre, Cheyenne R**
 E-Mail: **Cheyenne.Whitnirre@et.eurofins.com**
 State of Origin: _____
 Corner Tracking Not(9): _____
 Job #: _____
 COC No: **400-136692-43050.1**
 Page: **Page 1 of 1**
 Preservation Codes: **R - NATHIS04**

Analysis Requested
 Due Date Requested: _____
 TAT Requested (days): _____
 Compliance Project: Yes No
 PO #: _____
 Purchase Order not required
 W/O #: _____
 Project #: **40010892**
 SSSOW: _____
 400-270299 COC


Sample Identification	Sample Date	Sample Time	Sample Type (C=Comp, G=grab)	Matrix (Water, Soil, Concrete, Gypsum, Ash)	Special Instructions/Note:
CITY HALL	2.4.25	10:25	G	Water	K
Old Post Office	2.4.25	10:50	G	Water	A
ROSS Property	2.4.25	11:40	G	Water	A
Health Dept.	2.4.25	10:55	G	Water	A
Well #1	2.4.25	11:08	G	Water	A
Well #2	2.4.25	10:00	G	Water	A

Possible Hazard Identification
 Non-Hazard Flammable Skin Irritant Poison B Unknown Radiological
 Deliverable Requested: I, II, III, IV, Other (specify) _____
 Empty Kit Relinquished by: _____ Date: _____
 Relinquished by: **Bob Johnson** Date/Time: **2.4.25 11:30** Company: **TOC**
 Relinquished by: _____ Date/Time: _____ Company: _____
 Relinquished by: _____ Date/Time: _____ Company: _____
 Custody Seals Intact: Yes No
 Custody Seal No.: _____
 Cooler Temperature(s) °C and Other Remarks: **0.8°C WR**

Sample Disposal (A fee may be assessed if samples are retained longer than 1 month)
 Return To Client Disposal By Lab Archive For _____ Months
 Special Instructions/QC Requirements: _____
 Method of Shipment: _____
 Received by: _____ Date/Time: _____
 Received by: _____ Date/Time: _____
 Received by: _____ Date/Time: _____
 Company: _____
 Company: _____
 Company: _____



Environment Testing

Invoice No.	4000155064	Invoice Date	February 07, 2025
Terms	Net 30 days	Federal Tax ID	87-2895395
Remit to	Eurofins Environment Testing Southeast, LLC, PO BOX 3213, Carol Stream, IL 60132-3213		
Wire	Citibank ABA: 031100209 Acct# 54064616 SWIFT Code: CITIUS33		
ACH	Citibank ABA: 031100209 Acct# 54064616 SWIFT Code: CITIUS33		

Bill to:
Town of Century Attn: Accounts Payable 7995 N Century Blvd Century, FL 32535

Ship to:
Town of Century 7995 N Century Blvd Century, FL 32535

P.O. Number	W.O. Number	Contract Number	Work Ordered by
Purchase Order not required			Bob Johnson
Job Description	Site Name	SDG Number	Invoice Contact
See below			Alicia Johnson

Job No.	Job Description	Receipt Date	Quantity	Unit Price	Amount
	Method/Test Description				
J270299-1	Bacti	02/04/2025			
	SM 9223B - Coliforms, Total, and E.Coli (Colilert - Presence/Absence)		6.00	35.00	210.00
	Safe and Environmentally Responsible Waste Management (per sample)		6.00	5.00	30.00

Project Number	Client Number	Project Manager	Subtotal (USD)	\$240.00
40010692	4100570	Cheyenne Whitmire		
Latest Sample Receipt Date	Latest Report Date	Phone Number	Total (USD)	\$240.00
02/04/2025	02/07/2025	(850) 471-6222		

For proper credit, please include invoice number on all remittance.

Eurofins Pensacola - 3355 McLemore Drive, Pensacola, FL 32514

This invoice falls under Eurofins Environment Testing Southeast, LLC Standard T&C's of Net 30 Days unless superseded by another valid contract vehicle in place at the time these services were rendered.

Eurofins Pensacola
 3355 McLamore Drive
 Pensacola, FL 32514
 Phone: 850-474-1001 Fax: 850-478-2671

Chain of Custody Record



eurofins | Environment Testing

Client Information		Sample: <u>Bob Johnson</u>	Lab Pk.:	Inter-Tracking No(s):	COC No:
Client Contact: Bob Johnson		Phone: <u>488.907.9989</u>	Whitnira, Cheyenne R	Date of Origin:	400-136691-43048.1
Company: <u>Bob Johnson</u>		FWSID:	Cheyenne, Whitnira@et.eurofinsus.com	Page:	Page 1 of 1
Address: 7995 N Century Blvd		Due Date Requested:	Analysis Requested		
City: Pensacola		TAT Requested (days):	Preservation Codes: N - None S - H2SO4 R - Nitric/SO4		
State, Zip: FL, 32535		Compliance Project: <input type="checkbox"/> Yes <input type="checkbox"/> No	Job #:		
Phone: 448-207-9989 (Tel)		Purchase Order not required	Other:		
Email: <u>bj@4871@gmail.com</u>		Project #: 40010692			
Project Name: Monthly Testing		SSOW#: _____			
Site: _____					

Sample Identification	Sample Date	Sample Type (C=Comp, G=grab)	Matrix (Mercur, Seawater, Urine/Serum, etc)	2540D - TSS	SM5210B_CBOD_5D - CBOD	351.2, 353.2_Pres, Nitrogen, Total	350.1, 356.4	9223_ColientQT - QT	9222D - Faecal	Special Instructions/Note:
INF COMP	1.24.25 12:00	C	Water	K	K	K	K	K	K	
EFF COMP	1.24.25 12:10	C	Water	K	K	K	K	K	K	
EFF GRAB	1.24.25 12:20	C	Water	K	K	K	K	K	K	04-6.28

Possible Hazard Identification <input type="checkbox"/> Non-Hazard <input type="checkbox"/> Flammable <input type="checkbox"/> Skin Irritant <input type="checkbox"/> Poison B <input type="checkbox"/> Unknown <input type="checkbox"/> Radiological		Sample Disposal (A fee may be assessed if samples are retained longer than 1 month) <input type="checkbox"/> Return To Client <input type="checkbox"/> Disposal By Lab <input type="checkbox"/> Archive For _____ Months	
Deliverable Requested: I, II, III, IV, Other (specify) _____		Special Instructions/QC Requirements: _____	
Empty Kit Relinquished by: _____ Date: _____		Method of Shipment: _____	
Relinquished by: <u>Bob Johnson</u> Date/Time: <u>1.24.25 4:00</u> Company: <u>Joe</u>		Received by: _____ Date/Time: _____ Company: _____	
Relinquished by: _____ Date/Time: _____ Company: _____		Received by: <u>BP</u> Date/Time: <u>1/24/25 1:02</u> Company: _____	
Custody Seals Intact: <input type="checkbox"/> Yes <input type="checkbox"/> No		Cooler Temperature(s) °C and Other Remarks: <u>4.8C</u> <u>NA</u>	

HYDRA SERVICE, INC.
 P.O. BOX 365
 WARRIOR AL 35180
 205-647-5326

Invoice

Customer Number
32230
Invoice No.
185535

Bill To:
 TOWN OF CENTURY
 PO DRAWER 790
 CENTURY FL 32535

Ship To: TOWN OF CENTURY
 7995 N CENTURY BLVD
 CENTURY FL 32535

Date	Salesperson	Order Date	Order No.	Purchase Order No.	Special Instructions	
2/7/2025	R43	1/31/2025	134123		HIS SERVICE	
Qty. Shipped	U/M	Description / Stock Number		Code	Unit Price	Amount
		PO C- KEVIN - 850-382-2456				
		INSTALL PUMP AT WWTP CUSTOMER IS HAVING ELECTRICAL ISSUES WHEN TRYING TO INSTALL				
2.50	HR	R-Service-Service Call - CHASE FINCH - 1-31-25		3108	\$135.00	\$337.50
55.00	MI	R-Service-Mileage - truck # <u>364</u>		3109	\$1.50	\$82.50
		THE PUMP WAS NOT WORKING BECAUSE IT WAS NOT GETTING CONTROL POWER, GTOM A BAD FUSE CHANGED THE FUSE AND THE PUMPS NOW RUNS AS THEY SHOULD FLA 9.9 AMPS L1-4.9, L2 - 4.8, L3 - 5.0				
1.00	EA	FNM-3 FUSE		3502	\$5.00	\$5.00
Payment/Terms: NET 30				Subtotal		\$425.00
				7.500% Tax Freight Charges		
Received By : x _____				Total Amount Due		\$425.00



700002464
 JHB AUTO PARTS LLC.
 P O BOX 702
 Milton, FL 32572
 (251) 296-3445

Invoice Number 106791 Page: 1/1

Invoice Date: 02/06/2025

Section 6, Item A.



eInvoice# JAX00464106791

850
 Town Of Century
 P O Drawer 790
 Century, FL 32535-0000

Employee: 88 , Max
 Sales Rep: 0 , Salesman
 Accounting Day: 5
 Tax Exemption:

Attention:
 PO#:
 Delivery:
 Terms: NET 30

Part Number	Line	Description	Quantity	Price	Net	Total
4325P	NCB	AIKEN PURPLE PWR 5G	1.00	60.48	34.9900	34.99 T

*Water
 459-000*

ALL GOODS RETURNED MUST BE ACCOMPANIED BY THIS INVOICE

Robt. Turner

Customer Signature

INSIST ON THE BEST
 NAPA..WHERE THE STANDARD
 IS QUALITY!!!

Tender Type: Amount:
 Charge Sale 34.99

Subtotal 34.99
 TAXTABLE 4 0.0000% 0.00

Total 34.99



Xtreme
9900 Pensacola Blvd
Pensacola, FL 32534

INVOICE	#10321507581682
SERVICE DATE	Feb 12, 2025
PAYMENT TERMS	Upon receipt
DUE DATE	Feb 10, 2025
AMOUNT DUE	\$4,500.00

Alisha Johnson
7995 N Century Blvd
Century, FL 32535

📞 (850) 977-0006
✉️ ajohnson@centuryflorida.us

SERVICE ADDRESS

9300 Old Flomaton Rd
Century, FL 32535

CONTACT US

📞 (850) 999-7800
✉️ Schedule@XtremeFL.com

INVOICE

Services	qty	unit price	amount
Add on service service was add on, to complete sewer tab	1.0	\$4,500.00	\$4,500.00

Services subtotal: \$4,500.00

Subtotal \$4,500.00

Job Total \$4,500.00

Invoice Amount \$4,500.00

Delinquent accounts may have property liens applied. Interest will be charged at a rate of 1.5% per month (18% annually) on overdue balances. In case of default, the customer agrees to cover all collection costs, including attorney fees, regardless of whether a lawsuit is filed.

If the customer is dissatisfied with the service and contacts us within 48 hours, we will schedule another technician to recheck the work at no additional cost. Calls received after 48 hours will incur a service charge for sending an additional technician.



Xtreme
9900 Pensacola Blvd
Pensacola, FL 32534

INVOICE	#10321507581657
SERVICE DATE	Feb 07, 2025
PAYMENT TERMS	Upon receipt
DUE DATE	Feb 10, 2025
AMOUNT DUE	\$9,000.00

Alisha Johnson
7995 N Century Blvd
Century, FL 32535

📞 (850) 977-0006
✉️ ajohnson@centuryflorida.us

SERVICE ADDRESS

9300 Old Flomaton Rd
Century, FL 32535

CONTACT US

📞 (850) 999-7800
✉️ Schedule@XtremeFL.com

INVOICE

Services	qty	unit price	amount
Quote to install sewer tap Xtreme will bore under road to the manhole on the opposite side of the street to create sewer tap. Quote also includes capping the sewer line after boring under the road. for address 9300 Old Flomaton Road, Century FL.	1.0	\$10,000.00	\$10,000.00
Warranty - Warranty - 1 year (Remodel) Xtreme Plumbing guarantees workmanship for a period of one year. Guarantee does not cover parts not supplied by Xtreme, including fixtures. Guarantee does not cover stoppages caused by grease, feminine products, flushable wipes, foreign objects, damages by others or failure of existing plumbing outside the scope of work stated in these quotes. Warranty void if full scope of work is not completed by Xtreme	1.0	\$0.00	\$0.00
- Pre installation contingency Equipment will require 7' wide 10' tall access to enter yard. If anything must be removed to enter yard such as shrubs or fencing, Xtreme will not be liable for replacement of these items. Customer authorizes Xtreme Pumping and Septic to enter property and make necessary repairs to septic system. Customer understands that any unmarked utilities such as water lines, phone lines, cable lines, gas lines etc... are at risk to be broken. Xtreme is not liable for any damages to unmarked utilities on customers property. Customer understands that as bid stands there is no landscaping, sod, or dirt included. If customer wishes to have any of these items added they must contact company prior to work beginning. Drain Field includes a one-year warranty against manufacturer defects. Tank includes a one-year warranty against manufacturer defects. Price does not include the installation of risers on tank. If tank is in excess of 12" deep to lid, risers will be required at additional cost. Xtreme does not warranty against soil erosion or settling that may happen after installation of system. Property owner will be responsible for establishing vegetation over system and preventing future erosion.	1.0	\$0.00	\$0.00
Service Details - Deposit - 10%	1.0	\$0.00	\$0.00

**TOWN OF CENTURY
AGENDA ITEM
TOWN COUNCIL MEETING
DATE: February 18, 2025**

Agenda Item Title:

Reclassification of Administrative Assistant to Deputy Town Clerk

Requested By:

Interim Mayor Alicia Johnson

Background:

In response to the Town’s administrative needs and in alignment with best practices observed in other municipalities, Interim Mayor Alicia Johnson recommends the reclassification of Mallory Walker, Administrative Assistant, to Deputy Town Clerk. This approach offers a cost-efficient solution to enhance administrative support without creating a new position.

A survey of municipalities found that:

- Many small towns do not have a standalone Deputy Clerk but instead assign the responsibilities to an existing administrative role (e.g., Billing Clerk or Administrative Assistant).
- Where a Deputy Clerk position exists, salaries range from \$42,500 to \$94,000 per year, depending on municipal size and responsibilities.
- The Town of Jay model demonstrates that an existing role, such as a Billing Clerk, can efficiently assume Clerk duties.

Discussion:

The reclassification of Mallory Walker, Administrative Assistant, as Deputy Town Clerk will:

- Enhance operational efficiency without the need for additional staffing.
- Ensure that critical Clerk functions (recordkeeping, agenda preparation, compliance with public records law) are adequately supported.
- Align with the Town’s budget constraints, requiring only a salary adjustment rather than the creation of a new position.
- Maintain consistency with the Town’s strategic priorities for cost-effective administration.

Recommendation:

It is recommended that the Town Council approve the reclassification of the Administrative Assistant position to Deputy Town Clerk with an updated job description reflecting the new responsibilities. If approved, the Town Clerk's Office will proceed with:

1. Updating the job description to reflect the expanded duties.
2. Adjusting the salary accordingly within the recommended range of \$42,000 - \$45,000, considering that Mallory Walker currently earns \$14.39/hour.
3. Ensuring a smooth transition for Mallory Walker into the reclassified role.

Fiscal Impact:

- The reclassification will not require additional headcount.
- Salary adjustment costs will be absorbed within the existing General Fund.
- No additional benefits impact beyond the standard compensation package.

Next Steps:

Pending Town Council approval, the Interim Mayor and Town Clerk will oversee the implementation of this reclassification and ensure all necessary administrative steps are completed.

Prepared By:
Howard W. Brown, Jr.
Interim Town Manager

**TOWN OF CENTURY
JOB DESCRIPTION**

Position Title:

Deputy Town Clerk

Department:

Administration

Reports To:

Town Clerk

FLSA Status:

Non-Exempt

Salary Range:

\$42,000 - \$45,000

Position Summary:

The Deputy Town Clerk provides professional administrative support to the Town Clerk and assists in maintaining official municipal records, preparing meeting materials, and ensuring compliance with state and local regulations. This position serves as the designated backup to the Town Clerk and performs a wide range of clerical, financial, and customer service duties essential to town operations.

Essential Duties and Responsibilities:

- Assist the Town Clerk in preparing and distributing agendas, minutes, and supporting materials for Town Council meetings.
- Maintain and organize official town records, contracts, ordinances, and resolutions.
- Process and respond to public records requests in accordance with Florida Public Records Law.
- Ensure the timely posting of legal notices and official announcements.
- Assist with election-related duties, including voter registration support and coordination with election officials.
- Perform notarial acts as a Notary Public when required.
- Support financial transactions related to administrative operations, including invoices and budget tracking.
- Handle correspondence and scheduling for the Town Clerk’s Office.
- Assist in codification of ordinances and updates to the municipal code.
- Serve as a point of contact for public inquiries, providing professional and courteous assistance.
- Maintain confidentiality of sensitive municipal information.
- Perform other duties as assigned to support the efficient operation of town administration.

Minimum Qualifications:

- High school diploma or equivalent; an Associate’s or Bachelor’s degree in Public Administration, Business Administration, or a related field is preferred.

- Minimum of two (2) years of administrative experience, preferably in a municipal or government setting.
- Strong proficiency in Microsoft Office (Word, Excel, Outlook) and records management software.
- Must possess or obtain a Notary Public certification within six (6) months of hire.
- Knowledge of Florida's public records laws, municipal codes, and election procedures is desirable.
- Excellent organizational, communication, and customer service skills.

Preferred Qualifications:

- Experience working in a City Clerk's Office or local government setting.
- Certification or training in municipal clerkship (e.g., Florida Association of City Clerks).
- Familiarity with agenda and records management systems.

Work Environment:

- Work is performed primarily in an office environment with occasional off-site duties.
- Evening or weekend work may be required for Town Council meetings and elections.

Reclassification Justification:

- This position results from the reclassification of the Administrative Assistant role to Deputy Town Clerk to enhance operational efficiency without increasing staff headcount.
- The salary will be adjusted accordingly, considering the prior wage of \$17/hour.

Prepared By:
Howard W. Brown, Jr.
Interim Town Manager

SURVEY OF MUNICIPALITIES WITH A DEPUTY TOWN CLERK

(Broken Down by Municipality, Population, Salary and Point of Contact)

MUNICIPALITY	POPULATION	SALARY	POINT OF CONTACT	TELEPHONE NUMBER	OTHER
City of Pensacola	54,255	94,000/YR	Erica Burnett	(850) 435-1606	Just completed a compensation study a few months ago.
Town of Jay	541	\$44,553/YR	Donna Bullick	(850) 675-4556	The Billing Clerk provides this service for the Town Clerk and Operations Manager (Town Manager)
City of Chattahoochee, FL	2,955		Amanda Applewhite	(850) 663-4046	
City of Sneads, FL	1,756	\$42,500/YR	Danielle Guy	(850) 593-6636	The City has a Deputy Clerk position
City of Brewton, AL	5,138		Brooke Hartin	(251) 809-1770	

Prepared by: Howard W. Brown, Jr., Interim Town Manager - **Source:** Personal Interviews

Date: February 7, 2025

AMENDMENT NO. 1 TO AGREEMENT

This Amendment No. 1 to the Agreement ("Amendment") between the Town of Century, Florida, (hereinafter referred to as the "Town"), and the Emerald Coast Regional Council, (hereinafter referred to as the "ECRC") executed to be effective as of February 18, 2025.

WHEREAS, ECRC and Town entered into that certain agreement for staff services dated July 1, 2024 (the "Agreement"); and

WHEREAS, ECRC and Town desire to modify the Agreement pursuant to the provisions set forth herein.

NOW, THEREFORE, in consideration of the foregoing premises, the mutual promises set forth herein and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, County and Council hereby agree to the following:

AGREEMENT

- 1. ECRC Responsibilities. The ECRC responsibilities outlined in the Scope of Work are amended to include additional planning and technical assistance services as identified by the Town, which may include services to be provided by ECRC's General Planning Consultants.
2. Successors and Assigns. This Amendment No. 1 shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.
3. Ratification. Except as expressly stated herein the Agreement shall remain in full force and effect. If there is any conflict between the Agreement, the terms of this Amendment No. 1 shall control.
4. Counterparts. This Amendment No. 1 may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall constitute one and the same document with the same effect as if all parties had signed the same original. The parties further agree that transmission of this Amendment No. 1 by telecopy or via email in a PDF format shall be deemed transmission of the original Amendment No. 1 for all purposes.

IN WITNESS WHEREOF, the parties to this Amendment No. 1 have set forth their hand, to be effective as of the effective date.

Mayor
Town of Century

Kandase Lee, CEO
Emerald Coast Regional Council

ATTEST:

ATTEST:

DATE:

DATE:

AGENDA ITEM

TOWN COUNCIL MEETING DATE: February 18, 2025

SUBJECT: Authorization for Interim Mayor to Execute Amendment No. 1 to the Agreement with the Emerald Coast Regional Council (ECRC)

REQUESTED ACTION:

Authorize the Interim Mayor to sign and execute Amendment No. 1 to the previously approved agreement with the Emerald Coast Regional Council (ECRC) for expanded planning and technical assistance services, including Certified Floodplain Manager (CFM) services in coordination with HDR.

BACKGROUND:

The Town of Century does not have in-house expertise in floodplain management, making it necessary to contract with external professionals to ensure compliance with federal and state regulations.

On July 1, 2024, the Town Council approved an Agreement for Professional Staff Services with ECRC to provide planning and technical assistance. In preparation for FEMA’s upcoming Letter of Final Determination (LFD) regarding the Town’s Floodplain Management Ordinance, FDEM consultant Rebecca Quinn identified compliance issues requiring specialized floodplain management expertise.

Following consultation with ECRC, it has been determined that the most cost-effective solution is to amend the existing agreement to include Certified Floodplain Manager (CFM) services, which will be provided in partnership with HDR. This amendment will ensure the Town remains compliant with FEMA’s floodplain regulations.

KEY AMENDMENTS:

- Expands ECRC’s scope to include additional planning and technical assistance services as identified by the Town.
- Authorizes ECRC to coordinate with HDR for Certified Floodplain Manager (CFM) services to support compliance with FEMA regulations.
- Addresses the Town’s lack of in-house floodplain management expertise by securing professional services to assist with FEMA compliance.

FINANCIAL IMPACT:

Services will be provided based on hourly rates outlined in the agreement. Funding may be eligible for FEMA reimbursement or supported through planning funds.

RECOMMENDATION:

Approve authorization for the Interim Mayor to sign and execute Amendment No. 1 to the existing agreement with ECRC, ensuring the Town has access to Certified Floodplain Manager (CFM) services necessary for FEMA compliance.

ATTACHMENTS:

- Amendment No. 1 to Agreement
- Original Agreement with ECRC (July 1, 2024)
- Correspondence from FDEM (Rebecca Quinn) regarding Floodplain Management Compliance

Prepared by: Howard W. Brown, Jr., ICMA-CM
Interim Town Manager
Date: February 18, 2025

AGREEMENT FOR PROFESSIONAL STAFF SERVICES
BY AND BETWEEN THE
EMERALD COAST REGIONAL COUNCIL
AND THE TOWN OF CENTURY, FLORIDA

THIS AGREEMENT is entered into this 1st day of July, 2024 by and between the Emerald Coast Regional Council (hereinafter referred to as ECRC) and the Town of Century, Florida (thereinafter referred to as the Town).

I. PURPOSE

The purpose of the Agreement is to set forth the responsibilities of ECRC and the Town in performing the professional staffing functions and to describe the cooperative procedures under which staffing will be carried out.

II. ECRC RESPONSIBILITIES

- A. ECRC shall provide professional and technical staff in accordance with the negotiated Scope of Work, Attachment A.
- B. ECRC staff shall be available via telephone and email for professional assistance, as needed, during regular workdays. Services will be provided virtually, and visits will be made as may be necessary.
- C. ECRC shall provide professional staff for council meetings in which planning issues are included on the agenda for discussion or action, including, but not limited to, the Town Council.

III. TOWN RESEPNBILITIES

- A. The Town staff shall provide administrative assistance to ECRC staff in performing the duties under Section II, above.
- B. The Town shall provide office space, general office supplies, and access to equipment as necessary to complete the services under Section II, above, as required.
- C. The Town shall provide the agreed upon funds as detailed in Attachment B, below.

IV. METHOD AND AMOUNT OF PAYMENT

This is a cost reimbursable agreement, based on the rates outlined in Attachment B. ECRC will submit invoices to the Town monthly. Subject to receipt of an invoice from ECRC, the Town agrees to pay ECRC within thirty (30) days of receiving such invoice from ECRC.

V. DURATION OF AGREEMENT AND TERMINATION WITH OR WITHOUT CAUSE

This Agreement shall commence on the Commencement Date and shall remain in effect for a period of one (1) year, with the option to renew. At any time, either the Town or ECRC may terminate this Agreement, with or without cause, with such termination effective immediately or by a specified date, by providing written notice ECRC of such termination. If the Agreement is terminated during the effective period, ECRC will invoice the Town for the days worked up to the termination date.

VI. AMENDMENTS TO AGREEMENT

Amendments or modifications of this Agreement may only be made by written agreement signed by all parties here to with the same formalities as the original Agreement.

VII. CONFLICT OF INTEREST

The ECRC agrees it shall not contract for or accept employment for the performance of any work or service with any individual, business corporation, or government unit that would create a conflict of interest in the performance of its obligations under this Agreement. The ECRC further agrees it will neither take any action nor engage in any conduct that would cause any Town employee or official to violate the provisions of Chapter 112, Florida Statutes, relating to ethics in government.

VIII. RECORDS

All records pertinent to the Agreement shall be retained by the Town.

IX. LIABILITY

The Town hereby agrees to hold harmless ECRC, to the extent allowed and required by law, from all claims, demands, liabilities, and suits of third persons or entities not a party to this Agreement arising out of, or due to any act, occurrence or omission of ECRC, its subcontractors or agents, if any, that is related to ECRC's performance under this Agreement.

X. REPRESENTATIVES FOR THE PARTIES

In all matters relating to the performance of this Agreement, the _____ shall represent and act for the Town and the Chief Executive Officer of ECRC shall represent and act for ECRC.

XI. VENUE AND JURISDICTION FOR LITIGATION BETWEEN PARTIES

This Agreement shall be construed according to the laws of the State of Florida. Venue shall be exclusively in Escambia County, Florida for all litigation between the parties and all issues litigated between the parties shall be litigated exclusively in a court of competent jurisdiction of Escambia County, Florida. If any provision hereof is in conflict with any applicable statute or rule, or is otherwise unenforceable, then such provision shall be deemed null and void to the extent of such conflict, and shall be deemed severable, but shall not invalidate any other provision of the Agreement.

XII. COMMENCEMENT DATE

This Agreement will commence on the 1st day of July, 2024.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their undersigned officials as duly authorized on the date first above written.

ATTEST:

Tammy Neal

EMERALD COAST REGIONAL
COUNCIL

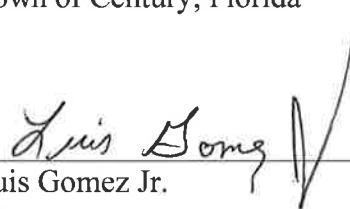


Austin Mount
Chief Executive Officer

ATTEST:

Kristina Wood

Town of Century, Florida



Luis Gomez Jr.
Mayor

Attachment A

**Town of Century- Planning Services
Scope of Work**

SCOPE OF SERVICES:

ECRC will provide professional planning services, to include administrative and management services, whose level and scope will be determined by the Town of Century. Services will be provided virtually, and visits will be made as may be required. Specific planning services to be provided include:

- Management of the Comprehensive Plan, Land Development Code, amendments, and other changes to achieve the Town’s goals and objectives;
- Management of the Development Review Process;
- Communicate and meet with contractors, residents, and project managers to answer questions, solve problems, and interpret the Land Development Code for compliance including, but not limited to, building setbacks, conditional uses, annexations, general development plans;
- Act as the Town liaison with the Escambia County Office of Planning and Zoning and the Escambia County Building Inspections and Permitting Office;
- Conduct research and prepare statistical reports on land use, physical, social and economic issues;
- Schedule and conduct meeting and workshops with elected officials;
- Present report and other findings to elected officials.

**Attachment B
Personnel**

Eric Christianson -Planner III

Eric Christianson graduated from Loyola University Chicago in 2010 with a degree in Political Science and French and completed a Master of Community and Regional Planning at Iowa State University in 2014. Eric has spent over 10 years focused on rural and community development. His experience includes non-profit management, agricultural market development, regional planning, and public official education. He has worked with dozens of communities and non-profits to update comprehensive plans, perform economic impact assessments, create housing action plans, and streamline development codes.

Hourly Rate: \$64

Angela Bradley – Planner IV

Angela Bradley graduated from Florida State University in 1999 with her Interdisciplinary Degree. She has an emphasis on planning and has over 23 years in growth management and community planning. She has been a Project Manager and Program Administrator for over 18 years. Over the years, she has worked with many governmental agencies, communities, and private developers to assess growth management policies, update comprehensive plans, land development codes, zoning codes, development of regional impacts, sector plans, and comprehensive plans amendments. During this time, Angela was the Program Administrator and was responsible for grants, budget, completing many projects that helped the system become self-sustaining and viable. She was project manager for some notable award-winning projects with marketing, technology, and system planning and evaluation of routes to become more efficient and provide reoccurring income. Recently, Angela developed and implemented a successful transit program and applied and maintained grants for the program with a budget of over \$9 million.

Hourly Rate: \$80

Jessica Walton, GISP, GIS Coordinator

As the Geographic Information Systems (GIS) Coordinator for the Emerald Coast Regional Council, Jessica manages all spatial data analysis and mapping needs of the Council’s various programs. She has over 20 years of experience using Esri’s ArcGIS software to apply geospatial solutions within the transportation, land use, environmental, and emergency planning fields; and has created award-winning story maps to showcase the Council’s efforts.

Jessica has a Bachelor of Science degree in Environmental Science (minor in Business Administration) and a Master of Science degree in Urban and Regional Planning, both from the University of Iowa. She also holds a Certificate in Geographic Information Science from the University of West Florida and has been a certified Geographic Information Systems Professional (GISP) since 2010.

Hourly Rate: \$80

Ada Clark, Community & Economic Development Director

Ms. Clark joined the Emerald Coast Regional Council (ECRC) in 2018 and serves as the Community and Economic Development Director. She received her B.A. from the University of Miami, and her Masters in Public Administration from the University of Colorado-Colorado Springs. Ms. Clark has over 23 years of experience in community and economic development.

Hourly Rate: \$100

**TOWN OF CENTURY
AGENDA ITEM
TOWN COUNCIL MEETING
DATE: February 18, 2025**

Agenda Item Title:

Travel Consideration

Requested By:

Council member McCall Abraham

Background:

- Expenses for the Florida League of Cities 2025 class held on March 6-7, 2025, at the Embassy Suites Orlando. The class is designed to help elected officials enhance their leadership skills.

Discussion:

The consideration of expenses for the FLC conference and training.

Recommendation:

It is recommended that the Town Council approve the travel and costs associated with Councilmember McCall-Abraham attending the conference on March 6-7, 2025, in accordance with the Town of Century Charter.

**Prepared By:
Carrie Moore
Town Clerk**

Town of Century
Travel Authorization Form

1. Traveler's Name:	Shelisa McCall Abraham
2. Traveler's Position:	Councilwoman
3. Source of Funding for Travel (Program):	Travel Budget
4. Date of Request:	01.21.2025
5. Proposed Date of Travel:	March 5-7, 2025
6. Purpose of Trip:	FLC Leadership
7. Destination:	Orlando, FL
8. Leave. Will leave be taken with travel? (Y/N and dates)	No.

In accordance with federal regulations, the maximum GSA per diem rates are as follows:

City	Lodging	M & IE

Category	Anticipated Expenses	Instructions
1. Lodging (based on federal GSA per diem rates)	311.76	Provide total cost of lodging calculated as follows: # of nights x lodging rate for the city.
2. Total Meals & Incidental Expenses (based on federal GSA per diem rates)		Provide total per diem cost
a. 1 st Day of Travel		
b. Full Day(s) of Travel		
c. Last Day of Travel		
3. Transportation (Airfare, rail, vehicle, etc.)		Provide type of transportation and cost estimate.
a. Air	507.xx	
b. Town Car		
c. Taxi (Uber)		
d. Personal Auto	Mileage _____ Amount _____	
4. Miscellaneous		Include items such as registration, hotel tax, internet charges, resort charges, etc.
a. Other: _____		
b. Other: _____		
c. Other: _____		
Total	818.76	

Traveler's Name Shelisa McCall Abraham Signature [Signature] Date 01.09.2025

Authorized by (Name) _____ Signature _____ Date _____

Shelisa D. Abraham

From: Shelisa Abraham <shelisa.abraham@gmail.com>
Sent: Wednesday, January 8, 2025 8:41 AM
To: Shelisa D. Abraham
Subject: Fwd: FW: Save the Date: FLC Leadership – March 6-7, 2025

----- Forwarded message -----

From: **Shelisa Abraham** <sabraham@centuryflorida.us>
Date: Fri, Dec 20, 2024, 1:23 PM
Subject: FW: Save the Date: FLC Leadership – March 6-7, 2025
To: Mallory Walker <mwalker@centuryflorida.us>, Luis Gomez <lgomez@centuryflorida.us>
Cc: Howard Brown <hbrown@centuryflorida.us>, Shelisa Abraham <shelisa.abraham@gmail.com>

Good Afternoon,

Please provide the necessary travel request forms to present to the council per our travel policy.

Thank you,

Shelisa McCall Abraham

NCCO, NCBSO, CRVPM

Councilwoman, **Town of Century**

850.256.3155

Sent: Friday, December 20, 2024 12:47 PM
To: Shelisa Abraham <sabraham@centuryflorida.us>
Subject: Save the Date: **FLC Leadership – March 6-7, 2025**

Dear Councilmember McCall Abraham,

Thank you for your participation in the inaugural Florida League of Cities (FLC) Leadership class. As each FLC Leadership class offers a distinct experience, we are pleased to invite you to join the next FLC Leadership class.

The 2025 class will be held on March 6-7, 2025, at the Embassy Suites Orlando – Lake Buena Vista.

Section 7, Item C.

This interactive course is designed to help elected officials enhance their leadership skills through keynote addresses, group problem-solving sessions and meaningful dialogue with fellow local leaders.

Details regarding the agenda, hotel accommodations and registration will be emailed to you in January.

Should you have any questions in the meantime, please do not hesitate to reach out.

Thank you again, and the FLC looks forward to your participation.



Embassy Suites by Hilton Orlando Lake Buena Vista Resort

8100 Lake Street, Orlando, Florida 32836
United States

ReservationCounter.com: 833-661-1787

Arrival: Wednesday, March 05, 2025

Departure: Friday, March 07, 2025

Rooms and Guests:

Room 1: 2 Adults

Free Cancellation Before February 26, 2025.

Suite, King:

Room 1:	\$233.41
Taxes and Fees:	\$60.36
Service Fee: ⓘ	\$17.99

Total due now: \$311.76

Starting at \$29/mo with

Other fee due at hotel

Total includes tax recovery charges and service fees

Call 833-661-1787 for booking assistance.

Our friendly agents are available 24 hours a day, 7 days a week.

American Airlines · PNS → MCO > American Airlines · MCO → PNS > Review your trip

\$506.36 is typical ⓘ

This price is similar to the typical fare found on Expedia

Pensacola to Orlando

11:16am - 6:43pm (6h 27m, 1 stop)

American Airlines · Wed, Mar 5

Above average CO₂

Show details

Change flight

Orlando to Pensacola

7:35pm - 11:56pm (5h 21m, 1 stop)

American Airlines · Fri, Mar 7

Above average CO₂

Show details

Change flight

Your fare: Main Cabin

- ✔ Seat choice included
- ✔ Carry-on bag included
- 💰 1st checked bag for a fee: \$40
- ✘ Non-refundable
- ✔ No change fees

Get more with Main Cabin Flexible

- ✔ Refundable

See all fares

Upgrade now

+\$80

Roundtrip per traveler

2 left at

Trip total

\$507

View price summary

Seats

Check out