



Town of Century, Florida

Council Meeting Agenda

June 03, 2025 at 6:15 PM

7995 N. Century Blvd. Century, Florida 32535

(850)256-3208 | www.TownOfCenturyFlorida.com

Call Meeting to Order

1. Roll Call
2. Open Meeting with Prayer and Pledge of Allegiance
3. Consent Agenda
 - A. Approval of Minutes
 - B. Approval of Bill List
4. Public Forum #1
5. Action Items
 - A. Consideration of Facility Use Request by Doll Dynasty Non-Profit Dance Team
 - B. Appointment to Escambia County Mass Transit Advisory Committee (MTAC)
 - C. Ordinance No. 04-2025-Procurement Ordinance (Final Reading)
 - D. Ordinance No. 05-2025-Floodplain Management (Final Reading)
6. Mayor's Report
7. Council Comments
8. Staff Comments/ Report
9. Public Forum #2
10. Adjourn

§ In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the Town Clerk no later than noon the day of the meeting to request assistance.

§ If HEARING impaired, please contact TDD (TDD-Telecommunications Device for the Deaf) at 1-800-955-8771.

§ If VOICE impaired, please contact the Florida Relay Service at 1-800-955-8770, for assistance.

§ If a person decides to appeal any decision with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for that purpose, he may need to ensure that a "verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal to be based." Minutes of the Town Council meetings can be obtained from the Town Clerk's office. The cost of duplication and/or court reporter will be at the expense of the requesting party. Minutes are recorded but are not transcribed verbatim.

Town of Century Council Meeting Minutes May 20, 2025, at 6:15 p.m.

Attendees:

Ms. Benjamin Boutwell, Mayor
Mr. Henry Cunningham, Councilmember
Mr. John Bass, Councilmember

Mrs. Dynette Lewis, Council President
Mrs. Shelisa McCall-Abraham, Councilmember

Others Present Were:

Mr Howard Brown, Interim Town Administrator

Mrs Carrie Moore, Town Clerk

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the Town Clerk and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

1. CALL TO ORDER

The meeting was called to order by Council President Lewis at 6:30 p.m.

2. PRAYER AND PLEDGE

A. Prayer was given by Council President Lewis and Council President Lewis led the pledge to the American Flag.

3. CONSENT AGENDA

A. Approval of the Minutes

A motion was made by Councilmember Cunningham and seconded by Councilmember Bass to approve the bills list. The motion passed unanimously.

B. Approval of the Bills List

A motion was made by Councilmember Cunningham and seconded by Councilmember McCall-Abraham to approve the bills list. The motion passed unanimously.

4. PUBLIC FOREUM #1

The Town of Century welcomes you to this meeting. This is time set aside for the Citizens of Century to address the Town Council. This is not a question-and-answer period, it is not a political forum, nor is it a time for personal accusations and derogatory remarks to/or about town personnel. If you would like to address the Town Council, please raise your hand to speak, state your name and address for the record or fill out a public form request form and limit your comments to no more than three (3) minutes per Florida Statute 286.0114. To ask a question via phone; dial 850-366-6244 and wait to be recognized/unmuted. Your participation is welcomed and appreciated.

Mary Beth Washnock from Mass Transit Committee requested that someone be on the committee from the Town of Century. The meetings will be quarterly. It was requested to be on the agenda for June 3, 2025.

5. ACTION ITEMS

a. Public Meeting to Receive comments on the miscellaneous water systems improvements. Dale Long stated that money has already been given to the design. There are two different budgets for capital expenses and operating expenses. There will be a meeting before the 2026 Budget Time to have the amount placed on the 2026 budget

No one had any comments or questions.

b. Mid-Year Budget Status Report-FY 2025 by Robert Hudson

- c. Approval of the job description for the Town Administration
Requested to the Town Council that everything be reviewed by the mayor and two Councilmembers every year. Councilmember Cunningham and Councilmember Bass volunteered to be on the committee.

- d. Approval and Execution of the Interagency Agreement with the Florida Department of Corrections. It is a three-year agreement and expires on the 14th.

A motion was made by Councilmember McCall-Abraham and seconded by Councilmember Cunningham. The motion passed unanimously.

- e. Request for the approval of the transfer from the street department for Darrin Merchant to the gas department. His rate of pay will be \$20.00 per hour. It is a three-year agreement and expires on the 14th.

A motion was made by Councilmember Bass and seconded by Councilmember Cunningham. The motion passed unanimously.

- f. Ordinance No. 06-2025 for the Special Called Election

A motion was made by Councilmember McCall-Abraham and seconded by Councilmember Cunningham. The motion passed unanimously.

6. Mayors Report

Mayor Boutwell stated that he wished to congratulate the Lady Chiefs for making it to the State Championships, all public buildings that are being rented for public use are to be placed under Park and Recreation. It was stated that the person on call would be checking the building to ensure that it is cleaned on Sunday Morning and if someone needed to be hired out to clean the building then it could be done and taken out of the person's deposit.

A motion was made by Councilmember McCall-Abraham to place the buildings under park and recreation and seconded by Councilmember Cunningham. The motion passed unanimously.

7. Councilmember Comments

- a. Councilmember Bass wished to thank all the citizens that came out and voted. He also stated that he would like to see more photos of Century placed on the Website so that anyone interested in moving here would see what Century has to offer. Councilmember McCall-Abraham stated that the chamber is working on Truck-or-Treat. Councilmember Lewis stated that she was very pleased to see previous Mayor Gomez in the audience.

- b. Councilmember Lewis stated that the Ag Building needs a coat of paint, the water fountain taken out, a vent hood placed, the microwave taken down and a new one purchased for the counter.

A motion was made by Councilmember Cunningham and seconded by Councilmember McCall-Abraham to approve up to \$3000.00 for the upgrades and maintenance. The motion passed unanimously.

8. Staff Comments/Report

- a. Interim Town Manager Brown stated that someone had been in contact with him about the town possibly being given a cemetery. It was decided that due to the cost and upkeep that it was not in the Town's best interest.

- b. Town Clerk Moore stated that the Town's computers are going to need upgrades to be able to continue to receive support or the Town could purchase an extension.

A motion was made by Councilmember Cunningham and seconded by Councilmember Bass to approve up to \$1,500 for the extensions. The motion passed unanimously.

- c. Town Clerk Moore stated that the AC needs to be serviced at Town Hall and that a part had to be ordered for the Council Chambers AC. She stated that all the Air Conditioners need to be cleaned and serviced. It was also noted that she was working on getting the Splash Pad back operational.

9. PUBLIC FOREUM #2

Doll Dynasty requested to start using the towns facilities for the team’s dance programs. It was stated that she needed to come back and be on the agenda with her business plan and information at the next council meeting.

10. ADJOURN

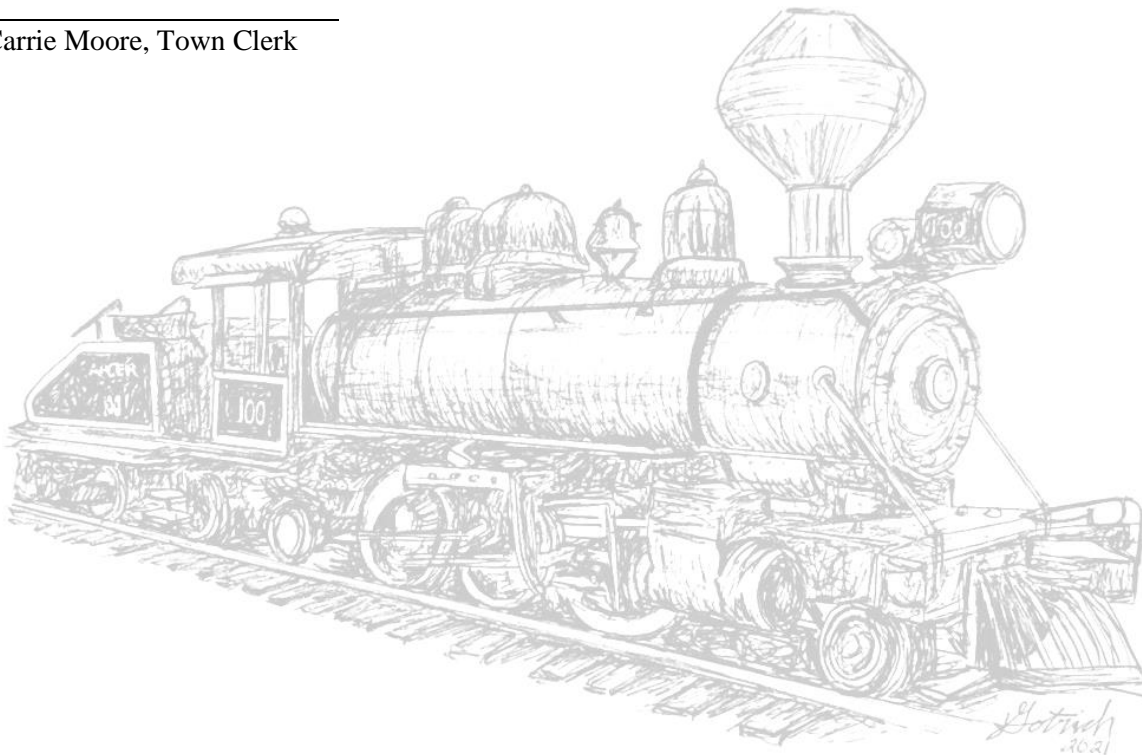
The meeting was adjourned with a motion by Councilmember Cunningham and seconded by Councilmember McCall-Abraham. The motion passed with all Councilmembers voting Yes. The Council Meeting adjourned at 8:57 p.m.

Town of Century

Attest:

Benjamin Boutwell, Mayor

Carrie Moore, Town Clerk



Town of Century

June 03, 2025

Bill List

Section 3, Item B.

Account Number	Account Name	Fund	Payee	Amount	Inv #	Month	Date Paid	YTD Spent	Annual Budget
			General Fund						
100-41-4-67003	Equipment Maintenance Small	General Fund	A 1 Small Engines (blades)	\$293.11	111783	May		\$1,309.75	\$8,000.00
100-12-4-60000	Building Maintenance City Hall	General Fund	Bondurant Lumber & Hardware	\$74.99	K67480	May		\$10,457.81	\$7,000.00
100-41-4-67004	Equipment Maintenance Large	General Fund	JHB Auto Parts	\$331.48	114447	May		\$9,216.33	\$10,000.00
100-41-4-60003	Building Maintenance Shop	General Fund	JHB Auto Parts	\$9.99	114946	May		\$257.75	\$1,500.00
100-12-4-61000	Office Equipment Maintenance	General Fund	Southern Computer Services	\$178.00	21200	May		\$26,168.95	\$22,000.00
100-12-8-15000	Advertisement	General Fund	Tri City Ledger	\$65.00	4/10/2025	April		\$2,426.68	\$2,000.00
100-12-8-15000	Advertisement	General Fund	Tri City Ledger	\$136.50	5/1/2025	May		\$2,562.98	\$2,000.00
			Total	\$1,089.07					
			Water Fund						
402-36-4-76001	Testing Water	Water Fund	Eurofins Environmental Testing	\$240.00	4000159937	May		\$4,430.00	\$15,000.00
402-36-4-68001	Field Supplies Water	Water Fund	Ferguson	\$1,816.00	1589382	May		\$43,435.02	\$40,000.00
402-36-4-68001	Field Supplies Water	Water Fund	Ferguson	\$1,704.60	1590326	May		\$43,435.02	\$40,000.00
402-36-4-68001	Field Supplies Water	Water Fund	Ferguson (100-barrel locks with end cap 5-key barrel lock)	\$943.75	287196	May		\$43,435.02	\$40,000.00
402-36-4-68001	Field Supplies Water	Water Fund	Ferguson (10-wire flag blue 100 pack)	\$150.40	1590612	May		\$43,435.02	\$40,000.00
402-36-4-68001	Field Supplies Water	Water Fund	Ferguson (16- ultra-tite coup)	\$555.04	1590619	May		\$43,435.02	\$40,000.00
402-36-4-81003	Engineering/Surveying	Water Fund	Municipal Engineering Services	\$375.00	250062	May		\$27,265.81	\$20,000.00
402-36-4-81003	Engineering/Surveying	Water Fund	Municipal Engineering Services	\$300.00	250063	May		\$27,265.81	\$20,000.00
402-36-4-81003	Engineering/Surveying	Water Fund	Municipal Engineering Services	\$3,672.50	250064	May		\$27,265.81	\$20,000.00
Grant Expenses	Grant Expenses	Water Fund	Municipal Engineering Services	\$12,069.60	250065	May			
			Total	\$21,826.89					
			Grand Total	\$22,915.96					

Bill List

Account Number	Account Name	Amount
	General Fund	
100-41-4-67003	Equipment Maintenance Small	\$293.11
100-12-4-60000	Building Maintenance City Hall	\$74.99
100-41-4-67004	Equipment Maintenance Large	\$331.48
100-41-4-60003	Building Maintenance Shop	\$9.99
100-12-4-61000	Office Equipment Maintenance	\$178.00
100-12-8-15000	Advertisement	\$201.50
	Total	\$1,089.07
	Water Fund	
402-36-4-76001	Testing Water	\$240.00
402-36-4-68001	Field Supplies Water	\$5,169.79
402-36-4-81003	Engineering/Surveying	\$4,347.50
Grant Expenses	Grant Expenses	\$12,069.60
	Total	\$21,826.89
	Grand Total	\$22,915.96

Town of Century

June 03, 2025

Bill List

Section 3, Item B.

Payee	Amount
A 1 Small Engines	\$293.11
Bondurant Lumber & Hardware	\$74.99
Eurofins Environmental Testing	\$240.00
Ferguson	\$5,169.79
JHB Auto Parts	\$341.47
Municipal Engineering Services	\$16,417.10
Southern Computer Services	\$178.00
Tri City Ledger	\$201.50
Grand Total	\$22,915.96

Date Printed: 5/14/2025
Time Printed: Section 3, Item B.

Invoice Number
472430

Invoice

A-1 Small Engines
700 Highway 29 South
Cantonment, FL 32533

Invoice Date: 5/12/2025
PO Number: 1111783
Sold By: DONNIE
Terms: NET 10TH
Tag Number:

(850) 968-5396 Fax(850) 968-9439

Bill To
TOWN OF CENTURY
7995 N CENTURY BLVD
P.O. DRAWER 790
CENTURY, FL 32535
(850) 256-5226

Ship To Done

Customer ID: 2565226
Contact: KEVIN
E-Mail: kmerchant@centuryflorida.us
Tax Exempt: 858012646343c-0

Inventory #: STCII52V-28BVEFI Serial #: V5101469 Hours: 0.00 MFG Code: SCW

Part Number	Mfg	Description	Retail Price	Unit Price	Qty	Extended
S482085	SC	TAPERED HUB 15 MM BORE	\$29.67	\$0.01	1.00	\$0.01
91-622	SV	BLADE SCAG & ENCORE 18IN	\$19.95	\$15.95	12.00	\$191.40
91-626	SV	BLADE SCAG 21IN	\$18.95	\$16.95	6.00	\$101.70

PLEASE NOTE: SHOP IS CLOSED AT 5:00 P.M. ALL LARGE EQUIPMENT PICK-UP OR DROP-OFFS MUST BE MADE BY 4:30 PM UNLESS PRIOR ARRANGMENTS ARE MADE. THANKS!

Parts Total:	\$293.11
Sub Total:	\$293.11
Total:	\$293.11
Balance Due:	\$293.11

St. Dept.
467-003

ALL CHAIN SAW AND GENERATOR SALES ARE FINAL. NO RETURNS
Electrical and installed parts cannot be returned. Receipt REQUIRED for ALL returns !!! X

Customer Signature

05/14/2025 11:34:43

Date

BONDURANT LUMBER AND HARDWARE, INC.

Section 3, Item B.

P O BOX 1944

FLOMATON, AL 36441

email dgunn1@bellsouth.net

PHONE: (850) 256-9000

THANKS FOR SHOPPING WITH US!!
(850) 256-9000

CUST NO: 31	JOB NO: 000	PURCHASE ORDER: GARY	REFERENCE: PO # GARY	TERMS: NET 10TH	CLERK: RH	DATE / TIME: 5/8/25 9:14
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TERMINAL: 560

SOLD TO:

CENTURY, TOWN OF

P O DRAWER 790

CENTURY FL 32535

850-256-3208

SHIP TO:

TAX: 010 FLORIDA-CENTURY

INVOICE: K67480

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1	1	1	EA	5623574	COMBO LOCK ACCENT SN		1	74.99 /EA	74.99 N
					<i>City Home</i>				

TAXABLE 0.00
NON-TAXABLE 74.99
SUBTOTAL 74.99

(KRISTINA)
** AMOUNT CHARGED TO STORE ACCOUNT ** 74.99

TAX AMOUNT 0.00
TOTAL 74.99

TOT WT: 3.60

X 
Received By



700002464
 JHB AUTO PARTS LLC.
 P O BOX 702
 Milton, FL 32572
 (251) 296-3445

Invoice Number 114447 Page: 1/1

Invoice Date: 05/08/2025

Section 3, Item B.



eInvoice# JAX00464114447

850
 Town Of Century
 P O Drawer 790
 Century, FL 32535-0000

Employee: 3, TRACY
 Sales Rep: 0, Salesman
 Accounting Day: 7
 Tax Exemption:

Attention:
 PO#:
 Delivery:
 Terms: NET 30

Part Number	Line	Description	Quantity	Price	Net	Total	
7237	BAT	18MO WTY BAT	2.00	260.71	164.2400	328.48	T
7237	BAT	Core Deposit	2.00	27.00	27.0000	54.00	TD
634	ENV	BATTERY DISPOSAL FEE	2.00	1.50	1.5000	3.00	TDE
7237	BAT	Core Deposit	-2.00	27.00	27.00	54.00	C TD

Boom Truck *ST. DEPT,*
 467-004

ON ACCOUNT

ALL GOODS RETURNED MUST BE ACCOMPANIED BY THIS INVOICE

Micky

Customer Signature

INSIST ON THE BEST
 NAPA..WHERE THE STANDARD
 IS QUALITY!!!

Tender Type: Amount:
 Charge Sale 331.48

Subtotal 331.48
 TAXTABLE 4 0.0000% 0.00

Total 331.48



700002464
 JHB AUTO PARTS LLC,
 P O BOX 702
 Milton, FL 32572
 (251) 296-3445

Invoice Number 114946 Page: 1/1

Invoice Date: 05/14/2025

Section 3, Item B.



eInvoice# JAX00464114946

850
 Town Of Century
 P O Drawer 790
 Century, FL 32535-0000

Employee: 88 , Max
 Sales Rep: 0 , Salesman
 Accounting Day: 12
 Tax Exemption:

Attention:
 PO#:
 Delivery:
 Terms: NET 30

Part Number	Line	Description	Quantity	Price	Net	Total
8276	NCB	JB WELD KWIK WELD	1.00	15.60	9.9900	9.99 T

*Shop ST. DEPT.
 460-003*

ON ACCOUNT

ALL GOODS RETURNED MUST BE ACCOMPANIED BY THIS INVOICE

Michy

Customer Signature

INSIST ON THE BEST
 NAPA...BECAUSE THERE ARE
 NO UNIMPORTANT PARTS!!!!

Tender Type: Amount:
 Charge Sale 9.99

Subtotal 9.99
 TAXTABLE 4 0.0000% 0.00

Total 9.99

Printed: 5/12/2025 3:59:22 PM
Store: 1
Workstation: 7

Sales Receipt #21200
5/12/2025
Cashier:
Page 1

Southern Computer Services
504 E. Nashville Ave
Atmore, AL 36502
251-446-3136

Bill To:
TOWN OF CENTURY
7995 NORTH CENTURY BLVD
CENTURY, FL 32535

Item Name	Attribute	Size	Orig Price	Disc %	Type	Qty	Price	Ext Price	Tax
Jonathan Remote Tech Support			\$89.00			2	\$89.00	\$178.00	N
							Subtotal:	\$178.00	
							Exempt	0 % Tax:	+ \$0.00
							RECEIPT TOTAL:	\$178.00	

Account: \$178.00

Signature _____

I agree to pay above amount according to card issuer agreement (merchant agreement if credit voucher).

Previous Account Balance: \$2,296.00
Account Balance: \$2,474.00

5/7/2025

Worked with Kevin on email issues and got his email setup on his new city phone. Setup Ben's email and reactivated his AD credentials. Setup email on his profile on the mayor's computer.

Thank You For Your Business



21200

POST PUBLICATION AFFIDAVIT OF LEGAL NOTICE

Advertising Agency: TOWN OF CENTURY

Advertising For: TOWN OF CENTURY

Reference: SMALL CITIES CDBG-SECOND PUB HEARING

State of Alabama Escambia County

Before me, a notary public in and for the County and State above listed, personally appeared, Joe Thomas, who, by me duly sworn, deposes and says that:

“My name is Joe Thomas, I am the Publisher of the Tri-City Ledger Newspaper in Flomaton, Alabama. The Newspaper published the attached legal notice(s) in the issues of:

MAY 1, 2025

The sum charged for these publications was \$ 136.50. The sum charged by the Newspaper for said publication does not exceed the lowest classified rate paid by commercial customers for an advertisement of similar size and frequency in the same newspaper(s) in which the public notice(s) appeared.

There are no agreements between the Newspaper and the officer or attorney, or attorney charged with the duty of placing the attached legal notices whereby any advantage, gain or profit accrued to said officer or attorney.

I further certify that the said Tri-City Ledger is a newspaper printed in the English language in Escambia County, Alabama; that said newspaper has a general circulation in the County in which it is published, and in Santa Rosa and Escambia counties, Florida, and has been mailed under the periodical mailing privilege of the United States Post Office Department for the Post Office of Flomaton, Alabama, where it is published at least 51 consecutive weeks a year.”

Joe Thomas
JOE THOMAS, PUBLISHER

DATE

Sworn and subscribed this 1st day of May, 20 25

Gretchen McPherson

Gretchen McPherson – Alabama State at Large
My commission expires: October 11, 2028

AREA NEWS

Board of Ed readies for summer

By GRETCHEN McPHERSON Staff Writer

At its meeting last Thursday, the Escambia County (Ala.) Board of Education approved several items, including an out-of-state trip for the W.S. Neal High School chess team to attend camp in LaGrange, Ga. from July 15, 2025 through July 17, 2025.

In other business, the board:

-Approval of out of state travel for the Superintendent to attend Powerschool 2025 Conference from July 22, 2025 through July 25, 2025 in Nashville, Tennessee.

-Approved of 2025 Summer School Salary Schedule and summer work hours.

-Approved of organizational change.

-Approved of the following positions: guidance and support services supervisor (paid under the supervisorayscale); attendance supervisor (paid under the supervisorayscale); personnel administrator (paid under MSVayscale); supervisor (paid under the supervisorayscale).

-Approved of contract with Curricular Associates for already in the amount of \$163,208 to be paid for out of Fiscal Year 2025 Advancement and Technology funds.

-Approval of purchase of library materials from Periana-Bound for A.C. Moore Primary School in the amount of \$55,998.88, to be paid out of PreK funds, local, and carryover.

-Approval to renew annual Cognia membership in the amount of \$16,000 to be paid out of local funds.

-Approval of repair of the audio system in the amount of \$7,850 and the purchase of speaker jacks and subwoofer in the amount of \$8,145 for the ECHS auditorium from Audio Plus, to be paid out of FY24 A

and T funds.

-Approval of the purchase of fire alarm system in the amount of \$23,000 for the Flomaton Middle School wing from Audio Plus, to be paid out of FY 24 A and T funds.

-Approval of the purchase of phonics curriculum program from 55 Percent Group in the amount of \$15,017.

-Approval of contract with Appetegy, Inc. for mobile app and web development in the amount of \$28,268.75, to be paid out of FY25 A and T funds.

-Approval of contract with Heinenmann for the purchase of Do The Math Legacy 25-26 and summer school 25 coinsumables in the amount of \$72,112.61.

-Approval to enter into contract with IXL Learning for educational technology for elementary school services in the amount of \$37,500, to be paid out of FY25 A and T funds.

-Approval of the change order for WS Neal High School storm doors in the amount of \$164,299.50.

-Approval of contract with Innovative Behavioral & Consulting Services for Behavior Analytic consultation services for the 2025-2026 school year to be paid out of FY 25 IDEA funds.

In other business, the board approved the following recommended personnel changes. The changes are as follows:

Retirement

April Dunsford, secretary at Flomaton Elementary School, effective June 6, 2025; Angela Brown, teacher at Huxford Elementary School, effective June 1, 2025; Donna Watson, academic interventionist at Huxford Elementary School, effective May 23, 2025; Rheeey Currie, teacher at Rachel Patterson Elementary School, effective July 1, 2025; Tonya Enmons, teacher at Rachel Patterson Elementary School, effective Aug. 1,

2025; Any Bell, from academic interventionist to elementary teacher at Pollard McCall Junior High School, effective Aug. 1, 2025; Caroline Hughes, from math coach to math coach 202 day at Rachel Patterson Elementary School, effective July 23, 2025; Rachel Wiggins, from math coach to math coach 202 day at W.S. Neal Elementary School, effective Aug. 1, 2025; Allison Ramirez, from special education aide to pre-K auxiliary teacher at W.S. Neal Elementary School, effective Aug. 1, 2025; Michael Sims, from social studies teacher to secondary teacher/football coach at W.S. Neal High School, effective April 25, 2025.

Resignation

Mary Hubert, 6-hour lunchroom worker at Escambia County Middle School, effective May 24, 2025; Calle Simon, special education aide at Escambia County Middle School, effective April 4, 2025; Courtney McEride, principal at Flomaton Elementary School, effective June 30, 2025; Skylar Sirmon, special education aide at Flomaton Elementary School, effective April 11, 2025; Jennifer Buckett, custodian at Flomaton Elementary School, effective June 6, 2025; Deborah Salyers, teacher at Rachel Patterson Elementary School, effective June 1, 2025; Julie Carnley, custodian at W.S. Neal Middle School, effective April 11, 2025.

Employment

Tonieme Lewis, physical education teacher at Escambia County High School (Amended), effective March 31, 2025; Vyrion Brown, English language arts teacher at Escambia County High School, effective April 25, 2025; Cindy Davis, special education teacher at Escambia County Middle School, effective Aug. 1, 2025; Sarah Aaron, special education aide at Flomaton Elementary School, effective April 25, 2025; Terri Godwin, custodian at Huxford Elementary School, effective May 1, 2025; Haley White, math coach 202 day at Pollard McCall Junior High School, effective July 23, 2025; Samantha Mackey-Zundel, bus driver at Airmore Bus Shop, effective April 25, 2025.

Employment Change

Ananda Waguespack, from math coach to math coach 202 day at Flomaton Elementary School, effective July 23, 2025; Leah Vickey, from physical education teacher to pre-K teacher at Flomaton Elementary School, effective Aug. 1,

2025; Any Bell, from academic interventionist to elementary teacher at Pollard McCall Junior High School, effective Aug. 1, 2025; Caroline Hughes, from math coach to math coach 202 day at Rachel Patterson Elementary School, effective July 23, 2025; Rachel Wiggins, from math coach to math coach 202 day at W.S. Neal Elementary School, effective Aug. 1, 2025; Allison Ramirez, from special education aide to pre-K auxiliary teacher at W.S. Neal Elementary School, effective Aug. 1, 2025; Michael Sims, from social studies teacher to secondary teacher/football coach at W.S. Neal High School, effective April 25, 2025.

Transfer

Heather Lavano, elementary teacher, from Rachel Patterson Elementary School to A.C. Moore Primary School, effective Aug. 1, 2025; April George, elementary teacher, from Rachel Patterson Elementary School to A.C. Moore Primary School, effective Aug. 1, 2025; Aaliyah Williams, elementary teacher, from Rachel Patterson Elementary School, to A.C. Moore Primary School, effective Aug. 1, 2025; Samantha Trawick, elementary teacher, from Rachel Patterson Elementary School to A.C. Moore Primary School, effective Aug. 1, 2025; Jennifer Brewton, elementary teacher, from Rachel Patterson Elementary School to A.C. Moore Primary School, effective Aug. 1, 2025; Brandy Lambeth, special education aide, from Flomaton High School to W.S. Neal Elementary School, effective April 7, 2025.

Rehire

Ernest Cassily, general maintenance worker at Brewton Maintenance Shop, effective May 1, 2025.

Leave of Absence

Tracy McCardy, (FMLA) teacher at A.C. Moore Primary School, effective Feb. 12,

2025.

See Board, Page 3A

**TOWN OF CENTURY, FLORIDA
NOTICE OF PUBLIC HEARING
COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) PROGRAM**

The Town of Century plans to apply to Florida Commerce for a Small Cities Community Development Block Grant (CDBG) program in the following categories: Neighborhood Revitalization, Commercial Revitalization, and Housing Rehabilitation. The project titles, activities, dollar amounts and estimated percentage benefit to low and moderate-income (LMI) persons are as follows: The Town is requesting \$5,499,000 in the Neighborhood Revitalization category to construct the Carver Community Center, a 6,000 square foot facility that will serve as a vital hub for youth engagement, after programming, and community resilience. The Center will also support disaster recovery and emergency shelter for residents.

Activity Name	CDBG Funding	LMI Benefit
Project Administration	\$45,000	0%
Construction Engineering & Inspection (CEI)	\$142,000	51%
Construction	\$5,302,000	51%

The Town is requesting \$750,000 in the Housing category to support the Minor Home Repair Program. The program aims to support minor home repairs to improve accessibility or security, rehabilitation (including stabilization which promotes energy efficiency or conservation), hazard reduction and reduction (i.e., lead based paint), and other repairs to support code enforcement compliance. Eligibility is limited to Low to Moderate Income (LMI) owner occupied or rental one-unit residential housing units. The Town will accept applications for rehabilitation assistance from qualified homeowners if grant funding is received. The Town of Century does not expect that anyone will be permanently or temporarily displaced as a result of CDBG funded activities. If any persons are displaced the Town will assist them as described in the Town's anti-displacement and relocation policy which is available for review at Town Hall.

Activity Name	CDBG Funding	LMI Benefit
Project Administration	\$111,000	0%
Design & Construction	\$339,000	27%
Construction	\$300,000	27%
Construction Engineering & Inspection (CEI)	\$100,000	0%

The Town is requesting \$750,000 in the Housing category to support the Minor Home Repair Program. The program aims to support minor home repairs to improve accessibility or security, rehabilitation (including stabilization which promotes energy efficiency or conservation), hazard reduction and reduction (i.e., lead based paint), and other repairs to support code enforcement compliance. Eligibility is limited to Low to Moderate Income (LMI) owner occupied or rental one-unit residential housing units. The Town will accept applications for rehabilitation assistance from qualified homeowners if grant funding is received. The Town of Century does not expect that anyone will be permanently or temporarily displaced as a result of CDBG funded activities. If any persons are displaced the Town will assist them as described in the Town's anti-displacement and relocation policy which is available for review at Town Hall.

Activity Name	CDBG Funding	LMI Benefit
Project Administration	\$111,000	0%
Design & Construction	\$339,000	27%
Construction	\$300,000	27%
Construction Engineering & Inspection (CEI)	\$100,000	0%

A public hearing to obtain citizen comments concerning the Town's applications will be held at Town Hall, 205 N. Century Blvd., Century, FL 32564, on Tuesday May 6 at 5:00 p.m. Citizens may also call or email via MS Teams to confer on a call. The form and call information will be posted on the Town's website at <http://www.townofcentury.com>.

Activity Name	CDBG Funding	LMI Benefit
Project Administration	\$111,000	0%
Design & Construction	\$339,000	27%
Construction	\$300,000	27%
Construction Engineering & Inspection (CEI)	\$100,000	0%

For information concerning the public hearing or to provide comments, contact Carrie Moore, Town Clerk, at (904) 226-2202 or, by email at carrie.moore@townofcentury.com. The public hearing is being conducted in a universally accessible location. Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in the hearing is asked to notify the Town at least three business days before the hearing by contacting Carrie Moore at (904) 226-2202.

If you are hearing or vision impaired, please contact the Town using the Florida Relay Service, (800) 955-0771 (TDD) or (804) 555-3701 (Voice). Any non-English speaking person wishing to attend the public hearing should contact Carrie Moore at (904) 226-2202 at least three business days prior to the hearing, and an interpreter will be provided.

The conference call number is 850-366-6244 ID 707-6557. For more information, please contact:

Carrie Moore
Town Clerk
Town of Century
(904) 226-2202 • carrie.moore@townofcentury.com

IF YOU NEED IT, WE HAVE IT AT THE FARM CENTER IN BREWTON

CONE SEEDERS **SIDE DRESSERS** **PULL CONE SEEDER** **ROTARY CUTTERS**

ONE ROW PLANTER **SPRAYER** **CULTIPACKER** **LAND LEVELER**

DISCS **LANDSCAPE RAKES** **ROTARY TILLERS** **BOX BLADES**

THE FARM CENTER

YOUR TRACTOR & FARM IMPLEMENT HEADQUARTERS
LOCATED AT THE INTERSECTION OF HWY 41 & HWY 29

OPEN
MONDAY - FRIDAY 8AM - 4:30PM
SATURDAY 8AM - 12PM

251-867-7882 • EAST BREWTON, AL



Environment Testing

Invoice No.	4000159937	Invoice Date	May 16, 2025
Terms	Net 30 days	Federal Tax ID	87-2895395
Remit to	Eurofins Environment Testing Southeast, LLC, PO BOX 3213, Carol Stream, IL 60132-3213		
Wire	Citibank ABA: 031100209 Acct# 54064616 SWIFT Code: CITIUS33		
ACH	Citibank ABA: 031100209 Acct# 54064616 SWIFT Code: CITIUS33		

Bill to:
Town of Century Attn: Accounts Payable 7995 N Century Blvd Century, FL 32535

Ship to:
Town of Century 7995 N Century Blvd Century, FL 32535

P.O. Number	W.O. Number	Contract Number	Work Ordered by
Purchase Order not required			Bob Johnson
Job Description	Site Name	SDG Number	Invoice Contact
See below			Alicia Johnson

Job No.	Job Description	Receipt Date	Quantity	Unit Price	Amount
	Method/Test Description				
J275802-1	Bacti	05/13/2025			
	SM 9223B - Coliforms, Total, and E.Coli (Colilert - Presence/Absence)		6.00	35.00	210.00
	Safe and Environmentally Responsible Waste Management (per sample)		6.00	5.00	30.00

Project Number	Client Number	Project Manager	Subtotal (USD)	\$240.00
40010692	4100570	Cheyenne Whitmire		
Latest Sample Receipt Date	Latest Report Date	Phone Number	Total (USD)	\$240.00
05/13/2025	05/16/2025	(850) 471-6222		

For proper credit, please include invoice number on all remittance.

Eurofins Pensacola - 3355 McLemore Drive, Pensacola, FL 32514

This invoice falls under Eurofins Environment Testing Southeast, LLC Standard T&C's of Net 30 Days unless superseded by another valid contract vehicle in place at the time these services were rendered.

Eurofins Pensacola

3355 McLemore Drive
Pensacola, FL 32514
Phone (850) 474-1001 Phone (850) 478-2671

Chain of Custody Record



eurofins Environment Testing

Client Information
 Client Contact: **Bob Johnson** Lab PM:
 Phone: **448-207-9989** E-Mail:
 Company: **Toxin of Century**
 Address: **7995 N. Century Blvd.** PWSID:
 City: **Century**
 State, Zip: **FL 32535**
 Phone:
 Email: **BB4671@gmail.com**
 Project Name: **Bact**
 Site:

Due Date Requested:
 TAT Requested (days):
 Compliance Project: Yes No
 PO #:
 WO #:
 Project #: **40010692**
 SSOW#:

Sample Identification	Sample Date	Sample Time	Sample Type (C=Comp, G=grab)	Matrix (W=water, S=solid, O=soil, A=air)	Field Filtered Sample (Yes or No)	Preservation Code:	Special Instructions/Note:
Well #1	5-13-25	12:30	G				
Well #2	5-13-25	12:40	G				
City Hall	5-13-25	1:40	G				
Health Dept.	5-13-25	1:50	G				
Old Post Office	5-13-25	1:10	G				
Ross Property	5-13-25	1:20	G				

Possible Hazard Identification
 Non-Hazard Flammable Skin Irritant Unknown Radiological
 Deliverable Requested: I, II, III, IV, Other (specify)
 Empty Kit Relinquished by:
 Relinquished by: **Bob Johnson** Date: **5-13-25 3:21p**
 Relinquished by: Date/Time:
 Relinquished by: Date/Time:
 Relinquished by: Date/Time:
 Custody Seal Intact: Yes No
 Custody Seal No.:
 Cooler Temperature(s) °C and Other Remarks: **0.6°C**



WATERWORKS

133 SHANNON LANE
SANTA ROSA BEACH, FL 32459

Please contact with Questions: 850-622-9166

TOWN OF CENTURY
7995 N CENTURY BLVD
CENTURY, FL 32535

INVOICE NUMBER	TOTAL DUE	CUSTOMER	PAGE
1589382	\$1,816.00	51861	1 of 1

**PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:**

FERGUSON WATERWORKS #1204
PO BOX 100286
ATLANTA, GA 30384-0286

MASTER ACCOUNT NUMBER: 797285

SHIP TO:

TOWN OF CENTURY
7860 ALGER RD
CENTURY, FL 32535


SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH
335	335	FLE	WATER DEPT	CJN	KEVIN	05/12/25	IO 104305

ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT
16	0	FC4433UNL	LF 3/4 PET/CTS ULTRA-TITE COUP		EA	0.00
150	0	FSLC3	3/4 COP GSKT F/ FLR CONN		EA	0.00
24	24	SUR016	LF 3/4X3/4 COUP 2.6-1.3	13.000	EA	312.00
50	47	FFSC0883R	3/4X3 WRAP CLMP .875	32.000	EA	1504.00
INVOICE SUB-TOTAL						1816.00

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH *NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.

Looking for a more convenient way to pay your bill?

Log in to **Ferguson.com** and request access to Online Bill Pay.



TERMS: NET 10TH PROX	ORIGINAL INVOICE	TOTAL DUE	\$1,816.00
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All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at <https://www.ferguson.com/content/website-info/terms-of-sale>, incorporated by reference. Seller may convert checks to ACH.

FERGUSON
WATERWORKS
 133 SHANNON LANE
 SANTA ROSA BEACH, FL 32459

INVOICE NUMBER	TOTAL DUE	CUSTOMER	PAGE
1590326	\$1,704.60	51861	1 of 1

**PLEASE REFER TO INVOICE NUMBER WHEN
 MAKING PAYMENT AND REMIT TO:**

FERGUSON WATERWORKS #1204
 PO BOX 100286
 ATLANTA, GA 30384-0286

Please contact with Questions: 850-622-9166

MASTER ACCOUNT NUMBER: 797285

SHIP TO:

TOWN OF CENTURY
 7860 ALGER RD
 CENTURY, FL 32535

TOWN OF CENTURY
 7995 N CENTURY BLVD
 CENTURY, FL 32535

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH
335	335	FLE	KEVIN	CJN	STOCK MATERIAL	05/15/25	IO 104339

ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT
2		2 K86054008816	3 HYMAX 2 FLIP REP COUP 3.46-4.33	232.300	EA	464.60
2		2 K86054016316	6 HYMAX 2 REP COUP 6.42-7.68	385.000	EA	770.00
1		1 C262064	6 MUNI BALL PLUG	210.000	EA	210.00
1		1 C262080	8 MUNI BALL PLUG	260.000	EA	260.00
INVOICE SUB-TOTAL						1704.60

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Log in to **Ferguson.com** and request access to Online Bill Pay.



TERMS: NET 10TH PROX	ORIGINAL INVOICE	TOTAL DUE	\$1,704.60
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Pollardwater

FERGUSON ENT- DBA POLLARDWATER
 709 CITY CENTER BLVD -STE A101
 NEWPORT NEWS, VA 23606-3092

Please contact with Questions: 757-746-1240

4446 1 MB 0.622 E0247X I0443 D14312024148 S2 P10806112 0001:0001



TOWN OF CENTURY
 7995 N CENTURY BLVD
 CENTURY FL 32535-1621

INVOICE NUMBER	TOTAL DUE	CUSTOMER	Section 3, ItemB.
0287196	\$943.75	70117	1 of 1

**PLEASE REFER TO INVOICE NUMBER WHEN
 MAKING PAYMENT AND REMIT TO:**


FERGUSON ENTERPRISES LLC #3326
 DBA POLLARDWATER
 PO BOX 417592
 BOSTON, MA 02241-7592
MASTER ACCOUNT NUMBER: 797285

SHIP TO:

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH
3326	3326	FLE	VERBAL	CLN	EMAIL	05/06/25	IO 21869
ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT	
100	100	IE5000	BARL LCK W/ END CAP	6.060	EA	606.00	
5	5	IE5008	KEY F/ E-5000 BARREL LOCK Cole.Nelson@ferguson.com FEDEX: 288362845810	61.050	EA	305.25	
						INVOICE SUB-TOTAL	911.25
						FREIGHT	32.50

Looking for a more convenient way to pay your bill?

Log in to **Ferguson.com** and request access to Online Bill Pay.



TERMS: NET 10TH PROX	ORIGINAL INVOICE	TOTAL DUE	\$943.75
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WATERWORKS

133 SHANNON LANE
SANTA ROSA BEACH, FL 32459

Please contact with Questions: 850-622-9166

TOWN OF CENTURY
7995 N CENTURY BLVD
CENTURY, FL 32535

INVOICE NUMBER	TOTAL DUE	CUSTOMER	PAGE
1590612	\$150.40	51861	1 of 1

**PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:**

FERGUSON WATERWORKS #1204
PO BOX 100286
ATLANTA, GA 30384-0286

MASTER ACCOUNT NUMBER: 797285

SHIP TO:

COUNTER PICK UP
8769 ELY RD
PENSACOLA, FL 32514

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH
335	335	FLE	KEVIN	CJN	SHOP	05/15/25	IO 104339

ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT
10	10	P4521B	4X5 21 WIRE FLAG BLUE 100 PK	15.040	PK	150.40
INVOICE SUB-TOTAL						150.40

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LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH *NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.

Looking for a more convenient way to pay your bill?

Log in to **Ferguson.com** and request access to Online Bill Pay.



TERMS: NET 10TH PROX	ORIGINAL INVOICE	TOTAL DUE	\$150.40
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WATERWORKS

133 SHANNON LANE
SANTA ROSA BEACH, FL 32459

Please contact with Questions: 850-622-9166

TOWN OF CENTURY
7995 N CENTURY BLVD
CENTURY, FL 32535

INVOICE NUMBER	TOTAL DUE	CUSTOMER	PAGE
1590619	\$555.04	51861	1 of 1

**PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:**

FERGUSON WATERWORKS #1204
PO BOX 100286
ATLANTA, GA 30384-0286

MASTER ACCOUNT NUMBER: 797285

SHIP TO:

TOWN OF CENTURY
7860 ALGER RD
CENTURY, FL 32535


SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH
1964	1964	FLE		CJN		05/15/25	IO 104342

ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT
16	16	FC4433UNL	LF 3/4 PET/CTS ULTRA-TITE COUP	34.690	EA	555.04
INVOICE SUB-TOTAL						555.04

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH *NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.

Looking for a more convenient way to pay your bill?

Log in to **Ferguson.com** and request access to Online Bill Pay.



TERMS: NET 10TH PROX	ORIGINAL INVOICE	TOTAL DUE	\$555.04
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All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at <https://www.ferguson.com/content/website-info/terms-of-sale>, incorporated by reference. Seller may convert checks to ACH.

MUNICIPAL ENGINEERING SERVICES, Inc.

Excellence in Engineering Service

INVOICE

Date: **12-May-2025**
Invoice No. **250062**

Ms. Carrie Moore
Town Clerk
Town of Century
PO Box 790
Century, FL 32535

Project: **150004-003 Miscellaneous Engineering Services**
Professional Services: *April 2, 2025 through May 6, 2025*
Task Order No. **MES-1**

Description: **Correspond with client's engineer and Council regarding Grant update.**

	Hours	Hourly Rate	Amount Earned
Sr. Project Manager		\$165.00	\$0.00
Sr. Professional Engineer	2.50	\$150.00	\$375.00
Professional Engineer		\$125.00	\$0.00
Design Engineer		\$78.00	\$0.00
CAD Technician		\$85.00	\$0.00
Clerical		\$55.00	\$0.00

Total This Work Task \$375.00

Direct Expenses

Mileage Rate =	\$0.625	per mile
Miles Driven =	0.0	miles
Total Mileage Expenses =	\$0.00	
Total Direct Expenses =	\$0.00	

AMOUNT DUE THIS INVOICE: \$375.00

Municipal Engineering Services Appreciates your Patronage.
Prompt Payment is Appreciated. Payment should be submitted to the address below.
Should you have any questions or concerns, please contact us.

MUNICIPAL ENGINEERING SERVICES, Inc.

Excellence in Engineering Service

INVOICE

Date: **12-May-2025**
Invoice No. **250063**

Ms. Carrie Moore
Town Clerk
Town of Century
PO Box 790
Century, FL 32535

Project: **150004-009 Highway 29 Utility Relocation**
Professional Services: *January 1, 2025 through May 6, 2025*
Task Order No. **MES-6**

Description:
Review and coordinate FDOT final quantities with client and FDOT CEI.

	Hours	Hourly Rate	Amount Earned
Sr. Project Manager		\$165.00	\$0.00
Sr. Professional Engineer	2.00	\$150.00	\$300.00
Professional Engineer		\$125.00	\$0.00
Design Engineer		\$78.00	\$0.00
CAD Technician		\$85.00	\$0.00
Clerical		\$55.00	\$0.00

Total This Work Task \$300.00

Direct Expenses

Mileage Rate =	\$0.625	per mile
Miles Driven =	0	miles
Total Direct Expenses =	\$0.00	

AMOUNT DUE THIS INVOICE: \$300.00

Municipal Engineering Services Appreciates your Patronage.
Prompt Payment is Appreciated. Payment should be submitted to the address below.
Should you have any questions or concerns, please contact us.

MUNICIPAL ENGINEERING SERVICES, Inc.

Excellence in Engineering Service

INVOICE

Date: **12-May-2025**
Invoice No. **250064**

Ms. Carrie Moore
Town Clerk
Town of Century
PO Box 790
Century, FL 32535

Project: **150004-020 Consent Order (OGC File 22-1893)**
Professional Services: *April 2, 2025 through May 6, 2025*
Task Order No. **MES-19**

Description: **Correspond with client and client's attorney and prepare response to FDEP 2/25/2025 comments.**

	Hours	Hourly Rate	Amount Earned
Sr. Project Manager		\$165.00	\$0.00
Sr. Professional Engineer	22.50	\$150.00	\$3,375.00
Professional Engineer		\$125.00	\$0.00
Design Engineer		\$78.00	\$0.00
CAD Technician	3.50	\$85.00	\$297.50
Clerical		\$55.00	\$0.00

Total This Work Task \$3,672.50

Direct Expenses

Mileage Rate =	\$0.625	per mile
Miles Driven =	0.0	miles
Total Direct Expenses =	\$0.00	

AMOUNT DUE THIS INVOICE: \$3,672.50

Municipal Engineering Services Appreciates your Patronage.
Prompt Payment is Appreciated. Payment should be submitted to the address below.
Should you have any questions or concerns, please contact us.

INVOICE

Date: 12-May-2025
Invoice No. 250065

Ms. Carrie Moore
Town Clerk
Town of Century
PO Box 790
Century, FL 32535

Project: 150004-014 WW System Misc. Impr. Phase II - LS Rehab, Prison Bar Screen/Gen., and WWTP Rehab
(Construction Phase)
Professional Services: April 2, 2025 through May 6, 2025

LUMP SUM WORK

Phase / Task	Fee	Percent Complete	Amount Earned	Previously Billed	Current Amount
Cultural Resources Assessment Survey (CRAS)	\$7,125.00	100.00%	\$7,125.00	\$7,125.00	\$0.00
Concrete Tankage Structural Evaluation (Structural Engineer)	\$62,150.00	100.00%	\$62,150.00	\$62,150.00	\$0.00
Final Design Plan Revisions	\$25,000.00	100.00%	\$25,000.00	\$25,000.00	\$0.00
Bidding	\$8,000.00	100.00%	\$8,000.00	\$8,000.00	\$0.00
Bidding (Structural Engineer)	\$2,310.00	100.00%	\$2,310.00	\$2,310.00	\$0.00
Construction Administration/Monitoring (Structural Engineer)	\$23,540.00	12.00%	\$2,824.80	\$1,883.20	\$941.60
Construction Administration/Monitoring (CA/CM)	\$222,560.00	15.00%	\$33,384.00	\$22,256.00	\$11,128.00
Grant/Loan Admin	\$20,000.00	30.00%	\$6,000.00	\$6,000.00	\$0.00
MES Totals	\$370,685.00	39.60%	\$146,793.80	\$134,724.20	\$12,069.60

AMOUNT DUE THIS INVOICE: \$12,069.60

a

Municipal Engineering Services Appreciates your Patronage.
Prompt Payment is Appreciated. Payment should be submitted to the address below.
Should you have any questions or concerns, please contact us.



AUTOMATION CONTROL SERVICE LLC

6281 Technology Drive, Pensacola, FL 32505
O: 850-477-8440 | www.autoconserv.com
PE FL #CA28084 | PE AL #CA-4975-E

Billed on *Tru*

Section 3, Item B.
155007-014

INVOICE

INVOICE DATE	INVOICE NO.
4/15/2025	15684

BILL TO

Municipal Engineering Services, Inc.
8574 Turkey Bluff Road
Navarre, FL 32566

SHIP TO

PROJECT MANAGER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS	DUE DATE
RJA	2/11/2025			Pay When Paid	6/14/2025

PURCHASE ORDER NO.	PROJECT NUMBER AND PROJECT TITLE
	269-24-S-03 Century WW Improvements T&M

QUANTITY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
27	Engineering	Senior Engineer/PE Service Hours for the Town of Century Wastewater Improvements Project Electrical Design Support during the period beginning 5/31/2024 and ending 2/11/2025 per the ACS Job 269-24-S-03 Time by Item Detail Report and Notes dated 4/10/2025	190.00	5,130.00
1	Engineering	AutoCAD Technician Service Hours for the Town of Century Wastewater Improvements Project Electrical Design Support on 5/29/2024 per the ACS Job 269-24-S-03 Time by Item Detail Report and Notes dated 4/10/2025	110.00	110.00

PAYMENT INFORMATION

ACS accepts payments by ACH, Visa, MasterCard, American Express, and check.

Electronic Payments Only:
ACH to U.S. Bank: The First Bank: Routing #065303360; Bank Account #1016153

Remittance Advice to: AP@AUTOCONSERV.COM

Checks to: Automation Control Service, LLC, 6281 Technology Drive, Pensacola, Florida 32505-2224

All banking change requests should be separately confirmed with an accounts receivable representative.

TOTAL AMOUNT DUE

\$5,240.00 ✓

Payment is due under **TERMS**

A service charge of 1.5 % per month (18% annually) will be assessed on all past due accounts.

Thank you for your business!

ok to pay when paid

11:03 AM
04/10/25

Automation Control Service, LLC
Time by Item Detail
All Transactions

269-24-S-03 Century WW Improvements T&M

Date	Name	Duration	Note
05/31/2024	Anderson, Raymond J.	3:00	PH1 Lift Station As-Built Drawings
06/21/2024	Anderson, Raymond J.	1:00	PH2 WWTP meetings, and questions
06/24/2024	Anderson, Raymond J.	1:00	PH2 WWTP meetings, and questions
09/04/2024	Anderson, Raymond J.	2:00	PH2 Review Lift Stations - Submittal No. 4 (Electrical Gear and Lighting)
09/09/2024	Anderson, Raymond J.	1:00	PH2 Review Lift Stations - Submittal No. 4 (Electrical Gear and Lighting)
09/10/2024	Anderson, Raymond J.	2:00	PH2 Review Lift Stations - Submittal No. 3 (Generators)
10/15/2024	Anderson, Raymond J.	2:00	PH2 Questions Lift Stations - Control Panels
10/21/2024	Anderson, Raymond J.	1:00	PH2 Review Lift Stations - Submittal No. 7 (Control Panels)
10/22/2024	Anderson, Raymond J.	2:00	PH2 Review Lift Stations - Submittal No. 7 (Control Panels)
10/23/2024	Anderson, Raymond J.	2:00	PH2 Review Lift Stations - Submittal No. 8 (KUSTERS SCREEN)
10/28/2024	Anderson, Raymond J.	1:00	PH2 Review Lift Stations - Submittal No. 7 (Control Panels)
12/11/2024	Anderson, Raymond J.	4:00	PH2 Review Lift Stations - Submittal No. 3 (Generators) PH2 WWTP meetings, and questions
12/18/2024	Anderson, Raymond J.	2:00	PH2 WWTP meetings, and questions
01/09/2025	Anderson, Raymond J.	1:00	PH2 Review Lift Stations - Submittal No. 7 (Control Panels)
02/06/2025	Anderson, Raymond J.	1:00	PH2 Review Lift Stations - Submittal No. 7 (Control Panels)
02/11/2025	Anderson, Raymond J.	1:00	PH2 Review Lift Stations - Submittal No. 10 (Lighting)
		27:00	
05/29/2024	McComber, Robert J.	1:00	PH1 Lift Station As-Built Drawings
		1:00	



JOE DEREUIL ASSOCIATES, LLC
STRUCTURAL ENGINEERS

15 Section 3, Item B.

Billed on Invoice
 # 250065

May 1, 2025
 22138

Municipal Engineering Services
 8574 Turkey Bluff Rd.
 Navarre, FL 32566

RE: **Town of Century WWTP Tankage Leak Assessment and Repair**
 JDA Project #: 22138

INVOICE #22138-07

Structural Engineering Services:
 (Fee As Agreed: \$80,000)

Task 4	Submittal Review/RFI/Pre-Con 75%	\$2,775.00
	Less previous CA Invoices	(\$1,850.00)

Total Due This Invoice:

\$925.00 ✓

*ok to pay when
 paid
 in*

Please remit payment by check to:
Joe DeReuil Associates
301 West Cervantes Street
Pensacola, FL 32501

INVOICE

Date: **12-May-2025**
 Invoice No. **250066**

Ms. Carrie Moore
Town Clerk
Town of Century
PO Box 790
Century, FL 32535

Project: **150004-02 Miscellaneous Water System Improvements**
 Professional Services: *April 2, 2025 through May 6, 2025*
 Task Order No. **MES-31**

Phase / Task	LUMP SUM WORK				
	Fee	Percent Complete	Amount Earned	Previously Billed	Current Amount
PLANNING DOCUMENT	\$40,000.00	50.00%	\$20,000.00	\$0.00	\$20,000.00
Facilities Plan Development	\$40,000.00	50.00%	\$20,000.00	\$0.00	\$20,000.00
TEDDER ROAD BOOSTER PUMP STATION	\$58,400.00	28.06%	\$16,388.00	\$2,885.00	\$13,503.00
Booster Pump Station	\$30,015.00	20.00%	\$6,003.00	\$0.00	\$6,003.00
Booster Pump Station (Electrical)	\$18,000.00	0.00%	\$0.00	\$0.00	\$0.00
Boundary/Topographic Survey:	\$2,885.00	100.00%	\$2,885.00	\$2,885.00	\$0.00
Title Search/Easement Work	\$7,500.00	100.00%	\$7,500.00	\$0.00	\$7,500.00
WELL NO. 3 REPLACEMENT/REHABILITATION	\$20,600.00	9.71%	\$2,000.00	\$0.00	\$2,000.00
Repackaging the Well No. 3 Plans (Civil)	\$10,000.00	20.00%	\$2,000.00	\$0.00	\$2,000.00
Repackaging the Well No. 3 Plans (Electrical)	\$10,600.00	0.00%	\$0.00	\$0.00	\$0.00
WELL NO. 2 REHABILITATION	\$8,200.00	0.00%	\$0.00	\$0.00	\$0.00
Well 2 Treatment/SCADA Design & Plan Updates	\$3,500.00	0.00%	\$0.00	\$0.00	\$0.00
Well 2 Treatment/SCADA Design & Plan Updates (Electrical)	\$4,700.00	0.00%	\$0.00	\$0.00	\$0.00
WELL NO. 1 REHABILITATION	\$9,700.00	10.31%	\$1,000.00	\$0.00	\$1,000.00
Repackaging the Well No. 1 Plans	\$5,000.00	20.00%	\$1,000.00	\$0.00	\$1,000.00
Repackaging the Well No. 3 Plans (Electrical)	\$4,700.00	0.00%	\$0.00	\$0.00	\$0.00
GRANT ADMINISTRATION	\$2,500.00	10.00%	\$250.00	\$0.00	\$250.00
MES Totals	\$139,400.00	28.43%	\$39,638.00	\$2,885.00	\$36,753.00

AMOUNT DUE THIS INVOICE: \$36,753.00

Municipal Engineering Services Appreciates your Patronage.
 Prompt Payment is Appreciated. Payment should be submitted to the address below.
 Should you have any questions or concerns, please contact us.

Town Council Agenda Item

Meeting Date: June 3, 2025

Requested By: Interim Town Manager

Presenter: Ms. Sophia Miller

Title: Consideration of Facility Use Request by Doll Dynasty Non-Profit Dance Team

Background:

During the May 20, 2025, Town Council meeting, Ms. Sophia Miller addressed the Council under the second public forum and submitted a business plan for the Doll Dynasty Non-Profit Dance Team. Ms. Miller is requesting permission to utilize Town facilities for the team's dance programs and community engagement activities.

Discussion:

Doll Dynasty is a 501(c)(3) nonprofit based in Century, Florida, targeting youth ages 4–18. The program offers dance training, mentorship, leadership development, and community performances. The request includes the use of public space to host classes, workshops, and events.

Recommendation:

It is recommended that the Town Council review Ms. Miller's request and business plan and provide direction to staff regarding facility use, scheduling, and any applicable usage agreements or insurance requirements.

Action Requested:

Approve or deny the request for facility use by Doll Dynasty, or table the item for further review.

Doll Dynasty Non-Profit Dance Team-Business Plan

- **Executive Summary**

Mission Statement:

Doll Dynasty empowers youth through dance by providing mentorship, skill development, and performance opportunities that foster discipline, creativity, and community engagement.

Vision Statement:

To inspire and nurture the next generation of leaders and artists by creating a safe, inclusive, and enriching dance environment for all youth.

Objectives:

- Enroll 30+ youth participants annually.
- Host 3+ community performances/events per years.
- Secure sustainable funding through grants, donations, and partnerships.

- **Organization Overview**

Legal Structure: 501(c) (3) nonprofit

Founded:2023

Location: Century, Florida

Target Audience: Youth ages 4-18, especially those from underserved communities.

Core Programs:

- Dance Classes (Majorette, Praise Dance, Jazz, etc.)
- Leadership & Life Skills Workshops
- Performance and Competition Team
- Community Engagement Initiatives

- **Market Analysis**

Need Statement:

Many youths lack access to affordable after-school activities. Dance provides an outlet for expression, fitness, and emotional growth.

Target Demographic:

Families with children aged 4-18, particularly in low-income or underserved neighborhoods.

Competitive Advantage:

Doll Dynasty offers mentorships, character-building programs, and a focus on both performance and personal development.

- **Marketing & Outreach Strategy**

- Social media campaigns (Instagram, Facebook, TikTok)
- Partnerships with local schools and community centers
- Flyers, local events, and parent referrals
- Annual showcase to attract sponsors and participants

- **Operations Plan**

Staff:

- Executive Director
- Artistic Director/ Head Coach
- Volunteer Instructors/ Mentors
- Administrative Assistant

Facilities:

Partner with community centers or lease studio space.

Schedule:

- Weekly classes and rehearsals
- Monthly workshops
- Seasonal performances and competitions

- **Financial Plan**

Startup Costs (estimated):

- Studio rental: \$150
- Costumes/Uniforms: \$75
- Equipment & props: \$45
- Marketing & outreach: \$25

Annual Operating Budget (estimates):

- Staff stipends: \$250
- Insurance: \$1500
- Transportation for events: \$1500
- Programs supply: 50

Revenue Sources:

- Grants (local arts and youth development}
- Donations (individuals and Businesses)
- Fundraisers (car washes, dance-a-thons, showcases)
- Membership fees (sliding scale}

Sustainability Plan

- Apply for 3-5 grants annually
- Establish recurring donor base
- Form a board of directors with fundraising and community ties
- Develop sponsorship packages for local businesses

8. Impact Measurement

- Track student attendance and retention
- Parent/student feedback surveys
- Performance assessments and milestones
- Success stories shared on media platforms

**TOWN OF CENTURY, FLORIDA
TOWN COUNCIL REGULAR MEETING
JUNE 3, 2025**

AGENDA ITEM TITLE:

- Appointment to Escambia County Mass Transit Advisory Committee (MTAC)

Requested Action:

Adopt a resolution appointing one (1) elector of Escambia County to serve as the Town of Century's representative to the Escambia County Mass Transit Advisory Committee (MTAC).

Background:

On May 20, 2025, Ms. Angela Walden (ECAT), Mr. Thaddeus Davenport (Interim Executive Director, ECAT), and Ms. Mary Beth Washnock (ECAT Consultant) appeared before the Town Council to present information regarding the Escambia County Mass Transit Advisory Committee (MTAC). The purpose of the presentation was to request that the Town of Century fill its designated appointment to the MTAC, which currently remains vacant.

The MTAC advises the Escambia County Board of County Commissioners on regional mass transit policy and service issues. The Committee is composed of fourteen (14) members, including one representative appointed by the Town of Century. Appointees must be electors of Escambia County.

Following the presentation, the Interim Town Manager requested that this item be placed on the June 3, 2025 agenda for Town Council consideration and action.

Recommended Action:

Adopt Resolution No. 2025-06 confirming the appointment of the Town of Century's representative to the MTAC.

RESOLUTION NO. 2025-06

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CENTURY, FLORIDA, APPOINTING A REPRESENTATIVE TO THE ESCAMBIA COUNTY MASS TRANSIT ADVISORY COMMITTEE (MTAC); PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Escambia County Mass Transit Advisory Committee (MTAC) was established to advise the Escambia County Board of County Commissioners on public mass transit issues and to support the creation of a unified transportation vision for the County; and

WHEREAS, the MTAC includes one (1) representative to be appointed by the Town of Century; and

WHEREAS, on May 20, 2025, representatives from ECAT—Ms. Angela Walden, Mr. Thaddeus Davenport (Interim Executive Director), and Ms. Mary Beth Washnock (ECAT Consultant)—appeared before the Town Council and requested that the Town make its official appointment; and

WHEREAS, the Town Council has considered the request and wishes to formally appoint a qualified elector of Escambia County to represent the Town of Century on the MTAC;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CENTURY, FLORIDA:

1. Appointment: The Town Council hereby appoints _____, a qualified elector of Escambia County, to serve as the Town of Century's representative on the Escambia County Mass Transit Advisory Committee (MTAC).
2. Term: The appointee shall serve in accordance with the terms established by the MTAC bylaws and shall be subject to confirmation by the Escambia County Board of County Commissioners.
3. Effective Date: This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 3rd day of June, 2025, by the Town Council of the Town of Century, Florida.

TOWN OF CENTURY, FLORIDA

By: _____
Benjamin D. Boutwell, Mayor

ATTEST:

Carrie Moore, Town Clerk

TOWN OF CENTURY, FLORIDA

AGENDA ITEM REQUEST

TO: Town Council, Town of Century, FL

FROM: Howard W. Brown, Jr., Interim Town Manager

MEETING DATE: April 15, 2025

SUBJECT: Final Reading and Consideration of Ordinance No. 2025-Establishing the Town of Century Procurement Ordinance

BACKGROUND:

On **November 5, 2024**, the voters of the Town of Century approved a **Charter Amendment** requiring that Town purchasing be governed by Council-approved policies and procedures. Additionally, on **December 3, 2024**, the Town Council adopted **Resolution No. 3-2024**, affirming the need for a standardized procurement ordinance to ensure compliance with **Florida law, federal procurement regulations, and best practices**.

The proposed **Procurement Ordinance No. 04-2025** provides a **comprehensive framework for procurement procedures**, including:

- **Spending authority of the Mayor** (up to **\$10,000**) without prior Council approval.
- **Competitive bidding requirements** for purchases exceeding **\$10,000** and compliance with **Florida Statutes § 255.20** for public works projects over **\$50,000**.
- **Exemptions for emergency purchases**, sole source procurements, intergovernmental purchasing, professional services, grant-funded procurements, and utility payments.
- **Ethical standards and enforcement measures** to ensure fairness and transparency in Town procurement activities.
- **Compliance with state and federal procurement requirements**, including **2 CFR Part 200** for federally funded projects.

The ordinance was drafted to align with the **Town Charter, Resolution No. 3-2024, Florida procurement laws, and federal grant compliance regulations**.

RECOMMENDATION:

Staff recommends that the Town Council:

1. Conduct the **final reading** of **Ordinance No. 04-2025** on **April 15, 2025**.
- 2.

MOTION:

"I move to approve the final reading of Ordinance No. 04-2025 establishing the Town of Century Procurement Ordinance on April 15, 2025."

ATTACHMENTS:

- **Ordinance No. 04-2025** (Proposed Procurement Ordinance)

ORDINANCE NO. 04-2025

AN ORDINANCE OF THE TOWN OF CENTURY, FLORIDA, ESTABLISHING A PROCUREMENT POLICY PURSUANT TO THE TOWN CHARTER AMENDMENT AND RESOLUTION NO. 3-2024; PROVIDING FOR PROCUREMENT PROCEDURES; ESTABLISHING THE MAYOR'S SPENDING AUTHORITY; SETTING COMPETITIVE BIDDING REQUIREMENTS; PROVIDING FOR EXCEPTIONS; ESTABLISHING ETHICAL STANDARDS; PROVIDING FOR COMPLIANCE WITH STATE AND FEDERAL PROCUREMENT GUIDELINES; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on November 5, 2024, the voters of the Town of Century approved the ballot question amending the Town Charter to provide that purchasing shall be governed by council-approved policies and procedures, consistent with the Mayor-Town Council form of government; and

WHEREAS, the Town Council desires to establish a procurement ordinance consistent with the approved Charter amendment and **Resolution No. 3-2024**, which affirms procurement policies and procedures in accordance with best practices and legal requirements; and

WHEREAS, the Town Council finds that adopting this ordinance will promote efficient governmental operations and ensure compliance with applicable **Florida law** and **federal procurement requirements**, including **2 CFR Part 200** for federal grants such as Community Development Block Grant (CDBG) dollars; and

WHEREAS, this ordinance aligns with **Florida Statutes Chapter 287 (Procurement of Personal Property and Services)** and **Chapter 218 (Financial Matters Pertaining to Political Subdivisions)**.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CENTURY, FLORIDA, AS FOLLOWS:

SECTION 1. TITLE

This ordinance shall be known as the **Town of Century Procurement Ordinance**.

SECTION 2. PURPOSE

The purpose of this ordinance is to establish uniform procurement procedures to promote efficiency, economy, and transparency in the acquisition of goods, services, and construction projects for the Town while ensuring compliance with **Florida law**, the **Town Charter**, and **federal procurement guidelines**.

SECTION 3. PROCUREMENT AUTHORITY

Travel and Training Expenditures: Travel and training expenses are governed by a separate policy approved by the Town Council. Nothing in this ordinance shall be interpreted to allow

spending under this ordinance to override the training and travel policy approved by the Town Council.

1. **Mayor’s Authority:** The Mayor shall have the authority to approve and expend funds for procurement up to **\$10,000** without prior approval of the Town Council, provided that such expenditures are within the budget adopted by the Town Council.
2. **Town Council Approval:** Expenditures exceeding **\$10,000** shall require prior approval of the Town Council, except as otherwise provided herein.
3. **Procurement Officer:** The **Town Clerk** shall serve as the **Procurement Officer** responsible for overseeing compliance with procurement policies.

SECTION 4. PROCUREMENT PROCEDURES

1. **Purchases Under \$5,000:** The Mayor or designee may approve purchases below \$5,000 with at least **two written quotations** whenever practicable. If a written quotation cannot be obtained, a form must be completed with the details of the quotation, including the vendor name, price, and reason why a written quotation was not available.
2. **Purchases Between \$5,000 and \$10,000:** Shall require at least **three written quotations** whenever practicable to ensure cost-effectiveness.
3. **Purchases Exceeding \$10,000:** Shall require competitive bidding as set forth in Section 5 unless an exception applies.
4. **Public Works Projects:** In accordance with **Florida Statutes § 255.20**, public works projects exceeding **\$50,000** shall be subject to a competitive bidding process.
5. **No Splitting of Purchases:** Purchases shall not be artificially divided or split to avoid procurement thresholds. If multiple related purchases are needed, the total cost shall determine the required procurement procedure.

SECTION 5. COMPETITIVE BIDDING REQUIREMENTS

Definition of Responsive and Responsible Bidder

- **Responsive Bidder:** A bidder who has submitted a bid that conforms in all material aspects to the requirements set forth in the invitation to bid, including compliance with specifications, terms, conditions, and submission deadlines.
 - **Responsible Bidder:** A bidder who has the financial stability, technical capability, experience, and past performance necessary to fulfill the contract requirements successfully. A responsible bidder must demonstrate the ability to perform the work required and comply with applicable laws and regulations.
1. **Sealed Bidding Process:** Purchases of goods, services, or construction projects exceeding **\$10,000** shall be awarded through a competitive sealed bid process, with the following requirements:
 - A public notice of the invitation to bid shall be issued at least **ten (10) days** before the bid opening.
 - Bids shall be opened publicly at a designated date and time.

- The contract shall be awarded to the lowest responsive and responsible bidder unless the Town Council determines another bidder provides the best value to the Town.
- 2. **Best Value Procurement:** The Town Council may award contracts based on a **best value** evaluation when it is determined that factors other than price are critical to the procurement.
- 3. **Cone of Silence:** To ensure fairness and integrity, communication between potential bidders, Town officials, and staff is prohibited from the time of bid advertisement until the final award.
- 4. **Sealed Bidding Process:** Purchases of goods, services, or construction projects exceeding **\$10,000** shall be awarded through a competitive sealed bid process, with the following requirements:
 - A public notice of the invitation to bid shall be issued at least **ten (10) days** before the bid opening.
 - Bids shall be opened publicly at a designated date and time.
 - The contract shall be awarded to the lowest responsive and responsible bidder unless the Town Council determines another bidder provides the best value to the Town.
- 5. **Best Value Procurement:** The Town Council may award contracts based on a **best value** evaluation when it is determined that factors other than price are critical to the procurement.
- 6. **Cone of Silence:** To ensure fairness and integrity, communication between potential bidders, Town officials, and staff is prohibited from the time of bid advertisement until the final award.

SECTION 6. EXCEPTIONS TO COMPETITIVE BIDDING

- 1. **Emergency Purchases:** Immediate action is required to protect public health, safety, or property. All emergency purchases must be ratified by the Town Council at the next available regular Town Council meeting or as practicable.
- 2. **Sole Source Purchases:** When only one vendor can provide the required goods or services, per **2 CFR § 200.320(c)**. A **Sole Source Justification Form** must be completed.
- 3. **Intergovernmental Purchases:** Allowed under **Florida Statutes § 287.056** and **§ 163.01** for cooperative purchasing and piggybacking agreements.
- 4. **Professional Services:** Includes legal, engineering, architectural, lobbying, or consulting services, in compliance with **Florida’s CCNA** and **2 CFR § 200.317-200.320**.
- 5. **Grant-Funded Procurements:** When external funding sources impose procurement requirements differing from Town policies.
- 6. **Renewals of Existing Contracts:** If renewal provisions are in the Town’s best interest and comply with procurement laws.
- 7. **Utility Bills:** Payments for municipal utilities, including electricity, water, sewer, and telecommunications services, are exempt from procurement requirements.

SECTION 7. ETHICAL STANDARDS

1. **Conflict of Interest:** Officials and employees shall not participate in any procurement decision involving a financial interest of themselves or related parties.
2. **Gifts and Gratuities:** Vendors seeking business with the Town may not offer gifts, favors, or incentives.
3. **Transparency:** Procurement records shall be maintained and made available per **Florida public records law (Chapter 119, Florida Statutes)**.

PASSED AND ADOPTED this ___ day of _____, 2025.

APPROVED:

TOWN OF CENTURY, FLORIDA

By: _____
Alicia Johnson, Interim Mayor

ATTEST:

By: _____
Carrie Moore Town Clerk

...and the town, what strengths they bring to the council and how willing they are to say no.

The council members will have to vote for the person to fill Holloway's seat at the April 21 meeting. That person chosen will be sworn at the meeting and take his or her council seat right then if the council makes a decision.

Park update

Jay Operations Manager Eric Seib said the Bray-Hendricks Park construction is under way with the retention pond. He said they are

Writers

Continued from front

Thomas E. McMillan Museum on the Brewton campus of Coastal Alabama Community College.

This past Thursday at the museum featured T.R. Miller High School student Sam Smith playing America the Beautiful on the cello; writer Emma Cornutt, also of T.R. Miller High School reading a shot story; Thad Moore, reading a children's book he wrote about his grandson Russell's adventures entitled 'Do Frogs Have Granddaddys?'; Mark Reynolds reading 'Retirement Perspective on Teaching; Gwen McCorquodale reading a story she wrote entitled 'Mother's Long-Lasting Advice'; and a prayer for students and educators by Chris Patterson, pastor of First Methodist Church of Brewton.

For more information, contact McCorquodale at 251-538-0902.

requested changes, saving \$1.9 million in the grant. STOA will be paid \$48,000 to rework the design.

Councilman Mike Hutto expressed concern about why it cost that much.

Seib said they made changes to the main bathroom building and have to

when he was in...
-Heard from Jay resident Brenda Godwin that there are still properties need cleaning up
Section 5, Item C.

The next meeting is at 6 p.m., Monday, April 21 at Jay Town Hall. The public is invited.

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Custom Designed Trim • Purlins • Accessories • Insulation
Gutter Systems, Roll-Up, Passages & Sliding Door Systems

From **\$.89/LF**

GOLDIN METALS, INC.

251-452-6384

Mobile, AL

NO ONE BEATS OUR PRICES!

ORDINANCE NO. 04-2025

AN ORDINANCE OF THE TOWN OF CENTURY, FLORIDA, ESTABLISHING A PROCUREMENT POLICY PURSUANT TO THE TOWN CHARTER AMENDMENT AND RESOLUTION NO. 3-2024; PROVIDING FOR PROCUREMENT PROCEDURES; ESTABLISHING THE MAYOR'S SPENDING AUTHORITY; SETTING COMPETITIVE BIDDING REQUIREMENTS; PROVIDING FOR EXCEPTIONS; ESTABLISHING ETHICAL STANDARDS; PROVIDING FOR COMPLIANCE WITH STATE AND FEDERAL PROCUREMENT GUIDELINES; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

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ORDINANCE NO. 05-2024

AN ORDINANCE BY THE TOWN COUNCIL OF THE TOWN OF CENTURY, FLORIDA, AMENDING THE CODE OF ORDINANCES, CHAPTER 78, ARTICLE V FLOODPLAINS, TO UPDATE THE DATE OF THE FLOOD INSURANCE STUDY AND FLOOD INSURANCE RATE MAPS SPECIFY; TO REFORMAT A LOCAL TECHNICAL AMENDMENT TO THE FLORIDA BUILDING CODE; PROVIDING FOR APPLICABILITY AND SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Legislature of the State of Florida has, in Chapter 166 – Municipalities, Florida Statutes, conferred upon local governments the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Town of Century participates in the National Flood Insurance Program and the Town Council desires to continue to meet the requirements of Title 44 Code of Federal Regulations, Parts 59 and 60, necessary for such participation; and

WHEREAS, the Federal Emergency Management Agency has revised and reissued the Flood Insurance Study for Escambia County, Florida and Incorporated Areas, with an effective date of August 19, 2025; and

WHEREAS, the Town Council has determined that it is in the public interest to identify the effective date of the revised Flood Insurance Study and Flood Insurance Rate Maps.

WHEREAS, Chapter 553, Florida Statutes, allows for local technical amendments to the *Florida Building Code* that provide for more stringent requirements than those specified in the Code and allows adoption of local administrative and local technical amendments to the Florida Building Code to implement the National Flood Insurance Program and incentives; and

WHEREAS, the Town Council previously adopted a freeboard requirement for buildings and structures in flood hazard areas, which effectively amends the Florida Building Code pursuant to sec. 553.73(5), F.S. and pursuant to sec. 553.73(4), F.S. is reformatting that requirement.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Century that the Code of Ordinances Chapter 78, Article V Floodplains, is amended as set forth in the following amendments, as shown in ~~striketrough~~ and underline format in Section 1.

SECTION 1. AMENDMENTS

The Code of Ordinances Chapter 78, Article V Floodplains, is hereby amended by the following amendments.

ARTICLE V. - FLOODPLAINS

DIVISION 1. - ADMINISTRATION

Sec. 78-121. - General.

- (a) *Title.* These regulations shall be known as the Floodplain Management Ordinance of the Town of Century, hereinafter referred to as "this ordinance."
- (b) *Scope.* The provisions of this ordinance shall apply to all development that is wholly within or partially within any flood hazard area, including but not limited to the subdivision of land; filling, grading, and other site improvements and utility installations; construction, alteration, remodeling, enlargement, improvement, replacement, repair, relocation or demolition of buildings, structures, and facilities that are exempt from the Florida Building Code; placement, installation, or replacement of manufactured homes and manufactured buildings; installation or replacement of tanks; placement of recreational vehicles; installation of swimming pools; and any other development.
- (c) *Intent.* The purposes of this ordinance and the flood load and flood resistant construction requirements of the Florida Building Code are to establish minimum requirements to safeguard the public health, safety, and general welfare and to minimize public and private losses due to flooding through regulation of development in flood hazard areas to:
 - (1) Minimize unnecessary disruption of commerce, access and public service during times of flooding;
 - (2) Require the use of appropriate construction practices in order to prevent or minimize future flood damage;
 - (3) Manage filling, grading, dredging, mining, paving, excavation, drilling operations, storage of equipment or materials, and other development which may increase flood damage or erosion potential;
 - (4) Manage the alteration of flood hazard areas, watercourses, and shorelines to minimize the impact of development on the natural and beneficial functions of the floodplain;
 - (5) Minimize damage to public and private facilities and utilities;
 - (6) Help maintain a stable tax base by providing for the sound use and development of flood hazard areas;
 - (7) Minimize the need for future expenditure of public funds for flood control projects and response to and recovery from flood events; and
 - (8) Meet the requirements of the National Flood Insurance Program for community participation as set forth in the Title 44 Code of Federal Regulations, Section 59.22.
- (d) *Coordination with the Florida Building Code.* This ordinance is intended to be administered and enforced in conjunction with the Florida Building Code. Where cited, ASCE 24 refers to the edition of the standard that is referenced by the Florida Building Code.
- (e) *Warning.* The degree of flood protection required by this ordinance and the Florida Building Code, as amended by this community, is considered the minimum reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside of mapped special flood hazard areas, or that uses permitted within such flood hazard areas, will be free from flooding or flood damage. The flood hazard areas and base flood elevations contained in the Flood Insurance Study and shown on Flood Insurance Rate Maps and the requirements of Title 44 Code of Federal Regulations, Sections 59 and 60 may be revised by the Federal Emergency Management Agency, requiring this community to revise these regulations to remain eligible for participation in the National Flood Insurance Program. No guaranty of vested use, existing use, or future use is implied or expressed by compliance with this ordinance.

(f) *Disclaimer of liability.* This ordinance shall not create liability on the part of the Town Council of the Town of Century, Florida or by any officer or employee thereof for any flood damage that results from reliance on this ordinance or any administrative decision lawfully made thereunder.

([Ord. No. 01-14, § 2](#), 5-19-2014)

Sec. 78-122. - Applicability.

- (a) *General.* Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall be applicable.
- (b) *Areas to which this ordinance applies.* This ordinance shall apply to all flood hazard areas within the Town of Century, as established in section 78-122(c) of this ordinance.
- (c) *Basis for establishing flood hazard areas.* The Flood Insurance Study for Escambia County, Florida and Incorporated Areas dated ~~September 29, 2006~~ August 19, 2025, and all subsequent amendments and revisions, and the accompanying Flood Insurance Rate Maps (FIRM), and all subsequent amendments and revisions to such maps, are adopted by reference as a part of this ordinance and shall serve as the minimum basis for establishing flood hazard areas. Studies and maps that establish flood hazard areas are on file at the Office of the Town Clerk, Century Town Hall, 7995 North Century Boulevard, Century, Florida 32535.
- (d) *Submission of additional data to establish flood hazard areas.* To establish flood hazard areas and base flood elevations, pursuant to section 78-125 of this ordinance the floodplain administrator may require submission of additional data. Where field surveyed topography prepared by a Florida licensed professional surveyor or digital topography accepted by the community indicates that ground elevations:
 - (1) Are below the closest applicable base flood elevation, even in areas not delineated as a special flood hazard area on a FIRM, the area shall be considered as flood hazard area and subject to the requirements of this ordinance and, as applicable, the requirements of the Florida Building Code.
 - (2) Are above the closest applicable base flood elevation, the area shall be regulated as special flood hazard area unless the applicant obtains a letter of map change that removes the area from the special flood hazard area.
- (e) *Other laws.* The provisions of this ordinance shall not be deemed to nullify any provisions of local, state or federal law.
- (f) *Abrogation and greater restrictions.* This ordinance supersedes any ordinance in effect for management of development in flood hazard areas. However, it is not intended to repeal or abrogate any existing ordinances including but not limited to land development regulations, zoning ordinances, stormwater management regulations, or the Florida Building Code. In the event of a conflict between this ordinance and any other ordinance, the more restrictive shall govern. This ordinance shall not impair any deed restriction, covenant or easement, but any land that is subject to such interests shall also be governed by this ordinance.
- (g) *Interpretation.* In the interpretation and application of this ordinance, all provisions shall be:
 - (1) Considered as minimum requirements;
 - (2) Liberally construed in favor of the governing body; and
 - (3) Deemed neither to limit nor repeal any other powers granted under state statutes.

([Ord. No. 01-14, § 2](#), 5-19-2014)

Sec. 78-123. - Duties and powers of the floodplain administrator.

- (a) *Designation.* The town planner of the Town of Century, Florida, is designated as the floodplain administrator. The floodplain administrator may delegate performance of certain duties to other employees.
- (b) *General.* The floodplain administrator is authorized and directed to administer and enforce the provisions of this ordinance. The floodplain administrator shall have the authority to render interpretations of this ordinance consistent with the intent and purpose of this ordinance and may establish policies and procedures in order to clarify the application of its provisions. Such interpretations, policies, and procedures shall not have the effect of waiving requirements specifically provided in this ordinance without the granting of a variance pursuant to section 78-127 of this ordinance.
- (c) *Applications and permits.* The floodplain administrator, in coordination with other pertinent offices of the community, shall:
 - (1) Review applications and plans to determine whether proposed new development will be located in flood hazard areas;
 - (2) Review applications for modification of any existing development in flood hazard areas for compliance with the requirements of this ordinance;
 - (3) Interpret flood hazard area boundaries where such interpretation is necessary to determine the exact location of boundaries; a person contesting the determination shall have the opportunity to appeal the interpretation;
 - (4) Provide available flood elevation and flood hazard information;
 - (5) Determine whether additional flood hazard data shall be obtained from other sources or shall be developed by an applicant;
 - (6) Review applications to determine whether proposed development will be reasonably safe from flooding;
 - (7) Issue floodplain development permits or approvals for development other than buildings and structures that are subject to the Florida Building Code, including buildings, structures and facilities exempt from the Florida Building Code, when compliance with this ordinance is demonstrated, or disapprove the same in the event of noncompliance; and
 - (8) Coordinate with and provide comments to the building official to assure that applications, plan reviews, and inspections for buildings and structures in flood hazard areas comply with the applicable provisions of this ordinance.
 - (9) In coordination with the Escambia County Building Official review all permits for construction within the special flood hazard areas to ensure that the proposed project meets the freeboard requirements. In accordance with subsection 78-141(c), the Town of Century the freeboard requirement is three feet above the designated FEMA base flood elevation.
- (d) *Substantial improvement and substantial damage determinations.* For applications for building permits to improve buildings and structures, including alterations, movement, enlargement, replacement, repair, change of occupancy, additions, rehabilitations, renovations, substantial improvements, repairs of substantial damage, and any other improvement of or work on such buildings and structures, the floodplain administrator, in coordination with the building official, shall:
 - (1) Estimate the market value, or require the applicant to obtain an appraisal of the market value prepared by a qualified independent appraiser, of the building or structure before the start of construction of the proposed work; in the case of repair, the market value of the building or structure shall be the market value before the damage occurred and before any repairs are made;
 - (2) Compare the cost to perform the improvement, the cost to repair a damaged building to its pre-damaged condition, or the combined costs of improvements and repairs, if applicable, to the market value of the building or structure;

- (3) Determine and document whether the proposed work constitutes substantial improvement or repair of substantial damage; and
- (4) Notify the applicant if it is determined that the work constitutes substantial improvement or repair of substantial damage and that compliance with the flood resistant construction requirements of the Florida Building Code and this ordinance is required.
- (e) *Modifications of the strict application of the requirements of the Florida Building Code.* The floodplain administrator shall review requests submitted to the Building Official that seek approval to modify the strict application of the flood load and flood resistant construction requirements of the Florida Building Code to determine whether such requests require the granting of a variance pursuant to section 78-127 of this ordinance.
- (f) *Notices and orders.* The floodplain administrator shall coordinate with appropriate local agencies for the issuance of all necessary notices or orders to ensure compliance with this ordinance.
- (g) *Inspections.* The floodplain administrator shall make the required inspections as specified in section 78-126 of this ordinance for development that is not subject to the Florida Building Code, including buildings, structures and facilities exempt from the Florida Building Code. The floodplain administrator shall inspect flood hazard areas to determine if development is undertaken without issuance of a permit.
- (h) *Other duties of the floodplain administrator.* The floodplain administrator shall have other duties, including but not limited to:
 - (1) Establish, in coordination with the building official, procedures for administering and documenting determinations of substantial improvement and substantial damage made pursuant to section 78-123(d) of this ordinance;
 - (2) Require that applicants proposing alteration of a watercourse notify adjacent communities and the Florida Division of Emergency Management, State Floodplain Management Office, and submit copies of such notifications to the Federal Emergency Management Agency (FEMA);
 - (3) Require applicants who submit hydrologic and hydraulic engineering analyses to support permit applications to submit to FEMA the data and information necessary to maintain the flood insurance rate maps if the analyses propose to change base flood elevations, flood hazard area boundaries, or floodway designations; such submissions shall be made within 6 months of such data becoming available;
 - (4) Review required design certifications and documentation of elevations specified by this ordinance and the Florida Building Code and this ordinance to determine that such certifications and documentations are complete; and
 - (5) Notify the Federal Emergency Management Agency when the corporate boundaries of the Town of Century are modified.
- (i) *Floodplain management records.* Regardless of any limitation on the period required for retention of public records, the floodplain administrator shall maintain and permanently keep and make available for public inspection all records that are necessary for the administration of this ordinance and the flood resistant construction requirements of the Florida Building Code, including flood insurance rate maps; letters of map change; records of issuance of permits and denial of permits; determinations of whether proposed work constitutes substantial improvement or repair of substantial damage; required design certifications and documentation of elevations specified by the Florida Building Code and this ordinance; notifications to adjacent communities, FEMA, and the state related to alterations of watercourses; assurances that the flood carrying capacity of altered watercourses will be maintained; documentation related to appeals and variances, including justification for issuance or denial; and records of enforcement actions taken pursuant to this ordinance and the flood resistant construction requirements of the Florida Building Code. These records shall be available for public inspection at the Office of the Town Clerk, Century Town Hall, 7995 North Century Boulevard, Century, Florida 32535 or the Escambia County Building Inspections Division, 3363 West Park Place, Pensacola, Florida 32505.

([Ord. No. 01-14, § 2](#), 5-19-2014; [Ord. No. 02-17](#), § 2, 11-6-2017)

Sec. 78-124. - Permits.

- (a) *Permits required.* Any owner or owner's authorized agent (hereinafter "applicant") who intends to undertake any development activity within the scope of this ordinance, including buildings, structures and facilities exempt from the Florida Building Code, which is wholly within or partially within any flood hazard area shall first make application to the floodplain administrator, and the building official if applicable, and shall obtain the required permit(s) and approval(s). No such permit or approval shall be issued until compliance with the requirements of this ordinance and all other applicable codes and regulations has been satisfied.
- (b) *Floodplain development permits or approvals.* Floodplain development permits or approvals shall be issued pursuant to this ordinance for any development activities not subject to the requirements of the Florida Building Code, including buildings, structures and facilities exempt from the Florida Building Code. Depending on the nature and extent of proposed development that includes a building or structure, the floodplain administrator may determine that a floodplain development permit or approval is required in addition to a building permit.
- (c) *Buildings, structures and facilities exempt from the Florida Building Code.* Pursuant to the requirements of federal regulation for participation in the National Flood Insurance Program (44 C.F.R. Sections 59 and 60), floodplain development permits or approvals shall be required for the following buildings, structures and facilities that are exempt from the Florida Building Code and any further exemptions provided by law, which are subject to the requirements of this ordinance:
 - (1) Railroads and ancillary facilities associated with the railroad.
 - (2) Nonresidential farm buildings on farms, as provided in F.S. § 604.50.
 - (3) Temporary buildings or sheds used exclusively for construction purposes.
 - (4) Mobile or modular structures used as temporary offices.
 - (5) Those structures or facilities of electric utilities, as defined in F.S. § 366.02, which are directly involved in the generation, transmission, or distribution of electricity.
 - (6) Chickees constructed by the Miccosukee Tribe of Indians of Florida or the Seminole Tribe of Florida. As used in this paragraph, the term "chickee" means an open-sided wooden hut that has a thatched roof of palm or palmetto or other traditional materials, and that does not incorporate any electrical, plumbing, or other non-wood features.
 - (7) Family mausoleums not exceeding 250 square feet in area which are prefabricated and assembled on site or preassembled and delivered on site and have walls, roofs, and a floor constructed of granite, marble, or reinforced concrete.
 - (8) Temporary housing provided by the department of corrections to any prisoner in the state correctional system.
 - (9) Structures identified in F.S. § 553.73(10)(k), are not exempt from the Florida Building Code if such structures are located in flood hazard areas established on flood insurance rate maps.
- (d) *Application for a permit or approval.* To obtain a floodplain development permit or approval the applicant shall first file an application in writing on a form furnished by the community. The information provided shall:
 - (1) Identify and describe the development to be covered by the permit or approval.
 - (2) Describe the land on which the proposed development is to be conducted by legal description, street address or similar description that will readily identify and definitively locate the site.
 - (3) Indicate the use and occupancy for which the proposed development is intended.

- (4) Be accompanied by a site plan or construction documents as specified in section 78-125 of this ordinance.
 - (5) State the valuation of the proposed work.
 - (6) Be signed by the applicant or the applicant's authorized agent.
 - (7) Give such other data and information as required by the floodplain administrator.
- (e) *Validity of permit or approval.* The issuance of a floodplain development permit or approval pursuant to this ordinance shall not be construed to be a permit for, or approval of, any violation of this ordinance, the Florida Building Codes, or any other ordinance of this community. The issuance of permits based on submitted applications, construction documents, and information shall not prevent the floodplain administrator from requiring the correction of errors and omissions.
- (f) *Expiration.* A floodplain development permit or approval shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized is suspended or abandoned for a period of 180 days after the work commences. Extensions for periods of not more than 180 days each shall be requested in writing and justifiable cause shall be demonstrated.
- (g) *Suspension or revocation.* The floodplain administrator is authorized to suspend or revoke a floodplain development permit or approval if the permit was issued in error, on the basis of incorrect, inaccurate or incomplete information, or in violation of this ordinance or any other ordinance, regulation or requirement of this community.
- (h) *Other permits required.* Floodplain development permits and building permits shall include a condition that all other applicable state or federal permits be obtained before commencement of the permitted development, including, but not limited to, the following:
- (1) The Northwest Florida Water Management District; F.S. § 373.036.
 - (2) Florida Department of Health for onsite sewage treatment and disposal systems; section 381.0065, F.S. and Chapter 64E-6, F.A.C.
 - (3) Florida Department of Environmental Protection for activities subject to the Joint Coastal Permit; F.S. § 161.055.
 - (4) Florida Department of Environmental Protection for activities that affect wetlands and alter surface water flows, in conjunction with the U.S. Army Corps of Engineers; Section 404 of the Clean Water Act.
 - (5) Federal permits and approvals.

([Ord. No. 01-14, § 2](#), 5-19-2014)

Sec. 78-125. - Site plans and construction documents.

- (a) *Information for development in flood hazard areas.* The site plan or construction documents for any development subject to the requirements of this ordinance shall be drawn to scale and shall include, as applicable to the proposed development:
- (1) Delineation of flood hazard areas, floodway boundaries and flood zone(s), base flood elevation(s), and ground elevations if necessary for review of the proposed development.
 - (2) Where base flood elevations, or floodway data are not included on the FIRM or in the flood insurance study, they shall be established in accordance with section 78-125(b)(2) or (3) of this ordinance.
 - (3) Where the parcel on which the proposed development will take place will have more than 50 lots or is larger than five acres and the base flood elevations are not included on the FIRM or in the flood insurance study, such elevations shall be established in accordance with section 78-125(b)(1) of this ordinance.

- (4) Location of the proposed activity and proposed structures, and locations of existing buildings and structures.
- (5) Location, extent, amount, and proposed final grades of any filling, grading, or excavation.
- (6) Where the placement of fill is proposed, the amount, type, and source of fill material; compaction specifications; a description of the intended purpose of the fill areas; and evidence that the proposed fill areas are the minimum necessary to achieve the intended purpose.
- (7) Existing and proposed alignment of any proposed alteration of a watercourse.

The floodplain administrator is authorized to waive the submission of site plans, construction documents, and other data that are required by this ordinance but that are not required to be prepared by a registered design professional if it is found that the nature of the proposed development is such that the review of such submissions is not necessary to ascertain compliance with this ordinance.

- (b) *Information in flood hazard areas without base flood elevations (approximate Zone A).* Where flood hazard areas are delineated on the FIRM and base flood elevation data have not been provided, the floodplain administrator shall:
 - (1) Require the applicant to include base flood elevation data prepared in accordance with currently accepted engineering practices.
 - (2) Obtain, review, and provide to applicants base flood elevation and floodway data available from a federal or state agency or other source or require the applicant to obtain and use base flood elevation and floodway data available from a federal or state agency or other source.
 - (3) Where base flood elevation and floodway data are not available from another source, where the available the data are deemed by the floodplain administrator to not reasonably reflect flooding conditions, or where the available data are known to be scientifically or technically incorrect or otherwise inadequate:
 - a. Require the applicant to include base flood elevation data prepared in accordance with currently accepted engineering practices; or
 - b. Specify that the base flood elevation is two feet above the highest adjacent grade at the location of the development, provided there is no evidence indicating flood depths have been or may be greater than two feet.
 - (4) Where the base flood elevation data are to be used to support a letter of map change from FEMA, advise the applicant that the analyses shall be prepared by a Florida licensed engineer in a format required by FEMA, and that it shall be the responsibility of the applicant to satisfy the submittal requirements and pay the processing fees.
- (c) *Additional analyses and certifications.* As applicable to the location and nature of the proposed development activity, and in addition to the requirements of this section, the applicant shall have the following analyses signed and sealed by a Florida licensed engineer for submission with the site plan and construction documents:
 - (1) For development activities proposed to be located in a regulatory floodway, a floodway encroachment analysis that demonstrates that the encroachment of the proposed development will not cause any increase in base flood elevations; where the applicant proposes to undertake development activities that do increase base flood elevations, the applicant shall submit such analysis to FEMA as specified in section 78-125(d) of this ordinance and shall submit the conditional letter of map revision, if issued by FEMA, with the site plan and construction documents.
 - (2) For development activities proposed to be located in a riverine flood hazard area for which base flood elevations are included in the flood insurance study or on the FIRM and floodways have not been designated hydrologic and hydraulic analyses that demonstrate that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachments, will not increase the base flood elevation more than one foot at any point within the community. This requirement does not apply in isolated flood hazard areas not

connected to a riverine flood hazard area or in flood hazard areas identified as zone AO or zone AH.

- (3) For alteration of a watercourse, an engineering analysis prepared in accordance with standard engineering practices which demonstrates that the flood-carrying capacity of the altered or relocated portion of the watercourse will not be decreased, and certification that the altered watercourse shall be maintained in a manner which preserves the channel's flood-carrying capacity; the applicant shall submit the analysis to FEMA as specified in section 78-125(d) of this ordinance.
- (d) *Submission of additional data.* When additional hydrologic, hydraulic or other engineering data, studies, and additional analyses are submitted to support an application, the applicant has the right to seek a letter of map change from FEMA to change the base flood elevations, change floodway boundaries, or change boundaries of flood hazard areas shown on FIRMs, and to submit such data to FEMA for such purposes. The analyses shall be prepared by a Florida licensed engineer in a format required by FEMA. Submittal requirements and processing fees shall be the responsibility of the applicant.

([Ord. No. 01-14, § 2](#), 5-19-2014)

Sec. 78-126. - Inspections.

- (a) *General.* Development for which a floodplain development permit or approval is required shall be subject to inspection.
- (b) *Development other than buildings and structures.* The floodplain administrator shall inspect all development to determine compliance with the requirements of this ordinance and the conditions of issued floodplain development permits or approvals.
- (c) *Buildings, structures and facilities exempt from the Florida Building Code.* The floodplain administrator shall inspect buildings, structures and facilities exempt from the Florida Building Code to determine compliance with the requirements of this ordinance and the conditions of issued floodplain development permits or approvals.
- (d) *Buildings, structures and facilities exempt from the Florida Building Code, lowest floor inspection.* Upon placement of the lowest floor, including basement, and prior to further vertical construction, the owner of a building, structure or facility exempt from the Florida Building Code, or the owner's authorized agent, shall submit to the floodplain administrator:
 - (1) If a design flood elevation was used to determine the required elevation of the lowest floor, the certification of elevation of the lowest floor prepared and sealed by a Florida licensed professional surveyor; or
 - (2) If the elevation used to determine the required elevation of the lowest floor was determined in accordance with section 78-125(b)(3)(b) of this ordinance, the documentation of height of the lowest floor above highest adjacent grade, prepared by the owner or the owner's authorized agent.
- (e) *Buildings, structures and facilities exempt from the Florida Building Code, final inspection.* As part of the final inspection, the owner or owner's authorized agent shall submit to the floodplain administrator a final certification of elevation of the lowest floor or final documentation of the height of the lowest floor above the highest adjacent grade; such certifications and documentations shall be prepared as specified in section 78-126(d) of this ordinance.
- (f) *Manufactured homes.* The building official shall inspect manufactured homes that are installed or replaced in flood hazard areas to determine compliance with the requirements of this ordinance and the conditions of the issued permit. Upon placement of a manufactured home, certification of the elevation of the lowest floor shall be submitted to the building official.

([Ord. No. 01-14, § 2](#), 5-19-2014)

Sec. 78-127. - Variances and appeals.

- (a) *General.* The Century Town Council shall hear and decide on requests for appeals and requests for variances from the strict application of this ordinance. Pursuant to F.S. § 553.73(5), the Century Town Council shall hear and decide on requests for appeals and requests for variances from the strict application of the flood resistant construction requirements of the Florida Building Code.
- (b) *Appeals.* The Century Town Council shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the floodplain administrator in the administration and enforcement of this ordinance. Any person aggrieved by the decision of the Century Town Council may appeal such decision to the Circuit Court, as provided by Florida Statutes.
- (c) *Limitations on authority to grant variances.* The Century Town Council shall base its decisions on variances on technical justifications submitted by applicants, the considerations for issuance in section 78-127(g) of this ordinance, the conditions of issuance set forth in section ~~78-127(h)~~ ~~78-127(f)~~ of this ordinance, and the comments and recommendations of the floodplain administrator and the building official. The Century Town Council has the right to attach such conditions as it deems necessary to further the purposes and objectives of this ordinance.
- (d) *Restrictions in floodways.* A variance shall not be issued for any proposed development in a floodway if any increase in base flood elevations would result, as evidenced by the applicable analyses and certifications required in section 78-125(c) of this ordinance.
- (e) *Historic buildings.* A variance is authorized to be issued for the repair, improvement, or rehabilitation of a historic building that is determined eligible for the exception to the flood resistant construction requirements of the Florida Building Code, Existing Building, Chapter 44 12 Historic Buildings, upon a determination that the proposed repair, improvement, or rehabilitation will not preclude the building's continued designation as a historic building and the variance is the minimum necessary to preserve the historic character and design of the building. If the proposed work precludes the building's continued designation as a historic building, a variance shall not be granted and the building and any repair, improvement, and rehabilitation shall be subject to the requirements of the Florida Building Code.
- (f) *Functionally dependent uses.* A variance is authorized to be issued for the construction or substantial improvement necessary for the conduct of a functionally dependent use, as defined in this ordinance, provided the variance meets the requirements of section 78-127(d), is the minimum necessary considering the flood hazard, and all due consideration has been given to use of methods and materials that minimize flood damage during occurrence of the base flood.
- (g) *Considerations for issuance of variances.* In reviewing requests for variances, the Century Town Council shall consider all technical evaluations, all relevant factors, all other applicable provisions of the Florida Building Code, this ordinance, and the following:
 - (1) The danger that materials and debris may be swept onto other lands resulting in further injury or damage;
 - (2) The danger to life and property due to flooding or erosion damage;
 - (3) The susceptibility of the proposed development, including contents, to flood damage and the effect of such damage on current and future owners;
 - (4) The importance of the services provided by the proposed development to the community;
 - (5) The availability of alternate locations for the proposed development that are subject to lower risk of flooding or erosion;
 - (6) The compatibility of the proposed development with existing and anticipated development;
 - (7) The relationship of the proposed development to the comprehensive plan and floodplain management program for the area;
 - (8) The safety of access to the property in times of flooding for ordinary and emergency vehicles;

- (9) The expected heights, velocity, duration, rate of rise and debris and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site; and
 - (10) The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and water systems, streets and bridges.
- (h) *Conditions for issuance of variances.* Variances shall be issued only upon:
- (1) Submission by the applicant, of a showing of good and sufficient cause that the unique characteristics of the size, configuration, or topography of the site limit compliance with any provision of this ordinance or the required elevation standards;
 - (2) Determination by the Century Town Council that:
 - a. Failure to grant the variance would result in exceptional hardship due to the physical characteristics of the land that render the lot undevelopable; increased costs to satisfy the requirements or inconvenience do not constitute hardship;
 - b. The granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, nor create nuisances, cause fraud on or victimization of the public or conflict with existing local laws and ordinances; and
 - c. The variance is the minimum necessary, considering the flood hazard, to afford relief.
 - (3) Receipt of a signed statement by the applicant that the variance, if granted, shall be recorded in the office of the clerk of the court in such a manner that it appears in the chain of title of the affected parcel of land; and
 - (4) If the request is for a variance to allow construction of the lowest floor of a new building, or substantial improvement of a building, below the required elevation, a copy in the record of a written notice from the floodplain administrator to the applicant for the variance, specifying the difference between the base flood elevation and the proposed elevation of the lowest floor, stating that the cost of federal flood insurance will be commensurate with the increased risk resulting from the reduced floor elevation (up to amounts as high as \$25.00 for \$100.00 of insurance coverage), and stating that construction below the base flood elevation increases risks to life and property.

([Ord. No. 01-14, § 2](#), 5-19-2014)

Sec. 78-128. - Violations.

- (a) *Violations.* Any development that is not within the scope of the Florida Building Code but that is regulated by this ordinance that is performed without an issued permit, that is in conflict with an issued permit, or that does not fully comply with this ordinance, shall be deemed a violation of this ordinance. A building or structure without the documentation of elevation of the lowest floor, other required design certifications, or other evidence of compliance required by this ordinance or the Florida Building Code is presumed to be a violation until such time as that documentation is provided.
- (b) *Authority.* For development that is not within the scope of the Florida Building Code but that is regulated by this ordinance and that is determined to be a violation, the floodplain administrator is authorized to serve notices of violation or stop work orders to owners of the property involved, to the owner's agent, or to the person or persons performing the work.
- (c) *Unlawful continuance.* Any person who shall continue any work after having been served with a notice of violation or a stop work order, except such work as that person is directed to perform to remove or remedy a violation or unsafe condition, shall be subject to penalties as prescribed by law.

([Ord. No. 01-14, § 2](#), 5-19-2014)

Secs. 78-129, 78-130. - Reserved.

DIVISION 2. - DEFINITIONS

Sec. 78-131. - General.

- (a) *Scope.* Unless otherwise expressly stated, the following words and terms shall, for the purposes of this ordinance, have the meanings shown in this section.
- (b) *Terms defined in the Florida Building Code.* Where terms are not defined in this ordinance and are defined in the Florida Building Code, such terms shall have the meanings ascribed to them in that code.
- (c) *Terms not defined.* Where terms are not defined in this ordinance or the Florida Building Code, such terms shall have ordinarily accepted meanings such as the context implies.

([Ord. No. 01-14, § 2](#), 5-19-2014)

Sec. 78-132. - Definitions.

Accessory structure. A structure on the same parcel of property as a principal structure and the use of which is incidental to the use of the principal structure. For floodplain management purposes, the term includes only accessory structures used for parking and storage.

Alteration of a watercourse. A dam, impoundment, channel relocation, change in channel alignment, channelization, or change in cross-sectional area of the channel or the channel capacity, or any other form of modification which may alter, impede, retard or change the direction and/or velocity of the riverine flow of water during conditions of the base flood.

Appeal. A request for a review of the floodplain administrator's interpretation of any provision of this ordinance ~~or a request for a variance.~~

ASCE 24. A standard titled Flood Resistant Design and Construction that is referenced by the Florida Building Code. ASCE 24 is developed and published by the American Society of Civil Engineers, Reston, VA.

Base flood. A flood having a 1-percent chance of being equaled or exceeded in any given year. [Also defined in FBC, B, Section 1612.2.] The base flood is commonly referred to as the "100-year flood" or the "1-percent-annual chance flood."

Base flood elevation. The elevation of the base flood, including wave height, relative to the National Geodetic Vertical Datum (NGVD), North American Vertical Datum (NAVD) or other datum specified on the Flood Insurance Rate Map (FIRM). [Also defined in FBC, B, Section 1612.2.]

Basement. The portion of a building having its floor subgrade (below ground level) on all sides. [Also defined in FBC, B, Section 1612.2.]

Design flood. The flood associated with the greater of the following two areas: [Also defined in FBC, B, Section 1612.2.]

- (1) Area with a floodplain subject to a 1-percent or greater chance of flooding in any year; or
- (2) Area designated as a flood hazard area on the community's flood hazard map, or otherwise legally designated.

Design flood elevation. The elevation of the "design flood," including wave height, relative to the datum specified on the community's legally designated flood hazard map. In areas designated as zone AO, the design flood elevation shall be the elevation of the highest existing grade of the building's perimeter plus the depth number (in feet) specified on the flood hazard map. In areas designated as zone AO where the depth number is not specified on the map, the depth number shall be taken as being equal to two feet. [Also defined in FBC, B, Section 1612.2.]

Development. Any man-made change to improved or unimproved real estate, including but not limited to, buildings or other structures, tanks, temporary structures, temporary or permanent storage of equipment or materials, mining, dredging, filling, grading, paving, excavations, drilling operations or any other land disturbing activities.

Encroachment. The placement of fill, excavation, buildings, permanent structures or other development into a flood hazard area which may impede or alter the flow capacity of riverine flood hazard areas.

Existing building and existing structure. Any buildings and structures for which the "start of construction" commenced before July 7, 1981. [Also defined in FBC, B, Section 1612.2.]

Existing manufactured home park or subdivision. A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before July 7, 1981.

Expansion to an existing manufactured home park or subdivision. The preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

Federal Emergency Management Agency (FEMA). The federal agency that, in addition to carrying out other functions, administers the National Flood Insurance Program.

Flood or flooding. A general and temporary condition of partial or complete inundation of normally dry land from: [Also defined in FBC, B, Section 1612.2.]

- (1) The overflow of inland or tidal waters.
- (2) The unusual and rapid accumulation or runoff of surface waters from any source.

Flood damage-resistant materials. Any construction material capable of withstanding direct and prolonged contact with floodwaters without sustaining any damage that requires more than cosmetic repair. [Also defined in FBC, B, Section 1612.2.]

Flood hazard area. The greater of the following two areas: [Also defined in FBC, B, Section 1612.2.]

- (1) The area within a floodplain subject to a one-percent or greater chance of flooding in any year.
- (2) The area designated as a flood hazard area on the community's flood hazard map, or otherwise legally designated.

Flood insurance rate map (FIRM). The official map of the community on which the Federal Emergency Management Agency has delineated both special flood hazard areas and the risk premium zones applicable to the community. [Also defined in FBC, B, Section 1612.2.]

Flood insurance study (FIS). The official report provided by the Federal Emergency Management Agency that contains the flood insurance rate map, the flood boundary and floodway map (if applicable), the water surface elevations of the base flood, and supporting technical data. [Also defined in FBC, B, Section 1612.2.]

Floodplain administrator. The office or position designated and charged with the administration and enforcement of this ordinance (may be referred to as the floodplain manager).

Floodplain development permit or approval. An official document or certificate issued by the community, or other evidence of approval or concurrence, which authorizes performance of specific development activities that are located in flood hazard areas and that are determined to be compliant with this ordinance.

Floodproofed. Any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

Floodway. The channel of a river or other riverine watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot. [Also defined in FBC, B, Section 1612.2.]

Floodway encroachment analysis. An engineering analysis of the impact that a proposed encroachment into a floodway is expected to have on the floodway boundaries and base flood elevations; the evaluation shall be prepared by a qualified Florida licensed engineer using standard engineering methods and models.

Florida Building Code. The family of codes adopted by the Florida Building Commission, including: Florida Building Code, Building; Florida Building Code, Residential; Florida Building Code, Existing Building; Florida Building Code, Mechanical; Florida Building Code, Plumbing; Florida Building Code, Fuel Gas.

Freeboard. The additional amount of height above the base flood elevation used, ~~usually expressed as a factor of safety in determining the level at which a structure's lowest floor must be elevated or floodproofed to be in accordance with state or community~~ feet, above a flood level for purposes of floodplain management regulations.

Functionally dependent use. A use which cannot perform its intended purpose unless it is located or carried out in close proximity to water, including only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities; the term does not include long-term storage or related manufacturing facilities.

Highest adjacent grade. The highest natural elevation of the ground surface prior to construction next to the proposed walls or foundation of a structure.

Historic structure. Any structure that is determined eligible for the exception to the flood hazard area requirements of the Florida Building Code, Existing Building, Chapter 44 12, Historic Buildings.

Letter of map change (LOMC). An official determination issued by FEMA that amends or revises an effective flood insurance rate map or flood insurance study. Letters of map change include:

(1) *Letter of map amendment (LOMA):* An amendment based on technical data showing that a property was incorrectly included in a designated special flood hazard area. A LOMA amends the current effective flood insurance rate map and establishes that a specific property, portion of a property, or structure is not located in a special flood hazard area.

(2) *Letter of map revision (LOMR):* A revision based on technical data that may show changes to flood zones, flood elevations, special flood hazard area boundaries and floodway delineations, and other planimetric features.

(3) *Letter of map revision based on fill (LOMR-F):* A determination that a structure or parcel of land has been elevated by fill above the base flood elevation and is, therefore, no longer located within the special flood hazard area. In order to qualify for this determination, the fill must have been permitted and placed in accordance with the community's floodplain management regulations.

(4) *Conditional letter of map revision (CLOMR):* A formal review and comment as to whether a proposed flood protection project or other project complies with the minimum NFIP requirements for such projects with respect to delineation of special flood hazard areas. A CLOMR does not revise the effective flood insurance rate map or flood insurance study; upon submission and approval of certified as-built documentation, a letter of map revision may be issued by FEMA to revise the effective FIRM.

Light-duty truck. As defined in 40 C.F.R. 86.082-2, any motor vehicle rated at 8,500 pounds gross vehicular weight rating or less which has a vehicular curb weight of 6,000 pounds or less and which has a basic vehicle frontal area of 45 square feet or less, which is:

- (1) Designed primarily for purposes of transportation of property or is a derivation of such a vehicle, or
- (2) Designed primarily for transportation of persons and has a capacity of more than 12 persons; or

- (3) Available with special features enabling off-street or off-highway operation and use.

Lowest floor. The lowest floor of the lowest enclosed area of a building or structure, including basement, but excluding any unfinished or flood-resistant enclosure, other than a basement, usable solely for vehicle parking, building access or limited storage provided that such enclosure is not built so as to render the structure in violation of the non-elevation requirements of the Florida Building Code or ASCE 24. [Also defined in FBC, B, Section 1612.2.]

Manufactured home. A structure, transportable in one or more sections, which is eight feet or more in width and greater than 400 square feet, and which is built on a permanent, integral chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle" or "park trailer." [Also defined in 15C-1.0101, F.A.C.]

Manufactured home park or subdivision. A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

Market value. ~~The price at which a property will change hands between a willing buyer and a willing seller, neither party being under compulsion to buy or sell and both having reasonable knowledge of relevant facts. As used in this ordinance, the term refers to the market value of buildings and structures, excluding the land and other improvements on the parcel. Market value may be established by a qualified independent appraiser, is the actual cash value (in-kind replacement cost depreciated for age, wear and tear, neglect, and quality of construction) determined by a qualified independent appraiser, or tax assessment value adjusted to approximate market value by a factor provided by the county property appraiser.~~

New construction. For the purposes of administration of this ordinance and the flood resistant construction requirements of the Florida Building Code, structures for which the "start of construction" commenced on or after July 7, 1981, and includes any subsequent improvements to such structures.

New manufactured home park or subdivision. A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after July 7, 1981.

Park trailer. A transportable unit which has a body width not exceeding 14 feet and which is built on a single chassis and is designed to provide seasonal or temporary living quarters when connected to utilities necessary for operation of installed fixtures and appliances. [Defined in F.S. § 320.01.]

Recreational vehicle. A vehicle, including a park trailer, which is: [See F.S. § 320.01.]

- (1) Built on a single chassis;
- (2) Four hundred square feet or less when measured at the largest horizontal projection;
- (3) Designed to be self-propelled or permanently towable by a light-duty truck; and
- (4) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Special flood hazard area. An area in the floodplain subject to a 1 percent or greater chance of flooding in any given year. Special flood hazard areas are shown on FIRMs as Zone A, AO, A1-A30, AE, A99, AH, V1-V30, VE or V. [Also defined in FBC, B Section 1612.2.]

Start of construction. The date of issuance of permits for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement is within 180 days of the date of the issuance. The actual start of construction means either the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns.

Permanent construction does not include land preparation (such as clearing, grading, or filling), the installation of streets or walkways, excavation for a basement, footings, piers, or foundations, the erection

of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main buildings. For a substantial improvement, the actual "start of construction" means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building. [Also defined in FBC, B Section 1612.2.]

Substantial damage. Damage of any origin sustained by a building or structure whereby the cost of restoring the building or structure to its before-damaged condition would equal or exceed 50 percent of the market value of the building or structure before the damage occurred. [Also defined in FBC, B Section 1612.2.]

Substantial improvement. Any repair, reconstruction, rehabilitation, alteration, addition, or other improvement of a building or structure, the cost of which equals or exceeds 50 percent of the market value of the building or structure before the improvement or repair is started. If the structure has incurred "substantial damage," any repairs are considered substantial improvement regardless of the actual repair work performed. The term does not, however, include either: [Also defined in FBC, B, Section 1612.2.]

- (1) Any project for improvement of a building required to correct existing health, sanitary, or safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions.
- (2) Any alteration of a historic structure provided the alteration will not preclude the structure's continued designation as a historic structure and the alteration is approved by variance issued pursuant to section 78-127 of this ordinance.

Variance. A grant of relief from the requirements of this ordinance, or the flood resistant construction requirements of the Florida Building Code, which permits construction in a manner that would not otherwise be permitted by this ordinance or the Florida Building Code.

Watercourse. A river, creek, stream, channel or other topographic feature in, on, through, or over which water flows at least periodically.

([Ord. No. 01-14, § 2](#), 5-19-2014; [Ord. No. 02-17](#), § 1, 11-6-2017)

Secs. 78-133—78-140. - Reserved.

DIVISION 3. - FLOOD RESISTANT DEVELOPMENT

Sec. 78-141. - Buildings and structures.

(a) *Design and construction of buildings, structures and facilities exempt from the Florida Building Code.* Pursuant to section 78-124(c) of this ordinance, buildings, structures, and facilities that are exempt from the Florida Building Code, including substantial improvement or repair of substantial damage of such buildings, structures and facilities, shall be designed and constructed in accordance with the flood load and flood resistant construction requirements of ASCE 24.

(b) Structures that are exempt from the Florida Building Code that are not walled and roofed buildings shall comply with the requirements of section 78-147 of this ordinance.

(c) Florida Building Code amendment to specify minimum elevation requirements. The minimum elevation requirement shall be as specified in the Florida Building Code or the base flood elevation plus three feet, whichever is higher.

(d) At-grade accessory structures. At-grade accessory structures are permitted provided the accessory structures are used only for parking or storage and:

- (1) If located in special flood hazard areas (Zone A/AE) other than coastal high hazard areas, are one-story and not larger than 600 sq. ft. and have flood openings in accordance

with Section R322.2 of the Florida Building Code, Residential.

(2) Are anchored to resist flotation, collapse or lateral movement resulting from flood loads.

(3) Have flood damage-resistant materials used below the base flood elevation plus one (1) foot.

(4) Have mechanical, plumbing and electrical systems, including plumbing fixtures, elevated to or above the base flood elevation plus one (1) foot.

([Ord. No. 01-14, § 2](#), 5-19-2014)

Sec. 78-142. - Subdivisions.

- (a) *Minimum requirements.* Subdivision proposals, including proposals for manufactured home parks and subdivisions, shall be reviewed to determine that:
 - (1) Such proposals are consistent with the need to minimize flood damage and will be reasonably safe from flooding;
 - (2) All public utilities and facilities such as sewer, gas, electric, communications, and water systems are located and constructed to minimize or eliminate flood damage; and
 - (3) Adequate drainage is provided to reduce exposure to flood hazards; in zones AH and AO, adequate drainage paths shall be provided to guide floodwaters around and away from proposed structures.
- (b) *Subdivision plats.* Where any portion of proposed subdivisions, including manufactured home parks and subdivisions, lies within a flood hazard area, the following shall be required:
 - (1) Delineation of flood hazard areas, floodway boundaries and flood zones, and design flood elevations, as appropriate, shall be shown on preliminary plats ~~and final plats~~;
 - (2) Where the subdivision has more than 50 lots or is larger than five acres and base flood elevations are not included on the FIRM, the base flood elevations determined in accordance with section 78-125(b)(1) of this ordinance; and
 - (3) Compliance with the site improvement and utilities requirements of section 78-143 of this ordinance.

([Ord. No. 01-14, § 2](#), 5-19-2014)

Sec. 78-143. - Site improvements, utilities and limitations.

- (a) *Minimum requirements.* All proposed new development shall be reviewed to determine that:
 - (1) Such proposals are consistent with the need to minimize flood damage and will be reasonably safe from flooding;
 - (2) All public utilities and facilities such as sewer, gas, electric, communications, and water systems are located and constructed to minimize or eliminate flood damage; and
 - (3) Adequate drainage is provided to reduce exposure to flood hazards; in zones AH and AO, adequate drainage paths shall be provided to guide floodwaters around and away from proposed structures.
- (b) *Sanitary sewage facilities.* All new and replacement sanitary sewage facilities, private sewage treatment plants (including all pumping stations and collector systems), and on-site waste disposal

systems shall be designed in accordance with the standards for onsite sewage treatment and disposal systems in Chapter 64E-6, F.A.C. and ASCE 24 Chapter 7 to minimize or eliminate infiltration of floodwaters into the facilities and discharge from the facilities into flood waters, and impairment of the facilities and systems.

- (c) *Water supply facilities.* All new and replacement water supply facilities shall be designed in accordance with the water well construction standards in Chapter 62-532.500, F.A.C. and ASCE 24 Chapter 7 to minimize or eliminate infiltration of floodwaters into the systems.
- (d) *Limitations on sites in regulatory floodways.* No development, including but not limited to site improvements, and land disturbing activity involving fill or regrading, shall be authorized in the regulatory floodway unless the floodway encroachment analysis required in section 78-125(c)(1) of this ordinance demonstrates that the proposed development or land disturbing activity will not result in any increase in the base flood elevation.
- (e) *Limitations on placement of fill.* Subject to the limitations of this ordinance, fill shall be designed to be stable under conditions of flooding including rapid rise and rapid drawdown of floodwaters, prolonged inundation, and protection against flood-related erosion and scour. In addition to these requirements, if intended to support buildings and structures (zone A only), fill shall comply with the requirements of the Florida Building Code.

([Ord. No. 01-14, § 2](#), 5-19-2014)

Sec. 78-144. - Manufactured homes.

- (a) *General.* All manufactured homes installed in flood hazard areas shall be installed by an installer that is licensed pursuant to F.S. § 320.8249, and shall comply with the requirements of Chapter 15C-1, F.A.C. and the requirements of this ordinance.
- (b) *Foundations.* All new manufactured homes and replacement manufactured homes installed in flood hazard areas shall be installed on permanent, reinforced foundations that are designed in accordance with the foundation requirements of the Florida Building Code Residential Section R322.2 and this ordinance.
- (c) *Anchoring.* All new manufactured homes and replacement manufactured homes shall be installed using methods and practices which minimize flood damage and shall be securely anchored to an adequately anchored foundation system to resist flotation, collapse or lateral movement. Methods of anchoring include, but are not limited to, use of over-the-top or frame ties to ground anchors. This anchoring requirement is in addition to applicable state and local anchoring requirements for wind resistance.
- (d) *Elevation.* Manufactured homes that are placed, replaced, or substantially improved shall comply with section 78-144(e) or (f) of this ordinance, as applicable.
- (e) *General elevation requirement.* Unless subject to the requirements of section 78-144(f) of this ordinance, all manufactured homes that are placed, replaced, or substantially improved on sites located: (a) outside of a manufactured home park or subdivision; (b) in a new manufactured home park or subdivision; (c) in an expansion to an existing manufactured home park or subdivision; or (d) in an existing manufactured home park or subdivision upon which a manufactured home has incurred "substantial damage" as the result of a flood, shall be elevated such that the bottom of the frame is at or above the elevation required, as applicable to the flood hazard area, in the Florida Building Code, Residential Section R322.2 (Zone A).
- (f) *Elevation requirement for certain existing manufactured home parks and subdivisions.* Manufactured homes that are not subject to section 78-144(e) of this ordinance, including manufactured homes that are placed, replaced, or substantially improved on sites located in an existing manufactured home park or subdivision, unless on a site where substantial damage as result of flooding has occurred, shall be elevated such that either the:

- (1) Bottom of the frame of the manufactured home is at or above the elevation required in the Florida Building Code, Residential Section R322.2 (Zone A); or
- (2) Bottom of the frame is supported by reinforced piers or other foundation elements of at least equivalent strength that are not less than 36 inches in height above grade.
- (g) *Enclosures.* Enclosed areas below elevated manufactured homes shall comply with the requirements of the Florida Building Code, Residential Section R322 for such enclosed areas.
- (h) *Utility equipment.* Utility equipment that serves manufactured homes, including electric, heating, ventilation, plumbing, and air conditioning equipment and other service facilities, shall comply with the requirements of the Florida Building Code, Residential Section R322.

([Ord. No. 01-14, § 2](#), 5-19-2014)

Sec. 78-145. - Recreational vehicles and park trailers.

- (a) *Temporary placement.* Recreational vehicles and park trailers placed temporarily in flood hazard areas shall:
 - (1) Be on the site for fewer than 180 consecutive days; or
 - (2) Be fully licensed and ready for highway use, which means the recreational vehicle or park model is on wheels or jacking system, is attached to the site only by quick-disconnect type utilities and security devices, and has no permanent attachments such as additions, rooms, stairs, decks and porches.
- (b) *Permanent placement.* Recreational vehicles and park trailers that do not meet the limitations in section 78-145(a) of this ordinance for temporary placement shall meet the requirements of section 78-144 of this ordinance for manufactured homes.

([Ord. No. 01-14, § 2](#), 5-19-2014)

Sec. 78-146. - Tanks.

- (a) *Underground tanks.* Underground tanks in flood hazard areas shall be anchored to prevent flotation, collapse or lateral movement resulting from hydrodynamic and hydrostatic loads during conditions of the design flood, including the effects of buoyancy assuming the tank is empty.
- (b) *Above-ground tanks, not elevated.* Above-ground tanks that do not meet the elevation requirements of section 78-146(c) of this ordinance shall be permitted in flood hazard areas provided the tanks are anchored or otherwise designed and constructed to prevent flotation, collapse or lateral movement resulting from hydrodynamic and hydrostatic loads during conditions of the design flood, including the effects of buoyancy assuming the tank is empty and the effects of flood-borne debris.
- (c) *Above-ground tanks, elevated.* Above-ground tanks in flood hazard areas shall be attached to and elevated to or above the design flood elevation on a supporting structure that is designed to prevent flotation, collapse or lateral movement during conditions of the design flood. Tank-supporting structures shall meet the foundation requirements of the applicable flood hazard area.
- (d) *Tank inlets and vents.* Tank inlets, fill openings, outlets and vents shall be:
 - (1) At or above the design flood elevation or fitted with covers designed to prevent the inflow of floodwater or outflow of the contents of the tanks during conditions of the design flood; and
 - (2) Anchored to prevent lateral movement resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy, during conditions of the design flood.

([Ord. No. 01-14, § 2](#), 5-19-2014)

Sec. 78-147. - Other development.

- (a) *General requirements for other development.* All development, including man-made changes to improved or unimproved real estate for which specific provisions are not specified in this ordinance or the Florida Building Code, shall:
 - (1) Be located and constructed to minimize flood damage;
 - (2) Meet the limitations of section 78-143(d) of this ordinance if located in a regulated floodway;
 - (3) Be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic loads, including the effects of buoyancy, during conditions of the design flood;
 - (4) Be constructed of flood damage-resistant materials; and
 - (5) Have mechanical, plumbing, and electrical systems above the design flood elevation, except that minimum electric service required to address life safety and electric code requirements is permitted below the design flood elevation provided it conforms to the provisions of the electrical part of building code for wet locations.
- (b) *Fences in regulated floodways.* Fences in regulated floodways that have the potential to block the passage of floodwaters, such as stockade fences and wire mesh fences, shall meet the limitations of section 78-143(d) of this ordinance.
- (c) *Retaining walls, sidewalks and driveways in regulated floodways.* Retaining walls and sidewalks and driveways that involve the placement of fill in regulated floodways shall meet the limitations of section 78-143(d) of this ordinance.
- (d) *Roads and watercourse crossings in regulated floodways.* Roads and watercourse crossings, including roads, bridges, culverts, low-water crossings and similar means for vehicles or pedestrians to travel from one side of a watercourse to the other side, that encroach into regulated floodways shall meet the limitations of section 78-143(d) of this ordinance. Alteration of a watercourse that is part of a road or watercourse crossing shall meet the requirements of section 78-125(c)(3) of this ordinance.

([Ord. No. 01-14, § 2](#), 5-19-2014)

Secs. 78-148—78-200. - Reserved.

SECTION 2. APPLICABILITY.

For the purposes of jurisdictional applicability, this ordinance shall apply in Town of Century. This ordinance shall apply to all applications for accessory structures in special flood hazard areas submitted on or after the effective date of this ordinance.

SECTION 3. INCLUSION INTO THE CODE OF ORDINANCES.

It is the intent of the Century Town Council that the provisions of this ordinance shall become and be made a part of the Town of Century Code of Ordinances, and that the sections of this ordinance may be renumbered or re-lettered and the word “ordinance” may be changed to “section,” “article,” “regulation,” or such other appropriate word or phrase in order to accomplish such intentions.

SECTION 4. SEVERABILITY.

If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the ordinance as a whole, or any part thereof, other than the part so declared.

SECTION 5. EFFECTIVE DATE.

This ordinance shall take effect on **{insert date}**.

Use community's standard signature block

APPROVED:

TOWN OF CENTURY

By: _____
Alicia Johnson, Interim Mayor

ATTEST:

By: _____
Carrie Moore Town Clerk

TOWN OF CENTURY, FLORIDA

AGENDA ITEM REQUEST

TO: Town Council, Town of Century, FL

FROM: Carrie Moore Town Clerk

MEETING DATE: April 15, 2025

SUBJECT: Ordinance 05-2025 to update floodplain management regulations in compliance with the National Flood Insurance Program and the Florida Building Code, and to schedule the second and final reading on April 15, 2025, following proper advertisement.

RECOMMENDATION:

Staff recommends that the Town Council:

1. Conduct the **final reading** of **Ordinance No. 05-2025** on **April 15, 2025**.

MOTION:

"I move to approve the final reading of Ordinance No. 05-2025, to update floodplain management regulations in compliance with the National Flood Insurance Program and the Florida Building Code.

ATTACHMENTS:

- **Ordinance No. 05-2025**

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Ronnie Ledbetter

inc_weavers@bellsouth.net

ORDINANCE NO. 05-2024

AN ORDINANCE BY THE TOWN COUNCIL OF THE TOWN OF CENTURY, FLORIDA, AMENDING THE CODE OF ORDINANCES, CHAPTER 78, ARTICLE V FLOODPLAINS, TO UPDATE THE DATE OF THE FLOOD INSURANCE STUDY AND FLOOD INSURANCE RATE MAPS SPECIFY; TO REFORMAT A LOCAL TECHNICAL AMENDMENT TO THE FLORIDA BUILDING CODE; PROVIDING FOR APPLICABILITY AND SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.