



Town of Century, Florida
Council Meeting Agenda
September 16, 2025 at 6:15 PM
7995 N. Century Blvd. Century, Florida 32535
(850)256-3208 | www.TownOfCenturyFlorida.com

Call Meeting to Order

- 1. Roll Call**
- 2. Open Meeting with Prayer and Pledge of Allegiance**
- 3. Consent Agenda**
 - A. Approval of Minutes for September 2, 2025 and September 8, 2025**
 - B. Approval of Bill List**
- 4. Public Forum #1**
- 5. Action Items**
 - A. Resolution 2025-011-Town Seal**
 - B. Closing of Bank Accounts No Longer Needed**
 - C. Open Bank Account for FDEP Loan DW 170340**
- 6. Mayor's Report**
- 7. Council Comments**
- 8. Staff Comments/ Report**
- 9. Public Forum #2**
- 10. Adjourn**

§ In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the Town Clerk no later than noon the day of the meeting to request assistance. § If HEARING impaired, please contact TDD (TDD-Telecommunications Device for the Deaf) at 1-800-955-8771. § If VOICE impaired, please contact the Florida Relay Service at 1-800-955-8770, for assistance. § If a person decides to appeal any decision with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for that purpose, he may need to ensure that a "verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal to be based." Minutes of the Town Council meetings can be obtained from the Town Clerk's office. The cost of duplication and/or court reporter will be at the expense of the requesting party. Minutes are recorded but are not transcribed verbatim.

Town of Century Council Meeting Minutes September 08, 2025, at 5:01 PM

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the Town Clerk and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

Call Meeting to Order

At 5:01pm

1. Roll Call

PRESENT

Mayor Ben Boutwell

President Dynette Lewis

Henry Cunningham

Shelisa Abraham

Sparkie Harrison

ABSENT

John Bass

2. Open Meeting with Prayer and Pledge of Allegiance

Council President Lewis gave the prayer.

3. Consent Agenda

A. Approval of Resolution 2025-012

Approval of the Tentative Town Budget

Motion made by Cunningham, Seconded by Abraham.

Voting Yea: President Lewis, Cunningham, Abraham, Harrison

Councilmember Lewis asked about the budget line items that have been over budget in the past, she asked about the gas department salaries being more than double, requested information on the capital outlay for the Park department and it was determined that it was due to a new lawn mower, splash pad items, benches, and up fitting the tennis court into a pickleball court.

B. Resolution 2025-013 Setting of Millage Rate

Motion made by Abraham, Seconded by Cunningham.

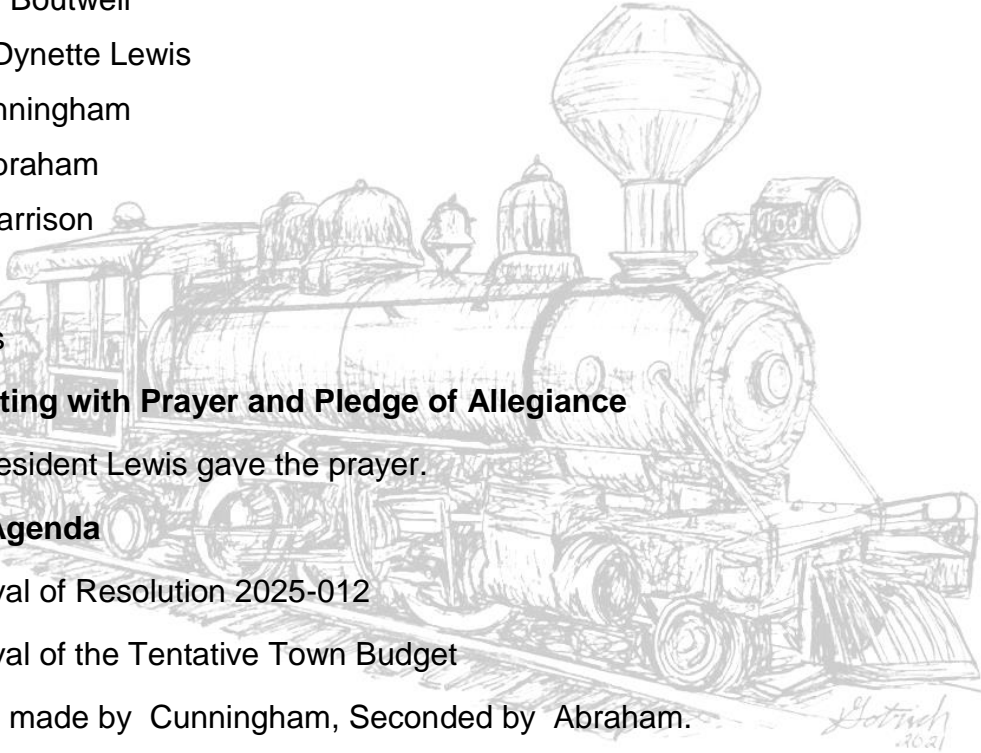
Voting Yea: President Lewis, Cunningham, Abraham, Harrison

Public Forum #1

NA

4. Mayor's Report

NA



5. Council Comments

NA

6. Staff Comments/ Report

Town Clerk Moore stated that there was the requested changes to the Town Seal and would provide the Council with copies before the next meeting.

7. Public Forum #2

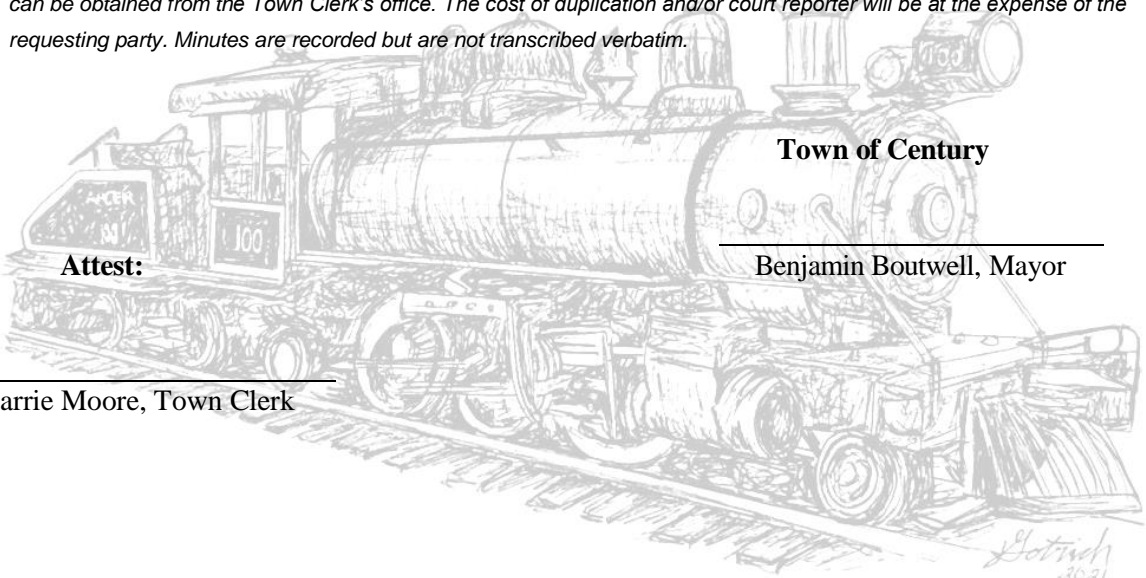
NA

8. Adjourn

Motion made by Abraham, Seconded by Cunningham.

Voting Yea: President Lewis, Cunningham, Abraham, Harrison

- 9. *§ In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the Town Clerk no later than noon the day of the meeting to request assistance. § If HEARING impaired, please contact TDD (TDD-Telecommunications Device for the Deaf) at 1-800-955-8771. § If VOICE impaired, please contact the Florida Relay Service at 1-800-955-8770, for assistance. § If a person decides to appeal any decision with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for that purpose, he may need to ensure that a "verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal to be based." Minutes of the Town Council meetings can be obtained from the Town Clerk's office. The cost of duplication and/or court reporter will be at the expense of the requesting party. Minutes are recorded but are not transcribed verbatim.*



Attest:

Town of Century

Benjamin Boutwell, Mayor

Carrie Moore, Town Clerk

Town of Century Council Meeting Minutes September 02, 2025, at 6:15 PM

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the Town Clerk and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

Call Meeting to Order

1. Roll Call

PRESENT

Mayor Ben Boutwell

President Dynette Lewis

Henry Cunningham

Shelisa Abraham - Via Call-In

John Bass

Sparkie Harrison

2. Open Meeting with Prayer and Pledge of Allegiance

Councilmember Cunningham lead the meeting in prayer.

3. Consent Agenda

A. Approval of Minutes of 08/19/2025

Motion made by Cunningham, Seconded by Bass.

Voting Yea: President Lewis, Cunningham, Abraham, Bass, Harrison

B. Approval of Bill List

Motion made by Bass, Seconded by Cunningham.

Voting Yea: President Lewis, Cunningham, Abraham, Bass, Harrison

Public Forum #1

4. Action Items

A. Resolution 2025-011-Town Seal

Motion made by Harrison, Seconded by Bass.

Motion to Table this Motion Cunningham Seconded by Harrison

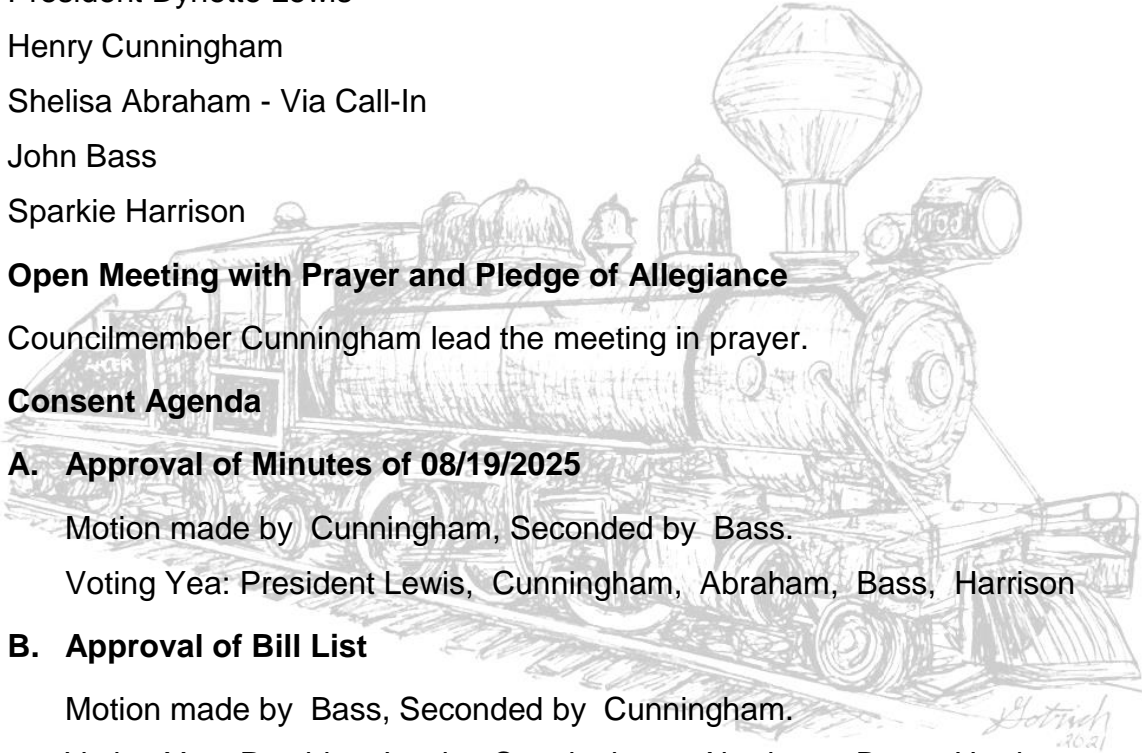
All Voted Yes to Table this item pending changes.

B. Employment Agreement with Mr. David Murzin to serve as Town Administrator.

Motion made by Bass, Seconded by Harrison.

Voting Yea: President Lewis, Cunningham, Abraham, Bass, Harrison

C. Award of Exclusive Municipal Solid Waste and Recycling Franchise Agreement (RFP No. 2025-01) to Waste Pro of Florida, Inc.; Authorization for Mayor to Negotiate and Execute Franchise Agreement and Ordinance Repealing Conflicting Provisions



Shultz stated that Waste Pro did not bid on commercial while Waste Pro stated that they could not for Florida statute 25 stated that there has to be 3 years notice.

Waste Pro wanted to let everyone know that they have extra services just like in Santa Rosa County.

It was asked by Mr Renyolds if there could be an open market.

Motion made by Bass, Seconded by Harrison.

Voting Yea: President Lewis, Cunningham, Abraham, Bass, Harrison

D. Adopt Resolution No. 2025-010 Change Order 2 for Century Misc Wastewater Improvements

Due to the condition of the building it has been determined that it would be in the best interest of the town to build a new building at \$62,700. This would have to come out of LOST.

Motion made by Cunningham, Seconded by Bass.

Voting Yea: President Lewis, Cunningham, Abraham, Bass, Harrison

5. Mayor's Report

NA

6. Council Comments

Bass stated that McMurry Park lights need to be updated, needs to be there so that there can be more activities at night.

Mayor stated that Reggie with FPL is getting a study done on all the parks and the lights at the parks.

Alger needs the ditches cleaned out and grass cut. Council member Bass stated that there should be a schedule for grass cutting.

Lewis stated that on the Town Administrator that transparency is the desire of the Council. Breakdown the agenda items, the financial impact, and working together with the council and mayor is top priority.

Councilmember Bass wants meetings so that the Councilmembers can come together and learn.

Councilmember Harrison why are the park restrooms being closed. Councilmember Lewis would like for the restrooms to be opened. Councilmember Bass is stating that the restrooms are being utilized and not being taken care of properly.

7. Staff Comments/ Report

Town Clerk stated that there would be a Budget Meeting/Hearing on September 8, 2025 at 5:01pm and at September 22, 2025 at 5:01pm. Also there needs to be a Maintenance person on staff. Councilmember Bass stated he would talk to the prison about getting an inmate that might can do these things and help out.

Mr. Brown says thank you for allowing him to help the town. He is so happy to see an Administrator hired. Mr. Brown said he is only a phone call away if the town ever needs him or his company.

8. Public Forum #2

Mr. Peacock stated to change to LED lighting and ensure that things do not break as easily.

Cost of Repairs, Lift Stations etc. are so old that you cant get parts and if you do they are so expensive.

The old Lumber Mill needs to be cleaned up, get the environmental done, as the land is privately owned.

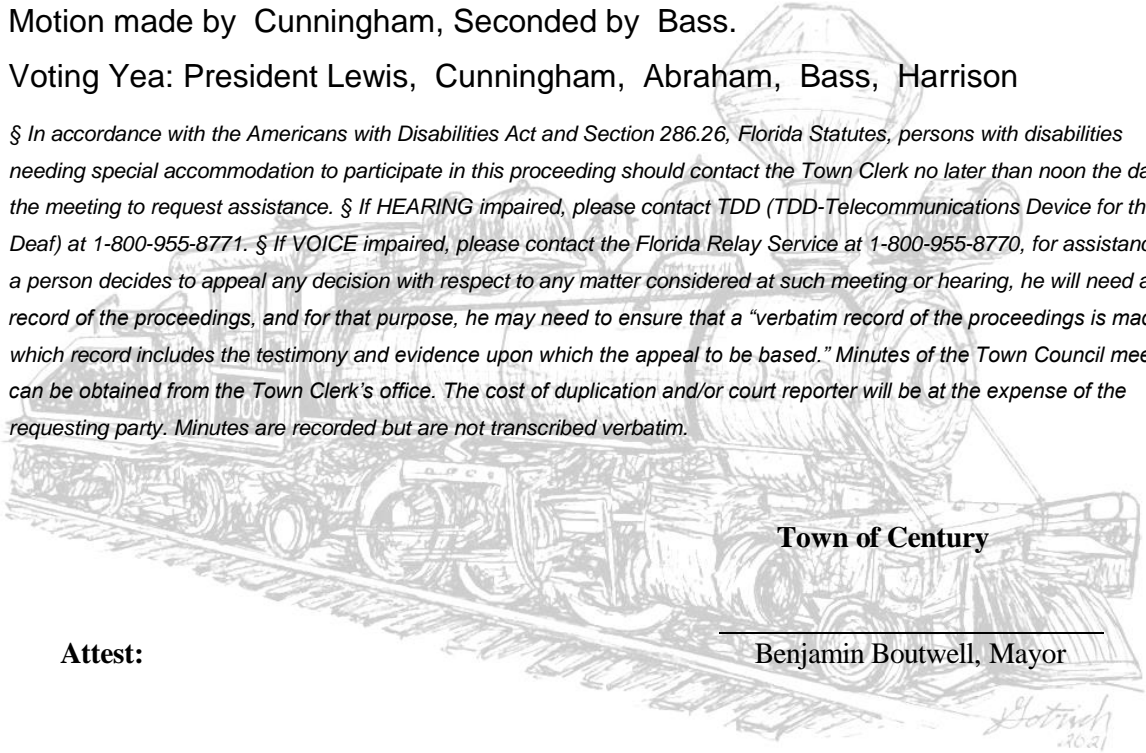
9. Adjourn

Its 8:17pm

Motion made by Cunningham, Seconded by Bass.

Voting Yea: President Lewis, Cunningham, Abraham, Bass, Harrison

- 10. *§ In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the Town Clerk no later than noon the day of the meeting to request assistance. § If HEARING impaired, please contact TDD (TDD-Telecommunications Device for the Deaf) at 1-800-955-8771. § If VOICE impaired, please contact the Florida Relay Service at 1-800-955-8770, for assistance. § If a person decides to appeal any decision with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for that purpose, he may need to ensure that a "verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal to be based." Minutes of the Town Council meetings can be obtained from the Town Clerk's office. The cost of duplication and/or court reporter will be at the expense of the requesting party. Minutes are recorded but are not transcribed verbatim.*



Town of Century

Attest:

Benjamin Boutwell, Mayor

Carrie Moore, Town Clerk

**Town of Century
September 16, 2025
Bill List**

Section 3, Item B.

Account Number	Account Name	Fund	Payee	Amount	Inv #	Month	Date Paid	YTD Spent	Annual Budget
			ARPA Funds						
ARPA Expense	APRA Expense	APRA Fund	Clearwater Solutions (monthly invoice)	\$20,047.92	51351	August			
			Total	\$20,047.92					
			Garbage Fund						
403-34-4-33004	Contract Residential Fee	Garbage Fund	Republic Services	\$12,537.00	0808-000953337	August		\$118,804.81	\$125,000.00
			Total	\$12,537.00					
			Gas Fund						
401-32-5-27000	Operating Supplies Gas	Gas Fund	Bondurant Lumber & Hardware (marking paint yellow)	\$19.98	471202	September		\$12,405.97	\$12,000.00
401-32-5-27002	Transportation Charges	Gas Fund	Gulf South Pipeline Company (monthly invoice-varies)	\$1,956.06	12385	August		\$38,274.89	\$45,000.00
401-32-8-15000	Advertisement	Gas Fund	Tri County Broadcasting (2025 Northview football)	\$250.00	6017	September		\$1,731.00	\$2,500.00
			Total	\$2,226.04					
			General Fund						
100-12-4-10001	Alarm System City Hall	General Fund	ADT Services	\$66.17	8/21/2025	August		\$2,438.49	\$2,400.00
100-12-5-01007	Water Cooler Rental	General Fund	Culligan	\$23.55	1/18/3261	August		\$366.60	\$400.00
100-12-4-31010	EPA Permitting	General Fund	Escambia County, Florida (NPDES Stormwater Permit Fee)	\$2,400.00	01/01/25-12/31/25	September		\$2,400.00	
100-12-4-10001	Alarm System City Hall	General Fund	Everon (alarm system city hall)	\$125.29	30204515	August		\$2,438.49	\$2,400.00
100-12-4-55000	Landscaping/Beautification	General Fund	Megan Odom Jernigan (Flower/Plant Maintenance)	\$600.00	838014	July/September		\$2,400.00	\$2,000.00
100-12-4-61000	Office Equipment Maintenance	General Fund	Southern Computer Services	\$356.00	21731	September		\$38,654.30	\$22,000.00
100-12-4-61000	Office Equipment Maintenance	General Fund	Southern Computer Services	\$424.99	21739	September		\$38,654.30	\$22,000.00
100-12-4-61000	Office Equipment Maintenance	General Fund	Southern Computer Services (monthly invoice)	\$1,075.00	21694	September		\$38,654.30	\$22,000.00
100-12-4-61000	Office Equipment Maintenance	General Fund	Southern Computer Services (monthly invoice-Microsoft 365)	\$1,035.00	21693	September		\$38,654.30	\$22,000.00
100-12-5-27000	Operating Supplies Admin	General Fund	Stericycle (monthly invoice)	\$36.88	8011959081	September		\$38,654.30	\$22,000.00
100-12-5-27000	Operating Supplies Admin	General Fund	Stericycle (regular service-off site paper)	\$72.62	8011367417	July		\$23,346.33	\$20,000.00
			Total	\$6,215.50					

Town of Century
September 16, 2025
Bill List

Section 3, Item B.

Account Number	Account Name	Fund	Payee	Amount	Inv #	Month	Date Paid	YTD Spent	Annual Budget
			Water Fund						
402-36-4-68001	Field Supplies Water	Water Fund	Bondurant Lumber & Hardware (male adapter, galv tee)	\$14.37	471201	September		\$50,148.42	\$40,000.00
402-36-4-68001	Field Supplies Water	Water Fund	Bondurant Lumber & Hardware (pvc glue pvc primer)	\$31.98	K71189	September		\$50,148.42	\$40,000.00
402-36-4-10003	New Water Account	Water Fund	Central Water Works (07/15/25-08/14/25)	\$16,058.40	07/15/25-08/14/25	July/August		\$171,553.98	\$90,000.00
402-36-4-10000	Telephone Water/Sewer	Water Fund	Charter Communications (internet, phone)	\$138.94	8/12/2025	August		\$9,241.34	\$7,500.00
402-36-4-76002	Testing Sewer	Water Fund	Eurofins Environment Testing (testing samples)	\$325.00	400165353	August		\$13,750.00	\$15,000.00
402-36-4-76001	Testing Water	Water Fund	Eurofins Environment Testing (testing samples)	\$205.00	4000165278	August		\$6,575.00	\$15,000.00
402-36-4-76002	Testing Sewer	Water Fund	Eurofins Environment Testing (testing samples)	\$310.00	4000165285	August		\$13,750.00	\$15,000.00
402-36-4-76002	Testing Sewer	Water Fund	Eurofins Environment Testing (testing samples)	\$255.00	4000165739	September		\$14,005.00	\$15,000.00
402-36-4-68001	Field Supplies Water	Water Fund	Ferguson (repair clamps)	\$324.72	1608070	September		\$50,148.42	\$40,000.00
402-36-4-59000	Lift Stations/Pump Maintenance	Water Fund	Hydra Service (pump- Upton road)	\$1,555.00	191397	September		\$158,070.28	\$125,000.00
402-36-4-71000	Elevated Water Tank	Water Fund	U.S. Tank Inc. (Henry Street, Blackmon Street, State Prison Tank)	\$14,380.26	3595	September		\$28,382.47	\$26,000.00
			Total	\$33,598.67					
			Grand Total	\$74,625.13					

Town of Century
September 16, 2025
Bill List

Section 3, Item B.

Account Number	Account Name	Amount
	APRA Fund	
ARPA Expense	APRA Expense	\$20,047.92
	Total	\$20,047.92
	Garbage Fund	
403-34-4-33004	Contract Residential Fee	\$12,537.00
	Total	\$12,537.00
	Gas Fund	
401-32-5-27000	Operating Supplies Gas	\$19.98
401-32-5-27002	Transportation Charges	\$1,956.06
401-32-8-15000	Advertisement	\$250.00
	Total	\$2,226.04
	General Fund	
100-12-4-10001	Alarm System City Hall	\$66.17
100-12-5-01007	Water Cooler Rental	\$23.55
100-12-4-31010	EPA Permitting	\$2,400.00
100-12-4-10001	Alarm System City Hall	\$125.29
100-12-4-55000	Landscaping/Beautification	\$600.00
100-12-4-61000	Office Equipment Maintenance	\$2,890.99
100-12-5-27000	Operating Supplies Admin	\$109.50
	Total	\$6,215.50
	Water Fund	
402-36-4-68001	Field Supplies Water	\$371.07
402-36-4-10003	New Water Account	\$16,058.40
402-36-4-10000	Telephone Water/Sewer	\$138.94
402-36-4-76002	Testing Sewer	\$890.00
402-36-4-76001	Testing Water	\$205.00
402-36-4-59000	Lift Stations/Pump Maintenance	\$1,555.00
402-36-4-71000	Elevated Water Tank	\$14,380.26
	Total	\$33,598.67
	Grand Total	\$74,625.13

Town of Century
September 09, 2025
Bill List

Section 3, Item B.

Payee	Amount
ADT Services	\$66.17
Bondurant Lumber & Hardware	\$66.33
Central Water Works	\$16,058.40
Charter Communications	\$138.94
Clearwater Solutions	\$20,047.92
Culligan	\$23.55
Escambia County, Florida	\$2,400.00
Eurofins Environment Testing	\$1,095.00
Everon	\$125.29
Ferguson	\$324.72
Gulf South Pipeline Company	\$1,956.06
Hydra Service	\$1,555.00
Megan Odom Jernigan	\$600.00
Republic Services	\$12,537.00
Southern Computer Services	\$2,890.99
Stericycle	\$109.50
Tri County Broadcasting	\$250.00
U.S. Tank Inc.	\$14,380.26
Grand Total	\$74,625.13

TOWN OF CENTURY, FLORIDA
TOWN COUNCIL AGENDA ITEM

MEETING DATE: September 16, 2025

AGENDA ITEM: Resolution No. 2025-011 – Adoption of Official Town Seal/Logo

SUBJECT:

Consideration and approval of Resolution No. 2025-011 adopting an official Town Seal/Logo for the Town of Century.

BACKGROUND:

The Town Council has expressed the desire to establish an official Town Seal/Logo to provide a consistent, professional, and recognizable symbol of the Town’s government. An official seal/logo will:

- Ensure uniformity on Town ordinances, resolutions, proclamations, and official correspondence.
- Provide a clear and professional image for signage, websites, and public documents.
- Strengthen civic identity and community pride.

A proposed design has been developed and is attached as Exhibit A to Resolution No. 2025-011.

RECOMMENDATION:

Staff recommends approval of Resolution No. 2025-011, formally adopting the attached design as the official Town Seal of the Town of Century.

FISCAL IMPACT:

Minimal. Costs are limited to updating stationery, signage, and digital materials over time.

ATTACHMENTS:

1. Resolution No. 2025-011
2. Exhibit A – Proposed Town Seal/Logo

REQUESTED ACTION:

Motion to approve Resolution No. 2025-011, adopting the attached design as the official Town Seal of the Town of Century, Florida.

RESOLUTION NO. 2025-011

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CENTURY, FLORIDA, ADOPTING AN OFFICIAL TOWN SEAL; PROVIDING FOR ITS USE IN OFFICIAL CAPACITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Century recognizes the importance of establishing an official town seal to provide a consistent and professional representation of the Town; and

WHEREAS, the Town Council finds it appropriate to formally adopt said seal for use on Town documents, signage, and other official materials; and

WHEREAS, the adoption of an official seal will strengthen the Town’s identity and ensure consistent branding in its official capacity;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CENTURY, FLORIDA:

SECTION 1. ADOPTION OF SEAL.

The design attached hereto as Exhibit A is hereby adopted as the official Town Seal of the Town of Century, Florida.

SECTION 2. USE OF SEAL.

The official Town Seal shall be used exclusively for official purposes of the Town of Century, including but not limited to correspondence, ordinances, resolutions, proclamations, signage, and other authorized municipal uses.

SECTION 3. EFFECTIVE DATE.

This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 16 day of September, 2025, by the Town Council of the Town of Century, Florida.

Benjamin Boutwell, Mayor

ATTEST:

Carrie Moore, Town Clerk

EXHIBIT A

OFFICIAL TOWN SEAL





Town of Century, Florida

Town Council Regular Meeting – September 16, 2025

Agenda Item

Title:

Close Out United Bank Accounts transfer to the Controlling Fund (General Account)

Summary of United Bank Accounts:

CDBG Drainage Project	\$0.00 balance
CDBG Housing Rehabilitation	\$0.00 balance
CDBG Emergency Set Aside Grant	\$0.00 balance
CDBG Housing Rehab	\$0.00 balance
Geological Trust Fund	\$0.00 balance
Century Day Care Project	\$2,404.00 balance
EPA Brownsfield Assessment Grant	\$6.44 balance
Up Front Money for Grant	\$1.06 balance

Recommended Action:

Motion to approve to close out United Bank Accounts that have zero balances and transfer the ones that have balances to the Controlling Fund (General Account).

Town of Century Miscellaneous Water System Improvements

Motion: Authorize the Town staff to open a bank account in the amount of \$78,300.00, for the purpose of providing a Loan Repayment Reserve account for the Florida Department of Environmental Protection (FDEP) State Revolving Fund (SRF) Loan DW 170340.

Background: The Town received a Loan/Grant from FDEP SRF in February for \$150,000 (DW 170340). This funding was requested to pay for the planning and design required to prepare construction plans for the Miscellaneous Water System Improvements project. This project includes the planning and design for numerous water projects throughout the Town's system. Specifically:

- Well No. 1 water plant building and treatment rehabilitation.
- Permanent booster pump station on Tedder Road to provide an emergency water supply the prison.
- New well and water plant rehabilitation at Well No. 3.
- Replacement of all water services from the main to the meter throughout the Town's franchise area.
- New utility billing software.

As a condition of approval for this funding which is 50% Loan and 50% Principal Forgiveness (grant), the FDEP is requiring that the Town put the loan portion in a Loan Repayment Reserve account. This account has specific requirements which have been outlined by the FDEP. The account shall contain a minimum of \$78,300.00. Funding for this account shall come from the Town's Water Reserve Account and/or LOST account.