



## Town of Century, Florida

### Council Meeting Agenda

April 07, 2026 at 6:15 PM

7995 N. Century Blvd. Century, Florida 32535

(850)256-3208 | [www.TownOfCenturyFlorida.com](http://www.TownOfCenturyFlorida.com)

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#### Call Meeting to Order

1. Roll Call
2. Open Meeting with Prayer and Pledge of Allegiance
3. Consent Agenda
  - A. Approval of Minutes from March 17, 2026 and March 31, 2026
  - B. Approval of Bill List
4. Action Items
  - A. EMS Update by Eric Gilmore
  - B. Monthly Meter Readings- Councilmember Abraham
  - C. Resolution 2026-002 for the Change of the Towns Credit Card Company
  - D. Century Meter and Water Service Replacement Change Order No. 1
  - E. Freedom Road Bridge-Dale Long
  - F. Award of Cleaning Contract-Dave Murzin
5. Public Forum #2
6. Mayor's Report
7. Council Comments
8. Staff Comments/ Report
9. Adjourn

*§ In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the Town Clerk no later than noon the day of the meeting to request assistance. § If HEARING impaired, please contact TDD (TDD-Telecommunications Device for the Deaf) at 1-800-955-8771. § If VOICE impaired, please contact the Florida Relay Service at 1-800-955-8770, for assistance. § If a person decides to appeal any decision with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for that purpose, he may need to ensure that a "verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal to be based." Minutes of the Town Council meetings can be obtained from the Town Clerk's office. The cost of duplication and/or court reporter will be at the expense of the requesting party. Minutes are recorded but are not transcribed verbatim.*

# Town of Century Council Meeting Minutes March 17, 2026, at 6:15 PM

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the Town Clerk and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

## Call Meeting to Order

Meeting was called to order at 6:15pm

### 1. Roll Call

PRESENT

Mayor Ben Boutwell

President Dynette Lewis

Henry Cunningham

Shelisa Abraham

John Bass

Sparkie Harrison

### 2. Open Meeting with Prayer and Pledge of Allegiance

Open Meeting with Prayer by Council President Lewis and Pledge of Allegiance

### 3. Consent Agenda

#### A. Approval of Minutes of March 02, 2026 and Public Meeting on 03/10/2026

Motion made by Bass, Seconded by Cunningham.

Voting Yea: President Lewis, Cunningham, Abraham, Bass, Harrison

#### B. Approval of Bill List

Approval of Bill List with questions on the Adcomp invoices and the Park Maintenance line items.

Motion made by Cunningham, Seconded by Bass.

Voting Yea: President Lewis, Cunningham, Abraham, Bass, Harrison

## Public Forum #1

N/A

### 4. Action Items

#### A. Ordinance 002-2026-Utility Rate Ordinance

Councilmember Abraham, Councilmember Harrison, Council President Lewis were in favor of Option 1 with a Large one time Increase.

Councilmember Bass and Councilmember Cunningham were in favor of Option 2 with a step increase over several years.

It was determined to vote on Option 1.

Motion made by Abraham, Seconded by Harrison.

Voting Yea: President Lewis, Abraham, Harrison

Voting Nay: Cunningham, Bass

**B. Appoint New CRA Board Members**

Appointment of Michelle Cunningham to the CRA Board

Motion made by Cunningham, Seconded by Bass.

Voting Yea: President Lewis, Cunningham, Abraham, Bass, Harrison

**5. Mayor's Report**

N/A

**6. Council Comments**

Council President Lewis requested an update on the Janitorial Bids and that the council wished to see the contract at the next meeting. Council President Lewis stated that she also would like an update on the audit. Town Clerk Moore stated that the final papers are about done by the Auditing Firm and that there should be an Audit packet available to the council at the next meeting.

**7. Staff Comments/ Report**

N/A

**8. Public Forum #2**

Jeff Bondurant asked where the money would be kept once the water service started to turn a profit. It was stated that the council would be over any and all monies made by the town.

Ms. Emma Fletcher asked about the PA system at the AG building and also the stage at the building. It was stated that the stage was taken down due to safety concerns and that the PA system is in the closet.

Mr. Eddie Hammonds stated that he wanted the council to know that there is not an ambulance in Century Florida. He stated that his mother fell and that she waited an hour and half for help laying on the floor.

**9. Adjourn**

Adjourn 6:47Pm

Motion made by Cunningham, Seconded by Bass.

Voting Yea: President Lewis, Cunningham, Abraham, Bass, Harrison

10. *§ In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the Town Clerk no later than noon the day of the meeting to request assistance. § If HEARING impaired, please contact TDD (TDD-Telecommunications Device for the Deaf) at 1-800-955-8771. § If VOICE impaired, please contact the Florida Relay Service at 1-800-955-8770, for assistance. § If a person decides to appeal any decision with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for that purpose, he may need to ensure that a "verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal to be based." Minutes of the Town Council meetings can be obtained from the Town Clerk's office. The cost of duplication and/or court reporter will be at the expense of the requesting party. Minutes are recorded but are not transcribed verbatim.*

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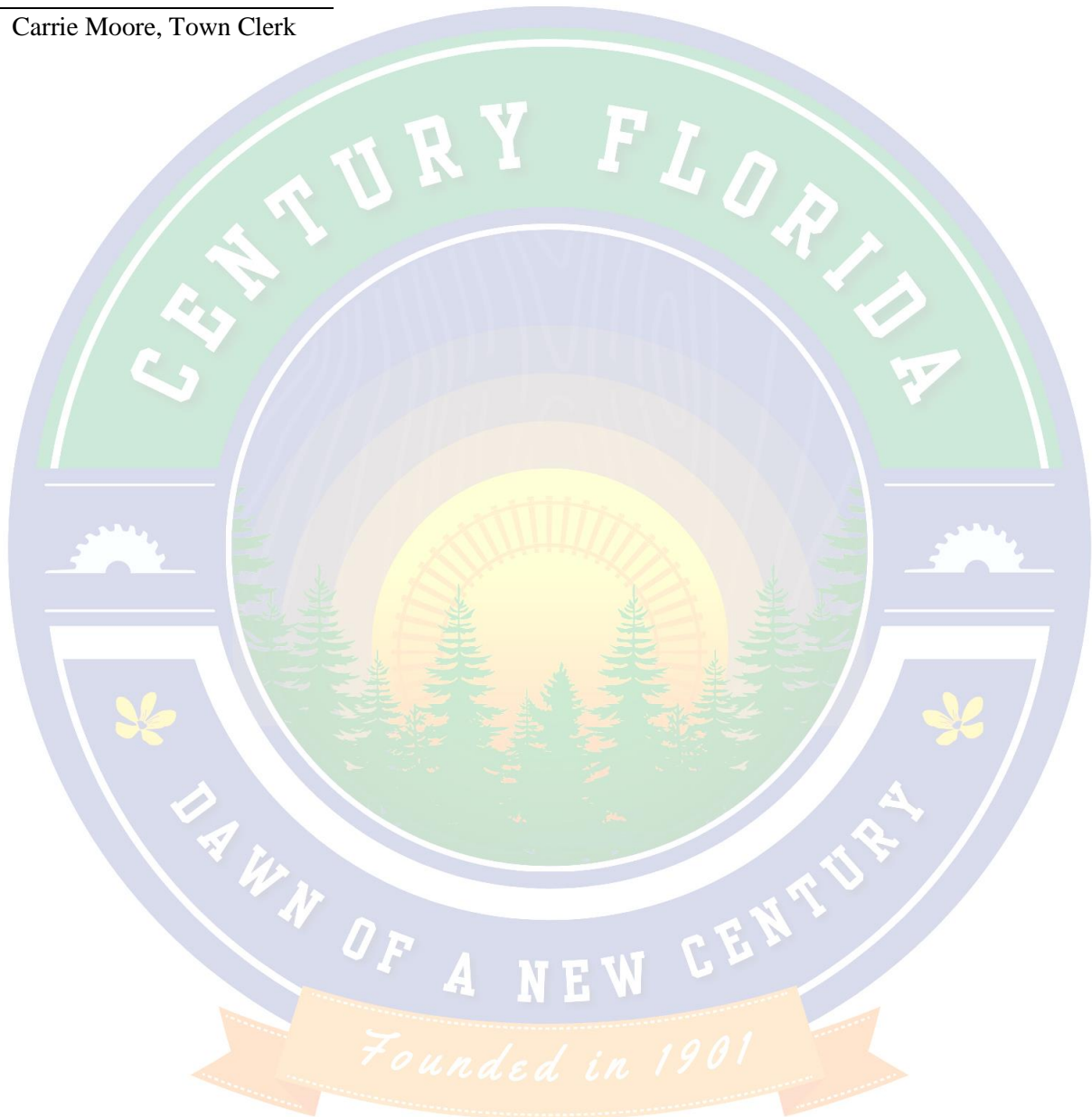
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**Town of Century**

**Attest:**

\_\_\_\_\_  
Benjamin Boutwell, Mayor

\_\_\_\_\_  
Carrie Moore, Town Clerk



# Town of Century Special Called Council Meeting Minutes March 31, 2026, at 6:15 PM

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the Town Clerk and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

## Call Meeting to Order

Meeting was called to order at 6:15pm

### 1. Roll Call

PRESENT

- President Dynette Lewis
- Henry Cunningham
- Shelisa Abraham
- John Bass
- Sparkie Harrison

ABSENT

- Mayor Ben Boutwell

### 2. Open Meeting with Prayer and Pledge of Allegiance

Councilmember Bass lead the meeting with a prayer.

### Public Forum #1

N/A 

### 3. Action Items

#### A. Ordinance 002-2026-Setting Utility Rates

Motion made by Harrison, Seconded by Abraham to approve the ordinance.

Voting Yea: President Lewis, Harrison, and Abraham

Voting Nay: Cunningham, Bass

### 4. Council Comments

N/A

### 5. Adjourn

#### Adjourn 6:19pm

Motion made by Abraham, Seconded by Cunningham.

Voting Yea: President Lewis, Cunningham, Abraham, Bass, Harrison

6. *§ In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the Town Clerk no later than noon the day of the meeting to request assistance. § If HEARING impaired, please contact TDD (TDD-Telecommunications Device for the Deaf) at 1-800-955-8771. § If VOICE impaired, please contact the Florida Relay Service at 1-800-955-8770, for assistance. § If a person decides to appeal any decision with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for that purpose, he may need to ensure that a "verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal to be based." Minutes of the Town Council meetings*

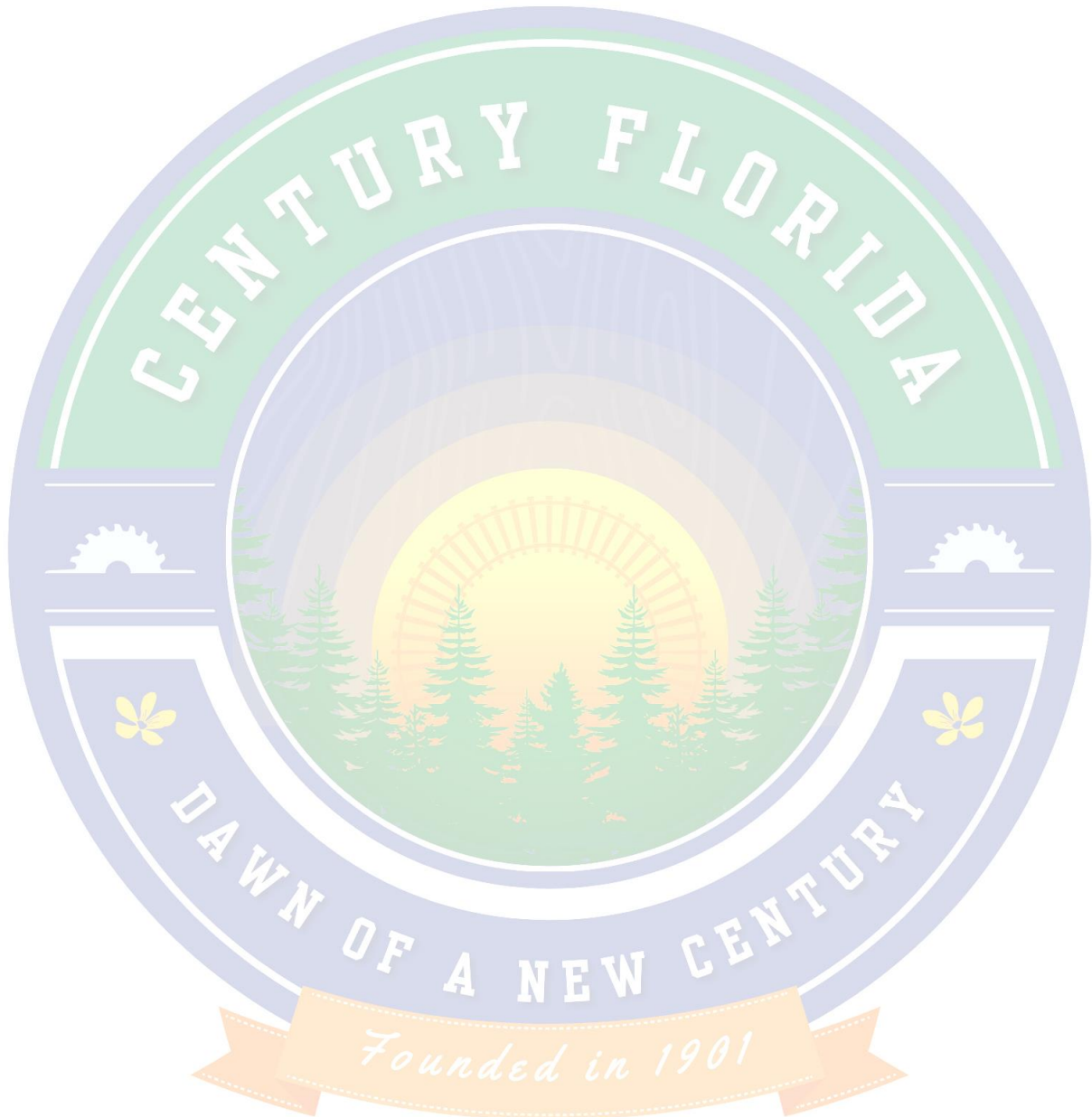
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**Town of Century**

**Attest:**

\_\_\_\_\_  
Benjamin Boutwell, Mayor

\_\_\_\_\_  
Carrie Moore, Town Clerk



**Town of Century**  
**April 07, 2026**  
**Bill List**

Section 3, Item B.

| Account Number | Account Name                 | Fund         | Payee  | Amount          | Inv #            | Month    | Date Paid | YTD Spent   | Annual Budget |
|----------------|------------------------------|--------------|--|-----------------|------------------|----------|-----------|-------------|---------------|
|                |                              |              | <b>CRA Fund</b>  |                 |                  |          |           |             |               |
| CRA Expenses   | CRA Expenses                 | CRA Fund     | Tri City Ledger (CRA Board Member Ad)                                  | \$104.00        | 3/05/26, 3/12/26 | March    |           |             |               |
|                |                              |              | <b>Total</b>   | <b>\$104.00</b> |                  |          |           |             |               |
|                |                              |              | <b>Gas Fund</b>  |                 |                  |          |           |             |               |
| 401-32-5-27000 | Operating Supplies Gas       | Gas Fund     | Bondurant Lumber & Hardware (flag marking yellow marking paint)        | \$75.36         | 3381 477216      | March    |           | \$6,913.29  | \$14,000.00   |
| 401-32-5-20000 | Fuel Expense Gas             | Gas Fund     | Southern Pit Stop (fuel)   | \$109.52        | 3388 03/18/26    | March    |           | \$4,447.15  | \$8,000.00    |
| 401-32-5-20000 | Fuel Expense Gas             | Gas Fund     | Southern Pit Stop (fuel)   | \$103.26        | 3739 03/23/26    | March    |           | \$4,447.15  | \$8,000.00    |
|                |                              |              | <b>Total</b>   | <b>\$288.14</b> |                  |          |           |             |               |
|                |                              |              | <b>General Fund</b>  |                 |                  |          |           |             |               |
| 100-41-4-67003 | Equipment Maintenance Small  | General Fund | A 1 Small Engines (scag blades)  | \$410.75        | 3392 03/23/26    | March    |           | \$2,788.86  | \$6,000.00    |
| 100-41-4-10000 | Telephone Street             | General Fund | AT&T   | \$95.00         | 3/17/2026        | March    |           | \$2,609.44  | \$5,000.00    |
| 100-41-4-68001 | Field Supplies Street        | General Fund | Bondurant Lumber & Hardware (leak stopper, caulk gun, tape, trim nail) | \$67.90         | 3390 477221      | March    |           | \$3,140.59  | \$12,000.00   |
| 100-72-5-27002 | Field Supplies Park          | General Fund | Bondurant Lumber & Hardware (staple, light, bulbs switch)              | \$68.80         | 3697 477437      | March    |           | \$3,633.58  | \$8,000.00    |
| 100-72-5-27002 | Field Supplies Park          | General Fund | Bondurant Lumber & Hardware (switch white)                             | \$1.29          | 3697 477432      | March    |           | \$3,633.58  | \$8,000.00    |
| 100-12-8-10002 | Consulting Services          | General Fund | Emerald Coast Regional Council (monthly invoice-varies)                | \$1,984.00      | 8799             | February |           | \$12,048.00 | \$35,000.00   |
| 100-41-4-65000 | Vehicle Expense Street       | General Fund | JHB Auto Parts (ignition switch)                                       | \$30.68         | 3393 140909      | March    |           | \$5,005.73  | \$6,000.00    |
| 100-72-4-67001 | Equipment Maintenance Park   | General Fund | JHB Auto Parts (oil filter)  | \$28.59         | 3696 140809      | March    |           | \$3,121.25  | \$2,200.00    |
| 100-41-4-65000 | Vehicle Expense Street       | General Fund | JHB Auto Parts (spark plug)  | \$11.52         | 3395 141189      | March    |           | \$5,005.73  | \$6,000.00    |
| 100-72-5-27002 | Field Supplies Park          | General Fund | Philip May Co (bleach, wipes, safety glasses, insecticide)             | \$308.00        | 3695 165603      | March    |           | \$3,633.58  | \$8,000.00    |
| 100-41-4-68001 | Field Supplies Street        | General Fund | Philip May Co (white roll towels)                                      | \$44.50         | 165604           | March    |           | \$3,140.59  | \$12,000.00   |
| 100-41-4-62000 | Maintenance Materials Paving | General Fund | Roads, Inc. (patch)  | \$303.00        | 235054           | March    |           | \$722.19    | \$4,000.00    |
| 100-12-4-61000 | Office Equipment Maintenance | General Fund | Southern Computer Services (monthly invoice)                           | \$1,075.00      | 22448            | March    |           | \$16,914.19 | \$30,000.00   |
| 100-12-4-61000 | Office Equipment Maintenance | General Fund | Southern Computer Services (monthly invoice)                           | \$1,035.00      | 22449            | March    |           | \$16,914.19 | \$30,000.00   |
| 100-41-5-20001 | Fuel Expense Street          | General Fund | Southern Pit Stop (fuel)   | \$97.76         | 3396 03/27/26    | March    |           | \$4,831.97  | \$12,000.00   |
| 100-41-5-20001 | Fuel Expense Street          | General Fund | Southern Pit Stop (fuel)   | \$110.22        | 3741 03/25/26    | March    |           | \$4,831.97  | \$12,000.00   |
| 100-41-5-20001 | Fuel Expense Street          | General Fund | Southern Pit Stop (fuel)   | \$81.24         | 3743 03/26/26    | March    |           | \$4,831.97  | \$12,000.00   |
| 100-41-4-67003 | Equipment Maintenance Small  | General Fund | Thomas Radiator & Welding (1 455 rancher chain saw)                    | \$589.99        | 3742 0019226     | March    |           | \$2,788.86  | \$6,000.00    |

**Town of Century**  
**April 07, 2026**  
**Bill List**

Section 3, Item B.

| Account Number | Account Name                   | Fund         | Payee  | Amount            | Inv #                      | Month            | Date Paid | YTD Spent   | Annual Budget |
|----------------|--------------------------------|--------------|--|-------------------|----------------------------|------------------|-----------|-------------|---------------|
| 100-41-4-67003 | Equipment Maintenance Small    | General Fund | Thomas Radiator & Welding (coils, bar, spark plugs)          | \$381.63          | 3394 0019233               | March            |           | \$2,788.86  | \$6,000.00    |
| 100-12-8-15000 | Advertisement                  | General Fund | Tri City Ledger (Public Hearing-Utility Increase)            | \$52.00           | 3/5/2026                   | March            |           | \$1,034.22  | \$3,500.00    |
| 100-12-8-15000 | Advertisement                  | General Fund | Tri City Ledger (RFP Cleaning Services)                      | \$390.00          | 3/05/26, 03/12/26          | March            |           | \$1,034.22  | \$3,500.00    |
|                |                                |              | <b>Total</b>   | <b>\$7,166.87</b> |                            |                  |           |             |               |
|                |                                |              | <b>Water Fund</b>  |                   |                            |                  |           |             |               |
| 402-36-4-76001 | Testing Water                  | Water Fund   | Analytical Services (testing samples)                        | \$175.00          | 26-0240                    | March            |           | \$1,245.00  | \$10,000.00   |
| 402-36-4-68001 | Field Supplies Water           | Water Fund   | Bondurant Lumber & Hardware (pvc coupling adapter cap slip)  | \$54.18           | 3536 477408                | March            |           | \$24,087.63 | \$55,000.00   |
| 402-36-4-68001 | Field Supplies Water           | Water Fund   | Bondurant Lumber & Hardware (quikrete concrete mix)          | \$99.97           | 3535 477259                | March            |           | \$24,087.63 | \$55,000.00   |
| 402-36-4-68001 | Field Supplies Water           | Water Fund   | Bondurant Lumber & Hardware (repair coupling, adapter)       | \$69.56           | 3534 477208                | March            |           | \$24,087.63 | \$5,500.00    |
| 402-36-4-10003 | Water Purchase Account         | Water Fund   | Central Water Works (0/17/26-02/17/26)                       | \$17,889.25       | 01/17/26-02/17/26 20211015 | January/February |           | \$69,132.25 | \$120,000.00  |
| 402-36-4-10003 | Water Purchase Account         | Water Fund   | Central Water Works (02/17/26-03/16/26)                      | \$20,885.75       | 02/17/26-03/16/26 20211015 | February/March   |           | \$91,806.23 | \$120,000.00  |
| 402-36-4-10000 | Telephone Water/Sewer          | Water Fund   | Charter Communications (phone, internet)                     | \$148.45          | 3/12/2026                  | March            |           | \$1,626.67  | \$9,000.00    |
| 402-36-4-36000 | Utilities Sewer Lifts          | Water Fund   | Escambia River Electric Cooperative (170 W State Line Road)  | \$206.47          | 1119010                    | February         |           | \$15,289.80 | \$35,000.00   |
| 402-36-4-36000 | Utilities Sewer Lifts          | Water Fund   | Escambia River Electric Cooperative (289 W Hwy 4)            | \$97.38           | 1119004                    | February         |           | \$15,289.80 | \$35,000.00   |
| 402-36-4-36000 | Utilities Sewer Lifts          | Water Fund   | Escambia River Electric Cooperative (7800 Jefferson Avenue)  | \$110.27          | 1119007                    | February         |           | \$15,289.80 | \$35,000.00   |
| 402-36-4-36000 | Utilities Sewer Lifts          | Water Fund   | Escambia River Electric Cooperative (Hadley Lane)            | \$48.60           | 1119006                    | February         |           | \$15,289.80 | \$35,000.00   |
| 402-36-4-36000 | Utilities Sewer Lifts          | Water Fund   | Escambia River Electric Cooperative (Hwy 4/Freedom Road)     | \$118.78          | 1119003                    | February         |           | \$15,289.80 | \$35,000.00   |
| 402-36-4-36000 | Utilities Sewer Lifts          | Water Fund   | Escambia River Electric Cooperative (Jefferson Street/Hwy 4) | \$72.92           | 1119008                    | February         |           | \$15,289.80 | \$35,000.00   |
| 402-36-4-36000 | Utilities Sewer Lifts          | Water Fund   | Escambia River Electric Cooperative (Williams Street)        | \$65.17           | 1119005                    | February         |           | \$15,289.80 | \$35,000.00   |
| 402-36-4-76002 | Testing Sewer                  | Water Fund   | Eurofins Environment Testing (testing samples)               | \$550.00          | 4000175078                 | March            |           | \$6,870.00  | \$15,000.00   |
| 402-36-4-76002 | Testing Sewer                  | Water Fund   | Eurofins Environment Testing (testing samples)               | \$275.00          | 4000175667                 | March            |           | \$6,870.00  | \$15,000.00   |
| 402-36-4-76002 | Testing Sewer                  | Water Fund   | Eurofins Environment Testing (testing samples)               | \$340.00          | 4000175668                 | March            |           | \$6,870.00  | \$15,000.00   |
| 402-36-4-68001 | Field Supplies Water           | Water Fund   | Ferguson (200-blue pipe)                                     | \$79.16           | 3391 1637760               | March            |           | \$24,087.63 | \$55,000.00   |
| 402-36-4-68001 | Field Supplies Water           | Water Fund   | Ferguson (repair clamps, grip, couplings, water pump)        | \$1,515.00        | 3391 1637604               | March            |           | \$24,087.63 | \$55,000.00   |
| 402-36-4-59000 | Lift Stations/Pump Maintenance | Water Fund   | Fiveash Enterprises (slide rail brackets-for the RAS pumps)  | \$460.00          | 1255                       | March            |           | \$99,318.98 | \$125,000.00  |
| 402-36-4-59000 | Lift Stations/Pump Maintenance | Water Fund   | Fiveash Enterprises (soft start/timer for #2 Air Blower)     | \$8,900.00        | 1256                       | March            |           | \$99,318.98 | \$125,000.00  |
| 402-36-4-68000 | Generator Maintenance          | Water Fund   | Integrated Power Services (7350 Jefferson Avenue)            | \$150.00          | 26354341                   | March            |           | \$16,803.03 | \$15,000.00   |
| 402-36-4-68000 | Generator Maintenance          | Water Fund   | Integrated Power Services (7991 N Century Blvd)              | \$150.00          | 26354339                   | March            |           | \$16,803.03 | \$15,000.00   |

**Town of Century**  
**April 07, 2026**  
**Bill List**

Section 3, Item B.

| Account Number | Account Name             | Fund       | Payee   | Amount             | Inv #         | Month | Date Paid | YTD Spent   | Annual Budget |
|----------------|--------------------------|------------|---|--------------------|---------------|-------|-----------|-------------|---------------|
| 402-36-4-68000 | Generator Maintenance    | Water Fund | Integrated Power Services (Alger Road)                              | \$150.00           | 26354340      | March |           | \$16,803.03 | \$15,000.00   |
| 402-36-8-10003 | Engineering/Surveying    | Water Fund | Municipal Engineering Services (Consent Order)                      | \$4,815.00         | 260019        | March |           | \$18,495.15 | \$20,000.00   |
| Grant Expenses | Grant Expenses           | Water Fund | Municipal Engineering Services (Miscell Well/Water Treatment Plant) | \$5,044.25         | 260021        | March |           |             |               |
| 402-36-8-10003 | Engineering/Surveying    | Water Fund | Municipal Engineering Services (Miscellaneous Engineering Services) | \$1,613.65         | 260018        | March |           | \$18,495.15 | \$20,000.00   |
| Grant Expenses | Grant Expenses           | Water Fund | Municipal Engineering Services (Water Meter Replacement Project)    | \$2,050.00         | 260022        | March |           |             |               |
| Grant Expenses | Grant Expenses           | Water Fund | Municipal Engineering Services (WW System Misc Impr Phase II)       | \$8,924.60         | 260020        | March |           |             |               |
| 402-36-5-20000 | Fuel Expense Water/Sewer | Water Fund | Southern Pit Stop (fuel)  | \$67.01            | 3740 03/24/26 | March |           | \$1,766.31  | \$12,000.00   |
|                |                          |            | <b>Total</b>  | <b>\$75,125.42</b> |               |       |           |             |               |
|                |                          |            |   |                    |               |       |           |             |               |
|                |                          |            | <b>Grand Total</b>  | <b>\$82,684.43</b> |               |       |           |             |               |

Town of Century

April 07, 2026

Bill List

Section 3, Item B.

| Account Number | Account Name                   | Amount             |
|----------------|--------------------------------|--------------------|
|                | <b>CRA Fund</b>                |                    |
| CRA Expenses   | CRA Expenses                   | \$104.00           |
|                | <b>Total</b>                   | <b>\$104.00</b>    |
|                |                                |                    |
|                | <b>Gas Fund</b>                |                    |
| 401-32-5-27000 | Operating Supplies Gas         | \$75.36            |
| 401-32-5-20000 | Fuel Expense Gas               | \$212.78           |
|                | <b>Total</b>                   | <b>\$288.14</b>    |
|                |                                |                    |
|                | <b>General Fund</b>            |                    |
| 100-41-4-67003 | Equipment Maintenance Small    | \$1,382.37         |
| 100-41-4-10000 | Telephone Street               | \$95.00            |
| 100-41-4-68001 | Field Supplies Street          | \$112.40           |
| 100-72-5-27002 | Field Supplies Park            | \$378.09           |
| 100-12-8-10002 | Consulting Services            | \$1,984.00         |
| 100-41-4-65000 | Vehicle Expense Street         | \$30.68            |
| 100-72-4-67001 | Equipment Maintenance Park     | \$28.59            |
| 100-41-4-65000 | Vehicle Expense Street         | \$11.52            |
| 100-41-4-62000 | Maintenance Materials Paving   | \$303.00           |
| 100-12-4-61000 | Office Equipment Maintenance   | \$2,110.00         |
| 100-41-5-20001 | Fuel Expense Street            | \$289.22           |
| 100-12-8-15000 | Advertisement                  | \$442.00           |
|                | <b>Total</b>                   | <b>\$7,166.87</b>  |
|                |                                |                    |
|                | <b>Water Fund</b>              |                    |
| 402-36-4-76001 | Testing Water                  | \$175.00           |
| 402-36-4-68001 | Field Supplies Water           | \$1,817.87         |
| 402-36-4-10003 | Water Purchase Account         | \$38,775.00        |
| 402-36-4-10000 | Telephone Water/Sewer          | \$148.45           |
| 402-36-4-36000 | Utilities Sewer Lifts          | \$719.59           |
| 402-36-4-76002 | Testing Sewer                  | \$1,165.00         |
| 402-36-4-59000 | Lift Stations/Pump Maintenance | \$9,360.00         |
| 402-36-4-68000 | Generator Maintenance          | \$450.00           |
| 402-36-8-10003 | Engineering/Surveying          | \$6,428.65         |
| Grant Expenses | Grant Expenses                 | \$16,018.85        |
| 402-36-5-20000 | Fuel Expense Water/Sewer       | \$67.01            |
|                | <b>Total</b>                   | <b>\$75,125.42</b> |
|                |                                |                    |
|                | <b>Grand Total</b>             | <b>\$82,684.43</b> |

Town of Century

April 07, 2026

Bill List

Section 3, Item B.

| <b>Payee</b>                        | <b>Amount</b>      |
|-------------------------------------|--------------------|
| A 1 Small Engines                   | \$410.75           |
| AT&T                                | \$95.00            |
| Analytical Services                 | \$175.00           |
| Bondurant Lumber & Hardware         | \$437.06           |
| Central Water Works                 | \$38,775.00        |
| Charter Communications              | \$148.45           |
| Emerald Coast Regional Council      | \$1,984.00         |
| Escambia River Electric Cooperative | \$719.59           |
| Eurofins Environment Testing        | \$1,165.00         |
| Ferguson                            | \$1,594.16         |
| Fiveash Enterprises                 | \$9,360.00         |
| Integrated Power Services           | \$450.00           |
| JHB Auto Parts                      | \$70.79            |
| Municipal Engineering Services      | \$22,447.50        |
| Philip May Co                       | \$352.50           |
| Roads, Inc.                         | \$303.00           |
| Southern Computer Services          | \$2,110.00         |
| Southern Pit Stop                   | \$569.01           |
| Thomas Radiator & Welding           | \$971.62           |
| Tri City Ledger                     | \$546.00           |
|                                     |                    |
|                                     |                    |
|                                     |                    |
|                                     |                    |
| <b>Grand Total</b>                  | <b>\$82,684.43</b> |

**Town of Century, Florida**

**Town Council Regular Meeting – April 07, 2026**

**State Board of Administration Balance  
General Fund: \$593,776.24**

**Agenda Item**

**Title:**

Approve Transfer from LOST for \$32,083.00 for the Gas Relocation Project

**Background:**

Gas Relocation Project

**Purpose:**

Pay Gas Relocation Project for \$32,083.00

**Summary of Ordinance Provisions:**

- Relocate Gas Lines

**Recommended Action:**

Motion to approve the transfer \$32,083.00.

**TOWN OF CENTURY, FLORIDA  
COUNCIL MEETING AGENDA ITEM SUMMARY**

**Meeting Date:** April 7, 2026

**Submitted By:** Council Vice President Shelisa McCall Abraham, Seat Three

**Subject:** Establishment of a Standardized Monthly Water Meter Reading Day

**I. BACKGROUND**

Currently, water meter readings for the Town of Century are conducted on a variable schedule based on staff availability and weather conditions. This fluctuation can result in billing cycles that range significantly in length (e.g., 19days, 28 days, 35 days), leading to inconsistent utility bills for residents and challenges in financial forecasting for the Water Fund.

**II. PROPOSAL**

To establish a fixed, recurring day each month (e.g., the 10th or the closest following business day) specifically designated for town-wide water meter readings.

**III. OBJECTIVES**

- **Consistency:** Ensure every resident is billed for a standard 30-day usage period.
- **Efficiency:** Allow the Water/Wastewater Department to schedule field labor and vehicle usage in advance.
- **Customer Service:** Provide transparency to citizens regarding when utility staff will be present on their property.

**IV. FISCAL IMPACT**

No additional budget is required. This is a procedural change to optimize existing staff hours and improve the reliability of Water Fund revenue collection.

**V. RECOMMENDATION**

That the Town Council approve the designation of a permanent Monthly Water Meter Reading Day and direct the Town Administrator and Town Clerk to notify residents through an official mailing and the official town website.

**NOTICE TO ALL TOWN OF CENTURY WATER CUSTOMERS**

**Subject: New Monthly Water Meter Reading Schedule**

Dear Resident,

To provide more consistent and predictable utility billing, the Town of Century is establishing a standardized **Monthly Water Meter Reading Day**.

Starting next month, Town utility staff will conduct all residential and commercial water meter readings on the **10th of each month** (or the following business day if the 10th falls on a weekend or holiday).

**What this means for you:**

- **Predictable Billing:** Your billing period will now cover a consistent 30-day usage window.
- **Scheduled Access:** You will know exactly when to expect a Town representative near your meter. Please ensure that meters remain clear of debris, overgrown landscaping, or unrestrained pets on this day.
- **Improved Accuracy:** This fixed schedule reduces the need for estimated readings and ensures you are billed only for the water you use.

We are committed to improving our services and appreciate your cooperation as we implement this change to better serve the Town of Century.

If you have any questions, please contact **Town Hall** at **(850) 256-3208** or visit our website at **townofcenturyflorida.com**.

Sincerely,

**The Town of Century Council**

**RESOLUTION 2026-002**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CENTURY, FLORIDA, AUTHORIZING THE OPENING OF A MUNICIPAL CREDIT CARD ACCOUNT WITH ALL IN CREDIT UNION; AUTHORIZING DESIGNATED SIGNATORIES; PROVIDING FOR ACCOUNTABILITY AND INTERNAL CONTROLS; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Town of Century, Florida, is authorized pursuant to Chapter 166, Florida Statutes, to conduct municipal business and manage municipal finances; and

WHEREAS, the Town Council finds it necessary and in the best interest of the Town to establish a municipal credit card account to facilitate authorized purchases for official Town business; and

WHEREAS, the Town Council desires to establish appropriate internal controls for the use and oversight of said credit card account.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CENTURY, FLORIDA:**

**Section 1. Authorization to Open Account.**

The Town Council hereby authorizes the opening of a municipal credit card account in the name of the Town of Century with All In Credit Union for official municipal purposes.

**Section 2. Authorized Signatories.**

The Mayor and Town Clerk/Finance Officer are authorized to execute all necessary documents to establish and maintain the credit card account.

**Section 3. Purpose and Use.**

The credit card shall be used solely for authorized Town expenditures in accordance with the adopted budget and Town purchasing policies. Personal use is strictly prohibited.

**Section 4. Internal Controls.**

All charges must be supported by original itemized receipts. Monthly statements shall be reconciled and reviewed. Payments shall be processed through the regular accounts payable procedure. Misuse may result in disciplinary action and reimbursement to the Town.

**Section 5. Effective Date.**

This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the Town Council of the Town of Century, Florida, this 07<sup>th</sup> day of **April, 2026.**

**TOWN OF CENTURY, ESCAMBIA COUNTY, FLORIDA**

By: \_\_\_\_\_  
**Benjamin Boutwell, Mayor**

**ATTEST:**

By: \_\_\_\_\_  
**Carrie Moore, Town Clerk**



EXCELLENCE IN ENGINEERING SERVICE

March 13, 2026  
150004-023

VIA EMAIL [bboutwell@centuryflorida.us](mailto:bboutwell@centuryflorida.us)

Honorable Benjamin Boutwell  
Mayor  
Town of Century  
7995 North Century Boulevard  
Century, FL 32535

RE: Century Meter and Water Service Replacement – Change Order No. 1

Dear Mayor Boutwell,

Please find attached Change Order Request No. 1 from L&K Contracting Co., Inc. This change order removes the bid items for cut and patch concrete and asphalt in the amount of \$31,500.00 and adds bid items totaling \$22,010.00 for jumbo meter boxes and lids, as well as additional service tap and meter relocation work. The net effect of these changes is a reduction to the contract price in the amount of \$9,490.00.

As you are aware, the Contractor identified the need for additional work to properly relocate several service connections into the right-of-way. These relocations will allow the Town to read meters more safely and efficiently.

We have attached the Contractor’s draft request for your review. We have reviewed their request and find it to be in order. To that end, we recommend approval by the Council to allow you to execute the Change Order. We will be available at the next Council Meeting to answer any Council questions regarding this matter.

In the interim, please review the Change Order for yourself and should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

**MUNICIPAL ENGINEERING SERVICES, INC.**

Dale E. Long, P.E., LEED AP  
Senior Project Engineer

/DEL

Attachments

| <b>CONTRACT CHANGE ORDER</b>   |            |   |      |   |             | <b>ORDER NO.</b><br>1         |                               |
|--|------------|---|------|---|-------------|-------------------------------|-------------------------------|
|  |            |   |      |   |             | <b>DATE</b><br>March 13, 2026 |                               |
|  |            |   |      |   |             | <b>STATE</b><br>Florida       |                               |
|  |            |   |      |   |             | <b>COUNTY</b><br>Escambia     |                               |
| <b>CONTRACT FOR:</b>   |            | Water Meter Replacement Project                                     |      |   |             |                               |                               |
| <b>PROJECT NO.:</b>  |            | 150004-023  |      |   |             |                               |                               |
| <b>OWNER:</b>  |            | Town of Century   |      |   |             |                               |                               |
| <b>TO CONTRACTOR:</b>  |            | L&K Contracting Co., Inc.<br>4506 Hartford Hwy.<br>Taylor, AL 36305 |      |   |             |                               |                               |
| <b>You are hereby requested to comply with the following changes from the contract plans and specifications.</b> |            |   |      |   |             |                               |                               |
| Bid Item No.   | Add/Deduct | No  | Unit | Description of Changes<br>(Supplemental Plans And Specifications Attached)                  | Unit Price  | DECREASE<br>In Contract Price | INCREASE<br>In Contract Price |
| 20   | Deduct     | 100   | SY   | Remove bid item for cut and patch concrete sidewalk   | 119         | \$11,900.00                   | 0                             |
| 21   | Deduct     | 100   | SY   | Remove bid item for cut and patch concrete driveway   | 119         | \$11,900.00                   | 0                             |
| 22   | Deduct     | 100   | SY   | Remove bid item for cut and patch asphalt driveway  | 77          | \$7,700.00                    | 0                             |
| 26   | Add        | 8   | EA   | Add bid item for jumbo meter boxes and lids   | \$250.00    | \$0.00                        | \$2,000.00                    |
| 27   | Add        | 1   | LS   | Add bid item for 155 McCall Rd - new service tap, relocate meter to ROW, new customer line  | \$4,810.00  | \$0.00                        | \$4,810.00                    |
| 28   | Add        | 1   | LS   | Add bid item for 7609 Williams St. - new service tap, ROW relocation, cut and patch asphalt | \$10,250.00 | \$0.00                        | \$10,250.00                   |
| 29   | Add        | 1   | LS   | Add bid item for 190 Henry St. - Relocate meter to ROW                                      | \$1,450.00  | \$0.00                        | \$1,450.00                    |
| 30   | Add        | 1   | LS   | Add bid item for 431 E Hecker - Relocate meter to ROW                                       | \$3,500.00  | \$0.00                        | \$3,500.00                    |
| <b>TOTALS</b>  |            |   |      |   |             | \$31,500.00                   | \$22,010.00                   |
| <b>NET CHANGE IN CONTRACT PRICE</b>  |            |   |      |   |             | <b>(\$9,490.00)</b>           |                               |
| <b>JUSTIFICATION:</b>  |            |   |      |   |             |                               |                               |
| Change order for partial project quantity adjustments as measured-in-place.                                      |            |   |      |   |             |                               |                               |

The amount of the Contract will be **DECREASED** By The Sum Of:  
 Twenty-Two Thousand, Ten Dollars, and Zero Cents (\$9,490.00)

The Contract Total Including this and Previous Change Orders Will Be:  
 One Million, Three Hundred Seventy-Four Thousand, Four Hundred Fifty-One Dollars, and Zero Cents \$0.00

The Contract Period Completion of Project Will Be: **UNCHANGED**  
 The Contract Completion Date Shall Therefore Be: **23-Mar-26**

***This document will become a supplement to the contract and all provisions will apply hereto.***

Requested \_\_\_\_\_  
 (L&K Contracting Co., Inc.) (Date)

Recommended \_\_\_\_\_  
 (Municipal Engineering Services, Inc.) (Date)

Accepted \_\_\_\_\_  
 (Town of Century) (Date)

SECTION 00050

NOTICE OF AWARD

|           |  |
|-----------|--|
| <b>TO</b> | <b>F&amp;W Construction Company, Inc.</b><br><b>947 County Road 18</b><br><b>Ozark, AL 36360</b> |
|-----------|--|

PROJECT NAME:

**Freedom Road Bridge Replacement**

The OWNER has considered the BID submitted by you, for the above-described WORK in response to its Advertisement for Bids and Information for Bidders.

You are hereby notified that your BID has been accepted for items in the amount of **\$1,612,966.06.**

You are required by the Information for Bidders to execute the AGREEMENT and furnish the required Contractor's Performance Bond, Payment Bond, and Certificates Of Insurance within ten (10) calendar days from the date of the Notice of Award.

If you fail to execute said Agreement and furnish said bonds within ten (10) calendar days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER's acceptance of your BID as abandoned and as a forfeiture of your Bid Bond. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**Owner:** Town of Century

**By:** \_\_\_\_\_  
Benjamin Boutwell

**Title:** Mayor

Receipt of the above NOTICE OF AWARD is hereby acknowledged by:

\_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(Print Name)

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

END OF SECTION 00050

BASE BID - Freedom Road Bridge Replacement

| BID ITEM NO.                                | DESCRIPTION  | UNIT | QUANTITY | F & W CONSTRUCTION CO, INC. |              | RBM CONTRACTING, INC. |              | CHAVERS CONSTRUCTION INC. |              |
|---|--|------|----------|-----------------------------|--------------|-----------------------|--------------|---------------------------|--------------|
|   |  |      |          | UNIT PRICE                  | EXTENSION    | UNIT PRICE            | EXTENSION    | UNIT PRICE                | EXTENSION    |
| <b>BRIDGE STRUCTURE - 485315</b>            |  |      |          |                             |              |                       |              |                           |              |
| B1  | Removal of Existing Structure  | SF   | 484      | \$690.00                    | \$333,960.00 | \$198.00              | \$95,832.00  | \$149.50                  | \$72,358.00  |
| B2  | Regular Excavation   | CY   | 321      | \$20.00                     | \$6,420.00   | \$22.00               | \$7,062.00   | \$100.00                  | \$32,100.00  |
| B3  | Prestressed Concrete Piling, 14" Sq.   | LF   | 980      | \$67.00                     | \$65,660.00  | \$165.00              | \$161,700.00 | \$260.00                  | \$254,800.00 |
| B4  | Test Piles-Prestressed Concrete, 14" Sq.   | LF   | 164      | \$200.00                    | \$32,800.00  | \$285.00              | \$46,740.00  | \$390.00                  | \$63,960.00  |
| B5  | Riprap-Rubble, Bank and Shore  | TN   | 170.1    | \$100.00                    | \$17,010.00  | \$120.00              | \$20,412.00  | \$200.00                  | \$34,020.00  |
| B6  | Bedding Stone  | TN   | 37       | \$200.00                    | \$7,400.00   | \$230.00              | \$8,510.00   | \$175.00                  | \$6,475.00   |
| B7  | Concrete Class IV, Bridge Substructure   | CY   | 15.3     | \$900.00                    | \$13,770.00  | \$1,800.00            | \$27,540.00  | \$3,000.00                | \$45,900.00  |
| B8  | Non-Shrink Grout, F&I, Miscellaneous Structures  | CF   | 29.5     | \$650.00                    | \$19,175.00  | \$185.00              | \$5,457.50   | \$225.00                  | \$6,637.50   |
| B9  | Reinforcing Steel- Bridge Substructure   | LB   | 2390     | \$2.50                      | \$5,975.00   | \$1.90                | \$4,541.00   | \$3.00                    | \$7,170.00   |
| B10   | Concrete Class II, Approach Slabs  | CY   | 34       | \$750.00                    | \$25,500.00  | \$1,200.00            | \$40,800.00  | \$1,500.00                | \$51,000.00  |
| B11   | Reinforcing Steel- Approach Slabs  | LB   | 8632     | \$2.50                      | \$21,580.00  | \$1.90                | \$16,400.80  | \$3.00                    | \$25,896.00  |
| B12   | Poured Joint with Backer Rod   | LF   | 64.0     | \$60.00                     | \$3,840.00   | \$56.00               | \$3,584.00   | \$30.00                   | \$1,920.00   |
| B13   | Sheet Piling Steel, Temporary  | SF   | 960      | \$25.00                     | \$24,000.00  | \$48.00               | \$46,080.00  | \$58.50                   | \$56,160.00  |
| B14   | Approach Slab Traffic Railing  | LF   | 60       | \$300.00                    | \$18,000.00  | \$650.00              | \$39,000.00  | \$750.00                  | \$45,000.00  |
| B15   | Pipe Handrail - Guiderail, Aluminum  | LF   | 52.0     | \$500.00                    | \$26,000.00  | \$85.00               | \$4,420.00   | \$130.00                  | \$6,760.00   |
| B16   | Interior Type 1, Precast Beams (Special)   | EA   | 6        | \$7,500.00                  | \$45,000.00  | \$15,333.00           | \$91,998.00  | \$12,545.00               | \$75,270.00  |
|   | Exterior Type 2C, Precast Beams (Special)  | EA   | 2        | \$7,500.00                  | \$15,000.00  | \$15,753.00           | \$31,506.00  | \$12,480.00               | \$24,960.00  |
|   | Barrier Rail (Special)   | EA   | 2        | \$7,500.00                  | \$15,000.00  | \$16,250.00           | \$32,500.00  | \$13,000.00               | \$26,000.00  |
|   | Abutment Panel A-3   | EA   | 16       | \$2,000.00                  | \$32,000.00  | \$2,270.00            | \$36,320.00  | \$2,080.00                | \$33,280.00  |
|   | Wing Panel W-3   | EA   | 8        | \$2,500.00                  | \$20,000.00  | \$4,490.00            | \$35,920.00  | \$3,150.00                | \$25,200.00  |
|   | Wing Cap Panel Left (Special)  | EA   | 2        | \$1,500.00                  | \$3,000.00   | \$3,000.00            | \$6,000.00   | \$3,150.00                | \$6,300.00   |
|   | Wing Cap Panel Right (Special)   | EA   | 2        | \$1,500.00                  | \$3,000.00   | \$3,000.00            | \$6,000.00   | \$3,250.00                | \$6,500.00   |
|   | Elastomeric Bearing Pads, Type 1   | EA   | 18       | \$500.00                    | \$9,000.00   | \$480.00              | \$8,640.00   | \$247.00                  | \$4,446.00   |
|   | Galvanized Piling Brackets(14") & Plate Washer   | EA   | 18       | \$525.00                    | \$9,450.00   | \$500.00              | \$9,000.00   | \$260.00                  | \$4,680.00   |
|   | Wire Rope Anchor Assemblies  | EA   | 2        | \$7,500.00                  | \$15,000.00  | \$7,000.00            | \$14,000.00  | \$5,850.00                | \$11,700.00  |
| <b>ROADWAY, SITE AND UTILITY RELOCATION</b> |  |      |          |                             |              |                       |              |                           |              |
| 1   | Mobilization (3% of Construction Cost Max)   | LS   | 1        | \$40,000.00                 | \$40,000.00  | \$50,500.00           | \$50,500.00  | \$63,000.00               | \$63,000.00  |
| 2   | Stormwater Pollution Prevention (Includes installation, replacement, acquiring NOI and Adhering to Permit) | LS   | 1        | \$20,000.00                 | \$20,000.00  | \$5,000.00            | \$5,000.00   | \$23,000.00               | \$23,000.00  |
| 3   | Dewatering   | LS   | 1        | \$10,000.00                 | \$10,000.00  | \$5,000.00            | \$5,000.00   | \$50,000.00               | \$50,000.00  |
| 4   | Maintenance of Traffic (Including Plan, Approved Layout, and Installation)                                 | LS   | 1        | \$3,500.00                  | \$3,500.00   | \$5,000.00            | \$5,000.00   | \$25,000.00               | \$25,000.00  |
| 5   | Clearing and Grubbing  | LS   | 1        | \$47,675.00                 | \$47,675.00  | \$25,000.00           | \$25,000.00  | \$79,000.00               | \$79,000.00  |
| 6   | Striping and Signage   | LS   | 1        | \$11,500.00                 | \$11,500.00  | \$18,500.00           | \$18,500.00  | \$14,700.00               | \$14,700.00  |
| 7   | Remove and Replace Unsuitable Materials  | CY   | 200      | \$86.22                     | \$17,244.00  | \$35.00               | \$7,000.00   | \$50.00                   | \$10,000.00  |
| 8   | Establish Grade on Roadway (Including Cut/Fill)  | LS   | 1        | \$21,750.00                 | \$21,750.00  | \$17,500.00           | \$17,500.00  | \$465,000.00              | \$465,000.00 |

|    |   |    |     |                         |                       |                         |                       |                         |                       |
|----|---|----|-----|-------------------------|-----------------------|-------------------------|-----------------------|-------------------------|-----------------------|
| 9  | Site Restoration/Stabilization (Grassing)                                       | LS | 1   | \$17,500.00             | \$17,500.00           | \$6,000.00              | \$6,000.00            | \$15,000.00             | \$15,000.00           |
| 10 | Cut and Cap Ex. 2" Steel Gas Main   | LS | 1   | \$2,780.26              | \$2,780.26            | \$2,750.00              | \$2,750.00            | \$5,000.00              | \$5,000.00            |
| 11 | 2" Gas Valve (Cut-in)   | EA | 2   | \$16,555.65             | \$33,111.30           | \$2,750.00              | \$5,500.00            | \$3,500.00              | \$7,000.00            |
| 12 | Locate Ex. Gas Valves and Raise Valve Box to Grade                              | EA | 2   | \$500.00                | \$1,000.00            | \$500.00                | \$1,000.00            | \$1,000.00              | \$2,000.00            |
| 13 | 2" PE Gas Main  | LF | 300 | \$80.67                 | \$24,201.00           | \$84.00                 | \$25,200.00           | \$75.00                 | \$22,500.00           |
| 14 | Remove Plug and Connect to Ex. 2" Valve   | EA | 1   | \$5,347.80              | \$5,347.80            | \$10,250.00             | \$10,250.00           | \$3,000.00              | \$3,000.00            |
| 15 | Remove Cap and Connect to Ex. 2" Steel Gas Main                                 | LS | 1   | \$5,347.80              | \$5,347.80            | \$10,250.00             | \$10,250.00           | \$5,000.00              | \$5,000.00            |
| 16 | 2" Flush Hydrant  | EA | 1   | \$13,765.01             | \$13,765.01           | \$5,900.00              | \$5,900.00            | \$9,500.00              | \$9,500.00            |
| 17 | Remove Ex. 2" Flush Hydrant   | EA | 1   | \$1,562.98              | \$1,562.98            | \$1,800.00              | \$1,800.00            | \$1,000.00              | \$1,000.00            |
| 18 | 4" Welded Steel Casing (Including Spacers and End Caps)                         | LF | 80  | \$437.00                | \$34,960.00           | \$185.00                | \$14,800.00           | \$300.00                | \$24,000.00           |
| 19 | 6" PVC Waterline  | LF | 275 | \$127.71                | \$35,120.25           | \$118.00                | \$32,450.00           | \$125.00                | \$34,375.00           |
| 20 | 6" DIP Waterline  | LF | 80  | \$594.87                | \$47,589.60           | \$713.00                | \$57,040.00           | \$180.00                | \$14,400.00           |
| 21 | 6" PVC Forcemain  | LF | 40  | \$510.26                | \$20,410.40           | \$254.00                | \$10,160.00           | \$100.00                | \$4,000.00            |
| 22 | 6" DIP Forcemain  | LF | 80  | \$825.30                | \$66,024.00           | \$930.00                | \$74,400.00           | \$750.00                | \$60,000.00           |
| 23 | 6" Valve Insertion (Complete)   | EA | 2   | \$14,780.88             | \$29,561.76           | \$16,400.00             | \$32,800.00           | \$18,000.00             | \$36,000.00           |
| 24 | 6" Forcemain (Sewer) Pigging Station  | EA | 2   | \$17,265.22             | \$34,530.44           | \$26,500.00             | \$53,000.00           | \$27,000.00             | \$54,000.00           |
| 25 | 6" Forcemain (Sewer) By-Pass (complete)   | LS | 1   | \$11,825.20             | \$11,825.20           | \$31,000.00             | \$31,000.00           | \$28,000.00             | \$28,000.00           |
| 26 | Remove Plug and Connect to Ex. 6" Valve   | EA | 4   | \$3,907.44              | \$15,629.76           | \$3,500.00              | \$14,000.00           | \$5,000.00              | \$20,000.00           |
| 27 | 10" PVC Reclaimed Waterline   | LF | 80  | \$293.59                | \$23,487.20           | \$284.00                | \$22,720.00           | \$210.00                | \$16,800.00           |
| 28 | 10" DIP Reclaimed Waterline   | LF | 80  | \$967.80                | \$77,424.00           | \$1,230.00              | \$98,400.00           | \$940.00                | \$75,200.00           |
| 29 | 10" Reclaimed Water (Reuse) Pigging Station                                     | EA | 2   | \$24,667.74             | \$49,335.48           | \$47,000.00             | \$94,000.00           | \$19,400.00             | \$38,800.00           |
| 30 | 10" Reclaimed Water (Reuse) By-Pass (complete)                                  | LS | 1   | \$22,981.86             | \$22,981.86           | \$78,000.00             | \$78,000.00           | \$39,000.00             | \$39,000.00           |
| 31 | Remove Plug and Connect to Ex. 10" Valve  | EA | 2   | \$4,558.68              | \$9,117.36            | \$6,500.00              | \$13,000.00           | \$7,500.00              | \$15,000.00           |
| 32 | Cut and Patch Asphalt Roadway   | SY | 60  | \$165.06                | \$9,903.60            | \$250.00                | \$15,000.00           | \$120.00                | \$7,200.00            |
| 33 | Install W-Beam Guardrail Complete (Including Asphalt)                           | LF | 125 | \$102.00                | \$12,750.00           | \$265.00                | \$33,125.00           | \$175.00                | \$21,875.00           |
| 34 | 2" Asphalt Surface Course   | SY | 430 | \$40.00                 | \$17,200.00           | \$45.00                 | \$19,350.00           | \$27.50                 | \$11,825.00           |
| 35 | 6"GAB   | SY | 430 | \$41.00                 | \$17,630.00           | \$28.00                 | \$12,040.00           | \$59.00                 | \$25,370.00           |
| 36 | 12" Stabilized Subgrade   | SY | 430 | \$5.00                  | \$2,150.00            | \$25.00                 | \$10,750.00           | \$18.00                 | \$7,740.00            |
| 37 | Roadway Prime/Seal Coat   | SY | 430 | \$7.00                  | \$3,010.00            | \$6.00                  | \$2,580.00            | \$5.00                  | \$2,150.00            |
| 38 | Concrete Flume  | EA | 1   | \$5,500.00              | \$5,500.00            | \$8,500.00              | \$8,500.00            | \$1,500.00              | \$1,500.00            |
| 39 | Stone Rubble Rip Rap (6" Diameter) (Including Filter Fabric and Gravel Bedding) | SY | 30  | \$100.00                | \$3,000.00            | \$155.00                | \$4,650.00            | \$300.00                | \$9,000.00            |
|    |   |    |     | <b>Base Bid Total =</b> | <b>\$1,612,966.06</b> | <b>Base Bid Total =</b> | <b>\$1,733,878.30</b> | <b>Base Bid Total =</b> | <b>\$2,274,427.50</b> |

The certification below attests that to the best of my knowledge and belief the following pages accurately reflect the results of the Bids that were received on October 7, 2025.



Digitally signed by Dale E Long  
Date: 2025.10.10 16:22:05 -05'00'

Dale E. Long, FL P.E. 55393



EXCELLENCE IN ENGINEERING SERVICE

April 2, 2026  
150004-024

Honorable Benjamin Boutwell  
Mayor  
Town of Century  
7995 North Century Boulevard  
Century, FL 32535

RE: Freedom Road Bridge Replacement – Notice of Award

Dear Mayor Boutwell:

On October 7, 2025, we received three bids for the above-referenced project, see the attached Certified Bid Tabulation for your records. As you will note each of these bids are well over the available budget of approximately \$1,000,000.

In light of this overage, we have been working with the low bidder in an attempt to get the project into budget and we have also been working with the County (as have you) to get some additional funding. We believe at this point that we have succeeded in both endeavors such that we can recommend awarding the bridge and the required utility infrastructure with only a limited amount of funds required out of the Town’s pocket.

To this end, we are recommending that the Town award the entire project to the low Bidder, F&W construction Company, Inc., for their low bid of \$1,612,966.06. Once the project is awarded and the Contract Executed, we will issue a deductive Change Order in the amount of (\$325,716.47) which will reduce the construction cost to \$1,287,249.59. When you add the Grant funding the Town has remaining, and the \$300,000 the County has pledged, there will be enough money available to demolish the existing bridge, build the new bridge, and maintain/relocate the existing utilities. The Town will be responsible for contracting with an engineering firm to complete the Construction Inspection (CEI) work as required by the FDOT Grant Agreement. We believe that the CEI firm will cost anywhere from \$100,000 to \$200,000.

It should be noted that if the Council approves this approach, additional monies would be required to construct the roadway and site improvements such that the bridge would be able to be opened to the public. However, funding it in part like this would allow the Town to utilize the grant funds that are available before they expire and would pay for the costliest portion of the construction. The hope would be that additional funding could be secured to complete this work in the near future.

Honorable Benjamin Boutwell

April 02, 2026

Page 2 of 2

Section 4, Item E.

We make this recommendation pending approval from the Town Council, confirmation of final Change Order costs from the low bidder, the Town's attorney, and the FDOT Grant Administration staff. We will be present at the next Council meeting to help explain the project and answer any questions from the Council or the public.

Sincerely,

**MUNICIPAL ENGINEERING SERVICES, INC.**



Dale E. Long, P.E., LEED AP  
Senior Project Engineer

/DEL

Attachments

**TOWN OF CENTURY  
AGENDA ITEM**

**TOWN COUNCIL MEETING DATE:**

April 07, 2026

**SUBJECT:**

Award of Request for Proposals (RFP No. TCE-2026-CS) – Cleaning Services

**DEPARTMENT:**

Administration

**PRESENTED BY:**

Dave Murzin

**BACKGROUND:**

The Town of Century issued RFP No. TCE-2026-CS seeking qualified vendors to provide janitorial and cleaning services for Town facilities, including Town Hall, Council Chambers, and associated public areas. The intent of the RFP was to ensure the Town maintains a clean, sanitary, and professional environment for staff and the public.

The RFP outlined a one (1) year contract term with the option to renew for up to two (2) additional one-year terms, along with detailed scope of services, contractor requirements, and evaluation criteria including cost, experience, reliability, and references.

Proposals were received and evaluated in accordance with the criteria established in the RFP. After review, Kathy Haynie was determined to be the most responsive and responsible proposer, meeting the Town’s needs in terms of qualifications, service capability, and value.

**REQUEST:**

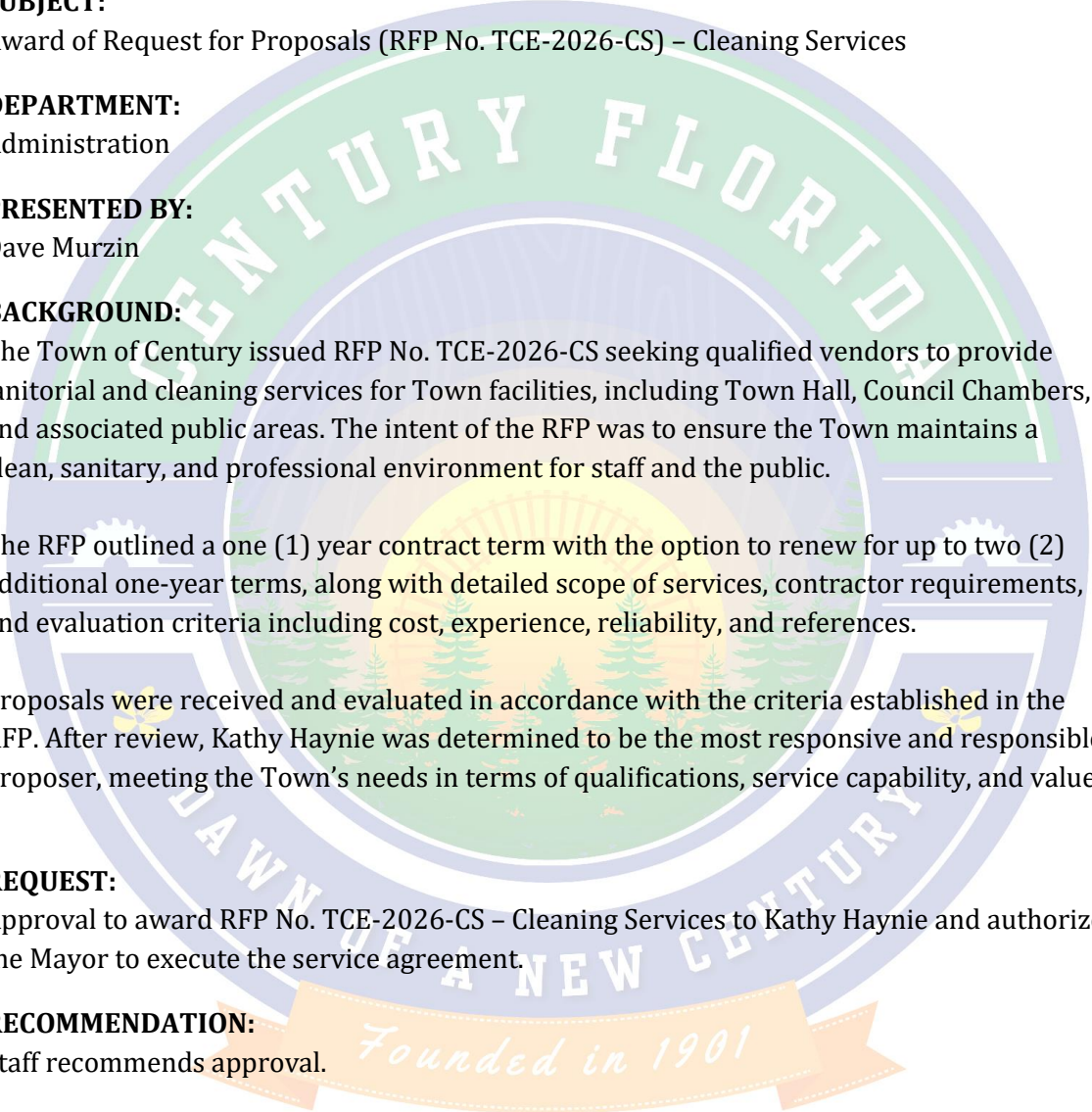
Approval to award RFP No. TCE-2026-CS – Cleaning Services to Kathy Haynie and authorize the Mayor to execute the service agreement.

**RECOMMENDATION:**

Staff recommends approval.

**MOTION FOR CONSIDERATION:**

I move to award RFP No. TCE-2026-CS – Cleaning Services to Kathy Haynie and authorize the Mayor to execute all necessary documents.



## REQUEST FOR PROPOSALS (RFP)

Cleaning Services – Town of Century, Florida

RFP Number: TCE-2026-CS

Issue Date: \_\_\_\_\_

Proposal Due Date: \_\_\_\_\_ (No later than \_\_:\_\_ PM)

### 1. Introduction

The Town of Century, Florida (“Town”) is soliciting sealed proposals from qualified and experienced janitorial/cleaning service providers to furnish cleaning services for designated Town facilities. The goal is to maintain a clean, sanitary, and professional environment for employees, residents, and visitors.

### 2. Term of Contract

The initial contract term will be one (1) year, with the option for the Town to renew for up to two (2) additional one-year terms based on satisfactory performance, funding availability, and Town approval.

### 3. Service Frequency & Schedule

Cleaning services shall be performed once per week, preferably on Fridays, during normal business hours unless otherwise approved by the Town. Vendors may propose alternative schedules if beneficial to operations; however, once-weekly service is required at minimum.

### 4. Locations to Be Serviced

Facilities may include, but are not limited to:

- Town Hall – 7995 N. Century Blvd.
- Council Chambers/Community Meeting Areas
- Public Restrooms (if applicable)

Square footage and access information will be provided during a scheduled walkthrough.

### 5. Scope of Services

#### A. General Areas

- - Empty and replace trash can liners
- - Sweep, mop, and vacuum all floors
- - Dust surfaces, furniture, window sills, and fixtures
- - Spot clean walls, doors, and light switches
- - Clean entrance glass and interior windows (reachable surfaces)

B. Restrooms

- - Clean and disinfect toilets, urinals, sinks, and counters
- - Refill toilet paper, paper towels, soap, and other supplies (supplies provided by Town unless otherwise proposed)
- - Sweep and mop floors
- - Empty trash receptacles
- - Clean mirrors and partitions

C. Kitchen/Break Areas

- - Wipe and disinfect counters, tables, sinks, and appliance exteriors
- - Sweep and mop floors
- - Empty trash

D. Monthly/Periodic Services

- - High dusting and vents
- - Wipe baseboards
- - Interior window cleaning (reachable)

**6. Contractor Requirements**

- - Must be licensed to operate in the State of Florida
- - Must carry general liability insurance (minimum \$1,000,000 per occurrence)
- - Must provide workers' compensation coverage as required by law
- - Must pass background checks for employees assigned to Town facilities

**7. Proposal Submission Requirements**

- - Company overview and years in business
- - Summary of experience with municipal or commercial clients
- - Proposed staffing plan and schedule
- - Pricing (monthly cost based on twice-weekly service)
- - List of three (3) client references
- - Proof of insurance
- - Any optional services and pricing

Proposals must be submitted in a sealed envelope clearly marked: "RFP – Cleaning Services – Town of Century"

Delivered to:  
Town of Century  
Attn: Town Administrator  
7995 N. Century Blvd.  
Century, FL 32535

**8. Evaluation Criteria**

- - Cost and overall value
- - Experience and qualifications
- - Staffing and reliability
- - References and performance history
- - Ability to meet schedule and scope

**9. Questions & Contact**

All inquiries must be submitted in writing to:

Town Administrator

Email: \_\_\_\_\_

Deadline for questions: \_\_\_\_\_

**10. Award & Contract Execution**

The selected vendor will receive a Notice of Award and must execute a service agreement within ten (10) business days. Service shall begin on \_\_\_\_\_.

**11. Non-Discrimination**

The contractor shall not discriminate based on race, color, religion, sex, national origin, age, disability, or any protected class under federal or state law.

**12. Termination**

The Town may terminate the contract with thirty (30) days written notice for convenience or immediately for cause, including non-performance or safety concerns.

Authorized by:

\_\_\_\_\_

Name & Title

Town of Century, Florida

Date: \_\_\_\_\_

POST PUBLICATION  
AFFIDAVIT OF LEGAL NOTICE

Advertising Agency: TOWN OF CENTURY

Advertising For: TOWN OF CENTURY

Reference: RFP NO. TCE-2026-CS-FOR CLEANING SERVICES

State of Alabama  
Escambia County

Before me, a notary public in and for the County and State above listed, personally appeared, Joe Thomas, who, by me duly sworn, deposes and says that:

"My name is Joe Thomas, I am the Publisher of the Tri-City Ledger Newspaper in Flomaton, Alabama. The Newspaper published the attached legal notice(s) in the issues of:

MARCH 5, 2026

MARCH 12, 2026

The sum charged for these publications was \$ 390.00. The sum charged by the Newspaper for said publication does not exceed the lowest classified rate paid by commercial customers for an advertisement of similar size and frequency in the same newspaper(s) in which the public notice(s) appeared.

There are no agreements between the Newspaper and the officer or attorney, or attorney charged with the duty of placing the attached legal notices whereby any advantage, gain or profit accrued to said officer or attorney.

I further certify that the said Tri-City Ledger is a newspaper printed in the English language in Escambia County, Alabama; that said newspaper has a general circulation in the County in which it is published, and in Santa Rosa and Escambia counties, Florida, and has been mailed under the periodical mailing privilege of the United States Post Office Department for the Post Office of Flomaton, Alabama, where it is published at least 51 consecutive weeks a year."

*Joe Thomas*

JOE THOMAS, PUBLISHER  
DATE

Sworn and subscribed this 12<sup>th</sup> day of March, 20 26

*Gretchen McPherson*

Gretchen McPherson - Alabama State at Large  
My commission expires: October 11, 2028





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