



**Selectboard Regular Meeting Agenda
October 15, 2024
Executive Session @ 5:30 PM
Regular Meeting @ 6:00 PM
Casco Community Center**

Executive Session

1. Executive Session pursuant to 1 M.R.S.A.405(6)(E) Consultation with legal counsel.
2. Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for applications 10/15/2024A & 10/15/2024B

Regular Meeting

3. Review and approval of the meeting agenda
4. Approval of bills and signing and approval of all open warrants
- [5.](#) Approval of Minutes: October 1, 2024
6. Public Participation for non-Agenda items
- [7.](#) Manager's Update

Workshop

- [8.](#) Public Hearing on State of Maine General Assistance Maximums

Old Business

9. The Selectboard will discuss discrepancies between Town and Library property lines, deeds, and other land-related discrepancies.
- [10.](#) The Selectboard will discuss changing the Town's three (3) health plan options for employees.
- [11.](#) The Selectboard will discuss a Senior Tax Credit ordinance

New Business

- [12.](#) The Selectboard will discuss Town fees
13. The Selectboard will discuss a proposed strategic surveys options proposed by GPCOG
14. The Selectboard will consider appointing the Town Manager to Eco Maine Board of Directors
- [15.](#) The Selectboard will consider legal action for Helen Allen Lane.
16. Selectboard Comments
17. Adjournment

Reminders to the Attending Public: Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

Future meeting dates (subject to change)

October 17 @ 6:00 PM Casco Naples Transfer Station Council

October 21 @ 6:00 PM Open Space Committee

October 21 @ 6:30 PM Planning Board Meeting

October 24 @ 6:30 PM Comprehensive Plan Implementation Committee Meeting

October 29 @ 6:30 PM Selectboard Workshop with Planning Board

November 12 @ 6:30 PM Selectboard Regular Meeting

November 19 @ 6:00 PM Selectboard Regular Meeting

TOWN OF CASCO

635 Meadow Road • Casco, ME 04015 • 207-627-4515

www.cascomaine.org



Town of Casco Selectboard Regular Meeting Minutes

October 01, 2024 at 6:00 PM

Casco Community Center

Selectboard Members present-

Eugene Connolly, Grant Plummer and Robert MacDonald. Scott Avery and Mary Fernandes were absent.

Regular Meeting

Old Business

1. Review and approval of the meeting agenda

The Selectboard moved and seconded to approve the meeting agenda as presented.

Motion made by Plummer, Seconded by MacDonald.

Voting Yea: Connolly, MacDonald, Plummer

2. Approval of bills and signing and approval of all open warrants

The Selectboard moved and seconded to approve all bills and signing of all open warrants.

Motion made by Plummer, Seconded by MacDonald.

Voting Yea: Connolly, MacDonald, Plummer

3. Approval of Minutes:

The Selectboard moved and seconded to approve the minutes from September 3, 2024 as presented.

Motion made by Plummer, Seconded by MacDonald.

Voting Yea: Connolly, MacDonald, Plummer

4. Public Participation for non-Agenda items

Tuan Nguyen expressed his disappointment that the Selectboard meeting for September 17, 2024 was cancelled. Also reminded the Selectboard that they had not addressed a citizen's concern regarding Town Office hours.

Jennifer Morton informed the Selectboard she has recently been to the Board of Directors for Regional Transportation Program.

Amy Brown acknowledged the Planning Board and Selectboard are both volunteer positions and appreciates the time they dedicate to serving on these boards. However she is concerned about the outcome of the Planning Board meeting regarding the Pikes Corner project that was held on September 23, 2024.

David Kimball stated his disagreement with his property lines to the board and feels that the town did not record items correctly.

5. Manager's Update

A. On behalf of the Town, I forward a letter of intent to purchase 2.5 Acres to the rear of the Town Office. This letter only commits the Town to purchasing the land at a special Town Meeting being held in January. This will be an obvious agenda item prior to Town Meeting, but this is an opportunity to voice this intended acquisition in a public forum.

B. Surplus Action raised \$2,467.50 from the sale of the 2005 GMC Sierra, Pressure Washer, Airco Welder and Coats tire changer. All these funds can be placed into the unassigned funds or placed into a capital account based on the Selectboard's preference.

C. The FY 25 and FY26 winter road maintenance agreement remains consistent for these two years. Future growth in plowing is scheduled FY27, but that obviously depends on the future direction of public works. Included in your packet, is a copy of the FY25 plow routes. The routes in gray and red are being plowed by Town staff and the remaining routes being plowed by C Pond Plowing. The Town is also responsible for plowing Town properties. Each of these plow routes is approximately 10 miles in length.

D. The first scheduled November Selectboard meeting is scheduled for November 5th. Staff and I would like to determine if the Selectboard would prefer to conduct this meeting on October 29th instead because it is two weeks from the 15th's meeting or keep this meeting date.

E. The Transfer Station project is moving forward as expected. The only modification to the plan is including a railing at the hopper to comply with Maine Bureau of Labor standards (OSHA). To date, no unexpected delays have occurred.

F. The State of Maine accepted our Comprehensive Plan submission and considered it complete. Included in your packets is a copy of the acceptance letter the Town received.

G. The Selectboard should begin discussing a date for a special Town Meeting to be held in

January 2025. I anticipate multiple items being on a warrant that will be included, but not limited to:

- Overlay district for library
- Approval of Maine State Retirement (Maine PERS) plan 3c for full time fire fighters
- Approval of purchasing land with capital funds
- Any approved ordinances under review

H. Recent research into the boat launch by Thompson Lake Marina determine this ramp is currently owned by Thompson Lake Marina. The current owner is willing to

transfer the ownership of this boat launch to the Town. I am speaking with legal counsel about the process necessary for obtaining ownership. This may or may not be warrant article on the January special Town Meeting Warrant.

I. Routine road maintenance is occurring over the next two (2) weeks. 6 roads are receiving crack sealing treatment as part of the operational road maintenance budget. The roads receiving this treatment are Brown Avenue, Johnson Hill Road, Leach Hill Road, Libby Road, Overlook Road and Point Sebago Road.

6. The Selectboard will discuss discrepancies between Town and Library property lines, deeds, and other land-related discrepancies.

Discussion only. No action was taken.

New Business

7. The Selectboard will discuss a Senior Tax Credit ordinance

Discussion only. No action was taken.

8. The Selectboard will discuss FY26 and FY27 road repair plans

Discussion only. No action was taken.

9. The Selectboard will discuss with status of the Fire Department with Chief Cole

Discussion only. No action was taken.

10. The Selectboard will changing the Town's three (3) health plan options for employees.

This item was tabled.

11. The Selectboard will consider changing Michelle Williams appointment from an alternate to full voting member of the Planning Board.

The Selectboard will moved and seconded to change Michelle Williams' appointment from an alternate to full voting member of the Planning Board.

12. The Selectboard will discuss the status of the new planner position

Discussion only. No action was taken.

13. The Selectboard will discuss storage of supplies by a non-Town organization in garage.

Discussion only. No action was taken.

14. Selectboard Comments

Bob McDonald shared that the Comprehensive Plan Implementation Committee meeting was really good. He learned how many volunteers the town has and feels we need to recognize them. He feels there will be a lot of new ordinances being presented from this committee. Bob also wanted to share his disappointment that the September 17, 2024 was cancelled. He feels we need to stick to the regularly scheduled meeting times of the first and third Tuesdays of the month.

Grant Plummer apologized for his comments to Gorrill and Palmer. He feels we need to have policy and procedures in place for when both Selectboard members are not able to attend the Selectboard's agenda setting meeting. He also commented that water access is important so we should take up the offer from the landowner where the Pleasant Lake boat ramp is. Work is needed on Pleasant Lake Beach.

Gene Connolly apologized for cancelling the last meeting and updated the citizens of meeting dates as well as Bulky Waste temporary hours.

Executive Session

15. Executive Session pursuant to 1 M.R.S.A.405(6)(F) Poverty Abatement Requests- Case 10/01/2024A

The Selectboard moved and seconded to enter Executive Session at 8:24pm pursuant to 1 M.R.S.A.405(6)(F) Poverty Abatement Requests- Case 10/01/2024A

Motion made by Plummer, Seconded by MacDonald.

Voting Yea: Connolly, MacDonald, Plummer

The Selectboard moved and seconded to exit Executive Session at 9:32pm

Motion made by Plummer, Seconded by MacDonald.

Voting Yea: Connolly, MacDonald, Plummer

16. Adjournment

The Selectboard moved and seconded to adjourn at 9:33pm

Motion made by Plummer, Seconded by MacDonald.

Voting Yea: Connolly, MacDonald, Plummer

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Future meeting dates (subject to change)

October 15 @ 6:00 PM Selectboard Regular Meeting

October 17 @ 6:00 PM Casco Naples Transfer Station Council

October 21 @ 6:00 PM Open Space Committee



**Manager's Memorandum
October 15, 2024, Meeting**

Item 7.#

To: Selectboard
From: Tony Ward, Town Manager
Date: 10-10-2024
Re: Selectboard meeting 10-15-2024

Below are notes for agenda items for the October 15th meeting

7. Managers Update

- A. I anticipate discussing a date for the Special Town Meeting. I anticipate recommending January 28th at 6:30 pm for the Special Town Meeting. This will be on the November 12th Selectboard agenda.
- B. The Selectboard will be meeting on October 29th, November 12th, and November 19th. The 29th meeting will be a workshop with the Planning Board. The Selectboard will not meet on November 5th due to the election. Their regular monthly meetings will occur on November 12th and 19th.
- C. At an all-staff meeting, we recently recognized the work anniversaries of 4 employees that reached milestones. Julie Koceika was recognized for 5 years of full time service; Beth Latsey for 20 years of service; Pam Griffin for 25 years of service and Melissa Poree for 25 years of service. I anticipate annually recognize employees at their years of service milestones (5,10,15,20,25,30,etc.).
- D. Sebago Fiber continues working with Sebago and Raymond towards installing fiber optic internet. Naples and Casco are still in the COLAB and continue participating in the dialogue. I anticipate Sebago Fiber coming to a last 2024 or early 2025 Selectboard to discuss their plan for the area and discussing future partnerships for fiber optic internet and Town's capital commitment to this development.
- E. The Town is currently receiving a substantial number of requests for absentee ballots for the November 5th election. As of this writing, approximately 15% of the active voters (2,690) have requested absentee ballots. The Town currently has 3,434 registered voters. I will provide updated numbers at the Selectboard meeting.

Workshop

8. Public Hearing on State of Maine General Assistance Maximums

Included in your packet are the State guidelines for GA maximums. The Town traditionally accepted these maximums levels for each level outlined. The Town could increase the maximum levels, but not lower these levels. The Town would still get reimbursed at 70% of the State maximum levels. The Town of Casco is included in the Portland HMFA area. While this is an amendment to the Town's General Assistance Ordinance, State law authorizes this ordinance be approved by the Selectboard and not through the legislative body (Town Meeting) as most ordinances.

Below is the synopsis of the changes:

GA item	2023-2024	2024-2025	% Change
Overall Maximums	\$1,367 (1) to \$ 3,201 (5*)	\$1,451 (1) to \$3,332 (5*)	6.14% to 4.1%
Food Maximums	\$212 (1) to \$1,751 (8)	\$292 (1) to \$1,756 (8)	37.74% to 0.28%
Housing Maximums Unheated	\$1,223 (0 bedroom) to \$2,839(4 bedrooms)	\$1,319 (0 bedroom) to \$3,007(4 bedrooms)	7.85% to 5.92%
Housing Maximums heated	\$1,352(0 bedroom) to \$3,171(4 bedrooms)	\$1,434 (0 bedroom) to \$3,300(4 bedrooms)	6.07% to 4.07%
Electricity w/o Electric Water	\$85.50 (1) to \$139.50 (6)	\$85.50 (1) to \$139.50 (6)	0%
Electricity w/ electrically heated water	\$127 (1) TO \$251.50 (6)	\$127 (1) TO \$251.50 (6)	0%

I did not include the General Assistance Ordinance because only the appendices related to maximums changed. The ordinance is Chapter 55 and can be located on the Town's website under ordinances.

Old Business

9. The Selectboard will discuss discrepancies between Town and Library property lines, deeds, and other land-related discrepancies.

Jensen Baird is still working with the library's counsel regarding developing an overlay zone to elevate the described problems. I have met with a representative of the library during this period to keep the lines of communication and cooperation open.

I anticipate having a draft of the overlay before the Planning Board by the end of October and a joint public hearing in November. I am working with the library and Selectboard to coordinate the group meetings previously requested.

10. The Selectboard will discuss changing the Town's three (3) health plan options for employees.

As previously discussed, Maine Municipal Employee Health Trust (MMEHT) is ceasing their offering of the POS A plan, and this is the Town's primary health plan. MMEHT and staff are recommending that the Town identify the former POS C plan (now known as Acadia) as the primary insurance for the Town. The difference between the POS A and Acadia are:

Item	POS A	Acadia
Definition	Point of Service requires PCP and in-network only Maine	Preferred Provider Organization and in-network national
Maximum coinsurance	\$1,000 Single/\$2,000 Family	\$1,500 Single/\$3,000 Family
Maximum copays	\$5,500 Single/\$11,000 Family	\$5,000 Single/\$10,000 Family
Physician office Visit	\$10 copay PCP/\$20 copay specialist	\$10 copay PCP/\$20 copay specialist
Covered surgical procedures	100% after \$100 copay	100% after \$100 copay, but anesthesia covered at 90%
Home Health/Hospice Care	100%	90%
Skilled nursing facility	100% with 100-day limit	90% with 100-day limit
Oral Surgery	100%	90%
Prescription 30-day	\$4/\$10/\$30/\$50/\$60	\$10/\$20/\$40/\$60/\$150
Prescription 31-90 day	\$8/\$20/\$60/\$100/\$120	\$20/\$40/\$80/\$120/\$150

The rates for 2025 will not be set by the MMEHT Board of Directors until October 25 and we should receive the formal 2025 rate sheet on November 4, 2024. The open enrollment for our employees begins on November 15, 2024. Based on current rates, the difference between POS A and POS C (Acadia) for our staff would be a reduction in the Town's insurance payment of \$50,132.16 and a savings of \$12,533.04 for employees. If the current POS C increases 10%, the Town would still see a reduction of approximately \$22,100 and the employees see a reduction of approximately \$5,500.

11. The Selectboard will discuss a Senior Tax Credit ordinance.

This item will continue to be discussed in the future. The complexity of these programs and each Town’s programs varies drastically. Included in your package is a description of the State of Maine Tax Fairness credit along with the application. This program is currently available as is the State of Maine Deferral Program. Links to these programs can also be found on our web site under the tax-collector tab or at <https://www.cascomaine.org/tax-collector>

The State provided the below information regarding the use of Tax Fairness Credit.

2023 Returns with a Casco Mailing Address and PTFC

Taxpayer age category	#	Total PTFC
Under 65	169	\$114,008
65 or older	119	\$87,612
Total	288	\$201,620

New Business

12. The Selectboard will discuss Town fees.

Town staff began discussions about the current fee structures, and they believed the fee structure needed reexamination and updating. This discussion coincided with discussions of the FY25 budget and some residents voicing their perspective of further examinations of the Town fees.

The Town was fortunate because Tom McCarthy volunteered to assist us in analysis related projects as a volunteer. Tom analyzed neighboring communities and compared them to Casco. In addition, he met with staff to determine the amount of work hours occurring with associated fees. In addition, our intern conducted some ordinance analysis related to specific ordinances and this information was forwarded to Mr. McCarthy.

Included in your packet is a draft recommendation of fees for your review and analysis. Mr. McCarthy will additionally provide a PowerPoint synopsis of the draft document. Mr. McCarthy, the staff, and I understand that if these fees are implemented they must occur in an incremental manner. Some of these changes require ordinance modifications; some fees would be new and require an educational facet; and others could be implemented immediately.

Managers Memorandum Page 4

13. The Selectboard will discuss the proposed strategic surveys options proposed by GPCOG.

The Town has not received the proposal to date.

14. The Selectboard will consider appointing the Town Manager to Eco Main Board of Directors.

Since October of 2021, I represented the Town of Casco on Eco Maine's Board of Directors. As a community owner, you are provided with a seat on this Board of Directors. Eco Maine is requesting that I be reappointed to the Board of Directors for another three-year term.

15. The Selectboard will consider legal action for Helen Allen Lane.

As previously discussed, the Town received numerous complaints about dogs continually barking on Helen Allen Lane. Both the Code Enforcement Officer and Animal Control Officer have dealt with the dog's owners and obtained not voluntary compliance. Staff and I are seeking guidance on the Selectboard's willingness to pursue legal actions for the ordinance (Chapter 7, Article 1, subsection 7-4) violations that are occurring.

Managers Memorandum Page 5

Janet T. Mills
Governor

Sara Gagné-Holmes
Acting Commissioner



Maine Department of Health and Human Services
Office for Family Independence
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents
From: Sara Denson, Program Manager, General Assistance
Date: September 4, 2024
Subject: New GA Maximums for October 1, 2023

Enclosed please find the following items:

- MMA's updated **General Assistance Ordinance** (9/2024)
- MMA's new (October 1, 2024–September 30, 2025) “**General Assistance Ordinance Appendices**” (A – H).
- Recovery Residence Housing Maximums (October 1, 2024-September 30, 2025)
- “**GA Ordinance Adoption Form**” which was developed so that municipalities may easily send DHHS proof of the adoption of any updated or changed GA Ordinance. Once the selectpersons or council adopts the new ordinance, the enclosed form should be signed and submitted to DHHS. *(see “Filing of GA Ordinance and/or Appendices” below for further information).*
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. *(see “Filing of GA Ordinance and/or Appendices” below for further information).*

Updates

Please note that updates have been made to Appendix A (overall maximums), Appendix B (food maximums), Appendix C (housing maximums) and Appendix H (funeral maximums) of the General Assistance Ordinance. There is also a new Recovery Residence Housing Maximums guide. You can find information about the MMA Model Ordinance on the Maine Welfare Director’s Association (MWDA) website at www.mainewelfaredirectors.org.

Appendix A – H

The enclosed Appendices A – H have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – H. Even if you are not updating your GA Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

The Adoption Process

The **municipal officers (i.e., selectpersons/council) adopt the local General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers conduct a ***notice and hearing*** prior to the adoption of the Ordinance and/or Appendices. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance and/or appendices either in its posted form or as amended in light of public discussion.

Municipalities May Establish Their Own Maximums

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for Food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality. (C.M.R. 10-144, Chapter 323, Section V).

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted, should that ordinance differ from the MMA Model. Any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that your Municipal Officers have adopted the current MMA Model GA maximums and/or ordinance. If you are not making changes to your adopted ordinance, you are only required to submit verification that the new Appendices have been adopted.

2024-2025 GA Overall Maximums

Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	969	1,068	1,367	1,744	2,333
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	1,139	1,280	1,689	2,131	2,476
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	881	965	1,232	1,608	1,947
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	874	884	1,169	1,464	1,603
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,451	1,663	2,141	2,715	3,332
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	969	1,159	1,413	1,939	2,335

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	1,192	1,261	1,567	2,039	2,297
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,371	1,444	1,905	2,589	3,305

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	766	842	1,043	1,421	1,524
Franklin County	807	893	1,174	1,558	1,764
Hancock County	1,096	1,102	1,307	1,734	1,740
Kennebec County	943	946	1,214	1,529	1,784
Knox County	935	946	1,163	1,550	1,657
Lincoln County	1,037	1,076	1,332	1,733	2,154
Oxford County	902	910	1,185	1,575	1,869
Piscataquis County	777	860	1,131	1,398	1,689
Somerset County	897	931	1,140	1,487	1,612
Waldo County	1,075	1,085	1,305	1,620	2,219
Washington County	838	846	1,101	1,508	1,598

* Please Note: Add \$75 for each additional person.

Appendix B

Effective: 10/01/24 to 09/30/25

2024-2025 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the [U.S.D.A. Thrifty Food Plan](#). As of October 1, 2024, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	67.91	292.00
2	124.65	536.00
3	178.60	768.00
4	226.74	975.00
5	269.30	1,158.00
6	323.26	1,390.00
7	357.21	1,536.00
8	408.37	1,756.00

Note: For each additional person add \$220 per month.

2024-2025 GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! ONLY consider adopting the following numbers if these figures are consistent with local rent values. If not, a market survey should be conducted, and the figures altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. **Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (See Instruction Memo for further guidance.)**

Non-Metropolitan FMR Areas

<u>Aroostook County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	144	619	174	748	
1	152	654	191	822	
2	186	798	237	1,019	
3	261	1,123	324	1,393	
4	270	1,162	347	1,492	
<u>Franklin County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	154	660	184	789	
1	164	705	203	873	
2	216	929	267	1,150	
3	293	1,260	356	1,530	
4	326	1,402	403	1,732	
<u>Hancock County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	224	964	251	1,079	
1	224	964	252	1,083	
2	253	1,087	299	1,284	
3	341	1,467	397	1,707	
4	341	1,467	397	1,707	
<u>Kennebec County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	189	811	215	926	
1	189	811	216	927	
2	231	994	277	1,191	
3	294	1,262	349	1,502	
4	339	1,459	407	1,752	

Appendix C
 Effective: 10/01/24-09/30/25

Non-Metropolitan FMR Areas

<u>Knox County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	187	803	214	918
1	187	803	216	927
2	219	943	265	1,140
3	298	1,283	354	1,523
4	310	1,332	378	1,625
<u>Lincoln County</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	210	905	237	1,020
1	211	906	246	1,057
2	259	1,112	304	1,309
3	341	1,466	397	1,706
4	425	1,829	493	2,122
<u>Oxford County</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	179	770	206	885
1	179	770	207	891
2	224	965	270	1,162
3	304	1,308	360	1,548
4	359	1,544	427	1,837
<u>Piscataquis County</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	147	630	177	759
1	156	672	195	840
2	206	886	257	1,107
3	256	1,100	319	1,370
4	309	1,327	385	1,657
<u>Somerset County</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	178	765	205	880
1	178	765	212	912
2	214	920	260	1,117
3	284	1,220	339	1,460
4	299	1,287	367	1,580

Appendix C

Effective: 10/01/24-09/30/25

Non-Metropolitan FMR Areas

<u>Waldo County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	219	943	246	1,058
1	219	943	248	1,066
2	252	1,085	298	1,282
3	315	1,353	370	1,593
4	440	1,894	509	2,187

<u>Washington County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	164	706	191	821
1	164	706	192	827
2	205	881	251	1,078
3	289	1,241	344	1,481
4	296	1,273	364	1,566

Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	195	837	221	952
1	209	898	244	1,049
2	267	1,147	312	1,344
3	344	1,477	399	1,717
4	467	2,008	535	2,301

<u>Cumberland Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	234	1,007	261	1,122
1	258	1,110	293	1,261
2	342	1,469	387	1,666
3	434	1,864	489	2,104
4	500	2,151	568	2,444

<u>Lewiston/Auburn MSA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	174	749	201	864
1	185	795	220	946
2	235	1,012	281	1,209
3	312	1,341	368	1,581
4	377	1,622	445	1,915

Appendix C

Effective: 10/01/24-09/30/25

Metropolitan FMR Areas

<u>Penobscot Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	173	742	199	857
1	173	742	201	865
2	221	949	266	1,146
3	278	1,197	334	1,437
4	297	1,278	365	1,571
<u>Portland HMFA</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	307	1,319	334	1,434
1	347	1,493	382	1,644
2	447	1,921	492	2,118
3	569	2,448	625	2,688
4	699	3,007	767	3,300
<u>Sagadahoc Cty. HMFA</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	195	837	221	952
1	230	989	265	1,140
2	277	1,193	323	1,390
3	389	1,672	445	1,912
4	467	2,010	536	2,303
<u>York Cty. HMFA</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	247	1,060	273	1,175
1	254	1,091	289	1,242
2	313	1,347	359	1,544
3	412	1,772	468	2,012
4	459	1,972	527	2,265
<u>York/Kittery/S. Berwick HMFA</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	288	1,239	315	1,354
1	296	1,274	331	1,425
2	392	1,685	438	1,882
3	540	2,322	596	2,562
4	693	2,980	761	3,273

2023-2024 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2023 to September 30, 2024.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6

NOTE: For each additional person add \$75 per month.

(The applicable figures from Appendix A, *once adopted*, should be inserted here.)

APPENDIX B - FOOD MAXIMUMS Not Updated

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 67.91	\$ 292.00
2	124.65	536.00
3	178.60	768.00
4	226.74	975.00
5	269.30	1,158.00
6	323.26	1,390.00
7	357.21	1,536.00
8	408.37	1,756.00

NOTE: For each additional person add \$220 per month.

APPENDIX C - HOUSING MAXIMUMS

Number of Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				

(The applicable figures from Appendix C, *once adopted*, should be inserted here.)

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households Without Electric Hot Water:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.95	\$ 85.50
2	\$22.52	\$ 96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

2) **Electricity Maximums for Households With Electrically Heated Hot Water:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY

2024-2025 Mileage Rate

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Comptroller. The current rate for approved employment and necessary medical travel etc. is 50 cents (50¢) per mile.

Please refer to the Office of the State Controller for changes to this rate at 626-8420 or visit <http://www.state.me.us/osc/>

2024-2025 GA Housing Maximums

Recovery Residences

The following Recovery Residence maximums are in effect from 10/1/2024- 9/30/2025

Non-Metropolitan FMR Areas

<u>Aroostook County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$133.70	\$575.40

<u>Franklin County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$142.10	\$611.10

<u>Hancock County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$176.40	\$758.10

<u>Kennebec County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$151.20	\$648.90

<u>Knox County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$151.20	\$648.90

<u>Lincoln County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$172.20	\$739.90

<u>Oxford County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$144.90	\$623.70

<u>Piscataquis County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$136.50	\$588.00

<u>Somerset County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$148.40	\$638.40

<u>Waldo County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$173.60	\$746.20

<u>Washington County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$134.40	\$578.90

Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$170.80	\$734.30

<u>Cumberland Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$205.10	\$882.70

<u>Lewiston/Auburn MSA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$154.00	\$662.20

<u>Penobscot Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$140.70	\$605.50

<u>Portland HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$267.40	\$1,150.80

<u>Sagadahoc Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$185.50	\$798.00

<u>York Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$202.30	\$869.40

<u>York/Kittery/S Berwick HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	\$231.70	\$997.50

MUNICIPALITY OF CASCO GENERAL ASSISTANCE ORDINANCE

Pursuant to 22 M.R.S. § 4305(1), the municipal officers of the Municipality of Casco, after notice and hearing, hereby amend the municipal General Assistance Ordinance by repealing and replacing appendices A through H of the existing ordinance with the attached appendices A through H, which shall be in effect from October 1, 202__ through September 30, 202__. This amendment will be filed with the Maine Department of Health & Human Services (DHHS) pursuant to 22 M.R.S. § 4305(4), and a copy of the ordinance and amended appendices shall be available for public inspection at the municipal office along with a copy of the 22 M.R.S. chapter 1161.

Signed this 15th, day of October, 2024, by the municipal officers:

Eugene Connolly, Chair

(Signature)

Grant Plummer, Vice Chair

(Signature)

Mary Fernandes

(Signature)

Robert MacDonald

(Signature)

Scott Avery

(Signature)

[Please send a copy of the enactment page only to DHHS, 109 Capitol Street, SHS 11, Augusta, ME 04330-0011]

MAINE MUNICIPAL EMPLOYEES HEALTH TRUST
BENEFITS 2025

Item 10.#

**TRADITIONAL
POS - A
Anthem of Maine HMO Choice**

**ACADIA
Formally the POS - C
Blue Choice - PPO plan**

Network Name:

	In-Network Only	In-Network Only
BENEFIT DESCRIPTION		
❖ Maximum Out-of-Pocket Expenses Per Calendar Year (Deductible/ Coinsurance/Copays)	\$6,500 Single / \$13,000 Family	\$6,500 Single / \$13,000 Family
▪ Deductible	\$0 Single / \$0 Family	\$0 Single / \$0 Family
▪ Coinsurance	\$1,000 Single / \$2,000 Family	\$1,500 Single / \$3,000 Family
▪ Copays	\$5,500 Single / \$11,000 Family	\$5,000 Single / \$10,000 Family
Inpatient Services		
• Unlimited days of care in semi-private room	90%	90%
• Physician services	100%	100%
• Intensive care	90%	90%
• Ancillary services, lab tests, x- rays, anesthesia, medications	90%	90%
• Maternity care	90%	90%
• Newborn care	90%	90%
Outpatient Services		
• Any physician office visit, diagnosis and treatment	100% after \$10 copay PCP / \$20 copay specialist	100% after \$15 copay PCP / \$25 copay specialist
• Lab & X-ray - Diagnostic	100%	100%
• Lab & X-ray - Preventive	100%	100%
• Advanced Imaging Procedures (e.g., MRI, CT, and PET scans)	100% after \$100 copay ⁽²⁾	100% after \$100 copay ⁽²⁾
• Physical exams and Well-child care	100%	100%
• Immunizations/Flu shots	100%	100%
• Covered surgical procedures	100% after \$100 copay ⁽³⁾	100% after \$100 copay ⁽³⁾ <i>(Anesthesia covered at 90%)</i>
• Maternity care	100% ⁽⁴⁾	100%
• Gynecological exam	100% ⁽⁴⁾	100%
• Physical, Speech or Occupational Therapy	100% after \$20 copay ⁽⁵⁾	100% after \$25 copay ⁽⁵⁾
• Outpatient facility fees	100% / \$100 copay for surgical facility	100% / \$100 copay for surgical facility
• Ambulance (medically necessary)	100%	100%
Emergency Room/Walk In Services		
• Emergency / Acute Care	100% after \$150 copay	100% after \$150 copay
• Non-emergency care	100% after \$150 copay	100% after \$150 copay
• Walk In or Urgent Care Center	100% after \$20 copay	100% after \$25 copay
Other Services		
• Home Health/Hospice care	100%	90%
• Skilled nursing facility	100% - Limited to 100 days per calendar year	90% - Limited to 100 days per calendar year
• Human tissue & organ transplants	90%	90%
• Durable Medical Equipment	80%	80%
• Oral surgery (limited benefits)	100%	90%
• Preventative eye exams	100% ⁽⁴⁾⁽⁶⁾	100% ⁽⁶⁾
• Chiropractic care	100% after \$20 copay ⁽⁴⁾⁽⁷⁾	100% after \$25 copay ⁽⁷⁾
• Prescription Drug Card Copay		
Up to 30-day supply (<i>Retail</i>)	\$4 / \$10 / \$30 / \$50 / \$60	\$10 / \$20 / \$40 / \$60 / \$150*
31-90 day supply (<i>Mail Order</i>)	\$8 / \$20 / \$60 / \$100 / \$120	\$20 / \$40 / \$80 / \$120 / \$150*
<i>Tier 1(s) / Tier 1 / Tier 2 / Tier 3 / Tier 4</i>		
Mental Health /Substance Abuse Services		
All eligible inpatient and outpatient services	Covered as any medical condition, not subject to any separate deductibles, coinsurance, or copays ⁽⁹⁾	Covered as any medical condition, not subject to any separate deductibles, coinsurance, or copays ⁽⁹⁾

(2) Advanced Imaging copays limited to \$300 per person per calendar year.
 (3) Copay applies only when facility charge is billed.
 (4) Participants may self-refer only to a participating provider.
 (5) Combined physical, speech, and occupational therapy benefits limited to 75 visits per person, per calendar year.
 (6) One exam per calendar year.
 (7) Acute chiropractic care may be self-referred to a participating chiropractor for 36 visits per calendar year.
 (9) All services must be pre-authorized by Anthem Blue Cross and Blue Shield.

Please Note: In order to receive In-Network level of benefits under the Point of Service plans, all services (except emergency or urgent care situations, as determined by a prudent layperson) must be authorized in advance by the participant's Primary Care Physician. Payment made Out-of-Network cannot be applied towards meeting the In-Network Deductible (Plan B) or Out-of-Pocket Maximum (all plans), and vice versa. Lifetime and calendar year maximums are combined In-Network and Out-of-Network for Mental Health, Substance Abuse and Skilled Nursing services.

Key Terms

POS - or Point of Service plan, Members are required to select a Primary Care Physician (PCP) from within the Anthem HMO Choice network. Benefits are paid at the In-Network (higher) level for services received from the member's Primary Care Physician (PCP), or from other In-Network providers with a referral from the PCP. Some services require that a member obtain prior authorization in order for benefits to be paid at the higher level of coverage. Benefits are paid at the Out-of-Network (lower) level for services received without a referral (except as designated by the plan), or for services received from Out-of-Network providers.

PPO - or Preferred Provider Organization plan is an arrangement where the health plan contracts with independent physicians, hospitals and other health care providers who become members of a preferred provider network, Blue Choice for the MMEHT PPO plans. The member may direct his/her care and elect either In-Network or Out-of-Network providers, however, it will require the member to pay more for services received from an Out-of-Network provider. Some services require that a member obtain prior authorization in order for benefits to be paid at the higher level of coverage. The member is not required 1) to select a PCP 2) to obtain referrals from his/her PCP even if one is selected.

Deductible - a defined dollar amount that must be satisfied by the insured before the medical plan provides coverage for certain benefits. Most medical plans have a single and a family maximum deductible amount. No one member of the family is obligated to meet the entire family deductible. Each individual insured by the plan is capped at the individual level. The family amount must be met by a minimum of two family members.

Coinsurance - a portion of the charges, usually a percentage, which is the responsibility of the insured. This coinsurance amount has an individual maximum and a family maximum and like the deductible the family maximum must be satisfied by at least two family members.

Copays - a defined dollar amount that is paid for that service. Copays do not require any deductible amount be met first, copays are most likely paid at the time the service is rendered (Emergency Room copays are generally the exception). Copays have an individual calendar maximum and a family calendar maximum and, like the deductible/coinsurance, the family maximum must be satisfied by at least two family members.

Maximum Out of Pocket - a defined dollar amount that is the responsibility of the insured for covered medical expenses. The maximum out of pocket is a combination of the deductible, coinsurance and copayments. It also has an individual maximum and family maximum. The family maximum must be met by at least two family members. Once the maximum OOP for any one individual has been met within the calendar year, all benefits are covered at 100% for the rest of the calendar year. Once the family maximum OOP has been met by at least two family members, all benefits for the entire family is covered at 100% even for those family members who have yet to file a medical claim.

MAINE MUNICIPAL EMPLOYEES HEALTH TRUST

MEDICAL PROGRAM SUMMARY - January 1, 2025 to December 31, 2025

All benefits shown are In-Network. Services received Out-of-Network, if covered, may be paid at a lower level of benefits. Please consult your Plan Document or Summary Plan Description booklet for more information.

All figures shown (deductibles, copays, and coinsurance) reflect what the Member pays towards the cost of services.

	ACADIA PPO (formerly POS C)	BAXTER PPO (formerly POS 200)	KATHADIN PPO (formerly PPO 500)	MOOSEHEAD PPO (formerly PPO 1500)	PEMAQUID PPO (formerly PPO 2500)
DEDUCTIBLE Individual / Family	\$0 (No deductible)	\$200 / \$400	\$500 / \$1,000	\$1,500 / \$3,000	\$2,500 / \$5,000
CO-INSURANCE (Member pays)	10% for most services	20%	20%	20%	20%
OUT OF POCKET MAXIMUM Deductible plus Coinsurance Individual / Family	\$1,500 / \$3,000	\$1,700 / \$3,400	\$2,000 / \$4,000	\$4,000 / \$9,000	\$5,000 / \$10,000
COPAYS:					
Office Visit Copay (First PCP visit per calendar year paid at 100%)	\$15 PCP / \$25 Specialist	\$20 PCP / \$30 Specialist	\$20 PCP / \$35 Specialist	\$25 PCP / \$40 Specialist	\$25 PCP / \$40 Specialist
Mental Health Outpatient Copay (First visit per calendar year paid at 100%, no copay for visits via telehealth)	\$15	\$20	\$20	\$25	\$25
Emergency Room Copay	\$150	\$150	\$200	\$200	\$200
Walk-in or Urgent Care Center Copay	\$25	\$30	\$35	\$40	\$40
PREVENTIVE CARE:					
Preventive Care, including mammograms, Pap tests, women's preventive health services, colonoscopies, PSA tests, and routine physicals	0%	0%; deductible waived	0%; deductible waived	0%; deductible waived	0%; deductible waived
Preventive Lab and X-Ray	0%	0%; deductible waived	0%; deductible waived	0%; deductible waived	0%; deductible waived
Preventive Eye Exams (Limited benefits)	0%	0%; deductible waived	0%; deductible waived	0%; deductible waived	0%; deductible waived
OTHER SERVICES:					
In Patient Hospital Services	10% (0% for Physician Services)	Deductible then 20%	Deductible then 20%	Deductible then 20%	Deductible then 20%
Out Patient Surgical Facility	\$100 copay	Deductible then 20%	Deductible then 20%	Deductible then 20%	Deductible then 20%
Diagnostic Lab & X-Ray	0%	Deductible then 20%	Deductible then 20%	Deductible then 20%	Deductible then 20%
Advanced Imaging (MR/CT/PET)	\$100 copay Copays limited to \$300 per Cal Yr	Deductible then 20%	Deductible then 20%	Deductible then 20%	Deductible then 20%
Chiropractic Care	\$25 copay Limited to 36 visits per Cal Yr	\$30 copay Limited to 36 visits per Cal Yr	\$35 copay Limited to 36 visits per Cal Yr	\$40 copay Limited to 36 visits per Cal Yr	\$40 copay Limited to 36 visits per Cal Yr
Physical, Speech and Occupational Therapy	\$25 copay Limited to 75 Visits per Cal Yr (Combined Limit)	\$30 copay Limited to 75 Visits per Cal Yr (Combined Limit)	\$35 copay Limited to 75 Visits per Cal Yr (Combined Limit)	\$40 copay Limited to 75 Visits per Cal Yr (Combined Limit)	\$40 copay Limited to 75 Visits per Cal Yr (Combined Limit)
PRESCRIPTION DRUGS (5 TIER): Tier 1-Select Generic / Tier 1-Standard / Tier 2 / Tier 3 / Tier 4-Specialty and Lifestyle	5-Tier Rx	5-Tier Rx	5-Tier Rx	5-Tier Rx	5-Tier Rx
RX COPAY (Each 1-30 day supply at retail pharmacy)	\$10/\$20/\$40/\$60/\$150	\$10/\$30/\$50/\$75/\$150	\$10/\$30/\$50/\$75/\$150	\$10/\$30/\$50/\$75/\$150	\$10/\$30/\$50/\$75/\$150
RX COPAY (31-90 day supply via mail order)	\$20/\$40/\$80/\$120/NA	\$20/\$60/\$100/\$150/NA	\$20/\$60/\$100/\$150/NA	\$20/\$80/\$100/\$150/NA	\$20/\$80/\$100/\$150/NA
OTHER:					
Out of Network Copays (includes dental and Rx copays) Individual / Family	\$5,000 / \$10,000	\$4,800 / \$9,600	\$5,500 / \$11,000	\$3,500 / \$7,000	\$2,500 / \$5,000

Item 10.#

Income/Estate Tax
Property Tax
Sales, Use & Service Provider Tax
Fuel Tax
Other Taxes
Tax Relief Credits and Programs
Compliance
Audit Units
Office of Tax Policy

Property Tax Fairness Credit Summary

Eligible Maine taxpayers may receive a portion of the property tax or rent paid during the tax year on the Maine individual income tax return whether they owe Maine income tax or not. If the credit exceeds the amount of your individual income tax due for the tax year, the excess amount of credit will be refunded to you.

Who is eligible for the Property Tax Fairness Credit?

Homeowners or renters who meet all of the following requirements:

1. Were Maine residents during any part of the tax year;
2. Owned or rented a home in Maine during any part of the tax year and lived in that home during the year as a primary residence;
3. Paid property tax* or rent on the primary residence in Maine during the tax year;
4. Meet certain income and property tax and/or rent paid limitations during the tax year; and
5. Are not married filing separately.

*For tax years beginning on or after January 1, 2022, property tax paid includes amounts paid on the taxpayer's behalf during the tax year by the State to the municipality under the Property Tax Deferral Program.

See the applicable Schedule PTFC/STFC for each tax year to see if you qualify:

- [Tax Year 2023 \(PDF\)](#)
- [Tax Year 2022 \(PDF\)](#)
- [Tax Year 2021 \(PDF\)](#)
- [Tax Year 2020 \(PDF\)](#)

How does someone apply for the refundable credit?

To claim the credit, file Form 1040ME and Schedule PTFC/STFC for the tax year during which the property tax or rent was paid.

Where can taxpayers get Form 1040ME and Schedule PTFC/STFC?

Forms are available in the [Forms section](#)

[E-mail Questions](#)

To view PDF or Word documents, you will need the [free document readers](#). Alternate formats can be requested [via email](#).

Item 11.#

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Income/Estate Tax	Estate Tax	Corporate Income Tax
Office of Tax Policy	Fiduciary Income Tax	Employer Withholding
Property Tax	Individual Income Tax	Pass-through Entity Withholding
Sales/Use & Service Provider Tax	Real Estate Withholding	Franchise Tax
Compliance		Fuel Tax
		Sales/Use & Service Provider Tax
		Other Taxes

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SCHEDULE PTFC/STFC Form 1040ME 2023 Attachment Sequence No. 3

Property Tax Fairness Credit Sales Tax Fairness Credit For MAINE RESIDENTS and PART-YEAR RESIDENTS ONLY. See instructions. Enclose with Form 1040ME. For more information, visit www.maine.gov/revenue/tax-return-forms.



Name(s) as shown on Form 1040ME Your Social Security Number

Enter your date of birth If married, enter your spouse's date of birth

Physical location of property where you lived during 2023 (if different from your mailing address):

TOTAL INCOME - Complete line 1 or line 2 below, but not both. Complete line 1 if you do not file federal Form 1040 or Form 1040-SR. Complete line 2 if you do file federal Form 1040 or Form 1040-SR. Then go to line 3. DO NOT ENTER \$ signs, commas, or decimals.

IF YOU DO NOT FILE FEDERAL FORM 1040 OR FORM 1040-SR, ENTER:

- 1. (a) Social security benefits and railroad retirement benefits. (See instructions.) 1a. .00 (b) Interest and dividends. (See instructions.) 1b. .00 (c) Pensions, annuities and IRA distributions. (See instructions.) 1c. .00 (d) Wages, salaries, tips, etc. (See instructions.) 1d. .00 (e) Other income. (See instructions.) 1e. .00

OR, IF YOU DO FILE FEDERAL FORM 1040 OR FORM 1040-SR, ENTER:

- 2. (a) Federal total income. (From federal Form 1040, line 9 or Form 1040-SR, line 9.) (If filing Schedule NRH - see instructions.) 2a. .00 (b) Social security benefits not included on line 2a above. (Federal Form 1040, line 6a minus line 6b or Form 1040-SR, line 6a minus line 6b) and railroad retirement benefits not included on line 2a above. (See instructions.) 2b. .00 (c) Interest not included on line 2a above. (If filing Schedule NRH - see instructions.) 2c. .00 (d) Loss add-backs. (See instructions.) 2d. .00 3. Total Income. Add lines 1a through 1e OR lines 2a through 2d above. 3. .00 Note: See instructions for the maximum income limitations.

PROPERTY TAX FAIRNESS CREDIT (lines 4 through 15):

- 4. Enter the property tax you paid on your home in 2023. (See instructions.) 4. .00 If you paid no property tax in 2023, skip to line 5a. 5. (a) Enter the rent you paid on your home in 2023. (See instructions.) 5a. .00 If you paid no rent in 2023, skip to line 6. (b) Does the rent entered on line 5a include heat, utilities, furniture, or similar items? 5b. Yes No (c) If line 5b is yes and you know the amount paid for heat, utilities, furniture, or similar items, enter that amount on line 5c. If yes, and you do not know the amount paid, multiply line 5a by 15% (.15) and enter the result on line 5c. If line 5b is no, enter "0" on line 5c. ... 5c. .00 (d) Line 5a minus line 5c. 5d. .00 (e) Multiply line 5d by 15% (.15). 5e. .00 (f) Landlord's name and telephone number: 6. Add lines 4 and 5e. 6. .00



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DO NOT ENTER \$ signs, commas, or decimals.

7. Enter the amount shown in the table below for your filing status and the number of qualifying children and dependents on Form 1040ME, line 13a: 7. .00

If your Filing Status is:	Form 1040ME, line 13a is:		
	AND 0	OR 1	OR more than 1
↓	Your maximum benefit base is:		
Single	\$2,300	\$2,300	\$2,300
Head of Household	\$3,000	\$3,000	\$3,700
Married filing Jointly or Qualifying surviving spouse	\$3,000	\$3,700	\$3,700

8. Benefit base. Enter the smaller of line 6 or line 7 8. .00

9. Multiply line 3 by 4% (.04) 9. .00

(a) Is the amount on line 8 more than the amount on line 9? If yes, go to line 10 below. If no, you do not qualify for the property tax fairness credit. Go to line 16 below to apply for the sales tax fairness credit... 9a. Yes No

10. Subtract line 9 from line 8 10. .00

11. Were you or your spouse (if married filing jointly) at least 65 years of age during the tax year? 11. Yes No

(a) If yes, enter \$1,500. If no, enter \$1,000. 11a. .00

12. Enter line 10 or line 11a, whichever is smaller. 12. .00

13. Are you or your spouse (if married filing jointly) rated 100% permanently and totally disabled by the United States Department of Veterans Affairs? 13. Yes No

(a) If yes, enter the amount from line 12. Enclose a copy of your VA Rating Decision Letter or your VA Benefit Summary Letter. If no, enter \$0 13a. .00

14. Add lines 12 and 13a 14. .00

15. Enter line 14 or line 6, whichever is smaller, here and on Form 1040ME, line 25d 15. .00

SALES TAX FAIRNESS CREDIT (lines 16 and 16a):

16. See the table on page 18 for your filing status. Enter the amount shown for your total income from line 3 and the number of qualifying children and dependents. If you are filing Schedule NR or Schedule NRH, go to line 16a. Otherwise, enter this amount on Form 1040ME, line 25e 16. .00

(a) **PART-YEAR RESIDENTS FILING SCHEDULE NR OR SCHEDULE NRH - You must prorate the sales tax fairness credit.** Schedule NR: Multiply line 16 by the Maine-source income ratio (1.0000 minus Schedule NR, line 7). Schedule NRH: Multiply line 16 by the Maine-source income ratio of your income (1.0000 minus Schedule NRH, line 7, column C). Enter the result here and on Form 1040ME, line 25e 16a. .00

SCHEDULE PTFC/STFC – Property Tax Fairness Credit & Sales Tax Fairness Credit Instructions
(Form 1040ME, lines 25d and 25e)

Item 11.#

Who is eligible? You may qualify for the **refundable** Property Tax Fairness Credit up to \$1,000 (\$1,500 if you are 65 years of age or older) if you meet all of the following:

- You were a Maine resident during any part of the tax year;
- You owned or rented a home in Maine during any part of the tax year and lived in that home as your principal residence during the year;
- Your total income during 2023 was less than the amount shown in the table below for your filing status and the number of qualifying children and dependents you claim:

If your Filing Status is:	Form 1040ME, line 13a is:		
	0	1	more than 1
↓	AND	OR	OR
	Your income must be less than:		
Single	\$57,500	\$57,500	\$57,500
Head of Household	\$75,000	\$75,000	\$92,500
Married filing Jointly or Qualifying surviving spouse	\$75,000	\$92,500	\$92,500

- You paid property tax on your home (principal residence) in Maine during the tax year that is greater than 4% of your total income or you paid rent on your home (principal residence) in Maine during the tax year that is greater than 26.67% of your total income. **Note:** that the amount of property tax or rent you can include may be limited. See line 7 on Schedule PTFC/STFC.

*If you or your spouse, if married, are a veteran of the United States Armed Forces who is rated 100% permanently and totally disabled as a result of one or more service-connected disabilities by the United States Department of Veterans Affairs, you may be eligible for a refundable property tax fairness credit up to \$2,000 (\$3,000 if you are 65 years of age or older).

You may qualify for the **refundable** Sales Tax Fairness Credit up to \$255, depending on the number of qualifying children and dependents on Form 1040ME, line 13a, if you meet all of the following:

- You were a Maine resident during any part of the tax year;
- Your total income during 2023 was not more than \$29,800 if filing single; \$46,950 if filing head of household; or, \$58,600 if married filing jointly or qualifying surviving spouse.

See the line 16 instructions below for more information.

You cannot claim either the Property Tax Fairness Credit or Sales Tax Fairness Credit if your filing status is married filing separately. You cannot claim the Sales Tax Fairness Credit if you are claimed as a dependent on another person's return.

SCHEDULE PTFC/STFC - SPECIFIC INSTRUCTIONS

Step 1. Complete Form 1040ME according to the form instructions.

If you are a resident or part-year resident of Maine filing Form 1040ME only to claim the property tax fairness credit and/or the sales tax fairness credit, you have no Maine income modifications on Form 1040ME, Schedule 1A or Schedule 1S, and you do not file a federal income tax return, complete Maine Form 1040ME according to the instructions below:

- Fill in your name, address, social security number, telephone number and, if married, your spouse's name and social security number;
- Check Box A below your address;
- Enter your correct filing status on lines 3-7;
- Enter your correct residency status on lines 8-11a;
- Check the applicable boxes on lines 12a through 12d if either you or your spouse were 65 years or over or blind during 2023;
- Enter the number of personal exemptions for yourself and your spouse, if married you can claim on line 13;
- Enter the number of qualifying children and dependents you can claim on line 13a;
- Complete Schedule PTFC/STFC. See the Step 2 instructions below;
- Enter the amount from Schedule PTFC/STFC, line 15 on Form 1040ME, line 25d;
- Enter the amount from Schedule PTFC/STFC, line 16 or line 16a, whichever applies, on Form 1040ME, line 25e;
- Enter the sum of Form 1040ME, lines 25d and 25e on Form 1040ME, lines 25f, 27, 28, 32 and 33b. Any refund will be mailed to you. However, if you want your refund deposited directly into your checking or savings account, also complete lines 33c, 33d and 33e.

Step 2. Complete Schedule PTFC/STFC. Enter your name and social security number as shown on Form 1040ME. Also enter your date of birth and your spouse's date of birth, if married.

Complete **EITHER** lines 1a through 1e **OR** lines 2a through 2d. If you **do not** file federal Form 1040 or Form 1040-SR, complete lines 1a through 1e. If you **do** file a federal Form 1040 or Form 1040-SR, enter your income on lines 2a through 2d.

If you do not file federal Form 1040 or Form 1040-SR:

Line 1a. Social security and railroad retirement benefits. Enter all payments received under the federal Social Security Act, including regular

social security benefits, social security disability benefits and supplemental security income. Include the gross amount before Medicare is subtracted. This amount can generally be found on federal Form SSA-1099. (See also federal Form 1040, line 6a or Form 1040-SR, line 6a). Also enter on this line the amount of railroad retirement benefits received. This amount can generally be found on federal Form RRB-1099 or RRB-1099-R.

Line 1b. Interest and dividends. Enter all interest and ordinary dividends you received. These amounts can generally be found on the federal Form 1099 issued by the payer.

Line 1c. Pensions, annuities, and IRA distributions. Enter the amount of all pensions, annuities, and IRA distributions you received that would be included in federal total income if you filed a federal income tax return. These amounts can generally be found on the federal Form 1099 issued by the payer.

Line 1d. Wages, salaries, tips, etc. Enter the total amount of wages, salaries and other compensation that would be included in federal total income if you filed a federal income tax return. This amount is generally reported in box 1 of the federal Form W-2 or on the federal Form 1099 issued by the payer.

Line 1e. Other income. Enter alimony received; business income (but do not enter business losses); capital gains; other gains; any income from rental real estate, royalties, partnerships, S corporations, trusts, etc.; farm income; unemployment compensation; and any other income that would be included in federal total income if you filed a federal income tax return. For more information on federal total income, see the federal income tax forms and instructions at www.irs.gov.

If you do file federal Form 1040 or Form 1040-SR:

Line 2a. Federal Total Income. Enter your federal total income from federal Form 1040, line 9 or Form 1040-SR, line 9. If filing Form 1040ME, Schedule NRH, enter the amount from Schedule NRH, line 1j, column B.

Line 2b. To the extent not already included in federal total income on line 2a, enter all payments received under the federal Social Security Act and the amount of railroad retirement benefits received. See the instructions for line 1a above. If filing Form 1040ME, Schedule NRH, enter only those payments you received.

Line 2c. Enter only amounts not already included in federal total income on line 2a. If filing Form 1040ME, Schedule NRH, enter your portion of the interest earned.

Line 2d. Loss add-backs. Enter on line 2d the amount of any negative amount (net loss) included on federal Form 1040 or Form 1040-SR, line 7 and federal Schedule 1, lines 3, 4, 5, 6, and 8a through 8z. Enter the total of the amounts as a positive number. If filing Form 1040ME, Schedule NRH, enter only those amounts shown on Schedule NRH, column B, lines 1f, 1g, 1h, and 1i.

After completing line 3, if you are applying only for the Sales Tax Fairness Credit, skip to line 16.

Line 4. Property Tax. If you owned your home in Maine and lived in that home during 2023, enter the amount of property tax paid during 2023 on your house and house lot up to 10 acres. Include amounts paid by the State to the municipality under the Property Tax Deferral Program. If your house is on land that is more than 10 acres, call your town or city assessor to get the tax on your house and the land up to 10 acres. Part-year residents - enter only the property tax amounts you paid for your home in Maine during the part of the tax year you were a Maine resident. **Note: You may be asked to provide proof of the property tax paid before a refund is issued.**

- Do not use the amount of property tax assessed; enter only the amount of tax actually paid on your home during 2023.
- Do not include amounts paid for interest or special assessments.
- Do not include property taxes on property other than your primary residence.
- Do not claim any property tax paid by others, except for amounts paid by the State under the Property Tax Deferral Program. If the home is jointly owned, **enter only the property tax you paid**. You can claim the tax you paid on your home even if you have transferred ownership to someone else under a legal agreement that allows you to continue to live in the home, but you can claim the tax on the home only for as long as you live in the home.
- Do not include taxes on any part of your home or property used exclusively for business. For example, you owned a two-story building. You lived upstairs and ran a store downstairs. You can claim one-half of the property tax you paid. Do not include property taxes claimed as a business expense on your federal tax return.
- Do not include taxes on any part of your home that serves as a separate dwelling. Include only the taxes paid for the part of the home you occupied as your primary residence. For example, your primary residence is one unit located in a three-unit dwelling. You can claim only one-third of the property tax paid.

Note: If you owned a home that was on rented land or vice-versa, you can include the property tax you paid during 2023 on line 4 and the rent you paid during 2023 on line 5a. For example, you owned a mobile home located in a park. Enter the property tax on your mobile home on line 4 and the lot rent you paid on line 5a.

Line 5a. Enter the total rent you paid for your home (principal residence) in Maine during 2023. If you moved during the tax year, enter the amount you paid during the tax year to live in each home or apartment. **Item 11.#** Enter the amount of Workfare payments received from your town used to pay your rent. Part-year residents - enter only rent amounts you paid on your home in Maine during the part of the tax year you were a Maine resident. **Note: You may be asked to provide copies of rent receipts or canceled checks before a refund is issued.**

- Do not include mortgage payments or room and board payments. Mortgage payments and room and board payments are not rent.
- Do not include the rent amount paid by a government program.
- Do not include rent for any part of your home that was rented out to others. For example, you share an apartment with your sister. Each of you are equally responsible for one-half of the rent. Include only the amount of rent you paid to live in the apartment.
- Do not include rent for any part of your home used exclusively for business. For example, you rent a two-story building. You live in a 2nd floor apartment and run a business on the 1st floor. Claim only the portion of rent you paid for the right to live in the 2nd floor apartment.
- Do not include rent claimed as a business expense on your federal return.

Line 5c. If the rent you entered on line 5a includes an amount for heat, utilities, furniture, or other similar items and you know the amount paid toward the heat, utilities, furniture, or other similar items, enter the amount on line 5c. If your landlord cannot provide the amount you paid for heat, utilities, furniture, or other similar items, multiply the amount on line 5a by 15% (.15) and enter the result on line 5c. If the rent entered on line 5a does not include an amount paid for heat, utilities, furniture, or other similar items, enter 0 on line 5c.

Line 5d. Subtract line 5c from line 5a. The rent you paid can include only the amount paid for the right to live in your home, excluding amounts paid for heat, utilities, furniture, or other similar items.

Line 16. Sales Tax Fairness Credit. See the tables below for your filing status (from Form 1040ME, lines 3 through 7).

- To find the credit, read down the "At least - But not more than" columns and find the line that includes your Total Income from Schedule PTFC/STFC, line 3.
- Then, go to the column that includes the number of qualifying children and dependents on Form 1040ME, line 13a. Enter the credit from that column on Schedule PTFC/STFC, line 16.

Example. If your filing status is **married filing jointly**, your total income from Schedule PTFC/STFC, line 3 is **\$54,600**, and you claim **3 qualifying children and dependents**, enter \$95 on Schedule PTFC/STFC, line 16.

If your filing status is **Single**, find the amount for your income below (**Note: you must not be claimed as a dependent on another person's return**):

If Schedule PTFC/STFC, line 3 is:		And Form 1040ME, line 13 is 1:
At least:	But not more than:	Enter:
0	23,300	140
23,301	23,800	130
23,801	24,300	120
24,301	24,800	110
24,801	25,300	100
25,301	25,800	90
25,801	26,300	80
26,301	26,800	70
26,801	27,300	60
27,301	27,800	50
27,801	28,300	40
28,301	28,800	30
28,801	29,300	20
29,301	29,800	10
29,801	30,300	0

If your filing status is **Married filing jointly** or **Qualifying surviving spouse**, find the amount for your income and number of qualifying children and dependents below:

If Schedule PTFC/STFC, line 3 is:		And the number on Form 1040ME, line 13a is:		
At least:	But not more than:	0	1	2+
0	46,600	200	225	255
46,601	47,600	180	205	235
47,601	48,600	160	185	215
48,601	49,600	140	165	195
49,601	50,600	120	145	175
50,601	51,600	100	125	155
51,601	52,600	80	105	135
52,601	53,600	60	85	115
53,601	54,600	40	65	95
54,601	55,600	20	45	75
55,601	56,600	0	25	55
56,601	57,600	0	5	35
57,601	58,600	0	0	15
58,601	59,600	0	0	0

If your filing status is **Head of Household**, find the amount for your income and number of qualifying children and dependents below:

If Schedule PTFC/STFC, line 3 is:		And the number on Form 1040ME, line 13a is:		
At least:	But not more than:	0-1	2	3+
0	34,950	200	225	255
34,951	35,700	185	210	240
35,701	36,450	170	195	225
36,451	37,200	155	180	210
37,201	37,950	140	165	195
37,951	38,700	125	150	180
38,701	39,450	110	135	165
39,451	40,200	95	120	150
40,201	40,950	80	105	135
40,951	41,700	65	90	120
41,701	42,450	50	75	105
42,451	43,200	35	60	90
43,201	43,950	20	45	75
43,951	44,700	5	30	60
44,701	45,450	0	15	45
45,451	46,200	0	0	30
46,201	46,950	0	0	15
46,951	47,700	0	0	0

Town of Casco Fee Review & Discussions

15 October 2024
Tom McCarthy



Overview

- Review the Process used
- Discuss the proposed fee changes
- Establish follow on actions if any and timelines

Town of Casco Fee Review

- Casco Fee Review Process
 - Purpose of the fee
 - Offset town cost to provide the service
 - Influence actions
 - Revenue generation
 - Reviewed the fees of neighboring towns
 - Raymond, Naples, Poland, Windham, Bridgton
 - Their Fee structure
 - Their Fee amounts
 - Compared to Casco's
 - Reviewed findings with town staff
 - Adjusted Casco's fees to cover cost of service and align with neighboring towns fee schedule

Proposed Fees Adjusted to Cover Town Costs and Align with Neighboring Towns

Town of Casco Fee Review

- The majority of the changes are in the areas of Business Licenses / Permits
- The Building / Construction fee structure was simplified, and the updated fees are based on the expected hours required to process the permits and conduct required on site inspections.
- Currently we do not require permits for electrical work. This area should be revisited for safety purposes. The electrical work done without trained electrical inspections can and has resulted in house / business fires. Electrical work done even by reputable electrical companies still has errors that are personal safety hazards.
- The Business permits fees were added or updated to be inline with neighboring towns.

Administration

Casco Fees	Casco Current	Casco Proposed
PHOTO COPIES		
B/W per page	\$0.50	\$0.50
Color per page	\$1.00	\$1.00
Printed Doc per page	\$0.25	\$0.25
Deeds	\$2.00	\$2.00
FAXES		
Cover Sheets		
Incoming First Page	\$2.00	\$2.00
Incoming Following Pages	\$1.00	\$1.00
Outgoing First Page	\$3.00	\$3.00
Outgoing Following Pages	\$1.00	\$1.00
Maps		
Full Set of Large Tax Maps	\$250.00	\$250.00
Full Set of Reduced Tax Maps	\$100.00	\$100.00
Individual Black & White Copies of Reduced Tax Maps	\$2.00	\$2.00
Individual Color Copies of Reduced Tax Maps	\$4.00	\$4.00
Large Zoning Maps (Requires Ordering; wait time)	\$20.00	\$20.00
Large Map of Town 11" x 17" (Black & White)	\$10.00	\$10.00
Large Map of Town 11" x 17" (Color)	\$15.00	\$15.00
Street Map With Index	\$2.00	\$2.00
Street Map With No Index	\$1.00	\$1.00

No Changes

Administration

Casco Fees	Casco Current	Casco Proposed
Books and Lists		
Commitment Book (Paper)	\$100.00	\$500.00
Commitment Book (Disk)	\$50.00	\$100.00
Map & Lot List - Names and Addresses by Alpha or Number (Paper)	\$100.00	\$100.00
Map & Lot List - Names and Addresses by Alpha or Number (Disk)	\$50.00	\$50.00
Full Code of the Town of Casco (Available On-Line For No Fee)	\$80.00	\$80.00
Zoning/Land Use Book (Available On-Line For No Fee)	\$20.00	\$20.00
Sub-Division Ordinance (Available On-Line For No Fee)	\$20.00	\$20.00
Comprehensive Plan	\$15.00	\$15.00
GENERAL		
Credit card fee		4%
Returned Checks (Per Occurance)	\$35.00	\$35.00
Notary Services		
Per Notary Signature - Resident		Free
Per Notary Signature - Non-resident	\$2.00	\$2.00
Victualer's License	\$10.00	\$10.00
DBA Filing	\$10.00	\$10.00
VITAL RECORDS	Set by State Law	Set by State Law
Freedom of Access ACT (Municipal Public Records)		
1st two hour Of Staff Time		\$0.00
Additional Staff Time	\$15.00 / hr	25.00 /hr
If Cost Estimate More Than \$100.00 (50% Due prior to commencement)		
Registered Voters List (Names and Address)		Set by State
Hard Copy		
Disk /CD		
Concealed Weapon Permit		Set by State



Fees Updated to be consistent with Other Towns

Business Permits

Casco Fees	Casco Current	Casco Proposed
Permits/Businesses		
Liquor Licenses		\$60.00
Application		\$50.00
Advertising with Public Hearing Application		\$100.00
Temporary Liquor License Application (catering)		\$50.00
Marijuana Facilities Annual license		
Adult Use Marijuana Store new license		\$10,000.00
Adult Use Marijuana Store renewal license		\$2,500.00
Cultivation Facility – Tier 1 (Up to 500 sqft plant canopy)		\$1,000.00
Cultivation Facility – Tier 2 (500- 2,000 sqft plant canopy)		\$2,500.00
Cultivation Facility – Tier 3 (2,000-7,000 sqft plant canopy)		\$5,000.00
Cultivation Facility – Tier 4 (7,000-20,000 sqft plant canopy)		\$7,500.00
Marijuana Manufacturing Facility		\$2,500.00
Marijuana Manufacturing – High Hazard (manual or chemical)		\$5,000.00
Medical Marijuana Registered Caregiver– cultivation conducted on site		\$300.00
Medical Marijuana Caregiver (Home Occupation) – cultivation not conducted on site		\$100.00
Medical Marijuana Caregiver Retail Store		\$5,000.00
Medical Marijuana Dispensary per location		\$5,000.00
Marijuana Testing Facility		\$3,500.00
Victualer License		\$200.00
Victualer License - With onsite consumption of liquor		\$400.00
Victualer License - Nonprofit Organization		\$1.00
Off-Premises Catering License		\$10 per day
STREET/MOBILE VENDOR LICENSE		100.00
Mass Gathering		\$50.00/ event
Mass Gathering License Violation Penalties		\$500.00
Auto Graveyard, Junkyard, Storage Lot		
Greater Than 100 Feet From Highway		\$250.00
Less than 100 Feet From Highway		\$500.00

Fees Added To Be Consistent With Other Towns

Miscellaneous Fees

Casco Fees	Casco Current	Casco Proposed
Community Center		
Key Deposit	\$25.00	\$25.00
Non refundable Depsoit		
Refundable Cleaning Depsoit		
Meeting Rooms/Craft and Game Room		
Non-profits	\$10.00/hr \$100 Max	\$10.00/hr \$100 Max
Residents	\$20.00/hr \$100.00 Max	\$20.00/hr \$100.00 Max
Non-Residents	\$40.00/hr \$200.00 Max	\$40.00/hr \$200.00 Max
For profit use		\$50.00/hr \$500.00 max
Kitchen		
Non-profits	\$10.00 /hr \$100 Max	\$10.00 /hr \$100 Max
Residents	\$20.00/hr \$100.00 Max	\$20.00/hr \$100.00 Max
Non-Residents	\$40.00/hr \$200.00 Max	\$40.00/hr \$200.00 Max
Gym (Athletic Events Only)		
Non-profits	\$10.00 /hr \$100 Max	\$10.00 /hr \$100 Max
Residents	\$200.00per event/day	\$20.00per event/day
Non-Residents	\$300.00per event/day	\$300.00per event/day
Custodial Fee (determined by Rec Dir)	\$50.00/Occ	\$50.00/Occ
Animal Control Related		
Dog Licensing Fees		
In Person		
Spayed/Neutered Dogs	\$6.00 per dog/yr	\$6.00 per dog/yr
Dog NOT spayed/neutered	\$11.00 per dog/yr	\$11.00 per dog/yr
Online		
Spayed/Neutered Dogs	\$7.00 per dog/yr	\$5.00 per dog/yr
Dog NOT spayed/neutered	\$12.00 per dog/yr	\$10.00 per dog/yr
Board for Animals Picked up by ACO Impound Fees		
First Offense	\$50.00	\$50.00
Second Offense	\$100.00	\$100.00
Third Offense	\$125.00	\$150.00
Each additional Offense	\$125.00	\$200.00



Gym Fees Reduced for Residents and Animal Impound fees raised for repeat offenders

Building Permit Fees

Casco Fees	Casco Current	Casco Proposed
Commercial Construction		
New Construction - (Per Square Foot)	\$0.35	\$0.35
Alterations:		
\$0.00 to \$500.00	\$50.00	\$50.00
\$501.00 to \$1,000.00	\$70.00	\$70.00
\$1,001.00 to \$5,000	\$100.00	\$100.00
\$5,001.00 to \$10,000.00	\$150.00	\$150.00
\$10,001.00 And Over	\$150 + \$5.00 /1K	\$150 + \$5.00 /1K
Solar Field		
Up to 110,00 sqft		\$.40/sqft
110,000 sqft and above		\$.40/sqft up to 110,000 then \$.10 /sqft
Towers:		
First 100 Feet	\$100.00	\$500.00
Next 50 Feet	\$250.00	\$250.00
Last 30 Feet	\$500.00	\$100.00
Residential Construction		
New Construction - Finished (Per Square Foot)	\$0.30	\$0.30
New Constuction - Unfinished (Per Square Foot)	\$0.20	\$0.20
Alterations:		
\$0.00 to \$500.00	\$20.00	\$20.00
\$501.00 to \$1,000.00	\$30.00	\$150.00
\$1,001.00 to \$5,000	\$60.00	\$350.00
\$5,001.00 to \$10,000.00	\$100.00	\$500.00
\$10,001.00 And Over (Plus Additional \$4.00 For Each \$1,000.00 Over\$10,000.00)	\$100.00	\$500.00 +
Occupancy Permit		\$150.00
Chimneys	\$25.00	\$150.00
Demolition	\$25.00	\$100.00
Signs	\$25.00	\$25.00
Swimming Pools	\$25.00	\$25.00



Fee Structure Simplified and Fees based on Time Required to Approve and Inspect

Building Permit Fees, Plumbing

Casco Fees	Casco Current	Casco Proposed
Plumbing		
State of Maine Fees		State Set fee
Town Administration Fees	\$50.00	\$50.00
Permanent Underground Service		
Non-Engineered		
Complete System		\$300.00
Leach field Only		\$175.00
Treatment Tank Only		\$175.00
Holding Tank		\$125.00
Engineered		
Complete System		\$225.00
Leach field Only		\$175.00
Treatment Tank Only		\$100.00
Holding Tank		
Primitive System		\$150.00
Separate Grey Disposal Field		\$150.00
Seasonal Conversion		\$75.00
Variance (additional)		\$50.00
Alternative Toilet		\$75.00
DEP-Subsurface Wastewater Requirement		\$50.00
Other Components (Complete Pump Station, Piping, Other)		\$50.00
HVAC Permit		\$100.00

Fees Based on State Requirements and Staff time to approve and Inspect

Building Permit Fees, Electrical

Casco Fees	Casco Current	Casco Proposed
Electrical		
Residential		
Application		
Service Entrance – Temporary		
Service Entrance – Permanent Overhead		
Service Entrance – Underground		
New Construction, Renovation, Additions per Sq. ft.		
Miscellaneous Equipment:		
Commercial		
Application		
Service Entrance – Temporary		
Service Entrance – Permanent Overhead		
Service Entrance – Underground		
New Construction, Renovation, Additions per Sq. ft.		
Miscellaneous Equipment:		

**Casco Needs to Adopt Electrical Permits and Inspections.
This will Require Hiring an Electrical Inspector.
Fees can be Structured to Cover the Cost of the Electrical Inspector.**

Permit Fees, Shoreland, Camping, Misc

Casco Fees	Casco Current	Casco Proposed
Shore Land Zone	\$25.00	\$25.00
Tree Permit		\$75.00
Accessory Structure		\$75.00
Wells – Residential in SLZ		\$75.00
Docks		\$50.00
Minimum Permit Fee		\$25.00
Mooring Fee	\$10.00 /yr	\$20.00 /yr
Campsite (personal)		\$0.00
Campsite (rental to public)		\$50.00
Campgrounds		\$50.00 + \$5.00 per site
Change of Use		
With Reno		\$50.00
Without RENO		\$.50 per Sqft or min \$50.00
Road Opening		\$75.00 plus \$1.50 per sqft
Road Name Change		\$75.00
Re-inspection Fee		\$100.00 per visit
After the Fact Permit		2X standard Fee
Cemetery Prices		
Resident - 1 plot (includes perpetual care)		
Non-Resident - 1 plot (includes perpetual care)		
Violating any provisions of the Cemetery Ordinance. Each day a violation occurs shall be deemed a separate offense.		
Disposition of Human Remains		\$20.00

Fees Added To Be Consistent With Other Towns and Cover Staff Costs

Planning and Development

Casco Fees	Casco Current	Casco Proposed
Preliminary Subdivision Plan		
Immediate Family Subdivision		\$100.00
Residential Subdivision Review		\$500.00 + \$500.00 per proposed lot
Commercial Subdivision Review		\$750.00 + \$750.00 per proposed lot
Sketch Plan Review		\$75.00
Planner Escrow (Minor Application) ³		\$1,000.00
Planner Escrow (Major Application) ³		\$2,000.00
SITE PLAN REVIEW - PLANNING BOARD		
Up To 10,000 Feet Of Gross Floor Area		\$250.00
Escrow Desposit**		\$1,000.00
Over 10,000 Feet Of Gross Floor Area		\$500+ \$25.00 / 1K
Escrow Desposit**		\$2,000.00
Staff Review		\$150.00
Staff Review Escrow		\$1,000.00
Modification of an approved Plan		\$150.00
DEVELOPMENT WITHOUT BUILDINGS		
Escrow Desposit**		\$1,000.00
Contract Zone		\$1000.00 + \$750.00 per proposed lot
Impact Assessment staff review		\$25.00/ hr
Escrow Desposit**		\$2,000.00
AMENDMENT TO APPROVED SUBDIVISION		
Escrow Desposit**		\$1,000.00
REQUEST TO CHANGE ZONE CLASSIFICATION		
Escrow Desposit**		\$500.00
REMOVE PROPERTY FROM ACQUIFER		
Staff Review		Town Waiver Application Fee
Escrow Desposit**		\$25.00 /hr
Escrow Desposit**		\$500.00
Appeals (fee returned if appeal approved)		
Commercial		<u>\$750.00</u>
Residential		\$200.00
Escrow Desposit**		\$500.00

Fee Structure Streamlined and Made Consistent with Other Towns
Adjusted to help cover cost of Staff and Outside Reviews

Fire Department

Casco Fees	Casco Current	Casco Proposed
Fire Department		
Fire Report Request		
Patient's Treatment Record		\$5 for 1 st page & \$.45 for each additional, not to exceed \$250
Inspection of New Construction		
Motor Vehicle Accident Billing (FEMA rates per hour)		
Engine	200.00	200.00
Ariel Truck		
Ambulance	125.00	125.00
Squad (Rescue)	250.00	250.00
Tanker	125.00	125.00
Jservice Truck / Command Vehicle	175.00	175.00
Firefighter	35.00	35.00
EMT	35.00	35.00
Foam	750.00	750.00
Mutual Aid Paramedic Intercept	250.00	250.00
Rescue Services		
Miles	\$16.00	\$16.00
BLS	\$600.00	\$600.00
ALS	\$900.00	\$900.00
ALS2	\$1,200.00	\$1,200.00
BLS Non Emergency	\$400.00	\$400.00
ALS NonEmergency	\$500.00	\$500.00
On Scene No Meds	\$100.00	\$100.00

No Changes

Summary

- Most Fees remained unchanged
- Building permit fees were updated to cover cost of reviews and inspections
- Business License fees update to be consistent with neighboring towns
- Recommend adding and Electrical inspector to the town staff and require Electrical work to be permitted and inspected.

Recommend Fee Schedule be Adopted as Drafted.

Town	Casco Current	Casco Proposed	Raymond	Naples	Poland
Fees					
PHOTO COPIES					
B/W per page	\$0.50	\$0.50	\$0.50		
Color per page	\$1.00	\$1.00			
Printed Doc per page	\$0.25	\$0.25			\$5.00 up to 35 pages, \$10.00 36 to 50 pages
Deeds	\$2.00	\$2.00			
FAXES					
Cover Sheets					
Incoming First Page	\$2.00	\$2.00			\$0.50
Incoming Following Pages	\$1.00	\$1.00	\$1.00 per page	\$1.00	
Outgoing First Page	\$3.00	\$3.00	\$2.50 per page	\$2.00	\$5.00
Outgoing Following Pages	\$1.00	\$1.00			\$1.00
Maps					
Full Set of Large Tax Maps	\$250.00	\$250.00	\$150.00		\$500.00
Full Set of Reduced Tax Maps	\$100.00	\$100.00			\$60.00
Individual Black & White Copies of Reduced Tax Maps	\$2.00	\$2.00	\$1.00		
Individual Color Copies of Reduced Tax Maps	\$4.00	\$4.00			
Large Zoning Maps (Requires Ordering; wait time)	\$20.00	\$20.00			
Large Map of Town 11" x 17" (Black & White)	\$10.00	\$10.00	\$1.50		\$2.00 ea
Large Map of Town 11" x 17" (Color)	\$15.00	\$15.00			
Street Map With Index	\$2.00	\$2.00			
Street Map With No Index	\$1.00	\$1.00			
Town	Casco	Raymond	Naples	Poland	
Books and Lists					
Commitment Book (Paper)	\$100.00	\$500.00		\$40.00	
Commitment Book (Disk)	\$50.00	\$100.00		\$20.00	
Map & Lot List - Names and Addresses by Alpha or Number (Paper)	\$100.00	\$100.00			
Map & Lot List - Names and Addresses by Alpha or Number (Disk)	\$50.00	\$50.00			
Full Code of the Town of Casco (Available On-Line For No Fee)	\$80.00	\$80.00		\$25.00	
Zoning/Land Use Book (Available On-Line For No Fee)	\$20.00	\$20.00			
Sub-Division Ordinance (Available On-Line For No Fee)	\$20.00	\$20.00			
Comprehensive Plan	\$15.00	\$15.00		\$20.00	
GENERAL					
Credit card fee		4%			
Returned Checks (Per Occurance)	\$35.00	\$35.00	\$35.00	\$20.00	\$25.00
Notary Services					
Per Notary Signature - Resident		Free			\$4.00
Per Notary Signature - Non-resident	\$2.00	\$2.00	\$2.50		
Victualer's License	\$10.00	\$10.00			
DBA Filing	\$10.00	\$10.00			
Credit Card Charge Fee					
VITAL RECORDS	Set by State Law	Set by State Law			
Town	Casco	Raymond	Naples	Poland	
Freedom of Access ACT (Municipal Public Records)					
1st two hour Of Staff Time		\$0.00		Free	
Additional Staff Time	\$15.00 / hr	25.00 /hr		\$15.00 / hr	
If Cost Estimate More Than \$100.00 (50% Due prior to commencement)				X	

Registered Voters List (Names and Address)		Set by State			
Hard Copy					\$55.00
Disk /CD					\$20.00
Concealed Weapon Permit		Set by State			
Liquor Licenses		\$60.00		\$50.00	\$100.00
Application		\$50.00	\$10		
Advertising with Public Hearing Application		\$100.00	\$100		
Temporary Liquor License Application (catering)		\$50.00	\$10		\$15.00
Marijuana Facilities Annual license					
Adult Use Marijuana Store new license		\$10,000.00			
Adult Use Marijuana Store renewal license		\$2,500.00			
Marijuana Cultivation Facility – Tier 1 (Up to 500 square feet plant canopy)		\$1,000.00			
Marijuana Cultivation Facility – Tier 2 (500-2,000 square feet plant canopy)		\$2,500.00			
Marijuana Cultivation Facility – Tier 3 (2,000-7,000 square feet plant canopy)		\$5,000.00			
Marijuana Cultivation Facility – Tier 4 (7,000-20,000 square feet plant canopy)		\$7,500.00			
Marijuana Manufacturing Facility		\$2,500.00			
Marijuana Manufacturing – High Hazard (manual or chemical)		\$5,000.00			
Medical Marijuana Registered Caregiver–cultivation conducted on site		\$300.00			
Medical Marijuana Caregiver (Home Occupation) – cultivation not conducted on site		\$100.00			
Medical Marijuana Caregiver Retail Store		\$5,000.00			
Medical Marijuana Dispensary per location		\$5,000.00			
Marijuana Testing Facility		\$3,500.00			
Permits/Businesses					\$10.00
Food services (restaurants, catering, etc).			\$50		
Victualer License - Food Only (no Liquor)		\$100.00	2.5% through Time Warner		
Victualer License - With onsite consumption of beer & wine		\$250.00	\$50		
Victualer License - With onsite consumption of liquor		\$400.00	\$50 plus \$1 per person plus legal advertisement		
Victualer License - Nonprofit Organization		\$1.00	\$50 plus legal advertisement		\$15.00
Off-Premises Catering License		\$10 per day			
			\$500		
			\$250		
Town	Casco	Raymond	Naples	Poland	
STREET/MOBILE VENDOR LICENSE	100.00			\$500.00/yr	
Mass Gathering	\$50.00/ event		No Fee – One Time Event	\$50.00 / event	

Mass Gathering License Violation Penalties		\$500.00			\$500.00 / day min \$2500/ day max
Auto Graveyard, Junkyard, Storage Lot					
Greater Than 100 Feet From Highway		\$250.00			\$75.00
Less than 100 Feet From Highway		\$500.00			\$300.00
Community Center					
Key Deposit	\$25.00	\$25.00			\$15.00
Non refundable Depsoit					\$50.00/ use
Refundable Cleaning Depsoit					\$75.00
Meeting Rooms/Craft and Game Room					\$25.00
Non-profits	\$10.00/hr \$100 Max	\$10.00/hr \$100 Max			
Residents	\$20.00/hr \$100.00 Max	\$20.00/hr \$100.00 Max			\$25.00/hr min 2 hrs
Non-Residents	\$40.00/hr \$200.00 Max	\$40.00/hr \$200.00 Max			\$40.00/hr min 2 hrs
For profit use		\$50.00/hr \$500.00 max			\$50.00 / hr min 2 hrs
Kitchen					
Non-profits	\$10.00 /hr \$100 Max	\$10.00 /hr \$100 Max			
Residents	\$20.00/hr \$100.00 Max	\$20.00/hr \$100.00 Max			
Non-Residents	\$40.00/hr \$200.00 Max	\$40.00/hr \$200.00 Max			
Gym (Athletic Events Only)					
Non-profits	\$10.00 /hr \$100 Max	\$10.00 /hr \$100 Max			
Residents	\$200.00per event/day	\$20.00per event/day			
Non-Residents	\$300.00per event/day	\$300.00per event/day			
Custodial Fee (determined by Rec Dir)	\$50.00/Occ	\$50.00/Occ			
Town		Casco	Raymond	Naples	Poland

Town	Casco	Raymond	Naples	Poland
Animal Control Related				
Dog Licensing Fees				
In Person				
Spayed/Neutered Dogs	\$6.00 per dog/yr	\$6.00 per dog/yr		
Dog NOT spayed/neutered	\$11.00 per dog/yr	\$11.00 per dog/yr		
Online				
Spayed/Neutered Dogs	\$7.00 per dog/yr	\$5.00 per dog/yr		
Dog NOT spayed/neutered	\$12.00 per dog/yr	\$10.00 per dog/yr		
Board for Animals Picked up by ACO				
		\$25.00 per day		
Impound Fees				
First Offense	\$50.00	\$50.00	\$50	
Second Offense	\$100.00	\$100.00	\$75	
Third Offense	\$125.00	\$150.00	\$100	
Each additional Offense	\$125.00	\$200.00		
Town	Casco	Raymond	Naples	Poland
Commercial Construction				
New Construction - (Per Square Foot)	\$0.35	\$0.35	\$0.50	\$20.00 + \$10.00 / 1K
Abutter Notification	\$0.50	\$0.50		\$0.75
Alterations:				
\$0.00 to \$500.00	\$50.00	\$50.00		
\$501.00 to \$1,000.00	\$70.00	\$70.00	\$65.00	
\$1,001.00 to \$5,000	\$100.00	\$100.00	\$85.00	
\$5,001.00 to \$10,000.00	\$150.00	\$150.00	\$125.00	
\$10,001.00 And Over	\$150 + \$5.00 /1K	\$150 + \$5.00 /1K	\$125.00 + \$10.00/\$1k	
Solar Field				
Up to 110,00 sqft		\$.40/sqft	\$40.00 /sqft	
110,000 sqft and above		\$.40/sqft up to 110,000 then \$.10 /sqft	\$.40 up to 110,000 then \$.10/sqft	
Towers:				
First 100 Feet	\$100.00	\$500.00		
Next 50 Feet	\$250.00	\$250.00	\$.30/sqft	
Last 30 Feet	\$500.00	\$100.00		
Residential Construction				
New Construction - Finished (Per Square Foot)	\$0.30	\$0.30	\$0.40	
New Construction - Unfinished (Per Square Foot)	\$0.20	\$0.20	\$0.30	\$40.00
Abutter Notification	\$0.50	\$0.50		\$50.00
Alterations:				
\$0.00 to \$500.00	\$20.00	\$20.00	\$60.00 + 5.00 /1K	
\$501.00 to \$1,000.00	\$30.00	\$150.00		\$20.00
\$1,001.00 to \$5,000	\$60.00	\$350.00	\$25.00	\$5.00 / 1K
\$5,001.00 to \$10,000.00	\$100.00	\$500.00		
\$10,001.00 And Over (Plus Additional \$4.00 For Each \$1,000.00 Over \$10,000.00)	\$100.00	\$500.00 +		
Occupancy Permit				
Chimneys	\$25.00	\$150.00		
Demolition	\$25.00	\$100.00		
Signs	\$25.00	\$25.00		
Swimming Pools	\$25.00	\$25.00	\$25.00	
Plumbing				
State of Maine Fees		State Set fee		
Town Administration Fees	\$50.00	\$50.00	\$25.00	\$60.00
Internal plumbing			\$10.00 per fixture	\$15.00 per fixture
Town	Casco	Raymond	Naples	Poland
Permanent Underground Service Non-Engineered				
		\$40.00		

Complete System		\$300.00			\$265.00	\$250.00
Leach field Only		\$175.00			\$150.00	\$150.00
Treatment Tank Only		\$175.00			\$150.00	\$150.00
Holding Tank		\$125.00				\$100.00
Engineered						
Complete System		\$225.00				\$200.00
Leach field Only		\$175.00				\$150.00
Treatment Tank Only		\$100.00				\$80.00
Holding Tank						N/A
Primitive System		\$150.00				\$100.00
Separate Grey Disposal Field		\$150.00				\$35.00
Seasonal Conversion		\$75.00				\$50.00
Variance (additional)		\$50.00				\$20.00
Alternative Toilet		\$75.00				\$50.00
DEP-Subsurface Wastewater Requirement		\$50.00				\$15.00
Other Components (Complete Pump Station, Piping, Other)		\$50.00				\$30.00
New Construction, Renovations, Additions (cost per square foot)				\$0.05	\$25.00	
HVAC Permit		\$100.00		\$20.00 for first \$1K, +\$5.00 /\$1K		
Electrical Upgrade						
Residential						
Application						\$35.00
Service Entrance – Temporary						\$25.00
Service Entrance – Permanent Overhead						\$27.00
Service Entrance – Underground						\$40.00
New Construction, Renovation, Additions per Sq. ft.						\$0.05
Miscellaneous Equipment: Transformers, Pumps, Generators, Split Systems, Subpanels, Pools, Solar Powered Systems, Signs, Alarm Systems, Other...						\$35.00 / per

Town	Casco	Raymond	Naples	Poland
Commercial				
Application				\$50.00
Service Entrance – Temporary				\$40.00
Service Entrance – Permanent Overhead				\$45.00
Service Entrance – Underground				\$65.00
New Construction, Renovation, Additions per Sq. ft.				\$0.10
Miscellaneous Equipment: Transformers, Pumps, Generators, Split Systems, Subpanels, Pools, Solar Powered Systems, Signs, Alarm Systems, Other...				\$50.00 / per
Shore Land Zone	\$25.00	\$25.00	\$50.00	\$25.00
Tree Permit		\$75.00		\$25.00
Accessory Structure		\$75.00		
Wells – Residential in SLZ		\$75.00		\$25.00
Docks		\$25.00		
Minimum Permit Fee		\$25.00		
Mooring Fee	\$10.00 /yr	\$20.00 /yr		
Campsite (personal)		\$0.00	\$50.00/yr	
Campsite (rental to public)		\$50.00		
Campgrounds		\$50.00 + \$5.00 per site	\$75.00/yr	
Change of Use				\$50.00
With Reno		\$50.00	\$50.00	
Without RENO		\$.50 per Sqft or min \$50.00	\$.50 per Sqft or min \$50.00	\$25.00
Town	Casco	Raymond	Naples	Poland
Docks Initial installation	\$50.00		.25 / sqft	
Road Opening	\$75.00 plus \$1.50 per sqft	\$75.00 plus \$1.50 per sqft		\$100.00
Road Name Change	\$75.00	\$75.00	\$25.00	
Re-inspection Fee After the Fact Permit	\$100.00 per visit 2X standard Fee	\$100.00 per visit		
Planning Board and Zoning Board of Appeals				
Commercial Initial permit			\$100.00	
Commercial Annual Permit			\$50.00	
Aquatic Structure (non-commercial)			\$50.00	
Preliminary Subdivision Plan				
Immediate Family Subdivision	\$100.00			
Residential Subdivision Review	\$500.00 + \$500.00 per proposed lot		\$500.00 + \$500.00 per proposed lot	
Commercial Subdivision Review	\$750.00 + \$750.00 per proposed lot		\$750.00 + \$750.00 per proposed lot	
Sketch Plan Review	\$75.00		\$75.00	
Planner Escrow (Minor Application) ³	\$1,000.00		\$1,000.00	
Planner Escrow (Major Application) ³	\$2,000.00		\$2,000.00	
SITE PLAN REVIEW - PLANNING BOARD				
Up To 10,000 Feet Of Gross Floor Area	\$250.00	\$100.00	\$400	

Escrow Desposit**		\$1,000.00		\$1,000.00		
Over 10,000 Feet Of Gross Floor Area		\$500+ \$25.00 / 1K		\$250		\$400+ \$25.00 / 1K
Escrow Desposit**		\$2,000.00		\$2,000.00		
Staff Review		\$150.00		\$75.00		
Staff Review Escrow		\$1,000.00		\$1,000.00		
Modification of an approved Plan		\$150.00				\$100.00
DEVELOPMENT WITHOUT BUILDINGS		\$250.00				\$400
Escrow Desposit**		\$1,000.00				
Contract Zone		\$1000.00 + \$750.00 per proposed lot				
Impact Assessment staff review		\$25.00/ hr				
Escrow Desposit**		\$2,000.00				
Town	Casco		Raymond		Naples	Poland
AMENDMENT TO APPROVED SUBDIVISION		\$500.00				
Escrow Desposit**		\$1,000.00				
REQUEST TO CHANGE ZONE CLASSIFICATION		\$250.00				
Escrow Desposit**		\$500.00				
REMOVE PROPERTY FROM ACQUIFER		Town Waiver Application Fee				
Staff Review		\$25.00 /hr				
Escrow Desposit**		\$500.00				
Appeals (fee returned if appeal approved)				\$100		
Commercial		\$750.00		\$235		
Residential		\$200.00				
Escrow Desposit**		\$500.00		\$500		
Cemetery Prices						
Resident - 1 plot (includes perpetual care)				\$400		
Non-Resident - 1 plot (includes perpetual care)				\$1,000		
Violating any provisions of the Cemetery Ordinance. Each day a violation occurs shall be deemed a separate offense.				Not less than \$100 and not more than \$2,500, plus attorney fees & costs		
Disposition of Human Remains		\$20.00				\$20.00

Town		Casco	Raymond	Naples	Poland
Fire Department					
Fire Report Request			\$25		
Patient's Treatment Record		\$5 for 1 st page & \$.45 for each additional, not to exceed \$250			
Inspection of New Construction					
Less than 10,000 square feet or 100,000 cubic feet			\$70		
More than 10,000 square feet or 100,000 cubic feet			\$90		
Inspection of Existing Construction					
Less than 10,000 square feet or 100,000 cubic feet			\$40		
More than 10,000 square feet or 100,000 cubic feet			\$60		
Inspection of Additions/Alterations					
Less than 10,000 square feet (regardless of existing size)			\$20		
More than 10,000 square feet or 100,000 cubic feet			Required to use the fee schedule for new construction more than 10,000 square feet		
Review of Subdivisions			\$60		
Review of Each House in Subdivision after Completion			\$15		
Inspection of Public Shows/Events			\$10		
Annual/bi-annual Inspections of Campgrounds, Schools, Summer Camps, Liquor Licenses			Free		
Bi-annual Inspection of Businesses, Churches, Town Buildings			Free		
Re-inspection for Violations			\$10 per inspection		
Motor Vehicle Accident Billing (FEMA rates per hour)					
Engine	\$200	\$200	\$350		\$135.00
Ariel Truck			\$500		
Ambulance	\$125	\$125	\$200		\$100.00
Squad (Rescue)	\$250	\$250	\$400		\$200.00
Tanker	\$125	\$125	\$200		\$120.00
Service Truck / Command Vehicle	\$175	\$175	\$100		\$110.00
Firefighter	\$35	\$35			\$35.00 / hr
EMT	\$35	\$35			\$35.00 / hr
Foam	\$750	\$750			\$85.00 / bucket
Mutual Aid Paramedic Intercept	\$250	\$250	\$300	\$275	\$100.00

Chapter 7

ANIMALS

	ARTICLE I		
	Dog Control	§ 7-5.	Running at large.
		§ 7-6.	Leashing of dogs on public property.
§ 7-1.	Purpose.	§ 7-7.	Locations where dogs or pets are prohibited.
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[HISTORY: Adopted by the Town of Casco as indicated in article histories. Amendments noted where applicable.]

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ANIMALS

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ARTICLE I
Dog Control

[Adopted by Town Meeting 1-14-2012 by Art. 3; amended in its entirety 1-18-2022 by Art. 6]

§ 7-1. Purpose.

The purpose of this article is to control dogs throughout the Town of Casco in the interest of health, safety and general welfare of its residents.

§ 7-2. Definitions.

As used in this article, unless the context otherwise indicates, the following terms shall have the meanings indicated:

AT LARGE — Off the premises of the owner and not being under the control of any person by means of personal presence and attention or ability to manipulate and command the conduct of the dog.

ATHLETIC FIELDS/FACILITIES — Areas and facilities that are under the Town's care, custody and control that are designated and used for the conduct of athletic or other Town-sanctioned events.

DANGEROUS DOG — Shall have the same meaning as 7 M.R.S.A. § 3907, Subsection 12-D.

DOG — Both male and female whether neutered or not.

DOG WASTE — Feces (also called "stool"); the solid waste that is left after food is digested.

LEASH — A physical tether designed to be used as a lead that is attached to the dog's collar and not more than eight feet in length; includes the use of retractable leads that shall be extended no more than eight feet while in Town parks, designated trails and others areas where the eight-foot designation is in effect. A leash is not an electronic collar device or any other electronic device that can be used to control behaviors.

OWNER — Any person, firm, association or corporation owning, keeping or harboring a dog.

PARK — Any area under the Town's ownership and/or care, custody and control that has been designated and used as a public gathering place by the public where a playground may or may not exist.

PLAYGROUND — A public area contained within a Town park that is managed by the Town that has play structures such as swings, slides and climbing structures.

SERVICE ANIMALS — As defined under the Maine Human Rights Act (5 M.R.S.A. § 4551 et seq.) and the Federal Americans with Disabilities Act.

§ 7-3. License required.

All dogs kept, harbored or maintained by their respective owners in the Town of Casco shall be licensed and tagged in accordance with the requirements of 7 M.R.S.A. § 3921.

§ 7-4. Disturbing the peace; dangerous dogs.

It shall be a violation of this article for an owner or keeper of a dog to cause or permit such dog to unnecessarily annoy or disturb any person by continued or repeated barking, howling, or other loud or unusual noises any time during the day or night. This section shall not apply to state-licensed kennels operating in the Town of Casco as the date of this amendment. It shall be violation of this article for an owner to cause or permit a dog to be a dangerous dog. This section shall not apply to dogs engaged in herding livestock or to agricultural guard dogs engaged in protecting livestock or warning the owners

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of danger to the livestock. For purposes of this section "livestock" shall have the same meaning as in 7 M.R.S.A. § 3907, Subsection 18-A. A first violation of this section shall result in a warning to the owner or keeper of the dog. A second violation shall be subject to a penalty of no less than \$100 nor more than \$250 and any subsequent violation shall be subject to a penalty of no less than \$250 nor more than \$500. In the event that the Town is the prevailing party in an action under this article, it shall be entitled to an award of its reasonable attorney's fees, expert witness fees, or any other associated costs.

§ 7-5. Running at large.

Dogs at large, except when used for hunting, shall be subject to the provisions of 7 M.R.S.A. §§ 3911 to 3913 and 3915.

§ 7-6. Leashing of dogs on public property.

The owner, keeper or any other individual who has responsibility of a dog shall keep such animal controlled by a leash when such animal is on the property of a Town park, walking trail, community center, playground, and other designated Town properties.

§ 7-7. Locations where dogs or pets are prohibited.

- A. Dogs and other pets are prohibited from Town beaches and Town athletic fields/facilities, including during athletic events and other special events utilizing said facilities/areas.
- B. Service animal exemption. Restrictions to access shall not be imposed on people with service animals; however, the handler is responsible for the immediate cleanup of any waste from the service animal. Further, service animals shall be under the control of the handler at all times.
- C. Dogs and other pets may be permitted in these areas for special circumstances and as approved by the administration of the Town on a case-by-case basis.
- D. Dogs and other pets are prohibited from Casco Days Park during the two weeks preceding and the days of Casco Days.
- E. Pet prohibited sign wording.

PETS PROHIBITED

For the safety of your pet and people using this area, pets are prohibited on all athletic fields and are not allowed at this facility during athletic events and other sanctioned and special events unless so authorized by Casco Selectboard.

§ 7-8. Dog waste.

All dog owners and keepers are required to immediately and properly dispose of their dog's solid waste deposited on any property, public or private, not owned or possessed by that person.

§ 7-9. Severability.

If any provision of this article is for any reason held invalid by any court of competent jurisdiction, such portion shall be deemed a separate provision and the remaining provisions of this article shall remain in full force and effect.