

Selectboard Regular Meeting Agenda May 14, 2024 @ 6:00 PM Casco Community Center Amended 05-09-2024

Regular Meeting

- 1. Review and approval of the meeting agenda
- 2. Approval of bills and signing and approval of all open warrants
- 3. Approval of Minutes: April 30, 2024
- 4. Public Participation for non-Agenda items
- 5. Manager's Update

Workshop

6. Budget Informational Workshop

Public Hearings

- 7. Public Hearing for Liquor License renewal of Eastern Harvest Catering D/B/A Eastern Harvest Cafe.
- 8. The Selectboard will conduct a public hearing on a Mass Gathering by Casco Community Church and consider a Mass Gathering application.
- **9.** The Selectboard will conduct a public hearing on a Mass Gathering application by Casco Day Fair Association and consider a Mass Gathering application.

Old Business

New Business

- **10.** The Selectboard will consider a warrant for MSAD 61 budget validation.
- 11. The Selectboard will consider a liquor license renewal for Tuffs and Knotts, LLC D/B/A Webbs Mills Eats
- **12.** The Selectboard will consider applications for games of chance by the Casco Fair Association.
- **13.** The Selectboard will consider amendments to the zoning ordinance relating to Flood Plains and marijuana establishments as recommended by the Planning Board.
- 14. The Selectboard will consider the warrant for Annual Town Meeting.
- **15.** The Selectboard will discuss appointments to a Fair Hearing Authority/Board for General Assistance.
- 16. The Selectboard will consider an updated Collective Bargaining Agreement with IAFF 5372
- **17.** The Selectboard will consider a liquor license renewal for Point Sebago-Venture, LLC, D/B/A Point Sebago
- 18. Selectboard Comments

Executive Session

- 19. Executive Session pursuant to 1 M.R.S.A.405(6)(A) Personnel Discussion
- 20. Adjournment

Reminders to the Attending Public: Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

Future meeting dates (subject to change)

May 20, 2024 @ 6:00 PM Open Space Commission Meeting May 28, 2024 @ 6:00 PM Selectboard Meeting June 4, 2024 @ 5:00 PM Comp Plan Goal Setting Retreat June 5, 2024 @ 6:30 PM Annual Town Meeting



Town of Casco Selectboard Regular Meeting Minutes April 30, 2024 at 6:00 PM

Casco Community Center

Regular Meeting

1. Review and approval of the meeting agenda.

The Selectboard moved and seconded to approve the meeting agenda.

Motion made by Connolly, Seconded by MacDonald. Voting Yea: Avery, Connolly, MacDonald, Plummer

2. Approval of bills and signing and approval of all open warrants.

The Selectboard moved and seconded to approve the signing of bills and open warrants.

Motion made by MacDonald, Seconded by Plummer. Voting Yea: Avery, Connolly, MacDonald, Plummer

3. Approval of Minutes: April 16, 2024

The Selectboard moved and seconded to approve the minutes of the April 16, 2024 meeting.

Motion made by Connolly, Seconded by MacDonald. Voting Yea: Avery, Connolly, MacDonald, Plummer

4. Public Participation for non-Agenda items

David Kimball continued with his concerns from the last meeting regarding his property line dispute. It is his wish that the town remove the disclaimer from the property maps.

Amy Brown wanted to clarify some of the budget lines for Animal Control.

5. Manager's Update

Following up on your last meeting, David Kimball and I communicated about his presentation and his concerns. I will keep the Board abreast of dialogue with Mr. Kimball.

Chief Cole and Mike Genest are providing MEMA with damage reports related to the April snowstorm. MEMA is coordinating the damage totals in attempts to receive federal assistance from FEMA. Under FEMA guidelines, the costs associated with the April 4<u>th</u> storm exceed \$30,000.

Mike Genest and I attended a Maine Local Road training which provided us with valuable information. In the near future, we will be recommending some additions to our ordinances related to traffic signage. The positive aspect of these proposed changes is that under Maine law these types of ordinance changes occur at the Selectboard level and not at the Town Meeting level.

The Budget educational workshop will occur on May 14<u>th</u>. We are coordinating with Cumberland County Sheriff's Office to be represented at this meeting. Does the Board desire any other outside entities be available for this meeting. The Town will post a written synopsis of the budget line changes that could be questioned and provide details relating to the reasons. The posting shall occur before the May 14<u>th</u> meeting.

Several residents assisted in Earth Day festivities by cleaning trash from our roadways. These volunteers cleaned the following roadways; Libby Road, Mayberry Hill Road, Meadow Road, Poland Spring Road, Roosevelt Trail, and Tenney Hill Road. The volunteers collected over 100 bags of trash. I personally want to acknowledge Sue Witonis for her efforts in leading this project and all the volunteers that participated in this cleanup.

Staff is continuing to research the feasibility of a Public Works facility on the Town owned property located adjacent to the sand shed. We recently received a preliminary report relating to the wetlands and vernal pools on the property. The survey did identify a "significant vernal pool" that would require a 250' setback. Fortunately, there is sufficient area for future development of a Public Works facility on the property. Copies of these surveys are included in your packet.

I recently received communication from three individuals inquiring about our upkeep of the Thompson Lake boat ramp. Cumberland County Regional Assessing and staff researched this ramp and could not clearly identify who owns this boat ramp. One deed, not associated with the ramp, identified the boat ramp as Town owned, but with no supporting documentation. Our assessor recommends that a formal survey and title search of the property occur if the Town wants to positively identify the owner of the boat ramp. I am seeking guidance from the Selectboard on a direction they prefer staff proceed.

The Request for Proposal (RFP) for a 5-year contract for snow plowing should be released by weeks end. I anticipate having all bids due by May 23<u>rd</u> at 4:00 pm.

**Following the Managers Update there was some discussion regarding the Thompson Lake boat ramp. and the Selectboard directed the Town Manager to do a title search for the Thompson Lake boat ramp to determine ownership.

Old Business

6. The Selectboard will consider members on the Comprehensive Plan Implementation Committee

The Town Manager stated there were only two more interested parties to interview. One of the candidates (Desmond Pieri) was not able to come. The Selectboard interviewed Sam Brown, who was not able to attend last week.

The Selectboard moved and seconded to accept all parties who have applied and still have interest.

Motion made by Connolly, Seconded by Plummer. Voting Yea: Avery, Connolly, MacDonald, Plummer

New Business

7. The Selectboard will discuss Ad Hoc Committee with residents interested in the committee

The Selectboard interviewed 5 applicants for participation on the Ad Hoc Committee regarding Vision Zero. The five residents interviewed were Sam Brown, Eric Dibner, Justin Millette, Rae-Anne Nguyen, & Sarah Whitman. There is another applicant, Chris Jordan, who was unable to attend.

The Selectboard moved and seconded to accept all applicants.

Motion made by Avery, Seconded by MacDonald. Voting Yea: Avery, Connolly, MacDonald, Plummer

8. The Selectboard will discuss Veteran's Committee with residents interested in the committee and appoint members to the Veteran's Committee.

It was on the agenda to interview two interested applicants. The Selectboard interviewed Thomas McCarthy. It was anticipated Elinor Withington would be present but she had not arrived yet, so it was agreed to proceed with the rest of the meeting incase Ms. Withington arrived.

*Note- There was no action taken as Ms. Withington was not present.

9. The Selectboard will discuss updating the current fee structure for permits, licenses, services and impact fees.

No Action. Discussion only.

10. The Selectboard will consider holding the Annual Town Meeting on June 5, 2024 at 6:00 pm at Crooked River Elementary School.

The Selectboard moved and seconded to hold the Annual Town Meeting on June 5, 2024 at Crooked River Elementary School. The time was adjusted to 6:30pm to allow residents a little extra time in the evening to be able to attend.

Motion made by Avery, Seconded by Connolly. Voting Yea: Avery, Connolly, MacDonald, Plummer

11. The Selectboard will discuss potential non-routine Town Meeting warrant articles and the design of Town Meeting warrant

No Action. Discussion Only.

12. Selectboard Comments

Grant- Regarding all of the boat ramps- he feels there may be some grant money available for improvements. He feels it may be worth looking in to. He also inquired if there is

a list of summer projects for the Public Works. Grant also asked the Town Manager to give an update between the attorneys, 50 Rabbit Run and Mikes Garage.

Bob- gave a thank you to the clean-up volunteers on Earth Day as well as people stepping up to be on the Veterans Committee. He is also excited about the new Ad-Hoc Committee and the number of people stepping up to be on that committee. Bob also mentioned he was surprised the cost for clean up from the Spring storm was only \$30,000.00.

Gene- Gave thanks to the maintenance crew and Public Works. Looking forward to working on Selectboard goals in the coming year.

Scott- Asked status of opening of Community Park. Scott also reminded everyone of upcoming meetings.

Executive Session

13. Executive Session pursuant to 1 M.R.S.A.405(6)(D) discussion of labor contracts and proposals and meeting between a public agency and its negotiators.

Executive Session pursuant to 1 M.R.S.A.405(6)(C) discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosure of the information would prejudice the competitive or bargaining position of the body.

The Selectboard moved and seconded to enter Executive Session pursuant to 1 M.R.S.A.405(6)(D) and 405 (6)(C). at 7:22 pm. Exited Executive Session at 7:52pm.

Motion made by Connolly, Seconded by Plummer. Voting Yea: Avery, Connolly, MacDonald, Plummer

14. Adjournment

The Selectboard moved and seconded to adjourn at 7:22pm.

Motion made by Connolly, Seconded by Plummer. Voting Yea: Avery, Connolly, MacDonald, Plummer

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Future meeting dates (subject to change)

May 7, 2024 @ 6:00 PM School Board Budget Vote May 13, 2024 @ 6:30 PM Planning Board Meeting May 14, 2024 @ 6:00 PM Selectboard Regular Meeting May 20, 2024 @ 6:00 PM Open Space Commission Meeting May 28, 2024 @ 6:00 PM Selectboard Meeting June 5, 2024 @ 6:00 PM Annual Town Meeting



Manager's Memorandum May 14, 2024, Meeting

To: Selectboard From: Tony Ward, Town Manager Date: 05-09-2024, Re: Selectboard meeting 05-14-2024

Below are notes for agenda items for the May 14th meeting

5. Managers Update

- A. Winter Sand RFP will be released in the last week of May with a due date of June 20th. The first delivery of the product should occur in mid-October.
- B. The comparison of fees and the Town's fee structure is progressing. A Town volunteer is completing this work for us.. Once the analysis is completed, I will discuss it with staff, and we will make recommendations to the Selectboard.
- C. This is following up on my last meetings manager's notes. Included in your packet are copies of the wetland and vernal pool surveys. We are coordinating with SW Cole for test digs in viable options on this property.
- D. The Town Office will be closed to the public on May 21st and June 11th. The closures are due to School Budget Validation on the 21st and the June elections on the 11th.

Workshop

6. Budget Informational Workshop

Included in your packet is the information posted on the website and will be discussed during the informational workshop.

Old Business

None

Public Hearings

7. Public Hearing for Liquor License renewal of Eastern Harvest Catering D/B/A Eastern Harvest Cafe.

Included in your packets is Eastern Harvest Caterings, D/B/A Eastern Harvest Cafe liquor license renewal application.

TOWN OF CASCO

635 Meadow Road • Casco, ME 04015 • 207-627-4515 www.cascomaine.org In the past, the Selectboard provided the authority for the Town Clerk to approve Liquor License renewals. Unfortunately, State law requires public hearings for any liquor license renewal for the five years after the initial awarding of the license.

The Town has received no complaints about this business and is not aware of any administrative violations. Staff and I recommend the Selectboard approve the liquor license request and recommend the forwarding to the State of Maine Bureau of Liquor for final review/approval.

8. The Selectboard will conduct a public hearing on a Mass Gathering by Casco Community Church and consider a Mass Gathering application.

Included in your packet is an application for a Mass Gathering Permit (Major) by the Casco Village Church. The application requests a mass gathering permit on July 13, 2024, between the hours of 9:00 am and 1:00 pm for an open-air fair and flea market being held at 941 Meadow Road. All required staff members signed off on the mass gathering application.

9. The Selectboard will conduct a public hearing on a Mass Gathering application by Casco Day Fair Association and consider a Mass Gathering application.

Included in your packet is an application for a Mass Gathering Permit (Major) by the Casco Day Fair Association. The application requests a mass gathering permit on July 25, 26 & 27, 2024 between the hours of 6:00 pm -11:00 pm on the 27th & 28th and 8:00 am -11:00 pm on the 27th for a carnival with rides and games being held at Casco Day Park. All required staff members signed off on the mass gathering application.

New Business

10. The Selectboard will consider a warrant for MSAD 61 budget validation.

The Selectboard has no control over either of these articles, but Maine law requires they approve the items to be included in the validation process. The referendum vote is scheduled for May 23 between 8:00 am and 8:00 pm at the Crooked River Elementary School.

11. The Selectboard will consider a liquor license renewal for Tuffs and Knotts, LLC D/B/A Webbs Mills Eats.

State law requires public hearings for any liquor license renewal for five years after awarding the license. Webbs Mills Eats is now over that limit and no longer requires a public hearing.

The Town has received no complaints about this business and is not aware of any administrative violations. Staff recommend approving the application and forwarding it to the State for their approval.

12. The Selectboard will consider applications for games of chance by the Casco Fair Association.

Included in your packet are 7 applications being made to Maine Department of Public Safety, Gambling Control Unit. The applications are for:

- Beano/Bingo
- Bars n Bell
- Beat the Dealer I,
- Dice in a Dish
- Horse Race Wheel Game
- Numerals
- Pan Game

The application is being submitted by the Casco Day Fair Association for the 2024 Casco Days being held at Casco Day Park on July 25th, 26th and 27th. The local municipality must approve the application prior to submission to the State for review.

13. The Selectboard will consider amendments to the zoning ordinance relating to Flood Plains, and marijuana establishments as recommended by the Planning Board.

Included in your packet are three ordinance changes the Planning Board recommends being placed on the June 5 Town Meeting warrant. The Planning Board conducted all required postings, public hearing and votes required for placement on the Town Meeting warrant pending Selectboard approval. The exact changes are red lined on your attachments, but the synopsis of the changes is:

- The Flood Zone changes are required by the State of Maine and are required for residents in flood plains to obtain proper insurance.
- The only change associated with the zoning for marijuana is measuring the distance from another building by a radius and not by street lines.

14. The Selectboard will consider the warrant for the Annual Town Meeting.

Included in your packet is a proposed Town Meeting warrant for the June 5th Town Meeting. This warrant has been reviewed by staff multiple times and meets the preferred design of the Selectboard.

15. The Selectboard will discuss appointments to a Fair Hearing Authority/Board for General Assistance.

Recent inquiries from our General Assistance coordinator identified shortcomings in several communities relating to Fair Hearing Boards. The shortcoming is that several communities currently do not have Fair hearing Boards. These Boards are required to conduct hearings for individuals appealing general assistance hearing. Below is Maine Statute Title 22, subtitled 3,Chapter 1161, subsection4322:

§4322. Right to a fair hearing

A person aggrieved by a decision, act, failure to act or delay in action concerning that person's application for general assistance under this chapter has the right to an appeal. If a person's application has been approved, general assistance may not be revoked during the period of entitlement until that person has been provided notice and an opportunity for hearing as provided in this section. Within 5 working days of receiving a written decision or notice of denial, reduction or termination of assistance, in accordance with the provisions of <u>section 4321</u>, or within 10 working days after any other act or failure to act by the municipality with regard to an application for assistance, the person may request an appeal. A hearing must be held by the fair hearing authority within 5 working days following the receipt of a written request by the applicant for an appeal. The hearing may be conducted by the municipal officers, a board of appeals created under <u>Title 30-A</u>, <u>section 2691</u>, or one or more persons appointed by the municipal officers to act as a fair hearing authority. An appeal may not be held before a person or body responsible for the decision, act, failure to act or delay in action relating to the applicant. [PL 1993, c. 410, Pt. AAA, §13 (AMD).]

The person requesting the appeal and the municipal administrator responsible for the decision being appealed must be afforded the right to confront and cross-examine any witnesses presented at the hearing, present witnesses in their behalf and be represented by counsel or other spokesperson. A claimant must be advised of these rights in writing. The decision of such an appeal must be based solely on evidence adduced at the hearing. The Maine Rules of Evidence do not apply to information presented to the fair hearing authority. The standard of evidence is the standard set in <u>Title 5</u>, section <u>9057</u>, subsection 2. The person requesting the appeal must, within 5 working days after the appeal, be furnished with a written decision detailing the reasons for that decision. When any decision by a fair hearing authority or court authorizing assistance is made, that assistance must be provided within 24 hours. Review of any action or failure to act under this chapter must be conducted pursuant to the Maine Rules of Civil Procedure, Rule 80-B. The municipality shall make a record of the fair hearing. The applicant shall pay costs for preparing any transcripts required to pursue an appeal of a fair hearing authority's decision.

Managers Memorandum Page 4

The discussion the Selectboard should focus on either being the hearing agent as outlined in the statute, create a Fair Hearing Board, or appoint 1 or more persons to act as a fair hearing officer

16. The Selectboard will consider an updated Collective Bargaining Agreement with IAFF 5372.

Included in your packet is an updated collective bargaining agreement between the Town of Casco and IAFF 5372. This mid-term bargaining was authorized by the Selectboard, and these modifications occurred to the agreement (all redlined in the attachment).

- Creation of Fire Fighter position within unit. These fire fighter hires must obtain Maine EMS provider license within 6 months.
- Call Company Lieutenant stipend of 3%
- Elimination of Appendix B (Force List)
- Agreeing to MePERS 3C pending Town Meeting approval at a Special Town Meeting
- Mission Square contribution cap reduced from 10% to 8%
- Defined Health insurance options consistent with Personnel Policy
- Created an annual labor management meeting to review unit's seniority, overtime, and force list.
- An opener relating to Maine paid Family and Medical Leave Program
- Wages increase to area labor market (\$1 additional in FY24 and \$2 additional in FY25).

17. The Selectboard will consider a liquor license renewal for Point Sebago-Venture, LLC, D/B/A Point Sebago

State law requires public hearings for any liquor license renewal for five years after awarding the license. Point Sebago is now over that limit and no longer requires a public hearing.

The Town has received no complaints about this business and is not aware of any administrative violations. Staff recommend approving the application and forwarding it to the State for their approval

Managers Memorandum Page 5

NOTES

- 1. ALL BEARINGS ARE REFERENCED TO MAINE STATE GRID, WEST ZONE, NAD83 AND BASED ON GPS OBSERVATIONS NEAR THE SURVEYED PARCEL.
- 2. TOWN OF CASCO: TAX MAP 8, LOT 18-1.
- 3. OWNER OF RECORD AT TIME OF SURVEY: TOWN OF CASCO: BOOK 16091, PAGE 34.
- 4. TOTAL AREA: 9.56 ACRES, MORE OR LESS.
- 5. ALL BOOK AND PAGES REFER TO THE CUMBERLAND COUNTY REGISTRY OF DEEDS.
- 6. EDGE OF DECKER BROOK IS APPROXIMATE AND WAS DIGITIZED FROM GOOGLE EARTH AERIAL PHOTOGRAPHY.
- 7. NO APPARENT ENCROACHMENTS WERE OBSERVED AT TIME OF SURVEY.
- 8. COMMERCIAL ZONING DISTRICT FRONT BUILDING SETBACK 55' SIDE AND REAR 40'.
- 9. CONTOURS SHOWN ARE BASED ON STATE OF MAINE LIDAR DATA AND WERE DOWNLOADED FROM HTTP://COAST.NOAA.GOV WITH A CONTOUR INTERVAL OF 1-FOOT. SPOT CHECKS COMPLETED BY MAIN-LAND AT TIME OF SURVEY. THE VERTICAL DATUM IS NAVD88 AND BASED ON GPS OBSERVATIONS NEAR THE SURVEYED PARCEL.
- 10. LOCATION OF DECKER BROOK AND WETLANDS DETERMINED DETERMINED BY MAIN-LAND USING GPS.

TOWN CASCO Tax Map 8, lot 18 NOW OR FORMERLY RITA ESTES BOOK 18697, PAGE 177

LEGEND

| ۲ | EXISTING IRON PIPE, ROD, OR REBAR, AS NOTEI |
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| _0_ | SIGN |
| С | UTILITY POLE |
| OU | OVERHEAD UTILITY |
| | BOUNDARY LINE (SURVEYED) |
| | ABUTTING BOUNDARY LINES (APPROX.) |
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| | TIE LINE |
| | EDGE OF GRAVEL |
| $\sim \sim $ | TREELINE (APPROX.) |
| · · | STREAM |
| | DRAINAGE CULVERT |
| | BUILDING SETBACK |
| | MAJOR CONTOUR LINE |
| | MINOR CONTOUR LINE |
| ×495.3' | SPOT GRADE |
| | PAVEMENT |





- APPROXIMATE EDGE OF DECKER BROOK GPS BY MAIN-LAND

> property line 16.5' OFF DECKER BROOK

5/8" CAPPED REBAR "PLS 586" 0.7' ABOVE GRADE

900'±___0 ROUTE__11 \rightarrow



| 490 | |
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Casco Proposed Budget FY25

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|------------------------------|-----|-------------|-----|-------------|----|------------------|-------------|-----|-------------|----|------------------|-------------|
| | | | | | | | | | INANCE | | | |
| | A | PPROVED | | MANAGERS | • | INCREASE | % INCREASE | | OMMITTEE | • | INCREASE | % INCREASE |
| DEPARTMENTS | | FY24 | PR | OPOSED FY25 | OR | R DECREASE | OR DECREASE | PRO | OPOSED FY25 | 0 | R DECREASE | OR DECREASE |
| ADMINISTRATION | \$ | 759,633 | \$ | 777,284 | \$ | 17,651 | 2.32% | \$ | 777,284 | \$ | 17,651 | 2.32% |
| ASSESSING | \$ | 112,075 | \$ | 104,300 | \$ | (7 <i>,</i> 775) | -6.94% | \$ | 104,300 | \$ | (7,775) | -6.94% |
| LEGAL | \$ | 35,000 | \$ | 35,000 | \$ | - | 0.00% | \$ | 35,000 | \$ | - | 0.00% |
| CONTINGENCY | \$ | 35,000 | \$ | 30,000 | \$ | (5 <i>,</i> 000) | -14.29% | \$ | 30,000 | \$ | (5 <i>,</i> 000) | -14.29% |
| CODE ENFORCEMENT | \$ | 143,104 | \$ | 143,437 | \$ | 333 | 0.23% | \$ | 143,437 | \$ | 333 | 0.23% |
| PLANNING AND ZONING | \$ | 5,375 | \$ | 75,600 | \$ | 70,225 | 1306.51% | \$ | 73,200 | \$ | 67,825 | 1261.86% |
| RECREATION | \$ | 206,670 | \$ | 219,864 | \$ | 13,194 | 6.38% | \$ | 219,864 | \$ | 13,194 | 6.38% |
| PARKS & BEACHES | \$ | 13,600 | \$ | 14,000 | \$ | 400 | 2.94% | \$ | 14,000 | \$ | 400 | 2.94% |
| FACILITIES-CCC, ACCESS BLDGS | \$ | 97,100 | \$ | 107,831 | \$ | 10,731 | 11.05% | \$ | 107,831 | \$ | 10,731 | 11.05% |
| CEMETARIES | \$ | 10,900 | \$ | 9,100 | \$ | (1,800) | -16.51% | \$ | 9,100 | \$ | (1,800) | -16.51% |
| OPEN SPACE COMMISSION | \$ | 2,500 | \$ | 7,500 | \$ | 5,000 | 200.00% | \$ | 5,000 | \$ | 2,500 | 100.00% |
| VETERANS COMMISISON | \$ | 2,500 | \$ | 2,500 | \$ | - | 0.00% | \$ | 2,500 | \$ | - | 0.00% |
| PUBLIC ASSISTANCE | \$ | 34,500 | \$ | 47,520 | \$ | 13,020 | 37.74% | \$ | 47,520 | \$ | 13,020 | 37.74% |
| DONATIONS | \$ | 137,560 | \$ | 138,612 | \$ | 1,052 | 0.76% | \$ | 138,612 | \$ | 1,052 | 0.76% |
| FIRE RESCUE | \$ | 1,235,661 | \$ | 1,307,229 | \$ | 71,568 | 5.79% | \$ | 1,258,354 | \$ | 22,693 | 1.84% |
| ANIMAL CONTROL | \$ | 112,237 | \$ | 127,789 | \$ | 15,552 | 13.86% | \$ | 127,789 | \$ | 15,552 | 13.86% |
| EMA/LAW ENFORCEMENT | \$ | 6,890 | \$ | 274,150 | \$ | 267,260 | 3878.96% | \$ | 274,150 | \$ | 267,260 | 3878.96% |
| PUBLIC WORKS ROADS | \$ | 994,477 | \$ | 1,021,949 | \$ | 27,472 | 2.76% | \$ | 1,021,949 | \$ | 27,472 | 2.76% |
| DAMS | \$ | 5,100 | \$ | 10,000 | \$ | 4,900 | 96.08% | \$ | 10,000 | \$ | 4,900 | 96.08% |
| BENEFITS & INSURANCE | \$ | 741,637 | \$ | 821,188 | \$ | 79,551 | 10.73% | \$ | 817,328 | \$ | 75,691 | 10.21% |
| TRANSFER/BULKY WASTE | \$ | 376,973 | \$ | 470,660 | \$ | 93,687 | 24.85% | \$ | 470,660 | \$ | 93,687 | 24.85% |
| UTILITES | \$ | 105,345 | \$ | 100,500 | \$ | (4,845) | -4.60% | \$ | 100,500 | \$ | (4,845) | -4.60% |
| TOTAL | \$ | 5,173,837 | \$ | 5,846,013 | \$ | 672,176 | 12.99% | \$ | 5,788,378 | \$ | 614,541 | 11.88% |
| | | | | | | | | | | | | |
| DEBT SERVICE BUDGET | \$ | 304,000 | \$ | 423,235 | • | 119,235 | 39.22% | • | 363,932 | • | 59,932 | 19.71% |
| CAPITAL EXPENSES | Ş | 120,000 | \$ | 159,134 | | 39,134 | 32.61% | • | 621,914 | | 501,914 | 418.26% |
| TOTAL EXPENDITURES | \$ | | \$ | 6,428,382 | \$ | 830,545 | 14.84% | \$ | 6,774,224 | \$ | 1,176,387 | 21.02% |
| | TOT | AL BUDGET C | ОМР | PARISON | | | | | | | | |

| | FY 24 | IANAGERS DPOSED FY25 | • | INCREASE DECREASE | % INCREASE OR DECREASE | ELECTBOARD / FINANCE MMITTEE FY25 | INCREASE R DECREASE | % INCREASE OR DECREASE |
|---------------|-----------|-------------------------|----|----------------------|---------------------------|---|------------------------|---------------------------|
| BUDGET \$ | 5,597,837 | \$ 6,428,382 | \$ | 830,545 | 14.84% | \$ 6,774,224 | \$ 1,176,387 | 21.02% |
| REVENUE \$ | 2,237,392 | \$ 2,268,742 | \$ | 31,350 | 1.40% | \$ 2,268,742 | \$ 31,350 | 1.40% |
| NET BUDGET \$ | 3,360,445 | \$ 4,159,640 | \$ | 799,195 | 23.78% | \$ 4,505,482 | \$ 1,145,037 | 34.07% |

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| | | | CEL | | ÷ | | | |
| | | | SEL | ECTBOARD/FI | • | INCREASE | % INCREASE | |
| | | FY 24 | NA | ANCE FY25 | OF | R DECREASE | OR DECREASE | % of Budget |
| TOWN EXPENDITURES - REVENUE | \$ | 3,360,445 | \$ | 4,505,482 | \$ | 1,145,037 | 34.07% | 36.73% |
| MSAD 61 | \$ | 6,857,833 | \$ | 7,158,531 | \$ | 300,698 | 4.38% | 58.35% |
| CUMBERLAND COUNTY | \$ | 799,301 | \$ | 603,933 | \$ | (195,368) | -24.44% | 4.92% |
| NET | \$ | 11,017,579 | \$ | 12,267,946 | \$ | 1,250,367 | 11.35% | 100.00% |

| | | | | | | DF | PARTMENT | | TOWN | \$ I | INCREASE | | SE | LECTBOARD | | | Item 6 |
|-------------------------------|----------|---------|----------------|---------|-----------------|---------|--------------|---------|-----------------|---------|----------|---------------------------|----------|------------|---------|---------------------|-----------------|
| | | | PROVED FY23 | A | PPROVED FY24 | | HEAD FY25 | r | MANAGER FY25 | | OR | % INCREASE OR DECREASE | | FIN. COMM. | • | NCREASE DECREASE | % INCREASE |
| 0 ADMINISTRATION | | | | | | | | | | | | | | | | | |
| Admin | | | | | | | | | | | | | | | | | |
| 10 PAYROLL | | | | | | | | | | | | | | | | | |
| 01 TOWN MANAGER | | \$ | 112,115 | Ś | 119,402 | \$ | 123,581 | \$ | 123,581 | \$ | 4,179 | 3.50% | \$ | 123,581 | \$ | 4,179 | 3.50% |
| 02 TOWN CLERK | | Ś | 58,406 | Ś | 62,202 | \$ | 64,379 | Ś | 64,379 | \$ | 2,177 | 3.50% | \$ | 64,379 | \$ | 2,177 | 3.50% |
| 03 TREASURER | | ŝ | 72,093 | \$ | 76,779 | Ś | 79,466 | \$ | 79,466 | \$ | 2,687 | 3.50% | \$ | 79,466 | \$ | 2,687 | 3.50% |
| 04 DEPUTY CLERK | | \$ | 46,232 | \$ | 50,839 | \$ | 52,618 | \$ | 52,618 | \$ | 1,779 | 3.50% | \$ | 52,618 | \$ | 1,779 | 3.50% |
| 05 DEPUTY TREASURER | | ŝ | 45,760 | \$ | 53,165 | \$ | 55,026 | \$ | 55,026 | \$ | 1,861 | 3.50% | \$ | 55,026 | Ş | 1,861 | 3.50% |
| 06 OFFICE CLERK | | Ś | 39,638 | \$ | 43,196 | \$ | 44,708 | \$ | 44,708 | \$ | 1,512 | 3.50% | \$ | 44,708 | \$ | 1,512 | 3.50% |
| 07 ASSESSING CLERK | | ş Ş | 12,000 | ې \$ | 45,190 | ş Ş | 44,708 | ې \$ | 44,708 | ş S | 1,512 | 0.00% | ې \$ | 44,708 | ې \$ | 1,512 | 0.00% |
| | | ې د | | | - | | 42.050 | | 42.056 | | 4.450 | 0.00% | ې د | 42.056 | | 4 45 6 | |
| 09 OFFICE CLERK | | Ş | 20,442 | \$ | 41,600 | \$ | 43,056 | \$ | 43,056 | \$ | 1,456 | 0.000/ | Ş | 43,056 | \$ | 1,456 | 3.50% |
| 26 ELECTIONS | | Ş | 3,000 | \$ | 4,500 | \$ | 4,500 | \$ | 4,500 | \$ | - | 0.00% | \$ | 4,500 | \$ | - | 100.00% |
| 28 SELECTBOARD | | Ş | 17,250 | \$ | 17,250 | \$ | 17,250 | \$ | 17,250 | \$ | - | 0.00% | \$ | 17,250 | \$ | - | 0.00% |
| 32 COMMUNICATION PERSONNEL | | Ş | | \$ | 60,000 | \$ | 62,100 | \$ | 62,100 | \$ | 2,100 | 0.00% | | | | | |
| 98 OVERTIME | | Ş | 5,000 | \$ | 5,000 | \$ | 5,000 | \$ | 5,000 | \$ | - | 0.00% | \$ | 5,000 | \$ | - | 100.00% |
| 99 WAGE & BENEFIT ADJUSTMENT | | \$ | 10,000 | \$ | 10,000 | \$ | 5,000 | \$ | 5,000 | \$ | (5,000) | -50.00% | \$ | 5,000 | \$ | (5,000) | 100.00% |
| | Subtotal | \$ | 441,936 | \$ | 543,933 | \$ | 556,684 | \$ | 556,684 | \$ | 12,751 | 2.34% | \$ | 556,684 | \$ | 12,751 | 2.349 |
| 30 SERVICES | | | | | | | | | | | | | \$ | - | | | |
| 02 ADVERTISING | | \$ | 1,500 | \$ | 1,500 | \$ | 1,500 | \$ | 1,500 | \$ | - | 0.00% | \$ | 1,500 | \$ | - | 0.00% |
| 03 POSTAGE/MAILING SERVICES | | \$ | 800 | \$ | 800 | \$ | 4,000 | \$ | 4,000 | \$ | 3,200 | 400.00% | \$ | 4,000 | \$ | 3,200 | 400.00% |
| 04 AUDIT & FINANCE | | \$ | 15,000 | \$ | 15,000 | \$ | 12,500 | \$ | 12,500 | \$ | (2,500) | -16.67% | \$ | 12,500 | \$ | (2,500) | -16.67% |
| 05 SOFTWARE/IT SERVICES | | \$ | 25,000 | \$ | 25,000 | \$ | 44,000 | \$ | 44,000 | \$ | 19,000 | 76.00% | \$ | 44,000 | \$ | 19,000 | 76.00% |
| 06 PROFESSIONAL SERVICES | | \$ | 45,000 | \$ | 50,000 | \$ | 25,000 | \$ | 25,000 | \$ | (25,000) | -50.00% | \$ | 25,000 | \$ | (25,000) | -50.00% |
| 07 COPIER MAINTENANCE | | \$ | 4,100 | \$ | 4,000 | \$ | 8,500 | \$ | 8,500 | \$ | 4,500 | 112.50% | \$ | 8,500 | \$ | 4,500 | 112.50% |
| 09 DUES & FEES | | \$ | 13,000 | \$ | 15,000 | \$ | 17,000 | \$ | 17,000 | \$ | 2,000 | 13.33% | \$ | 17,000 | \$ | 2,000 | 13.339 |
| 10 WEBSITE RELATED | | Ś | 6,000 | Ś | 7,500 | Ś | 6,700 | \$ | 6,700 | Ś | (800) | -10.67% | Ś | 6,700 | \$ | (800) | -10.679 |
| 14 GIFTS/FLOWERS | | Ś | 1.550 | Ś | 1,500 | Ś | 1.000 | Ś | 1,000 | \$ | (500) | -33.33% | Ś | 1,000 | \$ | (500) | -33.33% |
| 16 PRINTING/MAPPING | | Ś | 1,600 | Ś | 1.600 | Ś | 1.000 | Ş | 1.000 | ŝ | (600) | -37.50% | Ś | 1,000 | \$ | (600) | -37.50% |
| 25 SECURITY | | Ś | 3,200 | Ś | 3,200 | \$ | 1,000 | Ś | 1,000 | \$ | (2,200) | -68.75% | \$ | 1,000 | \$ | (2,200) | -68.75% |
| 26 ELECTIONS | | ¢ | 10,000 | Ś | 6,000 | Ś | 6,000 | \$ | 6,000 | Ś | (2,200) | 0.00% | ŝ | 6,000 | Ş | (2,200) | 0.00% |
| 27 BROADCASTING/LRTV | | ې د | 25,000 | \$ | 25,000 | \$ | 25,000 | \$ | 25,000 | \$ | | 0.00% | \$ | 25,000 | \$ | _ | 0.009 |
| 27 BROADCASTING/LRTV | Subtotal | ې \$ | 151,750 | ې \$ | 156,100 | ې \$ | 153,200 | ې \$ | 153,200 | ې \$ | (2,900) | - 1.86% | ې \$ | 153,200 | ې \$ | (2,900) | -1.86% |
| 50 SUPPLIES & EQUIPMENT | Jubiotai | Ş | 131,730 | Ş | 130,100 | Ş | 155,200 | Ş | 155,200 | Ş | (2,500) | -1.80% | د خ | 155,200 | ŝ | (2,500) | -1.807 |
| - | | ~ | 20.000 | ~ | 20.000 | ~ | 25 000 | ~ | 25 000 | ~ | 5 000 | 400.00% | Ş | - | | - | |
| 01 SUPPLIES | | \$ | 20,000 | \$ | 20,000 | \$ | 25,000 | \$ | 25,000 | \$ | 5,000 | 100.00% | \$ | 25,000 | \$ | 5,000 | 100.009 |
| 03 POSTAGE | | Ş | 11,000 | \$ | 13,000 | \$ | 5,000 | \$ | 5,000 | \$ | (8,000) | -61.54% | \$ | 5,000 | \$ | (8,000) | -61.54% |
| 04 BUILDING SUPPLIES | | \$ | 1,000 | \$ | 1,000 | \$ | 1,000 | \$ | 1,000 | \$ | - | 0.00% | \$ | 1,000 | \$ | - | 0.00% |
| 05 FOOD | | Ş | 1,000 | \$ | 1,500 | \$ | 1,500 | \$ | 1,500 | \$ | - | 0.00% | \$ | 1,500 | \$ | - | 0.00% |
| 06 GAS/DIESEL | | | | Ι, | | \$ | 500 | \$ | 500 | | | | \$ | 500 | \$ | - | 100.00% |
| 13 NEW EQUIPMENT | | \$ | 6,000 | \$ | 2,000 | \$ | 2,000 | \$ | 2,000 | \$ | - | 0.00% | \$ | 2,000 | \$ | - | 0.00% |
| | Subtotal | \$ | 39,750 | \$ | 38,000 | \$ | 35,000 | \$ | 35,000 | \$ | (3,000) | -7.89% | \$ | 35,000 | \$ | (3,000) | -7.89% |
| 60 REPAIRS & MAINTENANCE | | | | | | | | | | | | | \$ | - | | | |
| 01 BUILDING MAINTENANCE | | \$ | 6,500 | \$ | 6,500 | \$ | 12,500 | \$ | 12,500 | \$ | 6,000 | 92.31% | \$ | 12,500 | \$ | 6,000 | 92.319 |
| 02 FURNACE/BOILERS | | \$ | 1,500 | \$ | 1,500 | \$ | 1,500 | \$ | 1,500 | \$ | - | 0.00% | \$ | 1,500 | \$ | - | 0.00% |
| 03 GENERATORS | | \$ | 1,000 | \$ | 1,000 | \$ | 1,000 | \$ | 1,000 | \$ | - | 0.00% | \$ | 1,000 | \$ | - | 0.00% |
| 04 VEHICLE | | | | | | \$ | 2,000 | \$ | 2,000 | | | | \$ | 2,000 | \$ | 1,000 | 100.00% |
| | Subtotal | \$ | 10,000 | \$ | 10,000 | \$ | 17,000 | \$ | 17,000 | \$ | 7,000 | 70.00% | \$ | 17,000 | \$ | 7,000 | 70.00% |
| 70 TRAINING & TRAVEL | | | | · · | -, | | , | Ľ | , | | , | | \$ | - | Ľ | , | , |
| 01 CONFERENCE/TRAINING FEES | | Ś | 6,500 | Ś | 6,500 | \$ | 9,000 | \$ | 9,000 | \$ | 2,500 | 38.46% | Ś | 9,000 | \$ | 2,500 | 38.46% |
| 02 MILEAGE | | Ś | 4.000 | Ś | 5,000 | Ś | 6.000 | Ś | 6,000 | Ş | 1,000 | 20.00% | ŝ | 6,000 | Ś | 1.000 | 20.00% |
| 03 FOOD FOR TRAINING PURPOSES | | Ś | 100 | ç | 100 | ŝ | 400 | \$ | 400 | ŝ | 300 | 300.00% | ŝ | 400 | \$ | 300 | 300.00% |
| | Subtotal | Ś | 10,600 | ŝ | 11,600 | ŝ | 15,400 | \$ | 15,400 | ŝ | 3,800 | 300.00% 32.76% | ŝ | 15,400 | ŝ | 3.800 | 300.007 |
| 100-01 ADMINSTRATION: S | | • | 654,036 | ډ ا | 759,633 | Ş | 777,284 | Ŷ | 777,284 | ş | 3,800 | 2.32% | د | 777,284 | Ş S | 3,800 17,651 | 32.767 2.329 |

| | | | | I | | DE | PARTMENT | | | | | | SEL | ECTBOARD | | | Item 6.# |
|---|----------|----------|------------------|----------|------------------|----------|----------------|----------|----------------|----------|--------------------|----------------|----------|-----------------------|----------|--------------------|----------------|
| | | AP | PROVED | A | PPROVED | | HEAD | | TOWN | - | INCREASE | % INCREASE OR | /FI | N. COMM. | | NCREASE | % INCREASE |
| | | | FY23 | | FY24 | | FY25 | MAN | IAGER FY25 | OR | DECREASE | DECREASE | | FY25 | ORI | DECREASE | OR DECREASE |
| 02 ASSESSING | | | | | | | | | | | | | | | | | |
| 10 PAYROLL 07 ASSESSING CLERK | | ć | 9,464 | \$ | 12,000 | ć | 7,000 | \$ | 7,000 | \$ | (5,000) | -41.67% | \$ | 7,000 | \$ | (5,000) | -41.67% |
| 07 ASSESSING CLERK | Subtotal | ې \$ | 9,464 9,464 | ې \$ | 12,000 12,000 | ې \$ | 7,000 7,000 | ې \$ | 7,000 | ې \$ | (5,000) (5,000) | -41.67% | ې \$ | 7,000 7,000 | ې \$ | (5,000) (5,000) | -41.67% |
| 30 SERVICES | Subtotui | Ť | 5,404 | Ť | 12,000 | Ŷ | 7,000 | Ť | ,,000 | Ý | (3,000) | 41.07% | Ş | - | Ŷ | (3,000) | 41.0770 |
| 03 POSTAGE/MAILING SERVICES | | \$ | 5,600 | \$ | 6,500 | \$ | 6,500 | \$ | 6,500 | \$ | - | 0.00% | \$ | 6,500 | \$ | - | 0.00% |
| 05 SOFTWARE/IT SERVICES | | \$ | 10,000 | \$ | 18,000 | \$ | 12,000 | \$ | 12,000 | \$ | (6,000) | -33.33% | \$ | 12,000 | \$ | (6,000) | -33.33% |
| 06 PROFESSIONAL SERVICES | | \$ | 53,820 | \$ | 63,575 | \$ | 68,800 | \$ | 68,800 | \$ | 5,225 | 8.22% | \$ | 68,800 | \$ | 5,225 | 8.22% |
| 15 DEED & LIEN RECORDING | | \$ | 7,000 | \$ | 7,000 | \$ | 7,000 | \$ | 7,000 | \$ | - | 0.00% | \$ | 7,000 | \$ | - | 0.00% |
| 16 PRINTING/MAPPING | | \$ | 3,000 | \$ | 5,000 | \$ | 3,000 | \$ | 3,000 | \$ | (2,000) | -40.00% | \$ | 3,000 | \$ | (2,000) | -40.00% |
| 100.02 ACCECCINC: | Subtotal | \$ ¢ | 79,420 88,884 | \$ ¢ | 100,075 | \$ \$ | 97,300 | \$ \$ | 97,300 | \$ | (2,775) | -2.77% | \$ ¢ | 97,300 | \$ | (2,775) | -2.77% |
| 100-02 ASSESSING: 04 LEGAL | SUBIUIAL | Ş | 88,884 | Ş | 112,075 | Ş | 104,300 | Ş | 104,300 | \$ | (7,775) | -6.94% | Ş | 104,300 | Ş | (7,775) | -6.94% |
| 30 LEGAL | | | | | | | | | | | | | | | | | |
| 06 PROFESSIONAL SERVICES | | \$ | 30,000 | \$ | 35,000 | \$ | 35,000 | \$ | 35,000 | \$ | - | 0.00% | \$ | 35,000 | \$ | - | 0.00% |
| 100-04 LEGAL: | SUBTOTAL | \$ | 30,000 | \$ | 35,000 | \$ | 35,000 | \$ | 35,000 | \$ | - | 0.00% | \$ | 35,000 | \$ | - | 0.00% |
| 05 CONTINGENCY | | | | | | | | | | | | | | | | | |
| 30 SERVICES | | | | | | | | | | | | | | | | | |
| 52 CONTINGENCY | | \$ | 35,000 | \$ | 35,000 | \$ | 30,000 | \$ | 30,000 | \$ | (5,000) | 0.00% | \$ | 30,000 | \$ | - | 0.00% |
| 100-05 CONTINGENCY: | SUBTOTAL | \$ | 35,000 | \$ | 35,000 | \$ | 30,000 | \$ | 30,000 | \$ | (5,000) | -14.29% | \$ | 30,000 | \$ | (5 <i>,</i> 000) | -14.29% |
| 101 CODE ENFORCEMENT/PB/ZBA | | | | | | | | | | | | | | | | | |
| 01 CODE ENFORCEMENT 10 PAYROLL | | | | | | | | | | | | | | | | | |
| 08 CODE ENFORCEMENT OFFICER | | Ś | 67,110 | \$ | 76,472 | \$ | 79,149 | \$ | 79,149 | \$ | 2,677 | 3.50% | ċ | 79,149 | \$ | 2,677 | 3.50% |
| 11 ASSISTANT CEO | | ŝ | 49,795 | \$ | 53,032 | \$ | 54,888 | \$ | 54,888 | Ş | 1,856 | 3.50% | \$ | 54,888 | \$ | 1,856 | 3.50% |
| 30 HARBOR MASTER | | \$ | 12,500 | \$ | 5,000 | \$ | 500 | \$ | 500 | \$ | (4,500) | -90.00% | \$ | 500 | \$ | (4,500) | -90.00% |
| 98 OVERTIME | | \$ | 1,000 | \$ | 500 | \$ | 500 | \$ | 500 | \$ | - | 100.00% | \$ | 500 | \$ | - | 100.00% |
| | Subtotal | \$ | 130,405 | \$ | 135,004 | \$ | 135,037 | \$ | 135,037 | \$ | 33 | 0.02% | \$ | 135,037 | \$ | 33 | 0.02% |
| 30 SERVICES | | | | | | | | | | | | | | | | | |
| 03 POSTAGE/MAILING SERVICES | | \$ | 1,200 | \$ | 1,200 | \$ | 1,200 | \$ | 1,200 | \$ | - | 0.00% | | 1,200 | \$ | - | 0.00% |
| 05 SOFTWARE/IT SERVICES | | \$ | 3,000 | \$ | 1,500 | \$ | 1,500 | \$ | 1,500 | \$ | - | 0.00% | \$ | 1,500 | \$ | - | 0.00% |
| 06 PROFESSIONAL SERVICES 16 PRINTING/MAPPING | | Ş | 1,200 1,200 | \$ \$ | 1,200 1,000 | \$ \$ | 1,200 1,000 | \$ \$ | 1,200 1,000 | \$ \$ | - | 0.00% 0.00% | \$ \$ | 1,200 | \$ ¢ | - | 0.00% 0.00% |
| 16 PRINTING/MAPPING | Subtotal | ې \$ | 6,600 | ې \$ | 4,900 | ې \$ | 4,900 | ې \$ | 4,900 | ې \$ | - | 0.00% | ې \$ | 1,000 4,900 | Ş | - | 0.00% |
| 50 SUPPLIES | Subtotui | Ý | 0,000 | Ť | 4,500 | Ŷ | 4,500 | Ť | 4,500 | Ý | | 0.00/0 | Ś | -,500 | | | |
| 01 SUPPLIES | | \$ | 2,000 | \$ | 2,000 | \$ | 2,000 | \$ | 2,000 | \$ | - | 0.00% | \$ | 2,000 | \$ | - | 100.00% |
| | Subtotal | \$ | 2,000 | \$ | 2,000 | \$ | 2,000 | \$ | 2,000 | \$ | - | 0.00% | \$ | 2,000 | \$ | - | 0.00% |
| 70 TRAINING & TRAVEL | | | | | | | | | | | | | | | | | |
| 01 CONFERENCE/TRAINING FEES | | \$ | 1,000 | \$ | 1,000 | \$ | 1,000 | \$ | 1,000 | \$ | - | 0.00% | \$ | 1,000 | \$ | - | 0.00% |
| 02 MILEAGE | | \$ | 1,800 | \$ | 200 | \$ | 500 | \$ | 500 | \$ | 300 | 150.00% | \$ | 500 | \$ | 300 | 150.00% |
| | Subtotal | \$ \$ | 2,800 | \$ | 1,200 | \$ \$ | 1,500 | \$ \$ | 1,500 | \$ \$ | 300 | 25.00% | \$ ¢ | 1,500 | \$ \$ | 300 | 25.00% |
| 101-01 CODE ENFORCEMENT: 101 CODE ENFORCEMENT/PB/ZBA | SUBIUIAL | Ş | 141,805 | Ş | 143,104 | Ş | 143,437 | Ş | 143,437 | Ş | 333 | 0.23% | \$ | 143,437 | Ş | 333 | 0.23% |
| 02 PLANNING BOARD/ZBA | | | | | | | | | | | | | | | | | |
| 30 SERVICES | | | | | | | | | | | | | | | | | |
| 02 ADVERTISING | | \$ | 950 | \$ | 950 | \$ | 500 | \$ | 500 | \$ | (450) | -47.37% | \$ | 500 | \$ | (450) | -47.37% |
| 06 PROFESSIONAL SERVICES | | \$ | 5,000 | \$ | 4,000 | \$ | 4,000 | \$ | 4,000 | \$ | - | 0.00% | \$ | 4,000 | \$ | - | 0.00% |
| | Subtotal | \$ | 5,950 | \$ | 4,950 | \$ | 4,500 | \$ | 4,500 | \$ | (450) | -9.09% | \$ | 4,500 | \$ | (450) | -9.09% |
| 50 SUPPLIES & EQUIPMENT | | | | | | | | Ι. | | | | | | | Ι. | | |
| 01 CONSUMABLE SUPPLIES | | \$ | 100 | | 100 | \$ | 100 | | 100 | | 100 | 100.00% | | 100 | \$ | - | 0.00% |
| | Subtotal | \$ | 100 | \$ | 100 | \$ | 100 | \$ | 100 | \$ | 100 | 100.00% | Ş | 100 | \$ | - | 0.00% |
| 70 TRAINING & TRAVEL 01 CONFERENCE/TRAINING FEES | | ć | 225 | ć | 225 | \$ | 500 | \$ | 500 | \$ | 275 | 122.22% | ċ | 500 | \$ | 275 | 122.22% |
| 01 CONFERENCE/TRAINING FEES 02 MILEAGE | | ç ç | 100 | \$ \$ | 100 | \$ \$ | 100 | ې د | 500 100 | \$ \$ | 275 | 0.00% | ç ç | 500 100 | ې د | 2/5 | 0.00% |
| V2 MILLAGE | Subtotal | \$ | 325 | \$ | 325 | \$ | 600 | \$ | 600 | \$ | 275 | 84.62% | \$ | 600 | \$ | 275 | 84.62% |
| 101-02 PLANNING BOARD /ZBA: | | ć | 6,375 | \$ | 5,375 | \$ | 5,200 | \$ | 5,200 | \$ | (175) | -3.26% | - | 5,200 | \$ | (175) | -3.26% |

| | _ | | - | | Γ. | | r | | | | | CEI | ECTBOARD | | | Item 6.# |
|--|-----|----------|----|----------|----|--------------------|----|-------------|----|----------|---------------|-----|----------|----|----------|-------------|
| | | APPROVED | | APPROVED | | DEPARTMENT HEAD | | TOWN | ć | INCREASE | % INCREASE OR | - | N. COMM. | ¢ | NCREASE | % INCREASE |
| | | FY23 | 1 | FY24 | | | м | ANAGER FY25 | - | | DECREASE OR | 76 | | | | OR DECREASE |
| 03 PLANNING SERVICES | - | | - | | - | | | | | | DEGILERIGE | | 1125 | UN | DECKEASE | ON DECKEASE |
| 10 PAYROLL | | | | | | | | | | | | | | | | |
| 08 PLANNER | \$ | - | \$ | - | \$ | 60,000 | \$ | 60,000 | \$ | 60,000 | 100.00% | \$ | 60,000 | \$ | 60,000 | 100.00% |
| XX STIPENDS | \$ | - | \$ | - | \$ | 2,400 | \$ | 2,400 | \$ | 2,400 | 100.00% | \$ | · - | \$ | - | 0.00% |
| Subtota | \$ | - | \$ | - | \$ | 62,400 | \$ | 62,400 | \$ | 62,400 | 100.00% | \$ | 60,000 | \$ | 60,000 | 100.00% |
| 101-03 PLANNING SERVICES: SUBTOTA | L\$ | - | \$ | - | \$ | 62,400 | \$ | 62,400 | \$ | 62,400 | 100.00% | \$ | 60,000 | \$ | 60,000 | 100.00% |
| 03 COMPREHENSIVE PLAN IMPLEMENTATION | | | | | | | | | | | | | | | | |
| 30 SERVICES | | | | | | | | | | | | | | | | |
| 06 PROFESSIONAL SERVICES | \$ | - | \$ | - | \$ | 8,000 | \$ | 8,000 | \$ | 8,000 | 100.00% | \$ | 8,000 | \$ | 8,000 | 100.00% |
| Subtota | \$ | - | \$ | - | \$ | 8,000 | \$ | 8,000 | \$ | 8,000 | 100.00% | \$ | 8,000 | \$ | 8,000 | 100.00% |
| 101-04 COMP PLAN IMPLEMENTATION: SUBTOTA | L\$ | - | \$ | | \$ | 8,000 | \$ | 8,000 | \$ | 8,000 | 100.00% | \$ | 8,000 | \$ | 8,000 | 100.00% |

| | 1 | | | | | DEF | PARTMENT | | | | | | SEL | ECTBOARD | | | Item 6 |
|----------------------------------|----------|--------|--------|-------|-------|-----|-----------------|--------|------------|--------|----------|---------------|-----|-----------|-----|----------|------------|
| | | | ROVED | APPRO | | | HEAD | | TOWN | - | INCREASE | % INCREASE OR | /FI | IN. COMM. | | NCREASE | % |
| | | FY | (23 | FY2 | 4 | | FY25 | MAI | NAGER FY25 | OR | DECREASE | DECREASE | | FY25 | ORI | DECREASE | OR DECREAS |
| 102 PARKS & RECREATION | | | | | | | | | | | | | | | | | |
| 01 RECREATION 10 PAYROLL | | | | | | | | | | | | | | | | | |
| 10 PROGRAMMER | | ć | 40,000 | \$ 4 | E 420 | \$ | 47,010 | \$ | 47.010 | ć | 1,590 | 3.50% | \$ | 47.010 | ć | 1 500 | 3.50% |
| | | • | · · | | 5,420 | | | | 47,010 | \$ | ' | | | 47,010 | \$ | 1,590 | |
| 22 RECREATION DIRECTOR | | Ş | 65,000 | - | 2,420 | \$ | 74,955 | \$ | 74,955 | \$ | 2,535 | 3.50% | \$ | 74,955 | \$ | 2,535 | 3.50% |
| 23 RECREATION CAMP | | Ş | 6,180 | - | 6,280 | \$ | 8,000 | \$ | 8,000 | \$ | 1,720 | 27.39% | \$ | 8,000 | \$ | 1,720 | 27.39% |
| 24 RECREATION SWIM | | Ş | 3,685 | - | 4,400 | | 6,000 | \$ | 6,000 | \$ | 1,600 | 36.36% | \$ | 6,000 | \$ | 1,600 | 36.36% |
| 25 RECREATION TENNIS | | Ş | 600 | \$ | 600 | \$ | 650 | \$ | 650 | \$ | 50 | 8.33% | \$ | 650 | \$ | 50 | 8.33% |
| 5 | Subtotal | \$1 | 15,465 | \$ 12 | 9,120 | \$ | 136,614 | \$ | 136,614 | \$ | 7,494 | 5.80% | \$ | 136,614 | \$ | 7,494 | 5.80% |
| 30 SERVICES | | | | | | | | | | | | | \$ | - | \$ | - | 0.00% |
| 05 SOFTWARE/IT SERVICES | | \$ | 150 | \$ | 1,000 | \$ | 1,500 | \$ | 1,500 | \$ | 500 | 50.00% | \$ | 1,500 | \$ | 500 | 50.00% |
| 06 PROFESSIONAL SERVICES | | \$ | 610 | \$ | 800 | \$ | 800 | \$ | 800 | \$ | - | 0.00% | \$ | 800 | \$ | - | 0.00% |
| 09 DUES & FEES | | \$ | 100 | \$ | 100 | \$ | 200 | \$ | 200 | \$ | 100 | 100.00% | \$ | 200 | \$ | 100 | 100.00% |
| 14 VOLUNTEER APPRECIATION | | \$ | 750 | \$ | 1,000 | \$ | 1,500 | \$ | 1,000 | \$ | - | 0.00% | \$ | 1,000 | \$ | - | 0.00% |
| 9 | Subtotal | \$ | 1,610 | \$ | 2,900 | \$ | 4,000 | \$ | 3,500 | \$ | 600 | 20.69% | \$ | 3,500 | \$ | 600 | 20.69% |
| 50 SUPPLIES & EQUIPMENT | | | | | | | | Ľ | - | | | | | | - | | |
| 01 SUPPLIES | | Ś | 1,000 | Ś | 1,000 | \$ | 1,000 | Ś | 750 | \$ | (250) | -25.00% | \$ | 750 | \$ | (250) | -25.00% |
| 05 FOOD | | Ś | 200 | ŝ | 200 | Ş | 200 | \$ | 200 | \$ | (200) | 0.00% | \$ | 200 | \$ | (230) | 0.00% |
| 07 UNIFORMS/PPE | | ç | 1,500 | | 1,500 | \$ | 1,500 | \$ | 1,500 | \$ | | 0.00% | \$ | 1,500 | \$ | _ | 0.00% |
| | Cubbabal | ې د | | | | | | | - | | (250) | | | | | (250) | |
| | Subtotal | \$ | 2,700 | \$ | 2,700 | \$ | 2,700 | \$ | 2,450 | \$ | (250) | -9.26% | Ş | 2,450 | \$ | (250) | -9.26% |
| 60 REPAIRS & MAINTENANCE | | | | | | | | | | | | | | | Ş | - | 0.00% |
| 12 BALLFIELDS/COURTS | | | 11,000 | - | 1,000 | \$ | 13,000 | \$ | 13,000 | \$ | 2,000 | 18.18% | \$ | 13,000 | \$ | 2,000 | 18.18% |
| 5 | Subtotal | \$ | 11,000 | \$1 | 1,000 | \$ | 13,000 | \$ | 13,000 | \$ | 2,000 | 18.18% | \$ | 13,000 | \$ | 2,000 | 18.18% |
| 70 TRAINING & TRAVEL | | | | | | | | | | | | | \$ | - | | | |
| 01 CONFERENCE/TRAINING FEES | | \$ | 1,250 | \$ | 1,000 | \$ | 1,500 | \$ | 1,500 | \$ | 500 | 50.00% | \$ | 1,500 | \$ | 500 | 50.00% |
| 02 MILEAGE | | \$ | 1,200 | \$ | 1,200 | \$ | 1,500 | \$ | 1,500 | \$ | 300 | 25.00% | \$ | 1,500 | \$ | 300 | 25.00% |
| 9 | Subtotal | \$ | 2,450 | \$ | 2,200 | \$ | 3,000 | \$ | 3,000 | \$ | 800 | 36.36% | \$ | 3,000 | \$ | 800 | 36.36% |
| 80 TRAINING & TRAVEL | | • | , | • | , | Ľ | -, | l . | -, | | | | | ., | • | | |
| 01 OFFICIALS | | \$ | - | Ś | 1,500 | \$ | 1,600 | Ś | 1,600 | | | | Ś | 1,600 | | | |
| 02 FIELD HOCKEY | | ¢ | 650 | \$ | 700 | \$ | 750 | \$ | 750 | \$ | 50 | 7.14% | \$ | 750 | \$ | 50 | 7.14% |
| | | ې د | | | | | | ş Ş | | ş Ş | | | | | | | |
| 03 SOCCER | | Ş | 3,000 | - | 3,000 | \$ | 3,500 | | 3,500 | | 500 | 16.67% | \$ | 3,500 | \$ | 500 | 16.67% |
| 04 BASEBALL | | Ş | 7,450 | | 7,450 | \$ | 7,450 | \$ | 7,450 | \$ | - | 0.00% | \$ | 7,450 | \$ | - | 0.00% |
| 05 BASKETBALL | | Ş | 3,200 | | 3,200 | \$ | 3,400 | \$ | 3,400 | \$ | 200 | 6.25% | \$ | 3,400 | \$ | 200 | 6.25% |
| 06 SOFTBALL | | \$ | 3,100 | | 3,100 | \$ | 3,100 | \$ | 3,100 | \$ | - | 0.00% | \$ | 3,100 | \$ | - | 0.00% |
| 07 TBALL | | \$ | 700 | \$ | 700 | \$ | 700 | \$ | 700 | \$ | - | 0.00% | \$ | 700 | \$ | - | 0.00% |
| 08 TENNIS | | \$ | 800 | \$ | 800 | \$ | 800 | \$ | 800 | \$ | - | 0.00% | \$ | 800 | \$ | - | 0.00% |
| 09 SENIOR TRIP/PROGRAMS | | \$ | 8,220 | \$ | 9,000 | \$ | 10,000 | \$ | 10,000 | \$ | 1,000 | 11.11% | \$ | 10,000 | \$ | 1,000 | 11.119 |
| 10 LIMITED TIME/SHORT DURATION | | Ś | 500 | \$ | 9,000 | \$ | 9,000 | \$ | 5,000 | \$ | (4,000) | -44.44% | \$ | 5,000 | \$ | (4,000) | -44.44% |
| 11 WINTER/SUMMER SWIM | | Ś | 5,800 | | 5,800 | \$ | 6,000 | \$ | 6,000 | \$ | 200 | 3.45% | \$ | 6,000 | \$ | 200 | 3.45% |
| 12 PICKLEBALL | | Ś | 1,000 | | 1,000 | Ś | 2,000 | \$ | 2,000 | \$ | 1,000 | 100.00% | \$ | 2,000 | \$ | 1,000 | 100.00% |
| 13 CAMP | | ¢ | 4,675 | | 6,000 | \$ | 7,000 | \$ | 7,000 | \$ | 1,000 | 16.67% | \$ | 7,000 | \$ | 1,000 | 16.67% |
| | | ې د | | | | | | | - | | 1,000 | | | | | 1,000 | |
| 14 YOUTH PROGRAMS | | Ş | 5,000 | | 5,000 | \$ | 5,000 | \$ | 5,000 | \$ | - | 0.00% | \$ | 5,000 | \$ | - | 0.00% |
| 17 CELEBRATIONS | | Ş | 1,500 | - | 2,500 | \$ | 5,000 | \$ | 5,000 | \$ | 2,500 | 100.00% | \$ | 5,000 | \$ | 2,500 | 100.00% |
| | Subtotal | | 45,595 | | 8,750 | \$ | 65 <i>,</i> 300 | \$ | 61,300 | \$ | 2,550 | 4.34% | \$ | 61,300 | \$ | 2,550 | 4.34% |
| 102-01 RECREATION: S | UBTOTAL | \$ 1 | 78,820 | \$ 20 | 6,670 | \$ | 224,614 | \$ | 219,864 | \$ | 13,194 | 6.38% | \$ | 219,864 | \$ | 13,194 | 6.38% |
| 02 PARKS & BEACHES | | | | | | | | | | | | | | | | | |
| 30 SERVICES | | | | | | | | L | | | | | | | | | |
| 02 ADVERTISING | | \$ | 100 | \$ | 100 | \$ | - | \$ | - | \$ | - | 0.00% | \$ | - | \$ | - | 0.00% |
| 06 PROFESSIONAL SERVICES | | \$ | | | 3,000 | Ś | 8,000 | ŝ | 8,000 | Ś | 5,000 | 166.67% | | 8,000 | Ś | - | 0.00% |
| 19 TRASH REMOVAL | | \$ | 570 | \$ | -,000 | Ś | 5,000 | ć | 3,000 | ć | 3,000 | 0.00% | | 5,000 | Ś | | 0.00% |
| | Subtotal | • | 8,565 | | 3,100 | é | 8,000 | è | 8,000 | é | E 000 | | | 8,000 | é | - | 0.00% |
| | Subtotal | Ş | 0,505 | Ş | 3,100 | Ş | 8,000 | l ° | 8,000 | Ş | 5,000 | 161.29% | Ş | 8,000 | Ş | - | 0.00% |
| 50 SUPPLIES & EQUIPMENT | | | | | | | | | | | | | | | | | |
| 13 NEW EQUIPMENT | | Ş | 1,000 | | 2,000 | | 2,500 | | 2,500 | | 500 | 25.00% | | 2,500 | | - | 0.00% |
| 9 | Subtotal | \$ | 1,000 | \$ | 2,000 | \$ | 2,500 | \$ | 2,500 | \$ | 500 | 25.00% | \$ | 2,500 | \$ | - | 0.00% |
| 60 REPAIRS & MAINTENANCE | | | | | | | | | | | | | | | | | |
| 13 BEACH MAINTENANCE | | \$ | 1,000 | \$ | 1,000 | \$ | 2,000 | \$ | 1,000 | \$ | - | 0.00% | \$ | 1,000 | \$ | - | 0.00% |
| 15 PARK/LAND RELATED MAINTENANCE | | \$ | 5,000 | | | | 2,500 | \$ | 2,500 | \$ | (5,000) | -66.67% | | 2,500 | \$ | - | 0.00% |
| | | \$ | 6,000 | | 8,500 | | 4,500 | \$ | 3,500 | \$ | (5,000) | -58.82% | | 3,500 | \$ | - | 0.00% |
| 102- 02 PARKS & BEACHES: SU | | | 15,565 | | | _ | 15,000 | | 14,000 | | 400 | 2.94% | | 14,000 | \$ | | 2.94% |

| | | _ | | | | | | | | | | | CEI | ECTBOARD | | | Item 6.# |
|--|-------------------------|---|--|--|--|---|--|--|--|--|--|--|--|--|--|---|--|
| | | AF | PROVED | AF | PROVED | DE | EPARTMENT HEAD | тоуг | | ŚIN | CREASE | % INCREASE OR | | N. COMM. | \$ II | NCREASE | % INCREASE |
| | | | FY23 | | FY24 | | FY25 | MANAGER | | - | ECREASE | DECREASE | , | FY25 | - | | OR DECREASE |
| 03 FACILITES-CCC, ACCESS BLDGS | | | | | | | | | | | | | | | | | |
| 10 PAYROLL | | | | | | | | | | | | | | | | | |
| 10 PER DIEM/STIPEND | | \$ | 9,734 | \$ | 14,040 | | 14,040 | - | | \$ | - | 0.00% | | 14,040 | \$ | - | 0.00% |
| 21 FACILITIES DIRECTOR | | \$ | 39,728 | \$ | 42,310 | \$ | 43,791 | - | 8,791 | \$ | 1,481 | 3.50% | \$ | 43,791 | \$ | 1,481 | 3.50% |
| 98 OVERTIME | 6. http:// | Ş | - | \$ | - | | F7 024 | - | ,000 | \$ | 2,000 | 100.00% | | 024 | ~ | 2 404 | C 40% |
| 30 SERVICES | Subtotal | \$ | 49,462 | \$ | 56,350 | \$ | 57,831 | \$ 59 | ,831 | \$ | 3,481 | 6.18% | Ş | 57,831 | \$ | 3,481 | 6.18% |
| 06 PROFESSIONAL SERVICES | | \$ | 2,000 | \$ | 2,200 | \$ | 3,000 | \$3 | ,000 | \$ | 800 | 36.36% | ¢ | 3,000 | \$ | 800 | 36.36% |
| 12 LAWN CARE | | ŝ | 2,000 | \$ | 2,200 | Ś | - 3,000 | Ś | - | ŝ | - 000 | 0.00% | \$ | 5,000 | Ś | - 000 | #DIV/0! |
| | Subtotal | \$ | 23,500 | \$ | 2,200 | \$ | 3,000 | \$ 3 | ,000 | \$ | 800 | 36.36% | | 3,000 | \$ | 800 | 36.36% |
| 50 SUPPLIES & EQUIPMENT | | Ľ | ., | • | , | | ., | | , | • | | | | -, | • | | |
| 01 SUPPLIES | | \$ | 8,000 | \$ | 8,000 | \$ | 9,000 | \$ 4 | ,000 | \$ | (4,000) | 100.00% | \$ | 4,000 | \$ | (4,000) | 100.00% |
| 04 BUILDING SUPPLIES | | \$ | 850 | \$ | 850 | \$ | 900 | \$ | 900 | \$ | 50 | 5.88% | \$ | 900 | \$ | 50 | 5.88% |
| 11 SIGNS | | \$ | 100 | \$ | 100 | \$ | 100 | \$ | 500 | \$ | 400 | 400.00% | \$ | 500 | \$ | 400 | 400.00% |
| 12 FLAGS | | \$ | 100 | \$ | 100 | \$ | 100 | \$ | 100 | \$ | - | 0.00% | \$ | 100 | \$ | - | 0.00% |
| | Subtotal | \$ | 9,050 | \$ | 9,050 | \$ | 10,100 | \$ 5 | ,500 | \$ | (3,550) | -39.23% | \$ | 5,500 | \$ | (3,550) | -39.23% |
| 60 REPAIRS & MAINTENANCE | | | | | | | | \$ | - | | | | | | Ι. | | |
| 01 BUILDING MAINTENANCE | | \$ | 25,000 | \$ | 25,000 | \$ | 50,000 | - | ,000 | \$ | 10,000 | 40.00% | | 35,000 | \$ | 10,000 | 40.00% |
| 02 FURNACE/BOILERS | | \$ | 1,000 | \$ | 1,000 | \$ | 2,000 | - | ,500 | \$ | 500 | 50.00% | \$ | 1,500 | \$ | 500 | 50.00% |
| 03 GENERATORS | C | Ş | 2,200 | \$ | 2,500 | \$ | 2,500 | - | ,500 | \$ | - | 0.00% | | 2,500 | \$ | - | 0.00% |
| 70 TRAINING & TRAVEL | Subtotal | \$ | 28,200 | \$ | 28,500 | \$ | 54,500 | \$ 39 | ,000 | \$ | 10,500 | 36.84% | Ş | 39,000 | \$ | 10,500 | 36.84% |
| 02 MILEAGE | | ć | 800 | Ś | 1,000 | \$ | 1,000 | \$ | 500 | \$ | (500) | -50.00% | ć | 500 | \$ | (500) | -50.00% |
| 02 WILLEAGE | Subtotal | ې \$ | 800 800 | ې \$ | 1,000 1,000 | ې S | 1,000 1,000 | \$ \$ | 500 500 | ې \$ | (500) (500) | -50.00% | ې \$ | 500 500 | ې \$ | (500) (500) | -50.00% |
| 102-03 FACILITIES-CC | | Ś | 111,012 | Ś | 97,100 | Ś | 126,431 | | ,831 | Ś | 10,731 | 11.05% | Ś | 107,831 | Ś | 10,731 | 11.05% |
| 04 CEMETARIES | | Ť | , | Ŧ | 57,200 | Ŧ | 120,101 | φ <u>1</u> 07 | ,001 | Ŧ | 10,701 | 11.00/0 | Ŧ | 107,001 | Ŧ | 10,701 | 11.00% |
| 30 SERVICES | | | | | | | | | | | | | | | | | |
| 06 PROFESSIONAL SERVICES | | | | | | \$ | 6,000 | \$ 6 | 6,000 | | | | \$ | 6,000 | | | |
| 12 LAWN CARE | | \$ | 5,800 | \$ | 2,500 | \$ | 2,500 | \$ 2 | ,500 | \$ | - | 0.00% | \$ | 2,500 | \$ | - | 0.00% |
| | Subtotal | \$ | 5,800 | \$ | 10,500 | \$ | 8,500 | \$8 | ,500 | \$ | (2,000) | -19.05% | \$ | 8,500 | \$ | (2,000) | -19.05% |
| 50 SUPPLIES & EQUIPMENT | | | | | | | | | | | | | | | \$ | - | 0.00% |
| 12 FLAGS | | \$ | 400 | \$ | 400 | \$ | 600 | \$ | 600 | \$ | 200 | 50.00% | | 600 | \$ | 200 | 50.00% |
| | Subtotal | \$ | 400 | \$ | 400 | \$ | 600 | \$ | 600 | \$ | 200 | 50.00% | \$ | 600 | \$ | 200 | 50.00% |
| 102-04 CEMETARIE | ES: SUBTOTAL | \$ | 6,200 | \$ | 10,900 | \$ | 9,100 | \$ 9 | ,100 | \$ | (1,800) | -16.51% | \$ | 9,100 | \$ | (1,800) | -16.51% |
| 05 OPEN SPACE COMMISSION | | | | | | | | | | | | | | | | | |
| 30 SERVICES | | <i>.</i> | | ~ | 50 | <i>.</i> | | | | | | | | | | | |
| 02 ADVERTISING 06 PROFESSIONAL SERVICES | | Ş ¢ | 2,300 | Ş | 50 | \$ | | ~ | | ~ | (50) | 100.000/ | ~ | | ~ | (50) | 100.000/ |
| U6 PROFESSIONAL SERVICES | Subtotal | Ş | | | 2 200 | | - | \$ | - | \$ | (50) | 100.00% | | - | \$ | (50) | 100.00% |
| | Sublola | ċ | | \$ ¢ | 2,300 | \$ | - 14,500 | - | - | \$ | 200 | 8.70% | \$ | 2,500.00 | \$ \$ | 200 | 8.70% |
| | | \$ | 2,300 2,300 | \$ \$ | 2,300 2,350 | | - 14,500 14,500 | - | | | | | \$ | _ 2,500.00 2,500.00 | \$ \$ \$ | | |
| 50 SUPPLIES & EQUIPMENT | | \$ \$ | 2,300 | | 2,350 | \$ \$ | 14,500 | \$ 2 | ,500 | \$ \$ | 200 150 | 8.70% 6.38% | \$ \$ | 2,500.00 | \$ | 200 150 | 8.70% 6.38% |
| 13 NEW EQUIPMENT | Subtotal | \$ \$ \$ | 2,300 150 | | 2,350 150 | \$ | 14,500 14,500 | \$ 2 \$ 5 | 500 | \$ \$ \$ | 200 150 4,850 | 8.70% 6.38% 3233.33% | \$ \$ | 2,500.00 2,500.00 | \$ \$ | 200 150 2,350 | 8.70% 6.38% 1566.67% |
| - | Subtotal | \$ | 2,300 150 150 | \$ \$ | 2,350 150 150 | \$ \$ \$ | 14,500 14,500 14,500 | \$ 2 \$ 5 \$ 5 | 5,000 | \$ \$ | 200 150 4,850 4,850 | 8.70% 6.38% 3233.33% 3233.33% | \$ \$ | 2,500.00 2,500.00 2,500.00 | \$ | 200 150 2,350 2,350 | 8.70% 6.38% 1566.67% 1566.67% |
| 13 NEW EQUIPMENT | | \$ \$ | 2,300 150 | \$ \$ \$ | 2,350 150 | \$ \$ \$ \$ | 14,500 14,500 | \$ 2 \$ 5 \$ 5 | 500 | \$ \$ \$ \$ | 200 150 4,850 | 8.70% 6.38% 3233.33% | \$ \$ \$ | 2,500.00 2,500.00 | \$ \$ \$ | 200 150 2,350 | 8.70% 6.38% 1566.67% |
| 13 NEW EQUIPMENT | | \$ \$ | 2,300 150 150 | \$ \$ \$ | 2,350 150 150 | \$ \$ \$ \$ | 14,500 14,500 14,500 | \$ 2 \$ 5 \$ 5 | 5,000 | \$ \$ \$ \$ | 200 150 4,850 4,850 | 8.70% 6.38% 3233.33% 3233.33% | \$ \$ \$ | 2,500.00 2,500.00 2,500.00 | \$ \$ \$ | 200 150 2,350 2,350 | 8.70% 6.38% 1566.67% 1566.67% |
| 13 NEW EQUIPMENT 102-05 OPEN SPACE COMMISSIO 06 VETERANS COMMISSION | | \$ \$ | 2,300 150 150 | \$ \$ \$ | 2,350 150 150 | \$ \$ \$ \$ | 14,500 14,500 14,500 | \$ 2 \$ 5 \$ 5 \$ 7 | 5,000 | \$ \$ \$ \$ \$ | 200 150 4,850 4,850 | 8.70% 6.38% 3233.33% 3233.33% | \$ \$ \$ \$ \$ | 2,500.00 2,500.00 2,500.00 | \$ \$ \$ | 200 150 2,350 2,350 | 8.70% 6.38% 1566.67% 1566.67% |
| 13 NEW EQUIPMENT 102-05 OPEN SPACE COMMISSIO 06 VETERANS COMMISSION 30 SERVICES | | \$ \$ \$ | 2,300 150 2,450 | \$ \$ \$ | 2,350 150 150 2,500 | \$ \$ \$ \$ \$ \$ \$ \$ | 14,500 14,500 14,500 29,000 | \$ 2 \$ 5 \$ 7 \$ 2 | 2,500 5,000 5,000 7,500 | \$ \$ \$ \$ \$ | 200 150 4,850 4,850 | 8.70% 6.38% 3233.33% 3233.33% 200.00% | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,500.00 2,500.00 2,500.00 5,000 | \$ \$ \$ | 200 150 2,350 2,350 | 8.70% 6.38% 1566.67% 1566.67% 100.00% |
| 13 NEW EQUIPMENT 102-05 OPEN SPACE COMMISSIO 06 VETERANS COMMISSION 30 SERVICES | N: SUBTOTAL Subtotal | \$ \$ \$ \$ \$ | 2,300 150 2,450 2,500 | \$ \$ \$ \$ \$ \$ \$ | 2,350 150 2,500 2,500 | \$ \$ \$ \$ \$ \$ \$ \$ | 14,500 14,500 14,500 29,000 2,500 | \$ 2 \$ 5 \$ 7 \$ 7 \$ 2 \$ 2 \$ 2 | 2,500 5,000 5,000 7,500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 200 150 4,850 4,850 | 8.70% 6.38% 3233.33% 3233.33% 200.00% 0.00% | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,500.00 2,500.00 2,500.00 5,000 | \$ \$ \$ \$ | 200 150 2,350 2,350 | 8.70% 6.38% 1566.67% 1566.67% 100.00% |
| 13 NEW EQUIPMENT 102-05 OPEN SPACE COMMISSIO 06 VETERANS COMMISSION 30 SERVICES 06 PROFESSIONAL SERVICES 102-06 VETERANS/CONSERVATIO 103 PUBLIC ASSISTANCE | N: SUBTOTAL Subtotal | \$ \$ \$ \$ \$ | 2,300 150 2,450 2,500 2,500 | \$ \$ \$ \$ \$ \$ \$ | 2,350 150 2,500 2,500 2,500 2,500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 14,500 14,500 29,000 2,500 2,500 | \$ 2 \$ 5 \$ 7 \$ 7 \$ 2 \$ 2 \$ 2 | 2,500 5,000 5,000 7,500 2,500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 200 150 4,850 4,850 | 8.70% 6.38% 3233.33% 200.00% 0.00% 0.00% | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,500.00 2,500.00 2,500.00 5,000 2,500 2,500 2,500 | \$ \$ \$ \$ \$ \$ | 200 150 2,350 2,350 | 8.70% 6.38% 1566.67% 1566.67% 0.00% |
| 13 NEW EQUIPMENT 102-05 OPEN SPACE COMMISSIO 06 VETERANS COMMISSION 30 SERVICES 06 PROFESSIONAL SERVICES 102-06 VETERANS/CONSERVATIO 103 PUBLIC ASSISTANCE 01 GENERAL ASSISTANCE | N: SUBTOTAL Subtotal | \$ \$ \$ \$ \$ | 2,300 150 2,450 2,500 2,500 | \$ \$ \$ \$ \$ \$ \$ | 2,350 150 2,500 2,500 2,500 2,500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 14,500 14,500 29,000 2,500 2,500 | \$ 2 \$ 5 \$ 7 \$ 7 \$ 2 \$ 2 \$ 2 | 2,500 5,000 5,000 7,500 2,500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 200 150 4,850 4,850 | 8.70% 6.38% 3233.33% 200.00% 0.00% 0.00% | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,500.00 2,500.00 2,500.00 5,000 2,500 2,500 2,500 | \$ \$ \$ \$ \$ \$ | 200 150 2,350 2,350 | 8.70% 6.38% 1566.67% 1566.67% 0.00% |
| 13 NEW EQUIPMENT 102-05 OPEN SPACE COMMISSIO 06 VETERANS COMMISSION 30 SERVICES 06 PROFESSIONAL SERVICES 102-06 VETERANS/CONSERVATIO 103 PUBLIC ASSISTANCE 01 GENERAL ASSISTANCE 30 SERVICES | N: SUBTOTAL Subtotal | \$ \$ \$ \$ \$ | 2,300 150 2,450 2,500 2,500 2,500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,350 150 2,500 2,500 2,500 2,500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 14,500 14,500 29,000 2,500 2,500 2,500 | \$ 2 \$ 5 \$ 5 \$ 7 \$ 7 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 | 2,500 5,000 5,000 7,500 2,500 2,500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 200 150 4,850 4,850 | 8.70% 6.38% 3233.33% 200.00% 0.00% 0.00% 0.00% | \$ | 2,500.00 2,500.00 2,500.00 5,000 2,500 2,500 2,500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 200 150 2,350 2,350 | 8.70% 6.38% 1566.67% 100.00% 0.00% 0.00% |
| 13 NEW EQUIPMENT 102-05 OPEN SPACE COMMISSIO 06 VETERANS COMMISSION 30 SERVICES 06 PROFESSIONAL SERVICES 102-06 VETERANS/CONSERVATIO 103 PUBLIC ASSISTANCE 01 GENERAL ASSISTANCE 30 SERVICES 17 HOUSEHOLD (GA) | N: SUBTOTAL Subtotal | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,300 150 2,450 2,500 2,500 2,500 500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,350 150 2,500 2,500 2,500 2,500 500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 14,500 14,500 29,000 2,500 2,500 2,500 5500 | \$ 2 \$ 5 \$ 5 \$ 7 \$ 7 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 | 5,500 5,000 5,000 5,500 5,500 500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 200 150 4,850 4,850 | 8.70% 6.38% 3233.33% 200.00% 0.00% 0.00% 0.00% | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,500.00 2,500.00 2,500.00 2,500 2,500 2,500 2,500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 200 150 2,350 2,350 | 8.70% 6.38% 1566.67% 100.00% 0.00% 0.00% 0.00% |
| 13 NEW EQUIPMENT 102-05 OPEN SPACE COMMISSIO 06 VETERANS COMMISSION 30 SERVICES 06 PROFESSIONAL SERVICES 102-06 VETERANS/CONSERVATIO 103 PUBLIC ASSISTANCE 30 SERVICES 17 HOUSEHOLD (GA) 20 RENT(GA) | N: SUBTOTAL Subtotal | \$ \$ \$ \$ \$ | 2,300 150 2,450 2,500 2,500 2,500 500 18,000 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,350 150 2,500 2,500 2,500 2,500 500 25,000 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 14,500 14,500 29,000 2,500 2,500 2,500 500 25,000 | \$ 2 \$ 5 \$ 5 \$ 7 \$ 7 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 | 5,500 5,000 5,000 5,500 5,500 5,500 5,000 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 200 150 4,850 4,850 | 8.70% 6.38% 3233.33% 200.00% 0.00% 0.00% 0.00% 0.00% 0.00% | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,500.00 2,500.00 2,500.00 2,500 2,500 2,500 2,500 25,000 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 200 150 2,350 2,350 | 8.70% 6.38% 1566.67% 100.00% 0.00% 0.00% 0.00% |
| 13 NEW EQUIPMENT 102-05 OPEN SPACE COMMISSIO 06 VETERANS COMMISSION 30 SERVICES 06 PROFESSIONAL SERVICES 102-06 VETERANS/CONSERVATIO 103 PUBLIC ASSISTANCE 103 O SERVICES 17 HOUSEHOLD (GA) 20 RENT(GA) 21 FOOD (GA) | N: SUBTOTAL Subtotal | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,300 150 2,450 2,500 2,500 2,500 18,000 500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,350 150 2,500 2,500 2,500 2,500 500 25,000 500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 14,500 14,500 29,000 2,500 2,500 2,500 500 500 | \$ 2 \$ 5 \$ 5 \$ 7 \$ 7 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 | 5,500 5,000 5,500 5,500 5,500 5,500 5,000 5,000 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 200 150 4,850 5,000 - - - - - - - - | 8.70% 6.38% 3233.33% 200.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,500.00 2,500.00 2,500.00 2,500 2,500 2,500 2,500 2,500 25,000 500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 200 150 2,350 2,350 - - - - - - - - | 8.70% 6.38% 1566.67% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% |
| 13 NEW EQUIPMENT 102-05 OPEN SPACE COMMISSIO 06 VETERANS COMMISSION 30 SERVICES 06 PROFESSIONAL SERVICES 102-06 VETERANS/CONSERVATIO 103 PUBLIC ASSISTANCE 103 OSERVICES 17 HOUSEHOLD (GA) 20 RENT(GA) 21 FOOD (GA) 22 UTILITIES (GA) | N: SUBTOTAL Subtotal | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,300 150 2,450 2,500 2,500 2,500 2,500 18,000 500 1,500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,350 150 2,500 2,500 2,500 2,500 25,000 500 2,500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 14,500 14,500 29,000 2,500 2,500 2,500 5,000 5,000 | \$ 2 \$ 5 \$ 5 \$ 7 \$ 7 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 | 500 5,000 5,500 5,500 5,500 5,500 5,000 5,000 5,000 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 200 150 4,850 5,000 - - - - - - 2,500 | 8.70% 6.38% 3233.33% 200.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% | ও ও ও ও ও ও ও ও ও ও ও ও ও ও ও ও ও ও ও | 2,500.00 2,500.00 2,500.00 2,500 2,500 2,500 2,500 2,500 25,000 5,000 | <mark>\$</mark> ৬ <mark>\$</mark> ৬ \$ • • • • • • • • • • • • • • • • • • • | 200 150 2,350 2,350 - - - - - - - - - - - - - | 8.70% 6.38% 1566.67% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% |
| 13 NEW EQUIPMENT 102-05 OPEN SPACE COMMISSIO 06 VETERANS COMMISSION 30 SERVICES 06 PROFESSIONAL SERVICES 102-06 VETERANS/CONSERVATIO 103 PUBLIC ASSISTANCE 30 SERVICES 17 HOUSEHOLD (GA) 20 RENT(GA) 21 FOOD (GA) 22 UTILITIES (GA) 23 FUEL (GA) | N: SUBTOTAL Subtotal | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,300 150 2,450 2,500 2,500 2,500 18,000 500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,350 150 2,500 2,500 2,500 2,500 500 25,000 500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 14,500 14,500 29,000 2,500 2,500 2,500 25,000 5,000 5,000 3,000 | \$ 2 \$ 5 \$ 7 \$ 7 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 | 500 5,000 5,500 5,500 5,500 5,500 5,000 5,000 5,000 5,000 5,000 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 200 150 4,850 5,000 - - - - - - - - | 8.70% 6.38% 3233.33% 200.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% | ও ও ও ও ও ও ও ও ও ও ও ও ও ও ও ও ও ও ও | 2,500.00 2,500.00 2,500.00 2,500 2,500 2,500 2,500 2,500 25,000 500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 200 150 2,350 2,350 - - - - - - - - | 8.70% 6.38% 1566.67% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% |
| 13 NEW EQUIPMENT 102-05 OPEN SPACE COMMISSIO 06 VETERANS COMMISSION 30 SERVICES 06 PROFESSIONAL SERVICES 102-06 VETERANS/CONSERVATIO 103 PUBLIC ASSISTANCE 103 GENERAL ASSISTANCE 30 SERVICES 17 HOUSEHOLD (GA) 20 RENT(GA) 21 FOOD (GA) 22 UTILITIES (GA) | N: SUBTOTAL Subtotal | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,300 150 2,450 2,500 2,500 2,500 2,500 18,000 500 1,500 3,000 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 2,350 150 2,500 2,500 2,500 2,500 25,000 500 2,500 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 14,500 14,500 29,000 2,500 2,500 2,500 5,000 5,000 | \$ 2 \$ 5 \$ 7 \$ 7 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 \$ 2 | 500 5,000 5,000 5,500 5,500 5,000 5,000 5,000 5,000 5,000 5,000 5,000 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 200 150 4,850 5,000 - - - - - - 2,500 | 8.70% 6.38% 3233.33% 200.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% | ও ও ও ও ও ও ও ও ও ও ও ও ও ও ও ও ও ও ও | 2,500.00 2,500.00 2,500.00 2,500 2,500 2,500 2,500 2,500 25,000 5,000 | <mark>\$</mark> ৬ <mark>\$</mark> ৬ \$ • • • • • • • • • • • • • • • • • • • | 200 150 2,350 2,350 - - - - - - - - - - - - - | 8.70% 6.38% 1566.67% 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 100.00% |

| | | | | | DI | EPARTMENT | | | | | | SE | LECTBOARD | | | Item 6.1 |
|--|----|---------|----|---------|----|-----------|----|------------|----|----------|---------------|----|-----------|------|----------|-------------|
| | A | PPROVED | A | PPROVED | | HEAD | | TOWN | \$ | INCREASE | % INCREASE OR | /F | IN. COMM. | \$ I | NCREASE | % INCREASE |
| | | FY23 | | FY24 | | FY25 | MA | NAGER FY25 | OR | DECREASE | DECREASE | | FY25 | OR | DECREASE | OR DECREASE |
| 02 DONATIONS/CHARITY | | | | | | | | | | | | | | | | |
| 90 DONATIONS | | | | | | | | | | | | | | | | |
| 01 CASCO COMMUNITY LIBRARY | \$ | 80,317 | \$ | 88,348 | \$ | 91,200 | \$ | 91,200 | \$ | 2,852 | 3.23% | \$ | 91,200 | \$ | 2,852 | 3.23% |
| 02 HOME HEALTH VISITING NURSES | \$ | 2,900 | \$ | 4,000 | \$ | 2,300 | \$ | 2,300 | \$ | (1,700) | -42.50% | \$ | 2,300 | \$ | (1,700) | -42.50% |
| 03 NORTHERN LIGHT HEALTH | \$ | 750 | \$ | 1,000 | \$ | 1,000 | \$ | 1,000 | \$ | - | 0.00% | \$ | 1,000 | \$ | - | 0.00% |
| 04 THROUGH THESE DOORS | \$ | 1,100 | \$ | 1,100 | \$ | 1,100 | \$ | 1,100 | \$ | - | 0.00% | \$ | 1,100 | \$ | - | 0.00% |
| 05 TRI COUNTY COUNSELING | \$ | - | \$ | 1,000 | \$ | 2,500 | \$ | 2,500 | \$ | 1,500 | 100.00% | \$ | 2,500 | \$ | 1,500 | 100.00% |
| 06 OPPORTUNITY ALLIANCE | \$ | 5,000 | \$ | 5,000 | \$ | 5,000 | \$ | 5,000 | \$ | - | 0.00% | \$ | 5,000 | \$ | - | 0.00% |
| 07 CASCO NAPLES MEAL SITE | \$ | - | \$ | 6,500 | \$ | - | \$ | - | \$ | (6,500) | 100.00% | \$ | - | \$ | (6,500) | 100.00% |
| 08 AMERICAN LEAGION | \$ | - | \$ | 500 | \$ | 1,000 | \$ | 1,000 | \$ | 500 | 100.00% | | | | | |
| 10 SEBAGO LAKE REGION CHAMBER | \$ | 1,000 | \$ | 1,000 | \$ | 1,500 | \$ | 1,500 | \$ | 500 | 50.00% | \$ | 1,500 | \$ | 500 | 50.00% |
| 11 LAKE REGION BUS SERVICE | \$ | 8,500 | \$ | 10,000 | \$ | 10,000 | \$ | 10,000 | \$ | - | 0.00% | \$ | 10,000 | \$ | - | 0.00% |
| 12 RAYMOND CASCO HISTORICAL SOCIETY | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | 0.00% | \$ | - | \$ | - | 0.00% |
| 13 LIFE FLIGHT | \$ | 936 | \$ | 912 | \$ | 912 | \$ | 912 | \$ | - | 0.00% | \$ | 912 | \$ | - | 0.00% |
| 14 CRESCENT LAKE WATERSHED ASSOCIATION | \$ | 1,000 | \$ | 1,000 | \$ | 2,000 | \$ | 2,000 | \$ | 1,000 | 100.00% | \$ | 2,000 | \$ | 1,000 | 100.00% |
| 15 LAKE MONITORING PROGRAM | \$ | 1,500 | \$ | 1,500 | \$ | 3,000 | \$ | 3,000 | \$ | 1,500 | 100.00% | \$ | 3,000 | \$ | 1,500 | 100.00% |
| 16 THOMPSON LAKE ENVIRONMENTAL ASSOC. | \$ | 2,500 | \$ | 2,500 | \$ | 2,500 | \$ | 2,500 | \$ | - | 0.00% | \$ | 2,500 | \$ | - | 0.00% |
| 17 LEA MILFOIL PROJECT | \$ | 5,000 | \$ | 5,000 | \$ | 5,000 | \$ | 5,000 | \$ | - | 0.00% | \$ | 5,000 | \$ | - | 0.00% |
| 18 PLEASANT LAKE PARKER POND ASSOC. | \$ | 4,000 | \$ | 4,000 | \$ | 4,000 | \$ | 4,000 | \$ | - | 0.00% | \$ | 4,000 | \$ | - | 0.00% |
| 19 MAINE PUBLIC RADIO | \$ | 100 | \$ | 100 | \$ | - | \$ | - | \$ | (100) | -100.00% | \$ | - | \$ | (100) | -100.00% |
| 21 LOCAL FOOD PANTRIES | \$ | 3,600 | \$ | 3,600 | \$ | 3,600 | \$ | 3,600 | \$ | - | 0.00% | \$ | 3,600 | \$ | - | 0.00% |
| 22 CROOKED RIVER SNOWMOBILE CLUB | \$ | - | \$ | - | \$ | 2,000 | \$ | 2,000 | \$ | 2,000 | 100.00% | \$ | 2,000 | \$ | 2,000 | 100.00% |
| 23 ANDROSCOGGIN HEALTHCARE & HOSPICE | \$ | - | \$ | - | \$ | - | \$ | - | \$ | (500) | 100.00% | | | | | |
| SUBTOTAL | \$ | 119,703 | \$ | 137,560 | \$ | 138,612 | \$ | 138,612 | \$ | 1,052 | 0.76% | \$ | 138,612 | \$ | 1,052 | 0.76% |
| 103-02 DONATIONS/CHARITY: SUBTOTAL | \$ | 119,703 | \$ | 137,560 | \$ | 138,612 | \$ | 138,612 | \$ | 1,052 | 0.76% | \$ | 138,612 | \$ | 1,052 | 0.76% |

| | | | | ľ | | D | EPARTMENT | | | | | | SEI | LECTBOARD | | | Item 6 |
|---------------------------------|----------|---------|-----------|---------|-----------|---------|-----------|---------|------------|--------|----------|----------------|---------|-----------|--------|----------|----------------|
| | | A | PPROVED | А | PPROVED | | HEAD | | TOWN | - | INCREASE | % INCREASE OR | | IN. COMM. | | NCREASE | % |
| | | | FY23 | | FY24 | | FY25 | MA | NAGER FY25 | OR | DECREASE | DECREASE | | FY25 | ORE | DECREASE | OR DECREASE |
| 104 PUBLIC SAFETY | | | | | | | | | | | | | | | | | |
| 1 FIRE RESCUE DEPARTMENT | | | | | | | | | | | | | | | | | |
| 10 PAYROLL | | | | | | | | | | | | | | | | | |
| 06 ADMIN TO CHIEF/HEALTH OFFICE | ER | \$ | - | \$ | 52,124 | \$ | 54,730 | \$ | 59,075 | \$ | 6,951 | 13.34% | | 59,075 | \$ | 6,951 | 0.00% |
| 10 PER DIEM/STIPEND | | \$ | 329,810 | \$ | 445,500 | \$ | 565,000 | \$ | 494,375 | \$ | 48,875 | 10.97% | \$ | 445,500 | \$ | - | 0.00% |
| 18 FIRE CHIEF | | \$ | 73,923 | \$ | 78,728 | \$ | 81,500 | \$ | 81,500 | \$ | 2,772 | 3.52% | \$ | 81,500 | \$ | 2,772 | 3.52% |
| 19 F/R STIPENDS | | \$ | 10,750 | \$ | 8,000 | \$ | 8,000 | \$ | 8,000 | \$ | - | 0.00% | \$ | 8,000 | \$ | - | 0.00% |
| 29 FT FIRE & RESCUE | | \$ | 291,968 | \$ | 248,131 | \$ | 262,280 | \$ | 251,040 | \$ | 2,909 | 1.17% | \$ | 251,040 | \$ | 2,909 | 1.17% |
| 98 HOLIDAY & OVERTIME | | \$ | 45,000 | \$ | 85,000 | \$ | 90,000 | \$ | 90,000 | \$ | 5,000 | 5.88% | \$ | 90,000 | \$ | 5,000 | 100.00% |
| | Subtotal | \$ | 751,451 | \$ | 917,483 | \$ | 1,061,510 | \$ | 983,990 | \$ | 66,507 | 7.25% | \$ | 935,115 | \$ | 17,632 | 1.92% |
| 30 SERVICES | | | | | | | | | | | | | | | | | |
| 02 ADVERTISING | | \$ | - | \$ | 250 | \$ | 250 | \$ | 250 | \$ | - | 0.00% | \$ | 250 | \$ | - | 0.00% |
| 05 SOFTWARE/IT SERVICES | | \$ | 10,500 | \$ | 20,000 | \$ | 20,000 | \$ | 20,000 | \$ | - | 0.00% | \$ | 20,000 | \$ | - | 0.00% |
| 06 PROFESSIONAL SERVICES | | Ś | 35,000 | \$ | 40,000 | \$ | 40,000 | \$ | 36,000 | \$ | (4,000) | -10.00% | \$ | 36,000 | \$ | (4,000) | -10.00% |
| 07 COPIER MAINTENANCE | | Ś | 1,280 | Ś | 1,325 | Ś | 1,375 | Ś | 1,375 | Ś | 50 | 3.77% | Ś | 1,375 | Ś | 50 | 3.77% |
| 09 DUES & FEES | | Ś | 2,500 | Ś | 2,500 | Ś | 2,500 | \$ | 2,500 | Ś | - | 0.00% | Ś | 2,500 | \$ | - | 0.00% |
| 13 DISPATCH/PARAMEDIC ASSIST. | | Ś | 29,278 | Ś | 30,153 | \$ | 31,064 | \$ | 31,064 | ŝ | 911 | 3.02% | \$ | 31,064 | ŝ | 911 | 3.02% |
| 14 GIFTS/FLOWERS | | Ś | 1,000 | Ś | 1,000 | \$ | 1,000 | \$ | 1,000 | Ş | 511 | 0.00% | Ś | 1,000 | \$ | 511 | 0.00% |
| 30 BILLING SERVICES | | ې د | 18,540 | \$ | 20,000 | Ś | 20,000 | Ś | 20,000 | ŝ | _ | 0.00% | ŝ | 20,000 | ŝ | _ | 0.00% |
| SU BILLING SERVICES | Subtotal | ې \$ | 98,098 | ې \$ | 115,228 | ې \$ | 116,189 | ې \$ | 112,189 | ې S | (3,039) | - 2.64% | ې \$ | 112,189 | ې S | (3,039) | - 2.64% |
| | Subtotal | Ş | 96,096 | Ş | 115,220 | Ş | 110,109 | ? | 112,109 | Ş | (5,059) | -2.04% | Ş | 112,109 | Ş | (5,059) | -2.04% |
| 50 SUPPLIES & EQUIPMENT | | | 7.050 | | | | | | | | | 0.000/ | | | ~ | | 100.000 |
| 01 SUPPLIES | | \$ | 7,850 | \$ | 8,000 | \$ | 8,000 | \$ | 8,000 | \$ | - | 0.00% | | 8,000 | \$ | - | 100.00% |
| 05 FOOD | | \$ | 750 | \$ | 1,000 | \$ | 1,000 | \$ | 1,000 | \$ | - | 0.00% | \$ | 1,000 | \$ | - | 0.00% |
| 06 GAS/DIESEL | | \$ | 20,000 | \$ | 30,000 | \$ | 30,000 | \$ | 30,000 | Ş | - | 0.00% | \$ | 30,000 | \$ | - | 0.00% |
| 07 UNIFORMS | | \$ | 14,000 | \$ | 10,000 | \$ | 10,000 | \$ | 10,000 | \$ | - | 0.00% | \$ | 10,000 | \$ | - | 0.00% |
| 08 FIREFIGHTING PPE | | \$ | 8,000 | \$ | 10,000 | \$ | 10,000 | \$ | 10,000 | \$ | - | 0.00% | \$ | 10,000 | \$ | - | 100.00% |
| 09 OXYGEN | | \$ | 1,500 | \$ | 1,500 | \$ | 1,500 | \$ | 1,500 | \$ | - | 0.00% | \$ | 1,500 | \$ | - | 0.00% |
| 10 MEDICAL SUPPLIES | | \$ | 18,200 | \$ | 18,200 | \$ | 19,000 | \$ | 20,000 | \$ | 1,800 | 9.89% | \$ | 20,000 | \$ | 1,800 | 9.89% |
| 13 NEW EQUIPMENT | | \$ | 28,000 | \$ | 30,000 | \$ | 30,000 | \$ | 30,000 | \$ | - | 0.00% | \$ | 30,000 | \$ | - | 0.00% |
| | Subtotal | \$ | 98,300 | \$ | 108,700 | \$ | 109,500 | \$ | 110,500 | \$ | 1,800 | 1.66% | \$ | 110,500 | \$ | 1,800 | 1.66% |
| 60 REPAIRS & MAINTENANCE | | | | | | | | | | | | | | | | | |
| 01 BUILDING MAINTENANCE | | \$ | 10,500 | \$ | 15,000 | \$ | 15,000 | \$ | 15,000 | \$ | - | 0.00% | \$ | 15,000 | \$ | - | 0.00% |
| 02 FURNACE/BOILERS | | \$ | 1,500 | \$ | 1,500 | \$ | 1,800 | \$ | 2,000 | \$ | 500 | 33.33% | \$ | 2,000 | \$ | 500 | 33.33% |
| 03 GENERATORS | | \$ | 1,250 | \$ | 1,500 | \$ | 1,800 | \$ | 1,800 | \$ | 300 | 20.00% | \$ | 1,800 | \$ | 300 | 20.00% |
| 06 CHIEF'S VEHICLE | | \$ | 2,000 | \$ | 1,750 | \$ | 1,750 | \$ | 1,750 | \$ | - | 0.00% | \$ | 1,750 | \$ | - | 0.00% |
| 07 EQUIPMENT REPAIR/MAINT. | | Ś | 4,000 | Ś | 6,000 | Ś | 6,000 | \$ | 6,000 | \$ | - | 0.00% | Ś | 6,000 | Ś | - | 0.00% |
| 08 PAGERS | | Ś | 5,500 | Ś | 4,000 | Ś | 4,000 | Ś | 4,000 | Ś | - | 0.00% | Ś | 4,000 | Ś | - | 0.00% |
| 09 BOAT | | Ś | 1,500 | \$ | 1,750 | Ś | 1,750 | \$ | 1,750 | Ś | - | 0.00% | Ś | 1,750 | ŝ | - | 0.00% |
| 16 AMBULANCE 1 | | \$ | 1,500 | \$ | 5,000 | Ś | 7,500 | \$ | 7,500 | Ş | 2,500 | 50.00% | \$ | 7,500 | Ś | 2,500 | 50.00% |
| 17 AMBULANCE 2 | | \$ | 1,750 | \$ | 5,000 | \$ | 7,500 | \$ | 7,500 | Ş | 2,500 | 50.00% | \$ | 7,500 | \$ | 2,500 | 50.00% |
| 17 AMBOLANCE 2 18 UTILITY 10 | | \$ | 1,500 | ŝ | 1,000 | ې Ś | 1,000 | \$ | 1,000 | ې S | 2,500 | 0.00% | ې \$ | 1,000 | \$ | 2,500 | 0.00% |
| | | ş Ş | , | | , | ې Ś | , | ş Ş | , | Ş | 1 500 | | | , | | 1 500 | |
| 19 TANK 11 | | | 5,600 | \$ | 6,000 | Ŧ | 7,500 | Ŧ | 7,500 | Ş | 1,500 | 25.00% | \$ | 7,500 | \$ | 1,500 | 25.00% |
| 20 ENGINE 12 | | \$ | 8,400 | \$ | 8,500 | \$ | 12,000 | \$ | 12,000 | \$ | 3,500 | 41.18% | \$ | 12,000 | \$ | 3,500 | 41.18% |
| 21 ENGINE 14 | | \$ | 10,000 | \$ | 10,000 | \$ | 8,500 | \$ | 8,500 | \$ | (1,500) | -15.00% | \$ | 8,500 | \$ | (1,500) | -15.00% |
| 22 FORESTRY 15 | | \$ | 1,750 | \$ | 1,750 | \$ | 1,750 | \$ | 1,750 | \$ | - | 0.00% | \$ | 1,750 | \$ | - | 0.00% |
| 23 AMBULANCE 3 | | \$ | 1,750 | \$ | 3,000 | \$ | - | \$ | - | \$ | (3,000) | 100.00% | \$ | - | \$ | (3,000) | 100.00% |
| 24 SQUAD 18 | | \$ | 1,500 | \$ | 1,500 | \$ | 3,000 | \$ | 1,500 | \$ | - | 0.00% | \$ | 1,500 | \$ | - | 100.00% |
| | Subtotal | \$ | 60,250 | \$ | 73,250 | \$ | 80,850 | \$ | 79,550 | \$ | 6,300 | 8.60% | \$ | 79,550 | \$ | 6,300 | 8.60% |
| 70 TRAINING & TRAVEL | | | | | | | | L | | | | | | | | | |
| 01 CONFERENCE/TRAINING FEES | | \$ | 5,000 | \$ | 7,150 | \$ | 7,150 | \$ | 7,150 | \$ | - | 0.00% | \$ | 7,150 | \$ | - | 0.00% |
| 02 MILEAGE | | \$ | 150 | \$ | 200 | \$ | 200 | \$ | 200 | \$ | - | 0.00% | \$ | 200 | \$ | - | 0.00% |
| 03 FOOD FOR TRAINING PURPOSES | | \$ | 300 | \$ | 500 | \$ | 500 | \$ | 500 | \$ | - | 0.00% | \$ | 500 | \$ | - | 0.00% |
| 04 PHYSICAL | | \$ | 4,500 | \$ | 6,000 | \$ | 6,000 | \$ | 6,000 | \$ | - | 0.00% | \$ | 6,000 | \$ | - | 0.00% |
| 05 FIRE EMS CERTIFICATE SCHOOL | | \$ | 6,825 | \$ | 7,150 | \$ | 7,150 | \$ | 7,150 | \$ | - | 0.00% | \$ | 7,150 | \$ | - | 0.00% |
| | Subtotal | \$ | 16,775 | \$ | 21,000 | \$ | 21,000 | \$ | 21,000 | \$ | - | 0.00% | \$ | 21,000 | \$ | - | 0.00% |
| 104-01 FIRE RESCUE: S | | • | 1,024,874 | Ś | 1,235,661 | ÷ | 1,389,049 | Ś | 1,307,229 | ć | 71,568 | 5.79% | Ś | 1,258,354 | ċ | 22,693 | 1.84% |

| | | | DEPARTMENT | | | | | | | | SEL | ECTBOARD | <u> </u> | | Item 6.1 | | |
|---|-----------|----------|-----------------------|-----------------|---------------------|----------|-------------------------------|----------|-------------------------------|----------|---------------------------------|------------------------|----------|-------------------------------|----------|-------------------------------|------------------------|
| | | APP | ROVED | A | PPROVED | | HEAD | | TOWN | \$ | INCREASE | % INCREASE OR | | N. COMM. | \$ | INCREASE | % |
| | | F | FY23 | | FY24 | | FY25 | MAI | NAGER FY25 | OR | DECREASE | DECREASE | | FY25 | OR | DECREASE | OR DECREASE |
| 03 ANIMAL CONTROL | | | | | | | | | | | | | | | | | |
| 10 PAYROLL | | | | | | | | | | | | | | | | | |
| 09 ASSISTANT ACO | | \$ | 5,000 | \$ | 5,000 | \$ | 20,800 | \$ | 20,800 | \$ | 15,800 | 316.00% | | 20,800 | \$ | 15,800 | 316.00% |
| 17 ANIMAL CONTROL OFFICER | | \$ | 37,877 | \$ | 45,760 | \$ | 47,362 | \$ | 47,362 | \$ | 1,602 | 3.50% | \$ | 47,362 | \$ | 1,602 | 3.50% |
| 98 OVERTIME | | \$ | 3,000 | \$ | 5,000 | \$ | 5,000 | \$ | 5,000 | \$ | - | 100.00% | \$ | 5,000 | \$ | - | 100.00% |
| | Subtotal | \$ | 45,877 | \$ | 55,760 | \$ | 73,162 | \$ | 73,162 | \$ | 17,402 | 31.21% | \$ | 73,162 | \$ | 17,402 | 31.21% |
| 11 BENEFITS & INSURANCE | | | | | | | | | | | | | | | | | |
| 01 HEALTH INSURANCE | | \$ | 28,620 | \$ | 29,765 | \$ | 31,026 | \$ | 31,026 | \$ | 1,261 | 4.24% | | 31,026 | \$ | 1,261 | 4.24% |
| 02 FICA/MED/RETIREMENT | | \$ | 4,736 | \$ | 5,406 | \$ | 6,624 | \$ | 6,624 | \$ | 1,218 | 22.53% | \$ | 6,624 | \$ | 1,218 | 22.53% |
| 03 WORKERS COMP | | \$ | 460 | \$ | 460 | \$ | 436 | \$ | 436 | \$ | (24) | -5.22% | \$ | 436 | \$ | (24) | -5.22% |
| | Subtotal | \$ | 33,816 | \$ | 35,631 | \$ | 38,085 | \$ | 38,085 | \$ | 2,454 | 6.89% | \$ | 38,085 | \$ | 2,454 | 6.89% |
| 20 UTILITIES | | | | | | | | | | | | | | | | | |
| 02 PHONE/CELL PHONES | | Ş | 828 | \$ | 828 | \$ | 828 | \$ | 828 | \$ | - | 0.00% | | 828 | \$ | - | 0.00% |
| | Subtotal | \$ | 828 | \$ | 828 | \$ | 828 | \$ | 828 | \$ | - | 0.00% | \$ | 828 | \$ | - | 0.00% |
| 30 SERVICES | | | | | | | | | | | | | | | | | |
| 06 PROFESSIONAL SERVICES | | Ş | 5,214 | \$ | 5,214 | \$ | 5,214 | \$ | 5,214 | \$ | - | 0.00% | | 5,214 | | - | 0.00% |
| 09 DUES & FEES | | Ş | 154 | \$ | 154 | \$ | - | \$ | - | \$ | (154) | 0.00% | \$ | - | \$ | (154) | 100.00% |
| 33 VETERINARIAN SERVICES | | \$ | 2,000 | \$ | 1,000 | \$ | 1,000 | \$ | 1,000 | \$ | - | 0.00% | \$ | 1,000 | \$ | - | 100.00% |
| | Subtotal | \$ | 7,368 | \$ | 6,368 | \$ | 6,214 | \$ | 6,214 | \$ | (154) | -2.42% | \$ | 6,214 | \$ | (154) | -2.42% |
| 50 SUPPLIES & EQUIPMENT | | | | | | | | | | | | | | | | | |
| 01 SUPPLIES | | \$ | 4,500 | \$ | 2,500 | \$ | 2,500 | \$ | 2,500 | \$ | - | 0.00% | | 2,500 | | - | 0.00% |
| 13 NEW EQUIPMENT | | \$ | - | \$ | 1,200 | \$ | 2,000 | \$ | 2,000 | \$ | 800 | 66.67% | \$ | 2,000 | \$ | 800 | 66.67% |
| 14 UNIFORMS | | Ş | | \$ | 2,000 | \$ | 1,200 | \$ | 1,200 | \$ | (800) | 100.00% | \$ | 1,200 | \$ | (800) | 100.00% |
| | Subtotal | \$ | 7,700 | \$ | 5,700 | \$ | 5,700 | \$ | 5,700 | \$ | - | 0.00% | \$ | 5,700 | \$ | - | 0.00% |
| 60 REPAIRS & MAINTENANCE | | | | | | | | | | | | | | | | | |
| 06 GAS/DIESEL | | | | | | Ş | 2,000 | \$ | 500 | \$ | 2,150 | 100.00% | | | | | |
| 07 EQUIPMENT REPAIR/MAINT. | | \$ | 1,000 | \$ | 2,000 | \$ | 1,000 | \$ | 1,000 | \$ | (1,000) | -50.00% | | 1,000 | \$ | (1,000) | -50.00% |
| 21 ACO VEHICLE | | \$ | 2,000 | \$ | 2,000 | \$ | 2,000 | \$ | 500 | \$ | (1,500) | 0.00% | \$ | 500 | \$ | (1,500) | 100.00% |
| | Subtotal | \$ | 3,000 | \$ | 6,150 | \$ | 5,000 | \$ | 2,000 | \$ | (4,150) | -67.48% | \$ | 2,000 | \$ | (4,150) | -67.48% |
| 70 TRAINING & TRAVEL | | | | | | | | | 1 000 | | | 0.000/ | ~ | | | | 0.000/ |
| 01 CONFERENCE/TRAINING FEES | | \$ | 2,000 | \$ | 1,000 | \$ | 2,000 | \$ | 1,000 | \$ | - | 0.00% | | 1,000 | \$ | - | 0.00% |
| 02 MILEAGE | C | Ş | 800 | \$ | 800 | \$ | 800 | \$ | 800 | \$ | - | 0.00% | \$ | 800 | \$ | - | 0.00% |
| | Subtotal | \$ | 2,800 | \$ \$ | 1,800 | \$ | 2,800 | \$ | 1,800 | \$ | 45 552 | 0.00% | \$ | 1,800 | \$ | 45 553 | 0.00% |
| 104-03 ANIMAL CONTROL : S | OBIUTALS | \$ | 101,389 | Ş | 112,237 | \$ | 131,789 | \$ | 127,789 | \$ | 15,552 | 13.86% | \$ | 127,789 | \$ | 15,552 | 13.86% |
| 04 EMA | | | | | | | | | | | | | | | | | |
| 10 PAYROLL | | ÷ | 2 750 | ~ | 4 000 | | | | | ~ | (4,000) | 100.000 | | | ~ | (4,000) | 100.000/ |
| 20 EMA | Cubastal | Ş | 2,750 2,750 | \$ | 1,800 | ~ | | ~ | | \$ \$ | (1,800) | -100.00% | ~ | | \$ | (1,800) | 100.00% |
| | Subtotal | \$ | 2,750 | \$ | 1,800 | \$ | - | \$ | - | Ş | (1,800) | -100.00% | Ş | - | \$ | (1,800) | 100.00% |
| 30 SERVICES | | ~ | | ~ | | ÷ | | ~ | | ~ | | 0.000/ | ~ | | ~ | | 0.000/ |
| 05 SOFTWARE/IT SERVICES | Cubastal | Ş | - | Ş | - | \$ | - | \$ | - | \$ | - | 0.00% | | - | \$ | - | 0.00% |
| | Subtotal | Ş | - | \$ | - | \$ | - | \$ | - | \$ | - | 0.00% | Ş | - | \$ | - | 0.00% |
| 50 SUPPLIES & EQUIPMENT | | ć | 4.005 | 4 | 2 500 | ÷ | 4 000 | | 4 000 | ~ | 1 500 | 0.000/ | ć | 4.000 | ÷ | 1 500 | 100.000/ |
| 01 SUPPLIES | | Ş ¢ | 4,085 | \$ ¢ | 2,500 | \$ ¢ | 4,000 | \$ ¢ | 4,000 | \$ ¢ | 1,500 | 0.00% | \$ ¢ | 4,000 | \$ ¢ | 1,500 | 100.00% |
| 07 UNIFORMS/PPE | Subtatel | \$ \$ | 400 2,900 | \$ \$ | 400 2,900 | \$ \$ | 400 4,400 | \$ \$ | 400 4,400 | \$ \$ | 1 500 | 0.00% 51.72% | \$ \$ | 400 4,400 | \$ \$ | 1 500 | 0.00% 51.72% |
| 70 TRAINING & TRAVEL | Subtotal | Ŷ | 2,900 | Ş | 2,900 | Ş | 4,400 | ş | 4,400 | Ş | 1,500 | 51.72% | Ş | 4,400 | Ŷ | 1,500 | 51.72% |
| 01 TRAINING & TRAVEL 01 TRAINING/CONFERENCES | | \$ | | \$ | | \$ | | \$ | | \$ | (1,440) | -100.00% | ċ | 1,440 | L | | |
| | | | - | | - | 1 | - | | - | | (1,440) | 0.00% | | 1,440 | ÷ | | 0.00% |
| 02 MILEAGE 03 FOOD FOR TRAINING PURPOSES | | \$ \$ | 300 180 | \$ \$ | 750 | \$ \$ | - 750 | \$ \$ | 750 | \$ \$ | - | 0.00% | | 750 | \$ \$ | - | 0.00% 0.00% |
| US FOOD FOR TRAINING FORFOSES | Subtotal | • | 480 | ې د | 2,190 | ې S | 750 750 | ې S | 750 750 | ې \$ | (1 4 4 0) | -65.75% | ې د | 750 750 | ې \$ | (1,440) | -65.75% |
| 104-04 EMA: 5 | | | 6,130 | ş | 6,890 | <u> </u> | 5,150 | · | 5,150 | \$ \$ | (1,440) (1,740) | -25.25% | ې \$ | 5,150 | \$ | (1,740) | -05.75% |
| | SUBIOTALS | Ş | 0,150 | Ş | 0,050 | Ş | 5,150 | \$ | 3,150 | Ş | (1,740) | -25.23% | Ş | 5,150 | Ş | (1,740) | -23.23% |
| 104 PUBLIC SAFETY | | | | | | | | | | | | | | | L | | |
| 05 LAW ENFORCEMENT 30 SERVICES | | | | | | | | | | | | | | | L | | |
| | | | | ÷ | | ć | 269,000 | ć | 269,000 | | | 100.00% | ć | 269,000 | ÷ | 200.000 | 100.000 |
| | | | | | | \$ | | | | | | | | | • • | | 100.00% |
| 06 PROFESSIONAL SERVICES | Cubtote | \$ ¢ | - | э ¢ | - | | , | | | | , | | | | | 269,000 | |
| | Subtotal | | - | ې \$ | - | \$ | 269,000 269,000 269,000 | \$ \$ | 269,000 269,000 269,000 | \$ | 269,000 269,000 \$269,000 | 100.00% 100.00% | \$ | 269,000 269,000 269,000 | | 269,000 269,000 269,000 | 100.00% |

| | | | | | | D | EPARTMENT | I | | | | | SE | LECTBOARD | 1 | | Item 6. |
|------------------------------|-----------|----|-----------------|----|-----------------|----|--------------|----------|--------------------|---------|----------------------|---------------------------|---------|-------------------|---------|--------------|---------------------|
| | | A | PPROVED FY23 | A | PPROVED FY24 | | HEAD FY25 | ма | TOWN NAGER FY25 | | INCREASE DECREASE | % INCREASE OR DECREASE | /F | IN. COMM. FY25 | | INCREASE | % |
| 105 PUBLIC WORKS/ROADS | | - | | | | | | | | | | | | | • | 2 2 0112/102 | 011 0 2 0 1 2 1 0 2 |
| 1 PUBLIC WORKS ROADS | | | | | | | | | | | | | | | | | |
| 10 PAYROLL | | | | | | | | | | | | | | | | | |
| 10 PER DIEM/STIPEND | | \$ | 12,000 | Ś | - | \$ | - | Ś | - | \$ | - | 0.00% | Ś | _ | Ś | - | 0.00% |
| 27 PUBLIC WORKS DIRECTOR | | ć | 57,000 | Ś | 65,127 | \$ | 67,406 | \$ | 67,406 | \$ | 2,279 | 3.50% | Ś | 67,406 | \$ | 2,279 | 3.50% |
| 31 PUBLIC WORKS TRUCK DRIVER | | ċ | 35,760 | | 61,100 | \$ | 94,183 | \$ | 94,183 | \$ | 33,083 | 54.1% | | 94,183 | \$ | 33,083 | 100.0% |
| 98 OVERTIME | | Ŷ | 33,700 | Ŷ | 01,100 | ç | 54,105 | ې د | 5,000 | ې \$ | 33,083 | J4.176 | ې د | 5,000 | \$ | 33,083 | 100.00% |
| 38 OVERTIVIE | Subtotal | \$ | 109,760 | \$ | 131,227 | \$ | 166,589 | ې \$ | 166,589 | ې \$ | 35,362 | 26.95% | э ¢ | 166,589 | ې \$ | 35,362 | 26.95% |
| 30 SERVICES | Sublota | Ş | 109,700 | ? | 151,227 | Ş | 100,569 | Ŷ | 100,569 | Ş | 35,302 | 20.95% | Ş | 100,569 | Ş | 33,30Z | 20.95% |
| | | | | | | ~ | 6.060 | ~ | 6.060 | ~ | 5 000 | 506.00% | | | | | |
| 05 SOFTWARE/IT SERVICES | | | 45 000 | | 12.000 | \$ | 6,860 | \$ | 6,860 | \$ | 5,860 | 586.00% | | | ~ | | 400.000 |
| 06 PROFESSIONAL SERVICES | | Ş | 15,000 | \$ | 12,000 | \$ | 25,000 | \$ | 25,000 | \$ | 13,000 | 108.33% | | 25,000 | \$ | 13,000 | 108.33% |
| 11 SNOW REMOVAL | | Ş | 12,000 | \$ | 3,000 | \$ | 3,000 | \$ | 3,000 | \$ | - | 0.00% | \$ | 3,000 | \$ | - | 0.00% |
| 12 LAWN CARE | | Ş | 15,000 | \$ | 30,000 | \$ | 30,000 | \$ | 34,000 | \$ | 4,000 | 13.33% | \$ | 34,000 | \$ | 4,000 | 13.33% |
| 16 PRINTING MAPPING | | \$ | 500 | \$ | 250 | \$ | 500 | \$ | 250 | \$ | - | 0.00% | \$ | 250 | \$ | - | 0.00% |
| 18 REIMBURSEMENTS | | \$ | 100 | \$ | 100 | \$ | 100 | \$ | - | \$ | (100) | -100.00% | \$ | - | \$ | (100) | -100.00% |
| 29 PLOWING RELATED | | \$ | 400,000 | \$ | 424,000 | \$ | 424,000 | \$ | 404,250 | \$ | (19,750) | -4.66% | \$ | 404,250 | \$ | (19,750) | -4.66% |
| 31 ROAD WORKSERVICES | | \$ | 120,000 | \$ | 150,000 | \$ | 190,000 | \$ | 150,000 | \$ | - | 0.00% | \$ | 150,000 | \$ | - | 0.00% |
| | Subtotal | \$ | 562,600 | \$ | 620,350 | \$ | 659,710 | \$ | 623,360 | \$ | 3,010 | 0.49% | \$ | 623,360 | \$ | 3,010 | 0.49% |
| 50 SUPPLIES & EQUIPMENT | | | | | | | | | | | | | | | | | |
| 01 SUPPLIES | | \$ | 15,000 | \$ | 15,000 | \$ | 16,000 | \$ | 10,000 | \$ | (5,000) | -33.33% | \$ | 10,000 | \$ | (5,000) | 100.00% |
| 04 BUILDING SUPPLIES | | \$ | 5,500 | \$ | 2,500 | \$ | 6,000 | \$ | 2,500 | \$ | - | 0.00% | \$ | 2,500 | \$ | - | 0.00% |
| 06 GAS/DIESEL | | \$ | 2,500 | \$ | 7,200 | \$ | 4,000 | \$ | 4,000 | \$ | (3,200) | 100.00% | \$ | 4,000 | \$ | (3,200) | 100.00% |
| 11 SIGNS | | \$ | 2,500 | \$ | 6,000 | \$ | 2,500 | \$ | 2,500 | \$ | (3,500) | -58.33% | \$ | 2,500 | \$ | (3,500) | -58.33% |
| 13 NEW EQUIPMENT | | \$ | 40,000 | \$ | 15,000 | \$ | 40,000 | \$ | 15,000 | \$ | - | 0.00% | \$ | 15,000 | \$ | - | 0.00% |
| 14 SAND/GRAVEL | | \$ | 75,000 | \$ | 70,000 | \$ | 75,000 | \$ | 70,000 | \$ | - | 0.00% | \$ | 70,000 | \$ | - | 0.00% |
| 15 SALT | | Ś | 65,000 | \$ | 90,000 | \$ | 90,000 | \$ | 90,000 | \$ | - | 0.00% | | 90,000 | \$ | - | 0.00% |
| 21 EQUIPMENT RENTAL | | * | , | - | | Ś | 15,000 | \$ | 15,000 | Ť | | | Ŧ | , | * | | |
| | Subtotal | \$ | 205,500 | \$ | 225,700 | \$ | 248,500 | \$ | 209,000 | \$ | (16,700) | -7.40% | Ś | 209,000 | \$ | (16,700) | -7.40% |
| 60 REPAIRS & MAINTENANCE | | Ť | , | Ť | , | Ť | 1.0,000 | Ť | 203,000 | Ť | (10), 00) | | Ť | 203,000 | Ť | (20)/00) | |
| 01 BUILDING MAINTENANCE | | | | | | Ś | - | Ġ | - | | | | | | | | |
| 05 PUBLIC WORKS VEHICLE | | Ś | 13,000 | \$ | 13,000 | Ş | 14,000 | \$ | 14,000 | \$ | 1,000 | 7.69% | ċ | 14,000 | \$ | 1,000 | 7.69% |
| 07 EQUIPMENT | | Ŷ | 15,000 | Ŷ | 13,000 | ç | 3,000 | \$ | 6,300 | Ŷ | 1,000 | 7.0570 | ې د | 6,300 | \$ | 5,300 | 100.00% |
| 07 EQUIPMENT | Subtotal | \$ | 14,000 | \$ | 14,000 | \$ | 17,000 | \$ | | \$ | 6,300 | 45.00% | ې \$ | 20,300 | \$ | 6,300 | 45.00% |
| 70 TRAINING & TRAVEL | Sublota | Ş | 14,000 | ? | 14,000 | Ş | 17,000 | Ŷ | 20,500 | Ş | 0,500 | 45.00% | Ş | 20,500 | Ş | 0,500 | 45.00% |
| 01 CONFERENCE/TRAINING FEES | | ć | 2 500 | \$ | 3,000 | \$ | 2,500 | \$ | 2,500 | ~ | (500) | -16.67% | ċ | 2,500 | ÷ | (500) | 10 070/ |
| | | Ş | 2,500 | | , | | | | | \$ | (500) | | | , | \$ | (500) | -16.67% |
| 02 MILEAGE | C | Ş | 200 | \$ | 200 | \$ | 200 | \$ | 200 | \$ | - | 0.00% | \$ | 200 | \$ | - | 100.00% |
| | Subtotal | \$ | 2,700 | \$ | 3,200 | \$ | 2,700 | \$ | 2,700 | \$ | (500) | -15.63% | \$ | 2,700 | \$ | (500) | -15.63% |
| 105-01 PUBLIC WORKS: | SUBIOTALS | Ş | 894,560 | Ş | 994,477 | \$ | 1,094,499 | \$ | 1,021,949 | \$ | 27,472 | 2.76% | \$ | 1,021,949 | \$ | 27,472 | 2.76% |
| DAMS | | | | | | | | | | | | | | | | | |
| 30 SERVICES | | | | Ι. | | | | Ι. | | | | | | | Ι. | | |
| 18 REIMBURSEMENTS | | \$ | 5,400 | \$ | 5,000 | \$ | 5,000 | \$ | 5,000 | \$ | - | 0.00% | Ş | 5,000 | \$ | - | 0.00% |
| 60 REPAIRS & MAINTENANCE | | | | | | | | | | | | | | | | | |
| 10 DAM RELATED REPAIR/MAINT. | | \$ | 100 | \$ | 100 | \$ | 5,000 | \$ | 5,000 | \$ | 4,900 | 4900.00% | \$ | 5,000 | \$ | - | 0.00% |
| 70 TRAINING & TRAVEL | | | | | | | | | | | | | | | | | |
| 02 MILEAGE | | \$ | 150 | \$ | - | \$ | - | \$ | - | \$ | - | 0.00% | \$ | - | \$ | - | 0.00% |
| | Subtotal | \$ | 5,650 | \$ | 5,100 | \$ | 10,000 | \$ | 10,000 | \$ | 4,900 | 96.08% | \$ | 10,000 | \$ | | 0.00% |
| 105-03 DAMS: | SUBTOTAL | \$ | 5,650 | \$ | 5,100 | Ś | 10,000 | Ś | 10,000 | Ś | 4,900 | 96.08% | Ś | 10,000 | \$ | 4,900 | 96.08% |

| | | | | | D | EPARTMENT | | | | | | | LECTBOARD | | | Item 6. |
|--|----|-----------|----|------------|----|-----------|----|-------------|----|-----------|---------------|-------|------------|-----|-----------------|-------------|
| | 4 | APPROVED | 1 | APPROVED | | HEAD | | TOWN | | INCREASE | % INCREASE OR | /F | IN. COMM. | | INCREASE | % INCREASE |
| | | FY23 | | FY24 | | FY25 | MA | ANAGER FY25 | OR | DECREASE | DECREASE | ASE F | | OR | DECREASE | OR DECREASE |
| 107 TRANSFER STATION/BULKY WASTE | | | | | | | | | | | | | | | | |
| 30 SERVICES | | | | | | | | | | | | | | | | |
| 06 PROFESSIONAL SERVICES | | | | | \$ | 94,780 | \$ | 94,780 | \$ | 94,780 | 100.00% | \$ | 94,780 | \$ | 94,780 | 100.00% |
| 24 INTERLOCAL AGREEMENT | \$ | 363,276 | \$ | 376,973 | \$ | 375,880 | \$ | 375,880 | \$ | (1,093) | -0.29% | \$ | 375,880 | \$ | (1,093) | -0.29% |
| 107 TRANSFER STATION/BULKY WASTE: SUBTOTAL | \$ | 363,276 | \$ | 376,973 | \$ | 470,660 | \$ | 470,660 | \$ | 93,687 | 24.85% | \$ | 470,660 | \$ | 93 <i>,</i> 687 | 24.85% |
| 110 BENEFITS AND INSURANCES | | | | | | | | | | | | | | | | |
| 11 BENEFITS & INSURANCE | | | | | | | | | | | | | | | | |
| 01 HEALTH INSURANCE | \$ | 359,335 | \$ | 421,337 | \$ | 439,663 | \$ | 439,663 | \$ | 18,326 | 4.35% | \$ | 439,663 | \$ | 18,326 | 4.35% |
| 02 FICA/MED/RETIREMENT | \$ | 161,069 | \$ | 230,000 | \$ | 276,000 | \$ | 276,000 | \$ | 46,000 | 20.00% | \$ | 272,140 | \$ | 42,140 | 18.32% |
| 03 WORKERS COMP | \$ | 34,748 | \$ | 36,000 | \$ | 47,000 | \$ | 47,000 | \$ | 11,000 | 30.56% | \$ | 47,000 | \$ | 11,000 | 30.56% |
| 04 UNEMPLOYMENT | \$ | - | \$ | 16,800 | \$ | 16,000 | \$ | 16,000 | \$ | (800) | \$ (0) | \$ | 16,000 | \$ | (800) | 0.00% |
| Subtotal | \$ | 555,152 | \$ | 704,137 | \$ | 778,663 | \$ | 778,663 | \$ | 74,526 | 10.58% | \$ | 774,803 | \$ | 70,666 | 10.04% |
| 10 OTHER INSURANCE | | | | | | | | | | | | | | | | |
| 01 PROPERTY& CASUALTY | \$ | 35,000 | \$ | 37,000 | \$ | 42,525 | \$ | 42,525 | \$ | 5,525 | 14.93% | \$ | 42,525 | \$ | 5,525 | 14.93% |
| 02 OTHER INSURANCE | \$ | 500 | \$ | 500 | \$ | - | \$ | - | \$ | (500) | -100.00% | \$ | - | \$ | (500) | -100.00% |
| Subtotal | \$ | 35,500 | \$ | 37,500 | \$ | 42,525 | \$ | 42,525 | \$ | 5,025 | 13.40% | \$ | 42,525 | \$ | 5,025 | 13.40% |
| 106 BENEFIT & INSURANCES: SUBTOTAL | \$ | 35,500 | \$ | 741,637 | \$ | 821,188 | \$ | 821,188 | \$ | 79,551 | 10.73% | \$ | 817,328 | \$ | 75,691 | 10.21% |
| 111 UTILITIES | | | | | | | | | | | | | | | | |
| 20 UTILITIES | | | | | | | | | | | | | | | | |
| 01 ELECTRICITY | \$ | 36,065 | \$ | 36,065 | \$ | 30,000 | \$ | 30,000 | \$ | (6,065) | -16.82% | \$ | 30,000 | \$ | (6,065) | -16.82% |
| 02 PHONE/CELL PHONES | \$ | 21,000 | \$ | 21,000 | \$ | 22,000 | \$ | 22,000 | \$ | 1,000 | 4.76% | \$ | 22,000 | \$ | 1,000 | 4.76% |
| 03 INTERNET | \$ | 6,500 | \$ | 6,000 | \$ | 7,000 | \$ | 7,000 | \$ | 1,000 | 16.67% | \$ | 7,000 | \$ | 1,000 | 16.67% |
| 04 HEATING OIL | \$ | 20,000 | \$ | 22,000 | \$ | 22,000 | \$ | 22,000 | \$ | - | 0.00% | \$ | 22,000 | \$ | - | 0.00% |
| 05 PROPANE | \$ | 3,000 | \$ | 2,000 | \$ | 2,000 | \$ | 2,000 | \$ | - | 0.00% | \$ | 2,000 | \$ | - | 0.00% |
| 06 STREETLIGHTS | \$ | 11,780 | \$ | 11,780 | \$ | 11,000 | \$ | 11,000 | \$ | (780) | -6.62% | \$ | 11,000 | \$ | (780) | -6.62% |
| 08 PORTABLE TOILETS | \$ | 2,600 | \$ | 6,500 | \$ | 6,500 | \$ | 6,500 | \$ | - | 0.00% | \$ | 6,500 | \$ | - | 0.00% |
| 107 UTILITIES: SUBTOTAL | \$ | 100,945 | \$ | 105,345 | \$ | 100,500 | \$ | 100,500 | \$ | (4,845) | -4.60% | \$ | 100,500 | \$ | (4,845) | -4.60% |
| OPERATIONAL BUDGET TOTALS | \$ | 3,847,229 | \$ | 5,173,837 | \$ | 6,050,233 | \$ | 5,846,013 | \$ | 672,176 | 12.99% | \$ | 5,788,378 | \$ | 614,541 | 11.88% |
| DEBT SERVICES | \$ | 319,000 | \$ | 304,000 | \$ | 423,235 | \$ | 423,235 | \$ | 119,235 | 39.22% | \$ | 363,932 | \$ | 59,932 | 19.71% |
| CAPITAL RAISED AND APPROPRIATED | | - | | 120,000 | \$ | 385,134 | \$ | 159,134 | \$ | 39,134 | 32.61% | \$ | 621,914 | \$ | 501,914 | 100.00% |
| TOTAL EXPENDITURES | \$ | 4,166,229 | \$ | 5,597,837 | \$ | 6,858,602 | \$ | 6,428,382 | \$ | 830,545 | 19.94% | \$ | 6,774,224 | \$ | 1,176,387 | 21.02% |
| TOWN EXPENDITURES MINUS REVENUES | \$ | 2,056,472 | \$ | 3,360,445 | | | \$ | 4,159,640 | \$ | 799,195 | 23.78% | \$ | 4,505,482 | | 1,145,037 | 34.07% |
| MSAD 61 | \$ | 6,326,285 | | 6,857,833 | | | \$ | 7,158,531 | \$ | 300,698 | 4.38% | | | \$ | 300,698 | 4.38% |
| Cumberland County Taxes | \$ | 517,458 | • | 799,301 | | | \$ | 603,933 | \$ | (195,368) | -24.44% | | | \$ | (195,368) | -24.44% |
| Total Taxes Raised | \$ | 8,900,215 | \$ | 11,017,579 | | | \$ | 11,922,104 | \$ | 904,525 | 8.21% | \$ | 14,235,990 | \$ | 1,250,367 | 11.35% |
| | | | | | | | | | | | | | | Und | dated 4-17- | 2024 |

Updated 4-17-2024

FY 25

DEBT SERVICE

TOWN MANAGER

SELECTBOARD/FINANCE COM.

| | οι | JTSTANDING DEBT | FY 25 NTRACTED AYMENT | PRINCIPAL PAYMENT | FY 25 PAYMENTS OM BUDGET | YEARS REMAINING | AYMENTS M BUDGET | PAYI | VIENTS FROM UA | TOTAL REMAINING |
|------------------------------------|----|--------------------|---------------------------------|----------------------|--------------------------------|--------------------|-------------------------|------|-------------------|--------------------|
| 115 PUBLIC WORKS/ROADS | | | | | | | | | | |
| 03 DAMS | | | | | | | | | | |
| 30 SERVICES | | | | | | | | | | |
| 01 BOND-US BANK | \$ | 1,805,000 | \$ 278,438 | \$ 230,000 | \$ 278,438 | 8 | \$ 278,438 | \$ | - | \$1,575,000 |
| 02 LEASE PURCHASE GMC 500 | \$ | 43,565 | \$ 19,761 | \$ 15,777 | \$ 19,761 | 3 | \$ - | \$ | 43,565 | \$0 |
| 03 LEASE PURCHASE BACKHOE | \$ | 133,300 | \$ 39,542 | \$ 31,979 | \$ 39,542 | 4 | \$ - | \$ | 133,300 | \$0 |
| 04 LEASE PURCHASE 2023 FIRE ENGINE | \$ | 595,101 | \$ 85,494 | \$ 52,941 | \$ 85,494 | 9 | \$ 85,494 | | | \$542,160 |
| Subtotal | \$ | 2,576,966 | \$ 423,235 | \$ 330,697 | \$ 423,235 | | \$ 363,932 | | | \$2,117,160 |
| 105-03 DAMS: SUBTOTAL | \$ | 2,576,966 | \$ 423,235 | \$ 330,697 | \$ 423,235 | | \$ 363,932 | \$ | 176,865 | \$2,117,160 |

FY 25 Proposed Capital

| | | Town Manager | ſ | Selectb | ommittee | | | |
|---|------------|--------------|--------------------------------|------------|------------|-----------------------------------|--|--|
| DEPARTMENT | Total Cost | FY 25 COST | CAPITAL OR RESERVE ACCOUNTS | Total Cost | FY 25 COST | CAPITAL OR RESERVE ACCOUNTS | | |
| Adminstration | | | | | | | | |
| All the Ravan Upgrade | \$ 100,000 | \$ 50,000 | \$ 50,000 | \$ 100,000 | | \$ 100,000 | | |
| Subtotal | \$ 100,000 | \$ 50,000 | \$ 50,000 | \$ 100,000 | \$- | \$ 100,000 | | |
| Community Center | | | | | | | | |
| Open Space | \$ 30,000 | \$ 30,000 | | | | | | |
| Subtotal | \$ 30,000 | \$ 30,000 | \$- | \$- | \$- | \$- | | |
| Fire | | | | | | | | |
| Portable Radios | \$ 20,300 | \$ 20,300 | | \$ 20,300 | | \$ 20,300 | | |
| Central Fire Garage Doors | \$ 18,834 | \$ 18,834 | | \$- | | | | |
| Subtotal | \$ 39,134 | \$ 39,134 | \$- | \$ 20,300 | \$ - | \$ 20,300 | | |
| Parks | | | | | | | | |
| CDBG Grant | \$ 100,000 | | \$ 100,000 | \$ 50,000 | | \$ 50,000 | | |
| Subtotal | \$ 100,000 | | \$ 100,000 | \$ 50,000 | | \$ 50,000 | | |
| Public Works | | | | | | | | |
| | | | | | | | | |
| 1st year lease purchase 650 Truck with Plow | \$ 40,000 | \$ 40,000 | | \$ 163,000 | | \$ 163,000 | | |
| FY25 Paving and Maintenance | | | | \$ 395,994 | \$ 395,994 | | | |
| Reconsturction of Stone Road | | | | \$ 225,920 | \$ 225,920 | | | |
| Subtotal | | | | \$ 784,914 | \$ 621,914 | | | |
| TOTAL | \$ 309,134 | \$ 159,134 | \$ 150,000 | \$ 955,214 | \$ 621,914 | \$ 333,300 | | |

FY25 PROJECTED NON-PROPERTY TAX REVENUES

PROPOSED February 20, 2024

| | | Fel | bruary 20, 2 | 02 | 4 | | | - | - | | | 1 | | | |
|--|----------------------|------|-----------------------|----------|------------------|----------|------------------|--------------------|----------|---------------------------|-------------------------|----------|------------------|---------------------------------|-------------------|
| DEPARTMENT / REVENUE LINE | BUDGET | | UNAUDITED | | DIFFERENCE | в | UDGETED | UNAUDIT | ED | DIFFERENCE | BUDGETED | PRO | DJECTED | DIFFERENCE | % DIFFERENCE |
| | FY22 | | FY22 | | AUD/PROJ | | FY23 | FY23 | | AUD/PROJ | FY24 | | FY25 | PROJECTED | PROJECTED |
| 100-ADMINISTRATION | | | | | | | | | | | | | | | |
| Dept: 01 ADMINISTRATION | | | | | | | | | | | | | | | |
| 001 AGENT FEES-MOSES, VS, MV | \$ 18,00 | | \$ 28,064 | \$ | 10,064 | \$ | 2,000 | \$ 28,3 | | \$ 26,315 | \$ 25,000 | \$ | 25,000 | \$- | 0.00% |
| 002 CLERK FEES-LIQUOR, MASS GATHERING 003 COPY/FAX FEES | \$ 20 \$ 20 | | _, | \$ \$ | 1,652 26 | \$ \$ | 200 150 | \$ 3,7 \$ 1 | 31 37 | \$ 3,531 \$ (13) | \$ 1,900 \$ 150 | \$ \$ | 2,700 100 | \$ 800 \$ (50) | 42.11% -33.33% |
| 004 BANK INTEREST | \$ 8,00 | | | ŝ | (4,410) | \$ | 1,000 | \$ 81,0 | | \$ 80,069 | \$ 50,000 | ŝ | 65,000 | \$ 15,000 | 30.00% |
| 005 INSURANCE REIMBURSEMENT | \$ | - 5 | \$ 5,168 | \$ | 5,168 | \$ | 5,000 | \$ 2,0 | | \$ (3,000) | \$ 2,000 | \$ | 2,000 | \$ - | 0.00% |
| 006 FRANCHISE FEES | \$ 32,00 | 0 \$ | \$ 33,790 | \$ | 1,790 | \$ | 32,000 | \$ 34,2 | 44 | \$ 2,244 | \$ 32,000 | \$ | 32,000 | \$- | 0.00% |
| 006 FOAA FEES | \$ | - \$ | \$ 49 | \$ | 49 | \$ | - | \$ | - | \$- | \$- | \$ | - | \$- | 0.00% |
| 008 REVENUE SHARING | \$ 300,00 | | | \$ | 192,062 | \$ | 400,000 | \$ 516,7 | | \$ 116,729 | \$ 400,000 | \$ | 390,000 | \$ (10,000) | -2.50% |
| 009 WEAPONS PERMITS | \$ 80 | | \$ 68 | Ş | (732) | \$ | 800 | | 62 | \$ (338) | \$ 600 | \$ | 600 | \$- | 0.00% |
| 012 SNOW MOBILE REIMBURSEMENT 013 OTHER REIMBURSEMENT | \$ 1,70 \$ 3,00 | | \$ 1,569 \$ 10,100 | Ş ¢ | (131) 7,100 | \$ ¢ | 1,000 5,000 | \$ 1,7 \$ 5,8 | | \$ 728 \$ 812 | \$ 1,500 \$ 6,000 | \$ ¢ | 1,500 4,000 | \$ - \$ (2,000) | 0.00% |
| 014 SALE OF FORECLOSED PROPERTY | \$ 3,00 | - 4 | \$ 10,100 | ŝ | 195 | ŝ | 5,000 | \$ 3,0 | - 12 | \$ - | \$ 0,000 \$ - | s s | 4,000 | \$ (2,000) \$ - | 0.00% |
| 015 DONATIONS | \$ | - 5 | \$ 194 | \$ | 194 | \$ | - | ŝ | - | \$ - | \$ - | \$ | - | \$ - | 0.00% |
| 016 SEPTIC EASEMENT | \$ 1,00 | 0 | \$ 994 | \$ | (6) | \$ | - | \$ | - | \$ - | \$ - | \$ | - | \$ - | 0.00% |
| Dept: 100-01 ADMINISTRATION SUBTOTAL | \$ 364,90 | 0\$ | \$ 577,921 | \$ | 213,021 | \$ | 447,150 | \$ 674,2 | 27 | \$ 227,077 | \$ 519,150 | \$ | 522,900 | \$ 3,750 | 0.84% |
| Dept: 02 ASSESSING | | | | | | | | | | | | | | | |
| 100 BETE REIMBURSEMENT | \$ 55,00 | | | Ş | 6,198 | \$ | | \$ 75,1 | | \$ 20,169 | \$ 60,000 | \$ | 65,000 | \$ 5,000 | 9.09% |
| 101 TAX BILL INTEREST | \$ 35,00 | | / - | Ş | 3,017 | \$ | 35,000 | \$ 23,6 | | \$ (11,373) | \$ 35,000 \$ 173,000 | \$ ¢ | 25,000 | \$ (10,000) | -28.57% |
| 102 HOMESTEAD REIMBURSEMENT 103 VETERANS EXEMPTIONS | \$ 205,00 \$ 2,11 | | | с с | (3,692) (239) | \$ \$ | 180,000 2,110 | \$ 161,2 \$ | /0 | \$ (18,730) \$ (2,110) | \$ 173,000 \$ 2,110 | \$ \$ | 165,000 2,100 | \$ (8,000) \$ (10) | -4.44% -0.47% |
| 104 TREE GROWTH | \$ 2,11 \$ 40,00 | | | ŝ | (239) 17,327 | ې \$ | 40,000 | \$ \$ 64,0 | 45 | \$ (2,110) \$ 24,045 | \$ 2,110 \$ 40,000 | ş Ş | 58,000 | \$ 18,000 | -0.47% 45.00% |
| 106 LIEN FEES | \$ 12,00 | | \$ | \$ | (2,873) | \$ | 12,000 | \$ 8,0 | | \$ (3,944) | \$ 12,000 | \$ | 9,000 | \$ (3,000) | -25.00% |
| Dept: 100-02 ASSESSING SUBTOTAL | \$ 349,11 | _ | \$ 368,856 | \$ | 19,738 | \$ | 324,110 | \$ 332,1 | _ | \$ 8,057 | \$ 322,110 | \$ | 324,100 | \$ 1,990 | 0.61% |
| 101-CODE ENFORCEMENT | | T | | | | | | | | | | | | | |
| Dept: 01 CODE ENFORCEMENT | | | | | | | | Ι. | | | | | | l . | |
| 200 BOAT EXCISE | \$ 18,00 | | | \$ | 5,152 | \$ | 19,000 | \$ 22,9 | | \$ 3,960 | \$ 19,000 | \$ | 20,000 | \$ 1,000 | 5.26% |
| 201 MOORING FEES | \$ 3,00 | | \$ 2,750 | \$ | (250) | \$ | 2,000 | \$ 2,9 | | \$ 910 | \$ 2,000 | \$ ¢ | 2,500 | \$ 500 | 25.00% |
| 202 BUILDING PERMIT FEES 203 PLUMBING ADMIN FEES | \$ 40,00 \$ 2,50 | | \$ | Ş | 10,748 (560) | \$ \$ | 40,000 1,500 | \$ 41,5 \$ 1,8 | | \$ 1,579 \$ 368 | \$ 40,000 \$ 1,500 | \$ \$ | 40,000 1,500 | \$- \$- | 0.00% |
| 20 PLUMBING PERMIT FEES | \$ 2,50 \$ 12,00 | | \$ 1,940 \$ 11,765 | ې د | (235) | ې د | 1,500 | \$ 10,2 | | \$ (712) | \$ 11,000 | ç ç | 11,000 | э - \$ - | 0.00% |
| Dept: 101-01 CODE ENFORCEMENT SUBTOTAL | \$ 75,50 | | \$ 90,355 | \$ | 14,855 | \$ | 73,500 | \$ 79,6 | | \$ 6,105 | \$ 73,500 | \$ | 75,000 | \$ 1,500 | 2.04% |
| Dept: 101-02 PLANNING BOARD/ZONING BOARD | | | | | | | | | | | | <u> </u> | | | |
| 240 PLANNING BAORD FEES | \$ 2,00 | 0 \$ | \$ 600 | \$ | (1,400) | \$ | 350 | \$ 3,8 | 00 | \$ 3,450 | \$ 350 | \$ | 1,000 | \$ 650 | 185.71% |
| 241 ZONING BAORD APPEALS FEES | \$ 30 | 0 \$ | \$ 650 | \$ | 350 | \$ | 300 | \$ 1,0 | 00 | \$ 700 | \$ 300 | \$ | 300 | \$- | 0.00% |
| 242 STAFF REVIEW | \$ | - | | | () | \$ | 100 | \$ | - | \$ (100) | \$ 100 | \$ | - | \$ (100) | 100.00% |
| Dept: 101-02 PLANNING BAORD SUBTOTAL 102-PARKS & RECREATION | \$ 2,30 | 0 \$ | \$ 1,250 | Ş | (1,050) | Ş | 750 | \$ 4,8 | 00 | \$ 4,050 | \$ 750 | Ş | 1,300 | \$ 550 | 73.33% |
| Dept: 01 RECREATION | | | | | | | | | | | | | | | |
| 300 REIMBURSEMENT F/OTHER TOWNS | \$ 2 | 5 5 | \$ - | Ś | (25) | Ś | - | Ś | - | ś. | s - | | | s - | 0.00% |
| 301 PICKLEBALL DONATIONS | \$ 1,50 | | \$ 4,916 | ŝ | 3,416 | \$ | 2,000 | \$ 2,0 | 00 | \$ - | \$ - | | | ŝ - | 0.00% |
| 302 FIELD HOCKEY | \$ 65 | | | \$ | (17) | \$ | 650 | | 23 | \$ (27) | \$ 650 | \$ | 650 | \$ - | 0.00% |
| 303 SOCCER | \$ 1,50 | | \$ 2,485 | \$ | 985 | \$ | 1,800 | \$ 2,2 | | \$ 458 | \$ 1,800 | \$ | 2,100 | \$ 300 | 16.67% |
| 304 BASEBALL | \$ 1,42 | 0 \$ | \$ 1,372 | \$ | (48) | \$ | 1,420 | \$ 1,4 | 16 | \$ (4) | \$ 1,420 | \$ | 1,420 | \$- | 0.00% |
| 305 BASKETBALL | \$ 1,50 | | \$ 2,368 | \$ | 868 | \$ | 2,000 | \$ 3,9 | | \$ 1,933 | \$ 2,000 | \$ | 2,500 | \$ 500 | 25.00% |
| 306 SOFTBALL | \$ 50 | | | \$ | 231 | \$ | 500 | - | 75 | \$ 375 | \$ 500 | \$ | 500 | \$- | 0.00% |
| 307 TBALL | \$ 25 | | \$ 621 | Ş | 371 | Ş | 500 | Ş 5 | 07 | \$ 7 | \$ 500 | Ş | 500 | \$- | 0.00% |
| 308 TENNIS 309 SENIOR TRIPS | \$ 60 \$ 2,00 | | \$ | Ş | (220) 3,242 | \$ \$ | 400 3,500 | \$ \$3,7 | - | \$ (400) \$ 202 | \$ 400 \$ 3,500 | \$ \$ | 400 3,500 | \$- \$- | 0.00% |
| 309 SENIOR TRIPS 310 LIMITED TIME PROGRAMS | \$ 2,00 | | \$ 5,242 \$ 666 | Ş Ş | 3,242 | ې \$ | 3,500 | \$ 3,/ \$ | - 02 | \$ 202 \$ (200) | \$ 3,500 | ş Ş | 3,500 | ş - \$ - | 0.00% |
| 311 SWIM | \$ 3,30 | | \$ 1,331 | \$ | (1,969) | \$ | 3,300 | \$ 3,3 | 78 | \$ 78 | \$ 3,300 | \$ | 3,300 | \$ - | 0.00% |
| 313 CAMP | \$ 9,00 | | \$ 11,540 | \$ | 2,540 | \$ | 9,000 | \$ 6,8 | | \$ (2,136) | \$ 9,000 | \$ | 10,000 | \$ 1,000 | 11.11% |
| 314 KARATE | \$ 7,50 | | \$ - | \$ | (7,500) | \$ | 5,000 | \$ 6,6 | 14 | \$ 1,614 | \$ 5,000 | \$ | 5,000 | \$ - | 0.00% |
| 315 YOGA | \$ | - \$ | \$- | \$ | - | \$ | - | \$ | - | \$- | \$- | \$ | - | \$- | 0.00% |
| 317 CELEBRATIONS | \$ | - \$ | \$ - | \$ | - | \$ | - | | | \$- | \$- | \$ | - | \$- | 0.00% |
| 318 ALL OTHER DONATIONS Dept: 102-01 RECREATION SUBTOTAL | \$ \$ 29,99 | - \$ | \$ 74 \$ 32,359 | \$ | 74 2,364 | Ş | - 30,270 | \$ 2,2 \$ 34,4 | | \$ 2,262 \$ 4,162 | \$ - \$ 28,270 | Ş | - 30,070 | \$ - \$ 1,800 | 0.00% 5.95% |
| Dept: 102-01 RECREATION SUBTOTAL Dept: 02 PARKS & BEACHES | \$ 29,99 | 5 | 32,359 | Ş | 2,304 | ş | 50,270 | ə 34,4 | 52 | J 4,102 | J 28,270 | Ş | 50,070 | ÷ 1,800 | 5.95% |
| 330 STATE PARK REIMBURSEMENT | \$ 8,00 | 0 5 | \$ 9,922 | \$ | 1,922 | \$ | 9,500 | \$ 12,9 | 56 | \$ 3,456 | \$ 9,500 | \$ | 11,000 | \$ 1,500 | 15.79% |
| Dept: 102-02 PARKS & BEACHES SUBTOTAL | \$ 8,00 | | \$ 9,922 | \$ | 1,922 | \$ | 9,500 | \$ 12,9 | | \$ 3,456 | \$ 9,500 | \$ | 11,000 | \$ - | 0.00% |
| Dept: 03 FACILITIES-CCC, ACCESS BUILDINGS | | Γ | | | | | | | ٦ | | | | | | |
| 350 RENT-HAIR SALON | \$ 3,60 | | -, | \$ | 2,400 | \$ | ., | \$ 6,0 | | \$- | \$ 6,000 | \$ | - | \$ (6,000) | -100.00% |
| 351 RENT-POST OFFICE | \$ 31,42 | | \$ 28,808 | \$ | (2,619) | \$ | 31,427 | \$ 31,4 | | Ş - | \$ 31,427 | \$ | 31,427 | \$ - | 0.00% |
| 352 CCC FEES | \$ 50 | _ | | Ş | (500) | Ş | 500 | | 80 | \$ (320) | \$ 500 | Ş | 100 | \$ - | 0.00% |
| Dept:102-03 FACILITES SUBTOTAL 103-PUBLIC ASSSISTANCE | \$ 35,52 | , ş | \$ 34,808 | Ş | (719) | Ş | 37,927 | \$ 37,6 | J/ | \$ (320) | \$ 37,927 | Ş | 31,527 | \$ (6,400) | -16.87% |
| Dept: 01 GENERAL ASSSITANCE | | | | | | | | | | | | | | | |
| 400 GA REIMBURSMENT | \$ 8,00 | 0 5 | \$ 14,298 | \$ | 6,298 | \$ | 9,000 | \$ 33,8 | 05 | \$ 24,805 | \$ 25,875 | \$ | 35,364 | \$ 9,489 | 105.43% |
| Dept: 103-01 PUBLIC ASSSITANCE SUBTOTAL | \$ 8,00 | | \$ 14,298 | \$ | 6,298 | \$ | 9,000 | \$ 33,8 | | \$ 24,805 | \$ 25,875 | \$ | 35,364 | \$ 9,489 | 105.43% |
| 104-PUBLIC SAFETY | | T | | | | | | | | | | | | | |
| Dept: 01 FIRE RESCUE | | | | | | | | Ι. | | | | | | | |
| 500 DONATIONS | Ş | | \$ 5,400 | \$ | 5,400 | Ş | - | \$ 6,5 | 50 | \$ 6,550 | \$ - | \$ ¢ | - | \$ - | 0.00% |
| 501 BURN PERMITS | \$ 20 \$ 150.00 | | \$ 124 \$ 225 596 | Ş | (76) | Ş | - | \$ | 60 | \$ = 4 200 | \$ 160.000 | Ş | - | \$- ¢ | 0.00% |
| 502 RESCUE FEES 503 FIRE FEES | \$ 150,00 \$ | 0 \$ | | \$ | 75,596 | \$ \$ | 160,000 2,500 | \$ 214,3 \$ 1,5 | | \$ 54,360 \$ (997) | \$ 160,000 \$ 2,500 | \$ \$ | 160,000 2,500 | \$- \$- | 0.00% |
| 504 FIRE MISC | Ŷ | Ŷ | | | | Ť | 2,500 | ¢ 1,3 | | \$ (557) | \$ 20,000 | Ś | 2,500 | \$ (20,000) | 0.00% |
| Dept: 104-01 FIRE RESCUE SUBTOTAL | \$ 150,20 | 0 \$ | \$ 231,120 | \$ | 80,920 | \$ | 162,500 | ې \$ 222,4 | 13 | \$ 59,913 | \$ 20,000 \$ 182,500 | \$ | 162,500 | \$ (20,000) \$ 20,000 | 12.31% |
| Dept: 03 ANIMAL CONTROL | | | | Ť | 50,520 | Ť | 101,000 | - <i>y</i> ,4 | | <i>y 33,313</i> | - IOL,500 | Ĺ | 101,000 | | -12.31/6 |
| 550 ACO FEES | \$ 50 | 0 \$ | \$ 497 | \$ | (3) | \$ | 600 | \$ 5 | 30 | \$ (70) | \$ 600 | \$ | 600 | \$- | 0.00% |
| 552 AGENT FEES | \$ 50 | 0 \$ | \$ 272 | \$ | (228) | | 300 | | 63 | \$ (37) | \$ 300 | \$ | 275 | \$ - | 0.00% |
| 553 LATE FEES | \$ 25 | | | \$ | 981 | \$ | 325 | | 50 | \$ 625 | \$ 325 | \$ | 325 | \$- | 0.00% |
| 554 SHARED REIMBURSEMENT F/ OTHER TOWNS | \$ 62,81 | _ | | \$ | (9,775) | | 63,475 | \$ 57,0 | _ | \$ (6,441) | | \$ | 90,431 | \$ 5,196 | 8.19% |
| Dept: 104-03 ANIMAL CONTROL SUBTOTAL | \$ 64,06 | 3 \$ | \$ 55,038 | \$ | (9,025) | Ş | 64,700 | \$ 58,7 | 17 | \$ (5,923) | \$ 86,460 | Ş | 91,631 | \$ 5,171 | 7.99% |

Item 6.#

| 105-PUBLIC WORKS/ROADS | | | | | | | | | | | 1 |
|---|-----------------|-----------------|---------------|-----------------|------|-----------|---------------|-----------------|-----------------|--------------|---------|
| Dept: 01 PUBLIC WORKS | | | | | | | | | | \$ - | |
| 600 MOTOR VEHICLE EXCISE | \$ 850,000 | \$ 928,044 | \$ 78,044 | \$ 900,000 | \$ | 952,936 | \$ 52,936 | \$ 900,000 | \$ 925,000 | \$ 25,000 | 2.78% |
| 601 LRAP | \$ 48,000 | \$ 51,864 | \$ 3,864 | \$ 50,000 | \$ | 51,580 | \$ 1,580 | \$ 51,000 | \$ 58,000 | \$ 7,000 | 14.00% |
| DEPT: 105-01 PUBLIC WORKS SUBTOTAL | \$ 898,000 | \$ 979,908 | \$ 81,908 | \$ 950,000 | \$ | 1,004,516 | \$ 54,516 | \$ 951,000 | \$ 983,000 | \$ 1,000 | 0.11% |
| Dept: 03 DAMS | | | | | | | | | | | |
| 650 PLD | \$ - | \$ 350 | \$ 350 | \$ 350 | \$ | 350 | \$ - | \$ 350 | \$ 350 | \$ - | 100.00% |
| DEPT: 105-03 PLEASANT LAKE DAM SUBTOTAL | \$ - | \$ 350 | \$ 350 | \$ 350 | \$ | 350 | \$ - | \$ 350 | \$ 350 | \$ - | 100.00% |
| SUBTOTAL GENERAL REVENUES & CAPITAL FUNDS | \$ 1,985,603 | \$ 2,396,185 | \$ 410,582 | \$ 2,109,757 | \$: | 2,495,655 | \$ 385,898 | \$ 2,237,392 | \$ 2,268,742 | \$ 31,350 | 1.49% |
| Without Homestead, Revenue Sharing, or BETE | \$ 1,425,603 | \$ 1,641,617 | \$ 216,014 | \$ 1,474,757 | \$ | 1,742,487 | \$ 267,730 | \$ 1,604,392 | \$ 1,648,742 | \$ 44,350 | 3.01% |
| Without Homestead, Revenue Sharing, or Excise | \$ 630,603 | \$ 774,771 | \$ 144,168 | \$ 629,757 | \$ | 864,720 | \$ 234,963 | \$ 764,392 | \$ 788,742 | \$ 24,350 | 3.87% |



To: The residents of Casco From: Tony Ward, Town Manager Date: 05-06-2024 Re: FY 25 Proposed Budget

On behalf of the Casco Selectboard, I am providing the reasons for the increases associated with the FY 2025 budget and the current financial status of the Town. The Selectboard and Finance Committee thoroughly discussed each of the proposed budget lines and encountered many challenges. These discussions focused on the needs, wants and expectations of the residents while grasping the effects of these discussions on property owners. The information below outlines the discussions related to budget lines that increased outside that the norm. We hope this facilitates positive and constructive dialogue at our Town Meeting on June 5th at 6:30 pm.

The Town's current financial status is sound with minimal long-term debt services. According to the draft FY 2023 audit, the Town's Unassigned Funds Balance is \$4.6 million. Of this amount, the Town committed \$660,600 for capital projects and tax minimization during the June 2023 Town Meeting. The Town approved the following uses of the Unassigned Funds:

- \$190,000 for removal and upgrades of Town owned fueling system
- \$205,600 for FY 24 road repairs or improvements to Leach Hill Road, Quaker Ridge Road, Sunny Hill Road, Overlook Lane and Moose Run.
- \$15,000 for purchasing of mobile radios for the Fire Department
- \$250,000 for repairing, ditching, and paving of New Road and South Casco Village Road.

These expenditures were not included in the above audit amounts, which means the current unassigned funs balance is closer to \$3.94 million. Our auditors recommend Towns maintain a 3-month reserve in their unassigned funds which is approximately \$3 million.

Planning

Included in the FY25 draft is funding for a full-time planner. These services are currently contracted, but not completely included in the FY24 budget. The approval of the Comprehensive Plans requires dedicated staff to review and assist with recommendations relating to land usage or non-uses recommended in the Com Plan. Additionally, the Town is experiencing more complex planning applications that require additional review or staff time commitment. In addition, the planner would provide planning services for the Code Enforcement Office and Planning Board. The planner would additionally provide staff support or guidance for the Comprehensive Plan Implementation Committees and Ad Hoc Committee for Complete Streets/Vision Zero. The FY25 budget includes funding for 10 months of employment and benefits. The total estimated costs associated with the position for FY25 are \$93,350.

TOWN OF CASCO

635 Meadow Road • Casco, ME 04015 • 207-627-4515 www.cascomaine.org

Law Enforcement

The FY25 budget proposes a contract with Cumberland County Sheriff's Department for 40 hours of dedicated law enforcement services. The current level of law enforcement is provided by Cumberland County rural patrol. These officers are not dedicated to our community and these rural deputies cover a large geographic area. A contracted deputy provides law enforcement coverage dedicated to the contract community. This contract provides greater focus on local problems and more dedicated problem-solving opportunities. A contracted deputy can also provide ordinance enforcement that rural deputies cannot.

The most substantial costs occur in year 1 for these contracted services. The Sheriff's Department estimates the initial equipment purchase at approximately \$113,000 for cruiser, equipment for cruiser and deputy. The Town retains ownership of the cruiser upon separation of the contract or upgrading of the cruiser. The estimated annual costs associated with this contracted law enforcement service is \$155,600.

Animal Control

Animal Control (ACO) services are provided on a regional basis. The ACO covers the Towns of casco, Naples and Raymond. The ACO is a Casco employee, and we bill the other Towns for their services. The FY25 ACO budget is \$127,789 and Casco receives approximately \$90,000 in revenue. The proposed FY25 ACO budget is increasing by \$15,552 but includes the hiring of a part-time Animal Control Officer to cover the full-time employees' days off.

Insurance and Benefits

Increases in costs associated with employee benefits and insurances associated with daily operation of the Town continue escalating. The most substantial increases are in FICA/Medicare/retirement and our workers compensation insurances.

Bulky Waste/Transfer Station

The portions of the operating budget subsidized by Casco and Naples actually decreased from FY24 to FY25. The noticeable increase is due to a funding model area. Numerous transitions in the Town governments created an loss of institutional knowledge. This created a funding shortfall of Casco's tipping fees for Municipal Solid Waste and Recycling with Eco Maine. The past few years, the fees were absorbed with unexpended funds.

Debt Services

The Debt Service budget for FY25 increases by \$59,932 if the capital budget passes as presented. The proposed budget includes the required bond payment of \$278,438 for the 2017 bond and a lease purchase payment of \$85,494 for the 2023 Fire Engine. The current proposed budget includes utilizing \$176,865 in unassigned funds to pay off the lease purchases for the 2024 GMC one-ton truck and 2023 John Deere Backhoe. If the unassigned funds are not approved, the Town must raise an additional \$59,303 in lease purchase payments.

Capital/Road Projects

The proposed raised and appropriate portion of the capital project budget is \$621,914 is a \$621,914 increase over FY24. This increase does reflect the proposed increase in raised and appropriated funds but does not accurately reflect the funds spent on Capital projects. In FY24, the Town approved the appropriation of \$750,040 from capital accounts and unassigned funds for road projects. In addition, the Town authorized \$410,000 for other capital projects using capital reserve accounts, unassigned funds, and American Rescue Plan Act funds. Thus, the total spent on capital projects was \$1,160,040 on capital projects. This budget proposes utilizing \$333,300 from unassigned funds for 4 capital projects (Meeting House, Community Park, Public Works plow truck and Fire Department portable radios). The 2 major road projects that totaled \$621,914, if approved, would be funded by property taxes. The total proposed capital budget for FY25 is \$955,214 or \$204,826 less than FY24 expenditures. The Selectboard decided to utilize current property taxes because of the necessity for long-term sustained funded for Town roadways. The current estimate to improve roads or maintain roads at a good status is 16 million dollars.

STATE OF MAINE DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

TELEPHONE: (207) 624-7220 FAX: (207) 287-3434 EMAIL INQUIRIES: <u>maineliquor@maine.gov</u>

Thank you for your interested in becoming a licensed establishment to sell and serve alcoholic beverages in Maine. To avoid any delay in the processing of your application and the subsequent issuance of your liquor license, please use the following checklist to assist you in completing the application. If you are renewing your license, this checklist is useful as well.

- Your application has been completed in its entirety and is legible. For a renewal, please submit your application 30 days prior to the expiration date of your liquor license.
- Your application is signed and dated by a duly authorized person.
- □ The application is signed and approved by the Town or City Municipal Officers or County Commissioners.
- The license fee submitted is for the correct fee for the license class for which you are applying and includes the \$10.00 filing fee.
 - The check must be made payable to "Treasurer, State of Maine"; both the license and filing fees can be submitted on one check.
 - ☐ If the licensee/applicant(s) is in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- For a renewal, the dollar amount of your gross income for food, liquor and guest rooms, if applicable must be completed see Section I.1
- A diagram of the facility to be licensed must accompany <u>all</u> applications whether for a new license or the renewal of an existing license
- If you are a registered business entity with the Maine Secretary of State's office like a corporation or a limited liability company, you must complete Section VII of the application. This does not need to be completed if you are a sole proprietor.
- Have you applied for other required licensing from other state and federal agencies? See attached list.

<u>Important</u> – all applications whether for a new license or to renew an existing license for an on-premises liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places to have their application approved and signed prior to submitting it to the Bureau for further consideration.

The address to send your completed application to:

1. Mailing address:

Bureau of Alcoholic Beverages and Lottery Operations Division of Liquor Licensing and Enforcement 8 State House Station Augusta, ME 04333-0008

2. Courier/overnight address:

Bureau of Alcoholic Beverages and Lottery Operations Division of Liquor Licensing and Enforcement 19 Union Street, Suite 301-B Augusta, ME 04330

The following licenses/permits may be required prior to be licensing as an on-premises licensee wi Item 7.# Bureau

| Obtained ✓ | License/Permit | State/Federal Agency to Contact | Telephone Number | Physical Location |
|---------------|--|--|---|--|
| | Seller Certificate or Sales Tax Number | Maine Revenue Services www.maine.gov/revenue | (207) 624- 9693 | 51 Commerce Dr, Augusta |
| | Health License | Health and Human Services www.maine.gov/dhhs | (207) 287 5671 | 286 Water St, 3 rd floor, Augusta |
| | Victualer's License | Municipality where premise is located. | Contact your town office or county office | Contact your town office or county office |
| | Shellfish License | Marine Recourses www.maine.gov/dmr | (207) 624- 6550 | 32 Blossom Lane, Augusta 194 McKown Point Rd, West Boothbay Harbor Lamoine State Park, Lamoine 650 State St, Bangor 317 Whitneyville Rd, Jonesboro |
| | Dance or Entertainment License | Fire Marshall's Office www.maine.gov/dps/fmo | (207) 626- 3882 | 45 Commerce Drive, Suite 1, Augusta |
| | Federal I.D. Number | www.irs.gov | (800) 829- 4933 | |
| | Legal business names for corporations and limited liability companies and "Doing Business As" Names (assumed names) | Secretary of State, Bureau of Corporations, Elections and Commissions <u>www.maine.gov/sos/cec</u> | (207) 624- 7752 | 111 Sewall St, 3 rd Fl, Augusta |
| | Retail Beverage Alcohol Dealers Permit | Alcohol and Tobacco Tax and Trade Bureau (TTB) <u>https://www.ttb.gov/nrc/retail-</u> <u>beverage-alcohol-dealers</u> | (877) 882- 3277 | |



STATE OF MAINE DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES **BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS** DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

| Div | vision Use Only |
|---------------|-----------------|
| License No: | |
| Class: | By: |
| Deposit Date: | |
| Amt. Deposite | d: |
| Payment Type | : |
| OK with SOS: | Yes 🛛 No 🗆 |

Section I: Licensee/Applicant(s) Information; **Type of License and Status**

| Legal Business Entity Applicant Name (corporation, LLC): | Business Name (D/B/A): |
|--|---|
| EASTERIN HARVEST CATERING ING | ESTERN MARINEST CAFE |
| Individual or Sole Proprietor Applicant Name(s): | Physical Location: |
| | 333 ROOSEVEUT TRAL |
| Individual or Sole Proprietor Applicant Name(s): | Mailing address, if different: CASCO, ME 64015 |
| Mailing address, if different from DBA address: | Email Address: |
| P.O. BOX GY6 S, CAT(O, ME OYON | W. UPGAMPS GEMEIL. COM |
| Telephone # Fax #: | Business Telephone # Fax #: |
| 207-655-7111 | 207-655-7111 |
| Federal Tax Identification Number: | Maine Seller Certificate # or Sales Tax #: |
| | |
| Retail Beverage Alcohol Dealers Permit: | Website address: |
| | WWW. EASTERN PARESTORFF. CUT |
| | |
| 1. New license or renewal of existing license? \Box N | Jew Expected Start date: |
| ∑v F | Renewal Expiration Date: <u>4 2024</u> |

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food:

Beer, Wine or Spirits:

Guest Rooms:

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

Malt Liquor (beer) Wine Spirits

4. Indicate the type of license applying for: (choose only one)

| À | Restaurant (Class I, II, III, IV) | | Class (Class | A Restaurant/Lounge XI) | | Class A Lounge (Class X) | | |
|---|--|------------|-----------------|-----------------------------|-----------------|-----------------------------|-------------------|--|
| | Hotel (Class I, II, III, IV) | | Hotel (Class | – Food Optional I-A) | ۵ | Bed & (Class | z Breakfast V) | |
| | Golf Course (included opti (Class I, II, III, IV) | onal licer | ises, plea | se check if apply) 🛛 | Auxiliary | | Mobile Cart | |
| | Tavern (Class IV) | | | Other: | | | | |
| X | Qualified Caterer | | | Self-Sponsored Even | ts (Qualified C | aterers | Only) | |
| | Refe | r to Secti | on V for I | the License Fee Schedule of | n page 9 | | | |

5. Business records are located at the following address:

ROCSEVENT TOPIL CASCO, ME 040 X Yes 6. Is the licensee/applicant(s) citizens of the United States? No Yes 7. Is the licensee/applicant(s) a resident of the State of Maine? No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

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Yes \Box No If Yes, complete Section VII at the end of this application
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- 9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?
 - □ Yes 🛛 No
 - Not applicable licensee/applicant(s) is a sole proprietor
10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

| Yes No | | | |
|--|------|--|--|
| If yes, please provide details: | | | |
| . Do you own or have any interest in any another Maine Liquor License? | Yes | | |

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

| Name of Business | License Number | Complete Physical Address | |
|------------------|----------------|---------------------------|--|
| | | | |
| | | | |
| | | | |

 List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

| Full Name | | DOB | Place of Birth |
|--|--------------|--|----------------|
| WILLIAM J LAC | - Anas | | LYMU, MP |
| Residence address on all the above for prev Name WILLI RM J. VAGAMAT | | TONY KEDGY 1 | NAY |
| Name WILLIM SLAGAMO | Address: 280 | Many Kerry 1 Maisan Me Pressanti S Specierperti 1 | MA 01941 |
| Name | Address: | | |
| Name | Address: | | |

13. Will any law enforcement officer directly benefit financially from this license, if issued?

| | | Yes | À | No | | | | | | | | | | |
|----------------|-------------------|---------|----------|-----------|----------------------|----------|----------|------------|---------|----------|---------|-------|-----------|------------------------|
| | If Yes, | provic | le name | of law | enforcen | nent off | icer and | d depart | tment w | here ei | nploye | d: | | |
| | | | | | er been d Yes | | d of any | | | | | | ne or any | / State of |
| | If Yes, format | | e provid | le the fo | ollowing | inform | ation a | nd attac | ch addi | tional p | ages as | neede | d using | the same |
| Name: | | any tee | | NEL YAN | | | | Date o | f Conv | iction: | | -12 | | |
| Offense | e: | | | | | | - | Locati | on: | | | | | |
| Dispos | ition: _ | | | | | | | | | | | | | |
| 15. Has vio | | pleas | | | | | | | | | | | | or traffic the same |
| Name: | | | 5.9 | | | | | Date o | of Conv | iction: | | | | |
| Offens | e: | | | | | | _ | Locati | on: | | | | | |
| Dispos | ition: _ | | | | | | | 10.11 | | | | | | |
| 16. Ha | s the lic | ensee/ | applica | nt(s) foi | merly he | eld a Ma | aine liq | uor lice | ense? | | Yes | Þ | No | |
| 17. Do | | | | | wn the p me and a | | | X wner: | Yes | | No | | | |
| | | | | | | | | | | | | | | |

- 18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available:
- 19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

1 CAFP (Agng DINING ROOM OUTSIN Agrea IN GORDON

20. What is the distance from the premises to the **<u>nearest</u>** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

| Name: | MILESTON PDUSHOP |
|-----------|------------------|
| Distance: | 5 MILES |

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

| Dated: | Ч | 15 | 24 | |
|-------------|------------|--------|----------|--|
| | M | | ι Λ | |
| Signature o | f Duly Aut | horize | d Person | |

Signature of Duly Authorized Person

Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

| Dated: | | |
|------------------------------------|-------------------------|--------|
| Who is approving this application? | Municipal Officers of | |
| | County Commissioners of | County |

Please Note: The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

| Signature of Officials | Printed Name and Title | | | |
|------------------------|---------------------------------------|--|--|--|
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This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new onpremises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D.Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G.After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its <u>Retail Beverage Alcohol Dealers</u> permit. See the TTB's website at <u>https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers</u> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be <u>included</u> with all applications.

<u>Please note:</u> For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

| Class of License | Type of liquor/Establishments included | Fee |
|-----------------------------|---|------------|
| | For the sale of liquor (malt liquor, wine and spirits) ludes: Airlines; Civic Auditoriums; Class A Restaurants: C Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Te | |
| Class I-A This class inc | For the sale of liquor (malt liquor, wine and spirits) ludes only hotels that do not serve three meals a day. | \$1,100.00 |
| | For the Sale of Spirits Only cludes: Airlines; Civic Auditoriums; Class A Restaurants Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Te | |
| Dining Cars; | For the Sale of Wine Only cludes: Airlines; Civic Auditoriums; Class A Restaurants; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Ten nd Bed and Breakfasts. | |
| Dining Cars; | For the Sale of Malt Liquor Only cludes: Airlines; Civic Auditoriums; Class A Restaurants; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Ter nd Bed and Breakfasts. | |
| Dining Cars; | For the Sale of Malt Liquor and Wine Only cludes: Airlines; Civic Auditoriums; Class A Restaurants Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Ten nd Bed and Breakfasts. | |
| Class V This class inc | For the sale of liquor (malt liquor, wine and spirits) eludes only a Club without catering privileges. | \$ 495.00 |
| Class X This class inc | For the sale of liquor (malt liquor, wine and spirits) cludes only a Class A Lounge | \$2,200.00 |
| Class XI This class inc | For the sale of liquor (malt liquor, wine and spirits) cludes only a Restaurant Lounge | \$1,500.00 |

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

| | All Questions Must Be Answered Completely. Please print legibly. |
|----|---|
| 1. | Exact legal name: EPSTERN HARWEY CATERING INC. |
| 2. | Doing Business As, if any: EASTERN HARVEST CARE |
| 3. | Date of filing with Secretary of State: |
| 4. | If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: |

- 5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

| Nai | me | Address (5 Years) | Date of Birth | Title | Percentage of Ownership |
|---------|-------------------------------|--|------------------|-----------|-------------------------------|
| WILLIAM | LAG ANAS | 33 STONE HEDGE WEY HARRISON MEDYOYO | | PRESIZEM' | 100 %. |
| | | 266 PUPASIANT ST, | | | |
| | | OPH | | | |
| | | | | | |
| | | | | | |
| | 2000-000 1000 100-000-00-0-0- | | | | |
| | | | | | |

(Ownership in non-publicly traded companies must add up to 100%.)

TOWN OF CASCO

Mass Gathering License Application (*Minor*, 250 to 499 persons *Major*, 500 or more persons)

| For office use only Date filed: | Application Fees: | |
|--|-------------------|----------|
| Fee paid: | Non-profit, minor | \$1.00 |
| Date Ordinance Received: | Non-profit, major | \$1.00 |
| Publication Dates: | For-profit, minor | \$100.00 |
| Publication Names: Public Hearing Date: Issued/Denied: | For-profit, major | \$250.00 |

This application must be filed with the Town Clerk not less than sixty (60) days before the date of the event. Application must be accompanied by a non-refundable application fee as indicated above.

Name of Applicant (or name of organization and authorized agent):

| Casco Village Church United Church of Christ |
|--|
| Is applicant a not-for-profit organization? (If yes, attach a copy of State of Maine and IRS tax exempt certificates.) |
| Address of Applicant: <u>941 Meadow Rd</u> Home Telephone # |
| Name of Event: Open Air Fair Work Telephone # 207-627-4282 |
| Location where event will be held: Church grounds ~ 941 Meadow Rd |
| Is this property owned by the applicant? $\underline{\checkmark e \leq}$ (If no, attach a copy of the contract with or letter of authorization from the owner allowing use of the property for the event.) |
| Name of Promoter (if different from above): |
| Telephone #:Address: |
| Date(s) of Event: 04/4/3, 2024 Time (start and finish times): 9:00 -1:00 |
| Expected Attendance: 500 ⁺ |
| Description of Event (Attach additional sheets if necessary.): Flea Market auction |
| board; food booth; Vendors; plant sale |
| Will food be sold and/or served at this event? \sqrt{eS} |
| Will alcoholic beverages be sold and/or served at this event? γc |

Item 8.#

Description of Property:

- Seating capacity: All A permanent Α. temporary other
- square feet outside event **B**. Standing room:
- 3 ____ permanent _____ portable C. Number of toilets available:
- D. Number of parking spaces available: _____ on site _____ off site
- Are all parking lots lighted? (Applicable only if event runs into evening hours.) N [A E. yes no If no, which lots are not lighted?

Source of potable water: <u>Church building and outside spigot</u> Refuse containers available; number and size: <u>yes Trash cans (Irg)</u> 8 F.

- G.
- Η. Name of refuse disposal company. (Attach copy of agreement to pick up refuse or describe plan for proper disposal of waste.) NIA (disposal company) Volunteers will be responsible for grounds clean up and disposal of waste.
- When will refuse be picked up? Day of event I.

Public Safety:

Describe first aid/medical personnel and provisions: Church members J. Volunteers have medical background Lnurses Fire De Describe fire/emergency equipment and availability: fire extinguishers Fire Dept Κ.

portable defibrillator firstaide kit Describe communication system: phones inside church; cell phones L.

- carried by multiple Volunteers; pla system for
- Number of certified police officers: Μ.
- Other security personnel (provide company name and qualifications): N.

Traffic Plan:

O. Description of routes persons attending the event are likely to take, include number of traffic controllers and deployment descriptions. Routes 11 and 121

P. Describe methods used to publicize alternate routes of reaching the scene of the event.

would help reroute tolks

Q. Provide statement of availability of private towing firms to remove disabled vehicles.

an Long-mechanic Leach Hill

Other:

R. Name of liability insurance carrier (Attach proof of insurance.)

State Farm

S. Type of performance guarantee (i.e., escrow account, letter of credit):

I have received a copy of the Mass Gathering Ordinance of the Town of Casco, and hereby submit this application, which is true and complete to the best of my knowledge and ability.

Hach Signature of Applicant

Reviewed by: (Name and Date)

(Town Clerk) (Code Enforcement Officer) (Fire Chief) _____ _____ (Rescue Chief) (Public Works Director) ____

Approved by: (Town Manager or Selectmen's name(s), as appropriate, and date)

Item 8.#



Maine Revenue Services PERMANENT EXEMPTION CERTIFICATE

CASCO VILLAGE CHURCH UCC ROUTE 121 PO BOX 367 CASCO, ME 04015

Registration Number: E20096 Effective Date: September 1, 2020 Notice Number: 4056297200911

This certifies that the organization named above is a regularly organized church or house of religious worship, and is therefore entitled to purchase tangible personal property or taxable services that will be used exclusively by the organization for the purposes for which it is organized without payment of the Maine sales or use tax.

This Exemption Certificate is issued under the provisions of 36 M.R.S. §§ 1751 - 2113

- This certificate cannot be used for purchases when payments are made with cash, personal checks, or personal credit cards without an accompanying purchase order.
- All purchases must be billed directly to and paid for by the organization, or must be accompanied by a purchase order issued by the organization that identifies specifically the items to be purchased.
- A copy of this <u>completed and signed</u> certificate must be provided by the organization, and a copy maintained in the files of the vendor in order to permit purchases exempt from tax. It is only necessary to provide one copy of this certificate to the vendor. Subsequent purchases should be identified as exempt from tax.
- The property or service purchased must be used exclusively by the organization named above for the purposes for which it is organized.
- This certificate may not be used for activities that are mainly commercial enterprises, including, but not limited to, purchases of items to be resold by the organization.
- This certificate must be taken in good faith from the organization. The good faith of the vendor may be questioned if, at the time of the sale, the vendor has knowledge of facts that give rise to a reasonable inference that:
 - The purchaser is not the holder of the exemption certificate,
 - · The exemption certificate has been revoked or is otherwise invalid at the time of the sale, or
 - The merchandise or service is not to be used exclusively by the exempt organization.

I HEREBY CERTIFY that the above exemption certificate is valid and that the tangible personal property or taxable services described below which I shall purchase from ______ will be used exclusively by the organization named above for purposes for which it is organized, consistent with the exemption provided in 36 M.R.S. § 1760 or 36 M.R.S. § 2557.

Description of Purchases: _

Authorized Signature

Date

Item 8.#

Expiration Date OCT 1 2024



Religious Organization Policy

Automatic Renewal - If the policy period is shown as 12 months , this policy will be renewed automatically subject to the premiums, rules and forms in effect for each succeeding policy period. If this policy is terminated, we will give you and the Mortgagee/Lienholder written notice in compliance with the policy provisions or as required by law.

Entity: RELIGIOUS INSTITUTION

NOTICE: Information concerning changes in your policy language is included. Please call your agent if you have any questions.

POLICY PREMIUM

\$

Discounts Applied: Renewal Year Claim Record

© Copyright, State Farm Mutual Automobile Insurance Company, 2008 Includes copyrighted material of Insurance Services Office, Inc., with its permission.



Saturday, July 13th, 2024 9am~1pm



On our own church grounds

941 Meadow Rd (Route 121) In Casco Village Flea Market Raffle Calendar Coffee & Donuts Auction Board It's FRIENDS, FAMILY & FUN

IN THE 'SUN'MERTIME

TOWN OF CASCO

Mass Gathering License Application (*Minor*, 250 to 499 persons *Major*, 500 or more persons)

| Date filed: App Fee paid: Pate Ordinance Received: Date Ordinance Received: Publication Dates: Publication Dates: Publication Names: Public Hearing Date: Issued/Denied: | blication Fees: Non-profit, minor Non-profit, major For-profit, minor For-profit, major | \$1.00 \$1.00 \$100.00 \$250.00 | |
|--|---|--|--|
| Issued/Denied: | | | |

This application must be filed with the Town Clerk not less than sixty (60) days before the date of the event. Application must be accompanied by a non-refundable application fee as indicated above.

Name of Applicant (or name of organization and authorized agent):

C

| Caseo Day Fair association - Tom Mulkern, President |
|--|
| Is applicant a not-for-profit organization? No (If yes, attach a copy of State of Maine and IRS tax exempt certificates.) Casco Days Fair association is a 501(c) 4 organization - Non profit but not in a exemp |
| Address of Applicant: <u>PO BOX 18'3</u> Home Telephone # |
| Name of Event: Casco Days Work Telephone # |
| Location where event will be held: Casco Day Park - 948 Meadow Rd |
| Is this property owned by the applicant? <u>NO</u> (If no, attach a copy of the contract with or letter of authorization from the owner allowing use of the property for the event.) Owned by Town with |
| Name of Promoter (if different from above): |
| Telephone #:Address: |
| Date(s) of Event: July 25, 26, 27 Time (start and finish times): 25-6-11 PM 27-7am to |
| Expected Attendance: 5,500 |
| Description of Event (Attach additional sheets if necessary.): Carnival with rides games |
| parades, entertainment : food |
| Will food be sold and/or served at this event? |
| Will alcoholic beverages be sold and/or served at this event? |

Description of Property:

| A. B. | Seating capacity: | |
|---------------|--|--------------|
| C. D. | Number of parking spaces available:on siteoff site | |
| E. | Number of parking spaces available: on site off site Are all parking lots lighted? (Applicable only if event runs into evening hours.) yes no If no, which lots are not lighted? | |
| F. | Source of potable water: 10WN Well | |
| G. | Refuse containers available; number and size: 33 Gallon 24 | |
| H. | Name of refuse disposal company. (Attach copy of agreement to pick up refuse or describe plan for proper disposal of waste.) | |
| | Trashman-emptied nightly | |
| I. | When will refuse be picked up? as needed from Midway | |
| Public Safety | : | |
| J. | Describe first aid/medical personnel and provisions: | |
| | Statting by Cases Fire/Rescue | 0 |
| К. | Describe fire/emergency equipment and availability: | |
| | Fire Truck : Ambulance | |
| L. | Describe communication system: portable radios ? telephones | |
| | | 6 |
| М. | Number of certified police officers: 20n Fireworks Night - Tallothuth | nes |
| N. | Other security personnel (provide company name and qualifications): | |
| | Casco Day Volunteers & Otisfield Fire Dept | |
| Traffic Plan: | | |
| О. | Description of routes persons attending the event are likely to take, include number of traffic controllers and deployment descriptions. Meadow Rd - Uach Hill | |
| | Meyberry Hill | 0 |
| | | \mathbf{O} |

2

P. Describe methods used to publicize alternate routes of reaching the scene of the event.

on website and Facebook Direction

Q. Provide statement of availability of private towing firms to remove disabled vehicles.

Follow CFRD protocol & emergency plan Casco Days.

Other:

R. Name of liability insurance carrier (Attach proof of insurance.)

Chalmers Insurance agency

S. Type of performance guarantee (i.e., escrow account, letter of credit):

I have received a copy of the Mass Gathering Ordinance of the Town of Casco, and hereby submit this application, which is true and complete to the best of my knowledge and ability.

Noth Treasurer **Signature of Applicant**

Reviewed by: (Name and Date)

(Town Clerk)
(Code Enforcement Officer)
(Fire Chief)
(Rescue Chief)
(Public Works Director)

Approved by: (Town Manager or Selectmen's name(s), as appropriate, and date)

_ _

_ _

WARRANT AND NOTICE OF ELECTION CALLING MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 61 BUDGET VALIDATION REFERENDUM (20-A M.R.S § 1486)

TO: Angela Stover, a resident of Maine School Administrative District No. 61 (the "District") composed of the Towns of Bridgton, Casco and Naples, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within the District, namely the Towns of Bridgton, Casco and Naples, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers. The municipal officers shall meet forthwith and countersign this warrant and notice of election. The municipal officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

TOWN OF CASCO DISTRICT BUDGET VALIDATION REFERENDUM WARRANT AND NOTICE OF ELECTION

Cumberland County, ss.

State of Maine

TO: Julie Koceika, Resident of Casco: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF CASCO: You are hereby notified that a District budget validation referendum election will be held at the Crooked River Elementary School, 1437 Poland Spring Road in the Town of Casco on Tuesday, May 21, 2024 for the purpose of determining the following articles:

- Article 1A: To elect a moderator to preside over said meeting.
- Article 1: Do you favor approving the Maine School Administrative District No. 61 budget for the upcoming school year that was adopted at the latest District budget meeting?
- Article 2: ADVISORY QUESTION: Do you favor authorizing the District to enter into a contract for up to \$110,000 with the Cumberland County Sheriff's Office to support a school resource officer for the 2024-2025 school year if authorized to add and expend at the latest District budget meeting?

The voting on the forgoing except Article 1A shall be by secret ballot referendum. The polls must be opened immediately after the election of the moderator at 8:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this 1st day of April, 2024 at Naples, Maine

| Philip Show | Munice Farter |
|---------------------|---------------|
| StaBulan | Janjluno |
| Shum hung | the Burge |
| Debra C. Aht | anda |
| Bell Chard | 4255 |
| - Yelle Cumyling ug | |

A majority of the School Board of Maine School Administrative District No. 61

A true copy of the Warrant and Notice of Election, attest:

Angela Stover

Resident of Maine School Administrative District No. 61

| Countersigned this day of | , 2024 at Casco, Maine |
|---------------------------|------------------------|
| | |
| | |
| | |

A majority of the municipal officers of Casco, Maine

A true copy of the Warrant and Notice of Election attest:

Penny Bean, Town Clerk Casco, Maine

RETURN

Cumberland County, ss.

State of Maine

State of Maine

TO: The School Board of Maine School Administrative District No. 61

Pursuant to the within warrant and notice of election, directed to me, I have served in hand upon the municipal clerk of Casco, an attested copy of this warrant and notice of election, directing the municipal officers of said municipality to call a Maine School Administrative District No. 61 budget validation referendum at said time and place for the purposes therein stated.

Angela Stover

Resident of Maine School Administrative District No. 61

RETURN

Cumberland County, ss.

TO: To the municipal officers of the Town of Casco

I certify that I have notified the voters of the Town of Casco of the time and the place of the Maine School Administrative District No. 61 budget validation referendum by posting an attested copy of the within warrant and notice of election as follows:

| DATE | TIME | LOCATION OF POSTING |
|------|------|---------------------|
| | | |
| | | |
| | | |
| | | |
| | | |

being public and conspicuous places in said municipality and being at least seven days prior to election day.

Dated at Casco, Maine: _____, 2024.

Julie Koceika, Resident Casco, Maine



STATE OF MAINE DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Section I: Licensee/Applicant(s) Information; Type of License and Status

| Divi | sion Use On | ly |
|----------------|-------------|------|
| License No: | | |
| Class: | By: | |
| Deposit Date: | | |
| Amt. Deposited | : | |
| Payment Type: | | |
| OK with SOS | Ves 🗆 N | • [] |

| Legal Business Entity Applicant Name (corporation, LLC): | Business Name (D/B/A): |
|---|--|
| Tuffs and Knotts LLC | Webb Mills Fats and Craft Brews |
| Individual or Sole Proprietor Applicant Name(s): | Physical Location: |
| Christing L Knott | 455 Poland Spring Rd Casco ME 04015 Mailing address, if different: |
| Individual or Sole Proprietor Applicant Name(s): | Mailing address, if different: |
| | 451 Pobud Spring Rd Casco ME 04013 Email Address: |
| Mailing address, if different from DBA address: | Email Address: |
| 451 Poland Spring Rd Casco ME 04015 Telephone # Fax #: | tinaleeknott Ogmail.com |
| relephone # Fax #: | Business Telephone # Fax #: |
| 805-234-4319 | 207-627-4000 |
| Federal Tax Identification Number: | Maine Seller Certificate # or Sales Tax #: |
| | |
| Retail Beverage Alcohol Dealers Permit: | Website address: |
| | webbsmillseats.com |
| 1. New license or renewal of existing license? \Box N | ew Expected Start date: <u>6/30/2024</u> enewal Expiration Date: <u>6/30/2025</u> |
| | enewal Expiration Date: <u>6 30/2025</u> |
| 2. The dollar amount of gross income for the licensure period | d that will end on the expiration date above: |

Food:

Beer, Wine or Spirits:

Guest Rooms: _____

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

Malt Liquor (beer) Wine D Spirits

4. Indicate the type of license applying for: (choose only one)

| ľ | Restaurant (Class I, 4 III, IV) | | Class A (Class | A Restaurant/Lounge XI) | | Class A (Class | A Lounge X) |
|---|--|------------|-------------------|----------------------------|------------------|-------------------|-----------------|
| | Hotel (Class I, II, III, IV) | | Hotel - (Class | - Food Optional I-A) | | Bed & (Class | Breakfast V) |
| | Golf Course (included option (Class I, II, III, IV) | onal licen | ses, pleas | e check if apply) | Auxiliary | | Mobile Cart |
| | Tavern (Class IV) | | | Other: | | | |
| | Qualified Caterer | | | Self-Sponsored Even | ts (Qualified Ca | aterers (| Only) |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

| 4151 Poland Spring Road, Casco, 1 | NE | 040 | 15 | <u>.</u> |
|--|----|-----|----|----------|
| Is the licensee/applicant(s) citizens of the United States? | V | Yes | | No |
| Is the licensee/applicant(s) a resident of the State of Maine? | Ø | Yes | | No |

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

M Yes No If Yes, complete Section VII at the end of this application

- 9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?
 - □ Yes **□** No
 - □ Not applicable licensee/applicant(s) is a sole proprietor

6.

7.

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

| lf yes, please provid | le details: | |
|-----------------------|-------------|------|
| | | |
| | | |

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

| Name of Business | License Number | Complete Physical Address | |
|------------------|----------------|---------------------------|--|
| | | | |
| | | | |

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

| Full Name | | DOB | Place of Birth |
|--|---------------------------|------------|----------------|
| Christina Lee Knott | | | Westbrook, ME |
| | | | |
| Residence address on all the above for pre Name | vious 5 years Address: | | |
| Christing Knott 451 Name | Polond Sprin Address: | g Road, Ca | sco, ME 04015 |
| Name | Address: | | |
| Name | Address: | | |

13. Will any law enforcement officer directly benefit financially from this license, if issued?

M Yes No If Yes, provide name of law enforcement officer and department where employed: 14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? \Box Yes No If Yes, please provide the following information and attach additional pages as needed using the same format. Date of Conviction: Name: Offense: Location: Disposition: _____ 15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes M No If Yes, please provide the following information and attach additional pages as needed using the same format. Date of Conviction: Name: Offense: Location: Disposition: M 16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No 17. Does the licensee/applicant(s) own the premises? D. Yes No If No, please provide the name and address of the owner: Dave Horowitz 444 Johnson Hill Road, Poland, ME 04274

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- 18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available:
- 19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Seediagrahm

20. What is the distance from the premises to the <u>nearest</u> school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: <u>Chapelon Rt. 85</u> Distance: <u>1/4 mile</u>

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 4/24/24 _____

Signature of Duly Authorized Person

Christina Knott

Printed Name Duly Authorized Person

Signature of Duly Authorized Person

Printed Name of Duly Authorized Person

Item 11.#

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

| Dated: | | |
|------------------------------------|---------------------------|------|
| Who is approving this application? | □ Municipal Officers of _ | |

County Commissioners of _____ County

Please Note: The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

| Signature of Officials | Printed Name and Title |
|------------------------|------------------------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |

This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <u>http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html</u>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new onpremises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

| 1. | Exact legal name: Twfs and Knotts LLC |
|----|---|
| | Doing Business As, if any: Webb Mills Eats and Craft Brews |
| 3. | Date of filing with Secretary of State: Oct 2017 State in which you are formed: Maine |

- 4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:
- 5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

| Name | Address (5 Years) | Date of Birth | Title | Percentage of Ownership |
|-----------------|----------------------|------------------|-------|-------------------------------|
| Christing Knott | 451 Poland Spring Rd | | Owner | 100% |
| | | | | |
| | | | | |
| | | | | |

(Ownership in non-publicly traded companies must add up to 100%.)

67

| ltem | 12. | # |
|------|-----|---|
| nom | | п |

| FOR OFFICE USE ONLY | |
|---------------------|---|
| Check # | |
| Amount \$ | _ |



Application to Register Games of Chance

MGCU - 5400

The application (to include the organization's rules for the game(s)) and the registration fees must be received by the Gambling Control Unit at least ten business days prior to the Game(s) of Chance requested

Games of Chance: \$15 Calendar Week (Monday through Sunday); \$60 Calendar Month; \$700 Calendar Year (January to December)

Make check payable to *Treasurer, State of Maine*

Return the completed and signed application to:

Department of Public Safety Gambling Control Unit Central Maine Commerce Center 87 State House Station 45 Commerce Drive, Suite 3 Augusta, Maine 04333-0087 (207) 626-3900 – Office (207) 287-4356 – Fax 1. For what game(s) are you registering (please indicate number of games adjacent the name of the game and attach the organization's rules for the game(s) requested to the application):

| | Sealed Ticket Dice | Wheel Pot of | of Gold (Daily/Wee | ekly Pool) _ | |
|----|-------------------------------|-------------------|--------------------|--------------|-------------------|
| | Queen of Hearts Three Ca | ard Challenge X | Other (Indicate Na | me of Game | Horse Race |
| 2. | Organization Name: Casco Fa | ir Association | | | |
| | Organization Number (NPO or N | (CO): <u>7016</u> | Federal Tax ID | # (EIN): | |
| | Business Address: 948 Meado | w Road | | 91-1 | |
| | City: Casco | | _ State:ME | _ Zip Code: | 04015 |
| | Mailing Address: PO Box 183 | | | Phone: | 207-627-7167 |
| | City: Casco | | _ State:ME | _ Zip Code: | 04015 |
| 3. | Current Officers: | | | | |
| | Tom Mulkern President | | Casco, ME 040 | | 1/1/2025 |
| | NAME & TITLE | ADDRESS | CITY/ZIP | PHONE | DATE TERM EXPIRES |
| | Jim Willey Vice President | | Casco, ME 040 | 015 1 | 1/1/2026 |
| | NAME & TITLE | ADDRESS | CITY/ZIP | PHONE | DATE TERM EXPIRES |
| | Dennis Martin Secretary | | Casco, ME 040 | 015 2 | 1/1/2025 |
| | NAME & TITLE | ADDRESS | CITY/ZIP | PHONE | DATE TERM EXPIRES |
| | Maureen McAllister Treasurer | | South Casco, ME 0 | 4077 | 1/1/2026 |
| | NAME & TITLE | ADDRESS | CITY/ZIP | PHONE | DATE TERM EXPIRES |

4. Location where Game of Chance is to be conducted:

| Casco Days | Park | | 948 Meadow | v Road | | Casco/04015 |
|------------------|-------------------|--|------------------|-----------------|---------------|-------------|
| BUILDING | | ADDRESS | | | CITY / ZIP | |
| 5. Person respon | nsible for the co | nduct of the Game | (s) of Chance: | | | |
| Kevin Hanco | ock | | | | | |
| NAME | | | I | DAYTIME PHONE & | EVENING PHONI | |
| E-Mail Address: | marketingte | am@hancocklu | | | | |
| | | | | | | |
| 6. Check the day | r(s) of the week | you will be conduc | cting Game of Ch | ance: | | |
| | | | | | | |
| Mon | <u>Tue</u> | Wed | Thu 🖌 | <u>Fri</u> | Sat 🖌 | Sun |
| What time do t | he doors open? | 5:30pm-10pm Thurs and Fri 9am-10pm Set | What time | does the game | start? | |

8. Dates – Please specify either weeks (Monday through Sunday), full calendar months or calendar year (Jan to Dec). If more space is needed attach a sheet of paper to this application listing the information. Please write your organization name and number on the sheet

| July 25 | July 26 | July 27 | |
|----------|---------|---------------------------------------|------|
| Thursday | Friday | Saturday | |
| 5:45pm | 5:45pm | <u>9:00am</u> | |
| 10:00pm | 10:00pm | 10:00pm | |
| | | | |
| | | · · · · · · · · · · · · · · · · · · · | |
| | | | |

7.

Page 3|4

9. Does the organization own all the equipment used in operating the Game of Chance? Yes \checkmark No

If "NO", Attach a sheet of paper to this application explaining the circumstances under which the equipment was acquired. Please write your organization name and number on the sheet.

10. Has any current officer of this organization or association ever been convicted of or have any charges currently pending for violating the gambling or lottery laws of the United States or the State of Maine?



If "YES" attach a sheet of paper to this application providing the person's name, address, and date and place of conviction or date and location of pending charge. Please write your organization name and number on the sheet.

11. Does the organization have any delinquent / outstanding Disposition of Funds Reports? Yes



If "YES" include all reports with this application. If the reports are not included, this application is considered incomplete.

- 12. Fair Association Only: Attach a list of the names and home addresses of the persons operating or assisting in the registered activity. Please write your organization name and number on the list.
- 13. The applicant agrees to obey Federal, State of Maine laws, and rules governing Games of Chance promulgated by the Department of Public Safety, Gambling Control Unit. The applicant warrants the truth of the foregoing statements on penalty of perjury.

NOTE: <u>A MGCU-5475 Sealed Ticket report form must be submitted to the</u> <u>unit by the 10th of each month for the previous month.</u>

Print Name: M/// KON Title: I reacurer Age 18 or older: Yes Date: 5/4/2024

Casco Day Fair Association

Board of Directors - - as of November 7, 2022

Organization # 7016

| President – Tom Mulker |
|--|
| Term Expires 1/1/2025 |
| 1 st Vice President – Bob Thibodeau |
| Term Expires 1/1/2024 |
| 2 nd Vice President – Jim Willey |
| Term Expires 1/1/2026 |
| Secretary – Dennis Martin Term Expires 1/1/2025 |
| Treasurer – Maureen McAllister |
| Director – Scott Avery 588 Meadow Road, Casco, 207-627-7262 Term Expires 1/1/2026 |
| Director – Kevin Hancock |
| Director – Curt Hanscom |
| Director – Sue Witonis Term Expires 1/1/2026 |




HORSE RACE RULES

- 1. Players place a bet on a horse / #
- 2. Players may place more than one bet during a spin
- 3. Game operator spins the wheel
- 4. Wherever the black pin stops is the winning horse number
- 5. Operator clears out all non-winning bets and pays out the winners
- 6. Payout is dependent on the amount bet and the winning odds
- 7. Game resets after each spin and new bets must be placed
- 8. Maximum bet is \$5, minimum bet is \$1
- 9. No quarters, full dollars only
- 10. Must be 18 years of age to play

www.CascoDays.com

| ltem | 12.# |
|------|-------|
| | 12.11 |

| FOR OFFICE USE ONLY | |
|---------------------|---|
| Check # | |
| Amount \$ | _ |



Application to Register Games of Chance

MGCU - 5400

The application (to include the organization's rules for the game(s)) and the registration fees must be received by the Gambling Control Unit at least ten business days prior to the Game(s) of Chance requested

Games of Chance: \$15 Calendar Week (Monday through Sunday); \$60 Calendar Month; \$700 Calendar Year (January to December)

Make check payable to *Treasurer*, *State of Maine*

Return the completed and signed application to:

Department of Public Safety Gambling Control Unit Central Maine Commerce Center 87 State House Station 45 Commerce Drive, Suite 3 Augusta, Maine 04333-0087 (207) 626-3900 – Office (207) 287-4356 – Fax

Page 1|4

1. For what game(s) are you registering (please indicate number of games adjacent the name of the game and attach the organization's rules for the game(s) requested to the application):

| | Sealed Ticket Dice | _ Wheel | Pot of Gold (I | Daily/We | ekly Pool) | | |
|----|-------------------------------|----------------|----------------|----------|---------------|------|-----------------------------|
| | Queen of Hearts Three Ca | ard Challenge | X Other (In | dicate N | ame of Game) | Bars | 'N' Bells |
| 2. | Organization Name: Casco Fai | ir Association | | | | | |
| | Organization Number (NPO or N | ICO): 701 | 6 Federa | l Tax ID | # (EIN): | | |
| | Business Address: 948 Meador | w Road | | | | | |
| | City: Casco | | State: | ME | _ Zip Code: _ | (|)4015 |
| | Mailing Address: PO Box 183 | . P. | | | Phone: | | |
| | City: Casco | | State: | ME | _ Zip Code: | | 04015 |
| 3. | Current Officers: | | | | | | |
| | Tom Mulkern President | ADDRESS | (| CITY/ZIP | PHONE | DA | 1/1/2025 TE TERM EXPIRES |
| | Jim Willey Vice President | | | | | | 1/1/2026 |
| | NAME & TITLE | ADDRESS | (| CITY/ZIP | PHONE | DA | TE TERM EXPIRES |
| | Dennis Martin Secretary | 7 | | | | 26 | 1/1/2025 |
| | NAME & TITLE | ADDRESS | (| CITY/ZIP | PHONE | DA | TE TERM EXPIRES |
| | Maureen McAllister Treasurer | | | | | D | 1/1/2026 |
| | NAME & TITLE | ADDRESS | (| CITY/ZIP | PHONE | DA | TE TERM EXPIRES |

4. Location where Game of Chance is to be conducted:

| Casco Days | Park | | 948 Meadow Road Case | | | | |
|------------------|-------------------|--|----------------------|-----------------|---------------|------------|--|
| BUILDING | | | ADDRESS | | CITY / ZIP | | |
| 5. Person respo | nsible for the co | nduct of the Game | (s) of Chance: | | | | |
| Kevin Hanco | ock | | | | | | |
| NAME | | | I | DAYTIME PHONE & | EVENING PHONE | 3 | |
| E-Mail Address: | marketingte | am@hancocklı | umber.com | | | | |
| 6. Check the day | (s) of the week | you will be conduc | cting Game of Ch | ance: | | | |
| Mon | Tue | Wed | Thu 🖌 | Fri 🖌 | Sat 🖌 | <u>Sun</u> | |
| What time do t | he doors open? | 5:30pm-10pm Thurs and Fri 9am-10pm Sat | What time | does the game | start? | | |

8. Dates – Please specify either weeks (Monday through Sunday), full calendar months or calendar year (Jan to Dec). If more space is needed attach a sheet of paper to this application listing the information. Please write your organization name and number on the sheet

| July 25 | July 26 | July 27 | |
|----------------|---------------|---------------|------|
| Thursday | Friday | Saturday | |
| <u>5:45pm</u> | <u>5:45pm</u> | <u>9:00am</u> | |
| <u>10:00pm</u> | 10:00pm | 10:00pm | |
| | | | |

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Page 3 | 4

No

9. Does the organization own all the equipment used in operating the Game of Chance? Yes 🖌 No

If "NO", Attach a sheet of paper to this application explaining the circumstances under which the equipment was acquired. Please write your organization name and number on the sheet.

10. Has any current officer of this organization or association ever been convicted of or have any charges currently pending for violating the gambling or lottery laws of the United States or the State of Maine?



If "YES" attach a sheet of paper to this application providing the person's name, address, and date and place of conviction or date and location of pending charge. Please write your organization name and number on the sheet.

11. Does the organization have any delinquent / outstanding Disposition of Funds Reports? Yes

If "YES" include all reports with this application. If the reports are not included, this application is considered incomplete.

- 12. Fair Association Only: Attach a list of the names and home addresses of the persons operating or assisting in the registered activity. Please write your organization name and number on the list.
- 13. The applicant agrees to obey Federal, State of Maine laws, and rules governing Games of Chance promulgated by the Department of Public Safety, Gambling Control Unit. The applicant warrants the truth of the foregoing statements on penalty of perjury.

NOTE: <u>A MGCU-5475 Sealed Ticket report form must be submitted to the</u> <u>unit by the 10th of each month for the previous month.</u>

Signed: Treasurer CV Title: Print Name: ___ Age 18 or older: Date: 5

Casco Day Fair Association

Board of Directors - - as of November 7, 2022 Organization # 7016

| President – Tom Mulkern |
|--|
| Term Expires 1/1/2025 |
| 1 st Vice President – Bob Thibodeau |
| Term Expires 1/1/2024 |
| 2 nd Vice President – Jim Willey |
| Term Expires 1/1/2026 |
| Secretary – Dennis Martin 7 |
| Term Expires 1/1/2025 |
| Treasurer – Maureen McAllister |
| Term Expires 1/1/2026 |
| Director – Scott Avery |
| Term Expires 1/1/2026 |
| Director – Kevin Hancock 2 |
| Term Expires 1/1/2025 |
| Director – Curt Hanscom |
| Term Expires 1/1/2024 |
| Director – Sue Witonis |
| Term Expires 1/1/2026 |



POPP OPEN SEALED TICKETS!

\$0.50 PER CARD \$100 WINNERS! \$50 WINNERS! \$10 WINNERS! \$5 WINNERS! \$1 WINNERS!

RULES: SEE TICKET FOR GAME RULES AND CASH PAYOUT

NO Trade in or Trade Up!

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| FOR OFFICE USE ONL | Y |
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| Check # | |
| Amount \$ | |



Application to Register Games of Chance

MGCU - 5400

The application (to include the organization's rules for the game(s)) and the registration fees must be received by the Gambling Control Unit at least ten business days prior to the Game(s) of Chance requested

Games of Chance: \$15 Calendar Week (Monday through Sunday); \$60 Calendar Month; \$700 Calendar Year (January to December)

Make check payable to *Treasurer*, *State of Maine*

Return the completed and signed application to:

Department of Public Safety Gambling Control Unit Central Maine Commerce Center 87 State House Station 45 Commerce Drive, Suite 3 Augusta, Maine 04333-0087 (207) 626-3900 – Office (207) 287-4356 – Fax

Page 1|4

1. For what game(s) are you registering (please indicate number of games adjacent the name of the game and attach the organization's rules for the game(s) requested to the application):

| Sealed Ticket Dice | e Wheel | Pot of | f Gold (D | aily/We | ekly Pool) | | |
|-------------------------|--|---|--|--|---|--|--|
| Queen of Hearts T | hree Card Challeng | e <u>X</u> (| Other (Ind | licate Na | ame of Game) | Dice i | n a Dish |
| Organization Name: Cas | co Fair Associat | ion | | 5 20 5 | | | |
| Organization Number (NF | PO or NCO): | 7016 | Federal | Tax ID | # (EIN): | | |
| Business Address: 948 N | leadow Road | | | | | | |
| City: Casco | - | | State: _ | ME | Zip Code: _ | C | 94015 |
| Mailing Address: PO Bo | x 183 | | | | Phone: | | |
| City: Casco | | | State: _ | ME | _ Zip Code: | (| 04015 |
| Current Officers: | | | | | | | |
| Tom Mulkern Preside | ADDRESS | | CI | TY/ZIP | PHONE | DA | 025 TE TERM EXPIRES |
| Jim Willev Vice Presi | dent | | | | | 31 | 1/1/2026 |
| NAME & TITLE | ADDRESS | | CI | TY/ZIP | PHONE | DA | TE TERM EXPIRES |
| | | | | | | 6 | 1/1/2025 |
| NAME & IIILE | ADDRESS | | CI | I Y/ZIP | PHONE | DA | TE TERM EXPIRES |
| | | | CI | TY/ZIP | PHONE | | 1/1/2026 |
| | Queen of Hearts T Organization Name: Case Organization Number (NF Business Address: 948 M City: Casco Mailing Address: PO Bo City: Casco Current Officers: Current Officers: Tom Mulkern Preside NAME & TITLE Jim Willey Vice Presi NAME & TITLE Dennis Martin Secret NAME & TITLE | Queen of Hearts Three Card Challeng Organization Name: Casco Fair Associat Organization Number (NPO or NCO): Business Address: 948 Meadow Road City: Casco Mailing Address: PO Box 183 City: Casco Current Officers: Current Officers: Tom Mulkern President Address NAME & TITLE Address Dennis Martin Secretary Address Maureen McAllister Treasurer Maureen McAllister Treasurer | Queen of Hearts Three Card Challenge X O Organization Name: Casco Fair Association Organization Number (NPO or NCO): 7016 Business Address: 948 Meadow Road City: Casco Mailing Address: PO Box 183 City: Casco Current Officers: Current Officers: Tom Mulkern President Address NAME & TITLE Address Dennis Martin Secretary Address Maureen McAllister Treasurer Maureen McAllister Treasurer | Queen of Hearts Three Card Challenge X Other (Ind Organization Name: Casco Fair Association Organization Number (NPO or NCO): 7016 Federal Business Address: 948 Meadow Road City: Casco State: Mailing Address: PO Box 183 City: Casco State: Current Officers: State: Tom Mulkern President Address NAME & TITLE Address Organis Martin Secretary Address Maureen McAllister Treasurer | Queen of Hearts Three Card ChallengeX Other (Indicate Nation Corganization Name: Casco Fair Association Organization Name: Casco Fair Association Organization Number (NPO or NCO): 7016 Federal Tax ID Business Address: 948 Meadow Road City: Casco State: ME Mailing Address: PO Box 183 City: Casco State: ME City: Casco State: ME Current Officers: Tom Mulkern President Address CITY/ZIP Jim Willey Vice President Address CITY/ZIP Dennis Martin Secretary Address CITY/ZIP Maureen McAllister Treasurer | Queen of Hearts Three Card Challenge _X Other (Indicate Name of Game) Organization Name: Casco Fair Association Organization Number (NPO or NCO):7016 Federal Tax ID # (EIN): Business Address: 948 Meadow Road City: Casco State: _ME Zip Code: Mailing Address: PO Box 183 Phone: City: Casco State: _ME Zip Code: City: Casco State: _ME Zip Code: City: Casco State: _ME Phone: City: Casco State: _ME Phone: Dim Wilkern President NAME & TITLE ADDRESS CITY/ZIP Pennis Martin Secretary NAME & TITLE ADDRESS CITY/ZIP Maureen McAllister Treasurer | Organization Number (NPO or NCO): 7016 Federal Tax ID # (EIN): Business Address: 948 Meadow Road City: Casco State: ME Zip Code: O Mailing Address: PO Box 183 Phone: O City: Casco State: ME Zip Code: O Mailing Address: PO Box 183 Phone: O City: Casco State: ME Zip Code: O Current Officers: Tom Mulkern President Address Citty/ZIP PHONE Da Jim Willey Vice President Address Citty/ZIP PHONE Da NAME & TITLE Address Citty/ZIP PHONE Da Mattin Secretary Address Citty/ZIP PHONE Da Maureen McAllister Treasurer Address Citty/ZIP PHONE Da |

4. Location where Game of Chance is to be conducted:

| Casco Days | s Park | | 948 Meadow | Casco/04015 | | | |
|------------------|-------------------|--|------------------|-----------------|---------------|------------|--|
| BUILDING | | | ADDRESS | | CITY / ZIP | | |
| 5. Person respo | nsible for the co | nduct of the Game | (s) of Chance: | | | | |
| Kevin Hanco | ock | | | | | | |
| NAME | | | I | DAYTIME PHONE & | EVENING PHONE | 3 | |
| E-Mail Address: | marketingte | am@hancockli | umber.com | | | | |
| 6. Check the day | (s) of the week | you will be condu | cting Game of Ch | ance: | | | |
| Mon | Tue | Wed | Thu 🖌 | Fri 🖌 | Sat 🖌 | <u>Sun</u> | |
| What time do t | he doors open? | 5:30pm-10pm Thurs and Fri Sam-10pm Sat | What time | does the game | start? | | |

8. Dates – Please specify either weeks (Monday through Sunday), full calendar months or calendar year (Jan to Dec). If more space is needed attach a sheet of paper to this application listing the information. Please write your organization name and number on the sheet

| July 25 | July 26 | July 27 | |
|---------------|---------|---------------|--------------|
| Thursday | Friday | Saturday | |
| <u>5:45pm</u> | 5:45pm | <u>9:00am</u> | |
| 10:00pm | 10:00pm | 10:00pm | |
| | | | <u> </u> |
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Page 3 | 4

9. Does the organization own all the equipment used in operating the Game of Chance? Yes 🖌 No

If "NO", Attach a sheet of paper to this application explaining the circumstances under which the equipment was acquired. Please write your organization name and number on the sheet.

10. Has any current officer of this organization or association ever been convicted of or have any charges currently pending for violating the gambling or lottery laws of the United States or the State of Maine?



If "YES" attach a sheet of paper to this application providing the person's name, address, and date and place of conviction or date and location of pending charge. Please write your organization name and number on the sheet.

11. Does the organization have any delinquent / outstanding Disposition of Funds Reports? Yes

No

If "YES" include all reports with this application. If the reports are not included, this application is considered incomplete.

- 12. Fair Association Only: Attach a list of the names and home addresses of the persons operating or assisting in the registered activity. Please write your organization name and number on the list.
- 13. The applicant agrees to obey Federal, State of Maine laws, and rules governing Games of Chance promulgated by the Department of Public Safety, Gambling Control Unit. The applicant warrants the truth of the foregoing statements on penalty of perjury.

NOTE: <u>A MGCU-5475 Sealed Ticket report form must be submitted to the</u> <u>unit by the 10th of each month for the previous month.</u>

MM en_Title: Treasurer Print Name: Malloon _____ Age 18 or older: Yes Date: 5/6/2024

Casco Day Fair Association

Board of Directors - - as of November 7, 2022 Organization # 7016

| President – Tom Mulkern |
|--|
| Term Expires 1/1/2025 |
| 1 st Vice President – Bob Thibodeau |
| Term Expires 1/1/2024 |
| 2 nd Vice President – Jim Willey |
| Term Expires 1/1/2026 |
| Secretary – Dennis Martin |
| Term Expires 1/1/2025 |
| Treasurer – Maureen McAllister |
| Term Expires 1/1/2026 |
| Director – Scott Avery |
| Term Expires 1/1/2026 |
| Director – Kevin Hancock |
| Term Expires 1/1/2025 |
| Director – Curt Hanscom |
| Term Expires 1/1/2024 |
| Director – Sue Witonis |
| Term Expires 1/1/2026 |

CASCO DAY FAIR ASSOCIATION

DICE IN A DISH RULES / GUIDELINES

1) MUST BE 18 TO PLAY

2) MINIMUM BET 50 CENTS MAXIMUM BET \$1

3) PLAYER PLACES BET ON NUMBER 1 TO 6

4) RANDOM PLAYER IS GIVEN TWO DIE

a. THEY THROW THE FIRST ONE FOR THE ODDS

b. THEY THROW THE SECOND ONE FOR THE WINNING NUMBER.

ODDS

1 = RECEIVES 1 TIMES THE BET. (50 CENTS GETS THEIR BET BACK PLUS ANOTHER 50 CENTS)

2 = RECEIVES 2 TIMES THE BET. (50 CENTS GETS THEIR BET BACK PLUS \$1.00)

3 = RECIEVES 3 TIMES THE BET. (50 CENTS GETS THEIR BET BACK PLUS \$1.50)

4 = RECEIVES 4 TIMES THE BET. (50 CENTS GETS THEIR BET BACK PLUS \$2.00)

5 = RECEIVES 5 TIMES THE BET. (50 CENTS GETS THEIR BET BACK PLUS \$2.50)

6 = RECEIVES 6 TIMES THE BET. (50 CENTS GETS THEIR BET BACK PLUS \$3.00)

ALL OPERATORS MUST BE A VOTING MEMBER OF THE CASCO DAY FAIR ASSOCIATION.

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| Check #_ | | | |
| Amount \$ | | <u>.</u> | _ |



Application to Register Games of Chance

MGCU - 5400

The application (to include the organization's rules for the game(s)) and the registration fees must be received by the Gambling Control Unit at least ten business days prior to the Game(s) of Chance requested

Games of Chance: \$15 Calendar Week (Monday through Sunday); \$60 Calendar Month; \$700 Calendar Year (January to December)

Make check payable to *Treasurer, State of Maine*

Return the completed and signed application to:

Department of Public Safety Gambling Control Unit Central Maine Commerce Center 87 State House Station 45 Commerce Drive, Suite 3 Augusta, Maine 04333-0087 (207) 626-3900 – Office (207) 287-4356 – Fax 1. For what game(s) are you registering (please indicate number of games adjacent the name of the game and attach the organization's rules for the game(s) requested to the application):

| | Sealed Ticket Dice | Wheel Pot of | of Gold (Daily/We | eekly Pool) | |
|----|------------------------------|-----------------|-------------------|---------------|-------------------|
| | Queen of Hearts Three C | Card Challenge | Other (Indicate N | ame of Game) | Beat the Dealer |
| 2. | Organization Name: Casco Fa | air Association | | | |
| | Organization Number (NPO or | NCO): 7016 | Federal Tax ID | # (EIN): | |
| | Business Address: 948 Meado | ow Road | | | |
| | City: Casco | | _ State:ME_ | _ Zip Code: | 04015 |
| | Mailing Address: PO Box 183 | 3 | | Phone: | |
| | City: Casco | | _ State:ME | _ Zip Code: _ | 04015 |
| 3. | Current Officers: | | | | |
| | Tom Mulkern President | ADDRESS | CITY/ZIP | PHONE | DATE TERM EXPIRES |
| | Jim Willey Vice President | | | | 1/1/2026 |
| | NAME & TITLE | ADDRESS | CITY/ZIP | PHONE | DATE TERM EXPIRES |
| | Dennis Martin Secretary | 7 | | | 5 1/1/2025 |
| | NAME & TITLE | ADDRESS | CITY/ZIP | PHONE | DATE TERM EXPIRES |
| | Maureen McAllister Treasurer | | | | 1/1/2026 |
| | NAME & TITLE | ADDRESS | CITY/ZIP | PHONE | DATE TERM EXPIRES |

4. Location where Game of Chance is to be conducted:

| Casco Days Park | | | 948 Meadov | v Road | | Casco/04015 |
|--|-------------------|--------------------------------------|------------|-----------------|---------------|-------------|
| BUILDING | | | ADDRESS | | | CITY / ZIP |
| 5. Person responsible for the conduct of the Game(s) of Chance: | | | | | | |
| Kevin Hanco | ck | | | | | |
| NAME | | | I | DAYTIME PHONE & | EVENING PHONE | 3 |
| marketingteam@hancocklumber.com E-Mail Address: | | | | | | |
| 6. Check the day(s) of the week you will be conducting Game of Chance: | | | | | | |
| Mon | Tue | Wed | Thu | Fri 🖌 | Sat 🖌 | Sun |
| What time do t | he doors open? ⁵_ | 30pm-10pm Thurs and Fri Sam-10pm Sat | What time | does the game | start? | |

8. Dates – Please specify either weeks (Monday through Sunday), full calendar months or calendar year (Jan to Dec). If more space is needed attach a sheet of paper to this application listing the information. Please write your organization name and number on the sheet

| July 25 | July 26 | July 27 | |
|---------------|---------------|----------|-------|
| Thursday | Friday | Saturday | |
| <u>5:45pm</u> | <u>5:45pm</u> | 9:00am | |
| 10:00pm | 10:00pm | 10:00pm | |
| | | | · |
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MGCU - 5400 Revised 11/30/2023

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Page 3|4

No

9. Does the organization own all the equipment used in operating the Game of Chance? Yes 🖌 No

If "NO", Attach a sheet of paper to this application explaining the circumstances under which the equipment was acquired. Please write your organization name and number on the sheet.

10. Has any current officer of this organization or association ever been convicted of or have any charges currently pending for violating the gambling or lottery laws of the United States or the State of Maine?



If "YES" attach a sheet of paper to this application providing the person's name, address, and date and place of conviction or date and location of pending charge. Please write your organization name and number on the sheet.

11. Does the organization have any delinquent / outstanding Disposition of Funds Reports? Yes

If "YES" include all reports with this application. If the reports are not included, this application is considered incomplete.

- 12. Fair Association Only: Attach a list of the names and home addresses of the persons operating or assisting in the registered activity. Please write your organization name and number on the list.
- 13. The applicant agrees to obey Federal, State of Maine laws, and rules governing Games of Chance promulgated by the Department of Public Safety, Gambling Control Unit. The applicant warrants the truth of the foregoing statements on penalty of perjury.

NOTE: <u>A MGCU-5475 Sealed Ticket report form must be submitted to the</u> <u>unit by the 10th of each month for the previous month.</u>

Print Name: Maureen MALISH Title: THEASUVER _____ Age 18 or older: Yes Date: 5/6/2824

Casco Day Fair Association

Board of Directors - - as of November 7, 2022 Organization # 7016

| President – Tom Mulkern | |
|---|---|
| 1 st Vice President – Bob Thibodeau | |
| 2 nd Vice President – Jim Willey | |
| Secretary – Dennis Martin 7 Term Expires 1/1/2025 | |
| Treasurer – Maureen McAllister Term Expires 1/1/2026 |) |
| Director – Scott Avery | |
| Director – Kevin Hancock | |
| Director – Curt Hanscom | |
| Director – Sue Witonis Term Expires 1/1/2026 | |



BEAT THE DEALER RULES

- 1. Must be 18 years old to play.
- 2. All players must place their bets on the table BEFORE first roll. \$1 minimum. \$5 maximum.
- 3. Dealer rolls then each player rolls to see if they "beat" the dealer's score.
- 4. Dealer automatically wins when rolling a 3 and loses when rolling a 2.
- 5. If the dealer rolls 7, players are allowed to double their bets.
- 6. Players roll of the dice must hit the side board or end board and the dice must roll over.
- 7. Dealer wins on a tie.



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| FOR OFFICE USE ONLY | |
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| Check # | _ |
| Amount \$ | |



Application to Register Games of Chance

MGCU - 5400

The application (to include the organization's rules for the game(s)) and the registration fees must be received by the Gambling Control Unit at least ten business days prior to the Game(s) of Chance requested

Games of Chance: \$15 Calendar Week (Monday through Sunday); \$60 Calendar Month; \$700 Calendar Year (January to December)

Make check payable to *Treasurer, State of Maine*

Return the completed and signed application to:

Department of Public Safety Gambling Control Unit Central Maine Commerce Center 87 State House Station 45 Commerce Drive, Suite 3 Augusta, Maine 04333-0087 (207) 626-3900 – Office (207) 287-4356 – Fax

Page 1|4

1. For what game(s) are you registering (please indicate number of games adjacent the name of the game and attach the organization's rules for the game(s) requested to the application):

| | Sealed Ticket | Dice | Wheel | _ Pot o | of Gold (E | Daily/We | ekly Pool) | |
|----|---------------------------------|------------|----------------|---------|------------|----------|--------------|-------------------------------|
| | Queen of Hearts | Three Car | rd Challenge | x | Other (In | dicate N | ame of Game) | Pan Game |
| 2. | Organization Name: | Casco Fair | Association | 1 | | | | |
| | Organization Number | (NPO or NO | CO): <u>70</u> |)16 | Federa | l Tax ID | # (EIN): | |
| | Business Address: 94 | 18 Meadow | Road | | | | | |
| | City: Casco | | | | _ State: | ME | _ Zip Code: | 04015 |
| | Mailing Address: PC |) Box 183 | | | | | Phone: | |
| | City: Casco | | | | _ State: | ME | _ Zip Code: | 04015 |
| 3. | Current Officers: | | | | | | | |
| | Tom Mulkern Pre NAME & TITLE | | ADDRESS | | C | ITY/ZIP | PHONE | 1/1/2025 DATE TERM EXPIRES |
| | Jim Willey Vice P | resident | - | | | | | 1/1/2026 |
| | NAME & TITLE | | ADDRESS | | C | ITY/ZIP | PHONE | DATE TERM EXPIRES |
| | Dennis Martin Se | cretary | | | | | | 6 1/1/2025 |
| | NAME & TITLE | | ADDRESS | | С | ITY/ZIP | PHONE | DATE TERM EXPIRES |
| | Maureen McAllister | Treasurer | | ÷ | | | | 1/1/2026 |
| | NAME & TITLE | | ADDRESS | | C | ITY/ZIP | PHONE | DATE TERM EXPIRES |

4. Location where Game of Chance is to be conducted:

| Casco Days | s Park | 948 Meadow Road | Casco/04015 |
|-------------------|------------------------------|----------------------------------|---|
| BUILDING | BUILDING ADDRESS | | CITY / ZIP |
| 5. Person respo | nsible for the conduct | of the Game(s) of Chance: | |
| Kevin Hanco | ock | | |
| NAME | | DAYTIME | HONE & EVENING PHONE |
| E-Mail Address: | marketingteam@ | hancocklumber.com | |
| 6. Check the day | r(s) of the week you wi | ll be conducting Game of Chance: | |
| Mon | Tue W | ed <u>Thu</u> <u>Fri</u> | Sat Sun |
| 7. What time do t | he doors open? | What time does the | game start? |
| | ace is needed attach a sheet | | ndar months or calendar year (Jan to nation. Please write your organization name |
| July 25 | July 26 | July 27 | |
| The second second | E di dan | | |

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| Thursday | Friday | Saturday | |
| 5:45pm | 5:45pm | 9:00am | |
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| MGCU - 5400 | | | Page |
| Revised 11/30/2023 | | 1 | 1 dg c |

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9. Does the organization own all the equipment used in operating the Game of Chance? Yes 🖌 No

If "NO", Attach a sheet of paper to this application explaining the circumstances under which the equipment was acquired. Please write your organization name and number on the sheet.

10. Has any current officer of this organization or association ever been convicted of or have any charges currently pending for violating the gambling or lottery laws of the United States or the State of Maine?



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NOTE: <u>A MGCU-5475</u> Sealed Ticket report form must be submitted to the unit by the 10th of each month for the previous month.

nall sta Signed: Mainea

Print Name: Maureen MAUister Title: Treasurer Date: 5/4/2024 Age 18 or older: Yes



Casco Day Fair Association Board of Directors - - as of November 7, 2022 Organization # 7016 President – Tom Mulkern Term Expires 1/1/2025 1st Vice President – Bob Thibodeau **Term Expires 1/1/2024** 2nd Vice President – Jim Willey Term Expires 1/1/2026 Secretary – Dennis Martin Term Expires 1/1/2025 Treasurer – Maureen McAllister Term Expires 1/1/2026 Director – Scott Avery Term Expires 1/1/2026 .com Director – Kevin Hancock Term Expires 1/1/2025 com Director – Curt Hanscom Term Expires 1/1/2024 com Director – Sue Witonis Term Expires 1/1/2026 com



PAN GAME RULES

- 1. Must be 18 years old to play.
- 2. Minimum bet 25¢. Maximum bet \$5.
- 3. All players must place their bet within the circle of the color or colors they have selected.
- 4. The game staff will then select one player to throw the ball into the ring.
- 5. The color the ball lands on pays the multiple shown on the board beside that color.

www.CascoDays.com

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| FOR OFFICE USE ONLY | |
| Check # | |
| Amount \$ | |



Application to Register Games of Chance

MGCU - 5400

The application (to include the organization's rules for the game(s)) and the registration fees must be received by the Gambling Control Unit at least ten business days prior to the Game(s) of Chance requested

Games of Chance: \$15 Calendar Week (Monday through Sunday); \$60 Calendar Month; \$700 Calendar Year (January to December)

Make check payable to *Treasurer*, State of Maine

Return the completed and signed application to:

Department of Public Safety Gambling Control Unit Central Maine Commerce Center 87 State House Station 45 Commerce Drive, Suite 3 Augusta, Maine 04333-0087 (207) 626-3900 – Office (207) 287-4356 – Fax 1. For what game(s) are you registering (please indicate number of games adjacent the name of the game and attach the organization's rules for the game(s) requested to the application):

| | Sealed Ticket Dice | Wheel Pot | of Gold (Daily/W | eekly Pool) | _ |
|----|------------------------------|------------------|-------------------|---------------|-------------------|
| | Queen of Hearts Three C | Card Challenge X | Other (Indicate N | ame of Game) | Numerals |
| 2. | Organization Name: Casco Fa | air Association | | | |
| | Organization Number (NPO or | NCO): 7016 | Federal Tax II | 0 # (EIN): | |
| | Business Address: 948 Meade | ow Road | | | |
| | City: Casco | | State:ME | _ Zip Code: | 04015 |
| | Mailing Address: PO Box 183 | 3 | i | Phone: | |
| | City: Casco | | State:ME | _ Zip Code: _ | 04015 |
| 3. | Current Officers: | | | | |
| | Tom Mulkern President | | | | 1/1/2025 |
| | NAME & TITLE | ADDRESS | CITY/ZIP | PHONE | DATE TERM EXPIRES |
| | Jim Willey Vice President | | | | 1/1/2026 |
| | NAME & TITLE | ADDRESS | CITY/ZIP | PHONE | DATE TERM EXPIRES |
| | Dennis Martin Secretary | | 1 | | 1/1/2025 |
| | NAME & TITLE | ADDRESS | CITY/ZIP | PHONE | DATE TERM EXPIRES |
| | Maureen McAllister Treasurer | | | | 1/1/2026 |
| | NAME & TITLE | ADDRESS | CITY/ZIP | PHONE | DATE TERM EXPIRES |
| | | | | | |

4. Location where Game of Chance is to be conducted:

| | Casco Days | s Park | | 948 Meadow Road | | | Casco/04015 | |
|----|------------------|----------------------|---|------------------|----------------|---------------|-------------|--|
| | BUILDING | | | ADDRESS | | | CITY / ZIP | |
| | 5. Person respo | nsible for the co | nduct of the Game | (s) of Chance: | | | | |
| | Kevin Hanco | ock | | | | | | |
| | NAME | | | D | AYTIME PHONE & | EVENING PHONE | | |
| | E-Mail Address: | | am@hancocklu | Imber.com | | | | |
| | 6. Check the day | (s) of the week | you will be conduc | ting Game of Cha | ince: | | | |
| | Mon | Tue | Wed | Thu 🖌 | Fri 🖌 | Sat 🖌 | Sun | |
| 7. | What time do t | he doors open? | 5:30pm-10pm Thurs and Fri 9am-10pm Sat | What time | does the game | start? | | |
| 8. | | ace is needed attach | eeks (Monday thr a sheet of paper to thi | | | | | |

| July 25 | July 26 | July 27 | <u> </u> | ····· |
|---------------|---------------|----------|----------|-------|
| Thursday | Friday | Saturday | | |
| <u>5:45pm</u> | <u>5:45pm</u> | 9:00am | | |
| 10:00pm | 10:00pm | 10:00pm | | |
| | | <u> </u> | | |
| | | | · | |
| | | | | |
| | | | | |
| | | ····· | | |
| | | | | |

MGCU - 5400 Revised 11/30/2023 Page 3 | 4

9. Does the organization own all the equipment used in operating the Game of Chance? Yes 🖌 No

If "NO", Attach a sheet of paper to this application explaining the circumstances under which the equipment was acquired. Please write your organization name and number on the sheet.

10. Has any current officer of this organization or association ever been convicted of or have any charges currently pending for violating the gambling or lottery laws of the United States or the State of Maine?

Yes No

If "YES" attach a sheet of paper to this application providing the person's name, address, and date and place of conviction or date and location of pending charge. Please write your organization name and number on the sheet.

11. Does the organization have any delinquent / outstanding Disposition of Funds Reports? Yes

] No

If "YES" include all reports with this application. If the reports are not included, this application is considered incomplete.

- 12. Fair Association Only: Attach a list of the names and home addresses of the persons operating or assisting in the registered activity. Please write your organization name and number on the list.
- 13. The applicant agrees to obey Federal, State of Maine laws, and rules governing Games of Chance promulgated by the Department of Public Safety, Gambling Control Unit. The applicant warrants the truth of the foregoing statements on penalty of perjury.

NOTE: <u>A MGCU-5475 Sealed Ticket report form must be submitted to the</u> <u>unit by the 10th of each month for the previous month.</u>

Print Name Maureen Mallister Title: Treasurer _____ Age 18 or older: Yes V Date: 5/6/2024

Casco Day Fair Association

Board of Directors - - as of November 7, 2022 Organization # 7016

| President – Tom Mulkern |
|---|
| 1 st Vice President – Bob Thibodeau Term Expires 1/1/2024 |
| 2nd Vice President – Jim Willey Term Expires 1/1/2026 |
| Secretary – Dennis Martin Term Expires 1/1/2025 |
| Treasurer – Maureen McAllister Term Expires 1/1/2026 |
| Director – Scott Avery |
| Director – Kevin Hancock |
| Director – Curt Hanscom |
| Director – Sue Witonis |



1 Booklet = \$1.00 (5 tickets)

RULES: Winning Tickets end in "00"

100 - 900 = C Prizes 1000 - 1900 = B Prizes 2000 - 2900 = A Prizes 3000 = GRAND Prize

NO Trade in or Trade Up!

INSTRUCTIONS FOR COMPLETING AND ADOPTING THE MODEL FLOODPLAIN MANAGEMENT ORDINANCE

The enclosed model Floodplain Management Ordinance has been customized, as much as possible, for your community. The Ordinance provided usually designates either the Code Enforcement Officer or the Planning Board as the permitting authority. We customized it according to the ordinance currently in effect for your community. **Please review this document carefully and notify us of any errors.** If the community would like to change the permitting authority or make any other changes to the ordinance, please contact the Floodplain Management Program as we can easily make most changes for you. If **any changes are made locally to the model ordinance, please submit the ordinance to Floodplain Management Staff prior to any public hearing.** It **is critical that we review the proposed changes to be certain they are consistent with the minimum Federal requirements for participation in the National Flood Insurance Program (NFIP) and state standards.**

In Article IV, the amount of the application fee is strictly a local option but should be sufficient to cover the costs for administering and enforcing this ordinance. It is recommended that the Flood Hazard Development Permit fee be \$50.00 for new construction and substantial improvement and \$25.00 for minor development. It is also acceptable to insert language allowing the Board of Selectmen or the municipal Council to establish the fees annually.

When using a model floodplain management ordinance, make sure all blanks are filled in prior to enacting the ordinance, and that the ordinance references the most current Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) dates, or Flood Hazard Boundary Map date.

The floodplain management ordinance must be adopted in accordance with MRSA Title 30-A § 4352. To enact the floodplain management ordinance, a public hearing to allow for citizen input and comments on the proposed ordinance is required prior to enactment.

In accordance with the above MRSA title, Maine law requires that the municipal reviewing authority must post and publish notice of the required public hearing to meet the following two provisions: "A) *The notice must be posted in the municipal office at least 13 days before the public hearing;* B) *The notice must be published at least 2 times in a newspaper that complies with Title I, section 601 and that has a general circulation in the municipality. The date of the first publication must be at least 12 days before the hearing and the date of the 2nd publication must be at least 7 days before the hearing. That notice must be written in plain English, understandable by the average citizen."*

Following the public hearing, the proposed ordinance shall be attested and posted in the manner provided for town meetings. One copy of the proposed ordinance shall be certified by the municipal officers to the municipal clerk at least seven days prior to the day of meeting to be preserved as a public record. Copies shall be available at that time for distribution to the voters by the municipal clerk as well as at the time of the town meeting.

The subject matter of the proposed ordinance shall be reduced to the question: "Shall an ordinance entitled 'Floodplain Management Ordinance' be enacted?" and shall be submitted to the town meeting for action either as an article in the warrant or a question on a secret ballot. It is always recommended that the ordinance in effect be repealed and replaced with the new ordinance.

Adoption of New FEMA Maps

Some communities have expressed concern about adopting maps that do not become effective until several month after they are adopted. Please note that is acceptable for the community to set the effective date of the ordinance to coincide with the day the new maps become effective.

Ι

(continue reading on page 2)

Upon adoption of a floodplain management ordinance, two <u>complete copies</u> certified as "A True Copy" by the municipal clerk, must be sent to the Maine Floodplain Management Program, Dept. of Agriculture, Conservation & Forestry, 93 SUS, 17 Elkins Lane, Augusta, ME 04333-0093. If possible, please e-mail us a1 electronic copy of the ordinance.

Joining the NFIP

When a community is first applying to join the NFIP, a resolution to join the Program must be adopted. We will provide the Resolution. The Resolution must be entered as a separate question on the warrant/ballot item and can 1 worded as follows: "Shall a resolution entitled 'Resolution for Applying for Flood Insurance' be adopted?" An application form must also be completed, however, that is not a town meeting action item.

If you have any questions in regard to the above or need additional assistance, please call or e-mail the Maine Floodplain Management Program:

inet.parker@,maine.gov

Sue Baker, State Coordinator

287-8063 287-9981 @maine.gjaj

Janet Parker, Planner II

 $\label{eq:linear} C:\Users\Alex Sirois\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\IU D91 H1O\! 22 InstructionsToAdopt.doc$



STATE OF MAINE DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY BUREAU OF RESOURCE INFORMATION & LAND USE PLANNING 93 STATE HOUSE STATION AUGUSTA, MAINE 04333

JANETT. MILLS GOVERNOR AMANDA E. BEAL COMMISSIONER

January 8, 2024

Scott Avery, Selectboard Chair Town of Casco 635 Meadow Road Casco, ME 04015

[E-Mail Return Receipt Requested]

RE: New FEMA Flood Insurance Rate Maps and requirement for adoption into local ordinance for compliance with the National Flood Insurance Program (NFIP)

Dear Selectboard Chair Avery:

Your community should have received a Letter of Final Determination {LFD} from the Federal Emergency Management Agency (FEMA) which sets the effective date of the new Digital Flood Insurance Rate Maps (DFIRMs) for Cumberland County for June 20, 2024. The LFD marks the beginning of a six-month time period for communities to update their local Floodplain Management Ordinances to reflect any changes since the last ordinance was adopted and to incorporate the new map date. Your community must adopt an updated Floodplain Management Ordinance which references the new map date on or before June 20, 2024, in order to avoid being immediately suspended from the NFIP.

Participation in the NFIP provides protection to those members of your community who may be affected by flooding. In addition, federal flood insurance is available to those who have federally backed mortgages in the floodplain. Another important benefit is your community's eligibility for disaster funding and low interest loans when your county is in a declared disaster area. This is all possible by way of your community's commitment to adopt, administer, and enforce its floodplain ordinance and your commitment to regulate development within flood prone areas.

Adoption of the new maps prior to the final map date will assure uninterrupted and continued participation in the NFIP. Enclosed is a copy of the most current state model Floodplain Management Ordinance that has been customized specifically for your community . **Please review this document carefully.** The enclosed ordinance contains all the changes that have occurred at the federal and state level since your ordinance was last adopted. Since FEMA has

SUE BAKER, PROGRAM M ANAGER M AINE F LOODPLAIN M ANAGEM ENT P ROGRAM 17 E LKINS LANE, W J LL IAMS PAV IL LION



PHONE: (207) 287-280] FAX: (207) 287-2353 WWW.M AINE. GOV/ DACF/ very specific requirements regarding ordinance language, we encourage communities to adopt the ordinance without changes. However, if you would like to make any changes, you should discuss them with this office prior to local consideration. If the community changes the numbering system, a draft should be provided to this office for review. This is to ensure that the ordinance remains compliant and contains the correct cross references. Please make sure your community does not adopt any prior versions of the ordinance that we may have previously sent to your community.

We filled in the application fee (Article III) and permitting authority (Article II) using the ordinance that is in effect now for your community. The application fee is set by the municipality so if you would like to review other fee options or change it, just let us know.

Some communities have expressed concern about adopting maps that do not become effective until several months after they are adopted. We highly recommend that the community set the effective date of the ordinance to coincide with the day the new maps become effective.

Once your ordinance has been adopted and certified by the Town Clerk, please send this office an electronic copy (if possible) and one clerk certified printed copy. We will provide copies to the FEMA regional office and the regional planning commission. An electronic copy will be filed here at the Maine Floodplain Management Program.

If you have not already done so, please provide us with contact information for the person who will be responsible locally for coordinating the ordinance update process. We would also like to know the scheduled dates for your public hearing and town meeting, as we must track this information for the affected communities. Please contact Janet Parker at 287-9981 or janet.parker@maine.gov as soon as this information is available.

Over the next few months, we expect to host at least one public outreach meeting in the Cumberland County area. This will be a public informational session so that we can answer questions as to how folks will be affected by the new maps, particularly with regard to flood insurance. We hope you will have at least one local official in attendance and that you'll provide notice so that property owners have the opportunity to get their individual questions answered. Please feel free to contact me (287-8063 or <u>sue.baker@maine.gov</u>) or Janet (287-9981 or <u>janet. parker@maine.gov</u>) at any time throughout this process if you have questions or need additional assistance.

Best Regards,

Sue Baker, CFM State NFIP Coordinator

Enclosures: Customized 2023 Model Ordinance Adoption Instructions Update of Ordinance Changes Optional /Alternate Language

Cc: Tony Ward, Town Manager Penny Bean, Town Clerk Ryan McAllister, Planning Board Chair John Wiesemann, Code Enforcement Officer Katie Rand, FEMA Region I Greater Portland Council of Governments


STATE OF MAINE DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY BUREAU OF RESOURCE INFORMATION & LAND USE PLANNING 93 STATE HOUSE STATION AUGUSTA, MAINE 04333

JANETT. MILLS GOVERNOR AMANDA E. BEAL COMMISSIONER

SUE BAKER, PROGRAM MANAGER

MAINE FLOODPLAIN MANAGEMENT PROGRAM 17 ELKINS LANE, WILLIAMS PAVILLION

PHONE: (207) 287-280 I FAX: (207) 287-2353 WWW.MAINE.GO VI DACFI

FLOODPLAIN MANAGEMENT ORDINANCE

FOR THE

TOWN OF CASCO, MAINE

| ENACTED: | Date | |
|---------------|------------|---|
| EFFECTIVE: | Date | - |
| CERTIFIED BY: | Signature | - |
| CERTIFIED BY: | Print Name | - |
| | Title | |

Affix Seal

FLOODPLAIN MANAGEMENT ORDINANCE

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60.3(d) Rev. 8/23 Prepared on 10/24/2023 by DACF/JP

ARTICLE I - PURPOSE AND ESTABLISHMENT

Certain areas of the Town of Casco, Maine are subject to periodic flooding, causing serious damages to properties within these areas. Relief is available in the form of flood insurance as authorized by the National Flood Insurance Act of 1968.

Therefore, the Town of Casco, Maine has chosen to become a participating community in the National Flood Insurance Program and agrees to comply with the requirements of the National Flood Insurance Act of 1968 (P.L. 90-488, as amended) as delineated in this Floodplain Management Ordinance.

It is the intent of the Town of Casco, Maine to require the recognition and evaluation of flood hazards in all official actions relating to land use in the floodplain areas having special flood hazards.

The Town of Casco has the legal authority to adopt land use and control measures to reduce future flood losses pursuant to Title 30-A MRSA, Sections 3001-3007, 4352, 4401-4407, and Title 38 MRSA, Section 440.

The National Flood Insurance Program, established in the aforesaid Act, provides that areas of the Town of Casco having a special flood hazard be identified by the Federal Emergency Management Agency and that floodplain management measures be applied in such flood hazard areas. This Ordinance establishes a Flood Hazard Development Permit system and review procedure for development activities in the designated flood hazard areas of the Town of Casco, Maine.

The areas of special flood hazard, Zones A and AE, for the Town of Casco, Cumberland County, Maine, identified by the Federal Emergency Management Agency in a report entitled "Flood Insurance Study - Cumberland County, Maine," dated June 20, 2024, with accompanying "Flood Insurance Rate Map" dated June 20, 2024, are hereby adopted by reference and declared to be a part of this Ordinance.

ARTICLE II - PERMIT REQUIRED

The Code Enforcement Officer shall be designated as the local Floodplain Administrator. The Floodplain Administrator shall have the authority to implement the commitment made to administer and enforce the requirements for participation in the National Flood Insurance Program.

Before any construction or other development (as defined in Article XIII), including the placement of manufactured homes, begins within any areas of special flood hazard established in Article I, a Flood Hazard Development Permit shall be obtained from the Code Enforcement Officer. This permit shall be in addition to any other permits which may be required pursuant to the codes and ordinances of the Town of Casco, Maine.

ARTICLE III - APPLICATION FOR PERMIT

The application for a Flood Hazard Development Permit shall be submitted to the Code Enforcement Officer and shall include:

- A. The name, address, and phone number of the applicant, owner, and contractor;
- 8. An address and a map indicating the location of the construction site;
- C. A site plan showing locations of existing and/or proposed development, including but not limited to structures, sewage disposal facilities, water supply facilities, areas to be cut and filled, and lot dimensions;

- D. A statement of the intended use of the structure and/or development;
- E. A statement of the cost of the development including all materials and labor;
- F. A statement as to the type of sewage system proposed;
- G. Specification of dimensions of the proposed structure and/or development;

[Items H-K.2. apply only to new construction and substantial improvements.]

- H. The elevation in relation to the National Geodetic Vertical Datum (NGVD), North American Vertical Datum (NAVD), or to a locally established datum in Zone A only, of the:
 - 1. base flood at the proposed site of all new or substantially improved structures, which is determined:
 - a. in Zones AE from data contained in the "Flood Insurance Study Cumberland County, Maine" as described in Article I; or,
 - b. in Zone A:
 - (1) from any base flood elevation data from federal, state, or other technical sources (such as FEMA's Quick-2 model, FEMA 265), including information obtained pursuant to Article VI.M. and VIII.D.; or,
 - (2) in the absence of all data described in Article III.H.l.b.(1), information to demonstrate that the structure shall meet the elevation requirement in Article VLH.2.b., Article VI. I.2.a. or b., or Article VI.J.2.b.
 - 2. highest and lowest grades at the site adjacent to the walls of the proposed building;
 - 3. lowest floor, including basement; and whether or not such structures contain a basement;
 - 4. lowest machinery and equipment servicing the building; and,
 - 5. level, in the case of non-residential structures only, to which the structure will be floodproofed.
- I. A description of an elevation reference point established on the site of all developments for which elevation standards apply as required in Article VI;
- J. A written certification by:
 - 1. a Professional Land Surveyor that the grade elevations shown on the application are accurate; and,
 - 2. a Professional Land Surveyor, registered professional engineer or architect that the base flood elevation shown on the application is accurate.
- K. The following certifications as required in Article VI by a registered professional engineer or architect:

- 1. a Floodproofing Certificate (FEMA Fonn FF-206-FY-22-153, as amended), to verify that the floodproofing methods for any non-residential structures will meet the floodproofing criteria of Article VI.I.; and other applicable standards in Article VI;
- 2. a Hydraulic Openings Certificate to verify that engineered hydraulic openings in foundation walls will meet the standards of Article VI.N.2.a.;
- 3. a certified statement that bridges will meet the standards of Article VI.O.;
- 4. a certified statement that containment walls will meet the standards of Article VLP.
- L. A description of the extent to which any water course will be altered or relocated as a result of the proposed development; and,
- M. A statement of construction plans describing in detail how each applicable development standard in Article VI will be met.

ARTICLE IV - APPLICATION FEE AND EXPERT'S FEE

A non-refundable application fee of \$50.00 shall be paid to the Town Clerk and a copy of a receipt for the same shall accompany the application. A non-refundable application fee of \$50.00 or as established, annually by the Board of Selectmen shall be paid to the Town Clerk and a copy of a receipt for the same shall accompany the application.

An additional fee may be charged if the Code Enforcement Officer, Planning Board, and/ or Board of Appeals needs the assistance of a professional engineer or other expert. The expert's fee shall be paid in full by the applicant within 10 days after the town submits a bill to the applicant. Failure to pay the bill shall constitute a violation of the ordinance and be grounds for the issuance of a stop work order. An expert shall not be hired by the municipality at the expense of an applicant until the applicant has either consented to such hiring in writing or been given an opportunity to be heard on the subject. An applicant who is dissatisfied with a decision to hire expert assistance may appeal that decision to the Board of Appeals.

ARTICLE V - REVIEW STANDARDS FOR FLOOD HAZARD DEVELOPMENT PERMIT APPLICATIONS

The Code Enforcement Officer shall:

- A. Review all applications for the Flood Hazard Development Permit to assure that proposed developments are reasonably safe from flooding and to determine that all pertinent requirements of Article VI (Development Standards) have been, or will be met;
- B. Utilize, in the review of all Flood Hazard Development Permit applications:
 - 1. the base flood and floodway data contained in the "Flood Insurance Study Cumberland County, Maine," as described in Article I;
 - 2. in special flood hazard areas where base flood elevation and floodway data are not provided, the Code Enforcement Officer shall obtain, review, and reasonably utilize any base flood elevation and floodway data from federal, state, or other technical sources, including information obtained pursuant to Article 111.H. 1.b.(1); Article VI.M.; and Article VIII.D., in order to administer Article VI of this Ordinance; and,

- 3. when the community establishes a base flood elevation in a Zone A by methods outlined in Article III.H.1.b.(1), the community shall submit that data to the Maine Floodplain Management Program.
- C. Make interpretations of the location of boundaries of special flood hazard areas shown on the maps described in Article I of this Ordinance;
- D. In the review of Flood Hazard Development Permit applications, determine that all necessary permits have been obtained from those federal, state, and local government agencies from which prior approval is required by federal or state law, including but not limited to Section 404 of the Federal Water Pollution Control Act Amendments of I 972, 33 U.S.C. I 344;
- E. Notify adjacent municipalities, the Department of Environmental Protection, and the Maine Floodplain Management Program prior to any alteration or relocation of a water course and submit copies of such notifications to the Federal Emergency Management Agency;
- F. If the application satisfies the requirements of this Ordinance, approve the issuance of one of the following Flood Hazard Development Permits based on the type of development:
 - 1. A two part Flood Hazard Development Permit for elevated structures. Part I shall authorize the applicant to build a structure to and including the first horizontal floor only above the base flood level. At that time the applicant shall provide the Code Enforcement Officer with an "under construction" Elevation Certificate completed by a Professional Land Surveyor based on the Part I permit construction for verifying compliance with the elevation requirements of Article VI, paragraphs H., I., or J. Following review of the Elevation Certificate data, which shall take place within 72 hours of receipt of the application, the Code Enforcement Officer shall issue Part II of the Flood Hazard Development Permit. Part II shall authorize the applicant to complete the construction project; or,
 - 2. A Flood Hazard Development Permit for Floodproofing of Non-Residential Structures that are new construction or substantially improved non-residential structures that are not being elevated but that meet the floodproofing standards of Article VI.I. I. The application for this permit shall include a Floodproofing Certificate signed by a registered professional engineer or architect; or,
 - 3. A Flood Hazard Development Permit for Minor Development for all development that is not new construction or a substantial improvement, such as repairs, maintenance, renovations, or additions, whose value is less than 50% of the market value of the structure. Minor development also includes but is not limited to: accessory structures as provided for in Article VI.L., mining, dredging, filling, grading, paving, excavation, drilling operations, storage of equipment or materials, deposition or extraction of materials, public or private sewage disposal systems or water supply facilities that do not involve structures; and non-structural projects such as bridges, dams, towers, fencing, pipelines, wharves, and piers.
- G. Maintain, as a permanent record, copies of all Flood Hazard Development Permit Applications, corresponding Permits issued, and data relevant thereto, including reports of the Board of Appeals on variances granted under the provisions of Article IX of this Ordinance, and copies of Elevation Certificates, Floodproofing Certificates, Certificates of Compliance, and certifications of design standards required under the provisions of Articles III, VI, and VII of this Ordinance.

ARTICLE VI - DEVELOPMENT STANDARDS

All developments in areas of special flood hazard shall meet the following applicable standards:

- A. All Development All development shall:
 - 1. be designed or modified and adequately anchored to prevent flotation (excluding piers and docks), collapse, or lateral movement of the development resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;
 - 2. use construction materials that are resistant to flood damage;
 - 3. use construction methods and practices that will minimize flood damage; and,
 - 4. use electrical, heating, ventilation, plumbing, and air conditioning equipment, and other service facilities, that are designed and/or located so as to prevent water from entering or accumulating within the components during flooding conditions.
- B. **Water Supply** All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the systems.
- C. **Sanitary Sewage Systems** All new and replacement sanitary sewage systems shall be designed and located to minimize or eliminate infiltration of flood waters into the system and discharges from the system into flood waters.
- D. **On Site Waste Disposal Systems** On site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during floods.
- E. **Watercourse Carrying Capacity** All development associated with altered or relocated portions of a watercourse shall be constructed and maintained in such a manner that no reduction occurs in the flood carrying capacity of the watercourse.
- F. Utilities New construction or substantial improvement of any structure (including manufactured homes) located within Zones A and AE shall have the bottom of all electrical, heating, plumbing, ventilation and air conditioning equipment, permanent fixtures and components, HVAC ductwork and duct systems, and any other utility service equipment, facilities, machinery, or connections servicing a structure, elevated to at least one foot above the base flood elevation.
- G. **Physical Changes to the Natural Landscape** Certain development projects, including but not limited to, retaining walls, sea walls, levees, berms, and rip rap, can cause physical changes that affect flooding conditions.
 - 1. All development projects in Zones AE that cause physical changes to the natural landscape shall be reviewed by a Professional Engineer to determine whether or not the project changes the base flood elevation, zone, and/or the flood hazard boundary line.
 - 2.
- a. If the Professional Engineer determines, through the use of engineering judgement, that the project would not necessitate a Letter of Map Revision (LOMR), a certified statement shall be provided.
- b. If the Professional Engineer determines that the project may cause a change, a hydrologic and hydraulic analysis that meets current FEMA standards shall be performed.

- 3. If the hydrologic and hydraulic analysis performed indicates a change to the base flood elevation, zone, and/or the flood hazard boundary line, the applicant may submit a Conditional Letter of Map Revision (C-LOMR) request to the Federal Emergency Management Agency for assurance that the as-built project will result in a change to the Flood Insurance Rate Map. Once the development is completed, a request for a Letter of Map Revision (LOMR) shall be initiated.
- 4. If the hydrologic and hydraulic analysis performed show a change to the base flood elevation, zone, and/or the flood hazard boundary line, as soon as practicable, but no later than 6 months after the completion of the project, the applicant shall submit the technical data to FEMA in the form of a Letter of Map Revision request.
- H. **Residential** New construction or substantial improvement of any residential structure located within:
 - 1. Zone AE shall have the lowest floor (including basement) elevated to at least one foot above the base flood elevation.
 - 2. Zone A shall have the lowest floor (including basement) elevated:
 - a. to at least one foot above the baseflood elevation utilizing information obtained pursuant to Article IILH.1.b.(l); Article V.B.; or Article VIII.D.; or,
 - b. in the absence of all data described in Article VI.H.2.a., to at least two feet above the highest adjacent grade to the structure.
- I. **Non-Residential** New construction or substantial improvement of any non-residential structure located within:
 - 1. Zone AE shall have the lowest floor (including basement) elevated to at least one foot above the base flood elevation, or together with attendant utility and sanitary facilities shall:
 - a. be floodproofed to at least one foot above the base flood elevation so that below that elevation the structure is watertight with walls substantially impermeable to the passage of water;
 - b. have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy; and,
 - c. be certified by a registered professional engineer or architect that the floodproofing design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this section. Such certification shall be provided with the application for a Flood Hazard Development Permit, as required by Article III.K. and shall include a record of the elevation above mean sea level to which the structure is floodproofed.
 - 2. Zone A shall have the lowest floor (including basement) elevated:
 - a. to at least one foot above the base flood elevation utilizing information obtained pursuant to Article III.H.l.b.(l); Article V.B.; Article VIII.D.; or,

- b. in the absence of all data described in Article Vl.1.2.a., to at least two feet above the highest adjacent grade to the structure; or,
- c. together with attendant utility and sanitary facilities meet the floodproofing standards of Article Vl.1.1.a., b., and c.
- J. Manufactured Homes New or substantially improved manufactured homes located within:
 - 1. Zone AE shall:
 - a. be elevated such that the lowest floor (including basement) of the manufactured home is at least one foot above the base flood elevation;
 - b. be on a permanent foundation, which may be poured masonry slab or foundation walls, with hydraulic openings, or may be reinforced piers or block supports, any of which support the manufactured home so that no weight is supported by its wheels and axles; and,
 - c. be securely anchored to an adequately anchored foundation system to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to:
 - (1) over-the-top ties anchored to the ground at the four comers of the manufactured home, plus two additional ties per side at intermediate points (manufactured homes less than 50 feet long require one additional tie per side); or by,
 - (2) frame ties at each comer of the home, plus five additional ties along each side at intermediate points (manufactured homes less than 50 feet long require four additional ties per side).
 - (3) All components of the anchoring system described in Article VU. l.c.(I) & (2) shall be capable of carrying a force of 4800 pounds.
 - 2. Zone A shall:
 - a. be elevated on a permanent foundation, as described in Article VU .1.b., such that the lowest floor (including basement) of the manufactured home is at least one foot above the base flood elevation utilizing information obtained pursuant to Article 111.H.1.b.(l); Article V.B.; Article VHI.D.; or,
 - b. in the absence of all data as described in Article VU .2.a., to at least two feet above the highest adjacent grade to the structure; and,
 - c. meet the anchoring requirements of Article VU. 1.c.
- K. Recreational Vehicles Recreational Vehicles located within:
 - 1. Zones A and AE shall either:
 - a. be on the site for fewer than 180 consecutive days; and,
 - b. be fully licensed and ready for highway use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions; or,

- c. be permitted in accordance with the elevation and anchoring requirements for "manufactured homes" in Article VI.J.1.
- L. Accessory Structures New construction or substantial improvement of Accessory Structures, as defined in Article XIII, shall be exempt from the elevation criteria required in Article VI.H. & I. above, if all other requirements of Article VI and all the following requirements are met.
 - I. Accessory Structures located in Zones A and AE shall:
 - a. meet the requirements of Article VI.A.1. through 4., as applicable;
 - b. be limited in size to a one-story two car garage;
 - c. have unfinished interiors and not be used for human habitation;
 - d. have only ground fault interrupt electrical outlets. The electric service disconnect shall be located above the base flood elevation and, when possible, outside the Special Flood Hazard Area.
 - e. be located outside the floodway;
 - f. when possible, be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters and be placed further from the source of flooding than is the primary structure; and,
 - g. have hydraulic openings, as specified in Article VI.N.2., in at least two different walls of the accessory structure.

M. Floodways -

- 1. In Zone AE riverine areas, encroachments, including fill, new construction, substantial improvement, and other development shall not be permitted within a regulatory floodway which is designated on the community's Flood Insurance Rate Map, unless a technical evaluation certified by a registered professional engineer is provided demonstrating that such encroachments will not result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- 2. In Zones A and AE, riverine areas for which no regulatory floodway is designated, encroachments, including fill, new construction, substantial improvement, and other development shall not be permitted in the floodway as determined in Article VI.M.3. unless a technical evaluation certified by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing development and anticipated development:
 - a. will not increase the water surface elevation of the base flood more than one foot at any point within the community; and,
 - c. is consistent with the technical criteria contained in FEMA's guidelines and standards for flood risk analysis and mapping.

- 3. In Zones A and AE riverine areas, for which no regulatory floodway is designated, the regulatory floodway is determined to be the channel of the river or other water course and the adjacent land areas to a distance of one-half the width of the floodplain as measured from the normal high water mark to the upland limit of the floodplain.
- N. **Hydraulic Openings/Flood Vents** New construction or substantial improvement of any structure in Zones A and AE, that meets the development standards of Article VI, including the elevation requirements of Article VI, paragraphs **H.**, I., or J. and is elevated on posts, columns, piers, piles, or crawlspaces may be enclosed below the base flood elevation requirements provided all the following criteria are met or exceeded:
 - 1. Enclosed areas are not "basements" as defined in Article XIII;
 - 2. Enclosed areas shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwater. Designs for meeting this requirement must either:
 - a. be engineered and certified by a registered professional engineer or architect; or,
 - b. meet or exceed the following minimum criteria:
 - (I) a minimum of two openings having a total net area of not less than one square inch for every square foot of the enclosed area;
 - (2) the bottom of all openings shall be below the base flood elevation and no higher than one foot above the lowest grade; and,
 - (3) openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the entry and exit of flood waters automatically without any external influence or control such as human intervention, including the use of electrical and other non-automatic mechanical means;
 - 3. The enclosed area shall not be used for human habitation; and,
 - 4. The enclosed areas are usable solely for building access, parking of vehicles, or storage.
- 0. **Bridges** New construction or substantial improvement of any bridge in Zones A and AE shall be designed such that:
 - 1. when possible, the lowest horizontal member (excluding the pilings or columns) is elevated to at least one foot above the base flood elevation; and,
 - 2. a registered professional engineer shall certify that:
 - a. the structural design and methods of construction shall meet the elevation requirements of this section and the floodway standards of Article VI.M.; and,
 - b. the foundation and superstructure attached thereto are designed to resist flotation, collapse, and lateral movement due to the effects of wind and water loads acting simultaneously on all structural components. Water loading values used shall be those associated with the base flood.

- P. **Containment Walls** New construction or substantial improvement of any containment wall located within:
 - I. Zones A and AE shall:
 - a. have the containment wall elevated to at least one foot above the base flood elevation;
 - b. have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy; and,
 - c. be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this section. Such certification shall be provided with the application for a Flood Hazard Development Permit, as required by Article III.K.
- Q. Wharves, Piers, and Docks New construction or substantial improvement of wharves, piers, and docks are permitted in Zones A and AE, in and over water, and shall comply with all applicable local, state, and federal regulations.

ARTICLE VII - CERTIFICATE OF COMPLIANCE

No land in a special flood hazard area shall be occupied or used and no structure which is constructed or substantially improved shall be occupied until a Certificate of Compliance is issued by the Code Enforcement Officer subject to the following provisions:

- A. For New Construction or Substantial Improvement of any elevated structure the applicant shall submit to the Code Enforcement Officer an Elevation Certificate completed by a Professional Land Surveyor for compliance with Article VI, paragraphs H., I., or J.
- B. The applicant shall submit written notification to the Code Enforcement Officer that the development is complete and complies with the provisions of this ordinance.
- C. Within 10 working days, the Code Enforcement Officer shall:
 - 1. review the Elevation Certificate and the applicant's written notification; and,
 - 2. upon determination that the development conforms with the provisions of this ordinance, shall issue a Certificate of Compliance.

ARTICLE VIII - REVIEW OF SUBDIVISION AND DEVELOPMENT PROPOSALS

The Planning Board shall, when reviewing subdivisions and other proposed developments that require review under other federal law, state law, or local ordinances or regulations, and all projects on 5 or more disturbed acres, or in the case of manufactured home parks divided into two or more lots, assure that:

- A. All such proposals are consistent with the need to minimize flood damage.
- B. All public utilities and facilities, such as sewer, gas, electrical, and water systems are located and constructed to minimize or eliminate flood damages.
- C. Adequate drainage is provided so as to reduce exposure to flood hazards.

- D. All proposals include base flood elevations, flood boundaries, and, in a riverine floodplain, floodway data. These determinations shall be based on engineering practices recognized by the Federal Emergency Management Agency.
- E. Any proposed development plan must include a condition of plan approval requiring that structures on any lot in the development having any portion of its land within a Special Flood Hazard Area are to be constructed in accordance with Article VI of this ordinance. Such requirement will be included in any deed, lease, purchase and sale agreement, or document transferring or expressing an intent to transfer any interest in real estate or structure, including but not limited to a time-share interest. The condition shall clearly articulate that the municipality may enforce any violation of the construction requirement and that fact shall also be included in the deed or any other document previously described. The construction requirement shall also be clearly stated on any map, plat, or plan to be signed by the Planning Board or local reviewing authority as part of the approval process.

ARTICLE IX - APPEALS AND VARIANCES

The Board of Appeals of the Town of Casco may, upon written application of an aggrieved party, hear and decide appeals where it is alleged that there is an error in any order, requirement, decision, or determination made by, or failure to act by, the Code Enforcement Officer or Planning Board in the administration or enforcement of the provisions of this Ordinance.

The Board of Appeals may grant a variance from the requirements of this Ordinance consistent with state law and the following criteria:

- A. Variances shall not be granted within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result.
- 8. Variances shall be granted only upon:
 - 1. a showing of good and sufficient cause; and,
 - 2. a determination that should a flood comparable to the base flood occur, the granting of a variance will not result in increased flood heights, additional threats to public safety, public expense, or create nuisances, cause fraud or victimization of the public, or conflict with existing local laws or ordinances; and,
 - 3. a showing that the issuance of the variance will not conflict with other state, federal, or local laws or ordinances; and,
 - 4. a determination that failure to grant the variance would result in "undue hardship/ which in this sub-section means:
 - a. that the land in question cannot yield a reasonable return unless a variance is granted; and,
 - b. that the need for a variance is due to the unique circumstances of the property and not to the general conditions in the neighborhood; and,
 - c. that the granting of a variance will not alter the essential character of the locality; and,
 - d. that the hardship is not the result of action taken by the applicant or a prior owner.

- C. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief, and the Board of Appeals may impose such conditions to a variance as it deems necessary.
- D. Variances may be issued for new construction, substantial improvements, or other development for the conduct of a functionally dependent use provided that:
 - 1. the criteria of Article IX.A. through C. and Article VI.M. are met; and,
 - 2. the structure or other development is protected by methods that minimize flood damages during the base flood and create no additional threats to public safety.
- E. Variances may be issued for the repair, reconstruction, rehabilitation, or restoration of Historic Structures upon the determination that:
 - 1. the development meets the criteria of Article IX.A. through C.; and,
 - 2. the proposed repair, reconstruction, rehabilitation, or restoration will not preclude the structure's continued designation as a Historic Structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
- F. Variances may be issued for new construction and substantial improvement of Agricultural Structures being used for the conduct of agricultural uses provided that:
 - 1. the development meets the criteria of Article IX.A. through C.; and,
 - 2. the development meets the criteria of Article VI.M. and Article VI.N.
- G. Any applicant who meets the criteria of Article IX.A. through C. and Article IX.D., E., or F. shall be notified by the Board of Appeals in writing over the signature of the Chairman of the Board of Appeals that:
 - 1. the issuance of a variance to construct a structure below the base flood level will result in greatly increased premium rates for flood insurance up to amounts as high as \$25 per \$100 of insurance coverage; and,
 - 2. such construction below the base flood level increases risks to life and property; and,
 - 3. the applicant agrees in writing that the applicant is fully aware of all the risks inherent in the use of land subject to flooding, assumes those risks, and agrees to indemnify and defend the municipality against any claims filed against it that are related to the applicant's decision to use land located in a floodplain and that the applicant individually releases the municipality from any claims the applicant may have against the municipality that are related to the use ofland located in a floodplain.
- H. Appeal Procedure for Administrative and Variance Appeals
 - 1. An administrative or variance appeal may be taken to the Board of Appeals by an aggrieved party within thirty days after receipt of a written decision of the Code Enforcement Officer or Planning Board.

- 2. Upon being notified of an appeal, the Code Enforcement Officer or Planning Board, as appropriate, shall transmit to the Board of Appeals all of the documents constituting the record of the decision appealed from.
- 3. The Board of Appeals shall hold a public hearing on the appeal within thirty-five days of its receipt of an appeal request.
- 4. The person filing the appeal shall have the burden of proof.
- 5. The Board of Appeals shall decide all appeals within thirty-five days after the close of the hearing and shall issue a written decision on all appeals.
- 6. The Board of Appeals shall submit to the Code Enforcement Officer a report of all variance actions, including justification for the granting of the variance and an authorization for the Code Enforcement Officer to issue a Flood Hazard Development Permit, which includes any conditions to be attached to said permit.
- 7. Any aggrieved party who participated as a party during the proceedings before the Board of Appeals may take an appeal to Superior Court in accordance with State laws within forty-five days from the date of any decision of the Board of Appeals.

ARTICLE X - ENFORCEMENT AND PENALTIES

- A. It shall be the duty of the Code Enforcement Officer to enforce the provisions of this Ordinance pursuant to Title 30-A MRSA § 4452.
- B. The penalties contained in Title 30-A MRSA § 4452 shall apply to any violation of this Ordinance.
- C. In addition to any other actions, the Code Enforcement Officer, upon determination that a violation exists, may submit a declaration to the Administrator of the Federal Insurance Administration requesting a denial of flood insurance. The valid declaration shall consist of:
 - 1. the name of the property owner and address or legal description of the property sufficient to confirm its identity or location
 - 2. a clear and unequivocal declaration that the property is in violation of a cited State or local law, regulation, or ordinance;
 - 3. a clear statement that the public body making the declaration has authority to do so and a citation to that authority;
 - 4. evidence that the property owner has been provided notice of the violation and the prospective denial of insurance; and,
 - 5. a clear statement that the declaration is being submitted pursuant to Section **l** 316 of the National Flood Insurance Act of 1968, as amended.

ARTICLE XI - VALIDITY AND SEVERABILITY

If any section or provision of this Ordinance is declared by the courts to be invalid, such decision shall not invalidate any other section or provision of this Ordinance.

ARTICLE XII - CONFLICT WITH OTHER ORDINANCES

This Ordinance shall not in any way impair or remove the necessity of compliance with any other applicable rule, ordinance, regulation, bylaw, permit, or provision of law. Where this Ordinance imposes a greater restriction upon the use of land, buildings, or structures, the provisions of this Ordinance shall control.

ARTICLE XIII - DEFINITIONS

Unless specifically defined below, words and phrases used in this Ordinance shall have the same meaning as they have at common law and to give this Ordinance its most reasonable application. Words used in the present tense include the future, the singular number includes the plural, and the plural number includes the singular. The word "may" is permissive; "shall" is mandatory and not discretionary.

Accessory Structure - a structure which is on the same parcel of property as a principal structure and the use of which is incidental to the use of the principal structure.

Adjacent Grade - the natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

Agricultural Structure - structures that are used exclusively for agricultural purposes or uses in connection with the production, harvesting, storage, raising, or drying of agricultural commodities and livestock. Structures that house tools or equipment used in connection with these purposes or uses are also considered to have agricultural purposes or uses.

Area of Special Flood Hazard - the land in the floodplain having a one percent or greater chance of flooding in any given year, as specifically identified in the Flood Insurance Study cited in Article I of this Ordinance.

Base Flood - a flood having a one percent chance of being equaled or exceeded in any given year, commonly called the I00-year flood.

Basement - any area of the building having its floor subgrade (below ground level) on all sides.

Building - see Structure.

Certificate of Compliance - A document signed by the Code Enforcement Officer stating that a structure is in compliance with all of the provisions of this Ordinance.

Code Enforcement Officer - A person certified under Title 30-A MRSA, Section 4451 (including exceptions in subsection 4451, paragraph I) and employed by a municipality to enforce all applicable comprehensive planning and land use laws and ordinances.

Containment Wall - a wall surrounding all sides of an above ground tank to contain any spills or leaks.

Development - any man made change to improved or unimproved real estate. This includes, but is not limited to, buildings or other structures; mining, dredging, filling, grading, paving, excavation, drilling operations or storage of equipment or materials; and the storage, deposition, or extraction of materials.

Elevated Building - a non-basement building that is:

a. built, in the case of a building in Zones A or AE, to have the top of the elevated floor elevated above the ground level by means of pilings, columns, posts, piers, or shear walls; and,

b. adequately anchored so as not to impair the structural integrity of the building during a flood of up to one foot above the magnitude of the base flood.

In the case of Zones A or AE, **Elevated Building** also includes a building elevated by means of fill or solid foundation perimeter walls with hydraulic openings sufficient to facilitate the unimpeded movement of flood waters, as required in Article VI.N.

Elevation Certificate - an official form (FEMA Form FF-206-FY-22-152, as amended) that is used to verify compliance with the floodplain management regulations of the National Flood Insurance Program.

Existing Manufactured Home Park or Subdivision - a manufactured home park or subdivision that was recorded in the deed registry prior to the adoption date of the community's first floodplain management regulations.

Flood or Flooding -

- a. A general and temporary condition of partial or complete inundation of normally dry land areas from:
 - 1. The overflow of inland or tidal waters.
 - 2. The unusual and rapid accumulation or runoff of surface waters from any source.
- b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph a.I. of this definition.

Flood Elevation Study - an examination, evaluation, and determination of flood hazards and, if appropriate, corresponding water surface elevations.

Flood Insurance Rate Map (FIRM) - an official map of a community, on which the Federal Insurance Administrator has delineated both the special hazard areas and the risk premium zones applicable to the community.

Flood Insurance Study - see Flood Elevation Study.

Floodplain or Flood-prone Area - any land area susceptible to being inundated by water from any source (see **Flood or Flooding**).

Floodplain Management - the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, and floodplain management regulations.

Floodplain Management Regulations - zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance), and other applications of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

Floodproofing - any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures, and contents.

Floodway - see Regulatory Floodway.

Floodway Encroachment Lines - the lines marking the limits of floodways on federal, state, and local floodplain maps.

Freeboard - a factor of safety usually expressed in feet above a flood level for purposes of floodplain management. Freeboard tends to compensate for the many unknown factors, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions.

Functionally Dependent Use - a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

Historic Structure - any structure that is:

- a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary of the Interior to qualify as a registered historic district;
- c. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or,
- d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - 1. By an approved state program as determined by the Secretary of the Interior, or,
 - 2. Directly by the Secretary of the Interior in states without approved programs.

Locally Established Datum - for purposes of this ordinance, an elevation established for a specific site to which all other elevations at the site are referenced. This elevation is generally not referenced to the National Geodetic Vertical Datum (NGVD), North American Vertical Datum (NAVO), or any other established datum and is used in areas where Mean Sea Level data is too far from a specific site to be practically used.

Lowest Floor - the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage in an area other than a basement area is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements described in Article VI.N. of this ordinance.

Manufactured Home - a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required

utilities. For floodplain management purposes the term manufactured home also includes park trailers, travel trailers, and other similar vehicles placed on a site for greater than 180 consecutive days.

Manufactured Home Park or Subdivision - a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

Mean Sea Level - for purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929, North American Vertical Datum (NAVD), or other datum to which base flood elevations shown on a community's Flood Insurance Rate Map are referenced.

Minor Development - all development that is not new construction or a substantial improvement, such as repairs, maintenance, renovations, or additions, whose value is less than 50% of the market value of the structure. It also includes but is not limited to: accessory structures as provided for in Article VI.L., mining, dredging, filling, grading, paving, excavation, drilling operations, storage of equipment or materials, deposition or extraction of materials, public or private sewage disposal systems or water supply facilities that do not involve structures; and non-structural projects such as bridges, dams, towers, fencing, pipelines, wharves, and piers.

National Geodetic Vertical Datum (NGVD) - the national vertical datum, whose standard was established in 1929, which is used by the National Flood Insurance Program (NFIP). NGVD was based upon mean sea level in 1929 and has been called "1929 Mean Sea Level (MSL)".

New Construction - structures for which the "start of construction" commenced on or after the effective date of the initial floodplain management regulations adopted by a community and includes any subsequent improvements to such structures.

North American Vertical Datum (NAVD) - the national datum whose standard was established in 1988, which is the new vertical datum used by the National Flood Insurance Program (NFIP) for all new Flood Insurance Rate Maps. NAVD is based upon the vertical data used by other North American countries such as Canada and Mexico and was established to replace NGVD because of constant movement of the earth's crust, glacial rebound and subsidence, and the increasing use of satellite technology.

100-year flood - see Base Flood.

Recreational Vehicle - a vehicle which is:

- a. built on a single chassis;
- b. 400 square feet or less when measured at the largest horizontal projection, not including slideouts;
- c. designed to be self-propelled or permanently towable by a motor vehicle; and,
- d. designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Regulatory Floodway -

a. the channel of a river or other water course and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height, and,

b. when not designated on the community's Flood Insurance Rate Map, it is considered to be the channel of a river or other water course and the adjacent land areas to a distance of one-half the width of the floodplain, as measured from the normal high water mark to the upland limit of the floodplain.

Riverine - relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

Special Flood Hazard Area - see Area of Special Flood Hazard.

Start of Construction - the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, substantial improvement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, or modification of any construction element, whether or not that alteration affects the external dimensions of the building.

Structure - for floodplain management purposes, a walled and roofed building. A gas or liquid storage tank that is principally above ground is also a structure.

Substantial Damage - damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damage condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

Substantial Improvement - any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the start of construction of the improvement. This term includes structures which have incurred substantial damage, regardless of the actual repair work performed. The term does not, however, include either:

- a. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions; or,
- b. Any alteration of a Historic Structure, provided that the alteration will not preclude the structure's continued designation as a historic structure, and a variance is obtained from the community's Board of Appeals.

Variance - a grant of relief by a community from the terms of a floodplain management regulation.

Violation - the failure of a structure or development to comply with a community's floodplain management regulations.

ARTICLE XIV - ABROGATION

This ordinance repeals and replaces any municipal ordinance previously enacted to comply with the National Flood Insurance Act of 1968 (P.L. 90-488, as amended).

ARTICLE XV - DISCLAIMER OF LIABILITY

The degree of flood protection required by the ordinance is considered reasonable but does not imply total flood protection.

2002 Amendments to All Maine Floodplain Management Model Ordinances

Additions are underlined and deletions are strikethrough.

ARTICLE V - REVIEW STANDARDS FOR FLOOD HAZARD DEVELOPMENT PERMIT APPLICATIONS

D. In the review of Flood Hazard Development Permit applications, determine that all necessary permits have been obtained from those federal, state, and local government agencies from which prior approval is required by federal or state law, including but not limited to Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. <u>1344</u>;

ARTICLE IX or X - APPEALS AND VARIANCES

(The Article number depends on which version of the model is in effect for your community)

The Board of Appeals of the (Town/City) of _____ may, upon written application of an aggrieved party, hear and decide appeals where it is alleged that there is an error in any order, requirement, decision, or determination made by, or failure to act by, the Code Enforcement Officer or Planning Board in the administration or enforcement of the provisions of this Ordinance.

ARTICLE XIII or **XIV** - **DEFINITIONS**

(The Article number depends on which version of the model is in effect for your community)

Elevation Certificate - An official form (FEMA Form 81-31, 08/99 07/00, as amended) that:

- a. is used to verify compliance with the floodplain management regulations of the National Flood Insurance Program; and,
- b. is required for purchasing flood insurance.

ARTICLE VI - DEVELOPMENT STANDARDS

(This change needs to be made to ordinances in communities with mapped V Zones only.)

- P. Coastal Floodplains -
 - 2. New construction or substantial improvement of any structure located within Zones V1-30 or VE shall:
 - c. require a registered professional engineer or architect to:
 - (1) develop or review the structural design, specifications, and plans for the construction, which must meet or exceed the technical criteria contained in the *Coastal Construction Manual*, (FEMA-55/February, 1986 June, 2000); and,

2005 Amendments to All Maine Floodplain Management Model Ordinances

Additions are underlined and deletions are strikethrough

ARTICLE I - PURPOSE AND ESTABLISHMENT

(4th, paragraph)

The (Town/City) of _____ has the legal authority to adopt land use and control measures to reduce future flood losses pursuant to Title 30-A MRSA, Sections 3001-3007, 4352, and 4401-4407 and Title 38 MRSA₁ Section 440.

ARTICLE III - APPLICATION FOR PERMIT

- K. The following certifications as required in Article VI by aregistered professional engineer or architect:
 - 1. a Floodproofing Certificate (FEMA Form 81-65, 8/99 01/03, as amended), to verify...

ARTICLE IV - APPLICATION FEE AND EXPERT'S FEE

(optional language change)

A non-refundable application fee of \$______ for all minor development and \$______ for all new construction or substantial improvements shall be paid to the (Town/City) Clerk or Code Enforcement Officer and a copy of a receipt for the same shall accompany the application.

ARTICLE V - REVIEW STANDARDS FOR FLOOD HAZARD DEVEOPMENT PERMIT APPLICATIONS

- B. Utilize, in the review of all Flood Hazard Development Permit applications:
 - 1. the base flood <u>and floodway</u> data contained in the "Flood Insurance Study (Town/City) of ______, Maine," as described in Article I.;

ARTICLE VI - DEVELOPMENT STANDARDS

(coastal ordinances with V Zones only)

P. Coastal Floodplains -

5. The enclosed areas <u>below the lowest floor shall</u> may be used solely for parking vehicles, building access, and storage.

ARTICLE XIII or XIV - DEFINITIONS

(The article number depends on which version of the model ordinance is in effect for your community)

Code Enforcement Officer - any person or board responsible for performing: the inspection licensing, and enforcement duties required by a particular statute or ordinance. <u>A person certified under Title 30-A MRSA</u>, Section 4451 (including exceptions in Section 4451, paragraph 1) and employed by a municipality to enforce all applicable comprehensive planning and land use laws and ordinances.

Development - means any man made change caused by individuals or entities to improved or unimproved real estate, including but not limited to <u>the construction of</u> buildings or other structures; the construction of additions or substantial improvements to buildings or other structures; mining, dredging, filling, grading, paving, excavation, drilling operations or storage of equipment or materials. and the storage, deposition, or extraction of materials, public or pivate sewage disposal systems or water supply facilities.

(The new wording of this definition is directly from the FEMA regulations at 44 CFR 59.1)

Elevation Certificate - An official form (FEMA Form 81-31, 07/00 01/03 as amended) that:

- a. is used to verify compliance with the floodplain management regulations of the National Flood Insurance Program; and,
- b. is required for purchasing flood insurance.

2007 Amendments to Maine Floodplain Management Model Ordinances 60.3 (c & d) Zones

Additions are underlined and deletions are strikethrough.

- I. Recreational Vehicles Recreational Vehicles located within:
 - I. Zones A. A1-30, AE, and AH shall either:
 - a. be on the site for fewer than 180 consecutive days,

ARTICLE XIII or **XIV** - **DEFINITIONS**

(The Article number depends on which version of the model is in effect/or your community)

Elevation Certificate - An official form (FEMA Form 81-31, 07/00, 2/06, as amended) that:

- a. is used to verify compliance with the floodplain management regulations of the National Flood Insurance Program; and,
- b. is required for purchasing flood insurance.

2009 Amendments to Maine Floodplain Management Model Ordinances

Additions are underlined and deletions are strikethrough.

ARTICLE III - APPLICATION FOR PERMIT

H) Included the reference to "North American Vertical Dan1m (NAVD)".

K) The following certifications as required in Article VI by a registered professional engineer or architect:

I. a Floodproofing Certificate (FEMA Form 81-65, *01/03*,*03/09* as amended), to verify that the floodproofing methods for any non-residential structures will meet the floodproofing criteria of Article 111.H.4.; Article VI.G.; and other applicable standards in Article VI;

ARTICLE X or **XI - ENFORCEMENT AND PENALTIES**

C. In addition to any other actions, the Code Enforcement Officer, upon determination that a violation exists, shall may submit a declaration to the Administrator of the Federal Insurance Administration requesting a denial of flood insurance. The valid declaration shall consist of;

ARTICLE XIV - DEFINITIONS

Elevation Certificate - An official form (FEMA Form 81-31, 02/06 03/09, as amended) that:

Locally Established Datum - included reference to "North American Vertical Datum(NAVD)".

Mean Sea Level - included reference to "North American Vertical Datum (NAVD)".

North American Vertical Datum (NAVD) - means the national datum whose standard was established in 1988, which is the new vertical datum used by the National Flood Insurance Program (NFIP) for all new Flood Insurance Rate Maps. NAVD is based upon vertical datum used by other North American countries such as Canada and Mexico and was established to replace NGVD because of constant movement of the earth's crust, glacial rebound, and subsidence and the increasing use of satellite technology.

2015 through 2019 Updates to the State Model Floodplain Management Ordinance

Department of Agriculture, Conservation & Forestry/Floodplain Management Program February 5, 2019

This document outlines the changes to the state model ordinance for communities that will be adopting Digital Flood Insurance Rate Maps. The cleanest way for communities to adopt is usually to repeal and replace your current ordinance. If your community chooses to make amendments only, you will need to review the model ordinance language section by section against your current ordinance to make sure that small wording changes, punctuation, and minor errors will be corrected.

2015 Updates to the State Model Ordinance

All references to the State Planning Office have been deleted.

- All dates for FEMA forms and publications (for example, the Elevation Certificate, Floodproofing Certificate, Coastal Construction Manual) have been removed as the forms always have an expiration date and publications are updated occasionally.
- A definition for North American Vertical Datum (NAVD) has been added as the elevations on all DFIRMS are now shown in this datum. They were previously shown in National Geodetic Vertical Datum (NGVD).

Article I: Purpose and Establishment

The last paragraph of Article I has been changed to reflect adoption of the countywide Flood Insurance Study and the Digital Flood Insurance Rate Map panels for your community only.

Article VI.K.: Floodways

Under Article VI.K.2.b.

The FEMA publication *Guidelines and Specifications for Study Contractors* is outdated. FEMA now has a web address with guidance documents, so instead of referencing a particular publication, it now says:

b. is consistent with the technical criteria contained in FEMA's guidelines and standards for flood risk analysis and mapping

Please note for future reference: The FEMA web address for the guidelines is at www.fema.gov/guidelines-and-standards-flood-risk-analysis-and-mapping

Article VI.P. Coastal Floodplains

Under Article VI.P.2.b.(3) (the following underlined language was <u>added</u> however, it was <u>removed</u> from the ordinance in 2019:

(3) constructed to enclose less than 390 square feet of area with non-supporting breakaway walls that have a design safe loading resistance of not less than 10 or more than 20 pounds per square foot.

The regulatory side of the NFIP does not have a size limit, however, the flood insurance side of the Program assesses a higher premium for breakaway walls that enclose 300 square feet or greater. The larger the square footage of the enclosure, the higher the cost of insurance. In **2019**, we removed the size limit and have added a disclosure: *NFIP flood insurance premiums will be higher for breakaway walls that exceed 299 square feet. The larger the square footage of the enclosure, the higher the cost of insurance. Developers are advised to inquire into flood insurance premiums rates before commencing construction.* (over)

2016 Updates to the State Model Ordinance

Article VI.J.: Accessory Structures

After discussing this with FEMA, we have removed VI.J.1. which specified a 500 square foot limit and a \$3,000 value limitation for accessory structures.

FEMA *Technical Bulletin TB-1 Openings in Foundation Walls and Walls of Enclosures* states that detached garages and detached storage buildings may be permitted without requiring them to be elevated if they comply with all of the requirements for enclosures (found under Article VI.L.) Garages and other accessory buildings must be used <u>only</u> for parking of vehicles and storage, utilities must be elevated, flood damage resistant materials must be used below the BFE, the requirements for flood openings must be satisfied, and they must be anchored to resist flotation, collapse, or lateral movement under flood conditions.

- J. Accessory Structures Accessory Structures, as defined in Article XIV, located within Zones AE, AO, AH, and A, shall be exempt from the elevation criteria required in Article VI.F. & G., if all other requirements of Article VI and all the following requirements are met. Accessory Structures shall:
 - I. have unfinished interiors and not be used for human habitation;
 - 2. have hydraulic openings, as specified in Article VI.L.2., in at least two different walls of the accessory structure;
 - 3. be located outside the floodway;
 - 4. when possible be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters and be placed further from the source of flooding than is the primary structure; and,
 - 5. have only ground fault interrupt electrical outlets. The electric service disconnect shall be located above the base flood elevation and when possible outside the Special Flood Hazard Area.

2019 Updates to the State Model Ordinance

The primary update for 2019 is for Zone A. The ordinance has always allowed the communities to utilize base flood elevation data from federal, state, or other technical sources. If there is no existing base flood information, the applicant was required to calculate the base flood elevation. The ordinance now allows the applicant to build so that the lowest floor of the building is two feet higher than the highest adjacent grade to the building. This means <u>no</u> below grade crawl spaces or basements should be allowed. In a Zone A, flood insurance is rated on the elevation differential between the highest adjacent grade to the building and the lowest floor. The lower the floor is below the highest adjacent grade, the more expensive flood insurance becomes. Amendments located at Article III.H.; Article V.B.2.; and Article VIF., G., and H.

Accessory Structure

The definition has been changed so that it is in line with FEMA guidance.

2022 Updates to the State Model Floodplain Management Ordinance

Department of Agriculture, Conservation & Forestry/Floodplain Management Program December, 2022

This document outlines the 2022 changes to the state model ordinance for communities that have Digital Flood Insurance Rate Maps and those communities that do not yet have digital maps. The cleanest way for communities to adopt is usually to repeal and replace your current ordinance. If your community chooses to make amendments only, you will need to review the model ordinance language section by section and word for word against your current ordinance to make sure that small wording changes, punctuation, and minor errors will be corrected.

The Program is unable to provide a strikethrough/underline version of all the changes. Municipal ordinance adoption dates vary widely, so the community should rely on the update sheets that have been created each time changes have been made.

Please note that there are several versions of the model ordinance and they are dependent on the zones on the community's FIRM so the numbering system may be slightly different than the model we created for the community.

Article || - Permit Required

The federal NFIP regulations at 44 CFR 59.22.b.1. require the community designate a local official or board to act as the Floodplain Administrator. It is recommended that this be same as the permitting authority named in the second paragraph. FEMA identified this as a deficiency in the state model ordinance, so this is a required change.

Article III - Application for Permit

H.4. "lowest machinery and equipment servicing the building;"

Article VI - Development Standards

Two new paragraphs have been added:

- **F. Utilities.** This clarifies that all mechanicals and utilities servicing newly constructed and substantially improved buildings must be elevated. If a community participates in the Community Rating System, this language must be in the ordinance.
- **G. Physical Changes to the Natural Landscape.** The federal NFIP regulations at 44 CFR 65.3 states that "a community's base flood elevations may increase or decrease resulting from physical changes affecting flooding conditions". Our model ordinances have historically not contained language addressing these types of projects and the potential need to obtain a Letter of Map Revision.

Practical guidance for meeting this section is based on one of two scenarios:

(1) P.E. certification that the development will not change the base flood elevation, flood zone designation, or the boundary of the special flood hazard area, or

(2) An engineering analysis must be completed to show any change in the base flood elevation or boundary of the special flood hazard area. The integrity of the map must be preserved by submitting a Letter of Map Revision (LOMR) request so the map can be revised to reflect the new conditions at a site.

L. Accessory Structures. FEMA issued new policy guidance in February 2020 (FEMA Policy #104-008-03). This was followed up with a new Floodplain Management Bulletin P-2140 in July 2020 titled *Floodplain Management Requirements for Agricultural Structures and Accessory Structures.* The new bulletin supersedes previous guidance. The FEMA guidance limits the size to a one story two car garage so the State was required to reinstate a size-limit. Agricultural Structures are now defined and are allowed to use hydraulic openings/flood vents by variance only.

N. Hydraulic Openings/Flood Vents. The heading of this paragraph has been changed from "Enclosed Areas Below the Lowest Floor". The standards remain the same.

Article X - Appeals and Variances

F. This is a new paragraph that allows a variance to use hydraulic openings/flood vents in Agricultural Structures. This is required in the 2020 FEMA policy and guidance.

G. The cross references have been updated.

Article XIV - Definitions

Agricultural Structure. A definition has been added.

Containment Wall. A definition has been added to clarify the intended use of these walls around above ground tanks as a means to contain spills or leaks.

Existing Manufactured Home Park or Subdivision. A definition has been added as this is a required definition in the federal regulations at 44 CFR 59.1.

Article XVI - Disclaimer of Liability

This section has been added at the request of the FEMA Regional Office.

2023 Updates to the State Model Floodplain Management Ordinance

August 2023

Revisions have been made that require elevation certificates to be signed by Professional Land Surveyors only. The model ordinance is affected by this language change in the following articles: Article III.J. - Application for Permit Article V.F.1 - Review Standards for Flood Hazard Development Permit Applications Article VIII.A. - Certificate of Compliance

Article XIV Definitions

DFIRM: Digital Flood Insurance Rate Map has been deleted as all maps are referred to as "Flood Insurance Rate Maps" or "Flood Hazard Boundary Maps".

Elevation Certificate delete subsection "b. is required for purchasing flood insurance"; collapse remaining text into one sentence.

Elevation Certificate and Floodproofing Certificate have been updated and the form number has been changed.

Item 13.#

§ 215-2.1 Word usage and definitions.

ADULT USE MARIJUANA CULTIVATION FACILITY

A "cultivation facility," as that term is defined in 28-B M.R.S. § 102(13), as may be amended or recodified.

ADULT USE MARIJUANA STORE

A "marijuana store," as that term is defined in 28-B M.R.S. § 102(34), as may be amended or recodified.

LICENSED DAYCARE

A "child care facility," as that term is defined in 22 M.R.S. § 8301-A(1-A)(B), as may be amended or recodified.

MARIJUANA ESTABLISHMENT

An "adult use marijuana cultivation facility," a "medical marijuana registered dispensary," or an "adult use marijuana store," as those terms are defined in this Section. The term "marijuana establishment," does not include a medical marijuana caregiver.

MARIJUANA

"Marijuana," as that term is defined in 28-B M.R.S. § 102(27), as may be amended or recodified.

MARIJUANA CULTIVATION AREA

"Cultivation area," as that term is defined in 22 M.R.S. § 2422(3), as may be amended or recodified.

MARIJUANA PARAPHERNALIA

Equipment, products and materials of any kind that are used or intended for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, packaging, repackaging, storing, containing, or concealing marijuana.

MARIJUANA PRODUCT

A "marijuana product," as defined in 22 M.R.S. § 2422(4-L), as may be amended or recodified; provided, however, that when used in the context of this Chapter, a "marijuana product" may refer to both a product containing marijuana intended for adult use and a product containing marijuana intended for medical use, all as defined in and regulated by State law.

MEDICAL MARIJUANA CAREGIVER

A "caregiver," as that term is defined in 22 M.R.S. § 2422(8-A), as may be amended or recodified.

MEDICAL MARIJUANA REGISTERED DISPENSARY

A "registered dispensary," as that term is defined in 22 M.R.S. § 2422(6), as may be amended or recodified.

PLANT CANOPY

"Plant canopy," as that term is defined in 28-B M.R.S. § 102(41), as may be amended or recodified.

SCHOOL

A "public school," as defined in 20-A M.R.S. § 1(24), a "private school," as defined in 20-A M.R.S. § 1(22), or a "public preschool program," as defined in 20-A M.R.S. § 1(23-A), all as may be amended.

SENSITIVE USE

A school, a licensed daycare, a dwelling unit, or another marijuana establishment. Setback requirements pertaining to sensitive uses are more particularly defined in § 215-5.18(C).

§ 215-4.5 Village District (V)

B. Permitted uses.

- 2. The following uses require site plan review:
 - (t) Adult use marijuana cultivation facility.

§ 215-4.7 Commercial District (C)

C. Permitted uses.

- 2. The following uses require site plan review:
 - (jj) Marijuana establishment.

§ 215-5.18 Marijuana establishments.

A. Applicability; Local Limitation on Number and Size of Marijuana Establishments; Prohibition on All Others

- 1. <u>Applicability</u>. This Section applies to any marijuana establishment located or proposed to be located wholly or partially within the geographic boundaries of the Town. Any application for a marijuana establishment, including any proposed amendments to a previously authorized marijuana establishment, requires site plan review and approval by the Planning Board, consistent with § 215-7.2(A)(8) of the Code.
- 2. Limitation on Number of Medical Marijuana Registered Dispensaries and Adult Use Marijuana Stores. The following limits to the number of medical marijuana dispensaries and adult use marijuana stores shall apply. The following limits apply on a first-come, first-served basis. For purposes of this Chapter, a medical marijuana registered dispensary and/or an adult use marijuana store shall be considered established and operating when a building permit has been issued by the Code Enforcement Officer. A medical marijuana registered dispensary or an adult use marijuana store that has failed, in the determination of the Code Enforcement Officer, to conduct or carry on business as permitted by this Chapter for a period of six (6) consecutive months, shall be presumed abandoned. The operator of a medical marijuana registered dispensary and/or an adult use marijuana store shall be given notice of such presumption and unless the operator is able to rebut the presumption within a reasonable period of time, a new medical marijuana registered dispensary and/or a new adult-use marijuana store shall be allowed to apply for approvals necessary to begin operation, on a first-come, first served basis.
 - (a) <u>Medical Marijuana Registered Dispensary</u>: no more than one (1) medical marijuana registered dispensary shall be issued a certificate of occupancy to operate within the Town at any one time.

- (b) <u>Adult Use Marijuana Store</u>: no more than two (2) adult use marijuana stores shall be issued a certificate of occupancy to operate within the Town at any one time.
- 3. Limitation on Canopy Size of Adult Use Marijuana Cultivation Facilities.
 - (a) No adult use marijuana cultivation facility may be licensed as a "Tier 4 Cultivation Facility," by the State of Maine Office of Marijuana Policy, as is more particularly defined in 28-B M.R.S. § 301(4), as may be amended or recodified.
 - (b) No adult use marijuana cultivation facility operating within the Town may allow for the cultivation of more than 7,000 square feet of total plant canopy at any one time.
- 4. <u>Marijuana Businesses Not Expressly Allowed Are Prohibited</u>. The Town of Casco has not "opted-in" or otherwise permitted the following types of marijuana businesses to operate within the Town, and the operation of the same is expressly prohibited:
 - (a) Adult-use marijuana "testing facility," as defined in 28-B M.R.S. § 102(54), as many be amended or recodified;
 - (b) Adult-use marijuana "products manufacturing facility," as defined in 28B
 M.R.S. § 102(43), as may be amended or recodified;
 - (c) Medical "marijuana testing facility," as defined in 22 M.R.S. §2422(5-C), as may be amended or recodified;
 - (d) Medical marijuana "manufacturing facility," as defined in 22 M.R.S. \$2422(4-R), as may be amended or recodified; or
 - (e) Medical marijuana "caregiver retail store," as defined in 22 M.R.S. § 2422(1-F), as may be amended or recodified.
- B. **Application Submission Requirements.** An application for a building permit for a marijuana establishment must include the following:
 - 1. Documentation of any required state approvals connected with the marijuana establishment, including the licensing or registration of entities engaged in such operation.
 - 2. Proposed hours of operation for the marijuana establishment.
 - 3. Property and building security plans must be submitted to the Code Enforcement Officer at the time of filing a site plan application. If the site plan application is approved, the applicant must also submit amendments, if any, to such security plans to the Code Enforcement Officer and the Cumberland County Sheriff's Officer at the time such amendments are made.
 - 4. Written statements, maps, and other documentation addressing each of the additional review criteria set forth in subsection C, below. At minimum, such documentation must include:

(a) A drawn-to-scale map of all lots within 1,000 feet of the lot lines of the site on which the marijuana establishment is proposed to be located. The

map must identify the location of any of the sensitive uses identified in subsections C.1, C.2, and C.3, below.

- (b) Statements that the marijuana establishment will be operated from a permanent, indoor location; will not allow for the outdoor cultivation of marijuana; will not have drive-through or drive-up facilities of any type; and will not display marijuana, marijuana products, or marijuana paraphernalia so as to be visible from outside of the premises.
- (c) Documentation evidencing compliance with the security and police services impacts criteria in subsection C.6.
- (d) A detailed odor and emissions control plan describing and documenting the equipment, practices, and technologies proposed to be used to control odors and emissions in accordance with subsection C.8.
- (e) An operations plan for proper disposal of marijuana, marijuana products, and related by-products in accordance with State law.
- (f) For any proposed marijuana cultivation area, the proposed plant canopy size and the location of the marijuana cultivation area in relation to the remainder of the structure containing the marijuana establishment.
- (g) Illustrations and graphics of all proposed signage and advertising associated with the marijuana establishment.
- (h) Evidence of compliance with state and local labeling and packaging laws and rules for marijuana and marijuana products.
- (i) Plans for the storage of goods in a secure area and documentation evidencing that the goods will not be prepared, produced, or assembled so as to appeal to persons under 21 years of age.
- C. Additional Review Criteria. In addition to the general review criteria in § 215-5.1 of this Code, a marijuana establishment must comply with the following review criteria:
 - 1. <u>Setbacks from Licensed Daycares and Schools</u>. No marijuana establishment may be located within 1,000 feet of any pre-existing licensed daycare or school, as defined in §215-2.1.
 - (a) The distances established in this subsection C.1 must be measured from the primary entrance of the marijuana establishment to the primary entrance of the licensed daycare or school, as measured along street lines.
 - (b) A marijuana establishment may continue to operate in its present location as a pre-existing use if a licensed daycare or school later locates within the 1,000-foot setback area, but the marijuana establishment does so at its own risk and Town-issued permits or approvals provide no protection or indemnification against enforcement of federal or other applicable laws
that may prohibit operation of a marijuana establishments proximate to such a licensed daycare or school.

- 2. <u>Setbacks from Pre-Existing Dwelling Units</u>. The primary building entrance of any marijuana establishment may not be sited fewer than 300 feet, as measured along street lines, from the primary entrance of an existing dwelling unit. For purposes of this section, the primary entrance of a marijuana establishment refers to the physical entrance to the building through which customers enter, which shall face the road or street that provides the subject property with frontage. The measurements of setback from a primary building entrance of the marijuana establishment. An entrance will not be permitted if the 300-foot radius intersects with any portion of a dwelling unit.
- 3. <u>Setbacks from Other Marijuana Establishments</u>. The primary entrance of a structure containing a marijuana establishment may not be located within 2,000 feet of the primary entrance of another marijuana establishment, as measured along street lines.
- 4. A marijuana establishment must be operated from a permanent, indoor location; must remain in its approved location; and may not operate as a mobile establishment or operation.
- 5. <u>No Drive-Trough's</u>. Marijuana establishments are prohibited from having drivethrough or drive-up facilities of any type.
- 6. <u>Security, Impact on Local Public Safety Services</u>. The owner or operator of a marijuana establishment must:
 - (a) Install security surveillance cameras, recording and operating 24 hours a day, seven days a week, to monitor all entrances and the exterior of the premises to discourage and facilitate the reporting of criminal acts and nuisance activities occurring at the premises. All video surveillance recordings must be retained for a minimum of 15 business days. Upon request, the security recordings must be made available to the Town of Casco or the Cumberland County Sheriff's Office.
 - (b) Provide the Code Enforcement Officer and Cumberland County Sheriff's Office with the name and functioning telephone number of a 24-hour on call staff person to whom notice of any operating problems associated with the marijuana establishment may be given, and must keep the name and contact information updated.
 - (c) Maintain and provide, upon request, all property and building security plans to the Code Enforcement Officer.
 - (d) Install door and window intrusion robbery and burglary alarm systems with audible and notification components that are professionally monitored and maintained in good working condition.
 - (e) Maintain a locking safe or its functional equivalent permanently affixed to the premises that is suitable for storage of all marijuana, including

marijuana products, and cash stored overnight on the premises. A "functional equivalent" may include the provision of secure and restricted access to indoor spaces housing plant canopy, immature marijuana plants, or seedlings.

- 7. <u>Display</u>. No marijuana, marijuana products, or marijuana paraphernalia may be displayed or kept to be visible from outside of the premises of the marijuana establishment.
- 8. <u>Control of Odors, Emissions, and Trash.</u>
 - (a) The odor of marijuana must not be perceptible at or beyond the property boundary lines of any property upon which a marijuana establishment is located.
 - (b) Adequate provision must be made to prevent smoke, debris, dust, fluids, and other noxious gases, fumes, and substances from exiting a marijuana establishment at all times. All such substances must be controlled and disposed of in a safe, sanitary, and secure manner.
 - (c) A marijuana establishment must have in place an operations plan for the disposal of marijuana, marijuana products, and related by-products in a safe, sanitary, and secure manner and in accordance with all applicable laws and regulations.
 - (d) Dumpsters and trash containers must not be overflowing, and the surrounding area must be kept free of litter and trash. All dumpsters and containers must be screened from public view. All trash receptacles on the premises of a marijuana establishment that are used to discard marijuana and marijuana products must have a metal cover or lid that is locked at all times, and the disposal of all marijuana waste must be in compliance with all applicable State laws and regulations.
- 9. <u>Marijuana Cultivation Areas</u>. Outdoor cultivation of marijuana associated with any marijuana establishment is prohibited.
- 10. <u>Signage and Advertising</u>. All signage and advertising associated with a marijuana establishment must comply with the requirements of State law, the applicable requirements of §215-5.28 of this Code and the following additional standards:
 - (a) Use of advertising material that is misleading, deceptive, or false, or that is designed to appeal to a person under 21 years of age is prohibited.
 - (b) Exterior signs may not advertise marijuana strains by name.
- 11. Labeling, Packaging, and Food Products.
 - (a) All medical marijuana (including any medical marijuana products) sold, prepared, produced, or assembled by a marijuana establishment must be packaged and labeled as required by applicable State law and regulations.

- (b) All adult use marijuana (including any adult use marijuana products) sold, prepared, produced, or assembled by a marijuana establishment must be packaged and labeled as required by applicable State laws and regulations.
- (c) No food products may be sold, prepared, produced, or assembled by a marijuana establishment except in compliance with all operating and other requirements of state and local laws and regulations, including food establishment licensing requirements.
- (d) Any goods containing marijuana for human consumption must be stored in a secure area.
- (e) Any goods containing marijuana for human consumption must not be prepared, produced, or assembled so as to make the goods specifically appeal to persons under 21 years of age.

12. Inspections.

(a) The CEO and Fire Chief must inspect every marijuana establishment prior to issuance of a certificate of occupancy by the CEO to verify that the marijuana establishment is constructed and can be operated in accordance with the application submitted, the site plan approval, the requirements of

this Code, local and state building codes, electrical codes, fire codes, and any other applicable life safety codes. No marijuana or marijuana products associated with a marijuana establishment will be allowed on the premises until the inspection is complete and a Certificate of Occupancy has issued.

(b) The CEO and Fire Chief may additionally inspect a marijuana establishment as part of their ordinary duties and responsibilities.

§ 215-5.19 Medical marijuana caregivers

A. The outdoor cultivation of marijuana by a medical marijuana caregiver is strictly prohibited.

§ 215-7.2 Activities requiring site plan review.

- A. Site plan review and approval shall be required for the following activities:
 - (8) Marijuana establishments, as defined in this Chapter.

TOWN OF CASCO Annual Town Meeting Warrant June 5, 2024 Fiscal Year 7/1/2024-6/30/2025

To: Julie Koceika, Resident of the Town of Casco, in the County of Cumberland and the State of Maine.

Greetings: In the name of the State of Maine, you are required to notify and warn the inhabitants of the Town of Casco qualified by law to vote in town affairs, to meet at the Crooked River Elementary School on Tuesday, the 11th day of June 2024 from 8:00 a.m. to 8:00 p.m., then and there to act on Articles 1, and 2 as set out below as well as to warn said voters to meet at the Crooked River Elementary School, located at 1437 Poland Spring Road, on Wednesday, the 5th day of June 2024 at 6:30 p.m. in the evening and there to act on Articles 3 through as set out below, to wit;

- Article 1. To elect all necessary town officers by secret ballot. (30-A M.R.S.A., Section 2524). The polls for voting on Article 2 will be open at 8:00 a.m. until 8:00 p.m. on June 11, 2024. The polls are located at the Crooked River Elementary School at 1437 Poland Spring Road, Casco.
- Article 2. To choose and elect all other town officers required by law to be chosen at such meeting.
- Article 3. To choose a moderator to preside over said meeting.
- **Article 4.** To see if the Town will vote to permit municipal administrators or staff, and elected State officials, who are not residents of Casco, to speak as appropriate when recognized by the moderator.

Proposed FY 2024-2025 Operational Budget

The Selectboard Approved All Warrant Articles for Discussion at Town Meeting

Article 5. To see if the Town will vote to raise and appropriate the sum of \$946,764 to fund ADMINISTRATION.

| | FY25 | FY24 |
|---------------------|-----------|-----------|
| | Proposed | Approved |
| Account | Amount | |
| Payroll | \$556,864 | \$543,934 |
| Services | \$153,200 | \$156,100 |
| Supplies/Equipment | \$ 35,000 | \$ 38,000 |
| Repairs/Maintenance | \$ 17,000 | \$ 10,000 |
| Training/Travel | \$ 15,400 | \$ 11,600 |
| Assessing | \$104,300 | \$112,075 |
| Legal Service | \$ 35,000 | \$ 35,000 |
| Contingency | \$ 30,000 | \$ 35,000 |
| Total | \$946,764 | \$941,709 |

Article 6. To see if the Town will vote to raise and appropriate the sum of \$143,437 to fund CODE ENFORCEMENT

| | FY25 | FY24 | |
|------------------|-----------|------------------|--|
| | Proposed | Approved | |
| Account | Amount | | |
| Code Enforcement | \$143,437 | <u>\$143,104</u> | |
| Total | \$143,437 | \$143,104 | |

Article 7. To see if the Town will vote to raise and appropriate the sum of \$73,200 to fund PLANNING, PLANNING BOARD AND ZONING BOARD OF APPEALS

| | FY25 | FY24 |
|--------------------|-----------|------------|
| | Proposed | Approved |
| Account | Amount | |
| Planning Board/ZBA | \$ 5,200 | \$ 5,375 |
| Planning Services | \$ 68,000 | <u>\$0</u> |
| Total | \$ 73,200 | \$ 5,375 |

Article 8. To see if the Town will vote to raise and appropriate the sum of \$358,295 to fund RECREATION, PARKS & BEACHES, FACILITIES, CEMETERIES, OPEN SPACE COMMISSION & VETERAN'S COMMITTEE.

| | FY25 | FY24 |
|---------------------------------|-----------|--------------------|
| | Proposed | Approved |
| Account | Amount | |
| Recreation | \$219,864 | \$206,670 |
| Parks & Beaches | \$ 14,000 | \$ 13 <i>,</i> 600 |
| Facilities-CCC, Access Building | \$107,831 | \$ 97,100 |
| Cemeteries | \$ 9,100 | \$ 10,900 |
| Open Space Commission | \$ 5,000 | \$ 2,500 |
| Veterans Committee | \$ 2,500 | \$ 2,500 |
| Total | \$358,295 | \$333,270 |

Article 9. To see if the Town will vote to raise and appropriate the sum of \$186,132 to fund GENERAL ASSISTANCE and DONATION.

| | FY25 | FY24 |
|-------------------------------------|--------------------|-----------|
| | Proposed | Approved |
| Account | Amount | |
| General Assistance | \$ 47 <i>,</i> 520 | \$ 34,500 |
| Home Health Visiting Nurse | \$ 2,300 | \$ 4,000 |
| Casco Public Library | \$ 91,200 | \$ 88,348 |
| Northern Light Health | \$ 1,000 | \$ 1,000 |
| Through These Doors (Family Crisis) | \$ 1,100 | \$ 1,100 |
| Tri County Counseling | \$ 1,000 | \$ 1,000 |
| Opportunity Alliance | \$ 5,000 | \$ 5,000 |
| Sebago Lakes Region Chamber | \$ 1,500 | \$ 1,000 |

| Lake Region Bus Service | \$ 10,000 | \$ 10,000 |
|--------------------------------------|-------------------|-------------------|
| Life Flight | \$ 912 | \$ 912 |
| Crescent Lake Watershed | \$ 2,000 | \$ 1,000 |
| Lake Monitoring Program | \$ 3,000 | \$ 1,500 |
| Thompson Lake Environ. Assoc. | \$ 2,500 | \$ 2,500 |
| Lake Environ. Assoc. Milfoil Project | \$ 5 <i>,</i> 000 | \$ 5,000 |
| Pleasant Lake/Parker Pond Assoc. | \$ 4,000 | \$ 4,000 |
| Local Food Pantries | \$ 3,600 | \$ 3 <i>,</i> 600 |
| American Legion | \$ 1,000 | \$ 500 |
| Crooked River Snowmobile Club | \$ 2,000 | \$0 |
| Other | \$ O | <u>\$ 7,100</u> |
| Total: | \$186,132 | \$172,060 |

Article 10. To see if the Town will vote to raise and appropriate the sum of \$1,258,354 to fund FIRE RESCUE DEPARTMENT.

| | FY25 | FY24 |
|---------------------|-------------|-------------|
| | Proposed | Approved |
| Account | Amount | |
| Payroll | \$935,115 | \$917,482 |
| Services | \$112,189 | \$115,228 |
| Supplies/Equipment | \$110,500 | \$108,700 |
| Repairs/Maintenance | \$ 79,550 | \$ 73,250 |
| Training/Travel | \$ 21,000 | \$ 21,000 |
| Total: | \$1,258,354 | \$1,235,660 |

Article 11.To see if the Town will vote to raise and appropriate the sum of \$132,939 to fund ANIMAL CONTROL & EMERGENCY MANAGEMENT.

| | FY25 | FY24 | |
|----------------------|-----------|-----------|--|
| | Proposed | Approved | |
| Account | Amount | | |
| Animal Control | \$127,789 | \$112,237 | |
| Emergency Management | \$ 5,150 | \$ 6,890 | |
| Total: | \$132,939 | \$119,127 | |

(Note of Explanation: Animal Control is a shared, regional approach. The account reflects all money spent by the Town with the anticipated revenue based on the regional agreement.)

Article 12. To see if the Town will vote to raise and appropriate the sum of \$1,031,949 to fund PUBLIC WORKS/ROADS AND DAMS.

| | FY25 | FY24 |
|------------------------|-------------|-----------|
| | Proposed | Approved |
| Account | Amount | |
| Payroll | \$166,589 | \$131,227 |
| Services | \$623,360 | \$620,350 |
| Supplies/Equipment | \$209,000 | \$225,700 |
| Repairs/Maintenance | \$ 20,300 | \$ 14,000 |
| Training/Travel | \$ 2,700 | \$ 3,200 |
| Subtotal Public Works: | \$1,021,949 | \$994,477 |
| Dams | \$ 10,000 | \$ 5,100 |
| Total: | \$1,031,949 | \$999,577 |

Article 13. To see if the Town will vote to raise and appropriate the sum of \$917,828 to fund BENEFITS/INSURANCE AND UTILITIES.

| | FY25 | FY24 |
|---------------------|-----------|------------------|
| | Proposed | Approved |
| Account | Amount | |
| Benefits& Insurance | \$817,328 | \$741,637 |
| <u>Utilities</u> | \$100,500 | <u>\$105,345</u> |
| Total: | \$917,828 | \$846,982 |

Article 14. To see if the Town will vote to raise and appropriate the sum of \$470,660 to fund TRANSFER STATION AND BULKY WASTE FACILITY.

| | FY25 | FY24 |
|-----------------------|-----------|------------|
| | Proposed | Approved |
| Account | Amount | |
| Interlocal Agreement | \$375,880 | \$376,973 |
| Professional Services | \$ 94,780 | <u>\$0</u> |
| Total: | \$470,660 | \$376,973 |

Article 15. To see if the Town will vote to raise and appropriate the sum of \$269,000 to fund CONTRACTED LAW ENFORCEMENT SERVICE with Cumberland County Sheriff's Department.

| | FY25 | FY24 Approved | | - |
|-----------------|-----------|------------------|---|---|
| | Proposed | | | |
| Account | Amount | | | |
| Law Enforcement | \$269,000 | \$ | 0 | |

- Article 16. To see if the Town will appropriate the sum of \$176,865 from the *Unassigned Funds* for completing the lease purchases of the 2024 GMC 1-ton truck and the 2023 John Deere backhoe.
- Article 17. To see if the Town will raise and appropriate the sum of \$423,235 for debt services payments.

If article 16 passes, the debt service needed to be raised is \$363,932

Article 19. To see if the Town will authorize the Selectboard to receive and appropriate non-property tax revenues, not otherwise dedicated for specific purposes, to reduce the property tax commitment for the 2024-2025 fiscal year.

Anticipated non-property tax revenues for fiscal year beginning July 01, 2024, include the following approximation of State and Town Revenues:

| | | FY 25 | FY24 |
|------|--|-----------------------|-------------|
| | | Proposed | Approved |
| | | Amount | |
| ١. | Excise Tax | \$ 925,000 | \$900,000 |
| II. | Municipal Revenue Sharing | \$ 390,000 | \$400,000 |
| III. | Homestead Exemption Reimbursement | \$ 165,000 | \$173,000 |
| IV. | BETE Reimbursement | \$ 65 <i>,</i> 000 | \$ 60,000 |
| V. | Other Non-Property Taxes | \$ 723,742 | \$704,392 |
| | Total ESTIMATED Non-Property Tax Revenue | \$ 2,268,742 | \$2,237,392 |

- Article 20. To see if the Town, in accordance with 36 M.R.S.A. Section 505(2) will set the dates that FY 2024-2025 real and personal property taxes are due, as follows: first half shall be due Wednesday October 09, 2024 or 45 days after commitment, whichever date is later, and second half shall be due Wednesday, March 5, 2025 and to charge interest starting fourteen (14) days after each due date.
- Article 21. To see if the Town, in accordance with 36 M.R.S.A. Section 505(4), will vote that property taxes shall be delinquent if not paid by the dates established in Article 15 and that interest, at the rate of 8.5% per annum, shall be charged on all delinquent property taxes.
- **Article 22.** To see if the Town, in accordance with 36 M.R.S.A. Section 506-A, will vote that a taxpayer who pays an amount in excess of that finally assessed shall be repaid the amount of the overpayment plus interest from the date of the overpayment at the annual rate of 8.5%.
- **Article 23.** To see if the town will vote to authorize the Tax Collector to accept prepayment of taxes not yet committed, the amount collected not to exceed the previous year's taxes, and to set the interest at 0% APR for overpayments pursuant to 36 M.R.S.A. Section 506.

- **Article 24.** To see if the town will vote to authorize the Selectboard, on behalf of the town, to accept and expend state and federal grants, including funding from American Rescue Plan Act (ARPA) and grants from non-profit organizations, donations and other revenue on behalf of the town for municipal purposes, including when necessary the authority to sign grants and contracts documents or other paperwork and accept the conditions that accompany grant funds, so long as those conditions do not require the expenditure of matching funds by the town in excess of approved budgets, and to appropriate and expend grant funds or such other donations and other revenues for authorized purposes, as the Selectboard deems in the best interest of the town during the 2024-2025 fiscal year.
- Article 25. To see if the Town will vote to authorize the Selectboard to retain, sell or dispose of, by such means and upon such terms and conditions as the Select Board deems advisable, any real estate acquired by the Town for non-payment of taxes thereon, and to execute such contracts, deeds and other instruments, and to take such other actions as may in the Select Board's judgment be advisable to effect the sale of such property, or, if the property is residential property and is occupied by the immediate former owner(s), the Select Board may convey the property to the immediate former owner(s) upon payment in full of all taxes, interest and charges incurred by the Town within 90 days of notice to the immediate former owner(s) of the repurchase opportunity; provided, however, that the Selectboard shall comply with the requirements of 36 M.R.S. § 943-C if it chooses to sell the property to anyone other than the former owner(s).
- Article 26. To see if the Town will vote to authorize the Treasurer to waive the foreclosure of a tax lien mortgage by recording a waiver of foreclosure at the Registry of Deeds in which the tax lien certificate is recorded prior to expiration of the right of redemption pursuant to 36 M.R.S. § 944 upon a finding by the Select Board that ownership of the property that is subject to the tax lien mortgage would be contrary to the Town's best interests.
- Article 27. To see if the town will vote to authorize the Selectboard, on behalf of the Town, to accept and expend gifts, donations, or any other funds meant to support the municipal function, operation, or improvement of the Town during the period of July 1, 2024, to June 30, 2025.
- Article 28. To see if the Town will authorize the Selectboard to sell and/or dispose of town-owned assets (excluding land) determined to be obsolete or surplus with a value of \$50,000 or less, under such terms and conditions as they deem advisable.
- **Article 29.** To see if the Town will vote to authorize the payment of any tax abatements, including interest, approved by the Selectboard from the property tax overlay, or if necessary, from the unassigned fund balance.
- Article 30. To see if the Town will vote to authorize the continued plowing and sanding of certain

private roads for which the Town has obtained public easements and which meet the criteria approved in a Regular Town Meeting June 9, 2021, or any subsequent criteria or standards, and authorize the Selectboard to discontinue the plowing of certain private roads that no longer meet criteria approved in a Regular Town Meeting June 9, 2021, or any subsequent criteria or standards, or where the public easement has been withdrawn or denied.

Article 31. To see if the Town will vote to authorize the Select Board to take all actions necessary to acquire ownership of the Lakeside Cemetery, including undertaking any court or similar legal action required to transfer the Cemetery trust funds to the Town.

Proposed FY 2024-2025 Capital Improvement/Equipment Budget

- Article 32. To see if the Town will vote to appropriate the sum of \$100,000 from the Unassigned Funds for updating and remodeling 9 Leach Hill Road into a Meeting House.
- **Article 33.** To see if the Town will vote to appropriate the sum of \$20,300 from *Unassigned Funds* for the purchase and replacement of a portion of the Fire Department portable radios.
- Article 34. To see if the Town will vote to appropriate the sum of \$50,000 from *Unassigned Funds* along with \$100,000 in Grant funding for the construction of restrooms at Casco Community Park.
- **Article 35.** To see if the Town will vote appropriate the sum of \$163,000 from the *unassigned funds* for the purchase of a one and half (1.5) ton plow truck and plowing gear.
- Article 36. To see if the Town will vote to raise and appropriate the sum of \$396,000 for the FY 25 Road projects (that include ditching and paving of Glen Drive Road and portions of Quaker Ridge Road; & paving of Moose Run, Sunny Hill Road and New Road).
- Article 37. To see if the Town will vote to raise and appropriate the sum of \$226,000 for the repairing, ditching, and paving of Stone Road.

Proposed FY 2024-2025 Ordinances

Article 38. Shall and ordinance entitled "2024 Amendments to the Town of Casco Zoning and Land Use Ordinance to modify Flood Zones" be enacted? (See Addendum 1).

(A copy of the proposed ordinance is available for review and inspection at the Town Clerk's Office; it will also be available at the Town Meeting).

Article 39. Shall and ordinance entitled "2024 Amendments to the Town of Casco Zoning and Land Use Ordinance to modify the measuring methods within the Marijuana and Adult-Use Marijuana Uses" be enacted? (See Addendum 2).

(A copy of the proposed ordinance is available for review and inspection at the Town Clerk's Office; it will also be available at the Town Meeting).

Article 40. Shall and ordinance entitled "2024 Amendments to the Town of Casco Zoning and Land Use Ordinance modify auxiliary dwelling units consistent with State mandates be enacted? (See Addendum 3).

(A copy of the proposed ordinance is available for review and inspection at the Town Clerk's Office; it will also be available at the Town Meeting).

| Given under our hands this 14th day of May 2024 at Casco, Maine. |
|--|
| Scott Avery, Selectboard Chair: |
| Eugene Connolly, Selectboard Vice- Chair: |
| Mary- Vienessa Fernandes, Selectboard Member: |
| Robert MacDonald, Selectboard Member: |
| Grant Plummer, Selectboard Member: |
| A true copy of the warrant, |

Attest: ____

Penny Bean, Town Clerk

Title 22: HEALTH AND WELFARE Subtitle 3: INCOME SUPPLEMENTATION Part 5: MUNICIPAL SUPPORT OF THE POOR Chapter 1161: MUNICIPAL GENERAL ASSISTANCE §4322. Right to a fair hearing

A person aggrieved by a decision, act, failure to act or delay in action concerning that person's application for general assistance under this chapter has the right to an appeal. If a person's application has been approved, general assistance may not be revoked during the period of entitlement until that person has been provided notice and an opportunity for hearing as provided in this section. Within 5 working days of receiving a written decision or notice of denial, reduction or termination of assistance, in accordance with the provisions of section 4321, or within 10 working days after any other act or failure to act by the municipality with regard to an application for assistance, the person may request an appeal. A hearing must be held by the fair hearing authority within 5 working days following the receipt of a written request by the applicant for an appeal. The hearing may be conducted by the municipal officers, a board of appeals created under Title 30-A, section 2691, or one or more persons appointed by the municipal officers to act as a fair hearing authority. An appeal may not be held before a person or body responsible for the decision, act, failure to act or delay in action relating to the applicant. [PL 1993, c. 410, Pt. AAA, §13 (AMD).]

The person requesting the appeal and the municipal administrator responsible for the decision being appealed must be afforded the right to confront and cross-examine any witnesses presented at the hearing, present witnesses in their behalf and be represented by counsel or other spokesperson. A claimant must be advised of these rights in writing. The decision of such an appeal must be based solely on evidence adduced at the hearing. The Maine Rules of Evidence do not apply to information presented to the fair hearing authority. The standard of evidence is the standard set in Title 5, section 9057, subsection 2. The person requesting the appeal must, within 5 working days after the appeal, be furnished with a written decision detailing the reasons for that decision. When any decision by a fair hearing authority or court authorizing assistance is made, that assistance must be provided within 24 hours. Review of any action or failure to act under this chapter must be conducted pursuant to the Maine Rules of Civil Procedure, Rule 80-B. The municipality shall make a record of the fair hearing. The municipality's obligation is limited to keeping a taped record of the proceedings. The applicant shall pay costs for preparing any transcripts required to pursue an appeal of a fair hearing authority's decision. [RR 2009, c. 2, \$60 (COR).]

SECTION HISTORY

PL 1983, c. 577, §1 (NEW). PL 1983, c. 697, §4 (AMD). PL 1985, c. 489, §§10,14 (AMD). PL 1987, c. 737, §§C66,C106 (AMD). PL 1989, c. 6 (AMD). PL 1989, c. 9, §2 (AMD). PL 1989, c. 104, §§C8,C10 (AMD). PL 1993, c. 410, §AAA13 (AMD). RR 2009, c. 2, §60 (COR).

Collective Bargaining Agreement

Between

Town of Casco, Maine

And the Casco Professional Fire Fighters of Maine

IAFF Local 5372

7/1/2023 - 6/30/2025



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ARTICLE 1 - PREAMBLE

1.1 This Agreement is entered into by and between the Town of Casco, Maine hereinafter referred to as the "Town" and/or the "Employer", and the Casco Professional Firefighters Union, IAFF Local 5372, hereinafter referred to as the "CPFU" and jointly referred to as the "Parties". Pursuant to the provisions of 26 M.R.S.A. 967, the Parties have entered into this Agreement in order to establish mutual rights, provide for equitable adjustment of differences which may arise, establish proper conditions of employment and compensation, and to promote effective and efficient municipal operations.

ARTICLE 2 – RECOGNITION

2.1 The Town recognizes the CPFU as the exclusive bargaining agent and/or representative for the purpose of collective bargaining relative to wages, hours, grievance/arbitration issues, and personnel policies, practices and all matters affecting the general working conditions of all Town of Casco employees included in the bargaining unit certified by the Maine Labor Relations Board (MLRB) on ______ as outlined below:

Included: All FULL TIME Firefighter EMT's, Firefighter AEMT's, Firefighter Paramedics, Lieutenants, Captains of the EMS/Paramedic/Firefighter, and any other position performing fire suppression/protection/prevention/operational and/or EMS related duties/responsibilities and not excluded from the unit.

Deputy Chief ranks will also be included if they meet all of the following:

- 1. Certified Firefighter II/Paramedic
- Works the same shift schedule as the shift lead/duty officer for their assigned shift and be the incident commander on scenes needing to use the National Incident Management System (NIMS) until relieved by the Chief of the Department or other senior officer.

Excluded: The Chief of Department, , Call Company Firefighters (not already included in the unit under a designation listed above), Administrative Assistant to the Chief of Department, Per Diems (including any full-time equivalents under the Affordable Care Act), any clerks and/or office personnel not performing the duties of the positions "included" in the certified unit and all other employees in the Town of Casco are excluded from the unit.

2.2 The Town of Casco agrees that it will not enter into any individual or collective agreement(s) with any employee(s) covered by this Agreement which is contrary to this Agreement.

ARTICLE 3 – EQUAL EMPLOYEE OPPORTUNITY

3.1 Both the Town of Casco and the Union agree that neither of them will discriminate against any employee because of race, religion, color, age, sex, national origin, sexual orientation, gender identity or expression, disability status except as may be a bona fide occupational qualification. Both parties will share equally the responsibility for applying this provision of the agreement.

3.2This applies to all terms and conditions of employment, including the recruiting, hiring, placement, promotion, termination, layoff, recall, leaves of absence, compensation and training.

ARTICLE 4 – MANAGEMENT RIGHTS

4.1 Except as otherwise specifically provided in this Agreement, the Union recognizes the Town's exclusive rights to manage and supervise the operation of the Department and direct the work force accordingly. In the event this Agreement is silent on any terms and conditions regarding unit employees, the Employer shall have the right to make any and all management decisions as it deems reasonable, however, the Town shall notify the Union of any proposed impacts to mandatory subjects of bargaining as required by Maine law.

4.2 The Town retains the right to discipline, suspend and discharge employees for just cause. For this purpose, just cause shall include violations of any applicable law, and the applicable provisions of the Town's personnel and workplace rules, regulations, and policies.

ARTICLE 5 – WORK RULES

5.1 Right to issue: The Employer shall retain the right to issue rules and regulations for the fire service and emergency medical service as provided by law and modified by the provisions herein.

5.2 Posting of rules: Any issuance of rules or regulations must be posted thirty (30) days prior to taking effect. During this 30-day grace period, the Employer must grant the Employee representatives an opportunity to discuss the effect of the implementation of said rules or regulations if it so wishes. If after the 30-day grace period has concluded, the Employer has received no written rebuttal to said proposed rules or regulations, it shall be assumed the Union has consented to it.

5.3 Rule may be grieved: Any rule or regulation established by the City shall not be inconsistent with the terms of this agreement. Any dispute concerning the establishment of a rule or regulation shall be subject to the Grievance/Arbitration provisions of this agreement.

5.4 Exception: This section shall not apply to rules and/or regulations issued due to an emergency situation.

5.5Written suggestions: All Employees shall be permitted to make suggestions regarding departmental rules and/or regulations. Such suggestions shall be submitted to the Fire Chief

in writing and a copy thereof transmitted to the Employer. Said suggestions for rules and/or regulations shall be given due consideration and adopted if deemed advisable by the Fire Chief and the Employer.

ARTICLE 6 – PROBATIONARY EMPLOYEES

6.1 All new employees hired after the effective date of this agreement are considered probationary for the first year of employment. For the 1st six (6) months of the one (1) year probation, shall have no seniority rights during this period but shall be subject to all other clauses in this agreement. However, after six (6) months of employment, probationary employees may join the Union through Dues Deductions pursuant to this Agreement.

6.2 However, after six (6) months of employment, probationary employees may join the Union through Dues Deductions pursuant to Article XX of this Agreement.

6.3 It is up to the eligible full-time member if they wish to join the Union or not.

6.4 If the probationary employee is deemed to be unsatisfactory during the probationary period, the Town Manager may remove the employee. Said removal shall not be subject to the grievance procedure of this contract.

6.5 Any new employee hired as a fulltime "Fire Fighter" and has no Maine EMS provider license must obtain a Maine EMS license within 18 months from the date of hire. If the employee is unable to obtain this EMS license in the allotted time, they may request for an extension for obtaining their Maine EMS license from the Fire Chief. The Fire Chief is under no obligation to grant such requests for extension.

6.5.1 Failure for a "Fire Fighter" to obtain their Maine EMS provider license may be "just cause" for termination.

ARTICLE 7 – SENIORITY

7.1 It is agreed that seniority shall be determined by length of full-time service

In case of layoffs, employees with the longest seniority in rank shall be laid off last. In the event an officer is laid off, that employee may displace the least senior full-time employee in the next lowest rank within the bargaining group. An employee shall not forfeit seniority during absences caused by illness, accident, or an approved leave of absence.

ARTICLE 8- UNIFORM AND EQUIPMENT ALLOWANCE

8.1 All bargaining unit employees are expected to maintain a neat, professional appearance while on duty. Employees shall maintain their uniforms in good condition, always keeping them clean and in good repair. As such, the Town agrees to provide each member of the bargaining unit with the following

8.1.1 Upon initial Hire the town will issue the following uniform items:

4 - Uniform shirts. Members may choose (either Class B or polo style, short or long sleeve or any combination). Members must maintain at least one (1) Class B shirt.

- 4- Department cotton t-shirts
- 4 pairs of dark blue uniform pants
- 1 Appropriate black uniform shoes/boots
- 1 Belt
- 1 Uniform badge
- 1 Set of collar brass including name plate

8.1.2 Personnel shall return all clothing and accessories issued upon separation of employment.

The Town will provide unit employees with the basic clothing and uniform items as outlined above. The Town will continue to replace all damaged, worn, nonfitting items on an "as needed" basis throughout the duration of this Agreement. Requests for replacements shall be made through the Fire Chief and shall not be unreasonably denied. In addition, all items will be replaced if damaged while on duty in the performance of work-related assignments/tasks at the expense of the Employer. Uniforms shall only be worn in places and at times which bear a reasonable relationship to the performance of official duties. The Parties have also agreed to develop/maintain the Fire Department SOP covering Station Uniform issues.

8.1.3 The Town of Casco agrees to replace any uniform items damaged or destroyed in the course of duty.

8.1.4 The Town of Casco shall pay all expenses incurred by a firefighter for loss or damage of eyeglasses/contacts, false teeth, and hearing aids while on an emergency call. This benefit shall not diminish any benefits available under the Workers Compensation Act.

8.1.5 Employees will have the option to wear Navy Blue uniform shorts from Memorial Day until Veterans Day. Must abide department SOG regarding PPE for certain responses.

8.1.6 A collared shirt will be worn during the day shift (6a - 6p) unless the day is >85 degrees out or working a fire where a t-shirt will be acceptable for the employee's health and ability to cool.

8.1.7 The Town will annually review in July the required attire outlined above and determine the necessity of replacement.

ARTICLE 9 – WORKING HOURS

9.1 The work week shall be non-traditional work schedule consisting of: the following day. The established regular work period is 8 consecutive days as described by the following: Twenty-four (24) hours on duty, followed by forty-eight (48) hours off duty, followed by twenty-four (24) hours on duty, followed by ninety-six (96) hours off duty. The tour of duty (on-duty shift) shall consist of a twenty-four-hour continuous time period beginning at 6:00 a.m. and ending at 6:00 a.m.

Both parties recognize the need for schedules that meet operational needs while minimizing risks due to personnel fatigue. Therefore, members of the bargaining unit shall not voluntarily work more than seventy-two (72) consecutive hours when filling shifts without a minimum twelve (10) hour off duty rest period. Consecutive hours worked includes regularly scheduled duty shifts, overtime shifts including duty coverage for members attending training, employment with other fire/rescue organizations and swapped shifts between members. The Fire Chief may authorize a member to voluntary work additional consecutive hours during declared states of emergency.

9.3 Full-time personnel will be allowed to work per-diem shifts as outlined in this section. Participation in this program is voluntary.

9.3.1 Personnel will be allowed to be scheduled for up to twenty-four (24) hours in any pay week.

9.3.2 Personnel will have the option to be paid at the appropriate rate based on hours worked during pay period or bank the hours as comp time at the same accrual rate.

9.4 Employees who work on days when the time changes from Daylight Savings to Standard Time will be compensated at their hours worked. Employees who work on the days when the time changes from Standard Time to Daylight time shall be compensated for their whole shift.

9.5 The Town reserves the right to establish reasonable work rules for all members of the bargaining unit, which may include procedures for discipline of members of the bargaining unit.

9.6 The Town of Casco agrees not to change the work schedule during this contract except, in the case of an emergency, as declared by the Town Manager.

ARTICLE 10 – WAGES

10.1 For the purpose of determining salary only, management may award newly hired employees up to 5 years of experience on the wage scale based on their full-time employment history. This shall be for the purpose of determining salary only and shall not be construed as to affect their level of seniority. Seniority shall be determined as outlined in Article 6 of this contract.

10.2 Weekly payrolls will be based upon a non-standard average workweek of 42 hours and will paid as such. The workweek will consist of the cycle of 24 on, 48 off, 24 on, 96 off rather than the actual hours worked in the pay period.

10.2 Base rates (as of FY22) and steps:

Reference Appendix A. (Pay Scale adjusted May 2024)

FY24 Wage adjustments will take effect the next full weekly pay period and will not be retroactive

10.3 Call Officer Stipends:

- Call Company Lieutenant 3% above their rate
- Call Company Captain 4% above their rate
- Call Company Deputy Chief 7.5% above their rate

10.4 Education/License level Incentive:

Associates Degree: +\$0.25/hr

Bachelor Degree: +\$0.50/hr

Master Degree: +\$0.75/hr

10.5 It is agreed that for all items pertaining to wages and benefits that when changes are made on a specific date that they will be implemented as of the closest Friday to that date, so they encompass a full weekly pay period.

10.6. Pay day will be weekly on Thursday, unless otherwise specified by the Town Office due to being closed on Monday or Thursday.

10.7.1 All employees will be paid normal payroll by direct deposit.

10.7.2 Any employee getting a reimbursement from the town will be done so by a separate check from pay roll and will remain in check form vs direct deposit.

10.7.3 Any bonus provided by the town will also be delivered by separate check from normal payroll direct deposit.

ARTICLE 11 – OVERTIME

11.1 The Town may require unit employees to work beyond the end of their scheduled shift and in addition to their regular work schedule as defined above. For the purposes of calculating overtime pay for unit employees the parties have agreed to define overtime as any work beyond the normal scheduled shift(s) unless pertaining to different circumstances as listed in CBA. Overtime will be granted to anyone working beyond their scheduled 48hour work week. When the employee is working their scheduled 24-hours work week, overtime will begin after employee has worked an additional 24 hours of straight time. 11.2 Overtime shall be paid at the rate of one and one-half [1.5) times the employee's hourly rate.

11.3 There shall be no pyramiding or duplication of compensation by reason of overtime or other premium pay provision of this Agreement. If the employee comes to work on his/her scheduled day, he/she would simply work the shift (either their own or another slot on the same shift) and cancel their scheduled time off.

11.3 In the event of the employee being held past their scheduled shift due to a call, the employee will be compensated for time at the appropriate rate based on the number of hours worked with a minimum of one (1) hour pay. After the first hour of pay, they will receive appropriate pay in quarterly (15 minute) increments.

11.4 Overtime will be paid to the employee within the same pay week it falls under.

11.5 Any forced overtime shall be at a rate of 1 ½ time the employees hourly rate.

ARTICLE 12 – DETAILS

12.1 Non-Town of Casco related outside details shall be compensated at employee's overtime rate. Casco Days is not considered an outside detail for purposes of this section.

ARTICLE 13 – VACANT FULL-TIME SHIFTS

13.1 Open vacation shift(s) will be filled by voluntary status first by the remaining full-time staff by either the full-shift (twenty-four (24) hours) or partial (twelve (12) hours). If unable to fill, the open shift(s) will be voluntary status by all Department staff. If the shift remains open, it will go to the Force List.

13.2 Open shift due to illness, will be paged out to the full-time staff. If unable to full by voluntary, the shift will go to the Force List

ARTICLE 14 - TRAINING

14.1 Fire & EMS Certifications/Licenses and Educational Reimbursements: The Town shall continue to pay for all costs associated with any and all training mandated by the State of Maine and/or approved by the Public Safety Chief for Fire & EMS training related to the employees duties and responsibilities in the Public Safety Department, pursuant to the Town's Educational Reimbursement Policy unless otherwise specified in this agreement.

14.2: Unit employees who voluntarily request training or education that is not mandated by the State or Public Safety Chief may be eligible to do so at Town expense upon prior authorization of the Public Safety Chief when determined to be advantageous to the Town, and subject to the availability of budgeted funds. Such approval may also be conditioned in the form of expense reimbursement upon attainment of a satisfactory grade. Time spent engaged in these endeavors shall not be compensable or creditable unless approved in advance by the Public Safety Chief. The Town agrees to reimburse unit employees for the cost of tuition and books, for courses approved by the Public Safety Chief that are completed at an accredited institution for higher learning with a grade of "C" or better when courses relate to firefighting or EMS training or course of study.

ARTICLE 15 – STAFF MEETINGS

15.1 Periodic staff meetings will be scheduled between the full-time staff, chief of the department and any other guest the chief deems fit, will be held at the Chief's discretion.

15.2 Department Staff Meetings will be paid at the appropriate rate based on hours worked during the day pay period.

ARTICLE 16 – COURT TIME

16.1 In the event that a member of the bargaining group is called in for a court appearance required by the Town, he/she shall be compensated for actual hours worked at one and one-half (1½) times the regular rate. All payments received from the court shall be remitted directly to the Town upon receipt.

16.2 Employees shall be granted a leave of absence with pay any day that they are required to report for jury duty or jury service. In the event the employee is either not selected or required for jury duty, they shall notify the officer in charge, and they shall return to duty. IF selected to Jury Duty, the employee may choose to be paid for his/her normal work shift OR accept the pay for Jury Duty. The Employee may collect the mileage check with either choice if their private vehicle was used and not a town vehicle at the current IRS rate for mileage. If the employee chooses court pay, the employee must use vacation or compensated time to cover their shift(s) and normal deductions.

ARTICLE 17 – HOLIDAYS

17.1 All full-time members of the bargaining unit shall earn 108 hours (8 hrs per holiday) of compensated time annually.

17.2 The following holidays are observed by the Town.

- New Year's Day
- Martin Luther King Day
- Presidents' Day
- Patriot's Day
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Indigenous People's Day
- Veteran's Day
- Thanksgiving Day

- Day After Thanksgiving
- Christmas Eve (Half Day)
- Christmas Day

17.3 Holiday Pay: All Unit employees shall receive eight (8) hours of holiday pay (straight time hourly rate) for the holidays outlined in section 2, provided employees shall receive four (4) hours of holiday pay for the Half-Day before Christmas.

18.2 Each employee will be able to receive compensatory time in lieu of overtime and bank their hours in their "comp" bank and use for personal time off.

ARTICLE 18 – COMPENSATION TIME

18.1 With the approval of the Fire Rescue Chief, an employee who earns overtime may be granted compensatory time in lieu of overtime pay. An employee may accumulate up to 72 hours of comp time, after which all overtime shall be paid as wages. In order to take comp time, an employee must make a request at least forty-eight (48) hours in advance and must receive written permission from the Fire Rescue Chief. Compensatory time shall be used on an hour for hour basis, meaning that one hour of compensatory time shall be used for one hour of time off.

18.2: Employees may submit a request to be paid for up to Forty-Eight (48) of their accumulated compensatory time in any payroll throughout the year. Payment of accumulated compensatory time during the last pay period in November will be made by separate check instead of being part of the regular payroll check, unless the employee requests that the payment be included in the regular paycheck. At no time will the Town provide a separate payment any other time of the year.

ARTICLE 19 - SWAPS

19.1 Pursuant to Section 7(p)(3) of the Fair Labor Standards Act [FLSA], Union members will be allowed to swap shifts [Trade Time] with the prior approval of the Fire Rescue Chief provided that:

19.1.1 Trading of Time and/or swapping of scheduled work shall be limited to firefighting personnel of the same classification, comparable training and experience in the operation of equipment. The trading of time shall have no effect on hours of work for overtime purposes.

19.1.2 The proposed period for swapping shall be stated on forms designated for that purpose. Such applications must be submitted for prior approval to the Fire Rescue Chief, at least 24 hours in advance of a swap. Those receiving approval shall not misuse the swap by failing to report promptly for their shift. Those who abuse this privilege will be taken off the swaps eligibility list by the Chief for twelve (12) months.

19.1.3 All swap forms must contain a statement of the reason for taking the swap. Swaps are a privilege and are to be used for emergencies, school or other bona fide reasons. Employees will be allowed twenty [20] swaps per calendar year, unless authorized by the Fire Rescue Chief.

19.1.4 The swaps are to be completed within sixty (60) days. The date to be paid back shall be entered on the swap form. This sixty (60) day limit can be waived by the Chief for good reason on a case-by-case basis.

19.1.5 If a swap results in the taxpayers of the Town of Casco paying additional compensation to any member, then those involved with the swap shall lose their privilege to swap for a period of twenty-four (24) months.

19.1.6 In unusual circumstances in which no other reasonable option is available, the Fire Rescue Chief may approve a swap with less than twenty-four (24) hours' notice. However, at least twenty-four (24) hours' notice shall be the normal accepted practice, and the Union and employee may not file a grievance if a request for a swap with less than twenty-four (24) hours' notice is not approved.

ARTICLE 20 – VACATIONS

20.1 Vacation privileges are available to full-time employees. Full-time employees shall be defined as those employees who are scheduled for an average of 42 hours per week, fifty-two weeks per year, and are appointed for a term greater than six months. Each employee in this category will earn vacation with pay according to the schedule below. Vacation time will be accrued in full at the beginning of each period set forth below.

20.1.1 Month 6 – Year 1 will accrue 1 weeks' (48hrs) vacation (42 hrs. paid).

Year 1 – Year 5 will accrue 96 hours vacation annually on their hire date (84 hours paid)

Year 6 – Year 15 will accrue 144 hours vacation annually on their hire date (126 hours paid).

Year 15+will accrue 196 vacation annually on their hire date (168 hours paid).

Employees with over 15 years of experience may purchase 42 additional hours of vacation at their current rate of pay.

20.1.2 Only 48 hours of vacation time can be carried over from year to year (hire date). Anything over 48 hours will be forfeited. All vacation time will be used/deducted on an hour for hour basis according to the employee's work schedule.

ARTICLE 21 - SICK LEAVE

21.1 All full-time employees shall be entitled to sick leave with pay at the rate of 12 hours per month commencing with the date of initial employment. Sick leave is defined as leave granted only for personal illness or non-work-related bodily injury to the employee or the employee's immediate family member. A maximum of 480 hours of sick leave shall be accrued and carried forward from one calendar year to the next.

21.2 A doctor's note may be required when an employee has been out of work for more than two consecutive shifts or when requested by the Fire Chief to determine fitness for duty. False or fraudulent use of sick leave shall be cause for disciplinary action.

21.3 Under normal circumstances an employee shall report all absences to his/her supervisor prior to the start of his/her regularly scheduled day. Failure to report within this period may be considered justification for disallowing sick leave for that day.

21.4 In the event a close contact/exposure at work is required to quarantine or required to remain out of work as the result of local, state or federal health mandates or guidance, any assigned shifts lost, will be covered by the Town. Employees will be paid their regular rate, for any lost time with no loss of sick time accruals so long as the employee was following all Federal, State and local guidelines at the time of the contact/exposure.

21.5 Unless otherwise specified by the supervisor, employees shall be expected to call on each day of absence. When the nature of the absence indicates an extended period of time away from work, longer intervals of reporting may be established by the supervisor.

21.6 Immediate family is defined to mean spouses, domestic partners (as defined by Maine insurance code under State of Maine Statutes), children, parents, brothers, sisters, mother-in-law, father-in-law, grandfather, grandmother, grandchildren, stepfather, stepmother, stepchildren.

21.7 Payment of Unused Sick Leave – Upon retirement or separation in "good standing", the equivalent of, 50% of unused sick leave shall be paid to an employee that has a minimum balance of 240 sick hours

21. 8 Employees will have the option to cash-in up to 48 hours of sick time annually (42 hours paid, but have a minimum of 96 hours banked.

21.9 "Good standing" shall mean a written, fourteen (14) day notice to the Town in advance of the employee's last actual day worked, in the case of a proper resignation, valid retirement, or separation of the employee from the Town service for other than cause.

22.9 Any absence from duty for which sick leave is paid, or for official leaves of absence, shall not constitute a break in the service record.

22.10 In the event of the death of an employee, his/her designated beneficiary shall receive the above payment for unused sick leave. A member's estate shall receive 100% of accrued sick leave for a qualified line of duty.

ARTICLE 22 - BEREAVEMENT LEAVE

22.1 Each member of the bargaining unit shall have 48 hours off, with pay, in the event of death of a spouse, domestic partner (as defined by the Maine Municipal Employees Health Trust), child or parent, and up to 24 hours off, with pay, in the event of the death of a member of the immediate family. For the purposes of this section immediate family is defined to mean brothers, sisters, mother-in-law, father-in-law, grandfather, grandmother, grandchildren, stepfather, stepmother, or stepbrother, and stepsister. Bereavement leave may also be granted to unit employees due to the death of another individual not listed above, or extended by the Town Manager and on a case-by-case basis

ARTICLE 24 – MILITARY LEAVE

24.1 The Town will comply with its obligation to provide leave and reemployment rights to employees who enter active military duty in a branch of the U.S. Armed Forces in accordance with the provisions of the Uniformed Services Employment and Reemployment and Rights Act (USERRA). Leave for active military duty shall be unpaid leave. Employees who are members of the organized military reserves and who are required to perform field duty or training will be granted reserve service, not to exceed ten (10) working days in any calendar year. For any such period of reserve service, excluding weekend duty, the Town will pay the employee the balance between service pay and allowances and the employee's regular daily compensation, the total equaling the regular pay of the employee had he/she been in service of the Town during the period of leave. The employee on reserve service leave must submit documentation that substantiates the military pay and allowances received from the military as a condition of any payment by the Town.

ARTICLE 25 – LEAVE OF ABSENCE

25.1 Any permanent employee of the Town may be granted a leave of absence without pay by the Town Manager upon recommendation of the applicable Department Head. Such leave of absence without pay shall only be granted when it appears to be in the best interest of the Town. The employee's past record and purpose for which the leave is requested shall be the governing factors for granting such leave.

25.2 During such unpaid leave periods, all fringe benefits otherwise available to the employee shall cease, i.e., life and medical insurances, vacation and sick leaves, etc.

25.3 The Town will comply with all applicable provisions of the federal Family Medical Leave Act or Maine's family medical leave laws, as well as all applicable provisions of the Americans with Disabilities Act to grant leave when necessary and afforded by law or when leave constitutes a reasonable accommodation under such laws.

ARTICLE 26 - RETIREMENT

26.1 The Town will maintain an Mission Square 457 Plan for the benefit of the members. Each employee must designate the level of their participation in the Mission Square 457 plan for the

next year when requested of all municipal employees. The Town will match up to employee contributions, up to 8% with a minimum contribution of 3%.

26.2 The Maine PERS Special Plan 3C has been approved by the Selectboard, however, is still pending final approval by voters at the Casco Special Town Meeting in January 2025. If approved, the effective date will be February 1, 2025, or a date that is administratively practical no later than March 1, 2025. If the Selectboard approves to recognize a unit employee's past years of service, as part of t agreement to join Maine PERS, a unit employee, may choose to buy back their full-time service with the understanding the unit employee will be responsible for the full cost associated with buying back years of service.

A unit employee Will have a choice to join Maine PERS pending Town Meeting approval or can elect to participate in the Town's Mission Square 457 plan.

If Maine PERS Special Plan 3C is not approved at the 2025 Special Town Meeting, the Town's Mission Square 457 Plan will continue to be available for all unit employees to enroll in. The Town will match up to 8% of the unit employee's contributions.

ARTICLE 27 - MEDICAL INSURANCE

27.1 Members of the bargaining unit who elect to participate in the town's health insurance benefit will enroll in the Maine Municipal Employee's Health Trust Plan. The Town provides three (3) options currently: POS A, POS 200, and the PPO 1500 options.

27.2 The Town will give the employee the option for additional coverage of Dental and Vision at the employee expense.

27.3 The Town will give the employee the option for Short Term, Long Term and Wage Protection coverages at the employee expense.

27.4 If the employee opts for the POS 200 or PPO 1500 plan, the Town will pay an amount equal to 80% of the comparable POS A plan and the employee shall pay the remaining amounts.

i.e., Employee A chose POS A plan for family. The overall monthly cost for the plan is \$2,851.22 (Employee paying \$563.04 and Town paying \$2,288.18). If employee A chooses PPO-1500 (Employee pays \$0 and the Town pays \$2,065.10).

ARTICLE 28 – EMPLOYEE WAIVING OF HEALTH INSURANCE

28.1 Any employee may elect to waive coverage in the Town's Health Insurance Plan. Any employee waiving full coverage for which he/she would otherwise be eligible shall be paid according to the following conditions:

28.1.1Any employee eligible for coverage and who elects to waive health insurance coverage shall receive a payment of \$500 each month.

28.1.2 In the event both spouses are employees and eligible for health insurance

coverage, the ineligible spouse shall receive an annual payment equal to one month of the POS family plan premium.

28.1.3 A new employee who waives health insurance coverage shall be eligible for the payment in lieu of insurance upon becoming eligible for the health insurance.

28.1.4 If the employee wishes to be reinstated on the health insurance policy, he/she may do so as long as he or she follows the insurance carrier's requirements for evidence of insurability and portability of coverage provisions.

28.1.5 In order to receive payment for waiving health insurance coverage or to be reinstated on the health insurance plan, the employee must submit written notice to the Town Manager. Discontinuance of health insurance or reinstatement of coverage will be effective the first day of the following month in which written notice has been received.

28.1.6 Eligible employees who are married to other Town employees covered by the MMEHT shall receive MMEHT life insurance coverage at no cost.

ARTICLE 29 – UNION NEGOTIATING COMMITTEE

29.1 Members of the CPFU Negotiating Committee, who are certified as such in writing to the Town Manager, shall be allowed time off, without loss of benefits, to represent the Association in collective bargaining with the Town at meetings mutually scheduled by the Town and the Association.

ARTICLE 30 – LABOR MANAGEMENT PARTNERSHIP

30.1 Labor Management Committee. The Union and Town agrees to form a Labor Management Partnership Committee to discuss issues of mutual concern and the future needs of the Department. The Town Manager and the Union representative shall meet beforehand to lay out ground rules for such Committee. The Committee shall meet as needed.

30.2 The Fire Chief and the Labor Management Committee shall meet annually to review the units seniority, overtime and forced lists. These two lists shall be posted and remain on the Unit's bulletin board.

ARTICLE 31 – DUES CHECK OFF

31.1 The Town of Casco recognizes that employees who are part of the Union may have obligations to pay monthly dues to the Union. The Town agrees upon receipt of individually signed authorization cards, to deduct the Union established dues and or fees from each Union member employee.

31.2 The Town of Casco will produce a check to the Treasurer of the Local with the Due's deducted from the Union employee's payroll on the last Thursday of the month along with an itemized statement showing the names of each employee and the amount of dues checked off.

31.3 Termination of deductions may be applied by any employee upon giving written notice to the Union and Town of Casco no more than twenty (20) days and not less than ten (10) days prior to the expiration date of this agreement.

31.4 The Union agrees to promptly refund to the Town any union dues amount that are paid in error upon presentation of proper documentation thereof.

31.5 The Union shall indemnify, defend, save, and hold harmless the Town against any and all claims, demands or grievances by any bargaining unit member or his/her personal representatives as a result of paycheck deductions by the Town in reliance upon payroll deduction authorization submitted by the Union to the Town.

ARTICLE 32 – GRIEVANCE PROCEDURE

32.1 Grievances, which for the purposes of this AGREEMENT, shall be defined as disputes with respect to the interpretation or application of the specific terms of this AGREEMENT, and or the Town's Personnel Policy shall be processed in the following manner:

32.1.1 A member of the bargaining unit who believes he/she has a grievance shall first present the grievance, in writing, within fourteen (14) calendar days of its occurrence, to The Local President. A reasonable effort shall be made to resolve the grievance, informally, within seven (7) working days.

32.1.2 If the member of the unit is not satisfied with the decision rendered above, the President shall reduce the grievance to writing and submit it to the Fire Chief within five (5) working days of the decision above. The written grievance shall contain: (a) a concise statement of the events allegedly giving rise to the grievance, (b) the specific section of this AGREEMENT alleged to be violated, (c) all evidence available in support of the claimed grievance, and (d) a statement as to when the grievance arose, became known or should have become known to the member of the unit. A written determination with respect to the grievance shall be made by the Fire Chief within five (5) working days.

32.1.3 If the decision of the Fire Chief is not satisfactory to the member of the unit, the CPFU may appeal the grievance to the Town Manager, in writing, within three (3) working days. The Town Manager shall render his/her decision in writing to the member of the unit and the CPFU within seven (7) working days of the date the grievance is received.

35.1.4 In the event that the determination of the Town Manager is not acceptable to the CPFU, it may, within five (5) working days after the date of that determination or the date the determination is due, request that the matter be submitted to arbitration by notifying the Town Manager in writing by certified or registered mail-return receipt requested, or by hand delivery with written acknowledgment of receipt. Provided, however, that discharges shall be reviewed pursuant to section 34.3 below.

35.1.4.1 The arbitrator shall be selected by the Town Manager and the CPFU within ten (10) working days after the notice has been received. If the parties

fail to agree upon an arbitrator, either may request the Maine Labor Relations Board to provide an arbitrator in accordance with its rules.

35.1.4.2 The decision of the arbitrator shall be final and binding with regard to the dispute and consistent with applicable law and this Agreement. The arbitrator shall not have the authority to amend or modify or establish new terms or conditions with respect to this Agreement. Wherever possible, the arbitrator shall render the decision within thirty (30) calendar days after the conclusion of the hearing and any final written or oral argument.

32.1.4.3 All fees and expenses for the arbitrator's services and the proceedings shall be borne equally by the Town and CPFU. However, each party shall be responsible for bearing the costs of preparing and presenting its own case and compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made; providing it pays for the record.

32.2 Grievances not processed within the time periods provided by this Article shall be deemed waived.

32.3 Nothing in this Article shall be construed to mean that any member of the bargaining unit shall automatically be supported by, reimbursed by, or have a grievance presented by the CPFU, without prior approval in writing of the CPFU Grievance Committee.

ARTICLE 33 – DISCIPLINE

33.1 Disciplinary actions shall only be taken for just cause and the Town will utilize the tenets of progressive and corrective action where and when appropriate. Just cause may include, but shall not be limited to, violations of the Department's Code of Ethics. Any disciplinary action taken against a Unit employee shall be subject to the grievance procedure.

33. 2 Notwithstanding the Town's ability to provide verbal counseling to any employee at any time and to document such events as may be necessary, disciplinary action will normally be dispensed in the following manner, although it need not be administered in this order:

- A. Oral Reprimand
- B. Written Reprimand
- C. Suspension without pay
- D. Discharge/Termination

33.3 If the Town interviews or questions a Unit employee when disciplinary action is being contemplated, the Unit employee is entitled to have a Union representative present. Once a representative is requested, the Unit employee will be allowed a reasonable amount of time, normally not more than five [5] calendar days, to obtain Union representation. During this delay no further questioning of the Unit employee will take place. 33.4 No Unit employee will be suspended without pay, or terminated from employment, without being provided with a written copy of the allegations or charges against the Unit employee and be given an opportunity to be heard.

33.5 All disciplinary actions shall become a part of the Unit employee's official personnel file.

ARTICLE 34 – STRIKES AND SLOWDOWNS

34.1 The Union agrees that during the term of this Agreement, neither it nor its officers or members will engage in, encourage, sanction, support, or suggest any (1) strikes, (2) slowdowns, (3) mass absenteeism, (4) mass resignations, (5) picketing which would involve suspension of or interference with normal work of the department or other Town departments, or (6) any similar action which would involve suspension of or interference with the normal work of the department or other Town departments. Picketing that does not interfere with normal work of the department or Town, for the purpose of providing information, is not prohibited.

34.2 In the event that Union members participate in such activities in violation of this provision, the Union shall notify those members so engaged to cease and desist from such activities and shall instruct the members to return to their normal duties. Any employee participating in these prohibited activities may be discharged by the Town.

ARTICLE 35 – UNION POLITICAL ACTIVITY

35.1 No firefighter shall be discharged, disciplined, or discriminated against because of the activity on behalf of the Union, which does not interfere with the discharge of his/her duties or any assignment, violate any provisions of the agreement, or violate any policy, ordinance, lay of the Town of Casco, State of Maine, or of the United States.

ARTICLE 36 – BULLETIN BOARD

36.1 The Town of Casco agrees to furnish and maintain a suitable bulletin board in convenient places in each station to be used by the Union. All Union postings shall be on this bulletin board and those postings shall be limited to official Union business, such as meeting notices and Union bulletins.

36.2 The location of the bulletin board shall be in a location mutually agreed upon by the Union and the Chief of the Department.

ARTICLE 37 – MEMBERS RIGHTS

40.1 Prior to interrogation of unit members regarding investigations of misconduct, the member shall be informed of the alleged conduct which is the subject matter of the interrogation, and a

representative of the Association may, if desired by the member, be present during the interrogation.

37.2 Members of the bargaining unit shall have the right to inspect their personnel files in accordance with applicable law and shall make all requests via memorandum.

37.3 The Town of Casco will allow Local 5372 to hold meetings on the first Monday of each month at the Central Fire Station after 7:00 pm utilizing the meeting room

ARTICLE 38 – SEPARABILITY

38.1 In the event any provision of this AGREEMENT is judicially determined to be in conflict with any laws of the State of Maine, the Town Charter, or other applicable laws, such invalidity shall not affect the validity of the remaining provision(s).

ARTICLE 39 – DURATION OF AGREEMENT

39.1 Except as specifically provided, the provisions of this AGREEMENT shall be effective as of _______ and shall continue in full force and effect by parties except by an instrument, in writing, duly executed by both parties. In the event that collective bargaining shall not have been successfully completed prior to the expiration of the current agreement, the parties hereto agree that said agreement shall remain in full force and effect until a successor agreement has been negotiated.

39.2 THIS AGREEMENT incorporates the entire understanding of the parties on all matters which were the subject of collective bargaining.

ARTICLE 40 – PAID FAMILY MEDICAL LEAVE

The Parties hereby acknowledge that the Maine Paid Family and Medical Leave Program, which was enacted into law in 2023 (the "Program"), may have impacts on current provisions of this Agreement as it relates to the use of sick leave, family medical leave under state and federal law, and accrued time off. However, the Program is not yet in effect and will be administered according to regulations that have not yet been finalized and adopted by the Maine Department of Labor Paid and guidance issued by the Paid Family and Medical Leave Benefits Authority. The Parties hereby agree to reopen the Agreement at such time as the regulations to administer the Program are adopted in order to bargain over the impacts of the Program as it relates to sick leave, family medical leave and other accrued time off.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed as indicated below:

ATTEST:

TOWN OF CASCO

/S/ Brian Cole, Chief of Department

/S/ Anthony Ward

BY: Anthony Ward, Its Town Manager

Duly Authorized

ATTEST:

Local 5273 Representative

/S/ Michael Doe Local 5273 President Duly Authorized

Appendix A – Wages and Annual Steps

| | 0-1 | 1-2 | 3-4 | 5 | 10 | 15 | 20 | | |
|----------|---------|---------|---------|---------|---------|---------|---------|--|--|
| FF/EMT | \$18.36 | \$18.91 | \$19.48 | \$20.06 | \$20.66 | 21.28 | \$21.92 | | |
| FF/AEMT | \$19.75 | \$20.34 | \$20.95 | \$21.58 | \$22.23 | \$22.90 | \$23.58 | | |
| FF/MEDIC | \$22.06 | \$22.94 | \$23.28 | \$23.63 | \$24.58 | \$25.07 | \$25.57 | | |

FY23

FY24

| | 0-1 | 1-2 | 3-4 | 5-9 | 10-14 | 15-19 | 20 |
|----------|---------|---------|---------|---------|---------|---------|---------|
| FF | \$19.50 | \$20.10 | \$20.70 | \$21.32 | N/A | N/A | N/A |
| FF/EMT | \$20.55 | \$21.15 | \$21.75 | \$22.40 | \$23.00 | \$23.70 | \$24.35 |
| FF/AEMT | \$22.05 | \$22.70 | \$23.35 | \$24.00 | \$24.70 | \$25.40 | \$26.15 |
| FF/Medic | \$24.50 | \$25.45 | \$25.80 | \$26.20 | \$28.20 | \$27.70 | \$28.25 |

FY25

| | 0-1 | 1-2 | 3-4 | 5-9 | 10-14 | 15-19 | 20 |
|----------|---------|---------|---------|---------|---------|---------|---------|
| FF | \$22.10 | \$22.70 | \$23.35 | \$24.00 | N/A | N/A | N/A |
| FF/EMT | \$22.20 | \$23.80 | \$24.40 | \$25.05 | \$25.70 | \$26.40 | \$27.10 |
| FF/AEMT | \$24.70 | \$25.35 | \$26.05 | \$26.70 | \$27.45 | \$28.15 | \$28.90 |
| FF/Medic | \$27.25 | \$28.20 | \$28.60 | \$28.95 | \$30.00 | \$30.55 | \$31.10 |

Item 16.#


STATE OF MAINE DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

| Division Use Only | | | | | | | |
|-------------------|------------|--|--|--|--|--|--|
| License No: | | | | | | | |
| Class: | By: | | | | | | |
| Deposit Date: | | | | | | | |
| Amt. Deposited: | | | | | | | |
| Payment Type: | | | | | | | |
| OK with SOS: | Yes 🗆 No 🗆 | | | | | | |

Section I: Licensee/Applicant(s) Information; Type of License and Status

| Legal Business Entity Applicant Name (corporation, LLC): | Business Name (D/B/A): |
|--|--|
| Point Sebago - Venture I, LLC | Point Sebago |
| Individual or Sole Proprietor Applicant Name(s): | Physical Location: |
| | 261 Point Sebago Road, Casco, ME 040115 |
| Individual or Sole Proprietor Applicant Name(s): | Mailing address, if different: |
| | 2999 N. 44th St., Ste 200, Phoenix, AZ 85018 |
| Mailing address, if different from DBA address: | Email Address: |
| 2999 N. 44th St., Ste 200, Phoenix, AZ 85018 | RM@CoveCommunities.com |
| Telephone # Fax #: | Business Telephone # Fax #: |
| 480-423-5700 | 207-558-8001 |
| Federal Tax Identification Number: | Maine Seller Certificate # or Sales Tax #: |
| | |
| Retail Beverage Alcohol Dealers Permit: | Website address: |
| | www.pointsebago.com |
| | |
| 1. New license or renewal of existing license? | ew Expected Start date: |

X

Spirits

Expected Start date:

Renewal Expiration Date: 07/18/2024

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food:

Beer, Wine or Spirits:

Guest Rooms: \$ 0.00

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

Malt Liquor (beer) Wine Wine

4. Indicate the type of license applying for: (choose only one)

| | \bowtie | Restaurant (Class I, II, III, IV) | | Class A Restaurant/Lounge (Class XI) | | | | Class A (Class | A Lounge X) |
|----|--|---|-----------|---|-----------------------|----------|---------|-------------------|-----------------|
| | | Hotel (Class I, II, III, IV) | | Hotel – Food Optional (Class I-A) | | | | Bed & (Class | Breakfast V) |
| | | Golf Course (included option (Class I, II, III, IV) | nal licen | ses, pleas | se check if apply) 💢 | Auxili | ary | X | Mobile Cart |
| | | Tavern (Class IV) Other: Beer Trailer | | | Other: Beer Trailer - | Auxilia | ry/Exte | nsion of | Pavilion |
| | | Qualified Caterer | | □ Self-Sponsored Even | | ts (Qual | ified C | aterers (| Only) |
| | | Refer to Section V for the License Fee Schedule on page 9 | | | | | | | |
| 5. | Business records are located at the following address: 261 Point Sebago Road, Casco, ME 04015 | | | | | | | | |
| 6. | Is the l | he licensee/applicant(s) citizens of the United States? | | | | | Yes | X | No |
| 7. | Is the l | icensee/applicant(s) a resid | dent of | the Stat | e of Maine? | | Yes | \Join | No |

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

- 9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?
 - 🗆 Yes 💢 No
 - □ Not applicable licensee/applicant(s) is a sole proprietor

 $[\]bowtie$ Yes \square No If Yes, complete Section VII at the end of this application

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

| | Yes | \mathbf{X} | No | | | |
|--------|-----------|--------------|-------------|--|--|--|
| If yes | s, please | e provid | le details: | | | |
| | | | | | | |

11. Do you own or have any interest in any another Maine Liquor License?

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

| Name of Business | License Number | Complete Physical Address |
|--------------------------------|----------------|---------------------------------------|
| Point Sebago - Venture II, LLC | | 261 Point Sebago Rd., Casco, ME 04015 |
| | | |

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

| na marcena korre more. Na senore e secondo | Full Name | DOB | Place of Birth |
|---|---|----------|----------------|
| Michael Hawkins | | | Camden, SC |
| | and Martin and Provident | | |
| | | | |
| Residence address on all | the above for previous 5 years | | |
| Name Michael Hawkins | Address: 12 Stonehurst Green Richmond, V | VA 23226 | |
| Name | Address: | | |
| Name | Address: | | |
| Name | Address: | | |
| | | | |

13. Will any law enforcement officer directly benefit financially from this license, if issued?

| 🗆 Yes 💢 No | |
|--|---|
| If Yes, provide name of law enforcement officer a | and department where employed: |
| 14. Has the licensee/applicant(s) ever been convicted of a the United States?Yes XNo | any violation of the liquor laws in Maine or any State of |
| If Yes, please provide the following information format. | and attach additional pages as needed using the same |
| Name: | Date of Conviction: |
| Offense: | Location: |
| Disposition: | |
| 15. Has the licensee/applicant(s) ever been convicted of violations, in Maine or any State of the United StatesIf Yes, please provide the following information format. | |
| Name: | Date of Conviction: |
| Offense: | Location: |
| Disposition: | |
| 16. Has the licensee/applicant(s) formerly held a Maine I | iquor license? 💢 Yes 🗆 No |
| 17. Does the licensee/applicant(s) own the premises? | Yes 🗆 No |
| If No, please provide the name and address of the | owner: |

- 18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: <u>0.00</u>
- 19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Restaurant and bar located in one building with auxiliary/extention locations added.

20. What is the distance from the premises to the <u>nearest</u> school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Casco Alliance Church

Distance: 2.00

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 04/08/24

Michael Hawkins

Signature of Duly Authorized Person

Signature of Duly Authorized Person

Michael Hawkins

Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

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Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

| Dated: | | |
|------------------------------------|-------------------------|--------|
| Who is approving this application? | Municipal Officers of | |
| | County Commissioners of | County |

Please Note: The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

| Printed Name and Title | | |
|------------------------|--|--|
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This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <u>http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html</u>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new onpremises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C.If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A.Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C.Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D.Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E.A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

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G.After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its <u>Retail Beverage Alcohol Dealers</u> permit. See the TTB's website at <u>https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers</u> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be <u>included</u> with all applications.

<u>Please note:</u> For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

| <u>Class o</u> | of License | Type of liquor/Establishments included | Fee |
|----------------|-----------------------------------|--|------------|
| | This class incl | For the sale of liquor (malt liquor, wine and spirits) udes: Airlines; Civic Auditoriums; Class A Restaurants: Clubs wit Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Club | 01 0. |
| Class I | | For the sale of liquor (malt liquor, wine and spirits) udes only hotels that do not serve three meals a day. | \$1,100.00 |
| | This class incl | For the Sale of Spirits Only udes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs v Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Club | 01 0 |
| | This class incl Dining Cars; C | For the Sale of Wine Only ludes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs v Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Club d Bed and Breakfasts. | |
| | This class incl Dining Cars; G | For the Sale of Malt Liquor Only Judes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs v Jolf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Club d Bed and Breakfasts. | |
| | This class incl Dining Cars; G | For the Sale of Malt Liquor and Wine Only udes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs v olf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Club d Bed and Breakfasts. | ÷. • |
| Class V | | For the sale of liquor (malt liquor, wine and spirits) ades only a Club without catering privileges. | \$ 495.00 |
| Class X | | For the sale of liquor (malt liquor, wine and spirits) udes only a Class A Lounge | \$2,200.00 |
| Class X | | For the sale of liquor (malt liquor, wine and spirits) Ides only a Restaurant Lounge | \$1,500.00 |

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

- 1. Exact legal name: Point Sebago Venture I, LLC
- 2. Doing Business As, if any: Point Sebago
- 3. Date of filing with Secretary of State: 01/18/2018 State in which you are formed: Delaware
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: 01/18/2018
- 5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

| Name | Address (5 Years) | Date of Birth | Title | Percentage of Ownership |
|----------------------------------|------------------------------|------------------|-------------|-------------------------------|
| David Napp | 6895 Camelback Rd., #118 | 01/04/1961 | Shareholder | 0.6000 |
| | Scottsdale, AZ 85251 | | | |
| Colleen Edwards | 5176 E. Calle Del Norte | 12/19/1970 | Shareholder | 0.6000 |
| | Phoenix, AZ 85018 | | | |
| MSP Cove Property Investor I, LI | | | | 8.8000 |
| Public Sector Pension | Investment Board - SDL, Inc. | | | 90.0000 |

(Ownership in non-publicly traded companies must add up to 100%.)



Bureau of Alcoholic Beverages and Lottery Operations Division of Liquor Licensing and Enforcement 8 State House Station, Augusta, ME 04333-0008 (207) 624-7220

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Application for an Auxiliary License

Please clearly complete this form in its entirety.

| 1. | Type of Application | on: | Golf Course | \checkmark | Golf Course with a mobile service bar | | | | |
|----|--|--------------------------------|---------------------|--------------|---------------------------------------|--|--|--|--|
| | | | Ski Area | | | | | | |
| Ap | plication Fee: \$10 | 0.00 each. Pl | ease make check pay | yable to the | e Treasurer, State of Maine. | | | | |
| 2. | Licensee Informat | ion: | | | | | | | |
| | Legal Name: Point Sebago - Venture I, LLC | | | | | | | | |
| | Doing business as: Point Sebago | | | | | | | | |
| | License Number: | CAR-20 | 018-10909 | | | | | | |
| | Mailing Address: | 2999 N | . 44th St., Si | uite 20 | 0 | | | | |
| | | Phoeni | x, AZ 85018 | | | | | | |
| | Physical Location | Address: 261 Point Sebago Road | | | o Road | | | | |
| | Casco, ME 04015 | | | | | | | | |
| | Telephone Number: 207-558-8000 Fax: 207-655-3371 | | | | | | | | |
| | Email address: rm@covecommunities.com | | | | | | | | |

3. Describe auxiliary premise and the location at the ski area or golf course: (include diagram)

Stationary Beer Trailer - Extension of Pavilion Next to Beach Stage

 Name, address & telephone number of Property Owner (include copy of lease / rental agreement): Point Sebago - Venture I, LLC

2999 N. 44th St., Ste 200, Phoenix, AZ 85018

Michael Hawkins

Michael Hawkins

Signature of Owner

Printed Name

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

For use by Municipal Officers and County Commissioners only:

Note: This application must be approved by the Municipal Officers of the municipality of the applicant or if the applicant is in an unincorporated place, by the County Commissioners. Please complete the following certification:

| State of Maine, C | County of | | |
|-------------------|-----------|------------------------|----------------------|
| The undersigned | being: | Municipal Officers | County Commissioners |
| for | | (Name of Municipality) | , Maine. |
| Dated this | day of | , 20 at | , Maine |

| Signature of Officials | Printed Name and Title | | |
|------------------------|---------------------------------------|--|--|
| | | | |
| | · · · · · · · · · · · · · · · · · · · | | |
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Please include a copy of the receipt paid to the County Commissioners - if applicable.

Submit Completed Forms To: Bureau of Alcoholic Beverages Division of Liquor Licensing and Enforcement 8 State House Station, Augusta, Me 04333-0008 Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434 Email Inquiries: <u>MaineLiquor@Maine.gov</u>

| | □ Not Approved |
|------------|----------------|
| Issued By: | |
| | |

| Le DIREI C |
|------------|

Bureau of Alcoholic Beverages and Lottery Operations Division of Liquor Licensing and Enforcement 8 State House Station, Augusta, ME 04333-0008 (207) 624-7220

Application for an Auxiliary License

Please clearly complete this form in its entirety.

| 1. | Type of Application | on: | Golf Course | \checkmark | Golf Course with a mobile service bar |
|----|----------------------|--|-------------------|--------------|---------------------------------------|
| | | | Ski Area | | |
| Ap | plication Fee: \$100 | 0.00 each. Ple | ase make check pa | yable to th | e Treasurer, State of Maine. |
| 2. | Licensee Informati | ion: | | | |
| | Legal Name: Po | oint Seba | ago - Ventu | re I, Ll | _C |
| | Doing business as: | Point Se | ebago | | |
| | License Number: | | 18-10909 | | |
| | Mailing Address: | 2999 N. | 44th St., S | uite 20 | 0 |
| | | Phoenix | , AZ 85018 | | |
| | Physical Location | Address: | 261 Point | Sebag | o Road |
| | 0 | | Casco, ME | E 0401 | 5 |
| | Telephone Numbe | r: 207-55 | 58-8000 | | Fax: 207-655-3371 |
| | Email address: | 11-12-12-12-12-12-12-12-12-12-12-12-12-1 | communitie | es.com | |

3. Describe auxiliary premise and the location at the ski area or golf course: (include diagram)

Stationary Beer Trailer - Extension of Pavilion Next to Beach Stage

 Name, address & telephone number of Property Owner (include copy of lease / rental agreement): Point Sebago - Venture I, LLC

2999 N. 44th St., Ste 200, Phoenix, AZ 85018

Michael Hawkins

Michael Hawkins

Signature of Owner

Printed Name

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

For use by Municipal Officers and County Commissioners only:

Note: This application must be approved by the Municipal Officers of the municipality of the applicant or if the applicant is in an unincorporated place, by the County Commissioners. Please complete the following certification:

| State of Maine, | County of | | | |
|------------------------|-----------|------------------------|----------------------|-----------|
| The undersigned being: | | □ Municipal Officers | County Commissioners | |
| for | | (Name of Municipality) | | _, Maine. |
| Dated this | day of | , 20 at | | _, Maine. |

| Printed Name and Title |
|---------------------------------------|
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Please include a copy of the receipt paid to the County Commissioners – if applicable.

Submit Completed Forms To:Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

| For O | ffice Use Only: | |
|--------------|-----------------|----------------|
| Date Filed: | _ | □ Not Approved |
| Date Issued: | Issued By: | |



Bureau of Alcoholic Beverages and Lottery Operations Division of Liquor Licensing and Enforcement 8 State House Station, Augusta, ME 04333-0008 (207) 624-7220

Application for an Auxiliary License

Please clearly complete this form in its entirety.

| 1. | Type of Application | on: | Golf Course | \checkmark | Golf Course with a mobile service bar | |
|----|--|----------------|--------------------|--------------|---------------------------------------|--|
| | | | Ski Area | | | |
| Ар | plication Fee: \$100 | 0.00 each. Ple | ase make check pay | able to the | e Treasurer, State of Maine. | |
| 2. | Licensee Information | ion: | | | | |
| | Legal Name: Po | oint Seba | ago - Ventur | e I, LL | .C | |
| | Doing business as: | Point Se | ebago | | | |
| | License Number: CAR-2018-10909 | | | | | |
| | Mailing Address: 2999 N. 44th St., Suite 200 | | | | | |
| | | Phoenix | , AZ 85018 | | | |
| | Physical Location | Address: | 261 Point S | Sebag | o Road | |
| | · | | Casco, ME | 0401 | 5 | |
| | Telephone Number: 207-558-8000 Fax: 207-655-3371 | | | | | |
| | Email address: rm@covecommunities.com | | | | | |

3. Describe auxiliary premise and the location at the ski area or golf course: (include diagram)

Stationary Beer Trailer - Extension of Pavilion Next to Beach Stage

4. Name, address & telephone number of Property Owner (include copy of lease / rental agreement): **Point Sebago - Venture I, LLC**

2999 N. 44th St., Ste 200, Phoenix, AZ 85018

Michael Hawkins

Michael Hawkins

Signature of Owner

Printed Name

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

For use by Municipal Officers and County Commissioners only:

Note: This application must be approved by the Municipal Officers of the municipality of the applicant or if the applicant is in an unincorporated place, by the County Commissioners. Please complete the following certification:

| State of Maine, Cou | inty of | | | |
|---------------------|----------|------------------------|----------------------|-----------|
| The undersigned be | ing: | □ Municipal Officers | County Commissioners | |
| for | | (Name of Municipality) | | , Maine. |
| Dated this | _ day of | , 20 at | | _, Maine. |

| Signature of Officials | Printed Name and Title |
|--|------------------------|
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Please include a copy of the receipt paid to the County Commissioners – if applicable.

Submit Completed Forms To: Bureau of Alcoholic Beverages Division of Liquor Licensing and Enforcement 8 State House Station, Augusta, Me 04333-0008 Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434 Email Inquiries: <u>MaineLiquor@Maine.gov</u>

| For Offic | e Use Only: | |
|--------------|-------------|--------------|
| Date Filed: | □ Approved | Not Approved |
| Date Issued: | Issued By: | |

Point Sebago CAR-2018-10909 Renewal App Pavilion with Aux. 4.2024

Final Audit Report

2024-04-08

| c | Created: | 2024-04-08 | |
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| В | Зу: | Tamera Schulze (tschulze@covecommunities.com) | |
| s | Status: | Signed | |
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