



Town of Casco

Selectboard Regular Meeting Agenda

October 06, 2026 at 6:00 PM

Casco Community Center

Regular Meeting

1. Review and approval of the meeting agenda
2. Approval of bills and signing and approval of all open warrants
3. Approval of Minutes: September 1, 2026
4. Public Participation for non-Agenda items
5. Manager's Update

Workshop

6. The Selectboard will conduct a Public Hearing on State Mandated modifications to Town's General Assistance ordinance and consider these modifications upon completion of Public Hearing.

New Business

7. The Selectboard will discuss future road projects with Ryan Barnes from JBL.
8. The Selectboard will discuss Hancock Farm's aspiration to become a forever farm.
9. The Selectboard will discuss Open Space Commission's request to apply for future Resiliency Grant funding.
10. The Selectboard will discuss the hiring process for the upcoming vacancy for the Fire Chief position.
11. The Selectboard will consider a pole request by Central Maine Power in the area of 126 Point Sebago Road
12. The Selectboard will consider an Emergency Medical Service Transport Plan resolve required under 30-A M.R.S. § 3172

Old Business

13. The Selectboard will discuss the Casco Village Zoning workgroup ordinance timeline.
14. The Selectboard will discuss a delay with the 4-way stop demonstration project at Webbs Mills.
15. The Selectboard will discuss and determine the priority and sequence for reviewing town policies at upcoming Selectboard meetings.
16. The Selectboard will consider bids for the Sand & Salt shed repairs.
17. The Selectboard will consider awarding winning bid for the Casco Community Center roof project.
18. Selectboard Comments

Executive Session

19. Executive Session pursuant to 1 M.R.S.A.405(6)(A) Personnel.

20. Adjournment

Reminders to the Attending Public: Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

Future meeting dates (subject to change)

Month DD, YYYY at HH:MM PM Meeting Name

October 19, 2026 @ 6:00 PM Open Space Commission

October 20, 2026 @ 6:00 PM Selectboard Regular Meeting



Town of Casco

Selectboard Regular Meeting Minutes

September 01, 2026 at 6:00 PM

Casco Community Center

Regular Meeting

PRESENT

Scott Avery
Eugene Connolly
Robert MacDonald
Grant Plummer
Joseph DeMartin

Absent: Tony Ward, Town Manager

1. Review and approval of the meeting agenda

The Selectboard moved and seconded to approve the meeting agenda.

Voting Yea: Avery, Connolly, MacDonald, Plummer, DeMartin

2. Approval of bills and signing and approval of all open warrants

The Selectboard moved and seconded to approve all bills and signing of all open warrants at Town Office.

Motion made by Avery, Seconded by Plummer.

Voting Yea: Avery, Connolly, MacDonald, Plummer, DeMartin

3. Approval of Minutes: August 18, 2026

The Selectboard moved and seconded to accept the minutes from the August 18, 2026 meeting as presented.

Voting Yea: Avery, Connolly, MacDonald, Plummer, DeMartin

4. Public Participation for non-Agenda items

Sam Brown inquired about the lack of a packet on the website.

Sue Witonis was curious where we are with the finance committee. As a member, she was hoping to have more information throughout the year.

Amy Brown would like to support Sue Witonis's statements.

5. Manager's Update

- A. The Town of Casco invites all residents to attend the Second Casco Village Community Workshop on Tuesday, September 15, at 5:30 p.m. at the Casco Community Center. Building on feedback received during the May workshop, this interactive session will present potential zoning concepts, development patterns, design standards, and

regulatory approaches to help guide the future of Casco Village. Participants will review key themes from previous community input, explore examples from other communities, learn about a proposed Conditional Use Permit process, and provide feedback that will help shape the next phase of the Village zoning rewrite and future draft recommendations.

- B.** The Chairperson has requested that the Town's organizational chart be presented for review. The attached Town of Casco Organizational Chart – 2026 provides an overview of the Town's organizational structure, beginning with the residents of Casco and the Selectboard, followed by the Town Manager/Road Commissioner, legal counsel, municipal departments, boards, commissions, committees, and key staff. The chart is intended to provide a clear visual representation of how the various functions of Town government are organized and how responsibilities and reporting relationships are structured. The Chairperson is requesting the presentation to allow the Selectboard to review the current organizational structure and ensure that it accurately reflects the Town's operations and responsibilities.
- C.** The centerline and edge-line painting has been mostly completed. In addition, fog lines have been added to Quaker Ridge Road. Libby Road and Raymond Cape Road still require pavement markings; however, that work will be completed following the completion of the paving projects on those roads.
- D.** The Town Office will be closed on two dates in the upcoming months. The Office will be closed on October 7, 2026, for professional development and again on November 3, 2026, for the State Election. While these closures are being announced well in advance, this is the only Selectboard meeting scheduled to occur in September, making it important to provide residents with advance notice of these dates.
- E.** The Town's updated website is now live. The new site includes several substantial design changes to portions of the webpage, so residents are encouraged to take some time to explore and become familiar with the updated layout and features. Several additional updates and modifications are also scheduled to take place over the next few months as we continue to refine and improve the site. We appreciate your patience as these changes are implemented and encourage everyone to visit the website regularly for the latest information.
- F.** The Safe Streets Committee is reviewing proposed road projects for the upcoming year(s) and is working toward developing a review matrix to help evaluate and prioritize future projects. Staff recently provided the Committee Chair with the five-year road plan presented to the Selectboard in February 2026. This plan is contingent upon available funding and may be modified as funding levels, project costs, and priorities change.
- G.** Ryan Barnes from JBL will be tentatively scheduled to attend a Selectboard workshop on October 6th to discuss FY27 and future road projects.
- H.** Staff have also obtained a preliminary paving estimate for a temporary solution at the end of Pine Hill Road. The estimated cost to pave approximately 65 feet at the end of the road is \$22,500. Staff does not recommend moving forward with this paving project at this time, as the proposed paving would only be a temporary solution and would likely need to be reconstructed when the three MeDOT catch basins and connecting culverts are replaced.

Staff are working with a local contractor to obtain an estimate for replacing the three MeDOT catch basins and the culverts connecting them. Once the estimate is received, staff will seek further guidance from the Selectboard regarding the appropriate approach for these improvements. Options include incorporating the work into a future Pine Hill Road RFP, seeking collaboration with MeDOT through the Municipal Partnership Program, or requesting that MeDOT complete the repairs. MeDOT does not currently have these improvements included in its three-year plan

Old Business

New Business

6. The Selectboard will consider bids for the Sand & Salt shed repairs.

The Selectboard moved and seconded not to accept any bids for the Sand & Salt shed repairs.

Motion made by Plummer, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Plummer, DeMartin

7. The Selectboard will consider John Masselli for the Water Quality Committee

The Selectboard moved and seconded to appoint John Masselli to the Water Quality Committee with a term to expire June 2027.

Motion made by Avery, Seconded by DeMartin.

Voting Yea: Avery, Connolly, MacDonald, Plummer, DeMartin

The Selectboard moved and seconded to appoint Deanna Flanagan to the Water Quality Committee with a term to expire June 2027.

Motion made by Avery, Seconded by Connolly.

Voting Yea: Avery, Connolly, MacDonald, Plummer,

Abstaining: DeMartin

8. The Selectboard will consider temporarily cease the Veteran's Committee

The Selectboard moved and seconded to temporarily cease the Veteran's Committee, but retain Tim Walsh as a Veterans Coordinator and keep financial situation the same to be used when needed for town events.

Motion made by Avery, Seconded by Connolly.

Voting Yea: Avery, Connolly, MacDonald, Plummer, DeMartin

9. Selectboard Comments

Scott Avery- Informed us that paving began on Route 121 today. Scott is excited to have an engineer here to talk about roads. Scott also reminded us of his vacation

Grant Plummer- wanted to clarify the process to send agenda requests. Grant also suggested we should have questions ready for the engineer. Bob MacDonald asked to have all questions by 9/18.

Joe DeMartin- wanted to remind everyone of the Community Event on September 26 and would like to remind all committee liaisons to encourage participation.

Gene Connolly- School has started, please be careful. Gene also wanted to remind the board he wants to talk about goals.

Bob MacDonald- Pam Edwards has resigned from two committees. 31 Graffam Road- the building has been demolished.

Workshop

10. The Selectboard will discuss Berry Property options.

Discussion only. No action was taken.

Executive Session

11. Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for application 09/01/2026A .

The Selectboard moved and seconded to enter Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for application 09/01/2026A. at 7:17pm

Motion made by Avery, Seconded by Connolly.

Voting Yea: Avery, Connolly, MacDonald, Plummer, DeMartin

The Selectboard moved and seconded to exit Executive Session to discuss Concealed Weapons Permits for application 09/01/2026A. at 7:22pm

Motion made by Connolly, Seconded by Plummer.

Voting Yea: Avery, Connolly, MacDonald, Plummer, DeMartin

12. Executive Session pursuant to 1 M.R.S.A.405(6)(A) Personnel

The Selectboard moved and seconded to enter Executive Session pursuant to 1 M.R.S.A.405(6)(A) Personnel at 7:20pm

Motion made by Avery, Seconded by DeMartin.

Voting Yea: Avery, Connolly, MacDonald, Plummer, DeMartin

The Selectboard moved and seconded to exit Executive Session pursuant to Personnel at 8:43pm

Motion made by Connolly, Seconded by Plummer.

Voting Yea: Avery, Connolly, MacDonald, Plummer, DeMartin

13. Adjournment

The Selectboard moved and seconded to adjourn at 8:44pm

Motion made by Connolly, Seconded by Plummer.

Voting Yea: Avery, Connolly, MacDonald, Plummer, DeMartin

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To: Selectboard
From: Tony Ward, Town Manager
Date: 10-01-2026
Re: Selectboard meeting 10-06-2026

Below are notes for agenda items for October 6, 2026, meeting

5. Managers' Update

- A.** The community event held on September 26 was a rousing success, with more than 100 residents attending and having the opportunity to meet representatives from many of the Town's committees and boards, Town departments, and area nonprofit organizations. The event provided a great opportunity for residents to learn more about the services, programs, and organizations that contribute to our community. Plenty of food was served and enjoyed by attendees, while the kids kept busy with games of kickball and face painting. Many thanks to the volunteer group of Amy Brown, Janet DeBiase, Joe DeMartin, Pam Edwards, Tiffany Payton, and Courtney Walsh, along with staff representative Allison Griffin, for their time, energy, and leadership in organizing and making this successful community event possible.
- B.** The Maine Spirit of America Chapter is hosting a ceremony on October 28 at 1:00 PM at the North Yarmouth Community Center recognizing long-serving municipal officials and celebrating municipal service. Municipalities are asked to submit information on officials with 10 or more years of service and encourage honorees or representatives to attend. The event invitation is included in the Selectboard packet.
- C.** Since the last Selectboard meeting, Glidden Excavation completed the application of the topcoat of paving on Raymond Cape Road, Ridge Terrace Road, Hamms Hill Road, and Libby Road. In addition, the Public Works crew worked diligently to improve Lord Road by removing rocks and boulders from the roadway, adding additional gravel, and completing ditching along the southern end of the road. These efforts are intended to improve the roadway's condition, drainage, and overall accessibility.
- D.** The Town has historically faced challenges when trees or limbs fall onto utility lines that are not owned by Central Maine Power. The Town's limited authority to address these hazards has often prevented us from removing them, while local utilities typically would not remove debris until it had fallen to the ground or caused damage to their lines. The Town's collaboration with Sebago Fiber recently paid dividends. Sebago Fiber takes a more proactive approach to debris on or overhanging its fiber lines and works with an area arborist to address potential hazards before damage occurs. Sebago Fiber recently assisted the Town with two such hazards on Quaker Ridge Road, helping to eliminate the potential for damage before the arrival of the nor'easter. Many thanks to

Sebago Fiber for their proactive approach and assistance in helping keep our roads and utility infrastructure safe.

- E. The replacement of the overhead doors at the Fire Station has been completed. In addition to the new overhead doors, the associated concrete work was also completed as part of the project. These improvements were made possible through the support of Casco residents at the June 3rd Town Meeting and their approval of the warrant article funding the project. The improvements will enhance the functionality and condition of the Fire Station and provide improved access for the department's apparatus. Pictures of the completed improvements are included below.



Public Hearing

6. **The Selectboard will conduct a Public Hearing on State Mandated modifications to Town's General Assistance ordinance and consider these modifications upon completion of Public Hearing.**

The Maine Department of Health and Human Services (DHHS) has issued updates to the General Assistance (GA) Ordinance and Appendices (A–H), effective October 1, 2026, through September 30, 2027. Municipalities must adopt the revised Appendices A (overall maximums), B (food maximums), and C (housing maximums), as well as the new Recovery Residence Housing Maximums guide.

Municipalities may establish their own maximum assistance levels, provided they meet health and safety standards and are justified with documentation submitted to DHHS. Municipalities must file proof of adoption with DHHS using the provided forms, and any changes to the ordinance or appendices must also be submitted.

The General Assistance (GA) maximums for the Portland HMFA (which covers Portland, Casco, South Portland, Westbrook, Cape Elizabeth, Falmouth, Freeport, Gorham, Gray, Scarborough, Windham, and Yarmouth) show notable updates across the core categories. The tables below contrast the exact baseline metrics for the 2025–2026 cycle against the new 2026–2027 cycle.

As requested last year, the exact changes are highlighted in the tables below.

Appendix A: Overall Monthly Maximums

The overall ceiling maximums allowed per household size climbed across all household sizes.

Household Size	2025–2026 Maximum	2026–2027 Maximum	Exact Net Change
1 Person	\$1,517	\$1,616	+\$99
2 Persons	\$1,721	\$1,824	+\$103
3 Persons	\$2,212	\$2,343	+\$131
4 Persons	\$2,798	\$2,872	+\$74
5 Persons	\$3,429	\$3,523	+\$94

Note: For each additional person over 5, the flat addition remains +\$75 per month. [3]

Appendix B: Food Maximums

Food allocations dictated by the USDA Thrifty Food Plan experienced modest index bumps.

Household Size	2025–2026 Monthly	2026–2027 Monthly	Exact Net Change
1 Person	\$298	\$306	+\$8
2 Persons	\$546	\$562	+\$16
3 Persons	\$785	\$808	+\$23
4 Persons	\$994	\$1,023	+\$29

Appendix C: Housing Maximums (Heated)

Monthly maximum limits for heated units in the Portland metropolitan area adjusted as follows:

Bedroom Count	2025–2026 Heated	2026–2027 Heated	Exact Net Change
0 Bedrooms (Studio)	\$1,496	\$1,595	+\$99
1 Bedroom	\$1,698	\$1,802	+\$104
2 Bedrooms	\$2,185	\$2,316	+\$131
3 Bedrooms	\$2,767	\$2,842	+\$75
4 Bedrooms	\$3,393	\$3,487	+\$94

Other Key Utility & Expense Adjustments

- Appendix D & E (Electricity & Heating Fuel): The maximum baseline limits for standalone traditional electric utilities and heating fuel prices saw no change for this upcoming winter cycle across the aggregate State tracking templates. [8]
- Appendix G (Travel/Mileage Rate): Approved municipal travel reimbursement for employment or medical purposes increased from 54 cents per mile up to 56 cents per mile.

New Business

7. The Selectboard will discuss future road projects with Ryan Barnes from LJB.

Ryan Barnes from LJB will be present to provide information regarding additional FY27 road projects, including Pine Hill Road, as well as the anticipated timeline for an RFP associated with the spring 2027 project.

The proposed Pine Hill Road project would include ditching, replacement of necessary culverts (including driveway and crossroad culverts), reclamation of portions of the roadway, and base paving. The engineer recommends that the top-coat paving occur the following year to allow for any settling over the following winter before the final paving is completed.

Town staff and LJB are working with the Maine Department of Transportation (MaineDOT) to explore potential cost-sharing for the replacement of three (3) catch basins and the associated culverts. If MaineDOT is not willing to cost-share these improvements, staff and I would recommend that the Town fund the replacement of these items in order to maximize the benefits of the Pine Hill Road project and improve infrastructure in the Webbs Mills area.

Ryan will also discuss opportunities for additional road work in FY28, including the potential for increased funding levels.

The current road project schedule, which was developed prior to the approval of the \$1,000,000 road budget, is included in the Selectboard packet for review.

Manager's Memorandum Page 4

Also include in the Selectboard packet is Safe Street's recommendation for the Pine Hill Road project.

- 8. The Selectboard will discuss Hancock Farm's aspiration to become a forever farm.** Sam Brown, Geof Hancock and Amanda Wheeler of the Maine Farmland Trust will provide the Selectboard with information regarding the potential preservation of the Hancock Family Farm as a "Forever Farm."

The presentation will provide an overview of the Forever Farm program and the process involved in placing the property under permanent agricultural conservation. This discussion may lead to a future request from the Open Space Commission to utilize land acquisition funds to assist with the preservation of the property.

More information about Maine Farmland Trust and its Forever Farms program is available on the organization's website <https://www.maineFarmlandtrust.org/>.

- 9. The Selectboard will discuss Open Space Commission's request to apply for future Resiliency Grant funding.**

The Open Space Commission is seeking guidance from the Selectboard regarding its interest in pursuing a future resilience grant in collaboration with the communities of Raymond, Otisfield, and Harrison. The proposed grant would seek approximately \$150,000 to support mapping and development of existing trail systems within the Crooked River and Sebago Lake watersheds. The project would provide an opportunity for the participating communities to better document existing trails, identify connections and gaps, and evaluate opportunities for improving and expanding the regional trail network while supporting watershed protection and community resilience. The Commission is requesting the Selectboard's guidance on whether to proceed with developing a collaborative grant application and, if appropriate, any parameters or conditions the Board would like staff and the Commission to consider.

- 10. The Selectboard will discuss the hiring process for the upcoming vacancy for the Fire Chief position.**

Chief Brian Cole recently announced his upcoming retirement from the Casco Fire Department after 36 years of dedicated service to the Department, including the past eight years serving as Fire Chief. Chief Cole's last day with the Casco Fire Department will be October 24th. The Town of Casco recognizes and appreciates Chief Cole's many years of service, leadership, and commitment to the community.

With the upcoming vacancy in the Fire Chief position, the Town will begin the process of addressing the recruitment, evaluation, and appointment of a permanent Fire Chief. The process will include a review of the current Fire Chief job description and, if necessary, updates to the duties, responsibilities, qualifications, certifications, and leadership expectations associated with the position.

The recruitment process will include appropriate advertising and outreach to attract qualified candidates. This will include advertising within the Casco community, throughout the region, and through appropriate professional fire-service networks. Applications will be received and reviewed based upon the qualifications and criteria established for the position. The hiring process will include interviews, reference checks, verification of professional credentials and certifications, and other appropriate background reviews.

The Town Manager will oversee the recruitment and selection process for the permanent Fire Chief in accordance with the Town's personnel policies and applicable law. Following completion of the recruitment process, the Town Manager will present a recommended candidate to the Selectboard for consideration and confirmation as required under Maine's Town Manager Plan 30-A M.R.S. § 2636.

Because Chief Cole's retirement will occur before the permanent recruitment process is completed, the Town must appoint an Interim Fire Chief, and I am appointing Jon Morrison.

The purpose of an interim appointment will be to provide continuity of leadership and command, maintain operational readiness, and ensure that the Casco Fire Department continues to provide effective fire and emergency services throughout the transition.

The Interim Fire Chief will be responsible for providing day-to-day leadership and operational oversight of the Fire Department during the transition period. The interim Chief will remain in effect until a permanent Fire Chief is selected and appointed, unless otherwise determined through the Town's established administrative process.

The goal of this process is to maintain stable and effective fire and emergency services for the Town of Casco while providing for an orderly transition to permanent leadership. The transition from the Interim Fire Chief to the newly appointed permanent Fire Chief will be coordinated to ensure continuity of operations, leadership, and service to the residents of Casco.

11. The Selectboard will consider a pole request by Central Maine Power in the area of 126 Point Sebago Road.

Included in the Selectboard packet is an application to install a CMP pole at 126 Point Sebago Road. This pole application requires Selectboard approval.

12. The Selectboard will consider an Emergency Medical Service Transport Plan resolve required under 30-A M.R.S. § 3172

The Maine law, 30-A M.R.S. §3172, , enacted through LD 245, now requires that municipalities must adopt, publicly post, and submit to Maine EMS a plan identifying how emergency medical services will be provided within the municipality. The Selectboard must formally adopt the plan at a public meeting, post it in the same manner as municipal ordinances, and have an authorized municipal official submit the plan information through the Maine EMS online portal, including the EMS provider, adoption date, and adopted plan or website link. LD 245 is included in the Selectboard packet for review.

Old Business

13. The Selectboard will discuss the Casco Village Zoning workgroup ordinance timeline.

Resilience Planning recently hosted a second community forum to discuss potential zoning changes in Casco Village and adjacent areas. Approximately 35 residents attended and provided additional feedback on potential zoning opportunities, including uses, development patterns, and other considerations for the Village. The two community meetings have provided valuable input that will help inform the development of proposed zoning language for Casco Village and surrounding areas.

Next Steps

Based on the feedback received through the two community forums, Resilience Planning will draft proposed zoning language for Casco Village and adjacent areas and present the

draft to the Casco Village Zoning Work Group on October 21. If the Work Group is comfortable with the draft language, it will be forwarded to the Planning Board to begin the formal ordinance review process. Under Chapter 215, § 215-3.3, proposed zoning amendments must go through the required Planning Board public hearing process before being referred to the Selectboard for inclusion on a Town Meeting warrant. Resilience Planning anticipates that the proposed zoning changes could be placed on the Planning Board's November 23 or December 28 agenda to begin this formal review process.

14. The Selectboard will discuss a delay with the 4-way stop demonstration project at Webbs Mills.

The Webbs Mills demonstration project has experienced delays as a result of the MaineDOT review and approval process. MaineDOT initially approved the proposed all-way stop but required additional review of the pedestrian components, including the crosswalks and radius hardening, before those elements could be implemented. MaineDOT subsequently determined that the all-way stop should not be installed during the upcoming winter maintenance season and instead recommended that it be implemented in the spring, monitored for effectiveness, and followed by installation of the remaining demonstration elements during the summer. As a result, the demonstration project has been pushed from the originally anticipated fall 2026 implementation to a phased spring and summer 2027 schedule.

While the delay is not ideal, it may provide several opportunities to strengthen the overall project. The additional time will allow the Town to complete planned drainage improvements on Pine Hill Road and other roadway improvements before the four-way stop demonstration is installed. This sequencing may provide a better opportunity to evaluate the demonstration without having other roadway work occurring simultaneously. The additional time also provides GPCOG and its consultant an opportunity to further refine the proposed pedestrian improvements and design details before the demonstration is implemented. These additional steps could help ensure that the project is appropriately coordinated and that the demonstration provides more useful information for evaluating potential long-term improvements at the Webbs Mills intersection.

15. The Selectboard will discuss and determine the priority and sequence for reviewing town policies at upcoming Selectboard meetings.

Included in the Selectboard packet is a list of Town policies, along with the dates each policy was last reviewed and/or approved. Staff and I are seeking the Selectboard's guidance on which policies should be prioritized for the next round of review.

The intent is to continue our manageable and consistent schedule for reviewing Town policies, with consideration given to the age of the policy, changes in applicable laws or regulations, operational needs, and areas where Selectboard or staff direction may be beneficial.

Staff recommends that the Selectboard identify the next group of policies it would like to prioritize for review. Once identified, staff can coordinate the review process and bring recommendations or proposed revisions back to the Selectboard for consideration.

16. The Selectboard will consider bids for the Sand & Salt shed repairs.

The Town received a single bid for the Sand/Salt Shed project from Portland Construction, LLC in the amount of \$159,379.23, compared to the \$85,000 approved budget. Portland Construction, LLC has agreed to hold its current pricing, excluding material costs, until spring 2027. The contractor is unwilling to guarantee material pricing due to fluctuations in global markets. Sebago Technics engineers have reviewed the condition of the building and believe its structural integrity will not substantially deteriorate during a 6- to 9-month delay. They also do not anticipate that rebidding the project in the spring would reduce costs or generate additional interest from contractors. Sebago Technics, on behalf of the Town, and Portland Construction discussed the possibility of completing the work in two phases; however, Portland Construction expressed concerns about the additional mobilization costs and safety issues associated with cleaning and sealing the concrete around the rear wall in a separate phase. Based on these discussions, Sebago Technics and Town staff recommend accepting Portland Construction's bid, with an allowance for increases in material costs, and scheduling the work for spring 2027. Staff further recommend placing the additional project funding on the January Special Town Meeting warrant, including a 20% material contingency, with the additional funds coming from unassigned fund balance.

The amount of this bid was substantially higher than the amount approved at Town Meeting. The variance was due to a miscommunication regarding the budget information provided by Sebago Technics. The updated budget information was received on the same day the budget was being presented, which did not allow sufficient time to review the information and address any necessary clarifying questions prior to the presentation.

17. The Selectboard will consider awarding winning bid for the Casco Community Center roof project.

On August 18, we provided the Selectboard with the bids received for the replacement of the roof at the Casco Community Center. The Selectboard raised questions about whether the bids were based on comparable materials, scope of work, and workmanship.

At the Board's request, we developed eight clarifying questions and provided them to each of the three bidders. The responses from each bidder are included in your packet. The table below summarizes and highlights the responses for ease of comparison.

Criteria	Apex Roofing	JB Roofing	Glidden Roofing
Bid Amount	\$103,191	\$88,410	\$105,100
Shingle	GAF Timberline UHDZ	GAF Timberline HDZ	Owens Corning Duration
Shingle category	Top-tier architectural/designer	Architectural	Architectural
Wind	Infinite wind speed with GAF system	No maximum wind-speed limitation with required GAF accessories	Up to 160 MPH with required OC components
Warranty	50-year non-prorated	40-year commercial	40-year commercial
Algae	30 years	10 years	25 years
Ice/Water	6 ft. eaves & valleys	Eaves, valleys, head/side walls & penetrations	Complete coverage per contractor; exact extent needs clarification
Underlayment	GAF Deck-Armour	Synthetic underlayment	OC Rhino Ice & Water Shield; OC system also specifies synthetic underlayment
Ventilation	GAF Cobra	GAF Snow Country Ridge Vent	OC ProEdge & Ridge Vent
Impact rating	Not stated	Not stated	Class 3
Completion	~1 week; by end of September	7–10 days; start 3–4 weeks after award	~1 week

You and officials of all Cumberland County municipalities are invited to:

Ceremony celebrating community service in this county (especially longevity of municipal service) on Wed., Oct. 28 at 1:00 PM in North Yarmouth Community Center (120 Memorial Highway).

Especially invited:

Any current Councilor/Selectperson, Manager/Administrator, Assistant, Clerk, or Deputy Clerk who has served your municipality for 'quite a while' (by your definition).

It's anticipated other dignitaries such as some Cumberland County officials and Maine Legislators will attend & that Big 104 FM radio personality Ryan Cote will be keynote speaker - so the occasion promises to be memorable and enjoyable!

The ceremony's prizes will be commemorative photos for display in municipal offices and possible publication.

The event is timely and appropriate because October is National 'Municipal Officials Appreciation Month'.

For more info, contact Organizer Bruce Flaherty (213-9035, bwflah@gmail.com) or North Yarmouth Town Manager Britt Barton (829-3705, bbarton@northyarmouth.org).

You do so much for your residents and deserve public praise – look forward to seeing you Oct. 28 and celebrating dedicated service in your municipality and our county!

Sincerely,

Bruce W. Flaherty

Bruce W. Flaherty, President
Maine Spirit of America Chapter

P.S. You might email me the name, position and total years of service for each person who has served your municipality an especially commendable span of 10+ years - so I could give special attention to those in a pre-event writeup I provide to media.

If your municipality chose any person/project/group to receive the 2026 Spirit of America Foundation Tribute for outstanding community service (see <https://spiritofamerica.website>), please be sure they (or someone representing them) will attend this ceremony celebrating service.

Janet T. Mills
Governor

Sara Gagné-Holmes
Commissioner



Maine Department of Health and Human Services
Office for Family Independence
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents

From: Sara Denson, Program Manager, General Assistance

Date: September 3, 2026

Subject: New GA Maximums for October 1, 2026

Enclosed please find the following items:

- MMA's most recent **General Assistance Ordinance** (September 2026)
- MMA's new (October 1, 2026–September 30, 2027) “**General Assistance Ordinance Appendices**” (A – H).
- Recovery Residence Housing Maximums (October 1, 2026-September 30, 2027)
- “**GA Ordinance Adoption Form**” which was developed so that municipalities may easily send DHHS proof of the adoption of any updated or changed GA Ordinance. Once the selectpersons or council adopts the new ordinance, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).

Updates

Please note that updates have been made to the allowances within Appendix A (overall maximums), Appendix B (food maximums), and Appendix C (housing maximums) of the General Assistance Ordinance. There is also a new Recovery Residence Housing Maximums guide.

Although no changes have been made to the allowances within Appendices D – H, we have updated their effective dates and included them for your convenience.

Appendix A – H

The enclosed Appendices A – H have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – H. Even if you are not updating your GA Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

The Adoption Process – Notice and Hearing

The **municipal officers (i.e., selectpersons/council) adopt the local General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers conduct a **notice and hearing** prior to the adoption of the Ordinance and/or Appendices.

The municipality is responsible for determining how notice of the hearing must be provided based on applicable law and the municipality's own charter, ordinances, and established procedures. **OFI does not prescribe a particular method of public notice.** Municipalities should use their established process for providing notice of public hearings and ensure that the required notice is provided before the hearing. Seven days of posted notice is recommended, unless local law or established municipal procedures provide otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance and/or appendices either in its posted form or as amended in light of public discussion.

Municipalities May Establish Their Own Maximums

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit documentation to the Department to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality. (C.M.R. 10-144, Chapter 323, Section V).

Municipal General Assistance Ordinance

There were no changes to the body of the MMA Model General Assistance Ordinance this year; only the appendices containing maximums have been updated to reflect new dates and new amounts for Appendices A – C. However, if your municipality is not using the most recent version (September 2026), we strongly recommend reviewing your current ordinance and considering an update to ensure it remains aligned with applicable statutory and rule changes.

Municipalities that use their own locally developed ordinances may, of course, continue to do so; however, it is important to ensure that those ordinances are reviewed and updated regularly. Even seemingly minor changes or provisions can have important implications for the administration of

General Assistance and may provide protections or address requirements that could otherwise be overlooked. The MMA Model Ordinance is intended to incorporate these changes and provide municipalities with a current framework for administering the program.

You can find information about the MMA Model Ordinance on the Maine Welfare Director's Association (MWDA) website at www.mainewelfaredirectors.org.

Filing of GA Ordinance and/or Appendices

If your municipality is making changes to the GA Ordinance or Appendices, General Assistance law requires the municipality to submit a **red-lined** copy to the Department for review and approval.

If your municipality is not making changes to the GA Ordinance or Appendices, the Department will accept a signed and dated "adoption sheet" (enclosed) as proof that your Municipal Officers have conducted a public hearing and adopted the current MMA Model GA maximums and/or ordinance.

Please note: If you are not making changes to your adopted ordinance, you are only required to submit verification that the new Appendices have been adopted. A municipality which does not submit verification of its Appendices adoption may be found out of compliance with the General Assistance program.

If you have questions about the adoption process, please contact the GA Hotline at 1-800-442-6003.

MUNICIPALITY OF CASCO

GENERAL ASSISTANCE ORDINANCE

Pursuant to 22 M.R.S. § 4305(1), the municipal officers of the Municipality of Casco, after notice and hearing, hereby enact the attached General Assistance Ordinance with appendices in its entirety. This Ordinance shall supercede and replace all previous Ordinance versions. A copy of this Ordinance will be filed with the Maine Department of Health & Human Services (DHHS) pursuant to 22 M.R.S. § 4305(4), and shall be available for public inspection at the municipal office along with a copy of 22 M.R.S. chapter 1161.

Signed this 6th day of October, 2026, by the municipal officers:

Robert McDonald
(Print Name)

(Signature)

Scott Avery
(Print Name)

(Signature)

Eugene Connolly
(Print Name)

(Signature)

Grant Plummer
(Print Name)

(Signature)

Joe DeMartin
(Print Name)

(Signature)

[Send a copy of the enactment page and ordinance to DHHS, 109 Capitol Street, SHS 11, Augusta, ME 04330-0011]

General Assistance Maximums Reference Sheet - Portland HMFA

Effective October 1, 2026 - September 30, 2027

OVERALL MAXIMUMS (A)				
Persons in Household				
1	2	3	4	5
\$1,616	\$1,824	\$2,343	\$2,872	\$3,523
Household of 6 =				\$3,598
*Note: Add \$75 for each additional person.				

HOUSING MAXIMUMS (C)				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	\$341	\$1,467	\$371	\$1,594
1	\$380	\$1,634	\$418	\$1,797
2	\$488	\$2,097	\$536	\$2,306
3	\$599	\$2,578	\$658	\$2,830
4	\$737	\$3,168	\$807	\$3,472
Recovery Residence			\$313.50	\$1,347.75
26+ rooms			\$219.45	\$943.43

FOOD MAXIMUMS (B)			
Persons	Weekly	Monthly	
1	\$71.16	\$306	
2	\$130.70	\$562	
3	\$187.91	\$808	
4	\$237.91	\$1,023	
5	\$283.02	\$1,217	
6	\$340.23	\$1,463	
7	\$375.81	\$1,616	
8	\$428.14	\$1,841	
Note: For each additional person add \$225 per month.			

FUNERAL MAXIMUMS (H)	
Cremation	\$1,125
Additional costs that may be allowed:	
* A cremation lot in the least expensive section of the cemetery.	
* Urn, not to exceed \$55.	
* Transportation costs at a reasonable rate per mile.	
Burial	\$1,620
Additional costs that may be allowed:	
* Wholesale cost of cement liner, if required.	
* Opening and closing of gravesite.	
* A lot in the least expensive section of the cemetery unless they can provide a lot in a municipally owned cemetery.	

ELECTRIC (D)					
Without electric heat/hot water			WITH electric heat/hot water		
# in HH	Weekly	Monthly	# in HH	Weekly	Monthly
1	\$19.95	\$85.50	1	\$29.63	\$127.00
2	\$22.52	\$96.50	2	\$34.07	\$146.00
3	\$24.97	\$107.00	3	\$39.67	\$170.00
4	\$27.53	\$118.00	4	\$46.32	\$198.50
5	\$29.88	\$128.50	5	\$55.65	\$238.50
6	\$32.55	\$139.50	6	\$58.68	\$251.50
For each additional person, add \$10.50/mo			For each additional person, add \$14.50/mo		
NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is not automatically entitled to the “maximums” established applicants must demonstrate need. 1) Electricity Maximums for Households Without Electric Hot Water: The maximum amounts allowed for utilities, for lights, cooking and other electric uses excluding electric hot water and heat:			2) Electricity Maximums for Households with Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses excluding heat:		
HEATING FUEL (E)			NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.		
Month		Gallons			
January		225			
February		225			
March		125			
April		125			
May		50			
June - August		0			
September		50			
October		100			
November		200			
December		200			

PERSONAL CARE & HOUSEHOLD SUPPLIES (F)		
# in HH	Weekly	Monthly
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00
For each additional person add \$1.25/wk or \$5 per month		
Mileage Rate (G)		\$.56 per mile

SUPPLEMENTS FOR HOUSEHOLDS WITH CHILDREN UNDER 5 (F)		
# of Children	Weekly	Monthly
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00
When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, & shampoo, up to the following amounts:		

GA Hotline: 1-800-442-6003, option 2 then 1

Revised 08/26/2026

MUNICIPALITY OF _____
GENERAL ASSISTANCE ORDINANCE

Pursuant to 22 M.R.S. § 4305(1), the municipal officers of the Municipality of _____, after notice and hearing, hereby amend the municipal General Assistance Ordinance by repealing and replacing appendices A through H of the existing ordinance with the attached appendices A through H, which shall be in effect from October 1, 202__ through September 30, 202__. This amendment will be filed with the Maine Department of Health & Human Services (DHHS) pursuant to 22 M.R.S. § 4305(4), and a copy of the ordinance and amended appendices shall be available for public inspection at the municipal office along with a copy of the 22 M.R.S. chapter 1161.

Signed this _____ day of _____, 20__, by the municipal officers:

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

[Please send a copy of the enactment page only to DHHS, 109 Capitol Street, SHS 11, Augusta, ME 04330-0011]

2026-2027 GA Overall Maximums

Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	1,368	1,444	1,825	2,346	2,467
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	1,390	1,537	2,016	2,618	3,342
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	1,254	1,340	1,745	2,255	2,536
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	1,080	1,167	1,531	1,979	2,211
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,616	1,824	2,343	2,872	3,523
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	1,216	1,390	1,735	2,412	2,910

Appendix**Effective: 10/01/26-09/30/27**

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	1,409	1,553	1,888	2,528	2,817
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,670	1,846	2,422	2,904	4,063

*Add \$75 for each additional person.

Non-Metropolitan Areas**Persons in Household**

COUNTY	1	2	3	4	5*
Aroostook County	1,036	1,044	1,346	1,839	1,913
Franklin County	1,002	1,109	1,454	1,925	1,933
Hancock County	1,350	1,357	1,651	2,252	2,261
Kennebec County	1,190	1,199	1,558	2,001	2,374
Knox County	1,211	1,257	1,511	1,909	2,064
Lincoln County	1,344	1,408	1,543	2,130	2,278
Oxford County	982	1,088	1,425	1,981	2,389
Piscataquis County	1,076	1,189	1,561	1,871	2,067
Somerset County	1,117	1,191	1,393	1,858	1,993
Waldo County	1,272	1,279	1,582	2,052	2,346
Washington County	949	1,049	1,377	1,913	2,137

*Add \$75 for each additional person.

Appendix B

Effective: 10/01/26 to 09/30/27

2026-2027 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the [U.S.D.A. Thrifty Food Plan](#). As of October 1, 2026, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	\$ 71.16	\$ 306.00
2	\$ 130.70	\$ 562.00
3	\$ 187.91	\$ 808.00
4	\$ 237.91	\$ 1,023.00
5	\$ 283.02	\$ 1,217.00
6	\$ 340.23	\$ 1,463.00
7	\$ 375.81	\$ 1,616.00
8	\$ 428.14	\$ 1,841.00

Note: For each additional person add \$225 per month.

2026-2027 GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! ONLY consider adopting the following numbers if these figures are consistent with local rent values. If not, a market survey should be conducted, and the figures altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. **Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (See Instruction Memo for further guidance.)**

Non-Metropolitan FMR Areas

Aroostook County				
Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	199	855	234	1,006
1	199	855	235	1,011
2	246	1,059	304	1,306
3	347	1,492	417	1,793
4	349	1,500	433	1,861
Franklin County				
Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	193	828	227	976
1	208	892	251	1,079
2	274	1,177	330	1,418
3	370	1,589	438	1,884
4	370	1,589	438	1,884
Hancock County				
Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	278	1,196	308	1,323
1	278	1,196	309	1,327
2	327	1,406	376	1,615
3	455	1,958	514	2,211
4	455	1,958	514	2,211
Kennebec County				
Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	241	1,037	271	1,164
1	241	1,307	272	1,170
2	306	1,315	354	1,524
3	397	1,709	456	1,961
4	470	2,021	541	2,325

Appendix C

Effective: 10/01/26-09/30/27

Non-Metropolitan FMR Areas

<u>Knox County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	247	1,062	277	1,189
1	248	1,067	286	1,230
2	294	1,265	343	1,474
3	376	1,615	434	1,867
4	397	1,709	468	2,013
<u>Lincoln County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	278	1,195	307	1,322
1	283	1,218	321	1,381
2	302	1,297	350	1,506
3	427	1,836	486	2,088
4	447	1,923	518	2,227
<u>Oxford County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	193	829	222	956
1	208	896	246	1,059
2	275	1,182	323	1,391
3	393	1,689	451	1,941
4	474	2,036	544	2,340
<u>Piscataquis County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	208	896	244	1,051
1	229	983	270	1,159
2	301	1,293	354	1,521
3	359	1,544	423	1,820
4	388	1,668	466	2,002
<u>Somerset County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	219	943	254	1,091
1	227	974	270	1,161
2	260	1,116	315	1,357
3	354	1,522	422	1,815
4	370	1,589	452	1,944

Appendix C

Effective: 10/01/26-09/30/27

Non-Metropolitan FMR Areas

<u>Waldo County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	260	1,119	290	1,246
1	260	1,119	291	1,250
2	311	1,339	360	1,548
3	409	1,760	468	2,012
4	464	1,993	534	2,297
<u>Washington County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	185	795	214	922
1	199	856	237	1,019
2	263	1,132	312	1,341
3	377	1,619	435	1,872
4	414	1,782	485	2,086

Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	283	1,219	313	1,346
1	292	1,255	330	1,417
2	368	1,583	417	1,792
3	478	2,054	536	2,306
4	491	2,113	562	2,417
<u>Cumberland Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	289	1,241	318	1,368
1	313	1,347	351	1,510
2	412	1,770	460	1,979
3	540	2,324	599	2,576
4	695	2,987	765	3,291
<u>Lewiston/Auburn MSA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	256	1,101	286	1,228
1	267	1,148	305	1,311
2	349	1,502	398	1,711
3	456	1,963	515	2,215
4	508	2,183	578	2,487

Appendix C

Effective: 10/01/26-09/30/27

Metropolitan FMR Areas

<u>Penobscot Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	216	931	246	1,058
1	227	978	265	1,140
2	300	1,289	348	1,498
3	392	1,687	451	1,939
4	432	1,857	503	2,161
<u>Portland HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	341	1,467	371	1,594
1	380	1,634	418	1,797
2	488	2,097	536	2,306
3	599	2,578	658	2,830
4	737	3,168	807	3,472
<u>Sagadahoc Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	248	1,067	278	1,194
1	279	1,200	317	1,363
2	346	1,489	395	1,698
3	492	2,118	551	2,370
4	594	2,555	665	2,859
<u>York Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	293	1,260	323	1,387
1	317	1,363	355	1,526
2	382	1,642	430	1,851
3	519	2,234	578	2,486
4	573	2,462	643	2,766
<u>York/Kittery/S. Berwick HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	354	1,521	383	1,648
1	385	1,656	423	1,819
2	506	2,176	555	2,385
3	607	2,610	666	2,862
4	862	3,780	933	4,012

2026-2027 Electric Utility Maximums

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is ***not automatically*** entitled to the “maximums” established—applicants must demonstrate need.

1) Electricity Maximums for Households Without Electric Hot Water: The maximum amounts allowed for utilities, for lights, cooking and other electric uses ***excluding*** electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.95	\$ 85.50
2	\$22.52	\$ 96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

2) Electricity Maximums for Households With Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses ***excluding*** heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

Appendix E

Effective: 10/01/26-09/30/27

2026-2027 Heating Fuel Maximums

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

Appendix F

Effective: 10/01/26-09/30/27

2026-2027 Personal Care & Household Supplies

Maximums

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

2026-2027 Mileage Rate

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Controller. The current rate for approved employment and necessary medical travel, etc. is 56 cents (56 ¢) per mile.

Please refer to the Office of State Controller for changes to this rate: Telephone: 626-8420 or visit: <http://www.state.me.us/osc/>.

Funeral Maximums / Burial Maximums and Cremation Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,620**.

The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal Administrator.

Additional costs may be allowed by the GA Administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

Cremation Maximums

The maximum amount of assistance granted for a cremation shall be **\$1,125**.

The municipality's obligation to provide funds for cremation purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable cremation expenses are limited to:

Appendix H

Effective: 10/01/26-9/30/27

- removal and transportation of the body from a local residence or institution
- professional fees
- crematorium fees
- a secured death certificate or obituary
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA Administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

2026-2027 GA Housing Maximums

Recovery Residences

The following Recovery Residence maximums are in effect from 10/1/2026- 9/30/2027

Non-Metropolitan FMR Areas		25 Beds or less		26+ Beds	
Area		Weekly	Monthly	Weekly	Monthly
Aroostook County		\$176.25	\$758.25	\$123.38	\$530.78
Franklin County		\$188.25	\$809.25	\$131.78	\$566.48
Hancock County		\$231.75	\$995.25	\$162.23	\$696.68
Kennebec County		\$204.00	\$877.50	\$142.80	\$614.25
Knox County		\$214.50	\$922.50	\$150.15	\$645.75
Lincoln County		\$240.75	\$1,035.75	\$168.53	\$725.03
Oxford County		\$184.50	\$794.25	\$129.15	\$555.98
Piscataquis County		\$202.50	\$869.25	\$141.75	\$608.48
Somerset County		\$202.50	\$870.75	\$141.75	\$609.53
Waldo County		\$218.25	\$937.50	\$152.78	\$656.25
Washington County		\$177.75	\$764.25	\$124.43	\$534.98

Metropolitan FMR Areas		25 Beds or less		26+ Beds	
Area		Weekly	Monthly	Weekly	Monthly
Bangor HMFA		\$247.50	\$1,062.75	\$173.25	\$743.93
Cumberland Cty. HMFA		\$263.25	\$1,132.50	\$184.28	\$792.75
Lewiston/Auburn MSA		\$228.75	\$983.25	\$160.13	\$688.28
Penobscot Cty. HMFA		\$198.75	\$855.00	\$139.13	\$598.50
Portland HMFA		\$313.50	\$1,347.75	\$219.45	\$943.43
Sagadahoc Cty. HMFA		\$237.75	\$1,022.25	\$166.43	\$715.58
York Cty. HMFA		\$266.25	\$1,144.50	\$186.38	\$801.15
York/Kittery/S. Berwick HMFA		\$317.25	\$1,364.25	\$222.08	\$954.98

These rates were calculated according to CMR 10-144, Ch. 323, Section V which requires:

A. The Recovery Residence is 75% of 1 bedroom heated rate.

B. The Recovery Residence rate for a facility with 26 or more beds is 70% of the <26 bed rate (A).

Revised 09/09/2026

2026 CIP Paving & Street Rehabilitation Projects

Street Name	Section	From Landmark	To Landmark	Length (ft)	Width (ft)	PCI (2023)	PCI Category	Recommended Maintenance	Estimated Cost*
Ridge Terrace	1	Dead end	Quaker Ridge Rd	960	24	29	Very Poor	Strip & pave	\$ 146,000
Harris Hill	1	US 302 (Roosevelt)	Dead End	1,260	24	43	Poor	Overlay (2.5")	\$ 96,000
Raymond Cape	1	Town Line	US 302 (Roosevelt)	2,090	24	42	Poor	Overlay (2.5")	\$ 159,000
Ward	1	Dead end	Point Sebago Rd	560	24	45	Poor	Overlay (2.5")	\$ 43,000
Cold Springs	1	Cold Spring Rd	US 302 (Roosevelt)	220	24	56	Fair	Strip & Pave	\$ 34,000
Libby	1	Overlook Ln	Libby Rd	3,220	24	82	Satisfactory	Overlay (1.25")	\$ 138,000
2026 Total Estimated Cost									\$ 616,000

2027 CIP Paving & Street Rehabilitation Projects

Street Name	Section	From Landmark	To Landmark	Length (ft)	Width (ft)	PCI (2023)	PCI Category	Recommended Maintenance	Estimated Cost*
Pine Hill	1	SR 11 (Poland Spring)	Juris change	4,200	24	32	Very Poor	Reclaim & base pave**	\$ 507,000
Sunny Hill	2	Moose Run	Dead end	2,320	24	49	Poor	Overlay (2.5")	\$ 176,000
Casco Village	1	US 302 (Roosevelt)	Dead end	1,690	24	77	Satisfactory	Overlay (1.25")	\$ 73,000
Hillside	1	US 302 (Roosevelt)	Juris change	850	24	76	Satisfactory	Overlay (1.25")	\$ 37,000
Quaker Ridge	4	Farm View Dr	Ridge Terrace Dr	4,440	24	73	Satisfactory	Overlay (1.25")	\$ 190,000
2027 Total Estimated Cost									\$ 983,000

** With drainage and widening at Route 11

2028 CIP Paving & Street Rehabilitation Projects

Street Name	Section	From Landmark	To Landmark	Length (ft)	Width (ft)	PCI (2023)	PCI Category	Recommended Maintenance	Estimated Cost*
Pine Hill	1	SR 11 (Poland Spring)	Juris change	4,200	24	32	Very Poor	Surface pave	\$ 180,000
Fernald	1	Dead end	Tarklin Hill Rd	280	24	46	Poor	Overlay (2.5")	\$ 22,000
Tarklin Hill	1	Tarklin Hill Rd	Leach Hill Rd	470	24	50	Poor	Overlay (2.5")	\$ 36,000
Leach Hill	2	SR 11 (Poland Spring)	Pole 508/12	11,350	24	83	Satisfactory	Overlay (1.25")	\$ 484,000
2028 Total Estimated Cost									\$ 722,000

*Plan assumes \$600,000 budget for 2026 and increases 10% each year. All costs presented in 2025 dollars.

**Pine Hill includes additional \$50,000 for drainage improvements near Route 11.

2029 CIP Paving & Street Rehabilitation Projects

Street Name	Section	From Landmark	To Landmark	Length (ft)	Width (ft)	PCI (2023)	PCI Category	Recommended Maintenance	Estimated Cost*
Sonny Maines	1	SR 121 (Meadow Rd)	Dead end	330	24	29	Very Poor	Strip & pave	\$ 50,000
Larkspur	1	Dead end	Shawnee View Ln	550	24	33	Very Poor	Reclaim & pave	\$ 84,000
Heath	1	Mayberry Hill Rd	Trail Rd	6,780	23	68	Fair	Overlay (2")	\$ 418,000
Quaker Ridge	3	Rollinghill Rd	Farm View Dr	2,000	24	67	Fair	Overlay (2")	\$ 124,000
Quaker Ridge	2	Nakrem Ln	Rollinghill Rd	2,500	24	72	Satisfactory	Overlay (1.25")	\$ 107,000
2029 Total Estimated Cost									\$ 783,000

2030 CIP Paving & Street Rehabilitation Projects

Street Name	Section	From Landmark	To Landmark	Length (ft)	Width (ft)	PCI (2023)	PCI Category	Recommended Maintenance	Estimated Cost*
Edes Falls	2	End of pavement	SR 121 (Meadow Rd)	260	24	31	Very Poor	Reclaim & pave	\$ 40,000
Heather	1	Dead end	Hams Hill Rd	880	24	50	Poor	Overlay (2.5")	\$ 67,000
Edwards	2	UP 21/35/12	Town Line	2,290	24	84	Satisfactory	Overlay (1.25")	\$ 98,000
Mayberry Hill	2	Lupine Ln	SR 121 (Meadow Rd)	4,610	24	80	Satisfactory	Overlay (1.25")	\$ 197,000
Mayberry Hill	3	Town Line	Heath Rd	6,800	24	81	Satisfactory	Overlay (1.25")	\$ 290,000
Mayberry Hill	1	Heath Road	Lupine Ln	3,350	24	77	Satisfactory	Overlay (1.25")	\$ 143,000
2029 Total Estimated Cost									\$ 835,000

*Plan assumes \$600,000 budget for 2026 and increases 10% each year. All costs are presented in 2025 dollars.

Pine Hill Road Improvements Recommendations

October 2026

Category	Project Observations/ Recommendations
Project Information	Project name: Pine Hill Project Location: Webbs Mills/Pine Hill Rd Town project with support of MDOT for rt 11 catch basins
Existing Conditions	The committee has identified several existing roadway concerns, including a crash history at the intersection, resident concerns about vehicle speeds, drainage problems along the road, pavement bumps and frost heaves, vegetation requiring trimming, and resident concerns regarding roadway maintenance. On-street parking occurs in portions of the road, including activity associated with deliveries to the store.
Community Context	Pine Hill Road serves a named village area with residential, commercial, recreational, and community uses. It is a school route with a bus stop and turnaround, provides access to a park and trails, and serves Webbs Mills Variety. The area includes an established neighborhood and a public park across the street.

Pedestrian Opportunities	The road has pedestrian activity with some safety concerns. The roadway connects residents and visitors to the local store, park, and recreational trail access.
Recreational Opportunities	The roadway provides access to recreational trails and supports ATV travel connecting the trail system with the local store. The corridor therefore serves both transportation and recreational functions.
Safety Improvements	The existing roadway presents opportunities to improve traffic calming, lane definition, and visibility for pedestrians and other roadway users. The committee has identified lane narrowing, striping, speed-management measures, and signage as relevant safety considerations.
Speed Management	There is currently no posted speed limit or speed calming measures. Residents have expressed concerns about speed on the road.
Sight Distance	Limited sightlines have been identified, especially at the bottom intersection
Signing	The project area includes a hill that can restrict visibility, a dead-end, and various pedestrian activity. These create a need for clear and appropriate signage. We would like to limit the number of physical signs we add to the road. We recommend speed limit signs (hopefully

	lowered), a new dead end road sign, signage at the top of the hill for any parking/ bus/snow plow turn around. Updated signage indicating the new four-way stop. A sign indicating 'Go Slow - Village Area'. Request that the road be painted with a go slow message in a couple places, and a designated parking spot (or no parking spot) for delivery trucks to the store. (So they don't park right at the bottom of the hill and block visibility.)
Pavement Markings	There are stripping needs throughout the road, including yellow and white line markings.
Environmental Opportunities	Stormwater is a significant consideration because of the roadways's hillside location and the amount of water flowing downhill. Appropriate ditching and catch basins are needed to help manage water runoff.
Economic Development	The project supports the Webbs Mills village area, local business activity, and recreational access. The roadway provides connections to trails and supports existing and potential recreational activity.
Future Coordination	A future subdivision is anticipated in the area and the intersection at route 11 is associated with a MDOT project.

Committee Recommendation	The committee recommends incorporating roadway safety, pedestrian safety, drainage, and traffic calming improvements into the planned Pine Hill repaving project. This should include the appropriate ditching and stormwater management, yellow and white pavement strippings, narrower travel lanes (10.5 ft where feasible) to improve pedestrian use, improved signage, and posted speed limits. Tree and bushes trimming around current signage. With a consideration of speed tables near the bottom of the hill or other appropriate traffic-calming measures.
Estimated implementation timeline	RFPs are expected to go out late fall/early winter 2026, with construction beginning in the spring of 2027.
Funding Sources	The project has already been appropriated and funded.

Maine Farmland Trust plans to protect Hancock Family Farm (~43 acres) with an agricultural conservation easement, making it a Forever Farm

Q What does this mean?

- An agricultural conservation easement is a legal document that extinguishes certain property rights to ensure that some features of the land (those that make it suitable for farming) can exist forever. As the “holder” of the easement, Maine Farmland Trust ensures that current and future owners of this land follow the rules of the easement. Some things that this easement will prevent are the subdivision of any lot(s), the fields reverting to forest, a house being built in the fields, and unsustainable timber harvesting.

Q Why is it important?

- Within the Town of Casco, there are ~480 acres of open fields underlain by prime farmland soils or farm soils of statewide importance. Fewer than 60 of those acres are currently conserved. Hancock Family Farm features ~12 acres of open fields underlain by those soils, meaning that conserving this farm will increase the acreage of conserved valuable farmland in Casco by 20%.
- Hancock Family Farm is a certified organic farm offering abundant produce and flowers for sale at its farmstand on Quaker Ridge Road, and also offering membership to a weekly CSA (community support agriculture) from June through September. Many Casco year-round and seasonal residents have relied on this as a source of fresh, organic produce since the farm was started just over a decade ago.
- An agricultural conservation easement is designed to be completely protective of the “conservation values” of the farm (agriculturally valuable soils, open fields, intact sustained-use forest, irrigation resources) while being flexible enough to accommodate the realistic needs of a working farm and future agricultural practices that we can’t currently envision
- Without a legal framework like an agricultural conservation easement, this farmland is especially vulnerable to residential development given its over 2,000 feet of gently sloped frontage on Quaker Ridge Road, and its clustered existing buildings.

Q Who does this benefit?

- The residents of Casco (and surrounding towns) have the assurance that the characteristics that make this property well-suited for farming today will be preserved for agricultural use regardless of who owns the property – and that it is less likely to be owned by a non-farmer in the future.
- Maine Farmland Trust will provide a one-time payment to the current landowner in exchange for his signing the easement and thereby extinguishing an array of rights that typically accompany property ownership, as described above.

Q How long does it last?

- The easement lasts forever. It is recorded in the registry of deeds and follows the property’s title regardless of who the property transfers to.

Q Why wouldn’t I support it?

- If you think this property **should** be left available for other uses in the future, like for housing development, tourism infrastructure, commercial, or industrial use, for example.
- If you think that Town funds should **not** support non-profit land trusts in paying private landowners for conservation easements for the benefit of neighbors, farm customers, farm workers, current and future farmland owners, and Maine’s farming economy.

Department of Agriculture, Conservation and Forestry
 Land for Maine's Future
 22 SHS, 19 Elkins Lane
 Augusta, Maine 04333-0022



Dear Land for Maine's Future Board Members,

On behalf of the **Casco Open Space Commission**, we write to express our support for the protection of **Hancock Family Farm (HFF)** in Casco, Maine. We support an agricultural conservation easement held by Maine Farmland Trust, partially funded by the *Land for Maine's Future Working Farmland Access Protection* program.

Hancock Family Farm provides organic, affordable, and plentiful produce for residents of Casco and surrounding towns. They also hosts a weekly CSA membership each year. A CSA Membership program is a partnership between the farmers and the community where members invest in the farm, then come to pick up their share of food and flowers each week.

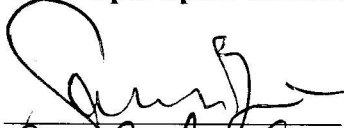
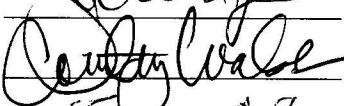
HFF serves as a community hub where neighbors frequently cross paths. It enhances and strengthens our scenic views along Quaker Ridge Road and adds immense value to the continuity of its precious open space.

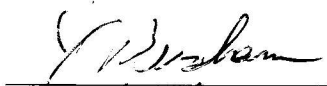
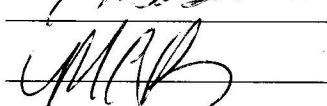
The underlying characteristics of the land of Hancock Family Farm make it suitable for running a farm business. **It is important that this property be conserved in perpetuity for agricultural use so that regardless of future ownership, HFF will always be operated as a farm.** The value of HFF to the community has always been greater than the sum of its parts – *and we long for this to continue.*

Hancock Family Farm will fit nicely into the surrounding network of conserved land, much of which is stewarded by our neighbors at **Loon Echo Land Trust**. The farm lies just across Poland Spring Road from another conserved farm, and a quarter mile from **Hacker's Hill Preserve**, a jewel of community enhancement. We look forward to seeing Hancock Family Farm's local significance recognized by its permanent conservation.

Sincerely,

Casco Open Space Commissioners:

 Sam Brown, Chair
 Courtney Walsh
 Eric Dibner

 Jim Arsham
 Mike Bolk



Quick Guide on How to Apply for a Community Action Grant

- 1) Make sure all communities involved in the grant application are still enrolled in the Community Resilience Partnership
 - a) Communities must re-enroll every two years. Communities will be notified when the reenrollment deadline is approaching.
 - b) To re-enroll, communities must
 - i) Update Primary Point of Contact information
 - ii) Submit an updated [Community Resilience Self-Evaluation](#)
 - iii) Submit an updated [List of Community Actions](#)
 - c) Reenroll your community now using the [online reenrollment form](#).
- 2) Make sure town leadership is onboard with the grant application
 - a) This includes local Select Boards and municipal staff, who will likely be responsible for managing grant funds and filing grant reports, so they should be included and kept up to date on all potential grant applications.
- 3) Decide on what actions the communities are interested in and list them in order of priority
 - a) For collaborative grants, these projects should benefit all involved communities
 - b) For no-match grant funding, the projects must fit within the CRP's List of 96 Community Actions
 - c) For more information about CRP, as well as a complete List of Community Actions, please see this [CRP Handout](#) created by CEBE.
- 4) Acquire cost estimates for all projects
 - a) This might lead to re-prioritization of actions based on budget and cost estimates
 - b) List any additional sources of funding, including other grants, municipal funding matches, Efficiency Maine rebates, tax credits, etc.
- 5) Create a Submittable account and start the Community Action Grant application
 - a) The grant application will likely open in the Spring of 2027 and be due sometime around June.
 - b) Only one community can submit the grant. All involved communities should create an account, but only one will start and submit the application. All others should be added as collaborators.
 - c) Here is a [quick guide on creating a Submittable account](#) and adding collaborators.
 - d) Here is a document including the [application questions from the Community Action Grant application in 2026](#). You can make a copy of this document if you would like to start answering application questions. Please note that the questions might be slightly different in 2027.

Please reach out to resilience@ecologybasedeconomy.org with any questions!

CENTRAL MAINE POWER COMPANY**APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION**

In the City/Town of: Casco, Maine

To the:

☐ City☒ Town☒ County of: Cumberland, Maine☒ Central Maine Power hereby applies for permission to:☒ Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.☐ Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.☒ Central Maine Power Company and CCI OF MAINE COMPANY

jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

1. Starting Point: 126 Point Sebago Road

2. Road (State & CMP): Point Sebago Road (state) Sebago Haven Road (CMP)

3. Direction: northerly

4. Distance: 20

5. Number of Poles: 1

☒ Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code.☐ Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

☐ Public Notice of this application has been given by publishing the text of the same☒ Not Published

In:

On:

CENTRAL MAINE POWER COMPANY

CCI OF MAINE COMPANY

By: Carrie Reynolds

Date: Sep 1, 2026

By: Jessica Theriault 9/9/2026
 Jessica Theriault - Right of Way

LOCATION PERMIT

Upon the Application of Central Maine Power Company and CCI OF MAINE COMPANY

dated Sep 1, 2026, asking for permission, in accordance with law, to construct and maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances over, under, along or across certain highways and public roads in the location described in said application, permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location, said facilities and appurtenances in the City / Town of Casco, approximately located as follows:

- 1. Starting Point: 126 Point Sebago Road
- 2. Road (State & CMP): Point Sebago Road (state) Sebago Haven Road (CMP)
- 3. Direction: northerly
- 4. Distance: 20 feet
- 5. Number of Poles: 1

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By: _____
By: _____
By: _____
By: _____
By: _____
Municipal Officers

Office of the _____

Received and Recorded in Book _____, Page _____

Attest: _____
Clerk



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



Item 12.#

MICHAEL SAUSCHUCK
COMMISSIONER

WIL O'NEAL
DIRECTOR

OPERATIONAL BULLETIN

Bulletin #	Title		Date Issued
#2026-07-23-01	Administrative Guidance on Municipal EMS Plans		July 23, 2026
Superseded	Released By:	Source:	Pages
N/A	Maine EMS	Rules	4
Approved By:	Wil O'Neal, Maine EMS Director		

Important Legal Disclaimer: *This Operational Bulletin is issued by Maine Emergency Medical Services (Maine EMS) solely to provide administrative guidance and to outline the state-level data collection process. It does not constitute, and should not be construed as, legal advice. Compliance with the statutory requirements of 30-A M.R.S. § 3172 (enacted via LD 245) involves local municipal authority and process. Municipalities and municipal officers should consult with their own legal counsel, town attorney, or the Maine Municipal Association (MMA) to ensure that their local plans, resolutions, and adoption procedures comply with all applicable state laws.*

1. Purpose

This Operational Bulletin outlines the state-level submission process established by Maine EMS for collecting municipal emergency medical services plans as required under **Title 30-A, Chapter 154, § 3172: Municipal Emergency Medical Services**.

The statute requires that, as of January 11, 2026, the municipal officers of every Maine municipality adopt and post a plan specifying how transporting emergency medical services (ambulance transport) will be delivered within their borders and submit those plans to the Department of Public Safety, Maine EMS, and the Maine EMS Commission for the purpose of collecting data.

Specifically, the statute requires the following:

“§3172. Municipal emergency medical services

1. Adoption of plan. The municipal officers of a municipality shall adopt a plan stipulating the method by which transporting emergency medical services will be delivered within the municipality. A municipality is not required under this subsection to directly or indirectly provide or fund the delivery of transporting emergency medical services within the municipality. The municipal officers may as necessary amend a plan adopted pursuant to this subsection.

● Excellence ● Support ● Collaboration ● Integrity ●

PHONE: (207) 626-3860

TTY: (207) 287-3659

FAX: (207) 287-6251

With offices located at the Central Maine Commerce Center, 45 Commerce Drive, Suite 1, Augusta, ME 04330

2. Posting and submission of plan. When a municipality adopts or amends a plan pursuant to subsection 1, the municipal officers shall ensure that the plan is posted in the same manner as ordinances are posted and shall submit the plan or amended plan for the purpose of collecting data to the Department of Public Safety, Maine Emergency Medical Services and the Maine Emergency Medical Services Commission established in Title 32, section 99, subsection 1.”

2. Illustrative Examples of Service Models

Because municipal structures across Maine vary drastically, municipalities may satisfy this administrative reporting requirement using a variety of service arrangements.

The following models are provided by Maine EMS as illustrative examples to help municipalities identify their local setup:

Model A: Directly Managed Municipal or Regional Service

- **Administrative Description:** The municipality directly funds, operates, and staffs its own municipal ambulance service (*often housed within the local Fire Department*), or is a formal, tax-funding member of a designated regional EMS district.

Model B: Contracted EMS Coverage

- **Administrative Description:** The municipality does not operate its own service but has a formal contract, inter-local agreement, or memorandum of understanding (MOU) with a private ambulance service, a non-profit regional provider, or a neighboring municipal service. This model typically involves a per-capita fee or annual stipend paid by the town.

Model C: Non-Contracted / Territorial Coverage

- **Administrative Description:** The municipality does not directly fund EMS. Instead, it relies on a private, regional, or neighboring service that covers the local geographic area as its primary service territory and bills patients/insurance directly. No municipal funds are exchanged and there is no formal contract or agreement.

Model D: Split or Hybrid Coverage

- **Administrative Description:** The municipality is divided geographically, with different primary ambulance providers designated to cover specific villages, sectors, or neighborhoods.

Model E: Other Unlisted Model

- **Administrative Description:** The municipality utilizes a unique operational arrangement, regional compact, or emergency plan that does not fit neatly into Models A, B, C, or D.

3. Administrative Submission Process

To facilitate the collection of plans under § 3172(2), Maine EMS suggests that municipal officials coordinate the following steps:

1. **ADOPTION:** The municipal officers (Selectboard, Town Council, etc.) vote to adopt their Municipal EMS Plan at a public meeting.
2. **POSTING:** The adopted plan is posted publicly in the same manner as local ordinances are posted (e.g., posted physical copies at the Town Office, post offices, and/or uploaded to the municipal website).
3. **SUBMISSION:** A municipal official submits the plan details digitally to Maine EMS using the standardized online portal (MS Forms) detailed below.

4. Submission Guide for Municipalities

To streamline compliance and reduce municipal administrative burdens, Maine EMS has established an online submission portal using Microsoft Forms.

Because Microsoft security restrictions prevent external users from uploading files directly, **municipalities do not need to upload a physical document**. Instead, an authorized municipal official will complete a short questionnaire and digitally certify that the plan has been formally adopted and posted locally.

Preparation Checklist

Before opening the submission link, ensure you have the following information ready:

- ☐ Official Municipality Name & County
- ☐ Contact information for the submitting municipal official
- ☐ Date the plan was voted on and adopted by your municipal officers
- ☐ Name of the primary transporting EMS provider(s)
- ☐ The text of your adopted resolution (to copy and paste into the form) OR the URL link to where the plan is posted on your municipal website.

Submission Steps

1. Navigate to the official submission portal at: <https://forms.cloud.microsoft/g/0G8xkEPK75>
2. Fill out the brief questionnaire.
3. Paste your plan text or insert your town's website link in the designated fields.
4. Check the **Official Attestation** box to digitally sign and certify your compliance.
5. Click **Submit**. You will receive an automated confirmation email for your municipal records.

**MUNICIPAL RESOLUTION: EMERGENCY MEDICAL SERVICES TRANSPORT PLAN
TOWN OF CASCO, MAINE**

WHEREAS, 30-A M.R.S. § 3172 requires the municipal officers of each municipality to adopt a plan stipulating the method by which transporting emergency medical services will be delivered within the municipality; and

WHEREAS, Town of Casco is committed to ensuring clear, reliable emergency medical transport pathways for all residents and visitors in emergency situations;

NOW, THEREFORE, BE IT RESOLVED by the Municipal Officers of the Town of Casco, Maine, that the following Emergency Medical Services Transport Plan is hereby adopted:

1. **PRIMARY PROVIDER:** Transporting emergency medical services within the borders of Town of Casco shall be primarily provided by: Casco Fire & Rescue.
2. **SERVICE MODEL:** Directly Managed Municipal or Regional Service
3. **PUBLIC POSTING:** This resolution shall be posted publicly at the Town Office and on the town's website in the same manner as municipal ordinances.
4. **AMENDMENTS:** This plan may be amended by the Municipal Officers as necessary. Any amended plan shall be submitted to Maine EMS within thirty (30) days of adoption. Adopted this 6th day of October, 2026.

Signatures of Municipal Officers:

_____	Robert MacDonald, Chair
_____	Scott Avery, Vice-Chair
_____	Eugene Connolly
_____	Grant Plummer
_____	Joseph DeMartin

STATE OF MAINE

IN THE YEAR OF OUR LORD
TWO THOUSAND TWENTY-FIVE

S.P. 111 - L.D. 245

**An Act to Implement the Recommendations of the Blue Ribbon Commission
to Study Emergency Medical Services in the State**

Emergency preamble. Whereas, acts and resolves of the Legislature do not become effective until 90 days after adjournment unless enacted as emergencies; and

Whereas, Resolve 2023, chapter 99 reestablished the Blue Ribbon Commission to Study Emergency Medical Services in the State, which was directed to examine and make recommendations on the structure, support and delivery of emergency medical services in the State; and

Whereas, the commission included in its published final report critical recommendations to ensure appropriate funding to cover the cost of sustaining emergency medical services in the State, to provide for necessary regulation and oversight of the emergency medical services system and to better support the resilience and sustainability of that system; and

Whereas, the expedient and efficient implementation of the commission's recommendations is necessary to support the short-term and long-term future of the emergency medical services system at a time when many emergency medical services entities are at immediate or future risk of failing and leaving their service areas without adequate access to emergency medical services; and

Whereas, in the judgment of the Legislature, these facts create an emergency within the meaning of the Constitution of Maine and require the following legislation as immediately necessary for the preservation of the public peace, health and safety; now, therefore,

Be it enacted by the People of the State of Maine as follows:

Sec. 1. 5 MRSA §12004-J, sub-§22 is enacted to read:

22.

Emergency Medical
Services

Maine Emergency
Medical Services
Commission

Legislative Per Diem and
Expenses

32 MRSA §99

Sec. 2. 30-A MRSA c. 154 is enacted to read:

CHAPTER 154

MUNICIPAL EMERGENCY MEDICAL SERVICES

§3171. Definitions

As used in this chapter, unless the context otherwise indicates, the following terms have the following meanings.

1. Ambulance service. "Ambulance service" has the same meaning as in Title 32, section 83, subsection 5.

2. Transporting emergency medical services. "Transporting emergency medical services" means emergency medical services provided by an ambulance service.

§3172. Municipal emergency medical services

1. Adoption of plan. The municipal officers of a municipality shall adopt a plan stipulating the method by which transporting emergency medical services will be delivered within the municipality. A municipality is not required under this subsection to directly or indirectly provide or fund the delivery of transporting emergency medical services within the municipality. The municipal officers may as necessary amend a plan adopted pursuant to this subsection.

2. Posting and submission of plan. When a municipality adopts or amends a plan pursuant to subsection 1, the municipal officers shall ensure that the plan is posted in the same manner as ordinances are posted and shall submit the plan or amended plan for the purpose of collecting data to the Department of Public Safety, Maine Emergency Medical Services and the Maine Emergency Medical Services Commission established in Title 32, section 99, subsection 1.

Sec. 3. 32 MRSA §99 is enacted to read:

§99. Maine Emergency Medical Services Commission

1. Commission established. The Maine Emergency Medical Services Commission, referred to in this section as "the commission," is established pursuant to Title 5, section 12004-J, subsection 22 to monitor and evaluate the State's emergency medical services system and to provide recommendations to the appropriate state agencies and to the Legislature regarding necessary changes in the emergency medical services system.

2. Members. The commission consists of 18 members as follows:

A. Two members of the Senate, including one member of the party holding the largest number of seats in the Legislature and one member of the party holding the 2nd largest number of seats in the Legislature, appointed by the President of the Senate;

B. Two members of the House of Representatives, including one member of the party holding the largest number of seats in the Legislature and one member of the party holding the 2nd largest number of seats in the Legislature, appointed by the Speaker of the House of Representatives;

C. The director or the director's designee;

D. The chair of the board or the chair's designee;

E. The following 6 members, appointed by the President of the Senate:

- (1) A member who represents an organization that is primarily engaged in the provision of nonemergency medical transportation services;
- (2) A member who is a practicing emergency medical services person;
- (3) A member who represents a nonmunicipal ambulance service;
- (4) A member who represents a municipal ambulance service;
- (5) A representative of a statewide association representing hospitals; and
- (6) A representative of a statewide association representing municipalities; and

F. The following 6 members, appointed by the Speaker of the House of Representatives:

- (1) A member representing an emergency medical services training center;
- (2) A member who is a practicing emergency medical dispatcher primarily working in an emergency medical dispatch center;
- (3) A member who represents an air ambulance service;
- (4) A representative of a statewide association representing ambulance services;
- (5) A member who is a physician with expertise or a background in emergency medical services; and
- (6) A representative of a statewide association representing fire chiefs.

3. Terms. Members of the commission are appointed for 3-year terms, except that the terms of appointment for legislative members appointed pursuant to subsection 2, paragraphs A and B coincide with their respective legislative terms of office. Members of the commission may serve beyond their designated terms until their successors are appointed.

4. Vacancies. In the event of a vacancy on the commission, the member's unexpired term must be filled through an appointment by the appointing authority for the vacant seat.

5. Quorum. A quorum of the commission consists of 10 members.

6. First meeting; officers. The director shall call the first meeting of the commission as soon as all appointments are made and to the extent resources are available. At the first meeting, the commission shall select a chair, a vice-chair, a secretary and a treasurer from among its members. The commission may select new officers annually.

7. Meetings. The commission may meet as often as necessary but shall meet at least quarterly. A meeting may be called by the chair or by any 4 members. The commission shall take and maintain minutes of all meetings.

8. Staffing. To the extent resources are available, the commission may employ staff as needed.

9. Funding. The commission may seek, accept and expend outside funding to carry out its duties.

10. Duties. The commission shall:

A. Regularly advise the Governor and officers of executive departments, the Legislature, Maine Emergency Medical Services, licensed emergency medical service and emergency medical services persons and any other parties affected by the commission's recommendations regarding emergency medical services;

B. Submit a report containing the results of the commission's studies, findings and recommendations to the Governor and to the joint standing committee of the Legislature having jurisdiction over public safety matters by January 1, 2026 and annually thereafter. As resources permit, the report must include, but is not limited to:

(1) An assessment of existing and needed resources and expected resource needs within the State's emergency medical services system and recommendations for funding those needs;

(2) An evaluation of existing emergency medical services programs, initiatives and resources, including recommendations for improvements, new programs and initiatives and funding options for oversight and administration of the State's emergency medical services system;

(3) Recommendations regarding effective management of resources within the State's emergency medical services system, enhancing the collection and distribution of emergency medical services data, methods to evaluate the State's emergency medical services system and recruitment and retention of emergency medical services persons, both paid and volunteer; and

(4) The status of municipal emergency medical services plans adopted and submitted pursuant to Title 30-A, section 3172 and an analysis of those plans.

After reviewing the report submitted under this paragraph, the committee may report out legislation relating to the report;

C. Adopt rules of procedure necessary to carry out the commission's duties. Rules adopted pursuant to this paragraph are routine technical rules as defined in Title 5, chapter 375, subchapter 2-A; and

D. Conduct public hearings, conferences, workshops and other meetings to obtain information about and discuss and publicize the needs of and solutions to problems concerning the State's emergency medical services system.

Sec. 4. Staggered terms. Notwithstanding the Maine Revised Statutes, Title 32, section 99, subsection 3, of the initial appointments made to the Maine Emergency Medical Services Commission under Title 32, section 99, subsection 2, paragraphs E and F, each appointing authority shall appoint 2 members for terms of 3 years, 2 members for terms of 2 years and the remaining members for a term of one year.

Sec. 5. Maine Emergency Medical Services funding needs analysis; report. The Department of Public Safety, Maine Emergency Medical Services shall conduct a funding needs analysis of communities seeking to engage in regional collaboration or the adoption of a regional model in the delivery of emergency medical services.

On or before December 3, 2025, Maine Emergency Medical Services shall submit a report describing the findings of its analysis and including recommendations and any proposed legislation to the Joint Standing Committee on Criminal Justice and Public

Safety. After reviewing the report, the committee may report out legislation relating to the report to the Second Regular Session of the 132nd Legislature.

Sec. 6. Maine Emergency Medical Services structural reorganization proposal. By December 3, 2025, the Department of Public Safety, Maine Emergency Medical Services shall submit to the Joint Standing Committee on Criminal Justice and Public Safety a report, including proposed draft legislation, for the reorganization of the Emergency Medical Services' Board, established in the Maine Revised Statutes, Title 5, section 12004-A, subsection 15, consistent with the document titled "Maine EMS: Two-Year Action Plan" published by Maine Emergency Medical Services on October 27, 2023. The report must include, but is not limited to, identification of the necessary statutory changes and funding needs associated with the reorganization of the Emergency Medical Services' Board and any associated structural and organizational changes within Maine Emergency Medical Services and within the state and regional governance system for the emergency medical services program, as outlined in the document titled "Maine EMS: Two-Year Action Plan." After reviewing the report, the committee may report out legislation relating to the report to the Second Regular Session of the 132nd Legislature.

Sec. 7. Maine Emergency Medical Services public information campaign; report. The Department of Public Safety, Maine Emergency Medical Services shall, as resources allow, develop and, not later than July 1, 2026, implement a public information campaign designed to enhance the public's understanding and appreciation of the delivery of emergency medical services, the design and funding of the emergency medical services system in the State and the essentiality of the services provided by emergency medical services entities.

On or before December 3, 2025, Maine Emergency Medical Services shall submit a report to the Joint Standing Committee on Criminal Justice and Public Safety regarding its development and anticipated implementation of the public information campaign required under this section. The report must include, but is not limited to, an assessment of the resource needs associated with the public information campaign and identification of any anticipated resource needs not currently available within the existing budgeted resources of Maine Emergency Medical Services necessary for successful implementation of the campaign. After reviewing the report, the committee may report out legislation relating to the report to the Second Regular Session of the 132nd Legislature.

Sec. 8. Appropriations and allocations. The following appropriations and allocations are made.

LEGISLATURE

Legislature 0081

Initiative: Appropriates funds for the costs of Legislators serving on the Blue Ribbon Commission to Study Emergency Medical Services in the State.

GENERAL FUND	2025-26	2026-27
Personal Services	\$440	\$440
All Other	\$1,920	\$1,920
GENERAL FUND TOTAL	\$2,360	\$2,360

Emergency clause. In view of the emergency cited in the preamble, this legislation takes effect when approved.

From: [Lucy Sinclair](#)
To: [Anthony Ward](#)
Cc: [Rick Harbison](#)
Subject: Re: Webbs Mills Demo Proposal Review and Timeline
Date: Thursday, September 17, 2026 3:29:19 PM

Hi Tony,

I just got word from MaineDOT that Randy and Dennis think that it's a not good idea to implement the all-way stop with winter maintenance season coming up and instead want us to implement the AWS in the spring, monitor the results, and implement the rest of the demonstration project in the summer.

I know this pushes things even further out than what we'd already discussed. I'd be happy to set up a time to talk this through early next week if that would be helpful.

Best,
 Lucy

Lucy Sinclair (she/her/hers)
 Mapping & Data Analyst
 Greater Portland Council of
 Governments

☐ (207) 774-9891 ext. 226
☐ lsinclair@gpcog.org
☐ www.gpcog.org
☐ 970 Baxter Boulevard, Suite 201, Portland, ME 04103



From: Lucy Sinclair <lsinclair@gpcog.org>
Sent: Wednesday, September 16, 2026 3:53 PM
To: Ward, Anthony <award@cascomaine.org>
Cc: Rick Harbison <rharbison@gpcog.org>
Subject: Re: Webbs Mills Demo Proposal Review and Timeline

Tony,

Thank you for your understanding and flexibility. I agree that we can find a way to communicate about this change that highlights its necessity and benefits. I am waiting to hear back from MaineDOT about a question on the location of the stop bars in the design and whether they need to do any more review before implementation. Once I hear back about that, let's nail down an installation date for the AWS. I will keep you in the loop.

Lucy

Lucy Sinclair (she/her/hers)
Mapping & Data Analyst
Greater Portland Council of
Governments

☐ (207) 774-9891 ext. 226
☐ lsinclair@gpcog.org
☐ www.gpcog.org
☐ 970 Baxter Boulevard, Suite 201, Portland,
ME 04103



From: Anthony Ward <award@cascomaine.org>
Sent: Wednesday, September 16, 2026 3:11 PM
To: Lucy Sinclair <lsinclair@gpcog.org>
Subject: RE: Webbs Mills Demo Proposal Review and Timeline

Lucy,

While disappointed by MeDOT's direction, but I am not surprised by Randy's response. This is not ideal to proceed with the staggered approach; however I believe the alternatives are worse. Let's move forward with the staggered approach. We can communicate about the necessity for this change in planning and highlight some of the benefits associated with this approach.

Tony

Anthony Ward, CMM, ICMA-CM

Town Manager

Town of Casco

207-627-4515 Ext. 1201

www.cascomaine.org

www.facebook.com/townofcascomaine

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From: Lucy Sinclair <lsinclair@gpcog.org>
Sent: Wednesday, September 16, 2026 1:47 PM
To: Anthony Ward <award@cascomaine.org>
Cc: Rick Harbison <rharbison@gpcog.org>
Subject: Re: Webbs Mills Demo Proposal Review and Timeline

Hi Tony,

I hope you had a wonderful time in Italy! I wanted to update you on the Webbs Mills demonstration project. I've been going back and forth with MaineDOT and unfortunately, Randy Illian who is reviewing the project said that while the all-way stop conversion that Dennis Emidy designed is "good to go", he is not able to sign off on the elements added in Jim Tasse's design (crosswalks and radius hardening) "until the efficacy of the AWS was studied after implementation". Matt Drost has suggested that we install and study the all-way stop this fall and then proceed with the other elements of the demonstration project in the spring/summer of next year once drivers have had time to adjust to the all-way stop.

I know this staggered implementation is not your preference (it's also not my preference), but I do think it has some potential advantages. We would be able to have the pedestrian demonstration elements up and study them for a longer period of time, and during a time of year when more people tend to be walking. Implementing the components at separate times would also allow us to have clearer data around the independent impacts of the different safety treatments. However, I know that we have communicated a different plan and timeline with Casco community members. Given MaineDOT's position, are you open to this staggered approach to the demonstration project?

Best,
 Lucy

Lucy Sinclair (she/her/hers)
Mapping & Data Analyst
Greater Portland Council of
Governments

■ (207) 774-9891 ext. 226
■ lsinclair@gpcog.org
■ www.gpcog.org
■ 970 Baxter Boulevard, Suite 201, Portland,
ME 04103



From: Anthony Ward <award@cascomaine.org>
Sent: Wednesday, August 26, 2026 8:47 AM
To: Lucy Sinclair <lsinclair@gpcog.org>
Cc: Rick Harbison <rharbison@gpcog.org>
Subject: RE: Webbs Mills Demo Proposal Review and Timeline

Hi Lucy,

Thank you for sending the questions. Attached is a signed copy of the demonstration project.

Here are my responses:

- **Project Duration:** The Town would prefer that the project remain in place for six weeks, as we believe this will provide the most accurate and meaningful data for analysis. I am not a fan of a four-week duration, but I understand the time limitations that may require a shorter demonstration period.
- **Staff Assistance:** I can make my team available almost anytime during September or October. I would like to clarify the expectations for their involvement and ensure that we have the necessary materials in stock before the project begins.
- **Divided Approach:** I do not believe the divided approach is ideal, particularly because our messaging to the public has consistently presented this as a single project. I understand the reasoning behind the approach, but I would prefer a singular treatment. If MDOT approves the project for long-term implementation, I would not have an issue with having our staff repaint the markings to further highlight the pedestrian areas.
- **Four-Way Stop:** I believe we should move forward with the four-way stop to capitalize on MDOT's willingness to provide the necessary equipment and signage.

Please feel free to give me a call if you have any additional questions during the remainder of this week. I will be out of the office beginning Friday and will not be monitoring email or phone messages until September 14.

Thank you,

Tony

From: Lucy Sinclair <lsinclair@GPCOG.org>
Sent: Tuesday, August 25, 2026 6:02 PM
To: Anthony Ward <award@cascomaine.org>
Cc: Rick Harbison <rharbison@GPCOG.org>
Subject: Webbs Mills Demo Proposal Review and Timeline

Hello Tony,

Thank you so much for helping to make the community engagement event at Webbs Mills Park happen. I was great to talk to folks, and I was very encouraged by the level of support from the community.

I am attaching the preliminary design and proposal for the demonstration project for you to review and approve. Please feel free to share any questions or concerns. Once you return a signed version of the pdf, I will share it with MaineDOT for their review.

Depending on how long the MaineDOT review and NEPA processes take, we may be cutting things a bit close on timing. We have stated that we will remove the pedestrian elements of the demo project by November 15 to avoid any potential conflict with snow removal, and I want to make sure that the demonstration project is up for long enough to get a meaningful sense of its impact on roadway users. Do you have a sense of the length of time the Town would like the demonstration to remain in place? In my mind it would ideally be 6 weeks, and no shorter than a month. That would mean installing at the beginning to middle of October. Would that timing work for the town? Would public works be available to work on installation sometime in that time period? If the MaineDOT and/or NEPA reviews take longer than this, another option would be to stagger the project by installing the all way stop this fall to ensure we take advantage of the materials offered by MaineDOT and then performing the pedestrian improvement demonstration project in the spring.

Thank you in advance for reviewing the proposal and for sharing your thoughts.

Best,
 Lucy

Lucy Sinclair (she/her/hers)
 Mapping & Data Analyst
 Greater Portland Council of
 Governments

- (207) 774-9891 ext. 226
- lsinclair@GPCOG.org
- www.GPCOG.org
- 970 Baxter Boulevard, Suite 201, Portland,
 ME 04103

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Select Board Meeting Policy	October 2019
Credit/Debit Card Use Policy	2021
Purchasing Policy	July 2021
Capitalization Policy	August 2021
Conflict of Interest Policy	September 2021
Electronic Systems Policy	November 2021
Rules of Public Hearing Policy	May 2022
Personnel Policy	February 2023
Freedom of Access Policy	May 2023
Board and Committee Members Use of Social Media Policy & Guidelines	July 2023
Employee Technology and Social Media Policy	July 2023
Septic System Grant Program Policy	September 2023
Select Board Rules of Order and Procedures	September 2024
Complete Streets Policy	January 2025
Board Committee Policy	January 2026
Tax Acquired Property Policy	February 2013
Unassigned Fund Balance Policy	May 2026
Meeting Cancellation Policy	May 2026
Public Meeting Participation Policy	May 2026
Collection of Emergency Medical Service, Billing and Collection Fees	July 2026
Remote Meeting Policy	August 2026
Community Center Facility Use Policy	August 2026

250700

ADDENDUM NO. 1
August 16, 2026
Town of Casco
Casco Sand and Salt Storage Building Repairs

Town of Casco
 Attn: Anthony Ward
 Town Manager
 635 Meadow Road
 Casco, Maine 04015

The following addendum items shall be made part of and included in the Contract and Specifications for the Casco Sand and Salt Storage Building Repairs Project:

Clarifications, Revisions, Additions, and Changes:

1. Revision to Base Bid Item No. 1

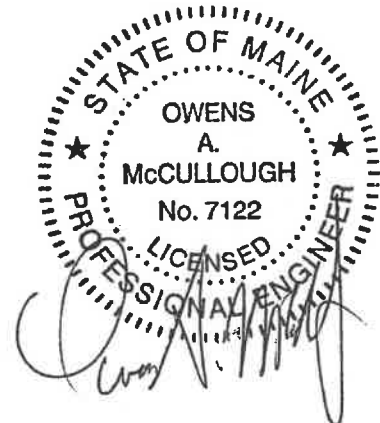
Revision: The existing plywood that is installed above the concrete wall consists of a staggered double layer of ½" plywood extending 8' above top of concrete wall. Contractor shall remove and salvage the plywood and remove accumulated sand and salt. Reinstall the staggered double layer of plywood with a new continuous PT 2x top plate to block the space between the top of the plywood and the exterior sheathing. Fasten top plate to the arches. The contractor shall assume 1/4 of the existing plywood area will need to be replaced with new staggered double row of ½" PT plywood to match existing. Replacement plywood shall be treated plywood (PT). All fastening shall be completed with type 316 marine-grade stainless steel screws. Install continuous yellow demarcation line with stenciled "No Fill Above Line" per bid documents.

2. Addition: Bid Alternate No. 1

Addition: Bid alternate No. 1 to include removing and disposing of existing plywood sheathing above the concrete wall and removing all accumulated sand and salt. Replace with new 4'x8'x3/4" PT plywood sheathing 8' above top of concrete wall (side and end walls) with continuous 2x PT blocking at top of sheathing between arches. All fastening shall be completed with type 316 marine-grade stainless steel screws. Install continuous yellow demarcation line with stenciled "No Fill Above Line" per bid documents.

3. Revision: Replace bid form with attached.

Prepared By: Owens A. McCullough, P.E., LEED AP
 Sebago Technics, Inc.



PROPOSAL

Item 16.#

Proposal of

Portland Builders Inc

Name

70 Center Street, Portland, ME 04101

Address

The name and address shown on the above lines shall be the official name and address of the person, partnership or corporation submitting this proposal and shall agree with the "Signature of Bidder" in the case of an individual; the "Name of Firm or Partnership" in the case of a firm or partnership; the "Name of Bidder" in case of a corporation.

TO: **Town of Casco**
Attn: Anthony Ward
Town Manager
635 Meadow Road
Casco, Maine 04015
award@cascomaine.org

Dear Town Manager:

The undersigned having carefully examined the Plans; the Standard Specifications; the Supplemental Specifications; Contract Agreement and Contract Bonds contained herein for the **Casco Sand and Salt Storage Building Repairs** on which proposals will be received until the time specified in the "Notice to Contractors", this work being situated at the location described in the "Notice to Contractors" sheet number N-1 of this book, **Casco Sand and Salt Storage Building Repairs** and in case of award, do(es) hereby propose and offer to enter into a contract to supply all the materials, tools, equipment and labor required to perform and construct the whole of the work in strict accordance with the terms and conditions of this contract at the unit prices stated in the following "Schedule of Items."

This Proposal may be accepted by the Town of Casco at any time within ninety (90) calendar days after opening of the bids. The Town reserves the right to accept or reject any and all bids for any reason so determined.

(Fill out prices in ink, in writing and in figures; in case of a discrepancy between prices in writing and prices in figures, the writing shall govern. In case of discrepancy between total of items and total of bid amount stated, total of items shall govern. Use the pages in this document when submitting proposal and submit contract document intact.)

The pay items contain both Lump Sum and Unit Quantities. In the case of quantities, they shall be considered indeterminate and subject to change depending on the Town's project needs. Actual quantities will be measured in the field as agreed to by the Town of Casco. The unit price will be used regardless of final quantity.

The Contractor is required to complete the work in its entirety and ready for town acceptance by October 16, 2026. The Contractor shall be prepared to start the project within 14 calendar days of notice and consultation with the Town. The contractor shall not be entitled to any additional payments or claims for this work. This project does not include any provisions for asphalt paving escalation. If the contractor fails to meet the prescribed construction time period, the Contractor may be subject to liquidated damages at the Town of Casco's discretion. The assessed liquidated damages shall be \$250.00 per day beyond the prescribed number of calendar days allotted for the project. The Contractor shall also be prepared to provide immediate response and service (within 2 hours) for emergency projects that may result from natural disasters, storms, or public safety concerns. The Town may request items beyond those specified in the Contract Documents which shall be negotiated with the Town Manager.

There may be situations where typical design parameters cannot be achieved due to natural and budgetary limitations. The Contractor shall cooperate with the Town to achieve the project intent and shall not seek separate compensation for delays or project modifications arising out of these or similar circumstances.

Casco Sand and Salt Storage Building Repairs – Bid Form

Bid Item No.	Quantity	Item with Unit Bid Price Written in Words	Dollars	Cents
1	1 L.S.	All project work, complete and ready for owner acceptance. @ <u>One Hundred Fifty Two Thousand Sixteen Dollars Fifty Four Cents</u> Per Lump Sum	152,016 \$ 152,016.54	54
Add Alt. 1	1 L.S.	Add Alternate No. 1: New 4'x8'x3/4" Plywood 8' above top of concrete walls, complete and ready for owner acceptance. @ <u>Seven Thousand Three Hundred Sixty Two Dollars Sixty Nine Cents</u> Per Lump Sum	7,362 \$ 7,362.69	69

Total Bid Amount - Bid Items No. 1:

\$152,016.54

\$ 152,016.54

Total Bid Amount - Bid Items No. 1 and Add Alt No 1:

\$159,379.23

\$ 159,379.23

Project is bid as lump sum amounts for each bid item. Complete all work described in contract documents, plans and required for a complete project. Contractor shall submit monthly progress invoices based on the percentage complete as approved by the owner and engineer.

Basis of award will be lowest responsible bid for either Bid Item No. 1 or Bid Item No. 1 including Add Alternate No. 1.

The undersigned also agrees as follows:

FIRST: To do any extra work, not covered by the above schedule of items, which may be ordered, and to accept as full compensation therefore such prices as may be agreed upon in writing by the Town and the Contractor.

SECOND: Begin work and complete the work promptly as agreed to by the Town of Casco for each project. The Contractor shall commence work upon authorization by the Owner for the project within 7 calendar days of consultation with owner and Notice to Proceed. Work shall be completed within the specified timeframe. Upon starting the work, the Contractor shall remain on site until such time that the project is complete. The Contractor shall also provide immediate response and service (within 2 hours of notification by Town) for emergency projects that may result from natural disasters, storms, or public safety concerns.

THIRD: That this offer is to continue open to acceptance until the formal contract is executed by the successful bidder of this work, and the Town may at any time without notice accept this proposal whether any other proposal has previously been accepted or not. Provided, however, that the Town will accept, in writing, one of the proposals made, or reject all proposals made, within ninety (90) calendar days after the date of opening of the proposals.

The Undersigned hereby declares that he/she or they are the only person(s), firm or corporation interested in this proposal as principal, that it is made without any connection with any other person(s), firm or corporation submitting a proposal for the same.

The Undersigned hereby declares that they have read and understand all conditions as outlined in the contract and specifications, and that their proposal is made in accordance with same.

The Undersigned hereby declares that any person(s) employed by the Town of Casco, Maine, who has direct or indirect personal or financial interest in this proposal or in any portion of the profits which may be derived therefrom has been identified and the interest disclosed by separate attachment. (Please include in your disclosure any interest which you know of. An example of a direct interest would be a Town employee who would be paid to perform services under this proposal. An example of an indirect interest would be a Town employee who is related to any officers, employees, principal or shareholders of your firm or to you. If in doubt as to status or interest, please disclose to the extent known.)

Respectfully submitted this 21th day of August, 2026.

(Phone, Fax and Signatures for an Individual, Firm, Partnership or Corporation on next page.)

PROPOSAL (continued)

IF AN INDIVIDUAL, SIGN HERE

Signature of Bidder _____

Address _____

IF A FIRM OR PARTNERSHIP, SIGN HERE

Signature of Bidder _____

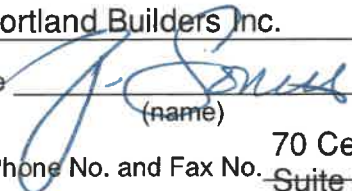
Name of Firm or Partnership _____

Business Address, Phone No. and Fax No. _____

Names and Addresses of Members of Firm or Partnership:

Social Security No. and Tax I.D. No. _____

IF A CORPORATION, SIGN HERE

Name of Bidder Portland Builders Inc.Authorized Signature  President
(name) (title)Business Address, Phone No. and Fax No. 70 Center Street
Suite 304
Portland ME, 04101Tax I.D. No. 01-0401199Incorporated under the Laws of the State of MAINE

Names and Addresses of Officers of the Corporation:

President Jeremy Somes

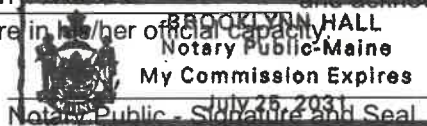
Vice _____

President Jon Trask

Treasurer _____

_____, ss

Before me, personally appeared Jeremy Somes and acknowledged
that the signature to the preceding bid is his/her signature in his/her official capacity.

Date: August 21st 2026

**ALL CORPORATIONS MUST SIGN THIS FORM
AND SUBMIT WITH THE BID PROPOSAL**

(Insert copy of that part of the records of the corporation wherein authority is given to the officer of that corporation to sign this bid on behalf of the corporation.)

Sole Ownership by Jeremy Somes (S-Corp)

August 21st 2026

(date)

The above is a true copy of the records of the Portland Builders Inc.

Corporation, which records are in my legal custody

Officer having custody of the records

SS

Before me appeared,

Jeremy Somes

principal

of the

Portland Builders

Corporation, and made

oath that the above statement is true.



BROOKLYNN HALL
Notary Public-Maine
My Commission Expires
July 25, 2031

Notary Public - Signature and Seal

NOTICE

(This Must Be Filled Out)

The full names and residences of all persons interested in this bid as principals are as follows: (In case of Corporation, include and identify President, Treasurer, Manager)

<u>Jeremy Somes (President /Principal)</u>	<u>Gorham, ME</u>
<u>Jon Trask (Vice President)</u>	<u>Corinth, ME</u>
<u> </u>	<u> </u>

LIST OF REFERENCES AND PROJECT NAME

(This Must Be Filled Out)

	<u>Project Name</u>	<u>Date Completed</u>	<u>Type of Project</u>	<u>Name of Contact</u>	<u>Contact Phone No.</u>
1.	<u>Town of Corinth Sand Salt Shed (60'X150) New Build - Town Manager of Corinth (207)285-3171</u>				
2.	<u>Town of Waterboro Sand Salt Shed (80'x140') New Build - Town Manager of Waterboro (207) 247-6166</u>				
3.	<u>City of Lewiston Sand Salt Shed (80'x132') New Build - City of Lewiston (207)513-3121</u>				

**TOWN OF CASCO, MAINE
REQUEST FOR PROPOSALS FOR THE
CASCO COMMUNITY CENTER AND POST OFFICE ROOF REPLACEMENT**

NOTICE TO BIDDERS

Invitation to Bid

The Town of Casco (the “Town”) is soliciting bids to replace the roofs of the Town’s Community Center and Post Office, as further described herein.

DESCRIPTION OF WORK:

The work to be performed by the selected bidder consists of the removal and replacement of existing roof and roofing systems at the Casco Community Center and Post Office, located at 940 Meadow Road, Casco, ME 04015. The installation of a replacement roof is anticipated to require, among other things: removal of all shingles, underlayment, flashings and accessories; installation of a galvanized steel drip edge; installation of new flashing; installation of water and ice shield on all applicable roof sections; installation of architectural shingles; installation of a rubber membrane system on all flat roofing portions; and installation of an adequate ridge venting system. An allowance for sheathing replacement work should also be included. The Town has the right to add to, delete from, or otherwise change the scope of the work in order to remain within the funds budgeted for this work.

Any administrative or support work necessary to complete the work specified herein should be considered the responsibility of the Bidder. Administrative services in support of any project undertaken, may include, but not be limited to: community relations, attendance at meetings, word processing services and administrative support, field data acquisition, preparation of reports, recommendations, and other documents.

An individual or company submitting a response to this RFP (the “Bidder,” or “Bidders”) is warned that: (a) the work terms and conditions set forth in this Request for Proposals and the contract to be signed between the Town and the selected Bidder(s) will be fully enforced; (b) the Town will maintain full-time inspection during the period of work; and (c) only first-rate quality work will be accepted.

Work is expected to begin within one (1) month of the Town’s acceptance of the bid.

INSTRUCTIONS:

1. Bids will be received by the Town at the Town Office, until 4:00 PM on August 13, 2026 and then publicly opened and read aloud at a later meeting of the Selectboard. Any bid received after this time will not be considered. Each bid must be submitted in a sealed envelope, addressed to the Selectboard, Town of Casco, 635 Meadow Road, Casco, ME 04015. The envelope containing the bid must be plainly marked on the outside of the

envelope as "Community Center and Post Office Roof Replacement Bid" with the envelope bearing the name and address of the Bidder. Telegraphic, facsimile, or electronic (email) proposals or modifications to proposals **will not** be considered.

2. All bids must be submitted on the attached bid proposal form. All blank spaces on the bid proposal form must be filled in with the appropriate response or the abbreviation "N.A." to indicate "not applicable." Each Bidder is required to state in its proposal: the Bidder's name and place of business and the names or persons or parties interested as principals with it; that the proposal is made without any connection to any other Bidder making any proposal for the same services; and that no person acting for or employed by the Town is directly or indirectly interested in the proposal or any agreement which may be entered into to which the proposal relates. A conditional or qualified bid will not be accepted.
3. State of Maine Sales Tax and Use Taxes should not be included in any bid, as the Town is exempt from the payment of these taxes.
4. The failure or omission of any Bidder to examine any form, instrument, or documents, shall in no way relieve any Bidder from any obligation with respect to their proposal. The Bidder is expected to have carefully examined the proposed scope of work and all requirements set forth in this RFP and to be thoroughly familiar with the details and all conditions likely to be encountered that will affect the costs of the work before submitting a bid proposal. The submission of a bid shall be considered evidence that the Bidder has made such examination and is satisfied as to the conditions to be encountered in performing the work and as to the requirements of the Request for Proposals. The Bidder will be held responsible for its failure or neglect to observe or comply with these instructions.
5. This Request for Proposals contains the provisions required for a complete project. Information obtained from a municipal officer, official, agent, or employee of the Town, or any other person shall not affect the risks or obligations assumed by the contractor or relieve him/her/it from fulfilling any of the conditions of this Request for Proposals.
6. Any selected Bidder will be required to provide proof of: (i) commercial general liability insurance in the amount of \$2,000,000 combined single limit; (ii) automobile liability insurance in the amount of \$1,000,000 combined single limit, and (iii) worker's compensation and employer's liability insurance as required by Maine law. The Town shall be named as an additional insured on all such policies, except for worker's compensation insurance in which case a waiver of subrogation shall be provided.
7. The selected Bidder shall promise to defend, indemnify, and hold harmless the Town, its officers, agents, and employees against any and all liabilities, causes of action, judgments, claims or demands, including attorney's fees and costs, for personal injury (including death) or property damage arising out of the performance of all work to be performed.

8. The selected Bidder shall be responsible for supplying all equipment necessary for satisfactory completion of the work.
9. All Bidders will be notified by email of bid results.
10. The successful Bidder shall be required to sign a contract with the Town containing the same or similar material terms as are included in this RFP, no later than 15 business days after the opening of bids.

QUESTIONS:

Questions regarding this RFP should be directed in writing by email to Town Manager Anthony Ward at award@cascomaine.org. Questions must be received by 12:00 p.m. seven (7) calendar days prior to the proposal deadline. Questions received after this time will not be addressed. Responses from the Town that substantially alter this RFP will be issued in the form of a written addendum to all prior bidders. Oral explanations or interpretations given before the award of the contract will not be binding. All issued Addenda will become part of the proposal and resultant costs shall be included in the Proposal Amount.

SELECTION CRITERIA:

The Town may make such investigation as deemed necessary to determine the ability of the Bidder to provide the materials and perform the work, and the Bidder shall furnish to the Town all such information and data for this purpose as the Town may request.

The Bidder is advised that the work to be accomplished under this Request for Proposals will be awarded to a responsive, responsible Bidder. The Town reserves the right to accept or reject any and all submissions, to waive any or all formalities in the bidding, to evaluate bids, to investigate the references of any and all bidders, to negotiate with one or more Bidders and otherwise to act as it deems to be in the best interests of the Town.

CASCO COMMUNITY BUILDING AND POST OFFICE ROOF REPLACEMENT BID PROPOSAL FORM

The undersigned herewith submits this bid in accordance with the requirements and specifications of the Request for Proposals and herein acknowledges as follows:

1. The Bidder has examined the roofs to be replaced at the Town of Casco Community Building and Post Office and has a sufficient understanding of their condition in order to bid on all work necessary for the satisfactory replacement of the entire roof and accompanying systems as necessary.
2. The Bidder carries the required insurances, including worker's compensation insurance in the amount required by state law, which are in full force and effect and shall remain in force during the term of the contract.
3. The Bidder agrees that, if its Bid is accepted, it will obtain commercial general liability insurance in the amount of no less than one million dollars (\$1,000,000), combined single limit, to protect our company and the Town from claims and damages that may arise from operations under the roofing agreement, with the Town to be named as an additional insured.
4. The contract price provided is inclusive of all costs associated with labor, administration, and the materials required to fulfil the Bidder's obligation under the contract.
5. All prices quoted shall be firm for the term of the contract, except as may be expressly provided in the contract.
6. If selected, the Bidder agrees to sign the required contract with the Town of Casco no later than 15 business days after the opening of bids.

TOTAL CONTRACT PRICE: _____

The undersigned hereby further declares that the only persons or parties interested in this Proposal, as principals, are named below; that the Proposal is made without any connection with any other person or party making any proposal for the same work; and that no person acting for or employed by the Town of Casco is directly or indirectly interested in this Proposal or in any Agreement which may be entered into or arise therefrom. The full names and addresses of all persons and parties interested in this proposal, as principals, are as follows (give first and last names in full; and in the case of a Corporation or Limited Liability Company, give names and addresses of President, Treasurer, and Manager/Member, as applicable; and in the case of a Partnership, give names and addresses of partners).

The undersigned, having inspected the work description and scope of the work, and having familiarized ourselves all conditions likely to be encountered, and having examined all the bid instructions, requirements, and specifications, hereby agrees to complete all work previously

described in this document, and described in the attached proposed contract for the bid price listed on this Bid Proposal Form.

Company Name: _____

Authorized Signature: _____

Printed Name: _____ Title: _____

Mailing Address: _____

Email address: _____

CASCO COMMUNITY BUILDING AND POST OFFICE ROOF REPLACEMENT BID PROPOSAL FORM

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4. The contract price provided is inclusive of all costs associated with labor, administration, and the materials required to fulfil the Bidder's obligation under the contract.
5. All prices quoted shall be firm for the term of the contract, except as may be expressly provided in the contract.
6. If selected, the Bidder agrees to sign the required contract with the Town of Casco no later than 15 business days after the opening of bids.

TOTAL CONTRACT PRICE: \$103,191

The undersigned hereby further declares that the only persons or parties interested in this Proposal, as principals, are named below; that the Proposal is made without any connection with any other person or party making any proposal for the same work; and that no person acting for or employed by the Town of Casco is directly or indirectly interested in this Proposal or in any Agreement which may be entered into or arise therefrom. The full names and addresses of all persons and parties interested in this proposal, as principals, are as follows (give first and last names in full; and in the case of a Corporation or Limited Liability Company, give names and addresses of President, Treasurer, and Manager/Member, as applicable; and in the case of a Partnership, give names and addresses of partners).

Jason Davis, Owner President, 24 Hemlock St, Rochester, NH
Marc Couture, Owner Treasurer, 67 Park St, Dover, NH

The undersigned, having inspected the work description and scope of the work, and having familiarized ourselves all conditions likely to be encountered, and having examined all the bid instructions, requirements, and specifications, hereby agrees to complete all work previously



Roofing Estimate

New Asphalt Shingle Roof – Full Roof Replacement

Property: 940 Meadow Rd
Casco, ME 04015
Customer: Town of Casco, Maine
Prepared by: Apex Exteriors

Measurement source: GAF QuickMeasure Report,
07/31/2026
Estimate date: July 31, 2026
Estimate valid: 30 days

SCOPE OF WORK

This estimate covers a complete roof replacement at the above property, based on aerial measurements from a GAF QuickMeasure report.

- Complete tear-off and haul-away of existing roofing material down to the deck
- Installation of synthetic underlayment over the full roof deck
- Ice & water shield along all eaves, valleys, and roof penetrations per code
- New galvanized drip edge at all eaves and rakes
- New ridge vent ventilation system for proper attic airflow
- GAF Timberline HDZ architectural laminate shingle, backed by a Limited Lifetime warranty
- Installation of new EPDM roofing membrane
- Cleanup, magnetic sweep, and disposal of all packaging and roofing debris

This is a large, complex multi-wing roof with a hip roof section, multiple valleys, and a flat-roofed connector, based on the attached GAF QuickMeasure aerial report and priced using the manufacturer's suggested waste factor guidance. Final quantities to be field-verified prior to contract. Excludes decking/sheathing repairs, skylights, chimney rebuilds, and gutters/downspouts unless noted separately.

INVESTMENT

Scope	Estimated Investment
TOTAL ROOFING INVESTMENT – New GAF Timberline HDZ Shingle Roof (Includes EPDM)	\$103,191

Investment reflects Apex Exteriors' standard installed price (material & labor) at \$649 per square.

TERMS

- This is a preliminary estimate based on aerial measurements dated 07/31/2026; subject to revision upon final field measurements or change in specified materials.
- 50% deposit due upon contract signing; balance due upon substantial completion.
- Any changes to scope will be documented and priced via a written change order.
- Estimate valid for 30 days from the date above.

Prepared by (Apex Exteriors)

Date

**TOWN OF CASCO, MAINE
REQUEST FOR PROPOSALS FOR THE
CASCO COMMUNITY CENTER AND POST OFFICE ROOF REPLACEMENT**

**NOTICE TO BIDDERS
Invitation to Bid**

The Town of Casco (the "Town") is soliciting bids to replace the roofs of the Town's Community Center and Post Office, as further described herein.

DESCRIPTION OF WORK:

The work to be performed by the selected bidder consists of the removal and replacement of existing roof and roofing systems at the Casco Community Center and Post Office, located at 940 Meadow Road, Casco, ME 04015. The installation of a replacement roof is anticipated to require, among other things: removal of all shingles, underlayment, flashings and accessories; installation of a galvanized steel drip edge; installation of new flashing; installation of water and ice shield on all applicable roof sections; installation of architectural shingles; installation of a rubber membrane system on all flat roofing portions; and installation of an adequate ridge venting system. An allowance for sheathing replacement work should also be included. The Town has the right to add to, delete from, or otherwise change the scope of the work in order to remain within the funds budgeted for this work.

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An individual or company submitting a response to this RFP (the "Bidder," or "Bidders") is warned that: (a) the work terms and conditions set forth in this Request for Proposals and the contract to be signed between the Town and the selected Bidder(s) will be fully enforced; (b) the Town will maintain full-time inspection during the period of work; and (c) only first-rate quality work will be accepted.

Work is expected to begin within one (1) month of the Town's acceptance of the bid.

INSTRUCTIONS:

1. Bids will be received by the Town at the Town Office, until 4:00 PM on August 13, 2026 and then publicly opened and read aloud at a later meeting of the Selectboard. Any bid received after this time will not be considered. Each bid must be submitted in a sealed envelope, addressed to the Selectboard, Town of Casco, 635 Meadow Road, Casco, ME 04015. The envelope containing the bid must be plainly marked on the outside of the

described in this document, and described in the attached proposed contract for the bid price listed on this Bid Proposal Form.

Company Name: Apex Exteriors

Authorized Signature: [Signature]

Printed Name: Marc Couture Title: Owner

Mailing Address: 755 Columbus Ave, Rochester, NH 03867

Email address: _____

marc@apexexteriorsnh.com

**TOWN OF CASCO, MAINE
REQUEST FOR PROPOSALS FOR THE
CASCO COMMUNITY CENTER AND POST OFFICE ROOF REPLACEMENT**

**NOTICE TO BIDDERS
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5. This Request for Proposals contains the provisions required for a complete project. Information obtained from a municipal officer, official, agent, or employee of the Town, or any other person shall not affect the risks or obligations assumed by the contractor or relieve him/her/it from fulfilling any of the conditions of this Request for Proposals.
6. Any selected Bidder will be required to provide proof of: (i) commercial general liability insurance in the amount of \$2,000,000 combined single limit; (ii) automobile liability insurance in the amount of \$1,000,000 combined single limit, and (iii) worker's compensation and employer's liability insurance as required by Maine law. The Town shall be named as an additional insured on all such policies, except for worker's compensation insurance in which case a waiver of subrogation shall be provided.
7. The selected Bidder shall promise to defend, indemnify, and hold harmless the Town, its officers, agents, and employees against any and all liabilities, causes of action, judgments, claims or demands, including attorney's fees and costs, for personal injury (including death) or property damage arising out of the performance of all work to be performed.

8. The selected Bidder shall be responsible for supplying all equipment necessary for satisfactory completion of the work.
9. All Bidders will be notified by email of bid results.
10. The successful Bidder shall be required to sign a contract with the Town containing the same or similar material terms as are included in this RFP, no later than 15 business days after the opening of bids.

QUESTIONS:

Questions regarding this RFP should be directed in writing by email to Town Manager Anthony Ward at award@cascomaine.org. Questions must be received by 12:00 p.m. seven (7) calendar days prior to the proposal deadline. Questions received after this time will not be addressed. Responses from the Town that substantially alter this RFP will be issued in the form of a written addendum to all prior bidders. Oral explanations or interpretations given before the award of the contract will not be binding. All issued Addenda will become part of the proposal and resultant costs shall be included in the Proposal Amount.

SELECTION CRITERIA:

The Town may make such investigation as deemed necessary to determine the ability of the Bidder to provide the materials and perform the work, and the Bidder shall furnish to the Town all such information and data for this purpose as the Town may request.

The Bidder is advised that the work to be accomplished under this Request for Proposals will be awarded to a responsive, responsible Bidder. The Town reserves the right to accept or reject any and all submissions, to waive any or all formalities in the bidding, to evaluate bids, to investigate the references of any and all bidders, to negotiate with one or more Bidders and otherwise to act as it deems to be in the best interests of the Town.

CASCO COMMUNITY BUILDING AND POST OFFICE ROOF REPLACEMENT BID PROPOSAL FORM

The undersigned herewith submits this bid in accordance with the requirements and specifications of the Request for Proposals and herein acknowledges as follows:

1. The Bidder has examined the roofs to be replaced at the Town of Casco Community Building and Post Office and has a sufficient understanding of their condition in order to bid on all work necessary for the satisfactory replacement of the entire roof and accompanying systems as necessary.
2. The Bidder carries the required insurances, including worker's compensation insurance in the amount required by state law, which are in full force and effect and shall remain in force during the term of the contract.
3. The Bidder agrees that, if its Bid is accepted, it will obtain commercial general liability insurance in the amount of no less than one million dollars (\$1,000,000), combined single limit, to protect our company and the Town from claims and damages that may arise from operations under the roofing agreement, with the Town to be named as an additional insured.
4. The contract price provided is inclusive of all costs associated with labor, administration, and the materials required to fulfil the Bidder's obligation under the contract.
5. All prices quoted shall be firm for the term of the contract, except as may be expressly provided in the contract.
6. If selected, the Bidder agrees to sign the required contract with the Town of Casco no later than 15 business days after the opening of bids.

TOTAL CONTRACT PRICE: \$88,410 Eighty Eight Thousand Four Hundred Ten 00/100

The undersigned hereby further declares that the only persons or parties interested in this Proposal, as principals, are named below; that the Proposal is made without any connection with any other person or party making any proposal for the same work; and that no person acting for or employed by the Town of Casco is directly or indirectly interested in this Proposal or in any Agreement which may be entered into or arise therefrom. The full names and addresses of all persons and parties interested in this proposal, as principals, are as follows (give first and last names in full; and in the case of a Corporation or Limited Liability Company, give names and addresses of President, Treasurer, and Manager/Member, as applicable; and in the case of a Partnership, give names and addresses of partners).

Jeffrey J. Banes President of JB Roofing Systems

41 Liberty Hill Road Building #2 Henniker, NH 03242

JB Roofing Systems, LLC.

The undersigned, having inspected the work description and scope of the work, and having familiarized ourselves all conditions likely to be encountered, and having examined all the bid instructions, requirements, and specifications, hereby agrees to complete all work previously

described in this document, and described in the attached proposed contract for the bid price listed on this Bid Proposal Form.

Company Name: JB Roofing Systems, LLC

Authorized Signature: 

Printed Name: Jeffrey J. Banes Title: President/ Commercial Estimator

Mailing Address: 41 Liberty Hill Road Building #2 Henniker, NH 03242

Email address: jeff@jbroofingsystems.com

JB ROOFING SYSTEMS, LLC.

41Liberty Hill Road/ Building #2

Henniker, NH 03242

603-305-3161

jeff@jbroofingsystems.com

www.jbroofingsystems.com



Item 17.#

Estimate

ESTIMATE # 3127

DATE 08/13/2026

ADDRESS

Town of Casco Maine

940 Meadow Road

Casco, ME 04015 USA

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

SALES REP

Jeff Banes

DESCRIPTION	AMOUNT
GAF Timberline HDZ Shingle Roofing System	
Provide Material and Labor for the Installation of New Shingle Roofing System for calculated square footage. Approximately 13,588 Sq. Ft. in total.	79,462.00
Protect property and windows with tarps and plywood.	
Set up safety barrier systems around pedestrian area's as needed.	
Remove existing roofing system and all related flashing's and materials down to the existing wood deck.	
Inspect Roof Sheathing / Deck Platform and Replace Defective Sheeting with 1/2" CDX Plywood @ \$85.00 per sheet, on as needed basis. Additional structural maintenance will be on time and material basis. if plywood is 3/4" thick, the replacement price will be \$100.00 per sheet.	
Install Ice and water shield at all valleys, gutters/ eaves edges 6' wide.	
Install Ice and water shield at all step flashings, head wall flashings and roof penetrations.	
Install 1 layer of GAF Felt Buster synthetic shingle underlayment.	
Install Aluminum Metal Edge F8 (Drip Edge) at all Rakes and Eaves. This Price is for standard colors only.	
Install GAF Pro-Start starter strips at all rake and eave edges.	
Install GAF: Timberline HDZ Dimensional Fiberglass Reinforced Shingles- We install our shingles using 6 nails per full shingle for added	
Install GAF Snow Country Ridge Vent (Composite)	
Install GAF Seal- A- Ridge hip and ridge shingles.	

Install New Neverleak® Aluminum Pipe Collars

Includes: GAF Lifetime (System Plus) Warranty - Transferable.

Flash all walls, chimneys, and other roof protrusions/penetrations, following manufacturer(s) specifications.

Remove and replace all step-flashings.

Our Price includes the installation of new aluminum counter flashing at chimney as needed.

Remove all Debris from Gutter System.

Dispose of all debris in our provided roll-off dumpster.

All labor is guaranteed by JB Roofing Systems, LLC. for 10 years after completion date.

This price includes the cost of a Lull with a debris hopper box, this will prevent most of the debris from hitting the ground as well as it would serve as protecting the building as well due to it preventing shingles from falling and potentially hitting the siding and the large windows.

Option #1 – Upgrade Underlayment to GAF Deck-Armor™

Install GAF Deck-Armor™, a breathable synthetic shingle underlayment designed to allow moisture vapor to escape through the roofing system rather than becoming trapped in the attic space. This upgrade improves overall roof performance and moisture management compared to standard underlayment.

This option replaces the standard GAF FeltBuster® underlayment.

Add....\$2,195

EPDM Roofing System

Provide Material and Labor for the Installation of New Carlisle Syntec EPDM Roofing System for calculated square footage. Approximately 305 Sq. Ft. in total. This includes all parapet walls.

8,948.00

Inspect existing roof drains to make sure they are working order, inspections includes making sure all clamping rings are intact and are in working condition along with drain strainers and bolts. If the need for retrofit drains arise they will be provided by JB Roofing Systems at an additional cost.

Remove existing roofing system and all related flashing's and materials down to the existing polyiso insulation, we will inspect the existing insulation and replace as needed at a per sq.ft. price.

Additional insulation pricing:

1" polyiso \$2.95 per square foot

1.5" polyiso \$3.75 per square foot

2" polyiso \$4.25 per square foot

Inspect roof sub-straight and Replace any Defective roof decking with new steel roof decking on as needed basis at \$16.25 per square foot additional Insulation and structural maintenance will be on time and material basis.

Install one layer of 1.5" polyisocyanurate ridged insulation with an R- Value of 8.4. This insulation will be Mechanically fastened through the existing insulation to the existing deck with #12 screw and 3" steel insulation plates.

Install one ply of Carlisle Syntec .060 EPDM over the Polyisocyanurate ridged insulation board. This Roofing membrane will be fully adhered to the Ridged insulation.

All field seam shall be sealed with factory applied 3" seam tape and all end laps & field fabricated seams shall be sealed with 3" seam tape.

DESCRIPTION

Item 17.#

All walls, terminations and penetrations shall be flashed as per manufactures specifications using factory certified products at all applicable applications.

Install 24 gauge steel 2 pieceFlat to shingle drip edge with Pressure sensitive cover strip metal edge system with kynar finish approximately 80 Linear ft. in total.

Remove all Debris and job related material from work site.

All workmanship Guaranteed By JB Roofing Systems, LLC. For 2 years

Perform job-site clean-up and dispose of all job related debris and materials

Carlisle Syntec Manufacturers No dollar limit for labor or materials Warranty 20 years.

JOB NOTES

This price does not include any permits unless noted.

This price does not include any retro fit drain unless noted.

This Price INCLUDES ALL dumpsters fees in the price unless noted.

TOTAL

\$88,410.00

Accepted By

Accepted Date



Commercial Reference List

Earl Bowl Lanes/ Dave Landis 390 Morwood Road Franconia Pa 18964 215-536-7199 New Carlisle Syntec .100 Mil fleece back EPDM Roofing system over existing roof. 8,700 Square feet. New Carlisle Syntec .100 Mil fleece back EPDM Roofing system over existing roof. 11,000 Square feet.	Dava Properties, LLC. 548 West High Street Phoenixville Pa, 19460 484-872-8601- Virginia Cell New Carlisle Syntec fully adhered EPDM Roofing System. 1,000 square feet
Elk Street Management 1100 North Front Street Philadelphia, Pa 19123 570-575-5003- Josh Olivio Removed existing Slate, metal & building up roof and installed 1.5" polyiso, 1.5" vented nail board and GAF Timberline shingles. 3,600 square feet Installed Versico Roofing Systems Sure white EPDM Roofing system with 2 layers of insulation. 3,200 square feet	Rowa International, Inc 110 Phyliss Drive Croydon, Pa 215-932-1049- Dave Baglia Installed Mechanically fastened Versico Roofing Systems .115 mil fleece back EPDM over the existing roofing system. 30,000 square feet
Town of Oxford Maine Installed .060 Carlisle Syntec EPDM Roofing System with flue filler and 1" polyiso over existing Metal roofing system. 4,600 square feet in total. Completed September 2018 Contact-Butch Asselin 207-539-4431 ext-12	Lance Viola Novacore, LLC. 267-718-8866 Installed multiple roofing systems ranging from Shingles, Metal and Single ply flat roofing systems, EPDM &TPO Lance is an ongoing customer we have been working with for since 2015

41 Liberty Hill Road- Building 2
Henniker, NH 03242
603-219-3783
www.jbroofingsystems.com



Marston School 193 Pine Street, Berlin, NH 03570 Removed existing shingled roofing system down to wood deck. Installed all new plywood over existing roof deck. Installed all new shingles over new plywood 8,800 Square feet in total. Contact: Bryan Lamirande 603-752-6500 ext 1107 Completed July 2018	Town Of Scarborough Maine Dunstan Fire Station 639 US Route 1 Scarborough ME, 04074 Removed existing shingle roof and installed Certaineed Landmark shingle roofing system 11,000 square feet in total. Installed Roof 2016 Installed all new fascia and soffit on entire building October 2020 Black Point Fire Station Black Point Road Scarborough ME, 04074 Removed existing shingle roof and installed GAF Timberline HD shingle roofing system 8,900 square feet in total. Installed all new fascia and soffit on entire building October 2019 Jerry LaMoria 207-730-4202



Town of Hollis New Hampshire 7 Monument Square Hollis, NH Library Addition Roof: Removed existing roof down to wood deck Installed new GAF Timberline HD Shingled Roofing System. Approximately 3,200 Sq. Ft. Town Hall Meeting Room: Removed existing roof down to wood deck Installed new GAF Camelot Shingled Roofing System. Approximately 2,800 Sq. Ft. Completed July 2020 Carlisle Syntec EPDM Roofing Systems on Library. 3 roofs in total, 20 year NDL warranty from manufacture Work Preformed 2021 DPW Building: Installed corrugated metal siding Removed existing roofing system and installed corrugated metal roofing system Installed fascia and soffit Installed New vinyl windows Work Performed 2022 Contact: Joan Cudworth 603-465-9545	Hollis Fire Department 10 Glenice Drive Hollis, NH Removed existing shingled roofing system Down to wood deck. Installed new standing seam metal panel roofing system. Approximately 4,000 Sq. Ft. Contact: Fire Chief Rick Towne 603-554-4145 Completed October 2020
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Town of Bowdoin Maine 23 Cornish Drive Bowdoin, Maine Removed existing shingled roofing system down to wood deck. Installed corrugated steel metal panel roofing system with exposed fasteners. Approximately 7,000 Sq. Ft. Completed November 2020 Contact: Deb Marquis Selectmen & Finance Admin. 207-353-6964	City of Laconia New Hampshire 306 Union Ave Laconia, NH 03246 Recreational Center: Removed existing EPDM roofing system and installed new Carlisle Syntec EPDM Roofing System with 3.5" polyiso insulation along with 20 year NDL Warranty from Carlisle Syntec Completed May 2020 Skate Park Utility Building: Removed existing shingled Roofing System and installed new corrugated metal roofing system Completed August 2022 Contact: Amy C. Lovisek Director of Recreation & Facilities Laconia Parks & Recreation 603-524-5046
Berks Ridge Enterprises, Inc. 316 Ruth Road Harleysville, Pa 19438 We have done multiple Projects for Berks Ridge. Projects includes EPDM & TPO Roofing systems, Asphalt shingle roofing projects, Atas soffits and metal panel projects, Gutter and down spouts and James Hardie Siding Projects. Preformed projects since 2015- Current Contact: Scott Kirkpatrick 267-932-6700	Schorn Construction: 1232 Sawmil Road Downingtown Pa, 19335 PJ Whelihans Horsham PA TPO Roofing System Atas Metal Siding Longboard extruded aluminum faux wood soffit panels. Providence Church West Chester Pa TPO Roofing System and Gutters Contact: Ian Kramer 484-947-8476



Moyers Service Group 432 Lower Road Souderton, Pa 18964 We have done multiple projects for Moyers Service Group ranging from Residential roofing, siding, windows and gutters to Commercial projects consisting of TPO and EPDM Roofing Projects. Contact- Mike Helfrick 215-896-1926	Lee Satanoff/ Satanoff Agency 939 Radnor Road (Suite 2) Wayne, Pa 19087 Installed EPDM Fleeceback Roofing System on office and standing seam metal roofs at office. Removed cedar shake siding Installed James Hardie Cedar Shingle Siding Contact Lee Satanoff 610-971-2222
Quaker Color, Inc. 201 South Hellertown Ave Quakertown, Pa 18951 2019 Removed existing roofing system down to steel deck and installed Carlisle Syntec EPDM System prepared for solar panels. 2020 Removed shingled roofing system down to asbestos shingles. Installed 2x4x10 over asbestos tile Installed ½" plywood over 2x4x10 wood nailers and CertainTeed asphalt shingles along with custom metal edge to meet new height of roofing. Contact: Dave Bokosky 215-510-0603	Roy Lomas Carpets and Hardwoods 2150 Detwiler Rd Harleysville, PA 19438 2018 Coated all of the built up roofing systems Multiple on call roof leaks on multiple different roof levels. 2020 Roof blow off mitigation after major wind storm. Installation of new EPDM roofing system after major blow off of existing roofing system. Contact: Bob Starung 215-527-3246



Drummond Scientific Co 500 Park Way Drive Broomall Pa 19008 Jack Westenburg 484-643-3441 2019 Installed ½" HD cover board over existing roofing system and installed new fully adhered EPDM Roofing System. 18,500 Sq Ft EPDM Roofing Project We also service their other building for roof and building maintenance	Coatings for Industry 319 E. Township Line Road Souderton, Pa 18964 Contact: Kevin Klotz 215-723-0919 Removed existing roofing system down to steel deck and installed new EPDM Fully adhered roofing system with 2 layers of 2.6" polyiso insulation.
The Township of Boothbay Harbor Maine 11 Howard Street Boothbay Harbor, ME 04538 Removed existing shingled roofing system and installed New CertainTeed Landmark Pro shingled roofing system Approximately 4,800 Sq. Ft Completed April 2022 Contact: Julia Latter 207-380-9989	Town of Meredith New Hampshire 347 Daniel Webster Highway Meredith, NH 03253 Removed existing shingled roofing system and installed new corrugated metal roofing system with exposed fasteners. DPW/ Highway Building- 4,800 Sq Ft Cemetery Maintenance Building- 1,200 Sq Ft Contact: Mike Faller 603-455-6336
Mike Faller Daniel Webster Highway Meredith, NH 03253 Installed Fully Adhered EPDM Roofing System with 1.5" Polyiso Insulation on new construction house. Also installed Corrugated metal roofing systems and vinyl siding. We do multiple projects for Faller Enterprises as well as what is listed above. Contact: Mike Faller 603-455-6336	City of Dover, New Hampshire 484 Middle Road Dover, NH 03820 Removed existing corrugated metal panel roofing system and installed new to match existing. 1,800 Sq. Ft. in total Contact Ray- 603-396-4008



Barrington School District 572 Calef Highway Barrington, NH 03825 Snow and Ice Safety At ECLC Project 77 Ramsdell Lane Barrington, NH 03825 Installed Alpine Snow Rail System on EPDM Roofing System Along with TempurTech Heating Mats. 480 LFT on Snow rail system installed and flashed into the existing EPDM Roofing System. 480 LFT of Snow/ Temp activated TempurTech Heating Mats. We have completed roof maintenance on multiple roofing systems for the School district of Barrington.	The County of Merrimack New Hampshire 333 Daniel Webster Highway Boscawen, NH 03303 Multiple Reroofing Projects McLeod Building- Removed existing roofing system down to concrete deck and installed new EPDM Roofing System. 27,200 Sq.Ft Old County Court House- Remove existing roofing system down to existing roofing deck and installed new EPDM Roofing System. 12,600 Sq.Ft. Prosecutors Office- Removed existing Slate and asphalt shingles, installed new plywood over existing wood deck and installed new asphalt shingles. Installed New EPDM roofing system at flat roofing system section of prosecutors office. 5,500 Sq.Ft. Shingles 3,175 Sq.Ft. Flat Roof County Pump House Building- Removed existing roofing system down to concrete deck and installed new EPDM Roofing System. 1,720 Sq.Ft. Auxiliary Building- Removed existing shingled roofing system down to wood and deck and installed 24 gauge standing seam metal roofing system. 2,100 Sq.Ft. Contact: Chris Peterson 603-309-0184



Concord Orthopedics 264 Pleasant Street Concord, NH 03301 North Building Removed existing roofing system down to wood deck and installed new Timberline HDZ shingles along with new hip vents through out roofing system. This project was a lot of hard access area and used a Lull to collect debris and load roof. Project was also completed on off hours to not disrupt standard business hours. 9,550 Square feet in total Contact: Kevin McCall 603-801-8144	Town of Barrington NH 4 Signature Drive Barrington, NH 03825 RE: Barrington Public Library 426 Calef Highway Barrington, NH Removed existing shingled roofing system down to wood deck and installed new Timberline HDZ shingles along with new roof curbs for HVAC units as well as solar racking equipment mounts. 12,500 Square feet in total. We also removed and replaced fascia and soffit on building approximately 660 LFT Contact: Jim Andersen 603-605-5938
Strafford County of New Hampshire 259 County Farm Road/ Suite 204 Dover, NH 03820 RE: Hyder Hospice House 285 County Farm Road Dover, NH 03820 Removed existing roofing system down to wood deck and installed New GAF Timberline HDZ shingled roofing system Along with Grace shingle underlayment over entire roof deck. This project was a lot of hard access areas and used a Lull to collect debris and load roof. Due to the nature of the building, we coordinated with building manager to keep access of building open and accessible for duration of project.	Triple Construction Corp, 237 Daniel Webster Highway Merrimack, NH 03054 EPDM Roofing Project: Removed Existing Ballasted EPDM Roofing System down to the existing polyiso insulation and installed New Fully Adhered Carlisle Syntec EPDM Roofing System with Secure Shield Plus Cover Board Along with all new Metal Edge. This roofing System also has a 20 Year NDL Warranty From Carlisle Syntec. 55,000 Square Feet In Total Project Completed in May of 2025 Contact: Jen Poles 781-953-4602



Project Completed in March 2025 18,500 Square Feet in Total Contact: Douglas Kane 603-534-2395	
Town of Stratham New Hampshire 70 Bunker Hill Avenue Stratham, NH 03885 Removed existing shingled roofing system on Barn and installed new Standing seam metal roofing system along with Alpine snow rail system. 4,200 Square feet in total. Project Completed in 2025 Contact: Britt Fowler 603-772-5550	Bauen Construction 1 Burton Drive Meredith, NH 03253 Completed multiple projects for Bauen Construction from Shingles, Standing Seam metal roofing Gutters, fascia and soffit along with Alpine snow rail systems. Peter Calhoun-603-209-1854 Jesse Fand- 603-937-5928

Town of Casco

To: Anthony Ward

From: Bill Cashman-Glidden Roofing

Date: August 3, 2026

Price: \$105,100.00 100% Completion

RE: 940 Meadow RD Casco Maine

Scope:

Owens Corning Duration Architectural Shingles- Color:

Install 8" Aluminum drip edge on all eaves & rakes- Color- White

Install Owens Corning Rhino Ice and Water Shield- Complete Roof

Install Synthetic underlayment- N/A

Install Owens Corning starter strips on all eaves

Install Owens Corning Pro edge & Ridge Vent on Ridge System

Install 6 nails per Shingle for 160 MPH wind rating

Install new .060 EPDM Roof System on High Flat Roof Area

Magnet property once job is completed

Tarp walls and grounds, Strip old shingles and haul away debris. Inspect all roof decking once shingles are stripped. Ice and Water Shield complete roof. Replace any roof boots around plumbing pipes.

ACCEPTED _____

DATE _____

William Cashman



From: [Jeff Banes](#)
To: [Anthony Ward](#)
Subject: RE: Casco Community Center Roof Project
Date: Monday, August 31, 2026 9:42:39 AM
Attachments: [image001.png](#)
[image002.png](#)
[Commercial Reference List 2 NH.pdf](#)
[JB Roofing Systems Quote.pdf](#)
[Property Owner Report - 940 Meadow Rd Casco ME 04015 USA.pdf](#)

Good morning Anthony, here are the answers to your questions you had sent over.

1. **Shingle Type:** What tier of shingle are you proposing—top-tier architectural, designer shingle, or basic three-tab?
 1. **Proposed Shingles are GAF Timberline HDZ Shingles which are an Architectural Shingle**
2. **Wind Rating:** What is the wind rating of the proposed shingles?
 1. **WindProven™ Limited Wind Warranty** — when installed with the required combination of GAF Accessories, Timberline HDZ ® Shingles are eligible for a wind warranty with no maximum wind speed limitation/ This is from GAF Directly, we use all GAF Products for the roof.
3. **Expected Life:** What is the anticipated lifespan of the proposed shingles?
 1. **GAF Says these shingle should last 50 years, Gives commercial warranty for 40 years.**
4. **Algae Resistance:** Do the proposed shingles have algae resistance?
 1. **Yes, GAF mixes Copper in with their granules and guarantees 10 year algae free**
5. **Water Shield:** Where do you propose to install Water shield?
 1. **All Eave Edges, Valleys, Head Walls, Side Walls and any penetrations**
6. **Underlayment:** Will you cover the entire roof with underlayment? If so, what type of underlayment are you proposing?
 1. **We will install Synthetic Shingle under layment at all areas where we do not install ice and water shield.** It will have an over lap onto the new ice and water shield
7. **Roof Ventilation:** How will you address roof ventilation as part of the project?
 1. **We Plan to install GAF Snow Country Ridge vent at all ridges.**
8. **Schedule:** If awarded the project, when would you be able to begin work, and approximately how many days would you anticipate needing to complete the project?
 1. **Start Project would probably be 3-4 weeks after award, Project would take approximately 7-10 days to complete.**

JB Roofing Systems plans to have a lull with a large dump box on site top handle all

debris as well as getting materials up on the roof. We will rope off sections we are working for the day with perimeter safety barriers which are the stands and flags we use on flat roofing projects. Our price also includes Carlisle Syntec EPDM roofing system for the flat roof.

Please feel free to reach out with any other questions

Jeff Banes

JB Roofing Systems, LLC., Owner/ Commercial Estimator



Pennsylvania Branch
267-966-7648 Office
215-872-7930 Cell
345 Main Street
Harleysville, Pennsylvania 19438

New Hampshire Branch
603-305-3161 Office
215-872-7930 Cell
41 Liberty Hill Rd Building 2
Henniker, NH 03242
Jeff@jbroofingsystems.com
<http://www.jbroofingsystems.com>

From: Anthony Ward <award@cascomaine.org>
Sent: Wednesday, August 26, 2026 10:50 AM
To: Jeff Banes <jeff@jbroofingsystems.com>
Subject: FW: Casco Community Center Roof Project

From: Anthony Ward
Sent: Wednesday, August 26, 2026 10:46 AM
To: 'jeff@jbroofingsystems.com' <jeff@jbroofingsystems.com>
Subject: Casco Community Center Roof Project

Good morning Jeff

Thank you for submitting a bid for the Town's roof replacement project.

The bids received varied considerably, and prior to making an award, the Selectboard is seeking additional clarification to ensure that they are comparing the proposals on an equal basis. Each bidder is being asked the same questions.

Please provide responses to the following:

1. **Shingle Type:** What tier of shingle are you proposing—top-tier architectural, designer shingle, or basic three-tab?
2. **Wind Rating:** What is the wind rating of the proposed shingles?
3. **Expected Life:** What is the anticipated lifespan of the proposed shingles?
4. **Algae Resistance:** Do the proposed shingles have algae resistance?
5. **Water Shield:** Where do you propose to install Water shield?
6. **Underlayment:** Will you cover the entire roof with underlayment? If so, what type of underlayment are you proposing?
7. **Roof Ventilation:** How will you address roof ventilation as part of the project?
8. **Schedule:** If awarded the project, when would you be able to begin work, and approximately how many days would you anticipate needing to complete the project?

Please provide your responses at your earliest convenience so the Selectboard can complete its review and proceed with the bid award.

Thank you for your time and cooperation.

Tony

Anthony Ward, CMM, ICMA-CM

Town Manager

Town of Casco

207-627-4515 Ext. 1201

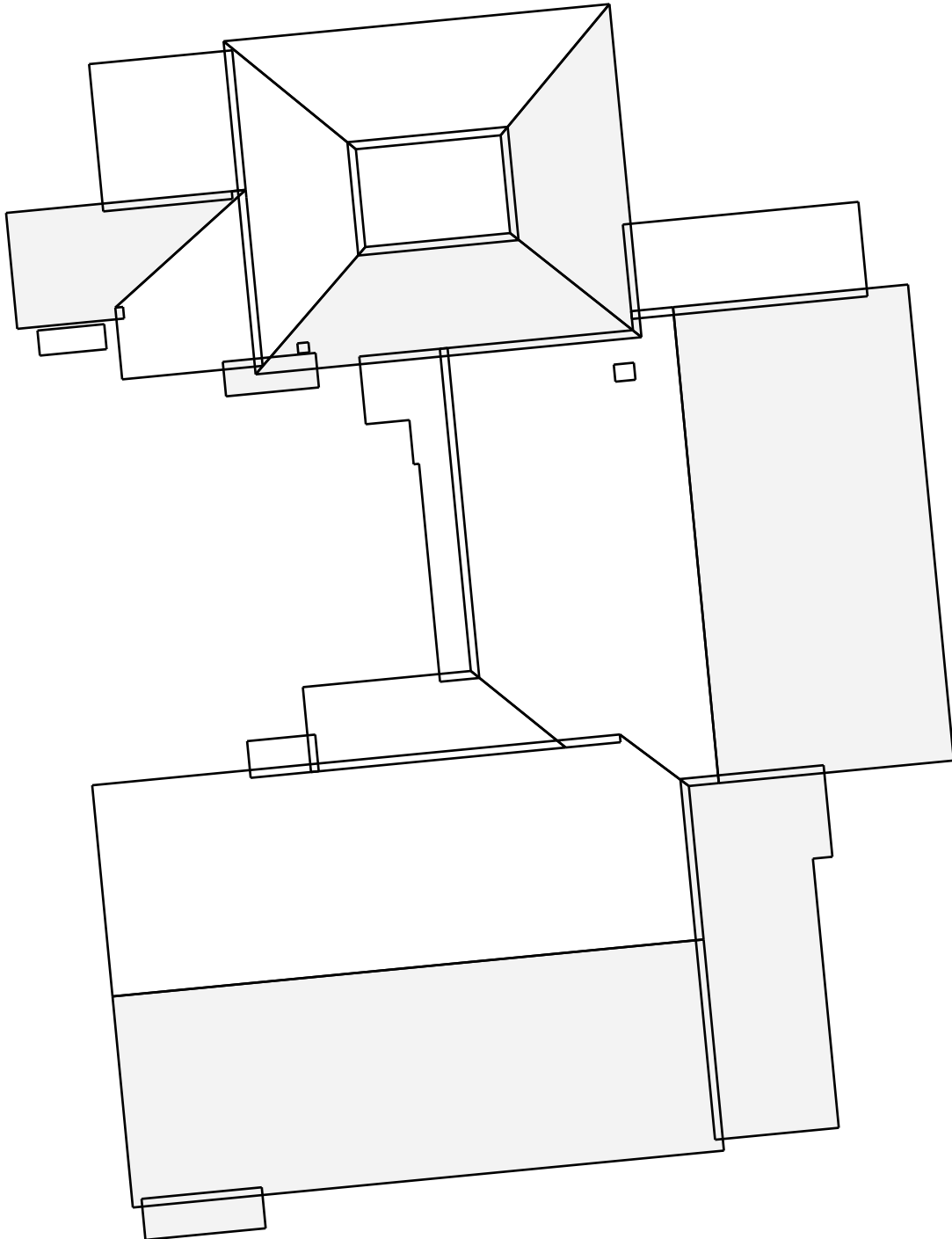
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JB Roofing Systems LLC

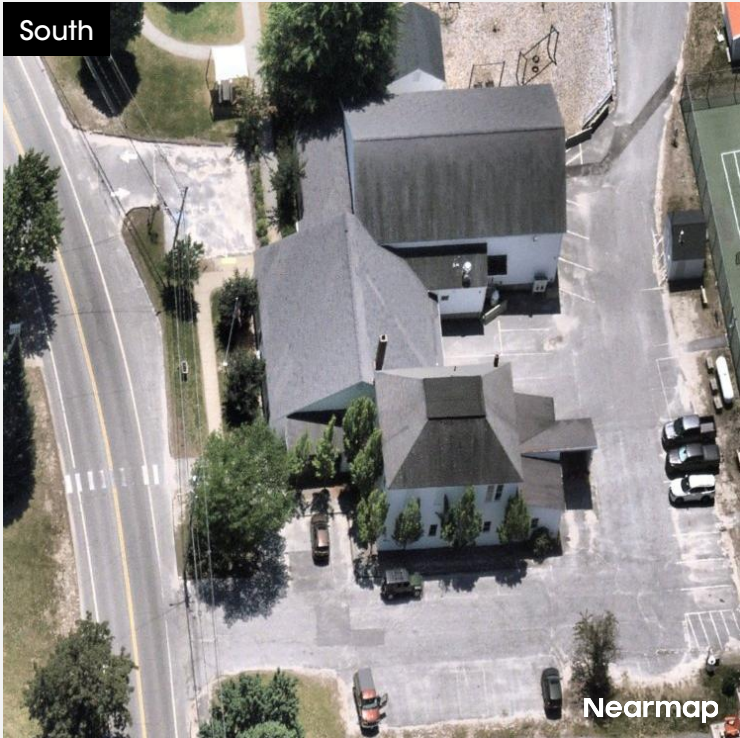
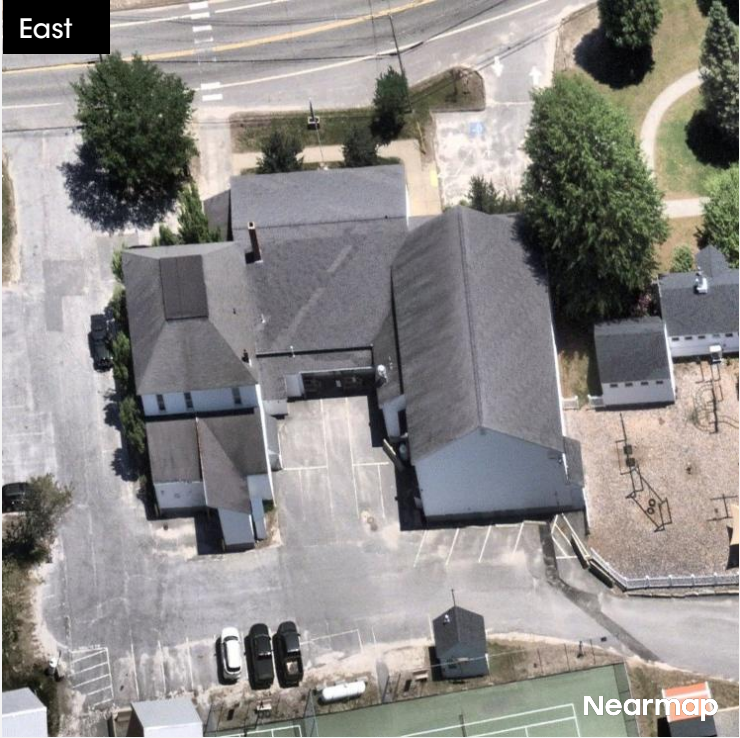
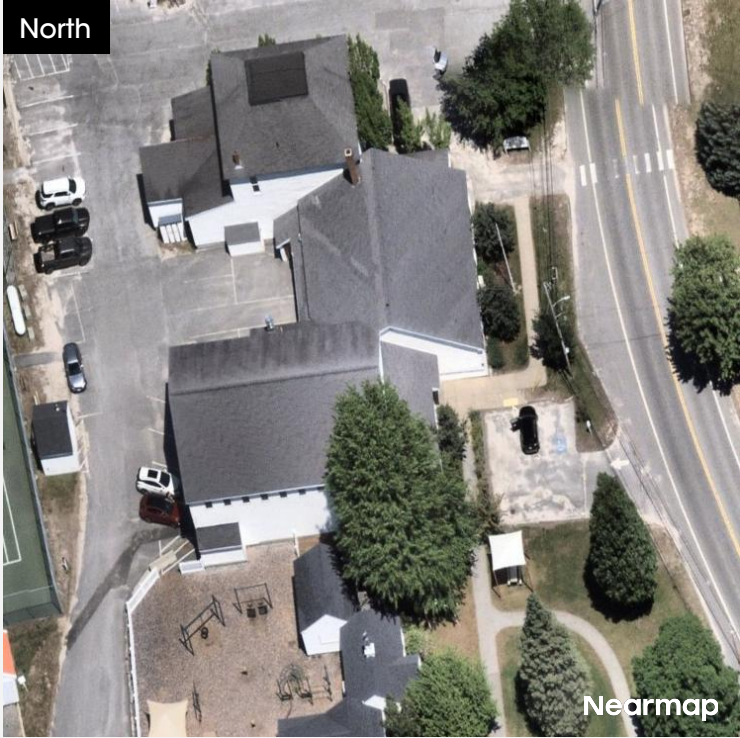


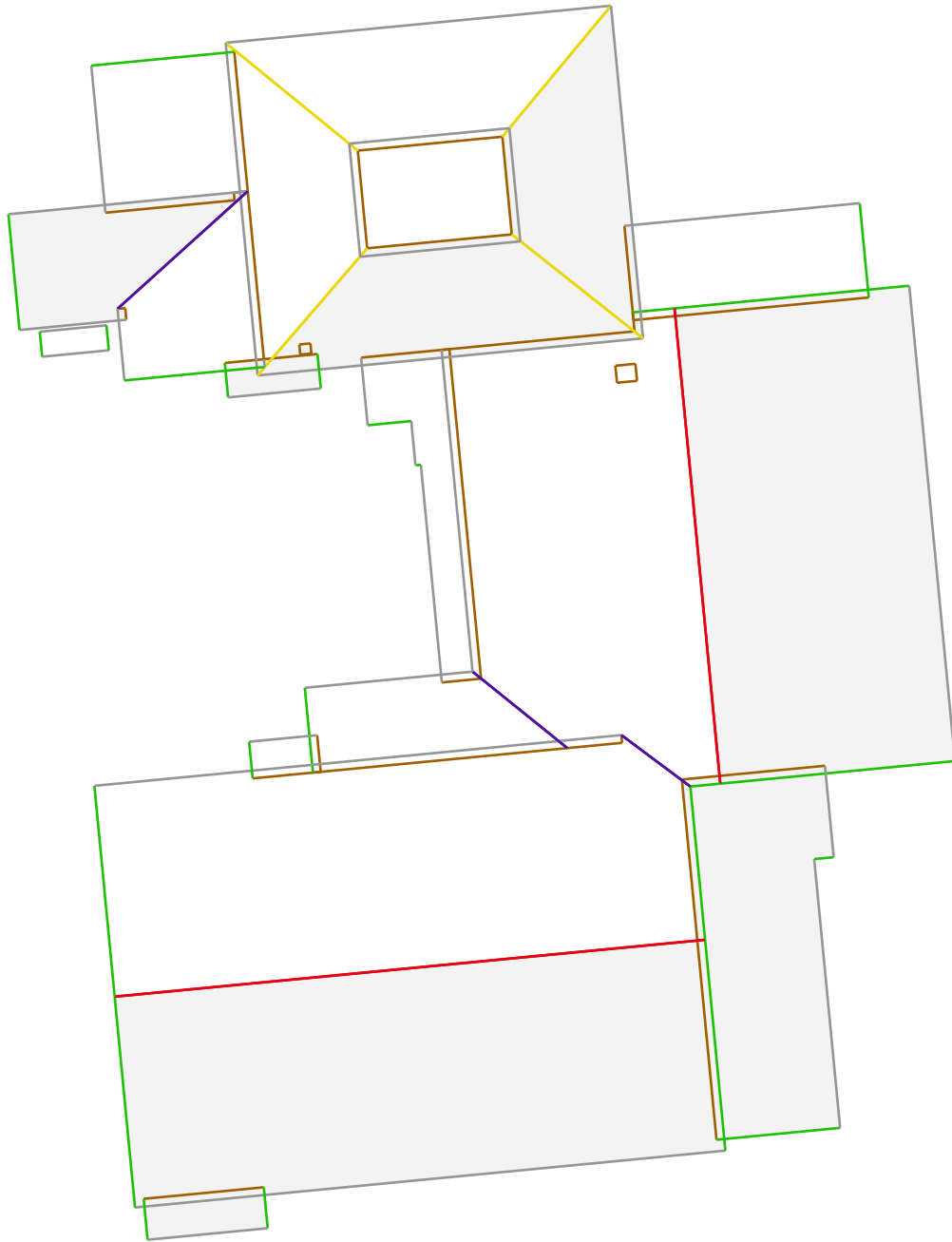


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■ Eave ■ Hip ■ Rake ■ Ridge ■ Valley

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From: [Zach Brodeur](#)
To: [Anthony Ward](#)
Subject: Fwd: Glidden Roofing
Date: Thursday, August 27, 2026 8:59:56 AM
Attachments: [Owens TruDefinition-Duration-Data-Sheet---KEARNY.pdf](#)

Anthony, here is spec of the shingles, please let me know if you have any questions

----- Forwarded message -----

From: **Bill Cashman** <cashmanb@gliddenroofing.com>
Date: Thu, Aug 27, 2026 at 8:23 AM
Subject: RE: Glidden Roofing
To: Zach Brodeur <brodeurz@gliddenroofing.com>

1. **Shingle Type:** What tier of shingle are you proposing—top-tier architectural, designer shingle, or basic three-tab? **Architectural See Attached**
2. **Wind Rating:** What is the wind rating of the proposed shingles? **See Attached**
3. **Expected Life:** What is the anticipated lifespan of the proposed shingles? **See Attached**
4. **Algae Resistance:** Do the proposed shingles have algae resistance? **Yes**
5. **Water Shield:** Where do you propose to install Water shield? **Complete Coverage**
6. **Underlayment:** Will you cover the entire roof with underlayment? If so, what type of underlayment are you proposing? **Owens Corning Rhino Ice and Water Shield**

Roof Ventilation: How will you address roof ventilation as part of the project? **Owens Corning Pro edge & Ridge Vent on Ridge Syst**

7. **Schedule:** If awarded the project, when would you be able to begin work, and approximately how many days would you anticipate needing to complete the project?
Duration will be approx. 1 week

William Cashman

Glidden Roofing Corp

Cashmanb@Gliddenroofing.com

27 Washington Ave

Scarborough, Maine 04074

207-883-2608 OFFICE

207-286-4214 CELL

From: Zach Brodeur <brodeurz@gliddenroofing.com>
Sent: Wednesday, August 26, 2026 11:06 AM
To: Bill Cashman <cashmanb@gliddenroofing.com>
Subject: Fwd: Glidden Roofing

----- Forwarded message -----

From: **Anthony Ward** <award@cascomaine.org>
Date: Wed, Aug 26, 2026 at 10:52 AM
Subject: RE: Glidden Roofing
To: Zach Brodeur <brodeurz@gliddenroofing.com>

Good morning Zach

Thank you for submitting a bid for the Town's roof replacement project.

The bids received varied considerably, and prior to making an award, the Selectboard is seeking additional clarification to ensure that they are comparing the proposals on an equal basis. Each bidder is being asked the same questions.

Please provide responses to the following:

1. **Shingle Type:** What tier of shingle are you proposing—top-tier architectural, designer shingle, or basic three-tab?
2. **Wind Rating:** What is the wind rating of the proposed shingles?
3. **Expected Life:** What is the anticipated lifespan of the proposed shingles?
4. **Algae Resistance:** Do the proposed shingles have algae resistance?
5. **Water Shield:** Where do you propose to install Water shield?
6. **Underlayment:** Will you cover the entire roof with underlayment? If so, what type of underlayment are you proposing?
7. **Roof Ventilation:** How will you address roof ventilation as part of the project?
8. **Schedule:** If awarded the project, when would you be able to begin work, and approximately how many days would you anticipate needing to complete the project?

Please provide your responses at your earliest convenience so the Selectboard can complete its review and proceed with the bid award.

Thank you for your time and cooperation.

Tony

Anthony Ward, CMM, ICMA-CM

Town Manager

Town of Casco

207-627-4515 Ext. 1201

www.cascomaine.org

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From: Zach Brodeur <brodeurz@gliddenroofing.com>

Sent: Tuesday, August 25, 2026 7:46 AM

To: Anthony Ward <award@cascomaine.org>

Subject: Re: Glidden Roofing

Awesome, thank you.

zach

On Mon, Aug 24, 2026 at 4:18 PM Anthony Ward <award@cascomaine.org> wrote:

Zach,

The Selectboard did not award the roofing bid to another contractor. I will be reaching out this week to obtain some clarifying information.

Tony

Anthony Ward, CMM, ICMA-CM

Town Manager

Town of Casco

207-627-4515 Ext. 1201

www.cascomaine.org

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From: Zach Brodeur <brodeurz@gliddenroofing.com>

Sent: Monday, August 24, 2026 3:12 PM

To: Anthony Ward <award@cascomaine.org>

Subject: Glidden Roofing

Hello Anthony, hope all is well. I'm just checking in to see if there's anything else we can do for you at 940 Meadow Road and 20 Brown Ave. Both proposals have been submitted, and we are just waiting to hear back from you. Thank you, Zach

--

Zach Brodeur

Glidden Roofing Corp

207-730-6887

brodeurz@gliddenroofing.com

27 Washington Ave

Scarborough Me 04074

--

Zach Brodeur

Glidden Roofing Corp

207-730-6887

brodeurz@gliddenroofing.com

27 Washington Ave

Scarborough Me 04074

--

Zach Brodeur

Glidden Roofing Corp

207-730-6887

brodeurz@gliddenroofing.com

27 Washington Ave

Scarborough Me 04074

--

Zach Brodeur
Glidden Roofing Corp
207-730-6887
brodeurz@gliddenroofing.com
27 Washington Ave
Scarborough Me 04074



TruDefinition®

DURATION®

Shingles with Patented SureNail® Technology

Tejas con tecnología patentada SureNail®



Driftwood



DEEP DIMENSION OUTSTANDING PERFORMANCE

Duration® Shingles offer:

- The high-performance of SureNail® Technology
- A TruDefinition® Color Platform
- A Limited Lifetime Warranty*† for as long as you own your home
- Built for confidence with up to 160-MPH*### Limited Wind Warranty
- StreakGuard® Protection with a 25-year Algae Resistance Limited Warranty^{3/§}
- Rated Class 3 for Impact Resistance⁶ and may qualify for a homeowner insurance discount⁷

UNA NUEVA DIMENSIÓN DESEMPEÑO SOBRESALIENTE

Las tejas Duration® ofrecen:

- El gran desempeño de la tecnología SureNail®
- La gama de colores TruDefinition®
- Una garantía limitada de por vida*† mientras sea propietario de la vivienda
- Diseñada para brindar confianza con una garantía limitada contra vientos de hasta 257 km/h (160 mph)*###
- Protección StreakGuard® con una garantía limitada de 25 años de resistencia a las algas^{3/§}
- Clasificación nominal 3 para resistencia a los impactos⁶ y puede ser aplicable a descuento por seguro del propietario⁷

6 Duration® Shingles are tested in a laboratory setting and classified as a UL 2218 and FM 4473 Class 3 Impact-Resistant shingle. The results of this test do not guarantee that the shingle will resist all weather conditions. Hail damage is specifically excluded from coverage under the terms of its warranty.

6 Duration® Shingles se prueba en un entorno de laboratorio y está clasificada como una teja resistente a impactos UL 2218 y FM 4473 Clase 3. Los resultados de esta prueba no garantizan que la teja resista a todas las condiciones climáticas. Los daños por granizo quedan expresamente excluidos de la cobertura conforme a los términos de su garantía.

Item 17.#



Don't let black streaks lower the value or curb appeal of your home.

Owens Corning blends specialized copper-lined granules, developed by 3M, a leading producer of roofing granules, into our colorful shingles. This helps resist blue-green algae growth.

No deje que las manchas de algas afecten al valor o aspecto de su vivienda.

En sus coloridas tejas, Owens Corning añade gránulos especiales con recubrimiento de cobre, desarrollados por 3M, un productor líder de gránulos para techos. Esto ayuda a prevenir la proliferación de algas azul-verdosas.



THE FINISHING TOUCH

OWENS CORNING® HIP & RIDGE SHINGLES

Owens Corning® Hip & Ridge Shingles are uniquely color matched to TruDefinition® Duration® Shingles. The multiple color blends are only available from Owens Corning Roofing and offer a finished look for the roof.

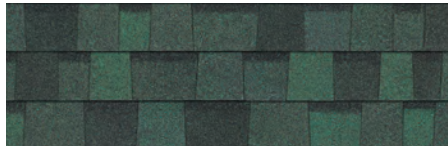
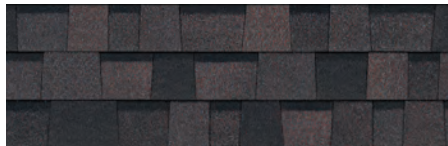
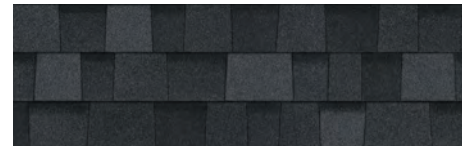
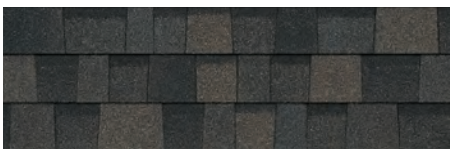
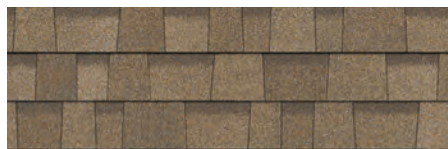
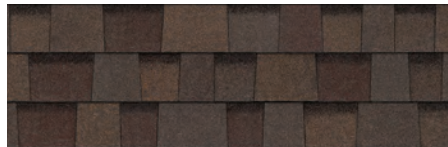
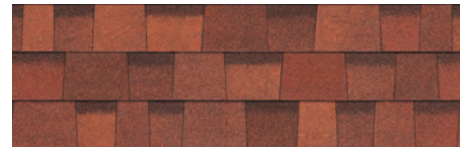
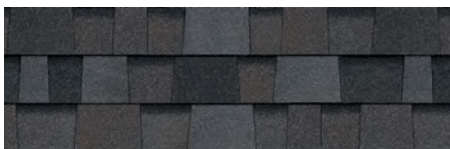
EL TOQUE FINAL

TEJAS DE LIMATESA Y CUMBRERA DE OWENS CORNING®

Las tejas de limatesa y cumbrera de Owens Corning® se ofrecen en una exclusiva gama de colores para combinar con las tejas Duration® TruDefinition®. Esta gran variedad de combinaciones de colores es una exclusividad de Owens Corning Roofing para lograr techos con un acabado único.

DURATION®

Shingles with Patented SureNail® Technology | Tejas con tecnología patentada SureNail®

**Brownwood¹****Chateau Green¹****Colonial Slate¹****Desert Rose¹****Driftwood¹****Estate Gray¹****Harbor Blue¹****Midnight Plum^{1/4}****Onyx Black¹****Peppercorn¹****Sand Castle¹****Sierra Gray¹****Slatestone Gray¹****Teak¹****Terra Cotta¹****Williamsburg Gray¹****COLOR DISCLAIMER**

As color experts, we know getting the shingle color right is a big part of any roofing purchase. Due to printing color variations, in addition to viewing shingle literature, we suggest you request an actual shingle sample to see how it will appear on your home and with your home's exterior elements in various natural lighting conditions. Lastly, we recommend you verify your color choice by seeing it installed on an actual home; your roofing contractor or supplier can provide a sample and may be able to direct you to a local installation.

DESCARGO DE RESPONSABILIDAD SOBRE LOS COLORES

En tanto que especialistas en color, sabemos que obtener el color de teja perfecto es una parte importante en toda compra de techos. Debido a las variaciones en los colores impresos, además de mirar folletos de tejas, le sugerimos que solicite una muestra de la teja para ver como se verá en su hogar y con los elementos externos de la vivienda bajo distintas condiciones de luz natural. Finalmente, le recomendamos que para verificar su elección de colores, vea cómo lucen las tejas ya instaladas en una vivienda; su contratista de techos o su proveedor le pueden dar una muestra e incluso indicarle dónde ver un techo ya instalado.

THERE'S A LINE BETWEEN A GOOD SHINGLE AND A GREAT SHINGLE.®

It's the nailing line on your shingles. The difference between a good shingle and a great shingle is having Patented SureNail® Technology, only from Owens Corning.

HAY UNA GRAN DIFERENCIA ENTRE UNA BUENA TEJA Y UNA TEJA EXCELENTE™

Es la línea de clavado en su tejas. La diferencia entre una buena teja y una teja excelente es la tecnología patentada SureNail®, una exclusividad de Owens Corning.



Excellent Adhesive Power
Helps keep the shingle layers laminated.

Excelente poder adhesivo
Ayuda a conservar el laminado de las capas de las tejas.

Outstanding Grip

The SureNail® strip enhances the already amazing grip of our proprietary Tru-Bond®** sealant for exceptional wind resistance of up to a 160-MPH* Limited Wind Warranty.

Agarre excepcional

La tira SureNail® mejora el ya increíble agarre de nuestro sellador patentado Tru-Bond®** para lograr una resistencia excepcional al viento con una garantía contra vientos de hasta 257 km/h (160 mph)*.*/**

Breakthrough Design

Patented SureNail® Technology is the first and only reinforced nailing zone on the face of the shingle.

Diseño innovador

La tecnología patentada SureNail® es la primera y la única que provee un área de clavado reforzada en la cara de la teja.

"No Guess" Wide Nailing Zone

This tough, engineered woven-fabric strip is embedded in the shingle to create an easy-to-see, strong, durable fastener zone.

Área de clavado ancha, sin cálculos "a ojo"

Esta banda resistente de tela mecánica tejida está incrustada en la teja para proveer un área de sujeción resistente, duradera y fácil de detectar.

Triple Layer Protection®

A unique "triple layer" of reinforcement occurs when the fabric overlays the two shingle layers, providing increased protection against "nail pull" from the wind.

Triple Layer Protection®

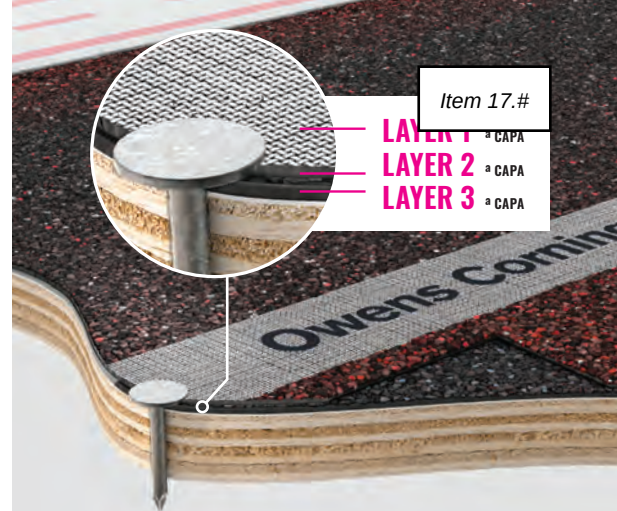
Cuando la tela cubre las dos capas de la teja, se forma una "triple capa" de refuerzo excepcional que ofrece una mayor protección ante el "arranque de clavos" debido al viento.

Double the Common Bond

SureNail® features up to a 200% wider bond between the shingle layers in the nailing zone over standard shingles.

Duplica la adherencia común

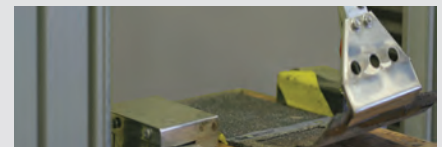
En comparación con las tejas comunes, SureNail® ofrece un área de unión hasta un 200% más ancha entre las capas de la teja en el área de clavado.



Item 17.#

LAYER 1 CAPA
LAYER 2 CAPA
LAYER 3 CAPA

THE PROOF IS IN THE PERFORMANCE LA PRUEBA ESTÁ EN EL DESEMPEÑO



Up to
2.5X
BETTER
NAIL PULL-THROUGH RESISTANCE

Hasta
2.5X
MEJOR
RESISTENCIA A LA TRACCIÓN DE LOS CLAVOS



Up to
9X
BETTER
NAIL BLOW-THROUGH RESISTANCE

Hasta
9X
MEJOR
RESISTENCIA AL DESPRENDIMIENTO DE LOS CLAVOS



Up to
2X
BETTER
DELAMINATION RESISTANCE

Hasta
2X
MEJOR
RESISTENCIA A LA DELAMINACIÓN



TOTAL PROTECTION SIMPLIFIED®

It takes more than just shingles to protect a home. It takes an integrated system of components and layers designed to perform in three critical areas. The Owens Corning® Total Protection Roofing System® gives you the assurance that all of your Owens Corning roofing components are working together to help increase the performance of your roof.

PROTECCIÓN TOTAL SIMPLIFICADA®

Se necesita más que simplemente tejas para proteger su vivienda. Se necesita un sistema integral de componentes y capas diseñadas para desempeñarse en tres áreas críticas. El Total Protection Roofing System® de Owens Corning® le garantiza que todos sus componentes para cubiertas de Owens Corning funcionan en conjunto para mejorar el desempeño de su techo.

SEAL. SELLAR.

Helps create a waterproof barrier

Ayuda a crear una barrera impermeable

DEFEND. DEFENDER.

Helps protect against nature's elements

Protege contra los elementos climáticos

BREATHE. RESPIRAR.

For balanced attic ventilation

Para una ventilación equilibrada del ático

Hip & Ridge shingles
Tejas de limatesa y cumbre

Laminate shingles
Tejas laminadas

Starter shingles
Tejas de arranque

Exhaust vents
Salidas de aire

Intake vents^{§§}
Entradas de aire^{§§}

Self-adhered ice & water barrier
Barrera autoadhesiva contra el hielo y el agua

Synthetic underlayment
Membrana impermeabilizante sintética

+ COMFORT. CONFORT.

Add comfort and energy performance
Más confort y desempeño energético

PINK® Fiberglas™ blown-in attic insulation
Aislamiento para áticos PINK® Fiberglas™ aplicado por impulsión

§§ For intake ventilation, use approved Owens Corning® Vent Sure® InFlow ventilation or soffit ventilation. Do not use both intake ventilation options in one roofing application. See install instructions for more details.
§§ Para la ventilación de entrada, utilice la ventilación aprobada por Owens Corning® Vent Sure® InFlow o ventilación de alero. No utilice ambas opciones de ventilación de entrada en una misma aplicación para techos. Consulte las instrucciones de instalación para obtener más detalles.

REGISTER YOUR WARRANTY

Registering your Owens Corning® limited warranty ensures it's easily referenced should you ever need to access it. The process is easy—just have your installation date, shingle type, shingle color, and number of squares ready. Then go online to www.owenscorning.com/roofingstandardwarranty or call 1-800-ROOFING (1-800-766-3464) to finish the process.



REGISTRE SU GARANTÍA

El registro de su garantía limitada de Owens Corning® le garantiza que la pueda consultar fácilmente en caso de que necesite tener acceso a ella. El proceso es simple: tenga a mano la fecha de instalación, el tipo y color de tejas y la cantidad de cuadrados. Luego, visite www.owenscorning.com/roofingstandardwarranty o llame al 1-800-ROOFING (1-800-766-3464) para completar el proceso.



SCAN TO REGISTER YOUR WARRANTY

Escanee para registrar su garantía

Product Attributes

Warranty Length^{*/†}

Limited Lifetime
(for as long as you own your home)

Wind Resistance Limited Warranty^{*/###}

Up to 160-MPH

Algae Resistance Limited Warranty^{*/§}

25 Years

TRU PROtection® Non-Prorated Limited Warranty* Period

10 Years



Características del producto

Período de garantía^{*/†}

Garantía limitada de por vida
(mientras sea propietario de la vivienda)

Garantía limitada de resistencia al viento^{*/###}

Hasta 257 km/h (160 mph)

Garantía limitada de resistencia a las algas^{*/§}

25 años

Período no prorrateado de garantía limitada TRU PROtection®

10 años



Item 17.#

TruDefinition® Duration® Shingles Product Specifications

Size	13¼" x 39¾"
Application Exposure	5% [‡]
Shingles per Bundle	Not less than 20
Average Shingle Count per 3 Bundles	64
Average Coverage per 3 Bundles	98.4 sq. ft.

Especificaciones de las tejas Duration® TruDefinition®

Tamaño	33.65 × 100 cm (13¼ × 39¾ pulg)
Exposición de aplicación	14.3 cm (5% pulg)
Tejas por paquete	20 como mínimo
Cantidad promedio de tejas por 3 paquetes	64
Cobertura promedio por 3 paquetes	9.14 m² (98.4 pies²)

Applicable Standards and Codes

ASTM D3462

ASTM D228

ASTM D3018 (Type 1)

ICC-ES AC438[#]

ASTM D3161 (Class F Wind Resistance)

ASTM D7158 (Class H Wind Resistance)

ASTM E108/UL 790 (Class A Fire Resistance)

UL 2218 (Class 3 Impact Resistance)⁶

FM 4473 (Class 3 Impact Resistance)⁶

PRI ER 1378E01

Normas y códigos pertinentes

ASTM D3462

ASTM D228

ASTM D3018 (Tipo 1)

ICC-ES AC438[#]

ASTM D3161 (Resistencia al viento, Clase F)

ASTM D7158 (Resistencia al viento Clase H)

ASTM E108/UL 790 (Resistencia al fuego Clase A)

UL 2218 (Resistencia a impactos de clase 3)⁶

FM 4473 (Resistencia a impactos de clase 3)⁶

PRI ER 1378E01

* See actual warranty for complete details, limitations and requirements.

† 40-Year Limited Warranty on commercial projects.

160-MPH is applicable when Owens Corning components requirements are met and starter shingles are installed on the eaves and rakes. See actual warranty for complete details, limitations, and requirements.

† Owens Corning testing against competing products with wide, single-layer nailing zones when following manufacturers' installation instructions and nailing in the middle of the allowable nailing zone.

** Tru-Bond® is a proprietary premium weathering-grade asphalt sealant that is blended by Owens Corning Roofing® and Asphalt, LLC.

+ The amount of Triple Layer Protection® may vary on shingle-to-shingle basis.

International Code Council Evaluation Services Acceptance Criteria for Alternative Asphalt Shingles.

^ Excludes non-Owens Corning® roofing products such as flashing, fasteners, pipe boots and wood decking.

1 See Color Disclaimer information on page 3 for additional details.

2 Applies to all areas that recognize Miami-Dade Notice of Acceptance (NOA).

3 Shingles are algae resistant to control the growth of algae and discoloration.

§ Installation must include use of an Owens Corning® Hip & Ridge product. See actual warranty for details.

4 Owens Corning® shingles include a patented design.

6 Duration® Shingles are tested in a laboratory setting and classified as a UL 2218 and FM 4473 Class 3 Impact-Resistant shingle. The results of this test do not guarantee that the shingle will resist all weather conditions. Hail damage is specifically excluded from coverage under the terms of its warranty.

7 Homeowners should check with their insurance company to see if they qualify.

SureNail® Technology is not a guarantee of performance in all weather conditions.

For patent information, please visit owenscorning.com/patents.

* Consulte la garantía para obtener una lista completa de detalles, limitaciones y requisitos.

† Garantía limitada de 40 años para proyectos comerciales.

La garantía de hasta 257 km/h (160 mph) aplica cuando se cumplen los requisitos de los componentes de Owens Corning y se instalan tejas de inicio en los aleros y las cornisas. Consulte la garantía correspondiente para obtener todos los detalles, limitaciones y requisitos.

† Ensayos comparativos de Owens Corning con productos de la competencia con zonas de clavado ancho de una sola capa cuando se siguen las instrucciones de instalación del fabricante y se clava en el medio de la zona de clavado permitida.

** Tru-Bond® es un sellador asfáltico patentado de calidad premium formulado por Owens Corning Roofing® and Asphalt, LLC.

+ La cantidad de Triple Layer Protection® puede variar entre una teja y otra.

Criterios de aceptación de los servicios de evaluación del Consejo Internacional de Códigos para tejas asfálticas alternativas.

^ Se excluyen productos para techos no fabricados por Owens Corning®, como tapajuntas, sujetadores, bases de tubos y estructuras de soporte de madera.

1 Para obtener más información, consulte el Descargo de responsabilidad sobre los colores, en la página 3.

2 Aplicable a todas las zonas que reconocen el Aviso de aceptación (NOA, Notice of Acceptance) del condado de Miami Dade.

3 Las tejas son resistentes a las algas para controlar su desarrollo y la decoloración.

§ La instalación debe incluir el uso de un producto para limatesa y cumbre de Owens Corning®.

4 Las tejas de Owens Corning® incluye un diseño patentado.

6 Duration® Shingles se prueba en un entorno de laboratorio y está clasificada como una teja resistente a impactos UL 2218 y FM 4473 Clase 3. Los resultados de esta prueba no garantizan que la teja resista a todas las condiciones climáticas. Los daños por granizo quedan expresamente excluidos de la cobertura conforme a los términos de su garantía.

7 Los propietarios deben verificar con su aseguradora para saber si califican.

La tecnología SureNail® no es una garantía de desempeño en todos los tipos de condiciones climáticas.

Para información sobre la patente, visite www.owenscorning.com/patents.



OWENS CORNING ROOFING AND ASPHALT, LLC

ONE OWENS CORNING PARKWAY
TOLEDO, OH 43659 USA

1-800-GET-PINK® | 1-800-438-7465
www.owenscorning.com

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(Kearny)

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From: [Marc Couture](#)
To: [Anthony Ward](#)
Subject: Re: Casco Community Center Roofing Bids
Date: Wednesday, August 26, 2026 11:17:52 AM
Attachments: [image.png](#)

Hi Anthony,

Please see my responses below. We are a certified GAF contractor and only provide the highest quality roof systems to our customers. If you would like to speak with a GAF representative, I am happy to provide a contact.

1. **Shingle Type:** GAF Timberline UHDZ Ultra High Definition Shingles - these are top tier architectural, designer shingles
2. **Wind Rating:** Infinite wind speed with GAF roof system
3. **Expected Life:** 50 year non-prorated warranty provided immediately after install
4. **Algae Resistance:** Yes - 30 years
5. **Water Shield:** 6 feet of ice and water coverage on all eaves and valleys
6. **Underlayment:** Yes - we will use GAF Deck-Armour premium breathable synthetic underlayment
7. **Roof Ventilation:** We will ventilate the roof using GAF Cobra ventilation and cap it with GAF TimberTex premium double-layer ridge cap shingles
8. **Schedule:** We can complete the project by the end of September and the job will take approximately one week.

Best Regards,
Marc

Marc Couture
c: 603.948.6070
o: 603.403.1713
marc@apexexteriorsnh.com
ApexExteriorsNH.com



From: Anthony Ward <award@cascomaine.org>

Sent: Wednesday, August 26, 2026 10:46 AM
To: Marc Couture <marc@apexexteriorsnh.com>
Subject: Casco Community Center Roofing Bids

Good morning Marc,

Thank you for submitting a bid for the Town's roof replacement project.

The bids received varied considerably, and prior to making an award, the Selectboard is seeking additional clarification to ensure that they are comparing the proposals on an equal basis. Each bidder is being asked the same questions.

Please provide responses to the following:

1. **Shingle Type:** What tier of shingle are you proposing—top-tier architectural, designer shingle, or basic three-tab?
2. **Wind Rating:** What is the wind rating of the proposed shingles?
3. **Expected Life:** What is the anticipated lifespan of the proposed shingles?
4. **Algae Resistance:** Do the proposed shingles have algae resistance?
5. **Water Shield:** Where do you propose to install Water shield?
6. **Underlayment:** Will you cover the entire roof with underlayment? If so, what type of underlayment are you proposing?
7. **Roof Ventilation:** How will you address roof ventilation as part of the project?
8. **Schedule:** If awarded the project, when would you be able to begin work, and approximately how many days would you anticipate needing to complete the project?

Please provide your responses at your earliest convenience so the Selectboard can complete its review and proceed with the bid award.

Thank you for your time and cooperation.

Tony

Anthony Ward, CMM, ICMA-CM
Town Manager
Town of Casco
207-627-4515 Ext. 1201
www.cascomaine.org

www.facebook.com/townofcascomaine

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