



Town of Casco

Selectboard Regular Meeting Agenda

March 24, 2026 at 6:00 PM

Casco Community Center

Regular Meeting

1. Review and approval of the meeting agenda
2. Approval of bills and signing and approval of all open warrants
3. Approval of Minutes: March 03, 2026
4. Public Participation for non-Agenda items
5. Manager's Update

On-Going Business

6. The Selectboard will discuss the willingness in naming the Roosevelt Trail bridge over Crooked River for veteran's.
7. The Selectboard will consider a request from the ad hoc water quality committee to become a standing committee.
8. The Selectboard will discuss the status of fiber optic installation with Sebago Fiber.

New Business

9. The Selectboard will discuss Casco Village Zoning with Resilience Planning, LLC.
10. The Selectboard will consider awarding the mowing bid for 2026 through 2028.
11. The Selectboard will consider approving the Recycler License Renewal approval for Colonial Auto.
12. The Selectboard will consider an overlimit agreement with Maine for Route 302 large culvert replacement.
13. The Selectboard will consider the appointment of Linda Allen, Joe Armenti, Alexis DeFillipo, Nancy Dunbar, Sandra Fredricks, Leslie Hurst, Laurie Kidd, Julie Kocieka, Devin Langadas, Jennifer Morton, Melissa Poree, Mary Strain, & Janet Ver Planck as election clerks.
14. Selectboard Comments

Executive Session

15. Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for application 03/24/2026A, 03/24/2026B & 03/24/2026C.
16. Executive Session pursuant to 1 M.R.S.A.405(6)(E) Consultation with legal counsel.
17. Adjournment

Reminders to the Attending Public: Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

Future meeting dates (subject to change)

Month DD, YYYY at HH:MM PM Meeting Name

March 25, 2026 @ 5:30 Finance Committee Meeting (If needed)

March 26, 2026 @ 5:30 Finance Committee Meeting (If needed)

March 26, 2026 @ 6:00 PM Comprehensive Plan Implementation Committee

March 26, 2026 @ 6:00 PM Casco Naples Transfer Station Council (Naples Town Office)

April 2, 2026 @ 5:30 PM Veteran's Committee

April 6, 2026 @ 6:00 PM Open Space Commission

April 7, 2026 @ 6:00 PM Selectboard Regular Meeting



Town of Casco

Selectboard Regular Meeting Minutes

March 03, 2026 at 6:00 PM

Casco Community Center

Regular Meeting

PRESENT

Scott Avery
Eugene Connolly
Robert MacDonald
Grant Plummer

ABSENT

Mary Fernandes

1. Review and approval of the meeting agenda

The Selectboard moved and seconded to approve the meeting agenda.

Motion made by Connolly, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Plummer

2. Approval of bills and signing and approval of all open warrants

The Selectboard moved and seconded to approve all bills and signing of all open warrants

Motion made by MacDonald, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Plummer

3. Approval of Minutes: February 17, 2026

The Selectboard moved and seconded to accept the minutes from the February 17, 2026 meeting as presented.

Motion made by Avery, Seconded by MacDonald.

Voting Yea: Avery, Connolly, MacDonald, Plummer

4. Public Participation for non-Agenda items

Sue Witonis inquired why the "clickers" were not used at the Special Town Meeting on January 28, 2026.

5. Manager's Update

A. As previously mentioned, weight restriction postings were implemented on all Town roads effective February 26.

B. The Town has received significant interest in the mowing RFP and has already received several bids. All bids must be submitted by March 5. I anticipate presenting the bids to the Selectboard on March 24 for review and award of the contract to the successful bidder.

C. The recent storms created operational challenges for our Public Works crew. One of the trucks experienced transmission issues and was sent to a Ford dealership for

warranty repairs, which were completed within 10 days. During that period, the Town experienced two additional storms, further impacting operations.

New Business

6. The Selectboard will hear from Superintendent Al Smith about the proposed M.S.A. 61 budget.
Discussion only. No action was taken.
7. The Selectboard will receive an update on Planning Board activities from Chairperson Marc Rocque.
Discussion only. No action was taken.
8. The Selectboard will discuss Community Choice Aggregation.
Discussion only. No action was taken.
9. The Selectboard will consider delegates for GPCOG's annual meeting
The Selectboard moved and seconded to approve Mary Fernandes and Grant Plummer as a delegate representing the Town at GPCOG's Annual Meeting on May 28.

Motion made by Avery, Seconded by MacDonald.
Voting Yea: Avery, Connolly, MacDonald, Plummer
10. The Selectboard will discuss the preliminary budget being presented by the Town Manager.
Discussion only. No action was taken.
11. The Selectboard will discuss the willingness in naming the Roosevelt Trail bridge over Crooked River for veteran's.
This item was tabled
12. The Selectboard will discuss the priority in conducting policy reviews.
Discussion only. No action was taken.
13. The Selectboard will discuss a community engagement opportunity for all Board & Committees on May 2nd.
Discussion only. No action was taken.
14. Selectboard Comments
Grant Plummer reported he attended a Chairperson roundtable with GPCOG. Grant also advised to drive careful due to current road conditions.

Executive Session

15. Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for application 02/17/2026A, and 02/17/2026B
The Selectboard moved and seconded to enter Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for application 02/17/2026A, and 02/17/2026B at 7:40pm.

Motion made by MacDonald, Seconded by Avery.
Voting Yea: Avery, Connolly, MacDonald, Plummer

The Selectboard moved and seconded to exit Executive Session (for Concealed Weapon discussion) at 7:45pm.

Motion made by Avery, Seconded by MacDonald.
Voting Yea: Avery, Connolly, MacDonald, Plummer

16. Executive Session pursuant to 1 M.R.S.A.405(6)(E) Consultation with legal counsel.

The Selectboard moved and seconded to enter Executive Session pursuant to 1 M.R.S.A.405(6)(E) Consultation with legal counsel at 7:45pm.

Motion made by Connolly, Seconded by MacDonald.
Voting Yea: Avery, Connolly, MacDonald, Plummer

The Selectboard moved and seconded to exit Executive Session with legal counsel at 8:50pm.

Motion made by Avery, Seconded by MacDonald.
Voting Yea: Avery, Connolly, MacDonald, Plummer

17. Adjournment

The Selectboard moved and seconded to adjourn at 8:41pm.

Motion made by Avery, Seconded by Connolly.

Reminders to the Attending Public: Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

Future meeting dates (subject to change)

Month DD, YYYY at HH:MM PM Meeting Name

March 9, 2026 @ 5:30 PM Joint Budget Workshop between Selectboard and Finance Committee

March 9, 2026 @ 6:30 PM Planning Board Regular Meeting

March 10, 2026 @ 5:30 PM Joint Budget Workshop between Selectboard and Finance Committee

March 16, 2026 @ 5:30 PM Joint Budget Workshop between Selectboard and Finance Committee

March 18, 2026 @ 6:00 PM Water Quality Committee Meeting

March 18, 2026 @ 7:00 PM Safe Streets Committee Meeting

March 23, 2026 @ 5:30 PM Joint Budget Workshop between Selectboard and Finance Committee

March 24, 2026 @ 6:30 PM Selectboard Regular Meeting



**Manager's Memorandum
Selectboard Meeting
March 24, 2026**

Item 5.#

To: Selectboard
From: Tony Ward, Town Manager
Date: 03-16-2026
Re: Selectboard meeting 03-24-2026

Below are notes for agenda items for March 24, 2026, meeting

5. Managers' Update

- A. The Selectboard, Finance Committee, and Town staff continue reviewing the proposed Fiscal Year 2027 operating and capital budget. I anticipate that the two groups will finalize a recommended budget in the near future. Once the recommended budget is finalized, Town staff will share the final recommendation with the public.

The Finance Committee and Selectboard have conducted four joint public workshops and consulted with Town staff regarding their recommendations. All joint workshop agendas and supporting documents have been posted on the Town's website under "Meeting Agendas." Additionally, the proposed overall budget was posted on our website on March 9th.

- B. All documents related to the easement agreement, contract zoning agreement, and release deed between the Town of Casco and the Casco Public Library have been completed and forwarded to Drummond Woodsum for filing with the Cumberland County Registry of Deeds. It is anticipated that these documents will be filed by the date of the meeting.
- C. Due to a critical time constraint, I was unable to officially announce the opportunity to request federal funding under FY27 Congressional Direct Spending (earmarks) through Senator Susan Collins' office. The Towns of Casco, Bridgton, Naples, Windham, Sebago, and Gorham have each requested funds for communication upgrades for their respective fire departments. The Town of Casco is officially submitting the request on behalf of all six communities. The six Towns will be request approximately \$2.57 million with Casco's portion being just under \$600,000. This collaborative effort originated from a Cumberland County Managers/GPCOG monthly meeting.
- D. The recently approved Level Two electric vehicle chargers were installed at both the Casco Community Center and the Brown Avenue parking lot on March 18, 2026, and are now operational.

- E. The FY27 Road Preservation Request For Proposals (RFP) is being released and bids are due by April 2, 2026. The advertising of the RFP started on March 12th.
- F. The Safe Street's Committee requested that I forward the following message to the Selectboard.

GPCOG has released their VISION ZERO RURAL INTERSECTION SAFETY STUDY (linked here: <https://gpcog.org/DocumentCenter/View/4231/Vision-Zero-Rural-Intersection-Safety-Study>).

This study evaluated eight rural intersections, three of which were in Casco, and recommended short, medium, and long-term strategies communities could use to improve the safety of these intersections. This study alone provides great insight to improving safety in our town.

Subsequently, GPCOG received a Safe Streets for All Demonstration Grant , to help implement some quick-build projects at intersections in three of these communities - one being Casco. The work and planning is starting and in order to ensure Casco gets in at the beginning of the process and can take full advantage of funds available for projects in our community, we request approval and support from the board to engage in discussions with GPCOG, MDOT, and others, as necessary. This does not require any monetary contribution from the town, it is simply support to move ahead, and we will provide more details as things progress.

While GPCOG is the recipient of the grant, they are excited about our enthusiasm to move this forward! As always, we will keep the board updated on progress and engage the community as often as possible!

On-Going Business

- 6. The Selectboard will discuss the willingness in naming the Roosevelt Trail bridge over Crooked River for veterans.**

The Town has received an email from Calista Cross requesting that we consider collaborating with the Town of Naples to rename the Route 302 bridge over the Crooked River in honor of a veteran.

Mrs. Cross has indicated that she has contacted the Naples Town Manager regarding this proposal; however, I have not yet communicated with him about the request. She has suggested the following potential names:

- Town of Naples – Crockett Veterans Memorial Bridge
- Naples–Casco Veterans Memorial Bridge
- Crooked River Veteran's Memorial Bridge

Mrs. Cross has also stated that she would be willing to coordinate with State Senators to advocate for the proposed name change. She noted that she has successfully assisted with similar bridge-naming efforts in the past.

I spoke with Naples Town Manager, and he advised their Selectboard is open to naming the bridge after veterans. They believe either Crooked River Veteran’s Memorial Bridge or Casco-Naples Veteran’s Memorial bridge are viable options.

7. The Selectboard will consider a request from the ad hoc water quality committee to become a standing committee

New Business

8. The Selectboard will discuss Casco Village Zoning with Resilience Planning, LLC.

The Resilience Planning team will present a synopsis of their initial observations, planned community outreach and timelines for the project. They will also identify the reasoning of the Casco Village Project which is focusing on updating village zoning as part of the town’s Comprehensive Plan implementation. The goal is to strengthen recognizable village centers by supporting walkability, maintaining traditional village character, and encouraging appropriate reinvestment, while aligning with the town’s Open Space Plan. Resilience Planning’s slides are located in the Selectboard’s packet.

9. The Selectboard will consider awarding the mowing bid for 2026 through 2028.

The Town received eight (8) sealed bids in response to the Request for Proposals (RFP) for mowing and grounds maintenance services for a three-year contract term. Each bid was reviewed for completeness, responsiveness to the bid specifications, and overall cost. The bids received are summarized below:

Contractor	Year 1	Year 2	Year 3
Honey Dew List	\$37,000	\$38,850	\$40,792.50
NELTS of ME LLC	\$39,975	\$39,975	\$39,975
LMNT Landscaping	\$30,000	\$32,400	\$34,992
Pine Peak Landscaping	\$41,900	\$43,600	\$45,325
Precision Property Management	\$28,700	\$29,900	\$31,100
Elevation Premier	\$32,000	\$32,000	\$32,000
Mains & Sons	\$35,900	\$37,695	\$39,579.75
C & J Property Maintenance	\$34,800	\$35,950	\$37,100

The lowest bid received was submitted by Precision Property Management, with pricing of \$28,700 for Year 1, \$29,900 for Year 2, and \$31,100 for Year 3. However, as part of the evaluation process, proposals were also reviewed for compliance with the minimum qualification requirements outlined in the RFP.

Manager's Memorandum Page 3

The RFP required that proposers demonstrate the following:

- Experience providing mowing and grounds maintenance services of similar scope and scale
- Availability of appropriate equipment and trained personnel
- Ability to meet the scheduling requirements outlined in the RFP
- Proof of insurance as required by the Town

During the review process, it was determined that all bidders provided proof of insurance except Precision Property Management, as required under the RFP submission requirements. Because proof of insurance is a mandatory qualification for contract eligibility, the submission from Precision Property Management is considered non-responsive to the bid requirements unless the Town elects to allow the bidder to cure this deficiency.

Based on the review of the proposals received and the evaluation of responsiveness to the RFP requirements, it is recommended that the Town consider awarding the contract to the lowest responsible and responsive bidder that meets all qualifications outlined in the bid specifications.

Should Precision Property Management be deemed non-responsive due to the absence of required proof of insurance at the time of bid submission, the next lowest bidder meeting all requirements is either LMNT Landscaping, with lowest pricing of \$30,000 for Year 1, \$32,400 for Year 2, and \$34,992 for Year 3, for a total three-year contract value of \$97,392 or Elevation Premiere with a fixed price of \$32,000 for all three years for a total three-year contract value of \$96,000.

Final award of the contract should be subject to confirmation that the selected contractor satisfies all contractual requirements and conditions established in the RFP and subsequent agreement.

10. The Selectboard will consider approving the Recycler License Renewal approval for Colonial Auto.

Include in the Selectboard bucket is a renewal of a recycler license zoning approval for Colonial Auto Body at 306 Poland Spring Road in Casco, issued through the Maine Bureau of Motor Vehicles. This form is annually submitted to the Town by Colonial Auto Body to renew their license and confirm they are still in zoning compliance.

The property, though zoned residential and abutting a stream that would now require a 75-foot setback, complies as a grandfathered non-conforming lot of record. The business received initial variances on October 31, 1987, and additional variances on February 25, 1988, prior to substantial zoning changes adopted by the Town on March 12, 1988. The document confirms the business identity and location and reflects the periodic licensing process ensuring continued compliance with zoning and operational standards.

Manager's Memorandum Page 4**11. The Selectboard will consider an overlmit agreement with Maine for Route 302 large culvert replacement.**

The Maine Department of Transportation (MDOT) plans a culvert rehabilitation project on Route 302 in Casco (Project No. 024249.00). To facilitate construction, MDOT requires the municipality to issue overlmit permits allowing contractors to transport overweight equipment on municipal roads under 29-A MRSA § 2382(7). Municipal officers will assess road suitability; while they may require a bond to cover potential damages, MDOT staff advises that municipalities have historically not required bonding. Overweight vehicles must comply with posted limits, and trucks are restricted to 25 mph unless otherwise agreed. A municipal agreement must be signed in advance to ensure compliance and manage road usage during construction.

12. The Selectboard will consider the appointment of Linda Allen, Joe Armenti, Alexis DeFillipo, Nancy Dunbar, Sandra Fredricks, Leslie Hughes, Laurie Kidd, Julie Kocieka, Devin Langadas, Jennifer Morton, Melissa Poree, Mary Strain, & Janet Ver Planck as election clerks.

Under Maine Statute Title 21 §503-A, all nominations for election clerks must be submitted to the municipal officers by April 1 of each general election year, with appointments required by May 1. Included in the Selectboard packet is the list of nominated election clerks, and staff requests confirmation and appointment of all listed nominees in accordance with statutory requirements.

Manager's Memorandum Page 5

From: [Calista Cross](#)
To: [Anthony Ward](#)
Date: Wednesday, January 21, 2026 11:04:24 AM

Good morning,

I was reaching out to you on the bridge naming in your town n shared by Naples..Crockett Bridge,,I have spoken to the town manager in NAPLES N they would like to see how you feel about this,,the select there chose this bridge to be renamed..

Let me know or TOWN OF NAPLES..CROCKETT VETERANS MEMORIAL BRIDGE OR NAPLES N CASCO VETERANS MEMORIAL BRIDGE,,

No cost to the town n I have helped with senators getting them passed n putting in the bill..let me know if you have questions,,a nice gesture for our VETERANS..

Thank you Calista Cross

Casco Village Project



Item 9.#



Tonight

- Overview of the Casco Village Project
- Tasks and timeline
- Public involvement
- Early observations
- Discussion



Project Overview

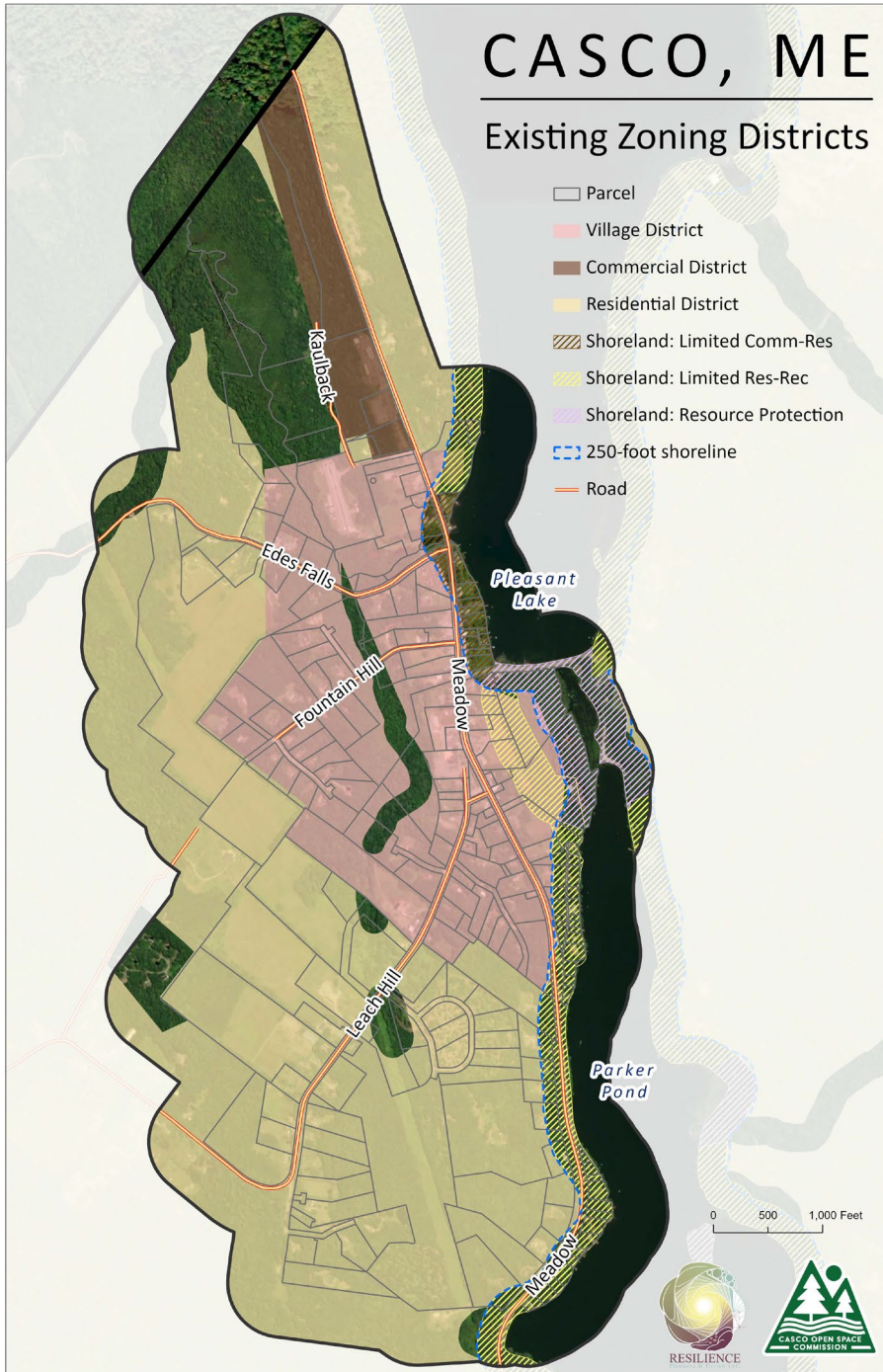
- Updating village zoning is a priority action in the ***Casco Comprehensive Plan***.
- The plan calls for a strong and recognizable village centers.
- Desire for walkability, retaining village character, and appropriate reinvestment.
- This initiative also relates to the direction of the Open Space Plan.



CASCO, ME

Existing Zoning Districts

- Parcel
- Village District
- Commercial District
- Residential District
- Shoreland: Limited Comm-Res
- Shoreland: Limited Res-Rec
- Shoreland: Resource Protection
- 250-foot shoreline
- Road



Early Observations

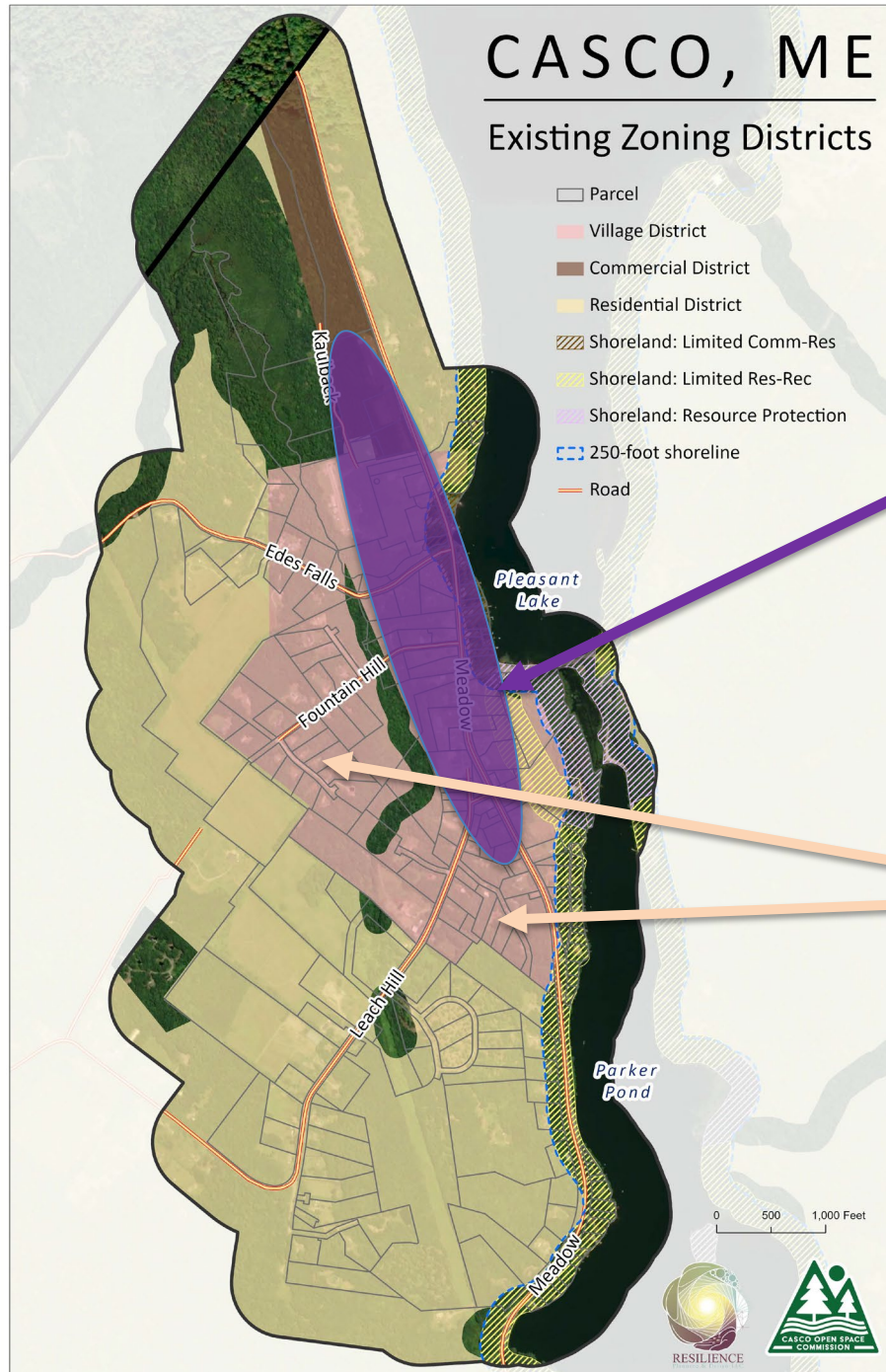
- Village zoning does not reflect the historic development pattern
 - Dimensional standards do not match existing lots and buildings
 - Permitted uses do not match the existing uses
- Current regulations limit compact village development
- Opportunities exist to support mixed-use, walkability, and infill
- Flexibility and creativity will be needed for quality development



CASCO, ME

Existing Zoning Districts

- Parcel
- Village District
- Commercial District
- Residential District
- Shoreland: Limited Comm-Res
- Shoreland: Limited Res-Rec
- Shoreland: Resource Protection
- 250-foot shoreline
- Road



The land uses and development pattern are different in the center

The area to the south and west appears to be more residential, but walkable to the center

Project Tasks and Timeline

- Zoning Ordinance and Comprehensive Plan Review
 - *Underway*
- Development Pattern and Use Analysis
 - *Underway*
- Identification of Zoning Needs and Potential Zoning Strategies
 - Spring/Summer 2026
- Draft zoning review and refinement
 - Summer/Fall 2026
- Final deliverables for review and adoption
 - Fall 2026

Item 9.#



Public Involvement

- Visit the Project Website
 - Sign up for updates
 - Submit feedback through the project website
- Attend public meetings

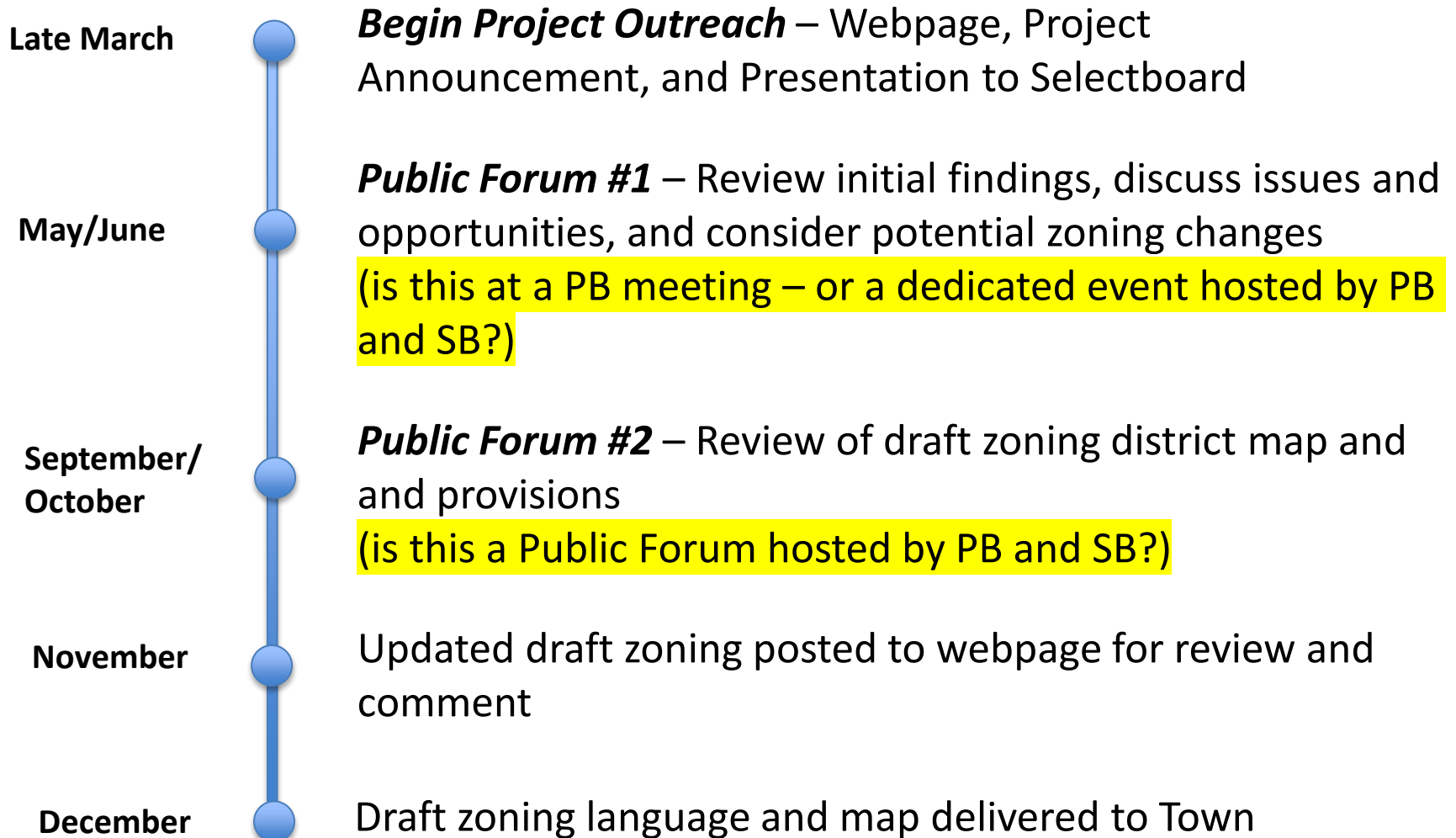
(QR Code)

<https://www.cascomaine.org/comprehensive-plan-implementation-committee/pages/casco-village-project>



Outreach Timeline – Casco Village Zoning

Item 9.#



Questions & Discussion



(QR Code)

<https://www.cascomaine.org/comprehensive-plan-implementation-committee/pages/casco-village-project>



Present: Mike Genest, Road Foreman, Mary Tremblay, Deputy CEO, Admin. Assistant

Bidder Present: Mike Miller, Honey Dew List

8 Bids Three-year contract...

		<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>
#1	Honey Dew List	\$37,000	\$38,850	\$40,792.50
#2	NELTS of ME LLC	\$39,975	\$39,975	\$39,975
#3	LMNT Landscaping	\$30,000	\$32,400	\$34,992
#4	Pine Peak Landscaping	\$41,900	\$43,600	\$45,325
#5	Precision Property Management	\$28,700	\$29,900	\$31,100
#6	Elevation Premier	\$32,000	\$32,000	\$32,000
#7	Mains & Sons	\$35,900	\$37,695	\$39,579.75
#8	C & J Property Maintenance	\$34,800	\$35,950	\$37,100

Opening of Bids Closed at 12:31PM

**Bid
Town of Casco
Mowing and Grounds Maintenance Services**

Contractor: C&J Property Maintenance
James Yeaton
10 Uptha Road
Casco, ME, 04015
207-576-5526
james.yeaton@yahoo.com

1. **SERVICES**
 - A. *Weekly* mowing of the following Town properties: Casco Community Center, Casco Days Park, Central Fire Station, Town Office, Libby Park, Webbs Mills Park, and Casco Community Park.
 - B. *Cemetery* mowing of the following cemeteries; 5 times per year; all will be mowed during the week before Memorial Day: Webbs Mills Cemetery, Green Grove Cemetery, Cook-Pinkham Cemetery, Leach Hill Cemetery, Dingley Cemetery, Mayberry Hill Cemetery, Tubbs Cemetery, and Lakeside Cemetery.
 - C. *Mulching*; will occur once per year, with the edges defined and the beds left clean and uniform at the following properties: Casco Community Center, Casco Town Office, and the Casco Community Park.
2. **QUALIFICATIONS/EXPERIENCE:** mowing and grounds maintenance at the following businesses, which included, but not limited too mulching, mowing, trimming, and weeding.
 - Liberty Foundation, Gray from 2015-2018
 - Shaker Rd LLC, Gray from 2023-2025
 - North Spore, Portland from 2023-currentDozens of Residential clients since 2015
3. Contract will begin July 1st 2026 and end June 30th 2029.
4. All work will performed in a professional and timely manner consistent with industry standards. Our schedule will coordinate with the Town's designated representative.

Contract Year	Total Annual Cost	Monthly Payment Amount
Year 1 (July 1, 2026 – June 30, 2027)	\$ 34,800	\$ 2,900
Year 2 (July 1, 2027 – June 30, 2028)	\$ 35,950	\$ 2,996
Year 3 (July 1, 2028 – June 30, 2029)	\$ 37,100	\$ 3,092

C. Bid Certification

By signing below, the bidder certifies that they have read and fully understand this Invitation for Bids, agree to comply with all requirements herein, and that the prices submitted are firm for the contract term.

Authorized Signature: _____

Printed Name and Title: _____

Date: _____

3/3/26

Questions regarding this RFP shall be directed to Tony Ward, Town Manager at award@cascomaine.org or (207) 627-4515, ext. 1201. Any addenda or clarifications will be issued in writing and shall become part of this bid packet.

5. Contractor holds a \$1,000,000 (one million) general liability insurance policy. See COI attached.
6. Other services we can provide are; excavation, sealcoating, line painting, parking lot sweeping, concrete flatwork, septic installations, demolition, and snowplowing.



CERTIFICATE OF LIABILITY INSURANCE

DATE Item 10.#
03

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policyholders may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cross Insurance - Lewiston 150 Mill Street Fourth Floor, Suite 4 Lewiston ME 04240-3101	CONTACT NAME: Laurie Labbe PHONE (A/C, No, Ext): (207) 783-8591 FAX (A/C, No): (207) 777-6223 E-MAIL ADDRESS: laurie.labbe@crossagency.com																					
INSURED James Yeaton 10 Uptha Rd 10 UPTHA RD Casco ME 04015	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>MMG Ins Co</td> <td>15997</td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	MMG Ins Co	15997	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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COVERAGES **CERTIFICATE NUMBER:** [REDACTED] **REVISION NUMBER:** [REDACTED]

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		[REDACTED]	02/28/2026	02/28/2027	EACH OCCURRENCE \$ [REDACTED] DAMAGE TO RENTED PREMISES (Ea occurrence) \$ [REDACTED] MED EXP (Any one person) \$ [REDACTED] PERSONAL & ADV INJURY \$ [REDACTED] GENERAL AGGREGATE \$ [REDACTED] PRODUCTS - COMP/OP AGG \$ [REDACTED] Hired/non owned auto \$ [REDACTED]
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ [REDACTED] BODILY INJURY (Per person) \$ [REDACTED] BODILY INJURY (Per accident) \$ [REDACTED] PROPERTY DAMAGE (Per accident) \$ [REDACTED]
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ [REDACTED] AGGREGATE \$ [REDACTED]
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ [REDACTED] E.L. DISEASE - EA EMPLOYEE \$ [REDACTED] E.L. DISEASE - POLICY LIMIT \$ [REDACTED]

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Town of Casco
 635 Meadow Road
 Casco ME 04105

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Laurie Labbe

Town of Casco

Request for Proposal (RFP)

Mowing and Grounds Maintenance Services (Three-Year Contract)

1. Introduction

The Town of Casco (the “Town”) is issuing this formal Request for Proposals (RFP) to solicit sealed bids from qualified contractors to provide mowing and grounds maintenance services for designated municipal properties and cemeteries. This document constitutes a formal bid packet in accordance with municipal procurement practices. The Town of Casco (the “Town”) is soliciting sealed proposals from qualified contractors to provide mowing and grounds maintenance services for designated municipal properties and cemeteries. The intent of this Request for Proposal (RFP) is to select a contractor capable of providing reliable, high-quality services over a three (3) year contract term.

2. Contract Term

The contract term shall be for three (3) years, beginning **July 1, 2026** and ending **June 30, 2029**, subject to approval by the Casco Selectboard. The contract is contingent upon annual appropriation of funds and satisfactory contractor performance. There shall be no automatic extensions beyond June 30, 2029, unless authorized by the Selectboard.

3. Scope of Services

The selected contractor shall furnish all labor, equipment, materials, and supervision necessary to perform the services outlined below.

A. Weekly Mowing – Town Properties

Weekly mowing services shall be provided during the growing season at the following Town-owned properties: Casco Community Center - Casco Day Park - Central Fire Station - Town Office - Libby Park - Webbs Mills Park - Casco Community Park

Weekly mowing shall include cutting of grass, trimming around buildings, fences, signs, trees, and other obstacles, and removal or dispersal of grass clippings as appropriate to maintain a neat and professional appearance.

B. Cemetery Mowing

The contract includes mowing services for the following cemeteries: Webbs Mills Cemetery - Green Grove Cemetery - Cook-Pinkham Cemetery - Leach Hill Cemetery - Dingley Cemetery - Mayberry Hill Cemetery - Tubbs Cemetery - Lakeside Cemetery

Each cemetery shall be mowed five (5) times per year. One of the required mowing cycles must be completed during the week immediately preceding Memorial Day. Cemetery mowing shall be conducted with care and respect, including trimming around headstones and monuments without causing damage.

C. Mulching Services

Mulching services are included for the following locations: Casco Community Center - Casco Town Office - Casco Community Park

Mulching shall include the supply and installation of mulch in designated landscaped areas, with edges defined and beds left in a clean and uniform condition. The Town anticipates mulching to occur annually unless otherwise directed.

4. Performance Standards

All work shall be performed in a professional and timely manner consistent with industry standards. The contractor shall coordinate schedules with the Town's designated representative and promptly address any performance concerns identified by the Town.

5. Contractor Qualifications

Proposers must demonstrate: Experience providing mowing and grounds maintenance services of similar scope and scale - Availability of appropriate equipment and trained personnel - Ability to meet the scheduling requirements outlined in this RFP - Proof of insurance as required by the Town

6. Insurance Requirements

The selected contractor shall be required to provide proof of insurance, including: General Liability Insurance - Workers' Compensation Insurance

Coverage limits shall be acceptable to the Town and provided prior to contract execution.

7. Bid Submission Requirements

Bids must be submitted in a sealed envelope clearly marked "**Bid – Mowing and Grounds Maintenance Services**". Bids shall include all required documentation listed below.

Proposals shall include, at a minimum: Company name, address, and contact information - Description of relevant experience - Proposed cost structure (annual pricing, including any optional services) - Confirmation of ability to meet the service schedule - Proof of insurance or statement of ability to obtain required coverage

8. Bid Evaluation, Public Opening, and Award

Sealed bids will be **publicly opened at 12:00 PM on March 5, 2026**, immediately following the bid submission deadline. Bid openings will occur at a location designated by the Town.

Bids will be evaluated based on responsiveness to this RFP, bidder qualifications, demonstrated ability to perform the work, and overall cost to the Town. The Town intends to award the contract to the lowest responsible and responsive bidder, as determined by the Selectboard.

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The Town reserves the right to accept or reject any or all proposals, to waive informalities, and to award the contract in the best interest of the Town.

9. Bid Submission Deadline

Sealed bids must be received by the Town of Casco **no later than March 5, 2026 at 12:00 PM (noon)**. Bids received after this deadline will not be opened or considered. Proposals must be received by the Town of Casco by a date and time to be determined. Late submissions will not be considered.

10. General Conditions and Additional Information

- The Town reserves the right to reject any or all bids, to waive informalities or irregularities, and to accept the bid deemed to be in the best interest of the Town.
- The Town reserves the right to negotiate minor clarifications with the selected bidder.
- The successful bidder shall enter into a written contract with the Town prior to commencement of work.

11. Default

The contractor shall be considered in default if they fail to perform the services specified in this RFP in a timely, professional, and satisfactory manner, or otherwise fail to comply with the terms and conditions of the contract. Upon determination of default, the Town may provide written notice specifying the nature of the default. If the contractor fails to cure the default within a reasonable time as determined by the Town, the Town may take corrective action, including but not limited to withholding payment, procuring services from another provider, or terminating the contract.

12. Termination

The Town reserves the right to terminate the contract, in whole or in part, for cause or for convenience.

- **Termination for Cause:** The Town may terminate the contract for cause if the contractor fails to perform the work in accordance with contract requirements, becomes insolvent, or otherwise breaches the contract. Termination shall be effective upon written notice to the contractor.
- **Termination for Convenience:** The Town may terminate the contract for convenience upon written notice to the contractor. In such event, the contractor shall be compensated only for services satisfactorily performed up to the effective date of termination.

13. Payment Terms

Payment for yearly services shall be made on a **monthly basis**, contingent upon satisfactory performance and submission of an invoice acceptable to the Town. Monthly payments shall represent one-twelfth (1/12) of the annual contract amount unless otherwise approved by the Town. The Town reserves the right to withhold payment for incomplete or unsatisfactory work.

14. Bid Price Form

All bidders must complete and submit this Bid Price Form as part of their sealed bid. Prices shall include all labor, equipment, materials, fuel, insurance, overhead, and any other costs necessary to fully perform the services described in this Invitation for Bids.

Bidder Name: C+J Property Maintenance
Address: 10 Uptna Rd, Casco, ME
Contact Person: James Yeaton
Phone / Email: 207-576-5526

A. Annual Pricing

Service Category	Annual Price (Year 1)	Annual Price (Year 2)	Annual Price (Year 3)
Weekly Mowing - Town Properties	\$ 27,600	\$ 28,600	\$ 29,600
Cemetery Mowing (5 times per year)	\$ 4,200	\$ 4,350	\$ 4,500
Mulching Services	\$ 3,000	\$ 3,000	\$ 3,000
Annual Totals	\$ 34,800	\$ 35,950	\$ 37,100

B. Monthly Payment Amount

Monthly payments shall be calculated as one-twelfth (1/12) of the total annual cost for each contract year.



MOWING & GROUNDS MAINTENANCE SERVICES PROPOSAL

Prepared for the Town of Casco, Maine

Submitted by Elevation Premier Property Improvements

Nate Delcamp | Owner
(207) 331-7053

Formal Cover Letter

To the Town of Casco Selection Committee, Elevation Premier Property Improvements is pleased to submit this proposal for Mowing and Grounds Maintenance Services. We understand the importance of maintaining municipal properties with consistency, professionalism, and respect for the community they serve. With over five years of professional landscaping experience and three years of construction experience—including heavy equipment operation and large-scale residential and commercial yard rehabilitation—we bring both hands-on expertise and operational discipline to this contract. Our background in full lawn restoration and site improvement allows us to maintain properties not only for appearance, but for long-term condition and durability. Our company is intentionally structured to secure a primary long-term municipal partnership. The Town of Casco would receive priority scheduling, direct owner oversight, and a service commitment built around reliability and accountability. We appreciate your consideration and welcome the opportunity to serve the Town of Casco. Respectfully,
Nate Delcamp Owner Elevation Premier Property Improvements

Scope of Services

- Weekly mowing of designated Town properties with professional cutting standards.
- Precision trimming and edging around monuments, fencing, signage, sidewalks, and buildings.
- Cemetery mowing (5 times annually) with careful attention to headstones and grounds integrity.
- Seasonal mulching services including installation and replenishment in landscape beds.
- Blowing and clearing of paved surfaces following each service visit.
- Use of commercial-grade, professionally maintained equipment.

Proposed Contract Investment

Total Contract Investment	\$32,000.00
Amount in Words	Thirty-Two Thousand Dollars

Respectfully Submitted,

Nate Delcamp

Owner | Elevation Premier Property Improvements

(207) 331-7053

Bidder Name: Nathaniel Delcamp/Elevation Premier Property Improvements
 Address: 67 Lukes Rd Casco, ME 04015
 Contact Person: Nathaniel Delcamp
 Phone / Email: (207) 331-7053 nathanieldelcamp@gmail.com

A. Annual Pricing

Service Category	Annual Price (Year 1)	Annual Price (Year 2)	Annual Price (Year 3)
Weekly Mowing - Town Properties	\$ 23,400	\$ 23,400	\$ 23,400
Cemetery Mowing (5 times per year)	\$ 6,500	\$ 6,500	\$ 6,500
Mulching Services	\$ 2,100	\$ 2,100	\$ 2,100
Annual Totals	\$ 32,000	\$ 32,000	\$ 32,000

B. Monthly Payment Amount

Monthly payments shall be calculated as one-twelfth (1/12) of the total annual cost for each contract year.

Contract Year	Total Annual Cost	Monthly Payment Amount
Year 1 (July 1, 2026 - June 30, 2027)	\$ 32,000	\$ 2,666.66
Year 2 (July 1, 2027 - June 30, 2028)	\$ 32,000	\$ 2,666.66
Year 3 (July 1, 2028 - June 30, 2029)	\$ 32,000	\$ 2,666.66

C. Bid Certification

By signing below, the bidder certifies that they have read and fully understand this Invitation for Bids, agree to comply with all requirements herein, and that the prices submitted are firm for the contract term.

Authorized Signature: 

Printed Name and Title: Nathaniel Delcamp Owner

Date: 3/4/2026



Producer Information

Brent Nelson
Gaslamp Insurance Services, LLC
2244 Faraday Avenue #125 Carlsbad, CA 92008
(800) 920-4125
brent@gaslampinsurance.com

Coverages

Commercial General Liability

Total Cost

Payment Option

Down Payment

10 Monthly Payments of

Jump Premium Funding (IPEC)

Insured Information

Elevation Premier Property Improvements
Nathaniel Delcamp
67 Lukes Rd
Casco, ME 04015
(207) 331-7053
email: nathanieldelcamp@gmail.com

Indication Date: 03/02/2026

COMMERCIAL GENERAL LIABILITY

Insurance Carrier

Sutton Specialty Insurance Company
Manuscript Occurrence

Desired Effective Dates

Proposed Effective Date: 03/02/2026
Proposed Expiration Date: 03/02/2027

General Liability Limits

\$1,000,000 GENERAL AGGREGATE
PER OCCURRENCE
PRODUCTS / COMPLETED OPS
\$100,000 PERSONAL / ADVERTISING INJURY
\$50,000 FIRE DAMAGE TO PREMISES RENTED TO YOU
MEDICAL PAYMENTS
SELF-INSURED RETENTION

Class Code

Landscape

Rating Basis

ESTIMATED TOTAL GROSS RECEIPTS
ESTIMATED SUB-CONTRACTING COSTS
ESTIMATED MATERIAL COSTS
ESTIMATED TOTAL PAYROLL
NUMBER OF FIELD EMPLOYEES* + OWNER
*For purposes of this application "Employee" is defined as an individual working for you (the applicant) which receives a W-2 tax form or you withhold & pay employment related taxes for that individual.

General Liability Certificates / Endorsements / Buybacks

BLANKET AI + PW + WOS

Notice: This is a quote indication only. No coverage is in effect until an application is approved and policy binder is received. This policy is issued by your insurance company. Nothing is bound until final underwriting approval. Your insurance company may not be subject to all of the insurance laws and regulations of your state. Therefore please consult with your insurance agent for further information.

This indication of terms is valid for 30 days from the date of issue, unless earlier rescinded. We reserve the right to withdraw

Insurance Indication

3901612



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Bidder Name: Honey-Do List
Address: 96 Cliffside Rd Casco ME
Contact Person: Mike Miller
Phone / Email: 207-699-6723 honey-dolist@hotmail.com

A. Annual Pricing

Service Category	Annual Price (Year 1)	Annual Price (Year 2)	Annual Price (Year 3)
Weekly Mowing - Town Properties	\$ 19,900. ⁰⁰	\$ 20,895. ⁰⁰	\$ 21,939. ⁷⁵
Cemetery Mowing (5 times per year)	\$ 15,600. ⁰⁰	\$ 16,380. ⁰⁰	\$ 17,199. ⁰⁰
Mulching Services	\$ 1,500. ⁰⁰	\$ 1,575. ⁰⁰	\$ 1,653. ⁷⁵
Annual Totals	\$ 37,000. ⁰⁰	\$ 38,850. ⁰⁰	\$ 40,792. ⁵⁰

B. Monthly Payment Amount

Monthly payments shall be calculated as one-twelfth (1/12) of the total annual cost for each contract year.

Contract Year	Total Annual Cost	Monthly Payment Amount
Year 1 (July 1, 2026 – June 30, 2027)	\$ 37,000. ⁰⁰	\$ 3,083. ³³
Year 2 (July 1, 2027 – June 30, 2028)	\$ 38,850. ⁰⁰	\$ 3,237. ⁵⁰
Year 3 (July 1, 2028 – June 30, 2029)	\$ 40,792. ⁵⁰	\$ 3,399. ³⁸

C. Bid Certification

By signing below, the bidder certifies that they have read and fully understand this Invitation for Bids, agree to comply with all requirements herein, and that the prices submitted are firm for the contract term.

Authorized Signature: Michael O Miller

Printed Name and Title: Michael O Miller Owner

Date: 3/3/26

Questions regarding this RFP shall be directed to Tony Ward, Town Manager at award@cascomaine.org or (207) 627-4515, ext. 1201. Any addenda or clarifications will be issued in writing and shall become part of this bid packet.

Town of Casco

Request for Proposal (RFP)

Mowing and Grounds Maintenance Services (Three-Year Contract)

1. Introduction

The Town of Casco (the “Town”) is issuing this formal Request for Proposals (RFP) to solicit sealed bids from qualified contractors to provide mowing and grounds maintenance services for designated municipal properties and cemeteries. This document constitutes a formal bid packet in accordance with municipal procurement practices. The Town of Casco (the “Town”) is soliciting sealed proposals from qualified contractors to provide mowing and grounds maintenance services for designated municipal properties and cemeteries. The intent of this Request for Proposal (RFP) is to select a contractor capable of providing reliable, high-quality services over a three (3) year contract term.

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The contract term shall be for three (3) years, beginning **July 1, 2026** and ending **June 30, 2029**, subject to approval by the Casco Selectboard. The contract is contingent upon annual appropriation of funds and satisfactory contractor performance. There shall be no automatic extensions beyond June 30, 2029, unless authorized by the Selectboard.

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Weekly mowing shall include cutting of grass, trimming around buildings, fences, signs, trees, and other obstacles, and removal or dispersal of grass clippings as appropriate to maintain a neat and professional appearance.

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The contract includes mowing services for the following cemeteries: Webbs Mills Cemetery - Green Grove Cemetery - Cook-Pinkham Cemetery - Leach Hill Cemetery - Dingley Cemetery - Mayberry Hill Cemetery - Tubbs Cemetery - Lakeside Cemetery

Each cemetery shall be mowed five (5) times per year. One of the required mowing cycles must be completed during the week immediately preceding Memorial Day. Cemetery mowing shall be conducted with care and respect, including trimming around headstones and monuments without causing damage.

C. Mulching Services

Mulching services are included for the following locations: Casco Community Center - Casco Town Office - Casco Community Park

Mulching shall include the supply and installation of mulch in designated landscaped areas, with edges defined and beds left in a clean and uniform condition. The Town anticipates mulching to occur annually unless otherwise directed.

4. Performance Standards

All work shall be performed in a professional and timely manner consistent with industry standards. The contractor shall coordinate schedules with the Town’s designated representative and promptly address any performance concerns identified by the Town.

5. Contractor Qualifications

Proposers must demonstrate: Experience providing mowing and grounds maintenance services of similar scope and scale - Availability of appropriate equipment and trained personnel - Ability to meet the scheduling requirements outlined in this RFP - Proof of insurance as required by the Town

6. Insurance Requirements

The selected contractor shall be required to provide proof of insurance, including: General Liability Insurance - Workers’ Compensation Insurance

Coverage limits shall be acceptable to the Town and provided prior to contract execution.

7. Bid Submission Requirements

Bids must be submitted in a sealed envelope clearly marked “**Bid – Mowing and Grounds Maintenance Services**”. Bids shall include all required documentation listed below.

Proposals shall include, at a minimum: Company name, address, and contact information - Description of relevant experience - Proposed cost structure (annual pricing, including any optional services) - Confirmation of ability to meet the service schedule - Proof of insurance or statement of ability to obtain required coverage

8. Bid Evaluation, Public Opening, and Award

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The Town reserves the right to accept or reject any or all proposals, to waive informalities, and to award the contract in the best interest of the Town.

9. Bid Submission Deadline

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10. General Conditions and Additional Information

- The Town reserves the right to reject any or all bids, to waive informalities or irregularities, and to accept the bid deemed to be in the best interest of the Town.
- The Town reserves the right to negotiate minor clarifications with the selected bidder.
- The successful bidder shall enter into a written contract with the Town prior to commencement of work.

11. Default

The contractor shall be considered in default if they fail to perform the services specified in this RFP in a timely, professional, and satisfactory manner, or otherwise fail to comply with the terms and conditions of the contract. Upon determination of default, the Town may provide written notice specifying the nature of the default. If the contractor fails to cure the default within a reasonable time as determined by the Town, the Town may take corrective action, including but not limited to withholding payment, procuring services from another provider, or terminating the contract.

12. Termination

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- **Termination for Cause:** The Town may terminate the contract for cause if the contractor fails to perform the work in accordance with contract requirements, becomes insolvent, or otherwise breaches the contract. Termination shall be effective upon written notice to the contractor.
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13. Payment Terms

Payment for yearly services shall be made on a **monthly basis**, contingent upon satisfactory performance and submission of an invoice acceptable to the Town. Monthly payments shall represent one-twelfth (1/12) of the annual contract amount unless otherwise approved by the Town. The Town reserves the right to withhold payment for incomplete or unsatisfactory work.

14. Bid Price Form

All bidders must complete and submit this Bid Price Form as part of their sealed bid. Prices shall include all labor, equipment, materials, fuel, insurance, overhead, and any other costs necessary to fully perform the services described in this Invitation for Bids.

Bidder Name: LMNT Landscaping
Address: 250 Edes Falls Rd, Naples 04055
Contact Person: Christopher "Terror" McCourt
Phone / Email: 207-939-6248 LMNTofmaine@gmail.com

A. Annual Pricing

Service Category	Annual Price (Year 1)	Annual Price (Year 2)	Annual Price (Year 3)
Weekly Mowing - Town Properties	\$ 25,000	\$ 27,000	\$ 29,150
Cemetery Mowing (5 times per year)	\$ 4,200	\$ 4,536	\$ 4,898.88
Mulching Services	\$ 800	\$ 864	\$ 933.12
Annual Totals	\$ 30,000	\$ 32,400	\$ 34,992

B. Monthly Payment Amount

Monthly payments shall be calculated as one-twelfth (1/12) of the total annual cost for each contract year.

Contract Year	Total Annual Cost	Monthly Payment Amount
Year 1 (July 1, 2026 – June 30, 2027)	\$ 30,000	\$ 2,500
Year 2 (July 1, 2027 – June 30, 2028)	\$ 32,400	\$ 2,700
Year 3 (July 1, 2028 – June 30, 2029)	\$ 34,992	\$ 2,916

C. Bid Certification

By signing below, the bidder certifies that they have read and fully understand this Invitation for Bids, agree to comply with all requirements herein, and that the prices submitted are firm for the contract term.

Authorized Signature: 

Printed Name and Title: Christopher "Terran" McCourt - Owner

Date: 3/4/2026

Questions regarding this RFP shall be directed to Tony Ward, Town Manager at award@cascomaine.org or (207) 627-4515, ext. 1201. Any addenda or clarifications will be issued in writing and shall become part of this bid packet.

Town Of Casco

Mowing and Grounds maintenance bid

I have been working in the landscaping field for over six years, gaining hands-on experience in lawn care, property maintenance, and outdoor landscape management. For more than three years, I worked with AC Yard Services, where I developed strong skills in maintaining residential and commercial lawns, operating landscaping equipment, and providing reliable service to customers.

After building experience in the field, I decided to venture out and start my own landscaping business, LMNT Landscaping. Through my business, I provide lawn care and landscaping services to surrounding towns including Raymond, Windham, Naples, and Bridgton. My services focus on maintaining healthy, well-kept lawns and ensuring that each property receives consistent, high-quality care.

Attached are photos showing examples of lawns that I have maintained over the years, demonstrating the quality of my work and my commitment to professional landscaping services.

Thank you,

Christopher Terron McCourt

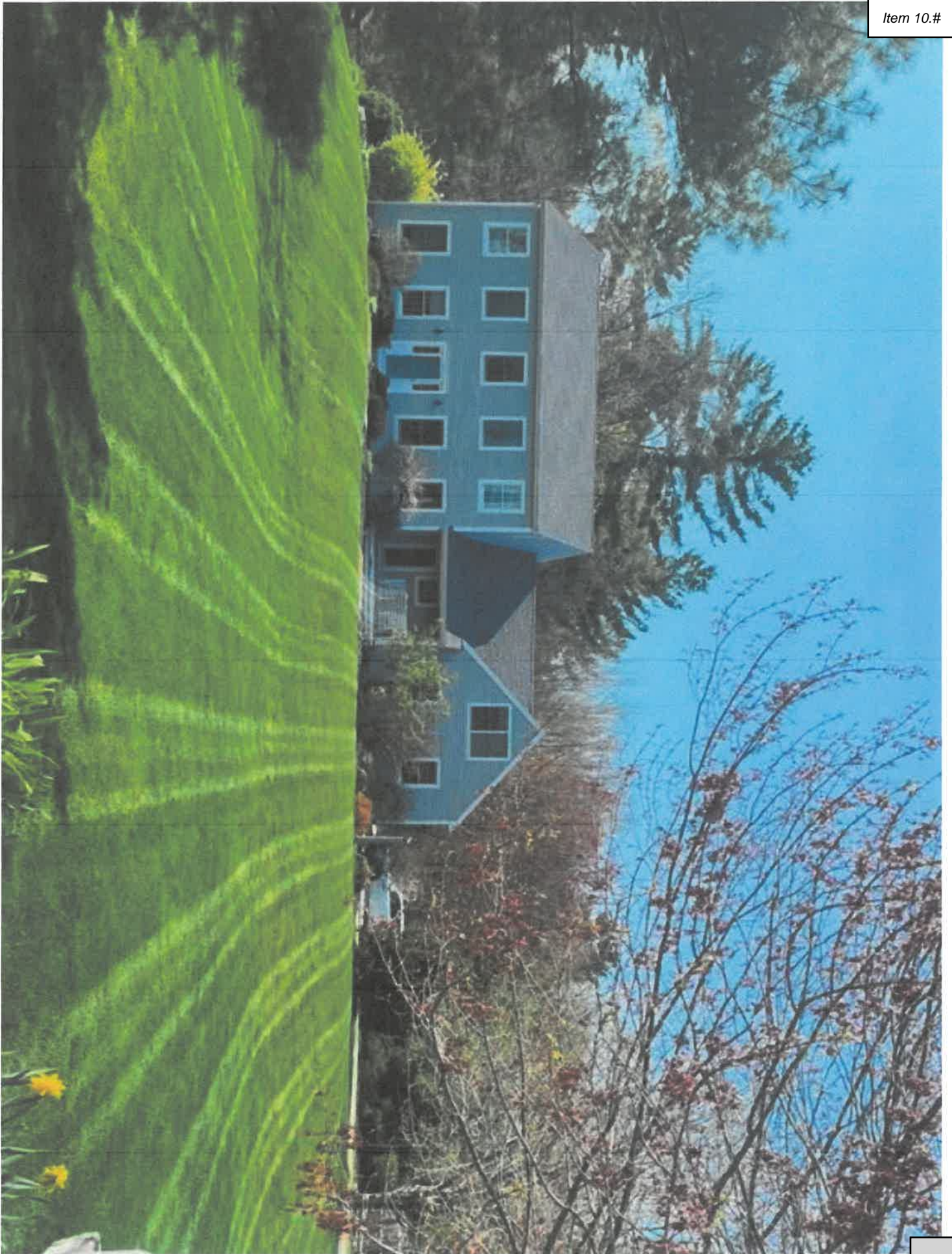
LMNT Landscaping





Item 10.#







CERTIFICATE OF LIABILITY INSURANCE

Item 10.#

DATE (MM/DD/YYYY)

12/05/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER [REDACTED]		CONTACT NAME:	
Fairfield OH 45018		PHONE (A/C, No, Ext): 800-962-7132	FAX (A/C, No): 800-845-3666
INSURED CHRISTOPHER MCCOURT 250 Edes Falls Rd Naples ME 04055		E-MAIL ADDRESS: BusinessService@LibertyMutual.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Ohio Security Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER** [REDACTED] **REVISION NUMBER:** [REDACTED]

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	[REDACTED]	12/05/2023	12/05/2024	EACH OCCURRENCE \$ [REDACTED] DAMAGE TO RENTED PREMISES (Ea occurrence) \$ [REDACTED] MED EXP (Any one person) \$ [REDACTED] PERSONAL & ADV INJURY \$ [REDACTED] GENERAL AGGREGATE \$ [REDACTED] PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Proof of Insurance

CERTIFICATE HOLDER Christopher McCourt 250 Edes Falls Rd Naples ME 04055	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Curtis Luken
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Bidder Name: Mains and Son Property Management

Address: Po Box 4012

Contact Person: Richard Mains

Phone / Email: 207 838-8561 / mains and son 77@gmail.com

A. Annual Pricing

Service Category	Annual Price (Year 1)	Annual Price (Year 2)	Annual Price (Year 3)
Weekly Mowing - Town Properties	\$ 25,000	\$ 26,250. ⁰⁰	\$ 27,562.50
Cemetery Mowing (5 times per year)	\$ 8,900	\$ 9,345	\$ 9,812.25
Mulching Services	\$ 2,000	\$ 2,100	\$ 2,205
Annual Totals	\$ 35,900	\$ 37,695	\$ 39,579.75

B. Monthly Payment Amount

Monthly payments shall be calculated as one-twelfth (1/12) of the total annual cost for each contract year.

*Spring Cleanup which was not included in the bid for all properties \$2,000

Contract Year	Total Annual Cost	Monthly Payment Amount
Year 1 (July 1, 2026 – June 30, 2027)	\$ 35,900. ⁰⁰	\$ 2,991.66
Year 2 (July 1, 2027 – June 30, 2028)	\$ 37,695. ⁰⁰	\$ 3,141.25
Year 3 (July 1, 2028 – June 30, 2029)	\$ 39,579.75	\$ 3,298.31

C. Bid Certification

By signing below, the bidder certifies that they have read and fully understand this Invitation for Bids, agree to comply with all requirements herein, and that the prices submitted are firm for the contract term.

Authorized Signature:  _____

Printed Name and Title: Richard Mains / owner

Date: 2-25-26

Questions regarding this RFP shall be directed to Tony Ward, Town Manager at award@cascomaine.org or (207) 627-4515, ext. 1201. Any addenda or clarifications will be issued in writing and shall become part of this bid packet.



TOWN OF CASCO, MAINE

MOWING AND GROUNDS MAINTENANCE



Town of Casco

Request for Proposal (RFP)

Mowing and Grounds Maintenance Services (Three-Year Contract)

1. Introduction

The Town of Casco (the “Town”) is issuing this formal Request for Proposals (RFP) to solicit sealed bids from qualified contractors to provide mowing and grounds maintenance services for designated municipal properties and cemeteries. This document constitutes a formal bid packet in accordance with municipal procurement practices. The Town of Casco (the “Town”) is soliciting sealed proposals from qualified contractors to provide mowing and grounds maintenance services for designated municipal properties and cemeteries. The intent of this Request for Proposal (RFP) is to select a contractor capable of providing reliable, high-quality services over a three (3) year contract term.

2. Contract Term

The contract term shall be for three (3) years, beginning **July 1, 2026** and ending **June 30, 2029**, subject to approval by the Casco Selectboard. The contract is contingent upon annual appropriation of funds and satisfactory contractor performance. There shall be no automatic extensions beyond June 30, 2029, unless authorized by the Selectboard.

3. Scope of Services

The selected contractor shall furnish all labor, equipment, materials, and supervision necessary to perform the services outlined below.

A. Weekly Mowing – Town Properties

Weekly mowing services shall be provided during the growing season at the following Town-owned properties: Casco Community Center - Casco Day Park - Central Fire Station - Town Office - Libby Park - Webbs Mills Park - Casco Community Park

Weekly mowing shall include cutting of grass, trimming around buildings, fences, signs, trees, and other obstacles, and removal or dispersal of grass clippings as appropriate to maintain a neat and professional appearance.

B. Cemetery Mowing

The contract includes mowing services for the following cemeteries: Webbs Mills Cemetery - Green Grove Cemetery - Cook-Pinkham Cemetery - Leach Hill Cemetery - Dingley Cemetery - Mayberry Hill Cemetery - Tubbs Cemetery - Lakeside Cemetery

Each cemetery shall be mowed five (5) times per year. One of the required mowing cycles must be completed during the week immediately preceding Memorial Day. Cemetery mowing shall be conducted with care and respect, including trimming around headstones and monuments without causing damage.

C. Mulching Services

Mulching services are included for the following locations: Casco Community Center - Casco Town Office - Casco Community Park

Mulching shall include the supply and installation of mulch in designated landscaped areas, with edges defined and beds left in a clean and uniform condition. The Town anticipates mulching to occur annually unless otherwise directed.

4. Performance Standards

All work shall be performed in a professional and timely manner consistent with industry standards. The contractor shall coordinate schedules with the Town’s designated representative and promptly address any performance concerns identified by the Town.

5. Contractor Qualifications

Proposers must demonstrate: Experience providing mowing and grounds maintenance services of similar scope and scale - Availability of appropriate equipment and trained personnel - Ability to meet the scheduling requirements outlined in this RFP - Proof of insurance as required by the Town

6. Insurance Requirements

The selected contractor shall be required to provide proof of insurance, including: General Liability Insurance - Workers’ Compensation Insurance

Coverage limits shall be acceptable to the Town and provided prior to contract execution.

7. Bid Submission Requirements

Bids must be submitted in a sealed envelope clearly marked **“Bid – Mowing and Grounds Maintenance Services”**. Bids shall include all required documentation listed below.

Proposals shall include, at a minimum: Company name, address, and contact information - Description of relevant experience - Proposed cost structure (annual pricing, including any optional services) - Confirmation of ability to meet the service schedule - Proof of insurance or statement of ability to obtain required coverage

8. Bid Evaluation, Public Opening, and Award

Sealed bids will be **publicly opened at 12:00 PM on March 5, 2026**, immediately following the bid submission deadline. Bid openings will occur at a location designated by the Town.

Bids will be evaluated based on responsiveness to this RFP, bidder qualifications, demonstrated ability to perform the work, and overall cost to the Town. The Town intends to award the contract to the lowest responsible and responsive bidder, as determined by the Selectboard.

Bids will be evaluated based on responsiveness to this RFP, bidder qualifications, demonstrated ability to perform the work, and overall cost to the Town. The Town intends to award the contract to the lowest responsible and responsive bidder, as determined by the Selectboard. Proposals will be evaluated based on the following criteria: Qualifications and experience - Understanding of the scope of work - Cost competitiveness - Past performance and references

The Town reserves the right to accept or reject any or all proposals, to waive informalities, and to award the contract in the best interest of the Town.

9. Bid Submission Deadline

Sealed bids must be received by the Town of Casco **no later than March 5, 2026 at 12:00 PM (noon)**. Bids received after this deadline will not be opened or considered. Proposals must be received by the Town of Casco by a date and time to be determined. Late submissions will not be considered.

10. General Conditions and Additional Information

- The Town reserves the right to reject any or all bids, to waive informalities or irregularities, and to accept the bid deemed to be in the best interest of the Town.
- The Town reserves the right to negotiate minor clarifications with the selected bidder.
- The successful bidder shall enter into a written contract with the Town prior to commencement of work.

11. Default

The contractor shall be considered in default if they fail to perform the services specified in this RFP in a timely, professional, and satisfactory manner, or otherwise fail to comply with the terms and conditions of the contract. Upon determination of default, the Town may provide written notice specifying the nature of the default. If the contractor fails to cure the default within a reasonable time as determined by the Town, the Town may take corrective action, including but not limited to withholding payment, procuring services from another provider, or terminating the contract.

12. Termination

The Town reserves the right to terminate the contract, in whole or in part, for cause or for convenience.

- **Termination for Cause:** The Town may terminate the contract for cause if the contractor fails to perform the work in accordance with contract requirements, becomes insolvent, or otherwise breaches the contract. Termination shall be effective upon written notice to the contractor.
- **Termination for Convenience:** The Town may terminate the contract for convenience upon written notice to the contractor. In such event, the contractor shall be compensated only for services satisfactorily performed up to the effective date of termination.

13. Payment Terms

Payment for yearly services shall be made on a **monthly basis**, contingent upon satisfactory performance and submission of an invoice acceptable to the Town. Monthly payments shall represent one-twelfth (1/12) of the annual contract amount unless otherwise approved by the Town. The Town reserves the right to withhold payment for incomplete or unsatisfactory work.

14. Bid Price Form

All bidders must complete and submit this Bid Price Form as part of their sealed bid. Prices shall include all labor, equipment, materials, fuel, insurance, overhead, and any other costs necessary to fully perform the services described in this Invitation for Bids.

Bidder Name: NELTS OF ME, LLC

Address: 62 PORTLAND RD, KENNEBUNK ME 04043

Contact Person: Antonio Portunato

Phone / Email: 860-405-5274/antonio@neltsllc.com

A. Annual Pricing

Service Category	Annual Price (Year 1)	Annual Price (Year 2)	Annual Price (Year 3)
Weekly Mowing - Town Properties	\$ 14,500.00	\$ 14,500.00	\$ 14,500.00
Cemetery Mowing (5 times per year)	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Mulching Services	\$ 20,475.00	\$ 20,475.00	\$ 20,475.00
Annual Totals	\$ 39,975.00	\$ 39,975.00	\$ 39,975.00

B. Monthly Payment Amount

Monthly payments shall be calculated as one-twelfth (1/12) of the total annual cost for each contract year.

Contract Year	Total Annual Cost	Monthly Payment Amount
Year 1 (July 1, 2026 – June 30, 2027)	\$ 39,975.00	\$ 3,331.25
Year 2 (July 1, 2027 – June 30, 2028)	\$ 39,975.00	\$ 3,331.25
Year 3 (July 1, 2028 – June 30, 2029)	\$ 39,975.00	\$ 3,331.25

C. Bid Certification

By signing below, the bidder certifies that they have read and fully understand this Invitation for Bids, agree to comply with all requirements herein, and that the prices submitted are firm for the contract term.

Authorized Signature: _____



Printed Name and Title: Antonio Fortunato/Managing Member

Date: 2/27/2026

Questions regarding this RFP shall be directed to Tony Ward, Town Manager at award@cascomaine.org or (207) 627-4515, ext. 1201. Any addenda or clarifications will be issued in writing and shall become part of this bid packet.

Experience and Knowledge

Nelts of ME, LLC is a highly experienced landscape, snow removal and sweeping company. Our team has provided commercial services to the tri-state area for fifteen years including: national big-box retailers, DOT facilities, courts, train stations, airports, and industrial complexes. We can enable rapid response to any situation. Our portfolio demonstrates a wide range of quality services to high-profile clients and government agencies.

Nelts of ME, LLC maintains an extensive fleet of trucks, heavy equipment, landscape apparatus, sweeper vehicles, and a multitude of handheld tools. In addition, we are one of the only companies in New England with snow melting apparatus. All equipment and vehicles are maintained by our staff mechanics. Unlike many companies, Nelts of ME, LLC has dedicated self-performing teams to accomplish your scope of work. In short order you will know the crew, the office team, and our leadership. Familiarity is important to ensure high-level service is provided.

Nelts of ME, LLC is an expert in the local area. We understand the weather, the changing conditions, and what it takes to service no-fail sites. We continue to be the go-to company for complex and discerning clients. Being a self-performing operation allows us maximum flexibility regarding scheduling of field teams. We have cloud-based photo services that automatically send reports to clients when services are being performed.

All team members are properly trained in-house. All crew leaders and many laborers are longtime employees of Nelts of ME, LLC. We hold daily pre-shift meetings, which include team stretching, equipment and vehicle inspections.

Leadership is present every morning during the meetings, participating in the stretching, and reviewing maintenance logs. Safety is paramount to success

We are confident in our ability to service your location.



References

- 1. Company name:** CAA **Years of service:** 1
Company representative: Robert Pellegrino **Phone #:** (860) 445-8549
E-mail address: rpellegrino@ctairports.com
Brief description of work: Landscaping and plowing services at Windham and Danielson airports.
- 2. Company name:** CMP **Years of service:** 2
Company representative: Kacey Looney **Phone #:** (207) 804-6700
E-mail address: klooney@ccb-inc.com
Brief description of work: Landscaping and snow removal services for 20+ locations.
- 3. Company name:** Town of Simsbury **Years of service:** 1
Company representative: Chris Petron **Phone #:** (860) 658-3222
E-mail address: CPetron@simsbury-ct.gov
Brief description of work: Landscaping services.

Town of Casco

Mowing & Grounds Maintenance Services (Three-Year Contract)

Cover Letter

Pine Peak Landscaping
Elijah McBride, Owner
(207) 402-2169
Auburnrootspm@gmail.com

March 5, 2026

Town of Casco
Attn: Tony Ward, Town Manager

Re: Bid – Mowing and Grounds Maintenance Services

Dear Mr. Ward and Members of the Selectboard,

Please accept this proposal from Pine Peak Landscaping for the Town of Casco's three-year Mowing and Grounds Maintenance Services contract beginning July 1, 2026.

As a locally owned and operated company, we understand the importance of maintaining municipal properties with consistency, professionalism, and care. Our team is fully equipped to provide dependable weekly mowing services, respectful cemetery maintenance, and annual mulching in accordance with the Town's specifications.

Our pricing reflects a commitment to long-term partnership and service reliability, with modest annual adjustments to account for fuel, labor, and material costs while ensuring consistent quality throughout the contract term.

Respectfully,
Elijah McBride
Owner, Pine Peak Landscaping

Contractor Qualifications

Pine Peak Landscaping is a locally owned and operated grounds maintenance company serving central and southern Maine. We specialize in large-scale commercial and municipal mowing operations with a focus on consistency, safety, and professional presentation.

Our team currently maintains over **400 acres annually of high-priority solar facility mowing**, where

Town of Casco

Request for Proposal (RFP)

Mowing and Grounds Maintenance Services (Three-Year Contract)

1. Introduction

The Town of Casco (the “Town”) is issuing this formal Request for Proposals (RFP) to solicit sealed bids from qualified contractors to provide mowing and grounds maintenance services for designated municipal properties and cemeteries. This document constitutes a formal bid packet in accordance with municipal procurement practices. The Town of Casco (the “Town”) is soliciting sealed proposals from qualified contractors to provide mowing and grounds maintenance services for designated municipal properties and cemeteries. The intent of this Request for Proposal (RFP) is to select a contractor capable of providing reliable, high-quality services over a three (3) year contract term.

2. Contract Term

The contract term shall be for three (3) years, beginning **July 1, 2026** and ending **June 30, 2029**, subject to approval by the Casco Selectboard. The contract is contingent upon annual appropriation of funds and satisfactory contractor performance. There shall be no automatic extensions beyond June 30, 2029, unless authorized by the Selectboard.

3. Scope of Services

The selected contractor shall furnish all labor, equipment, materials, and supervision necessary to perform the services outlined below.

A. Weekly Mowing – Town Properties

Weekly mowing services shall be provided during the growing season at the following Town-owned properties: Casco Community Center - Casco Day Park - Central Fire Station - Town Office - Libby Park - Webbs Mills Park - Casco Community Park

Weekly mowing shall include cutting of grass, trimming around buildings, fences, signs, trees, and other obstacles, and removal or dispersal of grass clippings as appropriate to maintain a neat and professional appearance.

B. Cemetery Mowing

The contract includes mowing services for the following cemeteries: Webbs Mills Cemetery - Green Grove Cemetery - Cook-Pinkham Cemetery - Leach Hill Cemetery - Dingley Cemetery - Mayberry Hill Cemetery - Tubbs Cemetery - Lakeside Cemetery

Each cemetery shall be mowed five (5) times per year. One of the required mowing cycles must be completed during the week immediately preceding Memorial Day. Cemetery mowing shall be conducted with care and respect, including trimming around headstones and monuments without causing damage.

C. Mulching Services

Mulching services are included for the following locations: Casco Community Center - Casco Town Office - Casco Community Park

Mulching shall include the supply and installation of mulch in designated landscaped areas, with edges defined and beds left in a clean and uniform condition. The Town anticipates mulching to occur annually unless otherwise directed.

4. Performance Standards

All work shall be performed in a professional and timely manner consistent with industry standards. The contractor shall coordinate schedules with the Town's designated representative and promptly address any performance concerns identified by the Town.

5. Contractor Qualifications

Proposers must demonstrate: Experience providing mowing and grounds maintenance services of similar scope and scale - Availability of appropriate equipment and trained personnel - Ability to meet the scheduling requirements outlined in this RFP - Proof of insurance as required by the Town

6. Insurance Requirements

The selected contractor shall be required to provide proof of insurance, including: General Liability Insurance - Workers' Compensation Insurance

Coverage limits shall be acceptable to the Town and provided prior to contract execution.

7. Bid Submission Requirements

Bids must be submitted in a sealed envelope clearly marked "**Bid – Mowing and Grounds Maintenance Services**". Bids shall include all required documentation listed below.

Proposals shall include, at a minimum: Company name, address, and contact information - Description of relevant experience - Proposed cost structure (annual pricing, including any optional services) - Confirmation of ability to meet the service schedule - Proof of insurance or statement of ability to obtain required coverage

8. Bid Evaluation, Public Opening, and Award

Sealed bids will be **publicly opened at 12:00 PM on March 5, 2026**, immediately following the bid submission deadline. Bid openings will occur at a location designated by the Town.

Bids will be evaluated based on responsiveness to this RFP, bidder qualifications, demonstrated ability to perform the work, and overall cost to the Town. The Town intends to award the contract to the lowest responsible and responsive bidder, as determined by the Selectboard.

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The Town reserves the right to accept or reject any or all proposals, to waive informalities, and to award the contract in the best interest of the Town.

9. Bid Submission Deadline

Sealed bids must be received by the Town of Casco **no later than March 5, 2026 at 12:00 PM (noon)**. Bids received after this deadline will not be opened or considered. Proposals must be received by the Town of Casco by a date and time to be determined. Late submissions will not be considered.

10. General Conditions and Additional Information

- The Town reserves the right to reject any or all bids, to waive informalities or irregularities, and to accept the bid deemed to be in the best interest of the Town.
- The Town reserves the right to negotiate minor clarifications with the selected bidder.
- The successful bidder shall enter into a written contract with the Town prior to commencement of work.

11. Default

The contractor shall be considered in default if they fail to perform the services specified in this RFP in a timely, professional, and satisfactory manner, or otherwise fail to comply with the terms and conditions of the contract. Upon determination of default, the Town may provide written notice specifying the nature of the default. If the contractor fails to cure the default within a reasonable time as determined by the Town, the Town may take corrective action, including but not limited to withholding payment, procuring services from another provider, or terminating the contract.

12. Termination

The Town reserves the right to terminate the contract, in whole or in part, for cause or for convenience.

- **Termination for Cause:** The Town may terminate the contract for cause if the contractor fails to perform the work in accordance with contract requirements, becomes insolvent, or otherwise breaches the contract. Termination shall be effective upon written notice to the contractor.
- **Termination for Convenience:** The Town may terminate the contract for convenience upon written notice to the contractor. In such event, the contractor shall be compensated only for services satisfactorily performed up to the effective date of termination.

13. Payment Terms

Payment for yearly services shall be made on a **monthly basis**, contingent upon satisfactory performance and submission of an invoice acceptable to the Town. Monthly payments shall represent one-twelfth (1/12) of the annual contract amount unless otherwise approved by the Town. The Town reserves the right to withhold payment for incomplete or unsatisfactory work.

14. Bid Price Form

All bidders must complete and submit this Bid Price Form as part of their sealed bid. Prices shall include all labor, equipment, materials, fuel, insurance, overhead, and any other costs necessary to fully perform the services described in this Invitation for Bids.

Bidder Name: Pine Peak Landscaping
Address: 48 Elmwood Rd Auburn ME 04210
Contact Person: Elijah McBride (owner)
Phone / Email: 207-462-2169 / elimm166@yahoo.com

A. Annual Pricing

Service Category	Annual Price (Year 1)	Annual Price (Year 2)	Annual Price (Year 3)
Weekly Mowing - Town Properties	\$ 31,800	\$ 33,100	\$ 34,425
Cemetery Mowing (5 times per year)	\$ 5,600	\$ 5,825	\$ 6,050
Mulching Services	\$ 4,500	\$ 4,675	\$ 4,850
Annual Totals	\$ 41,900	\$ 43,600	\$ 45,325

B. Monthly Payment Amount

Monthly payments shall be calculated as one-twelfth (1/12) of the total annual cost for each contract year.

Contract Year	Total Annual Cost	Monthly Payment Amount
Year 1 (July 1, 2026 – June 30, 2027)	\$ 41,900	\$ 3,491.67
Year 2 (July 1, 2027 – June 30, 2028)	\$ 43,600	\$ 3,633.33
Year 3 (July 1, 2028 – June 30, 2029)	\$ 45,325	\$ 3,777.08

C. Bid Certification

By signing below, the bidder certifies that they have read and fully understand this Invitation for Bids, agree to comply with all requirements herein, and that the prices submitted are firm for the contract term.

Authorized Signature: 

Printed Name and Title: Elijah McBride - Owner

Date: 05 MAR 26

Questions regarding this RFP shall be directed to Tony Ward, Town Manager at award@cascomaine.org or (207) 627-4515, ext. 1201. Any addenda or clarifications will be issued in writing and shall become part of this bid packet.

strict vegetation control standards, coordinated access requirements, and performance timelines must be met. These projects require disciplined scheduling, dependable equipment, and consistent quality — standards we apply to every property we service.

Services provided include:

- Weekly commercial and municipal property maintenance
- Detailed trimming and finish work
- Respectful, damage-free cemetery mowing
- Annual mulching and landscape bed maintenance

Bid Pricing Summary

Service Category	Year 1	Year 2	Year 3
Weekly Mowing – Town Properties	\$31,800	\$33,100	\$34,425
Cemetery Mowing (5x/year)	\$5,600	\$5,825	\$6,050
Mulching Services	\$4,500	\$4,675	\$4,850
Annual Totals	\$41,900	\$43,600	\$45,325

Monthly Payment Amounts:

Year 1: \$3,491.67

Year 2: \$3,633.33

Year 3: \$3,777.08

TOWN OF CASCO – BID PRICE FORM

Mowing & Grounds Maintenance Services (3-Year Contract)


Bidder Name:	Precision Property Management LLC
Address:	Otisfield, ME
Contact Person:	Brandon Johnston
Phone / Email:	207-515-1786 Precisionproperty25@yahoo.com

A. ANNUAL PRICING

Service Category	Year 1	Year 2	Year 3
Weekly Mowing – Town Properties	\$19,900	\$20,700	\$21,500
Cemetery Mowing (5x/year)	\$6,200	\$6,450	\$6,700
Mulching Services	\$2,600	\$2,750	\$2,900
ANNUAL TOTALS	\$28,700	\$29,900	\$31,100

B. MONTHLY PAYMENT AMOUNT

Contract Year	Total Annual	Monthly
Year 1 (2026-2027)	\$28,700	\$2,391.67
Year 2 (2027-2028)	\$29,900	\$2,491.67
Year 3 (2028-2029)	\$31,100	\$2,591.67

Authorized Signature: 
 Printed Name & Title: Brandon Johnston, Owner
 Date: 2/14/26



**SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
STATE HOUSE STATION 29
AUGUSTA, MAINE 04333**

Item 11.#

Recycler License Zoning Renewal

The completion of this form is required for the renewal of your recycler license. It must be completed and signed by an authorized town/city official, and official's signature must be notarized.

This is to certify that Colonial Auto Body located
(Legal name of business)

on 306 Poland Spring Road, Casco ME 04015 is in
(Complete physical address of business)

compliance with all local building and all zoning and land use regulatory state laws and ordinances; including the issuance of all necessary permits required for the operation of this business. This business is required to be issued a permit pursuant to Title 30-A, Section 3753, Subchapter 1; junkyard and automobile graveyards. This permit is a prerequisite to renewing a recycler license.

		Casco
Signature of Authorized Town/City Official	Official Title	Town/City of

Notarization Required

STATE OF MAINE-County of _____ Date _____ 20_____

Then personally appeared the above named _____
(Town/City Official)

and acknowledged the foregoing instrument under oath to be their free act and deed.

Notary Public/Justice of Peace: _____

My commission expires: _____



Janet T. Mills
GOVERNOR

STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
16 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0016

Dale F. Doughty
COMMISSIONER

Anthony Ward, Town Manager
Re: Town of Casco
635 Meadow Road
Casco, ME 04015

3/2/2026

Subject: Large Culvert Rehabilitation
Project No.: 024249.00
Location: Casco
Roadway: Route 302

Dear Mr. Ward:

The Maine Department of Transportation will soon solicit quotes for the subject project for construction, and pursuant to 29-A MRSA § 2382 (7) we have established a "Construction Area." A copy of 29-A § 2382 is enclosed for your information. Also included is an agreement, **which requires signature by the municipal officers**, and additional background documents.

The agreement stipulates that the municipality will issue a permit for a stated period of time to the MDOT contractor for transporting construction equipment (backhoes, bulldozers, etc.) that exceed legal weight limits, over municipal roads. The agreement acknowledges the municipality's right to require a bond from the contractor to "guarantee suitable repair or payment of damages" per 29-A MRSA.

29-A MRSA § 2382 (7) states that "*the suitability of repairs or the amount of damage is to be determined by the Department of Transportation on state-maintained ways and bridges, otherwise by the municipal officers.*" In other words, municipal officers determine the suitability of repairs on municipal ways and bridges.

The State cannot force municipalities to allow overweight vehicles to travel on posted municipal roads. Municipal postings supersede overweight permits. However, the agreement requires municipalities to make reasonable accommodations for overweight vehicles that are operated by contractors and the MDOT in connection with the construction project.

The specific municipal roads involved are not necessarily known at present, as the contractor's plan of operation won't be known until just prior to the start of work. If the municipality plans to require a bond; the amount of the bond should be determined prior to the start of work. If the project number administratively changes, you will be notified, and the agreement modified accordingly. Please return the completed agreement to my attention. Should you have any questions, please contact me at 207 624-3410.

Sincerely,

George M.A. Macdougall, P.E.
Contracts & Specifications Engineer
Bureau of Project Development

Please return this AGREEMENT, when completed, to:

Maine Department of Transportation
ATTN.: George Macdougall, Contracts & Specifications Engineer
#16 State House Station, Child Street
Augusta, Maine 04333-0016

Project No.: 024249.00
Location: Casco

Pursuant to 29-A MRSA § 2382, the undersigned municipal officers of the Town of Casco agree that a construction overlimit permit will be issued to the Contractor for the above-referenced project allowing the contractor to use overweight equipment and loads on municipal ways.

The municipality may require the contractor to obtain a satisfactory bond pursuant to 29-A MRSA § 2388 to cover the cost of any damage that might occur as a result of the overlimit loads. If a bond is required, the exact amount of said bond should be determined prior to the use of any municipal way. The MaineDOT will assist in determining the amount of the bond if requested. A suggested format for a general construction *overlimit bond* is attached. A suggested format for a construction *overlimit permit* is also attached. This construction overlimit permit does not supersede rules that restrict the use of public ways, such as posting of public ways, pursuant to 29-A MRSA § 2395.

The maximum speed limit for trucks on any municipal way will be 25 mph (40 km per hour) unless a higher speed limit is specifically agreed upon, in writing, by the Municipal Officers.

TOWN OF CASCO

By the Municipal Officials

Casco
024249.00
March 2, 2026

SPECIAL PROVISION 105
CONSTRUCTION AREA

Construction Areas located in the Town of Casco have been established by the Maine Department of Transportation (MDOT) in accordance with provisions of 29-A § 2382 Maine Revised Statutes Annotated (MRSA).

The sections of highway under construction in Cumberland County:

Project 024249.00 is located in the town of Casco on Route 302, 0.1 of a mile north of Bramble Hill Road.

Per 29-A § 2382 (7) MRSA, the MDOT may “issue permits for stated periods of time for loads and equipment employed on public way construction projects, United States Government projects or construction of private ways, when within construction areas established by the Department of Transportation. The permit:

- A. Must be procured from the municipal officers for a construction area within that municipality;
- B. May require the contractor to be responsible for damage to ways used in the construction areas and may provide for:

- (1) Withholding by the agency contracting the work of final payment under contract; or
- (2) The furnishing of a bond by the contractor to guarantee suitable repair or payment of damages.

The suitability of repairs or the amount of damage is to be determined by the Department of Transportation on state-maintained ways and bridges, otherwise by the municipal officers;

- C. May be granted by the Department of Transportation or by the state engineer in charge of the construction contract; and

- D. For construction areas, carries no fee and does not come within the scope of this section.”

The Municipal Officers for the Town of Casco agreed that an Overlimit Permit will be issued to the Contractor for the purpose of using loads and equipment on municipal ways in excess of the limits as specified in 29-A MRSA, on the municipal ways as described in the “Construction Area.”

As noted above, a bond may be required by the municipality, the exact amount of said bond to be determined prior to use of any municipal way. The MDOT will assist in determining the bond amount if requested by the municipality.

The maximum speed limits for trucks on any town way will be 25 mph (40 km per hour) unless a higher legal limit is specifically agreed upon in writing by the Municipal Officers concerned.

GENERAL GUIDANCE

CONSTRUCTION OVERLIMIT PERMIT AND BONDING

The Maine Bureau of Motor Vehicles (BMV) establishes requirements and standards for the permitting of non-divisible over dimensional and overweight vehicles and loads (collectively overlimit loads) on state roads. These state motor vehicle permits are available on-line. 29-A MRSA and Secretary of State Administrative Rules Chapters 155-157 apply. Additionally, municipalities and county commissioners may issue overweight permits for travel on municipal and county ways maintained by that municipality or county. These permits are typically single trip permits requiring vehicle registration data, intended route etc.

However, in this case we're dealing with *Construction Permits* involving overlimit loads in support of construction projects. According to 29-A MRSA § 2382 (7), a Construction Permit is a permit “*for a stated period of time that may be issued for loads and equipment employed on public way construction projects, United States Government projects or construction of private ways, when within construction areas established by the Department of Transportation*”. According to 29-A § 2382 MRSA, the construction overlimit permit must be procured from the municipal officers for overweight loads on a municipal way in support of a construction project within that municipality.

By signing the attached agreement, the municipality agrees to issue construction overlimit permits to the MDOT construction contractor.

Frequently Asked Questions:

A. Why sign the document in advance of the actual construction contract?

Response: There are three primary reasons: First, to comply with 29-A § 2382. Second, to ensure that there are no surprises regarding the use of municipal roads by the Maine DOT contractor (to reasonably reduce risk and thus keep the cost of construction down) and third, to ensure the town is aware of its rights to control its own roads, and its rights to require a separate contractor's bond. (This is in addition to the Payment Bond and the Performance Bond the Maine DOT requires of the contractor).

B. Different roads may require different levels of scrutiny. How is a posted road handled?

Response: Despite the general construction overweight permit, the contractor cannot exceed the load limit on a posted municipal road without specific municipal permission. 29-A § 2395 MRSA notes that any ways requiring special protection (such as posted roads) will continue to be protected and overweight permits are superseded by such postings. In such a case the contractor would have to use an alternate route.

C. Is there any reason why the contractor cannot be held to indemnify and hold harmless the Municipality beyond the simple posting of a bond?

Response: The objective of our standard letter is to deal with overweight equipment and trucks on municipal ways during construction of a Maine DOT construction project. The bond merely provides a measure of protection against damage to municipal ways as a direct result of construction activity. Other areas of risk and indemnification are beyond the scope of our letter.

D. Are we required to obtain a bond?

Response: No. In fact, few municipalities have required a construction bond. It is a matter of risk management.

E. If used, what amount should be required on the bond?

Response: Previous MDOT letters used to speak about a maximum bond amount of \$14,000 / mile (\$9,000 / kilometer) of traveled length, however 29-A § 2382 sets no maximum. The amount of the bond (if any bond is required at all) is based on the individual situation. The MDOT will assist in providing a bond amount estimate if so requested.

F. Why the blanket approval?

Response: The blanket approval we seek is the reasonable accommodation by the municipality to allow the Maine DOT contractor to use town ways (if required) to haul overweight construction equipment and trucks. This theoretically gives the municipality and the MDOT time to discuss exceptions to a blanket approval. In general, this avoids unnecessary risks and saves money for all concerned in the long run.

G. Who determines the suitability of repairs?

Response: For municipal ways, the suitability of repairs may be determined by municipal officers. The MDOT will assist.

H. What is a non-divisible load?

Response: Per Chapter 157 (The Administration of Over-Dimension and Overweight Permits) under the Secretary of State administrative rules (See Rule Chapters for the Department of the Secretary of State on line), a non-divisible load is defined as: A load which, if separated into smaller loads or vehicles, would:

- 1) make it unable to perform the function for which it was intended;
- 2) destroy its value or;
- 3) require more than eight work hours to dismantle using appropriate equipment. Sealed oceangoing containers, spent nuclear materials in casks, and government-controlled military vehicles and their loads will be considered non-divisible

I. What is the standard for Overweight trucks and equipment?

Response: Overweight means a weight that exceeds the legal limits established in 29-A MRSA Chapter 21.

J. This is an unorganized township with no county or municipal roads. Why should I respond?

Response: Because of limited staff, we send out a standard letter to cover contingencies and minimize risk to the construction process. From time to time the letter may not have a practical application. In most cases of unorganized territories, the agreement is signed and returned as a matter of routine. This ensures that surprises will not be encountered after the start of construction regarding travel over municipal and county ways.

Additional tips:

False Information - Permit are invalidated by false information. A permit is invalidated by the violation of any condition specified by the terms of the permit or by false information given on the application. On evidence of such violation of falsification, the permittee may be denied additional permits.

Proper Registration - Overload permits do not relieve the registrants of vehicles from their obligations to properly register their vehicles in accordance with Motor Vehicle Laws.

Agent's Power of Attorney - If you do require a contractor's bond, make sure you have a copy of the Surety Agent's power of attorney authorizing the surety agent to sign for the surety. Keep the power of attorney with your duplicate original bond at the municipality. The contractor will also have a duplicate original.

Other bonds - The Maine DOT requires a payment bond and a performance bond of the contractor which is held against unsatisfactory performance on the part of the contractor for all construction projects over \$100,000. (The Miller Act (40 U.S.C. 270a-270f) normally requires performance and payment bonds for any federal aid construction contract exceeding \$100,000. 14 MRSA § 871 provides a similar requirement for state funded construction projects.) These bonds cover the proper performance of the contract and the payment of all employees, suppliers and subcontractors.

December 10, 2004
Supercedes February 7, 1996

SPECIAL PROVISION 105
OVERLIMIT PERMITS

Title 29-A § 2382 MRSA Overlimit Movement Permits.

1. Overlimit movement permits issued by State. The Secretary of State, acting under guidelines and advice of the Commissioner of Transportation, may grant permits to move nondivisible objects having a length, width, height or weight greater than specified in this Title over a way or bridge maintained by the Department of Transportation

2. Permit fee. The Secretary of State, with the advice of the Commissioner of Transportation, may set the fee for single trip permits, at not less than \$6, nor more than \$30, based on weight, height, length and width. The Secretary of State may, by rule, implement fees that have been set by the Commissioner of Transportation for multiple trip, long-term overweight movement permits. Rules established pursuant to this section are routine technical rules pursuant to Title 5, chapter 375, subchapter II-A.

3. County and municipal permits. A county commissioner or municipal officer may grant a permit, for a reasonable fee, for travel over a way or bridge maintained by that county or municipality

4. Permits for weight. A vehicle granted a permit for excess weight must first be registered for the maximum gross vehicle weight allowed for that vehicle.

5. Special mobile equipment. The Secretary of State may grant a permit, for no more than one year, to move pneumatic-tire equipment under its own power, including Class A and Class B special mobile equipment, over ways and bridges maintained by the Department of Transportation. The fee for that permit is \$15 for each 30-day period.

6. Scope of permit. A permit is limited to the particular vehicle or object to be moved, the trailer or semitrailer hauling the overlimit object and particular ways and bridges.

7. Construction permits. A permit for a stated period of time may be issued for loads and equipment employed on public way construction projects, United States Government projects or construction of private ways, when within construction areas established by the Department of Transportation. The permit:

A. Must be procured from the municipal officers for a construction area within that municipality;

B. May require the contractor to be responsible for damage to ways used in the construction areas and may provide for:

(1) Withholding by the agency contracting the work of final payment under contract; or

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(2) The furnishing of a bond by the contractor to guarantee suitable repair or payment of damages.

The suitability of repairs or the amount of damage is to be determined by the Department of Transportation on state-maintained ways and bridges, otherwise by the municipal officers;

C. May be granted by the Department of Transportation or by the state engineer in charge of the construction contract; and

D. For construction areas, carries no fee and does not come within the scope of this section.

8. Gross vehicle weight permits. The following may grant permits to operate a vehicle having a gross vehicle weight exceeding the prescribed limit:

A. The Secretary of State, with the consent of the Department of Transportation, for state and state aid highways and bridges within city or compact village limits;

B. Municipal officers, for all other ways and bridges within that city and compact village limits; and

C. The county commissioners, for county roads and bridges located in unorganized territory.

9. Pilot vehicles. The following restrictions apply to pilot vehicles.

A. Pilot vehicles required by a permit must be equipped with warning lights and signs as required by the Secretary of State with the advice of the Department of Transportation.

B. Warning lights may be operated and lettering on the signs may be visible on a pilot vehicle only while it is escorting a vehicle with a permit on a public way.

With the advice of the Commissioner of Transportation and the Chief of the State Police, the Secretary of State shall establish rules for the operation of pilot vehicles.

9-A. Police escort. A person may not operate a single vehicle or a combination of vehicles of 125 feet or more in length or 16 feet or more in width on a public way unless the vehicle or combination of vehicles is accompanied by a police escort. The Secretary of State, with the advice of the Commissioner of Transportation, may require a police escort for vehicles of lesser dimensions.

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A. The Bureau of State Police shall establish a fee for state police escorts to defray the costs of providing a police escort. A county sheriff or municipal police department may establish a fee to defray the costs of providing police escorts.

B. The Bureau of State Police shall provide a police escort if a request is made by a permittee. A county sheriff or municipal police department may refuse a permittee's request for a police escort.

C. A vehicle or combination of vehicles for which a police escort is required must be accompanied by a state police escort when operating on the interstate highway system.

10. Taxes paid. A permit for a mobile home may not be granted unless the applicant provides reasonable assurance that all property taxes, sewage disposal charges and drain and sewer assessments applicable to the mobile home, including those for the current tax year, have been paid or that the mobile home is exempt from those taxes. A municipality may waive the requirement that those taxes be paid before the issuance of a permit if the mobile home is to be moved from one location in the municipality to another location in the same municipality for purposes not related to the sale of the mobile home.

11. Violation. A person who moves an object over the public way in violation of this section commits a traffic infraction.

Section History:

PL 1993, Ch. 683, §A2 (NEW).

PL 1993, Ch. 683, §B5 (AFF).

PL 1997, Ch. 144, §1,2 (AMD).

PL 1999, Ch. 117, §2 (AMD).

PL 1999, Ch. 125, §1 (AMD).

PL 1999, Ch. 580, §13 (AMD).

PL 2001, Ch. 671, §30 (AMD).

PL 2003, Ch. 166, §13 (AMD).

PL 2003, Ch. 452, §Q73,74 (AMD).

PL 2003, Ch. 452, §X2 (AFF).

MUNICIPAL OVERLIMIT PERMIT FOR CONSTRUCTION

MUNICIPALITY: _____

Phone: 207- _____; fax: 207- _____

APPLICATION FOR OVERLIMIT PERMIT TO MOVE CONSTRUCTION EQUIPMENT AND LOADS IN EXCESS OF LEGAL LIMITS ON MUNICIPAL WAYS

Construction Time Period:

Per 29-A § 2382 (7) MRSA, application is hereby made to the MUNICIPALITY OF _____ for An Overlimit Permit to move construction equipment, material, objects or loads in excess of legal limits over ways maintained by the MUNICIPALITY in support of construction operations for the following Maine DOT project

Project Description:

Project Identification Number (PIN):

NAME OF PERMITTEE (Construction Company):

STREET/P.O. BOX:

CITY:

STATE/PROV:

ZIP / POSTAL CODE:

PHONE:

FAX:

This object or load cannot be readily reduced to the legal limits.

Signed by:

(name & title)

Permit is granted. A copy of this signed permit will be provided to the permittee as prove of permit. This permit will automatically expire at the physical completion of the above construction project. The original permit will be held on file at the municipality.

Signed:

Municipal Official

MUNICIPAL OVERLIMIT PERMIT FOR CONSTRUCTION

MUNICIPALITY: _____

Phone: 207-_____ ; fax: 207-_____

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Permit is granted. A copy of this signed permit will be provided to the permittee as prove of permit. This permit will automatically expire at the physical completion of the above construction project. The original permit will be held on file at the municipality.

Signed:

Municipal Official

BOND # _____

Date:

MUNICIPAL CONSTRUCTION BOND

KNOW ALL MEN BY THESE PRESENTS: That (name of construction firm) _____
 _____ and the Municipality of _____, as
 principal, and _____,
 _____, a corporation duly organized under the laws of the State of _____ and having a
 usual place of business _____,
 as Surety, are held and firmly bound unto the Treasurer of the Municipality of
 _____ in the sum of
 _____ and 00/100 Dollars (\$))
 to be paid said Treasurer of the Municipality of _____ or
 her/his successors in office, for which payment well and truly to be made, Principal and
 Surety bind themselves, their heirs, executors and administrators, successors and assigns,
 jointly and severally by these presents.

The condition of this obligation is such that if the Principal designated as Contractor in
 the Contract to construct Project Number _____ in the Municipality of
 _____ promptly and faithfully performs the Contract,
 without damage to the municipal ways, other than normal wear and tear; then this
 obligation shall be null and void; otherwise it shall remain in full force and effect.

However, if the Principal designated as Contractor causes damage to any municipal way
 beyond normal wear and tear, in the construction of the above project through the use of
 legal weight, legal dimension trucks or equipment; or overweight or over-dimension
 equipment or trucks (as defined in 29-A MRSA) on the municipal ways, then this bond
 may be used to guarantee that the contractor either repairs or pays for the damage caused
 by the use of its equipment or trucks. The degree of damage beyond normal wear and
 tear will be determined by municipal officials with the assistance of the Maine
 Department of Transportation.

The Surety hereby waives notice of any alteration or extension of time made by the Municipality.

Signed and sealed this day of, 20.....

WITNESS:

SIGNATURES:

CONTRACTOR:

Signature.....

Print Name Legibly

.....

WITNESS:

SIGNATURES SURETY:

Signature.....

Print Name Legibly

NAME OF LOCAL AGENCY:

ADDRESS

TELEPHONE

NAME OF SURETY

SURETY ADDRESS:.....

BOND # _____

BOND # _____

Date:

MUNICIPAL CONSTRUCTION BOND

KNOW ALL MEN BY THESE PRESENTS: That (name of construction firm) _____
 _____ **and the Municipality of** _____, as
 principal, and.....
 , a corporation duly organized under the laws of the State of and having a
 usual place of business
 as Surety, are held and firmly bound unto the Treasurer of the Municipality of
 _____ in the sum of
 _____ **and 00/100 Dollars (\$** _____ **)**
 to be paid said Treasurer of the Municipality of _____ or
 her/his successors in office, for which payment well and truly to be made, Principal and
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WITNESS:

SIGNATURES:

CONTRACTOR:

Signature.....

.....

Print Name Legibly

Print Name Legibly

.....

.....

WITNESS:

SIGNATURES SURETY:

Signature.....

Signature.....

Print Name Legibly

Print Name Legibly

NAME OF LOCAL AGENCY:

ADDRESS

TELEPHONE

NAME OF SURETY

SURETY ADDRESS:.....

BOND # _____