



Town of Casco

Selectboard Regular Meeting Minutes

April 30, 2024 at 6:00 PM

Casco Community Center

Regular Meeting

1. Review and approval of the meeting agenda.

The Selectboard moved and seconded to approve the meeting agenda.

Motion made by Connolly, Seconded by MacDonald.

Voting Yea: Avery, Connolly, MacDonald, Plummer

2. Approval of bills and signing and approval of all open warrants.

The Selectboard moved and seconded to approve the signing of bills and open warrants.

Motion made by MacDonald, Seconded by Plummer.

Voting Yea: Avery, Connolly, MacDonald, Plummer

3. Approval of Minutes: April 16, 2024

The Selectboard moved and seconded to approve the minutes of the April 16, 2024 meeting.

Motion made by Connolly, Seconded by MacDonald.

Voting Yea: Avery, Connolly, MacDonald, Plummer

4. Public Participation for non-Agenda items

David Kimball continued with his concerns from the last meeting regarding his property line dispute. It is his wish that the town remove the disclaimer from the property maps.

Amy Brown wanted to clarify some of the budget lines for Animal Control.

5. Manager's Update

Following up on your last meeting, David Kimball and I communicated about his presentation and his concerns. I will keep the Board abreast of dialogue with Mr. Kimball.

Chief Cole and Mike Genest are providing MEMA with damage reports related to the April snowstorm. MEMA is coordinating the damage totals in attempts to receive federal assistance from FEMA. Under FEMA guidelines, the costs associated with the April 4th storm exceed \$30,000.

Mike Genest and I attended a Maine Local Road training which provided us with valuable information. In the near future, we will be recommending some additions to our ordinances related to traffic signage. The positive aspect of these proposed changes is that under Maine law these types of ordinance changes occur at the Selectboard level and not at the Town Meeting level.

The Budget educational workshop will occur on May 14th. We are coordinating with Cumberland County Sheriff's Office to be represented at this meeting. Does the Board desire any other outside entities be available for this meeting. The Town will post a written synopsis of the budget line changes that could be questioned and provide details relating to the reasons. The posting shall occur before the May 14th meeting.

Several residents assisted in Earth Day festivities by cleaning trash from our roadways. These volunteers cleaned the following roadways; Libby Road, Mayberry Hill Road, Meadow Road, Poland Spring Road, Roosevelt Trail, and Tenney Hill Road. The volunteers collected over 100 bags of trash. I personally want to acknowledge Sue Witonis for her efforts in leading this project and all the volunteers that participated in this cleanup.

Staff is continuing to research the feasibility of a Public Works facility on the Town owned property located adjacent to the sand shed. We recently received a preliminary report relating to the wetlands and vernal pools on the property. The survey did identify a "significant vernal pool" that would require a 250' setback. Fortunately, there is sufficient area for future development of a Public Works facility on the property. Copies of these surveys are included in your packet.

I recently received communication from three individuals inquiring about our upkeep of the Thompson Lake boat ramp. Cumberland County Regional Assessing and staff researched this ramp and could not clearly identify who owns this boat ramp. One deed, not associated with the ramp, identified the boat ramp as Town owned, but with no supporting documentation. Our assessor recommends that a formal survey and title search of the property occur if the Town wants to positively identify the owner of the boat ramp. I am seeking guidance from the Selectboard on a direction they prefer staff proceed.

The Request for Proposal (RFP) for a 5-year contract for snow plowing should be released by weeks end. I anticipate having all bids due by May 23rd at 4:00 pm.

***Following the Managers Update there was some discussion regarding the Thompson Lake boat ramp. and the Selectboard directed the Town Manager to do a title search for the Thompson Lake boat ramp to determine ownership.*

Old Business

6. The Selectboard will consider members on the Comprehensive Plan Implementation Committee

The Town Manager stated there were only two more interested parties to interview. One of the candidates (Desmond Pieri) was not able to come. The Selectboard interviewed Sam Brown, who was not able to attend last week.

The Selectboard moved and seconded to accept all parties who have applied and still have interest.

Motion made by Connolly, Seconded by Plummer.
Voting Yea: Avery, Connolly, MacDonald, Plummer

New Business

7. The Selectboard will discuss Ad Hoc Committee with residents interested in the committee

The Selectboard interviewed 5 applicants for participation on the Ad Hoc Committee regarding Vision Zero. The five residents interviewed were Sam Brown, Eric Dibner, Justin Millette, Rae-Anne Nguyen, & Sarah Whitman. There is another applicant, Chris Jordan, who was unable to attend.

The Selectboard moved and seconded to accept all applicants.

Motion made by Avery, Seconded by MacDonald.
Voting Yea: Avery, Connolly, MacDonald, Plummer

8. The Selectboard will discuss Veteran's Committee with residents interested in the committee and appoint members to the Veteran's Committee.

It was on the agenda to interview two interested applicants. The Selectboard interviewed Thomas McCarthy. It was anticipated Elinor Withington would be present but she had not arrived yet, so it was agreed to proceed with the rest of the meeting incase Ms. Withington arrived.

**Note- There was no action taken as Ms. Withington was not present.*

9. The Selectboard will discuss updating the current fee structure for permits, licenses, services and impact fees.

No Action. Discussion only.

10. The Selectboard will consider holding the Annual Town Meeting on June 5, 2024 at 6:00 pm at Crooked River Elementary School.

The Selectboard moved and seconded to hold the Annual Town Meeting on June 5, 2024 at Crooked River Elementary School. The time was adjusted to 6:30pm to allow residents a little extra time in the evening to be able to attend.

Motion made by Avery, Seconded by Connolly.
Voting Yea: Avery, Connolly, MacDonald, Plummer

11. The Selectboard will discuss potential non-routine Town Meeting warrant articles and the design of Town Meeting warrant

No Action. Discussion Only.

12. Selectboard Comments

Grant- Regarding all of the boat ramps- he feels there may be some grant money available for improvements. He feels it may be worth looking in to. He also inquired if there is a list of summer projects for the Public Works. Grant also asked the Town Manager to give an update between the attorneys, 50 Rabbit Run and Mikes Garage.

Approved By Selectboard on 05-14-2024

Bob- gave a thank you to the clean-up volunteers on Earth Day as well as people stepping up to be on the Veterans Committee. He is also excited about the new Ad-Hoc Committee and the number of people stepping up to be on that committee. Bob also mentioned he was surprised the cost for clean up from the Spring storm was only \$30,000.00.

Gene- Gave thanks to the maintenance crew and Public Works. Looking forward to working on Selectboard goals in the coming year.

Scott- Asked status of opening of Community Park. Scott also reminded everyone of upcoming meetings.

Executive Session

13. Executive Session pursuant to 1 M.R.S.A.405(6)(D) discussion of labor contracts and proposals and meeting between a public agency and its negotiators.

Executive Session pursuant to 1 M.R.S.A.405(6)(C) discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosure of the information would prejudice the competitive or bargaining position of the body.

The Selectboard moved and seconded to enter Executive Session pursuant to 1 M.R.S.A.405(6)(D) and 405 (6)(C). at 7:22 pm. Exited Executive Session at 7:52pm.

Motion made by Connolly, Seconded by Plummer.

Voting Yea: Avery, Connolly, MacDonald, Plummer

14. Adjournment

The Selectboard moved and seconded to adjourn at 7:22pm.

Motion made by Connolly, Seconded by Plummer.

Voting Yea: Avery, Connolly, MacDonald, Plummer

Reminders to the Attending Public: Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

Future meeting dates (subject to change)

May 7, 2024 @ 6:00 PM School Board Budget Vote

May 13, 2024 @ 6:30 PM Planning Board Meeting

May 14, 2024 @ 6:00 PM Selectboard Regular Meeting

May 20, 2024 @ 6:00 PM Open Space Commission Meeting

May 28, 2024 @ 6:00 PM Selectboard Meeting

June 5, 2024 @ 6:00 PM Annual Town Meeting

Approved By Selectboard on 05-14-2024

