

Casco-Naples Transfer Station Council

Minutes

January 22, 2026

Council Members' Present:

Sue Witonis, George Klauber Priscilla Kyle, Stephen LaPointe and Greg Plummer.

Council Members' Absence: Tuan Nguyen

Staff Present:

Casco Town Manager Tony Ward, Naples Town Manager Randy Lessard, John Kimball facility manager, and Matt Libby.

The meeting was called to order at 6:00 PM by Sue Witonis

Public Participation

None.

Approval of Minutes

Stephen LaPointe motioned to approve minutes of November 20, 2025, as presented. Motion second by Priscilla Kyle. Motion passed 4-0-1.

Old Business

- A. Casco Town Manager Tony Ward provided a discussion with B-Tek. Both sides agree a solution needs to be finalized with a single point of reading. Staff additionally believes that paying \$25,000 of the outstanding bill is prudent because of changes caused by the Towns. Believe placing the remaining funds in escrow.

Staff also recognized that these delays are causing problems with tonnage documentation for the bulky waste personnel. Recommend implementing a unilateral change for tonnage occur on July 1 for both towns.

Motion # 1. George Klauber motioned that B-Tek be paid \$25,000 for previous services and place remaining funds in an escrow account to allow time for upgrades to the RFID system that includes a single wired sensor and printer to be completed by April 1. Motion seconded by Priscilla Kyle. Motion passed 5-0

Motion # 2 George Klauber motioned that the council implement an activation date of July 1st for documentation of tonnage and not to look back at the previous year's hand documents for resident usage. Motion seconded by Priscilla Kyle. Motion passed 5-0

New Business

- A. Town Manager Randy Lessard provided updated bank account information related to available funds.

- B. Town Manager Town Ward advised the preliminary budget work has begun and the proposed budget will be available to the council at their next meeting.
No action taken.
- C. John Kimball provided updates on the pipes freezing at the Transfer and his dialogue with Sebago Technics about identifying future corrective actions.
No action taken.
- D. Discussion about the upcoming month's meetings. The council decided to meet as scheduled on February 26, 2026 in Naples and March 26, 2026 at a location TBD. Further meeting schedule to be discussed at later time.
No action taken.
- E. Town Manager Towny Ward provided an update on the security of the cash deposits at the bulky waste and how it met industry standards.

Facility Manager's report

John Kimball reported

- Austin and Sons finished roofing the scale house and staff was pleased with the results.
- All yearly Bureau of Labor training has been completed.
- Atlantic Recycling Equipment will be at the Transfer Station on 01/27/2026 to complete yearly maintenance on the trash.

Executive Session

Greg Plummer motioned the Council into executive session 1 M.R.S.A.405(6)(E) Consultation with legal counsel. Motion seconded by George Klauber @ 6:48 pm.

Board came out executive session at 6:49 pm.

Next meeting to be held on February 26, 2026, at Naples Town Office

Priscilla Kyle made a motion to adjourn at 6:54 PM, seconded by Greg Plummer 5-0 in favor.