



Town of Casco

Selectboard Regular Meeting Minutes

January 23, 2024 at 6:00 PM

Casco Community Center

Regular Meeting

1. Review and approval of the meeting agenda

The Selectboard moved and seconded to approve the meeting agenda

Motion made by Connolly, Seconded by MacDonald.

Voting Yea: Avery, Connolly, MacDonald, Plummer

2. Approval of bills and signing and approval of all open warrants

The Selectboard moved and approved the bills and signing and approval of all open warrants

Motion made by MacDonald, Seconded by Connolly.

Voting Yea: Avery, Connolly, MacDonald, Plummer

3. Approval of Minutes: January 9, 2024

The Selectboard moved and approved the Minutes from January 9, 2024 meeting as presented.

Motion made by Connolly, Seconded by MacDonald.

Voting Yea: Avery, Connolly, MacDonald, Plummer

4. Public Participation for non-Agenda items

David Kimball from 782 Meadow Road spoke regarding his property. He feels that he and the town manager have "checked off a few boxes".

Sam Brown, Pine Hill Road, announced there are now two open seats for the Open Space Commission due to the resignation of Jeffrey Raymond. He passed out flyers the Community Snowshoe event February 24.

5. Manager's Update

A. I am meeting with Vanessa Farr on January 22nd for the purpose of developing an inclusive expectation related to the Comprehensive Implementation Committee. I have also included the appointment policy that the Selectboard recently approved. This policy includes a basic "job description" associated with this committee and other.

B. The Town recently experienced some difficulties with the recent snowstorms. Multiple Town roadways were not plowed or treated during the storm or days after the storm. Additionally, some contracted personnel ceased plowing before completion of the storms. These problems are being addressed with C Pond Plowing. Staff and I are developing protocols that will prevent these types of substandard performance. I have personally contacted each resident that rightfully complained about the roadways and apologized on behalf of the Town.

C. The Town's white plow truck became inoperable during a recent storm. It is currently at a local garage being repaired. The truck's transmission module failed, the PTO was not operating, and the transmission pan needed replacement. The truck should be in operation by week's end.

D. We recently hired Jason Wallingford for Public Works as a truck driver/laborer. Jason is a CDL driver and heavy equipment operator. He is also in training with our Fire Department.

E. As requested by a Selectboard member, I have included a list of Town owned properties in your packet. These properties include purchases, gifts and foreclosures.

F. Both Community Development Block Grants were submitted to Cumberland County on January 18th. The review of the applicants begins almost immediately, and each applicant must present to a review panel on February 7th. This panel recommends awards to the Municipal Oversight Committee on March 6th and the County Commissioners ultimately award the Grants on May 13th.

G. Recent upgrades to the Town's phone system are changing the initial sequencing of the for callers and altering the extension numbers for staff. We anticipate these changes minimally affecting callers, but providing staff greater opportunities to meet consumers needs. The upgrade to the system includes upgrading our IT system to 100/100 fiber optic lines for the Town Office and Central Fire. These upgrades will be cost-neutral compared to the previous phone system and internet. Our Communication Coordinator will be handling the community notifications about any changes that may affect them

H. Included in your packet is the year to date for expenditures. Year to date the expenditures should be 55.77% of the budget. The Town is currently functioning at an expenditure rate of 53.80%. or \$49,407 under budget. Staff and I must continue monitoring these expenditure amounts, but no spending freeze is required at this moment.

Old Business

6. The Selectboard will consider the FY 25 road projects and the release of an RFP for these services.

The Selectboard moved and approved to authorize the Town Manager to release an RFP for FY25 road projects (option 1) and authorize an RFP addendum for installation of a box culvert on Edwards Road by Davis Brook.

Motion made by MacDonald, Seconded by Connolly.
Voting Yea: Avery, Connolly, MacDonald, Plummer

New Business

7. The Selectboard is considering a contract with a electrical supplier.

The Selectboard moved and approved to authorize the Town Manager to sign a 48 month contract with Constellation Energy for providing electricity at a rate of \$.10485 per kwatt

Motion made by Connolly, Seconded by Plummer.
Voting Yea: Avery, Connolly, MacDonald, Plummer

8. The Selectboard will discuss recent Electrical Audit.

No action. Discussion only.

9. The Selectboard will discuss networked Electrical Vehicle Chargers

No action. Discussion only.

10. The Selectboard will discuss the necessity for updating Flood Plain Ordinance

No action. Discussion only.

11. The Selectboard will discuss FY 26 and FY27 road maintenance projects.

No action. Discussion only.

12. Selectboard Comments

Gene Connolly expressed concerns with thru-trucks and the abuse on our roads and wondered if we had any way to control it.

Grant Plummer inquired about staff time put in to road projects and ditching. He noted road conditions were not good one of the storm days in Casco. He also wondered when we should think about road posting.

Executive Session

13. Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for applications 01/23/2024A, 01/23/2024B, & 01/23/2024C

It was moved and seconded to enter Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for applications 01/23/2024A, 01/23/2024B, & 01/23/2024C. at 6:44pm.

Motion made by Connolly, Seconded by Plummer.
Voting Yea: Avery, Connolly, MacDonald, Plummer

Exit Executive Session at 6:56 pm.

14. Adjournment

Motion to adjourn at 6:58

Motion made by Connolly, Seconded by Plummer.

Voting Yea: Avery, Connolly, MacDonald, Plummer

Reminders to the Attending Public: Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

Future meeting dates (subject to change)

01/30/2024 @ 6:30 PM Special Town Meeting (Crooked River Elementary School)

02/06/2024 @ 6:00 PM Regular Selectboard Meeting