



Town of Casco

Selectboard Regular Meeting Minutes

February 20, 2024 at 6:00 PM

Casco Community Center

Regular Meeting

1. Review and approval of the meeting agenda

The Selectboard moved and seconded to approve the meeting agenda. Selectboard Member Robert MacDonald temporarily stepped away from the meeting.

Motion made by Connolly, Seconded by Fernandes.

Voting Yea: Avery, Connolly, Fernandes, Plummer

2. Approval of bills and signing and approval of all open warrants

The Selectboard moved and seconded to approve the bills and signing of all open warrants. Selectboard Member Robert MacDonald temporarily stepped away from the meeting.

Motion made by Fernandes, Seconded by Plummer.

Voting Yea: Avery, Connolly, Fernandes, Plummer

3. Approval of Minutes: February 6, 2024

The Selectboard moved and seconded to approve the minutes of February 6, 2024 as presented. Selectboard Member Robert MacDonald temporarily stepped away from the meeting.

Motion made by Plummer, Seconded by Fernandes.

Voting Yea: Avery, Connolly, Fernandes, Plummer

4. Public Participation for non-Agenda items

Tuan Nguyen (Meadow Road) would like to see a discussion regarding the implementation of impact fees.

David Kimball (Meadow Road) asked the Selectboard for a "sponsor" for his future presentation to the board.

Amy Brown (Pine Hill Road) wanted the town to consider making a change to Town Meeting rules and policies. Town Manager Tony Ward explained it is dictated in statute.

Approved by Selectboard on 03-05-2024

5. Manager's Update

- A. The request for bids for the Transfer Station/Bulky Waste project was released by Sebago Technics. This bid request is due on February 22, 2024, at 3:00 pm. The public opening of the bids will occur at 3:00 pm at the Town Office. The bids will be presented to the Casco Naples Transfer Station Council at 6:00 pm that same evening. The mandatory pre-bid meeting had representatives from 8 different companies. To date, two of the companies have requested an additional tour of the facilities as recommended by Sebago Technics.
- B. If the above bid comes within budget, there will be a significant disruption of services at the Bulky Waste/Transfer Station facilities. The Bulky Waste project is scheduled for 16 weeks and requires closer of the Bulky Waste facility. The Transfer Station project is anticipated to be 32 weeks and the current transfer station will be closed during the duration of this project. Assorted options are being explored to ensure that MSW can be dealt with as required by Maine law.
- C. The RFP for FY 25 road projects has been released. Bids on the two phased projects are due by February 25, 2024, at 2:00 pm. A pre-bid meeting occurred on February 15th.
- D. The roads are being posted for weight restriction beginning February 22nd. The posting will advise the weight restrictions will last until May 1, 2024. As always, these weight restrictions can be moved as the roads begin losing frost. A list of all posted roads will be listed on our web site & Facebook accounts. Additionally, the list will be posted at the Town Office and Community Center.
- E. The Community Center Gymnasium will be closed to the public for 3 weeks beginning on March 4th. The closure is due to floor repairs and coating of the floor.
- F. Naples Town Manager and I will be presenting the draft operating and capital budget for the Casco/Naples Transfer Station & Bulky Waste to the Casco Naples Transfer Station Council on February 22, 2024. The proposed budget is seeing some substantial increases in services related to use of 40-yard containers and the associated costs of hauling them.
- G. The Towns of Casco, Naples and Raymond are in the process of updating the Interlocal Agreement for Animal Control Services (ACO). The previous agreement is antiquated and does not represent the current practices. The updated Interlocal Agreement will include additional documents including ACO job description and protocols. In addition, the Town of Harrison voiced interest in participating in this agreement. If this is agreed to by the three Towns, we would create a part time Animal Control Officer position to cover off-duty days. This would increase the hours of coverage while reducing the annual costs to Casco, Naples, and Raymond.

Old Business

6. The Selectboard will consider a proposal from Maine Design Workshop for assisting in the implementation of the Comp Plan.

After considerable discussion, a motion was made to authorize the Town Manager to sign a contract with Maine Design Workshop for planning services associated with items identified as Task #1. There was no second made, so the motion failed.

The Selectboard moved and seconded to table this item until next meeting so more public input can be heard.

Motion made by Avery, Seconded by Plummer.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

New Business

7. The Selectboard will discuss with Port City Architecture about remodeling on Central Fire Station.

This item was tabled due to illness at Port City Architecture.

8. The Selectboard will consider a catered function license request by Lake region Caterers, Inc.

The Selectboard moved and seconded to approve a catered function license request by Lake region Caterers, Inc.

9. The Selectboard will discuss negotiation with CPond Plowing for FY25 and beyond snow plowing.

Discussion only. No action taken.

10. Selectboard Comments

Gene wanted to extend kudos to our Public Works during our last storm.

Mary also was impressed with the work done during the last storm.

Bob wanted to thank the members of the audience for being willing to attend the meetings and stand up to voice their opinion.

Grant clarified the date the roads will be posted and inquired about the process. Grant also asked Tony to compile a "run down" of the process for Maine Design Workshop and Planning Board and the support associated with Task #2 approved at last meeting. He also requested that Tony review all Planning Board Applications.

Scott wanted to know where we stand financially. He shared details of an email he received from Opportunity Alliance regarding Lake Region Middle School Book Launch Party on March 19th. Scott also shared dates of future meetings and asked Sam Brown to share details about "Snow Moon" event on Saturday, February 24.

11. Adjournment

The Selectboard moved and seconded to adjourn at 7:20 pm.

Motion made by MacDonald, Seconded by Plummer.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

Reminders to the Attending Public: Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

Future meeting dates (subject to change)

02/22/2024 at 6:00 pm Casco Naples Transfer Station Council

03/05/2024 at 6:00 pm Regular Selectboard Meeting

03/11/2024 at 5:30 pm Joint Budget Workshop Finance Committee & Selectboard

03/11/2024 at 6:30 pm Regular Planning Board Meeting

03/12/2024 at 5:30 pm Joint Budget Workshop Finance Committee & Selectboard

03/18/2024 at 5:30 pm Joint Budget Workshop Finance Committee & Selectboard

03/19/2024 at 5:30 pm Joint Budget Workshop Finance Committee & Selectboard