



Town of Casco

Selectboard Regular Meeting Minutes

December 09, 2025 at 6:00 PM

Casco Community Center

Regular Meeting

PRESENT

Scott Avery
Eugene Connolly
Robert MacDonald
Grant Plummer

ABSENT

Mary Fernandes

1. Review and approval of the meeting agenda

The Selectboard moved and seconded to approve the meeting agenda as presented.

Motion made by MacDonald, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Plummer

2. Approval of bills and signing and approval of all open warrants

The Selectboard moved and seconded to approve all bills and signing of all open warrants.

Motion made by Connolly, Seconded by MacDonald.

Voting Yea: Avery, Connolly, MacDonald, Plummer

3. Approval of Minutes: November 18, 2025

The Selectboard moved and seconded to accept the minutes from the November 18, 2025 meeting as presented.

Motion made by Avery, Seconded by MacDonald.

Voting Yea: Avery, Connolly, MacDonald, Plummer

4. Public Participation for non-Agenda items

Sam Brown spoke about his involvement with numerous groups and his recent joining of the ATV and Snowmobile Clubs even though they do not own these machines. He then differed his remaining time to the President of the ATV club (Dave Turnbull)

Dave Turnbull advised the current repairs required to their 60 miles of ATV trails located throughout Casco, Naples, Otisfield and Sebago (with the majority of the trails in Casco) They will be requesting assistance from the town in applying for a trails repair grant with the State in the Spring of 2026. Mr. Turnbull provided the Selectboard with maps of their trail system and a synopsis of the repairs needed.

5. Manager's Update

- A. The Town recently received the FY2024 Audit from RHR Smith. The delay in receiving this report was due to staffing challenges and complexities during that fiscal year. A hard copy has been placed in each Selectboard member's mailbox, and a digital copy will be made available on our website.
- B. Included in the Selectboard packet is correspondence from the owner of Thompson Lake Marina indicating that they no longer wish to pursue an easement agreement with the Town. The e-mail outlines the reasons for their change in position.
- C. Town staff and I will begin developing the initial FY 2027 budget in January. We anticipate providing a draft budget to the Selectboard and Finance Committee near the end of February, with formal budget meetings occurring throughout March. Additionally, staff and I plan to provide the Selectboard and Finance Committee with a draft timeline for budget hearings at the Selectboard's second meeting in January.
- D. The Town recently hired Sidney Shane as a full-time Public Works truck driver/laborer. We have also hired a per diem truck driver/laborer with several years of plowing experience. This per diem staff member will be utilized during periods when Public Works is short-staffed. Additionally, I have received interest from other potential per diem drivers.

Mary Tremblay will be transitioning into a part-time position, and we have begun cross-training Devin Langadas for the Code Enforcement Assistant position. She will work 20 hours in Codes and 20 hours in the front office. I also anticipate hiring a 20-hour-per-week clerk in January.

- E. Rae-Anne Nguyen and I met with Greater Portland Council Of Governments (GPCOG) and Maine DOT to review three high-priority intersections and identify potential solutions. This collaboration is funded through grant funding, and GPCOG will provide the Town with a report prior to year's end. The intersections under review are:
 - Webbs Mills Road (Route 85) at Poland Spring Road (Route 11)
 - Roosevelt Trail (Route 302) at Tenney Hill Road
 - Roosevelt Trail (Route 302) at Quaker Ridge Road

I am sure that Safe Streets will provide additional information during their discussion with the Selectboard on December 16th.

The board has requested to speak with the owner of the Thompson Lake Marina about his change of perspective relating to the boat ramp easement.

Old Business

- 6. The Selectboard will consider bids for Casco Village Zoning RFP.

The Selectboard moved and seconded to award Resilience Planning, LLC the contract for the Casco Village zoning project.

Approved by Selectboard on 12-16-2025 5-0 vote

Motion made by Avery, Seconded by MacDonald.
Voting Yea: Avery, Connolly, MacDonald, Plummer

7. The Selectboard will consider moving the semiannual Town Meeting to January 28, 2026.

The Selectboard moved and seconded to change the semi-annual Town Meeting to January 28, 2026.

Motion made by MacDonald, Seconded by Avery.
Voting Yea: Avery, Connolly, MacDonald, Plummer

8. The Selectboard will discuss outstanding legal issues.

Discussion only stating they will keep this on on-going business.

New Business

9. The Selectboard and Planning Board will conduct a joint hearing on Casco Public Library's request for Contract Zoning Agreement.

The Selectboard moved and seconded to accept there is substantial agreement with proposed Contract Zoning Agreement submitted by the Casco Public Library and return agreement to the Planning Board for continuation of the CZA process as defined by the ordinance.

Motion made by MacDonald, Seconded by Connolly.
Voting Yea: Avery, Connolly, MacDonald, Plummer

10. The Selectboard will consider an updated 3-year contract with Main's Landscaping for mowing services.

The Selectboard moved and seconded to authorize the release of the Request for Proposal for Mowing Service.

Motion made by MacDonald, Seconded by Avery.
Voting Yea: Avery, Connolly, MacDonald, Plummer

11. The Selectboard will consider modifying the January 2026 Selectboard Meeting dates.

The Selectboard moved and seconded to authorize the modification of the January 2026 Selectboard meetings to the dates of January 13, 2026 and January 27, 2026.

Motion made by Avery, Seconded by Connolly.
Voting Yea: Avery, Connolly, MacDonald, Plummer

12. Selectboard Comments

Scott Avery complimented Chris Pond for the plowing of the first storm. He reminded everyone to slow down. Scott also reminded everyone that Santa will be arriving to Casco on Friday night and there will be a celebration at the Community Center to meet him.

Bob MacDonald stated there is still a lot of work to be done and encouraged everyone to get involved with their community.

Grant Plummer reported there is a lot going on- he was impressed to see how communities are working together with neighboring towns to get things done.

Executive Session

13. Concealed Weapon Permit Application

The Selectboard moved and seconded to enter Executive Session per Title 25, Part 5, Chapter 252, Section 2006 for Concealed Weapon Permit application 12/02/2025A at 7:02 pm

Motion made by MacDonald, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Plummer

The Selectboard moved and seconded to exit Executive Session at 7:13 pm

Motion made by Avery, Seconded by Connolly.

Voting Yea: Avery, Connolly, MacDonald, Plummer

14. Adjournment

The Selectboard moved and seconded to adjourn at 7:14 pm.

Motion made by Connolly, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Plummer

Reminders to the Attending Public: Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

Future meeting dates (subject to change)

December 10, 2025 @ 6:00 PM Water Quality Meeting

December 15, 2025 @ 6:30 PM Planning Board Regular Meeting

December 16, 2025 @ 6:00 PM Selectboard Regular Meeting