



Town of Casco

Water Quality Committee Minutes

September 23, 2026 at 6:00 PM

Casco Community Center

Regular Meeting

1. Establish Quorum

Tom McCarthy

Jim Arsham

Levi Thornton

Maggie Daigle

Deanna Flanagin

Diane Cormier (Remote)

2. Review and approval of the meeting agenda

Moved: Levi

Second: Tom

Vote: 6 Yea, 0 Nay

3. Approval of minutes from July 15, 2026

Moved: Levi

Second: Tom

Vote: 6 Yea, 0 Nay

4. Announcements

- Preparation for Community Fest

- Trunk or Treat: Many members unavailable, unlikely to attend

5. Public participation for non-agenda items

None

Continuing Business

1. Review project updates

a. Boat Launch Signage

Diane researched how to go about getting uniformity across the boat launches. Would need to coordinate with the town and DEP. DEP has specific templates to use. Diane to research how much leeway/creative freedom is allowed. To be shared with lake associations once there is a proposal.

b. Annual report outline and data schedule

Draft prepared by Maggie, well received. Raymond Waterways and NEIWPCC were inspiration, but quite lengthy relative to what we want to deliver.

Levi suggests an annual cycle with calendar year, so that reports are approved prior to town's budget cycle. Committee agrees - annual reports should be approved in December meeting

c. Committee data repository

Levi has received Sharepoint access, will get invites to committee once migrated from GDrive

d. Purchase test equipment

No movement, Jim will own going forward

New Business

1. Committee elections

Chairperson: Tom

Vice Chairperson: Diane

Secretary: Levi

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Slate moved by: Levi

Second: Deanna

Yea: 6, Nay: 0

2. Review the draft Water Quality Policy

Draft reviewed; seeking ways to shorten the policy in hopes of greater understanding and adherence

3. Discussion of other execution initiatives

Postponed

4. 2026 funding plans

Boat launch monitoring was not approved, so funds are available for new projects. Members encouraged to review and suggest projects worth funding.

5. Project priority list

Postponed

6. P&K Update

P&K seeking 25 year CZA extension, members encouraged to attend Selectboard meeting on 9/29.

Action Items

1. Diane to continue research on boat launch signage
2. Tom to consult with town manager to review timing of annual report delivery
3. Levi to migrate committee from GDrive to Sharepoint
4. Jim to get quotes for purchasing a dissolved oxygen meter, secchi disk, phosphorus, and chlorophyll test equipment. Consult with LSM for standards
5. All to review the draft policy and add comments

Next Meeting Agenda

1. Review Draft Water Quality Policy
2. Review Project Updates
 - a. Boat launch signage
 - b. Annual report
 - c. Test equipment
3. Begin discussion on association funding format

Reminders to the Attending Public: Water Quality Committee meetings are open to the public, but the public may not speak unless recognized by the Committee Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items.

Future meeting dates (subject to change)

October 21, 2026 at 6:00 PM Casco Community Center

November 18, 2026 at 6:00 PM Casco Community Center

December 16, 2026 at 6:00 PM Casco Community Center