

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on **Tuesday, July 11, 2023**, commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called the meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
Mario Ruiz	Mayor Pro Tem
Noel Galván	Councilor
Estanislado Z. Martinez	Councilor
Sofia Morones	Councilor
Chris A. Castaneda	City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF

Edgar Castillo, Finance Director

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

Francisco R. Ponce, Sonia Guerrero Perez, Rodney Perez, Patsy Galván, James E. Cabello, Carlos Lara, Julissa S. Alvarado, Yvonne Carrizales, Oscar Morones, Gracy M. Ponce

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No citizen's comments.

TEXAS REGULATORY CONSULTANTS

- 1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE TEXAS REGULATORY CONSULTANTS (TRS) STATEMENT OF WORK (SOW) FOR MUNICIPALITY SYSTEM PROGRAM TO CONDUCT THE WORK REQUIRED BY THE STATE OF TEXAS AND FEDERAL RULERS FOR SAFE PIPELINE OPERATION**

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Martinez to approve Texas Regulatory Consultants (TRS) Statement of Work (SOW) for Municipality System Program to conduct the work required by the State of Texas and Federal Rulers for safe pipeline operation.

Vote for approval 5-0 (unanimous).

Motion carried.

LAW OFFICE OF JAMES E. CABELLO

- 2. DISCUSSION AND APPROPRIATE ACTION TO ACCEPT A RE-SALE BID ON TRUSTEE PROPERTY, TO WIT: "LOT 12, BLOCK 17 OF THE VIVIAN HEIGHTS ADDITION, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY, TEXAS", TAX OFFICE PROPERTY ID NUMBER 13917. (TAX SUIT 12-12-02534-DTX, CARRIZO SPRINGS C.I.S.D. VS FRED MURRAY, DECEASED.)**

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Sofia Morones to approve re-sale bid on Trustee Property, to wit: "Lot 12, Block 17, of the Vivian Heights Addition, City of Carrizo Springs, Dimmit County, Texas", Tax Office Property ID Number 13917. (Tax Suit 12-12-02534-DTX, Carrizo Springs C.I.S.D. vs Fred Murray, Deceased.)

Vote for approval 5-0 (unanimous).

Motion carried.

APPROVAL OF MINUTES

- 3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES**

A. REGULAR SESSION - JUNE 13, 2023

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Noel Galvan to approve minutes as presented.

Vote for approval 5-0 (unanimous).

Motion carried.

FINANCE DEPARTMENT

- 4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE JUNE 2023 ACCOUNTS PAYABLE**

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Noel Galvan to approve June 2023 Accounts Payable.

Vote for approval 5-0 (unanimous).

Motion carried.

- 5. FINANCE MONTHLY MONTHLY REPORTS**

A. FINANCIAL ANALYSIS

B. DEPARTMENTAL EXPENDITURES

C. FYE 2023 BUDGET TIMELINE

Finance Director Edgar Castell presented the Council with the Financial Report and Departmental Expenditures for the month of June 2023.

OLD BUSINESS

6. DISCUSSION AND APPROPRIATE ACTION REGARDING PIPELINE INTEGRITY IN-LINE INSPECTION AND REROUTING & REPLACING ON CLARK STREET

Motion made by Councilor Sofia Morones, seconded by Mayor Pro Tem Mario Ruiz to approve Gasti, Inc. Contract for \$220,864.00 for a pipeline integrity in-line inspection and rerouting and replacing gas lines located on 5th Street & Clark.

Vote for approval 5-0 (unanimous).

Motion carried.

NEW BUSINESS

7. DISCUSSION AND APPROPRIATE ACTION REGARDING SIMON R. PENA SRP & ASSOCIATES LLC AGREEMENT

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Noel Galvan to cancel the agreement with Simon R. Pena SRP & Associates LLC.

Vote for approval 5-0 (unanimous).

Motion carried.

8. DISCUSSION AND APPROPRIATE ACTION TO APPROVE PROPOSAL FOR WATER SUPPLY TANK REPAIRS & IMPROVEMENTS

Motion made by Councilor Estanislado Z. Martinez, seconded by Mayor Pro Tem Mario Ruiz to approve Maguire Iron, Inc. proposal for \$11,650.00.

Vote for approval 5-0 (unanimous).

Motion carried.

9. DISCUSSION AND APPROPRIATE ACTION REGARDING DOG KENNELS

Motion made by Councilor Sofia Morones, seconded by Mayor Pro Tem Mario Ruiz to get quotes and a plan for a dog shelter.

Vote for approval 5-0 (unanimous).

Motion carried.

10. DISCUSSION AND APPROPRIATE ACTION TO PURCHASE WHOLESALE GASOLINE & DIESEL FOR CITY VEHICLES

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Noel Galvan to get quotes to purchase wholesale gasoline for city vehicles.

Vote for approval 5-0 (unanimous).

Motion carried.

11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE SOUTHWEST OVERHEAD DOOR QUOTE FOR \$11,830.00 TO PURCHASE BAY DOOR FOR THE CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Estanislado Z. Martinez to approve the Southwest Overhead Door quote for \$11,830.00 to purchase a bay door for the Carrizo Springs Volunteer Fire Department. 17612.00 and pay the remaining balance in the

Vote for approval 4-1 (unanimous). Councilor Noel Galvan abstained.

Motion carried.

12. DISCUSSION AND APPROPRIATE ACTION TO APPROVE AXON ENTERPRISE, INC. QUOTE OF \$25,746.38 TO PURCHASE BODY CAMERAS AND TASERS FOR THE CITY MARSHAL DEPARTMENT

Motion made by Councilor Sofia Morones, seconded by Mayor Pro Tem Mario Ruiz to approve Axon Enterprise, Inc. quote of \$25,746.38 to purchase body cameras and tasers for the City Marshal Department, the cameras and tasers will be paid with the City Marshal's capital outlay balance of \$17,612.00 and the remaining balance will be paid with the following year's budget.

Vote for approval 5-0 (unanimous).

Motion carried.

13. DISCUSSION AND POSSIBLE ACTION REGARDING MUNICIPAL JUDGE REQUEST CONCERNING THE ORGANIZATION AND LOCATION OF THE CARRIZO SPRINGS MUNICIPAL COURT

Municipal Judge Francisco R. Ponce requests to possibly relocate the Municipal Court to the portable building that was donated by Dimmit Regional Hospital or the City Manager house. The Judge claims that an incident happened in the past with the City Marshal being in the office when the defendants come to Municipal Court to pay their citation.

Mayor Pro Tem Mario Ruiz asks the Municipal Judge how much space he needs for the Municipal Court. Municipal Judge Francisco Ponce states that the size of the space does not matter, he is more concerned about separating the Municipal Court and City Marshall Office.

Councilor Sofia Morones asks the Municipal Judge how long have you had a conflict with the City Marshal's Department. Municipal Judge Francisco R. Ponce states they would have to ask the Court Clerk.

Mayor Oscar E. Puente asks Interim City Manager Melissa M. Guerra if the portable building will be used for the Supervisors offices and that since the location of their offices are in a flood zone, the extra office space will be used for maps, files, etc. Interim City Manager Melissa M. Guerra states that the building will be used by the supervisors' offices.

Municipal Court Clerk Yvonne Carrizales states that the portable building would not be a good location for Municipal Court. Relocating the court to the portable building would be very congested with all the supervisors and most municipal courts are located inside the city.

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Estanislado Z. Martinez for Municipal Judge Francisco R. Ponce to meet with Public Works Director John Camarillo to survey the portable building.

Vote for approval 5-0 (unanimous).

Motion carried.

ORDINANCE(S)

- 14. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 837 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS AMENDING CHAPTER 28 OF THE CODE OF ORDINANCES TO REGULATE RECREATIONAL VEHICLES WITHIN THE MUNICIPAL LIMITS OF THE CITY OF CARRIZO SPRINGS, TEXAS; PROVIDING A PENALTY FOR EACH OFFENSE EXCEPT WHERE A DIFFERENT PENALTY HAS BEEN ESTABLISHED BY STATE LAW; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION AND DECLARING AN EMERGENCY**

Motion made by Councilor Sofia Morones, seconded by Councilor Noel Galvan to approve Ordinance No. 837 an ordinance of the City Council of the City of Carrizo Springs, Texas amending Chapter 28 of the code of ordinances to regulate recreational vehicles within the municipal limits of the City of Carrizo Springs, Texas: providing a penalty for each offense except where a different penalty has been established by state law; providing a severability clause; providing a repealer clause; providing an effective date; providing for publication and declaring an emergency.

Vote for approval 5-0 (unanimous).

Motion carried.

RESOLUTION(S)

- 15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 584 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS TO DESIGNATE AND AUTHORIZE SIGNATORIES TO SIGN ALL FUNDS OF THE CITY OF CARRIZO SPRINGS, TEXAS**

Motion made by Councilor Sofia Morones, seconded by Councilor Estanislado Z. Martinez to approve Resolution No. 584 a resolution by the City Council of the City of Carrizo Springs to designate and authorize signatories to sign all fund of the City of Carrizo Springs, Texas.

Vote for approval 5-0 (unanimous)

Motion carried.

EXECUTIVE SESSION

Mayor Oscar E. Puente convened into Executive Session at 6:51 p.m.

CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION 551.074: PERSONNEL; 551.072 REAL ESTATE; 551.071 CONSULTATION WITH ATTORNEY

16. DISCUSSION REGARDING HEB SEALED BID

17. DISCUSSION REGARDING MUNICIPAL JUDGE POSITION

A. ADVERTISE POSITION

B. 2-YEAR CONTRACT

C. REAPPOINT WITH CONTRACT

18. DISCUSSION REGARDING CITY MANAGER RESUMES

OPEN SESSION

Mayor Oscar E. Puente reconvenes into Regular Session at 7:30 p.m.

19. DISCUSSION AND POSSIBLE ACTION REGARDING HEB SEALED BID

Special Counsel Bobby Maldonado (via phone) states not to discuss how much the city paid for the building in public and to notify the buyer of the restrictions that are in the purchase agreement. Special Bobby Maldonado states to Council to decide what is best for the community.

Motion made by Councilor Sofia Morones, seconded by Councilor Estanislado Z. Martinez to accept the \$275,000 bid of Leigh Briscoe for the purchase of the former HEB plus all closing costs including title insurance, attorney's fees and title company costs.

Vote for approval 5-0 (unanimous).

Motion carried.

20. DISCUSSION AND APPROPRIATE REGARDING MUNICIPAL JUDGE

A. ADVERTISE POSITION

B. 2-YEAR CONTRACT

C. REAPPOINTMENT WITH CONTRACT

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Noel Galvan to select Option A and advertise for the Municipal Judge position.

Vote for approval 4-1. Councilor Sofia Morones abstained.

Motion carried.

21. DISCUSSION AND POSSIBLE ACTION REGARDING CITY MANAGER RESUMES

Motion made by Councilor Sofia Morones, seconded by Mayor Pro Tem Mario Ruiz to schedule city manager interviews for July 26 & 27, 2023.

Vote for approval 5-0 (unanimous).

Motion carried.

CITY MANAGER REPORT

22. ORGANIZATIONAL UPDATES

Interim City Manager Melissa M. Guerra states that the 4th of July Festival was very successful thanks to all the staff for working on and organizing the event.

ADJOURNMENT

Motion made by Councilor Sofia Morones, seconded by Mayor Pro Tem Mario Ruiz to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned at approximately 7:38 p.m.

/s/Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs