

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a Special Session at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on Monday, September 27, 2021, commencing at 5:30 p.m. for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called meeting to order at approximately 5:34 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
Sofia Morones	Mayor Pro Tem
Ashley Moreno	Councilor
Melissa M. Guerra	Interim City Manager/City Clerk

Absent:

David Balderas	Councilor
Mario Ruiz	Councilor

A quorum was established.

STAFF:

Edgar Castillo, Accounts Specialist/IT

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

Anna Diaz, Pedro Perez III, Brett Bousman, Jesus Perales

PLEDGE OF ALLEGIANCE & PRAYER

The City Council recited the Pledge of Allegiance.

Prayer by Edgar Castillo.

CITIZEN'S COMMENTS

No citizen's comments.

NEW BUSINESS**1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CONTRACT FOR FINANCE SERVICES**

Mayor Oscar E. Puente states that the previous Finance Director resigned before completing the budget and the city needed to contract for Financial Services. Anna Diaz will be assisting the Finance Department to complete and finalize the budget.

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Ashley Moreno to approve contract for Anna Diaz for finance services to complete and finalize Fiscal Year 2021-2022 Budget.

Vote for approval 3-0 (unanimous).

Motion carried.

2. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO INTERIM CITY MANAGER SALARY

Mayor Oscar E. Puente states that City Clerk Melissa M. Guerra is serving as the Interim City Manager and while serving in that capacity her salary will be the city manager's salary.

Vote for approval 2-1. Mayor Pro Tem Sofia Morones abstains.

Motion carried.

3. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO SCHEDULING REGULAR SESSION TO OCTOBER 19, 2021, DUE TO CITY COUNCIL & CITY STAFF ATTENDING THE ANNUAL TML CONFERENCE ON OCTOBER 6-8, 2021

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Ashley Moreno to schedule Regular Session to October 19, 2021, due to City Council and city staff attending the Annual TML Conference on October 6-8, 2021.

Vote for approval 3-0 (unanimous).

Motion carried.

OLD BUSINESS**4. CITY OF CARRIZO SPRINGS FISCAL YEAR 2021-2022 BUDGET WORKSHOP****A. OPEN BUDGET WORKSHOP**

Mayor Oscar E. Puente opened Fiscal Year 2021-2022 Budget Workshop at 5:39 p.m.

Anna Diaz presented Council with Fiscal Year 2021-2022 Budget Workshop. Mrs. Diaz states that she listed the proposed budget that had already been worked on by the previous finance director.

City of Carrizo Springs
Fiscal Year 2021-2022 Proposed Annual Budget
General Fund Disbursement Schedule

DESCRIPTION	2019-2020	2020-2021		2021-2022	2021-2022
	ACTUAL	AMENDED	ACTUAL	PROPOSED	RECOMMENDED
LEGISLATIVE	103,936	135,069	139,850	124,094	143,629
ADMINISTRATION	88,923	115,749	96,139	94,059	131,370
CITY INSURANCE	69,054	122,045	35,672	90,000	90,000
FINANCE	231,544	235,455	218,003	226,298	231,482
HUMAN RESOURCES	58,871	62,149	54,5814	75,084	73,780
LEGAL	30,309	92,500	26,805	77,500	80,000
MUNICIPAL COURT	206,734	278,501	210,128	244,531	237,401
CITY CLERK	103,892	114,411	105,779	117,253	130,019
IT	15,717	16,496	17,558	29,125	29,300
TAX	42,429	50,000	46,683	47,000	50,000
CITY HALL	49,629	57,300	79,096	83,700	101,754
CODE ENFORCEMENT	55,904	71,864	63,551	71,866	70,331
CITY MARSHAL	142,959	155,674	127,970	229,618	169,759
FIRE	45,397	57,355	67,259	54,441	54,326
EMS/PUBLIC SAFETY	482,000	494,000	494,000	494,000	494,000
STREETS	861,595	941,809	693,046	910,089	998,598
ANIMAL CARE (HEALTH)	59,818	77,923	50,883	71,979	64,774
PARKS & RECREATION	170,477	236,056	147,052	219,941	186,708
SWIMMING POOL	2,884	3,230	77,463	72,001	64,927
LANDFILL SANITATION	463,332	471,453	415,144	540,940	497,818
SANITATION	276,472	277,674	279,684	490,196	291,794
RECYCLING	41,931	45,951	45,647	62,717	47,288
TOTAL EXPENSES	3,603,807	4,112,664	3,491,726	4,426,432	4,240,028

Fiscal Year 2021-2022
General Fund Expenditures

PERSONNEL	1,669,173
SERVICES & CHARGES	584,611
SUPPLIES	918,711
CONTRACTS	793,545
OPERATING TRANSFERS	-
DEBT SERVICES	195,004
CAPITAL OUTLAY	-
TRANFERS	78,984
TOTAL GENERAL FUND REVENUES	4,240,028

**Fiscal Year 2021-2022
General Fund
Statements/Revenue/Disbursements**

REVENUE	2019-2020 ACTUAL	2020-2021 AMENDED	2020-2021 ACTUAL	2021-2022 PROPOSED	2021-2022 RECOMMENDED	2021-2022 ADOPTED
EXPENDITURES	3,966,850	4,042,061	4,123,635	4,380,708	4,384,908	-
EXPENDITURES	3,603,807	4,112,664	3,491,726	4,426,432	4,240,028	-
REVENUE OVER EXPENDITURES	363,043	(70,603)	631,909	(45,724)	144,880	-

**Fiscal Year 2021-2022 Proposed Annual Budget
Budget Considerations**

OPTION	CURRENT SALARY	INCREASE PERCENT	INCREASE SALARY	33% FRINGES	TOTAL INCREASE	GRAND TOTAL
A	1,653,221	3%	49,597	16,367	65,964	1,669,588
B	1,653,221	5%	82,661	27,278	109,939	1,680,499

Mayor Oscar E. Puente states that only the employees that will get an adjustment to their salaries this year are the employees that did not get a raise in Fiscal Year 2019-2020.

B. CLOSE BUDGET WORKSHOP

Mayor Oscar E. Puente closed the budget workshop at 8:21 p.m.

ADJOURNMENT

Meeting adjourned at approximately 8:21 p.m.

/s/Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs