

**THE STATE OF TEXAS** §  
**COUNTY OF DIMMIT** §  
**CITY OF CARRIZO SPRINGS** §

**NOTICE IS HEREBY GIVEN THAT** the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7<sup>th</sup> Street, Carrizo Springs, Texas, 78834 on **Tuesday, May 9, 2023**, commencing at **5:30 p.m.** for considering the following items of business:

**CALL THE MEETING TO ORDER**

Mayor Oscar E. Puente called the meeting to order at approximately 5:30 p.m.

**ROLL CALL & ESTABLISHMENT OF QUORUM**

The Council conducted their own roll call and declared the following Councilmembers present:

<b>Oscar E. Puente</b>	<b>Mayor</b>
<b>Sofia Morones</b>	<b>Mayor Pro Tem</b>
<b>Ashley Moreno</b>	<b>Councilor</b>
<b>Mario Ruiz</b>	<b>Councilor</b>
<b>Chris A. Castaneda</b>	<b>City Manager</b>
<b>Melissa M. Guerra</b>	<b>City Clerk</b>

A quorum was established.

**Absent**  
**David Balderas**                      **Councilor**

**STAFF**

**Edgar Castillo, Finance Director**              **John Camarillo, Public Works Director**

**WELCOME & RECOGNITION OF GUESTS**

Mayor Oscar E. Puente welcomed and recognized all guests present.

**PLEDGE OF ALLEGIANCE**

The City Council recited the Pledge of Allegiance.

**CITIZEN'S COMMENTS**

No public comments.

**CITIZEN'S COMMENTS**

**2023 GENERAL ELECTION CANVASS**

**1. DISCUSSION AND APPROPRIATE ACTION TO CANVASS RETURNS FOR THE MAY 6, 2023 GENERAL ELECTION**

**A. DECLARE RESULTS**

Mayor Oscar E. Puente canvassed the returns for the May 6, 2023, General Election as follows:

**May 6, 2023 - General Election**

**Mayoral Race**

Sofia Morones	255
Oscar E. Puente	261

**Council Race**

Noel Galván	246
Estanislado “Tanis” Martinez	297
David Balderas	185
Angelica Muzquiz	143

**B. ADMINISTER OATH OF OFFICE TO THE NEWLY ELECTED OFFICIALS**

Municipal Judge Francisco R. Ponce administers the oath of office to the newly elected officials.

**C. APPOINT MAYOR PRO TEM**

Motion made by Councilor Noel Galvan to appoint Councilor Estanislado Martinez as Mayor Pro Tem.

Councilor Estanislado Martinez appreciates the nomination but declines and recommends nominating a Councilor that has already been serving on the board.

Motion failed due to lack of second.

Motion made by Councilor Sofia Morones, seconded by Councilor Noel Galvan to nominate Councilor Mario Ruiz as Mayor Pro Tem.

Vote for approval 5-0 (unanimous).

Motion carried.

**APPROVAL OF MINUTES**

**2. DISCUSSION AND APPROPRIATE TO APPROVE MINUTES**

**A. REGULAR SESSION - APRIL 11, 2023**

**B. SPECIAL SESSION - APRIL 25, 2023**

Councilor Sofia Morones states that she would like to add to Regular Session, April 11, 2023 minutes, Item 14 her comment regarding the city hosting the 2024 Cinco de Mayo Festival.

City Clerk Melissa M. Guerra states that the comment was not added because the city did not agree to host the event but will update the minutes with her request to add her comment recommending the City of Carrizo Springs hosting the 2024 Cinco de Mayo Festival.

Motion made by Councilor Sofia Morones, seconded by Mayor Pro Tem Mario Ruiz to approve minutes with Councilor Sofia Morones request to update the minutes in Regular Session April 11, 2023, Item 14 with her comment regarding the city hosting the 2024 Cinco de Mayo Festival.

Vote for approval 5-0 (unanimous).

Motion carried.

## **FINANCE DEPARTMENT**

### **3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR APRIL 2023**

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Sofia Morones to approve accounts payable for April 2023.

Vote for approval 5-0 (unanimous).

Motion carried.

### **4. FINANCE MONTHLY REPORTS**

#### **A. FINANCIAL ANALYSIS REPORT**

#### **B. DEPARTMENTAL EXPENDITURES**

Finance Director Edgar Castillo presented the Council with the Financial Report and Departmental Expenditures for the month of April 2023.

## **OLD BUSINESS**

### **5. DISCUSSION AND APPROPRIATE ACTION REGARDING REQUESTING FOR PROPOSALS (RFP) FOR THE CITY OF CARRIZO SPRINGS GIS DATA FOR THE GAS DISTRIBUTION, SANITARY SEWER COLLECTION, AND WATER DISTRIBUTION SYSTEMS**

Motion made by Councilor Estanislado Martinez, seconded by Mayor Pro Tem Mario Ruiz to approve issuing Request for Proposals for the City of Carrizo Springs GIS Data for the gas distribution, sanitary sewer collection, and water distribution systems.

Vote for approval 5-0 (unanimous).

Motion carried.

## **CITY MANAGER REPORT**

### **6. ORGANIZATIONAL UPDATES**

#### **Flow Meter**

The permit to install the flow meter has been resubmitted for review and is pending TX Dot approval.

#### **Water Department**

The water department is working on the water leaks in a timely manner and prioritizing what leaks need to be fixed.

**CDBG Grant**

The Middle Rio Grande CDBG grant has been submitted and will keep us updated with the status.

**6. ORGANIZATIONAL UPDATES**

**ADJOURNMENT**

Motion made by Councilor Sofia Morones, seconded by Councilor Estanislado Martinez to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately 6:22 p.m.

**/s/Oscar E. Puente**  
**Oscar E. Puente, Mayor**  
**City of Carrizo Springs**

**ATTEST:**

**/s/Melissa M. Guerra**  
**Melissa M. Guerra, City Clerk**  
**City of Carrizo Springs**