

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on **Tuesday, December 8, 2020** commencing at **6:00 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Wayne Seiple called meeting to order at approximately 6:00 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Wayne Seiple	Mayor
Benny Rocha	Mayor Pro Tem
Sofia Morones	Councilor
Oscar Puente	Councilor
Mario Ruiz	Councilor
Ronnie J. Guest, Jr.	City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF:

John Camarillo, Public Works Director **Gloria Martinez, Finance Director**
Arnold Aguilar, City Marshal

WELCOME & RECOGNITION OF GUESTS

Mayor Wayne Seiple welcomed and recognize all guests present.

Annette Thalman, James E. Cabello, Lisa Titsworth

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

**Citizen comments will be limited to 3 minutes.*

Annette Thalman states her concerns to Council in regards to re-establishing her business on her property located on 210 East Nopal. Mrs. Thalman is requesting a permit to setup a pole for utilities to open her business. Mayor Wayne Seiple states to Mrs. Thalman to meet with City Manager Ronnie J. Guest, Jr. to discuss the issue.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. REGULAR SESSION - NOVEMBER 10, 2020

Motion made by Councilor Oscar E. Puente, second by Councilor Mario Ruiz to approve minutes for the month of November 10, 2020.

Vote for approval 5-0 (unanimous).

Motion carried.

ACCOUNT PAYABLES

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNT PAYABLES FOR NOVEMBER 2020

Motion made by Councilor Sofia Morones, second by Mayor Pro Tem Benny Rocha to approve account payables for November 2020.

Vote for approval 5-0 (unanimous).

Motion carried.

3. FINANCE DIRECTOR MONTHLY REPORTS

- A. FINANCIAL REPORT**
- B. INVESTMENT REPORT**
- C. UTILITY AGING REPORT**

Finance Director Gloria Martinez presented Council with the November 2020 financial monthly reports

LAW OFFICES OF JAMES E. CABELLO

4. DISCUSSION AND APPROPRIATE ACTION TO ACCEPT OR REJECT ANY RE-SALE BID(S) ON TRUSTEE PROPERTY, TO-WIT: "LOT 9, BLOCK 12, OF THE HOMESTEAD TERRACE ADDITION, TO THE CITY OF CARRIZO SPRINGS, DIMMIT COUNTY, TEXAS", TAX OFFICE PROPERTY ID NUMBER 13032 (TAX SUIT 16-08-02784-DTX, CITY OF CARRIZO SPRINGS VS. CARLOS MACIEL, ET. US., ET. AL)

Motion made by Councilor Oscar E. Puente, second by Councilor Sofia Morones to accept re-sale bid from Maria Martinez for \$3,500 on trustee property, to-wit: "Lot 9, Block 12, of the Homestead Terrace Addition, to the City of Carrizo Springs, Dimmit County, Texas", tax office Property ID Number 13032 (Tax Suit 16-08-02784-DTX, City of Carrizo Springs vs. Carlos Maciel, Et. Us., Et. Al)

Vote for approval 5-0 (unanimous).

Motion carried.

5. DELINQUENT PROPERTY TAX QUARTERLY REPORT

Attorney at Law James E. Cabello presented Council with the Delinquent Property Tax Quarterly Report.

Municipal Judge Francisco R. Ponce

City Manager Ronnie J. Guest, Jr. states to Council that Municipal Judge Francisco R. Ponce is present to answer any questions they may have on the Municipal Court Report notes.

Municipal Judge Francisco R. Ponce clarifies to Council that the notes on the Municipal Court Report are just informational for Council to be aware of the Municipal Court Clerk's procedures and how traffic violations and citations are processed. Lorena Cerna is a certified Level II Municipal Court Clerk and is very knowledgeable of the rules and regulations of the Municipal Court.

NEW BUSINESS

6. DISCUSSION AND POSSIBLE ACTION IN REGARDS TO LISA TITSWORTH'S NEW HOME PLANS & DWELLING SIZE

City Manager Ronnie J. Guest, Jr. states to Council that Ms. Titsworth is a lifelong resident of the City of Carrizo Springs and is a single parent that has lived in housing all her life. Ms. Titsworth has been approved for a loan to build a 1,100 square foot home. The requirements for a single-family dwelling are 1,200 square feet as per Ordinance No. 797.

Ms. Titsworth states that she did reapply for additional funds to be able to meet the requirement of 1,200 square feet for a single-family dwelling as per Ordinance No. 797 but did not qualify.

Mayor Pro Tem Benny Rocha states that for the record Code Enforcement has reviewed the plans and the home is in compliance with the building codes.

Motion made by Mayor Pro Tem Benny Rocha, second by Councilor Sofia Morones to approve the deviation of 1,200 square feet to 1,101 square feet as per Ordinance No. 797 and allow Ms. Titsworth to go forward with her new home plans to build the 1,101 square foot home.

Vote for approval 4-1. Councilor Oscar E. Puente opposed.

Motion carried.

7. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO THE CITY OF CARRIZO SPRINGS HOLIDAY SCHEDULE

Motion made by Councilor Sofia Morones, second by Councilor Oscar E. Puente to approve the City of Carrizo Springs Holiday Schedule as presented.

2021 Holiday Schedule

New Year's Day	Friday, January 1, 2021
Martin Luther King Day	Monday, January 18, 2021
President's Day	Monday, February 15, 2021
Good Friday	Friday, April 2, 2021
Memorial Day	Monday, May 31, 2021
Independence Day	Monday, July 5, 2021
Labor Day	Monday, September 6, 2021
Columbus Day	Monday, October 11, 2021
Veterans Day	Thursday, November 11, 2021
Thanksgiving Day	Thursday, November 25, 2021
Thanksgiving Holiday	Friday, November 26, 2021
Christmas Eve	Friday, December 24, 2021
Christmas Holiday	Monday, December 27, 2021
New Year's Eve	Friday, December 31, 2021

Vote for approval 5-0 (unanimous).

Motion carried.

OLD BUSINESS

8. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CITY OF CARRIZO SPRINGS PERSONNEL POLICY MANUAL

Motion made by Councilor Oscar E. Puente, second by Councilor Mario Ruiz to table item for further review.

Vote for approval 5-0 (unanimous).

Motion carried.

9. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CHAPTER 6 ANIMAL CARE ORDINANCE NO. 815 AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS TO PROVIDE A SAFE AND HEALTHY ENVIRONMENT WITHIN THE CITY FOR BOTH ANIMALS AND PEOPLE

Motion made by Councilor Mario Ruiz, second by Mayor Pro Tem Benny Rocha to approve Chapter 6 Animal Care Ordinance No. 815 an ordinance by the City Council of the City of Carrizo Springs, Texas to provide a safe and healthy environment within the City for both animals and people.

Vote for approval 5-0 (unanimous).

Motion carried.

10. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO CITY OF CARRIZO SPRINGS WELCOME SIGNS

Motion made by Councilor Mario Ruiz, second by Councilor Sofia Morones to table item.

Vote for approval 5-0 (unanimous).

Motion carried.

AGREEMENT(S)

11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE AN EXTENSION FOR SERVICE AGREEMENT BETWEEN CARRIZO SPRINGS HIGH SCHOOL ROTC AND THE CITY OF CARRIZO SPRINGS

Motion made by Councilor Mario Ruiz, second by Mayor Pro Tem Benny Rocha to approve an extension for Service Agreement between Carrizo Springs High School ROTC and the City of Carrizo Springs to May 31, 2021.

Vote for approval 5-0 (unanimous).

Motion carried.

A D D E N D U M

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE OTTO ENVIRONMENTAL SYSTEMS NORTH AMERICA, INC. QUOTE FOR \$11,350.00 TO PURCHASE 95 GALLON MIL TRASH CARTS

Motion made by Councilor Oscar E. Puente, second by Councilor Sofia Morones to approve Otto Environmental Systems North America, Inc. quote for \$11,350.00 to purchase 95 gallon mil trash carts.

Vote for approval 5-0 (unanimous).

Motion carried.

CITY MANAGER REPORT

12. ORGANIZATIONAL UPDATES

City Manager Ronnie J. Guest, Jr. presents Council with his monthly report.

City’s Manager Monthly Organization Update

The City in partnership with the South Texas Blood and Tissue Center will be hosting a Convalescence Plasma Drive on December 13, 2020 at the Civic Center.

The Head Start/Early Head Program will no longer be operating effective January 1, 2021. A new grantee will be taking over with a new lease agreement.

The long-standing gas leak located on the corner of 13th and Oak has been repaired and there is another contractor addressing the leak on 2nd Street. As these projects are completed the Council will be updated.

The construction has begun on the addition of the new Utility Kiosk located at the drive thru at City Hall and is expected to be completed in December.

The draft for the First United Methodist Church parking lot is completed however staff is waiting on review and input from the legal staff from the Church.

The RFQ related to the NAD Bank Increased Water Distribution Services, was released and the deadline is December 4, 2020. The leadership team will be reviewing and scoring the RFQ’s in the next couple of weeks.

City Manager Ronnie J. Guest, Jr. states that since there has never been an official Grand Opening for the Carrizo Springs Civic Center, he would like to schedule it for January 9, 2021.

ADJOURNMENT

Motion made by Councilor Oscar E. Puente, second by Mayor Pro Tem Benny Rocha to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately 8:08 p.m.

/s/Wayne Seiple
Wayne Seiple, Mayor
City of Carrizo Springs

ATTEST:

 Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs