

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at City Hall, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, March 10, 2020** commencing at **6:00 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Wayne Seiple called meeting to order at approximately 6:00 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Wayne Seiple	Mayor
Oscar E. Puente	Mayor Pro Tem
Benny Rocha	Councilor
Jesse Johnson	Councilor
Ronnie J. Guest Jr.	City Manager
Melissa M. Guerra	City Clerk

Absent:

Sandra C. Little	Councilor
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A quorum was established.

STAFF:

Gloria Martinez, Finance Director	John Camarillo, Public Works Director
Hugo Sulaica, City Marshal	Ramsey Castillo, Water Dept. Supervisor
Nestor Montalvo, Street Dept.	

WELCOME & RECOGNITION OF GUESTS

Mayor Wayne Seiple welcomed and recognize all guests present.

Rebekah Pullara, Chelsea Bollier, Patsy Galvan, Dustin Lopez

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

Rebekah Pullara states her concerns on an incident that occurred at the Southwest Animal Hospital. Mrs. Pullara states that while at the clinic a puppy was taken to the veterinarian's office by the city's animal control officer and the puppy showed signs of animal cruelty. She would like for pet owners to be held liable for their pets and for the city to take more action on animal cruelty and control.

Chelsea Bollier also stated her concerns on the issue at the Southwest Animal Hospital and would like pet owners to be held liable for animal cruelty and neglect.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. REGULAR SESSION FEBRUARY 11, 2020

Motion made by Councilor Jesse Johnson, second by Councilor Benny Rocha to approve minutes with amendments to Regular Session, February 11, 2020 minutes on Item 9 adding to extend the hours of operation until 9:00 pm when there are no private parties scheduled.

Vote for approval 4-0 (unanimous).

Motion carried.

ACCOUNTS PAYABLE

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF FEBRUARY 2020

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Jesse Johnson to approve accounts payable for the month of February 2020.

Vote for approval 4-0 (unanimous)

Motion carried.

NEW BUSINESS

3. JAMES E. CABELLO, ATTORNEY AT LAW DELINQUENT PROPERTY TAX QUARTERLY REPORT

Attorney James E. Cabello was not present for his quarterly report.

4. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO PLANNING & ZONING RECOMMENDATION

A. CASE FILE NO. 02-20-PZ-17 DUSTIN LOPEZ REQUEST FOR A NON-CONFORMING VARIANCE PERMIT FOR THE PURPOSE OF PLACING A DOUBLE WIDE MANUFACTURED HOME IN AN R-1 ZONE PROPERTY LOCATED AT 1000 EATON STREET, CS-ALBERTA ADDN, BLOCK 4, LOT NW/2 OR C & SE/2 OR D, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY TEXAS

Motion made by Councilor Jesse Johnson, second by Mayor Pro Tem Oscar E. Puente to approve Dustin Lopez request for a 5 year non-conforming variance permit for the purpose of placing a double wide manufactured home in an R-1 Zone property located at 1000 Eaton Street, CS-Alberta Addn., Block 4, Lot NW/2 or C & SE/2 or D, City of Carrizo Springs, Dimmit County Texas.

Vote for approval 4-0 (unanimous).

Motion carried.

5. CITY MANAGER REPORT

A. ORGANIZATIONAL UPDATES

City Manager Ronnie Guest reports that he issued an administrative directive that no dogs be euthanized without his approval to assure all avenues for live release/rescue of all dogs have been exhausted. Currently he is working with James Beckman in regards to the possible contractual need in order to partner with the government for the opening of the Studios.

The next Coffee with the City Manager will be held on Saturday, March 14, 2020. The topic will be “Responsible Pet Ownership”. City employees will also be having a mandatory customer service training in April 2020.

City Manager Ronnie Guest, Public Works Director John Camarillo and Finance Director Gloria Martinez met with Engineer Raul Garcia regarding the next steps for the Civic Center parking lot and ADA compliance parking. The project is currently in the design phase.

The new SCADA system is fully operational, and the team has full control of the system. The team continues to monitor some minor issues with animation, however there are no major concerns.

City Manager Ronnie Guest updates Council with all the departments daily activities and duties.

6. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO MAY 2, 2020 GENERAL ELECTION

A. APPOINTMENT OF PRESIDING JUDGE & ALTERNATE JUDGE

- 1. MARIA DEANDA - PRESIDING JUDGE**
- 2. JUANITA P. VILLANUEVA - ALTERNATE JUDGE**

B. SALARY

- 1. PRESIDING JUDGE & ALTERNATE JUDGE SALARY \$12.00 PER HOUR**
- 2. PRESIDING JUDGE \$25.00 FOR RETURNS**
- 3. ELECTION CLERKS \$10.00 PER HOUR**

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Benny Rocha to approve appointment of Presiding Judge Maria DeAnda, Alternate Judge Juanita P. Villanueva and approve salaries of \$12 per hour for the judges and \$10 per hour for election clerks.

Vote for approval 4-0 (unanimous).

Motion carried.

OLD BUSINESS

7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ANIMAL CARE SERVICE STRATEGIC PLAN

Motion made Councilor Jesse Johnson, second by Mayor Pro Tem Oscar E. Puente to approve Animal Care Service Strategic Plan.

Vote for approval 4-0 (unanimous).

Motion carried.

DEPARTMENT MONTHLY REPORTS

8. FINANCE MONTHLY REPORTS

Regular Session, March 10, 2020
City Council Minutes

A. FINANCE DIRECTOR

1. MONTHLY FINANCIAL REPORT

Finance Director Gloria Martinez reported a total of \$453,407.00 monthly expenses for payroll and accounts payable payments for February 2020.

Capital purchases made in the month of February 2020 for equipment totaled \$210,659.

- Trash Containers (\$14,660)
- Backhoe (\$68,884)
- Tacoma Truck (\$26,685)
- SCADA System (\$41,018)
- Broom (\$37,253)
- Ticket Writer (\$22,199)

The debt service payment for the month of February 2020 was \$1,647,253.

2. MONTHLY INVESTMENT REPORT

Finance Director Gloria Martinez presented the monthly investment report for period ending February 14, 2020 with a book value ending of \$93,264.13.

3. UTILITY AGING REPORT

The utility aging report has a balance of \$581,188.93 as of February 6, 2020.

4. UTILITY DEPARTMENT REPORT

The Utility Department reported a total revenue of \$302,053.03 for the month of February 2020.

ADJOURNMENT

Motion made by Councilor Jesse Johnson, second by Councilor Benny Rocha to adjourn.

Vote for approval 4-0 (unanimous).

Motion carried.

Meeting adjourned approximately 7:00 p.m.

/s/ Wayne Seiple
Wayne Seiple, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs