

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a Regular Session at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on Tuesday, October 19, 2021, commencing at 5:30 p.m. for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
Sofia Morones	Mayor Pro Tem
Ashley Moreno	Councilor
David Balderas	Councilor
Mario Ruiz	Councilor
Melissa M. Guerra	Interim City Manager/City Clerk

A quorum was established.

STAFF:

John Camarillo, Public Works Director	Edgar Castillo, Account Specialist/IT
Brenda Reyes, HR Director	Vennette Aguirre, Receptionist
Francisco R. Ponce, Municipal Judge	Yvonne Carrizales, Municipal Court Clerk
Alfredo Castaneda, Marshal Deputy	Juan Martinez, Marshal Deputy

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

Fire Chief Noel Galvan, Patsy Galvan, Dimmit County Commissioner Jose A. Urenda, Luciano Quintanilla, Eric Olivarez-Victory Ambulance Care LLC, Rebekah Pullara, Dan Hejl, James Cabello, Joe Aguirre IV

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No citizen's comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE TO APPROVE MINUTES

A. SPECIAL SESSION - SEPTEMBER 7, 2021

B. REGULAR SESSION - SEPTEMBER 14, 2021

C. SPECIAL SESSION - SEPTEMBER 20, 2021

D. SPECIAL SESSION - SEPTEMBER 30, 2021

Motion made by Councilor David Balderas, seconded by Councilor Ashley Moreno to approve minutes for the month of September 2021.

Vote for approval 5-0 (unanimous).

Motion carried.

CONTRACT(S)

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE DELINQUENT TAX COLLECTION CONTRACT - LAW OFFICE OF JAMES E. CABELLO

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve Delinquent Tax Collection Contract with Law Office of James E. Cabello.

Vote for approval 5-0 (unanimous).

Motion carried.

PUBLIC SAFETY QUARTERLY REPORTS

3. DIMMIT COUNTY SHERIFF'S DEPARTMENT

Deputy Luciano Quintanilla presented Council with the Dimmit County Sheriff's Department quarterly report.

4. MEDSHIELD

Eric Olivarez presented Council with Victory Ambulance Care, LLC. quarterly report. Mr. Olivarez states that Medshield has transitioned to Victory Ambulance Care, LLC, he also reported an ambulance loss due to transferring COVID patient with no insurance.

Eric Olivarez states that Dimmit County will be allocating some American Rescue Plan Funds to help with their ambulance losses. Mayor Oscar E. Puente states that the city will also work on allocating some ARP Funds as well to cover some of their ambulance losses.

5. CARRIZO SPRING VOLUNTEER FIRE DEPARTMENT

Fire Chief Noel Galvan reported a total of 12 calls for the months of July, August, and September 2021. The Carrizo Springs Volunteer Fire Department currently has 18 members.

6. MUNICIPAL COURT

Municipal Judge Francisco R. Ponce reported a net revenue of \$125,940.76 for the months of July 1, 2021 – September 30, 2021.

Mayor Pro Tem Sofia Morones asks why the revenue went up in comparison to 2020 quarterly report net of \$40,901.42. Municipal Judge Francisco R. Ponce states that with COVID-19 in the year 2020 there were no court personal appearances.

ACCOUNTS PAYABLE

7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR SEPTEMBER 2021

Mayor Oscar E. Puente inquires on the payments made to the Dimmit County Treasurer. Interim City Manager Melissa M. Guerra states that it was a lump sum payment made for the Dimmit County EMS Interlocal Agreement.

Mayor Oscar E. Puente inquires on the payment made to Daniel Flores for the Civic Center air condition and if the ac was still under warranty. Account Specialist Edgar Castillo states that the air condition was an old unit that was not replaced when the Civic Center was remodeled.

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to approve accounts payable for the month of September 2021.

Vote for approval 5-0 (unanimous).

Motion carried.

NEW BUSINESS

8. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO APPOINTING INTERIM FINANCE DIRECTOR

Interim City Manager Melissa M. Guerra recommends to Council to appoint Account Specialist Edgar Castillo as the Interim Finance Director. Interim City Manager Melissa M. Guerra states that Mr. Edgardo Castillo has been working in the Finance Department assisting the Finance Director for 6 years and will be receiving his bachelor's degree in business administration in December 2021.

Mayor Pro Tem Sofia Morones states that in her 10 year term as a Councilmember an Interim is someone who is temporary until a full time person is hired for the open position. Interim City Manager Melissa M. Guerra stated that she was appointed Interim City Clerk seven (7) years ago and became the official City Clerk within 90 days of her appointment.

Councilor Mario Ruiz states that Edgar Castillo was hired as an IT and not for the Finance Department and recommends advertising for Finance Director position.

Councilor Mario Ruiz asks if there has ever been an Interim Finance Director in the past. Interim City Manager Melissa M. Guerra states that there has been an Interim Finance Director in the past and eventually became the full time finance director within 90 days. Council Mario Ruiz requested the minutes in regards to the Interim Finance Director appointment.

9. DISCUSSION AND APPROPRIATE ACTION TO ADVERTISE FOR CITY MANAGER POSITION

Motion made by Councilor Ashley Moreno, seconded by Councilor Mario Ruiz to advertise for the city manager position.

Vote for approval 5-0 (unanimous)

Motion carried.

RESOLUTION(S)

10. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 572 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS TO CAST ALL THEIR ELIGIBLE 83 VOTES FOR COUNCILMEN _____ AND DECLARE THE CANDIDATE FOR THE CITY OF CARRIZO SPRINGS, TEXAS TO SERVE ON THE BOARD OF DIRECTORS OF THE DIMMIT CENTRAL APPRAISAL DISTRICT

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to approve Resolution No. 572 a resolution of the City of Carrizo Springs, Texas to cast all their eligible 83 votes for Mayor Pro Tem Sofia Morones and declare the candidate for the City of Carrizo Springs, Texas to serve on the Board of Directors of the Dimmit Central Appraisal District.

Vote for approval 5-0 (unanimous).

Motion carried.

11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO 573 A RESOLUTION OF SUPPORT BY THE CITY OF CARRIZO SPRINGS, TEXAS FOR THE PROPOSED COUNTY MAINTENANCE OF CERTAIN CITY ROADS

Dimmit County Commissioner Jose Urenda presents Council with a proposed plan to recycle existing paving material, profile roadway for drainage, add flexible base and install two course oil and rock pavement topping on Valley Street.

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor David Balderas to approve Resolution No. 573 a resolution of support by the City of Carrizo Springs, Texas for the proposed county maintenance of certain city roads and proposed plan.

Vote for approval 5-0 (unanimous).

Motion carried.

CITY MANAGER REPORT

12. ORGANIZATIONAL UPDATES

Mayor Oscar E. Puente asks when the street behind the meat market will be repaved. Public Works Director John Camarillo states that the street department will start repaving as soon as they can get more asphalt. Mayor Oscar E. Puente also asks if the water is working at the Lions Park. Public Works Director John Camarillo states that the water is working at the park.

Mayor Pro Tem Sofia Morones requests for the utility department monthly revenue report include both 2020 and 2021 monthly revenue collected for a comparison.

ADJOURNMENT

Meeting adjourned approximately at 6:51 p.m.

/s/Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs