

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on **Tuesday, September 8, 2020** commencing at **6:00 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Wayne Seiple called meeting to order at approximately 6:01 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Wayne Seiple	Mayor
Benny Rocha	Mayor Pro Tem
Oscar E. Puente	Councilor
Mario Ruiz	Councilor
Ronnie J. Guest Jr.	City Manager
Melissa M. Guerra	City Clerk

Absent:

Sofia Morones	Councilor
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A quorum was established.

STAFF:

John Camarillo, Public Works Director	Gloria Martinez, Finance Director
Arnold Aguilar, Interim City Marshal	

WELCOME & RECOGNITION OF GUESTS

Mayor Wayne Seiple welcomed and recognize all guests present.

Jeff Davis, Steven Clanahan, Mary Sandoval-Tax Assessor Collector, Paula Seydel-Chamber of Commerce, Dave Seydel, Rachel Ceniseros, Francisco Ortiz, Joey A. Perez

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No citizen's comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. REGULAR SESSION - JULY 28, 2020**B. REGULAR SESSION - AUGUST 11, 2020****C. SPECIAL SESSION - AUGUST 25, 2020**

Motion made by Councilor Oscar E. Puente, second by Councilor Mario Ruiz to approve minutes.

Vote for approval 4-0 (unanimous).

Motion carried.

PLANNING & ZONING COMMISSION

2. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO STEVEN CLANAHAN C/O ALMA FLORENE REQUEST TO REPLAT A 7,250' TRACT OF LAND FROM ORIGINAL 16,750' TRACT FOR THE PURPOSE OF SELLING THE 7,250' TRACT OF LAND SAID PROPERTY IS LOCATED AT 212 SOUTH 20TH STREET, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY TEXAS

Motion made by Mayor Pro Tem Benny Rocha, second by Councilor Mario Ruiz to approve Steven Clanahan's request to replat a 7,250' tract of land from original 16,750' tract for the purpose of selling the 7,250' tract of land said property is located at 212 South 20th Street, City of Carrizo Springs, Dimmit County Texas.

Vote for approval 4-0 (unanimous).

Motion carried.

PUBLIC HEARING**3. CITY OF CARRIZO SPRINGS 2020 PROPOSED TAX RATE PUBLIC HEARING****A. OPEN PUBLIC HEARING**

Mayor Wayne Seiple opened 2020 Proposed Tax Rate Public Hearing at 6:05 p.m.

B. PUBLIC COMMENTS

No public comments.

Finance Director Gloria Martinez presented Council with the 2020 Proposed Tax Rate.

PROPERTY TAXES	2020	2021	DIFFERENCE
Interest & Sinking	0.392622	0.351516	-0.04
Maintenance & Operations	0.35218	0.403663	0.05
TOTAL TAX RATE	0.7448	0.755179	0.01

C. CLOSE PUBLIC HEARING

Mayor Wayne Seiple closed 2020 Proposed Tax Rate Public Hearing at 6:09 p.m.

2020-2021 BUDGET WORKSHOP**4. CITY OF CARRIZO SPRINGS FISCAL YEAR 2020-2021 BUDGET WORKSHOP****A. OPEN BUDGET WORKSHOP**

Mayor Wayne Seiple opened the Budget Workshop II at 6:10 p.m.

Finance Director Gloria Martinez presented Council with the Water Fund Expenditures and Revenues.

WATER FUND**REVENUES**

Interest Earned	1,300
Bulk Water	24,000
Water Tap Fees	550
New Service Connections	1,000
Late Fees	75,200
Credit Card Processing Fees	14,550
Water Sales & Reconnection Fees	<u>1,300,000</u>
TOTAL	\$1,416,600

EXPENDITURES - UTILITIES

Personnel	97,338
Contracted	4,950
Travel & Training	2,500
Operational Supplies	198,756
Capital Outlay	0
Debt Service	<u>0</u>
TOTAL	\$303,364

EXPENDITURES – WATER DISTRIBUTION

Personnel	393,834
Contracted	25,300
Travel & Training	6,200
Operational Supplies	577,970
Capital Outlay	65,000
Debt Service	<u>0</u>
TOTAL	\$1,068,304

REVENUES OVER/(UNDER) EXPENDITURES (\$44,932)

WASTEWATER TREATMENT PLANT**REVENUES**

WW Tap Fees	0
Sewer Fees	479,285
Carrizo Hill Sewer Fees	<u>55,000</u>
TOTAL	\$534,285

EXPENDITURES

Personnel	174,152
Contracted	13,110
Travel & Training	6,000
Operational/Supplies	200,500
Capital Outlay	225,000
Debt Service	<u>490,483</u>
TOTAL	\$1,109,245

REVENUES **OVER/(UNDER)** EXPENDITURES **(\$574,960)**

WATER FUND TOTALS

Total Revenues	1,950,885
Total Expenditures	<u>2,480,913</u>
	(\$530,028)

GAS FUND**REVENUES**

Interest Earned	200
Gas Tap Fee	450
New Service Connection	1,500
Gas Sales	<u>450,000</u>
TOTAL	\$452,150

EXPENDITURES – UTILITIES

Personnel	48,096
Contracted	13,700
Travel & Training	1,300
Operational/Supplies	9,000
Capital Outlay	0
Debt Service	<u>0</u>
TOTAL	\$72,096

EXPENDITURES – GAS DISTRIBUTION

Personnel	153,417
Contracted	28,700
Travel & Training	15,000
Operational/Supplies	345,639
Capital Outlay	156,169
Debt Service	<u>0</u>
TOTAL	\$698,625

REVENUES OVER/(UNDER) EXPENDITURES **(\$318,871)**

B. CLOSE BUDGET WORKSHOP

Mayor Wayne Seiple closed Budget Workshop II at 6:39 p.m.

HOT FUND REQUEST**5. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO CHAMBER OF COMMERCE HOT FUND REQUEST**

Mayor Wayne Seiple asks Paula Seydel if the County funds the Chamber of Commerce. Paula Seydel states that the Chamber of Commerce has a fifty year contract with the County that grants them the use of the old Jailhouse building, maintaining the landscape and paying for utilities.

City Manager Ronnie J. Guest, Jr. recommends to table item and to meet with Paula Seydel to discuss a possible contract or agreement.

Motion made by Mayor Pro Tem Benny Rocha, second by Councilor Oscar E. Puente to table item for further discussion.

Vote for approval 4-0 (unanimous).

Motion carried.

PUBLIC COMMENTS

Joey A. Perez states to Council that he did not get contacted to discuss his utility bill after the last meeting. City Manager Ronnie J. Guest, Jr. states that he did call Mr. Perez but there was no answer. Mr. Guest states that he can meet with Mr. Perez on Wednesday, September 9, 2020 to discuss the matter.

Rachel Ceniseros states to Council that their utilities have been shutoff and that the Utility Clerks have been rude to her and wants to make payment arrangements to pay her bill. City Manager Ronnie J. Guest, Jr. states that he can meet with her on Thursday, September 10, 2020 to discuss her utility bill.

NEW BUSINESS

6. DISCUSSION AND APPROPRIATE ACTION TO AUTHORIZE CITY MANAGER RONNIE J. GUEST, JR. TO SUBMIT BANK DEPOSITORY AGREEMENT SIXTY (60) DAY CONTRACT EXTENSION REQUEST TO FIRST STATE BANK DEPOSITORY

Motion made by Mayor Pro Tem Benny Rocha, second by Councilor Mario Ruiz to authorize City Manager Ronnie J. Guest, Jr. to submit Bank Depository Agreement sixty (60) day contract extension request to First State Bank Depository.

Vote for approval 4-0 (unanimous).

Motion carried.

ORDINANCE

7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 810 AN ORDINANCE FIXING THE TAX LEVY FOR THE CITY OF CARRIZO SPRINGS BEGINNING JANUARY 1, 2020 UPON TAXABLE PROPERTY SAID CITY OF CARRIZO SPRINGS IN CONFORMITY WITH THE GENERAL LAWS OF THE STATE OF TEXAS AND THE CITY CHARTER AND ORDINANCES OF THE CITY OF CARRIZO SPRINGS, TEXAS

Item was tabled for Special Session, September 22, 2020.

RESOLUTION

8. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 565 A RESOLUTION OF THE CITY OF CARRIZO SPRINGS, TEXAS AUTHORIZING CITY MANAGER RONNIE J. GUEST, JR. TO ADVERTISE FOR COMPETITIVE BIDS FOR THE CITY OF CARRIZO SPRINGS BANK DEPOSITORY

Motion made by Councilor Oscar E. Puente, second by Mayor Pro Tem Benny Rocha to approve Resolution No. 565 a resolution of the City of Carrizo Springs, Texas authorizing City Manager Ronnie J. Guest, Jr. to advertise for competitive bids for the City of Carrizo Springs Bank Depository.

Vote for approval 4-0 (unanimous).

Motion carried.

ACCOUNTS PAYABLE

9. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF AUGUST 2020

Motion made by Councilor Mario Ruiz, second by Councilor Oscar E. Puente to approve accounts payable for the month of August 2020 and Maldonado Law Group, PLLC invoice for \$540.00.

Vote for approval 4-0 (unanimous).

Motion carried.

10. FINANCE DIRECTOR MONTHLY REPORT

A. FINANCIAL REPORT

Finance Director Gloria Martinez reported a total of \$412,564 monthly expenses for payroll, accounts payable and debt service payments for the month of August 2020.

B. INVESTMENT REPORT

Finance Director Gloria Martinez presented the monthly investment report for period ending August 31, 2020 with a book value ending of \$94,765.12.

C. UTILITY AGING REPORT

The utility aging report has a balance of \$705,108.41 as of August 31, 2020.

EXECUTIVE SESSION

Mayor Wayne Seiple convened into Executive Session at 7:54 p.m.

CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION: PERSONNEL 551.074

11. DISCUSSION IN REGARDS TO CITY MARSHAL ARNOLD AGUILAR'S SALARY

OPEN SESSION

Mayor Wayne Seiple reconvened into Regular Session at 8:05 p.m.

12. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO CITY MARSHAL ARNOLD AGUILAR'S SALARY

Motion made by Councilor Mario Ruiz, second by Mayor Pro Tem Benny Rocha to approve City Marshal Arnold Aguilar's salary as discussed in Executive Session.

Vote for approval 4-0 (unanimous).

Motion carried.

CITY MANAGER REPORT

13. ORGANIZATIONAL UPDATES

City Manager Ronnie J. Guest, Jr. states to Council that the mold remediation has been completed, but after the rain last week the roof leaked so he will have to contact the company to have the roof checked again and replace the damaged tiles.

The demolition of the old Firehouse has been completed and City Manager Ronnie J. Guest, Jr. would like to propose the site for a new Carrizo Springs City Hall.

Budget sessions will be scheduled for the upcoming budget cycle.

ADJOURNMENT

Motion made by Councilor Oscar E. Puente, second by Mayor Pro Tem Benny Rocha to adjourn.

Vote for approval 4-0 (unanimous).

Motion carried.

Meeting adjourned approximately 8:12 p.m.

/s/Wayne Seiple
Wayne Seiple, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs