

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on **Monday, August 13, 2024**, commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

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|--------------------------------|----------------------|
| Oscar E. Puente | Mayor |
| Sofia Morones | Mayor Pro Tem |
| Noel Galvan | Councilor |
| Estanislado Z. Martinez | Councilor |
| Mario Ruiz | Councilor |
| Azalia Garcia | City Manager |
| Melissa M. Guerra | City Clerk |

A quorum was established.

STAFF

| | |
|---|--|
| Edgar Castillo, Finance Director | Alfred Castaneda, City Marshal Deputy |
| Yvonne Carrizales, Municipal Court Clerk | Sonia G. Perez, Municipal Judge |

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

Carlos Lara-CSVFD, Patsy Galvan, Paul Flores, Cruz Sanchez, Anita Franco, Richard Franco, Agustina Hernandez, Joey Rivera

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No public comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. SPECIAL SESSION - JULY 8, 2024

B. REGULAR SESSION - JULY 17, 2024

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Noel Galvan to approve minutes as presented.

Vote for approval 5-0 (unanimous).

Motion carried.

Mayor Oscar E. Puente moved to Item 19.

ACCOUNTS PAYABLE

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE JULY 2024 ACCOUNTS PAYABLE

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Z. Martinez to approve the accounts payable for July 2024.

Vote for approval 5-0 (unanimous).

Motion carried.

3. FINANCE DEPARTMENT MONTHLY REPORTS

A. FINANCIAL ANALYSIS

B. DEPARTMENTAL EXPENDITURES

Finance Director Edgar Castillo presented Council with the Finance Department Monthly Reports.

PLANNING & ZONING COMMISSION

4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RICHARD & ANITA FRANCO'S REQUEST TO REZONE AN R-1 (SINGLE FAMILY PROPERTY) TO AN R-2 (MULTIFAMILY PROPERTY) FOR THE PURPOSE OF CONSTRUCTING A DUPLEX, SAID PROPERTY IS LOCATED AT 106 SOUTH PARK STREET, CS-SMITH SUBD, LOT 10 & 11, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY TEXAS

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve Richard & Anita Franco's request to rezone an R-1 (single family property) to an R-2 (multifamily property) for the purpose of constructing a duplex, said property is located at 106 South Park Street, CS-Smith SUBD, Lot 10 & 11, City of Carrizo Springs, Dimmit County Texas.

Vote for approval 5-0 (unanimous).

Motion carried.

OLD BUSINESS

5. DISCUSSION AND POSSIBLE ACTION REGARDING JOE R. GARZA'S CONCERNS TO SELL HIS PROPERTY LOCATED AT 300 SOUTH 12TH STREET WITH AN EXISTING MOBILE HOME

City Manager Azalia Garcia states to council that the mobile home ordinance is for new mobile homes and does not apply to existing mobile homes.

Discussion only. No action.

6. DISCUSSION AND APPROPRIATE ACTION REGARDING JOEY RIVERA'S HOT FUND REQUEST TO SPONSOR THE SOUTH TEXAS HEROES - SMALL TOWN TOY RALLY EVENT TO BE HELD OCTOBER 25, 2024

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve Joey Rivera's Hot Fund Request for \$5,000 to sponsor the South Texas Heroes Small Town Toy Rally Event that will be held on October 25-26, 2024.

Vote for approval 5-0 (unanimous)

Motion carried.

7. DISCUSSION AND POSSIBLE ACTION REGARDING CIVIC CENTER BALCONY DECK

Motion made to Councilor Mario Ruiz, seconded by Councilor Estanislado Z. Martinez to direct City Manager Azalia Garcia to get another inspection for the Civic Center Balcony Deck.

Vote for approval 5-0 (unanimous).

Motion carried.

8. CONSIDERATION AND POSSIBLE ACTION TO ADOPT AN ORDINANCE AMENDING THE CODE OF ORDINANCES RELATED TO RESIDENTIAL DWELLINGS

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to approve Ordinance No. 851 an ordinance by the City Council of the City of Carrizo Springs, Texas amending code of ordinances, Appendix A, Section II-Definitions related to dwellings; repealing ordinances in conflict; providing for a penalty; and providing for related matters.

Vote for approval 4-1. Councilor Sofia Morones abstained.

Motion carried.

PROCLAMATION(S)

9. DISCUSSION AND APPROPRIATE ACTION TO APPROVE THE CITY OF CARRIZO SPRINGS HALLOWEEN PROCLAMATION

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Noel Galvan to approve the Halloween Proclamation Trick-or-Treat Night to take place on October 31, 2024 between the hours of 6:00 p.m. – 9:00 p.m.

Vote for approval 4-1. Councilor Sofia Morones abstained.

Motion carried.

NEW BUSINESS

10. DISCUSSION AND APPROPRIATE ACTION TO APPROVE COYOTE COUNTRY HVAC LLC MAINTENANCE AGREEMENT - TRAVIS SHAW

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to table item and direct City Manager Azalia Garcia to renegotiate the maintenance agreement to include the Supervisor's Office HVAC system.

Vote for approval 5-0 (unanimous).

Motion carried.

11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE AOKA CONSULTING AGREEMENT

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruis to approve the AOKA Consulting Agreement.

Vote for approval 5-0 (unanimous).

Motion carried.

12. DISCUSSION AND APPROPRIATE ACTION TO ADOPT A MEDICAL AND PSYCHOLOGICAL EXAMINATION OF LICENSE POLICY BY THE TEXAS COMMISSION ON LAW ENFORCEMENT FOR THE CARRIZO SPRINGS CITY MARSHAL DEPARTMENT

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to adopt the Medical and Psychological Examination of License Policy by the Texas Commission on Law Enforcement for the Carrizo Springs City Marshal Department.

Vote for approval 5-0 (unanimous).

Motion carried.

13. DISCUSSION AND POSSIBLE ACTION TO APPROVE AOT RECREATION LLC QUOTE FOR \$169,900.00 TO PURCHASE SHADE STRUCTURE FOR THE PLAYGROUND AT THE VETERANS PARK

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to table item.

Vote for approval 5-0 (unanimous).

Motion carried.

14. DISCUSSION AND APPROPRIATE ACTION TO APPROVE NAFECO QUOTE FOR \$26,677.25 TO PURCHASE WILD LAND GEAR

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to approve NAFECO quote for \$26,677.25 to purchase wild land gear for the Carrizo Springs Volunteer Fire Department.

Vote for approval 4-1. Councilor Noel Galvan abstained.

Motion carried.

15. DISCUSSION AND POSSIBLE ACTION REGARDING CITY OF CARRIZO SPRINGS VACANT PROPERTIES

A. ARMORY BUILDING

B. OLD SOUTH TEXAS RURAL HEALTH CLINIC

C. OLD ELEDERLY NUTRITION CENTER

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to perform an assessment of the buildings to evaluate the physical condition of the facilities and identify the maintenance and repair needs.

Vote for approval 5-0 (unanimous).

Motion carried.

16. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CITY COUNCIL & CITY STAFF TO ATTEND THE TML CONFERENCE IN HOUSTON, TEXAS ON OCTOBER 8-11, 2024

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario to approve City Council & Staff to attend the TML Conference that will be held in Houston, Texas on October 8-11, 2024.

Vote for approval 5-0 (unanimous).

Motion carried.

17. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESCHEDULING OCTOBER 8, 2024 REGULAR SESSION TO ATTEND THE TML CONFERENCE IN HOUSTON, TEXAS OCTOBER 8-11, 2024

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve rescheduling October's Regular Session to October 15, 2024.

Vote for approval 5-0 (unanimous).

Motion carried.

Mayor Oscar E. Puente moves to Item 20, Executive Session.

18. DISCUSSION AND POSSIBLE ACTION REGARDING THE CHRISTMAS LIGHTING EVENT IN DECEMBER

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to direct City Manager Azalia Garcia to request quotes for the Christmas Lighting Event for one day.

Vote for approval 5-0 (unanimous).

Motion carried.

19. DISCUSSION REGARDING MUNICIPAL COURT PRESENTATION

Judge Sonia G. Perez stated to Council that she has reviewed the Perdue contract for court fines and fees collection services and a 30 day letter is required to terminate the contract. Mayor Pro Tem Sofia Morones asks Judge Perez why she would withdraw the contract with Perdue, Judge Perez states that at the last meeting Councilor Estanislado Z. Martinez had requested for her to get quotes from other collection agencies

EXECUTIVE SESSION

Mayor Oscar E. Puente convened into Executive Session at 7:55 p.m.

CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETING ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION LEGAL 551.071

20. DISCUSSION REGARDING DIMMIT COUNTY INTERLOCAL AGREEMENTS

- A. LAW ENFORCEMENT**
- B. EMERGENCY MEDICAL SERVICES**
- C. BRUSH**

OPEN SESSION

Mayor Oscar E. Puente reconvened into Regular Session at 8:38 p.m.

21. DISCUSSION AND POSSIBLE ACTION REGARDING DIMMIT COUNTY INTERLOCAL AGREEMENTS

- A. LAW ENFORCEMENT**
- B. EMERGENCY MEDICAL SERVICES**
- C. BRUSH**

No action.

CITY MANAGER

22. ORGANIZATIONAL UPDATES

City Manager Azalia Garcia updates the Council with the Veterans Park Project schedule, the playground should be completed the week of August 12, 2024 and the 2 Gazebos and Amphitheatre should be completed by August 25, 2024.

Wet Well Rehabilitation Project

The RFP for the Wet Well Project has been advertised in the newspaper and the obligatory funds will be issued before the end of September 2024. The bids for the project are due August 21, 2024.

ADJOURNMENT

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to adjourn.

Vote for approval 5 - 0 (unanimous).

Motion carried.

Meeting adjourned approximately at 9:13 p.m.

/s/Oscar E. Puente

**Oscar E. Puente, Mayor
City of Carrizo Springs**

ATTEST:

/s/Melissa M. Guerra

**Melissa M. Guerra, City Clerk
City of Carrizo Springs**