

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on **Tuesday, February 13, 2024**, commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called the meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
Sofia Morones	Mayor Pro Tem
Ashley Moreno	Councilor
David Balderas	Councilor
Mario Ruiz	Councilor
Azalia Garcia	City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF

Edgar Castillo, Finance Director	John Camarillo, Public Works Director
Ramsey Castillo, Wastewater Dept. Supervisor	Octavio Sierra, Water Dept. Supervisor
Alfred Castaneda, City Marshal Deputy	

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

Paula Seydel, David Seydel, Dimmit County Commissioner Jose A. Urenda

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN’S COMMENTS

No public comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. REGULAR SESSION - JANUARY 9, 2024

Motion made by Councilor Sofia Morones, seconded by Councilor Estanislado Z. Martinez, to approve minutes as presented.

Vote for approval 4-0 (unanimous).

Motion carried.

FINANCE DEPARTMENT

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE JANUARY 2024 ACCOUNTS PAYABLE

Motion made by Councilor Sofia Morones, seconded by Mayor Pro Tem Mario Ruiz to approve January 2024 Accounts Payable.

Vote for approval 4-0 (unanimous).

Motion carried.

3. FINANCE DEPARTMENT

A. FINANCIAL ANALYSIS

B. DEPARTMENTAL EXPENDITURES

Finance Director Edgar Castillo presents the Council with his monthly reports.

Mayor Oscar E. Puente states his concerns regarding the City Marshal's vehicle repair cost of over \$10,687.04.

[Mayor Oscar E. Puente moves to Item 5.](#)

PRESENTATION(S)

4. NATIONAL FITNESS CAMPAIGN - KENNIE KERR

Kennie Kerr joins the meeting via Skype and presents Council with a Fitness Court that can be funded with grants.

5. SOLAR ECLIPSE EVENT - PAULA SEYDEL, CHAMBER OF COMMERCE

Paula Seydel states to Council that the Chamber Commerce has been receiving calls regarding the Solar Eclipse Event that will take place on April 8, 2024. Mrs. Seydel met with City Manager Azalia Garcia, County Judge Martha Ponce, and Commissioner Jose Urenda to discuss holding a Solar Eclipse party at the Dimmit County Rodeo Arena.

Mrs. Seydel states that she received a call from Peggy Vancleve letting her know that she may use the Pan America to hold the Solar Eclipse party. T-shirts for the event have been ordered and the price for the shirts will be \$10. Mrs. Seydel asks the Council to consider sponsoring the Solar Eclipse Event to purchase t-shirts, glasses, and music.

NEW BUSINESS

6. DISCUSSION AND POSSIBLE ACTION REGARDING BASKETBALL COURTS ON 3RD STREET - DIMMIT COUNTY COMMISSIONER JOSE URENDA

Dimmit County Commissioner Jose Urenda proposes his plan to renovate the surface of the basketball courts located on 3rd Street. Commissioner Jose A. Urenda would also like to add picnic tables and barbeque pits at the location. Councilor Sofia Morones recommends lighting at the courts. Commissioner Jose Urenda stated that lighting would be added in the future.

Motion made by Councilor Sofia Morones, seconded by Mayor Pro Tem Mario Ruiz to direct City Manager Azalia Garcia to partnership with Dimmit County to renovate the basketball courts surface, install lighting, add picnic tables and barbeque pits.

Vote for approval 4-0 (unanimous).

Motion carried.

7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE IRREVOCABLE STANDBY LETTER OF CREDIT FOR THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) IN THE AMOUNT OF \$108,229.00

Motion made by Councilor Sofia Morones, seconded by Councilor Estanislado Z. Martinez to approve Irrevocable Standby Letter of Credit for the Texas Commission on Environmental Quality (TCEQ) in the amount of \$108,229.00.

Vote for approval 4-0 (unanimous).

Motion carried.

8. DISCUSSION AND APPROPRIATE ACTION TO APPROVE PROPOSAL TO REPAIR WATER LEAK LOCATED ON THE INTERSECTION OF 1ST STREET & THOMPSON STREET

A. ALVIN E. STOCK CONTRACTORS LLC

B. CITY OF UVALDE TEXAS

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Sofia Morones to approve Alvin E. Stock Contractors LLC proposal for \$26,142.00 to repair water leak located on the intersection of 1st Street & Thompson Street.

Vote for approval 4-0 (unanimous).

Motion carried.

9. DISCUSSION AND APPROPRIATE ACTION TO APPROVE QUOTE TO REPAIR MASONRY WALL ON LIFT STATION BUILDING LOCATED BY THE WHISPERING TREE APARTMENTS AND REPLACE ROOF AT LIFT STATIONS LOCATED BY THE WHISPERING TREE APARTMENTS AND EAST AVENUE

A. R & J EAGLE CONTRACTORS INC.

B. RYNO SERVICES

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Sofia Morones to approve R & J Eagle Contractors Inc. quote for a total of \$12,625.00 to repair masonry wall on lift station building located by the Whispering Tree Apartments and replace roof at lift stations located by the Whispering Tree Apartments and East Avenue.

Vote for approval 4-0 (unanimous).

Motion carried.

OLD BUSINESS

10. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CARRIZO SPRINGS AND COMMISSION SHIFT

Motion made by Councilor Sofia Morones, seconded by Mayor Pro Tem Mario Ruiz to approve Memorandum of Understanding between the City of Carrizo Springs and the Commission Shift.

Vote for approval 4-0 (unanimous).

Motion carried.

11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CIVIC CENTER LEASE AGREEMENT FOR NON-PROFIT ORGANIZATIONS

Motion made by Mayor Pro Tem Mario Ruiz , seconded by Councilor Estanislado Z. Martinez to approve Civic Center Lease Agreement for non-profit organizations and remove **Section: Security Officers** regarding alcoholic beverages.

Vote for approval 3-1. Councilor Sofia Morones opposed.

Motion carried.

Mayor Oscar E. Puente moves to Item 15.

ORDINANCE(S)

12. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 843 AN ORDINANCE TO ORDER ELECTION TO BE HELD ON MAY 4, 2024, FOR THE PURPOSE OF HOLDING A "GENERAL ELECTION" TO ELECT TWO (2) COUNCILMEMBERS FOR THE CITY OF CARRIZO SPRINGS

Motion made by Mayor Pro Tem Mario Ruiz , seconded by Councilor Estanislado Z. Martinez to approve Ordinance No. 843 an ordinance to order election to be held on May 4, 2024, for the purpose of holding a "General Election" to elect two (2) councilmembers for the City of Carrizo Springs.

Vote for approval 4-0 (unanimous).

Motion carried.

VETERANS PARK PROJECT

13. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE STAFF RANKING OF THE SUBMISSIONS TO THE REQUEST FOR QUALIFICATIONS FOR THE LANDSCAPE ARCHITECT SERVICES AND AUTHORIZE CITY MANAGER TO NEGOTIATE A CONTRACT FOR COUNCIL CONSIDERATION

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Sofia Morones to approve the staff ranking of 1 to Stantec of the submissions to the Request for Qualifications for the landscape architect services and authorize City Manager to negotiate a contract for Council consideration.

Vote for approval 3-0 (unanimous). Mayor Pro Tem Mario Ruiz stepped out of the meeting.

Motion carried.

14. DISCUSSION REGARDING STANTEC ARCHITECTUAL FIRM PROPOSAL FOR THE VETERANS PARK PROJECT

Stantec Project Manager Colt Yorek joined the meeting via telephone and presented the Scope of Work for the Veterans Park. The total cost for the design, construction documents and construction phase services for the development of Veterans Park totaled \$257,300.

Councilor Sofia Morones asked what the timeline would be to complete the project. Colt Yorek stated that the project would be completed in 10-12 months.

Discussion only.

CITY EVENT(S)

15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CINCO DE MAYO ENTERTAINMENT

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Estanislado Z. Martinez to approve **Option 1:** Magnifico Siete, Los Kamaradas and Jammin J/DJ to perform for the Cinco de Mayo event to be held on May 4, 2023 at the Veterans Park for a total \$4,900.00.

Vote for approval 4-0 (unanimous).

Motion carried.

16. DISCUSSION AND POSSIBLE ACTION REGARDING THE 4TH OF JULY CELEBRATION

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Estanislado Z. Martinez to hold the 4th of July Event on July 4 & 5, 2024 and authorize Johnny Isquierdo to move forward with the entertainment.

Vote for approval 4-0 (unanimous).

Motion carried.

Mayor Pro Tem Oscar E. Puente moves to Item 12.

ADJOURNMENT

Motion made by Councilor Sofia Morones, seconded by Mayor Pro Tem Mario Ruiz to adjourn.

Vote for approval 4 -0 (unanimous).

Motion carried.

Meeting adjourned at approximately 8:23 p.m.

/s/Oscar E. Puente

**Oscar E. Puente, Mayor
City of Carrizo Springs**

ATTEST:

/s/Melissa M. Guerra

**Melissa M. Guerra, City Clerk
City of Carrizo Springs**