

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on **Tuesday, February 8, 2022**, commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
Sofia Morones	Mayor Pro Tem
David Balderas	Councilor
Mario Ruiz	Councilor
Chris A. Castaneda	City Manager
Melissa M. Guerra	City Clerk

Absent

Ashley Moreno	Councilor
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A quorum was established.

STAFF

John Camarillo, Public Works Director	Ramsey Castillo, Water Dept. Supervisor
Edgar Castillo, Interim Finance Director	Brenda Reyes, HR Specialist
Alfredo Castaneda, Marshal Deputy	

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

Patsy Galvan, Fire Chief Noel Galvan

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No public comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

- A. SPECIAL SESSION - JANUARY 6, 2022**
- B. SPECIAL SESSION - JANUARY 10, 2022**
- C. REGULAR SESSION - JANUARY 11, 2022**
- D. SPECIAL SESSION - JANUARY 18, 2022**

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to approve minutes as presented.

Vote for approval 4-0 (unanimous).

Motion carried.

PLANNING & ZONING COMMISSION

2. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO CLEO BUSTAMANTE JR.'S REQUEST TO REZONE AN R-1 (SINGLE FAMILY PROPERTY) TO AN R-2 (MULTI-FAMILY PROPERTY) FOR THE PURPOSE OF CONSTRUCTING A DUPLEX, SAID PROPERTY IS LOCATED A 204 EAST ALAMO STREET, CS-ALAMO DOWNS ADDITION, BLOCK 2, LOT 1-3, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY, TEXAS

Motion by Mayor Pro Tem Sofia Morones, seconded by Councilor David Balderas to table item.

Vote for approval 4-0 (unanimous).

Motion carried.

ACCOUNTS PAYABLE

3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE JANUARY 2022 ACCOUNTS PAYABLE

Motion made by Councilor David Balderas, Councilor Mario Ruiz to approve January 2022 accounts payable.

Vote for approval 4-0 (unanimous).

Motion carried.

INTERIM FINANCE DIRECTOR

4. JANUARY 2022 FINANCIAL REPORT

Interim Finance Director Edgar Castillo presented Council with the Financial Report for January 2022.

SOUTH TEXAS RURAL HEALTH CLINIC

5. CONSIDERATION AND ACTION TO APPROVE THE PROPOSED CONSTRUCTION OF A STREET OFF THE STATE RIGHT-OF-WAY ON HIGHWAY 83 FOR THE USE AND BENEFIT OF SOUTH TEXAS RURAL HEALTH SERVICES, INC.

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to table item for further review.

Vote for approval 4-0 (unanimous).

Motion carried.

6. DISCUSSION AND POSSIBLE ACTION IN REGARDS TO ASSUMING RESPONSIBILITY OF STREET LOCATED BETWEEN 9TH STREET AND HWY 83 (SOUTH TEXAS RURAL HALTH SERVICES, INC)

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to table item.

Vote for approval 4-0 (unanimous).

Motion carried.

NEW BUSINESS

7. DISCUSSION REGARDING GAS SUPERVISOR JOB DESCRIPTION

Discussion only.

OLD BUSINESS

8. DISCUSSION AND APPROPRIATE ACTION TO APPROVE WATER WELL GENERATOR QUOTES

A. CARRIZO IVY WELL - GENERAC S350 DIESEL GENERATOR \$142,767.00

B. CARRIZO GOLF STORAGE TANK - GENERAC SD 130 DIESEL GENERATOR \$86,345.00

Motion made by Councilor David Balderas, seconded by Mayor Pro Tem Sofia Morones to approve Waukesha-Pearce Industries quotes for Generac SD350 Diesel Generator for \$142, 767.00 and Generac SD130 Diesel Generator for \$86,345.00.

Vote for approval 4-0 (unanimous).

Motion carried.

9. DISCUSSION AND APPROPRIATE ACTION TO APPROVE QUOTE FOR CIVIC CENTER HANDICAP RAMPS

City Manager Chris A. Castaneda presented Council with two quotes for the handicap ramps for the Civic Center and swimming pool area sidewalk from JF Painting and Construction and Ramirez Construction Company.

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas approve J F Painting and Construction Company quote for total of \$10,146 for swimming pool and Civic Center handicap ramp and rails.

Vote for approval 4-0 (unanimous).

Motion carried.

10. DISCUSSION AND APPROPRIATE ACTION TO APPROVE QUOTE FOR THE VETERANS PARK ADA RESTROOM

City Manager Chris A. Castaneda presented Council with two quotes for the Veterans Park ADA restroom from JF Painting and Construction and R & J Eagle Contractors.

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to approve R & J Eagle Contractors, Inc. quote not to exceed \$85,000.00.

Vote for approval (unanimous).

Motion carried.

11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CARRIZO HILL WATER RATE FEES

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve the Carrizo Hill residential water rate fee of \$23.76 and commercial water rate fee of \$28.10.

Vote for approval 4-0 (unanimous).

Motion carried.

12. DISCUSSION AND POSSIBLE ACTION REGARDINGS THE OLD HEB BUILDING

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor David Balderas to direct City Manager Chris A. Castaneda to have the old HEB building inspected and update the council on a monthly basis on the progress of remodeling the building.

Vote for approval 4-0 (unanimous).

Motion carried.

ORDINANCE(S)

13. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 827 AN ORDINANCE TO ORDER ELECTION TO BE HELD MAY 7, 2022, FOR THE PURPOSE OF HOLDING A "GENERAL ELECTION" TO ELECT TWO (2) CITY COUNCILMEMBERS FOR THE CITY OF CARRIZO SPRINGS

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to approve Ordinance No. 827 an ordinance to order election to be held May 7, 2022, for the purpose of holding a "General Election" to elect two (2) City Councilmembers for the City of Carrizo Springs.

Vote for approval 4-0 (unanimous).

Motion carried.

RESOLUTION(S)**14. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 575 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS TO APPOINT CHRIS A . CASTANEDA TO THE OFFICE OF CITY MANAGER OF THE CITY OF CARRIZO SPRINGS**

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor David Balderas to approve Resolution No. 575 a resolution by the City Council of the City of Carrizo Springs, Texas to appoint Chris A. Castaneda to the office of City Manager of the City of Carrizo Springs.

Vote for approval 4-0 (unanimous).

Motion carried.

15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 576 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS TO DESIGNATE AND AUTHORIZE CITY MANAGER CHRIS A. CASTANEDA TO SIGN ALL FUNDS OF THE CITY OF CARRIZO SPRINGS

Motion made by Mayor Pro Sofia Morones, seconded by Councilor Mario Ruiz to approve Resolution No. 576 a resolution by the City Council of the City of Carrizo Springs, Texas to designate and authorize City Manager Chris A. Castaneda to sign all funds of the City of Carrizo Springs.

Vote for approval 4-0 (unanimous).

Motion carried.

16. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 577 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION REGARDING THE CITY OF CARRIZO SPRINGS CONSTRUCTION AND MAINTENANCE OF A GATEWAY "WAYFINDING" SIGN ON THE TEXAS DEPARTMENT OF TRANSPORTATION RIGHT OF WAY OF US 83, SH 85, AND US 277

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to approve Resolution No. 577 a resolution of the City Council of the City of Carrizo Springs, Texas authorizing the City Manager to execute an interlocal agreement with the Texas Department of Transportation regarding the City of Carrizo Springs construction and maintenance of a Gateway "Wayfinding" sign on the Texas Department of Transportation right of way of US 83, SH 85, and US 277.

Vote for approval 4-0 (unanimous).

Motion carried.

CITY MANAGER REPORT**17. ORGANIZATIONAL UPDATES**

Discussion only.

ADJOURNMENT

Motion made by Councilor David Balderas, second by Councilor Mario Ruiz to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately 6:46 p.m.

Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST

Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs