

**THE STATE OF TEXAS** §  
**COUNTY OF DIMMIT** §  
**CITY OF CARRIZO SPRINGS** §

**NOTICE IS HEREBY GIVEN THAT** the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7<sup>th</sup> Street, Carrizo Springs, Texas, 78834 on **Tuesday, April 11, 2023**, commencing at **5:30 p.m.** for considering the following items of business:

**CALL THE MEETING TO ORDER**

Mayor Oscar E. Puente called the meeting to order at approximately 5:30 p.m.

**ROLL CALL & ESTABLISHMENT OF QUORUM**

The Council conducted their own roll call and declared the following Councilmembers present:

<b>Oscar E. Puente</b>	<b>Mayor</b>
<b>Sofia Morones</b>	<b>Mayor Pro Tem</b>
<b>David Balderas</b>	<b>Councilor</b>
<b>Ashley Moreno</b>	<b>Councilor</b>
<b>Mario Ruiz</b>	<b>Councilor</b>
<b>Chris A. Castaneda</b>	<b>City Manager</b>
<b>Melissa M. Guerra</b>	<b>City Clerk</b>

A quorum was established.

**STAFF:**

**Edgar Castillo, Finance Director**                      **John Camarillo, Public Works**

**WELCOME & RECOGNITION OF GUESTS**

Mayor Oscar E. Puente welcomed and recognized all guests present.

**PLEDGE OF ALLEGIANCE**

The City Council recited the Pledge of Allegiance.

**CITIZEN’S COMMENTS**

No public comments.

**APPROVAL OF MINUTES**

**1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES**

**A. REGULAR SESSION - MARCH 14, 2023**

**B. SPECIAL SESSION - MARCH 27, 2023**

Motion made by Councilor David Balderas, seconded by Councilor Ashley Moreno to approve minutes as presented.

Vote for approval 5-0 (unanimous).

Motion carried.

**PLANNING & ZONING COMMISSION**

- 2. DISCUSSION AND APPROPRIATE ACTION REGARDING APPLICANT RICKY ALANIZ (VEO PROPERTIES, LLC.) REQUESTING TO RE-PLAT LOTS 1, 2, 3, 16, 17, 18, BLOCK 7 OF THE HOMESTEAD TERRACE ADDITON, CITY OF CARRIZO SPRINGS, RECORDED IN VOLUME 14, PAGE 624 OF THE DIMMIT COUNTY DEED RECORDS, AND ALSO BEING THAT THE SAME CERTAIN TRACTS DESCRIBED IN CONVEYENCE DOCUMENTS TO VEO PROPERTIES, LLC., RECORDED IN VOLUME 710, PAGE 464 OF THE DIMMIT COUNTY OFFICIAL PUBLIC RECORDS, DIMMIT COUNTY, TEXAS**

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve applicant Rick Alaniz request to re-plat Lots 1, 2, 3, 16, 17, 18, Block 7 of the Homestead Terrace Addition, City of Carrizo Springs, recorded in Volume 14, Page 624 of the Dimmit County Deed Records, and also being that the same certain tract described in conveyance documents to VEO Properties, LLC., recorded in Volume 710, Page 464 of the Dimmit County Official Public Records, Dimmit County, Texas.

Vote for approval 5-0 (unanimous).

Motion carried.

**FINANCE DEPARTMENT**

- 3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF MARCH 2023**

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to approve March 2023 Accounts Payable.

Vote for approval 5-0(unanimous).

Motion carried.

**4. MONTHLY REPORTS**

**A. FINANCIAL ANALYSIS REPORT**

**B. DEPARTMENTAL EXPENDITURES**

Finance Director Edgar Castillo presented the Council with the Financial Report and Departmental Expenditures for the month of March 2023.

**PUBLIC SAFETY QUARTERLY REPORTS**

**5. DIMMIT COUNTY SHERRIFF'S DEPARTMENT**

Deputy Frank Picazo presented the Council with Dimmit County Sheriff 's Department quarterly report.

**6. VICTORY AMBULANCE SERVICES**

Eric Olivarez reported a total of 269 call outs for the month of January, 277 for the month of February and 352 for the month of March.

**7. CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT**

Fire Chief Noel Galvan presents the Council with his quarterly report and states that the department has a total of 19 members.

**8. MUNICIPAL COURT**

Municipal Judge Francisco R. Ponce presents the Council with his quarterly report.

**CITY'S NATURAL GAS DISTRIBUTION SYSTEM**

**9. DISCUSSION REGARDING SELLING THE CITY'S NATURAL GAS DISTRIBUTION SYSTEM**

City Manager Chris A. Castaneda states to Council that he has spoken to Special Counsel Bobby Maldonado regarding selling the City's Natural Gas Distribution System and his recommendation to issue a Request for Proposal to sell the gas distribution system.

**10. CONSIDERATION AND POSSIBLE ACTION REGARDING ISSUING A REQUEST FOR PROPOSALS (RFP) FOR SELLING THE CITY'S NATURAL GAS DISTRIBUTION SYSTEM**

Motion made Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to issue a Request for Proposals to sell the City's Natural Gas Distribution System.

Vote for approval 5-0 (unanimous).

Motion carried.

**OLD HEB BUILDING**

**11. DISCUSSION REGARDING SELLING THE OLD HEB BUILDING**

City Manager Chris A. Castaneda states that he has been asked by a local business if the city would consider selling the old HEB building and that the city lacks fund to develop the od HEB building. He recommends selling the structure before it starts to deteriorate more.

**12. CONSIDERATION AND POSSIBLE ACTION REGARDING ISSUING A REQUEST FOR PROPOSALS FOR SELLING THE OLD HEB BUILDING**

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Ashley Morones to issue a Request for Proposals to sell the old HEB building.

Vote for approval 5-0 (unanimous).

Motion carried.

**NEW BUSINESS**

**13. DISCUSSION AND POSSIBLE ACTION REGARDING REGULATION OF RECREATIONAL VEHICLES**

Motion made Councilor David Balderas, seconded by Councilor Mario Ruiz to direct City Manager Chris A. Castaneda to create an ordinance regarding regulations for recreational vehicles.

Vote for approval 5-0 (unanimous).

Motion carried.

**Mayor Oscar E. Puente moves to Item 8.**

**14. DISCUSSION AND APPROPRIATE ACTION REGARDING CINCO DE MAYO FESTIVAL**

Councilor David Balderas states that there are two bands that are available to perform at the Cinco de Mayo Festival, and that the city ought to collaborate with the Cinco de Mayo committee to host the event. Mayor Oscar E. Puente states that the cost for the two bands will cost roughly \$5,000.00.

Councilor David Balderas recommends having the Cinco de Mayo event at Veterans Park. Mayor Pro Tem Sofia states that the committee has been planning the event since January 2023 and agrees to partnership with the city to help sponsor the event at Johnny Gloria Plazita. Councilor Ashley Moreno states that the Cinco de Mayo committee and the city should host the event on May 5, 2023 instead of having two different festivals on the same day.

Councilor David Balderas states that HOT Funds will be used to pay for the entertainment for the Cinco de Mayo event. Finance Director Edgar Castillo states that the Cinco de Mayo event is not budgeted for and does not recommend utilizing HOT Funds for the event. Utilizing Hot Funds for a festival requires bringing heads to beds and other criteria for auditing purposes. Mayor Oscar E. Puente states that the Deiz y Seis de Septiembre last year was not budgeted and was funded with HOT Funds and would like to move forward with the Cinco de Mayo event. Finance Director Edgar Castillo suggests funding the entertainment for the Cinco de Mayo with the City Council's contingency fund.

Mayor Pro Tem Sofia Morones states that she would like for the city to host the Cinco de Mayo event the following year.

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Ashley Moreno to approve funding the entertainment for the Cinco de Mayo event with the City Council contingency fund and not to exceed \$3,500 and hold the event at the Johnny Gloria Plazita.

Vote for approval 5-0 (unanimous).

Motion carried.

**15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE UTILIZING ARPA FUNDS FOR SOLANSKY WELDING & PUMP, INC. INVOICE #2301-069467 FOR \$35,263.25 TO REPAIR IVY WELL #1**

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to utilize ARPA Funds for the Solansky Welding & Plumbing, INC. Invoice #2301-069767 for \$35,263.25 to repair Ivy Well #1.

Vote for approval 5-0 (unanimous).

Motion carried.

**REQUEST FOR QUALIFICATIONS (RFQ) FOR ON CALL ENGINEERING SERVICES**

**16. DISCUSSION AND APPROPRIATE ACTION TO AWARD REQUEST FOR QUALIFICATION (RFQ) FOR ON CALL ENGINEERING SERVICES**

**A. CDM SMITH**

**B. VICKERY & ASSOCIATES, LLC.**

**C. GARCIA & WRIGHT CONSULTING ENGINEERS, INC.**

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to award the On Call Engineering Services RFP to CDM Smith.

Vote for approval 5-0 (unanimous).

Motion carried.

**EXECUTIVE SESSION**

Mayor Oscar E. Puente convened into Executive Session at 6:52 p.m.

*CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION: PERSONNEL 551.074*

**17. DISCUSSION REGARDING CITY MANAGER'S PERFORMANCE EVALUATION**

**OPEN SESSION**

Mayor Oscar E. Puente reconvened into Regular Session at 7:09 p.m.

**18. DISCUSSION AND APPROPRIATE ACTION REGARDING CITY MANAGER'S PERFORMANCE EVALUATION**

No action.

**CITY MANAGER REPORT**

**19. ORGANIZATIONAL UPDATES**

**Senior Citizens Discount Rate**

City Manager Chris A. Castaneda suggests Council review the ordinance regarding the senior citizen discount for utilities. The ordinance states that you must live within the city limits to get the senior citizen discount, but the city does provide utility services for senior citizens that live outside of the city limits and the intent of the ordinance is designed to benefit all senior citizens.

**Ivy Well # 1**

The city has been having issues with the Ivy Water Well # 1. The well needs to be flushed out every four hours because of bad reading and have been getting complaints from landowners about causing flooding and fence damage on their property. We have been collaborating with the landowners to find a solution.

**Flow Meter:**

The city is waiting for approval from TxDOT to move forward to install the water meter for Carrizo Hill water consumption.

**Monumental Signs**

Two of the monumental signs have arrived and are waiting for an installation date from the company.

**Sewer Line for South 13<sup>th</sup> Street & Clark**

The customer who is planning on building a new house at this location is requesting to connect to the city's sewer line. A proposal has been submitted from Alvin Stock for the amount of \$68,046.00 to connect to the nearest manhole.

**20. UNITED STATES ARMY STATIC EQUIPMENT DISPLAY UPDATE**

City Manager Chris A. Castaneda updates Council on the status of the static equipment for Veterans Park.

**ADJOURNMENT**

Motion made by Mayor Pro Tem Sofia Morones , seconded by Councilor David Balderas to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately at 7:29 p.m.

/s/Oscar E. Puente  
Oscar E. Puente, Mayor  
City of Carrizo Springs

**ATTEST:**

/s/Melissa M. Guerra  
Melissa M. Guerra, City Clerk  
City of Carrizo Springs