

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at City Hall, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, February 11, 2020** commencing at **6:00 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Wayne Seiple called meeting to order at approximately 6:00 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Wayne Seiple	Mayor
Oscar E. Puente	Mayor Pro Tem
Sandra C. Little	Councilor
Benny Rocha	Councilor
Jesse Johnson	Councilor
Ronnie J. Guest Jr.	City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF:

Gloria Martinez, Finance Director	Hugo Sulaica, City Marshal
Jesse Mendoza, Landfill	Angie Rios, Utility Supervisor
Nestor Montalvo, Street Dept.	

WELCOME & RECOGNITION OF GUESTS

Mayor Wayne Seiple welcomed and recognize all guests present.

Alex Garza, Luciano Quintanilla, James Beckman, Bob Thonhoff, Patsy M. Galvan, Fire Chief Noel Galvan, Paula Seydel, John Cusey, Jonathon Hayes, Rebekah Pullara, Chelsea Bollier

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No citizen comments.

Mayor Wayne Seiple moves to Executive Session 6:02 p.m.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

Regular Session, February 11, 2020
City Council Minutes

A. REGULAR SESSION - JANUARY 14, 2020

Motion made by Councilor Jesse Johnson, second by Mayor Pro Tem Oscar E. Puente to approve minutes as presented.

Vote for approval 5-0 (unanimous).

Motion carried.

ACCOUNTS PAYABLE

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF JANUARY 2020

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Jesse Johnson to approve accounts payable for the month of January 2020.

Vote for approval 5-0 (unanimous).

Motion carried.

NEW BUSINESS

3. PRESENTATION BY JAMES BECKMAN WITH LIBERTY TECHNICAL SERVICES

Contractor David Beckman with Health & Human Services presents Council with a proposal to construct a wastewater force main from the Carrizo Springs UAC Influx Housing to the City of Carrizo Springs WWTP. Mr. Beckman states that the timeline for the construction of the force main will take about six (6) months to complete.

Councilor Sandra C. Little is concerned with the capacity of the housing unit. Mr. Beckman states that the capacity of the housing unit will not exceed 2,000.

Mayor Wayne Seiple states that City Manager Ronnie J. Guest will be the point of contact and will meet with Contractor David Beckman to discuss the project.

4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE GARZA/GONZALES & ASSOCIATES LETTER OF ENGAGEMENT FOR AUDIT SERVICES FOR YEAR ENDING SEPTEMBER 30, 2019

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Jesse Johnson to approve Garza/Gonzales & Associates Letter of Engagement for audit services for year ending September 30, 2020.

Vote for approval 5-0 (unanimous).

Motion carried.

5. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO AGREEMENTS BETWEEN THE COUNTY OF DIMMIT AND THE CITY OF CARRIZO SPRINGS

A. LAW ENFORCEMENT INTERLOCAL AGREEMENT

B. MEMORANDUM OF UNDERSTANDING

Motion made by Councilor Benny Rocha, second Councilor Sandra C. Little to table item for clarification on the numbers of the Law Enforcement Interlocal Agreement between the County of Dimmit and the City of Carrizo Springs and the Memorandum of Understanding.

Vote for approval 5-0 (unanimous).

Motion carried.

6. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO ALEX GARZA III REQUEST FOR CITY UTILITIES ON PRIVATE PROPERTY ON FM 186

Alex Garza III states that he purchased his property six (6) months ago and is requesting city utilities for his property located on FM 186, currently there are three (3) city waterlines running through his property. Water Department Supervisor Ramsey Castillo states the there are seven connections tapped into the city's 2-inch waterline in that area.

Motion made by Councilor Benny Rocha, second by Councilor Sandra C. Little to approve Alex Garza III request for city utilities on private property located on FM 186.

Vote for approval 5-0 (unanimous).

Motion carried.

7. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO PAULA SEYDEL'S REQUEST REGARDING A PROPOSAL FOR APPLICATION TO OBTAIN A STATIC DISPLAY FOR VETERANS PARK

Paula Seydel requests approval from City Council to apply to obtain a static display (military equipment) for the Veterans Park. Mrs. Seydel states that she has spoken to Sergeant Antonio Rodriguez from the JROTC Department and has spoken to the US Army Donations Program to request an application for the static display. The application requires a sight photograph, GPS coordinates and landowner approval to be submitted with the application.

Motion by Mayor Pro Tem Oscar E. Puente, second by Councilor Jesse Johnson to approve Paula Seydel's request regarding a proposal to apply for a static display to be displayed at the Veterans Park.

Vote for approval 5-0 (unanimous).

Motion carried.

8. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO APPROVE IRREVOCABLE STANDBY LETTER OF CREDIT FOR THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ)

Motion made by Councilor Sandra C. Little, second by Councilor Benny Rocha to approve Irrevocable Standby Letter of Credit for the Texas Commission on Environmental Quality (TCEQ) in the amount of \$93,264.13.

Vote for approval 5-0 (unanimous).

Motion carried.

9. DISCUSSION AND POSSIBLE ACTION IN REGARDS TO CITY OF CARRIZO SPRINGS PUBLIC SWIMMING POOL ORDINANCE

Councilor Jesse Johnson recommends keeping the swimming pool open daily until 9:00 p.m. if there are no parties scheduled. Finance Director Gloria Martinez recommends for the Pool Schedule/Season to open May 25, 2020-August 22, 2020, hours of operation Tuesday – Sunday 11:00 a.m. – 6:00 p.m. and private parties Tuesday – Sunday 7:00 p.m. – 11:00 p.m. Mrs. Martinez proposes the entry fees for the pool to be \$2 daily, \$10 per week and \$100 for a season pass.

Motion made by Councilor Sandra C. Little, second by Mayor Pro Tem Oscar E. Puente to create a City of Carrizo Springs Public Swimming Pool Ordinance to approve fees of \$2 daily, \$10 per week and \$100 for a season pass, hours of operation Tuesday – Sunday 11:00 a.m. – 6:00 p.m. and for pool hours to be extended until 9:00 p.m. if there are no private parties scheduled as presented by Finance Director Gloria Martinez.

Vote for approval 5-0 (unanimous).

Motion carried.

DEPARTMENT MONTHLY REPORTS

10. ADMINISTRATION MONTHLY REPORTS

A. CITY MANAGER REPORT

City Manager Ronnie J. Guest states that based on the feedback from Councilmembers, citizens and team members, the three priorities for Animal Care Services are enhanced enforcement of existing laws and updating of new laws and codes, Educational Campaign for responsible ownership and partnering with animal welfare and rescue groups.

City Manager Ronnie J. Guest states that he met with Dr. Gonzales the President of the Southwest Texas Junior College January 27, 2020, regarding a possible partnership for the HEB building and the creation of an Educational Resource Learning Center.

City Manager Ronnie Guest had the first coffee event on Saturday, February 8th and several residents attended. The next coffee is scheduled for March 14, 2020.

1. SCADA UPDATE

All seven (7) lift station panel boxes have been installed and all panel boxes are online. The three (3) panel boxes at the Wastewater Treatment Plant have been installed. City Manager Ronnie J. Guest contacted David Adame from Heli-Fox and confirmed Spectrum internet will be up by February 5, 2020. A temporary work around platform will be available, so the team will be able to control the new SCADA while the water section is being installed.

2. NAD BANK WATER AUDIT

No discussion.

3. CIVIC CENTER PARKING LOT PROJECT

City Manager Ronnie J. Guest updates Council in regards to the Civic Center Parking Lot Project. Engineer Raul Garcia is currently designing the parking lot. The parking lot project is anticipated to be completed prior to the pool season opening.

Public Safety Update:**Animal Care Services**

1. Animals Taken to SWAH & Euthanized	25
2. Dead Animals Taken to Landfill	26
3. Permits Issued	7
4. Certified Letters (dogs at large)	5

Code Enforcement

1. Ordinance Violations	12
2. Certified Letters	6
3. Permits Issued	15
4. Inspections	12
5. Junk Vehicles Tagged	1
6. Traffic Citations	33
7. Warnings	2
8. Animal Violations	2
9. Work Orders	2

City Marshal

1. Citations	213
2. Violations	220
3. Citations Minors	2

Sheriff's Office

1. Citations	57
2. Violations	59
3. Juvenile Citations	1

Municipal Court

Municipal Court reported 19 cases dismissed.

1. Truck Route	9
2. Speeding	9
3. Public Intoxication	1

B. FINANCE DIRECTOR**1. MONTHLY FINANCIAL REPORT**

Finance Director Gloria Martinez presented Council a total of \$2,220,951 monthly expenses for payroll, accounts payable and debt service payments for January 2020.

2. MONTHLY INVESTMENT REPORT

Finance Director Gloria Martinez presented the monthly investment report for period ending February 5, 2020 with a book value ending of \$93,264.13.

3. UTILITY AGING REPORT

The utility aging report has a balance of \$581,188.93 as of February 6, 2020.

4. UTILITY DEPARTMENT REPORT

The Utility Department reported a total revenue of \$302,053.03 for the month of February 2020.

11. PUBLIC SAFETY MONTHLY REPORTS

City Manager Ronnie J. Guest discussed the Public Safety Monthly Reports to Council with his City Manager Report.

- A. CITY MARSHAL**
- B. MUNICIPAL COURT**
- C. CODE ENFORCEMENT**
- D. ANIMAL CARE**

12. PUBLIC WORKS MONTHLY REPORTS

City Manager Ronnie J. Guest discussed the Public Works Monthly Reports to Council with his City Manager Report.

- A. PUBLIC WORKS DIRECTOR**
- B. WATER DEPARTMENT**
- C. WASTEWATER DEPARTMENT**
- D. STREET DEPARTMENT**
- E. GAS DEPARTMENT**
- F. PARKS & RECREATION DEPARTMENT**
- G. LANDFILL**

OLD BUSINESS

13. DISCUSSION AND POSSIBLE ACTION IN REGARDS TO OLD FIREHOUSE PROJECT

Discussion only. No action.

14. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO THE CITY OF CARRIZO SPRINGS NEW WEBSITE

Motion made by Councilor Benny Rocha, second by Councilor Sandra C. Little to proceed with the City of Carrizo Springs new website.

Vote for approval 5-0 (unanimous).

Motion carried.

15. DISCUSSION AND POSSIBLE ACTION IN REGARDS TO WELCOME SIGN PROJECT

City Manager Ronnie J. Guest states to Council that he met with the CSCISD Superintendent to discuss meeting with the High School Welding Department to create a design to represent the City of Carrizo Springs. Mr. Guest states that the city will pay for the materials to create the welcome sign design and will present it to Council for their approval.

Discussion only. No action.

16. DISCUSSION AND APPROPRIATE ACTION TO ISSUE A REQUEST FOR PROPOSALS (RFP) TO EXPAND THE STAGE AT THE VETERANS PARK PAVILLION

Discussion only. No action.

17. UPDATES ON VETERANS PARK IMPROVEMENT PROJECTS

City Manager Ronnie J. Guest updated Council on the progress of the Veterans Park Improvement Projects.

- A. SPLASH PAD**
- B. PARKING LOT ON ALAMO STREET**
- C. EXERCISE STATIONS**
- D. ADA RESTROOMS**

18. DISCUSSION ON ANIMAL CARE STRATEGIC VISION

City Manager Ronnie J. Guest discussed the Animal Care Strategic Vision Plan with the city manager monthly report.

ORDINANCES

19. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 806 AN ORDINANCE TO ORDER ELECTION TO BE HELD ON SATURDAY, MAY 2, 2020 FOR THE PURPOSE OF CONDUCTING A "GENERAL ELECTION" TO ELECT TWO (2) COUNCILMEMBERS FOR THE CITY OF CARRIZO SPRINGS

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Jesse Johnson to approve Ordinance No. 806 an ordinance to order election to be held on Saturday, May 2, 2020 for the purpose of conducting a "General Election" to elect two (2) Councilmembers for the City of Carrizo Springs.

Vote for approval 5-0 (unanimous).

Motion carried.

EXECUTIVE SESSION

CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION: CONSULTATION WITH ATTORNEY UNDER SECTION 551.071

Mayor Wayne Seiple convened into Executive Session at 6:02

20. DISCUSSION REGARDING SOCIAL MEDIA, THE TEXAS PUBLIC INFORMATION ACT AND RELATED MATTERS

21. DISCUSSION REGARDING 365TH JUDICIAL DISTRICT OF DIMMIT COUNTY CAUSE NO. 17-08-13253-DCVAJA; THE CITY OF CARRIZO SPRINGS AND STATE OF TEXAS V. DHW WELL SERVICE, INC.

OPEN SESSION

Mayor Wayne Seiple reconvenes into Regular Session at 6:41 p.m.

22. DISCUSSION AND APPROPRIATE ACTION REGARDING SOCIAL MEDIA, THE TEXAS PUBLIC INFORMATION ACT AND RELATED MATTERS

Motion made by Councilor Sandra C. Little, second by Mayor Pro Tem Oscar E. Puentes to create a Social Media Policy.

Vote for approval 5-0 (unanimous).

Motion carried.

23. DISCUSSION AND POSSIBLE ACTION REGARDING 365TH JUDICIAL DISTRICT OF DIMMIT COUNTY CAUSE NO. 17-08-13253-DCVAJA; THE CITY OF CARRIZO SPRINGS AND STATE OF TEXAS V. DHW WELL SERVICE, INC.

Motion made by Councilor Sandra C. Little, second by Councilor Jesse Johnson to proceed with the 365th Judicial District of Dimmit County Cause NO. 17-08-13253-DCVAJA; the City of Carrizo Springs and State of Texas v. DHW Well Service, Inc. as discussed in Executive Session.

Vote for approval 5-0 (unanimous).

Motion carried.

ADJOURNMENT

Motion made by Councilor Jesse Johnson, second by Councilor Benny Rocha to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately 8:47 p.m.

/s/Wayne Seiple
Wayne Seiple, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs