

**THE STATE OF TEXAS** §  
**COUNTY OF DIMMIT** §  
**CITY OF CARRIZO SPRINGS** §

**NOTICE IS HEREBY GIVEN THAT** the City Council of the City of Carrizo Springs, Texas has called a **Special Session** at City Hall, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, August 2, 2021**, commencing at **10:00 a.m.** for considering the following items of business:

#### **CALL THE MEETING TO ORDER**

Mayor Oscar E. Puente called meeting to order at approximately 10:00 a.m.

#### **ROLL CALL & ESTABLISHMENT OF QUORUM**

The Council conducted their own roll call and declared the following Councilmembers present:

<b>Oscar E. Puente</b>	<b>Mayor</b>
<b>Sofia Morones</b>	<b>Mayor Pro Tem</b>
<b>David Balderas</b>	<b>Councilor</b>
<b>Ashley Moreno</b>	<b>Councilor (Arrived at 10:07 a.m.)</b>
<b>Mario Ruiz</b>	<b>Councilor</b>
<b>Melissa M. Guerra</b>	<b>Interim City Manager/City Clerk</b>

A quorum was established.

#### **WELCOME & RECOGNITION OF GUESTS**

Mayor Oscar E. Puente welcomed and recognized all guests present

#### **PLEDGE OF ALLEGIANCE**

#### **EXECUTIVE SESSION**

Mayor Oscar E. Puente convened into Executive Session at 10:01 a.m.

*CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION: PERSONNEL 551.074*

#### **1. DISCUSSION IN REGARDS TO CITY MANAGER EMPLOYMENT AGREEMENT**

##### **OPEN SESSION**

Mayor Oscar E. Puente reconvened into Special Session at 10:27 a.m.

#### **2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CITY MANAGER EMPLOYMENT AGREEMENT**

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve City Manager Employment Agreement with changes listed below:

**Section II. Compensation**

**2.1** The City Manager will be responsible for the cost of any aesthetic upgrades to the city house with Council approval.

**IV. Performance Review**

**4.1** The City Council shall perform a **six month evaluation** to review the City Manager’s performance in conjunction with base salary annually and may formally provide feedback to the City Manager on his performance from time to time.

**V. Termination and Resignation**

**5.1** A lump sum payment equal to one **(1) month** of base salary based upon the highest base salary rate in effect for the City Manager at any time during the City Manager’s employment plus the amount that, after deductions for state and federal taxes, including FICA and Medicare, equals one (1) times the amount of the then-applicable single-month’s premium for City Manager and dependents through COBRA or such other program in which the City Manager and/or his dependents may be enrolled.

Vote for approval 5-0 (unanimous).

Motion carried.

**ADJOURNMENT**

Meeting adjourned at 10:28 a.m.

/s/Oscar E. Puente  
**Oscar E. Puente, Mayor**  
**City of Carrizo Springs**

**ATTEST:**

/s/Melissa M. Guerra  
**Melissa M. Guerra, City Clerk**  
**City of Carrizo Springs**