

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at City Hall, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, December 10, 2019** commencing at **6:00 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Wayne Seiple called meeting to order at approximately 6:00 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Wayne Seiple	Mayor
Oscar E. Puente	Mayor Pro Tem
Sandra C. Little	Councilor
Benny Rocha	Councilor
Jesse Johnson	Councilor
John Camarillo	Interim City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF:

Gloria Martinez, Finance Director	Hugo Sulaica, City Marshal
Jesse Mendoza, Landfill	Angie Rios, Utility Supervisor
Nestor Montalvo, Street Dept.	

WELCOME & RECOGNITION OF GUESTS

Mayor Wayne Seiple welcomed and recognize all guests present.

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No citizen comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

- REGULAR SESSION - NOVEMBER 12, 2019
- SPECIAL SESSION - NOVEMBER 20, 2019

Motion made by Councilor Jesse Johnson, second by Mayor Pro Tem Oscar E. Puente to approve minutes.

Vote for approval 5-0 (unanimous).

Motion carried.

ACCOUNTS PAYABLE

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF NOVEMBER 2019

Motion made by Councilor Sandra C. Little, second by Councilor Benny Rocha to approve accounts payable for the month of November 2019 and Maldonado Law Group, PLLC invoice for \$8,980.00.

Vote for approval 5-0 (unanimous).

Motion carried.

OLD BUSINESS

3. DISCUSSION AND POSSIBLE ACTION IN REGARDS TO OLD FIREHOUSE PROJECT

Interim City Manager John Camarillo updated Council with the Firehouse Project and states that Troy Jessee will be sending the shoring and demolition contract this week to start the project.

No action. Discussion only.

NEW BUSINESS

4. JAMES E. CABELLO ATTORNEY AT LAW DELINQUENT PROPERTY TAX QUARTERLY REPORT

James E. Cabello presented Council with the City of Carrizo Springs Delinquent Tax Report as of December 10, 2019 with the amount collected for the past quarter totaling \$40,525.65.

5. DISCUSSION AND POSSIBLE ACTION IN REGARDS TO VETERANS PARK IMPROVEMENT PROJECTS

Mayor Pro Tem Oscar E. Puente states to Council that he would like to get an estimate to expand the stage at the Veterans Park Pavilion in order to save money to rent a stage for the 4th of July event.

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Benny Rocha (1) to get an estimate to enlarge the park pavilion (2) update on Splashpad (3) designate an area on the new land for the placement of military tank/helicopter (4) make a plan for the new land at the Veterans Park for exercising and walking trails (5) inquire on who owns the property across the street from the park on Alamo Street for additional parking.

Vote for approval 5-0 (unanimous).

Motion carried.

6. DISCUSSION AND APPROPRIATE ACTION TO PURCHASE BACKHOE FOR STREET DEPARTMENT WITH EQUIPMENT ESCROW ACCOUNT

Mayor Wayne Seiple inquires on how old the current backhoe is and if it is a 2 wheel or 4-wheel drive. Street Supervisor Nestor Montalvo states that the current backhoe is a 2010 and the quote is for a 4-wheel drive backhoe. Mayor Wayne Seiple recommends for the Street Department to purchase a 2-wheel drive backhoe.

Finance Director Gloria Martinez states to Council that the Case Backhoe will be purchased with the Street Escrow Account not the Equipment Escrow Account and that the balance in the Street Escrow account is \$79,584.

Motion made by Councilor Benny Rocha, second by Councilor Sandra C. Little to approve the purchase of the Case Backhoe not to exceed \$74,000.

Vote for approval 5-0 (unanimous).

Motion carried.

7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CITY OF CARRIZO SPRINGS 2020 HOLIDAY SCHEDULE

Motion made by Councilor Benny Rocha, second by Councilor Jesse Johnson to approve City of Carrizo Springs 2020 Holiday schedule as presented.

City of Carrizo Springs 2020 Holiday Schedule

New Year's Day	Wednesday, January 1, 2020
Martin Luther King Day	Monday, January 20, 2020
President's Day	Monday, February 17, 2020
Good Friday	Friday, April 10, 2020
Memorial Day	Monday, May 25, 2020
Independence Day	Monday, July 6, 2020
Labor Day	Monday, September 7, 2020
Columbus Day	Monday, October 12, 2020
Veterans Day	Wednesday, November 11, 2020
Thanksgiving Day	Thursday, November 26, 2020
Thanksgiving Holiday	Friday, November 27, 2020
Christmas Eve	Thursday, December 24, 2020
Christmas Day	Friday, December 25, 2020
New Year's Eve	Thursday, December 31, 2020

Vote for approval 5-0 (unanimous).

Motion carried.

DEPARTMENT MONTHLY REPORTS

8. ADMINISTRATION MONTHLY REPORT

A. CITY MANAGER REPORT

Interim City Manager John Camarillo states that on November 13, 2019 he and Mrs. Martinez traveled to Crystal City to give the Dimmit County Water District Association a presentation on the City of Carrizo Springs water system and water quality.

Also, on November 18, 2019 Interim City Manager John Camarillo and IT Technician Edgardo Castillo traveled to San Antonio to meet with David Gallardo, Creative Director for Luna Creative and discussed ideas for the new city logo. Mr. Gallardo will be drafting the new logo and will forward the draft copy for approval before continuing the project.

On November 22, 2019 the final walkthrough and punch list for the new Civic Center Renovation Project was completed.

Interim City Manager John Camarillo states that David Adame with Helifox Technologies will be sending some of the parts for the SCADA System in a few weeks.

1. CITY MANAGER'S HOUSE STATUS ON ASBESTOS TESTING

Interim City Manager John Camarillo states to Council that he contracted ATEX Environmental to test the city house for asbestos and the results will be ready this week.

2. VILLAGE SPRING APARTMENTS ON SYPERT STREET BY RON ALVARADO

Interim City Manager John Camarillo states to Council that Special Counsel Bobby Maldonado contacted him about a project the previous City Manager Nora G. Flores was working on with Ron Alvarado, AG Associates to develop a new 48-unit apartment on Syper and 13th Street.

B. FINANCE DIRECTOR

1. MONTHLY INVESTMENT REPORT FOR THE PERIOD OF DECEMBER 2019

Finance Director Gloria Martinez presented Council with the monthly investment report for period ending December 5, 2019 with a book value ending of \$93,066.12.

2. UTILITY AGING REPORT

The utility aging report has a balance of \$634,137.39 as of December 9, 2019.

3. UTILITY DEPARTMENT REPORT

The Utility Department reported a total revenue of \$221,240.84 for the month of November 2019.

9. PUBLIC SAFETY MONTHLY REPORTS

A. CITY MARSHAL

City Marshal Hugo Sulaica report 146 citations issued for the month November 2019.

B. MUNICIPAL COURT

Municipal Court reports 14 cases dismissed and a total of 56 citations issued by the Sheriff's Department in the month of November 2019.

C. CODE ENFORCEMENT

Code Enforcement Department's daily duties consist of responding to calls and contacting citizens for different city code issues. The department collected \$1,667 in permit fees.

D. ANIMAL CONTROL

Animal Control Department reported 8 cats and 11 dogs taken to the veterinarian's office to be euthanized and disposed of at the landfill. The Animal Control Officer picked up a total of 21 dead animals in the month of November 2019. He also issued a total of 5 electrical, building, vendor and plumbing permits. Animal Control Officer Carlos Ramos attended the Texas Animal Control Association Conference in South Padre Island, Texas on November 10-13, 2019.

10. PUBLIC WORKS MONTHLY REPORTS

Mayor Wayne Seiple thanks the street department for keeping the streets patched up.

Interim City Manager John Camarillo updated Council with their daily activities for the month of November 2019.

Mayor Wayne Seiple states his concerns on replacing the tracks on the landfill track loaders since they have not been replaced in seven years. Mayor Wayne Seiple recommends to budget for a bulldozer for the landfill department. The Mayor also inquires if landfill is accepting credit payments yet and recommends using a square to allow the customers to pay with a credit card.

- A. WATER DEPARTMENT**
- B. WASTEWATER DEPARTMENT**
- C. STREET DEPARTMENT**
- D. GAS DEPARTMENT**
- E. PARK & RECREATION DEPARTMENT**
- F. LANDFILL**

EXECUTIVE SESSION

CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETING ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION: PERSONNEL 551.074

Mayor Wayne Seiple convenes into Executive Session at 7:29 p.m.

11. DISCUSSION IN REGARDS TO CITY MANAGER POSITION

OPEN SESSION

Mayor Wayne Seiple reconvenes into Regular Session at 7:45 p.m.

12. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO CITY MANAGER POSITION

Motion made by Councilor Sandra C. Little, second by Councilor Jesse Johnson to offer Ronnie Guest the City Manager position and if he declines to advertise the city manager position with a salary of \$80,00 per year.

Vote for approval 5-0 (unanimous).

Motion carried.

ADJOURNMENT

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Jesse Johnson to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately 7:45 p.m.

/s/Wayne Seiple
Wayne Seiple, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs