

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Special Session** at the City Hall Municipal Building, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, November 12, 2025** commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Mario Ruiz called the meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Mario Ruiz	Mayor
Sofia Morones	Mayor Pro Tem
Noel Galvan	Councilor
Estanislado Z. Martinez	Councilor (Arrived at 5:41 p.m.)
Anika Santana	Councilor
Azalia Garcia	City Manager

Absent:

Melissa M. Guerra	City Clerk
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A quorum was established.

STAFF

Edgardo Castillo, Finance Director	John Camarillo, Public Works Director
Ernest Flores, HR Specialist	Vennette Aguirre, Accounts Payable
Kimberly Houston, Court Clerk	

WELCOME & RECOGNITION OF GUESTS

Mayor Mairo Ruiz welcomed and recognized all guest present.

Leticia Cadena, Francisco Cadena, Destiny Hernandez, Liliana Cazares, Juan Guzman, Manuel Jaime, Jr., Katalina Menchaca, Commissioner Jose Urenda, Michael A. Ponce, Joana Patlan, Ramona Lerma, Lydia Seiple, Anita Franco, Rose Pearson, John Sanchez

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No citizen comments.

1. PRESENTATION TO AWARD THE WINNERS OF THE 160TH CITY OF CARRIZO SPRINGS CELEBRATION ART CONTEST

City Council recognized the winners and presented the winners with a gift card and the City of Carrizo Springs monopoly.

APPROVAL OF MINUTES

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. REGULAR SESSION - OCTOBER 14, 2025

B. SPECIAL SESSION - OCTOBER 27, 2025

Motion made by Councilor Noel Galvan, seconded by Councilor Anika Santana to approve minutes a presented.

Vote for approval 5-0 (unanimous).

Motion carried.

FINANCE DEPARTMENT

3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF OCTOBER 2025

Mayor Pro Tem Sofia Morones requests a breakdown of expenditures for the 160th City of Carrizo Springs Celebration.

Motion made by Councilor Noel Galvan, seconded by Mayor Pro Tem Sofia Morones to approve accounts payable for the month of October 2025.

Vote for approval 5-0 (unanimous).

Motion carried.

Mayor Mario Ruiz moves to Item 8.

4. MONTHLY REPORTS

A. FINANCIAL ANALYSIS

B. DEPARTMENTAL EXPENDITURES

Finance Director Edgardo D. Castillo with the Financial Analysis and Departmental Expenditures.

OLD BUSINESS

5. DISCUSSION AND APPROPRIATE ACTION TO APPROVE QUOTE TO REPAIR THE CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT, CITY MARSHAL AND MUNICIPAL COURT BUILDING

Discussion only. No action.

6. DISCUSSION AND APPROPRIATE TO ISSUE REQUEST FOR PROPOSAL TO PURCHASE SECURITY CAMERAS FOR THE CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT, CITY MARSHAL AND MUNICIPAL COURT BUILDING

Finance Director Edgardo D. Castillo recommends to issue Request for Proposal to purchase security cameras and include installation for the CSVFD, City Marshal and Municipal Court buildings.

Motion made by Councilor Anika Santana, seconded by Mayor Pro Tem Sofia Morones to issue RFP to purchase security cameras and include installation for the CSVFD, City Marshal and Municipal Court buildings.

Vote for approval 5-0 (unanimous).

Motion carried.

7. DISCUSSION AND APPROPRIATE ACTION TO RATIFY THE DIFFERENCE OF \$1,120.00 FROM THE A-LERT ROOF SYSTEMS QUOTE THAT WAS APPROVED FOR \$79,445.00 IN SPECIAL SESSION SEPTEMBER 22, 2025

Discussion only. No action.

8. DISCUSSION AND APPROPRIATE ACTION REGARDING CITY OF CARRIZO SPRINGS & DIMMIT COUNTY JOINT MEETING

Commissioner Jose Urenda states that the City of Carrizo Springs and Dimmit County have not had a Brush Interlocal Agreement for the past year.

Mayor Pro Tem Sofia Morones agrees with Commissioner Jose Urenda and would like to meet to clarify the needs of the City of Carrizo Springs and Dimmit County. Council Anika Santana states that a calendar needs to be established and an agreement needs to be made to collaborate with the community.

Councilor Noel Galvan states that a meeting needs to be scheduled to discuss the Brush Interlocal Agreement between the City of Carrizo Springs and Dimmit County. Mayor Mario Ruiz agrees that the City of Carrizo Springs and Dimmit County need to work together and discuss the Brush Interlocal Agreement. Councilor Anika Santana recommends that the City Manager Azalia Garcia meet with the Commissioner and discuss the Brush Interlocal Agreement.

Motion made by Councilor Anika Santana, seconded by Councilor Estanislado Z. Martinez to meet with Dimmit County to collaborate and establish the Brush Interlocal Agreement.

Vote for approval 5-0 m(unanimous).

Motion carried.

NEW BUSINESS

9. DISCUSSION AND APPROPRIATE ACTION REGARDING CITY MARSHAL SALARY INCREASE REQUEST

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to table item and change the verbiage on the item to retention salary instead of salary increase for the City Marshal.

Vote for approval 5-0 (unanimous).

Motion carried.

10. DISCUSSION AND APPROPRIATE ACTION REGARDING ORDINANCE NO. 860 AMPHITHEATER FEES

Motion made by Councilor Anika Santana, seconded by Councilor Noel Galvan to approve amphitheater fees as listed below:

Deposit Fee	\$50.00
Rental Fee	\$30.00
Electricity	\$20.00

Vote for approval 5-0 (unanimous).

Motion carried.

11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE THE CITY OF CARRIZO SPRINGS INVESTMENT & STRATEGY POLICY

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Z. Martinez to approve the City of Carrizo Springs Investment & Strategy Policy.

Vote for approval 5-0 (unanimous).

Motion carried.

12. DISCUSSION AND APPROPRIATE ACTION TO USE THE BUYBOARD REBATE OF \$7,236 TO PURCHASE THANKSGIVING DAY GIFT CARDS OF \$100 FOR ALL CITY STAFF

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Z. Martinez to approve to use the Buyboard rebate of \$7,236 to purchase \$100 Thanksgiving Day gift card for all city staff.

Vote for approval 5-0 (unanimous).

Motion carried.

RESOLUTION(S)

13. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 615 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS, AUTHORIZING A PUBLIC PURPOSE PURCHASE TO SUPPORT THE WOMEN'S SHELTER, PROVIDING AN EFFECTIVE DATE, AND DECLARING A PUBLIC PURPOSE.

Motion made by Councilor Noel Galvan, seconded by Councilor Anika Santana to approve Resolution No. 615 a resolution of the City Council of the City of Carrizo Springs, Texas, authorizing a public purpose purchase to support the Women's Shelter, providing an effective date and declaring a public purpose for an amount not to exceed \$7,000.

Vote for approval 5-0 (unanimous).

Motion carried.

ORDINANCE(S)

14. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 874 (LANDFILL)

Motion made by Councilor Noel Galvan, seconded by Councilor Anika Santana to table item.

Vote for approval 5-0 (unanimous).

Motion carried.

A D D E N D U M

1. DISCUSSION AND APPROPRIATE ACTION REGARDING REQUEST FOR PROPOSAL (RFP) FOR CITY ATTORNEY SERVICES

Motion made by Councilor Anika Santana, seconded by Mayor Pro Tem Sofia Morones to extend advertising for Request for Proposal (RFP) for City Attorney Services.

Vote for approval 5-0 (unanimous).

Motion carried.

ADJOURNMENT

Motion made by Councilor Noel Galvan, seconded by Mayor Pro Tem Sofia Morones to adjourn.

Vote for approval 5 - 0 (unanimous).

Motion carried.

Meeting adjourned at approximately 6:50 p.m.

/s/Mario Ruiz

Mario Ruiz, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs