

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on **Tuesday, October 18, 2022**, commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
David Balderas	Councilor
Ashley Moreno	Councilor (Arrived at 5:33 p.m.)
Mario Ruiz	Councilor
Chris A. Castaneda	City Manager
Melissa M. Guerra	City Clerk

Absent:

Sofia Morones	Mayor Pro Tem
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A quorum was established.

STAFF

Edgar Castillo, Finance Director	John Camarillo, Public Works Director
Alfredo Castaneda, City Marshal Deputy	Francisco R. Ponce, Municipal Judge
Yvonne Carrizales, Municipal Court Clerk	

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

Kaeloni Perez, Nereyda Perez, Pedro Perez Sr., Dimmit County Sheriffs' Department – Chief Ricardo Ramirez Jr., Captain Frank Piccazo – Dimmit County Sheriff's Department

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No public comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. REGULAR SESSION - SEPTEMBER 13, 2022

B. SPECIAL SESSION - AUGUST 22, 2022

C. SPECIAL SESSION - AUGUST 29, 2022

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to approve minutes as presented.

Vote for approval 4-0 (unanimous).

Motion carried.

PUBLIC SAFETY QUARTERLY REPORTS

2. DIMMIT COUNTY SHERIFF'S DEPARTMENT

Chief Deputy Richard Ramirez presented Council with the Dimmit County Sheriff's Department quarterly report.

3. VICTORY AMBULANCE

Victory Ambulance was out on call and could not attend meeting.

4. CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT

Fire Chief Noel Galvan presented Council with the Carrizo Springs Volunteer Fire Department quarterly report.

5. MUNICIPAL COURT

Municipal Judge Francisco R. Ponce reported a total of \$116,986.41 collected for the 3rd quarter.

PROCLAMATION(S)

6. NATIONAL NIGHT OUT PROCLAMATION

Mayor Oscar E. Puente proclaimed October 22, 2022, as National Night Out.

7. WEATHERIZATION DAY

Mayor Oscar E. Puente proclaimed October 30, 2022, as Weatherization Day.

FINANCE DIRECTOR

8. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR SEPTEMBER 2022

Motion made by Councilor David Balderas, seconded by Councilor Ashley Moreno to approve Accounts Payable for September 2022.

Vote for approval 4-0 (unanimous).

Motion carried.

9. FINANCE DEPARTMENT MONTHLY REPORTS SEPTEMBER 2022

A. FINANCIAL REPORT

Finance Director Edgar Castillo presented Council with monthly financial report for September 2022.

B. DEPARTMENTAL EXPENDITURES

Finance Director Edgar Castillo presented Council with the departmental expenditures for the month of September 2022.

NEW BUSINESS

10. DISCUSSION AND APPROPRIATE ACTION TO AWARD BANK DEPOSITORY BID

City Manager Chris A. Castaneda states to Council that the city only received one depository bid proposal from the First State Bank.

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to award First State Bank the depository bid. The term of the contract period will be for a term of three (3) years beginning October 11, 2022, through October 11, 2025.

Vote for approval 4-0 (unanimous).

Motion carried.

11. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO PERSONNEL POLICY ADOPTING THE U.S. GENERAL SERVICE ADMINISTRATION PER DIEM RATES SECTION 3.18 BUSINESS TRAVEL EXPENSES

Motion made by Councilor Mario Ruiz, Councilor Ashley Moreno to adopt the U.S. General Service Administration per diem rates Section 3.18 Business Travel Expenses and update the City of Carrizo Springs Personnel Policy.

Vote for approval 4-0 (unanimous).

Motion carried.

12. DISCUSSION AND APPROPRIATE ACTION REGARDING PLANNING & ZONING COMMISSIONER ANTONIO RODRIGUEZ RESIGNATION LETTER

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to accept Planning & Zoning Commissioner Antonio Rodriguez resignation letter.

Vote for approval 4-0 (unanimous).

Motion carried.

13. DISCUSSION AND POSSIBLE ACTION REGARDING RENAMING THE VETERANS PARK

Motion made by Councilor David Balderas, seconded by Councilor Ashley Moreno not to rename the Veterans Park.

Vote for approval 3-1. Councilor Mario Ruiz abstain.

14. DISCUSSION REGARDING PURCHASING NEW GARBAGE TRUCK

Discussion only.

OLD BUSINESS

15. DISCUSSION REGARDING 2023 DIEZ Y SEIS DE SEPTIEMBRE

Discussion only.

16. DISCUSSION AND APPROPRIATE ACTION REGARDING CITY OF CARRIZO SPRINGS STREET BANNERS

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to approve the purchase of the black street banners with the word downtown removed from the banner.

Vote for approval 4-0 (unanimous).

Motion carried.

EXECUTIVE SESSION

Mayor Oscar E. Puente convened into Executive Session at 6:23 p.m.

CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETINGS ACT. CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION: LEGAL 551.071

17. DISCUSSION REGARDING GRACE OF GOD COMMUNITY CHURCH DRAINAGE ISSUE

OPEN SESSION

Mayor Oscar E. Puente reconvened into Regular Session at 6:56 p.m.

18. DISCUSSION AND APPROPRIATE ACTION REGARDING GRACE OF GOD COMMUNITY CHURCH DRAINAGE ISSUE

No action. Discussion only.

CITY MANAGER REPORT

19. ORGANIZATIONAL UPDATES

Generator

City Manager Chris A. Castaneda states that the generator for the water well has been installed and is waiting for it to be put online. The second generator is scheduled to be installed in December 2022.

Streets

The Streets Department has paved part of Johnson Street, Valley Street and they are currently working on North 10th street. They have been busy also with the clean and mowing of right of ways, currently starting on 2nd street working their way toward 9th street.

National Night Out

The city will be participating in the National Night Out event to be held downtown on October 22, 2022.

ADJOURNMENT

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to adjourn.

Vote for approval 4-0 (unanimous).

Motion carried.

Meeting adjourned approximately 7:05 p.m.

/s/Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs