

**THE STATE OF TEXAS** §  
**COUNTY OF DIMMIT** §  
**CITY OF CARRIZO SPRINGS** §

**NOTICE IS HEREBY GIVEN THAT** the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7<sup>th</sup> Street, Carrizo Springs, Texas, 78834 on **Tuesday, May 14, 2024**, commencing at **5:30 p.m.** for considering the following items of business:

**CALL THE MEETING TO ORDER**

Mayor Oscar E. Puente called meeting to order at approximately 5:00 p.m.

**ROLL CALL & ESTABLISHMENT OF QUORUM**

The Council conducted their own roll call and declared the following Councilmembers present:

<b>Oscar E. Puente</b>	<b>Mayor</b>
<b>Mario Ruiz</b>	<b>Mayor Pro Tem</b>
<b>Noel Galvan</b>	<b>Councilor</b>
<b>Estanislado Z. Martinez</b>	<b>Councilor</b>
<b>Sofia Morones</b>	<b>Councilor (Left meeting at 6:33 p.m.)</b>
<b>Azalia Garcia</b>	<b>City Manager</b>

**Absent:**

<b>Melissa M. Guerra</b>	<b>City Clerk</b>
--------------------------	-------------------

A quorum was established.

**STAFF**

<b>Edgar Castillo, Finance Director</b>	<b>Yvonne Carrizales, Municipal Court Clerk</b>
<b>John Camarillo, Public Works Director</b>	<b>Alfred Castanada, City Marshal Deputy</b>
<b>Nestor Montalvo, Street Dept. Supervisor</b>	<b>Octavio Sierra, Water Dept. Supervisor</b>
<b>Brenda Reyes, Landfill Supervisor</b>	

**WELCOME & RECOGNITION OF GUESTS**

Mayor Oscar E. Puente welcomed and recognized all guests present.

Patsy Galvan, Patricia Guerra, Jane Rivera, Jose Rivera, Jessica Cruz, Emma Ruiz, Ryan Ortiz, Erica Bustamante, Veronica Guerrero, Carlos Lara

**PLEDGE OF ALLEGIANCE**

The City Council recited the Pledge of Allegiance.

**CITIZEN'S COMMENTS**

No public comments.

**GENERAL ELECTION - MAY 4, 2024**

**1. DISCUSSION AND APPROPRIATE ACTION TO CANVASS RETURNS FOR THE MAY 4, 2024 GENERAL ELECTION**

**A. ADMINISTER OATH OF OFFICE TO THE NEWLY ELECTED OFFICIALS**

Municipal Court Clerk administered the oath to the newly elected officials Ms. Sofia Morones and Mr. Mario Ruiz.

**B. APPOINT MAYOR PRO TEM**

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Noel Galvan to appoint Councilor Sofia Morones as Mayor Pro Tem.

**Mayor Oscar E. Puente moved to Item 7.**

**PROCLAMATION(S)**

**2. PROCLAMATION(S)**

**A. ELDER ABUSE AWARENESS MONTH**

**B. COMMUNITY ACTION MONTH**

Mayor Pro Tem Oscar E. Puente signed the Elder Abuse Awareness Month and Community Action Month Proclamations.

**PLANNING & ZONING COMMISSION**

**3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE APPLICANTS FRANK ROSS GUERRA AND PATRICIA GUERRA’S REQUEST TO RE-ZONE A R-1 (SINGLE FAMILY PROPERTY) TO A R-2 (MULTI-FAMILY PROPERTY) FOR THE PURPOSE OF CONSTRUCTING A DUPLEX, SAID PROPERTY IS LOCATED AT 108 EAST MARIA AVENUE, CS-EAST SIDE ADDN, BLOCK 2, LOT 5 6, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY TEXAS**

Motion made by Councilor Mario Ruiz, seconded by Councilor Estanislado Z. Martinez to approve applicants Frank Ross Guerra and Patricia Guerra’s request to re-zone a R-1 (single family property) to a R-2 (multi-family property) for the purpose of constructing a duplex, said property is located at 108 East Maria Avenue, CS-East Side Addn., Block 2, Lot 5 & 6, City of Carrizo Springs, Dimmit County Texas with the following restriction that the duplex be gated, lighted and preferably not to be in Section 8 or assisted living.

Vote for approval 5-0 (unanimous).

Motion carried.

**APPROVAL OF MINUTES**

**4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES**

**A. REGULAR SESSION - APRIL 9, 2024**

**B. SPECIAL SESSION - APRIL 18, 2024**

**C. SPECIAL SESSION - APRIL 26, 2024**

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve minutes as presented.

Vote for approval 5-0 (unanimous).

Motion carried.

**ACCOUNTS PAYABLE**

**5. DISCUSSION AND APPROPRIATE ACTION TO APPROVE APRIL 2024 ACCOUNTS PAYABLE**

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz, to approve April 2024 Accounts Payable.

Vote for approval 5-0 (unanimous).

Motion carried.

**6. FINANCE DEPARTMENT**

**A. FINANCIAL ANALYSIS**

**B. DEPARTMENTAL EXPENDITURES**

Finance Director Edgard Castillo presented Council with the Financial Analysis and Departmental Expenditure reports.

**OLD BUSINESS**

**7. DISCUSSION AND APPROPRIATE ACTION TO IMPLEMENT THE INTERLOCAL GOVERNMENTAL AGREEMENT FOR SEWAGE TRANSPORTATION AND TREATMENT SERVICES BETWEEN THE CITY OF CARRIZO SPRINGS AND CARRIZO HILL WATER SUPPLY CORPORATION BEGINNING JULY 2024**

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to implement the Interlocal Governmental Agreement for sewage transportation and treatment services between the City of Carrizo Springs and the Carrizo Hill Water Supply Corporation and increase the rates beginning July 1, 2024.

Vote for approval 5-0 (unanimous).

Motion carried.

**8. DISCUSSION AND POSSIBLE ACTION REGARDING RYAN ORTIZ - RYNO SERVICES AGENDA ITEM REQUEST FOR PAYMENT OF THE COMPLETION OF WORK FOR THE CIVIC CENTER BALCONY DECK PROJECT**

Motion made by Councilor Mario Ruiz to discuss payment after completion of work with the corrections that need to be made on the Civic Center Balcony Deck.

Motion died for lack of second.

**9. DISCUSSION AND APPROPRIATE ACTION REGARDING OMICRON CONTROLS, INC. QUOTE TO PURCHASE A FLOWMETER FOR THE CARRIZO HILL WATER SUPPLY CORPORATION**

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to table item.

Vote for approval 4-0 (unanimous).

Motion carried.

**10. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ALAMO SOLUTION QUOTE FOR THE VETERANS PARK PROJECT**

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve Alamo Solution quote of \$609,500.00 for Phase 1 of the Veterans Park Project.

**Veterans Park Construction Phase 1**

1 <sup>st</sup> Initial Draw Engineering/Architectural/Mobilization	\$150,000.00
2 <sup>nd</sup> Draw Grading, Gazebos, Amphitheater Construction	\$200,000.00
3 <sup>rd</sup> Draw Trail and Solar Panels	\$189,500.00
4 <sup>th</sup> Draw Engineer Bridge and Construction	\$ 70,000.00
<b>Total</b>	<b>\$609,500.00</b>

Vote for approval 4-0 (unanimous).

Motion carried.

**11. DISCUSSION AND APPROPRIATE ACTION REGARDING MOVE STRONG FUNCTIONAL EQUIPMENT'S QUOTE TO PURCHASE FITNESS EQUIPMENT FOR THE VETERANS PARK PROJECTS**

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Z. Martinez to approve Move Strong Functional Equipment's quote not to exceed \$110,000.00 to purchase fitness equipment for the Veterans Park Project.

Vote for approval 4-0 (unanimous).

Motion carried.

**NEW BUSINESS**

**12. DISCUSSION AND APPROPRIATE ACTION REGARDING JOEY RIVERA'S AGENDA ITEM REQUEST**

**A. HOT FUND APPLICATION FOR ANNUAL SMALL TOWN TOY RALLY**

**B. TRICK OR TREAT DATE FOR 2024**

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to table item and present in the next meeting and bring additional information for the Annual Small Town Toy Rally.

Vote for approval 4-0 (unanimous).

Motion carried.

**13. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN THE CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT AND THE DIMMIT COUNTY FIRE DEPARTMENT**

Motion made by Councilor Mario Ruiz, seconded by Councilor Estanislado Z. Martinez to approve Memorandum of Understanding between the Carrizo Springs Volunteer Fire Department and the Dimmit County Fire Department.

Vote for approval 3-1. Councilor Noel Galvan abstained.

Motion carried.

**14. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ALL AMERICAN PUMP SOLUTIONS QUOTE TO REPAIR LEE PUMP STATION FOR THE WATER DEPARTMENT**

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Mario Ruiz to approve All American Pump Solutions quote for \$16,441.49 to repair the Lee Pump Station for the Water Department.

Vote for approval 4-0 (unanimous).

Motion carried.

**15. DISCUSSION AND APPROPRIATE ACTION REGARDING GAS LINE LOCATED ON 606 SOUTH 5TH STREET**

Motion made by Councilor Mario Ruiz, seconded by Councilor Estanislado Z. Martinez to table item.

Vote for approval 4-0 (unanimous).

Motion carried.

**16. DISCUSSION AND APPROPRIATE ACTION REGARDING THE WESTWIND LIFT STATION & WALMART LIFT STATION TO REPLACE PUMPS, MOTORS AND CHECK VALVES**

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve quotes for lift stations listed below:

- All American Pump Solutions \$27,750.00 – Westwind Lift Station
- Ferguson Waterworks \$8,80.43 – Westwind Lift Station
- All American Pump Solutions \$13,920.32 – Walmart Lift Station
- Ferguson Waterworks \$5,860.46 – Walmart Lift Station

Vote for approval 4-0 (unanimous).

Motion carried.

**17. DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING THE PAVILION STAGE AND ROOF AT THE VETERANS PARK**

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve extending the Veterans Park Pavilion Stage 6 feet with the contractors' recommendations.

Vote for approval 4-0 (unanimous).

Motion carried.

**CITY MANAGER**

**18. ORGANIZATIONAL UPDATES**

City Manager Azalia Garcia updated Council with the water leaks that are being repaired.

**ADJOURNMENT**

Motion made by Mayor Oscar E. Puente, seconded by Councilor Mario Ruiz to adjourn.

Vote for approval 4 - 0 (unanimous).

Motion carried.

Meeting adjourned at approximately 9:00 p.m.

/s/ Oscar E. Puente  
Oscar E. Puente, Mayor  
City of Carrizo Springs

**ATTEST:**

/s/ Melissa M. Guerra  
Melissa M. Guerra, City Clerk  
City of Carrizo Springs