

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Special Session** at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on **Monday, January 30, 2023**, commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
Sofia Morones	Mayor Pro Tem
David Balderas	Councilor
Mario Ruiz	Councilor
Chris A. Castaneda	City Manager
Melissa M. Guerra	City Clerk

Absent:

Ashley Moreno	Councilor
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A quorum was established.

STAFF

Edgar Castillo, Finance Director	John Camarillo, Public Works Director
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WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

Michael Camarillo - MRGDC, Angela Ochoa - MRGDC

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No public comments.

COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION - MRGDC

- 1. DISCUSSION AND POSSIBLE ACTION TO AWARD INTERLOCAL AGREEMENT WITH MRGDC FOR ADMINISTRATIVE SERVICES FOR THE 2023-2024 TXCDBG CD APPLICATION**

Motion made by Councilor David Balderas, seconded by Mayor Pro Tem Sofia Morones to award Interlocal Agreement with MRGDC for administrative services for the 2023-2024 TxCDB CD Application.

Vote for approval 4-0 (unanimous).

Motion carried.

2. DISCUSSION AND POSSIBLE ACTION TO PUBLISH AND CONDUCT A PUBLIC HEARING FOR THE CITY OF CARRIZO SPRINGS 2023-2024 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION (CDBG)

Michael Camarillo states to Council that a Public Hearing will need to be scheduled on February 6, 2023, to discuss the CDBG Grant with the community.

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to publish and conduct a Public Hearing on February 6, 2023, for the City of Carrizo Springs 2023-2024 Community Development Block Grant Application (CDBG).

Vote for approval 4-0 (unanimous).

Motion carried.

3. DISCUSSION AND POSSIBLE ACTION TO ISSUE A RFQ FOR ENGINEERING SERVICES AND PUBLISH IN THE LOCAL NEWSPAPER FOR THE CITY OF CARRIZO SPRINGS 2023-2024 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to issue a RFQ for Engineering Services and publish in the local newspaper for the City of Carrizo Springs 2023-2024 Community Development Block Grant Application.

Vote for approval 4-0 (unanimous).

Motion carried.

4. DISCUSSION AND POSSIBLE ACTION TO APPOINT THE SELECTION REVIEW COMMITTEE FOR THE 2023-2024 TXCDBG CD APPLICATION

Michael Camarillo states to Council that a Review Committee needs to be appointed to review the RFQ's for Engineering Services and recommends that the City Manager and Public Works Director be appointed for the Review Committee.

Michael Camarillo also states that the RFQ for Engineering Services deadline is on February 16, 2023, at 12:00 p.m. and will need to meet with the Review Committee to score the RFQ's and make a selection. A Special Session needs to be held on February 17, 2023 at 5:30 p.m. to award the RFQ for Engineering Services.

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to appoint the Selection Review Committee for the 2023-2024 TxCDBG CD Application by Friday, February 3, 2023 and schedule a Special Session for February 17, 2023 to award the RFQ for Engineering Services.

Vote for approval 4-0 (unanimous).

Motion carried.

NEW BUSINESS

5. DISCUSSION AND APPROPRIATE ACTION TO ISSUE A REQUEST FOR PROPOSAL (RFP) FOR THE VETERANS PARK BRIDGE DESIGN AND CONSTRUCTION

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to approve to issue a Request for Proposal (RFP) for the Veterans Park Bridge Design and Construction.

Vote for approval 4-0 (unanimous).

Motion carried.

ADJOURNMENT

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately at 5:56 p.m.

/s/Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs