

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a Regular Session at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on Tuesday, May 10, 2022, commencing at 5:30 p.m. for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente Mayor
Sofia Morones Mayor Pro Tem
David Balderas Councilor (Arrived at 5:32 p.m.)
Mario Ruiz Councilor
Chris A. Castaneda City Manger
Melissa M. Guerra City Clerk

Absent:

Ashley Moreno Councilor

A quorum was established.

STAFF:

John Camarillo, Public Works Director Edgardo Castillo, Finance Director
Francisco Ponce, Municipal Judge

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

Emma C. Ruiz, Marisela Meadows, Eddie Cortez, Dimmit County Judge Francisco Ponce & Mrs. Gracy Ponce, Oscar & Anna Morones, Ashton Ponce, James E. Cabello

PLEDGE OF ALLEGIANCE & PRAYER

The City Council recited the Pledge of Allegiance.

CITIZEN’S COMMENTS

No citizen’s comments.

CANVASS GENERAL ELECTION

1. DISCUSSION AND APPROPRIATE ACTION TO CANVASS RETURNS FOR THE MAY 7, 2022, GENERAL ELECTION

A. DECLARE RESULTS

Mayor Oscar E. Puente canvassed the returns for the May 7, 2022, General Election as follows:

May 7, 2022 - General Election Results

Council Race

Mario Ruiz	253
Noel Galván	240
Sofia Morones	257
Dina Ojeda-Balderas	201

Mario Ruiz and Sofia Morones were declared the winners of the City of Carrizo Springs May 7, 2022, General Election.

B. ADMINISTER OATH OF OFFICE TO NEWLY ELECTED OFFICIALS

Municipal Judge Francisco R. Ponce administered the oath of office to the newly elected officials Sofia Morones and Mario Ruiz.

C. APPOINT MAYOR PRO TEM

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to appoint Sofia Morones as Mayor Pro Tem, term May 2022 - May 2023.

Vote for approval 4-0 (unanimous).

Motion carried.

APPROVAL OF MINUTES

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. REGULAR SESSION - APRIL 12, 2022

B. SPECIAL SESSION - APRIL 28, 2022

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to approve minutes as presented.

Vote for approval 4-0 (unanimous).

Motion carried.

DELINQUENT PROPERTY TAX QUARTERLY REPORT

3. LAW OFFICES OF JAMES E. CABELLO - DELINQUENT PROPERTY TAX QUARTERLY REPORT

James E. Cabello, Delinquent Property Tax Attorney presented Council with the delinquent property tax quarterly report for 2021 and prior years.

ACCOUNTS PAYABLE

4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR APRIL 2022

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to approve accounts payable for April 2022.

Vote for approval 4-0 (unanimous).

Motion carried.

FINANCE DIRECTOR

5. FINANCIAL REPORT - APRIL 2022

Finance Director Edgar Castillo presented Council with the Financial Report for April 2022.

NEW BUSINESS

6. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CITY OF CARRIZO SPRINGS PURCHASING POLICY

City Manager Chris A. Castaneda states to Council the City of Carrizo Springs Purchasing Policy has not been updated since January 10, 2017, the recommendation by the auditors is to update the purchasing every two years.

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve the City of Carrizo Springs Purchasing Policy.

Vote for approval 4-0 (unanimous).

Motion carried.

7. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO UNSAFE STRUCTURE LOCATED AT 104.5 WALKER AVE, CS-EASTSIDE ADDITION, BLOCK 10, LOT 14, CARRIZO SPRINGS, TEXAS

City Manager Chris A. Castaneda states to Council that the property on 104.5 Walker has an unsafe structure that needs to be addressed, letters have been sent to the property owners with no response. As per city charter the Council may authorize the city manager to put a lien on the property upon which work, or improvement has been made by the city.

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to post a notice in the paper and go forward with the process of putting a lien on the property for expenses incurred to clean the property located at 104.5 Walker Avenue.

Vote for approval 4-0 (unanimous).

Motion carried.

8. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO WEEDY LOTS LOCATED AT 205 E MINERAL AVE, CS-EAST SIDE ADDN, BLOCK 9, LOT 3, CARRIZO SPRINGS, TEXAS AND 207 E MINERAL AVE, CS-EAST SIDE ADDN, BLOCK 9, LOT 4, CARRIZO SPRINGS, TEXAS

James E. Cabello, Delinquent Property Tax Attorney states to Council that the property owners at 207 East Mineral were cited for the weedy lots and the owner is currently making payments on their delinquent property taxes.

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to move forward with the process of putting a lien on the property located on 205 East Mineral.

Vote for approval 4-0 (unanimous).

Motion carried.

9. DISCUSSION AND APPROPRIATE ACTION TO APPROVE QUOTE FOR CITY MARSHAL DEPARTMENT UNIT 2022 DODGE DURANGO EQUIPMENT

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to approve quote for the City Marshal Department Unit 2022 Dodge Durango equipment in the amount of \$13,511.00.

Vote for approval 4-0 (unanimous).

Motion carried.

10. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO 4TH OF JULY CELEBRATION

Mayor Oscar E. Puente presented Council with the 4th of July Celebration two day event entertainment proposal of \$18,000 provided by Johnny Isquierdo – Jammin J. Mayor Pro Tem Sofia Morones suggests vendor booths and parade for the 4th of July.

Mayor Pro Tem Sofia Morones would also like to have a firework display. City Manager Chris A. Castaneda states that the fireworks are in back order and have not been budgeted for. Mayor Pro Tem Sofia Morones asks City Manager Chris A. Castaneda to look into buying fireworks and bring the item to purchase fireworks back to Council for approval in a special session.

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to approve the 4th of July two day event entertainment proposal for \$18,000, vendor booths and parade.

Vote for approval 4-0 (unanimous).

Motion carried.

RESOLUTION(S)

11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 580 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS AUTHORIZING THE FILING OF A GRANT APPLICATION WITH SOLID WASTE ADVISORY COMMITTEE (SWAC) FOR A REGIONAL SOLID WASTE GRANTS PROGRAM GRANT; AUTHORIZING CHRIS A. CASTANEDA, CITY MANAGER TO ACT ON BEHALF OF THE CITY OF CARRIZO SPRINGS IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF CARRIZO SPRINGS WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE SOLID WASTE ADVISORY COMMITTEE (SWAC) THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY AND STATE OF TEXAS

City Manager Chris A. Castaneda states to Council that Resolution No. 580 is needed to apply for a grant to purchase a baler for the recycling department.

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to approve Resolution No. 580 a resolution by the City Council of the City of Carrizo Springs, Texas authorizing the filing of a grant application with Solid Waste Advisory Committee (SWAC) for a Regional Solid Waste Grants Program Grant; authorizing Chris A. Castaneda, City Manager to act on behalf of the City of Carrizo Springs in all matters related to the application; and pledging that if a grant is received the City of Carrizo Springs will comply with the grant requirements of the Solid Waste Advisory Committee (SWAC) the Texas Commission on Environmental Quality and State of Texas.

Vote for approval 4-0 (unanimous).

Motion carried.

CITY MANAGER REPORT

12. ORGANIZATIONAL UPDATES

Swimming Pool

The paint for the swimming pool has been received and the process of painting the pool will begin soon. The city has advertised for the lifeguards and swimming pool manager, we have only received two applications.

Vacant Properties

Vacant properties that dilapidated and deteriorated or unsafe will be add to future agendas to get approval from Council to move forward to condemn the properties and have the city to clean up the properties.

Department Vacancies

The city has advertised and conducted interviews for positions in the water and utility department. Positions have been filled for the Water and Utility Department.

ADJOURNMENT

Motion made by Mayor Pro Tem Sofia Morones, second by Councilor Mario Ruiz to adjourn.

Vote for approval 4-0 (unanimous).

Motion carried.

Meeting adjourned approximately 6:42 p.m.

/s/Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs