

Suzanna Hancock states to Council that Carlos Lara, the newly elected Fire Chief, is not qualified for the position. She states that he does not have a CDL license to drive the ladder truck and does not know how to use the pumper and brush truck. Mrs. Hancock states that the current Fire Chief Noel Galvan has always been a good leader, knows what he is doing and knows how to use all the equipment and trucks.

Dimmit County Volunteer Fire Department Fire Chief Alonso Carmona states to Council to decide wisely on appointing the newly elected Fire Chief Carlos Lara. Mr. Carmona states that there has been a lack of communication between the CSVFD and the DCVFD, he also states that the DCVFD is well equipped to assist the CSVFD. Mr. Carmona states that he does communicate well with the current fire chief.

## **APPROVAL OF MINUTES**

### **1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES**

#### **A. SPECIAL SESSION - DECEMBER 5, 2024**

#### **B. REGULAR SESSION - DECEMBER 10, 2024**

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve minutes with corrections.

Vote for approval 5-0 (unanimous).

Motion carried.

## **PLANNING & ZONING COMMISSION**

### **2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE DEMOND CARTER'S REQUEST FOR A NON-CONFORMING VARIANCE PERMIT FOR THE PURPOSE OF PLACING DOUBLE WIDE MANUFACTURED HOME IN AN R-1 (SINGLE FAMILY) PROPERTY, SAID PROPERTY IS LOCATED AT 207 BALLE STREET PROPERTY (ID 13412), LOT 4, BLOCK 3, MCCLAREN ADDITION, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY**

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to approve Demond Carter's request for a 5 year non-conforming variance permit for the purpose of placing a double wide manufactured home in an R-1 (single family) property, said property is located at 27 Balle Street, Property ID 13412, Lot 4, Block 3, McClaren Addition, City of Carrizo Springs, Dimmit County,

Vote for approval 5-0 (unanimous).

Motion carried.

### **3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ERNEST & CHRISTINA GARCIA'S REQUEST FOR A NON-CONFORMING VARIANCE PERMIT FOR THE PURPOSE OF PLACING A DOUBLE-WIDE MANUFACTURED HOME IN AN R-1 (SINGLE FAMILY) PROPERTY, SAID PROPERTY IS LOCATED AT 309 NORTH 11TH STREET, PROPERTY (ID 12265), CS-ORG TOWN, BLOCK 41, LOT 1 & 10' L 4, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY TEXAS**

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to approve Ernest & Christina Garcia's request for a 5 year non-conforming variance permit for the purpose of placing a double wide manufactured home in and R-1 (single family) property, said property is located at 309 North 11<sup>th</sup> Street, Property ID 12265, CS-ORG Town, Block 41, Lot 1 & 10' L 4, City of Carrizo Springs, Dimmit County Texas.

Vote for approval 5-0 (unanimous).

Motion carried.

**RESOLUTION(S)**

**4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 603 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS TO RECALL AND REPLACE MEMBERS TO THE DIMMIT CENTRAL APPRAISAL BOARD OF DIRECTORS**

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Mario Ruiz to approve Resolution No. 603 a resolution by the City Council of the City of Carrizo Springs, Texas to recall and replace members to the Dimmit Central Appraisal Board of Directors.

Vote for approval 5-0 (unanimous).

Motion carried.

**CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT**

**5. DISCUSSION AND APPROPRIATE ACTION REGARDING THE CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT**

**A. FIRE CHIEF APPOINTMENT - CARLOS LARA**

Motion made by Councilor Estanislado Z. Martinez, seconded by Mayor Oscar E. Puente to appoint Carlos Lara as the Carrizo Springs Volunteer Fire Department new Fire Chief.

Vote for approval 2 – 3. Mayor Pro Tem Sofia Morones, Councilor Noel Galvan and Councilor Mario Ruiz abstained.

Motion failed.

Councilor Mario Ruiz recommends having a Memorandum of Understanding (MOU) between the City of Carrizo Springs and the Carrizo Springs Volunteer Fire Department before considering appointing the new Fire Chief.

Mayor Pro Tem Sofia Morones suggests appointing the newly elected Carrizo Springs Volunteer Fire Department Assistant Fire Chief Jesse Saucedo as the Interim Fire Chief until a Memorandum of Understanding is approved by Council.

**B. CRIMINAL TRESPASS NOTICE**

**NEIGHBORHOOD HOUSING SERVICES OF DIMMIT COUNTY, INC.**

**6. DISCUSSION AND APPROPRIATE ACTION REGARDING PRESENTATION & PROPOSAL BY THE NEIGHBORHOOD HOUSING SERVICES OF DIMMIT COUNTY, INC ON THE NHS LAND BANK INITIATIVE, FOCUSING ON THE PROGRAM'S GOALS, BENEFITS FOR CITY RESIDENTS, AND OPPORTUNITIES FOR CITY HALL TO COLLABORATE THROUGH IN-KIND CONTRIBUTIONS - MICHAEL COATS, GRANTS COMPLIANCE OFFICER**

Grants Compliance Officer Michael Coat presented the Council with a program that would benefit the city residents and opportunities for the City of Carrizo Springs to collaborate with the Neighborhood Housing Services of Dimmit County, Inc. through in-kind contributions. Mr. Coats requests a letter of support from the City of Carrizo Springs without any commitments.

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve a letter of support for the Neighborhood Housing Services of Dimmit County, Inc. and for City Manager Azalia Garcia to meet with Michael Coats to get more information regarding the housing program.

Vote for approval 5-0 (unanimous).

Motion carried.

## **PUBLIC SAFETY QUARTERLY REPORTS**

### **7. DIMMIT COUNTY SHERIFF'S DEPARTMENT**

No one was present for the Dimmit County Sheriff's Department quarterly report.

### **8. VICTORY AMBULANCE**

Eric Olivarez presented council with the quarterly report for Victory Ambulance.

### **9. CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT**

Carlos Lara presented council with the quarterly report for the Carrizo Springs Volunteer Fire Department.

### **10. CARRIZO SPRINGS MUNICIPAL COURT**

Municipal Judge Sonia G. Perez presented the City Council with the quarterly report for the Carrizo Springs Municipal Court.

**Mayor Oscar E. Puente moves to Executive Session.**

## **FINANCE DEPARTMENT**

### **11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE DECEMBER 2024 ACCOUNTS PAYABLE**

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Mario Ruiz to approve December 2024 Accounts Payable.

Vote for approval 5-0 (unanimous).

Motion carried.

### **12. FINANCE DEPARTMENT MONTHLY REPORTS**

#### **A. FINANCIAL ANALYSIS**

#### **B. DEPARTMENTAL EXPENDITURES**

Finance Director Edgar Castillo presented Council with the Financial Analysis and Departmental Expenditures for the month of December 2024.

**13. DISCUSSION AND APPROPRIATE ACTION TO PAYOFF LOAN PAYMENT #96729 (CIVIC CENTER REMODEL SERIES 2019A) WITH TIB BANK FOR THE SUM OF \$1,205,649.83 PAYMENT WILL BE MADE FROM BANK ACCOUNT NUMBER ENDING IN 4879**

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to pay off loan payment #96729 (Civic Center Remodel Series 2019A) with TIB Bank for the sum of \$1,205,649.83 payment will be made from bank account number ending in 4879.

Vote for approval 5-0 (unanimous).

Motion carried.

**OLD BUSINESS**

**14. DISCUSSION AND APPROPRIATE ACTION REGARDING NUTRITION BUILDING FOR THE KIDS ARE FIRST - VELMA MCNEAL**

City Manager Azalia Garcia states to Council that she spoke to Velma McNeal with Kids are First and they are no longer interested in the old Elderly Nutrition Building.

No action.

**15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE DANIEL B. STEPHENS & ASSOCIATES AGREEMENT FOR THE FINAL DESIGN OF THE CITY OF CARRIZO SPRINGS WATER SYSTEM**

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve Daniel B. Stephens & Associates Agreement for the final design of the City of Carrizo Springs Water System to be paid with ARPA Funds in the amount of \$500,000.00.

Vote for approval 4-0 (unanimous).

Motion carried.

**16. DISCUSSION AND APPROPRIATE ACTION REGARDING THE CHARTER COMMISSION PROPOSED AMENDMENT RECOMMENDATIONS**

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Mario Ruiz to table item for further review.

Vote for approval 4-0 (unanimous).

Motion carried.

**17. DISCUSSION AND APPROPRIATE ACTION TO APPROVE JP ELECTRIC CHANGE ORDER #2 FOR \$4,500 FOR THE VETERANS PARK ELECTRIC SERVICES**

Motion made by Councilor Mario Ruiz, seconded by Estanislado Z. Martinez to approve JP Electric Change Order #2 in the amount of \$4,500.00 for the Veterans Park Amphitheater Electric Services.

Vote for approval 4-0 (unanimous).

Motion carried.

**NEW BUSINESS**

**18. DISCUSSION AND APPROPRIATE ACTION TO AUTHORIZE JUDGE SONIA G. PEREZ TO PURGE OLD CASES FOR DISMISSALS**

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to authorize Judge Sonia G. Perez to purge old cases dated 2014-2019 for dismissals.

Vote for approval 4-0 (unanimous).

Motion carried.

**19. DISCUSSION AND APPROPRIATE ACTION REGARDING THE PURCHASE OF RIFLES FOR THE CITY MARSHAL DEPARTMENT**

No action.

**20. DISCUSSION AND APPROPRIATE ACTION TO APPROVE GASTI, INC QUOTE TO REPAIR GAS LEAKS LOCATED AT 1402 PENA & SOUTH 14TH STREET, 603 NORTH 1ST STREET & OLD COTULLA ROAD, 1308 NORTH 8TH STREET & THOMPSON STREET AND 401 SOUTH 9TH STREET & SHEPPARD STREET**

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to approve Gasti, Inc. quote to replace gas valves located at 1402 Pena & South 14<sup>th</sup> Street, 603 North 1<sup>st</sup> Street & Old Cotulla Road, 1308 North 8<sup>th</sup> Street & Thompson Street and 410 South 9<sup>th</sup> Street & Sheppard Street and not to exceed \$30,000.00.

Vote for approval 4-0 (unanimous).

Motion carried.

**21. DISCUSSION AND APPROPRIATE ACTION TO APPROVE AT&T DEDICATED INTERNET & VOICE BUNDLE AGREEMENT & CUSTOMER LETTER OF AGENCY CONTRACT ID 1883458**

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to approve the 2 year AT&T Dedicated Internet & Voice Bundle Agreement & Customer Letter of Agency Contract ID #1883458.

Vote for approval 4-0 (unanimous).

Motion carried.

**22. DISCUSSION AND APPROPRIATE ACTION TO APPROVE SOLANSKY WELDING & PUMP INC. QUOTE FOR \$9,787.00 TO REPAIR IVY 1 WATER WELL**

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve Solansky Welding & Pump Inc. quote for \$9,787.00 to repair Ivy 1 Water Well.

Vote for approval 4-0 (unanimous).

Motion carried.

**23. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ISSUING REQUEST FOR PROPOSAL (RFP) FOR THE VETERANS PARK SPRINKLER SYSTEM**

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Mario Ruiz to approve issuing a Request for Proposal (RFP) for the Veterans Park Sprinkler System.

Vote for approval 4-0 (unanimous).

Motion carried.

**24. DISCUSSION AND APPROPRIATE ACTION REGARDING THE 4TH OF JULY EVENT**

**EXECUTIVE SESSION**

Mayor Oscar E. Puente convenes into Executive Session at 6:55 p.m.

*CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION: LEGAL SECTION 551.071*

**25. DISCUSSION REGARDING CARRIZO SPRINGS MUNICIPAL COURT UPDATE ON CITATION DISMISSALS (8.28.2023)**

**26. DISCUSSION REGARDING CAUSE NO. 23-08-14393-DCVAJA: PONCE V. CITY OF CARRIZO SPRINGS**

**OPEN SESSION**

Mayor Oscar E. Puente reconvenes into Regular Session at 7:15 p.m.

**27. DISCUSSION AND APPROPRIATE ACTION REGARDING CARRIZO SPRINGS MUNICIPAL COURT UPDATE ON CITATION DISMISSALS (8.28.2023)**

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to start the process to dismiss the citations for the Carrizo Springs Municipal Court dated 8.28.2023.

Vote for approval 4-0 (unanimous).

Motion carried.

**28. DISCUSSION AND APPROPRIATE ACTION REGARDING CAUSE NO. 23-08-14393-DCVAJA: PONCE V. CITY OF CARRIZO SPRINGS**

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to settle Cause No. 23-08-14393-DCVAJA: Ponce v. City of Carrizo Springs as discussed in Executive Session.

Vote for approval 4-0 (unanimous).

Motion carried.

**Mayor Oscar E. Puente moves to Item 11.**

## **CITY MANAGER REPORT**

### **29. ORGANIZATIONAL UPDATES**

#### **VETERANS PARK ADDITION**

- Issue RFP for sprinkler system.
- Obtain a quote for stones for a barrier around the fitness equipment.
- Signage with park rules has arrived and will be scheduled for installation.
- Electrical work for the gazebos and amphitheater is being completed.
- Security cameras are scheduled for installation.

#### **WATER SYSTEM IMPROVEMENT**

- Water study is in progress by Dr. Mike Villarreal.
- Drought Contingency Plan might be implemented.
- Jeff Snowden will be working on the water audit.

#### **Methodist Church MOU**

- Meeting was held with Garcia & Wright Engineering to discuss changes needed in the current parking lot plans and closing of the street.

#### **TASKS IN PROGRESS**

- Blueprints for an animal shelter have been completed and approved. Next step is to obtain cost estimate and planning of construction stages for the project.
- Waiting on the date that Dr. Varshney is available to hold a ceremony to present them with the key to the city.
- Working on Interlocal Agreement with Dimmit County that includes water utility services.
- Creating a MOU between the City of Carrizo Springs & Carrizo Springs Volunteer Fire Department.

## **ADJOURNMENT**

Motion made by Councilor Mario Ruiz , seconded by Councilor Noel Galvan to adjourn.

Vote for approval 4 - 0 (unanimous).

Motion carried.

Meeting adjourned approximately at 8:14 p.m.

/s/Oscar E. Puente  
**Oscar E. Puente, Mayor**  
**City of Carrizo Springs**

## **ATTEST:**

/s/Melissa M. Guerra  
**Melissa M. Guerra, City Clerk**  
**City of Carrizo Springs**