

No public comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. REGULAR SESSION - JANUARY 14, 2025

B. SPECIAL SESSION - JANUARY 27, 2025

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve minutes as presented.

Vote for approval 5-0 (unanimous).

Motion carried.

EXECUTIVE SESSION

Mayor Oscar E. Puente convened into Executive Session at 5:32 p.m.

CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION: LEGAL SECTION 551.071

2. DISCUSSION REGARDING CAUSE NO. 23-08-14393-DCVAJA: PONCE V. CITY OF CARRIZO SPRINGS

3. DISCUSSION REGARDING REAL ESTATE

OPEN SESSION

Mayor Oscar E. Puente reconvened into Regular Session at 5:52 p.m.

4. DISCUSSION AND APPROPRIATE ACTION REGARDING CAUSE NO. 23-08-14393-DCVAJA: PONCE V. CITY OF CARRIZO SPRINGS

No action.

5. DISCUSSION AND APPROPRIATE ACTION REGARDING REAL ESTATE

No action.

Mayor Oscar E. Puente moves to Item 17.

CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT

6. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF CARRIZO SPRINGS & CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT

Motion made by Councilor Mario Ruiz, seconded by Councilor Estanislado Z. Martinez to approve Memorandum of Understanding (MOU) between the City of Carrizo Springs & Carrizo Springs Volunteer Fire Department with changes as discussed.

Vote for approval 5-0 (unanimous).

Motion carried.

7. DISCUSSION AND APPROPRIATE ACTION TO APPOINT THE NEWLY ELECTED CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT FIRE CHIEF - CARLOS LARA

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Estanislado Z. Martinez to appoint Carlos Lara as the newly elected Carrizo Springs Volunteer Fire Department Fire Chief.

Vote for approval 4-1. Councilor Noel Galvan abstained.

Motion carried.

FINANCE DEPARTMENT

8. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF JANUARY 2025

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve the Accounts Payable for the month of January 2025.

Vote for approval 5-0 (unanimous).

Motion carried.

9. MONTHLY REPORTS

A. FINANCIAL ANALYSIS

B. DEPARTMENTAL EXPENDITURES

Finance Director Edgar Castillo presented Council with Financial Analysis & Departmental Expenditures for the month of January 2025.

OLD BUSINESS

10. DISCUSSION AND POSSIBLE ACTION REGARDING METHODIST CHURCH PARKING LOT

Discussion only. No action.

NEW BUSINESS

11. DISCUSSION AND POSSIBLE ACTION REGARDING THE MENTORS THAT CARE, LLC.

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to authorize City Manager Azalia Garcia to negotiate an Agreement with Mentors That Care, LLC.

Vote for approval 5-0 (unanimous).

Motion carried.

12. DISCUSSION AND APPROPRIATE ACTION TO APPROVE TEXAS REGULATORY CONSULTANT STATEMENT OF WORK FOR MUNICIPALITY PROGRAM - BILL LEWIS

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to approve Texas Regulatory Consultant Statement of Work for Municipality Program.

Vote for approval 5-0 (unanimous).

Motion carried.

13. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MENTAL WELLNESS DAY

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve Mental Wellness Day for the city staff.

Vote for approval 5-0 (unanimous).

Motion carried.

14. DISCUSSION AND APPROPRIATE ACTION TO APPROVE SOLANSKY WELDING & PUMP INC. QUOTE FOR THE IVY I WATER WELL

Motion made by Councilor Noel Galvan, seconded by Mayor Pro Tem Sofia Morones to table item.

Vote for approval 5-0 (unanimous).

Motion carried.

15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE HEIL OF TEXAS QUOTE IN THE AMOUNT OF \$34,472.74 TO REPAIR LANDFILL SANITATION TRUCK (UNIT #25)

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Z. Martinez to approve Heil of Texas quote in the amount of \$34,472.24 to repair Landfill Sanitation Truck (Unit #25).

Vote for approval 5-0 (unanimous).

Motion carried.

ORDINANCE(S)

16. DISCUSSION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 769 AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS TO ADOPT NEW UTILITY ADMINISTRATION FEES; CONNECTION, DISCONNECTION AND RECONNECTION FEES; UTILITY DEPOSITS; SENIOR CITIZEN WATER AND SEWER RATES; AND AMENDING ORDINANCE NO. 667 SECTION 1 AND SECTION 2

Discussion only. No action.

17. DISCUSSION AND APPROPRIATE ACTION TO APPROVE VARIANCE FROM ORDINANCE NO. 847 RELATED TO WATER SERVICES OUTSIDE THE CITY LIMITS BETWEEN THE CITY OF CARRIZO SPRINGS & DIMMIT COUNTY

Keith Franklin, a private practice attorney representing Dimmit County presented a contract between the City of Carrizo Springs & Dimmit County dated December 13, 1964 regarding and exchange for a grant of the water rights by the city council on the land where the Dimmit County Rodeo Arena sits and the Sports Facility Project that is going to be developed. Mr. Franklin states that the city has an ordinance that prevents any more utility services outside of the city limits without seeking a variance, but according to the contract the county would be guaranteed water to be delivered by the city to the property for free.

According to the contract it states that all water reasonably required to operate and maintain other recreational facilities which may hereafter be established on said land, so long as such facilities continue to be maintained and operated by public or nonprofit organizations.

Commissioner Jose Urenda asks and requests to work jointly with the city to develop the Sports Facility Project.

County Judge Martha Ponce states that on behalf of the County she thanks the city for taking the time to discuss the Sports Facility Project and would like to work together with the city to resolve the development of a project that will benefit the city and the whole community.

County Judge Martha Ponce states to Council that 80% of the Sports Complex landscaping, baseball and soccer fields will be artificial turf and there will be a minimal use of water. Most of the water that will be utilized in the splash pad area will have a recycling system.

City Manager Azalia Garcia states that she will share the contract to Special Counsel Bobby Maldonado for further review. Ms. Garcia asks if the council approves the variance the city will supervise the project.

Mayor Pro Tem Sofia Morones states that the contract is more than 60 years old and recommends that the contract be updated.

Councilor Estanislado Z. Martinez states that the city should work together with Dimmit County. Councilor Mario Ruiz states that the contract was established in 1964 and not all the council was in agreement with the contract at that time, moving forward the city cannot continue to provide free water to the county.

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve variance from Ordinance No. 847 related to water services outside the city limits between the City of Carrizo Springs & Dimmit County and for the County to purchase the water meter and the city will assist with the project.

Vote for approval 5-0 (unanimous).

Motion carried.

18. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 861 ORDER OF GENERAL ELECTION TO BE HELD ON MAY 3, 2025 TO ELECT ONE (1) MAYOR & TWO (2) COUNCILMEMBERS

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve Ordinance No. 861 order of General Election to be held on May 3, 2025 to elect one (1) Mayor & two (2) Councilmembers.

Vote for approval 5-0 (unanimous).

Motion carried.

19. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 862 AN ORDINANCE ORDERING A SPECIAL ELECTION ON PROPOSED AMENDMENTS TO THE CHARTER FOR THE CITY OF CARRIZO SPRINGS TO BE HELD ON MAY 3, 2025; PROVIDING FOR THE PUBLICATION AND POSTING OF NOTICE; PROPOSING AMENDMENTS TO THE CHARTER FOR THE CITY OF CARRIZO SPRINGS; AUTHORIZING THE CITY CLERK TO CONDUCT THE ELECTION AND PROVIDING AN EFFECTIVE DATE

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to approve Ordinance No. 862 an ordinance ordering a Special Election on proposed amendments to the Charter for the City of Carrizo Springs to be held on May 3, 2025; providing for the publication and posting of notice; proposing amendments to the Charter for the City of Carrizo Springs; authorizing the City Clerk to conduct the election and providing an effective date.

Vote for approval 5-0 (unanimous).

Motion carried.

CITY MANAGER REPORT

20. ORGANIZATIONAL UPDATES

Veteran Park Addition

- Request for Proposal has been issued for the Veterans Park sprinkler system.
- Signage for the park has been installed.
- The electrical work for the Gazebo and Amphitheater has been completed.
- Security cameras have been installed.

Water System Improvement Project

- Daniel B. Stephens & Associates Final Design Consultant Agreement has been signed and a meeting will be held on February 25, 2025 to discuss the project.
- Jeff Snowden is working on the water audit for the water system improvement project.

Utility Accounts

- Mount Hope Cemetery & Guadalupe Cemetery have established their utility accounts with the city.
- Blas Reyes has not established an account so the services have been terminated.
- Meet with Dimmit County regarding water utility accounts for the Plazita, Dimmit County Volunteer Fire Department and Gold Course.

Tasks in Progress

- Stewart Title Company has surveyed property where 2 city storage tanks are located to verify property owners.
- Verified information regarding the Border Patrol lift station such as agreements for maintenance, who built it and owns it, etc.
- The Varshney Key to the City reception will be held February 14, 2025.

ADJOURNMENT

Motion made by Councilor Noel Galvan , seconded by Mayor Pro Tem Sofia Morones to adjourn.

Vote for approval 5 - 0 (unanimous).

Motion carried.

Meeting adjourned approximately at 7:51 p.m.

/s/Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs