

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on **Tuesday, June 11, 2024**, commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called meeting to order at approximately 5:29 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
Sofia Morones	Mayor Pro Tem
Noel Galvan	Councilor
Estanislado Z. Martinez	Councilor
Mario Ruiz	Councilor
Azalia Garcia	City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF

John Camarillo, Public Works Director
Ramsey Castillo, Wastewater Dept. Supervisor
Nestor Montalvo, Street Dept. Supervisor
Sonia G. Perez, Municipal Judge

Arnold Aguilar, City Marshal
Robert Gonzales, Gas Dept. Supervisor
Octavio Sierra, Water Dept. Supervisor
Ernest Flores III, HR Specialist

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

Alonso Carmona, Dimmit County Commissioner, Mere Martinez & Becky Ownes-Carrizo Hill Water Supply Corporation, Patsy Galvan, Norma Camarillo-Dimmit County Chief Appraiser

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No public comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. EMERGENCY MEETING - MAY 1, 2024

B. REGULAR SESSION - MAY 14, 2024

Councilor Estanislado states that on the Regular Session Meeting held on May 14, 2024 the time should be corrected to 5:30 p.m. and Councilor Sofia Morones states that on the Emergency Meeting held on May 1, 2024 it should state that she was a Councilor and not Mayor Pro Tem.

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve minutes with corrections.

Vote for approval 5-0 (unanimous).

Motion carried.

DIMIT COUNTY CENTRAL APPRAISAL DISTRICT

2. DISCUSSION REGARDING DIMIT CENTRAL APPRAISAL DISTRICT'S 2025 PROPOSED BUDGET - NORMA CARRILLO, CHIEF APPRAISER

Chief Appraiser Norma Carrillo presents Council with the Dimmit Central Appraisal District's 2025 Proposed Budget.

CARRIZO HILL WATER SUPPLY CORPORATION

3. DISCUSSION REGARDING CARRIZO HILL WATER SUPPLY CORPORATION'S CONCERN WITH THE CONSUMPTION OF DEPLOYED SERVICES PUTTING A STRAIN ON THE CITY OF CARRIZO SPRINGS WASTEWATER TREATMENT PLANT - BECKY OWENS, CHWSC MANAGER

Mere Martinez addresses the Council with her concerns regarding the Carrizo Hill Water Supply Corporation.

4. DISCUSSION AND APPROPRIATE ACTION REGARDING OMICRON CONTROLS, INC. QUOTE TO PURCHASE A FLOWMETER FOR THE CARRIZO HILL WATER SUPPLY CORPORATION

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Estanislado Z. Martinez to approve Omicron Controls, Inc. quote to purchase a flowmeter for the Carrizo Hill Water Supply Corporation not to exceed \$20,000.

Vote for approval 5-0 (unanimous).

Motion carried.

DIMMIT COUNTY COMMISSIONER ALONSO CARMONA

5. DISCUSSION AND POSSIBLE ACTION REGARDING DRAINAGE SYSTEM LOCATED ON NORTH 11TH STREET & HOUSTON STREET - COMMISSIONER ALONSO CARMONA

Dimmit County Commissioner Alonso Carmona states to Council that 3 weeks ago with the heavy rain the drain located on 11th and Houston Street was packed with mud and caused the water to flood into the property owners' yards. Commissioner Carmona states that the drain is still covered with debris.

Mayor Pro Tem Sofia Morones asks how often the drains get cleaned. Public Works Director John Camarillo states that the drains get cleaned after heavy rains.

Commissioner Alonso Carmona states that Dimmit County is not responsible for the drainage issue, he also stated that when the company that was fixing the streets the city refused to have the drainage fixed. Public Works Director John Camarillo states that he never met with anyone regarding the drainage issue.

Mayor Pro Tem Sofia Morones states to City Manager Azalia to speak to the Engineer regarding the city denying fixing the drains.

Commissioner Alonso Carmona states to Council that he is willing to work with the city to resolve the drainage issue.

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to meet with Commissioner Alonso Carmona to resolve the drainage issue located on 11th and Houston Street.

Vote for approval 5-0 (unanimous).

Motion carried.

ANNEXATION

6. CONSIDERATION AND POSSIBLE ACTION REGARDING ANNEXATION ISSUES

Mayor Oscar E. Puente moved Item 6 to Executive Session.

FINANCE DEPARTMENT

7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MAY 2024 ACCOUNTS PAYABLE

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve May 2024 Accounts Payable.

Vote for approval 5-0 (unanimous).

Motion carried.

8. FINANCE DEPARTMENT

A. FINANCIAL ANALYSIS

B. DEPARTMENTAL EXPENDITURES

Finance Director Edgar Castillo presented the Council with the Finance Department Monthly Reports.

NEW BUSINESS

9. DISCUSSION AND APPROPRIATE ACTION REGARDING PROPOSING A SETTLEMENT TO TERMINATE GAS UTILITY SERVICES TO ROBERT ENRIQUEZ'S PROPERTY LOCATED AT 606 SOUTH 5TH STREET

Robert Enriquez states that converting to propane with another company would void the warranty on the system with Comfort Tech. City Manager Azalia Garcia states that the proposal to convert to electric by Comfort Tech is a total of \$14,481 that includes the meter loop and electric water heater.

Councilor Estanislado Z. Martinez states that Comfort Tech is very expensive and to get other quotes.

City Manager Azalia Garcia recommends to Robert Enriquez to ask Comfort Tech if they could buy back the HVAC system. Robert Enriquez states that he made a loan to purchase the HVAC system and would prefer to stay with that company.

Councilor Mario Ruiz recommends to City Manager Azalia Garcia to go to Mr. Enriquez's home to look at the HVAC System and the water heater.

10. DISCUSSION AND APPROPRIATE ACTION TO APPROVE INTERLOCAL COOPERATION CONTRACT FAILURE TO APPEAR PROGRAM - JUDGE SONIA G. PEREZ

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve Interlocal Cooperation Contract Failure to Appear Program for the Municipal Court.

Vote for approval 5-0 (unanimous).

Motion carried.

11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE QUOTE FOR THE VETERANS PARK LANDSCAPING

A. ELEVATION

B. ANAVEL'S HOME & GARDEN CENTER

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve the Elevation quote for \$11,313.00 for the Veterans Park landscaping.

Vote for approval 5-0 (unanimous).

Motion carried.

12. DISCUSSION AND APPROPRIATE ACTION TO APPROVE QUOTE TO EXPAND THE VETERANS PARK PAVILION

A. R & J EAGLE CONTRACTORS, INC.

B. MAURO "MO" YBARRA CONCRETE

C. CALVILLOS CONCRETE CONSTRUCTION

Motion made by Councilor Mario Ruiz, seconded by Councilor Estanislado Z. Martinez to approve Mauro “Mo” Ybarra Concrete quote for \$5,950.00 to expand the Veterans Park Pavilion.

Vote for approval 5-0 (unanimous).

Motion carried.

13. DISCUSSION AND APPROPRIATE ACTION REGARDING THE PURCHASE OF THE INSTALLATION OF HVAC SYSTEM FOR THE CARRIZO SPRINGS CIVIC CENTER

Motion made Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to issue a Request for Proposal to purchase HVAC System for the Carrizo Springs Civic Center.

Vote for approval 5-0 (unanimous).

Motion carried.

14. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RUSH TRUCK CENTERS SERVICE INVOICE IN THE AMOUNT OF \$8,992.17 TO REPAIR SANITATION TRUCK

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve Rush Truck Centers Service invoice in the amount of \$8,992.17 to repair sanitation truck.

Vote for approval 5-0 (unanimous).

Motion carried.

15. DISCUSSION AND APPROPRIATE ACTION TO REQUEST JULY 5, 2024 OFF FOR EMPLOYEES TO WORK THE 4TH OF JULY EVENT THAT WILL BE HELD ON JULY 4 -5, 2024

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve July 5, 2024 as a holiday for employees to work the 4th of July Event that will be held on July 4-5, 2024.

Vote for approval 5-0 (unanimous).

Motion carried.

16. DISCUSSION AND APPROPRIATE ACTION TO APPROVE HYDRA-STOP SOLUTIONS INVOICE FOR CONTROL TO PURCHASE INSTA-VALVES FOR THE WATER DEPARTMENT

Motion made by Councilor Mario Ruiz, seconded by Councilor Estanislado Z. Martinez to approve Hydra-Stop Solutions invoice for \$11,519.00 to purchase insta-valves for the Water Department.

Vote for approval 5-0 (unanimous).

Motion carried.

CITY MARSHAL DEPARTMENT

17. DISCUSSION AND APPROPRIATE ACTION TO BUDGET THE CITY MARSHAL DEPUTIES' SALARIES UNDER THE CITY MARSHAL DEPARTMENT

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Mario Ruiz to budget all the City Marshal Deputies' salaries under the City Marshal Department in the 2024-2025 Fiscal Year Budget.

Vote for approval 5-0 (unanimous).

Motion carried.

18. DISCUSSION AND APPROPRIATE ACTION REGARDING BUDGETING FOR TWO ADDITIONAL CITY MARSHAL DEPUTIES FOR THE UPCOMING FISCAL YEAR 2024-2025

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to budget for one additional Marshal Deputy and if possible, a total two deputies in the 2024-2025 Fiscal Year Budget.

Vote for approval 5-0 (unanimous).

Motion carried.

RESOLUTION(S)

19. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 598 A RESOLUTION OF THE CITY OF CARRIZO SPRINGS, TEXAS FINDING THAT AEP TEXAS INC.'S REQUESTED INCREASE TO ITS ELECTRIC TRANSMISSION AND DISTRIBUTION RATES AND CHARGES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to approve Resolution No. 598 a resolution of the City of Carrizo Springs, Texas finding that AEP Texas Inc.'s requested increase to its electric transmission and distribution rates and charges within the city should be denied; finding that the city's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel.

Vote for approval 5-0 (unanimous)

Motion carried.

CITY MANAGER

20. VETERANS PARK IMPROVEMENT PROJECT SCHEDULE

Parks Improvement Project Schedule

Vendor/Project	Funding Source	Total Cost of Project	Payment Schedule	Project Timeline
Playground Structure – AOT Recreation	Sale of HEB Building	\$299,998.00	<input checked="" type="checkbox"/> Initial Payment (Retainer) – \$149,999.00 Final Payment - \$149,999.00	Playground Equipment is expected to arrive the first week of July. The playground installation is expected to be completed by end of July.
Playground Structure- J&J Excavating	Hot Funds	\$21,350.00	Payment upon completion - <input checked="" type="checkbox"/> \$21,350.00	Completed May 2024
Fitness Equipment- Move Strong	Hot Funds	\$108,320.00	<input checked="" type="checkbox"/> Initial Payment (Retainer) \$54,160.00 Final payment - \$54,160.00	Fitness equipment is expected to arrive between the first 2 weeks of July. Installation will be scheduled and completed within 2 weeks after the arrival of equipment.
Park Equipment & Other- Alamo Solutions	Hot Funds	\$609,500.00		
Initial: Survey, Mobilization, Bridge Engineering Plans & Design, Site Drainage Mediation			<input checked="" type="checkbox"/> Initial Payment: \$ 150,000.00	May 2024
Phase I: Construction of 3 Gazebos (20x20) concrete pad, picnic tables, BBQ Pits, Trash receptacles, amphitheater			<input type="checkbox"/> \$200,000.00	June 2024
Phase 2: Walking/Jogging Trail and Solar Lights			<input type="checkbox"/> \$189,500.00	August 2024
Final Phase: Bridge Construction			<input type="checkbox"/> \$70,000.00	September 2024
Hot Fund Beginning Balance: \$1,594,204.47				
Current Hot Fund Balance as of 6/5/24: 1,210,419.10				
Hot Fund Balance Total After Project Completion: 546,760.10				

21. CITY MANAGER JOB DUTIES & RESPONSIBILITIES

Mayor Oscar E. Puente moves into Executive Session at 8:04 p.m.

CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETING ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION 551.074 PERSONNEL; LEGAL SECTION 551.071

OPEN SESSION

Mayor Oscar E. Puente convened into Regular Session at 8:35 p.m.

Discussion only, no action on Item 6 and Item 21.

ADJOURNMENT

Motion made by Mayor Oscar E. Puente, seconded by Councilor Mario Ruiz to adjourn.

Vote for approval 5 - 0 (unanimous).

Motion carried.

Meeting adjourned approximately at 8:35 p.m.

/s/Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs