

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on **Tuesday, March 9, 2021** commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Wayne Seiple called meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Wayne Seiple	Mayor
Sofia Morones	Councilor
Oscar E. Puente	Councilor
Mario Ruiz	Councilor
Ronnie J. Guest Jr.	City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF:

John Camarillo, Public Works Director	Gloria Martinez, Finance Director
Arnold Aguilar, City Marshal	Juan Martinez, Deputy City Marshal

WELCOME & RECOGNITION OF GUESTS

Mayor Wayne Seiple welcomed and recognize all guests present.

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN’S COMMENTS

No citizen’s comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE TO APPROVE MIINUTES

- A. REGULAR SESSION - FEBRUARY 9, 2021**
- B. SPECIAL SESSION - FEBRUARY 26, 2021**

Motion made by Councilor Oscar E. Puente, second by Councilor Mario Ruiz to approve minutes for the month of February 2021.

Vote for approval 4-0 (unanimous).

Motion carried.

ACCOUNTS PAYABLE

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF FEBRUARY 2021

Motion made by Councilor Sofia Morones, second by Councilor Mario Ruiz to approve accounts payable for the month of February 2021.

Vote for approval 4-0 (unanimous).

Motion carried.

FINANCE DIRECTOR

3. MONTHLY REPORTS

A. FINANCIAL REPORT

Finance Director Gloria Martinez reported a total of \$348,958 monthly expenses for payroll, accounts payable and debt service payments for the month of February 2021.

B. INVESTMENT REPORT

Finance Director Gloria Martinez presented the monthly investment report for period ending February 28, 2021 with a book value ending of \$95,173.56.

C. UTILITY AGING REPORT

The utility aging report has a balance of \$716,043.56 as of February 2021.

NEW BUSINESS

4. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO GARZA/GONZALES & ASSOCIATES LETTER OF ENGAGEMENT FOR AUDIT SERVICES FOR YEAR ENDING SEPTEMBER 30, 2020

City Manager Ronnie J. Guest, Jr. states that moving forward the city will advertise for Request for Qualifications (RFQ) for new auditors.

Motion made Councilor Oscar E. Puente, second by Councilor Sofia Morones to approve Garza/Gonzales & Associates letter of engagement for audit services for year ending September 30, 2020.

Vote for approval 4-0 (unanimous).

Motion carried.

5. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO MAY 1, 2021 GENERAL ELECTION

A. APPOINTMENT OF PRESIDING JUDGE & ALTERNATE JUDGE

1. PRESIDING JUDGE - JANIE CAMPOS

2. ALTERNATE JUDGE - ALICIA GARZA

Motion made by Councilor Sofia Morones, second by Councilor Oscar E. Puente to approve Janie Campos for Presiding Judge and Alicia Garza for Alternate Judge for the May 1, 2021 General Election.

Vote for approval 4-0 (unanimous).

Motion carried.

B. SALARY

1. PRESIDING & ALTERNATE JUDGE SALARY - \$12.00 PER HOUR

2. ELECTION CLERKS - \$10.00 PER HOUR

3. PRESIDING JUDGE - \$25.00 FOR RETURNS

Motion made by Councilor Mario Ruiz, second by Councilor Oscar E. Puente to approve salaries for the Presiding Judge, Alternate Judge and Election Clerks.

Vote for approval 4-0 (unanimous).

Motion carried.

OLD BUSINESS

6. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO ELDERLY NUTRITION CENTER CREATING AN AGREEMENT/CONTRACT WITH THE CITY OF CARRIZO SPRINGS TO REQUEST FUNDS FOR THEIR BUSINESS EXPENDITURES

City Manager Ronnie J. Guest, Jr. states that an agreement must be put into place to fund the Elderly Nutrition Center for business expenditures. The city has been providing \$9,500 for business expenditures for years.

Councilor Sofia Morones states that the city should be consistent with every entity and should have requested more information from the Elderly Nutrition Center before releasing the funds.

City Manager Ronnie J. Guest, Jr. states that the funds for the Elderly Nutrition Center were budgeted and the decision was made to release the funds.

Motion made by Councilor Oscar E. Puente, second by Councilor Sofia Morones to require the Elderly Nutrition Center to create an agreement/contract to request funds for their business expenditures.

Vote for approval 4-0 (unanimous).

Motion carried.

7. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO REPURPOSING THE OLD FIREHOUSE LOT INTO A GREEN SPACE WITH A MAXIMUM BUDGET OF \$10,000 FROM THE COUNCIL CONTINGENCY FUND

Councilor Mario Ruiz asks if the staff will help with repurposing the Old Firehouse lot. City Manager Ronnie J. Guest, Jr. states the team will help with the landscaping for the new green space.

Councilor Sofia Morones states that it is a great idea to improve the downtown area, but her concern is that \$10,000 was not budgeted for the project. City Manager Ronnie J. Guest, Jr. states that he is working on other projects that have not been budgeted but the improvements will add value and the community will be able to enjoy the new space.

Councilor Oscar E. Puente states that once the budget is approved, he would like to see the progress of the new “Town Square” within the next 3 months.

Motion made by Councilor Oscar E. Puente, second by Councilor Mario Ruiz to approve a maximum budget of \$10,000 from the City Council contingency fund to repurpose the old Firehouse Lot into a green space.

Vote for approval 4-0 (unanimous).

Motion carried.

PLANNING & ZONING COMMISSION

8. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO PLANNING & ZONING COMMISSION MEMBERS TERM OF OFFICE

Motion made by Councilor Sofia Morones, second by Councilor Oscar E. Puente to approve Planning & Zoning Commission Members terms of office as follows:

Cleo Bustamante, Jr. – 2 years

Elia Ramírez – 2 years

Antonio Rodríguez – 1 year

Roy Ortiz – 1 year

David Briseño – 1 year

Vote for approval 4-0 (unanimous).

Motion carried.

ORDINANCE(S)

9. DISCUSSION IN REGARDS TO ORDINANCE NO. 797 AN ORDINANCE OF THE CITY OF CARRIZO SPRINGS, TEXAS REGULATING MINIMUM SIZE OF RESIDENTIAL DWELLINGS REGULATING THE NUMBER OF RESIDENTIAL DWELLING PER LOT; REPEALING ORDINANCES IN CONFLICT; AND PROVIDING FOR RELATED MATTERS

Discussion only.

CITY MANAGER REPORT

10. ORGANIZATIONAL UPDATES

February 2020 Winter Storm

City Manager Ronnie J. Guest, Jr. reports to Council that the past month was challenging with the historic winter storm, he also recognized the team for working extended hours; they supported the warming shelter which was an extreme need to support many residents who not only lost power but were also without water from Asherton. The team really stepped up to support our fellow community. Mr. Guest also recognize the contribution made by Mr. Trey Lawson and Mesa Solutions for donating all services to include equipment and the labor to the city to provide services to get the water lines flowing again.

“Did you Know” Newspaper Article

The first “Did you Know” article was published in the Javelin in February, and this article will be published monthly.

PayScale Contract

The PayScale contract will end on December 28, 2021 and the last payment has already been processed and contract has been cancelled.

September 30, 2020 Audit

Auditors are scheduled to start working on the year ending September 30, 2020 audit within the next two weeks and expected to complete and wrap up by May 2021.

Carrizo Springs “Town Square”

In regards to the area located next to the City Hall, the new City of Carrizo Springs “Town Square” will be pulled from the Council Contingency Funds with a budget not to exceed \$10,000.

Carrizo Springs Welcome Signs

The Carrizo Springs Welcome Signs process is underway and are currently working with TXDOT to address any potential issues as the city moves forward to the next step.

Public Comments

Chelsea Bollier, Bo Bollier

Chelsea Bollier states her concerns to the Council in regards to issues with City Manager Ronnie J. Guest, Jr.

Bo Bollier also states his concerns with his daughter Chelsea Bollier and City Manager Ronnie J. Guest, Jr.

ADJOURNMENT

Motion made by Councilor Mario Ruiz, second by Councilor Oscar E. Puente to adjourn.

Vote for approval 4-0 (unanimous).

Motion carried.

Meeting adjourned approximately 6:43 p.m.

/s/Wayne Seiple
Wayne Seiple, Mayor
City of Carrizo Springs

ATTEST:

/s/ Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs